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Description of document: General Services Administration (GSA) Meeting agendas and meeting minutes for the Chief Data Officers Council, Jan 2020 - April 2021

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June 3, 2021

This letter is in response to your U.S. General Services Administration (GSA) Freedom of Information Act (FOIA) request number (GSA-2021-000933), submitted on April 15, 2021, in which you requested the following:

“A copy of the meeting agendas and the meeting minutes for the Chief Data Officers Counsel for each meeting from January 1, 2017 to the present.”

Enclosed please find the documents responsive to your request.

Please be advised, except for March 2020 in which no meeting was held, meeting agendas and summaries have been provided for all monthly council meetings from January 2020 (Inaugural meeting) through April 2021. In January 2021, the Chief Data Officers Council held a joint council meeting with the Evaluation Officers Council and the Federal Interagency Council on Statistical Policy. The meeting agenda for this joint council meeting was included in the meeting slides, which have been included in the enclosure.

In processing your request, GSA has withheld the email addresses of private individuals pursuant to the FOIA, 5 U.S.C. § 552(b)(6). This was done because public disclosure of this information would constitute a clearly unwarranted invasion of personal privacy.

As we have redacted information referenced in the above paragraph with the aforementioned FOIA exemption, this technically constitutes a partial denial of your FOIA request. You have the right to appeal the denial of the information being withheld. You may submit an appeal online at the following link: (<https://foiaonline.regulations.gov/foia/action/public/home>) or in writing to the following address:

U.S. General Services Administration  
FOIA Requester Service Center (LG)  
Office of General Counsel  
1800 F Street, NW  
Washington, DC 20405

Your appeal must be postmarked or electronically transmitted within 90 days of the date of the response to your request. In addition, your appeal must contain a brief statement of the reasons why the requested information should be released. Please enclose a copy of your initial request and this letter. Both the appeal letter and envelope or online appeal submission should be prominently marked, "Freedom of Information Act Appeal."

This completes our action on this FOIA request. Should you have any questions, please contact Mr. Ken Ambrose at (202) 215-7300 or by email at [ken.ambrose@gsa.gov](mailto:ken.ambrose@gsa.gov). If you need additional assistance, you may also contact Mr. Duane Smith, GSA's FOIA Public Liaison at (202) 694-2934 or via email at [duane.smith@gsa.gov](mailto:duane.smith@gsa.gov).

Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, e-mail at [ogis@nara.gov](mailto:ogis@nara.gov); telephone at (202) 741-5770; toll free at (877) 684-6448; or facsimile at (202) 741-5769.

Sincerely,

*Travis S. Lewis*

FOIA Program Manager  
Office of General Counsel  
General Services Administration

Enclosure



**Meeting Agenda**  
**Federal Chief Data Officers (CDO) Council Meeting**

**Date:** December 17, 2020

**Location:** Virtual meeting

**Time:** 1:30 PM – 3:00 PM

Time	Topic	Presenter(s)
1:30 PM	Welcome & Executive Committee Updates	Ted Kaouk, CDO Council Chair
1:35 PM	OMB Updates	Maria Roat, OMB/OFCIO Dominic Mancini, OMB/OIRA
1:40 PM	One Rose and One Thorn	Ren Essene, CFPB Dan Morgan, DOT
1:45 PM	Council Briefing Feedback Pilot	Ken Ambrose, GSA
1:50 PM	CXO Funded Projects Overview	Tod Dabolt, DOI Tom Beach, DOC Ted Kaouk, USDA
2:05 PM	Data Inventory Working Group Vote on establishing the Working Group	Tod Dabolt, DOI
2:15 PM	Data Sharing Working Group update	Chris Haffer, EEOC
2:20 PM	Data Protection Toolkit	Michael Hawes, FCSM/Census Hubert Hamer, USDA
2:40 PM	CIO Council - Algorithmic Impact Assessment	Sarah Alim Matt Simmons
2:50 PM	Cross-Council Collaboration	Dan Morgan, DOT
2:55 PM	Closing Remarks	Ted Kaouk, CDO Council Chair





**Federal Chief Data Officers (CDO) Executive Committee Meeting**  
**Thursday, December 17, 2020**  
**1:30 PM – 3:00 PM**

**Meeting Summary**

Meeting materials are available on the CDO MAX website: <https://community.max.gov/x/bgnpfg>

**Action Items**

- Submit your Federal Data Strategy Q4 reporting by December 31.
- Please send your feedback on the Council briefing feedback pilot to [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov).
- If you are interested in participating in the Data Inventory working group, please reach out to Tod Dabolt at [thomas \(b\) \(6\)](mailto:thomas.(b)(6)@gsa.gov)
- If you would like to participate as a stakeholder in the Data Skills project, please reach out to Tom Beach [\(b\) \(6\)](mailto:(b)(6)@gsa.gov)
- If your agency would like to be involved in the Federal Dashboarding project, please reach out to Ted Kaouk [\(ted\) \(b\) \(6\)](mailto:(b)(6)@gsa.gov)
- If you have example AI projects that can be used as testing scenarios for the AIA tool prior to public release, please contact Alycia Yozzi ([alycia.yozzi@gsa.gov](mailto:alycia.yozzi@gsa.gov)).

**General Updates - Ted Kaouk, CDO Council Chair**

- GAO recently released a report on engagement it had with USDA, Commerce, HUD, NSF as well as the CDO Council around the OPEN Government Data Act and the Federal Data Strategy. "Agencies Made Progress in Establishing Governance, but Need to Address Key Milestones." The report can be found here: <https://www.gao.gov/products/GAO-21-152>
- The Executive Committee is working on a framework for collaboration with Privacy Council and ICSP as an opportunity to coordinate activities.
- We are working on a joint meeting with the CDO Council, EO Council and ICSP in January. More to come.

**OMB Updates - Maria Roat, OMB/OFCIO & Dominic Mancini, OIRA/OMB**

- OFCIO's update
  - The Federal Data Strategy (FDS) draft action plan is being finalized.

- The FDS Q4 reporting survey is due 12/31. A reminder email will go out on December 17th.
- OIRA's updates
  - Data Protection Toolkit will go live in January.

#### **Rose and Thorn - Ren Essene, CFPB & Dan Morgan, DOT**

- CFPB
  - Rose - CFPB was stood up with a centralized data governance structure. Data has been at the heart of their mission and objectives from the get go.
  - Thorn - The CDO office is perceived in some ways as a compliance shop. The challenge is communicating to the business units ways in which the CDO office is supporting the mission.
- DOT
  - Rose - Ability to knit together efforts over the last several years through their draft Data Strategy, Geospatial data strategy and report to Congress.
  - Thorn - There is more work to be done to communicate about the role of the CDO and to build collaborative bridges.

#### **Council Briefing Feedback Pilot - Ken Ambrose, GSA**

- Introducing a pilot to help:
  - Reduce burden of asking questions
  - Help presenters get information and connections from the audience
  - Provide feedback on presentation quality and fit
- Please send your feedback on the pilot to [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov).

#### **CXO Projects - Discuss project plans - Ted Kaouk, USDA, Tom Beach, Commerce & Tod Dabolt, Interior**

- Four of the proposals submitted by the Council received CXO funding. Each project sets their own milestones, timelines, outputs and stakeholders. Project leads will report to the Council regularly. Below is a summary of each project.
  - Interagency Wildland Fire Fuels Data Management Knowledge Graph Project
    - The project aims to leverage newer ways to link data sets to understand the relationship between fire fuels management and hazard reduction.
  - Data Skills
    - The project kicked off on 12/7/2020. It involves the development and delivery of:



- Complete 10 Case Studies of existing programs in the Federal government, including external resources utilized while developing these programs.
- A roadmap playbook/toolkit supporting agencies in the development of their own data skills training programs or toolkit.
- A Data Skills Catalogue (Action 13 of FDS) to be continued by CDO Council.
- If you would like to be a stakeholder to provide input, please reach out to Tom Beach (b) (6)
- There is a close linkage with the data skills working group.
- Federal Dashboarding
  - The project will be developing analysis of areas where decision support tools create the most value as well as a proof of concept of a government-wide dashboard.
  - Considering optimal level of centralization vs specialization (such as templates)
  - Looking for additional agencies to participate as test cases.
- Public Comment Analysis Tool
  - There is an opportunity to create a generalizable common analysis tool that will automate the review and response process of public comments. Working on coordinating with core stakeholders and finalizing the steering committee.

#### **Data Inventory Working Group - Tod Dabolt, DOI**

- Objectives of the working group are to:
  - Create comprehensive list of data inventory use cases at Federal agencies
  - Document data inventory challenges and opportunities
  - Identify solutions and recommended actions to maximize data inventories value while minimizing compliance burden
- Planning on coordinating with the Federal Data Strategy action plans on data inventory as well collaborating with various communities.
- The working group proposal was brought to the CDO Council for a vote and was approved.
- If you are interested in participating in the working group, please reach out to Tod Dabolt at [thomas](#) (b) (6)

#### **Data Protection Toolkit - Michael Hawes, FCSM/Census, Hubert Hamer, USDA**

- FCSM is developing a tool aimed at expanding data access while protecting against re-identification risk.
- Timeline for the development of the toolkit is:
  - January:
    - Launch of Phase 1 content and tools
  - Spring:
    - Launch of introductory trainings
  - Summer and beyond:
    - Launch of Phase 2 content
    - Identification of recommended and best practice resources
    - Revision of content based on feedback from cross-community focus group
- The FCSM will engage with CDOs on this effort and will share more information with the council about the launch and trainings.

#### **CIO Council - Algorithmic Impact Assessment - Sarah Alim & Matt Simmons**

- Kicked off in August, the CIO Council is developing an Algorithmic Impact Assessment (AIA) tool that will provide Federal Agencies with an online resource that can be used to assess and mitigate the impacts of algorithmic/automated decision systems (ADS).
- The tool currently exists as a prototype in Microsoft Excel and Google Sheets. It will be developed into an interactive questionnaire.
- Looking for example AI projects to use as testing scenarios for the AIA tool prior to public release, please contact Alycia Yozzi ([alycia.yozzi@gsa.gov](mailto:alycia.yozzi@gsa.gov)) if you are interested.
- Targeting to finalize the tool by January 2021.

#### **Data Sharing Working group update - Chris Haffer, EEOC**

- Progress of the working group so far:
  - October 22 – CDOC approves establishment of Data Sharing Work Group.
  - November 4 – Inaugural Meeting – Detailed introductions, thoughts about data sharing, overview of National Information Exchange Model (NIEM).
  - November 16 – Reviewed and discussed the first draft of charter (who, what, when, why, how), established Data Sharing Working Group Listserv (39 members as of 12/10/2020).
  - December 2– Briefed on two OMB-led initiatives: tiered access and the “five safes” framework approach for sharing restricted data, and the Data Protection Toolkit.
  - December 16 - Reviewed and voted on final Charter.

#### **Collaborating with other Councils and Communities - Dan Morgan, DOT**



- We are working with the leadership of other councils to create opportunities to connect on strategy and activities where we have shared interests.
- Started work on a framework that maps out focus areas and intersection with activities of other Councils.
- Looking at ways to support engagement and collaboration across emerging topics.

#### **Operations Working Group Update - Jamal El-Hindi, Treasury**

- Revamping a survey previously done 5 years ago to collect information to set up a speakers bureau effort. It is also an opportunity to collect information on where CDOs are in regards to their role.
- Planning on sending the survey out before the next Council meeting in January.

#### **Reminders/Updates**

- Next full Council meeting is planned for **January 28 from 1:30 - 3:00 PM**. This might change as we finalize the joint meeting with the EO Council and ICSP.



**Meeting Agenda**  
**Federal Chief Data Officers (CDO) Council Meeting**

**Date:** November 19, 2020

**Location:** Virtual meeting

**Time:** 1:00 PM – 2:30 PM

Time	Topic	Presenter(s)
1:00 PM	Welcome & Executive Committee Updates	Ted Kaouk, CDO Council Chair
1:05 PM	OMB Updates	Maria Roat, OMB/OFCIO Dominic Mancini, OMB/OIRA
1:10 PM	One Rose and One Thorn	Melanie Carter, PBGC Ted Kaouk, USDA
1:15 PM	CXO Funded Projects	Dan Morgan, DOT
1:25 PM	Data Skills Working Group Update	Tom Beach, Commerce
1:30 PM	Operations Working Group Update on Communication Strategy	Jamal El-Hindi, Treasury
1:45 PM	Council to Council: CIO Council	Dorothy Aronson, NSF
2:00 PM	CFO Act Agency Committee Vote on establishing Committee	Kshemendra Paul, VA
2:05 PM	Federal Data Strategy Update and Agency Reports to Congress	Jamie Wolff, OMB
2:20 PM	Discussion Session preview - Entrepreneurial CDO Part 2 - Small Agency Edition	Kirsten Dalboe, FERC
2:25 PM	Closing Remarks	Ted Kaouk, CDO Council Chair



**Federal Chief Data Officers (CDO) Council Meeting**  
**Thursday, November 19, 2020**  
**1:00 PM – 2:30 PM**

**Meeting Summary**

Meeting materials are available on the CDO MAX website: <https://community.max.gov/x/bgnpfg>

**Action Items**

1. The Federal Data Strategy Q4 reporting survey is due to OMB by December 31st, 2020.  
If you have any questions, please send an email to (b) (6)
2. If you are interested in being part of the Data Skills working group, please reach out to Tom Beach (b) (6)

**Welcome & Executive Committee Updates - Ted Kaouk, CDO Council Chair**

- Stood up the Data Sharing working group - there has been great engagement so far.
- Looking to stand up a new Data Inventory working group next month.
- Working to build collaboration across the CXO councils on data topics.
- Anticipate having an ex-officio member from the CFO Council.
- Finalizing the CDO Council Report to Congress that is due in January 2021.

**OMB Updates - Maria Roat, OMB/OFCIO & Dominic Mancini, OIRA/OMB**

- OFCIO's update
  - The Federal Data Strategy (FDS) Q4 reporting survey is open. A reminder email was recently sent out to all the CDOs. Please reach out to the (b) (6) if you did not receive the link or if you have any questions.
- OIRA's updates
  - The Advisory Committee on Data for Evidence Building held a successful kick off meeting. The next meeting will take place on 10/20/2020 and is open to anyone to listen in.
  - OMB released a memo on the [regulation of artificial intelligence applications](#) in the private sector on November 17, 2020.

### **Rose and Thorn - Melanie Carter, PBGC & Ted Kaouk, USDA**

- PBGC
  - Rose - The Data Governance Board has spent the last year gaining understanding of data in each of the PBGC business areas - they were able to learn about data outside their business unit.
  - Thorn - Yet to start work on the “encouraged” FDS milestones yet. Want to, but have limited resources and staff.
- USDA
  - Rose - Overall data governance process has been a rose for USDA. Established it with the Chief Operating Officers from each of their eight mission areas as well as new Assistant Chief Data Officers within each component. We are also moving to a common cloud for analytics and data warehousing to remove data sharing as a barrier to data innovation.
  - Thorn - This is all new and needs to develop roles and responsibilities for data management.

### **CXO Funded Projects - Dan Morgan, CDO Council Vice-Chair**

- Four of the proposals submitted by the Council received CXO funding:
  - Data Skills Workforce Development - lead: Tom Beach, Commerce
  - Governmentwide Dashboards and Infrastructure - leads: Ted Kaouk, USDA CDO; Mary Pletcher, USDA CHCO
  - Public Comment Analysis Tool - lead: Ted Kaouk, USDA
  - Interagency Wildland Fire Fuels Data Management - lead: Thomas Dabolt, DOI
- The leads will be briefing the Executive Committee and Council on activities key milestones.
- In preparation for the next funding cycle, please start thinking about your project proposals. Feel free to reach out to any of the project leads about their experiences or to [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov) if you have any questions about the process.

### **Data Skills Working Group Update - Tom Beach, Commerce**

- The working group is organized into two swimlanes:
  - Community of Practice for presentations and facilitated discussions on Data Skills Workforce Development.
  - CXO funded effort - objectives of the project are to:



- Complete 10 Case Studies of existing programs in the Federal government, including external resources utilized while developing these programs.
- A roadmap playbook/toolkit supporting agencies in the development of their own data skills training programs or toolkit.
- A Data Skills Catalogue (Action 13 of FDS) to be continued by CDO Council.
- If you are interested in being part of the working group, please reach out to Tom Beach (b) (6)

#### **Operations Working Group Update on Communication Strategy - Jamal El-Hindi, Treasury**

- The Operations working group has been focused on developing communication strategy for the Council. Workstreams include:
  - Identifying strategic engagements
  - Outgoing messages and public speaking opportunities
  - Processes and vehicles for handling incoming information for the Council
  - Convening trusted fora for fostering discussions between federal CDOs and others
  - Processes and vehicles for Council's internal communications
- Currently looking into ways to support some of these workstreams. These include:
  - Forums to discuss important topics related to data - want to learn more about whether Microsoft Teams or Slack may be a possibility
  - Revamped questionnaire (last done 5 years ago through the CIO Council) to collect information about CDOs and to gauge interest for "speaker bureau"
  - Templates for meeting notes

#### **Council to Council: CIO Council - Dorothy Aronson, NSF**

- Potential areas of collaboration between the CIO Council and the CDO Council include:
  - NIST Framework for identifying and classifying skills
  - Research Data Framework:
    - <https://www.nist.gov/programs-projects/research-data-framework-rdaf> - can be extrapolated to other types of data to some extent
  - Data skills development – CIO Workforce Committee piloted Udacity for data analytics and data science; the participants noted that many aspects went beyond what they needed.

#### **CFO Act Agency Committee - Kshemendra Paul, VA**

- Proposal to formalize the CFO Act Agency Committee with the purpose of:

- Being a collaborative body of Large Agency CDOs to share, learn, and work together to solve the unique challenges faced by Large Agencies;
- Identifying strategies, solutions, and resource needs of Large Agencies;
- Communicating and advocating for Large Agency needs with the CDO Council and the Executive Committee; and
- Offering experimental and innovative opportunities in the Large Agencies to test ideas that further the shared goals of the CDO Council.
- The Council unanimously approved the Committee.

### **Federal Data Strategy Update and Agency Reports to Congress**

- Agencies have two major reporting-type requirements as part of the OPEN Government Data Act (PL 115-435)
  - Annual compliance report to Congress - the structure and format of this report are left to the discretion of each agency. OMB encourages agencies to use this report as an opportunity to highlight to Congress their open data successes as well as an opportunity to identify their implementation challenges.
  - Open data plan - agencies are required to update their strategic information resources management (IRM) plan to include an open data plan. The plan is publicly available and updated annually.

### **Entrepreneurial CDO Part 2 - Small Agency Edition - Kshemendra Paul, VA**

- Kirsten Dalboe, FERC will lead another discussion group session on the topic of the Entrepreneurial CDO that will focus on small agencies. The Session **December 3rd at 2:00 - 4:00 p.m.** Details on the session will be shared.

### **Reminders/Updates**

- The Entrepreneurial CDO part 2 will be held on **December 3 at 2:30 - 4:00 PM.**
- Next full Council meeting will be held on **December 17 from 1:30 - 3:00 PM.**
- Submit any feedback you may have using this link: [https://feedback.gsa.gov/ife/form/SV\\_9sroHrYYPdylp2B](https://feedback.gsa.gov/ife/form/SV_9sroHrYYPdylp2B) or by reaching out to your Large agency ([Kshemendra](#) (b) (6) ) or Small agency ([kirsten](#) (b) (6) ) representative.





**Meeting Agenda**  
**Federal Chief Data Officers (CDO) Council Meeting**

**Date:** October 22, 2020

**Location:** Virtual meeting

**Time:** 1:30 PM – 3:00 PM

Time	Topic	Presenter(s)
1:30 PM	Welcome & Executive Committee Updates	Ted Kaouk, CDO Council Chair
1:35 PM	OMB Updates	Maria Roat, OMB/OFCIO Dominic Mancini, OMB/OIRA
1:40 PM	One Rose and One Thorn	Gregory Fortelny, Education Ragav Vajjhala, FTC
1:45 PM	Update from the COVID-19 Working Group and the Guide to Reopening Data	Janice deGarmo, State
1:55 PM	Council to Council: Privacy Council	Kirsten Moncada, OMB
2:10 PM	CDO Council Bylaws Vote on Bylaws	Jamal El-Hindi, Treasury
2:15 PM	Data Sharing Working Group Vote on Data Sharing Working Group	Ted Kaouk and Dan Morgan
2:35 PM	Discussion Session Preview: The Entrepreneurial CDO	Kshemendra Paul, VA Kirsten Dalboe, FERC
2:45 PM	Report to Congress	Ken Ambrose, GSA
2:50 PM	SME-Qualifications Assessment Update	Dan Morgan
2:55 PM	Closing Remarks and Sharing Results of Votes	Ted Kaouk, CDO Council Chair



**Federal Chief Data Officers (CDO) Council Meeting**  
**Thursday, October 22, 2020**  
**1:30 PM – 3:00 PM**

**Meeting Summary**

Meeting materials are available on the CDO MAX website: <https://community.max.gov/x/bgnpfg>

**Action Items**

1. The Federal Strategy Q4 reporting survey is available. It is due by 12/31/2020. If you have any questions, please send an email to (b) (6)
2. If you are interested in participating in the Data Sharing working group, email to [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov). An initial meeting is expected between November 2-10.
3. If you would like to share your story of being an entrepreneurial CDO during the November 2nd discussion session, please reach out to Kshemendra Paul ([Kshemendra](#) (b) (6)) & Kirsten Dalboe ([Kirsten](#) (b) (6))
4. Please provide your input on the draft report to Congress by October 26 to [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov)

**Welcome & Executive Committee Updates - Ted Kaouk, CDO Council Chair**

- We expect additional information on the annual reporting requirement for Chief Data Officers to come out soon.
- Funding decisions for the project proposals submitted by the Council are pending. We anticipate to have an update soon.

**OMB Updates - Maria Roat, OMB/OFCIO & Dominic Mancini, OIRA/OMB**

- OFCIO's updates
  - o The Federal Data Strategy FY 2021 Action Plans are still being developed by the FDS team.
  - o Survey participation Q3 results – there were a total of 54 unique survey responses received. Only 40 of the 54 were fully complete. Not everyone responded to questions around governance.



- o Q4 reporting has the largest number of milestones – please fully complete the survey. You should have gotten the link prior to the meeting. Please reach out to the (b) (6) if you did not receive the link or if you have any questions.
- OIRA's updates
  - o The inaugural meeting of the Advisory Committee on Data for Evidence Building is taking place on 10/23.
  - o Planning to do a Federal Register Notice to get input from the public on the issues of the Advisory Committee.

#### **Rose and Thorn - Gregory Fortelny, Education & Raghav Vajjhala, FTC**

- ED
  - o Making a lot of progress on the data governance board vision, mission and goals. There is a lot of interest in developing their data strategy.
  - o Budget uncertainties produce a lot of challenges, including planning for their data strategy.
- FTC
  - o Focus is on finding data around their Congressional Budget Justification. That approach has really been successful. Bonus – they were able to get rid of one system that wasn't the best source of data.
  - o Probably had too high of an expectation that everyone would have knowledge of their respective elements of the Congressional Budget Justification.

#### **Update from the COVID-19 Working Group and the Guide to Reopening Data - Janice deGarmo, State**

- To document and centralize collaboration efforts, the COVID-19 working group developed a 'Getting Started Guide', highlighting the details behind each Agency's reopening framework. The guide was shared with the meeting materials and is also posted to OMB Max for broad sharing.
- Lessons learned - need to use smart ways for collecting data and better ways to do data ingestion. Found ways to share data within the working group, but we need smarter ways to do this across agencies.
- The Working Group will focus on three key efforts over the coming weeks:
  - o Create a one stop shop for COVID WGs and POCs
  - o Work with HHS and others to share data in a more centralized and accessible location
  - o Work with CDOs to source and re-prioritize pressing COVID challenges for collaboration

### **Council to Council: Privacy Council - Kirsten Moncada, OMB**

- Privacy Council is a principal interagency forum of privacy professionals across the Executive Branch to improve government privacy practices by:
  - better coordinating and collaborating on privacy issues,
  - developing and exchanging best practices, and
  - educating the Federal workforce
- One way the CDO Council can collaborate with the Privacy Council is through their new Data Driven policy working group which is coordinating across Councils.
- For more information on the Council, visit: [fpc.gov](http://fpc.gov)

### **CDO Council Bylaws - Jamal El-Hindi, Treasury**

- The Operations working Group developed the CDO Council bylaws, which were shared with the Council for feedback in September. The Council voted to approve the bylaws.

### **Data Sharing Working Group - Ted Kaouk and Dan Morgan**

- Proposing to establish a Data Sharing working group with the purpose of:
  - Creating a comprehensive list of data sharing purposes and use cases at Federal agencies
  - Documenting data sharing challenges
  - Identifying solutions and recommended actions that would make data sharing easier with strong privacy protections
- The working group proposal was brought to the CDO Council for a vote during and was unanimously approved.
- Chris Haffer (EEOC) will lead the group in the interim.
- Planning on kicking off the working group in November. If you are interested in participating in the group, reach out to [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov)

### **Discussion Session Preview: The Entrepreneurial CDO - Kshemendra Paul, VA & Kirsten Dalboe, FERC**

- The large agency representative (Kshemendra Paul, VA) and the small agency representative (Kirsten Dalboe, FERC) will lead a discussion group session on the topic of the Entrepreneurial CDO on **November 2nd at 1:00 - 2:30 p.m.** Details on the session will be shared.
- Request: looking for CDO volunteers to present their stories on building momentum. Reach out to Kshemendra and Kirsten if you would like to participate.

### **Report to Congress - Ken Ambrose, GSA**



- The CDO Council is required to submit a report to Congress every 2 years. The first report is due in January 2021. The focus of the first report is on statutory requirements.
- The draft report to Congress was shared with the meeting materials. Please provide any input you may have by **October 26** to [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov)

#### **SME-Qualifications Assessment Update - Dan Morgan, Council Vice-Chair**

- The Council has kicked off the SME-Qualifications Assessment hiring pilot. Approximately 10 agencies responded with potential for over 100 vacancies.
- The job analysis workshop will be held on October 26th - 28th.
- The next steps are:
  - To work with OPM to develop and post an announcement in November. We will need help from the Council to recruit qualified candidates
  - Identify Subject Matter Experts to conduct assessments in November and early December
  - To issue a Certificate before the end of year - this will be available to the agencies for a year after it has been issued

#### **Closing Remarks**

- The Operations Working Group Update is developing a communications approach for the Council.
- The Data Skills Development Working group is working on showcasing best-in-class data training case studies. Next meeting will be held on November 2nd - reach out to Tom Beach **(b) (6)** if you would like to participate in the working group
- The Large Agency Committee came together to discuss risk of re-identifying data/mosaic effect and privacy identifies
- The Small Agency Committee approved their charter during their last meeting. Starting to think for ways to engage with the Small Agency Council. Continue to have open discussions around Evidence Act requirements such as CDO report to Congress and IRM strategic plan.
- DOD recently shared their data strategy with the CDO Council listserv - agencies may want to review it as they develop their own data strategies.
- General reminders/updates
  - September Discussion Session on The Entrepreneurial CDO will be held on **November 2 at 1:00 - 2:30 PM.**
  - Next full Council meeting will be held on **November 19 from 1:30 - 3:00 PM.**
  - Submit any feedback you may have using this link: [https://feedback.gsa.gov/ife/form/SV\\_9sroHrYYPdylp2B](https://feedback.gsa.gov/ife/form/SV_9sroHrYYPdylp2B) or by reaching out to

your Large agency ([Kshemendra](#) (b) (6) or Small agency  
([kirsten](#) (b) (6) representative.





**Meeting Agenda**  
**Federal Chief Data Officers (CDO) Council Meeting**

**Date:** September 17, 2020

**Location:** Virtual meeting

**Time:** 1:30 PM – 3:00 PM

Time	Topic	Presenter(s)
1:30 PM	Welcome & Executive Committee Updates	Ted Kaouk, CDO Council Chair
1:35 PM	OMB Updates / Phase 2 guidance	Maria Roat, OMB/OFCIO Dominic Mancini, OMB/OIRA
1:45 PM	One Rose and One Thorn	Dave Spirk, DOD Chris Haffer, EEOC
1:50 PM	Goals for the CDO Council	Ted Kaouk, CDO Council Chair Dan Morgan, DOT Kirsten Dalboe, FERC
2:05 PM	Council to Council - ICSP and Federal Data Strategy Action Plan support	Hubert Hamer, USDA
2:25 PM	Data Ethics Framework	Trey Bradley, GSA
2:35 PM	CDO Council Bylaws Discussion Feedback link: <a href="https://www.menti.com/gzddy836ks">https://www.menti.com/gzddy836ks</a>	Jamal El-Hindi, Treasury
2:45 PM	Discussion Session Preview: EO/CDO cooperation and Learning Agendas	Diana Epstein, OMB Scott Gibbons, Labor
2:55 PM	Closing Remarks	Ted Kaouk, CDO Council Chair



Federal Chief Data Officers (CDO) Council Meeting  
Thursday, September 17, 2020  
1:30 PM – 3:00 PM

### Meeting Summary

Meeting materials are available on the CDO MAX website: <https://community.max.gov/x/bgnpfg>

### **Action Items**

1. Submit comments for Phase 2 Implementation of the Foundations for Evidence-Based Policymaking Act of 2018 to [oira\\_pb \(b\) \(6\)](#) by COB **September 23, 2020**.
2. If you have any feedback on the interim goals for the Council, please send them to Ted [\(ted \(b\) \(6\)\)](#) Dan [\(daniel \(b\) \(6\)\)](#) or your Large agency [\(Kshemendra \(b\) \(6\)\)](#) Small agency [\(kirsten \(b\) \(6\)\)](#) representative.
3. If you have any feedback on the draft Council bylaws, please send them to [Jamal.El \(b\) \(6\)](#)

### **OMB Updates/Phase 2 guidance - Dominic Mancini, OIRA/OMB & Kirsten Moncada, OIRA/OMB**

- On September 2nd, OMB released guidance for implementing Phase 2 of the Foundations for Evidence-Based Policymaking Act of 2018: Open Data Access and Management for review and comments.
- OMB requests that CDO Council members coordinate with relevant stakeholders in their agency (e.g., members of the Data Governance Body) to review and provide comments. CDOs should be the single point of contact for their agency to provide one consolidated set of comments from the agency. Comments should be sent to [oira\\_pb \(b\) \(6\)](#) by close of business, **September 23, 2020**. Please make comments in the attached comment matrix, saving the file with your agency name in parentheses.
- If you have any questions on this call for review, please reach out to [oira\\_pb \(b\) \(6\)](#)

## Rose and Thorn - Dave Spirk, DOD & Chris Haffer, EEOC

- DOD
  - Rose
    - DOD expects to release their data strategy with full department concurrence (including Deputy Secretary) in the coming weeks.
    - In partnership with VA, DOD is preparing to develop journey maps that cover from entrance into the service through to veteran that allow for seamless lifelong improvement opportunities for service members.
  - Thorn
    - Recognizing that there are points of risks with some of the open data legislation and policies that have been passed. Planning on engaging to ensure that there is a framework to minimize any data/algorithm loss.
- EEOC
  - Rose
    - Sharing confidential enforcement data with other agencies in a way that is most secure, maintains data integrity and adheres to standards such as minimum data necessary for use.
  - Thorn
    - Working with agencies that are used to the status quo to help them embrace new ways of sharing confidential data.

## Goals for the CDO Council - Ted Kaouk, CDO Council Chair, Dan Morgan, DOT

- The Executive Committee met on September 8th for an off-site strategy planning session. During this session, the Executive Committee took input from the CDO community to develop interim goals for CY 2020. These include:
  - Develop a vibrant learning community to ensure that CDOs have the resources to lead data-driven change
  - Demonstrate the strategic value of the CDO Council
  - Develop efficient and effective operating model for the CDO Council
  - Create a strategic roadmap for the Federal Data Strategy in coordination with the FDS team
- If you have any feedback on the interim goals, please send them to Ted ([ted \(b\) \(6\)](#)) Dan ([daniel \(b\) \(6\)](#)) or your Large agency ([Kshemendra \(b\) \(6\)](#)) Small agency ([kirsten \(b\) \(6\)](#)) representative.



#### **CDO Council Logo - Kirsten Dalboe, FERC**

- The Council unveiled its official logo during the meeting. Formal guidelines on how and when to use the logo and branded templates will be shared with the Council members soon.

#### **ICSP and Federal Data Strategy Action Plan support - Hubert Hamer, USDA**

- ICSP is made up of heads of 13 statistical agencies and 24 Statistical Officials (SOs). Role of ICSP includes coordinating statistical work, particularly cross-cutting activities and issues; for exchanging information about agency programs and activities; and for providing advice and counsel to OMB on statistical matters. Areas of collaboration between the CDO Council and ICSP include:
  - Employee Development – Data Skills
  - Data Science
  - COVID-19 Data Coordination
  - Data Governance – including Trust

#### **Data Ethics Framework - Trey Bradley, GSA**

- Launched a draft Data Ethics Framework for comments on September 2nd. Received over 600 comments from various Councils, including significant contributions from the CDO Council.
- Will incorporate feedback to develop a final framework to be released in December, 2020.

#### **CDO Council Bylaws Discussion - Jamal El-Hindi, Treasury**

- The draft Council bylaws were shared with the Council prior the meeting. Areas of scope included:
  - Officers
  - Meetings
  - Decision authority and voting
  - Working Groups and Committees
  - Communications
- If you have any feedback on the bylaws, please contact [Jamal.El-Hindi](#) (b) (6) A formal vote on the bylaws will be conducted in the upcoming Council meeting.

#### **Discussion Session Preview - Diana Epstein, OMB & Scott Gibbons, Labor**

- The next small group discussion will be on CDO / EO Partnerships. CDOs and EOs are leaders and partners in helping agencies use data and evidence in decision-making. Note



that CDOs in non-CFO Act agencies (with or without EOs) can benefit from understanding cooperative models.

- Session will be held on **September 29 at 11:00 - 12:00 PM**. More details to come.

#### **Closing Remarks - Jamal El-Hindi, Treasury & Ted Kaouk, CDO Council Chair**

- Operations Working Group Update
  - The Working Group has an open membership. Reach out to Jamal ([Jamal.El-Hindi](#) (b) (6)) if interested in contributing.
- Reminders/Updates
  - September Discussion Session on Evaluation Officer / CDO Cooperation and Learning Agendas will be held on **September 29 at 11:00 - 12:00 PM**.
  - Next full Council meeting will be held on **October 22 from 1:30 - 3:00 PM**.
  - Submit any feedback you may have using this link: [https://feedback.gsa.gov/ife/form/SV\\_9sroHrYYPdylp2B](https://feedback.gsa.gov/ife/form/SV_9sroHrYYPdylp2B) or by reaching out to your Large agency ([Kshemendra](#) (b) (6)) or Small agency ([kirsten](#) (b) (6)) representative.



## Meeting Agenda Federal Chief Data Officers (CDO) Council Meeting

**Date:** Thursday, August 27, 2020

**Location:** Virtual meeting

**Time:** 1:30 PM – 3:00 PM

Time	Topic	Presenter(s)
1:30 PM	<b>Welcome</b>	Ted Kaouk, CDO Council Chair
1:35 PM	<b>OMB Updates</b>	Maria Roat, OMB/OFCIO Dominic Mancini, OMB/OIRA
1:40 PM	<b>One Rose and One Thorn</b>	Jim Rolfes, CPSC Dave Spirk, DOD
1:45 PM	<b>Subject Matter Expert Qualifications Assessment (SME-QA)</b>	Will Slack, USDS
1:55 PM	<b>Pulse of the CDOs Survey results</b>	Kshemendra Paul, VA Kirsten Dalboe, FERC
2:10 PM	<b>Working Group Updates</b> <ul style="list-style-type: none"><li>- Small Agency Committee (Vote on the creation of the Committee)</li><li>- Data Skills Working Group update</li></ul>	Kirsten Dalboe, FERC Tom Beach, Commerce
2:25 PM	<b>Data Science Training Program</b>	Denis Ortega, OMB/OFCIO
2:40 PM	<b>Federal Geographic Data Committee</b>	Ivan DeLoatch, FGDC
2:55 PM	<b>Closing Remarks</b>	Ted Kaouk, CDO Council Chair



**Federal Chief Data Officers (CDO) Council Meeting**  
**Thursday, August 27, 2020**  
**1:30 PM – 3:00 PM**

**Meeting Summary**

Meeting materials are available on the CDO MAX website: <https://community.max.gov/x/bgnpfg>

**Action Items**

1. If you are interested in being part of the Data Skills working group, please reach out to Tom Beach **(b) (6)** and David Dreisigmeyer **(b) (6)**. Also if you have Data Skills case studies you would like to share, please contact Tom and David.
2. If your agency is interested in participating in the Subject Matter Expert Qualifications Assessment pilot, please reach out to [CDOCstaff@gsa.gov](mailto:CDOCstaff@gsa.gov) and Dan Morgan **(daniel) (b) (6)**.

**Welcome - Ted Kaouk, Council Chair**

- Ted Kaouk kicked off the meeting by providing updates on various Council activities:
  - The Executive Committee held its first meeting in August to review Council activities and discuss next steps to operationalizing the Council and to set up priorities.
  - The Operations Working Group is working on by-laws that cover various procedures including: strategic planning, Executive Committee oversight, meeting cadence, decision-making processes, authority and voting and role of working groups and committees. The Executive Committee plans to review the by-laws and then they will be introduced before the Council for feedback and a vote.
  - Planning to hold a strategic offsite with the Executive Committee in early September. Some of the discussion topics will include: developing proposed



- short term goals, implementing and shaping the Federal Data Strategy (FDS) and tackling cross-cutting challenges.
- There is an ongoing engagement with GAO.
- The GSA team is working on developing a Council logo and public-facing website.
- The discussion sessions saw robust participation. Details for upcoming sessions to come.
- Ted asked Kshemendra Paul (VA) to represent the CFO Act Agencies with the Executive Committee until these agencies form a committee and elect a representative. The Small Agencies have elected Kirsten Dalboe (FERC) as their Small Agency representative to the Executive Committee. The representatives have been working with their respective agencies to gather feedback on ways the Council can serve them best.
- Ted officially welcomed the CDO Council Ex-Officio members:
  - Dorothy Aronson - Chief Information Officers Council
  - Hubert Hamer - Statistical Officials' Council
  - Kirsten Moncada - Federal Privacy Council
  - Matt Soldner - Evaluation Officers Council
  - Bobak Talebian - Chief Freedom of Information Act Officers Council

#### **OMB Updates - Maria Roat, OFCIO/OMB & Dominic Mancini, OIRA/OMB**

- Maria Roat mentioned that there is work underway on the 2021 FDS Action Plans and reminded CDOs to tag AI R&D and COVID-19 priority data inventories. More information can be found here: <https://resources.data.gov/>
- Dom Mancini noted that the Advisory Committee on Data for Evidence Building (<https://www.bea.gov/evidence>) will hold its first meeting in September. The focus will be on increasing access to close restricted data. Dom also provided an update on FDS: 24 agencies have selected an operational maturity assessment model and 4 agencies have conducted assessment of data literacy/skills.

#### **Rose and Thorn - Jim Rolfes, CPSC**

- Rose
  - Strong support from CPCS senior leadership for data activities.
  - Made great progress in developing data strategy and implementation plans with help from GSA Center of Excellence.
- Thorn
  - Finding time to dedicate to building foundational skills.

#### **Subject Matter Expert Qualifications Assessment (SME-QA) - Will Slack, USDS**

- USDS has partnered with OPM to improve the hiring process for technical roles. With this process, hiring managers select SMEs who partner with HR to develop competency-based qualifications for the position. SMEs then conduct resume reviews and structured interviews to determine which applicants are qualified. Hiring managers with open job opportunities can make selections from the common certificate for up to one year.
- If your agency is interested in participating in the pilot, please reach out to [CDOCstaff@gsa.gov](mailto:CDOCstaff@gsa.gov) and Dan Morgan ([daniel](#) (b) (6))

#### **Pulse of the CDOs Survey results - Kshemendra Paul, VA & Kirsten Dalboe, FERC**

- CFO Act Agency representative (Kshemendra Paul, VA) and Small Agency representative (Kirsten Dalboe, FERC) sent out a survey to gather feedback from agencies. Common themes included:
  - Large Agencies
    - Aligned mission management
    - Data-driven decision-making support
    - Data governance and management
    - Shifting compliance into value and mission demand
  - Small Agencies
    - Transformation; maturing of data practices
    - Ensuring and understanding compliance with the Evidence Act and FDS
    - Creating shared tools and resources; shared services
    - Improving data skills/acumen; recruiting and retaining skilled staff
- If you haven't yet, please complete the survey using this link: [https://feedback.gsa.gov/ife/form/SV\\_9sroHrYYPdylp2B](https://feedback.gsa.gov/ife/form/SV_9sroHrYYPdylp2B) or reach out to [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov) with additional feedback.

#### **Working Group/Committee Updates - Kirsten Dalboe, FERC & Tom Beach, Commerce**

- The Small Agency representative put forth a Committee proposal for the CDO Council to vote on. The Council voted to approve the Committee unanimously.
- Data Skills Working Group
  - Kick-off meeting was held on August 24.
  - Looking for initial case studies for the Working Group ("what's working well and where") from bureau/office to department. If you have existing efforts that you would like to share, please email (b) (6) and (b) (6)
  - Next meeting will be held on **September 9th at 1-2PM**. If interested in participating, please contact Tom Beach and David Dreisigmeyer.



### **Data Science Training Program - Denis Ortega, OMB/OFCIO**

- The CIO Council in partnership with 24-CFO Act agencies developed a pilot data science training program that upskills the existing Federal workforce.
- The pilot will kick off in September with 60 participants and will take a 6-month approach to training at 8 hours a week using LinkedIn Learning. It also includes a capstone project.
- Looking for opportunities to partner with the CDO Council to expand the program, including with small agencies. More to come on this.
- If you have any questions on the program, please contact Denis Ortega  
([Denis.A](#) (b) (6))

### **Federal Geographic Data Committee (FGDC) - Ivan DeLoatch, FGDC**

- Looking to partner with CDOs to achieve common goals such as supporting Agency strategic plans, Data reporting, Data management, Cataloging with Spatial services.
- FDS FY 2020 Action Plan – Action 10: FGDC
  - Integrate Geospatial Practices into the Federal Data Enterprise – FGDC members will coordinate with the Federal Data Policy Committee on the use and integration of geospatial data into broader Federal efforts.
- FDS Pilot Project
  - High Value Geospatial Data Act Investment Areas to Advance the Nation's Spatial Data Infrastructure - Federal Government Survey in FY 2020-2021.
  - To include elements of the GDA, NSDI, geospatial data, partnership opportunities, services, Geoplatfrom, COVID-19, and others.

### **Closing Remarks - Jamal El-Hindi, Treasury & Janice deGarmo, State & Ken Ambrose, GSA**

- Operations Working Group Update
  - Initial set of by-laws are being worked out
  - Planning on working on best practices/lessons learned from the discussion sessions
- COVID-19 Data Coordination Working Group Update
  - They are developing a guide for using re-opening data.
- Reminders/Updates
  - September Discussion Session will be on Evaluation Office / CDO Cooperation and Learning Agendas (date TBD).
  - Please respond to the roster update request if you haven't yet.
  - Next full Council meeting will be held on **September 17 from 1:30 - 3:00 PM**.
  - Send us any feedback you may have using this link:  
[https://feedback.gsa.gov/ife/form/SV\\_9sroHrYYPdylp2B](https://feedback.gsa.gov/ife/form/SV_9sroHrYYPdylp2B) or by reaching out to



your Large agency ([Kshemendra](#) (b) (6) or Small agency  
([kirsten](#) (b) (6) representative.



## Meeting Agenda Federal Chief Data Officers (CDO) Council Meeting

**Date:** Thursday, July 23, 2020

**Location:** Virtual meeting

**Time:** 1:30 PM – 3:00 PM

Time	Topic	Presenter(s)
1:30 PM	<b>Welcome &amp; Executive Committee Updates</b>	Ted Kaouk, CDO Council Chair
1:35 PM	<b>OMB Updates</b>	Maria Roat, OMB/OFCIO Dominic Mancini, OMB/OIRA
1:45 PM	<b>One Rose and One Thorn</b>	Dorothy Aronson, NSF Kshemendra Paul, VA
1:55 PM	<b>Federal Data Strategy Updates</b> <ul style="list-style-type: none"> <li>- June Progress</li> <li>- <a href="#">Request for Feedback</a> on Data Ethics Framework</li> </ul>	FDS Team
2:10 PM	<b>Working Group Updates</b> <ul style="list-style-type: none"> <li>- Operations Working Group</li> <li>- COVID-19 Working Group</li> </ul>	Jamal El-Hindi, Treasury Janice deGarmo, State
2:20 PM	<b>Workforce Development</b> <ul style="list-style-type: none"> <li>- Data Science Job Series Update</li> <li>- Discussion Session update and Preview: Data Skills (<a href="#">Live polling of key Data Skills topics</a>)</li> </ul>	Sandra Nelson, OPM April Davis, OPM Jamal El-Hindi, Treasury Tom Beach, Commerce
2:45 PM	<b>Resources.data.gov</b> <ul style="list-style-type: none"> <li>- <a href="#">Request for Feedback</a> on Data Standards</li> </ul>	Mike Gintz, GSA Alison Arnold, OMB
2:55 PM	<b>Closing Remarks</b>	Ted Kaouk, CDO Council Chair



**Federal Chief Data Officers (CDO) Council Meeting**  
**Thursday, July 23, 2020**  
**1:30 PM – 3:00 PM**

**Meeting Summary**

Meeting materials are available on the CDO MAX website: <https://community.max.gov/x/bgnpfg>

**Action Items**

1. If you would like to provide feedback on Data Ethics Framework or participate in their working sessions, please contact Trey Bradley ([trey.bradley@gsa.gov](mailto:trey.bradley@gsa.gov)) and Jack McCarty ([john.mccarty@gsa.gov](mailto:john.mccarty@gsa.gov)).
2. If you are interested in being part of the Data Skills discussion or working group, please reach out to David Dreisigmeyer ((b) (6)) or Tom Beach ((b) (6)).

**Welcome - Ted Kaouk, Council Chair**

- Ted Kaouk kicked off the meeting by announcing that the Council established its Executive Committee (EC). The first EC meeting will be held in August/September.

**OMB Updates - Maria Roat, OFCIO/OMB & Dominic Mancini, OIRA/OMB**

- Maria Roat acknowledged the work that has gone into standing up the EC and working groups.
- Dom Mancini mentioned that Phase 2 of Evidence Act guidance is relatively close to being finalized. Dom also mentioned that regulations.gov is conducting testing for redirection to their beta site (<https://beta.regulations.gov>).

**Rose and Thorn - Dorothy Aronson, NSF & Kshemendra Paul, VA**

- NSF
  - Rose - There has been proliferation and awareness of data analytics tools within NSF.



- o Thorn - Executives aren't always ready to read the results of data analytics.
- VA
  - o Rose - The joint Executive Committee between VA and DOD is developing a vision/strategy for coordinating and using data between the two departments.
  - o Thorn - VA has experienced a challenge getting an accurate representation of the data science workforce - employees have been conservative in identifying themselves as data scientists or performing data science activities.

#### **Federal Data Strategy Updates - Rebecca Williams, OMB**

- Four milestones had due dates of June 30th and have been completed. OMB is following up with agencies on milestones that are past due or partially completed.
- For more information, please visit: <https://strategy.data.gov/progress/>

#### **Data Ethics Framework - Trey Bradley, GSA**

- GSA developed an Ethics Framework Prototype with input from 17 Data Ethics SMEs and through collaboration with an Inter-Agency Team of federal participants. The framework was shared with the CDO Council for feedback. The team is also looking for volunteers to participate in their CDO working session. If you would like to provide feedback or volunteer, please contact Trey Bradley ([trey.bradley@gsa.gov](mailto:trey.bradley@gsa.gov)) and Jack McCarty ([john.mccarty@gsa.gov](mailto:john.mccarty@gsa.gov)).

#### **Working Group Updates - Jamal El-Hindi, Treasury & Janice deGarmo, State**

- Operations Working Group
  - o Currently developing a working group charter and investigating drafting by-laws to support council activities
  - o Identifying ways to support the Executive Committee and the Council at large. These could include: identifying potential agenda topics, developing decision-making processes, and creating guidance or templates.
  - o Potential catch-all for some activities during the first year of Council which might ultimately shift to separate groups as Council matures.
  - o If you are interested in contributing, reach out to Jamal El-Hindi at [Jamal.El-Hindi@treasury.gov](mailto:Jamal.El-Hindi@treasury.gov)
- COVID-19 Data Coordination Working Group
  - o The working group has been involved in various activities that include:
    - COVID-19 Reopening Criteria Data, Tools and resources
      - Daily updates of county level reopening data on the CDOC OMB Max page (Note: HHS is working on re-homing this data on MAX so that a wider audience will be able to access it -

(<https://community.max.gov/display/DATA/HHS+Protect+Data+Sharing>)

- Developed domestic and international reopening dashboards
- Reviewed consistent methodology for calculations based on CDC guidance
- Posting weekly updates of reopening dashboards and data outputs
- Developing a COVID-19 Getting Started Guide
- Lessons Learned and Opportunities
  - Identified challenges with widespread data sharing and consistent methodologies
  - Developed two CDO Council funding proposal on dashboard and code sharing to solve data sharing challenges
- If you are interested in participating in the working group, please reach out to Janice deGarmo at (b) (6)

#### **Data Science Job Series Update - April Davis, OPM**

- OPM has partnered with agencies and industry to explore a new data science occupation series. They have come up with recommendations and draft classification policy that will be briefed to OMB and the Census Bureau. OPM plans to share the results of the study with the CDO Community after their briefing.

#### **Discussion Sessions Update - Jamal El-Hindi, Treasury & Tom Beach, Commerce**

- The first discussion group on Establishing a Diverse Governing Body was held on June 29th. The Council plans to conduct additional discussion sessions to include:
  - **Action Item 4:** Increasing Staff Data Skills, David Dreisigmeyer - Commerce (b) (6) August 12, 2020
  - **Action Item 6:** Publishing and Updating Data Inventories, Ren Essene - CFPB (ren (b) (6) September (post OMB guidance)
  - **Action Item 1:** What is an Evaluation Officer and How to Work with them on CDO Obligations with respect to Addressing "Priority Questions" (working with EO Council to identify presenters) facilitator - TBD, October
  - **How to be a good CDO,** facilitator - TBD, November
  - If you have any questions or you would like to facilitate any of the upcoming sessions, please contact Jamal El-Hindi at [Jamal.El](#) (b) (6)
- Increasing Staff Data Skills Sessions
  - The discussions will also inform the data skills working group starting in August.



- Conducted a live-poll during the meeting to solicit data skills topics from the Council. Some of the proposed topics include:
  - Methods of assessment
  - Methods of closing gaps
  - Developing resources/templates/assessments that can be available to the Council
  - Connection between data-ops and dev-ops
  - Cognitive bias that can skew data collection and interpretation of data
- If you are interested in being part of the discussion or working group, please reach out to David Dreisigmeyer ((b) (6)) or Tom Beach ((b) (6))

#### **Resources.data.gov - Mike Gintz, GSA**

- The 10X funded team engaged CDOs, data managers, data scientists and practitioners, organizers of CoPs and working groups to learn ways to improve resources.data.gov.
- The new design provides improved user experience and UI design, findable and browsable resources by category or keyword search, and an indexed search engine/
- Future vision of the resources.data.gov
  - Provide the capacity and infrastructure for sharing resources across government with clear contribution guidelines and publication support
  - Collaborate with OMB and agency partners to publish new resources (e.g. phase 2 guidance, DCAT-US schema)
  - Build on and support the ongoing work of the CDO Council, as well as communities leveraging the website
- Please provide feedback on the newly relaunched site at <https://resources.data.gov/>

#### **Closing Remarks - Ted Kaouk, Council Chair**

- Quick updates/reminders:
  - Data Skills Discussion Group will take place on **August 12 from 3:00 - 4:30 PM.**
  - Planning on conducting regular CDO Council roster updates - We will send a request for updates using Qualtrics soon.
  - Next full Council meeting will be held on **August 27 from 1:30 - 3:00 PM.**
  - Send us any feedback you may have using this link:  
[https://feedback.gsa.gov/ife/form/SV\\_9sroHrYYPdylp2B](https://feedback.gsa.gov/ife/form/SV_9sroHrYYPdylp2B)





**Federal Chief Data Officers (CDO) Council Meeting**  
**Thursday, June 25, 2020**  
**1:30 PM – 3:00 PM**

**Meeting Summary**

Meeting materials are available on the CDO MAX website: <https://community.max.gov/x/bgnpfg>

**Action Items**

1. If you are interested in facilitating or participating in the CDO Council small group discussions, please contact [Jamal.El-\(b\) \(6\)](#) and [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov).
2. If you are interested in being part of the CDO Council Working Groups, please send an email to [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov).

**Welcome - Suzette Kent (OFCIO/OMB) & Dominic Mancini (OIRA/OMB)**

- Dom Mancini kicked off the meeting by thanking the CDOs for attending.
- Suzette Kent thanked CDOs for taking on near-term challenges such as COVID-19 and accelerating sharing of data across government.

**Introduction of the Deputy Federal CIO - Maria Roat (OFCIO/OMB)**

- Maria Roat introduced herself as the new Deputy Federal CIO. She is looking forward to strategic activities the Council takes on as it matures.

**Introduction of the Chair - Ted Kaouk (USDA)**

- Ted Kaouk has officially been named the chair of the CDO Council. Ted thanked everyone for the opportunity to serve as the chair of the Council and is looking forward to working closely with all the CDOs.

**Connecting with the Evaluation Officer Council (EOC) - Diana Epstein (OMB Evidence Team Lead)**

- Diana discussed about the structure and activities of the Evaluation Officer Council.

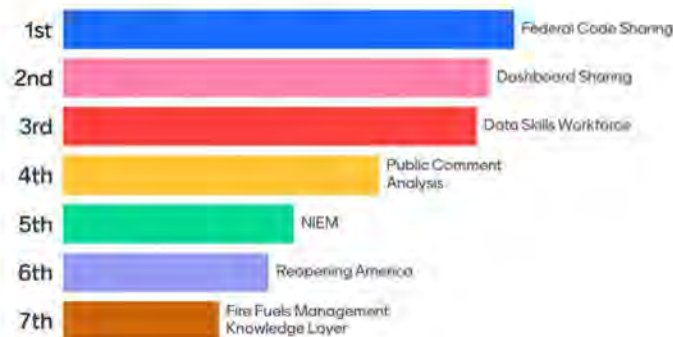
- The Chief Data Officers and Evaluation Officers can collaborate with each other in the following ways.
  - Federal Data Strategy Action Step 1: Identify data needed to answer priority questions
  - Data governance strategies to support evidence-building
  - Data skills: assessment and skill-building opportunities
  - Data maturity model
  - Inter-agency data sharing agreements
  - Preparing data for public use
  - Improving quality of administrative data for use in evaluation
- If you have any questions or suggestions for how CDOs and EOs can better work together, please reach out to [Diana F. \(b\) \(6\)](#)

#### **CXO Funding Proposal Prioritization - Daniel Morgan (DOT) & Ken Ambrose (GSA)**

- The CDO Council received seven proposals (available on OMB MAX: <https://community.max.gov/x/QPJfw>) to be considered for CXO funding to include:
  - Reopening America
  - Federal Code Sharing
  - Dashboard Sharing
  - Public Comment Analysis
  - Data Skills Workforce
  - Fire Fuels Management Knowledge Layer
  - NIEM
- The CDO Council used live polling to provide additional input to the Chair and Operations working group as they prioritize the proposals. Results from the Mentimeter live poll are shown below.

# CXO Funding Proposals

Mentimeter



41

- Discussion
  - Data skills are an immediate requirement, agencies need to improve the data acumen of their people, and this is directly linked to the Federal Data Strategy Action Plan.
  - Public comment analysis could be helpful as the volume of comments has really exploded and there is a need for quickly making sense of comments; challenge of fake commenting, mass commenting, and deciphering unique comments. There are some existing activities in this space and the proposing agency will work to identify opportunities to collaborate and potentially update this proposal.

## Success Story / Lessons Learned - Tom Sasala (Navy), Raghav Vajjhala (FTC), Gregory Fortelny (ED) & Kristen Dalboe (FERC)

- To develop their data maturity model and associated metrics, the Department of Navy assessed existing frameworks. Initial results indicated that no one model provides a completely comprehensive framework covering all facets of maturity. Next steps for the department include:
  - Refining categories of maturity
  - Developing definitions for maturity levels
  - Developing metrics for maturity categories
- FTC Draft Data Maturity Model for FCDO Discussion
  - FTC's goal in developing their data maturity model was to generate impactful insight and continuously improve data maturity
    - Current practices reinforce ineffective information gathering and analysis
    - Desired practices reinforce agency objectives through streamlined data collection



- **ED Data Maturity Assessment**
  - To select their data maturity assessment model, the Department of Education evaluated 13 data maturity models. They came up with a recommendation for a blended model. Some of their lessons learned include:
    - Piloting the assessment with 2 offices and updating reference materials and rubric based on the pilot was crucial
    - Office staff struggled with terminology that differed from what is used at the agency level, so technical assistance was crucial
    - Offices did not want to be compared against each other - emphasizing that this is a growth assessment not to be used for comparison helped
    - Connecting assessment back to Federal Data Strategy requirements and broader ED data strategy was important
    - Level 3 (office-wide policies/practices) was the stopping point for many offices. Need to evaluate whether office was the correct unit of analysis for all parts of the assessment
- **FERC Data and Related Infrastructure Maturity Assessment**
  - FERC's maturity assessment objective was to develop enterprise data maturity model and associated metrics that describe data management goals, levels of progress, and organizational processes. Next steps include:
    - Continue laying foundational steps, building trust with the data community across FERC
    - Assess maturity assessment models to create a strawman and work collaboratively with the Data Governance Body to identify maturity areas that align to the roadmap, and criteria for assessing maturity
    - Allow for self-scoring through the first iteration to continue building trust

#### **Working Group Proposals - Ted Kaouk (USDA) & Tom Beach (DOC)**

- The Council voted to establish three working groups - Operations, COVID-19 Data Coordination, Data Skills Development.
- Some potential future working groups to consider include:
  - Data Innovation Committee: Identify and evaluate new strategies and solutions for improving the collection and use of data across government
  - Small Agency Committee: Develop strategies, solutions, and resources to address small agency needs and opportunities in implementing the Federal Data Strategy

### Topical Discussions - Jamal El-Hindi (Treasury)

- First set of topical discussions/facilitators are:
  - Action Item 2: Constituting a Diverse Data Governance Board,
    - Jamal El-Hindi - Treasury, jamal.el-(b) (6) – Monday, June 29
  - Action Item 3: Data Maturity Assessments,
    - Tom Sasala - Navy (Thomas.sasala@navy.mil) TBD
  - Action Item 4: Increasing Staff Data Skills,
    - Tom Beach and David Dreisigmeyer - Commerce  
(b) (6) TBD
  - Action Item 6: Publishing and Updating Data Inventories
    - Ren Essene - CFPB (ren (b) (6) TBD - post OMB guidance
- Looking for facilitators for the below sessions - please send an email to [jamal.el-\(b\) \(6\)](mailto:jamal.el-(b) (6)@treasury.gov) and [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov) if you are interested in facilitating.
  - Action Item 1: Identify Data Needs to Answer Priority Agency Questions
  - Action Item 5: Identify Priority Data Assets for Agency Open Data Plans
  - "How CDOs can Create Data-Driven Organizations"
- Participation:
  - CDO Council members and/or other participants from their agencies or subcomponents as the CDO sees fit.
  - Send an email to [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov) to get an invite to any discussion, and include in your email one or two ideas of what you would like to get out of the discussion.
  - If you have materials that can be worked into a presentation, also contact the discussion facilitator directly by email.



## Meeting Agenda Federal Chief Data Officers (CDO) Council Meeting

**Date:** Thursday, June 25, 2020  
**Location:** Virtual meeting  
**Time:** 1:30 PM – 3:00 PM

Time	Topic	Presenter(s)
1:30 PM	<b>Welcome</b>	Suzette Kent, OFCIO/OMB Dominic Mancini, OIRA/OMB
1:35 PM	<b>Introduction of Deputy Federal CIO</b>	Maria Roat, OFCIO/OMB
1:40 PM	<b>Introduction of the Chair</b>	Ted Kaouk, USDA
1:45 PM	<b>Connecting with the Evaluation Officers' Council</b>	Diana Epstein, Chair of the Evaluation Council
2:00 PM	<b>CXO Funding Proposal Prioritization</b> We will have a live poll using <a href="#">Mentimeter</a>	Dan Morgan, DOT
2:20 PM	<b>Success Story / Lessons Learned - Data Maturity</b>	Tom Sasala, Navy Raghav Vajjhala, FTC Gregory Fortelny, Education Kirsten Dalboe, FERC
2:40 PM	<b>Working Group proposals</b> We will be voting on these working groups using a <a href="#">survey</a>	Ted Kaouk, USDA Tom Beach, Commerce
2:50 PM	<b>Information Sessions</b>	Jamal El-Hindi, Treasury
2:55 PM	<b>Closing Remarks</b>	Suzette Kent, OFCIO/OMB Dominic Mancini, OIRA/OMB





**Meeting Agenda**  
**Federal Chief Data Officers (CDO) Council Meeting**

**Date:** Thursday, May 28, 2020

**Location:** Virtual meeting

**Time:** 1:30 PM – 3:00 PM

Time	Topic	Presenter(s)
1:30 PM	<b>Welcome</b>	Suzette Kent, OFCIO/OMB Dominic Mancini, OIRA/OMB
1:35 PM	<b>CDO Council Charter</b> (discussion and vote)	Kristen Dalboe, FERC
1:50 PM	<b>Planning activities for FY 2021</b>	Janet Pfleeger, GSA
2:05 PM	<b>Setting up topical discussions</b>	Jamal El-Hindi, Treasury
2:20 PM	<b>Working Group Proposals</b>	David Dreisigmeyer, Commerce
2:30 PM	<b>Data Inventories</b>	Phil Ashlock, GSA
2:45 PM	<b>COVID-19 Working Group update</b>	Ted Kaouk, USDA



**Federal Chief Data Officers (CDO) Council Meeting**  
**Tuesday, May 28, 2020**  
**1:30 PM – 3:00 PM**

**Meeting Summary**

**Action Items for CDOs**

- Send CDO Council budget proposals to [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov) by June 9. You will also need to attend the CDO Council Governance meeting on June 12 to discuss the idea (meeting details shared separately). If you would like to help review proposals, please also plan to attend the Governance working group meeting.
- If you have any working group concepts, please send them [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov).
- If you would like to provide input on the Data Skills Workforce Development Working Group, please reach out to David Dreisigmeyer at (b) (6).
- Looking for volunteers to facilitate topical discussions. If you are interested, please email [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov).

**Meeting Highlights**

**Welcome and OMB Updates - Suzette Kent, OMB & Dominic Mancini, OMB**

- Suzette Kent kicked off the meeting by welcoming Maria Roat who joined OMB as the Deputy Federal Chief Officer.
- Dom Mancini pointed out that the Census real-time survey was featured on the Washington Post. More details can be found here:  
[https://www.washingtonpost.com/local/social-issues/census-surveys-pandemic-impact/2020/05/27/b7b55854-a027-11ea-9590-1858a893bd59\\_story.html](https://www.washingtonpost.com/local/social-issues/census-surveys-pandemic-impact/2020/05/27/b7b55854-a027-11ea-9590-1858a893bd59_story.html).

**CDO Council Charter**

- Developed with Governance Working Group, OMB, and CDO Council
- Charter voting procedure
  - Link sent to the CDO Council member's listserv before the meeting.
  - Only members of the CDO Council could vote for the charter

- A vote on CDO Council Charter was taken during the Council meeting. The Council voted to approve the charter unanimously.

### Planning activities for FY 2021

- **CDO Council's Opportunity**
  - 'Pass the hat fund' to support cross-federal efforts gives the ability to fund proposals
  - Decisions around funding made by OMB leadership based on proposal process
  - Not all proposals will be funded – there were twice as many proposals as funding last year.
  - Review the guidance for recommendations on successful proposals
- **Next Steps for CDO Council**
  - Start brainstorming needs/wants - please send initial ideas to the CDOC inbox by June 9. If you plan to submit or would like to review proposals, please plan to attend the Governance Working Group June 12.
  - Ideas developed into draft proposals
    - Look for potential collaborators or duplications
    - Proposals are typically 3-4 pages and should already have a vehicle through which they can be already implemented

### Topical Discussions

- **What and Why:**
  - Informal sessions where CDOs can share what they are doing, get advice and feedback on best practices, and resources. Smaller discussions could be better in a virtual setting.
  - Generate specific needs that the Council can help to address
  - Expediency of smaller groups
  - Not replacement for Working Groups or Communities of Practice
- **How:**
  - One time discussions
    - Could turn into a long-term discussion or turn focus onto a different topic
    - Focus for some discussions could be the first four actions under the Federal Data Strategy Action Plan – *discussions with respect to Action 5 and 6 might be better after further guidance from OMB*
- **Topics and Facilitators**
  - Looking for facilitators for discussions listed as TBD.
    - Identify Data Needs to Answer Priority Agency Questions - TBD
    - Constitute a Diverse Data Governance Body – Jamal El-Hindi, Treasury



- Assess Data and Related Infrastructure Maturity – **Jamal El-Hindi, Treasury and Thomas Sasala, DoD-Navy**
- Identify Opportunities to Increase Staff Data Skills - **TBD**
- Identify Priority Data Assets for Agency Open Data Plans - **TBD**
- Publish and Update Data Inventories – **Ren Essene, CFPB**
- Data Culture - **Scott Gibbons, DOL**
- How to be a successful CDO - **TBD**
- **Next Steps**
  - Request for additional facilitators / presenters – please email [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov) if you are interested.
  - Sessions will be scheduled starting at the end of June. Details on registration to follow.

### **Working Group Proposals**

- You can still propose new working group ideas
- Currently 1 proposed working group concept - Data Skills Workforce Development Working Group
  - Objectives
    - Bring expertise together from across the Federal government
    - Exchange lessons learned and expertise including the process of developing a training program, and;
    - Provide support to organizations as they develop their programs
  - Deliverables
    - A playbook on how an organization can develop a workforce training program
    - Case studies of existing programs in the Federal government, including external resources utilized while developing these programs

### **Data Inventories**

- Data.gov
  - Data.gov is the U.S. Government's open data site, designed to unleash the power of government open data to help the public, achieve agency missions, drive innovation, and uphold the ideals of an open and transparent government.
- Data.gov Harvesting Model
  - Data.gov does not host data, it aggregates metadata like a library card catalog
  - Data.gov is not used to make changes to metadata
  - All changes to metadata are made at the harvest source rather than at data.gov
  - Most harvest sources on catalog.data.gov are synchronized every 24 hours
- Metadata management SaaS – inventory.data.gov
  - Helps create, maintain, and edit metadata files

- Provides metadata validator

## **COVID-19 Working Group update**

- Progress to Date
  - COVID-19 Data Call
    - Responses submitted from 15 Federal Agencies on key COVID-19 questions, data resources, and working groups with points of contact
    - Serving as actionable resource for multiple interagency working groups
  - Reopening Data
    - HHS providing daily updates of state level reopening data on OMB MAX
    - Coordination on reopening decision support:
      - Dashboard development and sharing coordination on calculations and models
      - Weekly participation from Treasury, State, HHS, USDA, FEMA, NASA, CDOs
  - Lessons Learned
    - Opportunities for improving access to data and infrastructure for data, model, and dashboard sharing across agencies
    - Access to data at the appropriate Granularity
    - Consistent methodological approaches for calculations
    - Peer review process for models
  - COVID-19 Federal Re-opening Dashboard
    - This decision support tool helps to facilitate understanding of the Federal Reopening Guidance.
    - Leverages White House and CDC “Opening Up America Again” Guidance to assess the stage that each county in the United States is eligible for and provides information to decision-makers on the ground.



**Meeting Agenda**  
**Federal Chief Data Officers (CDO) Council Meeting**

**Date:** Tuesday, April 28, 2020

**Location:** Virtual meeting

**Time:** 1:30 PM – 3:00 PM

Time	Topic	Presenter(s)
1:30 PM	Welcome	Suzette Kent, OFCIO/OMB Dominic Mancini, OIRA/OMB
1:35 PM	OMB Updates	Suzette Kent, OFCIO/OMB Dominic Mancini, OIRA/OMB
1:45 PM	Federal Data Strategy <ul style="list-style-type: none"><li>• Progress Reporting</li><li>• COVID-19 Adjustments</li><li>• Resource Development and CDOC Survey Results</li></ul>	FDS Team members
2:30 PM	CDOC Draft Charter	Kirsten Dalboe, FERC
	Standing up Working Groups	Ken Ambrose, GSA
2:45 PM	COVID-19 Working Group Update	Ted Kaouk, USDA





**Federal Chief Data Officers (CDO) Council Meeting**  
**Tuesday, April 28, 2020**  
**1:30 PM – 3:00 PM**

**Meeting Summary**

**Action Items for CDOs**

1. Please send feedback on the CDO Council Charter by **Wednesday, May 8.**
2. Please send working group concepts to [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov)
3. Review Curated Skills Catalog by **Friday, May 29** (see below for details)
4. Review Data Life Cycle Framework by **Friday, May 29** (see below for details)
5. Respond to the Federal Data Strategy Progress Report data call by **Tuesday, June 30.**
6. Please send COVID-19 data related success stories that have been cleared for the public to the to **(b) (5)**

**Meeting Highlights**

**Welcome and OMB Updates - Suzette Kent, OMB & Dominic Mancini, OMB**

- Suzette Kent and Dominic Mancini kicked off the meeting by thanking the Council members for their contributions to the COVID-19 response and continuity efforts.

**Federal Data Strategy (FDS) Update - FDS Team members - Rebecca Williams, OMB**

- The FDS has been working to structure the performance reporting process for the Federal Data Strategy. Goals are to:
  - Share "What Works"
  - Minimize reporting burden on agencies. They are using existing activities, where possible, to gather data on FDS activities.
  - Demonstrate progress over time
- Be on the lookout for new graphics that will be rolled out at [strategy.data.gov/progress](https://strategy.data.gov/progress).
- Update on Milestone 2.1 - 26 agencies have published data governance materials (membership, charter, meeting cadence) on [agency].gov/data web page.
- Next Steps:

- CDOs will be receiving a “FDS 2020 Action Plan - Agency Progress Report” to input their agencies’ progress on milestones that the FDS team cannot gather from existing data calls. (This was sent to Agencies on April 29. Please email [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov) if your agency did not get one.) Please work with your data governance body to highlight and share the tools or techniques you used to complete the milestone for other agencies to learn from.
- The FDS team will follow up with agencies who have not completed milestones by their target date for ETAs and next steps and escalate as needed. Please ask if you need more time.

**Federal Data Strategy Updates (COVID-19 Adjustments) - Suzette Kent, OMB & Rebecca Williams, OMB**

- The Federal Data Strategy team is committed to:
  - Elevating COVID-19 data related success stories. Please share success stories that have been cleared for the public with the FDS team.
  - Supporting the Agency Actions outlined in the Federal Data Strategy with resources to ensure timely completion of foundational activities to improve our data and decision-making infrastructure.
  - Adjusting June deadlines to reflect COVID-19 work disruption, while maintaining 2020 goals.
  - Providing flexibility and tailoring the focus of several Agency Actions to explicitly support COVID-19 response. When reporting, think flexibly about the milestones and what works for your agency.
- Actions and Adjustments:
  - a. Identify Data Needs to Answer Priority Agency Questions - No adjustment
  - b. Constitute a Diverse Data Governance Body - *Extend the first of two September Milestones by 1 month* to correspond with Action 3 dependency.
  - c. Assess Data and Related Infrastructure Maturity - *Extend June milestone by 1 month* to provide more time & resources.
  - d. Identify Opportunities to Increase Staff Data Skills - *Extend June milestone by 1 month* to provide more time & resources.
  - e. Identify Priority Data Assets for Agency Open Data Plans - Target Date dependent on Evidence Act Phase 2 Guidance Release. Include COVID-19 response data assets as priority data assets.
  - f. Publish and Update Data Inventories - Target Date dependent on Evidence Act Phase 2 Guidance Release. Include and tag COVID-19 response data assets as priority data assets



- g. Stakeholder Engagement Activities - Plan for remote events and continued newsletter updates. Please reach out to [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov) with any comments or questions.

#### **Federal Data Strategy Updates (Resource Development) - FDS Team members**

- The CDO Council survey results reinforced need for resources to complete agency actions such as:
  - Shared Solution Actions (Playbooks: Data Skills, Open Data Plans)
  - Guides (Data Maturity Assessments)
  - Communities of Practice (Agency data practitioners, FDS working group)
- Updated <https://strategy.data.gov/resources/> and updates were provided through newsletter.
- Action 3
  - Results collected from the survey indicated that selecting the right tool was the most challenging aspect to conducting maturity assessments. The FDS team is developing a guide on tools, which is forthcoming.
- Action 4 & Action 13 (The document is attached to the summary email and included in the April meeting materials on MAX)
  - The FDS team would like to get your feedback on two aspects of the Action Step 13: Curated Data Skills Catalog project:
    - What would be most helpful to collect to populate the curated data skills catalog. If your Agency has recommended learning providers, programs, courses, certifications, and PDs, please feel free to send them as well to (b) (6) by Friday, May 29th.
    - What feedback do you have on its data lifecycle framework (adapted from the NIST Big Data Reference Architecture) with corresponding functions and skills integrated
  - Please send your recommendations on these two aspects of Action 13 to (b) (6)

#### **CDOC Draft Charter and Working Groups - Kirsten Dalboe, FERC & Ken Ambrose, GSA**

- **Draft CDOC Charter:**
  - The Governance working group has met twice since January to discuss the governance structure, membership, and working groups of the council. It also reviewed the draft charter and provided input, which has been incorporated into this document. Then the draft charter was shared with OMB and their input was also incorporated. Soliciting input from the wider CDO Council.
  - Key factors considered in the development of the charter:
    - Purpose and membership from the Evidence Act
    - Chair and Vice-Chair with 2-year terms



- Executive Committee – consultative, not decision-making
- Working groups
  - Established by the Council
  - Must have clearly defined scope, goals, outcomes, and timeline
  - Members can be from the CDO Council or participants from agencies.
  - Must select a chair from among the CDOs on the Working Group
- Please send feedback on the charter back in by **May 8th**.
- **Working Groups**
  - Collected survey data to inform formation of initial Working Groups. Most common survey responses were:
    - Data Governance,
    - Data Maturity assessment,
    - Data Catalogues,
    - Cross-Agency Challenges,
    - Skills assessment / hiring,
    - Data Standards
    - Addition suggested topics for working groups (collected through the Adobe Polling tool):
      - Standard data lexicon by portfolio (e.g. health, transportation, energy, management, etc.)
      - Cross-agency data integration
      - Strategies and best practices for developing a data-driven culture/organization
      - Models for driving changes in culture, bringing programs into governance, and tying data to agency mission
      - Collaboration between the Knowledge Management Program Manager and Chief Data Officer
      - Shared Service opportunities for data platform and analytics technologies.
      - Semantic data and linked data
      - Authoritative canonical governmentwide data registries (e.g. <https://www.registers/service.gov.uk/>)
  - Working group concepts are needed. Please include a title, scope (1-2 paragraphs), links to the Federal Data Strategy / Evidence Act, and proposed deliverables.

- The working group was kicked off early April and continues to meet on a biweekly basis.
- Working Group Goals and Objectives include:
  - Create a list of USG agency COVID19 key questions (on public health, continuity of operations, critical infrastructure, and the economy).
  - Create broad awareness of existing interagency data working groups and goals, and establish additional teams to collaborate and share data, resources, or models to answer agency questions.
  - Create a common COVID19 data resource library for answering agency questions, sharing data, and models.
- COVID-19 Data Coordination Survey (the survey went out to the working group members)
  - Asked the agency's key questions related to COVID-19.
    - What are your areas of focus?
    - What interagency working groups related to COVID-19 are you a part of?
    - What is the goal and scope of the working group?
    - What critical guidance or data resources does your agency have to share?
    - What information areas would help your agency better respond to the COVID-19 pandemic and the collateral impacts?
- Advancing COVID-19 Analytical Tools - USDA
  - Step 1: Track current COVID-19 case counts (Completed)
    - Track current COVID-19 cases at a county level
    - Overlay USDA employee counts by location and office footprint
  - Step 2: Build models to forecast COVID-19 cases and assess risk (In progress)
    - Build county-specific epidemiological model to forecast COVID-19 cases
    - Build population risk and intervention models
    - Update COVID-19 dashboard to include case forecasts by county as well as a visual of workforce risk by county
  - Step 3: Understand Impact of COVID-19 and managing resources
    - Combine models with USDA specific data to tackle specific questions Mission Areas are facing (e.g., fire management)
    - Decision support dashboard supporting phased return to work operations



**Meeting Agenda**  
**Federal Chief Data Officers (CDO) Council Meeting**

**Date:** April 22, 2020  
**Location:** Virtual meeting  
**Time:** 1:30 PM – 3:00 PM

Time	Topic	Presenter(s)
1:30 PM	Welcome & Executive Committee Updates	Ted Kaouk, CDO Council Chair
1:35 PM	OMB Updates	Maria Roat, OMB/OFCIO Dominic Mancini, OMB/OIRA
1:40 PM	"Unstructured Data"	Jeremy Wise, USITC Richard Allen, EPA
1:45 PM	Data Skills Working Group Project Update - Case Studies and Playbook: How can your agency use these?	Tom Beach, Commerce
1:55 PM	Update on Public Engagement	Jamal El-Hindi, Treasury
2:00 PM	Goals and Objectives for 2021 - Data Inventory and Data Sharing Working Groups	Gregory Fortelny, Education Tod Dabolt, Interior
2:10 PM	Council-to-Council: EOC	Diana Epstein, OMB
2:20 PM	Draft FY 2021 CDO Council Goals and Objectives	Dan Morgan, Vice-Chair
2:30 PM	Racial Equity Assessment Resources and Role for CDOs	Amira Boland, OMB
2:45 PM	Project Update - Wildland Fire Fuels	Tod Dabolt, Interior
2:50 PM	CXO Fellowship program	Ken Ambrose, GSA
2:55 PM	Closing Remarks	Ted Kaouk, CDO Council Chair





## **April Full Council Meeting**

Thursday, April 22, 2021

1:30 PM – 3:00 PM

For questions, comments, or to subscribe to the CDOC Listserv, please email [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov).

### **1. Welcome and Announcements**

Ted Kaouk, United States Department Of Agriculture (USDA)

- The CDO Council will continue to align the council's work to the new administration's priorities.
- The CDOC newsletter will be distributed on a monthly basis and will start featuring blogs. Kudos to the CDOC support team for its work and distribution of the April edition.
- AI inventory use case draft guidance is being prepared. The CDOC will have 120 days to complete the inventories. CDOC is closely collaborating with the CIO Council.
- Our next Full Council Meeting is May 20 – 1:30 to 3:00 PM.

### **2. OMB Updates**

Maria Roat, OMB/OFCIO

Dominic Mancini, OMB/OIRA

- Maria Roat
  - We are reviewing the capstone briefing from the data science project teams and are determining next steps.
- Dominic Mancini
  - The Interagency Council on Statistical Policy (ICSP) led Standard Application Process (SAP) efforts are going well.
  - The [Advisory Committee on Data for Evidence Building](#) will be meeting Friday, May 21st.

### **3. Unstructured Data**

Jeremy Wise, United States International Trade Commission (USITC)

Richard Allen, Environmental Protection Agency (EPA)

- Jeremy Wise
  - The USITC is focusing on building our investigation database systems and combining 3 different data silos spanning 10 different directorates. Our biggest task is to standardize all data methods and gather a combined agreement from our stakeholders.
- Richard Allen
  - The EPA is building a data governance council that will be composed of those who use data daily and not just executives. This requires a lot of engagement and a large time commitment but has proved to be fruitful thus far.

**4. Data Skills Working Group Project Update - Case Studies and Playbook: How can your agency use these resources?**

Tom Beach, Department of Commerce (DOC)

- The purpose of this working group is to deliver value to CDO's by improving the efficiency and effectiveness of data skills and development. We created a data skills resource that has examples, documents and case studies that are being used toward building a data skills playbook.
- This working group completed 7 out of 10 use case studies, and will carry over our resources to a second phase to complete the last 3.
- Final use cases are available on the MAX final deliverables page and will be accessible on [resources.data.gov](https://resources.data.gov) in the near future.
  - Email Tom Beach (b) (6) if you are interested in joining the Data Skills WG.

**5. Update on Public Engagement**

Jamal El-Hindi, Department of Treasury

- Held a facilitated discussion to evaluate and document our stakeholders. We originally identified 33 high priority stakeholders and upon further review added tribal organizations bringing it to 34 total. Our next steps include:
  - Working with the Executive Committee to prioritize stakeholder engagement sessions.
  - Identifying and working with agencies across the CDOC to amplify the council's goals and needs.
- Prepared a formal report incorporating all engagement updates.
  - Will be published on MAX.

**6. Goals and Objectives for 2021 - Data Inventory and Data Sharing Working Groups**

Tod Dabolt, Department of Interior (DOI)

- Data Inventory
  - This working group has compiled a basic list of deliverables for the short term:
    - a. Create a list of inventory questions written as use cases.
    - b. Address how investing in the creation of data inventories can benefit an organization.
    - c. Create a white paper discussing existing data inventory challenges and recommended solutions.

Gregory Fortelny, Department of Education (DOEd)

- Data Sharing
  - Feedback from working group members identified opportunities to facilitate standards in the data sharing process and develop consistent use of language. Working group members also identified potential challenges regarding workforce and contractual legal language.
  - Working group members surveyed noted a “default position” of not sharing data. This working group’s challenge is finding a way to help agencies reduce the data sharing burden and manage risk. To this end, we have crafted a set of both long and short term goals:
    - Create a data consortium for the most frequently requested data.



- Develop a model federal researcher program that would eliminate significant risk by not shipping data outside of your silos.
  - a. Invite these researchers to become unpaid badged employees thus allowing them access but still holding them to agency rules.
- Establish a government wide advisory council to provide unbiased non-binding guidance.
  - a. If you want to be involved with the WG reach out to [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov)

## **7. Council to Council: Evaluation Officers Council (EOC)**

Diana Epstein, Office of Management and Budget

- The immediate focus of the EOC has been on the deliverables for Title I of the Evidence Act.
- The EOC has established a very successful mentoring program for senior and junior members allowing them to connect and share ideas.
- Looking ahead, the EOC will focus on building a culture and capacity for evidence based policy making.

## **8. Draft FY 2021 CDO Council Goals and Objectives**

Dan Morgan, Vice Chair, Department of Transportation (DOT)

- Key takeaways include:
  - A shift from a Calendar year to a Fiscal year.
  - We have aligned our working groups' goals, objectives, and deliverables with larger strategic goals.
  - We have completed development of an efficient and effective operating model for the CDOC and improve strategic engagement and will transition to maturing that operating model.

## **9. Racial Equity Assessment Resources and Role for CDO's**

Amira Boland, Office of Management and Budget (OMB)

- [Executive Order](#) 13985 focuses on citizens interactions with government, federal entities and individual federal employees. It pushes for a deeper look into internal government processes and how they might have inherent biases.
- Agencies recently submitted their 90-day reports on efforts to implement and address EO 13985. OMB is currently reviewing the reports and is targeting completion by May 7th.
  - Agency equity assessments are due by August 8, 2021
  - Agency equity action plans are due by Jan 19, 2022
- OMB will provide resources such as equity assessment tools and resources to agencies to support the implementation of the EO.

## **10. Project Update – Wildland Fire Fuels**

Tod Dabolt, Department of Interior (DOI)

Considering the following questions to refine the project's focus:

- How are wildland fire fuels and risks associated with them being addressed nationwide?
- How can we use this project's data to inform decision-making on executive orders?



- What are the overlays with climate change and other larger nationwide issues that we can hone in on?

## **11. CXO Fellowship Program**

Ken Ambrose, General Services Administration (GSA)

- This is the first time the CDOC will participate in this yearlong program. The CXO Fellowship Program meets twice monthly and includes a mentoring component with no cost to agencies. The Operations Working Group has created an application processing concept where CFO Act agencies receive 12 slots for their fellows and Non-CFO Act agencies receive 8.
  - For every accepted fellow, that sponsoring agency must provide a backup candidate and a mentor.



**March Full Council Meeting**  
Thursday, March 25, 2021  
1:30 – 3:00

For questions, comments, or to subscribe to the CDOC Listserv, please email [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov).

**1. Welcome and Announcements**

Ted Kaouk, USDA

- We are seeking volunteers and support for our joint ICSP Data Quality Workshops.
- Our next Full Council Meeting is April 22 – 1:30 to 3:00 PM.

**2. OMB Updates**

Maria Roat, OMB/OFCIO and Dominic Mancini, OMB/OIRA

- We will be briefing Clare Martorana (the new federal CIO ) on the 2021 action plan.
  - Maria will attend debriefs on the Data Science capstone training program.
- Per guidelines from the American Rescue Plan, the Tech Modernization Fund is considering allowing partial or no pay back for future project funding.
- The CDO council was asked for suggestions on how to improve and modernize mission critical services.
- Agencies should ensure CDO's are part of their respective equity team. We will advocate for you if there are issues in participating.
- ACDEB update - We have begun to analyze public comments from the RFI and are moving towards synthesis and implementing recommendations. Emilda Rivers (NSF) will be taking over as chair for that committee.

**3. Unstructured Data**

Robin Thottungal, National Gallery of Art (NGA) and Kevin Duvall, Health & Human Services (HHS)

- NGA - Tracking attendance data has been a challenge. Initially WiFi logins were used to track museum attendance by the hour. The NGA is interested in investing more funds into the digital space. They are working on producing a "google maps" style app which can be used to capture data by assessing logins.
- HHS - Due to Covid-19 data stabilization, the operational focus has been on providing assistance with the humanitarian crisis at the southern border. We need to address difficulties such as a lack of broad mission perspectives and clarity on how controlled unclassified data should be managed.

**4. CXO Funding Process**

Ken Ambrose, GSA

- The CDO Council is soliciting ideas for innovative projects that have a cross governmental impact for inclusion in the CXO funding proposal process. CAP and CXO funding process each year is supported by a "Pass the Hat " fund which is overseen by OMB. Additional information regarding

the Administration's priorities is forthcoming. Please send concepts and ideas using the attached template to [CDOSTaff@gsa.gov](mailto:CDOSTaff@gsa.gov) by April 15. The Executive Committee will review and provide a draft prioritization of the funding concepts.

5. **SME Qualifications Assessment Hiring Plan**

Dan Morgan, DOT

- 531 applicants have been processed and will likely result in a surplus of qualified candidates. This process displayed how agencies are thinking about data science and the vast skills agencies require.

6. **External Stakeholder Engagement**

Jamal El-Hindi, Treasury

- The Evidence Act puts the onus on the CDO to engage with the public. To assist with this effort, the Operations Working Group has held three different workshops to explore a range of different topics that cover the public engagement sphere.
- Question for future discussion: What efforts does the council need to make in order to work with groups that have traditionally abstained from cooperation due to lack of trust in government entities (Tribes and other minority groups)? These topics will be discussed further at the next Executive Committee meeting on April 9, 2021.

7. **Council to Council: CFO Council**

Michael Wetklow, NSF

- The council is looking at how to encourage innovative thinking and establish partnerships between councils and agencies to leverage technology and data with the intent of adopting an agile mission plan.
- The April 6 CFO council meeting will cover OMB memo 2120 concerning the American Rescue Plan. This is an opportunity to work with other agencies to create a comprehensive plan for sharing data.

8. **Council to Council: FGDC**

Ivan DeLoatch, Interior

- FGDC recently submitted the first phase of its report to Congress. The council is pivoting to respond to the new administration's priorities.
- Currently, the FGDC is implementing the Geospatial data Act (GDA) and addressing the Executive Order on climate (EO 14008) which has become a major priority.
- The council has been tasked with researching high value investment areas for our nation's spatial infrastructure. A plan to develop a process algorithm is in the works.

9. **Discussion: How are your agencies looking to use data to support Executive Orders? (MENTI)**

- Should we be the ones evaluating our own methods? Inviting someone else in to review can provide an impartial assessment.
- Data is critical across all spectrums. At times you may need to insert yourself into the conversation to ensure concerns and interests are represented.
- Working on how to make our tools and processes accessible to a larger audience is a priority.



- It may be helpful to set up discussion sessions to discuss and review experiences.

#### **10. Project Update – Public Comment Analysis**

Chris Alvares, USDA

- USDA is currently working to extend in house developed HR dashboards utilization to other agencies. E-rulemaking has officially phased out of beta and transitioned into full use.
- The pilot Comment Analysis Tool will analyze publically available comments. The goal of this tool is to identify areas where analytics can be streamlined.

#### **11. GSA – OGP Cross Governmental Data Collaboration**

Trey Bradley, GSA

- Efforts are underway to make GSA a data hub charged with bringing together different data sets. This effort will work to support the President Management Agenda.
- D2D Platform Examples
  - [Benchmarking initiative](#)
  - [Mission Support Customer Satisfaction Survey](#)
    - \*Note you must have a Max.gov account to access these. If you do not have an account please go [here](#) and click “Register” in the top right corner.
- If you are interested in collaborating, please send an email directly to [trey.bradley@gsa.gov](mailto:trey.bradley@gsa.gov).



## Meeting Agenda Federal Chief Data Officers (CDO) Council Meeting

**Date:** March 25, 2020  
**Location:** Virtual meeting  
**Time:** 1:30 PM – 3:00 PM

Time	Topic	Presenter(s)
1:30 PM	Welcome & Executive Committee Updates	Ted Kaouk, CDO Council Chair
1:35 PM	OMB Updates	Maria Roat, OMB/OFCIO Dominic Mancini, OMB/OIRA
1:40 PM	Unstructured Data	Robin Thottungal, National Gallery of Art Kevin Duvall, HHS
1:45 PM	CXO funding process	Ken Ambrose, GSA
1:50 PM	SME Qualifications Assessment Hiring Process	Dan Morgan, DOT
1:55 PM	External Stakeholder Engagement	Jamal El-Hindi, Treasury
2:05 PM	Council-to-Council: CFO Council	Michael Wetklow, NSF
2:15 PM	Council-to-Council: FGDC	Ivan DeLoatch, Interior
2:20 PM	Discussion: How are your agencies looking to use data to support Executive Orders? See mentimeter link in the email and meeting invitation	Council Discussion
2:40 PM	Project Update - Public Comment Analysis	Chris Alvares, USDA
2:45 PM	GSA-OGP - Cross governmental data collaboration	Trey Bradley, GSA
2:55 PM	Closing Remarks	Ted Kaouk, CDO Council Chair



**Federal Chief Data Officers (CDO) Council Meeting**  
**Thursday, February 25, 2021**  
**1:30 PM – 3:00 PM**

**Meeting Summary**

Meeting materials are available on the CDO MAX website:

<https://community.max.gov/display/DATA/February+25%2C+2021+Meeting>

**Action Items**

1. If you are interested in reviewing Data Skills training case studies, please reach out to Tom Beach
- **Welcome and Executive Committee Updates (Ted Kaouk)**
  - The administration's four main priorities support the broader use of data. Current Council's activities align with these priorities and there are opportunities for additional alignment.
  - Council is identifying strategic stakeholder engagement opportunities. We have had 3 stakeholder engagement sessions.
  - Reminder to be thinking of opportunities for new CXO proposals
- **OMB Updates (Dominic Mancini, Maria Roat)**
  - Provided historical context and updates on the FY 2021 action plan
  - Importance of this administration's data policy to the development of this council
  - Importance of the data quality framework
  - Continuing to review executive actions to identify data opportunities.
  - Joint council coordination will be key to achieving the goals of this administration.
- **One Rose One Thorn (Geof Nieboer)**
  - Federal Retirement Thrift Investment Board
    - Conducted 3 data inventories, all have been different types. We are now moving to a vendor based approach. Had we not done the previous 3 inventories it would have been a major headache
    - The thorn is compliance. The Office of the CDO is not prepared to take on these new compliances. Many of the challenges are with obscure compliances.



- **Cross Council Collaboration Update (Dan Morgan)**
  - Review of shared priorities
    - Everyone wants to invest in people, all interested in data, sharing, quality confidentiality and ethics
  - Where do we go next?
    - CDO council is helping lead government data conversations. Plan is to open our conversations to other evidence based councils / working groups
    - This models the collaboration we are trying to show across the board
    - Demonstrating how we can collaborate across agency and councils is incredible important
- **Working Groups - Plans for 2021**
  - Note: CDOs and agency staff may join CDO Council Working Groups. If you want to join a working group, please email [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov).
  - *COVID-19 (Matthew Graviss)*
    - Seen a lot of success in the last few months working with HHS and FEMA based on their analytic framework
    - Reimagined taskforce “What does a mobile workforce look like?”
    - For 2021 focus areas
      - Post COVID world
        - What have we learned? How do we preposition data to be prepared
        - Broader access to Vaccine data
        - Executive order on economic relief for COVID pandemic
    - In a super dynamic environment, trying to stay fluid and prepared in a time of flux due to pandemic and executive orders
  - *Data Skills and Workforce Development (Tom Beach)*
    - Data Skills Catalogue of curated Data Skills & Workforce Development opportunities available to Federal Employees –submit your known programs
    - 8 Case Studies of existing programs in the Federal government to be nominated and studied, large & small agencies – requesting volunteer reviewers for March
    - Toolkit that provides a roadmap/playbook for agencies to implement their own data skills training and workforce development programs – discussion on access to relevant materials
  - *Data Sharing (Gregory Fortelny)*
    - Emphasis on how to reduce the cost but stressing the value of data analysis
    - Plans to reach out and gather thoughts on what this WG should be working on - Deliverables, Use cases, Setting up 2021 objectives
  - *Data Inventory (Tod Dabolt)*
    - Call to attend the inaugural meeting 2/25/2021
    - Need to identify successful strategies for the future

- o *Operations (Jamal El-Hindi)*
  - The working group has been focused recently on communications and engagement issues
  - Identifying new stakeholders that we should be engaging with
  - Working on improving and standardizing communications by having one on one conversations with member of the DCO council
- **Introduction to the Data Quality Toolkit (Hubert Hamer, Rolf Schmitt)**
  - o The Data Quality Toolkit was created by the Federal Committee on Statistical Methodology. The FCSM was created by the Interagency Council on Statistical Policy (ICSP) to inform OMB.
  - o Focus on the utility of data quality - opening a wider conversation of data quality so that it suits the purpose and timeliness of decision making. For example - due to the continuing pandemic. This includes:
    - Data Integrity - Looking beyond pure scientific integrity to maximizing integrity and being able to communicate about data integrity choices. There are opportunities to explore how the scientific integrity executive orders relate to data quality activities
    - Integrated/blended data - looking at aggregate ways to deal with the quality - rather than just piece by piece. Showing the results from multiple analytical models can highlight convergence and divergence.
  - o Reporting Data Quality is a critical issue, especially to program managers. This helps create data sets/models are repeatable so that others can continue the work. For example, what data quality challenges/threats were considered and how were they dealt with. Was it worth addressing?
  - o OMB commented that this was an interagency group effort
    - OMB are interested in use cases of how this report applies to “your world”
    - Want to make sure this is very easily picked up by those who wish to collaborate in the future
- **Data Quality Discussion**
  - o Consistency in data quality definitions could significantly help how we communicate. Are agencies defining terms the same way?
  - o This consistency could also help staff and executives communicate about these issues.
  - o One focus area for the Data Sharing Working Group helping grantees/sub grantees to ensure good data quality reporting on the use of the grant
- **Council to Council: FOIA Council (Bobak Talebian, Alina Semo)**
  - o Agency policies have been successful in responding to increases in open data and public access requests - 10 years ago agencies received 400,000-500,000 requests a year. It has gone up to nearly 800,000 a year.
  - o The FOIA Council has developed new committee on cross agency collaboration and is excited to partner this committee and the CDO council
  - o New 2021 report contains many recommendations including #10 - establish liaisons with the Chief Data Officers (CDO) Council to ensure that Council officials understand the importance of federal recordkeeping and FOIA requirements.

- **Results of CDO Survey (Kirsten Dalboe, Jamal El-Hindi)**

- Received a 38% response rate, which is very good response rate for government offices
- Of the respondents 12 are CFO act agencies and 21 were non-CFO act
  - 11 of 12 CFO Act Agencies had CDO as their primary role
  - only 6 of 21 non-CFO Act agencies had CDO as their primary role
- Requested discussion topics on inter-agency sharing as well as sharing each other's experiences and open discussion. As well as, topical discussions on AI and Machine Learning/Data Visualization
- Interest in public speaking as a CDO - Yes or Maybe was 53%
- Shared Issues
  - Lack of direct funding
  - Improving staff skills and hiring challenges another major obstacle

- **Reminders/Updates**

- Next full Council meeting will be held on **March 25 at 1:30 - 3:00 PM.**
- Please contact [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov) if you are interested in collaborating on any of the priority areas.
- Coming Today – Council Roster Update. It takes less than 1 minute to respond.
- Send us Feedback
  - [https://feedback.gsa.gov/jfe/form/SV\\_9sroHrYYPdyIp2B](https://feedback.gsa.gov/jfe/form/SV_9sroHrYYPdyIp2B)





## Meeting Agenda Federal Chief Data Officers (CDO) Council Meeting

**Date:** February 25, 2021

**Location:** Virtual meeting

**Time:** 1:30 PM – 3:00 PM

Time	Topic	Presenter(s)
1:30 PM	Welcome & Executive Committee Updates	Ted Kaouk, CDO Council Chair
1:35 PM	OMB Updates	Maria Roat, OMB/OFCIO Dominic Mancini, OMB/OIRA
1:40 PM	One Rose and One Thorn	Geof Nieboer, FRTIB Randy Hendrickson, DOE
1:45 PM	Cross Council collaboration update	Dan Morgan, DOT
1:55 PM	Working Groups - Plans for 2021	All Working Groups
2:10 PM	Introduction to the Data Quality Toolkit	Hubert Hamer, USDA Rolf Schmitt, DOT
2:20 PM	Data Quality Discussion  See mentimeter link in the email and meeting invitation	Ted Kaouk, Chair Dan Morgan, Vice-chair
2:30 PM	Council-to-Council: FOIA Council	Bobak Talebian, Justice Alina Semo, co-chair
2:40 PM	Results of CDO Survey  See mentimeter link in the email and meeting invitation (Same as above)	Kirsten Dalboe, FERC Jamal El-Hindi, Treasury
2:55 PM	Closing Remarks	Ted Kaouk, CDO Council Chair



**Meeting Agenda**  
**Federal Chief Data Officers (CDO) Council Meeting**

**Date:** Friday, February 21, 2020  
**Location:** GSA: 1800 F Street, N.W. Washington, D.C.  
Room 1459/60/61  
**Time:** 2:00 PM – 3:30 PM

Time	Topic	Presenter(s)
2:00 PM	<b>Welcome</b>	Suzette Kent, OFCIO/OMB Dominic Mancini, OIRA/OMB
2:15 PM	<b>Chair Nominations &amp; Process</b> Jacob Daniels, Selective Service System Ted Kaouk, Department of Agriculture Kshemendra Paul, Department of Veterans Affairs	
2:20 PM	<b>Council Governance/Operations Recommendations</b>	Jacob Daniels, Selective Service System
2:30 PM	<b>Sharing Current Data Governance Structures</b>	Ted Kaouk, USDA Kris Rowley, GSA Membership
3:00 PM	<b>Open Discussion</b>	Membership



**Federal Chief Data Officers (CDO) Council Meeting  
Friday, February 21, 2020  
GSA, 1800 F Street N.W. | Room 1459/60/61**

**Meeting Summary**

**Welcome - Suzette Kent, OFCIO/OMB & Dominic Mancini, OIRA/OMB**

- Suzette Kent and Dominic Mancini recently met with a bipartisan committee on the Hill. Below are some key discussion points from their briefing:
  - The Federal Data Strategy Top 20 Action Items
    - Walked through the framing of the data strategy and the action items
    - Checked off action items that are already in progress and pointed the Committee to <https://strategy.data.gov/action-plan/>
  - Interplay between the delivery of Data Strategy and the Evidence Act implementation
  - Opportunities for workforce development that include:
    - High demand roles within the federal government and private sector
    - Emerging roles
    - Elements in hiring process and matriculation paths such as alternative entry pathways and credentialing
    - Dedication to reskilling and training
    - Hiring flexibilities
  - Privacy and data sharing
    - Ensuring that privacy protections are in place to aid data sharing
  - CDO Council
    - Kicked off the Council in January, 2020
    - Role in bringing together Councils and groups with overlapping objectives and deliverables

**CDO Council Chair Nominations & Process - Ken Ambrose**

- Nominees:



- Jacob Daniels, Deputy General Counsel, Selective Service System
- Ted Kaouk, Chief Data Officer, Department of Agriculture
- Kshemendra Paul, Chief Data Officer, Department of Veterans Affairs
- Process:
  - A brief survey will be distributed after the meeting with a due date of one week from distribution
  - Results will be tallied to determine the Council chair
  - The announcement will be made before the March 25th Council meeting

### **Council Governance/Operations Recommendations - Jacob Daniels, Selective Service System**

- The CDO Council voted to establish the following recommendations brought forth by the Council Governance/Operations working group:
  - Logistics:
    - Hold monthly meetings of the full council until March and then consider transitioning them to Quarterly with monthly Advisory Board meetings
    - Monthly meetings are 1.5 hours (quarterly can be longer)
    - Host a "Listen Only" line with chat feature for those who cannot join in person
    - Develop a 2-way listserv so CDOs can ask questions of other CDOs (not just a transmit listserv)
    - The working group to develop a Council charter
  - Structure:
    - Develop an Advisory Board consisting of the Chair(s), any working group leads, and any other members the chair(s) deem appropriate to include
    - Full Council to eventually meet quarterly
    - Working Groups and Advisory Board meet as needed
    - Define difference between working groups and communities of practice in the charter
    - Define accountability and authorities of the Council at large and any other off-shoot groups in the charter

### **Sharing Current Data Governance Structures - Ted Kaouk, USDA & Kris Rowley, GSA**

- In response to a call to share artifacts/examples during the first Council meeting, CDOs discussed their approach to creating a Data Governance Body, a deliverable mandated by the Federal Data Strategy 2020 Action Plan.
  - Department of Agriculture Governance Board Structure:
    - Steering Committee
      - Consists of mission area Chief Operating Officers (COO), CDO, CXO representative, Statistical Official and Evaluation Officer

- Meets quarterly to discuss overall data strategy and implementation
- Advisory Board
  - Membership include mission area Assistant Chief Data Officers (ACDOs) and CDO
  - Meets regularly to discuss the implementation of the data strategy
  - ACDOs lead the implementation of data strategy within their mission areas and act as co-leads for various working groups, standing committees and communities of practice
- General Services Administration Governance Board
  - Scope
    - To set and drive priorities related to data strategy
  - Membership
    - Co-chairs
      - CDO
      - Deputy Administrator
        - Meets with CDO quarterly - this ensures that there is senior leadership buy-in when it comes to efforts related to the strategy
    - CIO is a member of the body
    - Other members include Chief Customer Officer (CCO), Chief Performance Improvement Officer (PIO), Evaluation Officer (EO), and Statistical Official etc.

### Open Discussion

- Connecting with other Councils/groups
  - Need to identify POCs aligned to Councils/groups tackling issues of interest to the CDO Council such as workforce development
- National Information Exchange Model (NIEM) Health Domain Webinar is scheduled for Wednesday, 2/26 from 12:00 PM - 2:00 PM. You can join using this link: <https://zoom.us/j/432403895>

### Upcoming Meeting

- The Governance Working Group is scheduled to meet on Wednesday, March 4th at GSA, 1800 F Street, N.W. Calendar invite has been sent with additional details.
- Next Council meeting will be held on March 25, 2020, 9:00 AM - 10:30 AM at GSA, 1800 F Street, N.W. Room 1459/60/61



## Meeting Agenda Federal Chief Data Officers (CDO) Council Meeting

**Date:** Friday, January 31, 2020  
**Location:** GSA: 1800 F Street, N.W. Washington, D.C.  
Room 1459/60/61  
**Time:** 2:00 PM – 3:30 PM

Time	Topic	Presenter(s)
2:00 PM	Welcome	Margaret Weichert, OMB
2:05 PM	Introduction to the CDO Council	Suzette Kent, OFCIO/OMB Dominic Mancini, OIRA/OMB
2:15 PM	Governance	GSA Team
2:30 PM	Goals and Subgroups	Rebecca Williams, OMB
3:10 PM	Related Activities and Resources	Diana Epstein, OMB Rebecca Williams, OMB
3:25 PM	Announcements	GSA Team





**Federal Chief Data Officers (CDO) Council Meeting**  
**Friday, January 31, 2020**  
**2:00 PM – 3:30 PM**

**Meeting Summary**

**Welcome - Margaret Weichert, OMB**

- Margaret Weichert kicked off the meeting by welcoming the CDO Council members to their inaugural meeting and by thanking them for the work they have done in implementing the Evidence Act within their agencies. Ms. Weichert emphasized the importance of data as a strategic asset and the role the Council plays in supporting the national economy and priority areas through data.

**Introduction to the CDO Council - Suzette Kent, OFCIO/OMB and Dominic Mancini, OIRA/OMB**

- Purpose of the CDO Council
  - To accelerate collective and individual agendas relevant to the Council.
  - To continue the path forward for data strategy implementation and results.
  - To engage with various Councils and disciplines to advance data areas within the PMA.
- Partnership with OIRA
  - OIRA is available as a resource for the CDO Council in regards to information quality and privacy.

**CDO Council Governance - Dana Roberts, GSA**

- Governance Working Group - to work on Council operational / logistical decisions
  - Looking for CDOs and Deputy CDOs interested in joining the Governance Working Group. If interested, please email [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov).
    - The first working session is scheduled for February 12th. More details to follow.

- Chair Selection
  - The nomination process is now open - CDOs can nominate themselves or colleagues by sending an email to [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov).
- Council Lead
  - Ken Ambrose is joining the GSA team to support the work of the CDOC. Start date is TBD.

### **CDO Council Topics & Sub-groups - Rebecca Williams, OMB**

- General Goals/Objectives of the CDO Council
  - Meet statutory requirements - including the required report to Congress.
  - Be a Community of Learning - by broadly identifying best practices and resources to facilitate the implementation for the Foundations for the Evidence Act.
  - Lead on the Federal Data Strategy 2021 Action Plan
- Sub-Groups and priority areas
  - Data Standards
  - Data catalogue best practices/shared solutions
  - Data skills
  - Small agency participation
  - Reporting/stakeholder engagement - including Individual agency reports to congress best practices
  - Defining the role of the CDO - including what it means to be 'chief', how to coordinate internally, how to advocate for resources/budget, changing culture
  - Resourcing/hiring/skill assessment models/agency culture - including involvement in Data Savvy Workforce document recently shared with the CIOC workforce committee
  - Data governance models
  - Cross-Council Coordination
    - Mission focused Councils/initiatives: Coordinating with other SME Councils and task forces to help gather or create needed resources (eg security: CISOs; privacy: SOAPs; reskilling programming: CIOs; data sharing MOUs: data exchange network; evaluation/learning agendas: EOs; CIPSEA: SOs; geospatial: FGDC; AI: White House select committee on AI)
    - Mission support Councils: Coordinating with the CISO Council and Privacy Council on shared responsibilities such as e.g. Secure data sharing , Data interoperability and standards
  - Cross-agency business problems and challenges
  - Legislative needs
- Next steps:



- Distribute a survey to the CDOs to rank Focus Areas
- Define Council priorities and define sub-groups (Consider current partnerships with other Councils/Interagency Workgroups)

### **Related Activities and Resources - Diana Epstein, OMB & Rebecca Williams, OMB**

- Updates on the Foundations for Evidence-Based Policymaking Act
  - Learning agendas (Evidence Building Plans) are due to OMB in September 2020.
    - Evaluation Officers (EOs) are leading the learning agenda development effort and are expected to engage with CDOs in coordinating data access and management.
  - Agencies will submit evaluation plans for the first time in September 2020.
    - CDOs and EOs are expected to work together to identify existing data that can be used to answer evaluation questions.
  - Capacity assessments (which include evaluation, statistics, research, and other analytics capabilities) are also due to OMB in September 2020.
- Guidance related to Foundations for Evidence-Based Policy Act
  - Phase 1: People and Planning
    - The guidance is out and can be found here: <https://www.whitehouse.gov/wp-content/uploads/2019/07/M-19-23.pdf>
  - Phase 2: Open Data Access
    - Guidance is in draft - Call for comments for Phase 2 will be released in early 2020.
    - [Data.gov](https://data.gov) is open for user feedback on the website.
  - Phase 3: Data Access for Statistical Purposes
    - Guidance is in draft
  - Phases 4: Program Evaluation
    - Guidance is in draft
- FDS 2020 Action Plan (<https://strategy.data.gov/action-plan/>)
  - A survey will be released to agencies to confirm what is needed to complete action steps 1-6.
- Resources.data.gov
  - A repository with all the resources related to the Evidence Act can be found here: <https://resources.data.gov/>
  - Considering a MAX page for sharing resources internally.
- Statistical Officer Council
  - Statistical Officers are eager to partner with the CDO Council



- There is a full day retreat planned for March 2020 to identify priority areas for the Statistical Officer Council. CDOs are encouraged to engage with them before this retreat.
- Phase 3 of the guidance (Confidential Information Protection and Statistical Efficiency Act) is coming out soon - the group is open to a meeting with CDOs to discuss the guidance.
- Public Engagement
  - Commitments for public engagement are defined in the data strategy memo (<https://www.whitehouse.gov/wp-content/uploads/2019/06/M-19-18.pdf>) - utilities and processes need to be developed

### **Upcoming Meetings**

- The Governance Working Group is scheduled for February 12, 2020, 9:30 AM - 11:30 PM at GSA, 1800 F Street, N.W. Room - Room 2148
- Next meeting is tentatively scheduled for February 21, 2020, 2:00 PM - 3:30 PM

**JOINT COUNCIL MEETING - FEDERAL CHIEF DATA OFFICERS COUNCIL, INTERAGENCY EVALUATION  
OFFICER COUNCIL, AND INTERAGENCY COUNCIL ON STATISTICAL POLICY**

**JANUARY 28, 2021 | 1:30 - 3:00 PM**

**Meeting Summary**

**Action Items**

1. If interested in participating in any of the Council working groups/initiatives, please reach out to [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov), [eocstaff@gsa.gov](mailto:eocstaff@gsa.gov) or [Gina.L \(b\) \(6\)](#) on behalf of ICSP).
2. If you have any feedback on the cross-council collaboration framework, please reach out to [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov).

**Kickoff – Bill Beach (ICSP), Diana Epstein (EOC), Ted Kaouk (CDOC)**

- Council chairs kicked off the meeting by welcoming members of the three Councils to their first joint meeting.

**Opening Remarks – Dominic Mancini (OMB)**

- Approaching priorities together
  - New administration places an emphasis on the activities of these Councils. There is an opportunity for the three Councils to be intentional and work together to implement recently released Executive Orders:
    - Advancing racial equity:  
<https://www.whitehouse.gov/briefing-room/presidential-actions/2021/01/27/memorandum-on-restoring-trust-in-government-through-scientific-integrity-and-evidence-based-policymaking/>
    - Restoring trust in government through scientific integrity and evidence-based policymaking:  
<https://www.whitehouse.gov/briefing-room/presidential-actions/2021/01/27/memorandum-on-restoring-trust-in-government-through-scientific-integrity-and-evidence-based-policymaking/>
    - Data driven response to COVID-19:  
<https://www.whitehouse.gov/briefing-room/presidential-actions/2021/01/21/executive-order-ensuring-a-data-driven-response-to-covid-19-and-future-high-consequence-public-health-threats/>

**Council Successes – Ted Kaouk, Diana Epstein, Bill Beach**

- CDO Council
  - Focused on government-wide best practices for all things data
  - Vision focused on leading transformational change (data as a strategic asset)
  - Worked to implement the Federal Data Strategy



- Established a number of working groups - COVID-19 Data, Data skills and workforce development, Data inventory, Data sharing and Operations
  - If you are interested in participating in any of the working groups, please reach out to [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov).
- **EOC**
  - Most of the EOC work focused on Title I deliverables that were due to OMB last September, including the Interim Learning Agenda, FY22 Annual Evaluation Plan, and Interim Capacity Assessment
  - Discussed the program evaluation standards and practices in OMB M-20-12 and how they should inform agency evaluation policies and evaluation activities
  - Active participation among the EOs
    - Fostering collaboration and learning
    - Shared their expertise for trainings
    - Relunched Interagency Council on Evaluation Policy
  - In partnership with OES, the OMB Evidence team provides monthly Evaluation and Evidence Training Series. For more information and to register, please visit: <https://community.max.gov/x/vrHGe>
- **ICSP**
  - Doubled in membership with implementation of the Evidence Act
  - Developed staff through various mentoring programs
  - Updated and expanded strategic plans and goals (increases the likelihood that the US statistical system will continue to improve)
  - Developed a report on statistical agency changes in response to the COVID-19 Pandemic: [https://www.bea.gov/system/files/2021-01/ICSP-COVID-19-Report\\_011521.pdf](https://www.bea.gov/system/files/2021-01/ICSP-COVID-19-Report_011521.pdf)
  - Developed Framework for Data Quality: [https://nces.ed.gov/fcsm/pdf/FCSM.20.04\\_A\\_Framework\\_for\\_Data\\_Quality.pdf](https://nces.ed.gov/fcsm/pdf/FCSM.20.04_A_Framework_for_Data_Quality.pdf)

#### **Collaboration Framework, Opportunity for Feedback – Ted Kaouk and Diana Epstein**

- Business value: create awareness and efficiency in everyday data activities for agencies working on aligned efforts - data is naturally cross functional
- If you have any feedback on the cross-council collaboration framework, please reach out to [cdocstaff@gsa.gov](mailto:cdocstaff@gsa.gov).

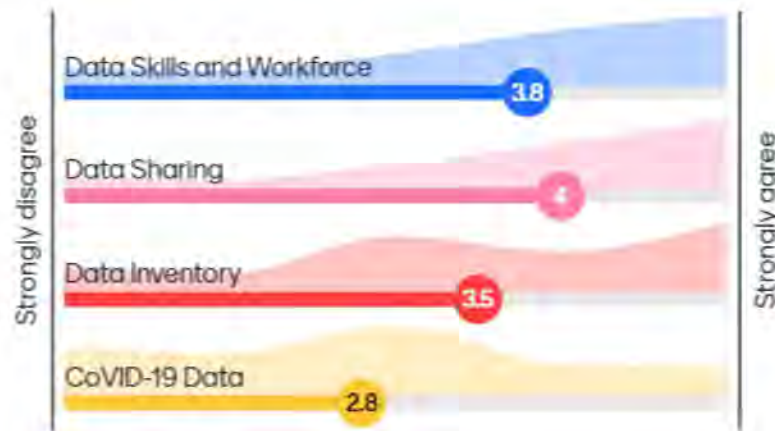
#### **2021 Council Priorities & Possible Areas of Collaboration – CDOC, EOC, ICSP**

- **CDO Council**
  - **FY-21 Activities**
    - Keep council working (monthly meetings, discussion sessions, working groups)
      - COVID 19 Data Working Group- Agencies wanted to understand DHS Data on COVID-19 Response efforts (monitoring reopening strategy)



- Data skills working group-better understand how we can acquire talent and upscale current skills
- Data Inventory - newest working group (look at comprehensive use data cases, and identify how to maximize data use and inventory)
- Data Sharing - there is a great need for better ways to share data across agencies (seeking to avoid data quality issues)
- Projects include building skills workforce development, cross agency dashboard sharing, public comment analysis tool, interagency wildland fire fuels data and SME-Qualifications Assessments, Collaborate on the Federal Data Strategy FY21 Development

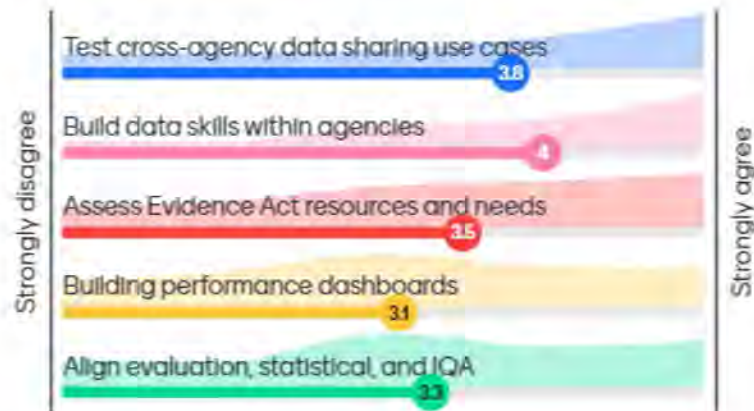
## CDOC - What priorities are you interested in collaborating on?



- EOC
  - **FY 21 Activities**
    - Focus is on completing the evaluation policy, full learning agenda, full capacity assessment, and FY 23 Annual Evaluation Plan
    - Begin studies prioritized in Learning Agendas and Annual Evaluation Plans
    - Take stock of experiences with early Evidence Act implementation to inform future work
    - Integrate work into existing agency processes when possible
  - **Possible Areas of Collaboration**
    - Identify promising opportunities to link data across agencies for statistical or evaluation purposes
    - Further assess Evidence Act resources and needs
    - Build data skills within agencies
    - Support CDO project on building performance dashboards

- Align agency evaluation policies, statistical standards, and Information Quality Act (IQA) guidelines

## EOC - What priorities are you interested in collaborating on?



- ICSP

- Promoting data quality
  - Summary: Establish best practices for data quality, especially for blended data with three topics established: Communicating Data Quality, Quality (Bias) Related Methodology research, and Private sector data provider acquisition coordination.
  - Potential collaboration: Plan a joint workshop with FCSM as ICSP's operational lead.
- Autonomy and objectivity best practices
  - Summary: Identify ways to develop advanced capacity to securely combine existing data and provide secure data access for exclusively statistical purposes in a privacy protective and transparent way.
  - Potential collaboration: Submit your agency's best practice or recommendations to the committee's page on MAX.
- Enabling blended/high frequency data
  - Summary: Due to the use of administrative data for so long, seeking to pursue the acquisition of private sector data and need for the best practices for private sector acquisition.
- Evidence Act Title III regulations and processes
  - Summary: The Evidence Act tasks CIPSEA agencies with conducting comprehensive risk assessments of their data to determine sensitivity levels and corresponding levels of access.
- Mitigating re-identification risk and the protection of data

- Summary: On par with recently signed EOs and crust of the Evidence Act, public trust in the statistical system is central to the system's success.
- Potential collaboration: Join the steering committee, currently comprised of ICSP and FCSM leadership and a representative of OMB's Privacy Branch.
- Data ethics
  - Summary: A data ethics framework has been developed to help agencies systematically identify and assess the potential benefits and risks associated with the data they acquire, manage, and use. GSA issued this framework and data strategy assigned joint responsibility to ICSP and CDOC.
  - Potential collaboration: Participate in ongoing review of the ethics framework which is required to up reviewed and updated every 24 months.

## ICSP - What priorities are you interested in collaborating on?



### Next Steps/Closing – Bill Beach

- We have an opportunity to change the way that the government works. Council chairs will reach out with ways to get involved generally and on specific projects/working groups.
- Suggested collaboration strategies include:
  - Chat tool with channels for different topics/combined Slack
  - Smaller groups - specific-problem solving focus for each group; strong leadership for each group
  - Well-planned, well-timed meetings



- Develop common goals and identify some quick wins and specific actionable activities. Examples include: solutions together on data integration, data quality assessment tools and user guides, visualization, data skills, etc.
- Continue sharing resources/best practices - perhaps a controlled site where documents and templates could be shared between council members at a minimum and perhaps cross council
- Interagency project collaborations - various agencies lack subject matter experts and having the collaboration from other agencies could fill in gaps.
- Create a 3 person group with representation from each council, who will meet regularly to cross-pollinate



# Joint Council Meeting – CDOC, EOC, ICSP

January 28, 2021

Please join using  
Mentimeter at  
[www.menti.com](https://www.menti.com) and  
use the code 57 16 05 7





## Mentimeter Question

Enter your Name Role and Agency

Please join using  
Mentimeter at  
[www.menti.com](https://www.menti.com) and  
use the code 57 16 05 7







## Mentimeter Question

Which Council are you a member of?  
<Pick one CDOC, EOC, ICSP>

Please join using  
Mentimeter at  
[www.menti.com](https://www.menti.com) and  
use the code 57 16 05 7





# Kickoff

Bill Beach (ICSP)  
Ted Kaouk (CDOC)  
Diana Epstein (EOC)



# Opening Remarks

Dominic Mancini  
(OMB)





# Council Successes

Ted Kaouk (CDOC)  
Diana Epstein (EOC)  
Bill Beach (ICSP)



# CDO Council Successes

Ted Kaouk (CDOC)



## Chief Data Officers Council



### Background

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Established by the  
Foundations for  
Evidence-Based  
Policymaking Act

### Vision

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To lead  
transformational  
change that  
improves the  
nation's ability to  
leverage data as  
a strategic asset

### Membership

---

All agency-level  
CDOs are  
members  
(including CFO  
Act and non-CFO  
Act agencies)







# Accomplishments

## Formed a brand new Council

### Created Working Groups on

- COVID-19 Data
- Data Skills and Workforce Development
- Data Inventory
- Data Sharing
- Operations

### **\*Highlight\* COVID-19 Data Coordination Working Group**

- Created a list of agency COVID-19 key questions
- Supported domestic and international reopening dashboards
- Developed a 'Getting Started Guide' on reopening data



# Accomplishments

## **Created CFO-Act and non-CFO Act Committees**

- Survey to identify key agency priorities
- Created regular engagement opportunities on key topics such as re-identification risk, workforce, reporting approaches

## **Convened informal discussions**

- Creating a Diverse Data Governance Board
- Assessing Data and Related Infrastructure Maturity
- Identify Opportunities to Increase Staff Data Skills
- Evaluation Officer / Chief Data Officer Collaboration
- The Entrepreneurial CDO Part 1 & 2



# Evaluation Officer Council

Diana Epstein (EOC)  
OMB Evidence Team Lead





## EOC Successes

- ▶ The EOC has focused on Evidence Act Title I deliverables, which were submitted in September
  - ▷ (Interim) Learning Agenda
  - ▷ FY22 Annual Evaluation Plan
  - ▷ (Interim) Capacity Assessment
- ▶ We have highlighted common challenges and held up leading examples through peer presentations and discussion
- ▶ We reviewed OMB M-20-12 (program evaluation standards and practices) in depth and discussed its application to agency evaluation policies and evaluation activities



## EOC Successes (cont)

- ▶ We built community through active participation in monthly meetings
  - ▷ EOs have a wide range of evaluation experience, and the EOC fosters collaboration and learning
- ▶ EOs made connections around common Learning Agenda priorities and opportunities for data sharing
- ▶ EOs and their staff have presented at, and attended, the OMB Evidence Team-OES monthly Evaluation and Evidence Training Series
  - ▷ For more information and to register:  
<https://community.max.gov/x/yrHGe>
- ▶ The Interagency Council on Evaluation Policy (ICEP) relaunched and is meeting regularly and holding events
  - ▷ Working group that includes evaluation experts at CFO Act and small agencies, and sub-agencies/bureaus



# ICSP Successes

Bill Beach (ICSP)





## ICSP Successes

### Membership Expansion

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Doubled membership size by adding statistical officials (SOs) who were not already heads of statistical agencies

### Council Support

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Leadership continuity  
Statistical agency detailees  
GSA executive council support

### Staff Development

---

Jeanne E. Griffith Mentoring Award  
ICSP Mentoring Program  
FCSM annual conference and webinar series



## ICSP Successes (cont)

### Federal Data Strategy Milestones

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#15: Initial Data  
Protection Toolkit

#16: Standard  
Research  
Application pilot  
(phase 1)

#19: Data quality  
framework report

### COVID-19 Report

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Published report  
demonstrates  
agency resilience  
and innovation  
during pandemic



## ICSP Successes (cont)

### Evidence Act/ Title III Regs and Guidance

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Launched  
interagency working  
groups on key  
aspects of the  
Evidence Act and  
OMB Statistical  
Policy Directives

### Strategic Planning

---

Spent the year  
updating and  
expanding the ICSP  
plan and goals





# Collaboration Framework

Ted Kaouk (CDOC)  
Diana Epstein (EOC)



## Cross-Council Collaboration

- ▶ Data policy and data work are naturally cross-functional.
- ▶ Build awareness, efficiency in coordination, reduction in duplication of effort, and collaboration.
- ▶ Councils should participate based on interest or equities
- ▶ Level of participation can vary by topic
  - ▷ Lead a working group and other Councils contribute members
  - ▷ Council leaders coordinate when addressing separate but related aspects of a topic
  - ▷ Councils jointly sponsor a working group (infrequent)
- ▶ Periodic presentations from other councils, leadership coordination, and potentially sharing strategic planning results



## Identifying Collaboration Priorities

After each Council presents their priorities, we will ask the other council members to share their level of interest in collaborating on the different priorities.

Please rate each priority separately on a scale of 1-5 so that the council leads can identify the highest priority areas for collaboration.





# **2021 Council Priorities and Potential Collaboration**



# **CDOC 2021 Priorities and Potential Collaboration**

Dan Morgan, DOT  
Kirsten Dalboe, FERC

# FY 2021 Activities & Initiatives



## Regular meetings to enhance use of strategic data

- ▶ CDO Council meetings
- ▶ Discussion sessions
- ▶ Working groups: Data Skills, Data Inventory, COVID-19 Data, Data Sharing, Operations



## Stakeholder engagement

- ▶ External - Publish a website, Develop a stakeholder engagement plan
- ▶ Internal - Listservs, MAX website



## Strategic linkages

- ▶ Cross-agency councils (Evaluation, CIO, Privacy, Statistical, FOIA, Geospatial Data)



# FY 2021 Activities & Initiatives



## Projects

- ▶ Data Skills Workforce Development
- ▶ Cross-agency Dashboard Sharing
- ▶ Public Comment Analysis Tool
- ▶ Interagency Wildland Fire Fuels Data
- ▶ SME-Qualifications Assessments



## Federal Data Strategy (FDS)

- ▶ Provide input in the development of FY21 Action Plans
- ▶ Provide leadership and support to CDOs as they implement the FDS Action Plans



## Mentimeter Question

CDOC - What priorities are you interested in collaborating on?

- COVID-19 Data
- Data Skills
- Data Inventory
- Data Sharing

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# **EOC FY21 Priorities and Opportunities for Collaboration**

**Clemencia Cosentino, NSF**  
**Matthew Soldner, ED**



## 2021 Priorities for the EO Council

Complete	Implement	Reflect	Integrate
<ul style="list-style-type: none"><li>• Agency Evaluation Policy - <i>publish</i></li><li>• Learning Agenda - <i>full draft</i></li><li>• Capacity Assessment - <i>full draft</i></li><li>• FY23 Annual Evaluation Plan - <i>draft</i></li></ul>	<p>Begin studies prioritized in Learning Agendas and Annual Evaluation Plans</p>	<p>Take stock of experiences with early implementation of the Evidence Act to improve future work</p>	<p>Leverage existing processes and integrate requirements - strategic planning, Federal Data Strategy, GPRAMA, and so on - to build efficiencies and embed Evidence Act-related work into Agency processes</p>





## Possible Areas of Collaboration with EO Council *(1 of 2)*

**Test cross-agency  
data sharing use  
cases from  
Learning Agendas  
and AEPs**

---

Identify promising opportunities to link data across agencies for statistical or evaluation purposes, consistent with agency Learning Agendas and AEPs

**Support CDO efforts  
to build data skills  
within agencies**

---

Collaborate with CDOs and SOs to understand agency data and evidence skills gaps, and build/leverage data skills programs to address potential gaps

**Further Assess  
Evidence Act  
resources and  
needs**

---

Develop and field tool enumerating agency resources to execute against Evidence Act and identify potential needs



## Possible Areas of Collaboration with EO Council (2 of 2)

### Support CDO project on building performance dashboards

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Explore the use of  
dashboards to forefront  
evidence for  
decision-making and  
support Learning  
Agenda priorities

### Align agency evaluation policies, statistical standards, and IQA guidelines

---

Rationalize quality  
standards relevant to  
Evidence Act officials to  
promote the collection,  
analysis, and  
dissemination of  
high-quality data and  
evidence



## Mentimeter Question

EOC - What priorities are you interested in collaborating on? (change order and add ethics)

- Test cross-agency data sharing use cases
- Build data skills within agencies
- Assess Evidence Act resources and needs
- Building performance dashboards
- Align evaluation, statistical, and IQA

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# **ICSP 2021 Priorities and Areas of Collaboration**

Emilda Rivers, NSF  
Barry Johnson, Treasury





## ICSP Priorities

<b><u>Priority</u></b>	<b><u>What</u></b>
Mitigating re-identification risk and the protection of data	Rolled out phase 1 and entering into phase 2 content development
Promoting data quality	Engage broader Federal community, perhaps through a workshop, to seek feedback and to help define next steps
Data Ethics Framework	With initial framework released, reviewing and updating every 24 months



## ICSP Priorities (cont)

<b><u>Priority</u></b>	<b><u>What</u></b>
Autonomy and Objectivity best practices	Develop operational best practices that promote technical autonomy and promote objectivity and credibility
Enabling blended/high frequency data	Establish best practices for private sector data acquisition within government coordination
Evidence Act Title III regulations and processes (Standard Application Process)	Develop policy, process and tool to meet requirement for statistical agencies and units to use identical processes for users to access data for the purpose of developing evidence.



## Mentimeter Question

ICSP - What priorities are you interested in collaborating on?

- Mitigating re-identification risk and the protection of data
- Promoting data quality
- Data ethics framework
- Autonomy and Objectivity best practices
- Enabling blended/high frequency data
- Evidence Act Title III regulations and processes

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# Next Steps

Bill Beach (ICSP)





## Mentimeter Question

What are good collaboration strategies?

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use the code 57 16 05 7



**Thank you!**

