Description of document:	Peace Corps Technology Advisory Board Quarterly Meeting Agendas 2016-2017 and Peace Corps Technology Advisory Board quarterly meeting minutes, Quarters 2-4 of 2016, and Quarters 2-3 of 2017
Requested date:	July 2017
Release date:	21-December-2017
Posted date:	07-January-2019
Source of document:	Freedom of Information Act Request FOIA Officer U.S. Peace Corps 1111 20th Street, NW Washington D.C. 20526

Since 1961.

December 21, 2017

RE: FOIA Request No. 17-0142

This is in response to your Freedom of Information Act (FOIA) request. Specifically, "I request a copy of the meeting minutes and agendas for the Peace Corps Technology Advisory Board, during the years 2016 and 2017 to date."

Attached, please find a document, "Peace Corps Technology Advisory Board (TAB) / Quarterly Meeting Agendas 2016 and 2017" (7 pages). No information has been withheld.

Attached, please find another document containing a set of Peace Corps Technology Advisory Board (TAB) quarterly meeting minutes, representing Quarters 2-4 of 2016 and Quarters 2-3 of 2017 (36 pages). Certain information in these documents has been withheld pursuant to 5 U.S.C. § 552(b)(5). Exemption 5 protects from disclosure the agency's internal deliberative and pre-decisional communications.

If you are not satisfied with this response, you may administratively appeal within 90 business days of your receipt of this letter. The appeal should be addressed to William L. Stoppel, Acting Associate Director – Management, Peace Corps, 1111 20th Street NW, Washington, DC 20526. Your appeal must include the FOIA request number and a statement explaining what you are appealing. It is possible to submit the appeal by U.S. mail (see above) or fax or email. Note that our fax number is 202-692-1385 and email is foia@peacecorps.gov. Also, however you submit the appeal, "Freedom of Information Act Appeal" should be clearly marked on the appeal letter and envelope, or the email subject line, or the fax cover sheet.

If you have any questions regarding this response, please contact Candice Allgaier, FOIA/Privacy Act Specialist, at 202-692-1904 or foia@peacecorps.gov.

Sincerely,

Denora Miller
FOIA/PA Officer

Attachments

Peace Corps
Technology Advisory Board (TAB)

Quarterly Meeting Agendas
2016 and 2017

Agenda – Q1 2016

9:00 am - 9:15 am	Introduction and Background
9:15 am – 10:15 am	Project Briefings
10:15 am – 10:30 am	Break
10:30 am – 12:00 pm	Prioritization Framework Discussion and Cost Analysis
12:00 pm – 1:30 pm	Working Lunch (Peace Corps Leadership Only)
1:30 pm – 3:00 pm	Open Discussion on Prioritization
3:00 pm – 3:15 pm	Break
3:15 pm – 4:00 pm	Prioritization Confirmed and Talking Points for Office Heads
4:00 pm – 4:30 pm	Review of New Ideas
4:30 pm – 5:00 pm	Next Steps on the IT Transformation

Peace Corps
Office of the
Chief Information Officer

Agenda – Q2 2016

9:00 am – 09:10 am: Introduction to the Day

9:10 am – 09:40 am: IT Transformation Path

9:40 am – 12:00 pm: Business Portfolio Update

12:00 pm– 01:00 pm: Lunch/Portfolio Discussion

1:00 pm – 01:30 pm: Foundational IT Portfolio Update

1:30 pm – 01:45 pm: Communications

1:45 pm – 01:55 pm: Other Key Questions

1:55 pm – 02:05 pm: BAM Program Update

2:05 pm – 02:15 pm: Next Steps

Peace Corps
Office of the
Chief Information Officer

9:00 am–9:05 am:	**Introduction to the Day**
9:05 am–9:30 am:	**IT Transformation Path**
9:30 am–10:15 am:	**Foundational IT Projects**
10:15 am–10:30 am:	**Break**
10:30 am–12:00 pm:	**IT Business Project Portfolio**
12:00 pm–1:30 pm:	**Lunch/IT Portfolio Decisions**
1:30 pm–2:30 pm:	**FY17 IT Portfolio Execution and Risks**
2:30 pm– 3:00 pm:	**Post-TAB Communications, Action Items, and Follow-Up**

Peace Corps
Office of the
Chief Information Officer

Agenda – Q4 2016

11:00 am–11:20 am	Introduction to the Day
11:20 am–12:00 pm	Review of Foundational IT Projects
12:00 pm–1:00 pm	Review of Business IT Projects
1:00 pm–1:45 pm	Action Items and Follow-Up (Working Lunch)
1:45 pm–2:00 pm	Break
2:00 pm–3:00 pm	LMS Briefing

Agenda – Q1 2017

9:15 am–9:30 am   Introduction to the Day

9:30 am–10:00 am   Path to IT Transformation

10:00 am–10:45 am   New Project Request –
Agency Infrastructure Relocation (AIR)
Planning

10:45 am–11:00 pm   Break

11:00 am–11:30 am   FY17 Portfolio Updates

11:30 pm–12:00 pm   Closing Discussion

Agenda – Q2 2017

9:15 am–9:30 am	Introduction to the Day
9:30 am–10:00 am	CIO Opening Remarks
10:00 am–11:00 am	IT Security Program Updates
11:00 am–11:15 am	Break
11:15 am–11:45 am	Business Advocacy Manager (BAM) Program Updates
11:45 am–1:30 pm	FY17 Portfolio Updates (Working Lunch)
1:30 pm–2:00 pm	Closing Discussion

Peace Corps
Office of the
Chief Information Officer

Agenda – Q3 2017

9:15 am–9:30 am	Introduction to the Day
9:30 am–10:30 am	CIO Opening Remarks
10:30 am–11:00 am	FY17 Portfolio Updates
11:00 am–12:00 pm	FY17 Budget Review and Decisions
12:00 pm–12:15 pm	Break
12:15 pm–1:15 pm	Concept Proposals Review and Decisions (Working Lunch)
1:15 pm–2:00 pm	Cybersecurity Risk Management
2:00 pm–3:00 pm	Agency IT Infrastructure Relocation (AIR) Project Updates
3:00 pm–3:30 pm	Closing Remarks

Peace Corps
Office of the
Chief Information Officer

DRAFT

DATE: March 4, 2016

TO: Carolyn Hessler-Radelet, Peace Corps Director
                 Carlos Torres, Peace Corps Deputy Director

THROUGH: Joseph L. Hepp, Jr., Peace Corps Chief Financial Officer
                 Linda Brainard, Peace Corps Chief Acquisition Officer

FROM: Francisco Reinoso, CIO

RE: FY16 Q2 TAB IT Portfolio Decision Memo

SUMMARY

On February 29, 2016, the Technical Advisory Board (TAB) conducted the FY16 Q2 Portfolio Review of the Peace Corps' IT Portfolio. During this meeting, the TAB membership reviewed and provided guidance on three (3) new project requests, two (2) re-scoped concept proposals and one (1) active project request.

BACKGROUND

On February 29, 2016, the Technical Advisory Board (TAB) conducted the FY16 Q2 Portfolio Review of the Peace Corps' IT Portfolio. The details of these decisions made by the TAB membership during the review are as follows:

New Project Requests

> **Asynchronous Interview Tool (VRS):** This request was approved to move forward to the project initiation phase where a project concept proposal will be developed and presented for FY17 funding during the FY16 Q3 Portfolio Prioritization. (b)(5)

> **Sexual Assault Risk, Reduction, Response Mobile Application (SARRRS) (D):** This request was approved to move forward to the project initiation phase where a project concept proposal will be developed and presented for FY17 funding during the FY16 Q3 Portfolio Prioritization. (b)(5)

> **Bon Voyage (OSS/OI):** This request was approved to move forward to the project initiation phase where a project concept proposal will be developed and presented for FY17 funding during the FY16 Q3 Portfolio Prioritization. (b)(5)

Re-scoped Project Requests:

Learning Management System (LMS) Replacement (OSLD): This request for an additional $335,245 was approved for FY16 funding by the TAB Membership. (b)(5)

PCMEDICS (OHS): This request for $551,087 was approved for FY16 funding by the TAB membership. (b)(5)

Active Project Funding:

PCMEDICS / CARS CMS Integration (OHS/D): This request for $736,350 was approved for FY16 funding by the TAB membership. (b)(5)

Intranet Redesign (OCIO): This request for $450,000 was approved for FY16 funding by the TAB membership. (b)(5)

The following total additional investments were approved by the TAB for re-scoped projects:

Investment Summary	FY16	FY17	FY18	FY19	FY20
Learning Management System	335,245	463,500	439,500	418,500	405,900
PCMEDICS Planning Phase	551,087	304,263	304,263	304,263	304,263
PCMEDICS & CARS Integration	736,350	221,550	221,550	221,550	221,550
Intranet Redesign	450,000	450,000	450,000	450,000	450,000
Total Investment	**2,072,682**	**1,439,313**	**1,415,313**	**1,394,313**	**1,381,713**

Deferred Projects from FY16 Q1 TAB:

Electronic Records Management (M): The TAB membership confirmed that this project should be deferred for the remainder of FY16 and OCFO should rescind budgetary authority for funds remaining. (b)(5)

eTravel (M): The TAB membership confirmed that this project should be deferred for the remainder of FY16 and OCFO should start to rescind budgetary authority for funds remaining. (b)(5)

HSPD-12 Physical Access Controls (OSS): The TAB membership confirmed that this project should be deferred for the remainder of FY16. (b)(5)

The following funds will be recovered as a result of the deferral decision made by the TAB:

Recovery Summary	FY16	FY17	FY18	FY19	FY20
Electronic Records Management	(735,590)	(217,218)	(60,000)	(60,000)	(60,000)
Electronic Travel Service	(299,800)	(125,138)	(125,138)	(125,138)	(125,138)
Total Investment	**(1,035,390)**	**(342,356)**	**(185,138)**	**(185,138)**	**(185,138)**

The next TAB Meeting will be held in late May and will include the prioritization of the IT Portfolio and initial funding decisions for FY17.

APPROVAL

That you approve of the above-outlined decisions around the Peace Corps IT Portfolio and the allocation of the required budgetary authority to fund these decisions.

Approve: _____

                _____

Disapprove: _____

                _____

Let's discuss: _____

                _____

Date: _____

DATE: July X, 2016

TO: Carrie Hessler-Radelet, Peace Corps Director
                  Carlos Torres, Peace Corps Deputy Director

THROUGH: Joseph L. Hepp, Jr., Peace Corps Chief Financial Officer

FROM: Francisco Reinoso, Peace Corps Chief Information Officer

RE: FY16 Q3 TAB IT Portfolio Decision Memo

SUMMARY

On June 7, 2016, the Technical Advisory Board (TAB) conducted the FY16 Q3 Review and Prioritization of the Peace Corps' proposed FY 2017 Information Technology Portfolio. During this meeting, the TAB membership reviewed and provided funding guidance on 10 concept proposals for new project work, 15 active project status reports, and the CIO's Foundational IT Portfolio request. Based on the TAB's recommendations, a total of $10,426,525 in additional funding is requested for approval in FY17 for Information Technology Projects and Foundational IT.

BACKGROUND

On June 7, 2016, the Technical Advisory Board (TAB) conducted the FY16 Q3 Review and Prioritization of the Peace Corps' FY 2017 IT Portfolio. The decisions made by the TAB membership during the review and subsequent meetings were as follows:

Active Project Status Reports

There were 15 active, in-flight IT projects included in the TAB Briefing Book that were in some stage of development in the software development lifecycle and were expected to continue in FY17. All 15 active projects were approved to move forward. Nine active projects had a request for new funding in FY17. The additional funding requests were approved as noted below.

> ***Active Projects Approved to Continue in FY17 (No New FY17 Funding Requested)***
> The six in-flight and active IT projects listed below were fully funded in previous fiscal years and no new requests for funding were anticipated. These six projects were approved to continue to deployment using existing funds:
>
> - Brand Central
> - CARS CMS
> - PC Website Design Services
> - Sunflower*
> - VRS CRM
> - PCMEDICS/CARS CMS Integration

(*) The Sunflower project did not request funding through the TAB process. However, project funding will be requested through an Op Plan RAR.

Active Projects Approved to Continue in FY17 (New Funding Requested in FY17)
Nine of the fifteen in-flight and active IT projects requested additional funding in FY17. Final recommendations from the TAB were as follows:

- **Agency CRM (PCGO 2.0 and OSS Personnel Onboarding):** The TAB approved $15,000 in additional funding to support PCGO 2.0 in FY17. (b)(5)

- **DOVE 2.0:** The funding request originally submitted was for FY18 money; the request will be reviewed in the FY17 Q3 TAB and is no longer part of the FY17 funding request.

- **MAXx 2.0:** The funding request originally submitted was for FY18 money; the request will be reviewed in the FY17 Q3 TAB and is no longer part of the FY17 funding request.

- **Leads & Marketing:** An additional $100,000 was approved for the project as originally requested.

- **FORPost System:** An additional $812,000 was approved for the project as originally requested.

- **VIDA 3.0:** This project was approved for FY17 funding in the Q3 TAB, but not in full. The original request was for $5,084,572 and $1,900,800 was approved. (b)(5)

- **Web TA:** An additional $6,000 was approved for the project as originally requested.

- **LMS:** No additional funding was approved for FY17.

<u>Concept Proposals for New Projects</u>

There were 10 Concept Proposals for new project work presented to the TAB for decision. Of the 10 project Concept Proposals, 2 were approved for FY17 funding. The remaining 8 Concept Proposal were not funded or resourced to begin work in FY17 and should be reviewed for re-prioritization at a later date.

The TAB made the following funding decisions for the 2 Concept Proposals approved to begin work in FY17.

- **PCMEDICS 2017:** This Concept Proposal was approved for FY17 funding in the Q3 TAB, but not in full. The original request was for $2,162,473 and $1,567,630 was approved. (b)(5)

- **VRT Next**: This Concept Proposal was approved for FY17 funding in the Q3 TAB, but not in full. The original request was for $472,813 and $308,750 was approved. (b)(5)

The following 8 Concept Proposals were not prioritized for FY17 resources or funding by the TAB and could be considered at a future date:

- (b)(5)
- (b)(5)
- (b)(5)
- (b)(5)
- (b)(5)
- (b)(5)
- (b)(5)
- (b)(5)

Foundational IT

The TAB made the following FY17 funding recommendations in support of Foundational IT projects and activities as follows:

- **BAM Program:** The TAB approved $639,000 in additional FY17 funding.

- **DR to the Cloud:**   The TAB approved $658,971 in additional FY17 funding.

- **HSPD12 LAC and Identity Management:** The TAB approved $379,000 in additional FY17 funding.

- **Infrastructure Stabilization and Performance Improvements:** The TAB approved $1,873,125 in additional FY17 funding.

- **Intranet Redesign:** The TAB approved $825,000 in additional FY17 funding.

- **Modernize Legacy Applications:** The TAB approved $323,750 in additional FY17 funding.

- **Service Management:** The TAB approved $192,500 in additional FY17 funding.

- **Foundational Data and Governance:** The TAB approved $825,000 in additional FY17 funding.

The next TAB Meeting will be held August 29, 2016 and will include a review of FY17 funding decisions and the FY17 project implementation plans for the IT Portfolio.

APPROVAL

That you approve of the above-outlined decisions around the Peace Corps IT Portfolio and the allocation of the required budgetary authority to fund these decisions.

Approve: _____

_____

Disapprove: _____

_____

Let's discuss: _____

_____

Date: _____

Technology Advisory Board (TAB)
Q4 FY2016 – August 29 2016
Meeting Notes

Attendees
TAB Members: Carrie Hessler-Radelet, Carlos Torres, Mary Ann Minutillo, Becca Sharp, Francisco Reinoso, Joe Hepp, Laura Chambers, Carl Sosebee, KenYamashita, Kathy Stoker (non-voting)

OCIO: Steve Fabry, Lisa Glufling, Corinna Mendoza, Brad Eggers, Mark Behuncik, Lara Bair, My Le, Mack James

Introduction to the Day

- The TAB will continue to serve as stewards of the portfolio, change direction as needed
- Projects will report on staff, risk, and high-level schedule
- Discussion:
  - Q (CHR): (b)(5)
    - A (LG): (b)(5)
  - Q (CHR): (b)(5)
  - Q (CHR): (b)(5)
    - A (FR): (b)(5)
    - A (FR): (b)(5)
  - Q (KY): (b)(5)
  - A (LG): (b)(5)
  - Q (CHR): (b)(5)

Review of Foundational IT Projects

Foundational Data and Governance

- The ETST meets informally and as we move forward we will need to incorporate business input.
- Q (KY): (b)(5)
  - A (MB): (b)(5)

Intranet Redesign

- Carrie: [b)(5) ▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓
- Ken: [b)(5) ▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓
  - CM: [b)(5) ▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓
  - Carrie: [b)(5) ▓▓▓▓▓▓▓
- Carrie: [b)(5) ▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓
  ▓▓▓▓▓▓▓▓▓▓▓
  - LG: [b)(5) ▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓
  - FR: [b)(5) ▓▓▓▓▓▓▓▓▓▓
- Carrie: [b)(5) ▓▓▓▓▓▓▓▓▓▓▓▓▓▓
  ▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓
  - ▓ [b)(5)
  - FR: [b)(5) ▓▓▓▓▓▓▓▓▓▓▓▓▓▓
  - SF: [b)(5) ▓▓▓▓▓▓▓▓▓▓▓▓
- Carrie: [b)(5) ▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓
  - Mary Ann: [b)(5) ▓▓▓▓▓▓▓▓
  - ☐ Carrie: [b)(5) ▓▓▓▓▓▓▓▓▓▓▓
    - FR: [b)(5) ▓▓▓▓▓▓▓
    - Mary Ann: [b)(5) ▓▓▓▓▓▓▓▓▓▓▓
- Carrie: [b)(5) ▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓
  - FR: [b)(5) ▓▓▓▓▓▓▓▓▓▓▓▓

Disaster Recovery to the Cloud

- Ken: [b)(5) ▓▓▓▓▓▓▓▓▓▓▓
  - MJ: [b)(5) ▓▓▓▓▓▓▓▓▓▓▓▓▓▓
  - [b)(5) ▓▓▓▓
  - [b)(5) ▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓
  - Joe: [b)(5) ▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓▓
    - ▓ [b)(5)
    - Karl: [b)(5) ▓▓▓▓▓▓▓▓▓▓▓▓▓
  - Joe: [b)(5) ▓▓▓▓▓▓▓
    - SF: [b)(5) ▓▓▓▓▓▓▓▓
  - Laura: [b)(5) ▓▓▓▓▓▓▓▓▓▓▓

HSPD-12 LAC and Identity Management

- Carlos: [b)(5) ▓▓▓▓▓▓▓

- o MJ: [REDACTED]

Service Management

- ☐ MJ: [REDACTED]

Grid 4.0

- BE: [REDACTED]
- Ken: [REDACTED]
  - o BE: [REDACTED]
  - o MB: [REDACTED]

Exchange Email Upgrade

-

Mobility Improvements Project

- Ken: [REDACTED]
  - o ML: [REDACTED]
  - o FR: [REDACTED]

- Carrie: [REDACTED]
  - o MB: [REDACTED]
  - o Ken: [REDACTED]

- Carrie: [REDACTED]
  - o Ken: [REDACTED]
  - o Carrie: [REDACTED]

  - o FR: [REDACTED]
  - o Carrie: [REDACTED]

    - ▪ [REDACTED]

    - ▪ Ken: [REDACTED]

    - ▪ FR: [REDACTED]
    - ▪ ☐ Carrie: [REDACTED]

Network Re-design and Upgrade Project Status

- MB: [REDACTED (b)(5)]

Modernize Legacy Applications

- Joe: [REDACTED (b)(5)]
    - ML: [REDACTED (b)(5)]
    - Joe: [REDACTED (b)(5)]
        - ■ MB: [REDACTED (b)(5)]

Review of Business IT Projects
Personnel Security Database Upgrade/Change*

- [REDACTED (b)(5)]

PCMEDICS / CARS Integration

-

VIDA 3.0

- Ken: [REDACTED (b)(5)]
    - Diana: [REDACTED (b)(5)]
- ML: [REDACTED (b)(5)]
    - [REDACTED (b)(5)]
    - FR: [REDACTED (b)(5)]
    - Carrie: [REDACTED (b)(5)]
        - ■ Ken: [REDACTED (b)(5)]
        - ■ Carrie: [REDACTED (b)(5)]
        - ■ FR: [REDACTED (b)(5)]
- ML: [REDACTED (b)(5)]

VRS CRM

-

DIY Scheduling

- LB: Since the TAB approved the project in concept, but only funded the interviewing functionality.
    - Carlos: While I don't have any object in principle, when we first approved the project a consideration included in that decision was the burden on OCIO.
    - LB: Since this will require acquisition either way. Adding the interviewing components would only add nominal effort.
- Carrie: One concern I had was that the automated interviewing would replace human interaction.
    - Heather: No, this only augments the human interview components.
    - Carrie: Will everyone we determine to be a viable candidate will interact with a human?
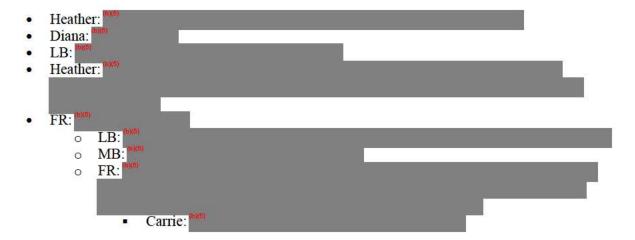   - Heather: Yes, this is meant to be an additional assessment. To increase the quality of recruits.
- FR: The question on the table is adding the interviewing component - what does this add to OCIO?
    - LB: We estimate that most of the burden will be shouldered by the business.
- Laura: Who else uses this tool?
    - Heather: Large universities, since we look at such a large volume of applications. We need to be able to screen the applicants so that Placement Officers can save 1 - 1.5 hours on unqualified applicants.
- Ken: This will help alleviate the checklist of questions?
    - Heather: Exactly, this allows for the human interviewer to focus on probing questions, to yield better quality interviews.
- **Decision:** DIY Interviewing portion approved to move forward with VRS.

DOVE 2.0

- Heather: (b)(5)
- Diana: (b)(5)
- LB: (b)(5)
- Heather: (b)(5)

- FR: (b)(5)
    - LB: (b)(5)
    - MB: (b)(5)
    - FR: (b)(5)

        - Carrie: (b)(5)

Leads and Marketing

-

MAXx 2.0

-

FORPost Web

-

PCMEDICS 2017

-

PCGO 2.0

- Carrie: (b)(5)
  - CM: (b)(5)

VRT Next

- Ken: (b)(5)

  - Carrie: (b)(5)
  - Ken: (b)(5)
- Ken: (b)(5)

- Carrie: (b)(5)
  - Ken: (b)(5)

Action Items and Follow-Up

- Carrie: (b)(5)

- Carrie: (b)(5)

- MJ: (b)(5)
- Carrie: (b)(5)

Decision: DIY Interviewing portion approved to move forward with VRS.

8-CLO

Notes from 29 Aug TAB

Lisa reviewed the risks for the entire portfolio:

1) Funding

2) Staffing

3) Facilities

4) Transition

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

Learning Management System

Risks

1) (b)(5)

2) (b)(5)

   a. (b)(5)

   b. (b)(5)

3) (b)(5)

Legacy Applications

(MACK)

TAB Notes:

- Scott opening remarks

- Lisa give overview of agenda

- - Slide 3

    -- Where we are

        --- Review   of FY 17 Q2

        --- Status of the Portfolio

        --- Big lift next TAB in May, FY 18 portfolio review

    -- Scott:

        --- Model: Businesses decide what capability they need

        --- Projects vs Business Sponsor, Business Sponsor role more of a partnership with IT

        --- IT Transformation, Where We Are:

        --- (b)(5) ▉▉▉▉▉▉▉▉▉▉▉▉▉▉   ▉▉▉▉▉▉

        --- (b)(5) ▉▉▉▉▉▉▉▉▉▉▉

        --- (b)(5) ▉▉▉▉▉▉▉▉▉▉▉▉▉▉

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--- Harden Capacity

--- (b)(5)

--- (b)(5)

--- (b)(5)

--- (b)(5)

--- (b)(5)

--- (b)(5)

-- Improve Demand Management

--- (b)(5)

--- (b)(5)

--- (b)(5)

--- (b)(5)

--- (b)(5)

--- (b)(5)

--- (b)(5)

--- (b)(5)

-- Increase Governance

--- (b)(5)

--- (b)(5)

--- (b)(5)

--- (b)(5)

--- (b)(5)

-- External factors

--- (b)(5)

--- (b)(5)

--- (b)(5) [REDACTED]

--- (b)(5) [REDACTED]

--- (b)(5) [REDACTED]

-- (b)(5) [REDACTED]

SONIA

Meeting Minutes CIO Remarks

In addition to the duty of Acting CIO, I was assigned the Acting director of the office of Innovation.

It was a surprise since during my interview; it was an area that was not being considered of importance to my position as Deputy CIO.

(b)(5) [REDACTED]

Harden Capacity

(b)(5) [REDACTED]

(b)(5) [REDACTED]

(b)(5) [REDACTED]

Improve Demand Management

(b)(5) [REDACTED]

(b)(5) [REDACTED]

(b)(5)

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(b)(5)

WAYNE

TAB Notes:

- Scott opening remarks

- Lisa give overview of agenda

- - Slide 3

        -- Where we are

--- Review   of FY 17 Q2

--- Status of the Portfolio

--- Big lift next TAB in May, FY 18 portfolio review

-- Scott:

--- (b)(5)

--- (b)(5)

--- (b)(5)

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LARA

BAM agenda included an overview of the program, highlight the benefits, governance, cross-agency initiatives and what's next

- Overview

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- Program Benefits

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- **Governance**

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- **Agency-wide Initiatives**

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- **What's Next**

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- Questions asked
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CORINNA

FY17 Portfolio Updates

Business sponsors in attendance

Heather Schwenk

William Stoppel

Diana Schmidt

Stephanie Rust

Tom Wilkinson

(b)(5)

Business Projects

(b)(5)

Project Schedules

Project Budgets

Selected highlights

PCGO

HSPD-12

Closed projects

PCMEDICS-CARS integration was completed on 8 Feb with a successful deployment.   The goal of the project was that all medical service records would be updated in CARS system, which limits errors and avoids duplicative entries.

Modernize Legacy Application was a study to look at 23 legacy applications.   The CRM team made recommendations on which applications to incorporate into CRM platform and recommendations on retire/rebuild/enhance for those that cannot go on platform.   The recommendations were passed off to EA for action.

PTS is one of the systems that was studied.   The front end is old.   The functionality of some of the medical applications may be absorbed by PCMEDICS. Page 189 of the larger book lists the applications.

Agency Infrastructure Relocation Updates

****

Intranet Modernization

The Intranet Modernization project was approved as part of Foundational IT as part of FY17 portfolio.

The project recommends

1)

2)

a.

b.

3)

a.   Plan needs validation

BRAD

TAB NOTES –

VRT Now/VRT Next

Lisa provided overview of the slides for VRT Now and VRT Next starting on slide 45 in the handout.

[Insert highlights from the speaking points on the slides here]

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Stephanie: (b)(5)

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Diana: (b)(5)

Stephanie: (b)(5)

Kathy: (b)(5)

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Chris: (b)(5) ██████████████████████████

Director: (b)(5) ███
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Discussion: (b)(5) █████████████████ ██████████████████████████
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CIO CLOSING

Budget: (b)(5) ████████████████████████████████████
████████

Facilities: The move is paramount and the number one priority. (b)(5) ████████████
████████████████████

Hiring Freeze: Approximately 20% of the OCIO org chart is empty/unfilled. (b)(5) ██████
████████████████████

Leadership Transformation: (b)(5) ████████████████████████ and
████████████████████

Lisa Closing

Next TAB will be in May and it will be a longer TAB as we discuss the FY18 portfolio, Relocation, and

FY18 Planning and Prioritization

TAB Members,

Thank you for a productive and informative FY 2017 Q3 Technology Advisory Board (TAB) meeting. Your engagement is appreciated, as is your support as we transition OCIO to a Program-based operating model strategically aligned to partner with you in automating the critical business processes of the Agency.

As you finalize the Fiscal Year (FY) 2018 Operating Budget and incorporate the information presented on Peace Corps' IT projects into the overall Agency budget planning process, please find below a summary of input and action items from our meeting. The TAB presentation including the specific project and funding details can be found, here. Note that there have been some administrative modifications to the budget numbers since the presentation was finalized.

In summary, the outcome of the TAB meeting, and subsequent Agency budget meetings held over the weeks following, was that Peace Corps leadership agreed to continue progress on the FY 2017 in-flight projects, reprogram some remaining funds to support the continuation of two projects – the Office of Safety and Security's Personnel Tracking System and OCIO's Legacy Application Rationalization – and return over $1M to the Agency. (b)(5)

1.) FY 2017 IT Project Portfolio – Summary of TAB Discussion and Actions
- VIDA
  - Use approved funding to implement Phase 2 to complete the project by the end of FY 2018 (No new FY 2018 project funding required)
  - (b)(5)
- Do-It-Yourself (DIY) Scheduling Tool
  - Continue the project using TAB and VRS funding
  - (b)(5)
- FOR Post Web
  - Continue project deployment (closeout planned for December 2017)
- LMS
  - Continue with procurement actions, including a review of estimated budget and actual need. (b)(5)
- PC Medics
  - (b)(5)
- PCrm
  - (b)(5)
- VRT Next

- - Continue the project to support and evaluate pilot initiatives that will define the solution to be deployed worldwide in FY 2019
    - (b)(5)
  - DR to the Cloud
    - Continue with the project and ongoing procurements
    - (b)(5)
  - HSPD-12
    - Continue the project, including Regional Office roll-out
    - (b)(5)
  - Infrastructure: Mobility Project
    - Continue the project

2.) FY 2017 TAB Budget - Reprogramming and Project Continuation Requests

- Legacy Application Rationalization
  - Reprogram Funding Request for $1.56M
  - (b)(5)

- OSS Personnel Security Tracking System
  - Reprogram Funding Request for $200,000
  - (b)(5)

3.) Project Concept Proposals for TAB Approval for the FY 2018 Budget

- Case Management System
  - Project Funding Request for $168,000.
  - (b)(5)

- E- Travel
  - Project Funding Request for $153,750, with a 5 year cost to include O&M of $768,750.
  - (b)(5)
  - (b)(5)

-

Again, thank you for your support. We will be working with TAB leadership to follow-up on identified action items. And, we look forward to our FY 2017 Q4 TAB meeting to be scheduled in mid-August. An invite will follow soon.

Regards,

Scott