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Description of document: Indiana State Egg Board meeting minutes, 2008-2018

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Source of document: Assistant to Executive Administrator Mark Straw
Department of Egg Inspection
Purdue University
Poultry Science Building
125 South Russell Street
West Lafayette, IN 47907

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From: Anderson, Lucia M <luca@purdue.edu>
Cc: Anderson, Lucia M <luca@purdue.edu>
Sent: Tue, Aug 23, 2016 8:56 am
Subject: FW: Public records request

I am responding to your request for the Egg Board Meeting Minutes for meetings during the calendar years 2008 to the present as outlined below.

Please find the attached files representing the ISEB approved minutes starting 2/20/2008 and going through the last set of Board approved minutes May 18, 2016. These are the electronic documents that are prepared for signature. (The signed documents are in bound journals and are not electronic.)

Sincerely,
Lucia Anderson

273rd MEETING INDIANA STATE EGG BOARD

Room 256
Purdue Memorial Union
West Lafayette IN

February 20, 2008
10:00 a.m.

Members Present: Ron Truex, Bill Eckrich, Tom Klump, Dr. Patricia Hester
Present via phone: Virginia Burbrink

Members Absent: Dale Brown, Greg Hinton, Bob Krouse

Other Present: John Baugh, Director of Agricultural Services and Regulations, Mark Straw, Executive Administrator, Indiana State Egg Board, Candy Byers, Assistant to Executive Administrator

President Truex called the meeting to order at 10:09 a.m.

The minutes of the November 7, 2007 meeting were presented. Motion to approve the minutes as presented and previously mailed was made by Hester, seconded by Eckrich. Motion passed.

Straw presented the financial report for the fourth quarter 2007. An increase in the salary account due to Steen being paid for unused vacation days upon retirement will be seen in the next quarter. USDA does not expect the school lunch volume to increase due to the price of commodities. Baugh suggested the legislative process start in the summer of 2008. A fee schedule for ten years will be developed, and taken to the constituents for review. Upon passage of the new fee schedule, it would be in effect July 2009. Baugh will work with Straw to proceed with the changes. Motion to accept the financial report as presented was made by Hester, seconded by Klump. Motion passed.

Byers presented eight new wholesale accounts, and two accounts which are no longer distributing eggs in Indiana. Eighteen accounts are one quarter delinquent in reporting and these accounts have been notified. Four accounts are two quarters delinquent in reporting. Due to no response from correspondence sent to these accounts, the field staff of the Egg Board have been notified to remove from sale any eggs found being distributed. Motion to refund audit deposit monies if requested was made by Hester, seconded by Eckrich. Motion passed.

Straw presented the field staff activity report for the fourth quarter 2007. Straw had the opportunity to ride with each of the field staff. Straw reported to the Board the field staff was very professional and courteous when working with clients. The overall figures for the activity report are basically unchanged from previous years. The field staff continues to work efficiently and any cost saving techniques will be considered.

Straw presented the field staff violation report for the fourth quarter 2007. There was considerable discussion on where the field staff would be most useful, expiration dates of eggs, and tamper proof packaging. Distribution site inspections could be made on the in-state warehouses and destination inspections from eggs being distributed from out of state accounts.

Straw presented an e-mail from John Vanator, Deputy Director of Internal Affairs, Governor's Office. Vanator will follow-up with the Governor regarding the reappointments of Truex, Hester, Brown, and Eckrich. These members are to continue to serve until otherwise notified.

Two of the State Egg Board vehicles will be replaced this fiscal year. One vehicle can be purchased this quarter and another vehicle in May. Motion to proceed with these purchases was made by Klump, seconded by Eckrich. Motion passed.

Straw is suggesting technology up-grades for the office. This would include a new desk top computer for Byers, and a tablet for Straw. Straw would like to use the tablet to evaluate opportunities to get useful and useable technology into the field. Currently, there is no known software developed for the field staff to use in their daily work. Motion to proceed with these purchases was made by Eckrich, seconded by Klump. Motion passed.

Baugh reported the regulatory organizations located at Purdue will meet with the Agriculture Regulatory Structure Taskforce. Tentative agenda for April 17 includes a presentation from the Egg Board. Truex and Straw will be present for the April 17 meeting. Straw has been given a list of questions to be completed before this meeting.

Krouse was presented the Golden Egg Award at the Indiana State Poultry Association banquet February 18, 2008.

Truex presented the memorial resolution for Dr. Stadelman, who passed away November 24, 2007. Motion by Hester, seconded by Eckrich to pass this resolution. Motion passed.

Straw will attend the National Egg Quality School, May 19-22, 2008, Phoenix AZ.

Straw will attend the NERO meeting, March 2-5, 2008. A federal grant will be used to pay all costs to members attending.

No future meeting dates have been scheduled. The Board will be notified when these dates are determined.

Straw presented recommendations for staff salaries. After discussion among the Board members, the Board recommended salaries which will be presented to Dr. Grant.

Motion by Eckrich, seconded by Klump to adjourn. Meeting adjourned at 12:13 p.m.

Candy Byers, Recording Secretary

Thomas Klump, Secretary

Ron Truex, President

274th MEETING INDIANA STATE EGG BOARD

Beck Center
Agronomy Farm
West Lafayette IN

June 4, 2008
10:00 a.m.

Members Present: Ron Truex, Tom Klump, Dr. Patricia Hester,
Virginia Burbrink, Bob Krouse, Greg Hinton, Dale Brown

Members Absent: Bill Eckrich

Other Present: John Baugh, Director of Agricultural Services and
Regulations, Mark Straw, Executive Administrator, Indiana
State Egg Board, Candy Byers, Assistant to Executive
Administrator

President Truex called the meeting to order at 10:05 a.m.

The minutes of the February 20, 2008 meeting were presented. Motion to approve the minutes as presented and previously mailed was made by Hester, seconded by Klump. Motion passed.

Straw presented the financial report for the first quarter 2008. The federal income has decreased approximately \$12,000. An increase in the salary account is due to Steen being paid for unused vacation days upon retirement. Hester requested a monetary value be put into the 2008-09 budget for unused vacation days which can be paid upon retirement from Purdue University. Straw purchased a 2007 Chevy Impala, and the sale of field staff Johnson's vehicle will be reflected in the 3rd quarter 2008. A computer was purchased for Byers. Estimated potential loss for 2007-08 is \$105,000. Motion to accept the financial report as presented was made by Krouse, seconded by Burbrink. Motion passed.

Byers presented thirteen new wholesale accounts, and four accounts which are no longer distributing eggs in Indiana. Twenty-two accounts are one quarter delinquent in reporting and three accounts are two quarter delinquent. These accounts have been notified. Audit deposit accounts are reviewed on a yearly basis. Fifteen accounts were requested to increase the deposit currently being held by the State Egg Board. All fifteen accounts have paid the requested amount. Motion to refund audit deposit monies if requested was made by Krouse, seconded by Brown. Motion passed.

Straw presented the field staff activity report for the first quarter 2008. The field staff have the opportunity to work on a flex-time schedule. This will be implemented for one quarter and the results will be compared with field staff working eight hour days. The rising cost of fuel and the hours spent driving were factors in the decision to work longer days, and cover more territory on a daily basis.

Straw presented the field staff violation report for the first quarter 2008. The field staff have observed more damage in eggs due to shipping conditions. Missing eggs in cartons continues to increase. When writing non-compliance reports, uniformity and consistency should be used by the field staff.

The reappointment of Klump, Hester, Brown, Truex, and Eckrich is pending. These members are to continue to serve until otherwise notified.

Byers reported the renewal applications for the Certificates of Registration are being received and processed.

The County Health Departments can call the Egg Board office to inquire if a person or business is licensed to sell eggs. If the sale or quality of eggs are in question, the Egg Board will follow-up on the request of the Health Department.

The audit reporting form does not require the wholesaler to send a detailed account of egg distribution. The consolidation of distribution centers continues to be a problem for the field staff to determine where the eggs originated from. Any account in question may be audited for clarification.

Truex and Straw attended the Indiana Ag Regulatory Structure Task Force meeting. During this session, the committee was informed and educated about the role the Egg Board has in egg quality.

Technology Update: Straw continues to identify a software program for the field staff. A meeting is scheduled June 10 with Purdue Technology Department personnel for a possible student related project in writing a software program. The field staff will receive \$35.00 per month for the use of their personal cell phones.

Straw was appointed to the NERO Board of Directors during the March meeting.

The National Egg Quality School was held May 19-22 in Tempe, Arizona. Straw attended as a student and Johnson as a section leader.

The sunset rule will apply to the State Egg Board December 31, 2009. Changes and revision in the law and rules need to be started no later than July 1, 2009.

The Board conducted an open discussion on the current Egg Law to give Straw direction on incorporating any necessary changes to be presented in the 2009 legislative session. A standard license fee for small wholesale accounts, quarterly reporting and annual pay for same accounts was considered by the Board. Other considerations were a volume based, three tier fee schedule for retail accounts. Audit fee increases are to be determined. Board requested a summary of new fee structure discussed and the subsequent audit fee needs be sent to them for review prior to the next meeting.

The definition of incidental repack and reworking of eggs needs to be clarified. Truex recommends USDA make the rules and Egg Board adopt same rule. Klump is in favor of allowing eggs to be reworked, eliminating the loss of product on a larger scale. When received, Klump will share the repack/rework laws of Texas.

Indiana State Egg Board allows the use of recycled egg cartons for farm market sales. The carton is to contain the name of the farm market business, current pack and expiration dates. Truex and Hinton request this be changed and no cartons are to be reused.

All items discussed relative to changes in the law will be summarized and presented at the August Board meeting.

Motion by Hester, seconded by Klump to adjourn. Meeting adjourned at 3:10 p.m.

Candy Byers, Recording Secretary

Thomas Klump, Secretary

Ron Truex, President

275th MEETING INDIANA STATE EGG BOARD

Beck Center
Agronomy Farm
West Lafayette IN

August 6, 2008
10:00 a.m.

Members Present: Ron Truex, Tom Klump, Dr. Patricia Hester,
Virginia Burbrink, Bob Krouse, Greg Hinton, Dale Brown

Members Absent: Bill Eckrich

Other Present: John Baugh, Director of Agricultural Services and
Regulations, Dr. Michael Kopp, State Board of Animal
Health, Mark Straw, Executive Administrator, Indiana
State Egg Board, Candy Byers, Assistant to Executive
Administrator, Indiana State Egg Board

President Truex called the meeting to order at 10:08 a.m.

The minutes of the June 4, 2008 meeting were presented. Motion to approve the minutes upon grammatical changes was made by Hester, seconded by Krouse. Motion passed.

Straw presented the financial report for the second quarter 2008. The State Egg Board was incorrectly charged for salary and benefits in the month of June. This report reflects the correction of the overcharge. Federal income was down this fiscal year due to less school lunch inspections and decreasing surveillance inspections. Two vehicles were purchased this fiscal year. One vehicle has been taken to Purdue Surplus and Salvage to be sold and monies will be deposited into the automobile account. The loss for the fiscal year 2007-08 was \$97,821.29. Motion to accept the financial report as presented was made by Krouse, seconded by Brown. Motion passed.

Byers presented two new wholesale accounts and one account is no longer doing business in Indiana. Two accounts are one quarter delinquent in reporting. Motion to refund audit deposit monies if requested was made by Krouse, seconded by Hester. Motion passed.

Straw presented the field staff activity report for the second quarter 2008. Since the beginning of the flex time schedules, increased productivity in the amount of eggs inspected, more stores visited and lower mileage is a result of this change.

The reappointment of Klump, Hester, Brown, Truex, and Eckrich is pending.

Straw presented the field staff violation report for the second quarter 2008. The violations of Egg Innovations (EIPC) have been addressed and this account will continue to be monitored. According to the Office of the Indiana Attorney General, since EIPC is not

licensed with the State Egg Board, Egg Board employees have no authority to enter and inspect this business unless the USDA quarterly surveillance inspection is being made.

Eggs from out of state small flock producers are being found in stores. The product is packaged under a small farm exemption and sold to a small wholesaler who is distributing in Indiana without updating packaging to meet our regulations. Eggs being distributed in Indiana from out of state wholesale accounts must follow the rules and regulations of the Indiana State Egg Board. Eggs are to be graded, and the expiration date is 30 days from date of pack.

Inspectors have found an increase incidence in moldy and black rot eggs at retail. Most of these are brown eggs and rots and mold are hard to detect.

Pick of the Chick Farm (Wayne Shafer) is continued to be monitored. USDA will assist with destination inspection of eggs from this location.

Office Up-Date:

Currently, there are 4397 registered retail accounts and 227 registered wholesale accounts. The field staff will follow-up with the retail and wholesale accounts not registered.

Straw has contacted a software developer located on the Purdue campus. Cost to develop software for use in the field is approximately \$30,000. This type of software is not in high demand and recouping the cost of development is prohibitive. Straw was instructed to move forward to secure funding for software and inform the Board of the details. Straw will work with other states, NERO and USDA for funding, grants and information.

The Egg Board employees received an increase in salary. Byers was promoted to a Rank 5 and the salary increase reflected this change.

Straw received a Certificate of Completion from the National Egg Quality School.

The Oath of Office is to be administered to each Board member upon appointment. The Secretary of State or a licensed staff member will attend a Board meeting to administer the oath.

From the Office of Inspector General: State Officers, employees and special state appointees are obligated to abide by the Code of Ethics. Ethics training is to be completed once every two years during the time of service. Ethics training can be completed on-line. (<http://www.in.gov/ig/training.html>) Straw will be notified if financial disclosure forms, stating no conflict of interest are to be completed.

USDA has an incidental repack outline for shielded product. Klump is waiting on Texas to send information when the rule change on repack is in effect.

Straw was contacted by APHIS concerning monitoring shell egg wash water. Egg Board has guidelines for temperature and can inspect shell egg wash water.

Egg Law changes:

1. Several small farm operations are wholesaling eggs with a retail license. These accounts are not paying audit fees.

Change: New wholesale license structure should help correct this issue.

2. Packing facilities are not registered with the Egg Board.

Change: Include packers and small farms.

3. Current law does not address farm markets.

Change: Farm Market vendors should have the same standards as retail stores.

Egg Board will establish new guidelines for Farm Market vendors outlining temperature, dating and carton information requirements. License fee for Farm Market vendors will be \$20.00.

4. Guidelines for repacks at retail. Current law does not address repacks.

Change: define repacks and include in the rule section

5. Authority at inspection site when substandard product or violations are found.

According to the Attorney General's office, Egg Board can remove permit only.

Current law has too many grey areas.

6. Pasteurized eggs: Attorney General's opinion is Egg Board has no authority to grade.

Change: Define pasteurized eggs.

Definition: Treated eggs means shell eggs that have been treated by a process such as pasteurization, irradiation or other method of treatment that changes the interior quality of the egg in a manner that USDA quality standards are not applicable.

Discussion took place regarding FDA regulating pasteurized eggs, and USDA addressing extending the date on pasteurized eggs. A rule will be drafted at a later date to regulate pasteurized eggs.

Board appointment process (16-42-11-4, Sec. 4): Board agrees to submit changes as drafted. Change the wording of shall to may (16-42-11-4, (c))

Powers and Duties (16-42-11-5): Change fresh eggs to shell eggs.

Fee Structures - Proposal:

<u>Retail</u>	
Farm Market	\$ 20
<5 cases per week	\$ 30
5-50 cases per week	\$ 50
>50 cases per week	\$100

Proposal: Audit fees \$.11 per 30 dozen case

Audit reporting: January 1 – June 30, due August 10, July 1 – December 31, due February 10. Audit deposit exemption: <5 case/week exempt from audit deposit.

Producer/packer operations will be registered with the Indiana State Egg Board. Fee structure to be determined.

Audit delinquent fees - Proposal: \$20 flat fee/or 10%, whichever is greater.

Wholesale accounts can be audited for distribution information. This information is confidential and to be used only by State Egg Board staff. Board approved out of state accounts can be charged for an audit.

Statement of non-transfer of license: Include change in draft of law.

Violations/Penalties (16-42-11-14, Sec. 14) Include changes in draft of law. Non-compliance forms are written but not acted upon. According to the Attorney General's office, the Egg Board can only penalize an account for no license. It was suggested to charge the account for a re-inspection. Straw to develop internal policy.

Baugh stated the final draft of the Egg Law must be submitted by November 1, 2008. Sponsors for these changes will need to be identified.

Wednesday, August 13, 2008, Normandy Barn, Indiana State Fair, Agriculture Regulatory Review public hearing. Time to be announced.

Attorney General recommended re-adopting the current rules. After the law is passed, adopt current rules.

Motion by Hinton, seconded by Brown to adjourn. Meeting adjourned at 12:45 p.m.

Candy Byers, Recording Secretary

Thomas Klump, Secretary

Ron Truex, President

276th MEETING
INDIANA STATE EGG BOARD

Beck Center
Agronomy Farm
West Lafayette IN

November 5, 2008
10:00 a.m.

Members Present: Ron Truex, Dr. Patricia Hester, Virginia Burbrink, Bob Krouse,
Tom Klump, Bill Eckrich, Dale Brown, Greg Hinton

Others Present: John Baugh, Director of Agricultural Services and Regulations,
Mark Straw, Executive Administrator, Indiana State Egg Board,
Candy Byers, Assistant to Executive Secretary, Indiana State Egg
Board

President Truex called the meeting to order at 10:20 a.m.

Baugh gave a brief overview of the November 4, 2008 election.

The minutes of the August 6, 2008 meeting were presented. Motion to approve the minutes was made by Eckrich, seconded by Burbrink. Motion passed.

Straw presented the financial report for the third quarter 2008. The financial report reflects the correct balance after the errors in the salary and travel accounts were corrected. The actual travel account is less than same quarter 2007, this being due in part to the flex time schedule of the field staff. Motion to accept the financial report as presented was made by Klump, seconded by Eckrich. Motion passed.

Byers presented eight new wholesale accounts. Seven accounts are no longer distributing eggs in Indiana. There are nine accounts which are delinquent in payment for the second quarter, due August 10, 2008. The third quarter audit report is due November 10, 2008 and accounts not in current status will be sent notices of delinquency. Motion to refund audit deposit monies if requested was made by Krouse, seconded by Hester. Motion passed.

Straw presented the third quarter field staff activity report. During this quarter, the field staff concentrate on collecting monies due for licensing from the retail stores. Several of these stores are in the rural area and have little or no eggs for sale. The dozens inspected and miles traveled are less than same quarter 2007.

Straw presented the third quarter violation report. The field staff have found product coming from Kentucky which have a 45 day expiration date. Straw has been in contact with these

accounts and the dating issue should be resolved in the near future. The increase in expired eggs can be attributed to the stores in the rural areas not moving product in a timely manner.

The reappointment of Klump, Hester, Brown, Truex, and Eckrich is pending. Four of these reappointments are more than a year waiting. Correspondence from John Vananter, Governor's Office, has stated these reappointments will come. Straw has been in contact with Joe Lackey, Indiana Grocery and Convenience Store Association, to have a member appointed to represent this organization. At this time, Lackey does not have a person to appoint.

Office Update:

Tentatively, there are more plants scheduled to receive USDA services and the field staff will continue to do the surveillance inspections at these facilities. As per contract, State Egg Board is paid for this service.

USDA is continuing to monitor Pick of the Chick Farm (Wayne Shafer). The field staff of the Egg Board have been asked to complete destination inspections of product from this facility.

Straw circulated an empty six pack egg container from Vital Farms, Texas. This container had no packer identification, no pack date, no safe handling instructions, eggs were ungraded and not sized. This will continue to be a problem as there are several small flocks being licensed in Indiana. Straw was instructed to contact Vital Farms and inform them of the rules and regulations for product coming into Indiana. Flocks less than 3000 birds are exempt from the Egg Products Inspection Act, but must maintain the Indiana regulations.

Straw is in contact with BOAH regarding INHerds web-based software. BOAH has indicated that they will work with Egg Board to develop a software package to be used by the field staff. More information on this project as it becomes available.

The Ag Regulatory Task Force meeting was held October 31, 2008. From reports received, the Egg Board is in good standing with the Task Force.

Straw attended a High Path AI meeting November 14, 2008. As a result, protocol for plant inspections will be developed and a biosecurity put in place for the field staff in the event of an AI outbreak.

Baugh and Straw have met with Grant Monahan, Indiana Retail Council, Joe Lackey, Indiana Grocers and Convenience Store Association and Farm Bureau to explain the changes in the fee structure for audit reporting, retail, and wholesale licensing. A concern of these organizations was the increasing of fees and how it would affect the consumer, and where the medium sized

store would be in the division. Cost is volume based and the consumer should not see an increase in the cost of eggs.

Baugh will meet with Representatives to discuss authoring and sponsorship of the Egg Law. A draft of the Law will be completed this month and sent to the Board for review. The Board was asked to submit to Straw, a list of people to testify for the Egg Law revisions.

Motion by Eckrich, seconded by Hester, to accept the slate of current officers. Motion passed.

The officers for 2009 are: President – Ron Truex
 Vice President – Bob Krouse
 Secretary – Tom Klump

The meeting dates for 2009 are as follows:

 Wednesday, February 4, 2009
 Wednesday, May 6, 2009
 Wednesday, August 5, 2009
 Wednesday, November 4, 2009

Location of meeting will be announced at a later date.

Motion by Krouse, seconded by Klump to adjourn. Meeting adjourned at 11:47 a.m.

Candy Byers, Recording Secretary

Ronal Truex, President

Thomas Klump, Secretary

277th MEETING
INDIANA STATE EGG BOARD

Beck Center
Agronomy Farm
West Lafayette IN

March 25, 2009
10:00 a.m.

Members Present: Ron Truex, Virginia Burbrink, Bob Krouse,
Tom Klump, Bill Eckrich, Dale Brown
Members Absent: Dr. Patricia Hester, Greg Hinton
Others Present: Mark Straw, Executive Administrator, Indiana State Egg Board,
Candy Byers, Assistant to Executive Secretary, Indiana State Egg
Board

President Truex called the meeting to order at 10:07 a.m.

The minutes of the November 5, 2008 meeting were presented. Motion to approve the minutes was made by Krouse, seconded by Klump. Motion passed.

Straw presented the financial report for the fourth quarter 2008. The purchase of a vehicle for one of the field staff will be completed this fiscal year. Motion to accept the financial report as presented was made by Eckrich, seconded by Brown. Motion passed.

Byers presented thirteen new wholesale accounts, the majority being small farms. Nine accounts are no longer distributing eggs in Indiana. Seven accounts are delinquent in reporting the fourth quarter audit, due February 10, 2009. One account, Black Jack's Poultry Farm, is two quarters delinquent. All delinquent accounts have been notified. Motion to refund audit deposit monies if requested was made by Krouse, seconded by Burbrink. Motion passed.

Straw presented the fourth quarter field staff activity report. In preparation for the field staff and computer input, a baseline of information is being compiled. To comply with changes in inspections, the field staff are writing non-compliance reports for back stock and obvious problems. If a problem is found with the eggs on the shelf, the non-compliance will be written. Members of the Board suggest the field staff conduct inspections of the warehouses, breaking down lot numbers for samples.

Straw presented the fourth quarter field staff violation report. Restricted eggs (checks, leakers, dirt, etc) are the majority of the violations. The smaller stores continue to have a problem with expired eggs. Eggs with a 45 day expiration or sell by date are still being distributed in Indiana. Straw and the field staff have been in contact with the packers and distributors of these eggs. There are approximately eighty-nine packers/plants that distribute eggs in Indiana, not including the small farms.

The reappointment of Klump, Hester, Brown, Truex and Eckrich is pending. A letter will be sent to the Governor April 1 requesting the reappointment of Burbrink, Hinton and Krouse. These terms expire May 1, 2009. The Indiana Grocery and Convenience Store Association position has not been filled.

The legislation for the Egg Law has passed the second reading in the Senate, and is on schedule for the third reading.

Office Update:

Open records request from Kathy Altman for a Southeastern Indiana poultry project. Ms. Altman was requesting the names of small flock producers for broiler production. The Extension Service was also contacted for same information. Purdue denied this request.

Straw attended the NERO meeting in March and was elected Vice President. A partial list of topics discussed were:

- FDA is publishing a new directory of state and local officials

- FasCat (risk assessment tool) poultry data is needed

- Third party verification/audits increasing

- FSIS track-back identification mandatory

- USDA/AMS retail market survey will be used to re-evaluate current grade standards

Klump was in attendance as a speaker.

National Egg Quality School, May 18-21, HACCP course, May 21-22. Fieldman Johnson will attend as a Section Leader. Johnson and Straw will attend, as students, the HACCP course.

A new web page for the Egg Board is being developed.

The staff of the Egg Board have been notified of farm market meetings being held in the State. Straw will draft a guideline for the field staff to use when presenting at these meetings.

Straw demonstrated the INHERDS software. This package is similar to the program being developed for the Egg Board.

Registered Retail accounts: 4711

Registered Wholesale accounts: 239

Renewal applications will be sent the first two weeks in May.

Straw and Byers will use flex time in the office, allowing for coverage 8:00 a.m. – 5:00 p.m., Monday – Friday.

Upon passage of the Egg Law, Straw will prepare a list of issues/changes of the Rules and Regulations that need to be addressed at the next Board meeting. Prior to the Board meeting, this list will be distributed to members, requesting suggestions and additional information. The field staff will be in attendance to offer their input. The rule process can take six to eight months for completion.

The Board reviewed the suggested salary increases submitted by Straw. Straw will forward the Board recommendations to Dr. Grant, Head, Department of Animal Sciences. Truex expressed his appreciation to the staff of the Egg Board.

Motion by Eckrich to adjourn. Meeting adjourned at 12:05 p.m.

Candy Byers, Recording Secretary

Thomas Klump, Secretary

Ronald Truex, President

278th MEETING
INDIANA STATE EGG BOARD

Beck Center
Agronomy Farm
West Lafayette IN

May 6, 2009
10:00 a.m.

Members Present: Dale Brown, Virginia Burbrink, Bill Eckrich, Dr. Patricia Hester, Greg Hinton, Thomas Klump, Robert Krouse, Ron Truex

Others Present: Gary Peacock, Covington Foods, Paul Brennan, Indiana State Poultry Association, Yogi Yergler, field staff, Darrel Johnson, field staff, Scott Ratliff, field staff, Dr. Michael Kopp, Indiana Board of Animal Health, John Baugh, Director of Agricultural Services and Regulations, Purdue, Mark Straw, Executive Administrator, Indiana State Egg Board, Candy Byers, Assistant to Executive Administrator, Indiana State Egg Board

President Truex called the meeting to order at 10:00 a.m. Introductions were made by in those attendance.

The minutes of the March 25, 2009 meeting were presented. Motion to approve the minutes was made by Krouse, seconded by Brown. Motion passed.

Straw presented the financial report for the first quarter 2009. Audit income is increased as compared with same quarter 2008. A vehicle was purchased for one of the field staff, with the used vehicle going to auction. Motion to accept the financial report as presented was made by Klump, seconded by Burbrink. Motion passed.

Straw presented the proposed budget for 2009-2010. This proposal included the increase of license and audit fees, and a separate budget for the acceptance of the COOL program. The staff of the Egg Board has been contacted to conduct Country of Origin Labeling (COOL) audits for the USDA. This involves 107 inspections in retail stores, located throughout Indiana, which USDA will pay \$600 per inspection. Straw is negotiating the cooperative agreement with Purdue and USDA. USDA will have a contract with Egg Board to conduct inspections as scheduled, with the Egg Board being reimbursed for time and travel. Discussion was made concerning the time involved, the decrease of egg inspections and increased travel expenses. The COOL inspections can be scheduled into the daily routine of the field staff. Motion by Krouse, seconded by Hinton, to proceed with this program, and review at time of completion for renewal of contract. Motion passed. A separate budget and financial report will be established for the COOL program. Motion to approve the budget as amended made by Brown, seconded by Klump. Motion passed.

Field staff and Byers will attend Country of Origin Labeling training in Chicago, May 13 & 14, 2009.

Byers presented six new wholesale accounts, four accounts are no longer distributing eggs in Indiana. Five accounts are delinquent in audit reporting, which was due February 10, 2009. After reviewing the deposit monies being held in each account, sixteen accounts were requested to increase the amount currently being held.

Keystone/M & M Restaurant Supply is requesting a refund in the audit deposit paid. This account was closed May 19, 2007 and a refund was not requested at that time. Motion to refund the audit deposit as requested by Keystone/M & M Restaurant Supply and any other audit monies of accounts no longer distributing eggs in Indiana was made by Krouse, seconded by Eckrich. Motion passed.

Straw presented the first quarter 2009 field staff activity report. The number of inspections has increased, as compared with same quarter 2008. The expense in conducting the inspections has remained stable.

Straw presented the field staff violation report for the first quarter 2009. Restricted egg violations have increased 3%. Egg Innovations (EIPC) continue to pack underweight eggs. Plant management is aware of underweight product, but no action has been taken to correct the problem.

All Board appointments have expired. Upon appointment by the Governor, Board members will be given the oath of office. The appointments will be retroactive, maintaining the three year cycle. When the new law is in effect, the Board will have the power to reappoint members if the Governor fails to do so in a timely manner. Upon appointment from the Governor, Gary Peacock, Covington Foods, will represent the Indiana Grocery and Convenience Store Association.

Office Update:

Senator Alting and Representative Goodin were carriers of the Law through the Senate and House, respectively. Copies of thank you letters are included in packet. The Law was passed and signed by the Governor April 20, 2009. This will be in effect July 1, 2009. Thank you to all who assisted and supported this process.

Copy of an e-mail from President Cordova, President of Purdue University stating no salary increase for Purdue employees for 2009-2010. Truex sent a letter requesting increases for the Egg Board staff, explaining the position of regulatory employees.

Truex, Straw and Johnson attended a Farm Market meeting in Warsaw. Meeting was well attended by potential farm market vendors. Johnson explained the guidelines for selling eggs at the farm market.

Johnson read the wording on a placard in a store, stating the benefits of an eggs produced by a non-confined chicken. This is false advertising and should be addressed by the Attorney General. Truex suggested the proper education and information regarding eggs needs to be

promoted. Possibility of Indiana State Poultry, Purdue Extension, American Egg Board, State Board of Health and State Egg Board working together to implement guidelines. Kopp suggested using the Retail Food Code. The Egg Board will obtain guidelines for the field staff to distribute to retail stores outlining proper advertising and nutritional information.

A request from a producer to sell non incubated, non refrigerated hatching eggs at a farm market was denied by Straw. Hatching eggs should be labeled "Not for Human Consumption". Straw contacted Public Health with this information.

Straw and Johnson will attend the HACCP course, offered by the National Egg Quality School, May 21 & 22. Johnson will attend the National Egg Quality School as a section leader, May 18 – 21, 2009.

A beverage company requested the names and addresses of Egg Board accounts. This open records request was denied by Purdue University.

Klump, Straw, Johnson and Ratliff conducted an inspection in the Kroger Shelbyville warehouse.

Law Changes:

Reference of shell eggs is fresh or treated, and a definition of treated. In the future, a regulation can be written to include pasteurized shell eggs. Currently, there are no USDA Grade Standards for pasteurized shell eggs.

Definition of Farm Markets was included. (a point of assembly to sell products, produced by that producer)

Board appointments will continue to come from recommendations, with the exception of the Federal/State Inspected Plants.

The Board will have the authority to establish license and audit fees. Physical location of all wholesale accounts will be reported to the Egg Board office. New data base will assign license to a physical location. Delinquent fees on volume reporting will be 10% or \$20.00, whichever is greater. Out-of-state auditing cost will be reimbursed by wholesale account.

Rule discussion:

The following discussions were to give guidance to Straw to draft the rule to present at next meeting. The rule will be discussed and voted upon at that time. Motion to approve the fee structure as presented was made by Krouse, seconded by Eckrich. Motion passed.

A wholesale permit, in the opinion of the Attorney General is the property of the corporate office of the facility. The Board recommends rewriting the rule to state the wholesale permit be issued to each distribution site.

Farm Market vendors are currently registered as a retail account. By registering vendors as a small wholesale/retail account, volume will be reported and the farm will be able to distribute to

grocery stores, restaurants, etc. Three thousand or less bird farm (USDA regulation) will be the base and the fee will be established.

Ethnic markets continue to increase. Eggs are being transported into Indiana and resold to the markets. Sales invoices do not reflect the distributor and there is no way to track eggs from a brokerage. Eggs not meeting grade standards are removed from sale and the retail store absorbs the loss.

Currently, producer/packer operations are not registered with the Egg Board. Field staff conduct USDA surveillance inspections, often finding product that is at the limit of retention. When same product is inspected at the retail level, field staff remove product from sale.

Discussion for Grade AA and the 10 day expiration date. Motion by Hinton, seconded by Klump, changing Grade AA to a 15 day expiration date. Motion carried, with Truex opposed.

Discussion was made about the terminology of “EXP, Best Buy, or Use By” dating. Krouse recommends 30 day expiration or sell by date. Consensus of the Board was the dating needs to be consistent throughout the United States. Motion by Klump, seconded by Hinton to accept the USDA guidelines on expiration dates. USDA guidelines: 30 day EXP, or Sell By and 45 day Best By or Used By. Packer has the option which to use. At this time, the field staff have no authority to remove expired product. The motion to accept USDA guidelines was not passed. Motion was made to table this discussion until more information can be received.

The definition for repackaging of eggs needs to include lot consolidation. Clean, dry cartons will be used and relabeled with appropriate information. Lot consolidation will be same dates as original carton.

Small flock producers recycle egg cartons, not eliminating the current information of the original producer. Guidelines to discourage the reuse of egg cartons was discussed.

Inspection Related Topics:

Discussion for action to be taken if product has been exposed to temperature above 45 degrees. Determine if the cooler is not working correctly or the door has been left open. Board of Health can enforce refrigeration temperature requirements of 42 degrees or less. The Egg Board staff will attempt to work with the Board of Health.

Motion by Krouse, seconded by Hester to allow inspectors to remove out-dated product from sale. Motion passed.

During routine inspections, the field staff occasionally find egg cases stored on the floor in coolers. The Board states this is a Public Health issue and under their regulation.

The Certificate of Registration is to be posted in a conspicuous place. In the future, this will not be written as a violation as the field staff have current registered account listings.

Current law allows eggs to be sold from the farm produced and farm not be licensed. No action taken. Internet sales will not be monitored or licensed at this time. Community Supported Agriculture (CSA) will not be monitored at this time. Produce auctions are registered as a retail account. Consignment businesses are not registered, but the suppliers are registered as retail accounts.

Next meeting is Wednesday, August 5, 2009, Beck Center.

Motion to adjourn was made by Krouse, seconded by Hinton. Meeting adjourned at 1:15 p.m.

Candy Byers, Recording Secretary

Thomas Klump, Secretary

Ronald Truex, President

279th MEETING
INDIANA STATE EGG BOARD

Beck Center
Agronomy Farm
West Lafayette IN

August 5, 2009
10:00 a.m.

Members Present: Dale Brown, Virginia Burbrink, Dr. Patricia Hester,
Greg Hinton, Thomas Klump, Robert Krouse

Members Absent: Ron Truex, Bill Eckrich

Others Present: Gary Peacock, Covington Foods, Dr. Michael Kopp, Indiana Board
of Animal Health, John Baugh, Director of Agricultural Services
and Regulations, Purdue University, Jane Richardson, Official
Notary, College of Agriculture, Purdue University, Mark Straw,
Executive Administrator, Indiana State Egg Board, Candy Byers,
Assistant to Executive Administrator, Indiana State Egg Board

Vice President Krouse called the meeting to order at 10:00 a.m.

Jane Richardson officiated the Oath of Office for the Board members present.

The minutes of the May 6, 2009 meeting were presented. Motion to approve the minutes was made by Hester, seconded by Burbrink. Motion passed.

Straw presented the financial report for the second quarter 2009. The 2008-2009 financial balance is -\$55,852.40. Retail income is increased compared to same quarter 2008. This is due to several retail accounts not being registered by July 1, 2008, and the monies deposited into fiscal year 2009. Motion to accept the financial report as presented was made by Klump, seconded by Brown. Motion passed. The revised 2009-2010 budget includes expenses to the COOL program. There are restrictions when using Federal monies. Capital purchases (over \$5000) are held jointly by USDA and permission to liquidate the asset must be approved. Federal programs are to not carry a financial balance at the end of the fiscal year.

Byers presented thirteen new wholesale accounts, and seven accounts no longer distributing eggs in Indiana. Five accounts are delinquent in audit reporting, which was due May 10, 2009. Motion to refund audit deposit monies of accounts no longer distributing eggs in Indiana was made by Krouse, seconded by Hester. Motion passed.

Straw presented the second quarter field staff activity report. Inspections have decreased as compared to same quarter 2008. This is due to field staff participating in COOL training for three days, funeral leave, vacation time and two holidays. Compared to same quarter 2008, more eggs were removed from sale, and less non-compliance were written.

Straw presented the second quarter 2009 field staff violation report. Repackaged eggs, and small flock distributors are the majority of labeling problems on this report.

Eight Board members have been reappointed by Governor Daniels. Still pending appointment is Gary Peacock, representing the Indiana Grocery & Convenience Store Association. Straw has been in contact with a representative from the Governor's office.

Office Update:

Dr. Alan Grant, Department Head, Animal Science Department, is taking the position as Dean, College of Agriculture, Virginia Tech.

Johnson attended National Quality Egg School as Section Leader. Straw completed the HACCP course offered the last 2 days of Egg School.

Johnson, Ratliff, Yergler and Byers attended COOL training in Chicago, May 12 & 14. Indiana has been assigned 107 retail stores for auditing. The field staff, Straw and Byers will be working the state to complete the audits by the November 30, 2009 deadline.

The current rule has sunset and the paperwork has been submitted for continuation of the rule. If there are no comments or objections, the current rule will be printed and put in effect.

There are changes in the surveillance work. Plants have moved or started grading service, and new plants have been added.

Purdue University is writing a policy for flexible work time and exempt employees. Purdue also insists all employees have a career account so correspondence can be sent electronically. Straw has inquired how the technology policy will be mandated.

Currently, there are 4521 registered retail accounts, and 239 registered wholesale accounts.

The software for the Egg Program is in the testing phase. This is a web based program and data can be entered from any location there is a signal.

Rule Discussion:

USDA/AMS has been conducting retail surveillance work is considering changes in the grade standards. Indiana State Egg Board regulations references USDA/AMS standards, and incorporates the guidelines.

370 IAC 1-1-3 – Regulation of treated eggs. Change will allow dirties, checks, leakers and loss to be removed from sale. Pasteurized eggs will be subject to the audit fees.

370 IAC 1-1-5 Haugh measurements – leave in rules.

370 IAC 1-3-2 Date requirements – Expiration date for AA will be changed from ten to fifteen days. Add a “Best By” or “Use By” to expiration date labeling with a date not to exceed 45 days from the date of pack.

370 IAC 1-3-3 Consumer packaging - Safe handling instructions and other information on the cartons are required by law (FDA). Small flock (>3000 bird) distributors are exempt from these requirements. Since the Egg Board has these requirements in the law, small flocks are to comply.

370 IAC 1-4-2 Removal of below standard eggs – (b) add details of expiration dates as discussed. (c) refrigeration on defrost does not require a non-compliance to be written. Continued offenses of high temperature in the storage or display can be written.

Rule 5 - Advertisements – leave rule as is.

Rule 10 - Sanitation requirements – leave rule as is.

Rule 11 – Repackaging of product at retail: terms are defined. Lot is further defined as same pack date, and source is same plant, facility or packer.

Rule 12 – Permit/registration requirements and fee structure: Language from the law is transferred to the rule section. Combination permit (\$50.00) will be Farmers Market Retailer/Wholesaler, and wholesaling eggs from their own farm.

Wholesale accounts are required to have one quarter audit deposit on file. New fee structure will increase to \$.11 per case. Projected quarterly sales volume is to be used to determine the deposit on account.

The discussed changes will be redrafted, filed, and advertisement for a 30 day public comment period. Current structure will be maintained until June 30, 2010 or the new regulation is in place.

FDA has published rules for shell eggs and salmonella. State Egg Board is a qualified agency in Indiana to work with this program. More details about this program are to be given at a later date.

Next meeting: Wednesday, November 4, 2009, 10:00 a.m., Beck Center.

Motion to adjourn was made by Brown, seconded by Burbrink. Motion passed. Meeting adjourned at 12:28 p.m.

Candy Byers, Recording Secretary

Thomas Klump, Secretary

Ronald Truex, President

280th MEETING

INDIANA STATE EGG BOARD

Beck Center
Agronomy Farm
West Lafayette IN

November 4, 2009
10:00 a.m.

Members Present: Ron Truex, Dr. Patricia Hester, Bill Eckrich, Gary Peacock,
Tom Klump

Members Absent: Robert Krouse, Dale Brown, Virginia Burbrink, Greg Hinton

Others Present: Dr. Michael Kopp, Indiana Board of Animal Health, John Baugh,
Director of Agricultural Services and Regulations, Purdue
University, Mark Straw, Executive Administrator, Indiana State
Egg Board, Candy Byers, Assistant to Executive Administrator,
Indiana State Egg Board

President Truex called the meeting to order at 10:05 a.m.

Truex congratulated Hester for becoming a Fellow of the Poultry Science Association, recognizing her significant activity and accomplishments in Poultry Science.

The minutes of the August 5, 2009 meeting were presented. Motion to approve the minutes was made by Eckrich, seconded by Klump. Motion passed.

Straw presented the third quarter 2009 financial statement. The accounting structure of the State Egg Board has changed due to the involvement in the COOL program. Federal Grant accounts (surveillance and COOL) do not carry a cash balance, and have to be zero September 30. Allotted monies are in the Federal accounts, and expenses are applied during the year. The Egg Board account will be the master account and expense transactions will be transferred to the proper accounts. The accounts receivable, \$53,974.30 is for billings submitted to the Sponsored Programs department for work conducted this quarter. Sponsored Programs, Purdue University, is responsible for statements to USDA and recording monies received. Fee Grading is a Federal program and State Egg Board is reimbursed for work completed. Motion to accept the financial report as presented was made by Peacock, seconded by Klump. Motion passed.

Straw presented the field staff activity report for the third quarter. The field staff conducted 53 COOL audits during the third quarter, and the retail inspections per hour increased from the second quarter 2009. Cost per inspection increases during the third quarter as the field staff travel the rural routes.

Byers presented thirteen new wholesale accounts, and four accounts no longer distributing eggs in Indiana. Four accounts are delinquent in reporting, which was due August 10, 2009. Motion to refund requested audit deposit monies of accounts no longer distributing eggs in Indiana was made by Eckrich, seconded by Peacock. Motion passed.

Office Up-Date:

State Egg Board employees completed 107 COOL audits, May-October, 2009. A letter has been received notifying Egg Board of 169 audits for January-May 31, 2010. Each month, a salary allotment will be applied to the COOL account. The University will allow \$.55 per mile to be charged to the COOL grant. Straw requested hiring one field staff, utilizing the COOL funds. This person will work COOL audits, and be trained in egg inspection, surveillance and fee grading. Since Federal funds are considered soft monies, the potential employee will be made aware of the consequences if the grant is not renewed. Motion to hire one person for field staff work was made by Hester, seconded by Eckrich. Motion passed.

Straw demonstrated a touch-screen laptop computer which is being considered for the field staff. An insurance agreement, for damaged or stolen computers, is available for purchase. The College of Agriculture has a three year leasing program, with a fixed rate and maintenance. To maintain and service the computers, the College requires high speed connectivity, with a dedicated IP address. This has to be a business type installation and will not be financially feasible for the Egg Board.

Straw is working with the Purdue University Transportation Department to secure a vehicle leasing program for the State Egg Board. A flat fee and mileage cost will be charged each month for three or four vehicles. One University vehicle will not be on this program as it will be kept on campus and used periodically by Straw and Byers. The leasing contract will be negotiated each year. Motion to proceed with leasing vehicles was made by Klump, seconded by Eckrich. Motion passed.

Public Health is implementing the food code requiring coolers to be 41 degrees or below. State Egg Board allows for 45 degrees. Enforcement of the rule is the responsibility of the health official when inspecting coolers. At this time, State Egg Board will enforce the 45 degree rule. HB 1309, defines eggs as a potentially hazardous food item. Public Health is requiring farm market vendors, selling eggs, meat and food items, to register as a retail food establishment and follow the food handling guidelines.

The following slate of officers was presented:

President:	Robert Krouse
Vice President:	Thomas Klump
Secretary:	William Eckrich

Motion to accept the slate of officers was made by Eckrich, seconded by Peacock. Motion passed.

Straw presented the time line for rule development and promulgation for the fees to be in effect prior to the next licensing period. Notice of Intent to Publish has been completed. Publishing the proposed rule can be filed the week of Nov. 9, 2009. The Public Hearing can be 21 days following the publishing of the rule. Straw was directed to schedule the Public Hearing in January, on campus, and Board members will be notified.

The dates of the 2010 State Egg Board meetings are:

Wednesday, February 3

Wednesday, May 5

Wednesday, August 4

Wednesday, November 3

All meetings will be held at the Beck Center, West Lafayette IN.

Motion to adjourn was made by Klump, seconded by Peacock. Motion passed.
Meeting adjourned at 12:15 p.m.

Candy Byers, Recording Secretary

Thomas Klump, Secretary

Ronald Truex, President

Agenda item: 3rd Quarter 2009 Field Staff Violation Report was not reviewed due to time constraints. Report provided to Board Members.

281st MEETING

INDIANA STATE EGG BOARD

Beck Center
Agronomy Farm
West Lafayette IN

February 3, 2010
10:00 a.m.

Members Present: Robert Krouse, Gary Peacock, Tom Klump, Dr. Patricia Hester
Members Absent: Virginia Burbrink, Ron Truex, William Eckrich, Greg Hinton,
Dale Brown
Others Present: Paul Brennan, Indiana State Poultry Association, proxy for
Ron Truex, Dr. Michael Kopp, Indiana Board of Animal Health,
Mark Straw, Executive Administrator, Indiana State Egg Board,
Candy Byers, Assistant to Executive Administrator, Indiana State
Egg Board

President Krouse called the meeting to order at 10:03 a.m.

Krouse, currently the chairman of United Egg Producers and President of the Indiana State Egg Board, was recognized by the Indiana Soybean Association for Outstanding Community Relations.

The minutes of the November 4, 2009 meeting were amended after distribution via e-mail. Motion to approve the amended minutes was made by Hester, seconded by Klump. Motion passed.

Straw presented the fourth quarter 2009 financial statement. The COOL and surveillance accounts are federal grant agreements, processed through the Sponsored Programs Department. These accounts are not current as expenses have not been applied and no monies have been deposited into the surveillance account. Monies received for the COOL account is reflected in the fourth quarter report. The COOL and surveillance accounts were to be zero October 1, 2009.

The overall financial report is in line with the budget. Accounts receivable is \$18,283.42.

Motion to accept the financial report as presented was made by Brennan, seconded by Klump. Motion passed.

A deposit policy was implemented by the Animal Science Business office. The Cash Receipts Voucher is processed in the Egg Board office and taken to the Animal Science Business office for verification. The Animal Science Business office is responsible for the deposit to be received by the Bursar.

Three vehicles for the field staff have been leased through the Transportation Department at Purdue. Two unused vehicles will be sold in July. One laptop computer has been purchased. More laptops, to be used by the field staff, will be purchased over the next several months.

State Egg Board received 169 COOL audits to be completed by July 30, 2010. (107 audits were received and completed in 2009) The monies to be received from this work will be an additional \$80,000 over the next seven months. With the extra income, and permission from the Board, Straw was able to hire Robert Andrew Mears, Brookston, Indiana. Mr. Mears will start employment with the Egg Board February 15, 2010. Mears will concentrate his work on the COOL program, with training for egg grading, fee grading and surveillance to be scheduled as time permits.

Byers presented seven new wholesale accounts, and four accounts are no longer distributing eggs in Indiana. Eleven accounts are delinquent in audit reporting, which was due November 10, 2009. These accounts have been notified of delinquency. Motion to refund requested audit deposit monies of accounts no longer distributing eggs in Indiana was made by Krouse, seconded by Brennan. Motion passed.

Straw presented the fourth quarter field staff activity report. The number of inspections this quarter as compared to same quarter 2008 was lower. This decrease is due to vacation taken by the field staff, and six days of holiday time in this quarter. Inspections per hour are higher this fourth quarter as compared with the first quarter 2009.

Straw presented the fourth quarter field staff violation report. The question of forward dating has been received in the Egg Board office. According to the Rules and Regulations of the Egg Board, forward dating is not acceptable. We may see an increase in the incidence of frozen product if the county public health officials increase enforcement of the 41 degree temperature requirement.

Office Up-date:

Field staff Johnson was recognized for 25 years of service to Purdue University, and Ratliff recognized for 10 years of service.

HB 1288: The bill to sunset the Egg Board is officially off of the books for this year.

The Rule adoption, including the fee schedule, has been filed with Legislative Services. Proper documentation was submitted to the Small Business Development Committee for review, and the Office of Management and Budget. This documentation detailed the impact of the Rule on State Government when it is implemented. As of today, the Office of Management and Budget, or the Governor, has not signed off on this. If the rule is not approved by Office of Management and Budget in the coming months, the process will have to be restarted. Based on the time required to complete the process after OMB approval, there will be no fee increase for the license renewal before July 1, 2010.

Purdue employees will have no salary increases again this year, and monetary awards for promotions have ceased. Straw has contacted Interim Dept. Head Dr. Sutton stating the Egg Board is self-funded, and a monetary increase for field staff Ratliff, should his promotion be awarded, could be allowed. The University will likely decrease the contributions to the health care plan and retirement fund. The Board is in favor of finding a monetary solution for the staff upon the decreases.

The University is looking at outsourcing the Transportation Department. Currently, the Egg Board has a vehicle lease contract, negotiable each year. If the Transportation Department is privatized, the Egg Board will have to explore other options for vehicles unless a contract can be reached.

Field staff Johnson and Ratliff, Straw and Byers will be attending the COOL training session, February 16-18, 2010, Atlanta, GA.

Straw will attend the NERO meeting March 7-10, 2010, Pennsylvania. Standardized dating was requested as a topic of discussion.

The National Egg Quality School will be held in Park City, Utah, May 17-20, 2010.

Doug Medcalf, Board of Animal Health, has contacted Straw about storing the database at Purdue, reducing the costs of this program. Straw is working with Purdue ItAP department on this matter.

The Animal Science Department Head search is continuing. Other open positions within the Animal Science Department have been placed on hold.

The next meeting is May 5, 2010, Beck Center, West Lafayette, IN.

Motion to adjourn was made by Brennan, seconded by Krouse. Motion passed. Meeting adjourned at 11:59 a.m.

Candy Byers, Recording Secretary

William Eckrich, Secretary

Robert Krouse, President

282nd MEETING

INDIANA STATE EGG BOARD

Beck Center
Agronomy Farm
West Lafayette IN

June 16, 2010
10:00 a.m.

Members Present: Robert Krouse, Gary Peacock, Tom Klump, Dr. Patricia Hester, Dale Brown, Ron Truex. William Eckrich
Members Absent: Virginia Burbrink, Greg Hinton,
Others Present: Paul Brennan, Indiana State Poultry Association, Dr. Michael Kopp, Indiana Board of Animal Health, John Baugh, Director of Agricultural Services and Regulations, Purdue University, Andie Mears, Indiana State Egg Board, Mark Straw, Executive Administrator, Indiana State Egg Board, Candy Byers, Assistant to Executive Administrator, Indiana State Egg Board

President Krouse called the meeting to order at 10:03 a.m.

Andie Mears, field staff for the Indiana State Egg Board, was introduced.

The minutes of the February 3, 2010 meeting were presented. Motion to approve the minutes was made by Truex, seconded by Eckrich. Motion passed.

Straw presented the first quarter 2010 financial statement. The Accounts Receivable is a line item for income and will be noted as such for future reports. Motion to accept the financial report as presented was made by Brown, seconded by Klump. Motion passed.

Byers presented 18 new wholesale accounts and 11 accounts not distributing eggs in Indiana. Twenty one accounts are delinquent one quarter, and four accounts are delinquent two quarters. All delinquent accounts have been sent reminder statements. Motion to refund requested audit deposit monies of accounts no longer distributing eggs in Indiana was made by Krouse, seconded by Truex. Motion passed.

Straw presented the first quarter 2010 field staff activity report. The number of inspections for this quarter had decreased due to COOL training and vacation time taken. Discussion about continued decrease in inspections and dozens was conducted by the Board. Straw will continue to monitor the field staff, reviewing each program and address the situation.

Straw presented the first quarter field staff violation report. There are no obvious problems that need to be addressed at this time.

The Public Hearing was held Friday, May 28, 2010, 9:00, Room 3113-B, Lilly Hall of Life Science, Purdue University. Hester, Baugh, Straw and Byers were present. No comments were received before or during the hearing. The Rule will be sent to the Attorney General's Office for review, and to the Governor for approval and signing. The Rule will be published in the Register and a 30 day waiting period will be in effect. When completed, the new fee structure will be implemented. A letter was sent with the renewal applications explaining an increase in fees was forthcoming, and to register by July 1, 2010. Letters will be sent to retail and wholesale accounts giving notice of the increase in audit and license fees. Clarification of reworking or repacking of eggs at retail was discussed. Lot consolidation, same date, grade, size, is acceptable. Motion to accept the Rule as submitted was made by Hester, seconded by Truex. Motion passed.

Straw presented the 2010-2011 fiscal year budget. There will be no salary increase for Purdue employees. Due to budget constraints, the employee will be responsible for paying a larger percentage of the insurance contribution. For new hires of Purdue, the retirement contribution by Purdue will be decreased. Yergler, field staff for the Egg Board, has taken an unpaid leave of absence, effective June 16, 2010. (22 days approved by the Department Head and Supervisor, additional time can be requested from the Dean) Yergler's retirement is partially dependent on Purdue's contribution to a severance package and time frame for implementation. Purdue Board of Trustees have to vote on the retirement package, and decide if Purdue, the department, or the regulatory office will pay, and the percentage of payment to the retiree.

Discussion of possible scenarios when the FDA Egg Rule is implemented and the inspection process begins. No action taken at this time.

Outsourcing the Transportation Department is still being considered. The outcome of this change could affect the State Egg Board and the leasing program currently used. Upon the termination of the lease agreement by the Transportation Department, the Egg Board will have the ability to review other options for leasing and purchasing.

Projected COOL reviews for 2011 is 250. It was suggested to add one employee for three quarter time to COOL, and remaining time to the other Egg Board programs. Motion to accept the 2010 – 2011 budget with six employees was made by Truex, seconded by Klump. Motion passed.

Office Up-Date:

Annual Report included in packet

Board appointments are current. Truex term expires July 1, 2010.

Retail Certificates of Registration: 3917, Wholesale Certificates of Registration: 180

Public Health:

HEA1309 – food safety certification for home based processed foods. If enforced, this will have an effect on farm market vendors.

United Metro Foods Warehouse, Indianapolis, was cited by Marion County Health Department for internal egg temperature violation. Mears inspected this facility three weeks prior and ambient temperature was in compliance.

Animal Science Department Head search is continuing.

National Egg Quality School – May 17-20, 2010. Johnson was a section leader, and Mears a student, with the second highest test score.

The next meeting is August 4, 2010, 10:00 a.m. Beck Center, West Lafayette, Indiana.

Motion to adjourn was made by Eckrich, seconded by Brown. Motion passed. Meeting adjourned at 12 noon.

Candy Byers, Recording Secretary

William Eckrich, Secretary

Robert Krouse, President

283rd MEETING

INDIANA STATE EGG BOARD

Beck Center
Agronomy Farm
West Lafayette IN

August 4, 2010
10:00 a.m.

Members Present: Robert Krouse, Ron Truex, Tom Klump, Gary Peacock, Dr. Patricia Hester, William Eckrich, Greg Hinton

Members Absent: Dale Brown, Virginia Burbrink

Other Present: John Baugh, Director of Agricultural Services and Regulations, Purdue University, Dr. Michael Kopp, Indiana Board of Animal Health, Paul Brennan, Indiana State Poultry Association, Mark Straw, Executive Administrator, Indiana State Egg Board, Candy Byers, Assistant to Executive Administrator, Indiana State Egg Board

President Krouse called the meeting to order at 10:03 a.m. Straw read the opening statement for procedures of the Public Hearing. The Public Hearing will remain open during the Egg Board meeting for any comments. Sign-in sheet available.

The State Egg Board meeting commenced at 10:07 a.m.

The minutes of the June 16, 2010 meeting were presented. Motion to approve the minutes was made by Truex seconded by Klump. Motion passed.

Straw presented the second quarter financial statement. The balances in the COOL and surveillance accounts were to be zero at the end of the fiscal year. It is to be noted, these accounts are not current as the Animal Science Business Office is responsible for entering the required information and this has not been completed as of this date. The transfer of monies within these accounts and the Egg Board account will not affect the year end cash balance. Egg Board has sold two vehicles, currently leasing three vehicles, and has two in possession. Motion to accept the financial report as presented was made by Hinton, seconded by Truex. There has been no notification of the 2010-2011 COOL program.

Byers presented five new wholesale accounts, two accounts no longer distributing eggs in Indiana and thirteen delinquent audit accounts. The new rule states each distribution facility, distributing eggs, needs to be registered with the Egg Board. Aldi Inc has registered the

distribution centers as requested. Motion to refund audit deposit monies upon request was made by Krouse, seconded by Truex.

Straw presented the second quarter field staff activity report. The number of inspections has increased compared to same quarter last year. This is due in part to the hiring of field staff Mears.

The field staff continue to find an increased amount damaged product on the retail shelf. Excessive checked product can be attributed to the high temperatures as heat affects the chickens diet and production. Wal-Mart is purchasing an Omega 3 egg from Giroux's Poultry, located in Chazy, New York. Approximately 70% of the samples inspected by field staff are out of compliance for checks, leakers and/or dirt. The field staff will continue to remove the inferior product from sale.

Office Up-Date:

Truex appointment expired July 1, 2010. Request for reappointment has been sent to the Governor's office. The law was changed and the Board can reappoint Truex. Discussion took place about exercising this option. It was agreed Truex will serve until reappointed by the Governor.

Burbrink will submit a letter of resignation from the Board before the next meeting. This appointment represents the consumer interest issues. The names of potential candidates can be given to Straw and he will submit to the Governor.

Field staff Yergler remains on unpaid leave from the Egg Board. This is with permission from the Dean and Provost. This leave can continue for one year, with the Egg Board paying a portion of the medical insurance. Discussion is that the Egg Board will pay the insurance through the end of 2010. Straw will inquire with Human Resources the legality of this action. As of this date, the Purdue University Trustees have not released information about a retirement package.

Fax received from United Metro Foods, Indianapolis, IN stating they were no longer distributing eggs in Indiana as of January 2010. Field staff and Public Health have visited this location within the past six weeks, finding eggs to be resold. As of this date, United Metro Foods has not registered as a wholesale account. Straw and field staff will enforce the Indiana State Egg Board rules and retain eggs if found in this location. Public Health will be notified of the Egg Board policy and the action which will be taken.

The Indiana Department of Health, Food Safety Branch, is working with the Center for Disease Control on developing a food safety scorecard (SE outbreaks) and has asked the Egg Board for

assistance. There is no confirmed benchmark or actual data for starting a scorecard for this program. Per the Board, the Egg Board is not to be involved at this time.

Tom Pelon, USDA Federal State Supervisor retired, and Doug Couvalt is the interim Supervisor for our area. The regional office has moved from Gastonia to Fredericksburg.

Request for non-compliance reports to be posted on the Egg Board web site. Per the Board, these are not to be posted. The non-compliance reports can be faxed or e-mailed as requested.

Straw has been invited to attend a small flock egg handling session in September.

Straw read the closing statement of the Public Hearing. Minor change in formatting on page 7 – deposit and audit fees are now in subsection D and E. Motion to approve the Rule as presented was made by Hester, seconded by Peacock. Motion passed. Public Hearing completed at 11:30 a.m.

Next meeting Wednesday, November 3, 2010, Beck Center.

Motion to adjourn by Truex, seconded by Klump. Meeting adjourned at 11:34 a.m.

Candy Byers, Recording Secretary

Robert Krouse, President

William Eckrich, Secretary

284th MEETING

INDIANA STATE EGG BOARD

Beck Center
Agronomy Farm
West Lafayette IN

November 3, 2010
10:00 a.m.

Members Present: Tom Klump, Gary Peacock, Dr. Patricia Hester, William Eckrich,
Greg Hinton, Dale Brown

Members Absent: Bob Krouse, Ron Truex

Other Present: John Baugh, Director of Agricultural Services and Regulations, Purdue University, Dr. Michael Kopp, Indiana Board of Animal Health, Darrel Johnson, field staff, Indiana State Egg Board, Scott Ratliff, field staff, Indiana State Egg Board, Andie Mears, field staff, Indiana State Egg Board, Mark Straw, Executive Administrator, Indiana State Egg Board, Candy Byers, Assistant to Executive Administrator, Indiana State Egg Board

Vice President Klump called the meeting to order at 10:05 a.m. Straw introduced the field staff.

The minutes of the August 4, 2010 meeting were presented. Motion to approve the minutes was made by Hester, seconded by Eckrich. Motion passed.

Straw presented the third quarter financial statement. The travel account has increased due to four field staff working part of this quarter. Computers and printers have been purchased for the field staff. Effective October 1, 2010, a new fee structure for case volume, retail and wholesale licensing was implemented. The lease agreement with the Purdue Transportation Department will be reevaluated during the next three months. There is a possibility the rate will be adjusted with this agreement. Motion to accept the financial report as presented was made by Hinton, seconded by Brown. Motion passed.

Byers presented six new wholesale accounts and six accounts delinquent in audit reporting. The majority of the 17 accounts which are listed as no longer distributing eggs in Indiana were removed for non registration and/or being two or more quarters delinquent in audit reporting. Motion to refund audit deposit monies upon request was made by Hester, seconded by Eckrich.

Straw presented the third quarter field staff activity report. Inspections have increased and the cost per dozen has decreased as compared with same quarter 2009.

Straw presented the third quarter field staff activity report. There are no violations that need to be addressed at this time.

The Rule was signed by the Governor. October 1, 2010 was the effective date for all changes. AA eggs are now fifteen day expiration, best by or best if used by date is not more than 45 days. A letter will be sent to all wholesale accounts explaining lot consolidation and the changes in the Rule.

Office Update:

Board reappointment requests for Truex, Hester, Brown and Eckrich have been submitted to the Governor. They will continue to serve until otherwise notified. Official notification of resignation from the Board was received from Burbrink. Straw is reviewing submitted names for replacement of the Consumer Interest vacancy.

Field staff Yergler is officially retired. The State Egg Board is responsible for the severance payment, with the University paying for the benefits package.

Straw has been working with Ag IT to design a form/program for the field staff to submit data electronically. January 2011 is the target date for this to be implemented. The Microsoft SharePoint program will be used to transfer the data.

Rexing Eggs was previously registered with the Indiana State Egg Board as a wholesale account. Straw has been informed Rexing is producing eggs, but distributing in Kentucky. Since no distribution is occurring in Indiana, no action will be taken at this time.

The coordinators of the COOL program will not commit to any reviews for 2011 until the federal budget is approved. It is possible the Egg Board will be notified in January, with the reviews to be completed by August 31, 2011.

FDA Egg Rule – Straw and Mears will attend a training session, November 15-19, San Diego, California. At this time, there have been no contracts issued to Indiana. Straw will inform the Board of any agreements presented and the action to be taken. Considerable discussion and speculation took place on the Egg Rule.

Salary discussion (field staff, Byers and Kopp left the room): Motion by Eckrich, seconded by Hinton, for Straw to move forth on the salary negotiations as presented to the Board.

Upcoming event: Straw will attend the Egg Safety and Security Summit, Des Moines, Iowa, December 14 & 15, 2010. A Homeland Security grant will reimburse Egg Board for expenses.

Dates for 2011 meeting: February 2, May 4, August 3, November 2. Dates and location will be confirmed and sent to Board members.

Motion by Eckrich, seconded by Hinton, to continue with the current slate of officers of the Indiana State Egg Board. Motion passed.

President – Robert Krouse

Vice President – Thomas Klump

Secretary – William Eckrich

Motion by Eckrich, seconded by Peacock to adjourn. Meeting adjourned at 11:45 a.m.

Candy Byers, Recording Secretary

Thomas Klump, Vice President

William Eckrich, Secretary

285th MEETING

INDIANA STATE EGG BOARD

Beck Center
Agronomy Farm
West Lafayette IN

February 23, 2011
10:00 a.m.

Members Present: Tom Klump, Dr. Patricia Hester, Bob Krouse, Ron Truex, Dale Brown

Members Absent: Greg Hinton, Bill Eckrich, Gary Peacock

Other Present: Cal Jackson, Creighton Bros., Mark Straw, Executive Administrator,
Indiana State Egg Board, Candy Byers, Assistant to Executive
Administrator, Indiana State Egg Board

President Krouse called the meeting to order at 10:00 a.m.

Congratulations to Dr. Hester upon receiving grant funding for research of the skeletal system of pullets using perches. Dr. Hester was also selected to serve on the Scientific Animal Welfare Advisory committee for UEP.

The minutes of the November 3, 2010 meeting were presented. Motion to approve the minutes was made by Hester, seconded by Klump. Motion passed.

Straw presented the fourth quarter 2010 financial report. USDA will not commit to funding for the COOL project until the monies are released from the federal government. The credit in the travel account is due to the Egg Board account being charged for spending in the 2009-10 fiscal year. The monies were transferred this fiscal year from the sponsored program accounts. After reviewing the past six months of activity in the vehicle lease agreement, the Transportation Department requested an additional \$500 to cover fuel costs. Straw agreed for this transfer of monies as the Egg Board is content with the agreement provided by the Transportation Department.

Purdue is using a flat rate to calculate the health insurance benefits costs for programs operating with grant, soft fund money or a recharge department. Egg Board will pay the University portion of health insurance for every benefits eligible employee, whether they are using the benefit or not.

More companies are requesting payment with electronic wire transfer. The Animal Science Business Office wants this practice discouraged as it is too difficult to track payments. The Board discussed the situation and agreed electronic transfers will take place and the business office had better get with the program. Motion to accept the financial report as presented was made by Brown, seconded by Truex. Motion passed.

Byers presented six new wholesale accounts, four accounts no longer distributing eggs in Indiana and 22 accounts delinquent in audit reporting. Reports were due February 10, 2010. Motion to refund audit deposit monies upon request was made by Krouse, seconded by Klump.

Straw presented the fourth quarter 2010 field staff activity report. Cost per inspection is decreased as compared to same quarter 2009. There were several days of training and holidays for the field staff during the fourth quarter. Data gleaned from inspections was distributed.

USDA is considering a modification to the amount of acceptable checks and this information will be used to strengthen the Indiana State Egg Board's view on the change.

Office Up-date:

Straw participated in a webinar for beginning farm market vendors. There were 192 participants, representing 22 counties.

The reappointments of Brown, Eckrich, Hester, and Truex have not been made by the Governor. These Board members will continue to serve until otherwise notified. Dr. Richard Linton, Food Science Department, Purdue University has been suggested as the Board member representing the Consumer Interest vacancy.

Several small farms have purchased the farm market/wholesale combination license.

Lot consolidation is in effect and wholesale accounts have been given until April 1 to use and phase out the Grade B cartons.

Straw submitted a bid of approximately \$3000 per inspection, for 15 inspections of the Egg Rule. The State Egg Board is the contact agency for Indiana for communication with the FDA, and will be notified of any findings. No inspections have been assigned as of today. Straw and Mears will go through the process of being commissioned, and at the start of inspections, will be credentialed.

FASCAT – Homeland Security is working with agriculture to identify critical infrastructure. The egg/poultry industry has been asked to participate, as it could be a category 1 or 2 within this program. Information entered into this program is to be secure.

March 16, 2011 – Food Safety and Defense Task Force, Indianapolis. Straw has been asked to come and explain the Indiana State Egg Board program.

March 20 – 23, 2011, NERO, Columbus, Ohio

May 16 – 19, 2011, National Egg Quality School, Des Moines, Iowa

Dr. Alan Matthews, Animal Science Department Chair, will start March 1, 2011.

Motion to adjourn by Truex, seconded by Klump. Motion passed. Meeting adjourned at 11:30 a.m.

Candy Byers, Recording Secretary

Robert Krouse, President

Bill Eckrich, Secretary

286th MEETING

INDIANA STATE EGG BOARD

Beck Center
Agronomy Farm
West Lafayette IN

May 4, 2011
10:00 a.m.

Members Present: Greg Hinton, Tom Klump, Dr. Patricia Hester, Bob Krouse, Ron Truex

Members Absent: Bill Eckrich, Gary Peacock, Dale Brown

Other Present: Paul Brennan, Indiana State Poultry Association, Dr. Mike Kopp, Indiana Board of Animal Health, John Baugh, Director of Agricultural Services and Regulations, Purdue University, Mark Straw, Executive Administrator, Indiana State Egg Board, Candy Byers, Assistant to Executive Administrator, Indiana State Egg Board

President Krouse called the meeting to order at 10:03 a.m.

The minutes of the February 23, 2011 meeting were presented. Motion to approve the minutes was made by Hester, seconded by Truex. Motion passed.

Straw presented the first quarter financial report. The increase in income is due to the restructure in audit and licensing fees. The lease agreement on vehicles has increased \$.02 per mile due to the price of fuel. The Egg Board has received a cooperative agreement from USDA for COOL work, but no assignments have been made. In this cooperative agreement, the number of inspections was not specified. Upon receipt of further COOL information, the program will be re-evaluated to determine if the payment will cover expenses, and if an additional employee will be hired.

Byers presented nine new wholesale accounts, four accounts no longer distributing eggs in Indiana and six accounts delinquent in audit reporting. Reports are due May 10, 2011. Motion to refund audit deposit monies upon request was made by Krouse, seconded by Hester. Phyllis Roberts, Rose Acre Farms, has requested a refund or credit to the Aldi, Valparaiso account. The volume distributed in Indiana was incorrectly given to Ms. Roberts. Documentation for this account was supplied by Rose Acres. Motion to refund or credit \$573.90 was made by Truex, seconded by Klump. Herbruck Egg Ranch, Michigan, will be filing amended audit reports, as over reporting and payment has occurred since 2009. Upon receipt of these, the Board will discuss if a refund or credit is in order. Motion by Klump, seconded by Truex, a two year period will be the maximum any account will be able to request a refund or credit of over payment. Motion passed.

Straw presented the first quarter 2011 field staff activity report. The cost per inspection is lower and the number of inspection has increased compared to same period 2010. At times, the weather was a factor this quarter and affected the productivity of the field staff.

Straw presented the first quarter 2011 field staff violation report. The field staff are documenting expired product and the temperature of product. The majority of expired product is found in the small retail stores.

Krouse and Hinton are the only current appointed Board members. Letters have been sent to Governor Daniels requesting reappointment of Truex, (expired July 2010), Brown, Eckrich, and Hester (expired November 2010), and Klump and Peacock (expired May 2011). The Consumer Interest position remains vacant and the possible appointee is leaving the Purdue campus.

Office Update:

The renewal applications for licensing are being sent this week and next week. The Certificate of Registration is to be the physical location of the business. If eggs are being taken from the farm of production, to a retail store or restaurant, the Wholesale Certificate of Registration is required. This applies to product produced by their farm and used in their store or restaurant, providing the store or restaurant is not located on the farm of production.

A contract for Egg Rule inspections has not been received. The contract bid Straw submitted was \$1790 per inspection. Straw and Mears have been involved in seven inspections, working with FDA representatives. The inspections are not standardized, and appear to be varied within Indiana and other states. Considerable discussion took place about the inspections, and biosecurity.

Kentucky is looking into repacking at the retail level and has requested a copy of the Indiana Egg Law.

May 13, 2011 – Straw is meeting with County Health officials in Indianapolis. Topic of discussion will be small flock producers. County Health officials are finding pasteurized eggs and need clarification on laws for distribution.

National Egg Quality School, May 16 – 19, 2011, West Des Moines, Iowa. Field staff Johnson will be a Section Leader.

Straw was appointed President of NERO for the coming year. He is also serving on the Animal Science Advisory Board.

The Field Data Entry program is targeted for completion in June. After testing of this program, the field staff will be trained.

Next meeting, Wednesday, August 3, 2011, Beck Center.

Motion to adjourn was made by Truex, seconded by Klump. Meeting adjourned at 11:45 a.m.

Candy Byers, Recording Secretary

Robert Krouse, President

Bill Eckrich, Secretary

287th MEETING
INDIANA STATE EGG BOARD

Beck Center
Agronomy Farm
West Lafayette IN

August 3, 2011
10:00 a.m.

Members Present: Tom Klump, Dale Brown, Ron Truex, Bill Eckrich, Gary Peacock,
Dr. Patricia Hester

Members Absent: Greg Hinton, Bob Krouse

Others Present: Dr. Mike Kopp, Indiana Board of Animal Health, John Baugh,
Director of Agricultural Services and Regulations, Purdue
University, Dr. Alan Mathew, Head, Department of Animal
Science, Purdue University, Mark Straw, Executive
Administrator, Indiana State Egg Board, Candy Byers, Assistant to
Executive Administrator, Indiana State Egg Board

Vice President Klump called the meeting to order at 10:00 a.m.

Straw introduced Dr. Alan Mathew, Head, Department of Animal Science, Purdue University.

The minutes of the May 4, 2011 meeting were presented. Motion to approve the minutes was made by Truex, seconded by Eckrich.

Straw presented the second quarter financial report. The ending balance for the fiscal year 2010-2011 was \$55,716.33. The difference in the Sponsored Programs budgeted income and the actual income is due to the Country of Origin Labeling program not being initiated until July 2011. Motion to accept the financial report was made by Truex, seconded by Eckrich. Motion passed.

Straw presented the proposed budget for the fiscal year 2011-2012. Projected total income is from the committed programs only. The Purdue Transportation Department has requested an additional \$1300 to cover the cost of fuel used the past six months in the leased vehicles. Straw will review the vehicle lease contract for the 2011-2012 fiscal year. Truex suggested Straw sign the contract based on the preliminary figures given. Motion by Peacock, seconded by Brown to accept the proposed budget. Motion passed.

Byers presented five new wholesale accounts and 24 accounts which are licensed as Farm Market Retail/Wholesale. There are approximately 150 accounts registered as Farm Market Retail/Wholesale. Fifteen accounts are no longer distributing eggs in Indiana, and 12 accounts are one quarter delinquent in audit reporting, and one account is two months delinquent. The renewal applications and the new licensing structure are going well. A few of the licensing departments of the larger stores did not investigate the volume of eggs distributed, therefore paying the lower license fee. These accounts will be reviewed and the correct license fee will be

stated on the 2012 renewal application. In honor of Krouse, Truex made the motion to refund any requested deposit monies being held in the accounts, seconded by Klump. Motion passed.

Straw mentioned the audit deposits being held in the wholesale accounts would be reviewed. Per the changes in the Law, the deposits will need to be increased. After discussion, Truex stated the amount should not be increased. The Board will review the wording of the Law during the November Board meeting and action will be determined at that time.

During the May 4, 2011 meeting, Herbruck Poultry Ranch, Michigan stated they would be filing amended audit reports as over reporting and payment had occurred since 2009. The State Egg Board office has received documentation of the actual cases that should have been reported. Motion by Truex, seconded by Hester, to refund the \$3573.79 to Herbruck Poultry Ranch. Motion passed.

Straw presented the second quarter 2011 field staff activity report. During this quarter, the staff was attending COOL training in Chicago. Klump suggested more warehouse inspections by the field staff. Truex stated warehouse inspections would be an efficiency tool to capture the foodservice distribution.

Straw presented the fourth quarter 2011 violation report. Shell quality, egg size and production are down due to the heat.

Krouse and Hinton are the current appointed Board members. Truex, expired July 2010, Brown, Eckrich, and Hester expired November 2010, Klump and Peacock, expired May 2011. Members will serve until reappointed or replaced. The Consumer Interests position remains vacant. The Governor's office has been sent letters requesting reappointment, and also a letter for an appointee to the Consumer Interest position. Straw will take recommendations of interested people.

Office Update:

The staff of the Egg Board passed the exam that was administered during the training session in Chicago. The list of store reviews was received the third week of July and the 84 assigned stores must be completed by December 31, 2011. At this time, no additional employee will be hired to assist.

Wal-Mart is working with Cal-Maine to laser etch eggs. The intent of etching would allow repacking of product. USDA has to approve this procedure, but the final authority would be the state law.

Straw and Mears have received their FDA credentials and will be able to conduct the 20 assigned inspections. These inspections are to be completed by Thanksgiving 2011.

Straw was notified July 22, 2011 by the Miami County Health Department of a cease and desist order issued to Copper Creek Farm. This account is licensed to sell eggs at a farm market and

wholesale. At this time, Copper Creek Farm is labeling all products for sale, meat, milk, eggs, as pet food. The State Chemist Office is responsible for pet food and asked if the Egg Board could disallow the sale of eggs as pet food. Per the Attorney General's office, Egg Board has no jurisdiction over eggs sold as pet food. The selling of raw products labeled as pet food is becoming an increasing issue, and no one is monitoring the sales.

Straw will attend a regulatory programs meeting August 15, 2011 at the Indiana State Fair and a FDA district meeting September 22, 2011 in Cleveland, OH.

Next meeting, Wednesday, November 2, 2011, Beck Center.

Motion to adjourn was made by Truex, seconded by Eckrich. Meeting adjourned at 12 noon.

Candy Byers, Recording Secretary

Thomas Klump, Vice President

William Eckrich, Secretary

288th MEETING
INDIANA STATE EGG BOARD

Beck Center
Agronomy Farm
West Lafayette IN

November 2, 2011
10:00 a.m.

Members Present: Tom Klump, Dale Brown, Bill Eckrich, Gary Peacock,
Dr. Patricia Hester, Greg Hinton

Members Absent: Bob Krouse, Ron Truex

Others Present: Dr. Mike Kopp, Indiana Board of Animal Health, John Baugh,
Director of Agricultural Services and Regulations, Purdue
University, Paul Brennan, Indiana State Poultry Association,
Dr. Alan Mathew, Head, Department of Animal Science, Purdue
University, Mark Straw, Executive Administrator, Indiana State
Egg Board, Candy Byers, Assistant to Executive Administrator,
Indiana State Egg Board

Vice President Klump called the meeting to order at 10:03 a.m.

Announcements: Hester congratulated the Egg Board staff on the article that appeared in Purdue Today. Field staff Mears was pictured grading eggs, and the article explained the many facets of the Egg Board.

The minutes of the August 3, 2011 meeting were presented. Motion to approve the minutes was made by Hester, seconded by Brown. Motion passed.

Straw presented the third quarter financial report. The Sponsored Program accounts operate on a delayed billing process. There will be entries from the previous fiscal year reflected on future financial reports. The cost of the vehicle lease agreement increased. Motion to accept the financial report was made by Eckrich, seconded by Hinton. Motion passed.

Byers presented five new wholesale accounts, eight accounts are licensed as Farm Market Retail/Wholesale, and one account is no longer distributing eggs in Indiana. Five accounts were one quarter delinquent in audit reporting. Delinquent notices have been sent to these accounts. Discussion was conducted for refunding the deposit monies currently being held for the Farm Market Retail/Wholesale accounts. These accounts paid the \$50.00 license fee and will report bi-annually, but will not pay the case volume fee. Motion to refund the deposit of the out of business account, and the Farm Market Retail/Wholesale accounts deposit monies was made by Hinton, seconded by Klump. Motion passed.

Straw presented the third quarter field staff activity report. The decreased number of inspections for 2011 as compared to same quarter 2010 is due to no Country of Origin Labeling reviews and FDA Egg Rule inspections were made in 2011. The average time to conduct a COOL review is

five hours, and an Egg Rule inspection averages approximately 11 hours for field staff Mears. Straw participates in the review and completes the reports, incurring sixteen hours per review. The Egg Rule inspections will be completed by the middle of November 2011.

Straw presented the third quarter field staff violation report. There continues to be companies distributing eggs with a 45 day expiration date or 30 day expiration date for AA eggs. When this product is found the field staff are removing it from sale and contacting the wholesaler. Quality issues remain the same as past reports.

Board Appointment Update: Margaret “Peggy” Titus, retired Extension personnel has expressed an interest in being appointed to the Indiana State Egg Board of Directors as the Consumer Interest representative. Motion by Hester, seconded by Hinton, to present this nomination to the Governor. Motion passed to move forward with this nomination. The terms of Truex, Brown, Eckrich, Hester, Klump and Peacock have expired. These members will continue to serve until reappointed or replaced.

Election of Officers: Hester nominated Klump as President, Eckrich, Vice President, and Hinton for Secretary, seconded by Brown. Motion passed. The officers for 2012 are:

President	Thomas Klump
Vice President	William Eckrich
Secretary	Greg Hinton

Office Updates:

The Law states one quarter of audit monies is to be held as a deposit. The past five quarters (third and fourth quarter, 2010, and first, second, third quarter, 2011) of each wholesale account will be reviewed and the increase/decrease in audit deposit monies will be presented during the February 2012 meeting. At that time, the Board will discuss the action to be taken. Straw will draft a letter explaining the procedure for determining the change in the deposit account, and a payment plan that can be used by companies if necessary.

Boards & Commissions Questionnaire – Recommendations from the Board were received via e-mail and reported.

Copper Creek Farm – Miami County Health Department has issued a cease and desist order on this farm. Copper Creek Farm continues to distribute eggs, meat, and milk to health food stores in Indianapolis and Bloomington. Per the Egg Board law, only the license can be revoked, citing eggs that are not legal for commerce under the order. Straw will get the position of the Attorney General and circulate to the Board.

Country of Origin Labeling – 84 assigned reviews, 17 reviews to be completed before the end of the year.

Egg Rule Update – 20 assigned inspections. Six inspections are completed, nine producers have been inspected and the paper work is in the process of being completed. Four producers will be completed before the end of November 2011. Small flock producers (3,000 – 50,000 birds) have to be in compliance by July 2012. FDA will schedule training sessions in six states for small flock producers. Future inspection projects will be discussed with the Board before the staff is committed to a contract.

A new administrative rule was imposed by FDA (upon implementation of the new Food Safety Modernization Act). This rule allows FDA and the Office of Regulatory Affairs the authority to charge for follow-up inspections or inspections resulting from non-compliance of a recall order. FDA has to inquire if they can charge for a follow-up visit when a state office conducted the initial inspection. The hourly charge to a producer will be extremely costly. This will have an impact on future contracts the Egg Board is offered with FDA. The hourly reimbursement rate will not be in the same category as the initial cost. Straw has expressed his concern with the cost to Joe Reardon, Senior Advisor, ORA.

Food Safety Modernization Act – Preventative Control Rules:

5 priority items for the coming year:

Modernization of GMP's

Pet Food and Animal Feed

Produce Safety

Prevention of intentional contamination (farms and unregistered on farm packing facilities)

Sanitary transportation

All of the Egg Board staff were involved in training for shell egg grading. Upon signing the contract, the staff is responsible for informing FDA of any product that would cause health issues in the food system.

Motion to adjourn was made by Hinton, seconded by Peacock. Meeting adjourned at 12:15 p.m.

Candy Byers, Recording Secretary

Thomas Klump, Vice President

William Eckrich, Secretary

289th MEETING
INDIANA STATE EGG BOARD

Beck Center
Agronomy Farm
West Lafayette IN

February 1, 2012
10:00 a.m.

Members Present: Tom Klump, Ron Truex, Bob Krouse, Greg Hinton,
Dr. Patricia Hester

Members Absent: Bill Eckrich, Gary Peacock, Dale Brown

Others Present: Dr. Mike Kopp, Indiana Board of Animal Health, Paul Brennan,
Indiana State Poultry Association, Mark Straw, Executive
Administrator, Indiana State Egg Board, Candy Byers, Assistant to
Executive Administrator, Indiana State Egg Board

President Klump called the meeting to order at 10:03 a.m.

The minutes of the November 2, 2011 meeting were presented. Motion to approve the minutes was made by Hester, seconded by Krouse. Motion passed.

Straw presented the fourth quarter financial report. The income from the Egg Rule contract, Country of Origin Labeling reviews and the federal work has contributed to the positive cash balance for the first six months of this fiscal year. Motion to accept the financial report was made by Truex, seconded by Krouse. Motion passed.

Byers presented three new wholesale accounts, six new accounts are registered as Farm Market Retail/Wholesale, four accounts are no longer distributing eggs in Indiana and six accounts are one quarter delinquent in audit reporting. Motion to refund the deposit monies of the out of business accounts was made by Krouse, seconded by Hinton. Motion passed. A spreadsheet displaying the average of five quarters of audit reporting, the deposit on account, and the highest amount paid in these five quarters was projected. Motion was made by Krouse, seconded by Truex, to increase the deposit fees in proportion to the account, starting with the increase of \$31.00. A letter will be sent to accounts explaining the policy for the increase in audit deposit monies.

The fourth quarter field staff activity report was presented. The USDA work, holidays, and sick leave decreased the amount of eggs inspected. The cost per inspection was misleading as one field staff spent several hours conducting Egg Rule and warehouse inspections.

Straw presented the fourth quarter field staff violation report. There continues to be companies distributing eggs with a 45 day expiration date. This quarter the field staff found eggs from several out of state plants that are new distributors in Indiana. During the holiday season, jumbo eggs are packed into large cartons, creating a quality issue.

USDA has approached Straw regarding the potential for ISEB staff to assist in relief grading in federal plants. Krouse suggested a contract for relief grading should be considered. Time involved and the benefit to the Egg Board and employees will be contemplated before any decision is made.

Board Appointment Update: There has been no response from the Governor for the reappointment of Truex, Brown, Eckrich, Hester, Klump or Peacock. The Governor or his staff has not acknowledged the correspondence requesting Margaret Titus, Consumer Interest, be appointed to the Board.

Office Update:

Tort Claim: State Egg Board was served a Tort Claim from the attorney representing Copper Creek Farm. Straw has been in contact with the Office of Attorney General and the legal staff of Purdue. All communication will be documented.

Egg Rule (USDA): 20 inspections were completed by Straw and field staff Mears. USDA has not submitted a plan of work for 2012. Small flock facilities are not currently registered, and are not likely to be inspected until the 2013 budget year.

Country of Origin Labeling (USDA): State Egg Board was notified the 2012 COOL project is being finalized. Four training sessions are scheduled during June, location to be determined.

For the Egg Rule and COOL contracts, if the need for an additional employee arises, Straw is to start the hiring process. Upon receipt of the 2012 assignments of each project, Straw will then decide if an additional field person will be hired.

Small Flock Producers: Retail stores are requiring the producers of eggs to be USDA certified. These are mostly small farms, under the 3000 bird limit and do not qualify for surveillance registration. USDA can provide temporary service for approximately \$800 - \$1000 per month.

Duck Eggs: County and State Health Departments are requiring all eggs being sold at a farm market, retail or foodservice, be from an approved source. (Food Code) Producers are desiring to sell duck eggs at these facilities. State Egg Board regulates only the sale of chicken eggs, therefore, duck eggs are considered an illegal sale. At this time, the Board will not take action for changing the rules and regulations of the Egg Board.

HB 1312 – Interim study on food production and small producers. No details at this time.
HB 1298 – Transportation of food products, includes eggs. Straw is to send a letter to the Department of Transportation and the Indiana State Police explaining the temperature requirements for the handling and transport of eggs.

Upcoming programs: March 1, 2012 - “Raising Poultry for Pleasure & Profit”
17 county webinar Straw will participate in.
March, 2012 – NERO, Portland, OR
May, 2012 – National Egg Quality School, Indianapolis IN

Straw and Brennan have drafted a brochure “What to Expect During Your Inspection” for the producers involved in the Egg Rule. Legal guidance on wording will be obtained before the brochure is released to the public.

Motion to adjourn was made by Truex, seconded by Krouse. Meeting adjourned at 12:00 p.m.

Candy Byers, Recording Secretary

Thomas Klump, President

Greg Hinton, Secretary

290th MEETING
INDIANA STATE EGG BOARD

Beck Center
Agronomy Farm
West Lafayette IN

May 2, 2012
10:00 a.m.

Members Present: Tom Klump, Ron Truex, Bill Eckrich, Bob Krouse, Dr. Patricia Hester,
Gary Peacock

Members Absent: Dale Brown, Greg Hinton, Peggy Titus

Others Present: Dr. Mike Kopp, Indiana Board of Animal Health, Paul Brennan,
Indiana State Poultry Association, John Baugh, Director of Agricultural
Services and Regulations, Purdue University, Dr. Alan Mathew, Head,
Department of Animal Science, Purdue University, Bob Haynes, field
staff, Indiana State Egg Board, Mark Straw, Executive Administrator,
Indiana State Egg Board, Candy Byers, Assistant to Executive
Administrator, Indiana State Egg Board

President Klump called the meeting to order at 10:02 a.m.

Announcements: Straw introduced Robert Haynes, new field staff for the Indiana State Egg Board. Introductions were made by all in attendance.

The minutes of the February 1, 2012 meeting were presented. Motion to approve the minutes was made by Truex, seconded by Krouse. Motion passed.

Straw presented the first quarter 2012 financial report. The Transportation Department has increased the mileage rate for the vehicles being leased. Motion to accept the financial report as presented was made by Krouse, seconded by Hester. Motion passed.

Straw presented the proposed budget for 2012-2013 fiscal year, which includes six employees. COOL assignments will be received in July, and the FDA assignments in October. (pending agreement to a new contract) A 2% salary increase for staff was included in the proposed budget. (The salary increase is dependent on the rate set by Purdue) Motion to accept the proposed budget was made by Eckrich, seconded by Peacock. Motion passed.

Byers presented 12 new Farm Market Retail/Wholesale accounts, one new wholesale account, and one account no longer distributing eggs in Indiana. Motion to refund the deposit monies of the out of business accounts was made by Krouse, seconded by Truex. Motion passed. Ten accounts that are to report biannually are delinquent, as are two other wholesale accounts. Two wholesale accounts are two quarters delinquent in reporting and paying. All delinquent accounts have been sent letters.

Straw and Byers reviewed all the wholesale accounts that have deposit monies currently being held. Letters were sent to accounts requesting an increase in the deposit. The deposit is to be equal to the amount being paid quarterly for eggs distributed in Indiana. There are two accounts that have not paid and letters were sent requesting compliance.

Straw presented the first quarter field staff activity report. The amount of work being conducted by staff is comparable with the same quarter in 2011.

Straw presented the fourth quarter field staff violation report. There continues to be companies distributing eggs with a 45 day expiration date. The field staff are contacting these companies when the eggs are found in the retail market. There are no other problems that need to be addressed at this time.

Board Appointment Update:

Straw has received verbal confirmation that all Board members have been reappointed. No official letter has been received from the Governor, and appointment terms were not mentioned in the conversation. Joe Kelsey and Paul Brennen assisted in the appointments being processed. Margaret "Peggy" Titus, was appointed the Consumer Interest vacancy. Official notification is forthcoming.

Office Update:

A map showing the new assignment of counties for the field staff was included in the packet. With the addition of Haynes, each field staff will have approximately 1200 retail accounts. This represents a decrease of approximately 400 retail accounts per existing staff member.

Staff Training:

Byers attended the FDA Egg Rule training in Houston, April 16-20, 2012. She is also scheduled to attend the Egg Safety Course during the National Egg Quality School, May 21-25, 2012 in Indianapolis. Haynes will attend the National Egg Quality School as a student and field staff Johnson will serve as a section leader.

Country of Origin Labeling training, Washington DC: Mears and Byers will attend training June 6-9, and Haynes will attend June 19-22, 2012. All expenses for COOL will be covered by USDA. Johnson, Ratliff, and Straw will be trained on campus June 26.

There is a potential of 79 COOL reviews to be assigned to the Egg Board staff, beginning in July. The targeted completion date, as set by Straw, will be October 1, 2012.

The Attorney General's office has denied the Tort Claim filed against the Indiana State Egg Board and two of its employees by Copper Creek.

Egg Rule Update: FDA will be conducting farm inspections starting around May. Pending the agreement to a new contract, the Egg Board will expect assignments at the beginning of the new federal fiscal year in October 2012.

Straw is working with the ISDH to create a guidance document for the State Police to use when delivery trucks hauling food items are searched. Acceptable air temperature for eggs is 45° F.

Discussion was held about the requirements of selling duck and quail eggs. More information will be presented at the BOAH summer study session. At this time, the Rules and Regulations of the Egg Board do not allow for the regulation of duck and quail eggs. Truex suggests that until the legislature informs State Egg Board to regulate the sale of duck eggs, it will be “Buyer Beware” to anyone purchasing said product at a farm market or retail store.

USDA has continued to receive requests from a retailer to allow the repackaging of USDA shielded product. At this point in time, USDA is not allowing repackaging, even if the eggs are individually etched. Since USDA grading is a voluntary program, state repackaging laws will determine whether a retailer may repack.

Straw has shared his concerns with USDA regarding the timeliness of receiving a contract for work performed by the Egg Board staff. Sponsored Programs will not invoice for work because a contract has not been received.

Standardized contracts have been discussed with FDA. This would give the state agency the opportunity to contract work with FDA, without having to negotiate individual contract items.

Motion to adjourn was made by Krouse, seconded by Truex. Meeting adjourned at 11:43 a.m.

Candy Byers, Recording Secretary

Thomas Klump, President

Greg Hinton, Secretary

291st MEETING
INDIANA STATE EGG BOARD

Beck Center
Agronomy Farm
West Lafayette IN

August 1, 2012
10:00 a.m.

Members Present: Tom Klump, Bob Krouse, Gary Peacock, Dr. Patricia Hester,
Ron Truex, Greg Hinton, Bill Eckrich, Peggy Titus

Members Absent: Dale Brown

Others Present: Dr. Alan Mathew, Head, Department of Animal Science, Purdue
University, Mark Straw, Executive Administrator, Indiana State
Egg Board, Candy Byers, Assistant to Executive Administrator,
Indiana State Egg Board

President Klump called the meeting to order at 10:05 a.m.

Announcements: Straw introduced Margaret “Peggy” Titus, new Board member representing
Consumer Interest. Introductions were made by all in attendance.

The minutes of the May 2, 2012 meeting were presented. Motion to approve the minutes was
made by Hester, seconded by Truex. Motion passed.

Straw presented the second quarter 2012 financial report. Due to the addition of field staff
Haynes, and the increase in the mileage rate for the leased vehicles, the travel expense account is
greater than the original budgeted amount. The \$178,392.98 fiscal year ending is due to the fee
increase in 2010, the Country of Origin Labeling program, the Egg Rule program and the other
Federal work being conducted. Motion to accept the financial report as presented was made by
Krouse, seconded by Eckrich. Motion passed.

Byers presented three new wholesale accounts, 12 new farm market/retail accounts, eight
accounts are no longer distributing eggs in Indiana, and three accounts that were removed for
non-reporting. There are several accounts which have not registered for the 2012 wholesale
license. The majority of the non-registered are the small farm market/retail accounts. All non-
registered accounts have been sent a letter requesting registration. Motion to refund the deposit
audit monies of the accounts no longer distributing in Indiana was made by Krouse, seconded by
Titus. Motion passed. Rose Acre Farms requested a refund for overpayment of audit monies,
October 2010 – September 2011. Documentation has been received in the Egg Board office for

this request. Motion by Truex, seconded by Klump to refund the overpayment. Motion passed. Hinton abstained from voting.

Straw presented the second quarter Field Staff Activity Report. Inspection numbers have increased due to the addition of Haynes. Expenses will increase as the cost of fuel rises and the salary increases. Using the computer to input information while on inspections is still being considered. The database being built by the College of Agriculture is currently on hold due to other projects assigned to our programmer.

Straw presented the Field Staff Violation report. Quality of eggs (cleanliness) remains an issue.

Straw has not received official notice of Board re-appointments. Titus has been appointed to the Indiana State Egg Board in the Consumer Interest position.

Office Update:

The employees of the State Egg Board received the average salary increase as appropriated by Purdue University. There will be an increase in the health care costs for 2013. Cost of living adjustments or bonuses for the Egg Board employees was discussed. Each year, all of the staff prepare Activity Reports to be submitted to the College of Agriculture for advancement consideration. Advancement is tied to years of service requirements to determine eligibility. The staff of the Egg Board are unique because the daily work with eggs seldom varies, therefore making outside promotion difficult. One potential monetary gain is supplying clothing/uniform to the staff, creating a more professional attire. Straw and Byers will follow-up on polo shirts, jackets and steel toe shoes.

Straw will attend the Interim Committee on Agriculture, August 21, 2012 in the State House. This committee is reviewing the regulatory role of agencies as it pertains to the marketing of local food production, processing and distribution. The committee will make recommendation on possible legislative action.

In June, Mears, Haynes and Byers attended COOL training in Washington, DC. Upon return, a mini-training session was held for Ratliff, Johnson and Straw. All staff are COOL certified for 2012. Eighty-six reviews have been received and assigned to staff. Completion date is December 31, 2012.

Haynes will be certified by USDA on August 8, 2012.

Small farms are collecting eggs from other farms, resulting in co-mingling. These facilities should be registered as grading stations. USDA has requested ISEB employees forward any information about possible grading stations and USDA will take the appropriate action.

The Shell Egg Surveillance program is being reviewed by USDA as Federal budget cuts appear to be coming for FY 2013.

Straw submitted a proposal to FDA for the completion of 20 Egg Rule farm audits. The Request for Proposals issued by FDA did not include guidance for the type of inspection, or the number of expected inspections. The previous year's proposal was modified to reflect salary and mileage expenses and submitted to FDA. No response has been received.

Dr. Mathew mentioned an Animal Well Being person has been hired, specializing in poultry. The Animal Science Department is working with the Corn and Soybean Associations to develop information about toxins in the feed this year, the summary is to be distributed to all commodities, including poultry, dairy, etc.

Next meeting November 7, 2012, Beck Center, West Lafayette IN.

Motion to adjourn meeting was made by Hinton, seconded by Eckrich.
Meeting adjourned at 11:45 a.m.

Candy Byers, Recording Secretary

Thomas Klump, President

Greg Hinton, Secretary

292nd MEETING
INDIANA STATE EGG BOARD

Beck Center
Agronomy Farm
West Lafayette IN

November 7, 2012
10:00 a.m.

Members Present: Tom Klump, Dr. Patricia Hester, Bill Eckrich, Peggy Titus,
Dale Brown

Members Absent: Ron Truex, Bob Krouse, Gary Peacock, Greg Hinton

Others Present: Paul Brennan, Indiana State Poultry Association, Purdue
University, Dr. Michael Kopp, Indiana Board of Animal Health,
John Baugh, Director of Agricultural Services and Regulations,
Purdue University, Mark Straw, Executive Administrator, Indiana
State Egg Board, Candy Byers, Assistant to Executive
Administrator, Indiana State Egg Board

President Klump called the meeting to order at 10:03 a.m.

The minutes of the August 1, 2012 meeting were presented. Motion to approve the minutes was made by Hester, seconded by Eckrich. Motion passed.

Straw presented the third quarter 2012 financial report. The mileage credit, occurred in sponsored program accounts, is from the past fiscal year. Purdue has notified employees of the open enrollment for health benefits. The cost of all benefits will increase, as well as changes in the prescription program. Motion to accept the financial report as presented was made by Eckrich, seconded by Brown. Motion passed.

Byers presented 16 new wholesale accounts, most being small volume farm market wholesale/retail. Fourteen accounts were removed for being non registered or delinquent in audit reporting, the majority being small flock producers. Five accounts are delinquent in biannual audit reporting, and three accounts are two quarters delinquent in reporting and payment. All accounts have been notified of delinquency. Motion to refund the deposit audit monies of the accounts no longer distributing in Indiana (accounts being current in reporting and payment) was made by Klump, seconded by Hester. Motion passed.

Straw presented the third quarter Field Staff Activity Report. Inspection costs are lower than same quarter 2011. Straw explained how field staff work a route to maximize time and efficiency.

Straw presented the third quarter Field Staff Violation Report. Due to the excessive heat this summer, the field staff found issues with dirty and checked eggs. Expired product and misdating of product continues to be an issue in the retail market. Considerable discussion took place on

the amount of product being reported. The volume distributed by the food service industry is hard to track as the field staff conduct few inspections in restaurants. The increased number of accounts not reporting was due in part to small flock biannual reporting not being received by August 10, 2012.

Straw has not received official notice of Board member re-appointments. All Board member appointments, with the exception of Titus, have expired. Members will continue to serve until otherwise notified.

Office Update:

Byers was recognized by the National Egg Quality School for her assistance in registering students for the school.

State Egg Board staff was recognized by the FDA for collaborative efforts in completing Egg Rule inspections.

Straw was notified a refrigerated truck, containing shell eggs, was found having an ambient temperature of 59 degrees. The County Health Department directed the product to be disposed of at the local landfill, at the expense of the supplier. Hester noted this is a waste of product, and if sent to a breaking plant, the product would be pasteurized. The Indiana Food Code states that the product should be disposed of and does not define disposal methods. Straw will work with State and County Health Departments to see if we can draft some guidance or best practices for allowing egg disposal to include a breaking facility. Opportunities for training County Health officials will be explored. Klump asked for clarification on applicability of the law to delivery trucks and product going directly to a breaking or cooking facility. Straw will follow up with the State for clarification.

Eighty six Country of Origin Labeling reviews assigned to Indiana will be completed by December 1, 2012. Due to the increased travel to southern Indiana for reviews, the cost per inspection is approximately \$60.00 more than the reviews in 2011. The time per inspection, including the time spent entering information on the portal, is relatively the same as 2011.

The Poultry and Egg Program of AMS/USDA is now part of the Livestock, Poultry and Seed Program.

State Egg Board has received a contract to complete 20 Egg Rule inspections by September 2013. The Detroit District has scheduled a Work Planning Session, November 19, which Straw will attend. More details of the program will be learned at that time.

Brennen explained the T-12 program, currently being conducted by the Indiana State Poultry Association. ISPA has requested assistance from State Egg Board in establishing a mailing list of small producers. Mailing labels (approximately 414) will be printed and given to ISPA, and no exchange of database information will be shared. Motion by Eckrich, seconded by Klump, to

allow the staff of the Indiana State Egg Board to participate cooperatively in this project. Motion passed.

Kopp stated the Board of Animal Health have no changes in regulations or legislative proposals that would impact the egg industry.

There has been no response from Copper Creek Farms, Kokomo Indiana regarding the inspection by the Indiana State Department of Health, Board of Animal Health, and Field Staff Johnson. The issue is submerging eggs during washing.

Straw distributed the 2011-2012 Annual Report.

The shirts purchased by the State Egg Board for the staff will be available November 9, 2012.

Motion to retain same slate of officers as 2012 was made by Titus, seconded by Brown. Motion passed.

President:	Tom Klump
Vice President:	William Eckrich
Secretary:	Greg Hinton

Suggested meeting dates for 2013: February 6, May 1, August 7, November 6.

Motion to adjourn meeting was made by Titus, seconded by Eckrich. Motion passed and meeting adjourned at 11:50 a.m.

Candy Byers, Recording Secretary

Thomas Klump, President

Greg Hinton, Secretary

293rd MEETING

INDIANA STATE EGG BOARD

Beck Center
Agronomy Farm
West Lafayette IN

February 6, 2013
10:00 a.m.

Members Present: Tom Klump, Dr. Patricia Hester, Bill Eckrich, Peggy Titus,
Ron Truex, Bob Krouse, Gary Peacock, Greg Hinton

Members Absent: Dale Brown

Others Present: Dr. Michael Kopp, Indiana Board of Animal Health, Mark Straw,
Executive Administrator, Indiana State Egg Board, Candy Byers,
Assistant to Executive Administrator, Indiana State Egg Board

President Klump called the meeting to order at 10:00 a.m.

Announcements: The staff are now wearing the new shirts with the Indiana State Egg Board logo. Purdue University recognized Byers for 25 years of service.

The minutes of the November 7, 2012 meeting were presented. Motion to approve the minutes was made by Hester, seconded by Krouse. Motion passed.

Straw presented the fourth quarter 2012 financial report. The \$137.92 (miscellaneous expense account) is clearing an overdraft charge occurred in one of the Sponsored Program travel accounts. The charges in the Printing account are mostly due to the route sheets being printed. The printing schedule for route sheets and non-compliance reports is approximately every 16 months. University owned vehicles are required to have a yearly inspection. Pending cost of this inspection, Straw will decide to keep or sell one of the Egg Board vehicles. The COOL reviews are completed, and no FDA (Egg Rule) work has started. Motion to accept the financial report as presented was made by Eckrich, seconded by Titus. Motion passed.

Byers presented 10 new Farm Market Retail/Wholesale accounts and two new wholesale accounts. There were five Farm Market Retail/Wholesale accounts and two wholesale accounts that are no longer distributing eggs in Indiana. Eight accounts are delinquent in audit reporting and payment. All delinquent accounts have been notified. Motion to refund the deposit audit monies of the account no longer distributing in Indiana (accounts being current in reporting and payment) was made by Krouse, seconded by Truex. Motion passed.

Straw presented the fourth quarter Field Staff Activity Report. The field staff inspected 33,130 dozen of eggs this quarter. Since adding field staff Haynes, the amount of mileage for other field staff has decreased, and the number of inspections have increased. State and Federal work time and mileage is figured into the Cost Per Inspection.

Straw presented the fourth quarter Field Staff Violation report. Expired product in the small retail stores continues to be an issue. There were several incidences of missing eggs in cartons. Discussion took place if this is a production or consumer issue. Field staff have inspected sealed cases in coolers, and cartons were found to have eggs missing.

Board Appointment Update: All Board member appointments, with the exception of Titus, have expired. Members will continue to serve until otherwise notified.

Office Update:

86 COOL reviews were completed. The cost and time per inspection increased compared with reviews of 2010 and 2011. All review information from the 2012 COOL inspections were entered into the USDA web site, by the reviewer. No information has been received regarding the 2013 assignments.

Field staff Haynes will attend the FD107 (Egg Rule) training, April 9-12, 2013, Grand Rapids MI. A training/refresher course for staff prior to conducting the 2013 inspections will be held February 27. Straw and Mears, assisted by FDA staff will lead this training.

Proposed Legislation:

SB 0457 (Banks) – would allow farm market vendors to sell eggs without being licensed. Attorney General stated this should not impact the Egg Board wholesale licensing. There are approximately 300 farm market retail accounts. Discussion took place about educating farm market vendors. Information will be sent with the renewal applications.

Dr. Kopp detailed the legislation being proposed this session, which Board of Animal Health feel could impact the industry.

Other Issues:

A duck egg hatchery has asked to donate eggs to a Food Bank. (definition by the State Department of Health, Food Bank - wholesale food establishment. Definition by the County Department of Health - Food Pantry, retail food establishment) According to the County Health Department, eggs have to come from an approved source. Hatcheries are not licensed by the Egg Board, but by USDA. Straw is working with USDA to have this business licensed.

Transportation Law Update: Straw has been in contact with several agencies to determine who has authority, if there is a problem, in the transport of shell eggs. Currently, the location, time of processed product and destination are factors in determining the enforcing agency.

There is a wholesaler going to an Amish farm and buying eggs. (Farm is exempt from licensing) The wholesaler is then selling the eggs to a distributor. The distribution area for this product, which the quality is good, is covering the whole state. The distributor is paying the audit fees. The distributor is in compliance with the Indiana State Egg Board, but being the original farm is not licensed with the Egg Board, this is not an approved source for the State Food Code. The original farm needs to put their information on the carton for traceability purposes.

Indiana State Poultry is once again requesting from the Egg Board, the names and addresses of the small flock producers. This mailing will contain a biosecurity calendar and a letter stating T-12 testing can be completed quarterly. Straw will include a letter with information about labeling, safe handling and licensing.

Upcoming events:

NERO conference, March 2-6, 2012, Orlando FL. Straw will attend.

National Egg Quality School, Harrisburg PA, May 20-23, 2013. Byers responsible for accepting reservations.

Motion to adjourn meeting was made by Truex, seconded by Eckrich. Motion passed and meeting adjourned at 11:45 a.m.

Candy Byers, Recording Secretary

Thomas Klump, President

Greg Hinton, Secretary

294th MEETING

INDIANA STATE EGG BOARD

Beck Center
Agronomy Farm
West Lafayette IN

May 29, 2013
10:00 a.m.

Members Present: Tom Klump, Dr. Patricia Hester, Peggy Titus, Ron Truex,
Bob Krouse,

Members Absent: Dale Brown, Bill Eckrich, Greg Hinton, Gary Peacock

Others Present: Dr. Michael Kopp, Indiana Board of Animal Health, John Baugh,
Director of Agricultural Services and Regulations, Purdue
University, Paul Brennen, Indiana State Poultry Association, Kelli
Kirtley, Indiana State Poultry Association, Mark Straw, Executive
Administrator, Indiana State Egg Board, Candy Byers, Assistant to
Executive Administrator, Indiana State Egg Board

President Klump called the meeting to order at 10:06 a.m.

Announcements: Congratulations to Dr. Hester for being the recipient of the Golden Egg Award, presented by the Indiana State Poultry Association, February 2013. Field Staff Update: Mears was promoted to Rank 4, Haynes completed the FDA/Egg Rule training, Johnson was a Section Leader for the National Egg Quality School. Amanda Gnlerich has been hired as a part-time student worker for the Indiana State Egg Board.

The minutes of the February 6, 2013 meeting were presented. Motion to approve the minutes was made by Hester, seconded by Truex. Motion passed.

Straw presented the first quarter 2013 financial report. The monies for the FDA Egg Rule work will be reflected in the next fiscal year. (July 1, 2013). Motion to approve the financial report as presented was made by Krouse, seconded by Truex. Motion passed.

Straw presented the 2013-2014 budget for the Indiana State Egg Board. The COOL program has reduced the number of reviews for 2013. The FDA-Egg Rule is a projected budget, pending the acceptance of the contract. The contract proposal for the Egg Rule is due June 17, 2013. Motion to accept as presented was made by Titus, seconded by Krouse.

Byers presented 21 new Farm Market Retail/Wholesale accounts and one new wholesale account. There are four Farm Market Retail/Wholesale accounts and one wholesale account that are no longer distributing eggs in Indiana. Twenty one accounts are delinquent in audit reporting and payment. All delinquent accounts have been notified. Motion to refund the deposit audit monies of the account no longer distributing in Indiana (accounts being current in reporting and payment) was made by Krouse, seconded by Truex. Motion passed.

Forsman Farms, Howard Lake, Minnesota requested a refund of \$992.09, as they were paying on eggs distributed by Nash Finch. This amount is documented with reports from Forsman Farms and Nash Finch. Motion to issue a refund to Forsman Farms was made by Truex, seconded by Klump. Motion passed.

Titus shared with the Board the day she spent with Field Staff Mears. As a consumer she was able to see how eggs are handled by the retail store and the field staff. It was a good experience to witness a Shell Egg Surveillance, several retail inspections, and how there can sometimes be a language barrier during an inspection. Klump suggested a letter of introduction be given upon arrival at a store. Hester suggested having this made available in Spanish.

Straw presented the first quarter 2013 Field Staff Activity Report. Productivity continues to increase each quarter.

Straw presented the first quarter 2013 Field Staff Violation report. The field staff are finding more product with a 45 day expiration date. Expired product continues to be found in convenience stores and the specialty egg display in stores. Krouse expressed appreciation to the field staff for calling immediately if a problem is found.

Board Appointment Update: Board member appointments, with the exception of Brown, are current. Brown and Peacock are retiring from the Board. Requests for replacement have been made to the respective groups. Brown and Peacock will continue to serve until a replacement is identified.

Office Update:

Byers reported the licensing is in progress. Several small wholesale accounts are delinquent in reporting. Per the Egg Board Law, it is a Class C infraction to not be licensed when distributing eggs. Discussion was held as to whether the delinquent fee should be paid before licensing is permitted. The office will insist audit reporting, payment and licensing is in place before product can be distributed.

USDA has assigned 48 COOL reviews to be conducted by September 30, 2013. It is required of all staff conducting COOL reviews to view four modules, and take four exams on the computer. Upon passing of the exams, certificates of completion will be given and staff assigned to the COOL portal.

Twelve of the 20 inspections of the Egg Rule have been completed. FDA is projecting the same number of contract inspections for 2014-2015. No description of the farms to be inspected is given. The proposed contract Straw will submit reflects an increase in salaries and benefits.

The State Department of Health has agreed to work on a Memorandum of Understanding with the ISEB stating that in situations where trucks shipping only eggs are found to be in temperature violation, the ISEB will be notified and used for guidance on the best procedure for handling eggs.

Food Hubs or marketing Cooperatives for direct to consumer local sales appear to be gaining in popularity. The business structure is unique with producers owning shares of the business. A discussion on appropriate licensing was discussed. Straw will research the business structure further to better understand product ownership.

Motion to adjourn meeting was made by Truex, seconded by Krouse. Motion passed and meeting adjourned at 12:08 p.m.

Candy Byers, Recording Secretary

Thomas Klump, President

Greg Hinton, Secretary

295th MEETING

INDIANA STATE EGG BOARD

Beck Center
Agronomy Farm
West Lafayette IN

August 7, 2013
10:00 a.m.

Members Present: Tom Klump, Dr. Patricia Hester, Peggy Titus, Ron Truex,
Bob Krouse, Greg Hinton

Members Absent: Bill Eckrich, Gary Peacock, Dale Brown

Others Present: Paul Brennan, Indiana State Poultry Association, George Jones,
Indiana State Department of Health, Joe Miller, Rose Acre Farms,
Seymour, Mark Straw, Executive Administrator, Indiana State Egg
Board, Candy Byers, Assistant to Executive Administrator, Indiana
State Egg Board

President Klump called the meeting to order at 10:00 a.m.

Introductions were made by all in attendance.

The minutes of the May 29, 2013 meeting were presented. Motion to approve the minutes was made by Hester, seconded by Krouse. Motion passed.

Straw presented the second quarter 2013 financial report. The ending balance for fiscal year 2012-2013 is \$109,076.15. Motion to accept the financial report as presented was made by Krouse, seconded by Truex. Motion passed.

Byers presented seven new wholesale accounts, nine accounts which are no longer distributing eggs in Indiana and five accounts which are delinquent. The delinquent accounts have been notified. Discussed accounts which are habitually delinquent, sometimes three quarters in reporting. These accounts distribute to the food service industry and tracking the product would be difficult. Board recommends continuing the follow-up procedures and charge the delinquent fees. Motion to refund the deposit audit monies of the accounts no longer distributing in Indiana (accounts being current in reporting and payment) was made by Krouse, seconded by Hinton. Motion passed.

Straw presented the second quarter 2013 Field Staff Activity Report. Straw, Mears, Haynes and Byers spent approximately 280 hours doing FDA Egg Rule audits. The field staff continues to have high productivity in egg inspection.

Straw presented the second quarter 2013 Field Staff Violation report. The field staff continues to find product with a 45 day expiration date. During the first part of the summer, several incidences of product with checks were found.

Board Appointment Update: Straw has requested names of interested people to fill the vacancies of Dale Brown, representing Farm Bureau and Gary Peacock, representing Indiana Grocery & Convenience Store Association. Brown and Peacock will continue to serve until replacements have been made.

Office Update:

George Jones, Indiana State Department of Health, discussed the rules (available on ISDH website) and plans his office has for "Hot Trucks". HB 1298 gives State Police/Law Enforcement Officers permission to detain questionable vehicles. Considerable discussion was made from the Board explaining temperatures and the transport of eggs. Paul Brennan, Indiana State Poultry Association, Joe Miller, Rose Acre Farms and Straw will draft guidelines for regulating the transport of eggs, including disposal options.

Registration: As of August 5, 2013, there were 4,719 retail and 286 wholesale accounts registered for 2013. The field staff will contact the non-registered retail and wholesale accounts during their routine route work.

COOL: 48 reviews were assigned, to be completed by September 30, 2013. As of August 5, 26 reviews have been completed and submitted to USDA, Washington D. C.

Egg Rule Update: The inspections assigned have been completed. A new guidance document for birds with outside access has been drafted. At this time, it is unclear to the inspectors how to review an organic facility with outside access as compared to a non-organic house. The next round of FDA inspections could include small and large producers.

Food Hubs: The producers will be licensed as Farm Market Retail accounts.

Employees: Purdue is changing the health insurance plans for all employees, a substantial increase in cost is possible, depending on the individuals choice of coverage. For 2014, Truex stated the Board needs to submit a letter to the Department Head suggesting the percentage of salary increase for each Egg Board employee.

Other Business: Truex suggested having one Board meeting per year at a member's facility.

Next meeting: Scheduled for November 6, LePeep Restaurant, Indianapolis. A conflict of scheduling will affect some Board members from attending this meeting, possibly preventing a quorum. A new date will be scheduled and the notice of meeting will be sent to all involved.

Motion to adjourn was made by Truex, seconded by Krouse. Motion passed. Meeting adjourned at 11:58 a.m.

Candy Byers, Recording Secretary

Thomas Klump, President

Greg Hinton, Secretary

296th MEETING

INDIANA STATE EGG BOARD

LePeep Restaurant
6335 Intech Commons Drive
Indianapolis IN

October 30, 2013
10:00 a.m.

Members Present: Tom Klump, Peggy Titus, Ron Truex, Bob Krouse,
Greg Hinton, Bill Eckrich

Members Absent: Gary Peacock, Dale Brown, Dr. Patricia Hester

Others Present: Paul Brennan, Indiana State Poultry Association, Mark Straw,
Executive Administrator, Indiana State Egg Board, Candy Byers,
Assistant to Executive Administrator, Indiana State Egg Board

President Klump called the meeting to order at 10:03 a.m.

Thank you to Bill Eckrich and his staff for hosting this meeting.

The minutes of the August 7, 2013 meeting were presented. Motion to approve the minutes was made by Eckrich, seconded by Krouse. Motion passed.

Straw presented the third quarter 2013 financial report. The financial statement is comparable to same period 2012. Straw discussed the need to replace the two vehicles owned by the Egg Board with one newer vehicle. He has requested bids for trading the two Impala cars for a new vehicle. Truex stated for Straw to use his discretion on purchasing. Motion to accept the financial report as presented was made by Krouse, seconded by Truex. Motion passed.

Byers presented 13 new wholesale accounts, eight accounts which are no longer distributing eggs in Indiana and 13 delinquent accounts. The majority of our delinquent audit accounts distribute to the Food Service industry. Motion to refund the deposit audit monies of the accounts no longer distributing in Indiana (accounts being current in reporting and payment) was made by Krouse, seconded by Klump. Motion passed.

Straw presented the third quarter 2013 Field Staff Activity Report. The field staff continues to maximize their efforts in conducting the inspections, scheduling their routes, and representing the Egg Board in a professional manner. Klump stated it is good for the consumers to see the field staff inspecting the eggs, being recognized by the logo on the shirts. The staff completed 9,930 retail and wholesale inspections last fiscal year.

Straw presented the third quarter 2013 Field Staff Violation report. The field staff continues to find product with a 45 day expiration date. The largest retentions are for checked eggs.

Board Appointment Update: The vacancies of Brown and Peacock have not been filled. Brown and Peacock will continue to serve until replacements have been made.

Office Update:

Federal Government Shut-down: Field staff were notified surveillance work could not be completed during this time. The continuation of our agreement with USDA for FY14 has not yet been received. ISEB was awarded a contract from FDA to conduct 20 Egg Rule inspections.

Purdue has implemented the Bravo award, a one time cash award available for AP staff. Krouse stated food safety is important and the salaries should be competitive with the industry or Egg Board will risk losing staff to the public companies. Rewriting job descriptions and reclassifications for pay increases have been considered. The Board will submit a letter to Dr. Mathew with the suggested pay increases for FY 2014. The staff of the Egg Board are required to complete a yearly activity report. Byers is eligible for Grade Advancement and the document has been submitted to the Animal Science Committee for review.

Four wholesale audit accounts, which distribute eggs in Indiana, were randomly selected to be reviewed by Straw and Byers. The accounts supplied the requested records for the 4th quarter 2012 and 1st quarter 2013. After reviewing the records, the accounts were notified of any discrepancies, none resulting in monies owed, and one account has a credit balance. Tracking the chain of distribution resulted in requesting records from additional companies. If a refund is requested, two years of distribution documents will be required.

Straw was contacted by a grocery store regarding a neighboring business selling eggs in reused cartons previously sold from its store. Indiana rules permit this practice, and the individual store was advised to address the situation to the Board if they felt a rule change was warranted.

The office frequently receives inquiries about pro-rating the license fee. The response is the fee structure is a law, and all accounts expire June 30. Inquiries are encouraged to correspond with the Egg Board or Attorney General's office if they have a complaint.

Straw is meeting in Peru and Evansville, with the regional Indiana Environmental Health Association. It will be in the best interest of the Egg Board staff to have a working relationship with the County Health Departments.

The document for Hot Truck Guidance was completed by Straw and sent to the Indiana State Department of Health, with a copy being emailed to the Board members.

The staff of the Egg Board will have training on multi compartment refer units, November 22 at the Kroger Warehouse, Shelbyville.

Election of 2014 officers: Motion by Truex, seconded by Klump, to accept the slate of officers as presented. Motion passed.

President – William Eckrich
Vice President – Greg Hinton
Secretary – Margaret Titus

Suggested 2014 meeting dates: February 5, (Beck Center), May 7 (Beck Center), August 6, (Beck Center) November 5, (Kroger, Shelbyville)

Motion to adjourn was made by Truex, seconded by Krouse. Motion passed. Meeting adjourned at 11:45 a.m.

Candy Byers, Recording Secretary

Thomas Klump, President

Greg Hinton, Secretary

297th MEETING INDIANA STATE EGG BOARD

Indiana Roof Ballroom/Board Room
140 W Washington Street
Indianapolis IN

February 10, 2014
3:00 p.m.

Members Present: Bob Krouse, Greg Hinton, Bill Eckrich, Dr. Patricia Hester, Bryan Johnson

Members Absent: Tom Klump, Peggy Titus, Ron Truex, Gary Peacock

Others Present: Dr. Alan Mathew, Head, Animal Science Department, Purdue University, Paul Brennan, Indiana State Poultry Association, Dr. Michael Kopp, Indiana Board of Animal Health, Joe Miller, Rose Acre Farms, Mark Straw, Executive Administrator, Indiana State Egg Board, Candy Byers, Assistant to Executive Administrator, Indiana State Egg Board

President Eckrich called the meeting to order at 3:10 p.m. (Due to winter weather conditions, this meeting was rescheduled from February 5, 2014)

Introductions were made by all in attendance. Thank you to Paul Brennan for securing the meeting room.

The minutes of the October 30, 2013 meeting were presented. Motion to approve the minutes was made by Krouse, seconded by Hinton. Motion passed.

Straw presented the fourth quarter 2013 financial report. Retail income has increased compared to same period previous years. A 2014 Ford Fusion S was purchased by the Egg Board, trading two Impala vehicles. Printing Services, located at Purdue was purchased by Xerox. At this time, it is unknown how the cost of printing will impact the Egg Board. Several forms used daily by the staff were printed before the transition. Motion to accept the financial report as presented was made by Hester, seconded by Krouse. Motion passed.

Byers presented three new wholesale accounts, four new retail/farm market accounts, and eight accounts no longer distributing eggs in Indiana. Four accounts are delinquent in audit reporting and all accounts have been notified of the delinquency. Motion to refund the deposit audit monies of the accounts no longer distributing in Indiana (accounts being current in reporting and payment) was made by Krouse, seconded by Hester. Motion passed.

Straw presented the fourth quarter 2013 Field Staff Activity Report. More vacation time and holidays occurred during this quarter, but the inspection data remained consistent with previous quarters.

Straw presented the fourth quarter 2013 Field Staff Violation Report. A large volume of product removed was from a wholesale inspection conducted by the field staff. When a large warehouse is being inspected, two or more staff participate, with one field staff taking the lead and completing the report. The field staff continue to contact packers and suppliers when a problem with product is found. This gesture is appreciated as the situation can be immediately acknowledged.

Office Update:

Board Appointment Update: Bryan Johnson, Orleans, representing Indiana Farm Bureau has been appointed to the Board. The vacancy of Peacock, Indiana Grocery and Convenience Store Association has not been filled. Peacock will continue to serve until a replacement has been made. Joe Lackey, IGCSA has been contacted for referrals to fill the vacancy.

Byers has completed the document for the Administrative Professional Advancement process. Eckrich provided a letter of recommendation.

Staff Activities:

Field staff and Straw attended a refrigerated transportation training session at Kroger, Shelbyville Warehouse, November 22, 2013

Field staff Ratliff and Haynes attended the International Poultry Expo, Atlanta GA, January 27-30, 2014

Straw and Field staff Mears will attend NERO, St. Louis MO, March 2-5, 2014

Straw and Field staff Haynes attended the Indiana Environmental Health Association, Central, January 23, 2014

Straw and Field staff Mears will attend the Indiana Environmental Health Association, Wabash Chapter, June 4, 2014

Field staff Johnson will attend the National Egg Quality School as a Section Leader, May 19-22, 2014, Sacramento CA

Federal Contract Work:

The staff of the Egg Board participated in the webinars for the Country of Origin Labeling training and passed the exam. USDA has not released the reviews for 2014, nor have the staff been given any indication of participating in the follow-up reviews.

Straw, Byers, field staff Mears and Haynes are commissioned and credentialed to conduct the FDA Egg Rule inspections. There are 20 inspections assigned to Indiana.

Discussion took place about SB 179. This bill passed the Senate as presented, and has been assigned to the House Ag and Rural Development Committee. Brennan and Miller met with Representative Clere to clarify the poultry industry's position on this bill. Three issues recognized as shortcomings of the current bill: (1) ISEB should have oversight, (2) labeling requirements, consistent with the Home Based Vendors requirements (3) 3,000 hen threshold (Food Safety is an issue no matter how many birds). Representative Clere will draft an

amendment that will include issues to the proposed bill. Committee to hear the bill Thursday, February 13.

It has been suggested by the State Board of Health that the Egg Board add all avian species eggs to the rules, therefore these producers would be required to be licensed. There are no grade standards for eggs other than chicken eggs. The Board is reluctant to take a position until more information is available.

Indiana State Egg Board, in conjunction with Indiana State Poultry Association, have sent information to small flock owners, offering to conduct a grading program. One person (of approximately 400) expressed an interest in participating. No grading session has been scheduled at this time.

Straw presented the staff salary recommendation for 2014-2015. Straw, Byers, Brennan, Kopp and Miller, were not present during the Board discussion. Eckrich will send a letter to Dr. Mathew with the proposed rates, stressing the importance of retaining employees.

Next meeting: May 21, 2014, Beck Center, West Lafayette, IN.

Motion to adjourn meeting was made by Johnson, seconded by Krouse. Meeting adjourned at 5:07 p.m.

Candy Byers, Recording Secretary

William Eckrich, President

Margaret Titus, Secretary

298th MEETING INDIANA STATE EGG BOARD

Beck Agricultural Center
West Lafayette IN

May 21, 2014
10:00 a.m.

Members Present: Bill Eckrich, Bryan Johnson, Peggy Titus, Ron Truex, Tom Klump

Members Absent: Greg Hinton, Bob Krouse, Dr. Patricia Hester, Gary Peacock

Others Present: John Baugh, Director of Agricultural Services and Regulations, Purdue University, Mark Straw, Executive Administrator, Indiana State Egg Board, Candy Byers, Assistant to Executive Administrator, Indiana State Egg Board

President Eckrich called the meeting to order at 10:00 a.m.

The minutes of the February 10, 2014 meeting were presented. Motion to approve the minutes was made by Johnson, seconded by Truex.

Straw presented the first quarter 2014 financial report. Financial situation is on target as predicted. Motion to accept the financial report as presented was made by Titus, seconded by Klump.

Byers presented four new wholesale accounts, eleven new retail/farm market accounts, and four accounts no longer distributing eggs in Indiana. Four retail/farm markets accounts, which report biannually, are delinquent, and seven accounts are one quarter delinquent. Two accounts are two quarters delinquent in reporting. All accounts have been notified of delinquency.

Egg Man/Jennifer Nannenga, DeMotte IN is three quarters delinquent and has not responded to any correspondence. Product found to be distributed by this account will be removed from sale. In honor of Krouse, Truex made the motion to refund the deposit audit monies of the accounts no longer distributing in Indiana (accounts being current in reporting and payment), seconded by Klump. Motion passed.

Straw presented the first quarter 2014 Field Staff Activity Report. Inspections decreased due to weather conditions in the state and the staff traveling to meetings. Field staff Ratliff and Haynes attended the International Poultry Expo in Atlanta, GA. Straw and field staff Mears attended the National Egg Regulatory Officials meeting in St. Louis, MO. This week, field staff Johnson is attending, as a section leader, the National Egg Quality School, Sacramento, CA.

Straw presented the first quarter 2014 Field Staff Violation Report. The field staff found the quality of eggs to be lower in the weeks surrounding Easter. The weather conditions effected the production of eggs, and the potential for snow storms increased the demand. Expired eggs, incorrect expiration dates and sell by dates continue to be observed by the field staff. An inquiry

by Klump, was made about the Copper Creek Farm account. At present, this account is delinquent in audit reporting, and continues to distribute eggs in Indiana.

Board Appointment Update: All Board appointments are current. The vacancy of Peacock, representing the Indiana Grocery and Convenience Store Association has not been filled. Peacock will continue to serve until a replacement has been made.

Office Update:

Straw presented the July 1, 2014- June 30, 2015 budget. Sponsored Program monies are dependent on the expenses being assigned to the grant. An application has been submitted to contract the Egg Rule reviews in 2015. Motion to accept the budget as presented was made by Klump, seconded by Truex. Motion passed. Recommendations, from the Board, for salary increases were submitted to Dr. Mathew. Straw has not been notified of employee salary increases.

SB 179: Thank you to Baugh, Titus, Eckrich, Representatives Clere and Lehe, and Joe Miller, Rose Acres for their involvement with SB 179. A mailing, in conjunction with the Indiana State Poultry Association, has been sent to all Farm Market participants and small producers outlining the changes of SB 179. Indiana State Department of Health will be sending guidelines to local health departments explaining SB 179. (County Health Departments and Farm Market Managers have their own rules and requirements for participation) Farm Market participants selling eggs, will still be required to be licensed with the Indiana State Egg Board.

Duck and Quail eggs: To be an approved source, the State Health Department will inspect the facilities, and license the producers as a wholesale account.

Farm Markets: Possible legislation and changes for farm market participation will likely be introduced in the 2015 session. Straw and the field staff will attend farm markets as their schedules allow. The information gathered from farm market visits will be summarized and shared with the Board at the August meeting. If the Board wants to look at microbial populations, the eggs would need to be tested through an approved laboratory. The Purdue Food Science department has the ability to test eggs and would be willing work with us on the project. The cost of testing would have to be covered by the Egg Board or from an outside source. Titus suggested grant writing to obtain funding for testing. Considerable discussion regarding farm markets, testing, and data took place.

FSIS: Transportation temperature directives were recently released but are not currently available on the FSIS website. The directives and some training has been given to the FSIS inspectors. Violations have been defined for transport vehicles and coolers, and a temperature of 46.1 degrees F is cause for the removal of eggs from the table egg market. Average of three temperatures will be taken for transport vehicles and five temperatures for coolers. No guidelines for placement of thermometers or equilibration time for temperature have been established.

Refrigeration: Straw, field staff, and Klump attended a presentation by Thermo King refrigerated truck distributor. The trucks maintain the required temperature and are not to be used

as a cool down facility. Klump and Straw will continue to work with Thermo King for additional information and resources.

Federal Contract Work: The staff has participated in webinars for initial, follow-up and record recording for the COOL program. More documentation is required for the 16 follow-up reviews, which will pay \$800 each. Target date for completion of COOL is September 1. Egg Board was assigned 20 FDA Egg Rule inspections. Ten have been completed, with the remaining to be done by the middle of July. Straw submitted a bid for 20 Egg Rule inspections in 2015.

August Meeting: Currently scheduled for August 6, Beck Center. Straw will contact Representative Clere about having the August Board meeting in New Albany.

November Meeting: Beck Center is not available for the November Board meeting. Tentatively, the November 12th meeting will be held at the Kroger Distribution Office, Shelbyville, IN. Confirmation and directions to Kroger will provided at a later date.

Other Business: Truex announced the Warsaw City Council has implemented no chicken farming inside the city limits.

Byers was recognized for the promotion to Level 6 within the Purdue system. Thank you to Eckrich for a letter of recommendation, and Straw for assisting with the document.

Motion to adjourn meeting was made by Johnson, seconded by Titus. Meeting adjourned at 12:10 p.m.

Candy Byers, Recording Secretary

William Eckrich, President

Margaret Titus, Secretary

299th MEETING INDIANA STATE EGG BOARD

Floyd County Extension Building
3000 Technology Avenue
New Albany IN

August 6, 2014
10:00 a.m.

Members Present: Bill Eckrich, Bryan Johnson, Peggy Titus, Ron Truex,
Tom Klump, Greg Hinton, Dr. Patricia Hestser

Members Absent: Bob Krouse, Gary Peacock

Others Present: Representative Ed Clere, House District 72, Valarie and Kenny
Russell, Russell Veggies, Bob Geswein, Floyd County Farm
Bureau, Joe Miller, Rose Acres, Paul Brennen, Indiana State
Poultry Association, Vincent Johnson, Hensley Homegrown,
Dr. Michael Kopp, Indiana Board of Animal Health,
Gina Anderson, Purdue Extension, Floyd County, Melissa Merida,
Purdue Extension Floyd County, Senator Ron Grooms, District 46,
Stan Steckler, Grassfed Corporation, Scott Ratliff, Field staff,
Indiana State Egg Board, Mark Straw, Executive Administrator,
Indiana State Egg Board, Candy Byers, Assistant to Executive
Administrator, Indiana State Egg Board

President Eckrich called the meeting to order at 10:05 a.m.

Representative Clere commented on his district. Introductions were made by all in attendance. For those present at this meeting, Straw gave an overview of the Indiana State Egg Board.

The minutes of the May 21, 2014 meeting were presented. Motion to approve the minutes was made by Hinton, seconded by Johnson. Motion passed.

Straw presented the second quarter 2014 financial report. Fiscal Year 2014 balance as of June 30, 2014 was \$110,553.15. Approximately \$25,000 for the Sponsored Program accounts was not entered in the 2013-2014 fiscal period. The financial situation is on target as predicted. For the benefit of the guests attending this meeting, Straw explained the legislative procedure the Egg Board has to go through for fee increases. Motion to accept the financial report as presented was made by Hester, seconded by Klump. Motion passed.

Byers presented five new wholesale accounts, 10 new Farm Market Retail/Wholesale accounts and 12 wholesale accounts are no longer distributing eggs in Indiana. The majority of these accounts were the small volume Farm Market Retail/Wholesale. R & S Wholesale Meats, Farmersburg IN and Sysco Food Services, Chicago are delinquent in audit reporting and payment. These accounts have been notified of delinquency and field staff have been advised to remove product if found. As of July 1, 2014, several wholesale accounts have not registered and reminder letters are being sent. In the absence of Krouse, Truex made the motion to refund the

deposit audit monies of the accounts no longer distributing in Indiana (accounts being current in reporting and payment), seconded by Titus. Motion passed.

Straw presented the second quarter 2014 Field Staff Activity Report. The reduced number of inspected product was due to illness and vacation schedules during this quarter.

Straw presented the second quarter 2014 Field Staff Violation Report. The field staff continue to find eggs from Ohio with the 45 day expiration date.

Board Appointment Update: All appointments are current. The vacancy of Peacock, representing the Indiana Grocery and Convenience Store Association has not been filled. Peacock will continue to serve until a replacement has been made.

Office Update:

Farm Markets: Straw and field staff have visited several farm markets throughout the state. A brochure was produced by the Egg Board to distribute at the farm markets. Average flock size for farm market vendors is 215, median flock size of 100 birds. Representative Clere stated there is no definitive definition of a farm market in the Indiana code. Infrared thermometers were purchased by the Egg Board for the staff to monitor egg surface temperature during inspections at the farm market.

Information gleaned from the farm market visits: 25 of the 41 vendors had eggs for sale

Refrigeration: 4 of 25 had no ice in coolers

2 of 25 used loose ice, 19 used ice packs or frozen plastic bottles

1 in 5 coolers were below 45 degrees ambient temperature. Temperature checks of coolers revealed as the day continued, the temperatures were higher.

Packaging: 55% were used cartons, 45% new cartons

Labeling compliance: 50% of cartons were mislabeled due to not covering previous information on the carton.

Processing and handling:

Six of 25 used the soaking method for cleaning, one used a capful of chlorine in a gallon of water when collecting eggs (eggs were clean by the time he was finished gathering the eggs), most used running water, and one used the dishwasher, five were wiping the shell with a damp cloth. Vendors stated they collect eggs one time per day or more often, 90% of the vendors stated eggs are refrigerated within 12 hours, and the other 10% within 24 hours. Egg temperature data obtained during our inspections would indicate that eggs were not being packed and refrigerated within the 24 hour period.

Discussion took place about Craig's List websites, social media, and on-line sales of eggs. At this time, there is way to regulate this situation, and if repackaging of eggs is taking place.

Duck and quail eggs are being sold at farm markets. Since there are no grading standards for these commodities, the Rules and Regulations of the Indiana State Egg Board do not allow for the staff to inspect. The State Department of Health will issue, at no cost, wholesale permits for people who want to sell duck and quail eggs.

Refrigeration Update:

This project was initiated because of FSIS directive and Indiana State Police authority. Eggs with a temperature of 46.1 degrees Fahrenheit were being diverted from the table market to breaking plants and landfills. Kroger, in conjunction with Rose Acres, monitored the egg temperature, outside weather conditions, and packing materials, to obtain ambient air temperatures in three parts of a trailer. This is not scientific testing and information will not be published at this time.

Federal Contract Work:

COOL: The staff have nine reviews (total of 70 were originally assigned) to complete before the September 30, 2014 deadline. We have been notified USDA will release, throughout the United States, approximately 500 reviews to be completed before Thanksgiving 2014. At this time, the Egg Board has not received the assignment.

Egg Rule: Twenty inspections were completed in 2014. Straw bid on 20 inspections and was awarded the contract for 2015. No assignments have been released. The challenges for the inspections this year was the lack of guidance for organic production systems. FDA has not published guidelines for organic farms, which allow outside access of birds.

Straw has been appointed to the Indiana Grown Commission.

Kopp explained the T12 testing program for small producers. This is a free service, sponsored by Indiana State Poultry Association. ISPA is responsible for the National Poultry Improvement Plan in Indiana.

Next Board meeting, November 12, 2014.

Eckrich thanked everyone in attendance, and for the Extension Office hosting the meeting.

Motion to adjourn by Klump, seconded by Titus. Meeting adjourned at 12:15 p.m.

Candy Byers, Recording Secretary

William Eckrich, President

Margaret Titus, Secretary

300th MEETING
INDIANA STATE EGG BOARD

4301 N 125 W
Shelbyville IN

November 12, 2014
10:00 a.m.

Members Present: Bill Eckrich, Bryan Johnson, Peggy Titus, Ron Truex,
Tom Klump, Dr. Patricia Hester

Members Absent: Greg Hinton, Bob Krouse, Gary Peacock

Others Present: John Baugh, Director of Agricultural Services and Regulations, Purdue University, Dr. Michael Kopp, Indiana Board of Animal Health, Robert Haynes, Field Staff, Indiana State Egg Board, Mark Straw, Executive Administrator, Indiana State Egg Board, Candy Byers, Assistant to Executive Administrator, Indiana State Egg Board

President Eckrich called the meeting to order at 10:05 a.m.

Tom Klump gave an overview of the facilities. Robert Haynes, field staff for the Indiana State Egg Board was introduced.

The minutes of the August 6, 2014 meeting were presented. Motion to approve the minutes was made by Hester, seconded by Titus. Motion passed.

Straw presented the third quarter 2014 financial report. The financial situation is on target as predicted. No major expenditures are expected at this time. Motion to accept the financial report as presented was made by Klump, seconded by Johnson. Motion passed.

Byers presented 16 new Retail/Farm Market Wholesale accounts, two wholesale accounts that are no longer distributing eggs in Indiana and 15 Retail/Farm Market Wholesale accounts who did not renew the license for 2014. Twenty accounts are delinquent in reporting and payment. All delinquent accounts will be sent a notice. In the absence of Krouse, Truex made the motion to refund the deposit audit monies of the accounts no longer distributing in Indiana (accounts being current in reporting and payment), seconded by Hester. Motion passed.

Straw presented the third quarter Field Staff Activity Report. The dozens of eggs inspected had increased as compared to same quarter 2013. Vacations affected the numbers reported.

Straw presented the third quarter Field Staff Violation report. The marketed dozens was down as compared to same quarter 2013. Several large volume wholesale accounts are delinquent in reporting. Truex suggested auditing wholesale companies.

Board Appointment Update: All appointments are current. The vacancy of Peacock, representing the Indiana Grocery and Convenience Store Association has not been filled. Peacock will continue to serve until a replacement is forthcoming.

Office Update:

Byers gave an overview of the Country of Origin Labeling program. The reviews were assigned by Batch A, Batch B, and Batch C. Eighty one reviews have been completed and Batch C is the final group, with a total of five reviews to be completed by January 16, 2015. Byers received an email from Julie Henderson, Director of COOL, stating the staff is going forward with the program in 2015.

Office Update Continued:

Straw has received confirmation of the FDA contract for Egg Rule work. No assignments have been released.

ISEB continues to do USDA/AMS Surveillance work.

Straw and Byers participated in a Refrigerated Truck Detail with the Indiana State Department of Health, September 30, 2014. No eggs were found in any of the six trucks that were retained for inspection.

The Indiana State Department of Health is in the process of rewriting the Retail Food Code (410 IAC 7-24). We hope to see a draft prior to it being published for public comment. There has been some discussion regarding removing the reference to the Egg Board rules that is in addition to the statement that all eggs must meet USDA Grade B standards to be sold at retail. Straw has suggested that it remain in the Retail Food Code rule in case the ISEB ever decides to change the grade standards in our Administrative Rule

Field staff visiting farm markets is a costly process. How much time does the Board want the staff to spend conducting inspections at the farm markets? A mailing, in conjunction with the Indiana State Poultry Association, will be completed in the spring. Addressing labeling of product will be the main feature. The Egg Board staff is scheduled to attend the spring Indiana Small Farm conference, speaking about SB 179 and the impact on farm markets (March 5-7, 2015, Hendricks County) Education will be the key for having conformance at the farm markets.

Motion by Truex, seconded by Hester, the current officers remain in position for 2015. Motion passed.

President	William Eckrich
Vice President	Greg Hinton
Secretary	Margaret Titus

Suggested dates for 2015 Board meetings:

February 4, 2015 – conflict with this date, suggested meeting before Indiana State Poultry Association banquet, March 10, 2015, Indianapolis. Straw will confirm this date and location.
May 6, 2015 – conflict with this date. Suggested meeting May 13, location undecided at this time. Straw will confirm the date and location for this meeting.
August 5, 2015 – Beck Center, West Lafayette, Indiana
November 4, 2015 – Beck Center, West Lafayette, Indiana

Motion to adjourn by Truex, seconded by Hester. Meeting adjourned at 12:08 p.m.

Candy Byers, Recording Secretary

Margaret Titus, Secretary

William Eckrich, President

301st MEETING

INDIANA STATE EGG BOARD

Indiana Roof Ballroom
140 W Washington Street
Indianapolis IN

March 10, 2015
3:00 p.m.

Members Present: Greg Hinton, Bryan Johnson, Peggy Titus, Ron Truex, Bob Krouse, Tom Klump

Members Absent: Bill Eckrich, Dr. Patricia Hester, Gary Peacock

Others Present: John Baugh, Director of Agricultural Services and Regulations, Purdue University, Dr. Michael Kopp, Indiana Board of Animal Health, Paul Brennan, Indiana State Poultry Association, Mark Straw, Executive Administrator, Indiana State Egg Board, Candy Byers, Assistant to Executive Administrator, Indiana State Egg Board

Vice President Hinton called the meeting to order at 3:00 p.m.

Straw thanked Paul Brennan, Indiana State Poultry Association, for arranging the meeting room for the Board meeting today. Recognized Ron Truex and Creighton Brothers, for their contribution and support for the new Animal Science Building.

The minutes of the November 12, 2014 meeting were presented. Motion to approve the minutes was made by Krouse, seconded by Johnson. Motion passed.

Straw presented the fourth quarter 2014 financial report. The 2.5% increase in audit monies, compared to same quarter 2013, is in line with the increase in egg consumption. The FDA Egg Rule work will start in April. One field staff computer was replaced due to being accidentally damaged. Transportation has increased the mileage fee charged on the leased vehicles. Benefit costs have remained stable due to mandatory contributions by employees and changes to benefit levels. Motion to accept the financial report as presented was made by Klump, seconded by Truex. Motion passed.

Byers presented nine new Retail Farm Market /Wholesale accounts, two new wholesale accounts, and five accounts are no longer distributing eggs in Indiana. Four Retail Farm Market/Wholesale accounts were removed for non reporting since being registered by the Egg Board. Sixteen wholesale accounts are delinquent in audit reporting, with Sysco Chicago being two quarters delinquent. All delinquent accounts have been notified. Motion by Krouse, seconded by Johnson, to refund the deposit audit monies of the accounts no longer distributing in Indiana (accounts being current in reporting and payment). Discussion took place regarding the audit accounts that are habitually delinquent, will the total deposit be refunded, or can monies be retained to cover administrative costs? Per Board guidance, accounts current in reporting and payment, not distributing eggs in Indiana will continue to be notified of audit deposit and refund. Motion passed.

Straw presented the fourth quarter 2014 Field Staff Activity report. Inspections have increased compared to same quarter 2013. The cost per inspection and cost per dozen varies by number of stores and eggs inspected by the field staff.

Straw presented the fourth quarter Field Staff Violation report. Incorrect dating and handling issues continues to be observed by the field staff.

Board Appointments Update:

The terms of Hinton, Krouse, Klump, Titus, and Peacock expire May 16, 2015. Straw will send a letter to the Governor requesting reappointment. All will continue to serve until reappointment or replacement by the Governor.

Office Update:

The Country of Origin Labeling reviews are expected to be assigned in April. Previous correspondence with the Directors of COOL, state the assignment will be similar to 2014. The certified reviewers were asked to complete a short online survey about their experience with the 2014 COOL inspections. The COOL cooperative agreement is until 2016.

The continuation letter for the contract for the USDA/AMS surveillance program was received in February 2015. This was due October, 2014 and work conducted since then has not been billed by Sponsored Programs.

We currently have a contract to complete 20 Egg Rule inspections for 2015. The 2016 request for proposals for contracting with FDA will be released the end of March, 2015. The contract will be the base year, with an additional two years without bidding. It has been conveyed to states, that there will be an estimated 3% annual increase for years two and three if applying for a three year contract.

National Egg Regulatory Officials: Straw attended the NERO meeting in San Diego, CA, February 14 – 19, 2015. Topics discussed included: FDA was not aware California inspectors had come into Indiana to inspect facilities distributing eggs into California, FDA is concerned that small (3,000 – 50,000 population) producers are not registered, USDA will allow plant personnel to help out with grading when needed versus adding additional USDA staff. FDA is doing audits other than Egg Rule, so be sure to inquire as to what type of audit is being conducted before releasing plans. All states are dealing with small flock producers, especially egg washing questions. Guidelines for small flock producers will be written and distributed in 2016. Deanna Jones, ARS, will publish a paper on environmental sampling, concluding all surfaces are testing positive for Salmonella.

Scott Gilliam retired and Krista Click has taken the position as Director of Foods, State Department of Health. The Food Safety and Defense Task Force will be revived, and the Rapid Response Team for food borne outbreaks will be developed.

Straw, field staff Mears and Haynes, attended the Small Farm Conference, February 7-8, 2015, Hendricks County Fairgrounds. A display for grading eggs, information on cleaning, handling, refrigeration, licensing and labeling was made available. Egg cartons at farm markets must be labeled with “This product is home produced and processed and the production has not been inspected by the state department of health”. Producers of duck eggs want grading standards. At this time, the Egg Board will not be involved in drafting standards or rules.

SEA 179, legislation to monitor poultry meat sales. Board of Animal Health and State Department of Health have been involved to define an approved source definition. If the State Department of Health better defines the definition of an approved source, it is possible that the Egg Board license would not be permissible as the actual product is not inspected. There is a strong possibility that legislation will be introduced in the 2016 legislative session to identify food safety issues among the small producers.

The Egg Board office will be using a new application for Farm Market licensing. The purpose is to identify where and when the farm markets are taking place so field staff can conduct inspections. A sample of the application was distributed and input for changes was accepted.

During a Shell Egg Surveillance inspection, a producer was found forward dating eggs. There are no regulations in the handbook to address this situation. USDA was notified of the situation.

The National Egg Quality School will be held in Indianapolis, May 18 – 21, 2015. The field staff have been asked to participate as Section Leaders and Lab Advisors.

Staff Update:

Field staff Ratliff was involved in an accident December, 2014. He was not injured, the accident was not his fault, and the car was totaled. The Egg Board office is working with Transportation to get a correct billing. Changes in the personnel at Transportation is delaying the process.

Purdue is proposing a Leave Policy change. (Personal time off and not vacation/sick leave) This was to be in effect July 1, 2015, but has been extended to July 1, 2016 to revise the policy.

Field staff Haynes was promoted to a Rank 4 in the AP Advancement for the College of Agriculture.

Byers was awarded the Bravo award for taking on the Poultry Building Deputy responsibilities. This is a monetary award paid by the Department. The Department is paying 10% of Byers' salary for being Building Deputy.

The next meeting will be held Wednesday, May 13, 2015 at Midwest Poultry Services. Bio-security procedures of Midwest Poultry Services will be in place. The room at Beck Center, West Lafayette, will be kept on contract in case the meeting needs to be relocated because of the AI outbreak.

Motion to adjourn was made by Klump, seconded by Titus. Meeting adjourned at 4:45 p.m.

Candy Byers, Recording Secretary

Margaret Titus, Secretary

Greg Hinton, Vice President

302nd MEETING
INDIANA STATE EGG BOARD

Beck Center
West Lafayette IN

May 13, 2015
10:00 a.m.

Members Present: Bill Eckrich, Bryan Johnson, Peggy Titus, Robert Krouse,
Tom Klump, Dr. Patricia Hester

Members Absent: Greg Hinton, Ron Truex, Gary Peacock

Others Present: Mark Straw, Executive Administrator, Indiana State Egg Board,
Candy Byers, Assistant to Executive Administrator, Indiana State
Egg Board

President Eckrich called the meeting to order at 10:10 a.m.

Announcements: During the Indiana State Poultry Association banquet, March 10, 2015, Truex received the Golden Egg Award for his contribution to the egg industry. Krouse explained the High Path AI situation and response.

The minutes of the March 10, 2015 meeting were presented. Motion to approve the minutes was made by Titus, seconded by Klump. Motion passed.

Straw presented the first quarter 2015 financial report. The Egg Board is on target, and expenses are comparable to the first quarter 2014, with the exception of benefit costs. January through April 2015, there were no benefit charges to the departments due to the excess monies being held in the Purdue reserve. FDA/USDA have suspended inspections until further notice. Five of the 20 assigned inspections have been completed. Motion by Johnson, seconded by Hester, to accept the financial report as presented. Motion passed.

Straw presented the proposed budget for 2015-2016. Considerable discussion took place regarding salary increases and the Purdue system. The Board will submit a letter to Dr. Mathew proposing the salary increases for the Egg Board staff. Effective May, 2015 the postage cost increased due to the Egg Board not being able to send pre-sorted mail via bulk rate. There will be a discount, but only a few cents as compared to \$.10 + each piece previously saved. Motion by Klump, seconded by Krouse, to accept the 2015-2016 proposed budget as presented. Motion passed.

Byers presented eight new Retail Farm Market/Wholesale accounts and four Wholesale accounts. Five accounts are no longer distributing eggs in Indiana and 20 accounts are delinquent in reporting and paying audit monies. Sysco Food Services – Chicago continues to be delinquent in reporting and payment. All delinquent accounts (due by May 10, 2015) will be notified. Motion by Krouse, seconded by Johnson, to refund the deposit audit monies of the accounts no longer distributing in Indiana (accounts being current in reporting and payment). Motion passed.

Straw presented the field staff activity report for the first quarter 2015. Inspections have increased as compared to same quarter 2014. The Board congratulated the field staff on a job well done.

Straw presented the field staff violation report for the first quarter 2015. At the end of March, the quality of jumbo and large eggs was decreasing. There have been continued labeling violations with Hillandale product. The field staff call the Hillandale contact each time a problem is found.

Office Update:

Lucinda Phares has been hired as a student employee for the summer.

A mailing, in conjunction with Indiana State Poultry Association, was processed with information from BOAH regarding High Path AI.

The request for Board appointments has been submitted to the Governor's Office. Straw has a meeting scheduled with the new requestor next week. All will continue to serve until reappointment or replacement by the Governor.

NPIP/BOAH have a memorandum of understanding for sharing information about the High Path AI. State Egg Board would like to be part of this agreement as the staff travel the state. There will be no FDA Egg Rule, USDA surveillance or on farm wholesale/retail farm market inspections until the disease is eradicated or under control. BOAH is suggesting a 21 day wait period after the last outbreak is confirmed.

Straw will submit the proper paperwork for the re-adoption of the Administrative Rule for the Egg Board.

There was discussion about eggs and food safety. Straw proposed several questions/scenarios that have been asked in the past few weeks and the direction the Board would take. Several inquiries involved being licensed to claim the status of a reliable source to sell duck and quail eggs.

National Egg Quality School is next week. The field staff will be in attendance as section leaders and lab leader.

Next meeting, Wednesday, August 5, 2015, Beck Center, West Lafayette IN.

Motion to adjourn was made by Johnson, seconded by Klump. Meeting adjourned at noon.

Candy Byers, Recording Secretary

Margaret Titus, Secretary

William Eckrich, President

303rd MEETING
INDIANA STATE EGG BOARD

Beck Center
West Lafayette IN

August 5, 2015
10:00 a.m.

Members Present: Bryan Johnson, Peggy Titus, Greg Hinton
Tom Klump, Dr. Patricia Hester

Members Absent: Bill Eckrich, Ron Truex, Bob Krouse, Gary Peacock

Others Present: John Baugh, Director of Agricultural Services and Regulations,
Purdue University, Mark Straw, Executive Administrator, Indiana
State Egg Board, Candy Byers, Assistant to Executive
Administrator, Indiana State Egg Board

Vice President Hinton called the meeting to order at 10:35 a.m.

Announcements: The traffic situation on I65 North caused problems for some of the Board members. The meeting was delayed until a quorum was present.

The minutes of the May 13, 2015 meeting were presented. Motion to approve the minutes was made by Hester, seconded by Titus. Motion passed.

Straw presented the second quarter 2015 financial report. The ending balance for the 2014-2015 fiscal year was positive. The 5% increase in audit monies reflects the egg consumption in Indiana, prior to AI. Sponsored Program monies is dependent on the date received, current or past fiscal year. The amount budgeted for Benefits, compared to amount spent, is due to the excess monies being held in the Purdue reserve. No benefits were charged to Departments during the period January – April 2015. The salary increase for staff was in the range of 3.2% - 3.8%, depending on rank within the College of Agriculture, and responsibilities. The Federal work remains an unknown at this time due to AI outbreaks. Motion to accept the budget as presented was made by Klump, seconded by Johnson. Motion passed.

Byers presented 16 new Farm Market Retail/Wholesale accounts, and two Wholesale accounts. Six accounts are no longer distributing eggs in Indiana, and there were five delinquent audit accounts. At this time, there are 21 non-registered wholesale accounts. Licensing was due July 1, 2015. All accounts have been notified of non-registration and delinquency. After removing eggs from sale, Fieldstaff Ratliff was in contact with Mike McAllister, Stoker's Tenderex Farms, Louisville. Mr. McAllister will license and file all delinquent audit reports. Motion by Hester, seconded by Klump, to refund the deposit audit monies of the accounts no longer distributing in Indiana (accounts being current in reporting and payment). Motion passed.

Straw presented the Field Staff Activity Report for the second quarter 2015. Since no federal work is being done, the retail and wholesale inspections have increased. COOL work has started.

Straw presented the Field Staff Violation Report for the second quarter 2015. Early in the quarter, checks in Jumbo eggs increased. The problem resolved itself as the quarter went on. Dating continues to be an issue as the interstate movement of eggs increases.

Board Appointment Updates:

Baugh and Straw met with Curtis Ferrell, Inter-Government Relations, Governor's Office. The four Board Members with expiring terms have submitted the proper paperwork (confidentially agreement, party affiliation, summary, etc.) for reappointment. The paperwork is submitted directly to Mr. Ferrell.

Office Updates:

Letter from Dr. Mathew regarding the salary increase. Straw explained the procedure for obtaining a salary increase within the department. At a previous Board meeting, Straw was directed to research salaries in like kind of jobs compared to the State Egg Board field staff. Based on the information received, and years of service, the Egg Board field staff continues to be paid less than other employees in comparable positions. Increasing salary through Purdue HR would require a reclassification of each position. A change in personnel classification would need to exhibit duties and responsibilities that would justify increased compensation. This could prove difficult with the type of work our staff completes. Klump suggested implementing the Federal Step program for the employees. Other states are in similar situations with not giving raises, payroll being delayed, and jobs lost.

Administrative Rule re-adoption: The current rule will sunset on December 31, 2015. Straw has filed the necessary paperwork for re-adoption, the thirty day period yielded no comments. Motion by Hester, seconded by Titus to re-adopt the current Administrative Rule as filed with the legislature. Motion passed.

All University employees are responsible for submitting their own leave time in the computer system. The field staff came to campus July 23, 2015 to learn the process. Other Egg Board business was conducted during the time the field staff were present.

The current COOL reviews (65) are due September 30, 2015. At this time, 33 follow-up reviews have been completed. The Egg Board was offered and rewarded, an additional 26 initial reviews, being due November 15, 2015. Follow-up reviews are paid \$800 each, and initial reviews are \$600 each.

Surveillance inspections conducted for USDA have resumed for this quarter. The contract for FDA Egg Rule inspections has been extended until March 2016. After the contract was signed, notification was given that no work would be completed until next spring.

Farm Market Overview: Data collected from the current farm market applications received was shared by Straw. Approximately 250 farm market retail accounts are registered with the Egg Board. Of these accounts, there are 12,990 birds, with average flock size being 68 birds.

There is an increase in the number of producers wanting to consolidate eggs from small flocks and sell wholesale. All of the flocks are less than 3,000 birds, being exempt from USDA surveillance. Another producer, licensed as a wholesale account, is supplying the packaging to small farms and he is wholesaling the eggs. Other producers, being registered as grading stations are picking the eggs up at the farms and packaging them. Under the Egg Board rules, this is acceptable. Discussion about refrigeration and washing by the original producer of the eggs was made. Since the original producers of the eggs are not licensed with the Egg Board, the staff cannot inspect the facilities.

Straw is serving on the Office Space Committee for the new Animal Science building. At this time, the space allotted to the Egg Board will be comparable to what we currently have. The projected completion date for the new building is August 2017.

Discussion of the licensing process took place. Straw will review the rules and regulations for licensing and posting of certificate, and if electronic processing would be an option. An interpretation from Gordon White, Deputy Attorney General, will be considered. Being able to process electronically will also be a savings to the postage account.

A Food Safety Policy Group composed of state regulatory agencies has been formed and is meeting to get a better understanding of the responsibilities of each agency, and to identify any gaps in food safety regulations. Straw will keep the Board informed of any proposed changes that would affect the Egg Board.

The next Board meeting is Wednesday, November 4, 2015, at Beck Center, West Lafayette, IN.

Motion to adjourn was made by Klump, seconded by Johnson. Meeting adjourned at 12:05 p.m.

Candy Byers, Recording Secretary

Margaret Titus, Secretary

Greg Hinton, Vice President

304th MEETING
INDIANA STATE EGG BOARD

Beck Center
West Lafayette IN

November 4, 2015
10:00 a.m.

Members Present: Bryan Johnson, Peggy Titus, Greg Hinton, Bob Krouse,
Tom Klump, Dr. Patricia Hester, Ron Truex

Members Absent: Gary Peacock

Others Present: John Baugh, Director of Agricultural Services and Regulations,
Purdue University, Mark Straw, Executive Administrator, Indiana
State Egg Board, Candy Byers, Assistant to Executive
Administrator, Indiana State Egg Board

Vice President Hinton called the meeting to order at 10:03 a.m.

Announcements: The ground breaking ceremony for the new Animal Science Building will be Friday, November 6, 2015. A Memorial Resolution for William Eckrich was distributed.

The minutes of the August 5, 2015 meeting were presented. Motion to approve the minutes was made by Hester, seconded by Titus. Motion passed.

Straw presented the third quarter 2015 financial report. Printing costs for field staff reports have increased 10% since Xerox purchased Print Services at Purdue. The 2015-2016 fiscal year brought about a change in the telephone rental agreement. A per head charge was implemented, and at this time, being maintained by the department. The surveillance monies are less than projected because of the Highpath AI outbreak, and no work has been done for the Egg Rule assignments. Sixty five follow-up reviews and twenty six initial reviews for the Country of Origin Labeling assignment were completed the last week of October. A rule re-adoption was completed August 11, 2015 because of the sunset bill December 31, 2015. Motion to accept the financial report as presented was made by Klump, seconded by Krouse. Motion passed.

Byers presented 14 new Farm Market Retail/Wholesale accounts, and one new wholesale account. Three accounts are no longer distributing eggs in Indiana, and 11 Farm Market Retail/Wholesale accounts have discontinued. Seven accounts are delinquent in audit reporting and all accounts have been notified of delinquency. Motion by Krouse, seconded by Truex, to refund the deposit audit monies of the accounts no longer distributing in Indiana (accounts being current in reporting and payment). Motion passed.

Straw presented the third quarter 2015 Field Staff Activity Report. The number of inspections are comparable to the same quarter 2014. During the third quarter, the staff work on the rural routes, resulting in an increase of mileage and cost per inspection.

Straw presented the Field Staff Violation Report for the third quarter 2015. The quality of product from Hillandale, P1251, being distributed to Dean Foods and Schenkel's has had problems. On September 30, Straw and field staff Ratliff went to the Dean Food distribution site in Louisville and graded product alongside staff from Hillandale. The result was continued

pinhole checks. Straw instructed the field staff to remove all lots of product found to be non-compliant until the quality improves. Possible contributing factors to the quality of eggs is the handling by the distribution facilities. Cartons are forced into milk cases for transport. Rexing Eggs has a cold storage facility, resulting in limited inventory on site for the field staff to inspect product. Attorney General's interpretation of the law is that field staff can inspect in the cold storage facility as long as the product will be distributed in Indiana. At this time, all product is being distributed out of state.

Board Appointment Updates:

All members are current in appointment. Straw is working with Peter Tam, Executive Director, Hotel Food Service, to fill the position of Eckrich. Peacock's position, Indiana Grocery and Convenience Store Association continues to be vacant.

Office Update:

AgIt will no longer support the computer software the Egg Board is using for field data entry. The Department of Health and Board of Animal Health are interested in working with the Egg Board. At this time, the Egg Board uses the HERDS program through the BOAH for field inspection data.

Walmart has implemented lot consolidation in stores, using special carts to store product removed from the shelf. Walmart is requesting a 45 day expiration date. This would take a rule promulgation to change the dating in Indiana. Straw has requested more information from Walmart for the reasoning of the request. Hester suggested waiting until Walmart responds. Krouse suggested sending a letter to Walmart stating Indiana was in discussion with Arizona, for the 24 day expiration date. Considerable discussion took place regarding the dating and quality of Grade A eggs.

Baugh stated there will be legislation presented for Food Safety and meat/poultry inspection. Straw requested guidance from the Board, for accountability in the commerce channel of eggs in the Local Foods movement. There is an increase in small producers accessing the larger market through on-line egg sales. Food Hubs are a central location for grouping products together, then accessing a larger population. At this time, anyone involved with eggs in Food Hubs is required to be licensed with the Egg Board.

Election of Officers: Motion by Hester, seconded by Truex, to present the following slate of officers for 2016. Motion passed.

President	Greg Hinton
Vice President	Margaret Titus
Secretary	Bryan Johnson

2016 Meeting Dates:

Tuesday, February 23, 2016 – Indiana State Poultry Association banquet, Indianapolis IN
Wednesday, May 18, 2016 – Beck Center, West Lafayette IN
Wednesday, August 3, 2016 – Beck Center, West Lafayette IN
Wednesday, November 2, 2016 – Beck Center, West Lafayette IN

Motion to adjourn was made by Johnson, seconded by Titus. Meeting adjourned at 12:23 p.m.

Candy Byers, Recording Secretary

Margaret Titus, Secretary

Greg Hinton, Vice President

305th MEETING
INDIANA STATE EGG BOARD

Indiana Roof Ballroom
Indianapolis IN

February 23, 2016
3:00 p.m.

Members Present: Bryan Johnson, Greg Hinton, Bob Krouse,
Tom Klump, Ron Truex

Members Absent: Gary Peacock, Margaret Titus, Dr. Patricia Hester

Others Present: John Baugh, Director of Agricultural Services and Regulations,
Purdue University, Paul Brennan, Indiana State Poultry
Association, Mark Straw, Executive Administrator, Indiana State
Egg Board, Candy Byers, Assistant to Executive Administrator,
Indiana State Egg Board

President Hinton called the meeting to order at 3:10 p.m.

Announcements: Thank you to Paul Brennan for securing the room for the meeting today.

The minutes of the November 4, 2015 meeting were presented. Motion to approve the minutes was made by Johnson, seconded by Krouse. Motion passed.

Straw presented the fourth quarter 2015 financial report. Due to the High Path Avian Influenza outbreak, there was no USDA Surveillance work completed. At this time, Indiana is the only state not doing the assigned work. We are still under a stop work order from FDA. Three quarters of the surveillance monies, and 70% of the FDA funding has been lost due to the outbreak and quarantines. Effective July 1, 2016, Field staff Haynes will be driving the 2013 Ford Fusion the Egg Board owns. Haynes workstation location has him traveling less miles, and the least agreement with Transportation (Purdue) is not cost affective. Motion to accept the financial report as presented was made by Klump, seconded by Krouse. Motion passed.

Byers presented five new Wholesale accounts, and nine new Farm Market Retail/Wholesale accounts. Five accounts are no longer distributing eggs in Indiana, and one Farm Market Retail/Wholesale account is out of business. Ten accounts are delinquent in reporting and payment of the fourth quarter, 2015 and 16 biannual reporting accounts are delinquent. Two accounts, Sysco Food Services – Chicago, and Dean Foods of Indiana, are delinquent two quarters. Two biannual reporting accounts, Valley Acre Farms and Heirloom Egg Company, have not filed reports for 2015. All accounts have been notified of delinquency. Motion by Krouse, seconded by Truex, to refund the deposit audit monies of the accounts no longer distributing in Indiana (accounts being current in reporting and payment). Motion passed.

Straw presented the fourth quarter 2015 Field Staff Activity Report. Due to the holiday schedule, implemented by Purdue, the number of inspections were down, resulting in the cost per inspection to increase. Additionally, over the past three years field staff have observed a 4.5% increase in the number of samples (per inspection) to be taken due to the increased variety of brands.

Straw presented the fourth quarter 2015 Field Staff Violation Report. The quality of product from Hillandale, P1251 has improved.

Board Appointment Update:

The Food Service Industry and Indiana Grocery and Convenience Store Association positions remain vacant. Straw has been in contact with members of these groups and will also solicit suggestions for replacements from the Board. There is a possibility Dr. Hester will retire in the near future. Dr. Hester's position is filled from the Office of Agricultural Research Programs, Dean's Office. Dr. Mathew has stated to Straw, that they would like to have the Poultry Extension Specialist position filled by the fall, 2016 and that this person may be a good fit for the Board. Additionally, a possible replacement has been identified in the Food Science Department.

Office Update:

Brennan gave an update on the High Path AI situation. Due to the quick response from the farm, BOAH, Veterinary Services, Indiana State Poultry Association, and other departments, the buildings were immediately tested and quarantined. Surrounding farms were also tested.

Baugh gave an overview of the 2016 Legislative Session. Off farm sales of processed poultry, 0-20,000 birds per year. Requirements for selling to retail: approved facility, special permit, food safety plan, trained Safe Serve personal on site, report to Board of Animal Health slaughter date and time, (for random inspections). Selling processed poultry to schools or institutions may or may not be included.

Straw commented on proposed Illinois legislation that would change their code dates and allow lot consolidation at retail. The legislation is being proposed by the Illinois Retailers association on behalf of Walmart. The legislation was introduced in the House and is currently waiting for a Committee hearing. If the change to code dates is proposed in Indiana, it would require an Administrative Rule change and take approximately 18 months to finalize the process. An Economic Impact study would have to be completed.

Contract Work:

Byers stated Egg Board received a draft of the Cooperative Agreement between USDA/COOL and Sponsored Programs. In the agreement, there is no mention the number of reviews to be conducted. The payment for initial and follow-up reviews remains the same as previous years.

Straw: USDA Surveillance will commence again in the coming months.

FDA has requested from Straw, a proposal for conducting work in 2016-2017, with a continuation for four years. Under the current FDA biosecurity plan, the requirements are not consistent with the daily activities of the inspectors. At this time, Straw will not complete the proposal until the requirements are known. The Board supports the staff of the Egg Board conducting the inspections, as compared to FDA employees. The staff of the Egg Board are conscious of small flock owners and the large producers, not compromising either farm.

Educational Outreach:

Straw participated in a Farm Market Boot Camp, February 19, 2016. Licensing and labeling requirements were presented.

Field staff Ratliff and Straw participated in a Farm Market Forum, Jennings County on January 28, 2016. Several small flock producers were in attendance.

Information will be included in the 2016 licensing for internet sales and delivery of eggs. If the eggs are picked up at the farm of production, the farm is exempt from licensing. When the eggs are delivered to the consumer, the farm will be licensed as a retail account. If a drone delivers the eggs, the owner of the drone will be licensed as a retail account.

Indiana State Egg Board has received a request from small producer groups for assistance for an audit or certification, to gain access into the pasture egg market. These are farms with less than 3,000 birds and not eligible for the FDA registration nor inspection. Retailers are requiring these farms be audited, for quality and safety issues, by a licensed company. Many of these are contract farms, with the eggs being graded and packed at one location, which has a Food Safety Plan. Hinton advised staff to give the number for the SQF audit.

Straw and Baugh were present in a records retention meeting this morning at Purdue University. The Egg Board staff, are trying to identify methods to use electronic storage and technology. At this time, there is no company in the United States that has the technology in place, which will incorporate all of the work the Egg Board does. Straw would like to proceed with the Request for Proposal (RFP) process to solicit bids for the development and implementation of such software. Four years ago, the College of Ag IT group wrote a program for Egg Board licensing, and the financial portion, which has not been completed due to other commitments of the Ag IT staff.

Upcoming Events:

NERO: February 28 – March 2, 2016

Small Farm Conference: March 4-5, 2016

COOL Training: April 20-21, 2016, Norman, Oklahoma

National Egg Quality School: May 16-19, 2016, Indianapolis, Indiana

Next Board meeting will be held Wednesday, May 18, 2016, 10:00 a.m., Beck Center, West Lafayette IN.

Motion to adjourn was made by Truex, seconded by Klump. Meeting adjourned at 5:00 p.m.

Candy Byers, Recording Secretary

Bryan Johnson, Secretary

Greg Hinton, President

306th MEETING
INDIANA STATE EGG BOARD

Beck Center
West Lafayette IN

May 18, 2016
10:00 a.m.,

Members Present: Bryan Johnson, Greg Hinton, Bob Krouse,
Tom Klump, Margaret Titus

Members Absent: Gary Peacock, Dr. Patricia Hester, Ron Truex

Others Present: Jeff Cummins, Indiana State Department of Agriculture, Dr. Mike Kopp, Board of Animal Health, Paul Brennan, Indiana State Poultry Association, Mark Straw, Executive Administrator, Indiana State Egg Board, Candy Byers, Assistant to Executive Administrator, Indiana State Egg Board

President Hinton called the meeting to order at 10:00 a.m.

Announcements: Truex is unable to attend this meeting due to UEP Chairman commitments. Jeff Cummins, Indiana State Department of Agriculture, shared his role in the Department of Ag.

The minutes of the February 23, 2016 meeting were presented. Motion to approve the minutes was made by Krouse, seconded by Klump. Motion passed.

Straw presented the first quarter 2016 financial report. The renewal applications for the retail and wholesale licenses were sent the first part of May. At this time, the applications, with payment, are starting to be received in the office. The monetary value of the Federal work has decreased due to the High Path Avian Influenza outbreak. Motion to accept the financial report was made by Johnson, seconded by Titus. Motion passed.

Byers presented nine new wholesale accounts, and 12 new farm market/wholesale accounts. There are three accounts no longer doing business in Indiana. Three farm market/wholesale accounts were removed from not filing the reports. Seventeen accounts are one quarter delinquent, as reports were due May 10, 2016. Six biannual accounts have not filed the July-December report. Sysco Food Service – Chicago is delinquent three quarters. Delinquent reports have been sent to all corresponding accounts. Motion by Krouse, seconded by Klump, to refund the deposit audit monies of the accounts no longer distributing in Indiana (accounts being current in reporting and payment). Motion passed.

Straw presented the first quarter 2016 Field Staff Activity Report. Dozens of eggs inspected has increased as compared to same period one year ago. Some of the larger retail stores have several different varieties of eggs, allowing the field staff to have more samples (100 eggs each) to check. By having a limited amount of surveillance work this quarter, the field staff concentrated on egg inspections. Straw has received inquiries as to when the staff will be at the farm markets.

Straw presented the first quarter 2016 Field Staff Violation Report. The field staff continue to find expired product, and 45 day expiration date in the retail stores. Illinois is changing to 45 day for Grade A, Grade AA will be 30 days.

Straw presented the 2016-2017 budget:

Shell Egg Surveillance and Fee Grading remains unchanged. The staff will continue to conduct inspections unless there is a poultry health issue, or instructions to cease. There are more grading stations registered this year than in previous years.

Country of Origin Labeling: 2016 assignment – 66 Follow-up reviews at \$800 each and 22 initial reviews at \$600 each. Deadline for completion of assignment is September 30, 2016. A new cooperative agreement, expiring in 2021, has been signed.

FDA Egg Rule – contract to conduct 30 inspections this year. One year contract, with four option years. FDA Biosecurity training, via webinar, Friday 20, 2016. Work planning session, with Detroit Office, scheduled for May 27, 2016. Work cannot be started until FDA releases assignment.

Personnel salary increases – President Daniels stated a 3% pool for raises, Animal Science Department stated a 2% increase, with the option of participating in the University's plan, which would make a 2.5% increase.

Straw presented information regarding a new database system. Projected cost would be \$80,000 or less, if working with the State of Illinois. Programmer is working with Illinois to determine if he can complete work as independent contractor or a state employee with Illinois. This program can be managed by Egg Board staff, with the ability to make changes or additions as needed. Motion by Klump, seconded by Johnson, to allocate \$80,000 for a new database program. Motion passed.

The leases for the staff vehicles are unknown at this time. Field staff Haynes, who drives the least amount of miles, will be given the Ford Fusion, currently owned by State Egg Board. Straw will evaluate the lease agreement, as compared to purchasing vehicles for the field staff. Straw and Byers will utilize the Transportation Department or use personal vehicles. The current vehicles have 90,000 or more miles, and are starting to require repair. The down time for repair results in less inspections.

The long term budget projection for the Indiana State Egg Board is available. The possibility of a fee increase is projected for 2026, providing the USDA and FDA programs continue for the next five years.

Motion by Krouse, seconded by Titus to approve the proposed 2016-2017 budget. Motion passed.

Board Member Update: Johnson received an email requesting reappointment of his term, which does not expire until 2017. Hester will be reappointed until a replacement is secured. New appointment recommendations are Blair Kriner, Egg Buyer, Piazza Produce, Alex Seger, Wabash Valley Produce, and Wayne Joselyn, Blackford Foods.

The Illinois Department of Agriculture is drafting an Administrative Rule for lot consolidation. The law will change the dating for Grade A, Grade AA. The entity conducting the lot consolidation has to be trained. Hinton discussed the advantage of Indiana changing Grade A to the 45 day expiration date. It would make for consistency between the states. Statistics on haugh units, air cells and grade quality is available from Deanna Jones, ARS.

Co-mingling of eggs from several farms is resulting in grading stations being established. There is no traceability for the original date or farm of the eggs.

Rexing Eggs, southern Indiana, is not licensed with the Indiana State Egg Board and is not distributing eggs in Indiana. The State Department of Health visited the cold storage warehouse, finding several pallets of eggs that had been processed, dated, but had no grade or size. Straw has asked FSIS and USDA to look into this situation and if this facility should be a grading station.

Duck eggs, imported from Canada, were found in Fort Wayne. No import certificate was attached and USDA does know the legality for this situation. ISEB does not regulate duck eggs.

A small retailer from Kentland voiced their opinion for the 45 day expiration date on eggs. Their out of state supplier refused to sell eggs with the 30 day expiration, even though approximately 4000 cases, with proper dating, are distributed in Indiana per quarter.

Food and Drug Administration has posted a funding opportunity called Egg Safety Regulatory Program Standards Development project. The purpose of this project is to develop National egg safety regulatory program standards. A standards program establishes a set of guidelines that all participating states must follow in order to conduct egg safety inspections through a cooperative agreement with for FDA. Under a cooperative agreement, inspections would be conducted under the participating states authority instead of inspectors being a representative of FDA.

Involvement in this project is limited to 5 states with preference given to states with Egg Quality Assurance programs and/or states who have contracted with FDA in the past. At this time, ISEB has conducted more Egg rule inspections under contract with FDA than any other state.

Once the standards are developed, a state must determine what is required to comply with the standards program and if it can be implemented. The states do not have to adopt the finalized program. Straw has been asked to submit a proposal to participate in the process. Motion for Straw to apply to be part of this development process was made by Johnson seconded by Krouse. Motion passed.

Next meeting is Wednesday, August 3, 2016, Beck Center, West Lafayette IN.

Motion to adjourn was made by Klump, seconded by Titus. Meeting adjourned.

Candy Byers, Recording Secretary

Bryan Johnson, Secretary

Greg Hinton, President