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Description of document: List of Department of Justice (DOJ) Office of Justice Programs (OJP) Policies - Active Orders, 2018

Requested date: 05-September-2016

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Source of document: FOIA Request  
Office of Justice Programs  
Office of the General Counsel  
Attention: FOIA Staff  
810 7th St., NW  
Room 5400  
Washington, DC 20531  
E-mail: [FOIAOJP@usdoj.gov](mailto:FOIAOJP@usdoj.gov)

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**U.S. Department of Justice**

Office of Justice Programs

Office of the General Counsel

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Washington, D.C. 20531

**OCT 3 2018**

VIA EMAIL

Re: OJP FOIA No. 16-00352

This letter responds to your September 5, 2016, Freedom of Information Act/Privacy Act request, dated and received in the Office of Justice Programs (OJP), Office of the General Counsel, on September 6, 2016. A copy of your request is attached for your convenience.

Please be advised that a search has been conducted in OJP, and one document, consisting of two pages, was located that is responsive to your request. After carefully reviewing this document, I have determined that this document is appropriate for release in full and is attached. This completes the processing of your request by OJP.

For your information, Congress excluded three discrete categories of law enforcement and national security records from the requirements of the FOIA. *See* 5 U.S.C. § 552(c). This response is limited to those records that are subject to the requirements of the FOIA. This is a standard notification that is given to all our requesters and should not be taken as an indication that excluded records do, or do not, exist.

You may contact Delores Johnson, Contract Paralegal Specialist, who processed your request at (202) 305-1511, as well as, our FOIA Public Liaison, Carolyn Kennedy, Deputy General Counsel, for any further assistance and to discuss any aspect of your request at:

Office of Justice Programs  
Office of the General Counsel  
810 7<sup>th</sup> St., N.W., Room 5400  
Washington, D.C. 20531  
Telephone: (202) 307-6235  
Email: [FOIAOJP@usdoj.gov](mailto:FOIAOJP@usdoj.gov)  
Fax Number: (202) 307-1419

Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, e-mail at [ogis@nara.gov](mailto:ogis@nara.gov); telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

Sincerely,



Dorothy A. Lee  
Government Information Specialist

Attachments




**System Maintenance Notice**

From 9pm Friday, August 17th to 5pm August 18th OCIO will be performing maintenance on The SharePoint web applications and the Secure Cloud. As a result the following applications will be unavailable: Conference Cost Reporting, Solicitation Community, Records Center, Grant Assessment Tool, NJ.gov, Federal Advisory Committee on Juvenile Justice, Vicarious Trauma Toolkit, Police Mental Health Collaboration, Federal Advisory Committee on Juvenile Justice, Police Mental Health Collaboration and the Equal Employment Opportunity websites.

If you have any questions or require assistance, during this period, please contact the IT Service Desk at (202) 307-0627 or [OJP.ITServiceDesk@ojp.usdoj.gov](mailto:OJP.ITServiceDesk@ojp.usdoj.gov)

[info](#) > [Resources](#) > [Policies](#) > [Active Orders](#)

## Active Orders

[View Cancelled Orders](#)

[Template OJP Order.docx](#)

### OJP Management and Communications

- [OJP O 1000.0 - Directives Management Policy \(03.11.2013\)](#)
- [OJP O 1000.1A - Authority Over Grant Programs of OJP and its Components \(01.04.2000\)](#)
- [OJP O 1000.2A - OJP Seal \(5.7.2003\)](#)

### OJP Business Office Delegations of Authority

- [OJP O 1001.1A - Office of the Assistant Attorney General \(10.31.2014\)](#)
- [OJP O 1001.2B - Office of Administration \(08.18.2017\)](#)
- [OJP O 1001.3E - Office of the Chief Financial Officer \(12.16.2016\)](#)
- [OJP O 1001.4A - Office of the Chief Information Officer \(12.16.2016\)](#)
- [OJP O 1001.5F - Office of the General Counsel \(11.14.2017\)](#)
- [OJP O 1001.6 - Office of Communication \(01.16.2009\)](#)
- [OJP O 1001.7 - Office of Civil Rights \(01.16.2009\)](#)
- [OJP O 1001.8 - Equal Employment Opportunity Office \(01.16.2009\)](#)
- [OJP O 1001.9A - Office of Audit, Assessment, and Management \(12.16.2016\)](#)
- [OJP O 1002.1E - Legal Counsel to the PSOB Program \(11.13.2017\)](#)

### Human Resources

- [OJP O 1200.1 - Contractor Out-Processing \(08.19.2005\)](#)
- [OJP O 1200.1 - Student Loan Repayment \(04.05.2006\)](#)
- [OJP O 1200.1 - Time and Attendance Reporting \(04.05.2006\)](#)
- [OJP O 1520.0 - Workforce Planning \(06.13.2014\)](#)
- [OJP O 1524.2A - Office of Justice Programs Competitive Area \(undated\)](#)
- [OJP O 1531.2 - Upward Mobility Program \(11.17.1975\)](#)
- [OJP O 1550.1D - Overtime and Premium Pay \(06.12.1986\)](#)
- [OJP O 1551.1 - Recruitment Bonus \(04.20.2004\)](#)
- [OJP O 1551.2 - Retention Allowances \(04.20.2004\)](#)
- [OJP O 1552.1 - OJP Merit Promotion Plan \(12.20.2004\)](#)

[Other HR policies](#)

### Records and Freedom of Information Act (FOIA)

- [OJP O 1330.1C - OJP Records Management Program \(04.04.2001\)](#)
- [OJP O 1330.4B - Removal and Maintenance of Documents \(02.01.2001\)](#)
- [OJP O 1334.3B - OJP Forms Management Program \(04.04.2001\)](#)
- [OJP O 1338.1E - Clearance Under the Paperwork Reduction Act of 1995 \(02.01.2001\)](#)
- [OJP O 1600.4C - Freedom of Information Act Administration \(04.22.1986\)](#)

### Administrative/Facilities

- [OJP O 1460.3B - OJP Occupational Safety and Health Program \(undated\)](#)
- [OJP O 1490.5B - Use and Assignment of OJP Parking Facilities \(undated\)](#)
- [OJP O 1561.4 - Employee Assistance Program \(09.12.1979\)](#)

### Civil Rights/Equal Employment Opportunity

- [OJP O 1562.1 - Attendance at EEO-Related Conferences \(01.11.2005\)](#)
- [OJP O 1563.6 - Equal Employment Opportunity \(EEO\) Program \(11.04.1997\)](#)
- [OJP O 1801.1 - Language-Access Policy \(12.12.2011\)](#)

### Grant Management and Oversight

- [OJP O 1564.1 - Protection of Human Subjects \(04.26.1999\)](#)
- [OJP O 2900.1 - Policies and Procedures for OIG Audits and Inspections of OJP \(06.06.2007\)](#)
- [OJP O 2900.2 - High-Risk Grantee Designations \(09.27.2007\)](#)
- [OJP O 2900.3 - Enterprise Risk Management \(5.23.2016\)](#)
- [OJP O 4030.1 - Combined Tribal Assistance Solicitation \(CTAS\) \(01.09.2017\)](#)
- [OJP O 4060.1 - OJP Grant Application Peer Reviews \(03.21.2009\)](#)

SharePoint


**Travel**

-  [OJP O 1250.1 - Proper Use and Timely Payment of Individual Travel Charge Card \(09.29.2004\)](#)
-  [OJP O 2201.1 - Use of Non-Contract Carriers for Official OJP Travel \(09.25.2007\)](#)
-  [OJP O 2202.1 - OJP Travel Gainsharing Award Program \(09.25.2007\)](#)







**Technology/Procurement**

-  [OJP O 1260.1 - Capitalizing the Cost of Internal Use Software \(undated\)](#)
- Other technology policies

**Finance and Accounting**

-  [OJP O 1280.1 - Control of Funds \(06.02.2014\)](#)
- Other finance and accounting policies

 [OJP O 4100.1 Obligation of Deobligated Funds \(06.03.2009\) w](#) Johnson, Debra - ⚙️ ?  
2018 Guidance

-  [OJP O 4200.1 - Award Competition Continuations Period of Performance and No Cost Extensions \(06.27.2018\)](#)
  -  [OJP O 4501.1A - Freezing Payments and Suspension or Termination of Grants and Coop Agmts \(undated\)](#)
  -  [OJP O 7100.1C - Electronic Financial Guide \(undated\)](#)
  -  [OJP O 7140.2B - Examination and-or Referral to the OIG \(undated\)](#)
  -  [OJP O 7140.8A - Policies and Procedures for OJP Audits \(undated\)](#)
  -  [ERM Order](#)
- Other grant management and oversight policies

**Procurement**

-  [OJP O 1701.1 - Contract Monitoring and Oversight \(03.23.2005\)](#)
-  [OJP O 1704.4C - Reimbursable Agreements and Intra-Agency Authorizations \(11.09.2004\)](#)
-  [OJP O 1704.6A - Private Sector Temporaries \(08.07.2002\)](#)
-  [OJP O 1715.1A - OJP Value Engineering Program \(02.01.2001\)](#)
-  [OJP O 6510.1 - OJP Information Technology Program \(undated\)](#)

SharePoint Portal Team  
 Portal Feedback  
 IT Service Desk  
 Attorney General's Suggestion Box  
 Asst. Attorney General's Solution Box  
 Top 5 News Request

OJP IT Service Desk Portal  
 Office Services  
 Travel Services  
 How to Use OJPNet  
 Employee Directory  
 Applications  
 My OJPNet

For Employees  
 Resources  
 OJP Teams  
 DOJNet

OJP Facebook  
 Twitter  
 OJP YouTube

Notice to OJP Employees Regarding Non-Disclosure Policies, Forms and Agreements Any restriction contained in any OJP nondisclosure policy, form or agreement shall be understood to be consistent with and not to supersede, conflict with, or otherwise alter the employee obligations, rights, or liabilities created by Executive Order No. 12958; section 7211 of title 5, United States Code (governing disclosures to Congress); section 1034 of title 10, United States Code, as amended by the Military Whistleblower Protection Act (governing disclosure to Congress by members of the military); section 2302(b)(8) of title 5, United States Code, as amended by the Whistleblower Protection Act of 1989 (governing disclosures of illegality, waste, fraud, abuse or public health or safety threats); the Intelligence Identities Protection Act of 1982 (50 U.S.C. 421 et seq.) (governing disclosures that could expose confidential Government agents); and the statutes which protect against disclosure that may compromise the national security, including sections 641,793,794,798, and 952 of title 18, United States Code, and section 4(b) of the Subversive Activities Act of 1950 (50 U.S.C. 783(b)). The definitions, requirements, obligations, rights, sanctions, and liabilities created by said Executive order and listed statutes are incorporated into any such agreement and are controlling. This notice is required by law.



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