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[FAA Headquarters Online FOIA Request portal](#)

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U.S. Department
of Transportation
**Federal Aviation
Administration**

Assistant Administrator for
Human Resource Management

800 Independence Avenue, S.W.
Washington, D.C. 20591

MAR 27 2017

Re: Freedom of Information Act (FOIA) Request #2017-004364

This letter responds to your February 9, 2017 FOIA request seeking an electronic/digital copy of the FAA's Human Resource Policy Manual (HRPM). On March 13, 2017, you submitted a change to limit your FOIA request to encompass only the table of contents from the HRPM.

A search was performed on March 14, 2017 in the Office of Human Resource Management, Policy and Compliance Division and enclosed are seven pages of records responsive to your request.

If you owe fees for the processing of this request, an invoice containing the amount due and payment instructions will be enclosed.

You have the right to seek assistance from the FAA FOIA Public Liaison via phone (202-267-7799) or email (7-AWA-ARC-FOIA@faa.gov) noting FOIA Public Liaison in the Subject.

Sincerely,

Joyce Smothers
Director
HR Policy and Compliance Division
Office of Human Resource Management

Enclosure

Human Resource Policy Manual (HRPM)

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