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From: FOIA <FOIA@nara.gov>  
Date: Fri, 13 Mar 2009 09:47:11 -0400  
Subject: Re: FOIA Request

This is in response to your Freedom of Information Act (FOIA) request of March 9, 2009, for the following records:

1. A printout or listing from the applicable NARA database of the LIST OF NARA DIRECTIVES.
2. A listing of cancelled directives.

Your request was received in this office on March 9, 2009, and assigned tracking number NGC09-082.

Please find attached two files in reply to your FOIA request. These should fully answer your request.

- a) DIRECTDB.mdb. This is an Access 97 database containing all of our active and cancelled directives. It includes directives, interim guidance, and supplements.
- b) DIRECTIVE.rtf. If you don't have Access, the same data is here in a format that Microsoft Word can read.

Please let us know if we may be of further assistance.

Sincerely,

RAMONA OLIVER  
FOIA Officer  
Office of General Counsel

Attachments

# ***NARA DIRECTIVES***

*As of March 11, 2009*

<b><i>Number Directive</i></b>	<b><i>Subject Successor</i></b>	<b><i>Date</i></b>	<b><i>Predecessor</i></b>
<b><i>Active</i></b>	<b><i>Directive</i></b>		
0101	NARA Organization and Delegation of Authority	5/9/2002	ORG./AUTH. 101 & NAR P 2400.2B (see "comments")
0101-rev 07	NARA Organization and Delegation of Authority	8/20/2004	Part 6, App. A & B
0101-rev 08	NARA Organization and Delegation of Authority	8/23/2004	Part 3, App. B
0101-rev 09	NARA Organization and Delegation of Authority	9/1/2005	Parts 1 & 5, App B
0101-rev 10	NARA Organization and Delegation of Authority	9/29/2005	Parts 2 & 3, Apps A & B
0101-rev 11	NARA Organization and Delegation of Authority	9/28/2006	Part 3, App. B
0101-rev 12	NARA Organization and Delegation of Authority	8/31/2007	Parts 1& 2
0101-rev 13	NARA Organization and Delegation of Authority	9/26/2007	Part 3, App. B
0101-rev 14	NARA Organization and Delegation of Authority	12/5/2007	Part 5, App. B
0101-rev 15	NARA Organization and Delegation of Authority	2/11/2008	Part 5, App. A, App. B
0101-rev 16	NARA Organization and Delegation of Authority	4/2/2008	Part 7, App. B
0101-rev 17	NARA Organization and Delegation of Authority	4/10/2008	Part 1, App. A & B
0101-rev 18	NARA Organization and Delegation of Authority	5/19/2008	Part 6, App. B & C
0102	Use of Official NARA Seals	12/3/2002	
0104	Customer Service	6/4/2002	
0105 Rev 1	Approval and Use of NARA Logos	2/27/2008	NARA 105, dated 5/12/03
0107	Reports Management	12/19/2002	ADMIN. 201, ch1., pt. 9
0108-rev 01	Information Collection	2/28/2003	NARA 108 (09/03/1999) & NAR 1872.1A

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<i>Number Directive</i>	<i>Subject Successor</i>	<i>Date</i>	<i>Predecessor</i>
0111-rev 03	NARA Directives	4/20/2005	NARA 111 (07/29/2004)
0113-rev 03	NARA Notices	4/11/2007	NARA 113 (1/10/2006)
0114	Management Controls	9/28/2000	ADMIN. 201, ch.4 & CHGE 50
0117	Creation of Charters for NARA Committees, Task Forces, and Working Groups	4/14/1999	
0201-rev 01	NARA Correspondence	1/28/2005	NARA 201 (9/29/03)
0205	Forms Management	11/4/2003	ADMIN 201, Ch. 15, Part 1, Forms; Trust Fund 1801, Ch. 7, Pt 1, Forms; and Appendix A
0206	Ordering NARA Formal Letterheads and Envelopes	8/11/2005	IG 99-026, TRUST FUND 1801 ch 7 pt 2
0207-rev 01	NARA Editing and Design Services	8/22/2007	NARA 207 (4/20/2005)
0208	NARA In-House Marketing and Promotion Services	4/20/2005	201, ch. 13, pars. 156-167
0210-rev 01	Mail Management	10/6/2004	NARA 210 (08/09/2004)
0213	NARA Printing Procurement	8/22/2007	NARA 207 (4/20/2005)
0231	Assistance Animals at NARA Facilities	5/15/2002	
0232-rev 02	Parking at the National Archives at College Park (Archives II)	4/26/2006	NARA 232, dated 5/18/2005
0235	Safety and Health	7/10/2008	ADMIN 201, Ch 10. Pt 4
0271	Control of Keys at NARA Facilities	9/28/2000	
0272-rev 01	Identification and Proximity Cards at the National Archives Building and the National Archives at College Park	3/17/2004	NARA 272 (03/21/2001)
0273	Personnel Security Clearances	4/30/2002	
0273-rev 01	Collateral Security Clearances	12/3/2007	273 dated 4-20-2002 and IG 273-2 dated April 2006
0274	Handling of Lost and Found Property at NARA Facilities	1/11/2006	
0275	Personal Identity Verification and Suitability Process for Facility and IT Systems Access Privileges	5/9/2008	IG 275-1

<i>Number Directive</i>	<i>Subject Successor</i>	<i>Date</i>	<i>Predecessor</i>
0279	Exit Clearance Procedures for NARA employees, contractor employees, volunteers, interns, and Foundation employees and volunteers	8/18/2008	NARA 2002-001
0301	30-Day Temporary Appointments	4/19/1999	NARA 301 dated 4/19/1999
0301-rev 01	NARA 301, 30-Day Temporary Appointments	5/29/2008	NARA 301 dated 4/19/1999
0302-rev 03	Repayment of Student Loans	5/25/2007	NARA 302 (8/29/2006)
0303	Processing Reasonable Accommodation Requests for Employees and Applicants with Disabilities	4/1/2003	IGs 94-453 & 96-101
0304-rev 02	Absence and Leave	11/5/2007	NARA 304 (6/10/07)
0305	Wellness Program	12/20/2005	Interim Guidance 300-25
0307	Probationary and Trials Periods	3/16/2006	ERS. 300, ch. 315
0308	Employment of Annuitants	7/24/2007	
0309-rev 01	Spot Awards, Time Off Awards, and Nonmonetary Awards	5/23/2008	NARA 309 dated 10/12/2000
0310	Pay and Leave Incentives	11/16/2006	IG 90-216
0311	Employment of Students	10/10/2006	IG 300-22 and PERSONNEL 300 Ch. 308
0312	Student Interns	12/6/2007	ADMIN 201, ch 13, 4-3
0313	NARA Federal Career Intern Program	12/6/2007	
0320	RESOLVE: NARA's Alternative Dispute Resolution (ADR) Program	11/7/2000	
0361	Request and Approval Procedures for Training of Employees	4/20/2005	PERS. 300, ch. 410; lgs 96-153 & 300-18
0371	Nondiscrimination in Federally Conducted Education and Training Programs Provided by NARA Provided by NARA	4/26/2001	
0395	EEO Complaints Program	2/13/2009	Personnel 300, Chapter 713, EEO 7/27/1990, Notice 2006-046, Notice 2002-187
0416	Allocating Costs Appropriately to the Revolving Fund or Operating Expenses Appropriation	11/13/2008	IG 402-8

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0501-rev 01	NARA Procurement	4/11/2007	NARA 501 (3/3/2003)
0601-rev 01	NARA Travel Policy	3/24/2008	NARA 601(8/1/07), Admin 201, Chapter 6
0602	Official Passports and Visas for International Travel	3/12/2003	IG 94-345 & ADMIN. 201, ch. 6, pt. 1
0701-rev 01	Public Transit Subsidy Program and Qualified Transportation Fringe Benefits	4/7/2005	IG 701-1, NARA 701 (05/30/2002)
0802-rev 02	Appropriate Use of NARA Office Equipment	8/9/2007	NARA 802 (08/27/2004)
0803	Public Access Personal Computers (PCs) in Research Facilities	2/11/2002	
0804	Information Technology (IT) Systems Security	3/1/2002	ADMIN. 201, ch. 9
0804 -rev 02	Information Technology (IT) Systems Security	4/4/2007	NARA 804 (7/18/05)
0805	Systems Development Lifecycle (SDLC)	1/25/2002	
0806	Information Quality Guidelines	9/27/2002	
0807-rev 02	Content Rules and Requirements for NARA Public Web Sites (Internet and NARA-Hosted Extranets)	3/5/2007	NARA 807 (01/28/04)
0808-rev 02	Content Management for NARA's Main Public Web Site and Intranet	5/13/2004	NARA 808 (01/28/04)
0812	Enterprise Architecture	9/28/2007	
0815	New Desktop Software Requests	5/31/2001	
0816	Digitizing Activities for Enhanced Access	3/8/2004	
0817	Posting Digital Copies of High-Demand Archival Materials on NARA Web Sites	8/18/2005	
1100-04	Use of Cooperative Agreements	5/27/2005	IG 1100-3
1103	Appropriate Use and Purchase of Token Items	1/28/2005	
1104	Participation on Standards Bodies	5/31/2005	
1201	Audits of NARA Programs and Operations	10/30/2003	ADMIN. 201, ch. 11, pts. 1, 2, & 4

<i>Number Directive</i>	<i>Subject Successor</i>	<i>Date</i>	<i>Predecessor</i>
1202	Office of Inspector General - Investigations	5/13/2004	ADMIN. 201, ch. 11, pt. 3 (all of ch. 11 is now canceled)
1301-rev 01	Lifecycle Data Standards and Lifecycle Authority Control	11/14/2002	NARA 1301(11/13/2000) & IG 1301-2
1310	Review of Agency Records Storage Facilities	9/6/2000	
1310-rev 01	Review of Agency Records Storage Facilities	5/22/2008	policy portion of NARA 1310, Appendix A was reissued on 10/8/2008
1403	Maintenance, Disposition, and Access to Records of Defunct Agencies	12/13/2006	NARA 1464 par. 14
1441-rev 03	Appraisal Policy of the National Archives and Records Administration	9/20/2007	NARA 1441 (5/17/2006)
1461	Disposal Guidance for Presidential Records	5/31/2001	
1462-rev 01	Replevin of Archival Materials	9/28/2006	NARA 1462 (3/27/2003)
1463	Unauthorized Destruction or Removal of Federal Records at Agencies	3/27/2003	
1464	Destruction of Federal Records in the Custody of NARA Records Centers	6/30/2003	Par. 14 canceled by NARA 1403 (12/13/2006)
1465	Physical Transfer of Perm/Temp Fed Records to NARA Rec Ctrs for Storage and other Services	5/17/2006	
1501-rev 01	Custody of Federal Records of Archival Value	8/31/2007	NARA 1501 (2/28/2003)
1502	Procedures for Processing Proposals for Affiliated Archives	5/31/2005	
1561	Records Emergency Preparedness and Recovery in NARA Facilities	2/15/2002	ADMIN. 201, ch. 10, pt. 12; apps. 10F,10G,&10H;& CHGE 26
1571	Archival Storage Standards	2/15/2002	
1572	Security for NARA Holdings	1/14/2006	ARCHIVES 1400, CHGE 4, Chapter 8, Part 4
1601	Screening for Restricted Information in Federal Records	1/10/2002	
1602	Access to Records Requested Under the Freedom of Information Act (FOIA)	7/28/2003	ADMIN 201, ch. 1, pt.5 & Apps. 1A,1B,&1C; 1400, ch. 6, pt. 3 & App. 6B; IG 97-236
1603	Access to Records under the Privacy Act	6/23/2006	ADMIN 201, ch.1, Pt. 6
1606	Volunteer Programs	3/20/2007	IG 1600-7 & ADMIN 201, ch. 13, pt. 4, sec 2.

<i>Number Directive</i>	<i>Subject Successor</i>	<i>Date</i>	<i>Predecessor</i>
1651	Closure of Research Facilities on Certain Saturdays	10/19/2000	
1653-rev 03	NARA Reproduction Fee Schedule	9/26/2007	NARA 1653 (9/27/2005)
1701	Loans of Holdings in NARA's Physical and Legal Custody	9/1/1999	IG 98-218; ADMIN. 201, ch. 13, par. 141 & fig. 13-4; 1400, ch. 7, pt. 5 & app. 7T, ch. 10, pars. 9&12;
1702	Transporting Holdings in NARA's Physical and Legal Custody	9/1/1999	
FILES 203 CHGE 6	NARA Files Maintenance and Records Disposition Manual	7/12/2000	FILES 203, CHGEs 1, 4, & 5
FILES 203 CHGE 7	NARA Files Maintenance and Records Disposition Manual	4/30/2002	
FILES 203 CHGE 8	NARA Files Maintenance and Records Disposition Manual	5/8/2003	
FILES 203 CHGE 9	NARA Files Maintenance and Records Disposition Manual	7/15/2004	
<i>Active</i>	<i>Interim</i>		
0106-09	FY 2008 Office Performance Reporting	11/14/2007	IG 106-08
0108-02	NA Form 2019, Class Evaluation	10/30/2003	IG 108-1
0108-03	Using the NARA Customer Comment Form	5/12/2004	
0200-01	Purchasing Business Cards	4/4/2002	
0200-02	Archives II Communications Systems	6/7/2002	
0200-08	Use of Public Spaces and Conference Rooms at the National Archives Building	9/7/2007	ig 200-6
0200-09	Purchase of Stack Coats	8/4/2008	
0203-01	Record Copies of NARA Publications	2/15/2002	
0203-02	Records of Conferences, Symposia, Ceremonies, and Events	9/27/2002	
0233-1	Food and Drink near Archival and Records Center Holdings	10/4/2005	ADMIN 201, ch. 10, Part 9, par. 120
0273-01	Suitability Determinations for Incumbents in IT Positions	1/14/2004	
0275-01	Application Process for NARA Federal Identity Cards (FIC)	10/19/2005	



<i>Number Directive</i>	<i>Subject Successor</i>	<i>Date</i>	<i>Predecessor</i>
0278-01	Inspection of Personal Property at NARA Facilities	5/3/2006	
0282-01	Transportation Benefits	2/19/1999	
0285-01	Direct Deposit/Electronic Funds Transfer (EFT) of Employee Salary, Travel, Award, and Miscellaneous Payments	6/29/2001	
0300-01	NARA Personnel Manual, ch. 752, Disciplinary and Adverse Actions	7/13/1999	
0300-07	Linking Performance Plans to Strategic Goals	3/6/2001	
0300-12	Supervisory Certification for Within-Grade Increases	8/2/2001	
0300-16	Preparing Achievement Award Certificates	1/31/2002	
0300-17	Flexitour	3/29/2002	
0300-19	Violence in the Workplace	9/13/2002	
0300-23	Uniform Performance Appraisal Periods	5/22/2003	IG 300-20
0300-24	Annual Awards Ceremony	2/13/2004	
0300-26	Accretion of Duties Promotions	9/16/2004	IG 98-159
0300-27	Mid-Year Progress Reviews	6/22/2005	
0300-29	Management of Personnel Resources	2/13/2006	IG 300-3
0300-30	Policy Statements on EEO, Diversity, Sexual Harassment	3/8/2006	IG's 97-171 & 98-195
0300-32	Flexiplace	8/8/2006	IG 300-28
0300-33	Assignment and Deployment of Emergency Employees and Mission Critical Emergency Employees	12/22/2006	
0300-34	Maxiflex Work Schedules for Senior Executive Service (SES) and SL Staff	3/12/2007	IG 300-11
0300-35	Compensatory Time Off	7/13/2007	
0300-36	Service Credit During a Reduction-In-Force (RIF)	9/10/2007	Personnel Manual (Personnel 300) Chapter 430 par. 148

Section 14(d) of this guidance is canceled by

<i>Number Directive</i>	<i>Subject Successor</i>	<i>Date</i>	<i>Predecessor</i>
0300-37	NARA Personnel Manual, ch. 752, Disciplinary and Adverse Actions	10/12/2007	IG 300-14
0300-38	Long-Distance Flexiplace Arrangements	10/24/2008	Section 14(d) of IG 300-32
0400-02	Formats for Submission of Review and Certification of Trust Fund and Gift Fund Accounting Reports	1/22/2003	IG 95-157
0400-05	Capitalization Policy for NARA Assets	3/7/2005	IG 400-3
0400-08	Quarterly Reconciliation of Open Items for all NARA Funds	12/19/2006	IG 400-07
0401-1	Refreshments at NARA Awards Ceremonies	8/22/2008	400-10
0402-01	Recording Costs Appropriately to the Revolving Fund or to the Operating Expenses Fund	4/4/2000	
0402-02	Pegasys Requirements for Additional Accounting Information, Accounting Templates, and Changes in Forms	2/7/2001	
0402-04	Guidelines for NARA Facilities' Funding Requirements	11/10/2004	IG 402-3
0402-06	Electronic Approval of Purchase Card Statements Beginning FY 2006	7/19/2005	
0501-02	Accepting and Processing Purchase Card Orders from Federal Government Agencies	10/25/2000	
0601-01	Mandatory Use of the Government Travel Card; Reimbursement of Travel Expenses . . .	12/23/1999	IG 99-002
0601-10	Travel Fees, Local Travel and Miscellaneous Reimbursement Policy Changes	10/29/2008	
0741-1A	Changes to the Public Transit Subsidy Program	2/5/2009	IG 741-1
0800-01	Data/Telecommunications Cabling Installation Requests	2/5/2002	
0800-02	Authority to Approve the Transfer, Accessioning, or Disposal of NARA Records	5/28/2004	FILES 203 - ch. 6, pars. 16a (part); 16b, & 17; ch. 7, app. 7C, items 5&6
0801-02	Review of Information Technology Investments	7/6/2006	NARA 801, 08/18/2003
0804-01	Disposition of electronic copies of Federal records created and maintained by NARA	3/1/2000	

<i>Number Directive</i>	<i>Subject Successor</i>	<i>Date</i>	<i>Predecessor</i>
0804-02	NARANET Password Requirements	12/11/2001	
0806-01	Office of Inspector General (OIG) Implementation of Information Quality Guidelines	9/27/2002	
0810-1	Project Management for Information Technology (IT) Projects	12/28/2005	
0811-02	Posting Finding Aids on the NARA Web Site until ARC Implementation	4/23/2002	
0823-01	Implementing Records Retention Bands Authorized in the NARA Records Schedule	8/17/2004	
0824-01	Archives II Records Staging Area	8/9/2006	
0825-01	Holds for Operational Records and Other Related Documentary Materials	10/23/2006	Par. 21 of FILES 203, Chapter 6 (Records Disposition), Part 2 (Disposition Procedures)
1100-02	Federal Agency Employee Contacts With Presidential Campaigns	5/30/2008	Interim Guidance 1100-01
1108-01	Partial Reimbursement of Professional Liability Insurance Costs	1/26/2005	
1600-02	Investigations of Terrorist Activity	11/20/2001	
1600-03	Access to Archival Materials in the Context of Concern about Terrorism	1/3/2002	IG 1600-1
1600-04	Research Application Procedures	1/14/2002	
1603-01	Initial Privacy Reviews and Privacy Impact Assessments	9/26/2006	
1603-02	External Breach Notification	9/20/2007	
1603-03	Rules of Behavior Relating to the PII	10/1/2007	
1605-2	Special Access by Gov't Officials to Class, Unclass, Closed Records	3/21/2006	
1605-3	Handling of Publicly Available Records W/drawn for Classification Purposes	10/2/2006	IG 1605-1
1611-01	Overdue, Damaged, and Missing Loans of Holdings in NARA's Physical and Legal Custody	6/15/2007	Pars. 1701pars. 1701.8 and 1701.21 in NARA 1701
1653-01	NARA Fees for Reproductions of Archival Official Military Personnel Files	9/24/2007	

<i>Number Directive</i>	<i>Subject Successor</i>	<i>Date</i>	<i>Predecessor</i>
1653-02	NARA Digital Fees	10/25/2007	
1653-03	Digital Fees for Presidential Libraries	3/13/2008	
1653-06	Fees for Reproductions of Accessioned Draft Registration Cards and Naturalization Records	1/22/2009	1653-4
1801-01	Handling National Archives Trust Fund Deposits and Expenditures and Disbursements of Income	4/23/2003	IG 98-206; TF 1801, ch. 2, pt.3
2000-039	Invoices Now Require Taxpayer Identification Number (TIN)	11/29/1999	
2000-046	New Discrimination Complaint Procedures	12/9/1999	
89-074	NARA Awards	1/24/1989	85-114 (part), EPA P 9451.2
89-192	NARA Awards	7/21/1989	
92-142	Commercial Driver's License Requirements	3/25/1992	
92-207	Imprest Fund Procedures	8/4/1992	
94-167	Care of the Archives II Facility	2/16/1994	
94-285	Unemployment compensation	5/6/1994	
94-301	Federal Records Centers (FRC) Storage Boxes	5/18/1994	
94-321	Telephone Service Requests at Archives II	6/3/1994	
94-353	Archives II Elevators	7/1/1994	
94-385	Federal Employee Compensation Act Program	8/4/1994	
94-437	Labor Relations Obligations Relative to Reorganizations	9/13/1994	
95-040	FY95 copier equipment	10/25/1994	91-036
95-069	Government ID for Vehicle Operation	11/17/1994	
95-103	Employee Assistance Program (EAP) Counseling	12/6/1994	

<i>Number Directive</i>	<i>Subject Successor</i>	<i>Date</i>	<i>Predecessor</i>
95-105	Alternative Work Schedules (AWS)	12/7/1994	93-323, 93-356; 94-455, 94-456
95-118	Fax-on-demand	12/20/1994	
95-125	Alternative Work Schedules (AWS) -...Holidays	12/27/1994	
95-157	Financial Reports Review and Certification	2/24/1995	ADMIN. 201, ch. 10, pt. 11, pars. 148-160
95-165	Business Reply Mail (BRM)	4/10/1995	
95-228	Appropriate use of NARA automated systems	5/23/1995	
95-237	Requirement for Direct Deposit...Salary Payments	5/25/1995	95-002
95-321	Use of Cost Codes for Postage Reporting	8/23/1995	
95-357	International Mail Services	8/31/1995	95-242, 95-294
95-393	Drug-Free Workplace Plan	11/3/1995	
96-028	Change to Personnel 300, Chapter 430...	11/3/1995	
96-170	Acceptance of honoraria	5/7/1996	95-196
97-164	External policy development and clearance	5/16/1997	
97-180	Notifying candidates of selection/nonselection	6/18/1997	
97-184	Welfare to Work Initiative	6/26/1997	
97-203	Controlling funds - NARA recycling program	7/30/1997	
97-213	Processing of New Employees	8/20/1997	
98-029	Granting Quality Step Increases	11/20/1997	
98-116	Transportation Services Relocation	3/2/1998	
98-205	Policy on funding programs and staff in Presidential Libraries	8/5/1998	
98-223	The Archivist's authority to name buildings and spaces	8/27/1998	

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98-234	Official NARA Representation	9/21/1998	201, ch. 19, par. 31
<i>Active</i>	<i>Supplement</i>		
0201-supp1-rev 01	NARA Style Guide	10/1/2003	NARA Style Guide dated 11/15/99
0201-supp2	Guide for Preparing NARA Correspondence	6/13/2005	
0202-supp	Classified Information Security Program Handbook (Supp to NARA 202)	4/11/2007	
0202-supp-rev 01	Classified Information Security Program Handbook (Supp to NARA 202)	12/10/2007	202 Handbook dated 4/11/2007
0241-supp	Property Managers Users Guide	7/15/2003	
0300-18-supp	Individual Development Plan (IDP) Resource Guide	7/24/2002	
0501-supp	Procurement Guide	3/3/2003	Procurement Guide (09/18/1996)
0800-03	Managing NARA Telephone Activities - Billing and Long Distance Telephone Services	7/26/2004	IGs 92-010, 92-113, 93-345
0801-supp1	Investment Management Inform Process	7/30/2002	
0801-supp2	Investment Management Learn Process	9/6/2002	
0801-supp3	Investment Management Decide Process	8/18/2003	
0804-supp1	NARA IT Security Handbook - Technical Controls	3/1/2002	
0804-supp2	NARA IT Security Handbook - Operations Controls	3/1/2002	
0804-supp3	NARA IT Security Handbook - Management Controls	3/1/2002	
0805-supp1	Systems Development Lifecycle Handbook	1/25/2002	
0805-supp2	Systems Development Guidelines	1/25/2002	
0807_0808_sup p	Definitions of Terms Used in Web Program Directives	1/28/2004	NARA 807 (3/27/03), Appendix A
0808-supp	Web Development and Content Management Training for NARA's Content Authors	11/3/2004	

<i>Number Directive</i>	<i>Subject Successor</i>	<i>Date</i>	<i>Predecessor</i>
0816-supp	Tech Guidelines for Digit. Archival Mater. For E-Access; Creation of Production Master Files -Raster Images	6/23/2004	1998 NARA Guidelines for Digitizing Archival Materials for Electronic Access.
1301-supp	Lifecycle Data Requirements Guide	1/18/2002	Version dated 06/2001
1464-supp-rev 02	Disposal Procedures for Temporary Records	5/3/2004	Supplement of same title dated June 30, 2003.
1571-supp	Architectural and Design Standards for Presidential Libraries	5/8/2008	Supplement to NARA 1571 dated 1/16/07

<i>Number Directive Cancelled</i>	<i>Subject Successor Directive</i>	<i>Date</i>	<i>Predecessor</i>
0101-rev 01	NARA Organization and Delegation of Authority	10/31/2002 Part 3 & App. B	
0101-rev 02	NARA Organization and Delegation of Authority	11/21/2002 Part 1 & App. B	
0101-rev 03	NARA Organization and Delegation of Authority	12/18/2002 Part 6 & App. B	
0101-rev 04	NARA Organization and Delegation of Authority	9/30/2003 Part 2 & Apps. A & B	
0101-rev 05	NARA Organization and Delegation of Authority	2/13/2004 Parts 1, 2, & 5	
0101-rev 06	NARA Organization and Delegation of Authority	6/4/2004 Part 5 & App. B	
0105	Approval and Use of NARA Logos	5/12/2003	NARA 105, dated 2/27/08
0108	Information Collected from the Public	9/3/1999	NARA 108, 09/03/1999
0111	NARA Internal Directives System	2/5/1999 ADMIN. 201, ch. 2	NARA 111 (10/17/2002)
0111-rev 01	NARA Directives	10/17/2002 NARA 111(02/05/1999)	NARA 111 (07/29/2004)
0111-rev 02	NARA Directives	7/29/2004 NARA 111 (10/17/2002)	NARA 111 (04/20/2005)
0113	NARA Notices	9/28/2000 IG 113-2	NARA 113, 08/14/2002
0113-rev 02	NARA Notices	1/10/2006 NARA 113 (8/14/2002)	NARA 113 (4/11/2007)
0201	NARA Correspondence	9/29/2003 ADMIN. 201, ch. 14, IG 94-094, & parts of IG 99-026	NARA 201(1/28/05)
0204	NARANET News Banner	7/16/2001	NARA 808, 1/28/04
0207	NARA Product Development Services (Editing, Design, and Printing Services)	4/20/2005 IG 94-235; 201, ch. 16	NARA 207 (8/22/2007)
0210	Mail Management	8/9/2004 ADMIN 201, Ch. 12, TF 1801, ch.8, Interim Guidance 200-3	NARA 210 (10/06/2004)
0232 (05/18/2005)	Parking at the National Archives at College Park (Archives II)	5/13/2004 IGs 201-1 & 96-051; and 201, ch. 10, part 8, pars. 108a, d, & e; and 109a & c	NARA 232
0232-rev 01	Parking at the National Archives at College Park (Archives II)	5/18/2005 NARA 232 (05/13/2004)	NARA 232 (4/26/2006)



<i>Number Directive</i>	<i>Subject Successor</i>	<i>Date</i>	<i>Predecessor</i>
0272	Identification and Proximity Cards at the National Archives Building and the National Archives at College Park	3/21/2001	NARA 272 (03/17/2004)
0302	Repayment of Student Loans	5/8/2002	NARA 302 (1/3/2005)
0302-rev 01	Repayment of Student Loans	1/3/2005	NARA 302 (5/8/2000)
0302-rev 02	Repayment of Student Loans	8/28/2006	ARA 302 (1/3/2005) NARA 302 (5/25/2007)
0304	Absence and Leave	7/8/2004	PERS. 300, ch. 630; IGs 300-2, 300-6, 300-8, 300-9, 300-10, 93-334, 94-165, 94-184, 95-152, NARA 304 (6/10/07)
0304-rev 01	Absence and Leave	6/10/2006	NARA 304 (7/8/2004) NARA 304 (11/5/07)
0309 5/23/2008	Spot Awards, Time Off Awards, and Nonmonetary Awards	10/12/2000	NARA 309 dated
0501 (4/11/2007)	NARA Procurement	3/3/2003	ADMIN. 201, ch. 7 & ch. 1, pt. 7, par. 169; IGs 501-1 & 99-020; Proc. Guide (9/18/96) NARA 501
0601	NARA Travel Policy	8/1/2007	NARA 601 (3/24/08)
0701	Public Transit Subsidy Program and Qualified Transportation Fringe Benefits	5/30/2002	NARA 720 & IG 282-1 NARA 701 (04/07/2005)
0720	Public Transit Subsidy Program	11/3/2000	NARA 701 (5/30/2002)
0801	Review of Information Technology Investments	4/28/1999	NARA 801, 07/30/2002
0801-rev 01	Review of Information Technology Investments	7/30/2002	NARA 801, 04/28/1999 NARA 801, 09/06/2002
0801-rev 02	Review of Information Technology Investments	9/6/2002	NARA 801, 07/30/2002 NARA 801, 08/18/2003
0801-rev 03	Review of Information Technology Investments	8/18/2003	NARA 801, 09/06/2002 IG 801-2, 07/6/06
0802	Appropriate Use of NARA Office Equipment	8/23/2000	IGs 88-091, 92-200, 95-228, & 801-1 NARA 802 (08/27/2004)
0802-rev 01	Appropriate Use of NARA Office Equipment	8/27/2004	NARA 802 (08/23/2000) NARA 802 (8/9/2007)
0804 -rev 01	Information Technology (IT) Systems Security	7/18/2005	804-02, NARA 802 (3/1/02) NARA 804 (4/4/07)
0807	Content Rules and Requirements for NARA Public Web Sites (Internet and NARA-Hosted Extranets)	3/27/2003	NARA 807 (01/28/04)
0807-rev 01	Content Rules and Requirements for NARA Public Web Sites (Internet and NARA-Hosted Extranets)	1/28/2004	NARA 807 (3/27/03) NARA 807 (3/5/07))

<i>Number Directive</i>	<i>Subject Successor</i>	<i>Date</i>	<i>Predecessor</i>
0808-rev 01	Content Management for NARA's Main Public Web Site and Intranet	1/28/2004 NARA 204, 07/16/01	NARA 808 (5/13/04)
1301	Lifecycle Data Standards	11/13/2000 DATA ELEMENTS 800	NARA 1301 (11/14/2002)
1441	Appraisal Policy of the National Archives and Records Administration	10/14/2003	NARA 1441 (12/06/2005)
1441-rev 01	Appraisal Policy of the National Archives and Records Administration	12/6/2005 NARA 1441(10/14/2003)	NARA 1441 (5/17/2006)
1441-rev 02	Appraisal Policy of the National Archives and Records Administration	5/17/2006 NARA 1441 (12/6/2002)	NARA 1441 (9/20/2007)
1462	Replevin of Archival Materials	3/27/2003	NARA 1462 (9/28/2006)
1501	Custody of Federal Records of Archival Value	2/28/2003	NARA 1501 (8/31/2007)
1653	NARA Reproduction Fee Schedule	11/7/2000	NARA 1653 (01-08-2002)
1653-rev 01	NARA Reproduction Fee Schedule	1/8/2002 NARA 1653 (11-07-2000)	NARA 1653 (09-07-2005)
1653-rev 02	NARA Reproduction Fee Schedule	9/27/2005 NARA 1653 (01-08-2002)	NARA 1653 (9/26/2007)
<i>Cancelled</i>	<i>Interim</i>		
0102-01	FY 1999 Annual Performance Plan	9/29/1999	IG 102-2
0102-02	FY 2000 Annual Performance Report	9/28/2000 IG 102-1	IG 102-3
0102-03	FY 2001 Annual Performance Report	9/26/2001 IG 102-2	IG 102-4
0102-04	FY 2002 Annual Performance Report	9/26/2002 IG 102-3	IG 102-5
0102-05	FY 2003 Annual Performance Report	10/6/2003 IG 102-5	IG 106-5
0106-01	Quarterly Performance Reports to the Archivist	12/21/1999	IG 106-2
0106-02	Quarterly Performance Reports to the Archivist	1/3/2001 IG 106-1	IG 106-3
0106-03	Quarterly Performance Reports to the Archivist	12/5/2001 IG 106-2	IG 106-4
0106-04	FY 2003 Quarterly Performance Reports to the Archivist	10/23/2002 IG 106-3	IG 106-5
0106-05	FY 2004 Performance Reporting to the Archivist	10/17/2003 IG 106-4	IG 106-6

<i>Number Directive</i>	<i>Subject Successor</i>	<i>Date</i>	<i>Predecessor</i>
0106-06	FY 2005 Performance Reporting to the Archivist	10/18/2004 IG 106-5	IG 106-7
0106-07	FY 2006 Performance Reporting to the Archivist	11/7/2005 IG 106-6	IG 106-7
0106-08	FY 2007 Performance Reporting to the Archivist	1/5/2007 IG 106-7	IG 106-9
0108-01	NA Form 2019, Class Evaluation	3/25/1999	IG 108-2
0113-01	NARA Notices	2/5/1999	IG 113-2
0113-02	NARA Notices	9/30/1999 IG 113-1	NARA 113 (09/28/2000)
0200-03	NARA Policy on Handling Personal Mail	7/15/2003 see IG 97-035	NARA 210
0200-04	Use of Public Spaces and Conference Rooms at the National Archives Building	1/13/2004 ADMIN. 201, ch. 10, Pt 6, pars. 84 & 85	IG 200-5
0200-05	Use of Public Spaces and Conference Rooms at the National Archives Building	3/19/2004 IG 200-4	IG 200-6
0200-06	Use of Public Spaces and Conference Rooms at the National Archives Building	8/13/2004 IG 200-5	IG 200-8
0201-01	Parking Control for the National Archives at College Park (Archives II)	9/17/1999	NARA 232 (5/13/04)
0202-01	NARA Information Security Program	12/15/2004 INFO SECURITY 202, Ch. 1	NARA 202
0273-2	Requests for a Security Clearance	4/6/2006	273 dated 12-3-07
0300-02	Restoring Annual Leave	10/6/1999	NARA 304
0300-04	Emergency Dismissal and Closure Procedures	12/15/1999	Notice 2001-069
0300-05	NARA Personnel Manual, ch. 752, Disciplinary and Adverse Actions	4/6/2000	IG 300-14
0300-06	NARA Personnel Manual, ch. 630, Absence and Leave	2/15/2001	NARA 304
0300-08	Excused Absence for Preventive Health Screening	4/6/2001	NARA 304
0300-09	NARA Personnel Manual, ch. 630, Absence and Leave	5/7/2001	NARA 304
0300-10	Sick Leave for Family-Related Purposes; Leave for Bone Marrow and Organ Donation	6/5/2001	NARA 304

<i>Number Directive</i>	<i>Subject Successor</i>	<i>Date</i>	<i>Predecessor</i>
0300-11	Maxiflex Work Schedules for Senior Executive Service (SES) Staff	7/24/2001	IG 300-34
0300-13	Flexiplace Program - Pilot Phase	9/6/2001	IG 300-21
0300-14	NARA Personnel Manual, ch. 752, Disciplinary and Adverse Actions	12/14/2001	IG 300-05
0300-15	Uniform Performance Appraisal Rating Periods	12/31/2001	IG 300-20
0300-18	Individual Development Plans (IDPs)	7/24/2002	NARA 361 (04/20/05)
0300-20	Uniform Performance Appraisal Periods	9/24/2002	IG 300-15
0300-21	Flexiplace	11/14/2002	IG 300-13
0300-22	Student Employment	4/1/2003	NARA 311
0300-25	Wellness Pilot Program	6/23/2004	NARA 305 (12/20/2005)
0300-28	Flexiplace	10/19/2005	IG 300-21
0400-01	Reviews of NEAR Accounting Reports	2/12/2002	IG 400-6
0400-03	Capitalization Policy for NARA's Assets	5/2/2003	IG 400-5
0400-04	Refreshments at NARA Awards Ceremonies	11/10/2003	IG 405-4
0400-06	Reconciliation of Open Items	5/11/2005	IG 400-1
0400-07	Quarterly Reconciliation of Open Items for all NARA Funds	7/12/2006	IG 400-06
0400-09	Refreshments at NARA Awards Ceremonies	10/2/2007	IG 400-4
0400-10	Refreshments at NARA Awards Ceremonies	8/18/2008	IG 400-9
0400-11	Paying for NARA employees to attend training	3/28/2008	IG 385-1
0402-03	Guidelines for Presidential Libraries Facilities Funding Requirements	6/20/2001	IG 402-4
0402-05	Recording Costs Appropriately to the Revolving Fund or to the Operating Expenses Fund	1/26/2005	Notice 99-222
			IG 402-7

<i>Number Directive</i>	<i>Subject Successor</i>	<i>Date</i>	<i>Predecessor</i>
0402-07	Recording Costs Appropriately to the Revolving Fund or to the Operating Expenses Fund	2/8/2007 IG 402-5	IG 402-8
0402-08	Recording Costs Appropriately to the Revolving Fund or to the Operating Expenses Fund	10/2/2007 IG 402-7	NARA 416
0405-01	Providing Refreshments at NARA Awards Ceremonies	9/21/2000	IG 405-2
0405-02	Providing Refreshments at NARA Awards Ceremonies	2/2/2001	IG 405-3
0405-03	Providing Refreshments at NARA Awards Ceremonies	11/16/2001 IG 405-2	IG 405-4
0405-04	Refreshments at NARA Awards Ceremonies	10/9/2002 IG 405-3	IG 400-4
0501-01	Establishing and Interagency Agreement (IAA) with other Federal Agencies Pefoming Work for NARA	4/26/2000	NARA 501
0600-01 601 (08/1/2007)	Mandatory Use of the Travel Management System to Implement the Hotel/Motel Fire Safety Act	5/13/2002	IG 601-02 NARA
0601-02	Potomac Falls Travel - NARA's Travel Management Center	3/5/2001	IG 600-1
0601-03	NARA Travel Policy Changes	4/19/2001	NARA 601 (08/1/2007)
0601-04	Travel and Miscellaneous Reimbursement (TMR) System	5/24/2001	IG 601-6
0601-05	Frequent Traveler Benefits	2/7/2002 IG 601-4	NARA 601 (08/1/2007)
0601-06	Travel and Miscellaneous Reimbursement (TMR) System	3/11/2002 IGs 2000-078 & 601-4	IG 601-8
0601-07	Continued Use of Potomac Falls Travel Management Center (TMC)	3/21/2005	NARA 601 (08/1/2007)
0601-08	Travel and Miscellaneouse Reimbursement (TMR) Procedures	3/30/2005 IG 601-6	NARA 601 (08/1/2007)
0601-09	Procedures for Acceptance of Travel Expenses from Non-Federal Sources	8/4/2006 lgs 95-131 & IG 98-183	NARA 601 (08/1/2007)
0701-01	Public Transit Subsidy Program (PTSP) Cash Reimbursement	4/25/2003	NARA 701 (04/07/2005)
0741-1	Changes in Public Transit Subsidy Program	8/28/2008	IG 741-1A dated 2/5/2009
0801-01	Analyzing the Lifecycle Benefits, Costs, and Risks of Information Technology	12/31/2002	NARA 801, 08/18/2003

<i>Number Directive</i>	<i>Subject Successor</i>	<i>Date</i>	<i>Predecessor</i>
0801-1	Use of NARA GroupWise Address Book	10/15/1999	NARA 802
0811-01	Posting Finding Aids on the NARA Internet Web Site until ARC is Implemented	3/8/1999	IG 811-2
1100-01	Federal Agency Employee Contacts with Bush-Cheney '04	1/22/2004	1100-02, dated 5-30-08
1100-03	Use of Cooperative Agreements	2/10/2005	IG 1100-4
1301-01	Establishing Lifecycle Authority Control Procedures	2/7/2001	IG 1301-2
1301-02	Establishing Lifecycle Authority Control Procedures	11/5/2001	IG 1301-1 NARA 1301 (11/14/2002)
1600-01	Access to Archival Records in the Context of the War on Terrorism	11/20/2001	IG 1600-3
1600-05	Access to Materials Containing Classified Information in NARA Research Rooms by Non-Governmental Persons	3/31/2004	NARA 202
1600-06	Volunteer Programs	4/23/2004	201, ch 13, pt. 4 (except portion relating to student interns) IG 1600-7
1600-07	Volunteer Programs	12/8/2004	IG 1600-6 NARA 1606 (3/20/07)
1605-1	Response to Withdrawal of Declassified Records From Open Shelves	3/8/2006	IG 1605-3
1653-04	Fees for Reproductions of Draft Cards and Naturalization Records	5/1/2008	1653-6 (1-22-09)
2000-055	Mandatory use of e-tickets for NARA travelers	12/17/1999	NAB memo 01/26/2001
2000-078	Multiple Lines of Coding on Travel Documents	1/31/2000	IG 601-6
86-234	ADM - Personnel (Federal Records Center Awards Program)	8/19/1986	NARA 309
88-091	Use of the Government telephone system	2/9/1988	NARA 802
88-123	ADMIN. 201, Chapter 13, Part 6	3/29/1988	FILES 203 CHGE 6
88-177	Reporting Security Related Information	6/23/1988	NARA 273
88-181	Designation of Sensitive Computer Systems	6/29/1988	NARA 804
88-215	Acquired Immune Deficiency Syndrome (AIDS) in the Workplace	8/5/1988	NHH memo 02/09/2001

<i>Number Directive</i>	<i>Subject Successor</i>	<i>Date</i>	<i>Predecessor</i>
88-244	NARA ADP Security Training Program	9/14/1988	NARA 804
90-216	Using Special Rates as Highest Previous Rate	7/3/1990	NARA 310
92-010	Long distance telephone calls/telephone calling cards	10/8/1991	IG 800-3
92-107	Policy on subsidizing public transportation	1/15/1992	NARA 720
92-113	Operator-assisted calls to and from NARA	1/31/1992	91-292 IG 800-3
92-200	Use of Government Telephone Services	7/16/1992	NARA 802
93-130	Identification of Costs...JFK Assassination Mat'ls	2/5/1993	401 CHGE 1
93-221	New Long Distance dialing procedures	5/6/1993	NH memo 02/12/2001
93-334	Family and Medical Leave Act	8/16/1993	NARA 304
93-345	FTS2000 Network Trouble Reporting Procedures	8/23/1993	IG 800-3
94-015	Review of Proposed Legislation and Regulations by NG	10/12/1993	Lori 01/12/2001
94-064	Use of Proximity Cards	11/24/1993	NARA 272
94-094	Correspondence Procedures	12/15/1993	90-063 NARA 201
94-098	Archives II Communications Systems	12/21/1993	I.G. 200-2
94-164	Sensitive Information on ICASS	2/16/1994	NARA 804
94-165	Administrative Leave for Assembly Meetings	2/16/1994	NARA 304
94-184	Voluntary Leave Transfer Program	3/1/1994	NARA 304
94-205	Parking at Archives II	3/17/1994	I.G. 201-1
94-235	Procurement of printing services	4/8/1994	89-168 NARA 207
94-263	Location of Destruction Devices in the Archives I and II Buildings...	4/22/1994	NARA 202
94-272	Applicants with Pending Charges	4/29/1994	NHH memo 02/09/2001

<i>Number Directive</i>	<i>Subject Successor</i>	<i>Date</i>	<i>Predecessor</i>
94-310	Establishment of new object class/cost element codes...Restructuring ACT	6/3/1994	401 CHGE 1
94-320	Staff entry into the Research Complex at Archives II	6/3/1994	NARA 272
94-345	Official Passports	6/23/1994	NARA 602
94-366	Compensatory Time Off	7/12/1994	IG 300-35 (7/13/2007)
94-444	Changes to Function Codes for Training	9/16/1994	401 CHGE 1
94-453	Reasonable Accommodation	9/22/1994	NARA 303
94-454	Pay and Leave Statements	9/23/1994	NHH memo 02/09/2001
95-021	Assistance Animals	10/12/1994	NARA 231
95-070	Employment of Noncitizens	11/17/1994	NHH memo 02/09/2001
95-089	Accurate Addressing of Mail	11/28/1994	94-150, 94-291 MAIL GUIDE - web
95-098	Change in Level of Approval for Gift Fund Expenditures	11/30/1994	1801 CHGE 17
95-099	Statutory Changes in Leave Entitlement	11/30/1994	NHH memo 02/09/2001
95-110	Mandatory Direct Deposit for New Federal Employees	12/13/1994	NAB memo 01/26/2001
95-114	Statutory Changes in Leave Entitlement	12/13/1994	I.G. 300-10
95-131	Procedures for Acceptance of Travel Expenses...	1/4/1995	IG 601-9
95-137	NEAR...System Object Class/Cost Ele. Code changes	2/6/1995	NARA 272
95-152	Family and Medical Leave Act (FMLA) Application	2/10/1995	Mail Guide (07/2000)
95-158	Archives II Building Access	3/27/1995	IG 300-10
95-174	Smoke-Free Policy	4/7/1995	NARA 802
95-204	Timekeeping Procedures for Family Friendly Leave	4/14/1995	95-109 IG 285-1
95-226	Instructions for Field Units...Trust Fund Goods..	5/3/1995	E-mail from T. Gedosch 11/14/03



<i>Number Directive</i>	<i>Subject Successor</i>	<i>Date</i>	<i>Predecessor</i>
95-259	Parking at the National Archives Building	6/16/1995 94-214; 1801, ch. 2-157, fig. 2-2	1801 CHGE 17
95-288	Debt Collection Procedures for Field Units	6/27/1995	Mail Guide (07/2000)
95-290	Handling e-mail documents...Federal records	7/24/1995	Mail Guide (07/2000)
95-314	Change in Level of Approval for Gift Fund Expenditures	8/4/1995	2001-154
95-371	Energy Conservation	9/7/1995	NAB memo 01/26/2001
95-387	Employee Notification of Awards	9/22/1995	NHH memo 02/09/2001
95-403	Change in Policy Regarding Verification of Signature Authority	9/7/1995	NAB memo 01/26/2001
95-426	Submission of T & A Scanner Sheets...Weekend Duty	9/22/1995	NHH memo 02/09/2001
96-051	Parking Restrictions	11/27/1995	NARA 232 (5/13/04)
96-087	Signature Authority for SF 1164s	1/16/1996	NAB memo 01/26/2001
96-101	Sign Language Interpreter Services	1/25/1996 93-309	NARA 303
96-111	Preparation and distribution of NARA-...memos	2/6/1996 95-095	NARA 111
96-153	Change in approval...for non-Government training	4/10/1996	NARA 361
96-158	Use of FedEx for Mailing Secret & Confidential Material	4/18/1996	NARA 202
96-190	Tobacco product vending machines	5/28/1996	Lori 01/12/2001
96-210	GSA Transportation Services	6/28/1996	NAB memo 01/26/2001
96-221	Use of "National Archives and Records Admin..."	7/23/1996	96-261, Style Guide
96-222	Proper Use of Official Mail Postage Meters...	7/23/1996	
96-231	Appropriate Use of Mail	8/8/1996	94-426
96-244	Missing Persons or Children Notices	8/28/1996	
96-261	Use of "National Archives..."	9/24/1996 96-221	96-221

<i>Number Directive</i>	<i>Subject Successor</i>	<i>Date</i>	<i>Predecessor</i>
97-045	Approval of information collected from the public	12/3/1996	NARA 108
97-156 01/26/2001/I.G.	Guidelines for Presidential Libraries Facilities Funding Process	5/8/1997	NAB memo
97-171	Diversity Policy Statement	5/29/1997	402-3 IG 300-30
97-172	ICASS Banner - Policy and Procedures	6/4/1997 95-183	NARA 204
97-175	Employee Service on Boards of Non-Federal Entities	6/10/1997	C. Runkel 03/02/2001
97-187	Computer Security	6/27/1997	NARA 804
97-191	Implementing the 1997 NARA reproduction fee schedule...DC...	7/8/1997	NARA 1653
97-193	Implementing the 1997 NARA reproduction fee schedule...Field	7/9/1998	NARA 1653
97-205	NA Form 3009, Employee Clearance Record	8/12/1997 94-441	Will be canceled by NARA 821--let expire NARA 304
97-210	Expanded Family and Medical Leave Policies	8/19/1997	NARA 304
97-215	Riding Printing Orders	8/22/1997	NAS email 02/07/2001
97-216	Retirement Credit for Military and Civilian Service	8/25/1997	NHH memo 02/09/2001
97-218	Processing Intermittent Conversions and New Appointment Actions	8/28/1997	NHH memo 02/09/2001
97-223	Information Technology Investment Review Process	9/5/1997	NARA 801
97-225	Religious Exercise...Expression...Federal Workplace	9/5/1997	NHH memo 02/09/2001
97-236	New FOIA amendments - annual reporting requirements	9/24/1997	NARA 1602
98-016	Competitive Areas	10/24/1997 93-389	NARA 2003-106
98-114	Extension of Veteran's Preference	2/27/1998	NHH memo 02/09/2001
98-144	Reallocation of Personnel Resources	4/27/1998 97-181	IG 300-3
98-145	Alternative Dispute Resolution Policy Statement	5/1/1998	NARA 320
98-153	SF71, Request for Leave or Approved Absence	5/19/1998	NHH memo 02/09/2001

<i>Number Directive</i>	<i>Subject Successor</i>	<i>Date</i>	<i>Predecessor</i>
98-158	Revised Guidelines for Presidential Libraries Facilities Funding Requirements	5/27/1998 98-075	IG 402-3
98-159	Position Reviews and Noncompetitive Promotions	5/29/1998 97-157	IG 300-26
98-171	Business Cards	6/9/1998 97-010	IG 200-1
98-183	Review of travel authorizations where travel is paid by non-Federal source	7/1/1998	IG 601-9
98-195	Equal Employment Opportunity Policy Statement	7/22/1998 95-412	IG 300-30
98-206	Financial Management Policies for Field Units	8/6/1998 91-261, 97-226	IG 1801-1
98-218	Loans of accessioned records	8/20/1998	NARA 1701
98-241	Implementing the Presidential Memorandum on Plain Language	9/28/1998	Style Guide/NF web site - Lori 01/01
98-243	Customer Service Plan	9/30/1998	2001-042
99-020	Visa Card Usage Required for Micro-Purchases...	10/23/1998	NARA 501
99-021	International travel requests	10/26/1998	NARA 601 (08/1/2007)
99-026	NARA letterhead and envelopes	11/6/1998 201 ch. 15, pt. 2; 98-131	NARA 206
99-027	Student Temporary Employment Program	11/6/1998 97-115, 97-219	NHH memo 02/09/2001
99-033	Alternative Dispute Resolution (ADR) Program	11/17/1998	NARA 320
99-056	Mediation - A component of RESOLVE: NARA'S A_D_R_ Program	12/15/1998	NARA 320
99-063	Use of the Rotunda for events	12/23/1998 201 ch. 10, 83a(5) & 84f	Rotunda closing until 2003 - let expire
99-064	Change in Information Technology (IT) Product Plan Procedures	12/28/1998	NARA 801
99-067	Quarterly Reports to the Archivist	1/4/1999 96-006, 98-027, 1872.1A (Att. A & Fig. A-1)	IG 106-1
99-068	Employees' Right to Union Representation	1/5/1999 98-170	99-164
99-076	Scheduled meetings with the Archivist and Deputy Archivist	1/13/1999	Lori 01/12/2001

<i>Number Directive</i>	<i>Subject Successor</i>	<i>Date</i>	<i>Predecessor</i>
99-089	Emergency Dismissal and Closure Procedures	1/25/1999 96-099; 300, ch. 630, pt.8	IG 300-4
99-145	Clerical Test Requirement	5/11/1999	NHH memo 02/09/2001
99-148	Property pass signature authorization list	5/13/1999 94-331	2001-115
99-208	CFC and Savings Bonds Campaigns	9/7/1999 97-107	2001-101
<i>Cancelled</i>	<i>Supplement</i>		
0113-rev 01	NARA Notices	8/14/2002 NARA 113 (09/28/00)	
0201-supp1 revised	NARA Style Guide	11/15/1999	NARA Style Guide,  10/01/2003
1464-supp-rev 01	Disposal Procedures for Temporary Records	6/30/2003	Supplement of same title, dated May 3, 2004.