



# governmentattic.org

*"Rummaging in the government's attic"*

Description of document: Council of the Inspectors General on Integrity and Efficiency (CIGIE) meeting agenda and minutes for each meeting of the Pandemic Response Accountability Committee (PRAC) and the document Investigative Considerations for COVID-19 Operations, 2020

Requested date: 01-November-2020

Release date: 23-November-2020

Posted date: 14-December-2020

Source of document: FOIA Officer  
Council of the Inspectors General on Integrity and Efficiency  
1717 H Street, NW, Suite 825  
Washington, DC 20006  
Fax: (202) 254-0162  
Email: [FOIASTAFF@cigie.gov](mailto:FOIASTAFF@cigie.gov)

The governmentattic.org web site ("the site") is a First Amendment free speech web site and is noncommercial and free to the public. The site and materials made available on the site, such as this file, are for reference only. The governmentattic.org web site and its principals have made every effort to make this information as complete and as accurate as possible, however, there may be mistakes and omissions, both typographical and in content. The governmentattic.org web site and its principals shall have neither liability nor responsibility to any person or entity with respect to any loss or damage caused, or alleged to have been caused, directly or indirectly, by the information provided on the governmentattic.org web site or in this file. The public records published on the site were obtained from government agencies using proper legal channels. Each document is identified as to the source. Any concerns about the contents of the site should be directed to the agency originating the document in question. GovernmentAttic.org is not responsible for the contents of documents published on the website.



Council of the  
**INSPECTORS GENERAL**  
on INTEGRITY and EFFICIENCY

November 23, 2020

Subject: CIGIE Freedom of Information/Privacy Act Request 6330-2021-09

This is in response to your Freedom of Information Act (FOIA) request, dated November 1, 2020, to the Council of the Inspectors General on Integrity and Efficiency (CIGIE). This request was received on November 2, 2020 and was assigned FOIA case number 6330-2021-09. In your own words, you have requested the following:

*A copy of the meeting agenda and the meeting minutes for each meeting of the PRAC, which is a Committee of CIGIE. I also request a copy of the document Investigative Considerations for COVID-19 Operations, which was produced by the Special Investigative Techniques Subcommittee.*

The responsive records are enclosed, subject to the following redactions:

- Exemption 5 (5 U.S.C. § 552(b)(5)): allows the agency the discretion to withhold "...inter-agency or intra-agency memorandums or letters which would not be available by law to a party other than an agency in litigation with the agency." The purpose of this exemption is to protect the deliberative process by encouraging a frank exchange of views. In addition, this exemption protects from disclosure attorney-work product and attorney-client materials.
- Exemption 6 (5 U.S.C. § 552(b)(6)): allows Federal agencies the discretion to withhold information the disclosure of which would "...constitute a clearly unwarranted invasion..." of individual privacy and might adversely affect the individual and his/her family.
- Exemption 7 (5 U.S.C. § 552(b)(7)): protects from disclosure "records or information compiled for law enforcement purposes, but only to the extent that the production of such law enforcement records or information ...

(C) could reasonably be expected to constitute an unwarranted invasion of personal privacy,  
or

(E) would disclose guidelines for law enforcement investigations or prosecutions if such disclosure could reasonably be expected to risk circumvention of the law.

Please note that some of the meeting minutes include the word “draft” on them but CIGIE has confirmed that they are in fact the approved minutes.

If you have any questions, you may contact CIGIE’s FOIA Public Liaison, Deborah Waller, Supervisory Government Information Specialist, at (202) 616-1210 or [FOIASTAFF@cigie.gov](mailto:FOIASTAFF@cigie.gov). Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows:

Office of Government Information Services  
National Archives and Records Administration  
8601 Adelphi Road-OGIS  
College Park, Maryland 20740-6001  
[ogis@nara.gov](mailto:ogis@nara.gov)  
(202) 741-5770  
(877) 684-6448 (toll free)  
(202) 741-5769 (facsimile)

For your information, Congress excluded three discrete categories of law enforcement and national security records from the requirements of the FOIA. *See* 5 U.S.C. 552(c) (2006 & Supp. IV 2010). This response is limited to those records that are subject to the requirements of the FOIA. This is a standard notification that is given to all our requesters and should not be taken as an indication that excluded records do, or do not, exist.

A requester may appeal a determination denying a FOIA request in any respect to the CIGIE Chairperson c/o Office of General Counsel, Council of the Inspectors General on Integrity and Efficiency, 1717 H Street NW, Suite 825, Washington, DC 20006. The appeal must be in writing, and must be submitted either by:

- (1) Regular mail sent to the address listed in this subsection, above; or
- (2) By fax sent to the FOIA Officer at (202) 254-0162; or
- (3) By email to [FOIAAPPEAL@cigie.gov](mailto:FOIAAPPEAL@cigie.gov).

Your appeal must be received within 90 days of the date of this letter. The outside of the envelope should be clearly marked “FOIA APPEAL.”

Sincerely,

Alan F. Boehm  
Executive Director

Enclosures: as stated



*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*



Location: Microsoft Teams (Virtual)



Date: April 2, 2020



Time: 2:00 pm EST

## **Pandemic Response Accountability Office (PRAC)**

### **Kickoff Meeting Agenda**

#### **I. Opening Remarks (CIGIE and PRAC Chairs)**

#### **II. Overview of Committee (PRAC Chair)**

Schedule of meetings, and role of committee, subcommittees, members, and CIGIE

#### **III. Big-Picture Discussion of PRAC Role (PRAC Chair)**

Committee work vs. individual IG projects (see "Functions" attachment), role of committee, lessons learned, and project announcements

#### **IV. Timetable of Short-Term Deliverables (PRAC Vice Chair)**

Strategic plan, website (see "Statutory Deliverables" attachment)

#### **V. PRAC Staffing (CIGIE and PRAC Chair)**

- a) Hiring Executive Director, Deputy Executive Director, General Counsel, and staff
- b) Detailing and using staff from OIGs in the interim

#### **VI. Subcommittee Structure – (PRAC Chair and Vice Chair) [SUBCOMMITTEE SUGGESTIONS BELOW ARE FOR DISCUSSION ONLY]**

**(b) (5)**

#### **VII. Logistics/Legal Issues (PRAC Vice Chair)**

Office space, IT platform, email, and records

#### **VIII. Future Meeting Schedule and CIGIE Coordination (PRAC Chair)**

Coordinating oversight work throughout the CIGIE community and communication with CIGIE members

#### **IX. Miscellaneous (PRAC Chair)**

Public hearings and use of subpoena authority





*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

🏠 Location: Microsoft Teams (Virtual)  
📅 Date: April 2, 2020  
🕒 Time: 2:00 pm EST




**X. Other topics/Open discussion (PRAC members)**

**XI. Adjournment**

*Next meeting: Tuesday, April 7, 2020, at 1:00 pm EST via Microsoft Teams*



*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

 **Location:** Microsoft Teams (Virtual)  
 **Date:** April 9, 2020  
 **Time:** 1:00 pm EST

## **Pandemic Response Accountability Office (PRAC)**

April 9, 2020 Meeting Agenda

**I. Opening Remarks (Acting PRAC Chair)**

**II. Remarks**

Paul Abbate, FBI Deputy Associate Director

**III. Executive Director Search (Acting Chair)**

**IV. PRAC Subcommittees (Vice Chair)**

**V. Legislative “Fixes” to CARES Act (Vice Chair)**

**VI. PRAC Strategic Plan (Acting IG Grimm)**

**VII. Website Development Update (IG Whitcomb)**

**VIII. Open Discussion (PRAC members)**

**IX. Adjournment**

*Next meeting: Tuesday, April 14, 2020, at 1:00 pm EST via Microsoft Teams*



*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

🏠 Location: Microsoft Teams (Virtual)  
📅 Date: April 14, 2020  
🕒 Time: 1:00 pm EST

## **Pandemic Response Accountability Committee (PRAC)**

April 14, 2020 Meeting Agenda

- I. Opening Remarks (Acting PRAC Chair)**
- II. Monday Data Meeting with OMB (Acting Chair)**
- III. Update: Executive Director Search (Acting Chair)**
- IV. Discussion: Proposed PRAC Subcommittees (Acting Chair and Vice Chair)**
- V. Website Update (IG Whitcomb)**
- VI. Odds and Ends (Vice Chair)**
- VII. Open Discussion (PRAC members)**
- VIII. Adjournment**

*Next meeting: Thursday, April 16, 2020, at 1:00 pm EST via Microsoft Teams*



# PANDEMIC RESPONSE

## ACCOUNTABILITY COMMITTEE



Location: Microsoft Teams (Virtual)



Date: April 16, 2020



Time: 1:00 pm EST

## April 16, 2020, Meeting Agenda

### **I. Opening Remarks (Acting PRAC Chair)**

### **II. Conversation with GAO Leadership (PRAC members)**

- Comptroller General Gene Dodaro
- Kate Siggerud, Chief Operating Officer

### **III. Way Forward for PRAC Subcommittees and Issue Leads (Vice Chair)**

### **IV. Website Update (IG Whitcomb)**

### **V. OMB Guidance and Follow-up Conversation with OMB Staff (Kathy Tighe)**

### **VI. Odds and Ends (Vice Chair)**

### **VII. Open Discussion (PRAC members)**

### **VIII. Adjournment**

*Next meeting: Tuesday, April 21, 2020, at 1:00 pm EST via Microsoft Teams*





# PANDEMIC RESPONSE

## ACCOUNTABILITY COMMITTEE

### **April 21, 2020, Meeting Agenda**

**I. Opening Remarks (Acting PRAC Chair)**

**II. Website Demonstration (IG Whitcomb & Kashfia Yasmeen)**

**III. Subcommittee Updates (PRAC members)**

**IV. Odds and Ends (Vice Chair)**

**V. Open Discussion (PRAC members)**

**VI. Adjournment**

- *Next meeting: Thursday, April 23, 2020, at 1:00 pm EST via Microsoft Teams*
- Note: Beginning April 28, the full PRAC will meet once weekly on Tuesdays at 1:00 pm EST via Microsoft Teams



# PANDEMIC RESPONSE

## ACCOUNTABILITY COMMITTEE

### **April 23, 2020, Meeting Agenda**

#### **I. Opening Remarks (Acting PRAC Chair)**

#### **II. Remarks and Discussion**

- Sheri Mecklenburg, White Collar Crime Coordinator, Executive Office of United States Attorneys, U.S. Department of Justice and EOUSA Coronavirus Fraud Coordinator

#### **III. Executive Director Update (Acting Chair)**

#### **IV. Monday Website Rollout (IG Whitcomb)**

#### **V. Subcommittee Reports (PRAC members)**

#### **VI. Odds and Ends (Vice Chair)**

#### **VII. Open Discussion (PRAC members)**

#### **VIII. Adjournment**

*Next meeting: Tuesday, April 28, 2020, at 1:00 pm EST via Microsoft Teams*



# PANDEMIC RESPONSE

## ACCOUNTABILITY COMMITTEE



Location: Microsoft Teams (Virtual)



Date: April 28, 2020



Time: 1:00 pm

## **April 28, 2020, Meeting Agenda**

- I. Opening Remarks (Acting PRAC Chair)**
- II. Website Rollout (IG Whitcomb)**
- III. Update: OMB/Treasury Data Discussions (Kathy Tighe)**
- IV. Subcommittee Reports (PRAC members)**
- V. Executive Director's Report (Bob Westbrooks)**
- VI. Open Discussion (PRAC members)**
- VII. Adjournment**

*Next meeting: Tuesday, May 5, 2020, at 1:00 pm via Microsoft Teams*



# PANDEMIC RESPONSE

## ACCOUNTABILITY COMMITTEE



Location: Microsoft Teams (Virtual)



Date: May 5, 2020



Time: 1:00 pm

## May 5, 2020, Meeting Agenda

### **I. Opening Remarks (Acting Chair)**

### **II. Remarks and Discussion**

- Corey R. Amundson, Chief, Public Integrity Section, Criminal Division, U.S. Department of Justice

### **III. Update: OMB/Treasury Data Discussions (Acting Chair)**

### **IV. PRAC Project – Agency Top Pandemic Challenges (Vice Chair)**

### **V. Subcommittee/Project Updates (PRAC members)**

### **VI. Executive Director's Report (Bob Westbrook)**

### **VII. Open Discussion (PRAC members)**

### **VIII. Adjournment**

*Next meeting: Tuesday, May 12, 2020, at 1:00 pm via Microsoft Teams*





# PANDEMIC RESPONSE

## ACCOUNTABILITY COMMITTEE



Location: Microsoft Teams (Virtual)



Date: May 12, 2020



Time: 1:00 pm

## May 12, 2020, Meeting Agenda

### **I. Opening Remarks (Acting Chair)**

- Approval of minutes

### **II. Presentation and Discussion**

- Andy Mao, Acting Director Civil Fraud Section, Civil Division, U.S. Department of Justice
- Jamie Yavelberg, Deputy Director Civil Fraud Section, Civil Division, Department of Justice

### **III. OMB Data Discussions & Treasury OGC Memo (Acting Chair and Acting IG Delmar)**

### **IV. Top Pandemic Challenges Project (Vice Chair)**

### **V. Outreach & Listening Forum Proposal (Acting Chair and Vice Chair)**

### **VI. Subcommittee/Project Updates (PRAC members)**

### **VII. Executive Director's Report (Bob Westbrook)**

### **VIII. Open Discussion (PRAC members and Pandemic IGs)**

### **IX. Adjournment**

*Next meeting: Tuesday, May 19, 2020, at 1:00 pm via Microsoft Teams*



# PANDEMIC RESPONSE

## ACCOUNTABILITY COMMITTEE



Location: Microsoft Teams (Virtual)



Date: May 19, 2020



Time: 1:00 pm

## May 19, 2020, Meeting Agenda

### **I. Opening Remarks (Acting Chair)**

- Approval of 5/12/20 minutes

### **II. Data Discussions (Acting Chair)**

### **III. Top Pandemic Challenges Project (Vice Chair)**

### **IV. PRAC Listening Forum – Change of Date to June 3, 2020 (Executive Director)**

### **V. Subcommittee/Project Updates (PRAC members)**

### **VI. Executive Director's Report (Bob Westbrooks)**

### **VII. Open Discussion (PRAC members)**

### **VIII. Adjournment**

*Next meeting: Tuesday, May 26, 2020, at 1:00 pm via Microsoft Teams*



# PANDEMIC RESPONSE

## ACCOUNTABILITY COMMITTEE



Location: Microsoft Teams (Virtual)



Date: May 26, 2020



Time: 1:00 pm

## May 26, 2020, Meeting Agenda

### **I. Opening Remarks (Acting Chair)**

- Approval of 5/19/20 minutes

### **II. Presentation and Discussion (Acting IG Bruce)**

- Kinney Poynter, Executive Director – National Association of State Auditors, Comptrollers and Treasurers (NASACT)

### **III. Top Pandemic Challenges (Vice Chair)**

### **IV. June 3<sup>rd</sup> Listening Forum: “Stakeholder Perspectives on the Oversight of Federal COVID-19 Spending and Response” (Executive Director)**

### **V. Subcommittee/Project Updates (PRAC members)**

### **VI. Executive Director’s Report (Bob Westbrooks)**

### **VII. Open Discussion (PRAC members)**

### **VIII. Adjournment**

*Next meeting: Tuesday, June 2, 2020, at 1:00 pm via Microsoft Teams*



# PANDEMIC RESPONSE

## ACCOUNTABILITY COMMITTEE



Location: Microsoft Teams (Virtual)



Date: June 2, 2020



Time: 1:00 pm

## June 2, 2020, Meeting Agenda

### **I. Opening Remarks (Acting Chair)**

- Approval of 5/26/20 minutes

### **II. Listening Forum: “Stakeholder Perspectives on the Oversight of Federal COVID-19 Spending and Response” (Executive Director)**

### **III. Top Pandemic Challenges (Vice Chair)**

### **IV. Data and PRAC Authority Issues (Acting Chair)**

### **V. Subcommittee/Project Updates (PRAC members)**

### **VI. Executive Director’s Report (Bob Westbrooks)**

### **VII. Open Discussion (PRAC members)**

### **VIII. Adjournment**

*Next meeting: Tuesday, June 9, 2020, at 1:00 pm via Microsoft Teams*





# PANDEMIC RESPONSE

## ACCOUNTABILITY COMMITTEE



Location: Microsoft Teams (Virtual)



Date: June 9, 2020



Time: 1:00 pm

## June 9, 2020, Meeting Agenda

### **I. Opening Remarks (Acting Chair)**

- Approval of 6/2/20 minutes

### **II. Remarks and Discussion**

- Chief Postal Inspector Gary R. Barksdale (COVID-19 related fraud activities)

### **III. Listening Forum Recap and Next Steps (Executive Director and PRAC members)**

### **IV. Timetable for Issuance of Top Pandemic Challenges Report (Vice Chair)**

### **V. Insights from Ongoing Pandemic Reviews (IG Carol Ochoa)**

- GSA OIG's Review of Public Building Service's Coronavirus Communication and Cleaning Procedures

### **VI. Subcommittee/Project Updates (PRAC members)**

### **VII. Executive Director's Report (Bob Westbrooks)**

### **VIII. Open Discussion (PRAC members)**

### **IX. Adjournment**

*Next meeting: Tuesday, June 16, 2020, at 1:00 pm via Microsoft Teams*



# PANDEMIC RESPONSE

## ACCOUNTABILITY COMMITTEE



Location: Microsoft Teams (Virtual)



Date: June 16, 2020



Time: 1:00 pm

## June 16, 2020, Meeting Agenda

### **I. Opening Remarks (Acting Chair)**

- Approval of 6/9/20 minutes

### **II. Top Pandemic Challenges Report Issuance (Vice Chair)**

### **III. Demonstration: Contracting Data on PRAC Website (IG Whitcomb & Kashfia Yasmeen)**

### **IV. Discussion: Protocols for Addressing Congressional Requests (ED Westbrooks)**

### **V. Subcommittee/Project Updates (PRAC members)**

### **VI. Executive Director's Report**

### **VII. Open Discussion (PRAC members)**

### **VIII. Adjournment**

*Next meeting: Tuesday, June 23, 2020, at 1:00 pm via Microsoft Teams*



# PANDEMIC RESPONSE

## ACCOUNTABILITY COMMITTEE

### June 23, 2020, Meeting Agenda

#### **I. Opening Remarks (Acting PRAC Chair)**

- Approval of June 16, 2020, meeting minutes

#### **II. Presentation and Discussion – Insights from Ongoing Pandemic Reviews**

- Larry Turner, Acting Inspector General, and Elliot Lewis, Assistant Inspector General for Audit, U.S. Department of Labor Office of Inspector General

Ongoing review: “OSHA’s actions to protect health care workers on the front lines and also reviewing OSHA’s guidance to employers on how to mitigate infections in the workplace”

#### **III. Discussion – Data Access for OIG/PRAC Oversight and Transparency Efforts**

#### **IV. Subcommittee/Project Updates (PRAC members)**

#### **V. Executive Director’s Report (Bob Westbrooks)**

#### **VI. Open Discussion (PRAC members)**

#### **VII. Adjournment**

*Next meeting: Tuesday, June 30, 2020, at 1:00 pm EST via Microsoft Teams*



# PANDEMIC RESPONSE

## ACCOUNTABILITY COMMITTEE

### **June 30, 2020, Meeting Agenda**

#### **I. Opening Remarks (Acting PRAC Chair)**

- Approval of June 23, 2020, meeting minutes

#### **II. Draft PRAC Strategic Plan (PD Grimm/ED Westbrooks)**

#### **III. Subcommittee/Project Updates (PRAC members)**

#### **IV. Executive Director's Report (Bob Westbrooks)**

#### **V. Open Discussion (PRAC members)**

#### **VI. Adjournment**

*Next meeting: Tuesday, July 7, 2020, at 1:00 pm EST via Microsoft Teams*





# PANDEMIC RESPONSE

## ACCOUNTABILITY COMMITTEE

### July 7, 2020, Meeting Agenda

#### I. Opening Remarks (Acting PRAC Chair)

- Approval of June 30, 2020, meeting minutes

#### II. Presentation – Conducting OIG Investigations During the Pandemic

- Christi Grimm, Principal Deputy Performing Duties of Inspector General, Health and Human Services Office of Inspector General (HHS OIG)
- (b) (6), HHS OIG Office of Investigations

#### III. Discussion: PRAC and OIG “Second Wave” Oversight Work (Acting Chair)

#### IV. Subcommittee/Project Updates (PRAC members)

#### V. Executive Director’s Report (Bob Westbrooks)

#### VI. Open Discussion (PRAC members)

#### VII. Adjournment

*Next meeting: Tuesday, July 14, 2020, at 1:00 pm EST via Microsoft Teams*



# PANDEMIC RESPONSE

## ACCOUNTABILITY COMMITTEE

### July 14, 2020, Meeting Agenda

#### **I. Opening Remarks (Acting PRAC Chair)**

- Approval of July 7, 2020, meeting minutes

#### **II. Presentation: USAFacts.org**

- Poppy MacDonald, President USAFacts
- Aamir Rashid, USAFacts

#### **III. Presentation and Discussion – Insights from Ongoing Pandemic Review**

- Sean O'Donnell, Acting Inspector General, Department of Defense
- Tomica Q. Scott, Program Director, Intelligence Division, Office of the Deputy Inspector General for Evaluations

*Evaluation of the Navy's Plans and Response to the Coronavirus Outbreak Aboard Ships*

#### **IV. Revised Draft: PRAC Strategic Plan (PD Grimm/ED Westbrooks)**

#### **V. Subcommittee/Project Updates (PRAC members)**

#### **VI. Executive Director's Report (Bob Westbrooks)**

#### **VII. Open Discussion (PRAC members)**

#### **VIII. Adjournment**

*Next meeting: Tuesday, July 21, 2020, at 1:00 pm EST via Microsoft Teams*



# PANDEMIC RESPONSE

## ACCOUNTABILITY COMMITTEE

### July 21, 2020, Meeting Agenda

#### **I. Opening Remarks (Acting PRAC Chair)**

- Approval of July 14, 2020, meeting minutes

#### **II. Overview of PRAC Website Development Plans (ED Westbrooks)**

#### **III. Subcommittee/Project Updates (PRAC members)**

#### **IV. Executive Director's Report (ED Westbrooks)**

#### **V. Open Discussion (PRAC members)**

#### **VI. Adjournment**

*Next meeting: Tuesday, July 28, 2020, at 1:00 pm EST via Microsoft Teams*



# PANDEMIC RESPONSE

## ACCOUNTABILITY COMMITTEE

### July 28, 2020, Meeting Agenda

#### **I. Opening Remarks (Acting PRAC Chair)**

- Approval of July 21, 2020, meeting minutes

#### **II. Presentation: COVID-19 Oversight in Federal Bureau of Prisons Institutions**

- Michael Horowitz, Inspector General, Department of Justice
- Rene Lee, Acting Assistant Inspector General for Evaluations and Inspections, DOJ OIG

#### **III. Subcommittee/Project Updates (PRAC members)**

#### **IV. Executive Director's Report (ED Westbrooks)**

#### **V. Open Discussion (PRAC members)**

#### **VI. Adjournment**

*Next meeting: Tuesday, August 4, 2020, at 1:00 pm EST via Microsoft Teams*



# PANDEMIC RESPONSE

## ACCOUNTABILITY COMMITTEE



Location: Microsoft Teams (Virtual)



Date: August 4, 2020



Time: 1:00 pm EST

## August 4, 2020, Meeting Agenda

### **I. Opening Remarks (Acting PRAC Chair)**

- Approval of July 28, 2020, meeting minutes

### **II. Update: Brian Miller, Special Inspector General for Pandemic Recovery**

### **III. Presentation and Discussion: PRAC Data Analytics (ED Westbrooks)**

### **IV. Subcommittee/Project Updates (PRAC members)**

### **V. Executive Director's Report (ED Westbrooks)**

### **VI. Open Discussion (PRAC members)**

### **VII. Adjournment**

*Next meeting: Tuesday, August 25, 2020, at 1:00 pm EST via Microsoft Teams*





# PANDEMIC RESPONSE

## ACCOUNTABILITY COMMITTEE

### **August 25, 2020, Meeting Agenda**

#### **I. Opening Remarks (Acting PRAC Chair)**

- Approval of August 4, 2020, meeting minutes

#### **II. PRAC Budget (Deputy ED Miller)**

#### **III. Introduction of New PRAC Staff (ED Westbrooks)**

#### **IV. Website Update (Kathy Tighe)**

#### **V. Subcommittee/Project Updates (PRAC Vice Chair/PRAC members)**

#### **VI. Executive Director's Report (ED Westbrooks)**

#### **VII. Open Discussion (PRAC members)**

#### **VIII. Adjournment**

*Next meeting: Tuesday, September 1, 2020, at 1:00 pm EST via Microsoft Teams*



# PANDEMIC RESPONSE

## ACCOUNTABILITY COMMITTEE

### September 1, 2020, Meeting Agenda

#### **I. Opening Remarks (Acting PRAC Chair)**

- Approval of August 25, 2020, meeting minutes

#### **II. Investigations Case Briefing:**

- Tammy Whitcomb, Inspector General U.S. Postal Service
- Andre Martin, SAC, U.S. Postal Service OIG
- Breck Nowlin, ASAC, U.S. Postal Service OIG

#### **III. PRAC Website Demonstration (Kathy Tighe & Jeanine Keay)**

#### **IV. Subcommittee/Project Updates (PRAC Vice Chair/PRAC members)**

#### **V. Executive Director's Report (ED Westbrooks)**

#### **VI. Open Discussion (Pandemic IGs)**

#### **VII. Adjournment**

*Next meeting: Tuesday, September 8, 2020, at 1:00 pm EST via Microsoft Teams*



Location: Microsoft Teams (Virtual)



Date: September 8, 2020



Time: 1:00 pm EST



# PANDEMIC RESPONSE

## ACCOUNTABILITY COMMITTEE

### **September 8, 2020, Meeting Agenda**

#### **I. Opening Remarks (Acting PRAC Chair)**

- Approval of September 1, 2020, meeting minutes

#### **II. Launch of PRAC Website 2.0 (Kathy Tighe)**

#### **III. Subcommittee/Project Updates (PRAC Vice Chair/PRAC members)**

#### **IV. Executive Director's Report (ED Westbrook)**

#### **V. Open Discussion (PRAC IGs)**

#### **VI. Adjournment**

*Next meeting: Tuesday, September 15, 2020, at 1:00 pm EST via Microsoft Teams*



# PANDEMIC RESPONSE

## ACCOUNTABILITY COMMITTEE



Location: Microsoft Teams (Virtual)



Date: September 15, 2020



Time: 1:00 pm EST

## September 15, 2020, Meeting Agenda

### **I. Opening Remarks (Acting PRAC Chair)**

- Approval of September 8, 2020, meeting minutes

### **II. Update: Financial Institution Listening Forum (Deputy IG Delmar)**

### **III. Subcommittee/Project Updates (PRAC members)**

### **IV. Executive Director's Report (ED Westbrooks)**

### **V. Open Discussion (PRAC IGs)**

### **VI. Adjournment**

*Next meeting: Tuesday, September 22, 2020, at 1:00 pm EST via Microsoft Teams*

**Location**

Microsoft Teams (virtual)

**Date**

September 22, 2020

**Time**

1:00 pm EST

## **September 22, 2020 Meeting Agenda**

- I. Opening Remarks (Acting PRAC Chair)**
  - Approval of September 15, 2020, meeting minutes
- I. Update from the GAO: Comptroller General Dodaro and COO Siggerud**
- II. Subcommittee/Project Updates (PRAC Vice Chair/PRAC members)**
- III. Executive Director's Report (ED Westbrooks)**
- IV. Open Discussion (PRAC IGs)**
- V. Adjournment**

*Next meeting: Tuesday, September 29, 2020, at 1:00 pm EST via Microsoft Teams*





A Committee of the  
Council of Inspectors General  
on Integrity and Efficiency

LOCATION

**Microsoft Teams (virtual)**

DATE

**September 29, 2020**

TIME

**1:00 pm EST**

## **September 29, 2020 Meeting Agenda**

- I. Opening Remarks (Acting PRAC Chair)**
  - a. Approval of September 22, 2020
- II. Subcommittee/Project Updates (PRAC Vice Chair/PRAC Members)**
- III. Executive Director's Report (ED Westbrooks)**
- IV. Open Discussion (PRAC IGs)**
- V. Adjournment**

Next meeting: Tuesday, October 6, 2020, at 1:00 pm EST via Microsoft Teams



A Committee of the  
Council of Inspectors General  
on Integrity and Efficiency

LOCATION

**Microsoft Teams (virtual)**

DATE

**October 6, 2020**

TIME

**1:00 pm EST**

## **October 6, 2020 Meeting Agenda**

- I. Opening Remarks (Acting PRAC Chair)**
  - a. Approval of September 29, 2020
- II. Presentation: USAID's COVID-19 response (IG Ann Calvaresi Barr)**
- III. Presentation: SBA OIG's PPP challenges (IG Mike Ware)**
- IV. Subcommittee/Project Updates (PRAC Vice Chair/PRAC Members)**
- V. Executive Director's Report (ED Westbrooks)**
- VI. Open Discussion (Pandemic IGs)**
- VII. Adjournment**

Next meeting: Tuesday, October 13, 2020, at 1:00 pm EST via Microsoft Teams



A Committee of the  
Council of Inspectors General  
on Integrity and Efficiency

LOCATION

**Microsoft Teams (virtual)**

DATE

**October 13, 2020**

TIME

**1:00 pm EST**

## **October 13, 2020 Meeting Agenda**

- I. Opening Remarks (Acting PRAC Chair)**
  - a. Approval of October 6, 2020, meeting minutes
- II. Discussion: Resources for Pandemic IGs (ED Westbrooks/DED Miller)**
- III. Subcommittee/Project Updates (PRAC Vice Chair/PRAC Members)**
- IV. Executive Director's Report (ED Westbrooks)**
- V. Open Discussion (PRAC IGs)**
- VI. Adjournment**

Next meeting: Tuesday, October 20, 2020, at 1:00 pm EST via Microsoft Teams



A Committee of the  
Council of Inspectors General  
on Integrity and Efficiency

LOCATION

**Microsoft Teams (virtual)**

DATE

**October 20, 2020**

TIME

**1:00 pm EST**

## **October 20, 2020 Meeting Agenda**

- I. Opening Remarks (Acting PRAC Chair)**
  - a. Approval of October 13, 2020, meeting minutes
- II. Presentation: COVID Grant Guidance (NSF IG Lerner)**
  - **Mark Bell & Ken Lish – NSF OIG**
- III. Subcommittee/Project Updates (PRAC Vice Chair/PRAC Members)**
- IV. Executive Director's Report (ED Westbrooks)**
- V. Open Discussion (PRAC IGs)**
- VI. Adjournment**

Next meeting: Tuesday, October 27, 2020, at 1:00 pm EST via Microsoft Teams

*Note: the Tuesday, November 3<sup>rd</sup> PRAC meeting is cancelled – we will reconvene on Tuesday, November 10<sup>th</sup> with a gathering of the Pandemic IGs*



A Committee of the  
Council of Inspectors General  
on Integrity and Efficiency

LOCATION

**Microsoft Teams (virtual)**

DATE

**October 27, 2020**

TIME

**1:00 pm EST**

## **October 27, 2020 Meeting Agenda**

- I. Opening Remarks (Acting PRAC Chair)**
  - a. Approval of October 20, 2020, meeting minutes
- II. Update: PPP/CRF Data (ED Westbrook/DIG Delmar)**
- III. Subcommittee/Project Updates (PRAC Vice Chair/PRAC Members)**
- IV. Executive Director's Report (ED Westbrook)**
- V. Open Discussion (PRAC IGs)**
- VI. Adjournment**

Next meeting: Tuesday, November 10, 2020, at 1:00 pm EST via Microsoft Teams





A Committee of the  
Council of Inspectors General  
on Integrity and Efficiency

LOCATION

**Microsoft Teams (virtual)**

DATE

**November 10, 2020**

TIME

**1:00 pm EST**

## **November 10, 2020 Meeting Agenda**

- I. Opening Remarks (Acting PRAC Chair)**
  - a. Approval of October 27, 2020, meeting minutes
- II. Presentation: MITRE study of CARES Act data collection gaps**
  - **Karen F. Lee, Director, Government Administration and Judiciary**
- III. Subcommittee/Project Updates (PRAC Vice Chair/PRAC Members)**
- IV. Executive Director's Report (ED Westbrooks)**
- V. Open Discussion (Pandemic IGs)**
- VI. Adjournment**

Next meeting: Tuesday, November 17, 2020, at 1:00 pm EST via Microsoft Teams



*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Thursday, April 2, 2020**

**Meeting Minutes**

**I. Call to Order.** The inaugural meeting of the Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 2:00 p.m. by Glenn Fine, Chairperson of the PRAC.

**II. Attendees.** The following persons attended:

**Committee Members**

- |                                  |                                         |
|----------------------------------|-----------------------------------------|
| - Glenn Fine (DoD) (Chairperson) | - Paul Martin (NASA) (Vice Chairperson) |
| - Michael Horowitz (DOJ)         | - Allison Lerner (NSF)                  |
| - Scott Dahl (Labor)             | - Sandra Bruce (Education)              |
| - Richard Delmar (Treasury)      | - Joseph Cuffari (DHS)                  |
| - Christi Grimm (HHS)            | - Hannibal Ware (SBA)                   |
| - Jay Lerner (FDIC)              | - J Russell George (TIGTA)              |
| - Mitchell Behm (DOT)            | - Mark Bialek (FRB)                     |
| - Kathy Buller (Peace Corps)     | - Rae Oliver Davis (HUD)                |
| - Phyllis Fong (USDA)            | - Susan Gibson (NRO)                    |
| - Michael Missal (VA)            | - Tammy Whitcomb (USPS)                 |

**Non-Members**

- |                              |                          |
|------------------------------|--------------------------|
| - Alan Boehm (CIGIE)         | - Atticus Reaser (CIGIE) |
| - Faith Coutier (CIGIE)      | - Francis Larocca (NASA) |
| - Melissa Louis (HHS)        | - Luiz Santos (Labor)    |
| - Kathleen Lupariello (USPS) | - Elise Stein (HHS)      |
| - Peter Taschenberger (HHS)  | - Brett Mansfield (DoD)  |

**III. New Business.**

- a) **Committee Schedule.** The PRAC will meet twice a week (Tuesday and Thursday at 1:00 p.m.).
- b) **Committee Overview.** The Chairperson provided an overview of the recently passed legislation addressing the coronavirus pandemic, including the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), and discussed the role of the PRAC as set

Pandemic Response Accountability Committee Meeting Minutes  
April 2, 2020

forth in the CARES Act. The Chairperson further discussed the requirement for a strategic plan and a PRAC website.

- c) Staffing. The Chairperson discussed statutory requirements for hiring an Executive Director, Deputy Executive Director, and other staff positions.
- d) Subcommittees. The Chairperson discussed the proposed subcommittees for the PRAC.
- e) Logistics. The CIGIE Chairperson discussed options for a short-term office space for the PRAC.

**IV. Adjournment**. The Chairperson adjourned the meeting at 3:10 p.m. The next meeting will occur on Tuesday, April 7, 2020.



*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Tuesday, April 7, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Attendees.** The following persons attended:

Committee Members

- |                                         |                                         |
|-----------------------------------------|-----------------------------------------|
| - Michael Horowitz (Acting Chairperson) | - Paul Martin (NASA) (Vice Chairperson) |
| - Allison Lerner (NSF)                  | - Scott Dahl (Labor)                    |
| - Sandra Bruce (Education)              | - Richard Delmar (Treasury)             |
| - Joseph Cuffari (DHS)                  | - Christi Grimm (HHS)                   |
| - Hannibal Ware (SBA)                   | - Mitchell Behm (DOT)                   |
| - Kathy Buller (Peace Corps)            | - Rae Oliver Davis (HUD)                |
| - Phyllis Fong (USDA)                   | - Susan Gibson (NRO)                    |
| - Michael Missal (VA)                   | - Tammy Whitcomb (USPS)                 |
| - Sean O'Donnell (DoD/EPA)              | - J Russell George (TIGTA)              |
| - Mark Bialek (FRB)                     |                                         |

Non-Members

- |                              |                            |
|------------------------------|----------------------------|
| - Alan Boehm (CIGIE)         | - Atticus Reaser (CIGIE)   |
| - Faith Coutier (CIGIE)      | - Glenn Fine (DoD)         |
| - Melissa Louis (HHS)        | - Luiz Santos (Labor)      |
| - Kathleen Lupariello (USPS) | - Elise Stein (HHS)        |
| - Jennifer Dure (CIGIE PRAC) | - Kathy Tighe (CIGIE PRAC) |

**III. Old Business.**

- a) **Staffing.** The Acting Chairperson gave an update on the search for an Executive Director, Deputy Executive Director, and other staff positions.
- b) **Subcommittees.** The Acting Chairperson gave an update on the proposed subcommittees and the potential for restructuring those subcommittees.

- c) Logistics. Tammy Whitcomb (USPS) gave an update on the status of the PRAC website.

**IV. New Business.**

- a) Leadership, Membership, and Staffing. The meeting was chaired by Michael Horowitz with the departure of Glenn Fine (DoD) from the PRAC. Mr. Sean O'Donnell (DoD/EPA) replaced Mr. Fine as the Department of Defense member of the PRAC. Mr. Horowitz stated that he would serve as Acting Chairperson until a new Chairperson was selected. The Acting Chairperson also announced the addition of two PRAC staff members: Jennifer Dure as Counsel to the PRAC and Kathy Tighe as Special Advisor to the PRAC.

**V. Adjournment.** The Chairperson adjourned the meeting at 1:45 p.m. The next meeting will occur on Thursday, April 9, 2020.





*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Thursday, April 9, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Attendees.** The following persons attended:

Committee Members

- |                                         |                                         |
|-----------------------------------------|-----------------------------------------|
| - Michael Horowitz (Acting Chairperson) | - Paul Martin (NASA) (Vice Chairperson) |
| - Allison Lerner (NSF)                  | - Scott Dahl (Labor)                    |
| - Sandra Bruce (Education)              | - Richard Delmar (Treasury)             |
| - Joseph Cuffari (DHS)                  | - Christi Grimm (HHS)                   |
| - Hannibal Ware (SBA)                   | - Mitchell Behm (DOT)                   |
| - Kathy Buller (Peace Corps)            | - Rae Oliver Davis (HUD)                |
| - Phyllis Fong (USDA)                   | - Susan Gibson (NRO)                    |
| - Michael Missal (VA)                   | - Tammy Whitcomb (USPS)                 |
| - Sean O'Donnell (DoD/EPA)              | - J Russell George (TIGTA)              |
| - Mark Bialek (FRB)                     | - Jay Lerner (FDIC)                     |

Non-Members

- |                               |                              |
|-------------------------------|------------------------------|
| - Alan Boehm (CIGIE)          | - Atticus Reaser (CIGIE)     |
| - Faith Coutier (CIGIE)       | - Melissa Louis (HHS)        |
| - Luiz Santos (Labor)         | - Kathleen Lupariello (USPS) |
| - Elise Stein (HHS)           | - Jennifer Dure (CIGIE PRAC) |
| - Kathleen Tighe (CIGIE PRAC) | - (b) (6) (FBI)              |
| - (b) (6) (USPS)              | - (b) (6) (FBI)              |
| - (b) (6) (FBI)               | - (b) (6) (FBI)              |
| - (b) (6) (FBI)               | - (b) (6) (FBI)              |

**III. Old Business.**

- a) Staffing. The Acting Chairperson gave an update on the search for an Executive Director, Deputy Executive Director, and other staff positions.

Pandemic Response Accountability Committee Meeting Minutes  
April 9, 2020

- b) Subcommittees. The Vice Chairperson gave an update on the proposed subcommittees and the potential for restructuring those subcommittees.
- c) Logistics. Christi Grimm (HHS) gave an update on the PRAC strategic plan. Tammy Whitcomb (USPS) and (b) (6) (USPS) gave an update on the status of the PRAC website.
- d) Legislation. The Vice Chairperson gave an update on the possibility of amendments to the CARES Act.

**IV. New Business.**

- a) FBI (b) (6) and his staff gave an update on the trends in criminal activity since the onset of the coronavirus (COVID-19) and the FBI's ongoing response efforts.

**V. Adjournment.** The Chairperson adjourned the meeting at 2:05 p.m. The next meeting will occur on Tuesday, April 14, 2020.



*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Tuesday, April 14, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Attendees.** The following persons attended:

Committee Members

- |                                         |                                         |
|-----------------------------------------|-----------------------------------------|
| - Michael Horowitz (Acting Chairperson) | - Paul Martin (NASA) (Vice Chairperson) |
| - Allison Lerner (NSF)                  | - Scott Dahl (Labor)                    |
| - Sandra Bruce (Education)              | - Richard Delmar (Treasury)             |
| - Joseph Cuffari (DHS)                  | - Christi Grimm (HHS)                   |
| - Hannibal (Mike) Ware (SBA)            | - Mitchell Behm (DOT)                   |
| - Kathy Buller (Peace Corps)            | - Rae Oliver Davis (HUD)                |
| - Phyllis Fong (USDA)                   | - Susan Gibson (NRO)                    |
| - Michael Missal (VA)                   | - Tammy Whitcomb (USPS)                 |
| - Sean O'Donnell (DoD/EPA)              | - J Russell George (TIGTA)              |
| - Mark Bialek (FRB)                     | - Jay Lerner (FDIC)                     |

Non-Members

- |                               |                              |
|-------------------------------|------------------------------|
| - Alan Boehm (CIGIE)          | - Atticus Reaser (CIGIE)     |
| - Faith Coutier (CIGIE)       | - Melissa Louis (HHS)        |
| - Luiz Santos (Labor)         | - Kathleen Lupariello (USPS) |
| - Elise Stein (HHS)           | - Jennifer Dure (CIGIE PRAC) |
| - Kathleen Tighe (CIGIE PRAC) |                              |

**III. Old Business.**

- a) Staffing. The Acting Chairperson gave an update on the search for an Executive Director, Deputy Executive Director, and other staff positions.
- b) Subcommittees. The Acting Chairperson gave an update on the proposed subcommittees and the decision to assign PRAC members to the existing CIGIE subcommittees to take the lead on PRAC issues. There will also be an additional GAO/State/Local

Pandemic Response Accountability Committee Meeting Minutes  
April 14, 2020

subcommittee with Sandra Bruce (Education) as the lead.

- c) Logistics. Tammy Whitcomb (USPS) gave an update on the status of the PRAC website.

**IV. New Business.**

- a) The Acting Chairperson gave an update on a meeting with OMB and other agencies regarding data collection.
- b) The Vice Chairperson gave an update on (b) (5) [REDACTED]  
[REDACTED] the PRAC website.

**V. Adjournment.** The Chairperson adjourned the meeting at 1:50 p.m. The next meeting will occur on Thursday, April 16, 2020.



*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Thursday, April 16, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Attendees.** The following persons attended:

Committee Members

- |                                         |                                         |
|-----------------------------------------|-----------------------------------------|
| - Michael Horowitz (Acting Chairperson) | - Paul Martin (NASA) (Vice Chairperson) |
| - Allison Lerner (NSF)                  | - Scott Dahl (Labor)                    |
| - Sandra Bruce (Education)              | - Richard Delmar (Treasury)             |
| - Joseph Cuffari (DHS)                  | - Christi Grimm (HHS)                   |
| - Hannibal (Mike) Ware (SBA)            | - Mitchell Behm (DOT)                   |
| - Kathy Buller (Peace Corps)            | - Phyllis Fong (USDA)                   |
| - Susan Gibson (NRO)                    | - Michael Missal (VA)                   |
| - Tammy Whitcomb (USPS)                 | - Sean O'Donnell (DoD/EPA)              |
| - J Russell George (TIGTA)              | - Mark Bialek (FRB)                     |
| - Jay Lerner (FDIC)                     |                                         |

Non-Members

- |                               |                                   |
|-------------------------------|-----------------------------------|
| - Alan Boehm (CIGIE)          | - Atticus Reaser (CIGIE)          |
| - Faith Coutier (CIGIE)       | - Melissa Louis (HHS)             |
| - Luiz Santos (Labor)         | - Kathleen Lupariello (USPS)      |
| - Elise Stein (HHS)           | - Jennifer Dure (CIGIE PRAC)      |
| - Kathleen Tighe (CIGIE PRAC) | - Stephanie Logan (DOJ)           |
| - Gene Dodaro (GAO)           | - Kate Siggerud (GAO)             |
| - Brett Mansfield (DoD)       | - James-Christian Blockwood (GAO) |

**III. Old Business.**

- a) Staffing. The Acting Chairperson gave an update on the search for an Executive Director, Deputy Executive Director, and other staff positions.

Pandemic Response Accountability Committee Meeting Minutes  
April 16, 2020

- b) Subcommittees. The Acting and Vice Chairpersons gave an update on the proposed subcommittees, which will meet on Thursdays at 1pm beginning on April 30, 2020.
- c) Logistics. Tammy Whitcomb (USPS) gave an update on the status of the PRAC website. Kathy Tighe (CIGIE PRAC) gave an update on coordination efforts with OMB and other agencies regarding data collection.
- d) Legislation. The Acting Chairperson gave an update on the possibility of amendments to the CARES Act.

**IV. New Business.**

- a) The Comptroller General of GAO gave an update on their ongoing efforts since the onset of the coronavirus (COVID-19).

**V. Adjournment.** The Chairperson adjourned the meeting at 2:15 p.m. The next meeting will occur on Tuesday, April 21, 2020.





*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Tuesday, April 21, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Attendees.** The following persons attended:

Committee Members

- |                                         |                                         |
|-----------------------------------------|-----------------------------------------|
| - Michael Horowitz (Acting Chairperson) | - Paul Martin (NASA) (Vice Chairperson) |
| - Allison Lerner (NSF)                  | - Scott Dahl (Labor)                    |
| - Sandra Bruce (Education)              | - Richard Delmar (Treasury)             |
| - Joseph Cuffari (DHS)                  | - Christi Grimm (HHS)                   |
| - Hannibal (Mike) Ware (SBA)            | - Mitchell Behm (DOT)                   |
| - Kathy Buller (Peace Corps)            | - Phyllis Fong (USDA)                   |
| - Susan Gibson (NRO)                    | - Michael Missal (VA)                   |
| - Tammy Whitcomb (USPS)                 | - Sean O'Donnell (DoD/EPA)              |
| - J Russell George (TIGTA)              | - Mark Bialek (FRB)                     |
| - Jay Lerner (FDIC)                     | - Rae Oliver Davis (HUD)                |

Non-Members

- |                               |                              |
|-------------------------------|------------------------------|
| - Alan Boehm (CIGIE)          | - Atticus Reaser (CIGIE)     |
| - Faith Coutier (CIGIE)       | - Melissa Louis (HHS)        |
| - Luiz Santos (Labor)         | - Kathleen Lupariello (USPS) |
| - Elise Stein (HHS)           | - Jennifer Dure (CIGIE PRAC) |
| - Kathleen Tighe (CIGIE PRAC) | - Stephanie Logan (DOJ)      |
| - Brett Mansfield (DoD)       | - David Morris (CIGIE)       |
| - (b) (6) (USPS)              |                              |

**III. Old Business.**

- a) Staffing. The Acting Chairperson gave an update on the search for an Executive Director, Deputy Executive Director, and other staff positions.

Pandemic Response Accountability Committee Meeting Minutes  
April 21, 2020

- b) Subcommittees. The Vice Chairpersons gave an update on the PRAC subcommittees, which will meet on Thursdays at 1pm beginning on April 30, 2020.
- c) Logistics. Tammy Whitcomb (USPS) and (b) (6) (USPS) gave an update on the status of the PRAC website. The Acting Chairperson gave an update on coordination efforts with the FBI. The Vice Chairperson gave an update on coordination efforts with the GAO. Christi Grimm (HHS) gave an update on the strategic plan.

**IV. Adjournment**. The Chairperson adjourned the meeting at 1:45 p.m. The next meeting will occur on Thursday, April 23, 2020.



*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Thursday, April 23, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Attendees.** The following persons attended:

**Committee Members**

- |                                         |                                         |
|-----------------------------------------|-----------------------------------------|
| - Michael Horowitz (Acting Chairperson) | - Paul Martin (NASA) (Vice Chairperson) |
| - Allison Lerner (NSF)                  | - Scott Dahl (Labor)                    |
| - Sandra Bruce (Education)              | - Richard Delmar (Treasury)             |
| - Joseph Cuffari (DHS)                  | - Christi Grimm (HHS)                   |
| - Hannibal (Mike) Ware (SBA)            | - Mitchell Behm (DOT)                   |
| - Kathy Buller (Peace Corps)            | - Phyllis Fong (USDA)                   |
| - Susan Gibson (NRO)                    | - Michael Missal (VA)                   |
| - Tammy Whitcomb (USPS)                 | - Sean O'Donnell (DoD/EPA)              |
| - J Russell George (TIGTA)              | - Mark Bialek (FRB)                     |
| - Jay Lerner (FDIC)                     | - Rae Oliver Davis (HUD)                |

**Non-Members**

- |                               |                              |
|-------------------------------|------------------------------|
| - Alan Boehm (CIGIE)          | - Atticus Reaser (CIGIE)     |
| - Faith Coutier (CIGIE)       | - Melissa Louis (HHS)        |
| - Luiz Santos (Labor)         | - Kathleen Lupariello (USPS) |
| - Elise Stein (HHS)           | - Jennifer Dure (CIGIE PRAC) |
| - Kathleen Tighe (CIGIE PRAC) | - Stephanie Logan (DOJ)      |
| - Douglas Holt (CIGIE)        | - Sheri Mecklenburg (DOJ)    |
| - (b) (6) (DHS)               |                              |

**III. Minutes.** The minutes from the PRAC meetings on April 2, April 7, April 9, April 14, and April 16, 2020, were approved.

**IV. Old Business.**

- a) Staffing. The Acting and Vice Chairpersons gave an update on the search for an Executive Director, Deputy Executive Director, and other staff positions.
- b) Subcommittees. The Vice Chairperson and PRAC subcommittee leaders gave updates on the subcommittees' efforts.
- c) Logistics. Tammy Whitcomb (USPS) gave an update on the status of the PRAC website.

**V. New Business.**

- a) Sheri Mecklenburg (DOJ) gave an update on coordination efforts with multiple agencies to combat fraud since the onset of the coronavirus (COVID-19).

**VI. Adjournment.** The Chairperson adjourned the meeting at 1:50 p.m. The next meeting will occur on Tuesday, April 28, 2020.



*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Monday, April 27, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 8:30 a.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Attendees.** The following persons attended:

**Committee Members**

- |                                         |                                         |
|-----------------------------------------|-----------------------------------------|
| - Michael Horowitz (Acting Chairperson) | - Paul Martin (NASA) (Vice Chairperson) |
| - Allison Lerner (NSF)                  | - Scott Dahl (Labor)                    |
| - Sandra Bruce (Education)              | - Richard Delmar (Treasury)             |
| - Joseph Cuffari (DHS)                  | - Christi Grimm (HHS)                   |
| - Hannibal (Mike) Ware (SBA)            | - Mitchell Behm (DOT)                   |
| - Kathy Buller (Peace Corps)            | - Phyllis Fong (USDA)                   |
| - Susan Gibson (NRO)                    | - Michael Missal (VA)                   |
| - Tammy Whitcomb (USPS)                 | - Sean O'Donnell (DoD/EPA)              |
| - J Russell George (TIGTA)              | - Mark Bialek (FRB)                     |
| - Jay Lerner (FDIC)                     | - Rae Oliver Davis (HUD)                |

**Non-Members**

- |                          |                                              |
|--------------------------|----------------------------------------------|
| - Alan Boehm (CIGIE)     | - Robert Westbrook (PRAC Executive Director) |
| - Atticus Reaser (CIGIE) | - Douglas Holt (CIGIE)                       |
| - Faith Coutier (CIGIE)  | - Kathleen Lupariello (USPS)                 |
| - Melissa Louis (HHS)    | - Luiz Santos (Labor)                        |
| - Elise Stein (HHS)      | - Jennifer Dure (CIGIE PRAC)                 |
| - David Morris (CIGIE)   | - Brett Mansfield (DoD)                      |

**III. Old Business.**

- a) **Staffing.** The Acting Chairperson announced the selection of Robert Westbrook as the Executive Director for the PRAC and gave an update on the search for the remaining positions.

Pandemic Response Accountability Committee Meeting Minutes  
April 27, 2020

b) Logistics. The Vice Chairperson gave an update on the status of the PRAC website.

**IV. Adjournment.** The Chairperson adjourned the meeting at 8:40 a.m. The next meeting will occur on Tuesday, April 28, 2020.





*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Tuesday, April 28, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Attendees.** The following persons attended:

Committee Members

- |                                         |                                         |
|-----------------------------------------|-----------------------------------------|
| - Michael Horowitz (Acting Chairperson) | - Paul Martin (NASA) (Vice Chairperson) |
| - Allison Lerner (NSF)                  | - Scott Dahl (Labor)                    |
| - Sandra Bruce (Education)              | - Richard Delmar (Treasury)             |
| - Joseph Cuffari (DHS)                  | - Christi Grimm (HHS)                   |
| - Hannibal (Mike) Ware (SBA)            | - Mitchell Behm (DOT)                   |
| - Kathy Buller (Peace Corps)            | - Phyllis Fong (USDA)                   |
| - Susan Gibson (NRO)                    | - Michael Missal (VA)                   |
| - Tammy Whitcomb (USPS)                 | - Sean O'Donnell (DoD/EPA)              |
| - J Russell George (TIGTA)              | - Mark Bialek (FRB)                     |
| - Jay Lerner (FDIC)                     | - Rae Oliver Davis (HUD)                |

Non-Members

- |                               |                                              |
|-------------------------------|----------------------------------------------|
| - Alan Boehm (CIGIE)          | - Robert Westbrook (PRAC Executive Director) |
| - Atticus Reaser (CIGIE)      | - Faith Coutier (CIGIE)                      |
| - Kathleen Lupariello (USPS)  | - Melissa Louis (HHS)                        |
| - Luiz Santos (Labor)         | - Elise Stein (HHS)                          |
| - Jennifer Dure (CIGIE PRAC)  | - David Morris (CIGIE)                       |
| - Kathleen Tighe (CIGIE PRAC) | - Stephanie Logan (DOJ)                      |
| - Kristen Fredericks (DHS)    |                                              |

**III. Old Business.**

- a) Staffing. The Executive Director gave an update on the search for the remaining staff positions.

Pandemic Response Accountability Committee Meeting Minutes  
April 28, 2020

- b) Logistics. Tammy Whitcomb (USPS) gave an update on the rollout of the PRAC website. Kathy Tighe (CIGIE PRAC) gave an update on the coordination efforts with OMB and other agencies regarding data collection.
- c) Subcommittees. The Vice Chairperson and the Subcommittee Chairpersons gave an update on the efforts of the subcommittees.

**IV. New Business.**

- a) The Acting Chairperson gave an overview of PRAC members' participation in a hearing before the House Subcommittee on Oversight Reform.

**V. Adjournment.** The Chairperson adjourned the meeting at 1:50 p.m. The next meeting will occur on Tuesday, May 5, 2020.



*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Tuesday, May 5, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Paul Martin, Vice Chairperson of the PRAC.

**II. Attendees.** The following persons attended:

**Committee Members**

- |                                              |                                         |
|----------------------------------------------|-----------------------------------------|
| - Michael Horowitz (Acting Chairperson)      | - Paul Martin (NASA) (Vice Chairperson) |
| - Allison Lerner (NSF)                       | - Scott Dahl (Labor)                    |
| - Sandra Bruce (Education)                   | - Richard Delmar (Treasury)             |
| - Joseph Cuffari (DHS)                       | - Hannibal (Mike) Ware (SBA)            |
| - Mitchell Behm (DOT)                        | - Kathy Buller (Peace Corps)            |
| - Phyllis Fong (USDA)                        | - Susan Gibson (NRO)                    |
| - Michael Missal (VA)                        | - Tammy Whitcomb (USPS)                 |
| - Sean O'Donnell (DoD/EPA)                   | - J Russell George (TIGTA)              |
| - Mark Bialek (FRB)                          | - Jay Lerner (FDIC)                     |
| - Rae Oliver Davis (HUD)                     |                                         |
|                                              |                                         |
| - Robert Westbrook (PRAC Executive Director) | - Alan Boehm (CIGIE)                    |
| - Atticus Reaser (CIGIE)                     | - Faith Coutier (CIGIE)                 |
| - Kathleen Lupariello (USPS)                 | - Melissa Louis (HHS)                   |
| - Luiz Santos (Labor)                        | - Elise Stein (HHS)                     |
| - Jennifer Dure (CIGIE PRAC)                 | - David Morris (CIGIE)                  |
| - Kathleen Tighe (CIGIE PRAC)                | - Stephanie Logan (DOJ)                 |
| - Kristen Fredericks (DHS)                   | - Brett Mansfield (DoD)                 |
| - Juliet Hodgkins (HHS)                      | - Corey Amundson (DOJ)                  |

**III. Old Business.**

- a) Staffing. The PRAC Executive Director gave an update on the search for staff positions.
- b) Logistics. The Acting Chairperson gave an update on coordination of efforts with OMB and other agencies regarding data collection.

- c) Subcommittees and Issue Leads. Subcommittee Chairs or their designees provided an update. Issue Leads or their designees provided an update.

**IV. New Business.**

- a) Corey Amundson, Chief, Public Integrity Section (PIN), U.S. Department of Justice, gave an overview of PIN and the resources and training they can provide to PRAC members.
- b) The Vice Chairperson gave an update on the PRAC project to receive and consolidate agency top pandemic challenges.

**V. Adjournment.** The Chairperson adjourned the meeting at 2:00 p.m. The next meeting will occur on Tuesday, May 12, 2020.



*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Tuesday, May 12, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Administrative.** The PRAC approved the minutes from the meetings on April 21, April 23, April 27, April 28, and May 5, 2020.

**III. Attendees.** The following persons attended:

**Committee Members**

- |                                         |                                         |
|-----------------------------------------|-----------------------------------------|
| - Michael Horowitz (Acting Chairperson) | - Paul Martin (NASA) (Vice Chairperson) |
| - Allison Lerner (NSF)                  | - Scott Dahl (Labor)                    |
| - Sandra Bruce (Education)              | - Richard Delmar (Treasury)             |
| - Hannibal (Mike) Ware (SBA)            | - Christi Grimm (HHS)                   |
| - Mitchell Behm (DOT)                   | - Kathy Buller (Peace Corps)            |
| - Phyllis Fong (USDA)                   | - Susan Gibson (NRO)                    |
| - Michael Missal (VA)                   | - Tammy Whitcomb (USPS)                 |
| - Sean O'Donnell (DoD/EPA)              | - J Russell George (TIGTA)              |
| - Mark Bialek (FRB)                     | - Jay Lerner (FDIC)                     |
| - Rae Oliver Davis (HUD)                |                                         |
|                                         |                                         |
| - Robert Westbrook (PRAC Exec. Dir.)    | - Atticus Reaser (CIGIE)                |
| - Faith Coutier (CIGIE)                 | - Kathleen Lupariello (USPS)            |
| - Melissa Louis (HHS)                   | - Luiz Santos (Labor)                   |
| - Elise Stein (HHS)                     | - Jennifer Dure (CIGIE PRAC)            |
| - David Morris (CIGIE)                  | - Kathleen Tighe (CIGIE PRAC)           |
| - Stephanie Logan (DOJ)                 | - Kristen Fredericks (DHS)              |
| - Andy Mao (DOJ)                        | - Jamie Yavelberg (DOJ)                 |
| - Kimberly Howell (CPB)                 | - Martin Dickman (RRB)                  |
| - Norbert Vint (OPM)                    | - Laura Davis (NEH)                     |
| - James Springs (NARA)                  | - Charles Sheehan (EPA)                 |
| - Roxanne Caruso (LSC)                  | - Adriana Pukalski (GAO)                |
| - Brett Baker (NRC)                     | - (b) (6) (DOI)                         |
| - Ann Calvaresi Barr (USAID)            | - Michael Rich (AOC)                    |

Pandemic Response Accountability Committee Meeting Minutes  
May 12, 2020

- |                            |                            |
|----------------------------|----------------------------|
| - Cathy Helm (Smithsonian) | - Mark Greenblatt (DOI)    |
| - Carol Ochoa (GSA)        | - Laurie Tarantowicz (LSC) |
| - Pat Layfield (EAC)       | - Ron Stith (NEA)          |
| - Steve Linick (State)     | - Mia Forgy (EAC)          |

**IV. Old Business.**

- a) The PRAC Executive Director gave an update on the search for the Deputy Executive Director, other staff positions, and the status of the PRAC hotline.
- b) The Acting Chairperson gave an update on the coordination efforts with OMB and other agencies regarding data collection. The Acting Chairperson and Rich Delmar (Treasury) gave an update on agency efforts to implement the Coronavirus Relief Fund under the CARES Act. The Vice Chairperson gave an update on the PRAC project to receive and consolidate agency top pandemic challenges.
- c) Subcommittee Chairs and Issue Leads provided updates.

**V. New Business.**

- a) Andy Mao, Acting Director, and Jamie Yavelberg, Deputy Director, Civil Fraud Section, U.S. Department of Justice, gave a presentation on civil remedies for fraud involving stimulus relief funds.
- b) The Vice Chairperson gave a presentation on (b) (5) [REDACTED].

**VI. Adjournment.** The Chairperson adjourned the meeting at 2:20 p.m. The next meeting will occur on Tuesday, May 19, 2020.





*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Tuesday, May 19, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Administrative.** The PRAC approved the minutes from the meeting on May 12, 2020.

**III. Attendees.** The following persons attended:

**Committee Members**

- |                                         |                                          |
|-----------------------------------------|------------------------------------------|
| - Michael Horowitz (Acting Chairperson) | - Paul Martin (NASA) (Vice Chairperson)  |
| - Allison Lerner (NSF)                  | - Scott Dahl (Labor)                     |
| - Sandra Bruce (Education)              | - Richard Delmar (Treasury)              |
| - Hannibal (Mike) Ware (SBA)            | - Christi Grimm (HHS)                    |
| - Kathy Buller (Peace Corps)            | - Susan Gibson (NRO)                     |
| - Phyllis Fong (USDA)                   | - Joseph Cuffari (DHS)                   |
| - Michael Missal (VA)                   | - Tammy Whitcomb (USPS)                  |
| - J Russell George (TIGTA)              | - Mark Bialek (FRB)                      |
| - Jay Lerner (FDIC)                     | - Rae Oliver Davis (HUD)                 |
| - Sean O'Donnell (DoD/EPA)              |                                          |
|                                         |                                          |
| - Robert Westbrook (PRAC Exec. Dir.)    | - Linda Miller (PRAC Deputy ED-designee) |
| - Alan Boehm (CIGIE)                    | - Atticus Reaser (CIGIE)                 |
| - Faith Coutier (CIGIE)                 | - Kathleen Lupariello (USPS)             |
| - Douglas Holt (CIGIE)                  | - Melissa Louis (HHS)                    |
| - Mitchell Behm (DOT)                   | - Luiz Santos (Labor)                    |
| - Jennifer Dure (CIGIE PRAC)            | - Virginia Grebasch (CIGIE PRAC)         |
| - David Morris (CIGIE)                  | - Kathleen Tighe (CIGIE PRAC)            |
| - Stephanie Logan (DOJ)                 | - Kristen Fredericks (DHS)               |
| - (b) (6) (NASA)                        |                                          |

**IV. Old Business.**

- a) The Acting Chairperson announced the selection of Linda Miller as the Deputy Executive Director of the PRAC. The PRAC Executive Director gave an update on the search for

staff positions and the status of the PRAC hotline.

- b) The Acting Chairperson gave an update on the coordination efforts with OMB and other agencies regarding data collection. Rich Delmar (Treasury) gave an update on agency efforts to implement the Coronavirus Relief Fund under the CARES Act. The Vice Chairperson gave an update on the PRAC project to receive and consolidate agency top pandemic challenges.
- c) The PRAC Executive Director gave an update on the PRAC Listening Forum.
- d) Subcommittee Chairs and Issue Leads provided updates.

**V. Adjournment.** The Acting Chairperson adjourned the meeting at 1:35 p.m. The next meeting will occur on Tuesday, May 26, 2020.



*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Tuesday, May 26, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Administrative.** The PRAC approved the minutes from the meeting on May 19, 2020.

**III. Attendees.** The following persons attended:

**Committee Members**

- |                                         |                                         |
|-----------------------------------------|-----------------------------------------|
| - Michael Horowitz (Acting Chairperson) | - Paul Martin (NASA) (Vice Chairperson) |
| - Allison Lerner (NSF)                  | - Scott Dahl (Labor)                    |
| - Sandra Bruce (Education)              | - Richard Delmar (Treasury)             |
| - Hannibal (Mike) Ware (SBA)            | - Sean O'Donnell (EPA/DoD)              |
| - Kathy Buller (Peace Corps)            | - Phyllis Fong (USDA)                   |
| - Susan Gibson (NRO)                    | - Michael Missal (VA)                   |
| - J Russell George (TIGTA)              | - Mark Bialek (FRB)                     |
| - Jay Lerner (FDIC)                     | - Rae Oliver Davis (HUD)                |
|                                         |                                         |
| - Robert Westbrook (PRAC Exec. Dir.)    | - Alan Boehm (CIGIE)                    |
| - Atticus Reaser (CIGIE)                | - Faith Coutier (CIGIE)                 |
| - Kathleen Lupariello (USPS)            | - Douglas Holt (CIGIE)                  |
| - Mitchell Behm (DOT)                   | - (b) (6) (TIGTA)                       |
| - Melissa Louis (HHS)                   | - Juliet Hodgkins (HHS)                 |
| - Luiz Santos (Labor)                   | - Jennifer Dure (CIGIE PRAC)            |
| - David Morris (CIGIE)                  | - Stephanie Logan (DOJ)                 |
| - Virginia Grebasch (CIGIE PRAC)        | - (b) (6) (NASA)                        |
| - R Kinney Poynter (NASACT)             | - Elise Stein (HHS)                     |

**IV. Old Business.**

- a) The PRAC Executive Director gave an update on the search for staff positions and the status of the PRAC hotline.
- b) The Vice Chairperson gave an update on the PRAC project to receive and consolidate agency top pandemic challenges.
- c) The PRAC Executive Director gave an update on the PRAC Listening Forum, which is scheduled for June 3, 2020.
- d) Subcommittee Chairs and Issue Leads, or their designees, provided updates.

**V. New Business.**

- a) The Executive Director, National Association of State Auditors, Comptrollers, and Treasurers (NASACT), gave an update on the efforts of state governments to implement the Coronavirus Relief Fund under the CARES Act.

**VI. Adjournment.** The Acting Chairperson adjourned the meeting at 1:50 p.m. The next meeting will occur on Tuesday, June 2, 2020.



*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Tuesday, June 2, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Administrative.** The PRAC approved the minutes from the meeting on May 26, 2020.

**III. Attendees.** The following persons attended:

**Committee Members**

Michael Horowitz (Acting Chairperson)  
Allison Lerner (NSF)  
Richard Delmar (Treasury)  
Hannibal (Mike) Ware (SBA)  
Tammy Whitcomb (USPS)  
Kathy Buller (Peace Corps)  
J. Russell George (TIGTA)  
Mark Bialek (FRB)  
Rae Oliver Davis (HUD)

Paul Martin (NASA) (Vice Chairperson)  
Sean O'Donnell (EPA/DoD)  
Phyllis Fong (USDA)  
Susan Gibson (NRO)  
Michael Missal (VA)  
Jay Lerner (FDIC)  
Sandra Bruce (Education)  
Christi Grimm (HHS)

Robert Westbrook (PRAC Exec. Dir.)  
Jennifer Dure (CIGIE PRAC)  
Mitchell Behm (DOT)  
Faith Coutier (CIGIE)  
Douglas Holt (CIGIE)  
Melissa Louis (HHS)  
David Morris (CIGIE)

Alan Boehm (CIGIE)  
Kathy Tighe (CIGIE PRAC)  
Brett Mansfield (DoD)  
Larry Turner (DOL)  
Stephanie Logan (DOJ)  
Virginia Grebasch (CIGIE PRAC)  
(b) (6) (NASA)

**IV. Old Business.**

- a) The PRAC Executive Director gave an update on the search for staff positions. The Acting Chairperson gave an update on the search for office space for the PRAC.

Pandemic Response Accountability Committee Meeting Minutes  
June 2, 2020

Roxanne Caruso (LSC)  
(b) (6) (SSA)  
Patricia Marshall (RRB)  
Michael Esser (OPM)  
Michael Rich (AOC)  
(b) (6) (LOC)  
Erika Yepsen (HHS)  
Jennifer Quinones (DOE)  
Kathy Lapariello (USPS)

(b) (6) (DHS)  
Alan Boehm (CIGIE)  
Kathy Tighe (CIGIE PRAC)  
Brett Mansfield (DoD)  
Stephanie Logan (DOJ)  
(b) (6) (RRB)  
Ken Lish (NSF)  
Virginia Grebasch (CIGIE PRAC)

**IV. Old Business.**

- a) PRAC Executive Director Bob Westbrooks provided an update on staffing and introduced a video on the PRAC's accomplishments during its first 90 days. The video will be posted on the PRAC website.
- b) PRAC Deputy Executive Director Linda Miller gave an update on recent Listening Sessions.
- c) PRAC Executive Director Bob Westbrooks talked about the USAFacts meeting.
- d) Subcommittee Chairs and Issue Leads provided updates on their ongoing projects.

**V. New Business.**

- a) Christi Grimm, Principal Deputy Performing the Duties of the Inspector General, Health and Human Services Office of Inspector General (HHS OIG) discussed their office's investigative work during the Pandemic and introduced a presentation by (b) (6) (b) (6) and (b) (6), HHS Office of Investigations.
- b) Michael Horowitz, Acting Chairperson of the PRAC, discussed early inconsistencies regarding the pandemic and suggested a summary report on (b) (5)
- c) The Acting Chairperson suggested formation of (b) (5).

**V. Adjournment.** The Acting Chairperson adjourned the meeting at 2:20 p.m. The next meeting is scheduled for Tuesday, July 14, 2020.



Pandemic Response Accountability Committee Meeting Minutes  
June 2, 2020

- b) The Vice Chairperson gave an update on the PRAC project to receive and consolidate agency top pandemic challenges. The Acting Chairperson gave an update on coordination efforts with OMB and other agencies regarding data collection.
- c) The PRAC Executive Director gave an update on the PRAC Listening Forum, which is scheduled for June 3, 2020.
- d) Subcommittee Chairs and Issue Leads provided updates. Allison Lerner (NSF) gave an update on coalition efforts to combat fraud relating to personal protective equipment.

**V. Adjournment.** The Acting Chairperson adjourned the meeting at 1:35 p.m. The next meeting will occur on Tuesday, June 9, 2020.



*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Tuesday, June 9, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Administrative.** The PRAC approved the minutes from the meeting on June 2, 2020.

**III. Attendees.** The following persons attended:

**Committee Members**

Michael Horowitz (DOJ) (Acting Chair)  
Allison Lerner (NSF)  
Richard Delmar (Treasury)  
Hannibal (Mike) Ware (SBA)  
Tammy Whitcomb (USPS)  
Kathy Buller (Peace Corps)  
J. Russell George (TIGTA)  
Mark Bialek (FRB)  
Rae Oliver Davis (HUD)  
Joe Cuffari (DHS)

Paul Martin (NASA) (Vice Chair)  
Sean O'Donnell (EPA/DoD)  
Phyllis Fong (USDA)  
Susan Gibson (NRO)  
Michael Missal (VA)  
Jay Lerner (FDIC)  
Sandra Bruce (Education)  
Christi Grimm (HHS)  
Brian Miller (SIGPR)

Robert Westbrooks (PRAC Exec. Dir.)  
Alan Boehm (CIGIE)  
Larry Turner (DOL)  
Mitchell Behm (DOT)  
Douglas Holt (CIGIE)  
Melissa Louis (HHS)  
David Morris (CIGIE)  
Laura Davis (NEH)  
Ann Calvaresi Barr (USAID)  
Ron Stith (NEA)  
(b) (6) (CIGIE PRAC)  
Kathy Tighe (CIGIE PRAC)  
James Springs (NARA)  
(b) (6) (RRB)

Linda Miller (PRAC Deputy ED)  
Mia Forgy (EAC)  
Michael Rich (AOC)  
(b) (6) (DHS)  
Brett Mansfield (DoD)  
Stephanie Logan (DOJ)  
Virginia Grebasch (CIGIE PRAC)  
Carol Ochoa (GSA)  
Jeffrey Schanz (LSC)  
(b) (6) (USPIS)  
Pat Layfield (EAC)  
Kimberly Howell (CPB)  
Atticus Reaser (CIGIE)  
Brett Baker (NRC)

Pandemic Response Accountability Committee Meeting Minutes  
June 9, 2020

Kathleen Schaeffer (NASA)  
Jennifer Dure (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
Adriana Pukalski (GAO)  
Charles Sheehan (EPA)

(b) (6) (CIGIE PRAC)  
Laurie Tarantowicz (LSC)  
Luiz Santos (DOL)  
Norbert Vint (OPM)  
(b) (6) (DOI)

**IV. Old Business.**

- a) The PRAC Executive Director introduced new staff and gave updates on the search for staff positions and on standing meetings with OMB regarding data.
- b) The Vice Chairperson gave an update on the PRAC project to receive and consolidate agency top pandemic challenges.
- c) The PRAC Executive Director gave a report on the PRAC Listening Forum, which occurred June 3, 2020, and solicited input for future forums.
- d) Subcommittee Chairs and Issue Leads provided updates.

**V. New Business.**

- a) (b) (6) of the U.S. Postal Inspection Service gave an update on COVID-19-related fraud activities and oversight.
- b) GSA Inspector General Carol Ochoa gave an update on GSA OIG's review of GSA's Public Buildings Service's COVID-19 response.

**VI. Adjournment.** The Acting Chairperson adjourned the meeting at 2:15 p.m. The next meeting will occur on Tuesday, June 16, 2020.



**Pandemic Response Accountability Committee Meeting  
Tuesday, June 16, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Administrative.** The PRAC approved the minutes from the meeting on June 9, 2020.

**III. Attendees.** The following persons attended:

**Committee Members**

Michael Horowitz (DOJ) (Acting Chair)  
Allison Lerner (NSF)  
Richard Delmar (Treasury)  
Hannibal (Mike) Ware (SBA)  
Tammy Whitcomb (USPS)  
Kathy Buller (Peace Corps)  
J. Russell George (TIGTA)  
Mark Bialek (FRB)  
Rae Oliver Davis (HUD)  
Joe Cuffari (DHS)

Paul Martin (NASA) (Vice Chair)  
Sean O'Donnell (EPA/DoD)  
Phyllis Fong (USDA)  
Susan Gibson (NRO)  
Michael Missal (VA)  
Jay Lerner (FDIC)  
Sandra Bruce (Education)  
Larry Turner (DOL)

Robert Westbrook (PRAC Exec. Dir.)  
Alan Boehm (CIGIE)  
Douglas Holt (CIGIE)  
Melissa Louis (HHS)  
Kathy Tighe (CIGIE PRAC)  
Linda Miller (PRAC Deputy ED)  
Brett Mansfield (DoD)  
Stephanie Logan (DOJ)  
Virginia Grebasch (CIGIE PRAC)  
Atticus Reaser (CIGIE)

Brett Baker (NRC)  
Kathleen Schaeffer (NASA)  
Juliet Hodgkins (HHS)  
(b) (6) (USPS)  
Jennifer Dure (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
Laurie Tarantowicz (LSC)  
Luiz Santos (DOL)  
Nathan Richmond (DOT)  
Roxanne Caruso (LSC)

**IV. Old Business.**

- a) The PRAC Executive Director discussed the hiring status and stated that vacancy announcements will be posted on IGSNet going forward.
- b) The Vice Chairperson provided a timeline for the posting of the Top Pandemic Challenges report on the PRAC's website on June 17, 2020.
- c) USPS-OIG provided a demonstration of planned updates to the PRAC website.

**V. New Business.**

- a) The PRAC Executive Director discussed protocols for addressing Congressional letters to the Committee.
- b) Subcommittee and issue groups provided updates on their ongoing activities.

**VI. Adjournment.** The Acting Chairperson adjourned the meeting at 1:45 p.m. The next meeting is scheduled for Tuesday, June 23, 2020.



*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Tuesday, June 23, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Administrative.** The PRAC approved the minutes from the meeting on June 16, 2020.

**III. Attendees.** The following persons attended:

**Committee Members**

Michael Horowitz (DOJ) (Acting Chair)  
Allison Lerner (NSF)  
Richard Delmar (Treasury)  
Hannibal (Mike) Ware (SBA)  
Tammy Whitcomb (USPS)  
Kathy Buller (Peace Corps)  
J. Russell George (TIGTA)  
Mark Bialek (FRB)  
Rae Oliver Davis (HUD)

Paul Martin (NASA) (Vice Chair)  
Joe Cuffari (DHS)  
Phyllis Fong (USDA)  
Susan Gibson (NRO)  
Michael Missal (VA)  
Jay Lerner (FDIC)  
Christi Grimm (HHS)  
Brian Miller (SIGPR)  
Larry Turner (DOL)

Robert Westbrooks (PRAC Exec. Dir.)  
Alan Boehm (CIGIE)  
Howard “Skip” Elliott (DOT)  
Mitchell Behm (DOT)  
Douglas Holt (CIGIE)  
Melissa Louis (HHS)  
Elise Stein (HHS)  
Linda Miller (PRAC Deputy ED)  
Brett Mansfield (DoD)  
Virginia Grebasch (PRAC)

Antigone Potamianos (Ed OIG)  
Atticus Reaser (CIGIE)  
Brett Baker (NRC)  
(b) (6) (NASA)  
Jennifer Dure (PRAC)  
(b) (6) (PRAC)  
Laurie Tarantowicz (LSC)  
Luiz Santos (DOL)  
Elliott Lewis (DOL)  
(b) (6) (DOL)

**IV. Old Business.**

- a) The PRAC Executive Director provided an update on ongoing PRAC efforts and work across agencies as well as discussions with NASACT on work at the State level.
- b) The Acting Chairperson, Michael Horowitz, PRAC Executive Director Bob Westbrook, and Treasury Deputy Inspector General Richard Delmar discussed PRAC data access for oversight efforts.

**V. New Business.**

- a) Michael Horowitz, Acting Chairperson of the PRAC, welcomed new member, Acting DOL Inspector General Larry Turner.
- b) Larry Turner, Acting DOL Inspector General and Elliot Lewis, DOL Assistant Inspector General for Audit, provided a presentation on DOL's ongoing Pandemic reviews.
- c) Each subcommittee and group provided updates on their ongoing projects.

**VI. Adjournment.** The Acting Chairperson adjourned the meeting at 2:00 p.m. The next meeting is scheduled for Tuesday, June 30, 2020.





*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Tuesday, June 30, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Administrative.** The PRAC approved the minutes from the meeting on June 23, 2020.

**III. Attendees.** The following persons attended:

**Committee Members**

Michael Horowitz (DOJ) (Acting Chair)  
Allison Lerner (NSF)  
Richard Delmar (Treasury)  
Hannibal (Mike) Ware (SBA)  
Tammy Whitcomb (USPS)  
Kathy Buller (Peace Corps)  
J. Russell George (TIGTA)  
Mark Bialek (FRB)  
Rae Oliver Davis (HUD)

Paul Martin (NASA) (Vice Chair)  
Joe Cuffari (DHS)  
Phyllis Fong (USDA)  
Susan Gibson (NRO)  
Michael Missal (VA)  
Jay Lerner (FDIC)  
Christi Grimm (HHS)  
Brian Miller (SIGPR)  
Larry Turner (DOL)

Robert Westbrooks (PRAC Exec. Dir.)  
Linda Miller (PRAC Deputy ED)  
Alan Boehm (CIGIE)  
Mitchell Behm (DOT)  
Douglas Holt (CIGIE)  
Melissa Louis (HHS)  
Elise Stein (HHS)  
Brett Mansfield (DoD)  
Virginia Grebasch (CIGIE PRAC)  
Jackie Becker (FRB)  
Roxanne Caruso (LSC)

Atticus Reaser (CIGIE)  
Stephanie Logan (DOJ)  
Brett Baker (NRC)  
(b) (6) (NASA)  
Jennifer Dure (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
Laurie Tarantowicz (LSC)  
Luiz Santos (DOL)  
Elliott Lewis (DOL)  
(b) (6) (DOL)

**IV. Old Business.**

- a) Christi Grimm, Principal Deputy Performing Duties of Inspector General at HHS, provided a presentation on the draft PRAC Strategic Plan. PRAC Executive Director Bob Westbrooks thanked those that provided input and the HHS OIG team for their hard work.
- b) Executive Director Bob Westbrooks provided an update on ongoing PRAC efforts.

**V. New Business.**

- a) PRAC Executive Director Bob Westbrooks discussed the potential for (b) (5) [REDACTED]  
[REDACTED]  
[REDACTED]
- b) PRAC Deputy Executive Director Linda Miller provided an update on the PRAC stand-up plan and presented the current PRAC organizational chart.
- c) Each subcommittee and group provided updates on their ongoing projects.

**VI. Adjournment.** The Acting Chairperson adjourned the meeting at 1:45 p.m. The next meeting will occur on Tuesday, July 7, 2020.



*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Tuesday, July 7, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Administrative.** The PRAC approved the minutes from the meeting on June 30, 2020.

**III. Attendees.** The following persons attended:

**Committee Members**

Michael Horowitz (Acting Chairperson)  
Allison Lerner (NSF)  
Hannibal (Mike) Ware (SBA)  
Tammy Whitcomb (USPS)  
Kathy Buller (Peace Corps)  
Mark Bialek (FRB)  
Rae Oliver Davis (HUD)  
Paul Martin (NASA) (Vice Chairperson)

Sean O'Donnell (EPA/DoD)  
Phyllis Fong (USDA)  
Michael Missal (VA)  
Jay Lerner (FDIC)  
Sandra Bruce (Education)  
Christi Grimm (HHS)  
Larry Turner (DOL)  
Brian Miller (SIGPR)

Robert Westbrook (PRAC Exec. Dir.)  
Linda Miller (PRAC Deputy Exec. Dir.)  
Skip Elliott (DOT)  
Mitchell Behm (DOT)  
Ann Calvaresi-Barr (USAID)  
Stephen Akard (State)  
Mark Greenblatt (DOI)  
Kimberly Howell (CPB)  
Patricia Layfield (EAC)  
Carol Ochoa (GSA)  
Norbert Vint (OPM)  
Laura Davis (NEH)  
Jennifer Dure (CIGIE PRAC)  
Faith Coutier (CIGIE)  
Douglas Holt (CIGIE)

David Morris (CIGIE)  
Atticus Reaser (CIGIE)  
(b) (6) (CIGIE PRAC)  
Melissa Louis (HHS)  
Elise Stein (HHS)  
(b) (6) (HHS)  
(b) (6) (HHS)  
Tesia Williams (HHS)  
(b) (6) (LSC)  
Laurie Tarantowicz (LSC)  
Brett Baker (NRC)  
(b) (6) (DHS)  
(b) (6) (DOD)  
Tyler Smith (FDIC)  
(b) (6) (NASA)

Pandemic Response Accountability Committee Meeting Minutes  
July 7, 2020

Roxanne Caruso (LSC)  
(b) (6) (SSA)  
Patricia Marshall (RRB)  
Michael Esser (OPM)  
Michael Rich (AOC)  
(b) (6) (LOC)  
Erika Yepsen (HHS)  
Jennifer Quinones (DOE)  
Kathy Lapariello (USPS)

Ellen McSweeney (DHS)  
Alan Boehm (CIGIE)  
Kathy Tighe (CIGIE PRAC)  
Brett Mansfield (DoD)  
Stephanie Logan (DOJ)  
(b) (6) (RRB)  
Ken Lish (NSF)  
Virginia Grebasch (CIGIE PRAC)

**IV. Old Business.**

- a) PRAC Executive Director Bob Westbrooks provided an update on staffing and introduced a video on the PRAC's accomplishments during its first 90 days. The video will be posted on the PRAC website.
- b) PRAC Deputy Executive Director Linda Miller gave an update on recent Listening Sessions.
- c) PRAC Executive Director Bob Westbrooks talked about the USAFacts meeting.
- d) Subcommittee Chairs and Issue Leads provided updates on their ongoing projects.

**V. New Business.**

- a) Christi Grimm, Principal Deputy Performing the Duties of the Inspector General, Health and Human Services Office of Inspector General (HHS OIG) discussed their office's investigative work during the Pandemic and introduced a presentation by (b) (6) and (b) (6), HHS Office of Investigations.
- b) Michael Horowitz, Acting Chairperson of the PRAC, discussed early inconsistencies regarding the pandemic and suggested a summary report on (b) (5)
- c) The Acting Chairperson suggested (b) (5)

**V. Adjournment.** The Acting Chairperson adjourned the meeting at 2:20 p.m. The next meeting is scheduled for Tuesday, July 14, 2020.





*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Tuesday, July 14, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Administrative.** The PRAC approved the minutes from the meeting on July 7, 2020.

**III. Attendees.** The following persons attended:

**Committee Members**

Michael Horowitz (Acting Chairperson)  
Paul Martin (NASA) (Vice Chairperson)  
Mark Bialek (FRB)  
Sandra Bruce (Education)  
Kathy Buller (Peace Corps)  
Rae Oliver Davis (HUD)  
Phyllis Fong (USDA)  
J. Russell George (TIGTA)

Christi Grimm (HHS)  
Allison Lerner (NSF)  
Jay Lerner (FDIC)  
Brian Miller (SIGPR)  
Sean O'Donnell (EPA/DoD)  
Larry Turner (DOL)  
Hannibal (Mike) Ware (SBA)

Robert Westbrook (PRAC Exec. Dir.)  
Linda Miller (PRAC Deputy ED)  
(b) (6) (CIGIE PRAC)  
(b) (6) (NASA)  
Brett Baker (NRC)  
Gary Barlet (USPS)  
Roxanne Caruso (LSC)  
Jennifer Dure (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
Virginia Grebasch (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
Stephanie Logan (DOJ)

Melissa Louis (HHS)  
Brett Mansfield (DoD)  
(b) (6) (USAFacts)  
Ellen McSweeney (DHS)  
(b) (6) (USAFacts)  
Atticus Reaser (CIGIE)  
Nathan Richmond (DOT)  
Tomica Scott (DOD)  
Elise Stein (HHS)  
Laurie Tarantowicz (LSC)

**IV. Old Business.**

- a) PRAC Executive Director Bob Westbrook provided an update on staffing – offers have been made for several key positions and should be filled this month.
- b) (b) (6), and (b) (6) provided updates on ongoing work and the use of agile work products.
- c) Christi Grimm, Principal Deputy Performing Duties of Inspector General, Health and Human Services Office of Inspector General (HHS OIG), provided an update on the PRAC's revised Strategic Plan.
- d) Subcommittee Chairs and Issue Leads provided updates on their ongoing projects.

**V. New Business.**

- a) (b) (6), and (b) (6), provided a presentation about their organization.
- b) Sean O'Donnell, Acting Inspector General, Department of Defense, and Tomica Q. Scott, Program Director, Intelligence Division, Office of the Deputy Inspector General for Evaluations, discussed an ongoing evaluation of the Navy's Plans and Responses to the Coronavirus Outbreak Aboard Ships.

**VI. Adjournment.** The Acting Chairperson adjourned the meeting at 2:25 p.m. The next meeting is scheduled for Tuesday, July 21, 2020.



*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Tuesday, July 21, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Administrative.** The PRAC approved the minutes from the meeting on July 14, 2020 (with administrative corrections to the list of attendees).

**III. Attendees.** The following persons attended:

**Committee Members**

Michael Horowitz (Acting Chairperson)  
Paul Martin (NASA) (Vice Chairperson)  
Mark Bialek (FRB)  
Sandra Bruce (Education)  
Phyllis Fong (USDA)  
Susan Gibson (NRO)  
Christi Grimm (HHS)  
J. Russell George (TIGTA)  
Allison Lerner (NSF)

Jay Lerner (FDIC)  
Brian Miller (SIGPR)  
Sean O'Donnell (Acting IG DOD)  
Larry Turner (DOL)  
Hannibal (Mike) Ware (SBA)  
Joseph Cuffari (DHS)  
Richard Delmar (Treasury)  
Tammy Whitcomb (USPS)  
Michael Missal (VA)

Robert Westbrook (PRAC Exec. Dir.)  
Linda Miller (PRAC Deputy ED)  
Kathleen Tighe (CIGIE PRAC)  
(b) (6) (NASA)  
Roxanne Caruso (LSC)  
Jennifer Dure (CIGIE PRAC)  
Virginia Grebasch (CIGIE PRAC)  
(b) (6) (DHS)  
Stephanie Logan (DOJ)  
Melissa Louis (HHS)

Brett Mansfield (DOD)  
Garry Thorne (DHS)  
Ellen McSweeney (DHS)  
(b) (6) (DOJ)  
Atticus Reaser (CIGIE)  
(b) (6) (LSC)  
Mitchell Behm (DOT)  
Elise Stein (HHS)  
Laurie Tarantowicz (LSC)  
Chris Fontanesi (Peace Corps)



#### **IV. Old Business.**

- a) PRAC Executive Director Bob Westbrook provided updates on staffing, community oversight products, and the website contract.
- b) Subcommittee Chairs and Issue Leads provided updates on their ongoing projects.

#### **V. New Business.**

- a) Joseph Cuffari, Department of Homeland Security (DHS) Inspector General, and Garry Thorne, Assistant Inspector General for Investigations, DHS OIG, discussed enforcement operations in the pandemic environment.
- b) Acting Chairperson Michael Horowitz discussed the August meeting schedule.

**VI. Adjournment.** The Acting Chairperson adjourned the meeting at 1:53 p.m. The next meeting is scheduled for Tuesday, July 28, 2020.



*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Tuesday, July 28, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Administrative.** The PRAC approved the minutes from the meeting on July 21, 2020 (with one administrative correction to the list of attendees).

**III. Attendees.** The following people attended:

**Committee Members**

Michael Horowitz (Acting Chair)  
Paul Martin (NASA) (Vice Chair)  
Mark Bialek (FRB)  
Sandra Bruce (Education)  
Phyllis Fong (USDA)  
Susan Gibson (NRO)  
J. Russell George (TIGTA)  
Kathy Buller (Peace Corps)  
Sean O'Donnell (Acting IG DOD)

Larry Turner (Acting IG DOL)  
Hannibal (Mike) Ware (SBA)  
Joseph Cuffari (DHS)  
Richard Delmar (Deputy IG Treasury)  
Brian Miller (SIGPR)  
Michael Missal (VA)  
Mitchell Behm (DOT)  
Rae Oliver Davis (HUD)

**Other Attendees**

Robert Westbrook (PRAC Exec. Dir.)  
Kathleen Tighe (CIGIE PRAC)  
(b) (6) (NASA)  
Megan Tinker (HHS)  
Virginia Grebasch (CIGIE PRAC)  
Stephanie Logan (DOJ)  
Melissa Louis (HHS)  
Gary Barlet (USPS)

Tyler Smith (FDIC)  
Charles Sheehan (EPA)  
Brett Baker (NRC)  
Brett Mansfield (DOD)  
Ellen McSweeney (DHS)  
(b) (6) (LSC)  
Rene Lee (DOJ)

**IV. Old Business.**

- a) PRAC Executive Director Bob Westbrook provided updates on the recently-awarded website contract, PRAC staffing, and community oversight products.
- b) Subcommittee Chairs and Issue Leads provided updates on their ongoing projects.

**V. New Business.**

- a) Rene Lee (DOJ) presented information on “COVID-19 Oversight in Federal Bureau of Prisons Institutions.”
- b) Acting Chairperson Michael Horowitz reminded attendees of the August meeting schedule.

**VI. Adjournment.** The Acting Chairperson adjourned the meeting at 1:52 p.m. The next meeting is scheduled for Tuesday, August 4, 2020 at 1:00 p.m.



*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Tuesday, August 4, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Administrative.** The PRAC approved the minutes from the meeting on July 28, 2020.

**III. Attendees.** The following persons attended:

**Committee Members**

Michael Horowitz (Acting Chairperson)  
Paul Martin (NASA) (Vice Chairperson)  
Mark Bialek (FRB)  
Sandra Bruce (Education)  
Richard Delmar (Treasury)  
Phyllis Fong (USDA)  
J Russell George (TIGTA)  
Susan Gibson (NRO)  
Christi Grimm (HHS)  
Allison Lerner (NSF)  
Jay Lerner (FDIC)

Brian Miller (SIGPR)  
Michael Missal (VA)  
Sean O'Donnell (EPA/DoD)  
Larry Turner (DOL)  
Hannibal (Mike) Ware (SBA)  
Tammy Whitcomb (USPS)

**Other Attendees**

Robert Westbrook (PRAC Exec. Dir.)  
Linda Miller (PRAC Dep Exec Dir.)  
Ann Calvaresi-Barr (USAID)  
Mitchell Behm (DOT)  
(b) (6) (SSA)  
Sarah Breen (State)  
(b) (6) (CIGIE PRAC)  
Faith Coutier (CIGIE)  
Laura Davis (NEH)  
Joaquin Ferrao (Peace Corps)  
Nick Goco (GSA)

Mark Greenblatt (DOI)  
Peggy Gustafson (DOC)  
Cathy Helm (SI)  
Kimberly Howell (FCC)  
Douglas Holt (CIGIE)  
Chuck Jones (HUD)  
Melissa Louis (HHS)  
Brett Mansfield (DoD)  
Patricia Marshall (RRB)  
Ellen McSweeney (DHS)  
Carol Ochoa (GSA)

Pandemic Response Accountability Committee Meeting Minutes  
June 2, 2020

Virginia Grebasch (CIGIE PRAC)  
Adriana Pukalski (GAO)  
Atticus Reaser (CIGIE)  
(b) (6) (RRB)  
Jeffrey Schanz (LSC)  
(b) (6) (SSA)  
(b) (6) (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)

Tyler Smith (FDIC)  
Mia Sowell (Treasury)  
Elise Stein (HHS)  
Laurie Tarantowicz (LSC)  
Kathy Tighe (CIGIE PRAC)  
Norbert Vint (OPM)  
Debra Wheat (RRB)

**IV. Old Business.**

- a) The PRAC Executive Director provided an update on the PRAC stand up plan and the ongoing challenge of filling key positions - announcements are closing soon for the CDO and CIO positions.
- b) The PRAC Executive Director provided a slide presentation on the current PRAC org chart, ongoing work and the use of flash reporting.

**V. New Business.**

- a) Brian Miller, Special Inspector General for Pandemic Recovery, introduced his key staff and discussed their recently released 60 Day Report. He also talked about the unique challenges of standing up a new agency in the midst of a pandemic.
- c) PRAC Executive Director Bob Westbrooks and (b) (6) presented on PRAC Data Analytics and the major take away areas from the Data Listening Sessions.

**VI. Adjournment.** The Acting Chairperson adjourned the meeting at 2:15 p.m. There are no meetings scheduled for the next two weeks, the next meeting will occur on Tuesday, August 25, 2020.



*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Tuesday, August 25, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Administrative.** The PRAC approved the minutes from the meeting on August 4, 2020.

**III. Attendees.** The following persons attended:

**Committee Members**

Michael Horowitz (Acting Chairperson)  
Mark Bialek (FRB)  
Mitchell Behm (DOT)  
Kathy Buller (Peace Corps)  
Joseph Cuffari (DHS)  
Rae Oliver Davis (HUD)  
Richard Delmar (Treasury)  
Phyllis Fong (USDA)  
J. Russell George (TIGTA)  
Susan Gibson (NRO)

Christi Grimm (HHS)  
Brian Miller (SIGPR)  
Sean O'Donnell (EPA/DoD)  
Larry Turner (DOL)  
Hannibal (Mike) Ware (SBA)  
Tammy Whitcomb (USPS)

**Other Attendees**

Robert Westbrook (PRAC Exec. Dir.)  
Linda Miller (PRAC Dep Exec Dir.)  
(b) (6) (CIGIE PRAC)  
Alan Boehm (CIGIE)  
Roxanne Caruso (LSC)  
(b) (6) (CIGIE PRAC)  
(b) (6) (LSC)  
(b) (6) (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
Stephanie Logan (DOJ)  
Melissa Louis (HHS)  
Michael McKenney (TIGTA)

Ellen McSweeney (DHS)  
Virginia Grebasch (CIGIE PRAC)  
Atticus Reaser (CIGIE)  
Lisa Reijula (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
(b) (6) (NASA)  
(b) (6) (CIGIE PRAC)  
Tyler Smith (FDIC)  
Elise Stein (HHS)  
(b) (6) (CIGIE PRAC)  
Laurie Tarantowicz (LSC)  
Kathy Tighe (CIGIE PRAC)



#### **IV. New Business.**

- a) PRAC Deputy Executive Director Linda Miller provided an overview of the PRAC's fiscal year 2021 budget.
- b) Three new PRAC staff members introduced themselves: (b) (6) (Visual Design Specialist), Lisa Reijula (Associate Director, Outreach & Engagement), and Brooke Holmes (Associate Director, Oversight & Accountability).
- c) Kathy Tighe, PRAC Interim Associate Director for Transparency briefed on the forthcoming version 2.0 PRAC website and how it will be launched as a beta to obtain user feedback before going live.
- d) Subcommittee Chairs and Issue Leads provided updates on their ongoing projects.
- e) PRAC (b) (6) briefed on the recent uptick in Hotline activity.
- f) The PRAC Executive Director discussed progress on the Stand-up plan. He also provided an update of ongoing work within the community and reviewed key findings from a recently issued report.

**VI. Adjournment.** The Acting Chairperson adjourned the meeting at 1:55 p.m. The next meeting is scheduled for Tuesday, September 1, 2020.





*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Tuesday, September 1, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Administrative.** The PRAC approved the minutes from the meeting on August 25, 2020.

**III. Attendees.** The following persons attended:

**Committee Members**

Michael Horowitz (Acting Chairperson)  
Paul Martin (NASA) (Vice Chairperson)  
Mark Bialek (FRB)  
Mitchell Behm (DOT)  
Sandra Bruce (Education)  
Kathy Buller (Peace Corps)  
Rae Oliver Davis (HUD)  
Richard Delmar (Treasury)  
Phyllis Fong (USDA)  
J. Russell George (TIGTA)

Christi Grimm (HHS)  
Allison Lerner (NSF)  
Jay Lerner (FDIC)  
Brian Miller (SIGPR)  
Mike Missal (VA)  
Sean O'Donnell (EPA/DoD)  
Larry Turner (DOL)  
Tammy Whitcomb (USPS)

Robert Westbrook (PRAC Exec. Dir.)  
Linda Miller (PRAC)  
Ann Calvaresi-Barr (USAID)  
Laura Davis (NEH)  
Sheryl Goodman (Treasury)  
Mark Greenblatt (DOI)  
Peg Gustafson (DOC)  
Kimberly Howell (CPB)  
Patricia Layfield (EAC)  
Carol Ochoa (GSA)  
Jeff Schanz (LSC)  
Norbert Vint (OPM)  
(b) (6) (USPS)  
(b) (6) (CIGIE PRAC)

Sarah Breen (SSA)  
Roxanne Caruso (LSC)  
Andrea Deadwyler (SBA)  
Mike Esser (OPM)  
Travis Farris (SBA)  
Mia Forgy (EAC)  
(b) (6) (USPS)  
(b) (6) (CIGIE PRAC)  
Virginia Grebasch (CIGIE PRAC)  
Brooke Holmes (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
Jennifer Kaplan (EPA)  
(b) (6) (CIGIE PRAC)  
(b) (6) (USPS)

Pandemic Response Accountability Committee Meeting Minutes  
June 2, 2020

Stephanie Logan (DOJ)  
Melissa Louis (HHS)  
Brian Maney (DOC)  
(b) (6) (CIGIE PRAC)  
Faiza Mathon-Mathieu (OPM)  
Ellen McSweeney (DHS)  
Breck Nowlin (USPS)  
Adriana Pukalski (GAO)  
Atticus Reaser (CIGIE)  
Lisa Reijula (CIGIE PRAC)  
Michael Rich (AOC)  
(b) (6) (RRB)  
Ami Schaefer (CIGIE PRAC)  
(b) (6) (NASA)

(b) (6) (SSA)  
(b) (6) (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
Tyler Smith (FDIC)  
James Springs (NARA)  
Elise Stein (HHS)  
(b) (6) (CIGIE PRAC)  
Kathy Tighe (CIGIE PRAC)

#### **IV. Presentations**

- a) Tammy Whitcomb, Inspector General U.S. Postal Service, introduced (b) (6), (b) (7)(C) and (b) (6), (b) (7)(C) and (b) (6), (b) (7)(C) to provide a briefing on a USPS OIG case that they worked along with DOL OIG.
- b) Kathy Tighe, Special Assistant to the PRAC, and (b) (6), PRAC Senior Web Manager, provided a demonstration of the new PRAC website.

#### **V. Updates**

- a) Executive Director Bob Westbrook provided an update on ongoing PRAC efforts in staffing and the formation of a Working Group for document and data sharing which will kick off on September 9.
- b) Subcommittee Chairs and Issue Leads provided updates on their ongoing projects.

**VI. Adjournment.** The Acting Chairperson adjourned the meeting at 2:11 p.m. The next meeting will occur on Tuesday, September 8, 2020.





*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Tuesday, September 8, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Paul Martin, Vice Chairperson of the PRAC.

**II. Administrative.** The PRAC approved the minutes from its September 1, 2020 meeting.

**III. Attendees.** The following persons attended:

**Committee Members**

Michael Horowitz (DOJ) (Acting  
Chairperson)  
Paul Martin (NASA) (Vice Chairperson)  
Mark Bialek (FRB)  
Mitchell Behm (DOT)  
Sandra Bruce (Education)  
Kathy Buller (Peace Corps)  
Rae Oliver Davis (HUD)  
Phyllis Fong (USDA)  
J. Russell George (TIGTA)  
Susan Gibson (NRO)

Christi Grimm (HHS)  
Jay Lerner (FDIC)  
Brian Miller (SIGPR)  
Mike Missal (VA)  
Sean O'Donnell (DoD)  
Larry Turner (DOL)  
Hannibal Ware (SBA)  
Tammy Whitcomb (USPS)

Robert Westbrook (PRAC Exec. Dir.)  
Linda Miller (PRAC Deputy ED)  
(b) (6) (USPS)  
(b) (6) (CIGIE PRAC)  
Brett Baker (NRC)  
(b) (6) (CIGIE PRAC)  
Sheryl Goodman (SIGPR)  
(b) (6) (LSC)  
Virginia Grebasch (CIGIE PRAC)  
Brooke Holmes (CIGIE PRAC)  
Doug Holt (CIGIE)  
(b) (6) (CIGIE PRAC)  
Stephanie Logan (DOJ)

Melissa Louis (HHS)  
Brett Mansfield (DHS)  
(b) (6) (CIGIE PRAC)  
Atticus Reaser (CIGIE)  
Lisa Reijula (CIGIE PRAC)  
Anthony Sanganetti (State)  
Ami Schaefer (CIGIE PRAC)  
(b) (6) (NASA)  
(b) (6) (CIGIE PRAC)  
Tyler Smith (FDIC)  
Elise Stein (HHS)  
(b) (6) (CIGIE PRAC)  
Laurie Tarantowicz (LSC)

Kathy Tighe (CIGIE PRAC)

**IV. Presentations and Discussions**

- a) Kathy Tighe, Special Assistant to the PRAC, provided an update on website version 2.0 and the decision on when to go live with a beta version.

**V. Updates**

- a) Executive Director Bob Westbrooks reported on the progress the PRAC has made towards its Strategic and Stand Up plans as we near the end of the FY.
- b) He also provided an update on the number of pandemic-related investigations initiated and reports issued within the community to date, highlighting noteworthy CARES Act oversight work.
- c) ED Westbrooks also discussed Hotline intake averages and thanked those agencies providing support to PRAC Hotline efforts.
- d) Subcommittee Chairs and Issue Leads provided updates on their ongoing projects.

**VI. Adjournment.** Michael Horowitz, Acting Chairperson, adjourned the meeting at 1:25 p.m. The next meeting is scheduled for Tuesday, September 15, 2020.



*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Tuesday, September 15, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of the Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Administrative.** The PRAC approved the minutes from the meeting on September 8, 2020.

**III. Attendees.** The following persons attended:

**Committee Members**

Michael Horowitz (Acting Chairperson)  
Paul Martin (NASA) (Vice Chairperson)  
Mark Bialek (FRB)  
Mitchell Behm (DOT)  
Sandra Bruce (Education)  
Kathy Buller (Peace Corps)  
Joseph Cuffari (DHS)  
Rae Oliver Davis (HUD)  
Richard Delmar (Treasury)  
Phyllis Fong (USDA)  
J. Russell George (TIGTA)

Susan Gibson (NRO)  
Christi Grimm (HHS)  
Allison Lerner (NSF)  
Jay Lerner (FDIC)  
Mike Missal (VA)  
Sean O'Donnell (EPA/DoD)  
Larry Turner (DOL)  
Hannibal Ware (SBA)  
Tammy Whitcomb (USPS)

Robert Westbrook (PRAC ED)  
Linda Miller (PRAC Deputy ED)  
(b) (6) (CIGIE PRAC)  
Brett Baker (NRC)  
David Balwinski (NASA)  
Alan Boehm (CIGIE)  
(b) (6) (CIGIE PRAC)  
Virginia Grebasch (CIGIE PRAC)  
Brooke Holmes (CIGIE PRAC)  
Melissa Louis (HHS)  
Brett Mansfield (DHS)  
Atticus Reaser (CIGIE)


Lisa Reijula (CIGIE PRAC)  
Anthony Sanganetti (State)  
Ami Schaefer (CIGIE PRAC)  
(b) (6) (NASA)  
(b) (6) (CIGIE PRAC)  
Peter Sima-Eichler (DOI)  
(b) (6) (CIGIE PRAC)  
Tyler Smith (FDIC)  
(b) (6) (CIGIE PRAC)



#### **IV. Presentations and Discussions**

- a) Treasury Inspector General Richard Delmar provided an update on the Financial Institution Listening Forum.
- b) Peter Sima-Eichler, Data Office Director at DOI OIG, reported on the Data Sharing Working Group's Kickoff meeting held on September 9.
- c) Acting Chair Michael Horowitz provided a legislative update.

#### **V. Updates**

- a) Executive Director Bob Westbrooks reported on the Pandemic Oversight Website beta version kickoff. He asked that everyone "test drive" it and provide feedback. (b) (5)  

- b) He also gave a 'hat-tip' to the IG's for the hard work they have been doing to oversee CARES Act funds and reviewed the summary stats of IG community oversight work to date. He highlighted two noteworthy reviews from USPS and Homeland Security OIGs.
- c) Subcommittee Chairs and Issue Leads provided updates on their ongoing projects.

**VI. Other Items.** Vice Chair Paul Martin reminded everyone that GAO will be joining next week's meeting to discuss their oversight efforts.

**VI. Adjournment.** Michael Horowitz, Acting Chairperson, adjourned the meeting at 1:35 p.m. The next meeting is scheduled for Tuesday, September 22, 2020.



*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

**Pandemic Response Accountability Committee Meeting**  
**Tuesday, September 22, 2020**

**Meeting Minutes**

**I. Call to Order.** The Council of Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

**II. Administrative.** The PRAC approved the minutes from the meeting on September 15, 2020.

**III. Attendees.** The following persons attended:

**Committee Members**

Michael Horowitz (Acting Chairperson)  
Paul Martin (NASA) (Vice Chairperson)  
Sandra Bruce (Education)  
Kathy Buller (Peace Corps)  
Joseph Cuffari (DHS)  
Rae Oliver Davis (HUD)  
Richard Delmar (Treasury)  
Phyllis Fong (USDA)  
J. Russell George (TIGTA)

Susan Gibson (NRO)  
Sheryl Goodman (SIGPR)  
Christi Grimm (HHS)  
Jay Lerner (FDIC)  
Mike Missal (VA)  
Larry Turner (DOL)  
Hannibal Ware (SBA)  
Tammy Whitcomb (USPS)

**Others**

Robert Westbrook (PRAC ED)  
Linda Miller (PRAC Deputy ED)  
(b) (6) (USPS)  
(b) (6) (CIGIE PRAC)  
Brett Baker (NRC)  
Gary Barlet (USPS)  
Jackie Becker (FRB)  
Alan Boehm (CIGIE)  
Gene Dodaro (GAO)  
(b) (6) (CIGIE PRAC)  
Virginia Grebasch (CIGIE PRAC)  
Brooke Holmes (CIGIE PRAC)  
Douglas Holt (CIGIE)

(b) (6) (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
Brett Mansfield (DHS)  
(b) (6) (CIGIE PRAC)  
Michael McKenney (TIGTA)  
Atticus Reaser (CIGIE)  
Lisa Reijula (CIGIE PRAC)  
Nathan Richmond (DOT)  
Anthony Sanganetti (DHS)  
Ami Schaefer (CIGIE PRAC)  
(b) (6) (NASA)  
(b) (6) (CIGIE PRAC)  
Kate Siggerud (GAO)



Peter Sima-Eichler (DOI)

Kathy Tighe (CIGIE PRAC)

(b) (6) (CIGIE PRAC)

Elise Stein (HHS)

(b) (6) (CIGIE PRAC)

#### **IV. Presentations and Discussions**

- a) GAO Comptroller Gene Dodaro and COO Kate Siggerud provided a briefing on GAO's recently released report: [COVID-19: Federal Efforts Could Be Strengthened by Timely and Concerted Actions](#).

#### **V. Updates**

- a) PRAC Executive Director Bob Westbrook asked PRAC Program Leads Brooke Holmes and Lisa Reijula to provide updates on ongoing work and National Program Manager Ami Shaefer highlighted some recent oversight products from the community.
- b) PRAC Deputy Executive Director Linda Miller provided an update on staffing and internal projects.
- c) Subcommittee Chairs and Issue Leads provided updates on their ongoing projects.

**VI. Other Items.** Education Acting Inspector General Sandra Bruce informed the group that requests will be coming out regarding the Diversity, Equity and Inclusion working group.

**VI. Adjournment.** Michael Horowitz, Acting Chairperson, adjourned the meeting at 2:00 p.m. The next meeting is scheduled for Tuesday, September 29, 2020.



A Committee of the  
Council of the Inspectors General  
on Integrity and Efficiency

## **Pandemic Response Accountability Committee Meeting Tuesday, September 29, 2020**

### **Meeting Minutes**

- I. Call to Order.** The Council of Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.
- II. Administrative.** The PRAC approved the minutes from the meeting on September 22, 2020.
- III. Attendees.** The following persons attended:

#### Committee Members

Michael Horowitz (Acting Chairperson)  
Paul Martin (NASA) (Vice Chairperson)  
Mark Bialek (FRB)  
Mitchell Behm (DOT)  
Sandra Bruce (Education)  
Kathy Buller (Peace Corps)  
Rae Oliver Davis (HUD)  
Richard Delmar (Treasury)  
Phyllis Fong (USDA)  
J. Russell George (TIGTA)

Susan Gibson (NRO)  
Sheryl Goodman (SIGPR)  
Christi Grimm (HHS)  
Jay Lerner (FDIC)  
Brian Miller (SIGPR)  
Mike Missal (VA)  
Sean O'Donnell (DOD)  
Larry Turner (DOL)  
Tammy Whitcomb (USPS)

#### Others

Robert Westbrook (PRAC ED)  
Linda Miller (PRAC Deputy ED)  
(b) (6) (USPS)  
(b) (6) (CIGIE PRAC)  
(b) (6) (NASA)  
Alan Boehm (CIGIE)  
(b) (6) (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
Virginia Grebasch (CIGIE PRAC)  
Brooke Holmes (CIGIE PRAC)

(b) (6) (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
Brien Lorenze (CIGIE PRAC)  
Melissa Louis (HHS)  
(b) (6) (CIGIE PRAC)  
Michael McKenney (TIGTA)  
Atticus Reaser (CIGIE)  
Lisa Reijula (CIGIE PRAC)  
Anthony Sanganetti (DHS)  
(b) (6) (CIGIE PRAC)

Douglas Holt (CIGIE)  
(b) (6) (CIGIE PRAC)  
Peter Sima-Eichler (DOI)  
(b) (6) (CIGIE PRAC)  
Tyler Smith (FDIC)

(b) (6) (NASA)  
Elise Stein (HHS)  
(b) (6) (CIGIE PRAC)  
Katherine Trimble (DHS)

#### IV. Updates

- a) PRAC Executive Director Bob Westbrook introduced new PRAC staff members; PRAC Program Leads provided updates on ongoing work and projects.
- b) PRAC Deputy Executive Director Linda Miller provided an update on the Data Gap Analysis Project conducted by MITRE.
- c) PRAC (b) (6) discussed Diversity, Equity and Inclusion in pandemic related oversight efforts and highlighted an issue involving a felon receiving PPP loans. She also highlighted DOI OIG's CARES Act Flash report: <https://www.doioig.gov/reports/where%E2%80%99s-money-doi-use-cares-act-funds-august-31-2020>
- d) PRAC (b) (6) discussed the issuance of a PRAC investigative bulletin on considerations for COVID-19 operations, a recent PPP prosecution, and an upcoming planning meeting with investigative leadership.
- e) Subcommittee Chairs and Issue Leads provided updates on their ongoing projects.

**V. Adjournment.** Michael Horowitz, Acting Chairperson, adjourned the meeting at 1:30 p.m. The next meeting is scheduled for Tuesday, October 6, 2020.



A Committee of the  
Council of the Inspectors General  
on Integrity and Efficiency

## **Pandemic Response Accountability Committee Meeting Tuesday, October 6, 2020**

### **Meeting Minutes**

**I. Call to Order.** The Council of Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Paul Martin, Vice Chairperson of the PRAC.

**II. Administrative.** The PRAC approved the minutes from the meeting on September 29, 2020.

**III. Attendees.** The following persons attended:

#### Committee Members

Paul Martin (NASA) (Vice Chairperson)  
Mark Bialek (FRB)  
Sandra Bruce (Education)  
Kathy Buller (Peace Corps)  
Joe Cuffari (DHS)  
Rae Oliver Davis (HUD)  
Richard Delmar (Treasury)  
Phyllis Fong (USDA)  
J. Russell George (TIGTA)

Susan Gibson (NRO)  
Sheryl Goodman (SIGPR)  
Christi Grimm (HHS)  
Jay Lerner (FDIC)  
Sean O'Donnell (DOD)  
Hannibal Ware (SBA)  
Tammy Whitcomb (USPS)

#### Others

Robert Westbrook (PRAC ED)  
Linda Miller (PRAC Deputy ED)  
(b) (6) (USPS)  
Brett Baker (NRC)  
(b) (6) (NASA)  
Ann Calvaresi Barr (USAID)  
(b) (6) (SSA)  
Alan Boehm (CIGIE)  
(b) (6) (CIGIE PRAC)  
Ziad Buhaissi (NRC)  
Roxanne Caruso (LSC)  
Laura Davis (NEH)

Brett Mansfield (DOD)  
(b) (6) (CIGIE PRAC)  
Faiza Mathon (OPM)  
Michael McKenney (TIGTA)  
Ellen McSweeney (DHS)  
(b) (6) (Library of Congress)  
Carol Ochoa (GSA)  
Adriana Pukalski (GAO)  
Atticus Reaser (CIGIE)  
Lisa Reijula (CIGIE PRAC)  
Nathan Richmond (DOT)  
Anthony Sanganetti (DHS)



Andrea Deadwyler (SBA)  
Martin Dickman (RRB)  
Michael Esser (OPM)  
Nick Goco (GSA)  
(b) (6) (LSC)  
Virginia Grebasch (CIGIE PRAC)  
Mark Greenblatt (DOI)  
Brian Grossman (SBA)  
Cathy Helm (SI)  
Brooke Holmes (CIGIE PRAC)  
Kimberly Howell (CPB)  
(b) (6) (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
Patricia Layfield (EAC)  
Patti Lehman (DOT)  
Melissa Louis (HHS)  
Brian Maney (DOC)

Jeffrey Schanz (LSC)  
Ami Shaefer (CIGIE PRAC)  
(b) (6) (NASA)  
Diana Shaw (DHS)  
(b) (6) (SSA)  
(b) (6) (CIGIE PRAC)  
Peter Sima-Eichler (DOI)  
(b) (6) (CIGIE PRAC)  
James Springs (NARA)  
Elise Stein (HHS)  
(b) (6) (CIGIE PRAC)  
Laurie Tarantowicz (LSC)  
Kathy Tighe (CIGIE PRAC)  
Norbert Vint (OPM)  
Debra Wheat (RRB)

#### **IV. Presentations and Discussions**

- a) USAID Inspector General Ann Calvaresi Barr provided a presentation on USAID's approach to pandemic oversight work from an international perspective.
- b) SBA Inspector General Hannibal "Mike" Ware discussed the unprecedented challenges they are facing overseeing SBA loan funds, including the PPP. His Assistant Inspectors General for Audit and Investigations, Andrea Deadwyler and Brian Grossman, discussed their respective divisions' oversight work.

#### **V. Updates**

- a) Subcommittee Chairs and Issue Leads provided updates on their ongoing projects.
- b) PRAC web manager (b) (6) provided an overview of new data visualizations involving PPP data on the PRAC website.

#### **VI. Other Items**

- a) SIGPR Assistant Inspector General Sheryl Goodman informed everyone that her office's website is operational: [www.sigpr.gov](http://www.sigpr.gov)

**V. Adjournment.** Paul Martin, Vice Chairperson, adjourned the meeting at 2:10 p.m. The next meeting is scheduled for Tuesday, October 13, 2020.



A Committee of the  
Council of the Inspectors General  
on Integrity and Efficiency

## **Pandemic Response Accountability Committee Meeting Tuesday, October 13, 2020**

### **Meeting Minutes**

I. **Call to Order.** The Council of Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.

II. **Administrative.** The PRAC approved the minutes from the meeting on October 6, 2020.

III. **Attendees.** The following persons attended:

#### Committee Members

Michael Horowitz (Acting Chairperson)  
Paul Martin (NASA) (Vice Chairperson)  
Mitchell Behm (DOT)  
Mark Bialek (FRB)  
Sandra Bruce (Education)  
Kathy Buller (Peace Corps)  
Joe Cuffari (DHS)  
Rae Oliver Davis (HUD)  
Phyllis Fong (USDA)  
J. Russell George (TIGTA)

Susan Gibson (NRO)  
Christi Grimm (HHS)  
Allison Lerner (NSF)  
Jay Lerner (FDIC)  
Brian Miller (SIGPR)  
Michael Missal (VA)  
Larry Turner (DOL)  
Tammy Whitcomb (USPS)

#### Others

Robert Westbrook (PRAC ED)  
Linda Miller (PRAC Deputy ED)  
(b) (6) (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
Brien Lorenze (CIGIE PRAC)  
Harsha Vakkalanka (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
Kathy Tighe (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
Lisa Reijula (CIGIE PRAC)

(b) (6) (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
Virginia Grebasch (CIGIE PRAC)  
Alan Boehm (CIGIE)  
Anthony Sanganetti (DHS)  
Atticus Reaser (CIGIE)  
Brett Baker (NRC)  
Elise Stein (HHS)  
(b) (6) (NASA)  
(b) (6) (NASA)



Melissa Louis (HHS)  
Michael McKenney (TIGTA)  
Luiz Santos (DOL)  
Tyler Smith (FDIC)

Peter Sima-Eichler (DOI)  
(b) (6) (NSF)  
Stephen Begg (HUD)  
Sheryl Goodman (SIGPR)

#### **IV. Presentations and Discussions**

- a) Executive Director Robert Westbrook and Deputy Executive Director Linda Miller led a discussion about how PRAC can help facilitate oversight efforts by Pandemic IGs.
- b) Associate Director Lisa Reijula discussed DOJ OIG's "dashboard" transparency tool for data sharing on inmate COVID-19 infections.

#### **V. Updates**

- a) Subcommittee Chairs and Issue Leads provided updates on their ongoing projects.
- b) Executive Director Robert Westbrook introduced PRAC's new CIO Harsha Vakkalanka and Deputy Executive Director Linda Miller discussed the status of the Semiannual Report to Congress.
- c) (b) (6) provided an update on the Grant Oversight Forum and Program Coordinator (b) (6) highlighted a noteworthy USDA OIG report.

**VI. Adjournment.** Michael Horowitz, Acting Chairperson, adjourned the meeting at 2:00 p.m. The next meeting is scheduled for Tuesday, October 20, 2020.



A Committee of the  
Council of the Inspectors General  
on Integrity and Efficiency

## **Pandemic Response Accountability Committee Meeting Tuesday, October 20, 2020**

### **Meeting Minutes**

- I. **Call to Order.** The Council of Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.
- II. **Administrative.** The PRAC approved the minutes from the meeting on October 13, 2020.
- III. **Attendees.** The following persons attended:

#### Committee Members

Michael Horowitz (Acting Chairperson)  
Paul Martin (NASA) (Vice Chairperson)  
Mitchell Behm (DOT)  
Mark Bialek (FRB)  
Sandra Bruce (Education)  
Rae Oliver Davis (HUD)  
Richard Delmar (Treasury)  
Phyllis Fong (USDA)  
J. Russell George (TIGTA)

Christi Grimm (HHS)  
Allison Lerner (NSF)  
Jay Lerner (FDIC)  
Brian Miller (SIGPR)  
Sean O'Donnell (DoD)  
Larry Turner (DOL)  
Hannibal (Mike) Ware (SBA)  
Tammy Whitcomb (USPS)

#### Others

Robert Westbrooks (PRAC ED)  
Linda Miller (PRAC Deputy ED)  
(b) (6) (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
Brien Lorenze (CIGIE PRAC)  
Brooke Holmes (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
Kathy Tighe (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
Lisa Reijula (CIGIE PRAC)

(b) (6) (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
Virginia Grebasch (CIGIE PRAC)  
Alan Boehm (CIGIE)  
Anthony Sanganetti (DHS)  
Atticus Reaser (CIGIE)  
Brett Baker (NRC)  
Brett Mansfield (DoD)  
Chris Campbell (NSF)  
(b) (6) (USPS)



Elise Stein (HHS)  
Ellen McSweeney (DHS)  
(b) (6) (NASA)  
Ken Lish (NSF)  
(b) (6) (NASA)  
Mark Bell (NSF)

Melissa Louis (HHS)  
Michael McKenney (TIGTA)  
Peter Sima-Eichler (DOI)  
Sheryl Goodman (SIGPR)  
Theodore Stehney (SIGPR)  
Tyler Smith (FDIC)

#### **IV. Presentations and Discussions**

- a) NSF Inspector General Allison Lerner introduced Assistant Inspector General Mark Bell and Audit Director Ken Lish to provide a presentation on the NSF OIG's use of special flexibilities when outsourcing with Independent accounting firms for oversight of CARES Act funds.

#### **V. Updates**

- a) Subcommittee Chairs and Issue Leads provided updates on their ongoing projects.
- b) Robert Westbrook provided the Executive Director's Report and reiterated a call for volunteers to join the PRAC Resources Working Group.

#### **VI. Open Discussion**

- a) Vice Chairperson Paul Martin reminded everyone that the PRAC's November 3 is cancelled.
- b) Sandra Bruce thanked PRAC for their assistance with CIGIE's Diversity, Equity, and Inclusion Committee.

**VII. Adjournment.** Michael Horowitz, Acting Chairperson, adjourned the meeting at 2:00 p.m. The next meeting is scheduled for Tuesday, October 27, 2020.



A Committee of the  
Council of the Inspectors General  
on Integrity and Efficiency

## **Pandemic Response Accountability Committee Meeting Tuesday, October 27, 2020**

### **Meeting Minutes**

- I. **Call to Order.** The Council of Inspectors General on Integrity and Efficiency (CIGIE) Pandemic Response Accountability Committee (PRAC) was called to order at 1:00 p.m. by Michael Horowitz, Acting Chairperson of the PRAC.
- II. **Administrative.** The PRAC approved the minutes from the meeting on October 20, 2020.
- III. **Attendees.** The following persons attended:

#### Committee Members

Michael Horowitz (Acting Chairperson)  
Paul Martin (NASA) (Vice Chairperson)  
Mark Bialek (FRB)  
Sandra Bruce (Education)  
Kathy Buller (Peace Corps)  
Rae Oliver Davis (HUD)  
Richard Delmar (Treasury)  
Phyllis Fong (USDA)  
J. Russell George (TIGTA)  
Susan Gibson (NRO)

Christi Grimm (HHS)  
Allison Lerner (NSF)  
Jay Lerner (FDIC)  
Michael Missal (VA)  
Sean O'Donnell (DoD)  
Larry Turner (DOL)  
Hannibal (Mike) Ware (SBA)  
Tammy Whitcomb (USPS)

#### Others

Robert Westbrook (PRAC ED)  
Linda Miller (PRAC Deputy ED)  
(b) (6) (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
Brien Lorenze (CIGIE PRAC)  
Brooke Holmes (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
Kathy Tighe (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
Lisa Reijula (CIGIE PRAC)

(b) (6) (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
(b) (6) (CIGIE PRAC)  
Virginia Grebasch (CIGIE PRAC)  
Alan Boehm (CIGIE)  
Anthony Sangnetti (DHS)  
Atticus Reaser (CIGIE)  
Brett Baker (NRC)  
(b) (6) (USPS)  
(b) (6) (NASA)  
Melissa Louis (HHS)  
Michael McKenney (TIGTA)

Nathan Richmond (DOT)  
Peter Sima-Eichler (DOI)  
Sheryl Goodman (SIGPR)

Tyler Smith (FDIC)  
Kathy Trimble (EPA)

#### **IV. Presentations and Discussions**

- a) Robert Westbrooks and Rich Delmar discussed PRAC's PPP and Coronavirus Relief Fund data collection efforts.

#### **V. Updates**

- a) Subcommittee Chairs and Issue Leads provided updates on their ongoing projects.
- b) Robert Westbrooks provided the Executive Director's Report which included a request for detailees to the SBA OIG to assist in managing PPP hotline complaints.
- c) The ED also encouraged participation in the forthcoming first meeting of the PRAC Shared Resources Working Group.

#### **VI. Open Discussion**

- a) Today's meeting included Best Wishes for (b) (6) who is retiring after an impressive 38 years of work in the federal; service.
- b) PRAC also acknowledged ED Robert Westbrooks' retirement from federal service after 28 years with a tribute to his work across the IG community.

**VII. Adjournment.** Michael Horowitz, Acting Chairperson, adjourned the meeting at 1:45 p.m. The next meeting is scheduled for Tuesday, November 10, 2020.



*Council of the*  
**INSPECTORS GENERAL**  
*on INTEGRITY and EFFICIENCY*

🏠 Location: Microsoft Teams (Virtual)  
📅 Date: April 7, 2020  
🕒 Time: 1:00 pm EST

## **Pandemic Response Accountability Office (PRAC)**

April 7, 2020 Meeting Agenda

### **I. Opening Remarks (CIGIE and PRAC chairs)**

Update: Friday call with U.S. Comptroller General Gene Dodaro

### **II. Personnel (Chair)**

- a) Jennifer Dure joining as Counsel and Kathy Tighe joining as Special Advisor
- b) Executive Director search update

### **III. PRAC Logistics (Vice Chair)**

Update on search for office space, common email platform, contracting, records retention, Microsoft Teams, and account with OMB for PRAC expenditures

### **IV. Subcommittees (Chair)**

### **V. Lessons Learned Document, New Announcements, Issued Products (Vice Chair)**

### **VI. Update: Website Development (IG Whitcomb)**

### **VII. Open Discussion (PRAC members)**

### **VIII. Adjournment**

*Next meeting: Thursday, April 9, 2020, at 1:00 pm EST via Microsoft Teams*



# Investigative Considerations for COVID-19 Operations

## Special Investigative Techniques Subcommittee

SEPTEMBER 2020

### Considerations for Digital Evidence in a High Telework Environment

1. (b) (7)(E) [REDACTED]
2. (b) (7)(E) [REDACTED]
3. (b) (7)(E) [REDACTED]
4. (b) (7)(E) [REDACTED]
5. A preservation request is only a request. (b) (7)(E) [REDACTED]

### Considerations During the Execution of a Physical Warrant

1. (b) (7)(E) [REDACTED]
2. AUSA coordination is essential (b) (7)(E) [REDACTED]

(b) (7)(E) [REDACTED]