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"Rummaging in the government's attic"

Description of document: The home page of INSIDE EIA, the internal intranet

website for the Department of Energy (DOE) Energy

Information Administration, 2017

Requested date: 01-March-2017

Release date: 24-March-2017

Posted date: 19-August-2019

Source of document: Department of Energy

FOIA Requester Service Center 1000 Independence Avenue, SW

Mail Stop MA-46

Washington, DC 20585 Fax: (202) 586-0575

DOE Headquarters Online FOIA Request Form

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Department of Energy Washington, DC 20585

MAR 2 4 2017

Re: HQ-2017-00627-F

This is a final response to the request for information that you sent to the Department of Energy (DOE) under the Freedom of Information Act (FOIA), 5 U.S.C. § 552. You requested: "A copy of the home page of INSIDE EIA, the internal intranet website for the Energy Information Administration."

Your request was assigned to DOE's Energy Information Administration (EIA) to conduct a search of their files for responsive documents. EIA started its search on March 1, 2017, which is the cut-off date for responsive documents. EIA has completed its search and identified one (1) document responsive to your request. The document is being released in its entirety.

The adequacy of the search may be appealed within 90 calendar days from your receipt of this letter pursuant to 10 C.F.R. § 1004.8. Appeals should be addressed to Director, Office of Hearings and Appeals, HG-1, L'Enfant Plaza, U.S. Department of Energy, 1000 Independence Avenue, S.W., Washington, D.C. 20585-1615. The written appeal, including the envelope, must clearly indicate that a FOIA appeal is being made. You may also submit your appeal by e-mail to OHA.filings@hq.doe.gov, including the phrase "Freedom of Information Appeal" in the subject line. The appeal must contain all the elements required by 10 C.F.R. § 1004.8, including a copy of the determination letter. Thereafter, judicial review will be available to you in the Federal District Court either (1) in the district where you reside, (2) where you have your principal place of business, (3) where DOE's records are situated, or (4) in the District of Columbia.

You may contact DOE's FOIA Public Liaison, Alexander Morris, FOIA Officer, Office of Public Information, at 202-586-5955, or by mail at MA-46/Forrestal Building 1000 Independence Avenue, S.W., Washington, D.C. 20585 for any further assistance and to discuss any aspect of your request. Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, e-mail at ogis@nara.gov; telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.



The FOIA provides for the assessment of fees for the processing of requests. See 5 U.S.C. § 552(a)(4)(A)(i); see also 10 C.F.R. § 1004.9(a). In our March 6, 2017, letter, you were advised that your request was placed in the "other" category for fee purposes. Requesters in this category are entitled to two (2) free hours of search time and 100 free pages. DOE's processing costs did not exceed \$15.00, the minimum amount at which DOE assesses fees. Thus, no fees will be charged for processing your request.

If you have any questions about the processing of the request or this letter, you may contact Ms. Danielle Blevins or me at MA-46/Forrestal Building, 1000 Independence Avenue, S.W., Washington, D.C. 20585 or at (202) 586-2504.

I appreciate the opportunity to assist you with this matter.

Sincerely,

Alexander C. Morris

FOIA Officer

Office of Public Information

Enclosure

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Final response to request for:

"A copy of the home page of INSIDE EIA, the internal intranet website for the Energy Information Administration."

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• One (1) document is being released in its entirety.

How to participate in the **Employee Engagement** community group

The Employee Engagement community group formed 18 months ago under the leadership of our colleague, Michael Kopalek. The Employee Engagement community group plans, develops, and implements events and programs that create a sense of community within EIA and improve employee morale and team cohesion.

- Joseph Rusty Davenport joins EIA
- EIA in the News, February 28

See all >

Steven Hanson joins EIA

Rosalyn Sommer Joins EIA

Find an employee (or view office rosters)

Enter Name

Type first OR last name OR first few letters

People are asking

How can I conduct a survey for my report or web product?

The Office of Communications (OC) expanded its customer relationship management outreach to help program offices collect feedback from customers about EIA products. To request a web product survey, visit the Web Product Surveys page.

What is an EIA Community group?

These employee-led communities help increase collaboration, promote knowledgesharing, foster innovation, and give employees the freedom to explore interest

Popular applications

Employee Self-Service (ESS)

Leave, ePerformance, training (CHRIS), and

EIA Guest Network Portal

Establish WiFi credentials for non-EIA or government furnished devices.

Find an employee

Locate a colleague, upload your profile photo, and review your work schedule information for accuracy.

EIA Customer Self-Service Portal Submit and track the status of your IT request through Kaseya. See the Self-Service Portal User Guide to get started.

Events

9:00 a.m. **Topics in Statistics and Operations**

Research, courses available through

April 26, 2H-093

11:00 a.m. EIA Branding Day-Office of

Communications, 2E-069/81

Frequent contacts

Computer support	202-586-8959
CoLab	202-586-2323
Telephone support	120
DOE conferencing	202-586-6651
Pest control	202-586-6100
Teleconference support	301-903-4555
DOE operator	202-586-5000
DOE health unit	202-586-9765
Building operations	202-586-6100
Emergency	166

Sites of interest

EIA.gov | Energy.gov | OPM.gov | TSP ePerformance | DOECAST | DOE Phonebook Online Learning Center (OLC) | Books24x7

Collaborate

PowerPedia | iPortal | WebEx Instant Messenger (iPortal download) Confluence Wiki (user guide)

CoLab status

OPEN

8:00 a.m.-5:30 p.m. 202-586-2323 Using the CoLab

Your favorites (what's this?)

0 favorites

Topics

Human Resources

Pay, leave, & benefits, training & development, ethics, more...

IT Management & Services

Computer operations, remote access, IT transition, more...

Communications

Templates, editorial, branding, media relations, social media, visual services, more...

About EIA

Organization charts, our customers, history, policies, records management, **Building & Administrative Services** Travel, building, badges, conference rooms, telephone support, more...

Information Quality

Product review, using third party data, 12F2, more...

Project Management

Active projects, policy documents, guidance and reporting schedule, templates, training and development, lessons learned, more...

All Topics
Human Resources
IT Management &
Services
Communications
Building &
Administrative
Services
Information Quality
Project Management
About EIA

People
Find an Employee
Employee Spotlight
Organization Chart
Office Rosters
EIA Community
Management
Priorities Groups
Committees

Presentations & Papers Presentations Papers Leadership Briefings Themes & Templates Policies & Guides IT & Security Statistical Writing & Graphing Product Review Human Resources Records Management Forms
Computer Validation
Request
IT Purchase Order
Telework Application
Business Cards
Foreign and U.S.
Visitor Clearance

Tools
Employee Self-Service
(ESS)
ePerformance
Telework Application
USC Dashboard
Budget, Planning, &
Execution System
MyCareer@EIA
PowerPedia
iPortal