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Description of document: Correspondence between the National Archives (NARA) and the Council of Inspectors General on Integrity and Efficiency (CIGIE), 2012

Requested date: 27-June-2012

Released date: 29-August-2012

Posted date: 01-October-2012

Source of document: FOIA Officer  
National Archives and Records Administration  
8601 Adelphi Road, Room 3110  
College Park, MD 20740  
Fax: (301) 837-0293  
Email: [foia@nara.gov](mailto:foia@nara.gov)

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NATIONAL  
ARCHIVES

August 29, 2012

Re: Freedom of Information Act Request NGC12-177

This is in response to your Freedom of Information Act (FOIA) request of June 27, 2012, for a copy of correspondence between the National Archives and the Council of Inspectors General on Integrity and Efficiency (CIGIE) from January 1, 2010 to the present. Your request was received in this office on July 2, 2012, and assigned tracking number NGC12-177.

We located 13 pages responsive to your request. These pages are released in full. This concludes the processing of your request.

If you consider this a denial, you may appeal to the Deputy Archivist (ND), National Archives and Records Administration, 8601 Adelphi Road, College Park, Maryland 20740. Your appeal should be received within 35 calendar days of the date of this letter and it should explain why you feel our response did not meet the standards of the FOIA. Both the letter and the envelope should be clearly marked "Freedom of Information Act Appeal." All correspondence should reference the tracking number NGC12-177.

Sincerely,

JAY OLIN  
NARA Deputy FOIA Officer  
Office of General Counsel

Enclosures

**From:** Mark Jones <Mark.Jones@cigie.gov>  
**To:** Paul Brachfeld <Paul.Brachfeld@nara.gov>, Paul Wester <Paul.Wester@nara....>  
**Date:** 4/9/2012 8:15 AM  
**Subject:** RE: Potential Item for CIGIE Agenda

Paul B. - Thanks very much and thanks for handling the introduction.

Paul W. - We are looking forward to your discussion. We have allotted 20 minutes for your discussion, which is inclusive of time for Q&A; however, depending upon the nature of the Q&A during the discussion, we are flexible in the amount of time necessary for this topic. I have placed you second on our April 17, 2012, CIGIE Monthly meeting Agenda. Prior to your discussion, we will have representatives from GAO discussing a recently issued report on duplication, overlap and fragmentation. We have informed GAO that we have allotted 20 minutes for their topic. Thus, I predict that your discussion topic will begin approximately 10:20 - 10:30 a.m. You are more than welcome to join our meeting at 10:00 a.m. if that works with your schedule.

Our meetings are held at the American Institute of Architect's Boardroom, 1735 New York Avenue, NW, Washington, DC.

Please let me know if you plan to use a PowerPoint presentation for your discussion, so that I can make appropriate arrangements for the meeting. Additionally, please contact me with any questions that you may have prior to the meeting.

Thanks

Mark

-----Original Message-----

**From:** Paul Brachfeld [mailto:Paul.Brachfeld@nara.gov]  
**Sent:** Monday, April 09, 2012 7:44 AM  
**To:** Mark Jones; Paul Wester  
**Subject:** Re: Potential Item for CIGIE Agenda

Mark, Paul Wester is indeed planning to present on the 17th and is copied on this reply. I will be glad to do the intro. Thanks, Paul -----Original Message-----

**From:** Mark Jones <Mark.Jones@cigie.gov>  
**To:** Brachfeld, Paul <Paul.Brachfeld@nara.gov>

**Sent:** 4/9/2012 7:33:44 AM  
**Subject:** RE: Potential Item for CIGIE Agenda

Paul,  
I wanted to follow up with you on this. I had not heard back from Paul Wester regarding the below. Have you spoken with him since the below email? We have room on the April agenda for him to discuss the below and wanted to see if he were available to do so.

Thanks  
Mark

**From:** Paul Brachfeld [mailto:Paul.Brachfeld@nara.gov]  
**Sent:** Thursday, March 01, 2012 3:03 PM  
**To:** Mark Jones  
**Cc:** Paul Wester  
**Subject:** RE: Potential Item for CIGIE Agenda

Thanks Mark, Paul is on leave this week but I know he was looking forward to this opportunity and will get back to you soon....Paul

Paul Brachfeld  
Inspector General  
National Archives and Records Administration  
(O) 301-837-1532  
(C) 240-832-5729

>>> Mark Jones <Mark.Jones@cigie.gov<mailto:Mark.Jones@cigie.gov>>

>>> 3/1/2012 10:59 AM >>>

Paul,

I initially misread your email. We would welcome having Paul Wester come to the April monthly meeting to discuss the below. Would you mind initially following up with him to see if he would be willing to do so at the April 17 meeting at 10:00 a.m. Also, if you could provide me with contact information for Paul's scheduler, I will subsequently follow up with them regarding logistics. FYI - For speakers at the meeting, we usually inform them that they will have approximately 20 minutes for their session, inclusive of Q&A.

Thanks

Mark

From: Paul Brachfeld [mailto:Paul.Brachfeld@nara.gov]<mailto:[mailto:Paul.Brachfeld@nara.gov]>

Sent: Wednesday, February 22, 2012 7:43 AM

To: Mark Jones

Subject: Potential Item for CIGIE Agenda

Mark, I'm hoping that there is interest in having a speaker from NARA perhaps for the April CIGIE meeting. Information follows:

Paul Wester, the Chief Records Officer for the U.S. Federal Government, will discuss the background to the landmark Presidential Memo on Managing Government Records and its relationship to the Administration's Open Government Plans. He will also outline what the National Archives and Records Administration (NARA) and the Office of Management and Budget (OMB) expect from agencies between now and the end of July-- when NARA and OMB, in consultation with the Department of Justice's Associate Attorney General, will release a Records Management Directive to all Federal agencies and provide recommendations to the President. This discussion will highlight how CIGIE and Inspector Generals can contribute their ideas to this effort.

The text of the Presidential Memo itself is found

here<<http://www.whitehouse.gov/the-press-office/2011/11/28/presidential-memorandum-managing-government-records>> (or at

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## Jay Olin - RE: Potential Item for CIGIE Agenda

---

**From:** Mark Jones <Mark.Jones@cigie.gov>  
**To:** Paul Wester <Paul.Wester@nara.gov>, Paul Brachfeld <Paul.Brachfeld@nara....>  
**Date:** 4/16/2012 11:29 AM  
**Subject:** RE: Potential Item for CIGIE Agenda

---

Thanks Paul, I too look forward to meeting you.

Mark

---

**From:** Paul Wester [mailto:Paul.Wester@nara.gov]  
**Sent:** Tuesday, April 10, 2012 10:41 AM  
**To:** Mark Jones; Paul Brachfeld  
**Subject:** RE: Potential Item for CIGIE Agenda

Mark:

Thanks for the message and for the information on logistics. Paul and I will square away things on our end next Monday, so we will be set for 4/17. I will probably come at 10:00am, start my part with Paul at 10:20 - 10:30am as you indicate, and then leave after my part is done.

Since it is a large group, I will have a handout and no more than three or four slides (mostly with high-level outcomes we are working towards that the community could assist us with and links to more information) for my short talk.

Thanks so much for the opportunity to speak. I look forward to meeting you and the rest of the IG community next week.

Paul

Paul M. Wester, Jr.  
Chief Records Officer for the US Government  
National Archives and Records Administration  
301-837-3120 (tel)  
301-837-3697 (fax)  
[paul.wester@nara.gov](mailto:paul.wester@nara.gov)

>>> Mark Jones <Mark.Jones@cigie.gov> 4/9/2012 8:05 AM >>>  
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**To:** Paul Wester <Paul.Wester@nara.gov>  
**Date:** 4/16/2012 8:37 PM  
**Subject:** RE: Potential Item for CIGIE Agenda

Thanks Paul. See you in the morning.

---

From: Paul Wester [Paul.Wester@nara.gov]  
Sent: Monday, April 16, 2012 5:07 PM  
To: Mark Jones  
Subject: RE: Potential Item for CIGIE Agenda

Mark:  
Attached is short presentation that I will speak briefly from tomorrow morning. I will also have a thumb drive with the presentation too.

See you in the morning.

Thanks - Paul

>>> Mark Jones <Mark.Jones@cigie.gov> 4/16/2012 6:37 AM >>>  
Thanks Paul, I too look forward to meeting you.  
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Inspector General

National Archives and Records Administration

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# Developing a Framework for the 21<sup>st</sup> Century

Paul M. Wester, Jr.  
Chief Records Officer  
for the U.S. Government

CIGIE  
Tuesday, April 17, 2012

# Presidential Memorandum

- President Obama issued a Memorandum entitled **Managing Government Records** on November 28, 2011, as part of the Administration's Open Government initiative.
- Memorandum is available online at
  - <http://www.whitehouse.gov/the-press-office/2011/11/28/presidential-memorandum-managing-government-records>
- In part, the Memorandum said:

“When records are well managed, agencies can use them to assess the impact of programs, to reduce redundant efforts, to save money, and to share knowledge within and across their organizations. In these ways, proper **Records Management is the Backbone of Open Government.**”

# Focal Points

1. Creating a government-wide records management framework that is more efficient and cost-effective.
2. Promoting records management policies and practices that enhance the capability of agencies to fulfill their statutory missions.
3. Maintaining accountability through documentation of agency actions.
4. Increasing open government and appropriate public access to government records.
5. Supporting agency compliance with applicable legal requirements related to the preservation of information relevant to litigation.
6. Transitioning from paper-based records management to electronic records management where feasible.

# Major Dates

- December 28, 2011:
  - Senior Agency Official designations due
- March 27, 2012:
  - Agencies submit narrative reports
- July 31, 2012:
  - RM Directive and WH Recommendations are due

# Thank You

- Updates on our progress can be found on the *Records Express* blog at <http://blogs.archives.gov/records-express/>
- My contact information:  
Paul Wester  
Email: [paul.wester@nara.gov](mailto:paul.wester@nara.gov)  
Phone: 301-837-3120