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Description of document: Federal Reserve System Law Enforcement Training Manual table of contents, 2016

Requested date: 30-December-2016

Release date: 08-June-2017

Posted date: 12-August-2019

Source of document: Information Disclosure Section
Board of Governors of the Federal Reserve System
20th & Constitution Avenue, NW
Washington, DC 20551
Fax: (202) 872-7565, (to: Information Disclosure Section)
[Electronic Request Form](#)

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BOARD OF GOVERNORS
OF THE
FEDERAL RESERVE SYSTEM
WASHINGTON, D. C. 20551

ADDRESS OFFICIAL CORRESPONDENCE
TO THE BOARD

June 8, 2017

Re: *Freedom of Information Act Request Ref. no. F-2017-070*

This is in response to your e-mail message dated and received by the Board's Freedom of Information Office on December 30, 2016. Pursuant to the Freedom of Information Act ("FOIA"), 5 U.S.C. § 552, you seek copies of the following:

- [1] Federal Reserve Board Records Policy and Procedures Manual [;]
- [2] Reserve Maintenance Manual [;]
- [3] Federal Reserve System Law Enforcement Training Manual (Table of Contents only) [;]
- [4] Federal Reserve Administrative Manual (Table of Contents only) [; and]
- [5] Internal Administrative Procedures Manual (Table of Contents only) [.]

On May 23, 2017, I responded to a separate, overlapping request from you that also addresses Items 1, 4 and 5 of this request. Therefore, this letter will address only Items 2 and 3 of this request.

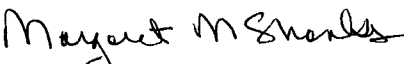
Staff searched Board records and located a document that is responsive to Item 2 of your request. The responsive information for Item 2, the Reserve Maintenance Manual, is publicly available on the Board's website at the following link:
<https://www.federalreserve.gov/monetarypolicy/files/reserve-maintenance-manual.pdf>.

With respect to Item 3 of your request, staff searched Board records and located responsive information. However, I have determined that this document contains titles and subjects of law enforcement techniques and guidelines that, if disclosed, could

reasonably be expected to risk circumvention of the law. Such information is exempt from disclosure and will be withheld from you under authority of exemption 7(E) of the FOIA, 5 U.S.C. § 552 (b)(7)(E). The document containing the exempt information has been reviewed under the requirements of subsection (b) of the Act, 5 U.S.C. § 552(b) and all reasonably segregable nonexempt information will be provided to you. The document you receive will indicate the nature and amount of information being withheld and its applicable exemption.

Your request for information is granted in part and denied in part for the reasons described above. If you believe that the determination to withhold certain information responsive to Item 3 is incorrect, you may administratively appeal by writing to Freedom of Information Office, Board of Governors of the Federal Reserve System, 20th Street & Constitution Avenue NW, Washington, D.C. 20551; by facsimile to 202-872-7565; or electronically to FOIA-Appeals@frb.gov. Your appeal must be postmarked or electronically transmitted within 90 days of the date of the response to your request.¹

Very truly yours,


Margaret McCloskey Shanks
Deputy Secretary of the Board

¹ Please note that you may also contact our FOIA Public Liaison at 202-452-3684 for further assistance. Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, MD 20740-6001; e-mail at ogis@nara.gov; telephone at 202-741-5770 or toll free at 1-877-684-6448; or facsimile at 202-741-5769.

FEDERAL RESERVE SYSTEM LAW ENFORCEMENT TRAINING MANUAL

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Attachment III – BLEC Attendance and Graduation Requirements	
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