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U.S. General Services Administration
FOIA Requester Service Center (H1F)
1800 F Street, NW, Room 7308
Washington, DC 20405-0001
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GSA Chief FOIA Officer

November 13, 2017

This letter is in response to your U.S. General Services Administration (GSA) Freedom of Information Act (FOIA) appeal (GSA-2018-000094) dated October 23, 2017. Previously, on June 1, 2017, you submitted a FOIA request to GSA number (GSA-2017-001100) requesting a digital/electronic copy of the meeting minutes and meeting agendas for the Federal Real Property Council meetings during Calendar Year 2016 and Calendar Year 2017 to date.

On August 9, 2017, GSA replied to your FOIA request whereby we withheld meeting agenda and minutes in accordance with the fifth FOIA exemption [5 U.S.C. 552(b)(5)] because this information is considered pre-decisional deliberative and therefore exempt under "(b)(5)". We stated that the Federal Real Property Council (FRPC) meetings are deliberative and pre-decisional and therefore documents, such as the agendas and meeting minutes, and may not be released.

On October 23 2017, you submitted an appeal to GSA's response to your FOIA request asserting that the information was improperly withheld.

Agency response: Upon review of your appeal, GSA is providing you with the requested documents per your original FOIA request. Please be advised that meeting minutes were not taken from April 2017 through the end of the year and meetings were not held every month this year.

This letter constitutes GSA's final determination regarding this matter. You have the right to seek judicial review of this determination in the United States District Court in the District in which you reside, have your principal place of business, or in the District of Columbia, or where the records are located. As an alternative to litigation, the Office of Government Information Services (OGIS) has been created under the 2007 FOIA amendments. OGIS was created to offer mediation services to resolve disputes between FOIA requesters and Federal agencies as a nonexclusive alternative to litigation.

U.S. General Services Administration
1800 F. Street, NW, Room: 7308
Washington, DC 20405
Toll Free: (855)-675-3642
Fax: (202) 501-2727

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Sincerely,



Cynthia A. Metzler
Chief FOIA Officer

Enclosure

AGENDA

Federal Real Property Council

January 21, 2016

GSA Headquarters, 1800 F Street NW, Room 1460

2:30 p.m. – 3:30 p.m.

Opening

2:30 p.m. – 2:50 p.m.

SSA's Success in Reducing Leased Space

2:50 p.m. – 3:05 p.m.

GSA's Change Management Resources – Space Renovation

3:05 p.m. – 3:15 p.m.

RTF Status

- Reduction Target Summary (handout)
- RTF Cost Methodology (handout)
- FedStat Meeting Status
- Emails to Deputy Secretaries

3:15 p.m. – 3:30 p.m.

GSA Updates

- Training on Real Property Management Tool/User List
 - Data V&V Guidance Status/OMB Memo
 - Focus Group Real Property Gateway
 - Personnel Data Collection – Status and Due Date
-
-

End

Meeting Minutes

Federal Real Property Council

January 21, 2016

GSA Headquarters, 1800 F Street NW, Room 1460

2:30 p.m. – 3:30 p.m.

All,

Thank you for your participation in the Federal Real Property Council meeting on January 21. All the presentations from the meeting are attached here.

SSA's Success in Reducing Leased Space

Chris Molander summarized SSA's success at reducing its leased space. His presentation summarizes successfully completed projects, lease cost trends over time, projects SSA is currently pursuing, and some of the challenges SSA has met to reduce its footprint.

GSA's Change Management Resources

Chuck Hardy of GSA gave a presentation on the overall change management process that agencies can employ to communicate with and solicit feedback from employees on projects that modify work space. The presentation provides insight and practices to gain employee involvement, develop employee engagement plans and communication strategies, and summarizes the resources GSA can provide to assist agencies. It also provides change management contacts for each GSA Regional Office and Chuck's contact information as well. Agencies are encouraged to review the presentation as part of their project planning.

RTF Status Update

- *Reduction Target Summary (handout)* – A summary of the FY16 – FY20 RTF reduction targets was provided at the meeting. The government-wide, aggregate target is 60 million SG total for the target years.
- *RTF Cost Methodology (handout)* – A summary of the process and considerations used to define the RTF cost methodology was provided at the meeting. Data in the FRPP and GSA's occupancy agreement data base will be used to estimate cost avoidance achieved by agencies' annual net portfolio reductions. The data agencies submit to FRPP and the work they perform to confirm the accuracy of their occupancy agreement data will constitute agencies' annual cost reporting under the RTF policy.
- *FedStat Meeting Status* – The FedStat meetings will be held again in FY16 in the late May through early July timeframe. The format may change slightly, and one of the objectives is to complete the performance metric data summaries earlier in the process to provide agencies more time to review it.
- *Emails to Deputy Secretaries*- The OMB Controller, Dave Mader, send an email to each agency's Deputy Secretary or Administrator summarizing the actions each agency will pursue and complete in FY16 with GSA and OMB. The actions were derived from the fall meetings on the draft RTF Plans that were held with each agency.

GSA Updates

GSA provided updates on the following topics:

- *Training on the real property management tool (RPMT)/user list* - The RPMT is now open for agencies' use. The tool will be updated with your 2015 FRPP data the first week in February. Agencies should have responded to Alex Kurien's January 13 email requesting your Departmental and bureau level users no later than **January 22**.
- *Data V&V Guidance* - The FRPP data validation and verification guidance is being edited per the comments submitted by the FRPC. The revised document will be ready for review in the next few weeks.
- *Focus Group Real Property Gateway* – GSA has developed an information sharing/communication tool for the Federal real property community. GSA will sponsor a focus group meeting the week of February 1 with agency representatives to refine Gateway's content and format. Next steps and the availability of the Gateway for your use will be determined after the focus group meeting.
- *MAX Office Personnel data collection* – The MAX office building personnel data collection has been open since December 23rd and it will close February 5. Per Alex Kurien's January 15th email, agencies were to inform GSA by **January 21** how close they are to completing the data collection and when their collection will be complete and closed in MAX

AGENDA

Federal Real Property Council

February 18, 2016

GSA Headquarters, 1800 F Street NW, Room 1425

2:30 p.m. – 3:30 p.m.

Opening

2:30 p.m. – 2:50 p.m.

VA Asset Disposal and Reuse

2:50 p.m. – 3:05 p.m.

GSA Support for Draft FY17 – FY21 RTF Plans

3:05 p.m. – 3:15 p.m.

RTF Status

- Office Space Design Standard
- V&V Memo

3:15 p.m. – 3:30 p.m.

GSA Updates

- Personnel Data Collection Results
 - Training on Real Property Management Tool/User List
 - Data V&V Guidance Status
 - Real Property Gateway
-
-

End

Minutes

Federal Real Property Council

February 18, 2016

GSA Headquarters, 1800 F Street NW, Room 1425

2:30 p.m. – 3:30 p.m.

All,

Thank you for your participation in the Federal Real Property Council meeting on February 18. All the presentations from the meeting are attached here.

Below is a brief summary of the key points discussed during the meeting.

VA Asset Disposal and Reuse

Brett Simms shared the successes and challenges associated with disposing of and reusing VA assets. Based on shifting demographics, the demand for space at VA has grown, with 26 million square feet of additional space still needed to meet forecast demand. In order to adjust its footprint, the VA has looked at a number of options for disposing of or reusing vacant space in order to maximize value for the government and the public, while working with stakeholders such as veterans, local communities, and congressional delegations.

GSA Support for Draft FY17 – FY21 RTF Plans

Stuart Burns provided an overview of the materials GSA will provide to assist the agencies with development of their FY17 – FY21 RTF Plans. GSA will provide a list of agency leases with utilization data to help agencies identify assets for disposal and consolidation. The utilization rate analysis should be sent to the first six agencies next week with the other agencies to follow. The first utilization rate analysis was conducted on HUD, HHS, DOT, IRS, and SBA since they represent a variety of agency approaches to asset management.

Reduce the Footprint Status

Agencies' office space design standards are to be issued by March 25, 2016, per the RTF policy. An email will be forthcoming to provide information for agencies to report their final standard to OMB and GSA.

GSA Updates

- GSA provided an overview of the results of the personnel data collection that closed on February 5, 2016. GSA will convene a user working group to discuss how it can make the data collection process easier in the future and to determine what caused some agencies to report "zeros" and "Nulls" for some assets.
- On January 12, 2016, GSA released the Real Property Management Tool with FY15 FRPP and OA data. Training on Real Property Management Tool will be provided on February 24 and March 1. The training invitation was sent to all individuals on the RPMT user list. Please submit the names of any individuals who need access to the tool to chris.coneeney@gsa.gov.
- The data validation and verification guidance is scheduled for release at the end of April. A draft will be circulated for a last round of comment prior to it being issued as final.
- The Real Property Gateway tool will be launched by the end of April and training will be provided to all users after it is launched.
- The final RTF Baselines were provided to the agencies in a February 12 email to each agency.
- The FRPP data certification letters are past due for several agencies and GSA will be following up with the agencies obtain their get their letters.

AGENDA

Federal Real Property Council

March 17, 2016

GSA Headquarters, 1800 F Street NW, Room 1460

2:30 p.m. – 3:30 p.m.

Opening

2:30 p.m. – 2:50 p.m.

FRPP Interagency Data Transparency

2:50 p.m. – 3:05 p.m.

RTF Support to Agencies FY17 – FY21 Plans

3:05 p.m. – 3:25 p.m.

Construction and Rental of Government Quarters

3:25 p.m. – 3:30 p.m.

Updates

- Data V&V Guidance Status
 - Disposition Field in FRPP – Historic Status
-
-

End

Federal Real Property Council Meeting Minutes

March 17, 2016

GSA Headquarters, 1800 F Street NW, Room 1460

Thank you for your participation in the Federal Real Property Council meeting on March 17th. All the presentations from the meeting are attached here.

Below is a brief summary of the key points discussed during the meeting.

Interagency FRPP Data Transparency

The interagency FRPP data elements were distributed for review. These data elements will be displayed in or be used by the asset consolidation tool (ACT) that GSA is developing. GSA will demo the ACT at the next FRPC meeting. The file "FRPC Data Set Interagency" provides a list of the fields. Note that "RPUID" and "Utilization" were added per discussion at the FRPC meeting. Please let us know if you see any show stoppers or significant issues by April 8.

Support for FY17 - FY21 Draft RET Plan Review

GSA presented the plan of action for reviewing the agencies' draft FY17 – FY21 RTF Plans. The file "RTF Support to CFO Act Agencies" describes the actions GSA, OMB, and the agencies will implement for the review process. Please see the milestones for each action.

Rental and Construction of Government Quarters

DOI presented a summary of the government housing program that it administers for rental and construction of government quarters (see attached Powerpoint file). OMB Circular A-45, which was issued over two decades ago, provides program policy. DOI has reviewed A-45 and has identified potential modifications to the policy that may be appropriate in light of technological advances over the last two decades. These potential modifications will be reviewed, considered, and be coordinated with the agencies that provide quarters through the program.

Data Center Optimization Initiative – Opportunity to Comment

A draft policy to optimize federal data centers is being circulated for comment (see attached pdf file). You are encouraged to review and comment on the draft policy within the next two weeks. Comment can be sent to Dan Pomeroy of GSA at daniel.pomeroy@gsa.gov

GSA Updates

- The draft V&V guidance document will be sent to the agencies for a final five day review within the next two weeks to support finalization of the document by April 30.
- One change will be made to the FY16 FRPP data reporting requirements. When reporting in FRPP that an asset has exited the federal portfolio, agencies, starting in FY16, must indicate the "historic status" of the disposed asset. This additional information will complete the data needs of the Advisory Council on Historic Preservation. GSA is on target to issue the FY16 Data Dictionary, which will include "historic status" as a required field for the disposition data element, by the end of April 2016.

AGENDA

Federal Real Property Council

April 21, 2016

GSA Headquarters, 1800 F Street NW, Room 1460

2:30 p.m. – 4:00 p.m.

Opening

2:30 p.m. – 3:30 p.m.

Discuss FRPC Priorities

3:30 p.m. – 3:45 p.m.

Updates

- GAO Report GAO-16-275
 - Status of FRPP V&V Guidance
 - Performance.gov update
 - FRPP Data Dictionary
 - Energy intensity measurement
-
-

End

Minutes

Federal Real Property Council

April 21, 2016

GSA Headquarters, 1800 F Street NW, Room 1460

2:30 p.m. – 4:00 p.m.

Summary of April 21, 2016 FRPC Meeting

The FRPC is looking to identify areas of need, identify strategic priorities, and create a vision for federal real property. The FRPC participated in a group discussion to define priorities and determine common themes to focus on.

FRPC Priorities Discussion

- *Question 1: How has your agency defined success for the National Strategy and RTF policy?*

Answers included the following themes:

- Reducing square footage and looking at different measurement options
- Reducing cost
- Improving utilization
- Using space more efficiently and strategically while expediting the disposal process
- Standardizing space allocation standards
- Communicating within components/bureaus to address space allocations
- Co-locating organizations
- Minimizing growth for organizations that are expanding

- *Question 2: What comes after RTF next?*

Answers included the following themes:

- What comes next is harder. The low hanging fruit has been eliminated.
- Continue to pursue tight space allocation. No longer reducing the footprint, agency is growing. Dramatically reducing space per person.
- Implement policy in a constructive manner.

- *Question 3: How can we make FRPP data elements consistent for O&M, Repair, and Replacement Value?*

Answers included the following themes:

- The opportunity is not across the board but there is an opportunity with certain property types.
- First need to focus on consistency within agencies
- This could be done but at a high cost. Need the value proposition to sell to agency/component asset managers.

Path forward – Need to focus on methodologies for O&M costs for reporting moving forward. Will discuss these data elements moving forward for applicable structure types. This topic will be discussed at future FRPC meetings.

- *Question 4: Do you use capital planning to better identify efficiency opportunities and support budget requests? How?*

Answers included the following themes:

- Provides for regular review and more realistic planning
- Match facilities to expected maintenance budgets
- Efficiency is pushed aside to focus on critical issues
- Aggregate data

Path forward – Capital Planning will be discussed at a future FRPC meeting.

- *Question 5: Describe three ways you have used data to request funding resources for the consolidation, disposal, and repair work of real property?*

Answers included the following themes:

- Build business cases to state improvements.
- Use Facilities Sustainment requirements-generation models using asset data to build budget. Can quantify the budget requirement by asset.
- Board Contamination Condition Assessment Working Group (DOE and GSA collaborating on disposal).

- *Question 6: Where in the real property management process could you use a shared service?*

Answers included the following themes:

- Benefits of using a shared service could include better pricing and more consistent use
- Could create a BPA for the services (janitorial, cafeteria services)
- Challenges include paying for the shared service and reconciling different authorities that dictate land use

Next Steps – The FRPC will discuss these questions more fully at subsequent FRPC meetings to determine what areas need to be explored further and in what timeframe.

Updates

- GAO Report GAO-16-275
 - GAO released Report GAO-16-275 April 12, 2016. The OMB response is included in the report.
- FRPP V&V Guidance Status
 - Guidance was distributed April 4th. All agency comments have been reviewed and will be responded to. Guidance will be distributed by the end of the month.
- Performance.gov Update
 - Performance.gov will be updated on April 28th. The FRPP annual summary report and FRPP data dictionary will also be posted on that day.
- Energy Intensity Measurement
 - The question regarding whether increased staff density harms agencies' energy intensity metric was posed at the March FRPC meeting. See file attached to the email that transmitted this summary for a status update on that question.
- GSA's Asset Consolidation Tool will be demonstrated at the May FRPC meeting.
- The FRPP interagency transparency data set is attached to the email that transmitted these notes.

AGENDA

Federal Real Property Council

May 19, 2016

GSA Headquarters, 1800 F Street NW, Room 1425

2:30 p.m. – 3:45 p.m.

Opening

2:30 p.m. – 2:50 p.m.

Asset Consolidation Tool Demo

2:50 p.m. – 3:10 p.m.

Discussion Question follow-up – O&M, repair, replacement value

3:10 p.m. – 3:25 p.m.

Real Property Gateway Demo

3:25 p.m. – 3:35 p.m.

Data Validation and Verification Guidance

3:35 p.m. – 3:45 p.m.

Updates

- Performance.gov
 - RTF and FedStat meetings
-
-

End

Minutes

Federal Real Property Council

May 19, 2016

GSA Headquarters, 1800 F Street NW, Room 1425

2:30 p.m. – 3:45 p.m.

Summary of May 19, 2016 FRPC Meeting

Asset Consolidation Tool Demo

GSA demonstrated the asset consolidation tool. The tool uses the interagency data transparency data set to identify potential consolidation opportunities among agencies' portfolios. Contact Aaron Eisenbarth (aaron.eisenbarth@gsa.gov) of GSA with questions on the tool.

Survey of Agency Use of FRPP Data Fields

GAO report GAO-16-275 recommended that GSA survey the CFO Act agencies to determine how they collect and report data for FRPP data fields. To implement this recommendation, GSA has developed a survey to gather data on the Status, O&M, Repair, Replacement Value, Lease Costs, and Utilization data fields. The draft survey is attached here. Comment on the survey was due to GSA on May 23rd. The survey will be distributed to the agencies on May 27th with responses due June 10th.

Real Property Gateway Demo

GSA demonstrated the real property Gateway tool. The Gateway is a communication tool the real property community can use to share documents and communicate among the larger community. If you would like to add someone to the use group or have questions on the tool contact Anne Nussear (anne.nussear@gsa.gov).

Data Validation and Verification Guidance

GSA distributed the final data validation and verification guidance to the agencies prior to the FRPC meeting. Please review the document (attached here) to prepare for the validation and verification of the FRPP data you will submit in December, 2016. GSA is developing the implementation tool now and it will be complete this summer.

Updates

- *Performance.gov*: All the agency Reduce the Footprint reduction targets from the final FY16 – FY20 Plans are posted on the site, along with the final results of the Freeze the Footprint policy.
- *Reduce the Footprint and FedStat Meetings*: OMB and GSA are developing a document to summarize agencies' FTF accomplishment, RTF reduction targets (FY16 – FY20), provide comment on agencies' FY17 – FY21 RTF Plan, and to identify possible efficiency opportunities in each agency's portfolio. These documents are being developed per the FedStat meeting schedule; agencies will receive the draft document for review and comment about three weeks prior to the FedStat meeting. These documents will be provided to the agencies as background for the FedStat meeting even if real property is not a FedStat focus area.
- *FRPP Data Dictionary*: GSA distributed the FY16 FRPP data dictionary via email last week. It is attached here.

AGENDA

Federal Real Property Council

June 16, 2016

GSA Headquarters, 1800 F Street NW, Room 1425

2:30 p.m. – 3:30 p.m.

Opening

2:30 p.m. – 2:50 p.m.

Treasury Operation Executive Council

2:50 p.m. – 3:00 p.m.

Status of FRPP Data Element Survey

- **Agencies need to submit policies**

3:00 p.m. – 3:10 p.m.

RTF Plan Review Process – Update and Objectives

3:10 p.m. – 3:25 p.m.

Discussion Question – Capital Planning

3:25 p.m. – 3:30 p.m.

Updates

- Disposal training
-
-

End

Minutes

Federal Real Property Council

June 16, 2016

GSA Headquarters, 1800 F Street NW, Room 1425

2:30 p.m. – 3:30 p.m.

Summary of June 16, 2016 FRPC Meeting

Treasury Operation Executive Council

Mike Thomas, Director of Treasury Operations, gave a presentation on the Treasury Operations Executive Council, which provides a new vehicle to coordinate the work of all the Treasury bureaus to implement the Reduce the Footprint policy, among other programs. The council has transformed the Department's RTF effort from a headquarters owned process to a Department-wide participatory process owned by all the bureaus. Please contact Mike with any questions at Michael.Thomas@treasury.gov

Status of FRPP Data Element Survey

GSA distributed a survey to the FRPC on June 1st to help define agency reporting practices for several FRPP data elements. The survey will support our ongoing objective to improve FRPP data quality by bringing more consistency to how agencies report data within and among the agencies. GSA will create a summary report to analyze the survey responses and share it with the FRPC later in the summer.

RTF Plan Review Process - Update and Objectives

Eight of ten agency meetings to review plans and make recommendations have taken place. The focus of the meeting is on private sector leases because those leases need to be re-competed periodically. The meetings are also helping to identify candidate projects for future GSA consolidation program funding. The meetings are a good forum for open dialogue among agencies, GSA, and OMB.

Updates

- There's an upcoming GSA Real Property Utilization and Disposal Training Class June 28-30, 2016. To register, go to <http://propertydisposal.gsa.gov/training>. Complete the two enrollment forms attached here and send to gary.jordon@gsa.gov

Capital Planning Discussion

The capital planning discussion focused on the two questions below. Unfortunately the time for the discussion was limited and it will be rescheduled for another time to ensure adequate time is available to focus on the topic.

1. How does your agency exercise oversight of components capital planning implementation?
2. How would a uniform, [government/agency]-wide capital planning process, engaging all your components, benefit your [department/agency]? Is there a relationship between RTF and the capital planning process? Are there ways to improve the capital planning process within agencies and government wide? As the visibility of real property has been raised, how can real property be included in the capital planning process?

AGENDA

Federal Real Property Council

July 21, 2016

GSA Headquarters, 1800 F Street NW, Room 1460

2:30 p.m. – 3:30 p.m.

Opening

2:30 p.m. – 2:50 p.m. Tenant Satisfaction Survey Demo - Enhancements

2:50 p.m. – 3:10 p.m. Real Property Budget Formulation

3:10 p.m. – 3:25 p.m. Governance Structure for FRPP Data Use

3:25 p.m. – 3:30 p.m. Updates
- Status of Data Validation and Verification Tool

End

Minutes

Federal Real Property Council

July 21, 2016

GSA Headquarters, 1800 F Street NW, Room 1425

2:30 p.m. – 3:30 p.m.

Summary of July 21, 2016 FRPC Meeting

Tenant Satisfaction Survey Demo Enhancements

GSA conducts an annual survey of all federal employees to obtain feedback related to work environment, building services, security, property management, and overall satisfaction. Aaron Eisenbarth of GSA provided an overview of the 2016 enhancements to the government-wide Tenant Satisfaction Survey (TSS), which is real property customer satisfaction metric for the President's Management Agenda Benchmarking Initiative. Enhancements include a cleaner interface and additional analysis at the individual building level. The TSS results will once again be displayed on the [benchmarking initiative website](#) for government employees to view provided they have a max.gov account. This fall TSS results it will also be integrated into the FRPP Real Property Management Tool (RPMT), where users will be able to see more details pertaining to individual buildings in the FRPP.

As with most surveys, low response rates are more susceptible to extreme satisfaction scores (i.e., extremely poor or very high scores). These types of scores can mask the sentiments of the typical tenant and inhibit the creation of useful action plans to improve tenant satisfaction. FRPC members can help bolster the response rate and quality of the TSS in two ways:

- 1) **Email agency listservs and tenants to encourage them to take the TSS before the close date of August 2nd.**
Encourage employees to search their emails for the sender F-TSS@notify.gsa.gov. The survey should only take about 6 minutes to complete. Please do not forward the TSS email as it contains a unique link to the survey for each survey taker.
- 2) **Help GSA to associate survey responses with the appropriate FRPP building.** Approximately twenty-percent of non-GSA managed survey-takers have not been able to identify their building within the TSS address list, due primarily to incorrect addresses or city names. After the TSS closes, Aaron Eisenbarth will distribute an Excel spreadsheet to each agency that provides building names that survey takers entered for buildings they could not identify in the agency's building pick list. Agencies will associate the appropriate FRPP RPUID number to each building listed and return the spreadsheet to GSA to improve building identification for next year's survey.

Real Property Budget Formulation

Several agencies have noted that they lack adequate funds to implement all of their RTF efficiency opportunities. Agencies have also noted that the way their annual budget is presented does not always provide a complete and transparent picture of the funding requested to senior management and appropriators because some categories (disposal, demolition, projects under prospectus, etc.) are not necessarily displayed. Agencies also noted that program elements funded through their operating budgets, such as maintenance and repair, often have no visibility in the budget process.

The FRPC can draft a proposal to modify A-11 to address these challenges. The FRPC will form a workgroup to further explore a draft proposal. Email Bill Hamele (William_F_Hamele@omb.eop.gov) if your agency wants to participate.

Governance Structure for FRPP Data Use

Agencies have noticed an uptick in FOIA requests for FRPP data. The FRPC may benefit from having a standard to apply when FOIA and internal executive branch requests are received. The House Appropriations S&I data set was distributed for the agencies to review. Little progress was made on developing a standard during the discussion due to security concerns.

Updates

- Status of Data Validation and Verification Tool - GSA issued the guidance to support agencies' implementation of data validation and verification procedures in December, 2016. GSA will be providing a user guide to instruct agencies how to use the data validation and verification tool by the end of August. Training will be provided in September or October.

AGENDA

Federal Real Property Council

August 18, 2016

GSA Headquarters, 1800 F Street NW, Room 1460

2:30 p.m. – 3:30 p.m.

Opening

2:30 p.m. – 2:50 p.m. Green Building Advisory Council Recommendations

2:50 p.m. – 3:10 p.m. Data Center Optimization Initiative

3:10 p.m. – 3:30 p.m. GSA Consolidation Program

3:30 p.m. – 3:35 p.m. Updates
- V&V Tool

End

Minutes

Federal Real Property Council

August 18, 2016

GSA Headquarters, 1800 F Street NW, Room 1460

2:30 p.m. – 3:30 p.m.

Summary of August 18, 2016 FRPC Meeting

Green Building Advisory Council Recommendations

There are two recommendations from GSA's Green Building Advisory Committee related to integrative portfolio planning and management and enhancing the Energy Use Intensity (EUI) metric.

Recommendation 1: The goal of the integrative portfolio planning and management proposal is to use the success from individual federal green buildings to develop a sustainable real estate portfolio. Recommendations include establishing integrative portfolio management pilots within GSA regions and other agencies and integrating the concepts into Federal real property policy, guidance and databases.

Recommendation 2: An initial study on one building shows a relationship between occupancy and energy use. Occupancy appears to be related to a modest increase in energy use.

Agency Participation: Agencies that have data from their buildings to support more research on recommendation 2 and agencies that want to participate in a pilot under recommendation 1 should contact ken Sandler (see his contact information in the presentation).

Comments from the FRPC:

- Suggest talking with FEMP.
- Counting by people is not feasible.
- Stick to OMB's definition for real property.

Data Center Optimization Initiative

The Data Center Optimization Initiative (DCOI) focuses on optimization from a cost, environmental, and IT performance viewpoint. It provides the framework for achieving government-wide data center consolidation and optimization requirements set out in FITARA and intersects with both real Property and personal property. OMB appointed GSA's Office of Government-Wide Policy as the shared services managing partner for the DCOI policy. Energy metering, power usage effectiveness (PUE), and facility utilization are three key metrics of the policy. DCOI will champion data center infrastructure management (DCIM) tools to track data electronically. This will also help save money and improve compliance.

The DCOI PMO team requested seven fields of relevant FRPP data center data to ensure the IDC is accurate on a quarterly basis. In the future FRPP and IDC data can be "mashed up" to create tabular and geographic trend charts showing geographic redundancy. Agencies need to respond to the request now.

GSA Consolidation Program

GSA's Public Buildings Service team reviews projects to align consolidation with federal mandates to cut costs and reduce footprints. Average tenant payback has gone down considerably to just over two years in FY16. Consolidation Fund Program eligibility requirements include pricing (ensuring the project leads to rent savings), consensus (agreement on the submission, scope and schedule plans), and GSA, OMB, and Congressional approval. This year, projects are needed by October 2016 so they can be reviewed and added to the spend plan.

Agencies should submit potential projects through their National Account Manager or Service Delivery Executive.

The goal is to link the consolidation plan process with RTF Plans in the future.

Reminder: RTF Plans are due 60 days following FedStat meetings.

Updates

- V&V Tool: User guidance will be shared by the first week in September. Training will be provided in October.

AGENDA

Federal Real Property Council

September 15, 2016

GSA Headquarters, 1800 F Street NW, Room 1460

2:30 p.m. – 3:30 p.m.

Opening

2:30 p.m. – 3:00 p.m. Requirement for FY18 – FY22 RTF Plan Development

3:00 p.m. – 3:15 p.m. GSA National Account Manager – Program Role

3:15 p.m. – 3:30 p.m.

Updates

- Tenant Satisfaction Survey Status
 - Use of GSA's Gateway tool
 - Status of Data Validation and Verification Tool
 - Next FRPC Meeting
-
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End

Minutes

Federal Real Property Council

September 15, 2016

GSA Headquarters, 1800 F Street NW, Room 1460

2:30 p.m. – 3:30 p.m.

September 15, 2016 FRPC Meeting Notes

Below is a brief summary of the key points discussed during the September FRPC meeting.

Requirement for FY18 – FY22 RTF Plan Development

The FY18 – FY22 RTF Plan development was discussed. Moving forward, the RTF process will be more iterative in order to generate feedback earlier in the process. The draft plan for the FY18 – FY22 RTF cycle was provided to the FRPC on September 14, 2016. Please provide feedback on the draft by thinking about how to foster a pipeline of consolidation projects and opportunities to dispose of owned properties. The RTF Plan development process is meant to create more of a dialogue among GSA and OMB and each agency. Submit feedback on the document to Stuart Burns (stuart.burns@gsa.gov), Bill Hamele (whamele@omb.eop.gov), and Flavio Peres (flavio.peres@gsa.gov) by September 21, 2016.

GSA National Account Manager – Program Role

GSA presented the new GSA National Account Manager (NAM) role. GSA made the decision to merge the Client Solution and Portfolio Analysis groups within PBS which will generate efficiency in working with the agencies. PBS is changing its NAM model to provide a more comprehensive service delivery model which includes planning, delivering products and services, and building management. PBS wants to meet with each agency at the start of the year and create “shared goals.” The PBS NAM reorganization will create a senior point of accountability for RTF planning, project delivery and building operations, and ease in resolving agency issues.

Updates

- Tenant Satisfaction Survey (TSS) Status: Thank you for making the TSS a success. The response rate was 20%, which is good for a social survey. GSA plans to reach out before the next TSS is released to proactively make address corrections. The new TSS tool that will be released within the next two weeks includes a new executive dashboard, three-year trend data, clickable links on almost all data, regression analysis of the top three problems with the agencies’ buildings, a word cloud page that includes building data, comments for the building, building scores and trend data. This tool will be added to the Real Property Management Tool. Aaron Eisenbarth will email the FRPC when the final version is released.
- Use of GSA’s Gateway Tool: The Federal Real Property Gateway tool is a one stop source for information, including FRPC meeting minutes and archived information. Log in and review the tool. Contact Anne Nussear (anne.nussear@gsa.gov) with any questions about accessing the Gateway.
- Status of Data Validation and Verification Tool: Training will take place in October/November.
- Next FRPC Meeting: October’s FRPC meeting is at DOE. Email Bill and Amanda Dosch to get on the security list if you plan to attend. Allow 10 min to get through security.
- OMB is testifying on the Hill September 23, 2016.
- Comment on the LRM for OMB Circular A-45 is now open.

AGENDA

Federal Real Property Council

October 20, 2016

Department of Energy, 1000 Independence Ave SW, Washington, DC 20585, Room 6A-092 & 110

2:30 p.m. – 3:30 p.m.

Opening

2:30 p.m. – 2:45 p.m. Discuss Plan for FY18 – FY22 RTF Plan Development

2:45 p.m. – 3:00 p.m. FRPP Definitions: Discussion

3:00 p.m. – 3:15 p.m. Tenant Satisfaction Tool - Demo

3:15 p.m. – 3:25 p.m. DOE Presentation on Forrestal Building

3:25 p.m. – 3:30 p.m.

Updates

- Asset Consolidation Tool/Real Property Management Tool improvements
 - Personnel Data Collection 2016
 - Update on FRPP Data Survey
 - Update on FRPP MS Data Submission Training
 - Update on FRPP MS V&V Tools Training
-
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End

Minutes

Federal Real Property Council

October 20, 2016

Department of Energy, 1000 Independence Ave SW, Washington, DC 20585, Room 6A-092 & 110

2:30 p.m. – 3:30 p.m.

October 20, 2016 FRPC Meeting Notes

Below is a brief summary of the key points discussed during the October FRPC meeting.

DOE Presentation on Forrestal Building

DOE provided a history of the DOE Forrestal Building. The building was designed in 1960 in the brutalist style. DoD occupied the building in 1969 and DOE occupied the building when the agency was formed in 1978. DOE has engaged GSA to replace the current building. Challenges include systemic water issues, security challenges with offices over 10th Street, internal systems are obsolete, reconfiguration of internal spaces is difficult, and the building does not positively reflect DOE's mission of energy conservation.

Plan for FY18-FY22 RTF Plan Development

The FY18-FY22 RTF Plan Development was discussed. Most agencies have turned in final plans for FY17-FY21. The goal is for agencies and GSA to meet in the fall to start working on plans for FY18-FY22. GSA will engage with agencies to ensure that when their annual Reduce the Footprint Plan is submitted, it contains an actionable list of projects. On November 8, GSA will send each agency a refined list of opportunities to review prior to the agency's meeting with its GSA account manager. All meetings will be complete by March 2017.

FRPP Definitions

The results of the FRPP data element survey are back. There is variability in how the repair and replacement values are being calculated. We need to create more consistency among the agencies to support data more effective data driven decision-making and to help the program exit GAO's High Risk List. Agencies received a hand-out show proposed definitions for repair needs, replacement value, and maintenance and operations. The objective is to implement two separate definitions and reporting fields for operations and maintenance to make both cost values of use to the agencies and government-wide program. Agencies should provide comment on the updated definitions to Bill Hamele by October 28.

Tenant Satisfaction Tool Demo

Aaron Eisenbarth provided a demo of the live version of the Tenant Satisfaction Tool. The tool is available on the Benchmarking site and anyone with a MAX account can access the tool. The tool provides a number of different analyses of tenant satisfaction. Aaron walked through a prioritization process in which repairs were prioritized based on their expected effect on overall satisfaction. In addition, Aaron provided examples of how agencies are using the TSS data. Aaron is interested in how agencies are using the tool and underlying data. If you have use cases or examples please respond to him at Aaron.Eisenbarth@gsa.gov.

Tenant Satisfaction Tool Demo

Updates

- Asset Consolidation Tool/Real Property Management Tool Improvements: GSA will be conducting a focus group on the Asset Consolidation Tool and Real Property Management Tools in the next few weeks. The session will include a guided walkthrough to solicit feedback on the tools.

- Personnel Data Collection 2016: A message was distributed on the FY 2016 GSA Guidance for Gathering Personnel Data for the Square Feet per Person Real Property Metric. A list of the agency personnel who were authorized to access MAX for the FY 2015 personnel data collection was distributed. GSA requests agencies to review and update the list to confirm whether the individuals listed for their agency will be responsible for reporting personnel data again and to provide any updates to Stephanie Klodzen (Stephanie.Klodzen@gsa.gov) by November 14. Within the next few weeks, GSA will provide occupancy agreement (OA) data to agencies for vetting. This OA data will also be used to calculate agencies' performance against the FY15 Reduce the Footprint baseline. Vetting will conclude in early December. Personnel data must be reported to Max Collect by February 3, 2017.
- Update on FRPP Data Survey: GSA is reviewing the responses and will be asking for working group representatives to review the survey results.
- Update on FRPP MS Data Submission Training: December 15 is the deadline for FRPP data submissions. FRPP MS data submission training will be held on October 27 and 28.
- Update on FRPP MS V&V Tools Training: GSA distributed the user guide in September and staff were trained on September 29 and 30. A YouTube video of the training is available for viewing. Additional training may be scheduled if there are available resources.

AGENDA

Federal Real Property Council

November 17, 2016

GSA Headquarters, 1800 F Street NW, Room 4046

2:30 p.m. – 3:30 p.m.

Opening

2:30 p.m. – 2:50 p.m. Education's Portfolio Efficiency Plan

2:50 p.m. – 3:05 p.m. Results of GSA's FRPP Survey

3:05 p.m. – 3:25 p.m. Discuss FY17 Priorities

3:25 p.m. – 3:30 p.m. Updates

- Personnel data collection
- FRPP data submittal

End

Minutes

Federal Real Property Council

November 17, 2016

GSA Headquarters, 1800 F Street NW, Room 4046

2:30 p.m. – 3:30 p.m.

November 17, 2016 FRPC Meeting Notes

Below is a brief summary of the key points discussed during the November FRPC meeting.

Education's Portfolio Efficiency Plan

The Department of Education (ED) provided a briefing on the work it has done to reduce its footprint since FY 14 through the rapid rent reduction (R3) program. R3 led to the release of space at three locations and staff relocation and space co at two buildings. The R3 FY16 and FY17 rent reduction is \$14.1 million. ED's space modernization program will hold its rent essentially constant from FY13 – FY23.

Results of GSA's FRPP Survey

GAO report GAO-16-275 was critical of some FRPP data elements because there was a lack of consistency among the agencies in how they reported the data. GSA surveyed all agencies reporting data to the FRPP, including non-CFO Act agencies. Initial survey findings include discrepancies in the use of internal, agency-specific guidance for reporting FRPP data and wide variation among agencies in estimating values for repair needs and replacement value. Next steps include forming a working group to review the survey results in more detail to characterize how the reporting inconsistencies among the agencies affect how the data can be used. GSA will request working group participants soon.

Discuss FY17 Priorities

The FRPC discussed priorities it should champion in FY17 and beyond.

1. **Improve the Integration/Coordination of Real Property Program Elements:** Most agencies are in agreement with this as an FRPC priority. A working group will be formed to put more definition around the concept so it applies to all agencies.
2. **Augment the National Strategy:** The National Strategy currently serves as an umbrella for RTF but it is not a comprehensive view of real property management.
3. **Improve Agencies Capital Planning Processes:** This will be combined with Priority 1.
4. **Consider opportunities to move to a Real Property Shared Service:** Suggestions include broadening the idea to include a physical shared service, such as making the MOU process for cost sharing more seamless, exploring policy to ease agreements to share capital investments costs and assets among agencies, and the identification of an IT tool that can provide a shared service.
5. **Define Measures of Success:** This includes defining the end state for real property.

OMB updated the priorities based on feedback and share with the FRPC to flesh out the details.

Updates

- Personnel data collection: Agencies should have received occupancy agreements from PBS. The templates can be populated in MAX after 12/15/16 and must be completed by 2/3/17. The process is the same as last year. Agencies can start working on data collection now.
- Data must be submitted in FRPP by 12/15/16 for the annual data collection.
- FRPC members should have received the template for the FY18 Real Property Efficiency Plans. Guidance and templates are available on the FRPG Gateway.

AGENDA

Federal Real Property Council

December 15, 2016

GSA Headquarters, 1800 F Street NW, Room 1425

2:30 p.m. – 3:30 p.m.

Opening

2:30 p.m. – 2:40 p.m.

Real Property Program Achievements

2:40 p.m. – 3:10 p.m.

Category Management: Resources for the Acquisition of Facilities and Construction

3:10 p.m. – 3:20 p.m.

FRPC Priorities Discussion

3:20 p.m. – 3:30 p.m.

Updates

- Real Property Bills
 - Recently Issued FRPP Definitions
 - Upcoming Personnel Data Reporting for Offices
 - Status of GSA Support on FY18 – FY22 RTF Plans
-
-

End

Minutes

Federal Real Property Council

December 15, 2016

GSA Headquarters, 1800 F Street NW, Room 1425

2:30 p.m. – 3:30 p.m.

December 15, 2016 FRPC Meeting Notes

Below is a brief summary of the key points discussed during the December FRPC meeting. The January 2017 FRPC meeting has been cancelled.

Category Management: Resources for the Acquisition of Facilities and Construction

Mary Ruwwe, GSA's Facilities and Construction Government-wide Category Manager, presented an overview of category management, focusing on the Facilities and Construction Category. She also provided a demonstration of the Acquisition Gateway.

Category management is a purchasing approach that the federal government is applying to buy goods and services. The benefits of category management include elimination of redundancies, increased efficiency, and the ability to deliver more value and savings through the government's acquisition programs. Of the ten category management categories, Facilities & Construction is the largest in terms of annual spending. Categories are separated into sub-categories and functional groupings. The functional groupings allow the category to develop individualized acquisition strategies for particular services and products.

Mary provided a demonstration of the Acquisition Gateway, which enables category management. It allows for increased awareness of existing contract vehicles and the sharing of best practices and SOWs. Contact Mary Ruwwe (mary.ruwwe@gsa.gov, 816-823-1700) if your agency is interested in obtaining access to the Acquisition Gateway or participating in the category teams.

FRPC Priorities Discussion

The FRPC reviewed the priorities that the FRPC wants to champion for 2017 and beyond. Agreement was reached that the following themes will be council priorities:

1. Improve the integration/coordination of real property program elements
2. Consider opportunities to move to a real property shared service
3. Augment the National Strategy by including the following potential program elements:
 - a. Portfolio condition
 - b. Performance measurement
 - c. Colocation/asset sharing among mission similar agencies
 - d. Measures of success for strategic portfolio management.
4. Define measures of success
5. Define how the FRPP will be used in the future: Review data elements and think through whether they are meeting the needs of FRPP as a support tool.

The FRPC may form a working group to focus on how to define measures of success around the link between more efficient work space leading to improved mission performance. Data from the Employee Viewpoint survey and the Tenant Satisfaction Survey will be reviewed.

Real Property Program Achievements

Dave Mader thanked the council members for their work over the past two and a half years. Achievements include a more comprehensive approach across the agencies and the RTF Plans each agency completes annually. These achievements have been recognized at Congressional hearings and in the GAO High Risk Report updates.

Updates

- Real Property Bills: Congress recently passed two bills related to federal real property. HR 4465 establishes the Public Buildings Reform Board. HR 6451 codifies the Federal Real Property Council and increases reporting requirements related to real property for federal agencies along with requirements for the U.S. Postal Service to better manage property and to consider collocating other agencies at its facilities. OMB and GSA will review requirements and milestones. More information will be forthcoming.
- Recently Issued FRPP Definitions: On December 2, 2016, GSA distributed revised FRPP definitions. The timeline for implementing the new requirements is 2018. GSA and OMB will engage with agencies that provided comments.
- Upcoming Personnel Data Reporting for Offices: GSA distributed communications related to the PMA Benchmarking data. GSA will send a message when the templates are open. GSA is requesting that agencies review the technical guidance to upload data into MAX prior to submitting data. The guidance will be posted soon in MAX Collect.
- Status of GSA Support on FY18-FY22 RTF Plans: The RTF client engagement just ended. GSA's Public Buildings Service met with almost all agencies on the FRPC to review an analysis of underutilized space in the five year plans and identify future projects to focus on.
- HHS Senior Real Property Officer Mike Saunders was welcomed to the FRPC.

AGENDA

Federal Real Property Council

February 16, 2017

GSA Headquarters, 1800 F Street NW, Room 1425

2:30 p.m. – 3:30 p.m.

Opening

2:30 p.m. – 2:40 p.m.

Introduction

2:40 p.m. – 2:25 p.m.

Implementation of Real Property Statutes

- Inventory data call
- Agency recommendations data call
- RTF Implementation

2:25 p.m. – 2:30 p.m.

Updates

- Final FY 2016 FRPP data
 - Final RTF Data
-

End

Minutes

Federal Real Property Council

February 16, 2017

GSA Headquarters, 1800 F Street NW, Room 1425

2:30 p.m. – 3:30 p.m.

February 16, 2017 FRPC Meeting Notes

Below is a brief summary of the key points discussed during the February FRPC meeting.

Implementation of Real Property Statutes

Two new laws were enacted on December 16, 2016:

- Federal Assets Sales and Transfer Act of 2016 (Public Law 114-287)
- Federal Property Management Reform Act of 2016 (Pub Law 114-318)

PL 114-287 requires agencies to submit current data on all Federal civilian real property owned or leased by a Federal Agency to GSA and OMB by April 15, 2017. Notwithstanding the exclusion provisions of the laws, all the data elements must be reported for all the property currently reported to FRPP.

New Data Elements per the new laws include:

- Field office/headquarters
- Year of asset construction
- Historical capital expenditures
- Estimated future capital expenditures
- Cannot Currently Be Disposed Date
- Lease Start Date
- Year Asset Report Underutilized
- Number of Federal Employees/Contractors
- Age of Property
- Number of Days Underutilized
- Estimated Net Present Value of Leased Assets

Inventory Data Call: GSA will issue a data call to all agencies on February 21. Agencies already reporting to FRPP will not be required to resubmit data submitted for FY 2016. Agencies that have never reported to FRPP will be required to submit the new data elements and those in the FY 2016 FRPP data dictionary.

Agencies will receive:

- Template with prepopulated data (one for agencies that have already reported to FRPP, and one for agencies that have never reported to FRPP)
- Instruction/guidance document
- Occupancy agreements for GSA-assigned space

GSA will offer training sessions to all agencies during February and March. Agencies should report specific challenges in meeting the data call deadlines to OMB.

Agency Recommendations Data Call

- OMB is working aggressively on this and more information will be forthcoming.

Updates

- Final FY 2016 FRPP Data: GSA finished reconciliation and completed last cycle of FRPP reporting. Began sending results of RTF baseline to agencies. FRPP data is final for all agencies.

AGENDA

Federal Real Property Council

March 16, 2017

GSA Headquarters, 1800 F Street NW, Room 1425

2:30 p.m. – 3:30 p.m.

Opening

2:30 p.m. – 2:35 p.m.

Introduction

2:35 p.m. – 3:20 p.m.

Implementation of Recommendations Data Call

- Federal Assets Sale and Transfer Act of 2016

3:20 p.m. – 3:30 p.m.

Progress on Data Element Collection

End

Minutes

Federal Real Property Council

March 16, 2017

GSA Headquarters, 1800 F Street NW, Room 1425

2:30 p.m. – 3:30 p.m.

March 16, 2017 FRPC Meeting Summary

Below is a brief summary of the key points discussed during the March FRPC meeting.

Implementation of Recommendations Data Call

On March 10, 2017, OMB and GSA distributed a data call to the CFO Act agencies to implement the Federal Assets Sale and Transfer Act of 2016 (Act). The agencies are required to recommend 10-20 properties to OMB for disposal, consolidation/colocation, reconfiguration and/or redevelopment. OMB will use the recommendations to develop a final list of recommended property dispositions to the Public Buildings Reform Board, which was created by the Act. Submissions are due to GSA on April 14, 2017. Flavio Peres and John Dugan provided an overview of the data call elements. Each CFO Act agency should submit 10-20 properties selected using the Recommendation Prioritization Criteria distributed with the data call. Contact John Dugan (617-565-5709, john.dugan@gsa.gov) with questions about the Recommendation Template that was distributed with the data call.

A webinar to address questions related to the data call will be held on March 22, 2017 at 11am. An email invitation will be forthcoming.

OMB and GSA will evaluate the data and prepare a list of property dispositions by June 14, 2017.

Progress on Data Element Collection Data Call

Agencies were offered an opportunity to ask questions regarding the data call that was distributed on February 22, 2017 and is due April 14.

Tenant Satisfaction Survey

The Tenant Satisfaction Survey will be released in June 2017. Aaron Eisenbarth emailed a list of incorrect building addresses to the agencies and asked agencies to review them before the Tenant Satisfaction Survey is released. Accurate addresses will assist tenants in locating their work places within the TSS which will also assist with the response rate.

Updates

- Agency FRPP certification letters are due to GSA March 31, 2017. Details on the requirements for the certifications can be found at the beginning of the FRPP data dictionary.

Q&A Related to the Recommendations Data Call

- 1) Q:** Can a Federally owned GSA asset that is not efficiently used be recommended by an agency?
A: Yes, examine all consolidation opportunities and leases that are expiring. Submit the GSA asset or contact your GSA representative on the submission.
- 2) Q:** Would OMB be looking at public private partnerships to redevelop properties and consolidation?
A: This option is complicated to implement within the timeframe required by the Act due to the current scoring rules, but it could develop moving forward. The Administration is thinking about how to leverage public-private partnerships moving forward.

3) Q: If agencies have an Occupancy agreement with GSA (GSA owns the lease), should they only report on their lease?

A: GSA will work with agencies on the leases. If they have only leased one floor and it is fully occupied, that is what should be reported.

4) Q: If there is no appropriation for the Board, where does it leave this process?

A: Unknown. The intent is to make recommendations to fulfill the law requirements as soon as the board is stood up.

5) Q: What are ideas to look at real estate in a more strategic sense? How is this a divergence from what have done before?

A: Disposal will be conducted in Phase 1 to generate proceeds. Phase 2 will use the funds to maximize utilization of space and cross-departmental use of space. The administration is looking at inner city public and private partnerships. GPRA process is a way for agencies to draw more attention to real property.

AGENDA

Federal Real Property Council

April 21, 2016

GSA Headquarters, 1800 F Street NW, Room 1153

2:30 p.m. – 3:30 p.m.

Opening

2:30 p.m. – 2:40 p.m.

FRPP Public Data Set

2:40 p.m. – 3:05 p.m.

Next Steps on Data Calls

3:05 p.m. – 3:20 p.m.

Concept Discussion: Space Saving Performance Contracts

3:20 p.m. – 3:25 p.m.

Program Management Improvement Accountability Act

3:25 p.m. – 3:30 p.m.

Updates

End

AGENDA

Federal Real Property Council

May 18, 2017

GSA Headquarters, 1800 F Street NW, Room 1153

2:30 p.m. – 3:30 p.m.

Opening

2:30 p.m. – 2:45 p.m.

Real Property Management Tool Demo

2:45 p.m. – 3:15 p.m.

Status of Statutory Data Calls: Next Steps

- a) Data Submittal
- b) Disposal recommendations
- c) Consolidation recommendations

3:15 p.m. – 3:25 p.m.

RTF: Status of FY18 – FY22 Plans, FY16 Results

3:25 p.m. – 3:30 p.m.

Updates

End

AGENDA

Federal Real Property Council

July 20, 2017

GSA Headquarters, 1800 F Street NW, Room 1425

2:30 p.m. – 3:30 p.m.

Opening

2:30 p.m. – 2:45 p.m.

Agency Status - FRPP Data V&V Requirement

2:45 p.m. – 3:00 p.m.

FY16 RTF Cost Avoidance

3:00 p.m. – 3:15 p.m.

Key Findings from FY16 FRPP Summary Report

3:15 p.m. – 3:25 p.m.

Next Steps on FAST Act

3:25 p.m. – 3:30 p.m.

Updates

End

AGENDA

Federal Real Property Council

August 17, 2017

GSA Headquarters, 1800 F Street NW, Room 1425

2:30 p.m. – 3:30 p.m.

Opening

2:30 p.m. – 2:50 p.m.

DHS Consolidation Initiative

2:50 p.m. – 3:10 p.m.

Implementation of Statutes

3:10 p.m. – 3:20 p.m.

Development of Special Utilization Rates

3:20 p.m. – 3:30 p.m.

Updates

End

AGENDA

Federal Real Property Council

October 19, 2017

GSA Headquarters, 1800 F Street NW, Room 1425

2:30 p.m. – 3:30 p.m.

Opening

2:30 p.m. – 2:50 p.m.

Tenant Satisfaction Survey Results

2:50 p.m. – 3:05 p.m.

Modifications to RMPT/Metrics Development

3:05 p.m. – 3:30 p.m.

**FASTA and Federal Property Management Reform Act
Implementation**

End
