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Description of document:	Emails and letters between the Department of the Treasury Office of Inspector General (OIG) and the Bureau of Engraving and Printing (BEP), 2016
Requested date:	23-January-2018
Released date:	08-March-2018
Posted date:	14-May-2018
Source of document:	FOIA Request Disclosure Officer Bureau of Engraving and Printing Office of the Chief Counsel - FOIA and Transparency Services 14th & C Streets, SW, Room 419A Washington, D.C. 20228-0001 Fax: (202) 874-2951

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**DEPARTMENT OF THE TREASURY
BUREAU OF ENGRAVING AND PRINTING
WASHINGTON, D.C. 20228**

March 8, 2018

FOIA Request No. 2018-01-138

This letter is in response to your Freedom of Information Act (FOIA) request received in the Office of the Chief Counsel – FOIA and Transparency Services on January 23, 2018 for a copy of all emails and letters between the Office of Inspector General and BEP in 2016. You specified that only two office's correspondence need be searched.

You were notified in our letter to you on January 31, 2018, that the BEP charges private citizens' fees related to the cost of duplication and for time spent in search after the first two (2) hours. The first 100 pages are duplicated without charge. However, a charge of \$.20 per page for standard duplication is charged for each page over 100. On February 21, you were notified of the Agency's need for an extension of time of ten (10) working days to complete the processing of the FOIA request. 5 U.S.C. 552(a)(6)(B).

Enclosed with no charge to you are the first 100 pages of the responsive documents. Pursuant to Exemption (b)(6) of the FOIA, we have withheld personal information, including social security numbers, home addresses, and personal telephone numbers, the release of which would constitute a clearly unwarranted invasion of personal privacy.

You agreed to pay \$25 associated with processing your request. There appears to remain approximately 600 pages of responsive documents. If you are interested in obtaining the remaining responsive documents, please mail your payment in the form of check or money order in the amount of \$120 payable to the Bureau of Engraving and Printing, to the attention of the undersigned Disclosure Officer. Please include the FOIA number on the check or money order. If we do not hear from you within thirty (30) days from the date of this letter, your file will be deemed closed and no further action will be taken on this request.

You may contact BEP's FOIA Public Liaison, Leslie J. Rivera Pagán, for *any further assistance and to discuss any aspect of your request* before filing an administrative appeal at:

Bureau of Engraving and Printing
Office of the Chief Counsel-FOIA and Transparency Services
14th & C Streets, SW, Room 419A

Washington, D.C. 20228-0001
Phone number: (202) 874-2500
Fax number: (202) 874-2951

If you consider this response to be a denial of your request, you can file an appeal within ninety (90) days from the date of this letter to:

Director
Bureau of Engraving and Printing
14th and C Street, S.W.
Washington, D.C. 20228

If you decide to appeal, please include the assigned request number, a copy of your request, the BEP response letter, and any other correspondence associated with your request. Both the letter and envelope should be clearly marked "FOIA Appeal".

For further assistance concerning preparing a FOIA appeal, please go to our website at money-factory.gov, and click "FOIA" at the bottom of the page.

In addition, the Office of Government Information Services (OGIS), the Federal FOIA Ombudsman, offers mediation services to resolve disputes between FOIA requesters and Federal agencies as a non-exclusive alternative to litigation. Using OGIS services does not affect your right to pursue litigation. Contact information for OGIS is set forth below:

*U.S. National Archives and Records Administration
Office of Government Information Services
8601 Adelphi Road-OGIS
College Park, MD 20740-6001*

*Website: ogis.archives.org
Email: ogis@nara.gov
Telephone: 202-741-5770 or 1-877-684-6448*

If you have any questions regarding your request, please call (202) 874-2500.

Sincerely,

/s/

Nichole L. Jenkins
Disclosure Officer

Enclosure: 100 pages

From: Torosian, Sharon
To: Hogan Daniel
Subject: New PIV Card
Date: Tuesday, May 10, 2016 2:10:26 PM

Daniel,

A few months ago, Lisa Carter of our office obtained a BEP badge for unescorted access. She has since obtained a new PIV card and is asking if she can have her new PIV coded on the morning of Friday, May 20 also. Would you be able to do this?

Thank you.

Sharon

Sharon Torosian
Audit Director
Department of the Treasury
Office of Inspector General
408 Atlantic Avenue, Suite 330
Boston, MA
Phone: 617-223-8638
E-mail: TorosianS@oig.treas.gov <<mailto:TorosianS@oig.treas.gov>>

From: Hogan Daniel
To: "Torosian, Sharon"
Subject: RE: New PIV Card
Date: Thursday, May 12, 2016 3:22:00 PM

This shouldn't be a problem.

Dan

From: Torosian, Sharon [<mailto:TorosianS@oig.treas.gov>]
Sent: Tuesday, May 10, 2016 2:10 PM
To: Hogan Daniel
Subject: New PIV Card

Daniel,

A few months ago, Lisa Carter of our office obtained a BEP badge for unescorted access. She has since obtained a new PIV card and is asking if she can have her new PIV coded on the morning of Friday, May 20 also. Would you be able to do this?

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Boston, MA
Phone: 617-223-8638
E-mail: TorosianS@oig.treas.gov <<mailto:TorosianS@oig.treas.gov>>

From: Cargill, Timothy F.
To: [Hogan Daniel](#)
Subject: OIG Capital Investment Audit - Access to the BEP
Date: Tuesday, June 07, 2016 9:14:35 AM

Good Morning Dan,

As a follow-up to a voice mail message I left yesterday, I am looking to clarify a few administrative items before our site visit next Monday and Tuesday. As a reminder, we plan to get to your offices a bit before 1:00PM on Monday for the first round of interviews. You have also scheduled interviews for Tuesday morning. Ideally we would like to take the tour after these Tuesday morning interviews if possible.

- 1) What address/building will we conduct the interviews? The Main BEP or the Annex. Is there a preferred entrance we should use? Which number would you like us to call to let you know we are on site?
- 2) Can you provide a tentative attendance list with titles for the interviews with OFM and Strategic Planning?

Thanks again for your assistance, we look forward to meeting you in person.

Tim

Timothy Cargill

Auditor-in-Charge | Office of Inspector General | U.S. Department of the Treasury

408 Atlantic Avenue Suite 330 | Boston, MA 02110

Office: 617.223.8650 | e-Mail: CargillT@oig.treas.gov | Mobile: 617.777.9854

From: Hogan Daniel [<mailto:Daniel.Hogan@bep.gov>]
Sent: Wednesday, May 4, 2016 10:36 AM
To: Cargill, Timothy F. <CargillT@oig.treas.gov>
Subject: RE: Access to the BEP

Tim,

Sorry for not getting back to you yesterday. I did have a chance to look at everyone's schedules and block off some time.

Office of Financial Management	Monday, June 13	1 PM – 4 PM
Strategic Planning	Tuesday, June 14	8 AM – 11 AM

If you let me know when you can come in Monday, I can arrange getting you badges and for the formal tour. The formal tour focuses on the basic printing processes (offset and intaglio printing, inspection, and overprinting of seals and serial numbers) in the sections shown in our public tour. This takes about an hour. However, there are lots of other sections used for printing. I can arrange to show you some of these if time allows and you are interested. I'm in the office this morning if you would like to discuss.

Dan

202-874-1839

From: Cargill, Timothy F. [mailto:CargillT@oig.treas.gov]
Sent: Wednesday, May 04, 2016 10:17 AM
To: Hogan Daniel
Subject: RE: Access to the BEP

Good morning Dan,

I left you a voice-mail yesterday to inform you that do to a dead-line shift on another audit, we need to reschedule our site visit to your facility and meet with the folks there. Apologies for any inconvenience this may cause.

If at all possible, we would like to try again for June 13 and 14 (Monday and Tuesday). If possible we can keep the same schedule for a site visit tour Monday afternoon and interviews Tuesday.

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Office: 617.223.8650 | e-Mail: CargillT@oig.treas.gov | Mobile: 617.777.9854

From: Hogan Daniel [mailto:Daniel.Hogan@bep.gov]
Sent: Monday, April 25, 2016 1:24 PM
To: Cargill, Timothy F. <CargillT@oig.treas.gov>
Cc: Costello, Maryann <CostelloM@oig.treas.gov>; Hu, Jenny <HuJ@oig.treas.gov>
Subject: FW: Access to the BEP

Tim,

If you all can fill in the contractor request form, and provide your SSNs to Ms. Sargent-Oliver via secure email, it will help speed up the badging process.

On Wednesday, May 18th, I have scheduled the following meetings

Strategic & Project Management	8:30 – 11:30
Financial Management and Budget	1:00 – 4:00

We can do the badging and tours on the 17th or 19th at your preference. The 19th may be better if you anticipate possibly needing follow-up meetings. But, I can make either work.

Dan

202-874-1839

From: Dickey Thomas
Sent: Thursday, January 14, 2016 11:11 AM
To: Hogan Daniel

Cc: Rivero Henry; Ebron Kelly; Byrd Billy; Price Lakeisha; Harrison Ebony; Jones Ashley
Subject: RE: Department of the Treasury, Office of Inspector General Entrance Conferences

Dan,

You will need to fill out Section 1 with their agency on the company line, Section 2 and 3 completed.

Thanks,

Thomas Dickey

Phone (202) 874-1867

BB (202) 435-8143

From: Hogan Daniel
Sent: Wednesday, January 13, 2016 9:06 AM
To: Dickey Thomas
Subject: FW: Department of the Treasury, Office of Inspector General Entrance Conferences

Tom,

There was a recent reorganization at the OIG resulting in new staff being assigned to auditing the BEP. The old staff returned their SAC badges.

What do we need to do for the new staff that will be showing up here on a regular basis. Since they have PIV badges, do they need to be issued SAC badges? What information do you all need?

Dan

4-1839

From: Torosian, Sharon [<mailto:TorosianS@oig.treas.gov> <<mailto:TorosianS@oig.treas.gov>>]

Sent: Wednesday, January 13, 2016 8:32 AM

To: Hogan Daniel

Subject: RE: Department of the Treasury, Office of Inspector General Entrance Conferences

Good morning Dan,

We are good with January 22 at 1pm for the two entrances. Please set up the tour after the meetings.

From the OIG, the following are the attendees:

Lisa Carter

Sharon Torosian

Mark Ossinger

Maryann Costello

Richard Wood

Jenny Hu

Timothy Cargill

Thank you.

Sharon

From: Hogan Daniel
To: "Cargill, Timothy F."
Subject: RE: OIG Capital Investment Audit - Access to the BEP
Date: Wednesday, June 08, 2016 8:03:00 AM

Good Morning Tim,

Please let me know the approximate time that you will be arriving so I can make sure I'm around. We'll try to fit in badging, equipment willing. I'm in the process of setting up your floor tour. Also, I'm trying to set up tours of additional areas above and beyond our standard executive tour.

Dan

From: Cargill, Timothy F. [mailto:CargillT@oig.treas.gov]
Sent: Tuesday, June 07, 2016 9:14 AM
To: Hogan Daniel
Subject: OIG Capital Investment Audit - Access to the BEP

Good Morning Dan,

As a follow-up to a voice mail message I left yesterday, I am looking to clarify a few administrative items before our site visit next Monday and Tuesday. As a reminder, we plan to get to your offices a bit before 1:00PM on Monday for the first round of interviews. You have also scheduled interviews for Tuesday morning. Ideally we would like to take the tour after these Tuesday morning interviews if possible.

1) What address/building will we conduct the interviews? The Main BEP or the Annex. Is there a preferred entrance we should use? Which number would you like us to call to let you know we are on site? We'll be in the Annex building – 301 14th St, SW. The best entrance (for me) is on 13th Street, SW, between C and D Streets.

I can be reached on 202-874-1839.

2) Can you provide a tentative attendance list with titles for the interviews with OFM and Strategic Planning?

Meeting with the Office of Financial Management (OFM):

Allan Wibbenmeyer, Chief

Kathy Dallos, Budget Officer

Tiyonna White, Manager

Parraize Butler, Manager

Gwen House, Manager

Debra Richardson, CFO (Tentative)

Mike Zenker, Chief, Office of Compliance (Tentative)

Dan Hogan, Manager, OC

Meeting with Strategic Planning

Warren Lundblad, Chief

Debra Richardson, CFO (Tentative)

Dan Hogan, Manager, OC

Thanks again for your assistance, we look forward to meeting you in person.

Tim

Timothy Cargill

Auditor-in-Charge | Office of Inspector General | U.S. Department of the Treasury

408 Atlantic Avenue Suite 330 | Boston, MA 02110

Office: 617.223.8650 | e-Mail: CargillT@oig.treas.gov | Mobile: 617.777.9854

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Please let me know if this is a possibility.

Thanks again,

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Cc: Costello, Maryann <CostelloM@oig.treas.gov>; Hu, Jenny <HuJ@oig.treas.gov>
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202-874-1839

From: Dickey Thomas
Sent: Thursday, January 14, 2016 11:11 AM
To: Hogan Daniel
Cc: Rivero Henry; Ebron Kelly; Byrd Billy; Price Lakeisha; Harrison Ebony; Jones Ashley

Subject: RE: Department of the Treasury, Office of Inspector General Entrance Conferences

Dan,

You will need to fill out Section 1 with their agency on the company line, Section 2 and 3 completed.

Thanks,

Thomas Dickey

Phone (202) 874-1867

BB (202) 435-8143

From: Hogan Daniel
Sent: Wednesday, January 13, 2016 9:06 AM
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Good morning Dan,

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From the OIG, the following are the attendees:

Lisa Carter

Sharon Torosian

Mark Ossinger

Maryann Costello

Richard Wood

Jenny Hu

Timothy Cargill

Thank you.

Sharon

From: Cargill, Timothy F.
To: Hogan, Daniel
Subject: FW: Access to the BEP
Date: Tuesday, June 14, 2016 10:20:53 AM
Attachments: Contractor Request Form3 CargillT.PDF

From: Cargill, Timothy F.
Sent: Friday, June 10, 2016 10:36:09 AM
To: Cargill, Timothy F.
Subject: FW: Access to the BEP

From: Cargill, Timothy F.
Sent: Tuesday, April 26, 2016 9:38 AM
To: Costello, Maryann <CostelloM@oig.treas.gov>
Subject: RE: Access to the BEP

Hi Maryann,

I'll be down in a minute.

Thanks,

Tim

From: Costello, Maryann
Sent: Monday, April 25, 2016 2:45 PM
To: Cargill, Timothy F. <CargillT@oig.treas.gov>; Hu, Jenny <HuJ@oig.treas.gov>
Subject: FW: Access to the BEP

Hi,

If you didn't already respond you can send the form to me and I can send it out as one email.

Thanks,
Maryann

From: Hogan Daniel
Sent: Monday, April 25, 2016 1:24:02 PM
To: Cargill, Timothy F.
Cc: Costello, Maryann; Hu, Jenny
Subject: FW: Access to the BEP

Tim,

If you all can fill in the contractor request form, and provide your SSNs to Ms. Sargent-Oliver via secure email, it will help speed up the badging process.

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Timothy Cargill

Thank you.

Sharon



CONTRACTOR ACCESS REQUEST

Request for:	New to BEP	Effective date of Request:	05/01/2016
Job Code:		Contractor's Position	Auditor
DEPARTING Reason			
Network access (PIV Card) required:		Federal Emergency Response Official (FERO):	

Section 1: Contract Company Information (for Departing contractors provide only the Contract name):

Contract Company:	Department of the Treasury, Office of Inspector General		
Street Address:	408 Atlantic Avenue, Suite 330		
City	Boston	State	MA
Zip Code	02110		
Contract Number		Start	End
Contract Risk Level Designation:		Low Risk	
Facility Work Location:		Washington, DC	
Work Location Directorate: AD Chief Financial Officer			
Office Work Location: Office of Portfolio and Project Management			

Section 2: Contractor Information:

Is the Contractor currently working under contract with another Federal Agency or have they, within the past 5 years worked for another Federal Agency? ("Yes" - list agency name and approximate dates employment below)

Agency		Start		End	
For Departing contractors complete Name and Social Security fields only . For NAME CHANGE complete "Former" fields					
Last	Cargill	First	Timothy	Middle	F
Former Last		First		Middle	
Social Security #		Date of Birth		City of Birth	
State of Birth (US)		Birth Country		Country of Citizenship	
Home Street Address					
City		State		Zip Code	
Cell Phone		Personal Email		Work Email	cargillt@oig.treas.gov

Section 3: Contracting Officer's Representative (COR) and/or COR's ECF / WCF Delegate:

COR Name (mandatory)		COR Position # (mandatory)		Phone #	
COR's Delegate				Phone #	
Signature COR or ECF/WCF Delegate - Sign and date					
					Date

Purpose of this Form

The United States Government conducts background investigations and reinvestigations to establish that applicants or incumbents either employed by the Government or working for the Government under contract are suitable for the job and/or eligible for a public trust or sensitive position. Information from this form is used as the basis to initiate the investigations through the Office of Personnel Management (OPM) electronic Questionnaires for Investigations Processing (eQIP). This information is used for the purpose of initiating the security paperwork for the listed person/s so that a background investigation can be conducted to determine suitability. In addition, the information on this form will be used to satisfy the requirements of HSPD 12, FIPS 201-PIV (Personal Identity Verification of Federal Contractors). Information on this form must be protected from unauthorized disclosure.

Authority to Request this Information

The United States Government is authorized to ask for this information under Executive Orders 10450 and 10577, sections 3301 and 3302 of title 5 United States Code, and parts 5, 731, 732 and 736 of Title 5 Code of Federal Regulations.

Due to some persons having the same name and date of birth Social Security numbers are needed to keep records accurate. Public Law 104-134 (April 26, 1996), as amended in title 31, section 7701, also asks Federal agencies to use this number to help identify individuals in agency records. The collection, maintenance and disclosure of this information are governed by the Privacy Act and must be safeguarded from unauthorized disclosure.

From: Cargill, Timothy F.
To: [Hogan Daniel](#)
Subject: RE: Access to the BEP
Date: Wednesday, May 18, 2016 6:06:50 AM

Good day Dan,

If you have a moment this morning, can you give me a call. I would like to discuss the details of our visit in a few weeks. We plan to fly in Monday morning and may need to do the tour Tuesday afternoon. I have some questions about the security badges as well.

Thank you,

Tim

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Sent: Wednesday, May 4, 2016 10:36 AM
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To: Hogan Daniel
Subject: RE: Department of the Treasury, Office of Inspector General Entrance Conferences

Good morning Dan,

We are good with January 22 at 1pm for the two entrances. Please set up the tour after the meetings.

From the OIG, the following are the attendees:

Lisa Carter

Sharon Torosian

Mark Ossinger

Maryann Costello

Richard Wood

Jenny Hu

Timothy Cargill

Thank you.

Sharon

From: Torosian, Sharon
To: Hogan, Daniel
Cc: Costello, Maryann
Subject: Recall: Access to the BEP
Date: Friday, May 06, 2016 10:51:13 AM

Torosian, Sharon would like to recall the message, "Access to the BEP".

From: Cargill, Timothy F.
To: [Hogan Daniel](#)
Subject: RE: Access to the BEP
Date: Wednesday, May 04, 2016 11:50:11 AM

Hi Dan,

We can work with that. We will be in touch as we get closer.

Thanks again,

Tim

From: Hogan Daniel [<mailto:Daniel.Hogan@bep.gov>]
Sent: Wednesday, May 4, 2016 10:36 AM
To: Cargill, Timothy F. <CargillT@oig.treas.gov>
Subject: RE: Access to the BEP

Tim,

Sorry for not getting back to you yesterday. I did have a chance to look at everyone's schedules and block off some time.

Office of Financial Management	Monday, June 13	1 PM – 4 PM
Strategic Planning	Tuesday, June 14	8 AM – 11 AM

If you let me know when you can come in Monday, I can arrange getting you badges and for the formal tour. The formal tour focuses on the basic printing processes (offset and intaglio printing, inspection, and overprinting of seals and serial numbers) in the sections shown in our public tour. This takes about an hour. However, there are lots of other sections used for printing. I can arrange to show you some of these if time allows and you are interested. I'm in the office this morning if you would like to discuss.

Dan

202-874-1839

From: Cargill, Timothy F. [mailto:CargillT@oig.treas.gov]
Sent: Wednesday, May 04, 2016 10:17 AM
To: Hogan Daniel
Subject: RE: Access to the BEP

Good morning Dan,

I left you a voice-mail yesterday to inform you that do to a dead-line shift on another audit, we need to reschedule our site visit to your facility and meet with the folks there. Apologies for any inconvenience this may cause.

If at all possible, we would like to try again for June 13 and 14 (Monday and Tuesday). If possible we can keep the same schedule for a site visit tour Monday afternoon and interviews Tuesday.

Please let me know if this is a possibility.

Thanks again,

Tim

Timothy Cargill

Auditor-in-Charge | Office of Inspector General | U.S. Department of the Treasury

408 Atlantic Avenue Suite 330 | Boston, MA 02110

Office: 617.223.8650 | e-Mail: CargillT@oig.treas.gov | Mobile: 617.777.9854

From: Hogan Daniel [mailto:Daniel.Hogan@bep.gov]
Sent: Monday, April 25, 2016 1:24 PM
To: Cargill, Timothy F. <CargillT@oig.treas.gov>
Cc: Costello, Maryann <CostelloM@oig.treas.gov>; Hu, Jenny <HuJ@oig.treas.gov>
Subject: FW: Access to the BEP

Tim,

If you all can fill in the contractor request form, and provide your SSNs to Ms. Sargent-Oliver via secure email, it will help speed up the badging process.

On Wednesday, May 18th, I have scheduled the following meetings

Strategic & Project Management	8:30 – 11:30
Financial Management and Budget	1:00 – 4:00

We can do the badging and tours on the 17th or 19th at your preference. The 19th may be better if you anticipate possibly needing follow-up meetings. But, I can make either work.

Dan

202-874-1839

From: Dickey Thomas
Sent: Thursday, January 14, 2016 11:11 AM
To: Hogan Daniel
Cc: Rivero Henry; Ebron Kelly; Byrd Billy; Price Lakeisha; Harrison Ebony; Jones Ashley
Subject: RE: Department of the Treasury, Office of Inspector General Entrance Conferences

Dan,

You will need to fill out Section 1 with their agency on the company line, Section 2 and 3 completed.

Thanks,

Thomas Dickey

Phone (202) 874-1867

BB (202) 435-8143

From: Hogan Daniel
Sent: Wednesday, January 13, 2016 9:06 AM
To: Dickey Thomas
Subject: FW: Department of the Treasury, Office of Inspector General Entrance Conferences

Tom,

There was a recent reorganization at the OIG resulting in new staff being assigned to auditing the BEP. The old staff returned their SAC badges.

What do we need to do for the new staff that will be showing up here on a regular basis. Since they have PIV badges, do they need to be issued SAC badges? What information do you all need?

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Mark Ossinger

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Richard Wood

Jenny Hu

Timothy Cargill

Thank you.

Sharon

From: Cargill, Timothy F.
To: Hogan Daniel
Subject: RE: Access to the BEP
Date: Wednesday, May 04, 2016 10:17:16 AM

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Thanks again,

Tim

Timothy Cargill

Auditor-in-Charge | Office of Inspector General | U.S. Department of the Treasury

408 Atlantic Avenue Suite 330 | Boston, MA 02110

Office: 617.223.8650 | e-Mail: CargillT@oig.treas.gov | Mobile: 617.777.9854

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Richard Wood

Jenny Hu

Timothy Cargill

Thank you.

Sharon

From: Cargill, Timothy F.
To: Hogan Daniel
Subject: RE: Access to the BEP
Date: Monday, April 25, 2016 1:26:14 PM

Thank you Dan,

We'll get these forms back to you soon.

Thanks,

Tim

From: Hogan Daniel [<mailto:Daniel.Hogan@bep.gov>]
Sent: Monday, April 25, 2016 1:24 PM
To: Cargill, Timothy F. <CargillT@oig.treas.gov>
Cc: Costello, Maryann <CostelloM@oig.treas.gov>; Hu, Jenny <HuJ@oig.treas.gov>
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Auditor-in-Charge | Office of Inspector General | U.S. Department of the Treasury

408 Atlantic Avenue Suite 330 | Boston, MA 02110

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BB (202) 435-8143

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Mark Ossinger

Maryann Costello

Richard Wood

Jenny Hu

Timothy Cargill

Thank you.

Sharon

From: Sargent-Oliver Sonya
To: Hogan Daniel
Cc: Jones Ashley; Chapman Shlay; Relph Ruby
Subject: RE: Access to the BEP
Date: Monday, April 25, 2016 10:18:34 AM
Attachments: image001.png

Good morning Daniel, if we can get their full SSN's that would assist us with getting them processed faster. You can hand carry the forms or send them via Secure e-mail. Thanks so much. Sonya

Sonya Sargent-Oliver
Manager, Personnel Security Division
Office of Security
Bureau of Engraving and Printing
U.S. Department of Treasury
Office: 202-874-2941
Blackberry: 202-256-1699
Fax: 202-874-2114
Sonya.Sargent-Oliver@bep.gov

From: Hogan Daniel
Sent: Friday, April 22, 2016 1:50 PM
To: Sargent-Oliver Sonya
Cc: Jones Ashley; Chapman Shlay; Relph Ruby
Subject: RE: Access to the BEP

Sonya,

I have three more OIG auditors who will need badges coming somewhere between 5/17 – 5/19. Is it better to get the forms to you earlier? Or, does it make any difference?

Dan
4-1839

From: Sargent-Oliver Sonya
Sent: Monday, March 14, 2016 10:40 AM
To: Hogan Daniel
Cc: Jones Ashley; Chapman Shlay; Relph Ruby
Subject: RE: Access to the BEP

Good morning Daniel, have you received assistance for the individuals attached? Ashley Jones or Shlay Chapman can assist; they are cc'd on this e-mail. Thank you. Sonya

Sonya Sargent-Oliver
Manager, Personnel Security Division
Office of Security
Bureau of Engraving and Printing
U.S. Department of Treasury
Office: 202-874-2941
Blackberry: 202-256-1699

Fax: 202-874-2114
Sonya.Sargent-Oliver@bep.gov

From: Hogan Daniel
Sent: Wednesday, March 09, 2016 7:57 AM
To: Sargent-Oliver Sonya; Roman Agustin
Subject: FW: Access to the BEP

If you could let me know the timeframe and the rest of the process, it would be much appreciated.
Thanks.

Daniel C. Hogan, Manager
Internal Review Division
Office of Compliance
(202) 874-1839

From: Robinson Michael
Sent: Wednesday, March 09, 2016 7:19 AM
To: Hogan Daniel
Cc: Dickey Thomas
Subject: RE: Access to the BEP

Not a problem Dan I will work with Tom Dickey to get them access for future visits to the BEP.

Thanks,
Mike

Manager, Security and Investigations Division
Office of Security
Bureau of Engraving and Printing
☎ (O): 202.874.1337
☎ (BB) 202.679.8379
Email: michael.robinson@bep.gov



From: Hogan Daniel
Sent: Wednesday, March 09, 2016 7:16 AM
To: Robinson Michael
Subject: FW: Access to the BEP

Michael,

This is a new to BEP group of OIG auditors. They will need access periodically over the next several years. They are coming here this morning for the first time. Until they can be cleared and given access, I was planning to provide escort.

Dan

From: Ossinger, Mark F. [<mailto:OssingerM@oig.treas.gov>]
Sent: Tuesday, March 08, 2016 2:43 PM
To: Hogan Daniel
Cc: Carter, Lisa A.; Wood, Richard J.; Arnold, Patrick M.; Meade, Andrea E.
Subject: RE: Access to the BEP

Dan,

I've attached the security forms for our visit this week. We weren't sure how to complete the form because it appeared to be for contractors and not federal employees, but we gave it our best shot. We did not provide our complete SS numbers; please have the security folks call us individually for that information – our contact information (cell phones) is identified on the forms.

We will see you tomorrow morning. We plan to get there a little early to allow time to be cleared through security.

Mark Ossinger
Audit Manager
Treasury Office of Inspector General
857-241-6088 (mobile)

From: Hogan Daniel [<mailto:Daniel.Hogan@bep.gov>]
Sent: Friday, February 19, 2016 3:24 PM
To: Wood, Richard J. <WoodR@oig.treas.gov>
Cc: Ossinger, Mark F. <OssingerM@oig.treas.gov>; Cargill, Timothy F. <CargillT@oig.treas.gov>
Subject: Access to the BEP

If you could have anyone who you believe will have reason to spend much time here fill this out, we can get you unescorted access to the non-security areas of the buildings.

From: Dickey Thomas
Sent: Thursday, January 14, 2016 11:11 AM
To: Hogan Daniel
Cc: Rivero Henry; Ebron Kelly; Byrd Billy; Price Lakeisha; Harrison Ebony; Jones Ashley
Subject: RE: Department of the Treasury, Office of Inspector General Entrance Conferences

Dan,

You will need to fill out Section 1 with their agency on the company line, Section 2 and 3 completed.

Thanks,

Thomas Dickey

Phone (202) 874-1867

BB (202) 435-8143

From: Hogan Daniel

Sent: Wednesday, January 13, 2016 9:06 AM

To: Dickey Thomas

Subject: FW: Department of the Treasury, Office of Inspector General Entrance Conferences

Tom,

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4-1839

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Thank you.

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From: [Hogan Daniel](#)
To: [CargillT@oig.treas.gov](#)
Cc: [CostelloM@oig.treas.gov](#); [HuJ@oig.treas.gov](#)
Subject: FW: Access to the BEP
Date: Monday, April 25, 2016 1:24:00 PM
Attachments: [Contractor Request Form3.pdf](#)
[RE Access to the BEP.msg](#)

Tim,

If you all can fill in the contractor request form, and provide your SSNs to Ms. Sargent-Oliver via secure email, it will help speed up the badging process.

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Strategic & Project Management	8:30 – 11:30
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Thank you.

Sharon



CONTRACTOR ACCESS REQUEST

Request for:	New to BEP	Effective date of Request:	05/01/2016
Job Code:		Contractor's Position	Auditor
DEPARTING Reason			
Network access (PIV Card) required:		Federal Emergency Response Official (FERO):	

Section 1: Contract Company Information (for Departing contractors provide only the Contract name):

Contract Company:	Department of the Treasury, Office of Inspector General		
Street Address:	408 Atlantic Avenue, Suite 330		
City	Boston	State	MA
Zip Code	02110		
Contract Number		Start	End
Contract Risk Level Designation: Low Risk		Facility Work Location: Washington, DC	
Work Location Directorate: AD Chief Financial Officer			
Office Work Location: Office of Portfolio and Project Management			

Section 2: Contractor Information:

Is the Contractor currently working under contract with another Federal Agency or have they, within the past 5 years worked for another Federal Agency? ("Yes" - list agency name and approximate dates employment below)

Agency		Start		End	
For Departing contractors complete Name and Social Security fields only . For NAME CHANGE complete "Former" fields					
Last	Cargill	First	Timothy	Middle	F
Former Last		First		Middle	
Suffix		Suffix		Suffix	
Social Security #		Date of Birth		City of Birth	
State of Birth (US)		Birth Country		Country of Citizenship	
Home Street Address					
City		State		Zip Code	
Cell Phone		Personal Email		Work Email	cargillt@oig.treas.gov

Section 3: Contracting Officer's Representative (COR) and/or COR's ECF / WCF Delegate:

COR Name (mandatory)		COR Position # (mandatory)		Phone #	
COR's Delegate				Phone #	
Signature COR or ECF/WCF Delegate - Sign and date					
					Date

Purpose of this Form

The United States Government conducts background investigations and reinvestigations to establish that applicants or incumbents either employed by the Government or working for the Government under contract are suitable for the job and/or eligible for a public trust or sensitive position. Information from this form is used as the basis to initiate the investigations through the Office of Personnel Management (OPM) electronic Questionnaires for Investigations Processing (eQIP). This information is used for the purpose of initiating the security paperwork for the listed person/s so that a background investigation can be conducted to determine suitability. In addition, the information on this form will be used to satisfy the requirements of HSPD 12, FIPS 201-PIV (Personal Identity Verification of Federal Contractors). Information on this form must be protected from unauthorized disclosure.

Authority to Request this Information

The United States Government is authorized to ask for this information under Executive Orders 10450 and 10577, sections 3301 and 3302 of title 5-United States Code, and parts 5, 731, 732 and 738 of Title 5 Code of Federal Regulations.

Due to some persons having the same name and date of birth Social Security numbers are needed to keep records accurate. Public Law 104-134 (April 26, 1996), as amended in title 31, section 7701, also asks Federal agencies to use this number to help identify individuals in agency records. The collection, maintenance and disclosure of this information are governed by the Privacy Act and must be safeguarded from unauthorized disclosure.

From: Hogan Daniel
To: "Ossinger, Mark F."
Subject: RE: Access to the BEP
Date: Tuesday, March 08, 2016 3:02:00 PM

Thanks Mark. I've passed them on to the appropriate security manager. Look forward to seeing you. Call me on 202-874-1839 when you are close and I'll meet you.

I believe I told Richard to go to the 13th Street, SW entrance between C and D Streets.

Dan

From: Ossinger, Mark F. [<mailto:OssingerM@oig.treas.gov>]
Sent: Tuesday, March 08, 2016 2:43 PM
To: Hogan Daniel
Cc: Carter, Lisa A.; Wood, Richard J.; Arnold, Patrick M.; Meade, Andrea E.
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Audit Manager

Treasury Office of Inspector General

857-241-6088 (mobile)

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Sent: Thursday, January 14, 2016 11:11 AM
To: Hogan Daniel
Cc: Rivero Henry; Ebron Kelly; Byrd Billy; Price Lakeisha; Harrison Ebony; Jones Ashley
Subject: RE: Department of the Treasury, Office of Inspector General Entrance Conferences

Dan,

You will need to fill out Section 1 with their agency on the company line, Section 2 and 3 completed.

Thanks,

Thomas Dickey

Phone (202) 874-1867

BB (202) 435-8143

From: Hogan Daniel
Sent: Wednesday, January 13, 2016 9:06 AM
To: Dickey Thomas
Subject: FW: Department of the Treasury, Office of Inspector General Entrance Conferences

Tom,

There was a recent reorganization at the OIG resulting in new staff being assigned to auditing the BEP. The old staff returned their SAC badges.

What do we need to do for the new staff that will be showing up here on a regular basis. Since they have PIV badges, do they need to be issued SAC badges? What information do you all need?

Dan

4-1839

From: Torosian, Sharon [<mailto:TorosianS@oig.treas.gov>]
Sent: Wednesday, January 13, 2016 8:32 AM
To: Hogan Daniel
Subject: RE: Department of the Treasury, Office of Inspector General Entrance Conferences

Good morning Dan,

We are good with January 22 at 1pm for the two entrances. Please set up the tour after the meetings.

From the OIG, the following are the attendees:

Lisa Carter

Sharon Torosian

Mark Ossinger

Maryann Costello

Richard Wood

Jenny Hu

Timothy Cargill

Thank you.

Sharon

From: [Hogan Daniel](#)
To: ["Torosian, Sharon"](#)
Subject: RE: Access to the BEP
Date: Thursday, May 19, 2016 7:08:00 AM

Thanks!

From: Torosian, Sharon [<mailto:TorosianS@oig.treas.gov>]
Sent: Thursday, May 19, 2016 7:02 AM
To: Hogan Daniel
Subject: RE: Access to the BEP

Dan,

Lisa Carter will not be able to do it either.

We appreciate your understanding, and I will be in touch with you to set up another appointment.

Thank you.

Sharon

From: Hogan Daniel [<mailto:Daniel.Hogan@bep.gov>]
Sent: Thursday, May 19, 2016 6:35 AM
To: Torosian, Sharon <TorosianS@oig.treas.gov>
Subject: RE: Access to the BEP

Sharon,

Not a problem. Does that go for Lisa Carter as well? Or, should I still expect her?

Dan

From: Torosian, Sharon [mailto:TorosianS@oig.treas.gov]
Sent: Wednesday, May 18, 2016 4:55 PM
To: Hogan Daniel
Cc: Costello, Maryann
Subject: RE: Access to the BEP

Daniel,

Something has come up, and Maryann Costello and I will not be able to come to BEP in the morning to get our badges. BEP security has our contractor forms on file so we can follow the process at another time to get the badges. I will let you know when that will be.

Thank you for working on this for us.

Sharon

Sharon Torosian
Audit Director
Department of the Treasury
Office of Inspector General
408 Atlantic Avenue, Suite 330
Boston, MA
Phone: 617-223-8638
E-mail: TorosianS@oig.treas.gov <<mailto:TorosianS@oig.treas.gov>>

From: Hogan Daniel [mailto:Daniel.Hogan@bep.gov]
Sent: Tuesday, May 10, 2016 11:10 AM
To: Torosian, Sharon <TorosianS@oig.treas.gov>
Cc: Costello, Maryann <CostelloM@oig.treas.gov>
Subject: RE: Access to the BEP

Good Morning Sharon,

I apologize for not getting back to you. We should be all set. If you can get your forms to us in advance, it will save some time. If not, it's not a big deal.

Dan

Daniel C. Hogan, Manager
Internal Review Division
Office of Compliance
Bureau of Engraving & Printing
(202)874-1839

From: Torosian, Sharon [<mailto:TorosianS@oig.treas.gov> <<mailto:TorosianS@oig.treas.gov>>]
Sent: Tuesday, May 10, 2016 8:54 AM
To: Hogan Daniel
Cc: Costello, Maryann
Subject: RE: Access to the BEP

Good morning Daniel,

I am checking the status of your contact with Security regarding our appointment to get badges for unescorted BEP access.

Thank you for your assistance with this.

Sharon

From: Hogan Daniel [<mailto:Daniel.Hogan@bep.gov> <<mailto:Daniel.Hogan@bep.gov>>]
Sent: Friday, May 6, 2016 11:51 AM
To: Torosian, Sharon <TorosianS@oig.treas.gov <<mailto:TorosianS@oig.treas.gov>> >
Cc: Costello, Maryann <CostelloM@oig.treas.gov <<mailto:CostelloM@oig.treas.gov>> >
Subject: RE: Access to the BEP

Good morning Sharon,

Morning probably works a little better. I've contacted our Security folks and let you know what I hear.

Dan

202-874-1839

From: Torosian, Sharon [mailto:TorosianS@oig.treas.gov <mailto:TorosianS@oig.treas.gov>]
Sent: Friday, May 06, 2016 10:56 AM
To: Hogan Daniel
Cc: Costello, Maryann
Subject: FW: Access to the BEP

Good morning Daniel,

Regarding my email below, we actually would be looking to obtain the badges for unescorted access in the morning of May 20. We have a meeting scheduled for 1:30 that day so 10:00am would work if you think a few hours is sufficient time for this process.

Thank you for making this change in plans.

Sharon

From: Torosian, Sharon
Sent: Friday, May 6, 2016 9:39 AM
To: 'Hogan Daniel' <Daniel.Hogan@bep.gov <mailto:Daniel.Hogan@bep.gov> >
Cc: Costello, Maryann <CostelloM@oig.treas.gov <mailto:CostelloM@oig.treas.gov> >
Subject: FW: Access to the BEP

Good morning Daniel,

Maryann Costello and I plan to be in Washington on Friday, May 20, and would like to make an appointment with the Office of Security to obtain a badge for unescorted access for our future BEP visits. We would like to do it that day so it is completed in advance of our upcoming tour and interviews scheduled in June. We were looking at early afternoon 1:30-2:00pm if that works for them.

We have the contractor form to complete and can bring that with us.

I appreciate you assisting us with this.

Thank you.

Sharon

Sharon Torosian
Audit Director
Department of the Treasury
Office of Inspector General
408 Atlantic Avenue, Suite 330
Boston, MA
Phone: 617-223-8638
E-mail: TorosianS@oig.treas.gov <<mailto:TorosianS@oig.treas.gov>>

From: Hogan Daniel
To: "Torosian, Sharon"
Subject: RE: Access to the BEP
Date: Thursday, May 19, 2016 6:34:00 AM

Sharon,

Not a problem. Does that go for Lisa Carter as well? Or, should I still expect her?

Dan

From: Torosian, Sharon [<mailto:TorosianS@oig.treas.gov>]
Sent: Wednesday, May 18, 2016 4:55 PM
To: Hogan Daniel
Cc: Costello, Maryann
Subject: RE: Access to the BEP

Daniel,

Something has come up, and Maryann Costello and I will not be able to come to BEP in the morning to get our badges. BEP security has our contractor forms on file so we can follow the process at another time to get the badges. I will let you know when that will be.

Thank you for working on this for us.

Sharon

Sharon Torosian
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Department of the Treasury
Office of Inspector General
408 Atlantic Avenue, Suite 330
Boston, MA
Phone: 617-223-8638
E-mail: TorosianS@oig.treas.gov <<mailto:TorosianS@oig.treas.gov>>

From: Hogan Daniel [mailto:Daniel.Hogan@bep.gov]
Sent: Tuesday, May 10, 2016 11:10 AM
To: Torosian, Sharon <TorosianS@oig.treas.gov>
Cc: Costello, Maryann <CostelloM@oig.treas.gov>
Subject: RE: Access to the BEP

Good Morning Sharon,

I apologize for not getting back to you. We should be all set. If you can get your forms to us in advance, it will save some time. If not, it's not a big deal.

Dan

Daniel C. Hogan, Manager

Internal Review Division

Office of Compliance

Bureau of Engraving & Printing

(202)874-1839

From: Torosian, Sharon [mailto:TorosianS@oig.treas.gov <<mailto:TorosianS@oig.treas.gov>>]
Sent: Tuesday, May 10, 2016 8:54 AM
To: Hogan Daniel
Cc: Costello, Maryann
Subject: RE: Access to the BEP

Good morning Daniel,

I am checking the status of your contact with Security regarding our appointment to get badges for unescorted BEP access.

Thank you for your assistance with this.

Sharon

From: Hogan Daniel [<mailto:Daniel.Hogan@bep.gov> <<mailto:Daniel.Hogan@bep.gov>>]
Sent: Friday, May 6, 2016 11:51 AM
To: Torosian, Sharon <TorosianS@oig.treas.gov <<mailto:TorosianS@oig.treas.gov>> >
Cc: Costello, Maryann <CostelloM@oig.treas.gov <<mailto:CostelloM@oig.treas.gov>> >
Subject: RE: Access to the BEP

Good morning Sharon,

Morning probably works a little better. I've contacted our Security folks and let you know what I hear.

Dan

202-874-1839

From: Torosian, Sharon [<mailto:TorosianS@oig.treas.gov> <<mailto:TorosianS@oig.treas.gov>>]
Sent: Friday, May 06, 2016 10:56 AM
To: Hogan Daniel
Cc: Costello, Maryann
Subject: FW: Access to the BEP

Good morning Daniel,

Regarding my email below, we actually would be looking to obtain the badges for unescorted access in the morning of May 20. We have a meeting scheduled for 1:30 that day so 10:00am would work if you think a few hours is sufficient time for this process.

Thank you for making this change in plans.

Sharon

From: Torosian, Sharon
Sent: Friday, May 6, 2016 9:39 AM
To: 'Hogan Daniel' <Daniel.Hogan@bep.gov <<mailto:Daniel.Hogan@bep.gov>> >
Cc: Costello, Maryann <CostelloM@oig.treas.gov <<mailto:CostelloM@oig.treas.gov>> >
Subject: FW: Access to the BEP

Good morning Daniel,

Maryann Costello and I plan to be in Washington on Friday, May 20, and would like to make an appointment with the Office of Security to obtain a badge for unescorted access for our future BEP visits. We would like to do it that day so it is completed in advance of our upcoming tour and interviews scheduled in June. We were looking at early afternoon 1:30-2:00pm if that works for them.

We have the contractor form to complete and can bring that with us.

I appreciate you assisting us with this.

Thank you.

Sharon

Sharon Torosian
Audit Director
Department of the Treasury
Office of Inspector General
408 Atlantic Avenue, Suite 330
Boston, MA
Phone: 617-223-8638
E-mail: TorosianS@oig.treas.gov <<mailto:TorosianS@oig.treas.gov>>

From: Hogan, Daniel
To: "Torosian, Sharon"
Cc: "Costello, Maryann"
Subject: RE: Access to the BEP
Date: Tuesday, May 10, 2016 11:10:00 AM

Good Morning Sharon,

I apologize for not getting back to you. We should be all set. If you can get your forms to us in advance, it will save some time. If not, it's not a big deal.

Dan

Daniel C. Hogan, Manager

Internal Review Division

Office of Compliance

Bureau of Engraving & Printing

(202)874-1839

From: Torosian, Sharon [<mailto:TorosianS@oig.treas.gov>]
Sent: Tuesday, May 10, 2016 8:54 AM
To: Hogan, Daniel
Cc: Costello, Maryann
Subject: RE: Access to the BEP

Good morning Daniel,

I am checking the status of your contact with Security regarding our appointment to get badges for unescorted BEP access.

Thank you for your assistance with this.

Sharon

From: Hogan Daniel [<mailto:Daniel.Hogan@bep.gov>]
Sent: Friday, May 6, 2016 11:51 AM
To: Torosian, Sharon <TorosianS@oig.treas.gov>
Cc: Costello, Maryann <CostelloM@oig.treas.gov>
Subject: RE: Access to the BEP

Good morning Sharon,

Morning probably works a little better. I've contacted our Security folks and let you know what I hear.

Dan

202-874-1839

From: Torosian, Sharon [<mailto:TorosianS@oig.treas.gov>]
Sent: Friday, May 06, 2016 10:56 AM
To: Hogan Daniel
Cc: Costello, Maryann
Subject: FW: Access to the BEP

Good morning Daniel,

Regarding my email below, we actually would be looking to obtain the badges for unescorted access in the morning of May 20. We have a meeting scheduled for 1:30 that day so 10:00am would work if you think a few hours is sufficient time for this process.

Thank you for making this change in plans.

Sharon

From: Torosian, Sharon
Sent: Friday, May 6, 2016 9:39 AM
To: 'Hogan Daniel' <Daniel.Hogan@bep.gov>
Cc: Costello, Maryann <CostelloM@oig.treas.gov>
Subject: FW: Access to the BEP

Good morning Daniel,

Maryann Costello and I plan to be in Washington on Friday, May 20, and would like to make an appointment with the Office of Security to obtain a badge for unescorted access for our future BEP visits. We would like to do it that day so it is completed in advance of our upcoming tour and interviews scheduled in June. We were looking at early afternoon 1:30-2:00pm if that works for them.

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I appreciate you assisting us with this.

Thank you.

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Office of Inspector General
408 Atlantic Avenue, Suite 330
Boston, MA
Phone: 617-223-8638
E-mail: TorosianS@oig.treas.gov <<mailto:TorosianS@oig.treas.gov>>

From: Hogan Daniel
To: "Torosian, Sharon"
Cc: "Costello, Maryann"
Subject: RE: Access to the BEP
Date: Friday, May 06, 2016 11:50:00 AM

Good morning Sharon,

Morning probably works a little better. I've contacted our Security folks and let you know what I hear.

Dan

202-874-1839

From: Torosian, Sharon [<mailto:TorosianS@oig.treas.gov>]
Sent: Friday, May 06, 2016 10:56 AM
To: Hogan Daniel
Cc: Costello, Maryann
Subject: FW: Access to the BEP

Good morning Daniel,

Regarding my email below, we actually would be looking to obtain the badges for unescorted access in the morning of May 20. We have a meeting scheduled for 1:30 that day so 10:00am would work if you think a few hours is sufficient time for this process.

Thank you for making this change in plans.

Sharon

From: Torosian, Sharon
Sent: Friday, May 6, 2016 9:39 AM
To: 'Hogan Daniel' <Daniel.Hogan@bep.gov>
Cc: Costello, Maryann <CostelloM@oig.treas.gov>
Subject: FW: Access to the BEP

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408 Atlantic Avenue, Suite 330
Boston, MA
Phone: 617-223-8638
E-mail: TorosianS@oig.treas.gov <<mailto:TorosianS@oig.treas.gov>>

From: Ossinger, Mark F.
To: Hogan, Daniel
Cc: Carter, Lisa A.; Wood, Richard J.; Arnold, Patrick M.; Meade, Andrea E.
Subject: RE: Access to the BEP
Date: Tuesday, March 08, 2016 2:43:09 PM
Attachments: Contractor Request Andrea Meade.pdf
Contractor Request Mark Ossinger.pdf
Contractor Request Richard Wood.pdf
Contractor Request Patrick Arnold.pdf
Contractor Request Lisa Carter.pdf

Dan,

I've attached the security forms for our visit this week. We weren't sure how to complete the form because it appeared to be for contractors and not federal employees, but we gave it our best shot. We did not provide our complete SS numbers; please have the security folks call us individually for that information – our contact information (cell phones) is identified on the forms.

We will see you tomorrow morning. We plan to get there a little early to allow time to be cleared through security.

Mark Ossinger

Audit Manager

Treasury Office of Inspector General

857-241-6088 (mobile)

From: Hogan Daniel [<mailto:Daniel.Hogan@hep.gov>]
Sent: Friday, February 19, 2016 3:24 PM
To: Wood, Richard J. <WoodR@oig.treas.gov>
Cc: Ossinger, Mark F. <OssingerM@oig.treas.gov>; Cargill, Timothy F. <CargillT@oig.treas.gov>
Subject: Access to the BEP

If you could have anyone who you believe will have reason to spend much time here fill this out, we can get you unescorted access to the non-security areas of the buildings.

From: Dickey Thomas
Sent: Thursday, January 14, 2016 11:11 AM
To: Hogan Daniel
Cc: Rivero Henry; Ebron Kelly; Byrd Billy; Price Lakeisha; Harrison Ebony; Jones Ashley
Subject: RE: Department of the Treasury, Office of Inspector General Entrance Conferences

Dan,

You will need to fill out Section 1 with their agency on the company line, Section 2 and 3 completed.

Thanks,

Thomas Dickey

Phone (202) 874-1867

BB (202) 435-8143

From: Hogan Daniel
Sent: Wednesday, January 13, 2016 9:06 AM
To: Dickey Thomas
Subject: FW: Department of the Treasury, Office of Inspector General Entrance Conferences

Tom,

There was a recent reorganization at the OIG resulting in new staff being assigned to auditing the BEP. The old staff returned their SAC badges.

What do we need to do for the new staff that will be showing up here on a regular basis. Since they have PIV badges, do they need to be issued SAC badges? What information do you all need?

Dan

4-1839

From: Torosian, Sharon [<mailto:TorosianS@oig.treas.gov>]
Sent: Wednesday, January 13, 2016 8:32 AM
To: Hogan Daniel
Subject: RE: Department of the Treasury, Office of Inspector General Entrance Conferences

Good morning Dan,

We are good with January 22 at 1pm for the two entrances. Please set up the tour after the meetings.

From the OIG, the following are the attendees:

Lisa Carter

Sharon Torosian

Mark Ossinger

Maryann Costello

Richard Wood

Jenny Hu

Timothy Cargill

Thank you.

Sharon



CONTRACTOR ACCESS REQUEST

Request for:	New to BEP	Effective date of Request:	03/08/2016
Job Code:		Contractor's Position	OIG - Audit Manager
DEPARTING Reason			
Network access (PIV Card) required:	Yes	Federal Emergency Response Official (FERO):	No
Section 1: Contract Company Information (for Departing contractors provide only the Contract name):			
Contract Company:	Department of the Treasury Office of Inspector General		
Street Address:	408 Atlantic Ave., Suite 330		
City	Boston	State	MA
Zip Code	02110		
Contract Number		Start	End
Contract Risk Level Designation:		Facility Work Location:	
Work Location Directorate:			
Office Work Location:			
Section 2: Contractor Information:			
Is the Contractor currently working under contract with another Federal Agency or have they, within the past 5 years worked for another Federal Agency? Yes ("Yes" - list agency name and approximate dates employment below)			
Agency	Department of the Treasury Office of Inspector General	Start	10/08/2000
End			
For Departing contractors complete Name and Social Security fields only. For NAME CHANGE complete "Former" fields			
Last	Ossinger	First	Mark
Middle	Frederick	Suffix	
Former Last		Former First	
Former Middle		Former Suffix	
Social Security #		Date of Birth	
City of Birth		Country of Birth	
State of Birth (US)		Country of Citizenship	
Home Street Address			
City		State	
Zip Code		Phone (select one)	
Business			
Cell Phone		Personal Email	
Work Email	OssingerM@oig.treas.gov		
Section 3: Contracting Officer's Representative (COR) and/or COR's ECF / WCF Delegate:			
COR Name (mandatory)		COR Position # (mandatory)	Phone #
COR's Delegate			Phone #
Signature COR or ECF/WCF Delegate - Sign and date			
			Date

Purpose of this Form

The United States Government conducts background investigations and reinvestigations to establish that applicants or incumbents either employed by the Government or working for the Government under contract are suitable for the job and/or eligible for a public trust or sensitive position. Information from this form is used as the basis to initiate the investigations through the Office of Personnel Management (OPM) electronic Questionnaires for Investigations Processing (eQIP). This information is used for the purpose of initiating the security paperwork for the listed person/s so that a background investigation can be conducted to determine suitability. In addition, the information on this form will be used to satisfy the requirements of HSPD 12, FIPS 201-PIV (Personal Identity Verification of Federal Contractors). Information on this form must be protected from unauthorized disclosure.

Authority to Request this Information

The United States Government is authorized to ask for this information under Executive Orders 10450 and 10577, sections 3301 and 3302 of title 5 United States Code; and parts 5, 731, 732 and 736 of Title 5 Cod of Federal Regulations.

Due to some persons having the same name and date of birth Social Security numbers are needed to keep records accurate. Public Law 104-134 (April 26, 1996), as amended in title 31, section 7701, also asks Federal agencies to use this number to help identify individuals in agency records. The collection, maintenance and disclosure of this information are governed by the Privacy Act and must be safeguarded from unauthorized disclosure.



CONTRACTOR ACCESS REQUEST

Request for:	New to BEP	Effective date of Request:	03/07/2016
Job Code:	Contractor's Position	Auditor	

DEPARTING Reason

Network access (PIV Card) required: **Yes** Federal Emergency Response Official (FERO): **No**

Section 1: Contract Company Information (for Departing contractors provide only the Contract name):

Contract Company:	Department of the Treasury - Office of Inspector General		
Street Address:	408 Atlantic Ave Suite 330		
City	Boston	State	MA
Zip Code	02110		
Contract Number		Start	03/09/2016
		End	3/10/2016
Contract Risk Level Designation: Low Risk		Facility Work Location: Washington, DC	
Work Location Directorate: AD Management and Chief Information Officer			
Office Work Location: Office of Security			

Section 2: Contractor Information:

Is the Contractor currently working under contract with another Federal Agency or have they, within the past 5 years worked for another Federal Agency? **Yes** ("Yes" - list agency name and approximate dates employment below)

Agency	Department of the Treasury - Office of Inspector General	Start	04/11/2011	End	Present
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For **Departing** contractors **complete Name and Social Security** fields **only**. For **NAME CHANGE** complete "Former" fields

Last	Arnold	First	Patrick	Middle	Michael	Suffix	
Former Last		First		Middle		Suffix	
Social Security #		Date of Birth		City of Birth			
State of Birth (US)		Birth Country		Country of Citizenship			
Home Street Address							
City		State		Zip Code		Phone (select one)	
Cell Phone		Personal Email		Work Email	arnoldp@oig.treas.gov		

Section 3: Contracting Officer's Representative (COR) and/or COR's ECF / WCF Delegate:

COR Name (mandatory)	COR Position # (mandatory)	Phone #
COR's Delegate		Phone #
Signature COR or ECF/WCF Delegate - Sign and date		
		Date

Purpose of this Form

The United States Government conducts background investigations and reinvestigations to establish that applicants or incumbents either employed by the Government or working for the Government under contract are suitable for the job and/or eligible for a public trust or sensitive position. Information from this form is used as the basis to initiate the investigations through the Office of Personnel Management (OPM) electronic Questionnaires for Investigations Processing (eQIP). This information is used for the purpose of initiating the security paperwork for the listed person/s so that a background investigation can be conducted to determine suitability. In addition, the information on this form will be used to satisfy the requirements of HSPD 12, FIPS 201-PIV (Personal Identity Verification of Federal Contractors). Information on this form must be protected from unauthorized disclosure.

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CONTRACTOR ACCESS REQUEST

Request for:	New to BEP	Effective date of Request:	03/09/2016
Job Code:		Contractor's Position	Auditor

DEPARTING Reason

Network access (PIV Card) required: Yes Federal Emergency Response Official (FERO): No

Section 1: Contract Company Information (for Departing contractors provide only the Contract name):

Contract Company:	US Department of Treasury, OIG		
Street Address:	408 Atlantic Ave., Suite 330		
City	Boston	State	MA
Zip Code	02110		
Contract Number		Start	03/09/2016
End	3/10/2016		
Contract Risk Level Designation:	Low Risk		
Facility Work Location:	Washington, DC		
Work Location Directorate:	AD Management and Chief Information Officer		
Office Work Location:	Office of Security		

Section 2: Contractor Information:

Is the Contractor currently working under contract with another Federal Agency or have they, within the past 5 years worked for another Federal Agency? ("Yes" - list agency name and approximate dates employment below)

Agency		Start		End	
For Departing contractors complete Name and Social Security fields only. For NAME CHANGE complete "Former" fields					
Last	Meade	First	Andrea	Middle	Emma
Suffix					
Former Last	Bonarrigo	First		Middle	
Suffix					
Social Security #		Date of Birth		City of Birth	
State of Birth (US)		Birth Country		Country of Citizenship	
Home Street Address					
City		State		Zip Code	
Phone (select one)	Business				
Cell Phone		Personal Email		Work Email	meadea@oig.treas.gov

Section 3: Contracting Officer's Representative (COR) and/or COR's ECF / WCF Delegate:

COR Name (mandatory)		COR Position # (mandatory)		Phone #	
COR's Delegate				Phone #	
Signature COR or ECF/WCF Delegate - Sign and date					
				Date	

Purpose of this Form

The United States Government conducts background investigations and reinvestigations to establish that applicants or incumbents either employed by the Government or working for the Government under contract are suitable for the job and/or eligible for a public trust or sensitive position. Information from this form is used as the basis to initiate the investigations through the Office of Personnel Management (OPM) electronic Questionnaires for Investigations Processing (eQIP). This information is used for the purpose of initiating the security paperwork for the listed person/s so that a background investigation can be conducted to determine suitability. In addition, the information on this form will be used to satisfy the requirements of HSPD 12, FIPS 201-PIV (Personal Identity Verification of Federal Contractors). Information on this form must be protected from unauthorized disclosure.

Authority to Request this Information

The United States Government is authorized to ask for this information under Executive Orders 10450 and 10577, sections 3301 and 3302 of title 5 United States Code; and parts 5, 731, 732 and 738 of Title 5 Cod of Federal Regulations.

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CONTRACTOR ACCESS REQUEST

Request for:	New to BEP		Effective date of Request: 03/07/2016	
Job Code:		Contractor's Position		
DEPARTING Reason				
Network access (PIV Card) required:		Yes	Federal Emergency Response Official (FERO): No	
Section 1: Contract Company Information (for Departing contractors provide only the Contract name):				
Contract Company:		Department of the Treasury - Office of Inspector General (OIG)		
Street Address:		408 Atlantic Ave. Suite 330		
City	Boston	State	MA	Zip Code 02110
Contract Number	N/A	Start	03/09/2016	End 03/10/2016
Contract Risk Level Designation: Low Risk		Facility Work Location: Washington, DC		
Work Location Directorate: AD Management and Chief Information Officer				
Office Work Location: Office of Security				
Section 2: Contractor Information:				
Is the Contractor currently working under contract with another Federal Agency or have they, within the past 5 years worked for another Federal Agency? Yes ("Yes" - list agency name and approximate dates employment below)				
Agency	Department of the Treasury - Office of Inspector General (OIG)		Start	04/24/2011
			End	Current
For Departing contractors complete Name and Social Security fields only. For NAME CHANGE complete "Former" fields				
Last	Wood	First	Richard	Middle Jeffrey
Suffix				
Former Last		Former First		Former Middle
Former Suffix				
Social Security #		Date of Birth		City of Birth
State of Birth (US)		Birth Country		Country of Citizenship
Home Street Address				
City		State		Zip Code
Cell Phone		Personal Email	N/A	Work Email woodr@oig.treas.gov
Section 3: Contracting Officer's Representative (COR) and/or COR's ECF / WCF Delegate:				
COR Name (mandatory)		COR Position # (mandatory)		Phone #
COR's Delegate				Phone #
Signature COR or ECF/WCF Delegate - Sign and date				
				Date

Purpose of this Form
The United States Government conducts background investigations and reinvestigations to establish that applicants or incumbents either employed by the Government or working for the Government under contract are suitable for the job and/or eligible for a public trust or sensitive position. Information from this form is used as the basis to initiate the investigations through the Office of Personnel Management (OPM) electronic Questionnaires for Investigations Processing (eQIP). This information is used for the purpose of initiating the security paperwork for the listed person/s so that a background investigation can be conducted to determine suitability. In addition, the information on this form will be used to satisfy the requirements of HSPD 12, FIPS 201-PIV (Personal Identity Verification of Federal Contractors). Information on this form must be protected from unauthorized disclosure.

Authority to Request this Information

The United States Government is authorized to ask for this information under Executive Orders 10450 and 10577, sections 3301 and 3302 of title 5 United States Code; and parts 5, 731, 732 and 736 of Title 5 Cod of Federal Regulations.

Due to some persons having the same name and date of birth Social Security numbers are needed to keep records accurate. Public Law 104-134 (April 26, 1996), as amended in title 31, section 7701, also asks Federal agencies to use this number to help identify individuals in agency records. The collection, maintenance and disclosure of this information are governed by the Privacy Act and must be safeguarded from unauthorized disclosure.



CONTRACTOR ACCESS REQUEST

Request for:	New to BEP	Effective date of Request:	03/08/2016
Job Code:		Contractor's Position	OIG - Deputy Assistant Inspector General for Audit

DEPARTING Reason

Network access (PIV Card) required: ☒ Yes Federal Emergency Response Official (FERO): ☐ No

Section 1: Contract Company Information (for Departing contractors provide only the Contract name):

Contract Company:	Department of the Treasury Office of Inspector General		
Street Address:	740 15th Street NW, Suite 600		
City	Washington	State	DC
Zip Code	20220		
Contract Number		Start	End
Contract Risk Level Designation:		Facility Work Location:	
Work Location Directorate:			
Office Work Location:			

Section 2: Contractor Information:

Is the Contractor currently working under contract with another Federal Agency or have they, within the past 5 years worked for another Federal Agency? ☒ Yes ("Yes" - list agency name and approximate dates employment below)

Agency	Department of the Treasury Office of Inspector General	Start	04/26/2011	End	
For <u>Departing</u> contractors <u>complete Name and Social Security</u> fields <u>only</u> . For <u>NAME CHANGE</u> complete "Former" fields					
Last	Carter	First	Lisa	Middle	Ann
Former Last		First		Middle	
Social Security #		Date of Birth		City of Birth	
State of Birth (US)		Birth Country		Country of Citizenship	
Home Street Address					
City		State		Zip Code	
Cell Phone		Personal Email		Work Email	CarterL@oig.treas.gov

Section 3: Contracting Officer's Representative (COR) and/or COR's ECF / WCF Delegate:

COR Name (mandatory)		COR Position # (mandatory)		Phone #	
COR's Delegate				Phone #	
Signature COR or ECF/WCF Delegate - Sign and date					
				Date	

Purpose of this Form
The United States Government conducts background investigations and reinvestigations to establish that applicants or incumbents either employed by the Government or working for the Government under contract are suitable for the job and/or eligible for a public trust or sensitive position. Information from this form is used as the basis to initiate the investigations through the Office of Personnel Management (OPM) electronic Questionnaires for Investigations Processing (eQIP). This information is used for the purpose of initiating the security paperwork for the listed person/s so that a background investigation can be conducted to determine suitability. In addition, the information on this form will be used to satisfy the requirements of HSPD 12, FIPS 201-PIV (Personal Identity Verification of Federal Contractors). Information on this form must be protected from unauthorized disclosure.

Authority to Request this Information
The United States Government is authorized to ask for this information under Executive Orders 10450 and 10677, sections 3301 and 3302 of title 5 United States Code; and parts 8, 731, 732 and 736 of Title 5 Cod of Federal Regulations.

Due to some persons having the same name and date of birth Social Security numbers are needed to keep records accurate. Public Law 104-134 (April 26, 1996), as amended in title 31, section 7701, also asks Federal agencies to use this number to help identify individuals in agency records. The collection, maintenance and disclosure of this information are governed by the Privacy Act and must be safeguarded from unauthorized disclosure.

From: Torosian, Sharon
To: Hogan Daniel
Subject: RE: Access to the BEP
Date: Thursday, May 19, 2016 7:02:08 AM

Dan,

Lisa Carter will not be able to do it either.

We appreciate your understanding, and I will be in touch with you to set up another appointment.

Thank you.

Sharon

From: Hogan Daniel [<mailto:Daniel.Hogan@bep.gov>]
Sent: Thursday, May 19, 2016 6:35 AM
To: Torosian, Sharon <TorosianS@oig.treas.gov>
Subject: RE: Access to the BEP

Sharon,

Not a problem. Does that go for Lisa Carter as well? Or, should I still expect her?

Dan

From: Torosian, Sharon [<mailto:TorosianS@oig.treas.gov>]
Sent: Wednesday, May 18, 2016 4:55 PM
To: Hogan Daniel
Cc: Costello, Maryann
Subject: RE: Access to the BEP

Daniel,

Something has come up, and Maryann Costello and I will not be able to come to BEP in the morning to get our badges. BEP security has our contractor forms on file so we can follow the process at another time to get the badges. I will let you know when that will be.

Thank you for working on this for us.

Sharon

Sharon Torosian
Audit Director
Department of the Treasury
Office of Inspector General
408 Atlantic Avenue, Suite 330
Boston, MA
Phone: 617-223-8638
E-mail: TorosianS@oig.treas.gov <<mailto:TorosianS@oig.treas.gov>>

From: Hogan Daniel [<mailto:Daniel.Hogan@bep.gov>]
Sent: Tuesday, May 10, 2016 11:10 AM
To: Torosian, Sharon <TorosianS@oig.treas.gov>
Cc: Costello, Maryann <CostelloM@oig.treas.gov>
Subject: RE: Access to the BEP

Good Morning Sharon,

I apologize for not getting back to you. We should be all set. If you can get your forms to us in advance, it will save some time. If not, it's not a big deal.

Dan

Daniel C. Hogan, Manager

Internal Review Division

Office of Compliance

Bureau of Engraving & Printing

(202)874-1839

From: Torosian, Sharon [<mailto:TorosianS@oig.treas.gov> <<mailto:TorosianS@oig.treas.gov>>]
Sent: Tuesday, May 10, 2016 8:54 AM
To: Hogan Daniel
Cc: Costello, Maryann
Subject: RE: Access to the BEP

Good morning Daniel,

I am checking the status of your contact with Security regarding our appointment to get badges for unescorted BEP access.

Thank you for your assistance with this.

Sharon

From: Hogan Daniel [<mailto:Daniel.Hogan@bep.gov> <<mailto:Daniel.Hogan@bep.gov>>]
Sent: Friday, May 6, 2016 11:51 AM
To: Torosian, Sharon <TorosianS@oig.treas.gov <<mailto:TorosianS@oig.treas.gov>> >
Cc: Costello, Maryann <CostelloM@oig.treas.gov <<mailto:CostelloM@oig.treas.gov>> >
Subject: RE: Access to the BEP

Good morning Sharon,

Morning probably works a little better. I've contacted our Security folks and let you know what I hear.

Dan

202-874-1839

From: Torosian, Sharon [<mailto:TorosianS@oig.treas.gov> <<mailto:TorosianS@oig.treas.gov>>]
Sent: Friday, May 06, 2016 10:56 AM
To: Hogan Daniel
Cc: Costello, Maryann

Subject: FW: Access to the BEP

Good morning Daniel,

Regarding my email below, we actually would be looking to obtain the badges for unescorted access in the morning of May 20. We have a meeting scheduled for 1:30 that day so 10:00am would work if you think a few hours is sufficient time for this process.

Thank you for making this change in plans.

Sharon

From: Torosian, Sharon
Sent: Friday, May 6, 2016 9:39 AM
To: 'Hogan Daniel' <Daniel.Hogan@bep.gov <<mailto:Daniel.Hogan@bep.gov>> >
Cc: Costello, Maryann <CostelloM@oig.treas.gov <<mailto:CostelloM@oig.treas.gov>> >
Subject: FW: Access to the BEP

Good morning Daniel,

Maryann Costello and I plan to be in Washington on Friday, May 20, and would like to make an appointment with the Office of Security to obtain a badge for unescorted access for our future BEP visits. We would like to do it that day so it is completed in advance of our upcoming tour and interviews scheduled in June. We were looking at early afternoon 1:30-2:00pm if that works for them.

We have the contractor form to complete and can bring that with us.

I appreciate you assisting us with this.

Thank you.

Sharon

Sharon Torosian
Audit Director
Department of the Treasury
Office of Inspector General
408 Atlantic Avenue, Suite 330
Boston, MA
Phone: 617-223-8638
E-mail: TorosianS@oig.treas.gov <<mailto:TorosianS@oig.treas.gov>>

From: Torosian, Sharon
To: [Hogan Daniel](#)
Cc: [Costello, Maryann](#)
Subject: RE: Access to the BEP
Date: Wednesday, May 18, 2016 4:55:12 PM

Daniel,

Something has come up, and Maryann Costello and I will not be able to come to BEP in the morning to get our badges. BEP security has our contractor forms on file so we can follow the process at another time to get the badges. I will let you know when that will be.

Thank you for working on this for us.

Sharon

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Boston, MA
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E-mail: TorosianS@oig.treas.gov <<mailto:TorosianS@oig.treas.gov>>

From: Hogan Daniel [<mailto:Daniel.Hogan@bep.gov>]
Sent: Tuesday, May 10, 2016 11:10 AM
To: Torosian, Sharon <TorosianS@oig.treas.gov>
Cc: Costello, Maryann <CostelloM@oig.treas.gov>
Subject: RE: Access to the BEP

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Daniel C. Hogan, Manager
Internal Review Division
Office of Compliance
Bureau of Engraving & Printing
(202)874-1839

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Sent: Friday, May 6, 2016 11:51 AM
To: Torosian, Sharon <TorosianS@oig.treas.gov <<mailto:TorosianS@oig.treas.gov>> >
Cc: Costello, Maryann <CostelloM@oig.treas.gov <<mailto:CostelloM@oig.treas.gov>> >
Subject: RE: Access to the BEP

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To: 'Hogan Daniel' <Daniel.Hogan@bep.gov> <<mailto:Daniel.Hogan@bep.gov>> >
Cc: Costello, Maryann <CostelloM@oig.treas.gov> <<mailto:CostelloM@oig.treas.gov>> >
Subject: FW: Access to the BEP

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We have the contractor form to complete and can bring that with us.

I appreciate you assisting us with this.

Thank you.

Sharon

Sharon Torosian
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Department of the Treasury
Office of Inspector General
408 Atlantic Avenue, Suite 330
Boston, MA
Phone: 617-223-8638
E-mail: TorosianS@oig.treas.gov <<mailto:TorosianS@oig.treas.gov>>

From: Torosian, Sharon
To: [Hogan Daniel](#)
Cc: [Costello, Maryann](#)
Subject: RE: Access to the BEP
Date: Tuesday, May 10, 2016 12:22:35 PM
Attachments: [Contractor Request Form-Maryann Costello-Treasury OIG Boston MA.pdf](#)
[Contractor Request Form-Sharon Torosian-Treasury OIG Boston MA.pdf](#)

Daniel,

I have attached the contractor forms for Maryann Costello and for me. If you need our social security numbers, we will provide this information individually to the Security Office. We will be at BEP at 10:00am on May 20 to obtain our badges. We will call you when we arrive at the front entrance.

Please let me know if you have any questions in the meantime.

Thank you for coordinating this for us.

Sharon

Sharon Torosian
Audit Director
Department of the Treasury
Office of Inspector General
408 Atlantic Avenue, Suite 330
Boston, MA
Phone: 617-223-8638
E-mail: TorosianS@oig.treas.gov <<mailto:TorosianS@oig.treas.gov>>

From: Hogan Daniel [<mailto:Daniel.Hogan@bep.gov>]
Sent: Tuesday, May 10, 2016 11:10 AM
To: Torosian, Sharon <TorosianS@oig.treas.gov>
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Daniel C. Hogan, Manager

Internal Review Division

Office of Compliance

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I appreciate you assisting us with this.

Thank you.

Sharon

Sharon Torosian
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Department of the Treasury
Office of Inspector General
408 Atlantic Avenue, Suite 330
Boston, MA
Phone: 617-223-8638
E-mail: TorosianS@oig.treas.gov <<mailto:TorosianS@oig.treas.gov>>



CONTRACTOR ACCESS REQUEST

Request for:	New to BEP	Effective date of Request:	05/10/2016
Job Code:		Contractor's Position	Supervisory Auditor, Director
DEPARTING Reason			
Network access (PIV Card) required:	No	Federal Emergency Response Official (FERO):	No

Section 1: Contract Company Information (for Departing contractors provide only the Contract name):

Contract Company:	Department of the Treasury, Office of Inspector General		
Street Address:	408 Atlantic Avenue, Room 330		
City	Boston	State	MA
Zip Code	02110		
Contract Number		Start	End
Contract Risk Level Designation: Low Risk		Facility Work Location: Washington, DC	
Work Location Directorate:			
Office Work Location:			

Section 2: Contractor Information:

Is the Contractor currently working under contract with another Federal Agency or have they, within the past 5 years worked for another Federal Agency? Yes ("Yes" – list agency name and approximate dates employment below)

Agency	Department of the Treasury, Office of Inspector General		Start	12/29/1991	End	Present
For Departing contractors complete Name and Social Security fields only . For NAME CHANGE complete "Former" fields						
Last	Torosian	First	Sharon	Middle		Suffix
Former Last		First		Middle		Suffix
Social Security #		Date of Birth		City of Birth		
State of Birth (US)		Birth Country		Country of Citizenship		
Home Street Address						
City		State		Zip Code		Phone (select one) Business (617) 223-8638
Cell Phone		Personal Email		Work Email	TorosianS@oig.treas.gov	

Section 3: Contracting Officer's Representative (COR) and/or COR's ECF / WCF Delegate:

COR Name (mandatory)		COR Position # (mandatory)		Phone #	
COR's Delegate				Phone #	
Signature COR or ECF/WCF Delegate - Sign and date					
					Date

Purpose of this Form

The United States Government conducts background investigations and reinvestigations to establish that applicants or incumbents either employed by the Government or working for the Government under contract are suitable for the job and/or eligible for a public trust or sensitive position. Information from this form is used as the basis to initiate the investigations through the Office of Personnel Management (OPM) electronic Questionnaires for Investigations Processing (eQIP). This information is used for the purpose of initiating the security paperwork for the listed person/s so that a background investigation can be conducted to determine suitability. In addition, the information on this form will be used to satisfy the requirements of HSPD 12, FIPS 201-PIV (Personal Identity Verification of Federal Contractors). Information on this form must be protected from unauthorized disclosure.

Authority to Request this Information

The United States Government is authorized to ask for this information under Executive Orders 10450 and 10577, sections 3201 and 3302 of Title 5 United States Code, and parts 7, 731, 732 and 736 of Title 5 Code of Federal Regulations.

Due to some persons having the same name and date of birth Social Security numbers are needed to keep records accurate. Public Law 104-134 (April 26, 1996), as amended in title 31, section 7701, also asks Federal agencies to use this number to help identify individuals in agency records. The collection, maintenance and disclosure of this information are governed by the Privacy Act and must be safeguarded from unauthorized disclosure.



CONTRACTOR ACCESS REQUEST

Request for:	New to BEP	Effective date of Request:	05/10/2016
Job Code:		Contractor's Position	Audit Manager

DEPARTING Reason			
Network access (PIV Card) required:	No	Federal Emergency Response Official (FERO):	No

Section 1: Contract Company Information (for Departing contractors provide only the Contract name):

Contract Company:	Office of Inspector General - Department of the Treasury				
Street Address:	408 Atlantic Avenue, Room 330				
City	Boston	State	MA	Zip Code	02110
Contract Number		Start		End	
Contract Risk Level Designation:	Low Risk	Facility Work Location:	Washington, DC		
Work Location Directorate:	AD Corporate Plan and Strategic Analysis				
Office Work Location:	Office of Director - Deputy Director				

Section 2: Contractor Information:

Is the Contractor currently working under contract with another Federal Agency or have they, within the past 5 years worked for another Federal Agency? Yes ("Yes" - list agency name and approximate dates employment below)

Agency	Treasury OIG	Start	05/20/2001	End	
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For **Departing** contractors **complete Name and Social Security** fields **only**. For **NAME CHANGE** complete "Former" fields

Last	Costello	First	Maryannn	Middle	--	Suffix	
Former Last		First		Middle		Suffix	
Social Security #		Date of Birth		City of Birth			
State of Birth (US)		Birth Country		Country of Citizenship			
Home Street Address							
City		State		Zip Code		Phone (select one)	(617) 223-8642
Cell Phone		Personal Email		Work Email	CostelloM@oig.treas.gov		

Section 3: Contracting Officer's Representative (COR) and/or COR's ECF / WCF Delegate:

COR Name (mandatory)		COR Position # (mandatory)		Phone #	
COR's Delegate				Phone #	
Signature COR or ECF/WCF Delegate - Sign and date				Date	

Purpose of this Form

The United States Government conducts background investigations and reinvestigations to establish that applicants or incumbents either employed by the Government or working for the Government under contract are suitable for the job and/or eligible for a public trust or sensitive position. Information from this form is used as the basis to initiate the investigations through the Office of Personnel Management (OPM) electronic Questionnaires for Investigations Processing (eQIP). This information is used for the purpose of initiating the security paperwork for the listed person/s so that a background investigation can be conducted to determine suitability. In addition, the information on this form will be used to satisfy the requirements of HSPD 12, FIPS 201-PIV (Personal Identity Verification of Federal Contractors). Information on this form must be protected from unauthorized disclosure.

Authority to Request this Information

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From: Torosian, Sharon
To: Hogan Daniel
Cc: Costello, Maryann
Subject: RE: Access to the BEP
Date: Tuesday, May 10, 2016 8:53:46 AM

Good morning Daniel,

I am checking the status of your contact with Security regarding our appointment to get badges for unescorted BEP access.

Thank you for your assistance with this.

Sharon

From: Hogan Daniel [<mailto:Daniel.Hogan@bep.gov>]
Sent: Friday, May 6, 2016 11:51 AM
To: Torosian, Sharon <TorosianS@oig.treas.gov>
Cc: Costello, Maryann <CostelloM@oig.treas.gov>
Subject: RE: Access to the BEP

Good morning Sharon,

Morning probably works a little better. I've contacted our Security folks and let you know what I hear.

Dan

202-874-1839

From: Torosian, Sharon [<mailto:TorosianS@oig.treas.gov>]
Sent: Friday, May 06, 2016 10:56 AM
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Good morning Daniel,

Regarding my email below, we actually would be looking to obtain the badges for unescorted access in the morning of May 20. We have a meeting scheduled for 1:30 that day so 10:00am would work if you think a few hours is sufficient time for this process.

Thank you for making this change in plans.

Sharon

From: Torosian, Sharon
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To: 'Hogan Daniel' <Daniel.Hogan@bep.gov>
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Good morning Daniel,

Maryann Costello and I plan to be in Washington on Friday, May 20, and would like to make an appointment with the Office of Security to obtain a badge for unescorted access for our future BEP visits. We would like to do it that day so it is completed in advance of our upcoming tour and interviews scheduled in June. We were looking at early afternoon 1:30-2:00pm if that works for them.

We have the contractor form to complete and can bring that with us.

I appreciate you assisting us with this.

Thank you.

Sharon

Sharon Torosian
Audit Director
Department of the Treasury
Office of Inspector General
408 Atlantic Avenue, Suite 330
Boston, MA

Phone: 617-223-8638

E-mail: TorosianS@oig.treas.gov <<mailto:TorosianS@oig.treas.gov>>

From: Torosian, Sharon
To: Hogan Daniel
Cc: Costello, Maryann
Subject: RE: Access to the BEP
Date: Friday, May 06, 2016 12:11:56 PM

Daniel,

Thank you.

Sharon

From: Hogan Daniel
Sent: Friday, May 06, 2016 11:50:56 AM
To: Torosian, Sharon
Cc: Costello, Maryann
Subject: RE: Access to the BEP

Good morning Sharon,

Morning probably works a little better. I've contacted our Security folks and let you know what I hear.

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From: Torosian, Sharon
To: Hogan Daniel
Cc: Costello, Maryann
Subject: FW: Access to the BEP
Date: Friday, May 06, 2016 10:56:02 AM

Good morning Daniel,

Regarding my email below, we actually would be looking to obtain the badges for unescorted access in the morning of May 20. We have a meeting scheduled for 1:30 that day so 10:00am would work if you think a few hours is sufficient time for this process.

Thank you for making this change in plans.

Sharon

From: Torosian, Sharon
Sent: Friday, May 6, 2016 9:39 AM
To: 'Hogan Daniel' <Daniel.Hogan@bep.gov>
Cc: Costello, Maryann <CostelloM@oig.treas.gov>
Subject: FW: Access to the BEP

Good morning Daniel,

Maryann Costello and I plan to be in Washington on Friday, May 20, and would like to make an appointment with the Office of Security to obtain a badge for unescorted access for our future BEP visits. We would like to do it that day so it is completed in advance of our upcoming tour and interviews scheduled in June. We were looking at early afternoon 1:30-2:00pm if that works for them.

We have the contractor form to complete and can bring that with us.

I appreciate you assisting us with this.

Thank you.

Sharon

Sharon Torosian
Audit Director
Department of the Treasury
Office of Inspector General
408 Atlantic Avenue, Suite 330
Boston, MA
Phone: 617-223-8638
E-mail: TorosianS@oig.treas.gov <<mailto:TorosianS@oig.treas.gov>>

From: Torosian, Sharon
To: Hogan, Daniel
Cc: Costello, Maryann
Subject: FW: Access to the BEP
Date: Friday, May 06, 2016 9:38:44 AM

Good morning Daniel,

Maryann Costello and I plan to be in Washington on Friday, May 20, and would like to make an appointment with the Office of Security to obtain a badge for unescorted access for our future BEP visits. We would like to do it that day so it is completed in advance of our upcoming tour and interviews scheduled in June. We were looking at early afternoon 1:30-2:00pm if that works for them.

We have the contractor form to complete and can bring that with us.

I appreciate you assisting us with this.

Thank you.

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Phone: 617-223-8638
E-mail: TorosianS@oig.treas.gov <<mailto:TorosianS@oig.treas.gov>>

From: Hogan Daniel
To: "Cargill, Timothy F."
Subject: RE: Information Request for the audit of BEP Capital Investment Program
Date: Tuesday, February 23, 2016 10:55:00 AM

Tim ,

I apologize for taking so long to get back to you. While possible, this would entail issuing you BEP equipment, agreeing to terms of use, us verifying that you all have taken required IT training, etc. Access in any case would be limited, and, without training, probably wouldn't do you much good. We feel a better solution would be to provide you requested data via an encrypted USB, where volume is an issue.

Dan

Daniel C. Hogan, Manager

Internal Review Division

Office of Compliance

Bureau of Engraving & Printing

(202) 874-1839

From: Cargill, Timothy F. [<mailto:CargillT@oig.treas.gov>]
Sent: Thursday, February 04, 2016 11:11 AM
To: Hogan Daniel
Subject: RE: Information Request for the audit of BEP Capital Investment Program

Hi Dan,

Thanks again. Access, if possible, would make things smoother.

Tim

From: Hogan Daniel [<mailto:Daniel.Hogan@bep.gov>]
Sent: Thursday, February 4, 2016 10:46 AM

To: Cargill, Timothy F. <CargillT@oig.treas.gov>
Cc: Costello, Maryann <CostelloM@oig.treas.gov>; Hu, Jenny <HuJ@oig.treas.gov>; Zenker Michael <Michael.Zenker@bep.gov>; Richardson Debra <Debra.Richardson@bep.gov>
Subject: RE: Information Request for the audit of BEP Capital Investment Program

Tim,

I have attached the templates you requested. I'm looking into getting you system access and will let you know.

Dan

From: Cargill, Timothy F. [mailto:CargillT@oig.treas.gov]
Sent: Thursday, February 04, 2016 9:27 AM
To: Hogan Daniel
Cc: Costello, Maryann; Hu, Jenny; Cargill, Timothy F.
Subject: RE: Information Request for the audit of BEP Capital Investment Program

Hi Dan,

Thank you for the information. We'll get back to you once we go through these documents.

Just on first glance, Circular 99-00.3 References a number of Templates used in the Project Management Program. These are under section 11.2. Please provide us with these templates to help us further understand the process.

Similarly, Section 11.1.5 of 99-00.3 mentions that OSPM Document Repository has completed templates and training materials on a SharePoint site. Is there a way we can have read-only access to this site?

Thanks again,

Tim

From: Hogan Daniel [mailto:Daniel.Hogan@bep.gov]
Sent: Wednesday, February 3, 2016 3:01 PM
To: Cargill, Timothy F. <CargillT@oig.treas.gov>; Costello, Maryann <CostelloM@oig.treas.gov>; Hu, Jenny <HuJ@oig.treas.gov>
Cc: Richardson Debra <Debra.Richardson@bep.gov>; Zenker Michael <Michael.Zenker@bep.gov>
Subject: FW: Information Request for the audit of BEP Capital Investment Program

Tim,

Instead of blasting you with a lot of information about everything, I've tried to get you a sample of things that may be of assistance. Please let me know if there are areas where you would like further information, and, especially, if there are areas I've completely neglected.

Dan

Daniel C. Hogan, Manager

Internal Review Division

Office of Compliance

Bureau of Engraving & Printing

(202) 874-1839

From: Cargill, Timothy F. [mailto:CargillT@oig.treas.gov]
Sent: Thursday, January 28, 2016 2:21 PM
To: Hogan Daniel
Cc: Costello, Maryann; Cargill, Timothy F.
Subject: FW: Information Request for the audit of BEP Capital Investment Program

Good afternoon Mr. Hogan,

My name is Tim Cargill, I will be the principal auditor for the Capital Investment Program audit. I'm writing to inquire if you could provide us with an estimate of when we can expect the information that Ms. Torosian requested last week. As Ms. Torosian mentioned during our Entrance Conference, feel free to send the items as you obtain them, no need to send them all at once.

Also, regarding the first bulleted information request below, can you also include the latest organizational and personnel flowcharts for the BEP offices and personnel involved with BEP capital investments. (Org. charts previously sent under separate cover. DH)

Feel free to contact me if you have any questions.

Thank you,

Tim

Timothy Cargill

Auditor-In-Charge

Office of Inspector General

Department of the Treasury

408 Atlantic Ave., Suite 330

Boston, MA 02110

(617) 223-8650 (office)

(617) 223-5351 (fax)

(617) 777-9854 (mobile)

From: Torosian, Sharon [<mailto:TorosianS@oig.treas.gov>]

Sent: Wednesday, January 20, 2016 3:34 PM

To: Hogan Daniel

Cc: Costello, Maryann; Cargill, Timothy F.; Hu, Jenny

Subject: Information Request for the audit of BEP Capital Investment Program

Good afternoon,

Below is the information request for our audit of BEP Capital Investment Program. I wanted to provide this before our entrance meeting so we can address questions during this time. We appreciate this material as soon as you are able to gather it.

INITIAL INFORMATION REQUEST

Please provide all data in electronic format to the extent possible.

- Listing of BEP officials/staff associated with the Capital Investment Program.

Primary:

- Len Olijar – Director
 - Mike Wash – Associate Director (AD) – Chief Technology Officer
 - Charlene Williams – AD – Manufacturing
 - Debra Richardson AD – CFO
 - Will Levy – Management & Chief Information Officer
 - Allan Wibbenmeyer – Chief, Office of Financial Management
 - Kathy Dallos – Budget Director, Office of Financial Management
 - Harry Singh – Deputy AD – Information Technology
-
- All BEP policies, procedures, guidance and plans relating to BEP's the capital investment processes.
 - Capital Investment Plan 2014 -2016 (Attached)
 - FY 2015 Fixed Asset Internal Controls Narrative... (Attached)
 - Circular 99-00.3 – (Project Management circular - attached)
 - 2015-08-11A – (Large Capital Investment Business Case submission process – attached)
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- All proposals, reviews, reports, studies, assessments, or analyses performed on or for BEP regarding its Capital Investment Program at a minimum for fiscal years 2014 through 2016.
 - FY-14 Environmental Scan Report – attached
 - Final Billing and Planning Review Report... - Federal Reserve Board report
-
- Any other documentation not mentioned above pertaining to the Capital Investment Program.

Thank you.

Sharon