

# governmentattic.org

"Rummaging in the government's attic"

Description of document: Completed Audiovisual Authorization Requests, form DI-

551, in the US Geological Survey (USGS) Office of

Communications, 2013-2014

Request date: 19-October-2014

Released date: 06-November-2014

Posted date: 03-August-2015

Source of document: Freedom of Information Act (FOIA) Officer

U.S. Geological Survey Department of the Interior 5522 Research Park Drive Baltimore, MD 21228 Fax: (443) 498-5510

Email: foia@usgs.gov

The governmentattic.org web site ("the site") is noncommercial and free to the public. The site and materials made available on the site, such as this file, are for reference only. The governmentattic.org web site and its principals have made every effort to make this information as complete and as accurate as possible, however, there may be mistakes and omissions, both typographical and in content. The governmentattic.org web site and its principals shall have neither liability nor responsibility to any person or entity with respect to any loss or damage caused, or alleged to have been caused, directly or indirectly, by the information provided on the governmentattic.org web site or in this file. The public records published on the site were obtained from government agencies using proper legal channels. Each document is identified as to the source. Any concerns about the contents of the site should be directed to the agency originating the document in question. GovernmentAttic.org is not responsible for the contents of documents published on the website.

From: "Freedom of Information Act. GS-GIO"

Date: Nov 6, 2014 5:23:28 PM

Subject: USGS-2015-00017 Final Response to your FOIA Request (Batch 2)

Cc: GS-GIO Freedom of Information Act

Transmitted VIA E-Mail REF:USGS-2015-00017

This is our second and final response to your Freedom of Information Act request dated October 19, 2014,

Attached are 22 PDF files responsive to item 2 of your FOIA request in which you requested for completed form DI-551, Audiovisual Authorization Request, in the USGS Office of Communications during the last two years.

We do not bill requesters for FOIA processing fees when their fees are less than \$50.00, because the cost of collection would be greater than the fee collected. See 43 C.F.R. § 2.49(a)(1).

Additionally, as part of the 2007 OPEN Government Act FOIA amendments, the Office of Government Information Services (OGIS) was created to offer mediation services to resolve disputes between FOIA requesters and Federal agencies as a nonexclusive alternative to litigation. Using OGIS services does not affect your right to pursue litigation.

You may contact OGIS in any of the following ways:

Office of Government Information Services (OGIS)
National Archives and Records Administration
Room 2510
8601 Adelphi Road
College Park, Maryland 20740-6001
Email: ogis@nara.gov

This completes our response under your request. Should you have any questions, please feel free to contact me at foia@usgs.gov.

Thank you for your interest in the U.S. Geological Survey.

Sincerely, Judy Cearley Freedom of Information Act (FOIA) Liaison U.S. Geological Survey Department of the Interior foia@usgs.gov 345 Middlefield Road, MS:955 Menlo Park, CA 94025-3591

## **Enclosures:**

1. 22 PDF of completed form DI-551 Audiovisual Authorization Request.

Form Di-551 (Rev. 4/98)

# U.S. DEPARTMENT OF THE INTERIOR OFFICE OF THE SECRETARY/OFFICE OF COMMUNICATIONS WASHINGTON, D.C. 20240

## **AUDIOVISUAL AUTHORIZATION REQUEST**

#### INTRODUCTION

Completion of form DI-551 (Audiovisual Authorization Request) is the first step in obtaining Departmental approval for a proposed audiovisual project. Failure to submit a DI-551, and obtaining authorization prior to beginning an audiovisual project is in violation of the Departmental Manual.

#### INSTRUCTIONS

### Section A - Project

- 1. Working Title Actual or working title of the production.
- 2. Production Format Exemples: videotape; motion picture; audio-analog or digital.
- 3. Distribution Format Examples: 35mm, 18mm, 70mm, film, videotape (specify format), CD Rom, faser disc.
- 4. Estimated Running Time Longth of proposed production.
- 5. Copies Planned Actual number of duplicate copies or prints required.
- 6. How will project be financed? include appropriation account number.

### Section B - Cost Estimates

7. Estimated Project Costs - Estimate the entire cost of producing the production for the agency. Include all applicable categories for contractor costs only.

## Section C - Approvats

	To: Director	Requesting Office		Date Submitted
	Office of Communications Office of the Becretery	NETOC- Fire	uphics	2/12/2013
			4	
∢ _	Name of Contact & Title	Signature		Phone 303-203-4419
SECTION A	Kuthy Isham.	Geographer Mitth	1. Chha-	Fax
RO	1. Working Title	2. Pr	oduction Format	3. Distribution Format
SS P	USTONO Podea	1+ 100	lohe Francer-FLV	Website, Yourub
	4. Estimated Running Time	5. Copies Planned	8. How will project be finan	
	N/A	Orline only	1 CGX13EG-40	DW25000
	7. Estimated Project Costs (Con	itractor Costs Only)		
8		s UA		0
TION B ESTIMATES	1. Script/Creative Develop	hilinetis 4	6. Black	\$ <u>NA</u> Na
N N	2. Equipment	NA	_ 7. Talent	NA
SECTION ST ESTIN	3. Personnel	\$ 110.80	_ 8, Post Production	WA
SEC	4. Expenses	NT	9. Audio Poet Production	101t
S	6. Travel & Per Diem	_ NA	18. Duplication	$\Lambda / \Lambda$
			TOTAL ENTIMATED COBTS	\$ \$1180.81
20	BUREAU PUBLIC AFFAIRS DIRE	CTOR	BUREAU DIRECTOR	
13.	AMAN K. Ar	metrous 2/20/13		
	TO BE COM	PLETED BY THE	TO BE COMP	LETED BY THE
(1	AUDIOVIS	JAL OFFICER HE SECRETARY	DIRECTOR, OFFICE (	of Communications he becretary
SECTION C	Project Approved		Project Approved	
500	Project approved with ti	he following alipulation.	☐ Froject Disapproved	
의 교				
~ <			Approval only required for proje	cts In excess of \$50,000.00.
	Project Disapproved	0-1-	7/4	Date
	Signature	DEG	Signature	Date
	<u> </u>		<u> </u>	

Form DI-651 (Rev. 4/98)

# U.S. DEPARTMENT OF THE INTERIOR OFFICE OF THE SECRETARY/OFFICE OF COMMUNICATIONS WASHINGTON, D.C. 20240

## AUDIOVISUAL AUTHORIZATION REQUEST

#### INTRODUCTION

Completion of form Di-551 (Audiovisual Authorization Request) is the first step in obtaining Departmental approval for aproposed audiovisual project. Failure to Submit a Di-551, and obtaining authorization prior to beginning an • UdiOVi8Uai project in in violation of the Departmental Manual.

#### INSTRUCTIONS

#### Section A - Project

- 1. Working Title Actual or working title of the production.
- 2. Production Format Examples: videotape; motion picture; audio-analog or digital.
- 3. Distribution Format Examples: 35mm, 16mm, 70mm, film, videotape (specify format), CD Rom, laser disc.
- 4. Estimated Running Time Length of proposed production.
- 5. Copies Planned Actual number of duplicate copies or print8 required.
- 6. How wilt project be financed? Include appropriation account number.

#### Section B - Coal Estimates

7. Estimated Project Costs - Estimate the entire cost of producing the production for the agency. include all applicable categories for contractor costs only.

### Section C - Approvals

Obtain bureau further review.

pprovai8. Forward to the Office of Communications, Office of the Secretary for

· · · · · · · · · · · · · · · · · · ·	To: Director Office of Communications Office Of the Secretary  Requesting Office North Carolina Water Science			
PROJECT	Name of Contact & Title Doublas Harned	J-17-402 F=919-571-404		
SEC.	A I II P P	duction Format  3. Distribution Format  Web  6. How will project be financed?		
	Mep	Already made		
ø	7. Estimated Project Costs (Contractor Costs Only) (つて	Contracter Costs)		
TION B	5. Bcript/Creative Development \$	S. Stock		
Z B	2. Equipment	7. Talent		
BECTION BT ESTIN	3, Personnel	E, Post Production		
8EC	4, Expenses	9. Audio Post Production		
800	5. Travel & Per Diem	10. DupHeation		
_		TOTAL ESTIMATED COSTS \$		
	BUREAU PUBLIC AFFAIRS DIRECTOR	BUREAU DIRECTOR		
	Anne-Berry Wade			
υ <b>#</b>	TO BE COMPLETED BY THE AUDIOVISUAL OFFICER OFFICE OF THE BECRETARY	TO BE COMPLETED BY THE DIRECTOR, OFFICE OF COMMUNICATIONS OFFICE OF THE SECRETARY		
VAL	∑ Project Approved	Project Approved		
BECTION C APPROVALB	Project approved with this following atipulation.	Project Disapproved		
8 ¥	c 1 Project Disapproved	Approval only regulard for projects in excess of \$80,000.00.		
	Signature Date  OFMILL 2/15/13	Signature Date		

Form DI-581 (Rev. 4/98)

# U.S. DEPARTMENT OF THE INTERIOR OFFICE OF THE SECRETARY/OFFICE OF COMMUNICATIONS WASHINGTON, D.C. 20240

## AUDIOVISUAL AUTHORIZATION REQUEST

#### INTRODUCTION

Completion of form Di-551 (Audiovisual Authorization Request) is the first step in obtaining Departmental approval for a proposed audiovisual project. Failure to submit a Di-551, and obtaining authorization prior to beginning an • UdiOVisUai project is in violation of the Departmental Manual.

### INSTRUCTIONS

## Section A - Project

- 1. Working Title Actual or working title of the production.
- 2. Production Format Examples: videotape; motion picture; audio-analog or digital.
- 3. Distribution Format Examples: 35mm, 18mm, 70mm, film, videotape (specify format), CD Rom, laser disc.
- 4. Estimated Running Time Length of proposed production.
- 5. Copies Planned Actual number of duplicate copies or print8 required.
- 6. How wilt project be financed? Include appropriation account number.

### Section B - Cost Estimates

7. Estimated Project Costs - Estimate the entire cost of producing the production for the agency, include all applicable categories for contractor costs only.

## Section C - Approvals

Obtain bureau further review.

pprovais. Forward to the Office of Communications, Office of the Secretary for

	To: Director	Requesting Office		Date Submitted
SECTION A PROJECT	Office Of the Secretary			
	Name of Contact & Title	Signatur	0	703-648-4421
	Alex Temas	A		Fex 703-648-4466
) K	1. Working Title		2. Production Format	3. Distribution Format
<b>a</b>	U469 Windfarm	Mapper Tutorial	Digital Video	Digital Video
	4. Estimated Running Time	5. Copies Planned	6. How will project be	financed?
	4:07	N/A	In kine	
	7. Estimated Project Costs (Co	ntractor Costs Only)		
SECTION B COST ESTIMATES				8
	1. Script/Creative Develo	pment *	6. Stock	
	2. Equipment		7. Talent	-
ĒS	3. Personnel	/	8. Post Production	
BE 8T	4. Expenses	/	9. Audio Post Prod	luction
8	5. Travel & Per Diem		10. Duplication	
			TOTAL ESTIMATED CO	OSTS \$
	BUREAU PUBLIC AFFAIRS DIR	ECTOR	BUREAU DIRECTOR	
C wi	TO BE COM AUDIOVIS OFFICE OF	PLETED BY THE UAL OFFICER THE SECRETARY Director	DIRECTOR, OF OFFICE	COMPLETED BY THE FICE OF COMMUNICATIONS OF THE SECRETARY
¥ A	Project Approved	···	Project Approved	
SECTION C	Project approved with ti	8 following stipulation.	Project Disapproved	
P D			4	
	c I Project Disapproved		Approval only required for	projects in excess of \$50,000.00.
,	Signature	LA 61/07/14	Date Signature	Date

Form D1-551 (Rev. 4/98)

# U.S. DEPARTMENT OF THE INTERIOR OFFICE OF THE SECRETARY/OFFICE OF COMMUNICATIONS WASHINGTON, D.C. 20240

# **AUDIOVISUAL AUTHORIZATION REQUEST**

#### INTRODUCTION

Completion of form DI-551 (Audiovisual Authorization Request) is the first step in obtaining Departmental approval for a proposed audiovisual project. Failure to submit a DI-551, and obtaining authorization prior to beginning an • UdiOVisUai project is in violation of the Departmental Manual.

#### INSTRUCTIONS

### Section A - Project

- 1. Working Title Actual or working title of the production.
- 2. Production Format Examples: videotape; motion picture; audio-analog or digital.
- 3. Distribution Format Examples: 35mm, 16mm, 70mm, film, videotape (specify format), CD Rom, laser disc.
- 4. Estimated Running Time Length of proposed production.
- 5. Copies Planned Actual number of duplicate copies or print8 required.
- 6. How wilt project be financed? Include appropriation account number.

#### Section B - Cost Estimates

- Estimated Project Costs Estimate the entire cost of producing the production for the agency.
  include all applicable categories for contractor costs only.
- Section C Approvals
  Obtain bureau
  - Obtain bureau pprovais. Forward to the Office of Communications, Office of the Secretary for further review.

	To: Director Office of Communications Office Of th8 Secretary	Office of Con	mmoni (ations	2/11/14
SECTION A PROJECT	Name of Contact & This Jessica Roberts Public Affairs Spa	AT	my Pa	Phone 703 648 6624
PRO	1. Working Title Volcanues +	2.	Production Format Digital	3. Distribution Format USGS Multimedia (xa.
	4. Estimated Running Time  2 minutes	5. Copies Planned	6. How will project be	financed?
SECTION B	7. Estimated Project Costs (Costs) 1. Script/Creative Develor 2. Equipment 3. Personnel 4. Expenses 5. Travel & Per Diem		Stock     Talent     S. Post Production     Audio Post Production     Duplication     TOTAL ESTIMATED COS	I <del>-/-</del> -
	BUREAU PUBLIC AFFAIRS DIR  TO BE COM AUDIOVIS OFFICE OF	IPLETED BY THE UAL OFFICER THE SECRETARY	DIRECTOR OFFI	OMPLETED BY THE ICE OF COMMUNICATIONS OF THE SECRETARY
SECTION C	Project Approved Project approved with ti		Project Approved Project Disapproved	rojects in excess of \$50,000.00.
	Signature	All	ate Signature	Date

Itala Submitted

Form DI-651 (Rev. 4/96)

# U.S. DEPARTMENT OF THE INTERIOR OFFICE OF THE SECRETARY/OFFICE OF COMMUNICATIONS WASHINGTON, D.C. 20240

## **AUDIOVISUAL AUTHORIZATION REQUEST**

### INTRODUCTION

Completion of form Di-561 (Audiovieus) Authorization Request) is the first step in obtaining Departmental approval for a proposed audiovisual project. Fallure to submit a DI-SS1, and obtaining authorization prior to beginning an audiovisual project is in violation of the Departmental Manual.

#### **INSTRUCTIONS**

#### Section A - Project

- 1. Working Title Actual or working little of the production.
- 2. Production Format Examples: videotape; motion picture; audio-analog or digital.
- 3. Distribution Format Examples: 35mm, 16mm, 70mm, film, videotape (epecity format), CD Rom, inser disc.
- 4. Estimated Running Time Length of proposed production,
  5. Copies Planned Actual number of duplicate copies or prints required.
- 8. How will project be financed? Include appropriation account number.

Deguarting Office

#### Section B - Cost Estimates

7. Estimated Project Costs - Estimate the entire cost of producing the production for the agency. Include all applicable dategories for contractor dosts only.

#### Section O - Approvals

To: Director

	Office of Communications Office of the Becratery	Core Science System	ns - Core Sci	ence A	nalytics and Synthesis	03/13/2014
5 h	Name of Contest & Title	Contact & Title Signature			· · · · · · · · · · · · · · · · · · ·	Phon-202-4637
NON GEC	Natalie Latysh, Physical Scienti	ist	Natal	ie [	atysl	Fax 03-202-4710
SECTION A PROJECT	1. Working Yille ScienceBase ArcGiS Service	· ,——- l-	2. Pro		n Format	3. Distribution Format USGS You Tube
	4. Estimated Running Time 5:53	5, Coples Pis	ηπ <b>ed</b>		o, How will project be fina ScienceBase funding	nced?
SECTION B COST ESTIMATES	7. Estimated Project Coals (Co. 1. Soript/Oreative Develo 2. Equipment 6. Personnel 4. Expenses 5. Travel & Per Diem	_		ΤĢ	e, Stock 7: Telent 8: Fost Production 8: Audio Post Production 10: Duplication TAL ESTIMATED COSTS	0. produced in-house
SECTION C APPROVALS	AUDIOVIG	PLETED BY THE UAL OFFICER THE SECRETARY The following stipulates	_		DIRECTOR, OFFICE OFFICE OF T Project Approved Project Disapproved ovel only required for proj	PLETED BY THE OF COMMUNICATIONS HE SECRETARY

Form DI-581 (Rev. 4/98)

#### U.S. DEPARTMENT OF THE INTERIOR OFFICE OF THE SECRETARY/OFFICE OF COMMUNICATIONS WASHINGTON, D.C. 20240

# **AUDIOVISUAL AUTHORIZATION REQUEST**

### INTRODUCTION

Compistion of form DI-561 (Audiovisual Authorization Request) is the first step in obtaining Departmental approval for a proposed audiovieus project. Fallure to submit a DI-551, and obtaining authorization prior to beginning an audiovisual project is in violation of the Departmental Manual.

#### INSTRUCTIONS

#### Section A - Project

- 1. Working Title Actual or working title of the production.
- 2. Production Format Examples: videotape; motion picture; audio-analog or digital.
- 3. Distribution Format Examples: 35mm, 16mm, 70mm, film, videotape (specify format), CD Rom, Insar disc.
- 4. Estimated Running Time Length of proposed production.
  5. Copies Planned Actual number of duplicate copies or prints required.
  6. How will project be financed? Include appropriation account number.

#### Section B - Cost Estimates

Estimated Project Costs - Estimate the entire cost of producing the production for the agency. Include all applicable categories for contractor costs only.

## Section C - Approvate

PROJECT	To: Director Office of Communications Office of the Secretary	Office of Communications			Analytics and Synthes	is	Oste Submitted 03/13/2014
	Name of Contact & Title Signature						Phone 303-202-4637
	Natalle Latysh, Physical Scienti	ist	Jata	لىف	lary &		Fax 303-202-4710
<u> </u>	1. Working Title	· · · · · · · · · · · · · · · · · · ·	2. Pro	ductio	n Format		3. Dietribution Format
Ø ·	What is ScienceBase, how do	es It relate to geospatial q	mp <sup>2</sup>	ļ			USGS You Tube
	4. Entimated Running Time	6. Copies Planns	d		8. How will project be	Name	ed?
	1:07:45	1			ScienceBase fundin	9	
	7. Estimated Project Costs (Co.	ntractor Costs Only)			<u> </u>		
ITION B ESTIMATES	1. Stript/Creative Davajo	pment \$			d. Elook	\$	·
중	2. Equipment				7. Talent		
	3, Personnel				8, Fast Production		
See Teco	4. Expanses				9. Audio Past Prod	uction	
8	5, Trayel & Per Diem				10. Duplication		A produced in-bouce
				TC	TAL ESTIMATED CO	тв \$	0, produced in-house
	BUREAU PUBLIC AFFAIRB DIRE	OTOR		EURE	AU DIRECTOR		
				1			
οø	TO BE COMPLETED BY THE AUDIOVIBUAL OFFICER OFFICE OF THE SECHETARY			TO BE COMPLETED BY THE DIRECTOR, OFFICE OF COMMUNICATIONS OFFICE OF THE SECRETARY			
Z X	Project Approved				Project Approved		
SECTION C	Project approved with the following slipulation.			10	Project Disapproved	Į.	
SECTION C APPROVALS	Project Oleapproved			'	• •	projec	te in excess of \$50,600,00.
	Signature		Date	Signa	ture		Date
ı	De - NAINT	5 55014		<u> </u>			

Porm DI-681 (Ray, 4/98)

# U.S. DEPARTMENT OF THE INTERIOR OFFICE OF THE SECRETARY/OFFICE OF COMMUNICATIONS WASHINGTON, D.C. 20240

# AUDIOVISUAL AUTHORIZATION REQUEST

#### INTRODUCTION

Completion of form Di-561 (Audiovisual Authorization Request) is the first step in obtaining Departmental approval for a proposed audiovisual project. Fallure to submit a DI-851, and obtaining authorization prior to beginning an audiovisual project is in violation of the Departmental Manual.

## INSTRUCTIONS

## Section A - Project

- 1. Working Title Actual or working title of the production.
- 2. Production Format Examplest videotape; motion picture; audio-analog or digital.
  3. Distribution Format Examplest 35mm, 18mm, 70mm, film, videotape (specify format), CD Rom, laser disc.
- 4. Estimated Running Time Length of proposed production.
- 5. Coples Planned Actual number of duplicate coples or prints required.
- 6. How will project be financed? include appropriation account number.

## Section B - Cost Estimates

7. Estimated Project Costs - Estimate the entire cost of producing the production for the agency. Include all applicable categories for contractor costs only.

## Section O - Approvais

	Yot Director	Requesting Office				Date Submitted
	Office of the Becretery	Core Science System	ms - Core So	cience .	Analytics and Synthesis	03/13/2014
∢ .	Name of Contact & Title Signature					Phone 202-4637
SECTION A PROJECT	Natalie Latysh, Physical Scienti	ist	Vata	lie	lady81	Fax03-202-4710
SECT PRO	1. Working Title Using Shapefiles and Rasters i	n ScienceBase	2. Pi		n Fermal	S. Distribution Format USGS You Tube
	4. Estimated Running Time 7:21	5. Coples Pl	Innoed		6. How will project be fine ScienceBase funding	enced?
SECTION B COST ESTIMATES	7. Estimated Project Costs (Con  1. Script/Creative Dovelo  2. Equipment  3. Personnel  4. Expenses  6. Travel & Par Diem				6. Slock 7. Talent 6. Post Production 9. Audio Post Production 10. Cuplication CTAL ESTIMATED COSTS	\$
SECTION C Approvals	amoinus.	PLETED BY THE UAL OFFICER THE BECHEYARY	ion.	BURI	TO BE COM DIRECTOR DIRECTOR, OFFICE OFFICE OF 1 Project Approved Project Disapprayed	PLETED BY THE OF COMMUNICATIONS THE SECRETARY
SEC	Project Disapproved			App	royal only required for pro	jecta în excesa or \$80,000.00.
	1 Didnie		- E E			

# **AUDIOVISUAL AUTHORIZATION REQUEST**

### INTRODUCTION

Completion of form DI-551 (Audiovisual Authorization Request) is the first step in obtaining Departmental approval for a proposed audiovisual project. Failure to submit a Di-551, and obtaining authorization prior to beginning an audiovisual project is in violation of the Departmental Manual.

### INSTRUCTIONS

## Section A - Project

- 1. Working Title Actual or working title of the production.
- 2. Production Format Examples: videctape; motion picture; audio--analog or digital.
- 3. Distribution Format Examples: 35mm, 16mm, 70mm, film, videotape (specify format), CD Rom, laser disc.
- 4. Estimated Running Time Length of proposed production.
  5. Copies Planned Actual number of duplicate copies or prints required.
- 8. How will project be financed? include appropriation account number.

### Section B - Cost Estimates

Estimated Project Costs - Estimate the entire cost of producing the production for the agency.
 Include all applicable categories for contractor costs only.

## Section C - Approvais

	To: Director Office of Communications	National Wetlands Research Center			Date Submitted
	Office of the Secretary				03/19/2014
SECTION A PROJECT	Name of Contact & Title		signature Karen	Digitally signed by Karen L. McKe. DN: cn=Karen L. McKee, o=U.S. Geological Survey, ou=National	Phane 275-978-7481
	Karen L. McKee/Scientist Emer	itus	McKe	Fax	
PRO	1. Working Title		2. Production		3. Distribution Format WWW
	Communication Tools and Str		#		
	4. Estimated Running Time 1 hour	5. Copies Pi		i. How will project be final No additional costs antic	
	7. Estimated Project Costs (Co	ntractor Costs Only)			·
COST ESTIMATES	1. Script/Creative Develo 2. Equipment 3. Personnel 4. Expenses 6. Travel & Per Diem		тот	8. Stock 7. Talent 8. Post Production 9. Audio Post Production 10. Duplication AL ESTIMATED COSTS	\$ \$
	BUREAU PUBLIC AFFAIRS DIRI	ECTOR	BUREA	U DIRECTOR	
yα	TO BE COMPLETED BY THE AUDIOVISUAL OFFICER OFFICE OF THE SECRETARY			TO BE COMP DIRECTOR, OFFICE OFFICE OF T	PLETED BY THE OF COMMUNICATIONS HE SECRETARY
PPROVALS	Project Approved			Project Approved	•
APPROVALS	Project approved with the following stipulat		ation. Project Disapproved		
4	Project Disapproved		Approval only required for projects in excess of \$50,00		
	Signature		Date Signatu	ire .	D

## AUDIOVISUAL AUTHORIZATION REQUEST

#### INTRODUCTION

Completion of form DI-551 (Audiovisual Authorization Request) is the first step in obtaining Departmental approval for a proposed audiovisual project. Failure to submit a DI-551, and obtaining authorization prior to beginning an audiovisual project is in violation of the Departmental Manual.

### INSTRUCTIONS

## Section A - Project

- 1. Working Title Actual or working title of the production.
- 2. Production Format Examples: videotape; motion picture; audio--analog or digital.
- 3. Distribution Format Examples: 35mm, 16mm, 70mm, film, videotape (specify format), CD Rom, laser disc.
- 4. Estimated Running Time Length of proposed production.
- 5. Copies Planned Actual number of duplicate copies or prints required.
- 6. How will project be financed? include appropriation account number.

### Section B - Cost Estimates

 Estimated Project Costs - Estimate the entire cost of producing the production for the agency. Include all applicable categories for contractor costs only.

## Section C - Approvais

	Ta: Director	Requesting Office			Date Submitted
	Office of Communications Office of the Secretary	USGS, Alaska Science	Center, Geology	y	4/21/2014
٧.	Name of Contact & Title Signature			and the same of th	Phone 786-7409
SECTION A PROJECT	Evan Thoms, Geologist	E	VAN THOM	Diglidity algored by EVAN, "FIGNA"  Did lovids, Polity & Oreogeness, con-department of the printing, successful did not seem to the printing, successful did not seem to seem	Fay 907-786-7401
PRO	1. Working Title		2. Productio	on Format	3. Distribution Format
y) -	Propagation of seismic waves	, Atwood Building, obli	que mpg4		online, youtube
	4. Estimated Running Time 5. Copies Planne 26 sec none		ned	B. How will project be final project has been comple	
SECTION B COST ESTIMATES	7. Estimated Project Costs (Co 1. Script/Creative Develo 2. Equipment 3. Personnel 4. Expenses 5. Travel & Per Diem	pment \$			\$ \$ 0.0
o v	AUDIOVIS	PLETED BY THE UAL OFFICER THE SECRETARY	BURI	DIRECTOR, OFFICE	LETED BY THE OF COMMUNICATIONS HE SECRETARY
SECTION C APPROVALS	Project Approved  Project approved with the following stipulation.  Project Disapproved		-	Project Approved Project Disapproved roval only required for proje	ects in excess of \$50,000.00.
	Signature		Date Signa	tura	Dat

Form DI-551 (Rev. 4/98)

# U.S. DEPARTMENT OF THE INTERIOR OFFICE OF THE SECRETARY/OFFICE OF COMMUNICATIONS WASHINGTON, D.C. 20240

# AUDIOVISUAL AUTHORIZATION REQUEST

### INTRODUCTION

Completion of form DI-551 (Audiovisual Authorization Request) is the first step in obtaining Departmental approval for a proposed audiovisual project. Failure to submit a DI-551, and obtaining authorization prior to beginning an audiovisual project is in violation of the Departmental Manual.

#### INSTRUCTIONS

## Section A - Project

- 1. Working Title Actual or working title of the production.
- 2. Production Format Examples: videotape; motion picture; audio--analog or digital.
- 3. Distribution Format Examples: 35mm, 16mm, 70mm, film, videotape (specify format), CD Rom, laser disc.
- 4. Estimated Running Time Length of proposed production.
- 5. Copies Planned Actual number of duplicate copies or prints required.
- 6. How will project be financed? include appropriation account number.

### Section B - Cost Estimates

Estimated Project Costs - Estimate the entire cost of producing the production for the agency.
 Include all applicable categories for contractor costs only.

## Section C - Approvais

	To: Director Office of Communications	Requesting Office			Date Submitted
	Office of the Secretary	USGS, Alaska Science Center, Geology			4/21/2014
< _	Name of Contact & Title		Signature	The state of the s	Phone 786-7409
PROJECT	Evan Thoms, Geologist		EVAN THO	Mg tally agned by CV/N THOMS  ON CPURS, not U.S. Government, our Department of the allonor, not Good, provinces on the Policy of 2002 (1907) (	Fax 907-786-7401
SECTION A PROJECT	Working Title     Propagation of seismic waves	, Atwood Building, to		ion Format	3. Distribution Format online, youtube
	4. Estimated Running Time 5. Copies Planne 26 sec none		enned	6. How will project be financed? project has been completed	
SECTION B COST ESTIMATES	1. Script/Creative Develo 2. Equipment 3. Personnel 4. Expenses 5. Travel & Per Diem	pment \$		6. Stock 7. Taient 8. Post Production 9. Audio Post Production 10. Duplication	\$ s 0.0
The State of	BUREAU PUBLIC AFFAIRS DIRE	ECTOR	BUF	REÂU DIRECTOR	
o w	AUDIOVIS	PLETED BY THE UAL OFFICER THE SECRETARY		TO BE COM DIRECTOR, OFFICE OFFICE OF T	PLETED BY THE OF COMMUNICATIONS 'HE SECRETARY
SECTION C APPROVALS	Project Approved  Project approved with the following stipulation.			Project Approved Project Disapproved	
4	Project Disapproved		— Ap	Approval only required for projects in excess of \$50,000.	
	Signature		Date Stan	ature	Da Da

## **AUDIOVISUAL AUTHORIZATION REQUEST**

### INTRODUCTION

Completion of form DI-551 (Audiovisual Authorization Request) is the first step in obtaining Departmental approval for a proposed audiovisual project. Failure to submit a Di-551, and obtaining authorization prior to beginning an audiovisual project is in violation of the Departmental Manual.

#### INSTRUCTIONS

#### Section A - Project

- 1. Working Title Actual or working title of the production.
- 2. Production Format Examples: videotape; motion picture; audio--analog or digital.
- 3. Distribution Format Examples: 35mm, 16mm, 70mm, film, videotape (specify format), CD Rom, laser disc.
- 4. Estimated Running Time Length of proposed production.
- 5. Copies Planned Actual number of duplicate copies or prints required.
- 8. How will project be financed? Include appropriation account number.

#### Section B - Cost Estimates

7. Estimated Project Costs - Estimate the entire cost of producing the production for the agency. Include all applicable categories for contractor costs only.

### Section C - Approvais

	To: Director Office of Communications Office of the Secretary	Hequesting Office USGS Leetown Science	e Center	Date Submitted 25 April 2014
SECTION A PROJECT	Name of Contact & Title  Nathaniel P. Hitt, Research Fish Biologist  Mathaniel P. Hitt, Research Fish Biologist		Med Kelly	P304-724-4463 Fax
SEC PRC	- 1 17 시간 : 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		2. Production Format Youtube video	3. Distribution Format USGS Youtube channel
	4. Estimated Running Time 1 minute	5. Copies Plann	6. How will project to Pro bono assistance	V V V V V V V V V V V V V V V V V V V
SECTION B COST ESTIMATES	7. Estimated Project Costs (Co. 1. Script/Creative Develo 2. Equipment 3. Personnel 4. Expenses 5. Travel & Per Diem	pment \$	6. Stock 7. Taient 6. Post Production 9. Audio Post Pro 10. Duplication TOTAL ESTIMATED CO	duetion
ST	AUDIOVIS OFFICE OF	PLETED BY THE UAL OFFICER THE SECRETARY	DIRECTOR, O OFFICE	COMPLETED BY THE FFICE OF COMMUNICATIONS OF THE SECRETARY
SECTION C APPROVALS	Project Approved  Project approved with the following stipulation.  Project Disapproved			od or projects in excess of \$50,000.00.
	Signature	and the second s	Date Signature	

# **AUDIOVISUAL AUTHORIZATION REQUEST**

### INTRODUCTION

Completion of form DI-551 (Audiovisual Authorization Request) is the first step in obtaining Departmental approval for a proposed audiovisual project. Failure to submit a DI-551, and obtaining authorization prior to beginning an audiovisual project is in violation of the Departmental Manual.

### INSTRUCTIONS

## Section A - Project

- 1. Working Title Actual or working title of the production.
- 2. Production Format Examples: videotape; motion picture; audio--analog or digital.
- 3. Distribution Format Examples: 35mm, 16mm, 70mm, film, videotape (specify format), CD Rom, laser disc.
- 4. Estimated Running Time Length of proposed production.
- 5. Copies Planned Actual number of duplicate copies or prints required.
- 6. How will project be financed? include appropriation account number.

### Section B - Cost Estimates

Estimated Project Costs - Estimate the entire cost of producing the production for the agency.
 Include all applicable categories for contractor costs only.

## Section C - Approvais

	Ta: Director	Requesting Office	**			Date Submitted
	Office of Communications Office of the Secretary	Western Geographi	ic Science C	enter		23 May 2014
< +	Name of Contact & Title Signature			- IMPA		Phane 928-556-7029
SECTION A	Dennis Dye, Research Geograp	oher	Dennis	G. [	Dye Digitally signed by Dennis G. Dye DN: cn=Dennis G. Dye, a=WSGS ou=USGS ou=USGS Date: 2014.05.23 13:24:36-07/00'	Fax 928-556-7169
	Working Title     Diurnal Change in Atmosphere	ric Conditions and Sm			on Format eo file (no sound)	3. Distribution Format MP4 digital file
	4. Estimated Running Time 5. Copies Plan 43 seconds		+		6. How will project be fina	nced? ct of USGS research project
SECTION B COST ESTIMATES	7. Estimated Project Costs (Co 1. Script/Creative Develo 2. Equipment 3. Personnel 4. Expenses 5. Travel & Per Diem	. 0		- A	6. Stock 7. Taient 8. Post Production 9. Audio Post Production 10. Duplication	\$\frac{0}{0} \\ \frac{0}{0} \\ \frac
O &	AUDIOVIS	IPLETED BY THE UAL OFFICER THE SECRETARY		BURI	DIRECTOR, OFFICE	PLETED BY THE OF COMMUNICATIONS HE SECRETARY
SECTION C APPROVALS	Project Approved  Project approved with the following stipulation.  Project Disapproved		on.	Project Approved  Project Disapproved  Approval only required for projects in excess of \$50,000		octs in excess of \$50,000.00.
	Signature		Date	Signa	lure	Date

Form DI-551 (Rev. 4/98)

## U.S. DEPARTMENT OF THE INTERIOR OFFICE OF THE SECRETARY/OFFICE OF COMMUNICATIONS WASHINGTON, D.C. 20240

## **AUDIOVISUAL AUTHORIZATION REQUEST**

#### INTRODUCTION

Completion of form DI-551 (Audiovisual Authorization Request) is the first step in obtaining Departmental approval for a proposed audiovisual project. Fallure to submit a DI-551, and obtaining authorization prior to beginning an audiovisual project is in violation of the Departmental Manual.

## INSTRUCTIONS

#### Section A - Project

- 1. Working Title Actual or working title of the production.
- Production Format Examples: videotape; motion picture; audio--analog or digital.
   Distribution Format Examples: 35mm, 16mm, 70mm, film, videotape (specify format), CD Rom, laser disc.
- 4. Estimated Running Time Length of proposed production.
- 5. Copies Planned Actual number of duplicate copies or prints required.
- 8. How will project be financed? include appropriation account number.

#### Section B - Cost Estimates

Estimated Project Costs - Estimate the entire cost of producing the production for the agency. Include all applicable categories for contractor costs only.

	To: Director Requesting Office	Date Submitted		
	Office of the Secretary VSGS-585C-0	scmpc 6/9/14		
SECTION A PROJECT	Name of Contact & Title  CAROL FRITZINGER  LOCISTICS OF, SP.  W	Phone 928-556-72 Fex 928-556-72		
SECT	Partners in Science	duction Format  Digita  6. How will project be financed?		
	7. Estimated Project Costs (Contractor Costs Only)	eattached sow]		
SECTION B COST ESTIMATES	1. Script/Creative Development \$ 2. Equipment 3. Personnel 4. Expensee 5. Travel & Per Diem	8. Stock 7. Telent 8. Post Production 9. Audio Post Production 10. Duplication TOTAL ESTIMATED COSTS \$ 24,770		
	BUREAU PUBLIC AFFAIRS DIRECTOR	BUREAU DIRECTOR		
ပ္	TO BE COMPLETED BY THE AUDIOVISUAL OFFICER OFFICE OF THE SECRETARY	TO BE COMPLETED BY THE DIRECTOR, OFFICE OF COMMUNICATIONS OFFICE OF THE SECRETARY		
A A	Project Approved	Project Approved		
SECTION C	Project approved with the following stipulation.	Project Disapproved		
-	Project Disapproved	Approval only required for projects in excess of \$50,000.00.		
	Signature Date	Signature Date		

Form **DI-551** (Rev. 4/98)

### U.S. DEPARTMENT OF THE INTERIOR OFFICE OF THE SECRETARY/OFFICE OF COMMUNICATIONS WASHINGTON, D.C. 20240

# AUDIOVISUAL AUTHORIZATION REQUEST

### INTRODUCTION

Completion of form Di-551 (Audiovisual Authorization Request) is the first step in obtaining Departmental approval for aproposed audiovisual project. Failure to 8ubmit a Di-551, and obtaining authorization prior to beginning an • UdiOVi8Uai project is in violation of the Departmental Manual.

### **INSTRUCTIONS**

### Section A - Project

- 1. Working Title Actual or working title of the production.
- 2. Production Format Examples: videotape; motion picture; audio-analog or digital.
- 3. Distribution Format Examples: 35mm, 16mm, 70mm, film, videotape (specify format), CD Rom, laser disc.
- Estimated Running Time Length of proposed production.
   Copies Planned Actual number of duplicate copies or print8 required.
- 6. How wilt project be financed? Include appropriation account number.

## Section B - Cost Estimates

7. Estimated Project Costs - Estimate the entire cost of producing the production for the agency. include all applicable categories for contractor costs only.

## Section C - Approvals

4	To: Director Office of Communications	Requesting Office		Requesting Office		
	Office Of th8 Secretary	USGS, WRD	), NAWQA		7/02/2014	
< ∟	Name of Contact & Title	Signature		Phone 703-648-5716		
SECTION / PROJECT	Carise Barbour, Progra	ım Analyst	Cours	Barlon	Fex 703-648-6693	
ည္က မွ	1. Working Title	•	2. Pro	duction Format	3. Distribution Format	
20 -	PAHs, Coal-Tar-Based Pavement Sealant, and Environmental and Huma		n Health N	ſP4	Video - Youtube	
	4. Estimated Running Time	5. Copies Pi	lanned	6. How will project b	• financed?	
	43:28	1		GX14DH00C	RJ0100	
	7. Estimated Project Costs (Co	entractor Costs Only)		•		
TES	1. Script/Creative Develo	ppment \$		<b>6.</b> Stock	\$	
SECTION B ST ESTIMAT	2. Equipment	·		7. Talent		
	3. Personnel			8. <b>Post</b> Production	107.50	
	4. Expenses			9. Audio Post Prod	duction	
SEC	5. Travel & Per Diem			10. Duplication		
Ö	5. Haver at 7 51 510111			TOTAL ESTIMATED CO	OSTS \$ 107.50	
	BUREAU PUBLIC AFFAIR8 DIR	ECTOR		BUREAU DIRECTOR		
					,e	
,, ø	TO BE COMPLETED BY THE AUDIOVISUAL OFFICER OFFICE OF THE SECRETARY			DIRECTOR, OF	COMPLETED BY THE FICE OF COMMUNICATIONS OF THE SECRETARY	
SECTION CAPPROVALS	Project Approved			Project Approved		
SECTION PPROVA	Project approved with th8 following stipulate		ion.	Project Disapprove	đ	
SE API				Approval only required for	r projects in excess of \$50,000.00.	
,	c   Project Disapproved					
	Signature		Date	Bignature	Date	

# **AUDIOVISUAL AUTHORIZATION REQUEST**

## INTRODUCTION

Completion of form DI-551 (Audiovisual Authorization Request) is the first step in obtaining Departmental approval for a proposed audiovisual project. Failure to submit a DI-551, and obtaining authorization prior to beginning an audiovisual project is in violation of the Departmental Manual.

#### INSTRUCTIONS

## Section A - Project

- 1. Working Title Actual or working title of the production.
- 2. Production Format Examples: videotape; motion picture; audio--analog or digital.
- 3. Distribution Format Examples: 35mm, 16mm, 70mm, film, videotape (specify format), CD Rom, laser disc.
- 4. Estimated Running Time Length of proposed production.
- 5. Copies Planned Actual number of duplicate copies or prints required.
- 6. How will project be financed? include appropriation account number.

#### Section B - Cost Estimates

 Estimated Project Costs - Estimate the entire cost of producing the production for the agency. Include all applicable categories for contractor costs only.

## Section C - Approvais

	Ta: Director	Requesting Office		The state of the s	Date Submitted	
	Office of Communications Office of the Secretary	USGS, Climate and I	Land Use Char	ige	7/14/14	
V.	Name of Contact & Title	1	Signature		Phone 594-4579	
SECTION A PROJECT	Gregory L Stensaas		GREGORY ST	ENSAAS Digital vagued in collections step. Anna Brown in Security in the Insuran in Security in the Security i	Fax 605 S94-5939	
	Working Title     Requirement Capabilities & Ar	nalysis for Earth Obse	2. Production Format ervatic Electronic		3. Distribution Format Electronic	
	4. Estimated Running Time	5. Copies Pi	anned	8. How will project be fi	nanced?	
	3 videos at 3 min. each	2 copies ea	ach DVD forma	t USGS LRS Program, NI	LIR Project	
SECTION B	7. Estimated Project Costs (Costs) 1. Script/Creative Develo 2. Equipment 3. Personnel 4. Expenses 5. Travel & Per Diem  BUREAU PUBLIC AFFAIRS DIRE	12,000 0 18,000 0 4,000		6. Stock 7. Talent 6. Post Production 9. Audio Post Product 10. Duplication TOTAL ESTIMATED COSTS	48,000	
0 6	TO BE COMPLETED BY THE AUDIOVISUAL OFFICER OF THE SECRETARY			DIRECTOR, OFFIC	MPLETED BY THE CE OF COMMUNICATIONS THE SECRETARY	
VAL	Project Approved			Project Approved		
SECTION C APPROVALS	Project approved with the following stipulat		on.	n. Project Disapproved		
w 4	Project Disapproved		_	Approval only required for p	rojects in excess of \$50,000.00.	
	Signature	The second secon		gnature	Da	

Form DI-551 (Rev. 4/98)

## U.S. DEPARTMENT OF THE INTERIOR OFFICE OF THE SECRETARY/OFFICE OF COMMUNICATIONS WASHINGTON, D.C. 20240

# AUDIOVISUAL AUTHORIZATION REQUEST

### INTRODUCTION

Completion of form DI-551 (Audiovisual Authorization Request) is the first step in obtaining Departmental approval for a proposed audiovisual project. Failure to submit a DI-551, and obtaining authorization prior to beginning an audiovisual project is in violation of the Departmental Manual.

#### INSTRUCTIONS

## Section A - Project

- 1. Working Title Actual or working title of the production.
- 2. Production Format Examples: videotape; motion picture; audio-analog or digital.
- 3. Distribution Format Examples: 35mm, 16mm, 70mm, film, videotape (specify format), CD Rom, laser disc.
- 4. Estimated Running Time Length of proposed production.
- 5. Copies Planned Actual number of duplicate copies or prints required.
- 6. How will project be financed? Include appropriation account number.

#### Section B - Cost Estimates

7. Estimated Project Costs - Estimate the entire cost of producing the production for the agency. include all applicable categories for contractor costs only.

### Section C - Approvais

2.00	To: Director Office of Communications Office of the Secretary	Office of Communications				Date Submitted 8/13/14
SECTION A PROJECT	Name of Contact & Title John Szemraj		Signature On File	120		Phone (703) 648-7761
	Working Title  LGBT Event at DOI June 2014	3 - 10 - 140 - 140 - 140 - 140 - 140 - 140 - 140 - 140 - 140 - 140 - 140 - 140 - 140 - 140 - 140 - 140 - 140 -	2. Pro	2. Production Format		3. Dietribution Format HD
	4. Estimated Running Time 1:58:31	5. Copies P None	Planned	6. How will project be financed?  Completed		ced?
SECTION B COST ESTIMATES	7. Estimated Project Costs (Contractor Costs Only)  1. Script/Creative Development \$ 2. Equipment 3. Personnel 4. Expenses 5. Travel & Per Diem			6. Stock 7. Talent 8. Post Producti 9. Audio Poet Pr 10. Duplication TOTAL ESTIMATED C	on oduction	0
o o	AUDIOVIS	PLETED BY THE UAL OFFICER		BUREAU DIRECTOR  TO B DIRECTOR, C	E COMP	LETED BY THE OF COMMUNICATIONS HE SECRETARY
SECTION C	Project Approved Project approved with t	Project approved with the following stipulation.		Project Approved Project Disapprov Approval only required	ed	octs in excess of \$50,000.00.
	Signature			Signature	W	

08-19-2014

U.S. DEPARTMENT OF THE INTERIOR
OFFICE OF THE SECRETARY/OFFICE OF COMMUNICATIONS
WASHINGTON, D.C. 20240

Form DI-551 (Rev. 4/96)

# **AUDIOVISUAL AUTHORIZATION REQUEST**

#### INTRODUCTION

Completion of form Di-551 (Audiovisual Authorization Request) is the first step in obtaining Departmental approval for a proposed audiovisual project. Fallure to submit a Di-551, and obtaining authorization prior to beginning an audiovisual project is in violation of the Departmental Manual.

#### INSTRUCTIONS

#### Section A - Project

- 1. Working Title . Actual or working title of the production.
- 2. Production Format Examples: videotape; motion picture; audio--analog or digital.
- 3. Distribution Format Examples: 35mm, 16mm, 70mm, film, videotape (epecify format), CD Rom, Inser disc.
- 4. Estimated Running Time Length of proposed production,
- 5. Copies Planned Actual number of duplicate copies or prints required.
- 8. How will project be financed? include appropriation account number.

#### Section B - Cost Estimates

Estimated Project Costs - Estimate the entire cost of producing the production for the agency.
 Include all applicable categories for contractor costs only.

## Section C - Approvais

	,					
	To: Director Office of Communications Office of the Secretary	Requesting Office  Great Lakes Science Center	er			Date Submitted 19 Aug 14
<u> </u>	Name of Contact & Fills	Signati	uje)			Phone 734-214-9319
SECTION PROJECT	Rich Quintal, Web Manager		1	1 as		Fax 34-994-8780
	Working Title  R/V Kaho Commissioning Cere	emony	digital v	illon Format		S. Distribution Format YouTube
	4. Ealimated Running Time approximately 90 seconds	5. Copies Planned 0, online only	1	8. How will project be No added cost except Mi		
	7. Estimated Project Costs (Co.	niracior Costa Only)				
SECTION B COST ESTIMATES	1. Script/Creative Develo 2. Equipment 3. Personnel 4. Expenses 5. Travel & Per Diem  BUREAU PUBLIC AFFAIRS DIRE	0 0 0	81	8. Stock 7. Telent 8. Post Production 9. Audio Post Production 10. Duplication TOTAL ESTIMATED COS		0 0 0
O &	BIVOIDUA	PLETED BY THE UAL OFFICER THE SECRETARY		TO BE CONTROL OFFICE	OMPL ICE O	ETEO BY THE F COMMUNICATIONS E SECRETARY
SECTION C APPROVALS	Project Approved  Project approved with the following atipulation,			Project Approved Project Disapproved		
S. AF	Project Disapproved				projec	ta in excess of \$50,000,00.
	Signature	- Wally	Date Sig	gnature		Date

# U.S. DEPARTMENT OF THE INTERIOR

Form Di-651 (Rev. 4/98)

## OFFICE OF THE SECRETARY/OFFICE OF COMMUNICATIONS WASHINGTON, D.C. 20240

## AUDIOVISUAL AUTHORIZATION REQUEST

#### INTRODUCTION

Completion of form DI-561 (Audiovisual Authorization Request) is the first step in obtaining Departmental approval for a proposed audiovisual project. Failure to submit a Di-S51, and obtaining authorization prior to beginning an audiovisual project is in violation of the Departmental Manual.

#### INSTRUCTIONS

#### Section A - Project

- 1. Working Title Actual or working title of the production,
- 2. Production Format Examples: videotape; motion picture; audio-analog or digital.
- 3. Distribution Format Examples: 35mm, 16mm, 70mm, film, videotape (specify formal), CD Rom, laser disc.
- 4. Estimated Running Time Length of proposed production.
- 5. Copies Planned Actual number of duplicate copies or prints required.
- 6. How will project be financed? include appropriation account number,

#### Section B - Cost Estimates

7. Estimated Project Costs - Estimate the entire cost of producing the production for the agency. include all applicable categories for contractor costs only.

	further review.			
	To: Director  Office of Communications Office of the Becretary	Requesting Office  Great Lakes Science Center		Date Submitted
SECTION A PROJECT	Name of Contact & Title Rich Quintal, Web Manager  1. Working Title Suzette Kimbali Visits Tunison	1	Production Formal	Phone 734-214-9319 Fax 734-994-8780 3. Distribution Format YouTube
	4. Estimated Running Time approximately 60 seconds	5. Coples Planned 0, online only	How will project be lin.  No added cost except MiniDV	
SECTION B COST ESTIMATES	7. Entimated Project Costs (Costs) 1. Script/Creative Develo 2. Equipment 3. Personnel 4. Expenses 5. Travel & Per Diem	D 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	8. Block 7. Telent 8. Post Production 9. Audio Post Production 10. Duplication TOTAL ESTIMATED COSTS BUREAU DIRECTOR	\$ 0 0 0 0 0 0
SECTION C APPROVALS	AUDIOVIS OFFICE OF 1  Project Approved	PLETED BY THE UAL OFFICER THE SECRETARY  he following slipulation.  Da	TO BE COM DIRECTOR, OFFICE OFFICE OF  Project Approved Project Disapproved Approval only required for pro-	PLETED BY THE FOR COMMUNICATIONS THE SEGRETARY
		- 8129/14		

# AUDIOVISUAL AUTHORIZATION REQUEST

## INTRODUCTION

Completion of form DI-551 (Audiovisual Authorization Request) is the first step in obtaining Departmental approval for a proposed sudiovisual project. Failure to submit a DI-551, and obtaining authorization prior to beginning an audiovieual project is in violation of the Departmental Manual.

#### INSTRUCTIONS

## Section A - Project

- 1. Working Title Actual or working title of the production.
- Production Format Examples: videotape; motion picture; audio-analog or digital.
   Distribution Format Examples: 35mm, 18mm, 70mm, film, videotape (specify format), CD Rom, laser disc.
- 4. Estimated Running Time Length of proposed production.
- 5. Copies Planned Actual number of duplicate copies or prints regulred.
- 8. How will project be financed? include appropriation account number.

#### Section B - Cost Estimates

7. Estimated Project Costs - Estimate the entire cost of producing the production for the agency. include all applicable categories for contractor costs only.

### Section C - Approvate

SECTION A PROJECT	To: Director Office of Communications Office of the Secretary	Office of Cova	irmunications	9-10-14	
	Name of Contact & Fitte Lessica Revert Public Miffers	Signature		Phone 703-648-6624 Fax	
	1, Working Title  Eurthquake Tip  4. Estimated Running Time		Production Format  Digita    B. How will project be fine	3. Distribution Format USGS YOUTObe, Cone C and Multi Mudia (10	
	Timinous	ordine and	In House		
COST ESTIMATES	7. Estimated Project Costs (Co 1. Script/Creative Develor 2. Equipment 3. Personnel 4. Expenses 5. Travel & Per Diem		9. Stock 7. Talent 8. Post Production 9. Audio Post Production 10. Duplication TOTAL ESTIMATED COSTS	\$	
	BUREAU PUBLIC AFFAIRS DIR	ECTOR	BUREÁU DIRECTOR	IPLETED BY THE	
S		GUAL OFFICER THE SECRETARY DIVECTOR	DIRECTOR, OFFICE OFFICE OF	OF COMMUNICATIONS THE SECRETARY	
SECTION C	Project Approved Project approved with	the following stipulation.	Project Approved  Project Disapproved		
	Project Disapproved		Approval only required for projects in excess of \$50,000.00.		

Form Di-551 (Rev. 4/96)

# U.S. DEPARTMENT OF THE INTERIOR OFFICE OF THE SECRETARY/OFFICE OF COMMUNICATIONS WASHINGTON, D.C. 20240

## **AUDIOVISUAL AUTHORIZATION REQUEST**

## INTRODUCTION

Completion of form DI-561 (Audiovisual Authorization Request) is the first etep in obtaining Departmental approval for a proposed audiovisual project. Failure to submit a Di-561, and obtaining authorization prior to beginning an audiovisual project is in violation of the Departmental Manual.

## INSTRUCTIONS

#### Section A - Project

- 1. Working Title Actual or working title of the production,
- 2. Production Format Examples: videotape; motion picture; audio-analog or digital.
- 3. Distribution Format Examples: 35mm, 18mm, 70mm, film, videotape (epecify format), CD Rom, laser disc.
- 4. Estimated Running Time Length of proposed production.
- 5. Copies Planned Actual number of duplicate copies or prints required.
- 6. How will project be financed? include appropriation account number.

#### Section B - Cost Estimates

7. Estimated Project Costs - Estimate the entire cost of producing the production for the agency. Include all applicable categories for contractor costs only.

## Section C - Approvate

	turiner review.				
<del></del>	To: Director Office of Communications	Requesting Office			Date Submitted
	Office of the Secretary	USGS-Cascades Vol	USGS-Cascades Volcano Observatory		09/22/2014
<b>∢</b> ∟	Name of Contact & Title		Signature	2 0	Phone 360.993.8979
SECTION A PROJECT	Liz Westby, Education/Outread	ch Specialist	hiz watty		Fex
ភូ ጅ	1. Working Title		2. Pro	eduction Format	3. Dietribution Format
Ж <u>~</u>	Mount St. Helens 2004-2008 E	Eruption: A Volcano F	Reawa Vide	o (digital file) for web release	e Web/online (YouTube)
	4. Estimated Running Time	6. Copies Pi	lanned	6. How will project be	financed?
	4 min 37 seconds	1		CVO education/outre	each budget
	7. Estimated Project Costs (Co	ntractor Costs Only)			
Ø2	1				
. 5	1. Script/Creative Development \$ 0.00   2. Equipment   3. Personnel  in-house			6. Stock	\$ 29.95
SECTION B COST ESTIMATES			7. Talent		0.00
				8. Post Production	0.00
Б쁜		0.00		9. Audio Poet Produ	0.00
<u> </u>	4. Expenses	0.00			0.00
ğ	5. Travel & Per Diem			10. Duplication	29.95
				TOTAL ESTIMATED COS	ra \$
	BUREAU PUBLIC AFFAIRS DIR	ECTOR		BUREAU DIRECTOR	
w	AUDIOVIE	IPLETED BY THE BUAL OFFICER THE BECRETARY		TO BE CONTROL OF FICE CONTROL	OMPLETED BY THE ICE OF COMMUNICATIONS OF THE SECRETARY
× ×	Project Approved		<u></u>	Project Approved	
SECTION C APPROVALS	Project approved with the following stipulat		ilon.	Project Disapproved	
AP	Project Disapproved		_	Approval only required for	projects in excess of \$50,000,00.
	Signature		Date	Signature	Date

Form DI-551 {Rev. 4/98}

# U.S. DEPARTMENT OF THE INTERIOR OFFICE OF THE SECRETARY/OFFICE OF COMMUNICATIONS WASHINGTON, D.C. 20240

## AUDIOVISUAL AUTHORIZATION REQUEST

#### INTRODUCTION

Completion of form DI-551 (Audiovisual Authorization Request) is the first step in obtaining Departmental approval for a proposed audiovisual project. Failure to submit a DI-551, and obtaining authorization prior to beginning an audiovisual project is in violation of the Departmental Manual.

#### INSTRUCTIONS

### Section A - Project

- 1. Working Title Actual or working title of the production.
- 2. Production Format Examples: videotape; motion picture; audio-analog or digital.
- 3. Distribution Format Examples: 35mm, 16mm, 70mm, film, videotape (specify format), CD Rom, laser disc.
- 4. Estimated Running Time Length of proposed production.
- 5. Copies Planned Actual number of duplicate copies or prints required.
- 6. How will project be financed? include appropriation account number.

#### Section B - Cost Estimates

7. Estimated Project Costs - Estimate the entire cost of producing the production for the agency. Include all applicable categories for contractor costs only.

## Section C - Approvals

Obtain bureau approvals. Forward to the Office of Communications, Office of the Secretary for further review.

and the second s		Pata Sikulitad
	To: Director Requesting Office Office of Communications	mine amplication
	Office of the Secretary USGS / Volcano	Science GTC 9/24/14
	Office of Communications Office of the Secretary  USGS / Volcand A)A	SKA
< _	Name of Contact & Title   Signature	21 / Phone 650-329-5238
SP	JACOS LONGHITERN JAM	
으백	JACOS LONGIA	Fax 5203
SECTION A	1. Working Title An Illustrated ELIDE TO 2. Pr	eduction Format 3. Distribution Format
S G		Video 1080P Internet
	Interpreting Seismograms	1 1/1// /2/
	4. Estimated Running Time 4 Min 5. Copies Planned	6. How will project be financed?
	4:20 20 sec	Project finds
Bid-marine and the concernant	7. Estimated Project Costs (Contractor Costs Only)	
(0	to manufelliness ( and and an annual contract of the contract	
ŭ	1. Script/Creative Development \$	6. Block \$
STION B ESTIMATES	· · · · · · · · · · · · · · · · · · ·	
N E	2. Equipment	7. Talent
E S	3. Personnel	8. Fost Production
SECTION ST ESTIN	4. Expenses	9. Audio Poet Production
SEC	5, Travel & Per Diem	10. Duplication
Q	HERROGEN AND COMPANY OF THE PROPERTY OF THE PR	TOTAL ESTIMATED COSTS \$ 2000
		A STATE OF THE PARTY OF THE PAR
	BUREAU PUBLIC AFFAIRB DIRECTOR	BUREAU DIRECTOR
	TO BE COMPLETED BY THE AUDIOVISUAL OFFICER	TO BE COMPLETED BY THE DIRECTOR, OFFICE OF COMMUNICATIONS OFFICE OF THE SECRETARY
OW	OFFICE OF THE SECRETARY	OFFICE OF THE SECRETARY
SECTION C APPROVALS	Project Approved	Project Approved
50	Project approved with the following stipulation.	Project Disapproved
E E	- Lielect abbietes will die jeuseun an entermin	( ) Color weakly over
A S	was a second and a second a second and a second a second and a second a second and a second and a second and	Approval only required for projects in excess of \$50,000.00.
	Project Disapproved	
	Signature Date	Signature Date
		and a supplier and the

JIWASTA @USSS. SOV

## DI-551 Attachment

September 24, 2014

# Program Working Title:

# An Illustrated Guide to Interpreting a Seismogram

- 1. Completed Form 1
- 2. Program Details:
  - a. The program will present a tutorial on how to read the seismogram displays that the USGS hosts on its websites.
  - b. The program will educate the public about a USGS monitoring product that is of great interest for volcanology and seismology.
  - c. Audience: The General Public
  - d. Venue: The Internet
  - e. Format: HD
  - f. Information Resources: Yes
  - g. Relevant Visual Materials: Outside sources are relied upon.
  - h. Graphics will be included.
  - i. Travel not necessary

Form Di-551 (Rev. 4/98)

# U.S. DEPARTMENT OF THE INTERIOR OFFICE OF THE SECRETARY/OFFICE OF COMMUNICATIONS WASHINGTON, D.C. 20240

# **AUDIOVISUAL AUTHORIZATION REQUEST**

#### INTRODUCTION

Completion of form DI-861 (Audiovieus) Authorization Request) is the first step in obtaining Departmental approval for a proposed sudiovisual project. Fállure to submit a Di-861, and obtaining suthorization prior to beginning an audiovisual project is in violation of the Departmental Manual.

#### INSTRUCTIONS

#### Section A - Project

- 1. Working Title Actual or working little of the production.
- 2. Production Format Examples: videotape; motion picture; audio-analog or digital.
- 3. Distribution Format Examples: 35mm, 18mm, 70mm, film, videotape (specify format), CD Rom, isser disc.
- 4. Estimated Running Time Length of proposed production.
- 5. Copies Planned Actual number of duplicate copies or prints required.
- 8. How will project be financed? Include appropriation account number.

### Section B - Cost Estimales

7. Estimated Project Costs - Estimate the entire cost of producing the production for the agency. Include all applicable categories for contractor costs only.

#### Section C - Approvate

	To: Director	Requesting Office	)			Date Submitted	
	Office of the Secretary	USGS-Cascades V	/olcano Observat	rvatory		10/07/2014	
< _	Name of Contact & Title	<u> </u>	Signature	2		Phone 360.993.8979	
	Liz Westby, Education/Outrea	ch Specialist	hiz u	Jestly		Fax	
SECTION	Working Title     The US-Columbia Bi-national	Fychange	2. Produ Video	otion Format		3. Distribution Format Web/Online	
	4. Estimated Running Time 10 minutes	6. Copies		6. How will project be final		nced?	
	7. Estimated Project Costs (Co	ntrector Coels Only	)		<del>-,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,</del>		
SECTION B COST ESTIMATES	1. Script/Creative Develo 2. Equipment 3. Personnel 4. Expenses 6. Travet & Per Diem			6. Stock 7. Telent 6. Post Production 9. Audio Post Pro 10. Duplication TOTAL ESTIMATED CO	duction	0.00	
	Bureau fublic Affairb Diri	ECTOR	В	UREÁU DIRECTOR			
. o	AUDIOVIS	PLETED BY THE BUAL OFFICER THE BECRETARY		TO BE DIRECTOR, O OFFICE	COMPL FFICE C	ETED BY THE OF COMMUNICATIONS E SECRETARY	
VAL	Project Approved			Project Approved			
SECTION C APPROVALS	Project approved with the following stipulation.		ation.	Project Disapproved			
₩ <b>¥</b>	Project Disapproved		—  ·	Approvel only required for	or proje	eta in excess of \$50,000.00.	
	Signature		Date Si	gneture		Det	