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Description of document: National Endowment for the Humanities (NEH) Status reports on the National Digital Newspaper Program 2019-2021

Requested date: 03-October-2021

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Freedom of Information Act Officer
400 7th Street, SW, 4th Floor
Washington, DC 20506
[NEH Online FOIA Submission Form](#)
[FOIAonline](#)

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NATIONAL ENDOWMENT FOR THE HUMANITIES

OFFICE OF THE GENERAL COUNSEL

January 3, 2022

VIA ELECTRONIC MAIL

Re: Freedom of Information Act Request 22-02

As the National Endowment for the Humanities (NEH) official responsible for inquiries under the Freedom of Information Act (FOIA), I am responding to your request, which NEH received on October 5, 2021.

You requested “a copy of each status report, including internal NEH status reports or memos or updates, concerning the National Digital Newspaper Program (NDNP);” and “[you agreed] to limit this request to records between June 1, 2019, and [October 5, 2021].”

In an email on October 19, 2021, we informed you that your request requires NEH to search for, collect, and appropriately examine a voluminous amount of separate and distinct records. Accordingly, NEH informed you we would produce the records on a rolling basis. In your response to our October 19 notice, you agreed to an alternative time frame and asked that NEH respond to your request by February 1, 2022.

The information you requested, as maintained in our agency records, is attached. There is no fee for this information.

We have redacted portions of these records in accordance with Exemptions 4 and 6 of the FOIA, 5 U.S.C. § 552(b)(4), (6). Exemption 4 protects “commercial or financial information obtained from a person [that is] privileged or confidential.” Exemption 6 permits Federal agencies to withhold information about individuals in “personnel and medical and similar files” where disclosure would result in a “clearly unwarranted invasion of personal privacy.”

You can also find additional resources on NEH’s National Digital Newspaper Program (NDNP), including links to the Library of Congress’ *Chronicling America: Historic American Newspapers website* and NEH’s NDNP [application guidelines](#), on NEH’s [website](#).

For further assistance and to discuss any aspect of your NEH FOIA request, you may contact the analyst who processed your request or our FOIA Public Liaison, at 202-606-8322 or gencounsel@neh.gov.

Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services it offers. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, MD 20740-6001; email at ogis@nara.gov; telephone at 202-741-5770; toll-free at 1-877-684-6448; or facsimile at 202-741-5769.

If you wish to appeal this determination, please write to Office of the General Counsel, National Endowment for the Humanities, 400 Seventh Street, S.W., Fourth Floor, Washington, D.C. 20506; or send an email to gencounsel@neh.gov. Your appeal must be in writing and postmarked or electronically transmitted within ninety (90) days of the date of this letter. Your appeal rights are set out in the Code of Federal Regulations, at 45 C.F.R. § 1171.10, and in the FOIA Improvement Act of 2016.

Sincerely,

/Brigid Leahy/

Brigid Leahy
Attorney-Advisor

Attachment

Annual Performance Progress Report

Report ID: 2891961

Application Number: PJ-250250-16

Project Director: Anastasia Tarmann (anastasia.tarmann@alaska.gov)

Institution: Alaska Division of Libraries, Archives, and Museums

Reporting Period: 9/1/2018 - 8/31/2019

Report Due: 9/30/2019

Submission Date: 10/22/2019 6:08:22 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

Main goals for 2018-2019:

1. Select and digitize at least 100,000 pages of significant historical newspapers published between 1866-1963, according to Library of Congress (LC) technical guidelines. Cull and create approved metadata for newspapers and coordinate with our vendor and LC to run quality control using DVV on XML files returned from vendor and send METS/ALTO embedded images to upload to Chronicling America as part of the National Digital Newspaper Project. As part of this goal,

Alaska intends to digitize all newspaper microfilm in-house for this cycle, using our own Mekel (please see work plan attached to supplements).

2. Part of this process will be to create the best quality second generation microfilm Digitize quality images from three volumes of print copies for a selected title, The Nome Nugget and reproduce microfilm. We had just service copies to work with and the microfilm were over exposed or too dense.

Table 1. ORIGINALTIMELINE, 2016-2018

2017 – NOV: batches 3&4 to LC; batch 5 to vendor

2017 – DEC: batch 5 to LC; batch 6 to vendor

2018 – JAN: batch 6 to LC; batch 7 to vendor

2018 – FEB: batch 7 to LC; batch 8 to vendor

2018 – MAR: batch 8 to LC; batch 9 to vendor

2018 – APR: batch 9 to LC; batch 10 to vendor

2018 – MAY: batch 10 to LC; batch 11 to vendor
2018 – JUNE: batch 11 to LC
2018 – JULY: batch 1 of 2 essays to LC
2018 – AUG: silver dups to LC; batch 2 of 2 to LC

Table 2. REVISED TIMELINE, 2016-2018

2017 – OCT: batch 3 to LC
2017 – NOV: batch 4 to LC; batch 5 to vendor
2017 – DEC: N/A
2018 – JAN: batch 6 to vendor
2018 – FEB: batch 7 to vendor; batch 5 to LC
2018 – MAR: batch 8 to vendor; batch 6 to LC
2018 – MAR: batch 9 to vendor; batch 7 to LC
2018 – APR: batch 10 to vendor; batch 8 to LC
2018 – MAY: batch 11 to vendor; batch 9 to LC
2018 – MAY: batch 10 to LC; historical essays to LC (3-4)
2018 – JUNE: batch 11 to LC; historical essays to LC (3-4)
2018 – JULY: historical essays to LC (3-4)
2018 – AUG: silver dups to LC; all revised essays to LC

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

In January 2019, the Newspaper Selection Committee held a teleconference and decided on 18 preliminary titles for the 2018-2020 grant cycle. Master copies of the 18 titles have been pulled, have

undergone density readings and were duplicated. In addition, the sample batch was completed in February and accepted by Library of Congress in March.

During this period, we digitized three volumes (three years) of Nome Nugget issues from fragile print volumes on a Bookeye scanner we have in-house and created the microfilm masters, second generation silver masters, and service copies from the digital images, using the Mekel and duplication equipment in-house. The Project Director provided training on the Bookeye to Imaging section staff and Imaging did all of the work up to LC specifications. The work so far has generated 2500 images and approximately 20 reels.

We were awarded a Pathfinder award by the Alaska Historical Society in September!

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

NEH funding allowed the Project Director and the Project Coordinator to attend the NDNP annual meeting and to receive additional training from Library of Congress for copyright and production work.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

We presented at two state conferences, the Alaska Historical Society in September 2018 and the Alaska Library Association in March 2019. We also served on a panel at the NDNP conference September 2018. We continue to maintain an Instagram account, blog, and Web page. We also set up displays and work with K-12 and University of Alaska groups upon request, and have presented in classes at the University upon request.

We continue to display brochures and posters at the Alaska Libraries, Archives Museums.

We continue to support cultural institutions by providing consultations when they need assistance with procedures, understanding technical aspects of preserving newspapers, questions about copyright research, storage methods, and other questions as they come up.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

We have given three presentations as part of a six week digital stewardship workshop for state institutions and will present at the Alaska Historical Society conference in September 2019 (at our own expense).

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Anastasia Tarmann, Project Director, 20% in-kind slight increase (from 15%) in time spent on project

Janey Thompson, Project Coordinator, full-time, grant funded, No change

Jerry Duncan, Operator II, in-kind No change

Operator II to Greg Philson, 45% grant paid, no change

Records Manager Jennifer Treadway, Records Manager, 5% in-kind, no change

Archivist II. Leah Geibel, 5% in-kind, No change

Technology Consultant, Clint Carlson, 2% in-kind to 5% in-kind. Need for more storage and solving technical problems such as Java update installation to use DVV, and on-going problem downloading target software purchased from vendor

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Our institution has been providing workshops on digital projects and stewardship, and technical expertise and project experience consultation to other organizations across the state, for example, the Irene Ingle Public Library in Wrangell, which asked for assistance with copyright research in a grant application. We are collaborating with other institutions (Sealaska Heritage Institute, Huna Heritage Foundation, Washington State Library) on giving presentations and in obtaining newspapers to add to our collections. We hope to be collaborating on a digital platform for newspapers across the state.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

strengthen teaching and learning in schools and colleges,
facilitate research and original scholarship,
provide opportunities for lifelong learning,
preserve and provide access to cultural and educational resources, and
strengthen the institutional base of the humanities

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

We were unable to hire our first Project Coordinator until January, 2017. However, the timing worked out fine as far as production scheduling. When she took a permanent job in-house, it took in October, we were unable to fill the position until January, 2018. We fell behind by one month in production but once we hired and trained our new coordinator, we came out ahead of schedule and even produced an extra batch for the grant period. The most significant change to our work flow and expenditures was that we had budgeted to have our digitizing done in-house. Our operator retired after the sample batch was completed. We then had to amend the contract with our vendor, which ended up giving us a surplus at the end of the cycle. We were allowed to apply the surplus to the next cycle.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

The Alaska Digital Newspaper Project acknowledges NEH support on our project

Web page: https://library.alaska.gov/hist/newspaper/digital_home.html

Instagram account: <https://www.instagram.com/alaskahistoricalnewspapers/>

Blog: <https://akdnp.wordpress.com>

Posters,, presentations, and brochures

Project Outcomes

Describe any project outcomes in the space provided.

project outcomes specifically for the public to provide insight into the outcomes of Federally-funded research, education, and other activities. Agencies may make this information available to the public in an electronic format.

Grant Products

Annual Performance Progress Report

Report ID: 2909759

Application Number: PJ-250250-16

Project Director: Anastasia Tarmann (anastasia.tarmann@alaska.gov)

Institution: Alaska Department of Education and Early Development

Reporting Period: 9/1/2019 - 8/31/2020

Report Due: 11/30/2020

Submission Date: 11/29/2020 11:26:10 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

Main goals for 2018-2020

1. Select and digitize at least 100,000 pages of significant historical newspapers published between 1866-1963, according to Library of Congress (LC) technical guidelines. Cull and create approved metadata for newspapers and coordinate with our vendor and LC to run quality control using DVV on XML files returned from vendor and send METS/ALTO embedded images to upload to Chronicling America as part of the National Digital Newspaper Project. As part of this goal,

Alaska had intended to digitize all newspaper microfilm in-house for this cycle, using our own Mekel and Micrographics and Imaging Services (IMS) staff, according to the work plan submitted to NEH. However, due to setbacks described below, we continued to contract with our vendor for the entire duration of the project and are meeting our milestones later than expected. The sample batch was completed and approved on time, then both IMS positions were vacated and we were unable to refill the positions due to a hiring freeze. In addition, the project replaced the Project Coordinator twice. With the onset of Covid-19, digitization and encoding was delayed until mid-May. We hired a new Project Coordinator in June and asked for a 12 month extension. I am happy to report the 2018-2020 cycle will likely be completed well before the 12 month deadline. We have 2 batches left to create authority files for and two batches are currently with our vendor. In total, we have four batches to complete.

2. Part of this process will be to create the best quality second generation microfilm. Digitize quality images from three volumes of print copies for a selected title, The Nome Nugget and reproduce microfilm. We had just service copies to work with and the microfilm were over exposed or too dense.

Table 1. ORIGINALTIMELINE, 2016-2018

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2018 – MAY: batch 10 to LC; batch 11 to vendor
2018 – JUNE: batch 11 to LC
2018 – JULY: batch 1 of 2 essays to LC
2018 – AUG: silver dups to LC; batch 2 of 2 to LC

Table 2. REVISED TIMELINE, 2016-2018

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2018 – MAY: batch 11 to vendor; batch 9 to LC
2018 – MAY: batch 10 to LC; historical essays to LC (3-4)
2018 – JUNE: batch 11 to LC; historical essays to LC (3-4)
2018 – JULY: historical essays to LC (3-4)
2018 – AUG: silver dups to LC; all revised essays to LC

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

In January 2019, the Newspaper Selection Committee held a teleconference and decided on 18 preliminary titles for the 2018-2020 grant cycle. Master copies of the 18 titles have been pulled, have undergone density readings and were duplicated. In addition, the sample batch was completed in February and accepted by Library of Congress in March.

During this period, we digitized three volumes (three years) of Nome Nugget issues from fragile print volumes on a Bookeye scanner we have in-house and created the microfilm masters, second generation silver masters, and service copies from the digital images, using the Mekel and duplication equipment in-house. The Project Director provided training on the Bookeye to Imaging section staff and Imaging did all of the work up to LC specifications. The work so far has generated 2500 images and approximately 20 reels.

In addition, the grant has given us visibility and allowed us to serve other libraries and heritage centers as consultants on their own digitization and preservation of newspapers. Moreover, we have received offers of newspapers to fill gaps in our own collection.

We were awarded a Pathfinder award by the Alaska Historical Society in September and our Instagram posts received national recognition.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and

individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

NEH funding allowed the Project Director and the Project Coordinator to attend the NDNP annual meeting and to receive additional training from Library of Congress for copyright and production work.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

We presented at two state conferences, the Alaska Historical Society in September 2018 and the Alaska Library Association in March 2019. We also organized and served on a panel at the NDNP conference September 2018. We continue to maintain an Instagram account, blog, and Web page. We also set up displays and work with K-12 and University of Alaska groups upon request, and have presented in classes at the University upon request.

We continue to displayed brochures and posters at the Alaska Libraries, Archives Museums.

We continue to support cultural institutions by providing consultations when they need assistance with procedures, understanding technical aspects of preserving newspapers, questions about copyright research, storage methods, and other questions as they come up.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

We have given three presentations as part of a six week digital stewardship workshop for state institutions and will present at the Alaska Historical Society conference in September 2019 (at our own expense).

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Anastasia Tarmann, Project Director, 20% in-kind slight increase (from 15%) in time spent on project

Janey Thompson, Project Coordinator, full-time, grant funded, changed to Sam Butcher September 6, 2019

Jerry Duncan, Operator II, in-kind No change

Operator II to Greg Philson, 45% grant paid, no change

Records Manager Jennifer Treadway, Records Manager, 5% in-kind, no change

Archivist II. Leah Geibel, 5% in-kind, No change

Technology Consultant, Clint Carlson, 2% in-kind to 5% in-kind. Need for more storage and solving technical problems such as Java update installation to use DVV, and on-going problem downloading target software purchased from vendor ISA. ISA did calibrate the images for us, temporarily, but we are pursuing a permanent solution.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and
Other.

More detail on partner and contribution (foreign or domestic).

Our institution has been providing workshops on digital projects and stewardship, and technical expertise and project experience consultation to other organizations across the state, for example, the Irene Ingle Public Library in Wrangell, which asked for assistance with copyright research in a grant application. We are collaborating with other institutions (Sealaska Heritage Institute, Huna Heritage Foundation, Washington State Library) on giving presentations and in obtaining newspapers to add to our collections. We hope to be collaborating on a digital platform for newspapers across the state.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

strengthen teaching and learning in schools and colleges,

facilitate research and original scholarship,

provide opportunities for lifelong learning,

preserve and provide access to cultural and educational resources, and
strengthen the institutional base of the humanities

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Any delays have been due to staffing issues. However, we exceeded production expectations for the 2018 cycle, ending with 110,000 pages. We were unable to hire our first Project Coordinator until January, 2017. However, the timing worked out fine as far as production scheduling. Our coordinator then took a permanent job in-house in October 2017. We were unable to fill the position until January, 2018. We fell behind by one month in production but once we hired and trained our new coordinator, we came out ahead of schedule and even produced an extra batch for the grant period, as mentioned above. We recently hired our third coordinator this fall. Alaska is not for everyone! We have also experienced fluctuations in staffing in our in-house Imaging and Micrographics department, creating significant fluctuations in our work flow and expenditures: In 2016, we initially budgeted to scan the pages in-house. However, our operator retired after the sample batch was completed. We

then had to amend the contract with our vendor to include scanning services, which ended up giving us a surplus at the end of the cycle. We were allowed to apply the surplus to the next cycle.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

The Alaska Digital Newspaper Project acknowledges NEH support on our project

Web page: https://library.alaska.gov/hist/newspaper/digital_home.html

Instagram account: <https://www.instagram.com/alaskahistoricalnewspapers/>

Blog: <https://akdnp.wordpress.com>

Posters,, presentations, and brochures

Project Outcomes

Describe any project outcomes in the space provided.

Project outcomes from the Alaska Digital Newspaper Project (Alaska's participation in the National Digital Newspaper Program) 2016-2018:

110,000 pages from unique Alaska Newspaper titles

Significant visibility of Alaska's unique historical events, politics, human rights and labor struggles, geography, development, and populace, including Alaska Native peoples.

Outreach and assistance to Alaskan libraries and cultural heritage institutions

Grant Products

Semi-Annual Performance Progress Report

Report ID: 2891968

Application Number: PJ-250250-16

Project Director: Anastasia Tarmann (anastasia.tarmann@alaska.gov)

Institution: Alaska Division of Libraries, Archives, and Museums

Reporting Period: 9/1/2019 - 2/29/2020

Report Due: 3/31/2020

Submission Date: 3/31/2020 8:32:11 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

Main goals for 2018-2019:

1. Select and digitize at least 100,000 pages of significant historical newspapers published between 1866-1963, according to Library of Congress (LC) technical guidelines. Cull and create approved metadata for newspapers and coordinate with our vendor and LC to run quality control using DVV on XML files returned from vendor and send METS/ALTO embedded images to upload to Chronicling America as part of the National Digital Newspaper Project. As part of this goal,

Alaska intends to digitize all newspaper microfilm in-house for this cycle, using our own Mekel (please see work plan attached to supplements).

2. Part of this process will be to create the best quality second generation microfilm Digitize quality images from three volumes of print copies for a selected title, The Nome Nugget and reproduce microfilm. We had just service copies to work with and the microfilm were over exposed or too dense.

Table 1. ORIGINALTIMELINE, 2016-2018

2017 – NOV: batches 3&4 to LC; batch 5 to vendor

2017 – DEC: batch 5 to LC; batch 6 to vendor

2018 – JAN: batch 6 to LC; batch 7 to vendor

2018 – FEB: batch 7 to LC; batch 8 to vendor

2018 – MAR: batch 8 to LC; batch 9 to vendor

2018 – APR: batch 9 to LC; batch 10 to vendor

2018 – MAY: batch 10 to LC; batch 11 to vendor
2018 – JUNE: batch 11 to LC
2018 – JULY: batch 1 of 2 essays to LC
2018 – AUG: silver dups to LC; batch 2 of 2 to LC

Table 2. REVISED TIMELINE, 2016-2018

2017 – OCT: batch 3 to LC
2017 – NOV: batch 4 to LC; batch 5 to vendor
2017 – DEC: N/A
2018 – JAN: batch 6 to vendor
2018 – FEB: batch 7 to vendor; batch 5 to LC
2018 – MAR: batch 8 to vendor; batch 6 to LC
2018 – MAR: batch 9 to vendor; batch 7 to LC
2018 – APR: batch 10 to vendor; batch 8 to LC
2018 – MAY: batch 11 to vendor; batch 9 to LC
2018 – MAY: batch 10 to LC; historical essays to LC (3-4)
2018 – JUNE: batch 11 to LC; historical essays to LC (3-4)
2018 – JULY: historical essays to LC (3-4)
2018 – AUG: silver dups to LC; all revised essays to LC

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

In January 2019, the Newspaper Selection Committee held a teleconference and decided on 18 preliminary titles for the 2018-2020 grant cycle. Master copies of the 18 titles have been pulled, have

undergone density readings and were duplicated. In addition, the sample batch was completed in February and accepted by Library of Congress in March.

During this period, we digitized three volumes (three years) of Nome Nugget issues from fragile print volumes on a Bookeye scanner we have in-house and created the microfilm masters, second generation silver masters, and service copies from the digital images, using the Mekel and duplication equipment in-house. The Project Director provided training on the Bookeye to Imaging section staff and Imaging did all of the work up to LC specifications. The work so far has generated 2500 images and approximately 20 reels.

In addition, the grant has given us visibility and allowed us to serve other libraries and heritage centers as consultants on their own digitization and preservation of newspapers. Moreover, we have received offers of newspapers to fill gaps in our own collection.

We were awarded a Pathfinder award by the Alaska Historical Society in September and our Instagram posts received national recognition.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

NEH funding allowed the Project Director and the Project Coordinator to attend the NDNP annual meeting and to receive additional training from Library of Congress for copyright and production work.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

We presented at two state conferences, the Alaska Historical Society in September 2018 and the Alaska Library Association in March 2019. We also organized and served on a panel at the NDNP conference September 2018. We continue to maintain an Instagram account, blog, and Web page. We also set up displays and work with K-12 and University of Alaska groups upon request, and have presented in classes at the University upon request.

We continue to displayed brochures and posters at the Alaska Libraries, Archives Museums.

We continue to support cultural institutions by providing consultations when they need assistance with procedures, understanding technical aspects of preserving newspapers, questions about copyright research, storage methods, and other questions as they come up.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

We have given three presentations as part of a six week digital stewardship workshop for state institutions and will present at the Alaska Historical Society conference in September 2019 (at our own expense).

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Anastasia Tarmann, Project Director, 20% in-kind slight increase (from 15%) in time spent on project

Janey Thompson, Project Coordinator, full-time, grant funded, changed to Sam Butcher September 6, 2019

Jerry Duncan, Operator II, in-kind No change

Operator II to Greg Philson, 45% grant paid, no change

Records Manager Jennifer Treadway, Records Manager, 5% in-kind, no change

Archivist II. Leah Geibel, 5% in-kind, No change

Technology Consultant, Clint Carlson, 2% in-kind to 5% in-kind. Need for more storage and solving technical problems such as Java update installation to use DVV, and on-going problem downloading target software purchased from vendor ISA. ISA did calibrate the images for us, temporarily, but we

are pursuing a permanent solution.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Our institution has been providing workshops on digital projects and stewardship, and technical expertise and project experience consultation to other organizations across the state, for example, the Irene Ingle Public Library in Wrangell, which asked for assistance with copyright research in a grant application. We are collaborating with other institutions (Sealaska Heritage Institute, Huna Heritage

Foundation, Washington State Library) on giving presentations and in obtaining newspapers to add to our collections. We hope to be collaborating on a digital platform for newspapers across the state.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

strengthen teaching and learning in schools and colleges,
facilitate research and original scholarship,
provide opportunities for lifelong learning,
preserve and provide access to cultural and educational resources, and
strengthen the institutional base of the humanities

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior

approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Any delays have been due to staffing issues. However, we exceeded production expectations for the 2018 cycle, ending with 110,000 pages. We were unable to hire our first Project Coordinator until January, 2017. However, the timing worked out fine as far as production scheduling. Our coordinator then took a permanent job in-house in October 2017. We were unable to fill the position until January, 2018. We fell behind by one month in production but once we hired and trained our new coordinator, we came out ahead of schedule and even produced an extra batch for the grant period, as mentioned above. We recently hired our third coordinator this fall. Alaska is not for everyone! We have also experienced fluctuations in staffing in our in-house Imaging and Micrographics department, creating significant fluctuations in our work flow and expenditures: In 2016, we initially budgeted to scan the pages in-house. However, our operator retired after the sample batch was completed. We then had to amend the contract with our vendor to include scanning services, which ended up giving us a surplus at the end of the cycle. We were allowed to apply the surplus to the next cycle.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

The Alaska Digital Newspaper Project acknowledges NEH support on our project

Web page: https://library.alaska.gov/hist/newspaper/digital_home.html

Instagram account: <https://www.instagram.com/alaskahistoricalnewspapers/>

Blog: <https://akdnp.wordpress.com>

Posters,, presentations, and brochures

Project Outcomes

Describe any project outcomes in the space provided.

Project outcomes from the Alaska Digital Newspaper Project (Alaska's participation in the National Digital Newspaper Program) 2016-2018:

110,000 pages from unique Alaska Newspaper titles

Significant visibility of Alaska's unique historical events, politics, human rights and labor struggles, geography, development, and populace, including Alaska Native peoples.

Outreach and assistance to Alaskan libraries and cultural heritage institutions

Grant Products

Annual Performance Progress Report

Report ID: 2891557

Application Number: PJ-261201-18

Project Director: Lorraine Madway (lmadway@ua.edu)

Institution: University of Alabama

Reporting Period: 9/1/2018 - 8/31/2019

Report Due: 9/30/2019

Submission Date: 9/29/2019 7:32:07 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

Major Goals of the Project:

Digitization of 100,000 pages of Alabama's historic newspapers, published between 1813 and 1963, mostly from microfilm.

The project has nine primary tasks:

1. Select titles of newspapers on basis of content, quality, and condition.
2. Evaluate microfilm, including page counts and an initial assessment of quality.
3. Duplication of microfilm through a vendor or acquisition.
4. Digitize microfilm by contracting with a vendor.
5. Create derivatives and OCR text conversion into the ALTO xml schema.
6. Create metadata, both descriptive and technical, as specified in NDNP Guidelines.
7. Quality control to check images and metadata in the batch structure.
8. Deliver data of online deliverables to the Library of Congress on hard drives.
9. Prepare essays for each selected newspaper title describing scope, content, and significance.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

1) Major Activities:

Hiring grant personnel, including the Project Manager and student assistants.

Contracting with a digitization vendor.

Selecting newspaper titles for the first run.

Evaluating in-house microfilm and obtaining master negative microfilm.

Creating collation workflow for student assistants in preparation for scanning by the vendor.

Delivery of digital assets.

2) Specific objectives:

Personnel: Complete hiring process for the Project Manager/Librarian and prepare for orientation; Hire and train student assistants to perform descriptive collation.

Vendor: Complete an RFP and the contractual agreement with an approved vendor and establish workflow policies and procedures.

Titles: Finalize title selection with regard to historical content, large quantity not previously digitized, diversity of political views, and ethnic and geographical inclusion.

Microfilm: Complete identification and purchase of master negative reels in place of duplication.

Delivery of sample batch of digital assets to the Library of Congress.

3) Key outcomes:

Personnel: Project Director Lorraine Madway appointed Digital Initiatives Librarian Laura Gentry as Interim Project Manager from Sept. 2018-May 2019. Following an extensive search, the University of Alabama (UA), hired Jessica Kincaid as Project Manager/Librarian in March 2019, and Jessica started in her position on May 20, 2019. Laura trained Jessica during May-June 2019 and hired and trained three student assistants from Feb to early May 2019 to collate microfilm to create reel and page level metadata. The first student (Natalie Wood) worked from Feb.-April 2019; the second student (Camille Bunch) has worked from April to the present (September 2019), and the third student (Dawn Wiley) worked from May-August 2019. In-house workflow was implemented to

perform preliminary descriptive collation of microfilm reels and pages. Students collated 70,805 pages as of mid-September 2019.

Vendor: Project Director Lorraine Madway and Interim Project Manager Laura Gentry collaborated in drafting an RFP for an approved vendor in Fall 2019 which was approved by UA in Spring 2019. UA completed contractual arrangements with approved vendor Apex Co-Vantage in April 2019 based on the vendor's willingness to perform according to NDNP and UA requirements. UA met with the vendor's and sub-contractor Backstage's staff and established workflow policies and procedures in late April 2019.

Microfilm: After determining the necessity of replacing in-house positive microfilm of poor quality, UA identified and purchased 158 reels of master negative microfilm from the Library of Congress during Fall 2018 and Spring 2019.

Titles: UA selected the Birmingham Age Herald for a large run of a general newspaper that is not digitized elsewhere, five small runs of antebellum papers from Mobile, Tuscaloosa, and Wetumpka, and two specialty papers: German World War II POW papers, Der Querschnitt and Das PW-Echo. In addition, microfilm of an African American newspaper, the Huntsville Gazette, will be included after it is purchased from the Library of Congress. Although digitized on a proprietary database, the paper's subject matter makes a strong case for its inclusion and directors of both the NEH and the Library of Congress approved including it. The date ranges of all of the newspapers put them in the public domain.

LC Tools: The Digital Viewer and Validator was installed in May 2019. Jessica Kincaid, Laura Gentry, and Celeste Thomas completed training on DVV functions.

Delivery of digital assets: UA delivered a sample batch of 691 digital assets to the Library of Congress in June 2019 and received notification of approval shortly afterward. Additionally, the first and second standard batches of the grant cycle, 9,835 pages and 10,805 pages respectively, have been produced, validated and verified, thoroughly reviewed, and delivered to the Library of Congress. These two batches, totaling 20,640 pages, are currently awaiting review by Library of Congress staff. UA anticipates completing quality review of a third batch of 10,000 pages by early October, totaling delivery of approximately 30,000 pages to the Library of Congress before the end of October. UA is well on target to meet project goals.

Advisory board: Members met for the first time on September 27 with Project Director Lorraine Madway, Project Manager Jessica Kincaid, and Interim Project Manager Laura Gentry. The board included an additional member from the Tuscaloosa City Schools, Public Relations Coordinator Lesley Bruinton. Members and project staff discussed newspaper selection and opportunities for

community collaboration, outreach and advocacy. The meeting was substantive and productive, especially with regard to recommendations for outreach training activities by UA NDNP staff of Tuscaloosa city and county school librarians. Notably, there is strong support for making the Chronicling America web interface accessible to city and county students to increase skills in conducting primary source research.

4) Goals not met:

Project staff will submit essays for each selected newspaper title describing its scope, content, and significance.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Attendance at NDNP Awardee Conference in Washington, D.C. September 26-28, 2018 by Project Director Lorraine Madway and Interim Project Manager Laura Gentry.

Attendance at NDNP Awardee Conference in Washington, D.C. September 10-12, 2019 by Project Director Lorraine Madway, Project Manager Jessica Kincaid, and Interim Project Manager Laura Gentry. All co-presented at a session on Tales of a New Awardee on September 10.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Nothing to Report

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Maintain workflow in-house and with the vendor and follow established rules and procedures to ensure productivity and quality review of project deliverables.

Write essays for selected newspaper titles.

Engage in several outreach activities.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

(1) Project Director: Lorraine Madway. Sept. 2018-Sept. 2019 (12 months). Worked approximately 12 hours per month. Oversaw project, including Project Manager search; RFP for an approved vendor and contractual arrangements for vendor selection; newspaper title selection; advisory board membership selection, interaction, and focus; and writing semi-annual and annual project reports. Funding support was 5% of annual salary. (b) (6) has not collaborated internationally.

(2) Key personnel:

Jessica Kincaid: Project Manager, May-Sept. 2019 (5 months). Worked approximately 160 hours per month. Managed day to day operations of the project to insure productivity and quality control, including microfilm collation by students, delivery of digital assets to and from vendor and to Library of Congress, quality review of film to ensure accurate validation and verification. Funding support

was 100% of annual salary. (b) (6) She has not collaborated internationally.

Laura Gentry: Interim Project Manager, Sept. 2018-May 2019 (9 months). Worked approximately 12 hours per month. Under guidance and supervision of the Project Director, surveyed in-house microfilm; researched availability of purchasing master negative reels and state of the art microfilm readers; compiled first draft of RFP for vendor contract; analyzed vendor proposals; trained students in collation; assisted Project Director in Project Manager search. Funding support was 8% of annual salary. (b) (6) She has not collaborated internationally.

Celeste Thomas, Metadata and Digital Content Specialist, May-Sept. 2019 (5 months). Worked approximately 10 hours per month. Assisted Project Manager with quality review and technical validation of digital objects. Funding support was 5% of annual salary. (b) (6) She has not collaborated internationally.

Natalie Wood, Student assistant, Feb.-April 2019 (3 months). Worked approximately 50 hours on the project collating descriptive metadata in preparation for vendor digitization of microfilm. (b) (6) She has not collaborated internationally.

Camille Bunch, Student assistant, April-Sept. 2019 (6 months). Worked approximately 150 hours on the project collating descriptive metadata in preparation for vendor digitization of microfilm. (b) (6) She has not collaborated internationally.

Dawn Wiley, Student assistant, May-August 2019 (4 months). Worked 259 hours on the project collating descriptive metadata in preparation for vendor digitization of microfilm. (b) (6) She has not collaborated internationally.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Nothing to Report

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human

resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

During 2018-2019 the award enabled the hiring of a full-time Project Manager/Librarian and three part-time student assistants.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

UA reached its first year digitization targets in Summer 2019. The first and second batches of the grant cycle, totaling 20,640 pages, were delivered to the Library of Congress and are awaiting review by LC staff. The proactive focus of Project Director Lorraine Madway and Interim Project Manager Laura Gentry in Fall 2018 and Spring 2019 mitigated earlier delays in hiring a Project Manager and arranging a vendor contract. Project Manager Jessica Kincaid quickly acclimated herself to performing her responsibilities effectively and productively. Project staff is confident the unit will continue to reach digitization targets in 2019-2020.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

There are no special reporting requirements to be met at this time. The Project Director acknowledges that award terms and conditions require acknowledgment of federal funding support for any product (including World Wide Web pages) based on or developed under this award.

Project Outcomes

Describe any project outcomes in the space provided.

Nothing to Report

Grant Products

Staff/Faculty/Fellow Position

Conference Paper/Presentation

Annual Performance Progress Report

Report ID: 2909669

Application Number: PJ-261201-18

Project Director: Lorraine Madway (lmadway@ua.edu)

Institution: University of Alabama

Reporting Period: 9/1/2019 - 8/31/2020

Report Due: 11/30/2020

Submission Date: 11/30/2020 8:50:13 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

Major Goals of the Project:

Digitization of 100,000 pages of Alabama's historic newspapers, published between 1813 and 1963, mostly from microfilm.

The project has nine primary tasks:

1. Select titles of newspapers on the basis of content, quality, and condition.
2. Evaluate microfilm, including page counts and an initial assessment of quality.
3. Duplication of microfilm through a vendor or acquisition.
4. Digitize microfilm by contracting with a vendor.
5. Create derivatives and OCR text conversion into the ALTO xml schema.
6. Create metadata, both descriptive and technical, as specified in NDNP Guidelines.
7. Quality control to check images and metadata in the batch structure.
8. Deliver data of online deliverables to the Library of Congress on hard drives.
9. Prepare essays for each selected newspaper title describing scope, content, and significance.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

1) Major Activities:

Hired grant personnel, including the Project Manager and student assistants.

Contracted with a digitization vendor, Apex CoVantage.

Selected newspaper titles for the first run.

Evaluated in-house microfilm and obtained master negative microfilm.

Created collation workflow for student assistants in preparation for scanning by the vendor.

Delivery of digital assets.

2) Specific objectives:

Personnel: Completed training for the Project Manager/Librarian; Continue to hire, train, and/or retain student assistants to perform descriptive collation.

Vendor: Continued to implement the contractual agreement with (b) (4) and maintained workflow policies and procedures.

Titles: Finalized title selection with regard to historical content, large quantity not previously digitized, diversity of political views, and ethnic and geographical inclusion.

Microfilm: Completed identification and purchase of master negative reels in place of duplication. Completed descriptive collation and delivery of second generation duplicate silver negative 35mm microfilm reels.

Delivery of ten full batches of valid digital assets to the Library of Congress on time.

3) Key outcomes:

Personnel: Project Director Lorraine Madway supervised the work of Jessica Kincaid as Project Manager/Librarian and advocated and received approval for adding digitization of an African American newspaper, The Huntsville Gazette, to enhance Alabama's contribution to Chronicling America. Jessica Kincaid oversaw the daily operations of the project, including student supervision, metadata collation, quality review, and coordination with the vendor and the Library of Congress. In-house workflow continued to be implemented to perform preliminary descriptive collation of

microfilm reels and pages. The student assistant, Camille Bunch, continued to work on the project from September 2019 through February 2020 to collate microfilm to create reel and page level metadata. She collated 30,382 pages from September 2019 through the end of February 2020 and assisted the Project Manager with quality review of scanned images. This final batch of collation brought the estimated total to 101,187 newspaper pages and met a major goal of the project.

Vendor: Workflow policies and procedures were tested and successfully implemented with (b) (4) throughout the project. In-house quality control procedures were established and applied to vendor-produced digital assets to ensure conformity to technical standards.

Microfilm: Five rolls of viable duplicate negative microfilm were purchased from the Library of Congress in November 2019 for inclusion of The Huntsville Gazette, and production of scans was completed for these reels resulting in this historically significant title included in the first grant cycle.

Titles: The University of Alabama selected the historically significant African American newspaper, The Huntsville Gazette, from 1881-1894, for the current project run. Although digitized on a proprietary database, the paper's subject matter makes a strong case for its inclusion in Chronicling America, an open source website freely accessible to a broad range of the global research community. The University of Alabama continued production of The Birmingham Age-Herald and its various iterations, from 1890-1915, a large run of a general newspaper that is not digitized elsewhere. The date ranges of both newspapers put them in the public domain.

Delivery of digital assets: By the end of August 2020, the University of Alabama produced, reviewed, validated, and delivered ten batches of digital assets totaling 100,810 newspaper pages to the Library of Congress, thereby successfully completing project requirements. All ten batches were accepted by the Library of Congress with zero requests for re-work. As of November 2020, all ten batches of digital newspaper content have been ingested into Chronicling America.

Delivery of microfilm: Upon completion and confirmation of approval of all digital assets, the University of Alabama successfully delivered all 112 second generation duplicate silver 35mm negative microfilm reels from which digital scans were derived to the Library of Congress for final deposit. All reels were correctly labeled, stored, and barcoded according to NDNP conventions. The reels were delivered in October 2020 due to pandemic-related shipping delays and changes to the Library of Congress delivery address.

Non-NDNP News Archives survey: Project Manager Jessica Kincaid identified open access non-NDNP digital newspaper content in the state of Alabama and created a spreadsheet with associated descriptive and standardized bibliographic information. Publishing history of all 67 Alabama counties was examined, and data was derived from national and state-wide digital collections. Incorporating

this data into the MARC 856 field of Chronicling America title directory records will provide enhanced access to American newspapers beyond what is digitized under NDNP.

Title essays: Essays describing the scope, content, and significance of each of the six selected titles were collected, edited for specific NDNP formatting guidelines, and delivered to the NEH by the end of August 2020: Birmingham Age-Herald, Huntsville Gazette, Alabama Intelligencer, State Journal & Flag, Mobile Register, and the Wetumpka State Guard.

Outreach: Project Manager Jessica Kincaid, in consultation with Project Director Lorraine Madway, incorporated digitized historic Alabama newspaper content into on-going library-wide social media campaigns in order to make the availability of newspaper resources, and Chronicling America, more widely known throughout the UA community and general public. Project Director Lorraine Madway collaborated with UA Libraries Special Collections to publish the digital assets of Chronicling America in three UA digital collections: Birmingham Age-Herald newspaper, African American Alabama newspapers, and Antebellum Alabama newspapers. The UA digital collections acknowledge the support of the NEH for the Alabama Digital Newspaper Project and link to the Library of Congress' Chronicling American website.

Advisory board: Members met for the first time on September 27, 2019, with Project Director Lorraine Madway, Project Manager Jessica Kincaid, and Interim Project Manager Laura Gentry. The board included an additional member from Tuscaloosa City Schools, Public Relations Coordinator Lesley Bruinton. Members and project staff discussed newspaper selection and opportunities for community collaboration, outreach and advocacy. The meeting was productive, especially with regard to recommendations for outreach training activities by UA NDNP staff with Tuscaloosa city and county school librarians. There was strong support for making the Chronicling America web interface accessible to city and county students to increase skills in conducting primary source research. The COVID-19 pandemic required adjustments in implementing in-person training in the use of the web interface when the Tuscaloosa school systems transitioned to essential instruction.

4) Goals not met: N/A

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Attendance at the NDNP Awardee Conference in Washington, D.C., September 10-12, 2019, by Project Director Lorraine Madway, Project Manager Jessica Kincaid, and Interim Project Manager Laura Gentry. All co-presented at a session on Tales of a New Awardee on September 10, 2019.

Attendance at the virtual NDNP Awardee Conference September 14-17, 2020, by Project Director Lorraine Madway and Project Manager Jessica Kincaid.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Given the urgent necessity to transition all workflows to remote operations, dissemination of project content to communities of interest through in-person activities was not possible. In lieu of in-person activities, Project Manager Jessica Kincaid, in consultation with Project Director Lorraine Madway, partnered with the library's Archival Access Coordinator and other staff to promote historic Alabama newspaper content and the Chronicling America resource via social media programs. These efforts involve researching and writing engaging social media posts that integrate newspaper content into

ongoing campaigns, most notably the library's daily Anniversary Project and Alabamians Who Made A Difference. The Project Manager has been responsible for generating 3-5 social media posts per month for the duration of remote operations, and continues to contribute newspaper content and associated historical information. Through these efforts, Alabama Digital Newspaper Project content, and the Chronicling America database, has been disseminated to other branches of University of Alabama Libraries as well as the UA campus community and the general public.

Project Director Lorraine Madway recently collaborated with UA Libraries Special Collections to publish the digital assets of Chronicling America in three UA digital collections: the Birmingham Age-Herald newspaper, African American Alabama newspapers, and Antebellum Alabama newspapers. The UA digital collections acknowledge the support of the NEH for the Alabama Digital Newspaper Project and link to the Library of Congress' Chronicling American website. The Birmingham Age-Herald and Huntsville Gazette newspapers include essays on the history of each newspaper. The four essays on the Antebellum Alabama newspapers in Tuscaloosa, Mobile, and Wetumpka will link directly to the Chronicling America website.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Maintain workflow in-house and with vendor (b) (4) and follow established policies and procedures to ensure productivity and quality review of project deliverables.

Continue current outreach initiatives and design a digital exhibit to further disseminate digital newspaper content to communities of interest.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

(1) Project Director: Lorraine Madway. Sept. 2018-Aug. 2020 (24 months). Worked approximately 43.5 hours per month. Oversaw project, including Project Manager search; RFP for an approved vendor and contractual arrangements for vendor selection; newspaper title selection; advisory board membership selection, interaction, and focus; researching outreach projects; and writing semi-annual and annual project reports. Funding support was 28% of annual salary. (b) (6) She has not collaborated internationally.

(2) Key personnel:

Jessica Kincaid: Project Manager, May 2019-Aug. 2020 (15 months). Worked approximately 160 hours per month. Managed day to day operations of the project to insure productivity and quality

control, including microfilm collation by students, delivery of digital assets to and from the vendor and to the Library of Congress, quality review of film to ensure accurate validation and verification; assisted Project Director in researching outreach projects. Funding support was 100% of annual salary. (b) (6) She has not collaborated internationally.

Celeste Thomas, Metadata and Digital Content Specialist, May 2010-Aug. 2020 (15 months). Worked approximately 10 hours per month. Assisted Project Manager with quality review and technical validation of digital objects. Funding support was 5% of annual salary. (b) (6) She has not collaborated internationally.

Camille Bunch, Student assistant, April 2019-Feb. 2020 (11 months). From Sept. 1, 2019-Feb. 29, 2020 she worked approximately 272 hours on the project collating descriptive metadata in preparation for vendor digitization of microfilm. (b) (6) She has not collaborated internationally.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Nothing to Report

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;

improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;

provided fellowships or assistanceships; or

provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

During 2018-2019 the award enabled the hiring of a full-time Project Manager/Librarian and three part-time student assistants.

Through the National Digital Newspaper Program, the University of Alabama has contributed a significant amount of digitized historic Alabama newspaper content (100,810 newspaper pages) to the freely available and widely known educational resource Chronicling America. Until the University of Alabama's participation in NDNP, only a number of scattered newspaper issues representing geographic locations within the state of Alabama could be found in the database.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Despite unexpected delays in hiring a Project Manager at the outset of the 2018-2020 project cycle, and additional complications in transitioning to remote productions as necessitated by COVID 19, the University of Alabama reached its digitization targets and delivery of digital assets to the Library of Congress on time. Second generation duplicate master negative microfilm reels were delivered to the Library of Congress for deposit as promptly as possible after the conclusion of the project, as awardees were instructed to wait for final approval of digital assets and specific instructions regarding shipment procedures to the Library of Congress, which were adjusted due to COVID 19.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

The Project Director recognizes that award terms and conditions require acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award.

On November 24, 2020, the University of Alabama Libraries Special Collections uploaded digitized newspaper content published on the Chronicling America website into its own freely available digital repository with appropriate acknowledgement of federal funding support from the NEH. The funding note for three digital collections states: The digitization of this collection was funded by a grant from the National Endowment for the Humanities to support the University of Alabama's participation in the National Digital Newspaper Program. This collection is part of the Alabama Digital Newspaper Project documenting the state's historic newspapers and is also freely accessible online through the Library of Congress on the Chronicling America: Historic American Newspapers website, <https://chroniclingamerica.loc.gov/>.

The digitized newspaper content is organized thematically into the following collections:

the Birmingham Age-Herald Newspaper
(<https://digitalcollections.libraries.ua.edu/digital/collection/p17336coll60>);

Antebellum Alabama Newspapers
(<https://digitalcollections.libraries.ua.edu/digital/collection/p17336coll59>);

Project Outcomes

Describe any project outcomes in the space provided.

Through participation in the National Digital Newspaper Program, the University of Alabama was able to deliver high quality scanned images of 100,810 historic Alabama newspaper pages to the Library of Congress for ingestion into Chronicling America, an internet-based, open source, searchable database of U.S. newspapers. Completion of this project resulted in a number of notable outcomes, including digitization of historically significant Alabama newspaper titles and digital assets representing diversity of political views and ethnic and geographic inclusion to promote democracy; delivery of physical microfilm to the Library of Congress for long term preservation; creation of informative and engaging title history essays; creation of a survey to identify open access availability of non-NDNP newspaper content across the state of Alabama; and digital outreach efforts to disseminate newspaper content.

Production outcomes indicate several significant successes throughout the University of Alabama's first NDNP grant cycle. Newspaper titles were chosen based on availability of viable microfilm for digitization, completeness of the title run, date range in the public domain, and geographic and ethnic diversity of perspectives. Through procurement of second generation duplicate master negative microfilm reels and in collaboration with a contracted digitization vendor, the University of Alabama delivered digital content regularly, in ten batches of roughly 10,000 pages each, to the Library of Congress throughout the course of the project, resulting in a total of 100,810 pages of historic Alabama newspaper content being incorporated into the Chronicling America database. Each page scan includes descriptive and structural metadata to support a chronologically-based browsing interface as well as associated derivative files for various use purposes. The University further delivered the second generation duplicate master negative microfilm, barcoded and stored according to National Digital Newspaper Program conventions, to the Library of Congress for deposit in its physical holdings per project requirements.

University of Alabama Special Collections faculty researched historical information about each selected title, resulting in six informational title essays detailing the scope, content, and significance of each title for added historical context. To supplement the unique US Newspaper Directory feature within the Chronicling America database, UA NDNP project staff conducted a survey of the publishing history of Alabama's 67 counties in order to identify open access availability of non-NDNP newspapers. The incorporation of bibliographic information for these additional titles, as well as associated links to available issues in other openly accessible national and state-wide digital collections, into the US Newspaper Directory will provide expanded access to Alabama newspapers beyond what has been digitized by the University of Alabama through NDNP.

With regard to outreach outcomes, the University of Alabama implemented a number of social media campaigns in collaboration with the Special Collections Archival Access Coordinator and other faculty and staff to promote Alabama newspaper content and the educational value of the *Chronicling America* resource more broadly. Two specific campaigns that were particularly impactful and drew heavily on newspaper content were an anniversaries-based project that highlighted important dates throughout Alabama history, and a project that spotlighted important historical figures that were either born in Alabama or had a significant impact on the state in some manner. Through these efforts, digital historic Alabama newspaper content, and information about availability of other states' newspaper content through *Chronicling America*, reached a number of branch libraries across the University as well as the online general public.

The University of Alabama also uploaded digitized newspaper content into its own freely available digital repository with appropriate acknowledgement of support via federal funding from the National Endowment for the Humanities. The digitized newspaper content is organized thematically into the following three digital collections: *Birmingham Age-Herald Newspaper*; *Antebellum Alabama Newspapers*; and *African American Alabama Newspapers*. Updates on significant project milestones were provided to the Advisory Board during the in-person meeting in September 2019, and opportunities for additional community collaboration and outreach continue to be discussed and explored.

Grant Products

Staff/Faculty/Fellow Position

Conference Paper/Presentation

Web Resources

Web Resources

Web Resources

Semi-Annual Performance Progress Report

Report ID: 2891559

Application Number: PJ-261201-18

Project Director: Lorraine Madway (lmadway@ua.edu)

Institution: University of Alabama

Reporting Period: 3/1/2019 - 8/31/2019

Report Due: 9/30/2019

Submission Date: 9/27/2019 7:52:16 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

Major Goals of the Project:

Digitization of 100,000 pages of Alabama's historic newspapers, published between 1813 and 1963, mostly from microfilm.

The project has nine primary tasks:

1. Select titles of newspapers on basis of content, quality, and condition.
2. Evaluate microfilm, including page counts and an initial assessment of quality.
3. Duplication of microfilm through a vendor or acquisition.
4. Digitize microfilm by contracting with a vendor.
5. Create derivatives and OCR text conversion into the ALTO xml schema.
6. Create metadata, both descriptive and technical, as specified in NDNP Guidelines.
7. Quality control to check images and metadata in the batch structure.
8. Deliver data of online deliverables to the Library of Congress on hard drives.
9. Prepare essays for each selected newspaper title describing scope, content, and significance.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

1) Major Activities:

Hiring grant personnel, including the Project Manager and student assistants.

Contracting with a digitization vendor.

Selecting newspaper titles for first run.

Evaluating in-house microfilm and obtaining duplicate negative microfilm.

Creating collation workflow for student assistants in preparation for scanning by vendor.

Delivery of digital assets.

2) Specific objectives:

Personnel: Complete hiring process for the Project Manager/Librarian and prepare for orientation; Hire and train student assistants to perform descriptive collation.

Vendor: Complete contractual agreement with approved vendor and establish workflow policies and procedures.

Titles: Finalize title selection with regard to historical content, large quantity not previously digitized, diversity of political views, and ethnic and geographical inclusion.

Microfilm: Complete identification and purchase of master negative reels in place of duplication.

Delivery of sample batch of digital assets to the Library of Congress.

3) Key outcomes:

Personnel: The University of Alabama (UA) hired Jessica Kincaid as Project Manager/Librarian in March 2019, and she arrived in May 2019. Interim Project Manager Laura Gentry trained Jessica during May-June 2019 and hired and trained three student assistants during this reporting period to collate microfilm to create reel and page level metadata. The first student (Natalie Wood) worked from Feb.-April 2019; the second student (Camille Bunch) has worked from April to the present (September 2019), and the third student (Dawn Wiley) worked from May-August 2019. In-house workflow was implemented to perform preliminary descriptive collation of microfilm reels and

pages. Students collated 70,805 pages as of mid-September 2019.

Vendor: Completed contractual arrangements with approved vendor (b) (4) in April 2019 based on vendor's willingness to perform according to NDNP and UA requirements. Met with vendor's and sub-contractor (b) (4)'s staff and established workflow policies and procedures in late April 2019.

Microfilm: To replace in-house positive microfilm of poor quality, UA identified and purchased 158 reels of master negatives from the Library of Congress.

Titles: Selected large run of Birmingham Age Herald for a large run of a general newspaper that is not digitized elsewhere, five small runs of antebellum papers from Mobile, Tuscaloosa, and Wetumpka, and two specialty papers: German World War II POW papers, Der Querschnitt and Das PW-Echo. In addition, microfilm of an African American newspaper, the Huntsville Gazette, will be included after it is purchased from the Library of Congress. Although digitized on a proprietary database, the paper's subject matter makes a strong case for its inclusion and directors of both the NEH and the Library of Congress approved including it. The date ranges of all of the newspapers put them in the public domain.

LC Tools: The Digital Viewer and Validator was installed in May 2019. Jessica Kincaid, Laura Gentry, and Celeste Thomas completed training on DVV functions.

Delivery of digital assets: UA delivered a sample batch of 691 digital assets to the Library of Congress in June 2019 and received notification of approval shortly afterward. Additionally, the first and second standard batches of the grant cycle, 9,835 pages and 10,805 pages respectively, have been produced, validated and verified, thoroughly reviewed, and delivered to the Library of Congress. These two batches, totaling 20,640 pages, are currently awaiting review by Library of Congress staff. UA anticipates completing quality review of a third batch of 10,000 pages by early October, totaling delivery of approximately 30,000 pages to the Library of Congress before the end of October.

Advisory board: Members met for the first time on September 27 with Project Director Lorraine Madway, Project Manager Jessica Kincaid, and Interim Project Manager Laura Gentry. Members and project staff discussed newspaper selection and opportunities for community collaboration, outreach and advocacy. The meeting was substantive and productive.

4) Goals not met:

Project staff will submit essays for each selected newspaper title describing its scope, content, and significance.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Attendance at NDNP Awardee Conference in Washington, D.C. September 10-12, 2019 by Project Director Lorraine Madway, Project Manager Jessica Kincaid, and Interim Project Manager Laura Gentry. All co-presented at a session on Tales of a New Awardee on September 10.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Nothing to Report

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Maintain workflow in-house and with the vendor and follow established rules and procedures to ensure productivity and quality review of project deliverables.

Write essays for selected newspaper titles.

Engage in several outreach activities.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

(1) Project Director: Lorraine Madway. Sept. 2018-Sept. 2019 (12 months). Worked approximately 12 hours per month. Oversaw project, including Project Manager search; contractual arrangements for vendor selection; newspaper title selection; advisory board membership, interaction, and focus. Worked approximately 12 hours per month. Funding support was 5% of annual salary. (b) (6)
She has not collaborated internationally.

(2) Key personnel:

Jessica Kincaid: Project Manager, May-Sept. 2019 (5 months). Worked approximately 160 hours per month. Managed day to day operations of the project to insure productivity and quality control, including microfilm collation by students, delivery of digital assets to and from vendor and to Library of Congress, quality review of film to ensure accurate validation and verification. Funding support was 100% of annual salary. (b) (6)
She has not collaborated internationally.

Laura Gentry: Interim Project Manager, Sept. 2018-May 2019 (9 months). Worked approximately 12 hours per month. Surveyed in-house microfilm; Researched availability of duplication reels and state of the art microfilm readers; compiled draft for RFP for vendor contract; analyzed vendor proposals; trained students in collation; assisted Project Director in Project Manager search. Funding support was 8% of annual salary. (b) (6)
She has not collaborated internationally.

Celeste Thomas, Metadata and Digital Content Specialist, May-Sept. 2019 (5 months). Worked approximately 10 hours per month. Assisted Project Manager with quality review and technical validation of digital objects. Funding support was 5% of annual salary. (b) (6)

(b) (6) She has not collaborated internationally.

Natalie Wood, Student assistant, Feb.-April 2019 (3 months). Worked approximately 50 hours on the project collating descriptive metadata in preparation for vendor digitization of microfilm. Wood is a resident of Tennessee. She has not collaborated internationally.

Camille Bunch, Student assistant, April-Sept. 2019 (6 months). Worked approximately 150 hours on the project collating descriptive metadata in preparation for vendor digitization of microfilm. Bunch is a resident of Alabama. She has not collaborated internationally.

Dawn Wiley, Student assistant, May-August 2019 (4 months). Worked 259 hours on the project collating descriptive metadata in preparation for vendor digitization of microfilm. Wiley is a resident of Alabama. She has not collaborated internationally.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Nothing to Report

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;

improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;

provided fellowships or assistanceships; or

provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

The award enabled the hiring of a full-time Project Manager/Librarian and three part-time student

assistants.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Nothing to Report

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

There are no special reporting requirements to be met at this time. The Project Director acknowledges that award terms and conditions require acknowledgment of federal funding support for any product (including World Wide Web pages) based on or developed under this award.

Project Outcomes

Describe any project outcomes in the space provided.

Nothing to Report

Grant Products

Staff/Faculty/Fellow Position

Conference Paper/Presentation

Semi-Annual Performance Progress Report

Report ID: 2891560

Application Number: PJ-261201-18

Project Director: Lorraine Madway (lmadway@ua.edu)

Institution: University of Alabama

Reporting Period: 9/1/2019 - 2/29/2020

Report Due: 3/31/2020

Submission Date: 3/28/2020 5:12:36 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

Major Goals of the Project:

Digitization of 100,000 pages of Alabama's historic newspapers, published between 1813 and 1963, mostly from microfilm.

The project has nine primary tasks:

1. Select titles of newspapers on the basis of content, quality, and condition.
2. Evaluate microfilm, including page counts and an initial assessment of quality.
3. Duplication of microfilm through a vendor or acquisition.
4. Digitize microfilm by contracting with a vendor.
5. Create derivatives and OCR text conversion into the ALTO xml schema.
6. Create metadata, both descriptive and technical, as specified in NDNP Guidelines.
7. Quality control to check images and metadata in the batch structure.
8. Deliver data of online deliverables to the Library of Congress on hard drives.
9. Prepare essays for each selected newspaper title describing scope, content, and significance.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

1) Major Activities:

Hired grant personnel, including the Project Manager and student assistants.

Contracted with a digitization vendor, (b) (4).

Selected newspaper titles for the first run.

Evaluated in-house microfilm and obtained master negative microfilm.

Created collation workflow for student assistants in preparation for scanning by the vendor.

Delivery of digital assets.

2) Specific objectives:

Personnel: Completed training for the Project Manager/Librarian; Continue to hire, train, and/or retain student assistants to perform descriptive collation.

Vendor: Continued to implement the contractual agreement with (b) (4) and maintained workflow policies and procedures.

Titles: Finalized title selection with regard to historical content, large quantity not previously digitized, diversity of political views, and ethnic and geographical inclusion.

Microfilm: Completed identification and purchase of master negative reels in place of duplication.

Delivery of seven full batches of digital assets to the Library of Congress in a timely fashion.

3) Key outcomes:

Personnel: Project Director Lorraine Madway supervised the work of Jessica Kincaid as Project Manager/Librarian and advocated and received approval for adding digitization of an African American newspaper to enhance Alabama's contribution to Chronicling America. Jessica Kincaid oversaw the daily operations of the project, including student supervision, metadata collation, quality review, and coordination with the vendor and the Library of Congress. In-house workflow continued to be implemented to perform preliminary descriptive collation of microfilm reels and pages. The student assistant, Camille Bunch, continued to work on the project from September 2019 through February 2020 to collate microfilm to create reel and page level metadata. She collated 30,382 pages

from September 2019 through the end of February 2020 and assisted the Project Manager with quality review of scanned images. This final batch of collation brings the total to 101,187 newspaper pages and meets a major goal of the project.

Vendor: Workflow policies and procedures were tested and successfully implemented with (b) (4) throughout the project. In-house quality control procedures were established and applied to vendor-produced digital assets to ensure conformity to technical standards.

Microfilm: Five rolls of viable duplicate negative microfilm were purchased from the Library of Congress in November 2019 for inclusion of The Huntsville Gazette, and production of scans has begun in this project cycle for these microfilm reels.

Titles: The University of Alabama selected the historically significant African American newspaper, The Huntsville Gazette, from 1881-1894, for the current project run. Although digitized on a proprietary database, the paper's subject matter makes a strong case for its inclusion in Chronicling America, an open source website freely accessible to a broad range of the global research community. The University of Alabama continued production of The Birmingham Age Herald, from 1894-1902, a large run of a general newspaper that is not digitized elsewhere. The date ranges of both newspapers put them in the public domain.

Delivery of digital assets: To date, the University of Alabama has reviewed, validated, and delivered seven full batches of digital assets totaling 69,472 newspaper pages to the Library of Congress. The Library of Congress has reviewed and approved five full batches, totaling 51,150 newspaper pages, for ingestion into Chronicling America. The University of Alabama is awaiting notification of approval for the sixth and seventh batches. Three additional batches are in various stages of production and quality review. The University of Alabama anticipates delivering the mandatory 100,000 pages to the Library of Congress by August 2020 unless the shipping delays and workflow modifications resulting from COVID 19 necessitate a change. To date, the Chronicling America website has added three batches of University of Alabama content, totaling 31,167 pages.

Advisory board: Members met for the first time on September 27, 2019, with Project Director Lorraine Madway, Project Manager Jessica Kincaid, and Interim Project Manager Laura Gentry. The board included an additional member from the Tuscaloosa City Schools, Public Relations Coordinator Lesley Bruinton. Members and project staff discussed newspaper selection and opportunities for community collaboration, outreach and advocacy. The meeting was substantive and productive, especially with regard to recommendations for outreach training activities by University of Alabama NDNP staff of Tuscaloosa city and county school librarians. Notably, there is strong support for making the Chronicling America web interface accessible to city and county students to increase skills in conducting primary source research.

4) Goals not met:

Essay assignments for newspaper titles have been distributed among contributing faculty members for delivery to the Library of Congress. Essays for each selected newspaper title will describe its scope, content, and significance.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Attendance at the NDNP Awardee Conference in Washington, D.C., September 10-12, 2019 by Project Director Lorraine Madway, Project Manager Jessica Kincaid, and Interim Project Manager Laura Gentry. All co-presented at a session on Tales of a New Awardee on September 10.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Nothing to Report

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Maintain workflow in-house and with vendor (b) (4) and follow established policies and procedures to ensure productivity and quality review of project deliverables.

Write essays for selected newspaper titles.

Engage in several outreach activities.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately

160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

(1) Project Director: Lorraine Madway. Sept. 2018-Feb. 2020 (18 months). Worked approximately 43.5 hours per month. Oversaw project, including Project Manager search; RFP for an approved vendor and contractual arrangements for vendor selection; newspaper title selection; advisory board membership selection, interaction, and focus; researching outreach projects; and writing semi-annual and annual project reports. Funding support was 28% of annual salary. (b) (6) She has not collaborated internationally.

(2) Key personnel:

Jessica Kincaid: Project Manager, May 2019-Feb. 2020 (10 months). Worked approximately 160 hours per month. Managed day to day operations of the project to insure productivity and quality control, including microfilm collation by students, delivery of digital assets to and from the vendor and to the Library of Congress, quality review of film to ensure accurate validation and verification; assisted Project Director in researching outreach projects. Funding support was 100% of annual salary. (b) (6) She has not collaborated internationally.

Celeste Thomas, Metadata and Digital Content Specialist, May 2010-Feb. 2020 (10 months). Worked approximately 10 hours per month. Assisted Project Manager with quality review and technical validation of digital objects. Funding support was 5% of annual salary. (b) (6) She has not collaborated internationally.

Camille Bunch, Student assistant, April 2019-Feb. 2020 (11 months). From Sept. 1, 2019-Feb. 29, 2020 she worked approximately 272 hours on the project collating descriptive metadata in preparation for vendor digitization of microfilm. (b) (6) She has not collaborated internationally.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and
Other.

More detail on partner and contribution (foreign or domestic).

Nothing to Report

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

During 2018-2019 the award enabled the hiring of a full-time Project Manager/Librarian and three part-time student assistants.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior

approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

The University of Alabama reached its 18-month digitization targets in February 2020. Seven full batches of digital assets totaling 69,472 newspaper pages were reviewed, validated, and delivered to the Library of Congress. The proactive focus of Project Director Lorraine Madway and Project Manager Jessica Kincaid in Fall 2019 and Winter 2020 continued previous mitigation of unexpected delays in hiring a Project Manager and arranging a vendor contract. Project Manager Jessica Kincaid continued to perform her responsibilities effectively and productively. Project staff is confident the unit will continue to reach digitization targets in 2020 unless the shipping delays and workflow modifications resulting from COVID 19 necessitate a change.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product

included an acknowledgement of support, and describe how NEH support was or is acknowledged.

There are no special reporting requirements to be met at this time. The Project Director acknowledges that award terms and conditions require acknowledgment of federal funding support for any product (including World Wide Web pages) based on or developed under this award.

Project Outcomes

Describe any project outcomes in the space provided.

Nothing to Report

Grant Products

Staff/Faculty/Fellow Position

Conference Paper/Presentation

Annual Performance Progress Report

Report ID: 2897932

Application Number: PJ-256021-17

Project Director: Brian Irby (brian.irby@arkansas.gov)

Institution: Arkansas State Archives

Reporting Period: 9/1/2018 - 8/31/2019

Report Due: 11/30/2019

Submission Date: 11/25/2019 5:32:46 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The application listed nine primary tasks to be accomplished during the project.

Select titles: The first task was to select titles for the project. In order to select titles, Arkansas State Archives (ASA) staff consulted with the newspaper advisory committee made up of twelve historians, scholars, librarians, journalists, and educators from throughout the state to evaluate the intellectual content of the newspapers. The committee ranked possible titles for the project.

Evaluate microfilm: Once the advisory committee suggested titles, ASA staff then evaluated the titles to decide their suitability for the project. In order to decide which of the titles would be used in this cycle, staff analyzed the density readings from each roll to ensure they met NDNP standards and to ensure that there are not redundancies in the process. Staff also performed quality control for resolution and reduction ratio issues. Quality control also entailed skimming through the film to look for damage that might affect the optical character recognition and digitization process.

Duplicate microfilm: The ASA contracted with a third party company to create second generation copies of microfilm masters in its collection. The ASA contracted with (b) (4) [REDACTED], with a subcontract with (b) (4) [REDACTED], in order to accomplish this goal.

Create metadata: The ASA partnered with the Mississippi Department of Archives and History in order to collect metadata from microfilm copies. The MDAH collected the metadata and entered it into a spreadsheet. The metadata included elements such date of printing, number of pages per issue, issue number, and others. The spreadsheet was sent to the vendor contracted to digitize the film.

Scan and Digitize Microfilm: The ASA contracted with (b) (4) with a subcontract with (b) (4), to scan the microfilm into TIFF format.

Create derivatives and OCR: Apex created derivative images in the form of JP2, PDF, ALTO xml (OCR) formats and converted OCR text into ALTO xml language per the NDNP technical guidelines.

Quality control: The MDAH assisted the ASA in assuring quality control in this project. After receiving the hard drives from Apex, MDAH staff compared digitized images to the images on the microfilm using the viewer function of the current version of the Digital Viewer and Validator (DVV). MDAH staff used guidelines developed by the Library of Congress to assess the quality and content of the batch. MDAH also reviewed the metadata and digital objects of all issues with anomalies, the first and last issue of every reel, and at least an additional ten percent of the remaining issues.

Deliver data: The ASA purchased one terabyte portable hard drives that were used to transfer data between the digitization vendor, the Library of congress, MDAH, and the ASA. When making shipments, the ASA and MDAH used trackable FedEx shipping to send the hard drives. The information on the hard drives was backed up until notification from the Library of Congress that the batch was complete approve and uploaded.

Prepare Scope Notes, List of Non-NDNP Online Titles, and Update CONSER Records: Following the guidelines provided by the Library of Congress, ASA staff wrote essays describing the scope, content, and significance of each selected newspaper title. Each note consisted of place of publication, dates and schedule of publication, geographic area and circulation, political and/or religious affiliation, physical attributes, and changes in name, format or ownership. Additional information about editors or reports of note, significant events covered by the paper, and special features also were included.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

Over the first cycle of this grant, the ASA has digitized approximately 100,000 pages representing forty newspaper titles. The papers represented in this cycle cover all geographical regions of the state and encompass different political perspectives and time periods. There were twelve batches in this

cycle. All microfilm duplication, digitization, creation of derivatives, metadata creation and quality control was completed by the ASA, MDAH and the vendor for the twelve batches in this cycle. All twelve of these batches were submitted by the ASA and MDAH to the Library of Congress prior to August 31, 2019. The Library of Congress had not uploaded all of the batches to the Chronicling America website by the end of this reporting period on August 31, 2019.

Some of these essays were submitted to the NEH and the LOC, but there are still some essays that have not been completed as of the end of the first cycle on August 31, 2019. ASA staff are working on completing these essays. ASA staff also made a list of non-NDNP Arkansas newspaper titles that are available for free online.

The project allowed the ASA to digitize many newspapers and make them available to the public. The process expanded the reach of our newspaper collections to scholars, students, and other researchers, who might not be able to visit the ASA. It also gave the ASA more publicity as the source for these newspaper resources. The publicity generated by this project has helped heighten the public's awareness of the ASA's newspaper resources of the through the Chronicling America website and other formats.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

During the first grant cycle, ASA staff had the opportunities to develop skills needed for the project. ASA staff attended NDNP Awardee meetings in Washington, D.C., in 2017 and 2018. Staff attended training sessions on technical matters inherent in the digitization process and on how best to promote the project among the general public.

Three staff members, Jo Miles-Seely, Marisela Madrigal, and David Pilcher, from the ASA's partnering institution, MDAH, visited the ASA October 12-13, 2017, for a two-day introduction and meeting regarding the NDNP grant. The purpose of the meeting was largely to familiarize the MDAH with the ASA's newspaper microfilm, outline and assign specific responsibilities in the project, discuss vendor selection, and establish a preliminary timeline.

Three ASA staff members, Mary Dunn, Amy Gragert, and Kelsey Kahlbuam-Hoisington, traveled to Jackson, Mississippi, in November 2018 to train with our technical consultants at the MDAH. ASA staff members received training in authority file creation, metadata recording and page collating, as well as the quality check and final review steps of the process.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Information about the ASA's work on the NDNP project was disseminated to communities of interest through newspaper articles, e-newsletters, blog posts, Twitter posts, and outreach to teachers.

The most significant outreach activities were among the education community. ASA staff member Brian Irby traveled around the state visiting the regional educational cooperatives to talk to teachers about Chronicling America and the website's use in the classroom. Irby also worked with organizers of the State History Day program to show teachers how students can use Chronicling America in their History Day projects.

The ASA staff have also been promoting the project is through showing patrons who visit our research room the Chronicling America website and how it can enhance their research. The ASA has also taking part in the monthly ChronAm party on Twitter to reach many of those who might not otherwise be aware of the project.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

The ASA intends to continue to work with our technical partner, the Mississippi Department of Archives and History, as well as our digitization contractors to continue the work begun in the first cycle.

ASA staff will complete writing the remaining unfinished historical essays. This is the last goal listed in the first cycle application remaining to be completed.

During cycle two, the ASA will continue to partner with the MDAH, but with the ASA taking on more of the responsibilities handled by MDAH in cycle one. In the new cycle, the ASA will digitize over 100,000 additional pages of Arkansas newspapers to be added to the Chronicling America website.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Dr. Lisa Speer, Director of the Arkansas State Archives, Project Director for the Arkansas Digital Newspaper Project - Oversaw the hiring of the Project Assistant, the purchasing of computer equipment and supplies, the selection of vendors, the implementation of their contracts, and other elements of the grant. She was also the primary point of contact with the Advisory Committee and oversaw the selection of titles. She coordinated the collaboration between the ASA and MDAH and oversaw the budget. Ten percent of her daily work time was spent on the project as part of the ASA's in-kind contribution. She served as Project Director for five months during the grant period until her departure from the ASA on February 6, 2018.

Mary Dunn, Archival Manager for Technology and Access, ASA - Assisted with the website for the Advisory Committee. After Speer's departure from the project, Dunn assumed the duties of the Project Director. One percent of her daily work time was spent on the project as part of the ASA's in-kind contribution between September 2018 and January 2019. From February 2018 until departure from the ASA in January 2019, Dunn served as the Project Director and ten percent of her time was spent on the project as part of the ASA's in-kind contribution.

Kelsey Kahlbaum-Hoisington, Project Assistant, ASA - Kahlbaum-Hoisington contributed to the preparation of all materials for the Advisory Committee and conducted initial research about Arkansas newspapers in order to rank and prioritize the newspaper titles. She performed the physical assessment of the positive microfilm, checking for damage that might affect the OCR and helped determine if the title is worthy for inclusion in this project. She served as the day-to-day contact with MDAH and tracked production. She compiled and entered detailed bibliographic data about each title and assisted with the preparation of OCLC records per CONSER guidelines. She performed in-depth research about each title and wrote the title notes to be submitted to the Library of Congress. She participated in the creation and maintenance of project records, compiled statistics and prepared project reports. Kahlbaum-Hoisington worked one hundred percent of her time of the project form

her first day in February 2018 until the end of the first cycle on August 31, 2019. This was an NEH grant funded position.

Amy Gragert, Archival Assistant, ASA - Gragert worked with Kahlbaum-Hoisington on day-to-day project operations. She assisted in the research and writing of newspaper historical essays and aided with the assessment and quality control of microfilm and digital products. Although this position was not listed in the initial budget for the project Gragert became a crucial member of the grant project working with Kahlbaum-Hoisington to ensure the project was completed. Gragert also helped provide guidance about the ASA's microfilm collections and processes, especially after the retirement of Tim Schultz in January 2019. The addition of this position did not significantly change the ASA's in-kind contribution for salary in the budget due to cost savings generated from changes in other staff working on the grant for higher paid positions to lower paid positions. Twenty five percent of her daily work time was spent on the project as an in kind contribution between September 2018 and her departure from the ASA on May 16, 2019.

Brian Irby, Archival Assistant, ASA - Irby served as Project Director after the departure of Mary Dunn from the project on January 4, 2019. He served eight months on August 31, 2019. Ten percent of his daily work time was spent on the project as an in kind contribution.

Tim Schultz - Archival Manager for Imaging and Preservation, ASA - Schultz hired, trained, and supervised the Project Assistant, and oversaw day-to-day project operations. He advised the project assistant on project workflow and set deadlines for deliverables. He worked with the Advisory Committee to select newspaper titles. He oversaw the physical assessment of the positive microfilm and researched historical information on the newspaper titles. He maintained project records, compiled statistics, prepared title notes, and assisted with the preparation of project records. He worked with the purchasing department in the selection and contracts of vendors. Fifteen percent of his daily work time was spent on the project as an in kind contribution. He served for seventeen months of the project from the beginning of the project in September 2017 until (b) (6)

Sheila Bevill, Librarian, ASA - Bevill prepared and submitted the CONSER bibliographic records. Five percent of her daily work time was spent on the project as part of of the ASA's in-kind contribution in year two of the first cycle.

Jo Miles-Seely, MDAH Technical Supervisor, Mississippi Department of Archives and History - Miles-Seely supervised the technical portion work flow. She oversaw metadata collection and the quality review process and maintained regular contact with contracted vendors and answered all project related questions. She worked part time (fifty percent) on the project. She served as a subcontractor for the life of the first cycle. Twenty percent of Miles-Seely's time was spent on the

project, which was paid through NEH funds.

Marisela Madrigal, MDAH Project Manager - Madrigal collected the metadata elements and supplied it to the digitization vendor via an Excel spreadsheet. She compared the collected metadata to the digitized files using the DVV. She shipped and tracked the 2N microfilm and the hard drives containing the digital assets and assisted with record keeping, preparation of reports, and the compilation of statistics. She served the beginning of the first cycle in September 2017 through May 2019. Fifty percent of Madrigal's time was spent on the project, which was paid through NEH funds.

Holly Embry, Digital Technician, Mississippi Department of Archives and History - Embry assisted with the metadata collection and the quality review process completed by MDAH. Fifty percent of Embry's time as a part-time employee was spent on the project between May 2018 and August 2019, which was paid through NEH funds.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);
Facilities (e.g., project staff used the partner's facilities for project activities);
Collaboration (e.g., partner's staff worked with project staff on the project);
Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and
Other.

More detail on partner and contribution (foreign or domestic).

Mississippi Department of Archives and History staff served as technical advisors on the project. The MDAH staff time spent on this project was paid through NEH funds.

The ASA contracted with (b) (4) for the duplication of the microfilm, the scanning of the microfilm, the metadata creation, and the production of the digital assets following the NDNF guidelines. (b) (4) was awarded the contract and used (b) (4) as a subcontractor for duplication and scanning of the microfilm. (b) (4) is located in Herndon, Virginia and works with staff in the US and India. (b) (4) has offices in Bethlehem, Pennsylvania and Provo, Utah. The services provided by (b) (4) were paid through NEH funds.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or

provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

One of the most significant impacts of this project has been that many of the ASA's newspapers are now more widely available than they have ever been before. One of the stated missions of the ASA is to "encourage historical work and research by the public." This grant has given the ASA the opportunity to make historical research much easier for the public. Researchers from around the world can now view historic Arkansas newspapers for free on the Library of Congress' Chronicling America website.

Another encouraging development of this project has been the impact that it will have for k-12 students to gain experience in using newspapers in their school projects. Teachers can bring the Chronicling America website into the classroom as a teaching aid. Looking at old newspapers not only helps students understand historical events through primary sources, it helps in developing literacy skills. Students are currently using Arkansas newspapers on the Chronicling America website in History Day projects, which is exciting.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable

meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

As with any long term project, there have been personnel changes on the ASA project team over the two year grant cycle. The most significant changes have been the departure of two Project Directors, Dr. Lisa Speer and Mary Dunn, (b) (6)

None of these departures, however, had any impact on the production schedule. The ASA staff submitted all of the batches of the first cycle to the Library of Congress prior to the end of the first cycle on August 31, 2019, although the Library of Congress had not uploaded them to Chronicling America website by the end of the first cycle.

The Arkansas State Archives had delays in the creation of the state appropriation to use the NEH funds the first cycle of this grant and the ending of the state appropriation prior to the end of the grant cycle. This resulted in components of the project being paid out of other ASA funds that were budgeted to be paid out of NEH funds. With the continuation of the grant into Cycle 2, this has opened opportunities for the ASA to be reimbursed by the NEH. The ASA staff has been working with NEH staff to be reimbursed for Cycle 1 expenses paid by the ASA that were budgeted to be paid with NEH funds.

Delays in hiring staff and vendors coming under budget, resulted in some cost savings for the first cycle of the grant.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World

Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

None at this time.

Project Outcomes

Describe any project outcomes in the space provided.

In 2017, the Arkansas State Archives received its first National Digital Newspaper Program grant from the National Endowment for the Humanities to fund the digitization of historical newspapers from Arkansas in its collection. Between 2017 and 2019, the ASA has contributed over 100,000 digitized pages of Arkansas newspapers to the Library of Congress' Chronicling America website, making those newspapers available to researchers all around the world.

Grant Products

Annual Performance Progress Report

Report ID: 2897933

Application Number: PJ-256021-17

Project Director: Brian Irby (brian.irby@arkansas.gov)

Institution: Arkansas State Archives

Reporting Period: 9/1/2019 - 8/31/2020

Report Due: 11/30/2020

Submission Date: 11/29/2020 8:26:18 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The application listed eight primary tasks to be accomplished during the project.

Select and evaluate microfilm: The first task is to select titles for the project. In order to select titles, Arkansas State Archives (ASA) staff assembled a newspaper advisory committee made up of twelve historians, scholars, librarians, journalists, and educators from throughout the state to evaluate the intellectual content of the newspapers. The committee will make suggestions about possible titles to include in the cycle. Once the advisory committee suggests titles, ASA staff will then evaluate the titles to decide their suitability for the project. In order to decide which of the titles would be used in this cycle, staff will analyze the density readings from each roll to ensure they met NDNP standards and to ensure that there are not redundancies in the process. Staff also will perform quality control for resolution and reduction ratio issues. Quality control also will entail skimming through the film to look for damage that might affect the optical character recognition and digitization process. We projected this to be accomplished in May 2020.

Create metadata: The ASA will partner with the Mississippi Department of Archives and History in order to collect metadata from microfilm copies. The MDAH will collect the metadata and enter it into a spreadsheet. The metadata includes elements such date of printing, number of pages per issue, issue number, and others. The spreadsheet will be sent to the vendor contracted to digitize the film.

Duplicate microfilm: The ASA contracts with a third-party company to create second generation copies of microfilm masters in its collection. The ASA will contract with (b) (4), with a subcontract with (b) (4), in order to accomplish this goal.

Scan and Digitize Microfilm: The ASA will contract with (b) (4), with a subcontract with (b) (4), to scan the microfilm into TIFF format. Our projected date for accomplishing this goal was January 2020.

Create derivatives and OCR: Our goal is to have (b) (4) create derivative images in the form of JP2, PDF, ALTO xml (OCR) formats and converted OCR text into ALTO xml language per the NDNP technical guidelines.

Quality control: The MDAH will assist the ASA in assuring quality control in this project. After receiving the hard drives from (b) (4), MDAH staff will compare digitized images to the images on the microfilm using the viewer function of the current version of the Digital Viewer and Validator (DVV). MDAH staff will use guidelines developed by the Library of Congress to assess the quality and content of the batch. MDAH will also review the metadata and digital objects of all issues with anomalies, the first and last issue of every reel, and at least an additional ten percent of the remaining issues.

Deliver data: The ASA will purchase six one terabyte portable hard drives that will be used to transfer data between the digitization vendor, the Library of Congress, MDAH, and the ASA. The remaining data will be delivered using hard drives purchased in the first cycle. When making shipments, the ASA and MDAH will use trackable FedEx shipping to send the hard drives. The information on the hard drives will be and is being backed up until notification from the Library of Congress that the batch is completely approved and uploaded. Our timeline for sending these hard drives to the LC was projected as follows: 1) Batch 1 – June 2020; 2) Batch 2 – July 2020; 3) Batch 3 – August 2020; 4) Batch 4 – September 2020; Batch 5 – October 2020; Batch 6 – November 2020; Batch 7 – December 2020; Batch 8 – January 2021; Batch 9 – February 2021; Batch 10 – March 2021.

Prepare Scope Notes, List of Non-NDNP Online Titles, and Update CONSER Records: Following the guidelines provided by the Library of Congress, ASA staff will write essays describing the scope, content, and significance of each selected newspaper title. Each note consisted of place of publication, dates and schedule of publication, geographic area and circulation, political and/or religious affiliation, physical attributes, and changes in name, format or ownership. Additional information about editors or reports of note, significant events covered by the paper, and special features also were included. We projected that this will be accomplished between April and August 2021.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

Over the first cycle of this grant, the ASA has digitized approximately 100,000 pages representing forty newspaper titles. The papers represented in this cycle cover all geographical regions of the state and encompass different political perspectives and time periods. There were twelve batches in this cycle. All microfilm duplication, digitization, creation of derivatives, metadata creation and quality control was completed by the ASA, MDAH and the vendor for the twelve batches in this cycle. All twelve of these batches were submitted by the ASA and MDAH to the Library of Congress prior to August 31, 2019. The Library of Congress had not uploaded all of the batches to the Chronicling

America website by the end of this reporting period on August 31, 2019.

Some of these essays were submitted to the NEH and the LOC, but there are still some essays that have not been completed as of the end of the first cycle on August 31, 2019. ASA staff are working on completing these essays. ASA staff also made a list of non-NDNP Arkansas newspaper titles that are available for free online.

The project has allowed the ASA to digitize many newspapers and will make them available to the public by the end of this project. The process has expanded the reach of our newspaper collections to scholars, students, and other researchers, who might not be able to visit the ASA. It also has given the ASA more publicity as the source for these newspaper resources. The publicity generated by this project has helped heighten the public's awareness of the ASA's newspaper resources of the through the Chronicling America website and other formats.

However, due to the ongoing COVID-19 pandemic, we have fallen short of reaching the goals that we projected in our application. In addition to the shutdown of operations at our office at the Arkansas State Archives, our vendor in India, Apex, both experienced shutdowns of their offices in Pennsylvania as well as in India. This caused a show down in our progress. Since our office has reopened and resumption of operations of our vendor, we have made steady progress and hope to be back on track in time.

During the shutdown, our team selected film and analyzed it for its suitability for the project. This included measuring density and checking the film for filming errors while waiting for our vendors to resume operation. We completed this task on April 3, 2020, and submitted our final selections to the LC. As of yet, we have not received approval of the final list from the LC.

We finalized our contracts with the vendors on May 5, 2020, which allowed us to begin work on reproducing film. We submitted our sample batch to the LC on June 24, 2020, and it was approved by the LC on July 15, 2020. On July 16, we mailed hard drives containing batches A through F to the vendor along with metadata from batch A. We uploaded batch B and C's metadata to the vendor on August 3 and September 1 respectively. Metadata for batches D through F were uploaded between October and November. We began data review of batch A on November 3.

We completed the outstanding essays remaining from the first cycle. We also completed most of the essays for cycle two of this project. We plan to finish the remaining essays by the end of December 2020.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state

"Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

During this grant cycle, ASA staff had the opportunities to develop skills needed for the project. ASA staff attended NDNP Awardee meeting in Washington, D.C., in 2019 and the virtual meeting in 2020. Staff attended training sessions on technical matters inherent in the digitization process and on how best to promote the project among the general public.

Jo Miles-Seely from the ASA's partnering institution, MDAH, visited the ASA October 28-30, 2019, for a three-day introduction and meeting regarding the NDNP grant. The purpose of the meeting was largely to familiarize the MDAH with the ASA's newspaper microfilm, outline and assign specific responsibilities in the project, discuss vendor selection, and establish a preliminary timeline.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Information about the ASA's work on the NDNP project was disseminated to communities of interest through newspaper articles, e-newsletters, blog posts, Twitter posts, and outreach to teachers.

The most significant outreach activities were among the education community. ASA staff member Brian Irby held virtual workshops with regional educational cooperatives to talk to teachers about Chronicling America and the website's use in the classroom.

The ASA staff have also been promoting the project is through showing patrons who visit our research room the Chronicling America website and how it can enhance their research. The ASA has also taking part in the monthly ChronAm party on Twitter to reach many of those who might not otherwise be aware of the project.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

The ASA intends to continue to work with our technical partner, the Mississippi Department of Archives and History, as well as our digitization contractors to continue the work begun in the first cycle.

ASA staff will complete writing the remaining unfinished historical essays.

Since resuming operations from the slowdowns due to the COVID-19 pandemic, the ASA has worked tirelessly to make up for the slowdown in production and to get back on the schedule as outlined in our application.

During cycle two, the ASA has continued to partner with the MDAH, but with the ASA taking on more of the responsibilities handled by MDAH in cycle one. In the new cycle, the ASA will digitize over 100,000 additional pages of Arkansas newspapers to be added to the Chronicling America

website.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate “no change.”

Identify the person’s state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Brian Irby, Archival Assistant, Project Director for the Arkansas Digital Newspaper Project - Oversaw the hiring of the Project Assistant. He helped edit the historical essays, and assisted in selecting newspapers for the project.

Julienne Crawford, Curator, oversaw the purchasing of computer equipment contracts, and other elements of the grant. She was also the primary point of contact with the Advisory Committee and oversaw the selection of titles. She oversaw the budget and planned the financial aspects of the

project. Ten percent of her daily work time was spent on the project as part of the ASA's in-kind contribution.

David Ware, Director of the ASA, coordinated with the advisory committee. He, Irby and Darren Bell, chose the members of the committee and coordinated their activities.

Katherine Adkins, Project Assistant, ASA - Adkins served as the day-to-day contact with MDAH and tracked production. She compiled and entered detailed bibliographic data about each title and assisted with the preparation of OCLC records per CONSER guidelines. She performed in-depth research about each title and wrote the title notes to be submitted to the Library of Congress. She participated in the creation and maintenance of project records, compiled statistics and prepared project reports. Kahlbuam-Hoisington worked one hundred percent of her time of the project from her first day in March 2020 to present. This is an NEH grant funded position.

Chelsea Cinotto, Project Assistant, ASA - Cinotto worked with Adkins on day-to-day project operations. She assisted in the research and writing of newspaper historical essays and aided with the assessment and quality control of microfilm and digital products. One hundred percent of her daily work time was spent on the project.

Darren Bell, Archival Technician. Bell worked on title selection and evaluation of titles. This entailed checking density readings and analyzing film for errors that might affect OCR. He also assisted in selecting members of the advisory committee.

Jo Miles-Seely, MDAH Technical Supervisor, Mississippi Department of Archives and History - Miles-Seely supervised the technical portion work flow. She oversaw metadata collection and the quality review process and maintained regular contact with contracted vendors and answered all project related questions. She worked part time (fifty percent) on the project. She served as a subcontractor for the life of the first cycle. Twenty percent of Miles-Seely's time was spent on the project, which was paid through NEH funds.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Mississippi Department of Archives and History staff served as technical advisors on the project. The MDAH staff time spent on this project was paid through NEH funds.

The ASA contracted with (b) (4) for the duplication of the microfilm, the scanning of the microfilm, the metadata creation, and the production of the digital assets following the NDNP guidelines. (b) (4) was awarded the contract and used (b) (4) as a subcontractor for duplication and scanning of the microfilm. (b) (4) is located in Herndon, Virginia and works with staff in the US and India. (b) (4) has offices in Bethlehem, Pennsylvania and Provo, Utah. The services provided by (b) (4) were paid through NEH funds.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

One of the most significant impacts of this project has been that many of the ASA's newspapers are now more widely available than they have ever been before. One of the stated missions of the ASA is to "encourage historical work and research by the public." This grant has given the ASA the opportunity to make historical research much easier for the public. Researchers from around the world can now view historic Arkansas newspapers for free on the Library of Congress' Chronicling America website.

Another encouraging development of this project has been the impact that it will have for k-12 students to gain experience in using newspapers in their school projects. Teachers can bring the Chronicling America website into the classroom as a teaching aid. Looking at old newspapers not only helps students understand historical events through primary sources, it helps in developing literacy skills. Students are currently using Arkansas newspapers on the Chronicling America website in History Day projects, which is exciting.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

As with any long term project, there have been personnel changes on the ASA project team over the two year grant cycle. The most significant changes in personnel have been the addition of Katherine Adkins and Chelsea Cinotto.

On the production side, the most significant event has been the ongoing COVID-19 pandemic which has caused a slowdown in production, causing the team to miss key timeline objectives. The closing of the offices of our vendors caused a significant slowdown. Since the end of June, however, the vendors are once again active and we expect to meet future goals.

The Arkansas State Archives had delays in the creation of the state appropriation to use the NEH funds for the second cycle of this grant and the ending of the state appropriation prior to the end of the grant cycle. This resulted in components of the project being paid out of other ASA funds that were budgeted to be paid out of NEH funds.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

None at this time.

Project Outcomes

Describe any project outcomes in the space provided.

In 2017, the Arkansas State Archives received its first National Digital Newspaper Program grant from the National Endowment for the Humanities to fund the digitization of historical newspapers from Arkansas in its collection. Between 2017 and 2020, the ASA has contributed over 100,000 digitized pages of Arkansas newspapers to the Library of Congress' Chronicling America website, making those newspapers available to researchers all around the world.

Grant Products

Final Performance Progress Report

Report ID: 2897104

Application Number: PJ-256058-17

Project Director: Sativa Peterson (speterson@azlibrary.gov)

Institution: Arizona Department of Libraries, Archives and Public Records

Reporting Period: 9/1/2017 - 10/31/2019

Report Due: 1/31/2020

Submission Date: 12/2/2019 4:08:56 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The project description in the 2017 Arizona Digital Newspaper Project, Phase Four grant narrative was used as a blue print throughout this period of performance. Specifically, the following sentence played a key role: “The newspapers were selected to include communities omitted or under-represented during previous cycles, such as Spanish-language newspapers, American Indian community and language newspapers, African American community newspapers, religious community newspapers, and other specific ethnic communities.” The Arizona State Library, Archives and Public Records (LAPR) in partnership with the University of Arizona Libraries (UAL) used this statement as a guiding principle during the newspaper title selection and digitization process.

The result is that during the period of performance 40 newspaper titles were selected for digitization and inclusion in *Chronicling America* which included seven Spanish language newspapers, seven African American community newspapers, six Tribal Nation affiliated newspapers, six newspapers published in communities along the US/Mexico border, four religious community newspapers, and, additionally, we were able to select a newspaper for Navajo, Greenlee, and La Paz Counties which were geographically under-represented in previous grant cycles. The publication date range of these 40 titles spanned from 1893-1963. We stuck closely to the original mission and were able to successfully contribute a selection of titles that highlight the multifaceted cultural identity of Arizona.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a

discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

The accomplishments of the project were met in both quantitative and qualitative ways. The primary objective was to select newspaper titles that represented under-served communities including publications with a specific audience. One under-represented voice from previous grant cycles was that of the Mexican-American community through Spanish language newspapers. We met this objective qualitatively by choosing a variety of newspaper titles to highlight this voice including *El Tucsonense* (1915-1929), *El Sol* (1942-1962), *El Mensajero* (1933-1945), *El Mosquito* (1919-1925), *El Imparcial* (1937-1956), *El Observador Mexicano* (1897-1898), and *El Fronterizo* (1926-1929). The scope of years covered by these Spanish-language newspapers ranges from 1897-1963 providing a much needed Mexican American perspective to the historical record.

Speaking quantitatively, we were able to digitize *El Tucsonense* from 1915 through December, 31, 1929. Our grant narrative stated that of primary importance for this fourth grant cycle was digitizing the issues of *El Tucsonense* from 1915-1923. We were able to go six years beyond this goal. With the newspaper *El Sol* from Phoenix we were able to digitize 20 years of coverage from 1942-1962. Spanish language newspapers account for 20,945 pages of our overall grant.

Another important objective was digitizing newspapers from the US/Mexico border. These titles are an important resource for documenting the history of immigrants and those who live near the border. We were able to digitize the *International* (1925-1926), *Nogales International* (1926-1947), *Douglas Daily Dispatch* (1926-1928), *The Daily Morning Oasis* (1917-1920), *The Border Vidette* (1923-1934), and *The Benson Signal* (1915-1920) representing the border communities of Nogales, Douglas, and Benson. US/Mexico border newspapers account for 25,134 pages of our overall grant.

Much like African American newspapers across the US, those in the West served the important function of providing knowledge about African American communities, while helping establish an identity for those communities. We digitized the *Arizona Sun* (1944-1963), *Arizona Tribune* (1958-1963), *Phoenix Tribune* (1918-1931), *The Phoenix Index* (1939-1942), *The Apache Sentinel* (1943-1945), *Post Script of The Apache Sentinel* (1944-1946) and *Arizona Gleam* (1929-1937). These seven newspaper titles offer coverage ranging from 1918-1963 providing context, depth and perspective to the history of Arizona. The African American newspapers account for 12,254 pages of the grant total.

Another of Arizona's diverse communities found within historical newspapers is that of tribal nations. Arizona has twenty-two federally-recognized tribes and one objective was to represent that rich heritage by digitizing tribal newspapers. In this grant cycle we digitized *The Navajo Times* (1959-1963), *Adahooniligii* (1943-1957), *Papago Indian News* (1954-1963), *The Supai Weekly News* (1957-1959), *Apache Drum Beat* (1960-1963) and *The Fort Apache Scout* (1962-1963). The newspapers represent the Navajo, Tohono O'odham, Havasupai, White Mountain Apache, and the

San Carlos Apache tribes. The newspapers account for 5,251 pages of the grant total. During the title selection research process we found that many tribal papers did not begin being published until after 1963. Our partners at the UAL consulted with tribes and reached out to the relevant Nations to let them know about the NDNP project and newspaper titles being digitized.

Another area of focus in this grant cycle was religious community newspapers. To achieve this objective we digitized four newspapers: The Arizona Post (1946-1963), The Phoenix Jewish News (1948-1963), The Snowflake Herald (1913-1923), and the Mesa Free Press (1893-1901). These account for 11,471 pages.

Having identified newspapers from communities omitted or under-represented during previous grant cycles guided our newspaper title selection. Many of the selected newspapers allowed us the opportunity to digitize during the expanded years allowable by NDNP and NEH between 1922 and 1963. In fact, 29 of the titles digitized included content beyond 1922.

Finally, we had a grant objective to fill in gaps that were not digitized in previous grant cycles. We took into account counties where there was geographic under-representation in our digital collection. This led us to select the Winslow Mail (1897-1926), The Parker Post (1911-1918) and the Duncan Arizonian (1911-1913). As well as the mining community newspapers Arizona State Miner (1919-1927) Arizona Copper Camp (1915-1920) and the News-Herald (1901-1904). Overall, the total number of pages digitized was 105,400.

In addition to Chronicling America, the Arizona Digital Newspaper Program (ADNP), part of the Arizona State Library, Archives and Public Records (LAPR) is hosting all newly-digitized newspaper content on the free and publicly-available Arizona Memory Project platform (<https://azmemory.azlibrary.gov/digital/>). The UAL is in the process of adding the newly-digitized Spanish-language newspaper content to its Historic Mexican and Mexican American Press digital collection (www.library.arizona.edu/mmap).

There were also a couple of goals we did not quite meet as laid out in our grant narrative. The first of these would be an objective to digitize relocation camp newspapers. There were two such newspapers in Arizona – the Poston Chronicle near Parker in La Paz County and the Gila News-Courier from Rivers, Arizona.

The Poston Chronicle has already been digitized and exists on the Library of Congress website, though not as part of Chronicling America. It was contributed by United States War Relocation Authority. It can be found in Japanese-American Internment Camp Newspapers, 1942 to 1946 found here: <https://www.loc.gov/collections/japanese-american-internment-camp-newspapers/?q=poston+chronicle>

Due to this fact, it would result in duplicative content if we were to include it in our NDNP grant. This is also the case with the Gila News-Courier. Because of this the decision was made to distribute our allotment of 100,000 pages to other community newspapers.

A second goal we did not complete was the digitization of migrant news. The grant narrative states, "A fourth grant cycle will expand the content to include the rich history of migrant workers themselves." We looked at three migrant camp newspapers: Eleven Mile News, Migrant's Mike and Desert Sentinel. Unfortunately, we did not have a master microfilm for any of the three titles which ultimately led to the decision not to include them in this grant cycle. All three of these newspapers were published in newsletter format and were of varying quality in terms of exposure and readability of the images. We calculated from our diazo copies that there are approximately 200 pages to digitize of Eleven Mile News, approximately 350 pages to digitize of the Desert Sentinel and 500 pages of Migrant's Mike. The Arizona Digital Newspaper Program (ADNP) is still interested in digitizing these papers and believe they might make a good in-house project. In this instance the ADNP would digitize straight from the diazo film and make the images publicly available on the Arizona Memory Project.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

One opportunity that arose during the period of performance was sponsoring a student Capstone Internship to work directly with the newspaper collection at the Arizona State Library, Archives and Public Records (LAPR). NDNP grant project director and news content program manager for LAPR, Sativa Peterson supervised student Korina Tueller for a Capstone Internship that would fulfill part of the requirements for completing her MLIS. Ms. Tueller began her internship at LAPR in January of 2018 and helped execute title-level copyright research for each of the newspapers selected for

inclusion in the grant. She created a spreadsheet to keep track of this research using the Catalog of Copyright Entries (CCE). She also created a tutorial on her process for an “E-learning for Librarians” course. This tutorial can be used in future digitization projects. Ultimately, based on her wonderful contributions, Ms. Tueller was hired by LAPR in December 2018 as the Arizona Collections Librarian.

The University of Arizona Libraries (UAL) managed the completion of newspaper title essays. Mary Feeney supervised two graduate students hired for the grant. The students assisted her with in-depth research and writing drafts of the newspaper title essays that are contributed to *Chronicling America*. She completed 36 final essays and coordinated with NEH on submission, review, and revision of the essays. The number of essays is smaller than the total number of titles digitized because some were titles continued from past grants and/or title changes.

The UAL organized and hosted a symposium to highlight the importance of the diverse content being added for this grant cycle. The symposium, “Preserving the Voices of Arizona’s Diverse Communities” (<https://new.library.arizona.edu/events/preserving-voices-arizonas-diverse-communities>) was held on March 29, 2019, and featured Deborah Thomas, Library of Congress, as the guest speaker. Additional speakers included a panel presentation of UA faculty members; lightning talks by the students working on the grant; and Dr. Ana Krahmer, Director of the University of North Texas Digital Newspaper Unit. The reception speakers included Tom Arviso, Jr., Publisher of the Navajo Times; Frank Sotomayor, who was co-editor of a Pulitzer Prize-winning Latino series for the Los Angeles Times; and a recorded interview with Richard Elías, Chair of the Pima County Board of Supervisors, whose family published *El Tucsonense*. Over 100 people registered for the event, and attendees included faculty, students, library staff from around Arizona, and community members. The symposium schedule can be viewed here:
<https://new.library.arizona.edu/events/preserving-voices-arizonas-diverse-communities>

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

In the spring of 2019 the State of Arizona Research Library developed an effective outreach strategy for publicizing the results of our NDNP grant program. This strategy included issuing a press release for every newspaper title being added to Chronicling America, and LAPR's Arizona Memory Project platform. For this grant cycle there were 40 newspaper titles, resulting in 40 press releases. What prompted the publication of each press release was when a particular title's images were completely uploaded, OCR'ed, and publicly available on the Arizona Memory Project website. The press releases were incredibly helpful to help answer one key question for the Arizona State Library, Archives and Public Record's target audience: "Why did we pick this paper?" Project Director Sativa Peterson shared tips and tricks about this outreach strategy at the 2019 NDNP Annual Conference in September as part of an outreach roundtable.

Once a press release was sent out, a screen shot was taken of the press release and posted to social media providing a link to the paper. Specifically, we used Facebook and Twitter. We used URL-shorteners which allowed us to keep track of how many people clicked on the newspapers from social media vs. directly from the press release. Our press releases on Twitter were typically our most popular posts of the month.

As project director, Peterson provided a quote to appear in each press release. LAPR coordinated with the communication officer of the Arizona Secretary of State's office to schedule each of the press releases.

After the first six press releases were published we ran some reports to see if we could see a spike in usage. The answer was absolutely, yes. We saw a consistent spike in newspaper page views due to press releases. The press releases generated several interviews with different publications and local news media.

Between July 2018 and June 2019 the ADNP saw an average of 25,750 page views per month. In July and August of 2019 – a time period when we began to add new content from this grant cycle to the Arizona Memory Project and send out press releases to announce the addition of each newly digitized newspaper, we saw these monthly averages jump to 36,500 page views per month (for July 2019 and August 2019). This was an increase of 42% for the two-month period of July- August 2019 our most recent data.

Publicizing the project is of primary importance. So, in addition to press releases LAPR also wanted to develop some specific outreach programming to help disseminate results to communities of interest throughout the state. In May of 2019, Project Director Sativa Peterson applied for an Arizona Humanities Project Grant. "Revealing History – A Look at Arizona's Diverse Communities through Historical Newspapers" serves as a gateway to historical newspapers from and about Arizona through an interactive lecture, promotes the voices of Arizona's diverse communities found within historical newspapers, and demonstrates how to begin one's own exploration using newspapers freely available

online.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Generally speaking, the audience for LAPR is the general public, anyone interested in Arizona history, culture, government and environment. However, in this NDNP grant cycle titles representing underserved communities were prioritized. This included publications with a specific audience and a smaller circulation, but whose inclusion would have an impact on the broader discussion of Arizona's history.

These audiences for the project included Mexican-American and Spanish speaking communities, African American communities, American Indian communities, religious group communities and newspaper titles representing communities along the US/Mexico border. Throughout this project we have prioritized titles representing a diverse or minority viewpoint while also trying to fill in gaps in the available digital historic newspapers of Arizona by choosing titles from geographically under-represented parts of the state. For example we now have digitized newspapers from each of Arizona's 15 counties as well as five tribal nations.

It is difficult to fully assess the impact this project had on this audience while we are just coming to the end of the production phase of this grant, and as these digitized pages are still becoming available on Chronicling America and the Arizona Memory Project at the time of this report. However, as the digitization work nears completion, LAPR has been focused on looking for opportunities to do outreach in the communities where some of these early newspapers have recently been digitized and made available.

To that end, hoping to further reach these specific audiences, Project Director Sativa Peterson recently applied for and received an Arizona Humanities Project Grant. The project grant was awarded on September 3, 2019. Revealing History – A Look at Arizona's Diverse Communities through Historical Newspapers will serve as a gateway to historical newspapers from and about Arizona through an interactive lecture; it promotes the voices of Arizona's diverse communities found within historical newspapers; and demonstrates how to begin one's own exploration using

newspapers freely available online. The programming will take place over the next 18 months and will make four stops in six communities where newspapers were recently digitized. A final calendar is still being established. The Arizona Humanities grant will help with travel expenses to six locations in Arizona as well as help fund retractable banners, rack cards and postcards. Revealing History will promote the voices and stories of Arizona's diverse communities and help us compile more quantitative and qualitative results. It will help disseminate content and increase both an interest in the humanities and an increase in visitors to digital newspaper content.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Sativa Peterson is the News Content Program Manager for the Arizona State Library, Archives and Public Records. She served as Project Director for the two-year duration of the 2017 NDNP grant cycle. She supervised, established planning sessions, and developed workflows with the Project Coordinator. Peterson communicated directly with digitization vendors to oversee the production workflow and timely shipment of batches to Library of Congress and ensured that all Library of Congress and NEH deadlines were met. Peterson managed the process to ensure all newly digitized images were added to the Arizona Memory Project platform. She coordinated outreach efforts, contributed to press releases, and spoke with the media to promote the project. She applied for an Arizona Humanities Project Grant to continue promoting the newly digitized newspaper titles.

Laura Stone is the State of Arizona Research Library Administrator for the Arizona State Library, Archives and Public Records. She served as the Grant Administrator for the NDNP grant overseeing the budget and meeting regularly with Sativa Peterson on the project status. (b) (6) Sarah Schnupp, Chief Financial Officer for the Arizona Secretary of State's Office will take over as the Grants Administrator.

The University of Arizona Libraries (UAL) were key partners and an integral part of the NDNP grant, starting with co-authoring the grant application. Four librarians contributed their time to the project: Mary Feeney, News Research Librarian and project lead for the UAL; Veronica Reyes-Escudero, Borderlands Curator; Chris Kollen, Data Curation Librarian; and Erik Radio, Metadata Librarian (until November 2018). UAL's roles included researching and writing the newspaper title essays, planning and participating in meetings with the advisory board, participating in selection of titles, and planning and hosting a newspaper symposium in March 2019.

Project performance was affected by one key change in project personnel when Project Coordinator Alison Sweet was separated by the State of Arizona Research Library in January 2019. This led to some minor production delays, while Project Director Sativa Peterson took over the coordination of production responsibilities that were previously being performed by Ms. Sweet. Peterson asked NEH for a 2-month extension on August 12, 2019 and that extension was granted. To assist with the completion of the grant, in February of 2019 permission was given to contract hire a temporary project coordinator. Scott Solliday was hired on April 8, 2019 and worked through August 30, 2019. He came into the project mid-stream and helped with preparing batches for delivery to our digitization vendor and with QC once batches were returned.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

In the course of this grant collaborative partnerships were formed with a handful of cultural institutions. For example, papers were borrowed from other cultural institutions in order to make the available newspaper coverage as complete as possible for a few specific titles. This included borrowing additional issues of Adahooniigii, a Navajo language newspaper from our partners at the University of Arizona (UA) Libraries, as well as issues of the Spanish language newspapers, El Tucsonense, El Fronterizo, and El Mosquito from University of Arizona Libraries.

From Arizona State University (Tempe, Arizona) we borrowed additional issues of the title Adahooniigii.

From the Arizona Historical Society (Tucson, Arizona) we borrowed issues of Arizona's Negro Journal, and 93rd Blue Helmet.

And finally, from the Fort Huachuca Museum in Fort Huachuca, Arizona we borrowed issues of The Buffalo, The Bullet, and 93rd Blue Helmet.

Four of these borrowed titles did not make it into the final selection for NDNP inclusion (primarily due to the small number of available issues). These were: Arizona's Negro Journal (8 issues), 93rd Blue Helmet (13 issues), The Bullet (4 issues) and the Buffalo (45 issues). These four titles were only available as physical hard copy of the newspaper. Though not included in the final NDNP title selection for this grant cycle we have scanned them straight to digital meeting Library of Congress technical specifications and we will be adding them to the Arizona Memory Project as well as providing the loaning cultural partners with digital copies of these borrowed newspapers.

We are committed to continuing these collaborative partnerships and are looking for ways to partner on additional newspapers.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

The public value of this completed grant is in providing community engagement around historical Arizona newspaper content and improving participants' ability to discover information.

By prioritizing communities, which had previously been under-represented in our digital collection, we hope to promote the voices and stories of Arizona's diverse communities. The impact is that historical newspapers can highlight how the historical and cultural identity of Arizona is multifaceted and can appear quite different depending on the lens through which it is viewed.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

There were three events that had an impact on expenditures. In all three cases we have underspent from our originally submitted proposal. The first event was that our digitization vendor was much

less expensive than originally proposed. In November 2017 three vendors submitted quotes for the scope of work required for the NDNP Grant 2017. After reviewing the three proposals, the State of Arizona Research Library selected (b) (4) as our digitization vendor for this project. (b) (4) costs were considerably less than originally budgeted (\$30,500 plus postage vs. \$62,000).

The second event was that we did not employ a project coordinator for the full two years as budgeted, which reduced personnel costs from a budgeted \$145,940 to an estimated \$125,000. The third event was that our partners at the University of Arizona Libraries spent approximately \$14,200 of the budgeted \$40,000.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Nothing to report.

Project Outcomes

Describe any project outcomes in the space provided.

In 2017, the Arizona State Library, Archives and Public Records (LAPR) in partnership with the University of Arizona Libraries (UAL) received a grant from the National Endowment for the Humanities (NEH) to digitize 100,000 pages of historical Arizona newspapers as part of the National Digital Newspaper Program.

As the digitization work for the grant nears completion, the project outcomes for the public are many. During the period of performance, the grant project resulted in a total of 105,495 digitized historical newspaper pages exceeding the 100,000 page goal. These pages represent 40 newspaper titles selected for digitization and inclusion in the grant. These newspapers include seven Spanish-language newspapers, six African-American community newspapers, six Tribal Nation affiliated newspapers, six newspapers published in communities along the US/Mexico border, four religious community

newspapers, as well as the selection of a newspaper for Navajo, Greenlee, and La Paz Counties which were geographically under-represented in previous grant cycles. The publication date range of these 40 newspapers spans from 1893-1963, helping tell the story of the multifaceted historical and cultural identity of Arizona.

The newspapers digitized through this grant are available to the public on *Chronicling America*, <https://chroniclingamerica.loc.gov/> the free openly-accessible national newspaper database hosted by the Library of Congress as well as the Arizona Memory Project, <https://azmemory.azlibrary.gov/> a database made publicly available by LAPR, a division of the Secretary of State with funding from a Library Services and Technology Act grant from the Institute of Museum and Library Services. The Arizona Memory Project provides access to a wealth of primary sources in Arizona archives, museums, libraries, and other cultural institutions. In addition, the UAL is adding newly-digitized Spanish-language newspaper content to its Historic Mexican and Mexican American Press digital collection, <http://www.library.arizona.edu/contentdm/mmap/> where they will be searchable alongside other Mexican American newspapers previously digitized by UAL.

The audience for digitized historical Arizona newspapers is the general public, anyone interested in Arizona history, culture, government and environment. However, in this NDNP grant cycle titles representing underserved communities were prioritized. This included publications with a specific audience and a smaller circulation, but whose inclusion would have an impact on the broader discussion of Arizona's history.

To date, 19 of the 40 newspapers titles are publicly available at the Arizona Memory Project with an additional 21 titles to be added over the next few months. Between July 2018 and June 2019 the Arizona Historical Digital Newspapers available on the Arizona Memory Project saw an average of 25,750 page views per month. In July and August of 2019 – a time period when we began to add new content from this grant cycle to the Arizona Memory Project - we saw these monthly averages jump to 36,500 page views per month (for July 2019 and August 2019). This was an increase of 42% for the two-month period of July- August 2019 our most recent data. Historical newspaper content is frequently featured in LAPR's social media posts. The Digital Arizona Library (DAZL) is the online collection of LAPR. The DAZL Facebook page has 6, 460 followers, and we average 8,285 engagements per month.

The University of Arizona Libraries organized and hosted a symposium and reception to highlight the importance of the diverse content being added for this grant cycle. The symposium, "Preserving the Voices of Arizona's Diverse Communities" (<https://new.library.arizona.edu/events/preserving-voices-arizonas-diverse-communities>) was held on March 29, 2019, and featured Deborah Thomas, Library of Congress, as the guest speaker. Additional speakers included a panel presentation of UA faculty members; lightning talks by the students working on the grant; and Dr. Ana Kraemer, Director of the University of North Texas Digital Newspaper Unit. The reception speakers included Tom Arviso, Jr., Publisher of the Navajo Times; Frank Sotomayor, who was co-editor of a Pulitzer Prize-winning Latino series for the Los Angeles Times; and a recorded interview with Richard Elías,

Chair of the Pima County Board of Supervisors, whose family published El Tucsonense. Over 100 people registered for the event, and attendees included faculty, students, library staff from around Arizona, and community members. The symposium was funded by the NDNP grant and by an endowment of the University of Arizona Libraries.

In September 2019 an Arizona Humanities Project Grant was awarded to NDNP grant Project Director Sativa Peterson of the Arizona State Library, Archives and Public Records for Revealing History – A Look at Community through Arizona’s Historical Newspapers. The program will make six tour stops in communities where some of these early newspapers have recently been digitized and made available. The program will include a 45-minute interactive lecture followed by demonstrations on how to do one’s own searching using the Arizona Memory Project and Chronicling America websites so that audience members can continue the exploration of historical newspapers on their own. The program will take place throughout 2020.

Grant Products

Blog Post



KATIE HOBBS
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Sept. 12, 2019

Peruse the pictures from the Arizona Tribune newspaper now on the Arizona Memory Project



PHOENIX – The Arizona Tribune began July of 1958 as a weekly pictorial by Edward Banks and his wife Eloise. Civil rights issues, fair employment, and other political topics were often covered, as was society news such as birth, marriage, death announcements, recipes, and notable local students.

“The Arizona Tribune is rich in photographs. It was chosen for the visual documentation it provides of the black community in Phoenix during the years 1958-1964; years that coincide with the Civil Rights Movement,”

said Sativa Peterson, NDNP Grant Project Director and News Content Program Manager for the State of Arizona Research Library.

This is just one of the 40 newspaper titles that were digitized and added to the Arizona Memory Project by the Arizona State Library in partnership with the University of Arizona Libraries, thanks to the National Endowment for the Humanities and Library of Congress' National Digital Newspaper Program. The visually striking Arizona Tribune collection will be available indefinitely and can be viewed for free on any digital device at <https://azmemory.azlibrary.gov/digital/collection/aztribune>.

For questions about this or any digital collection, or for cultural institutions interested in sharing collections on the Arizona Memory Project, contact azmemory@azlibrary.gov.



KATIE HOBBS
SECRETARY OF STATE

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Sept. 26, 2019

Lots of 'cool' history to be found in The Coolidge Examiner now on the Arizona Memory Project



PHOENIX – Originally written to commemorate the dedication of the Coolidge Dam, The Coolidge Examiner would go on to be an important weekly newspaper for Pinal County. The masthead included the tagline, “Circulation covers Casa Grande Valley Like a Blanket.” The paper often included news about water rights, a topic editor and publisher Ted Healy was passionate about. The newspaper also included local, national and international news. Issues digitized for this collection span the pre and

post-World War II era from 1930-1946.

“Looking through these pages, particularly 1941 through 1945, one gets to see how a small Arizona town mobilized to face the challenges of World War II, from sending its young men off to battle, to staging Pinal County war bond drives, to providing coverage of the nearby Florence Internment Camp for POWs,” said Sativa Peterson, NDNP Grant Project Director and News Content Program Manager for the State of Arizona Research Library.

This is just one of the 40 newspaper titles that were digitized and added to the Arizona Memory Project by the Arizona State Library in partnership with the University of Arizona Libraries, thanks to the National Endowment for the Humanities and Library of Congress' National Digital Newspaper Program. The Coolidge Examiner will be available indefinitely and can be viewed for free on any digital device at <https://azmemory.azlibrary.gov/digital/collection/coolidgeexam>.

For questions about this or any digital collection, or for cultural institutions interested in sharing collections on the Arizona Memory Project, contact azmemory@azlibrary.gov.

PRESS RELEASE

FOR IMMEDIATE RELEASE



KATIE HOBBS
SECRETARY OF STATE

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Aug 20, 2019

Daily Morning Oasis just one of six border town newspapers now on the Arizona Memory Project

PHOENIX – From 1917 to 1921, The Daily Morning Oasis included international, national and local news as well as fiction, poems, and advertisements for businesses from both sides of the U.S. – Mexico border. The newspaper was established in Nogales, and was intended to be a daily version of the weekly Oasis newspaper, which is already available on the Arizona Memory Project.



"Nogales, Arizona and its sister city Nogales, Mexico are known together as Ambos Nogales and this symbiotic community is chronicled in the pages of the Daily Morning Oasis. Plus, these digitized issues cover a lot of historical ground from the Mexican Revolution, to the U.S. entering World War I, and from provisions to the Immigration Act of 1917 to Prohibition," said Sativa Peterson, NDNP Grant Project Director and News Content Program Manager for the State of Arizona Research Library.

This is just one of six newspaper titles from border towns digitized and added to the Arizona Memory Project as part of the National Digital Newspaper Program through a grant from the Library of Congress. This digital collection includes issues from 1917 through 1920 and will be available indefinitely and free to access on any digital device at <https://azmemory.azlibrary.gov/digital/collection/dmoasis>.

For questions about this or any digital collection, or for cultural institutions interested in sharing collections on the Arizona Memory Project, contact azmemory@azlibrary.gov.

The Arizona Memory Project provides free online access to the wealth of primary sources in Arizona archives, museums, libraries, and other cultural institutions. The Arizona Memory Project is supported by the Arizona State Library, Archives & Public Records, a division of the Secretary of State, with federal funds from the Institute of Museum and Library Services.

PRESS RELEASE

FOR IMMEDIATE RELEASE



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July 2, 2019

Greenlee County historic newspaper is the newest Arizona Memory Project collection

PHOENIX – The *Duncan Arizonian* is the newest newspaper featured by the Arizona Memory Project from the State of Arizona Research Library, as part of a partnership with the University of Arizona and a grant from the National Digital Newspaper Program.

Duncan, Arizona is known for being the childhood home of Supreme Court Justice Sandra Day O'Connor, and The *Duncan Arizonian* was one of approximately 40 new titles selected to be digitized during this two-year grant cycle.



“We chose the *Duncan Arizonian*, because we wanted to fill in some gaps from early territorial newspapers that were not yet digitized, and because the *Duncan Arizonian* reported on Greenlee County, as well as neighboring Graham County. It chronicled Arizona’s transition from a territory to statehood,” said Sativa Peterson, NDNP grant project director and news content program manager for the State of Arizona Research Library.

New newspaper titles continue to be added as this grant cycle concludes. The *Duncan Arizonian* includes issues from 1911 through 1913. It will be available indefinitely and can be viewed for free on any digital device at <https://azmemory.azlibrary.gov/digital/collection/darizonian/search>.

For questions about this or any digital collection, or for cultural institutions interested in sharing collections on the Arizona Memory Project, contact azmemory@azlibrary.gov.



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Aug. 12, 2019

Arizona Memory Project adds historic Spanish language newspaper to collection

PHOENIX – El Mosquito was published in Tucson from 1917 to 1925 as a weekly and twice-weekly newspaper. This Spanish language newspaper covered issues important to the Mexican American community and was known for its sharp tongue and lively writing. Its slogan for its first several years was “Pica, pero no hace roncha,” which translates to, “It stings, but it doesn’t leave a mark.”



The digitized issues for this collection include the years 1919 through 1925.

“This Spanish language paper often mixed seriousness with humor. It offers a look at life in the Tucson barrios in the 1920s, and is a great example of an Arizona newspaper that reflects how the historical and cultural identity of Arizona is multifaceted,” said Sativa Peterson, NDNP Grant Director and News Content Program Manager for the State of Arizona Research Library.

The Library of Congress awarded the Arizona Memory Project a grant to digitize this newspaper and six other Spanish language newspaper titles this year. The University of Arizona libraries also contributed to the project. El Mosquito will be available indefinitely and can be viewed for free on any digital device at <https://azmemory.azlibrary.gov/digital/collection/elmosquito>.

For questions about this or any digital collection, or for cultural institutions interested in sharing collections on the Arizona Memory Project, contact azmemory@azlibrary.gov.



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Sept. 19, 2019

Long running Spanish-language newspaper from Tucson now on the Arizona Memory Project



PHOENIX – Published for over 40 years, *El Tucsonense* was an important newspaper for Mexican communities in southern Arizona. The newspaper highlighted the local art community, Mexican owned businesses, and featured a literary column. It also reported on state, national and international news, such as the Mexican Revolution, labor issues, World War I and II.

"*El Tucsonense* was an influential voice for the Mexican American community in Southern Arizona," said Verónica Reyes-Escudero, the Katherine B. Willock Head of Special Collections at the University of Arizona Libraries (UAL).

"*El Tucsonense* is part of the UAL's Historic Mexican and Mexican American Press digital collection, and we are pleased to share this respected newspaper with the Library of Congress' *Chronicling America* and the Arizona Memory Project," said Chris Kollen, Data Curation Librarian at UAL.

"*El Tucsonense* was one of the longest-running Spanish-language newspapers in Tucson, published from 1915 until the early 1960s. It is an important part of Tucson's and Arizona's history," said Mary Feeney, News Research Librarian and NDNP grant project lead at the UAL.

This is just one of the 7 Spanish-language newspaper titles that were digitized and added to the Arizona Memory Project by the Arizona State Library in partnership with the University of Arizona Libraries, thanks to the National Endowment for the Humanities and Library of Congress' National Digital Newspaper Program. *El Tucsonense* issues from 1915-1929 will be available indefinitely and can be viewed for free on any digital device at

<https://azmemory.azlibrary.gov/digital/collection/elucsonense>.

For questions about this or any digital collection, or for cultural institutions interested in sharing collections on the Arizona Memory Project, contact azmemory@azlibrary.gov.



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Oct. 24, 2019

Latest newspaper on the Arizona Memory Project highlights pre-statehood Mesa



PHOENIX – Between 1892 and 1915, the Mesa Free Press became an important resource for community and mining news during Arizona's territorial days. The paper also published information on livestock, farming, train timetables and even local feuds. The newspaper took on weekly, daily and evening formats during its 23-year run.

"It was the first newspaper published in Mesa. Latter-day Saint colonists were beginning settlements across Arizona when they arrived in Mesa in 1878. This newspaper provides a look at a frontier

religious community in the early stages of civic growth and expansion," said Sativa Peterson, National Digital Newspaper Program grant project director and news content program manager for the State of Arizona Research Library.

This is just one of the 40 newspaper titles that were digitized and added to the Arizona Memory Project by the Arizona State Library in partnership with the University of Arizona Libraries, thanks to the National Endowment for the Humanities and Library of Congress' National Digital Newspaper Program. The Mesa Free Press will be available indefinitely and can be viewed for free on any digital device at <https://azmemory.azlibrary.gov/digital/collection/mesafree>.

For questions about this or any digital collection, or for cultural institutions interested in sharing collections on the Arizona Memory Project, contact azmemory@azlibrary.gov.



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Oct. 3, 2019

Arizona Memory Project now home to historic Tohono O'odham newspaper



PHOENIX – Published from Sells, Arizona, the capital of the Tohono O'odham Nation, the Papago Indian News used the name given to them by Spanish Explorers. The all-volunteer written newspaper was thought of as a voice of the tribe. It shared mostly community news, such as baptisms, marriages, deaths and other notable events. Student accomplishments, member relocations, public health and Tribal Council actions were other frequent topics.

"This newspaper is important as it chronicles the self-governance of the Tohono O'odham Nation and the concerns of the community during the 1950's and 1960's," said Sativa Peterson, National Digital Newspaper Program grant project director and news content program manager for the State of Arizona Research Library.

This is just one of six newspaper titles from indigenous communities around Arizona that were digitized and added to the Arizona Memory Project by the Arizona State Library in partnership with the University of Arizona Libraries, thanks to the National Endowment for the Humanities and Library of Congress' National Digital Newspaper Program. Issues of the Papago Indian News from 1954-1963 will be available indefinitely and can be viewed for free on any digital device at <https://azmemory.azlibrary.gov/digital/collection/papagonews>.

For questions about this or any digital collection, or for cultural institutions interested in sharing collections on the Arizona Memory Project, contact azmemory@azlibrary.gov.

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Aug. 6, 2019

First historic newspaper from La Paz County now available on the Arizona Memory Project

PHOENIX – The Parker Post, the first newspaper from La Paz County, is now available on the Arizona Memory Project. While the newspaper was published between 1910 and 1918, Parker was actually a part of Yuma County until voters approved the creation of La Paz County in 1983. The newspaper highlighted the copper mining industry in and around Parker, as well as political and local news in the years leading up to and including World War I.

“We felt that this area of the state had been geographically under-represented in our historical digital collection. With the addition of The Parker Post we now have newspapers digitized from each of Arizona’s 15 counties,” says NDNP Grant Project Director and News Content Program Manager for the State of Arizona Research Library Sativa Peterson.

This digital collection includes issues from 1911 through 1918, including a 16-page special mining edition that was shipped to cities all across the United States. The Parker Post will be available indefinitely and can be viewed for free on any digital device at <https://azmemory.azlibrary.gov/digital/collection/parkerpost>.

For questions about this or any digital collection, or for cultural institutions interested in sharing collections on the Arizona Memory Project, contact azmemory@azlibrary.gov. The Arizona Memory Project provides free online access to the wealth of primary sources in Arizona archives, museums, libraries, and other cultural institutions.

The Arizona Memory Project provides free online access to the wealth of primary sources in Arizona archives, museums, libraries, and other cultural institutions. The Arizona Memory Project is supported by the Arizona State Library, Archives & Public Records, a division of the Secretary of State, with federal funds from the Institute of Museum and Library Services.

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Nov. 12, 2019

Pre-World War II paper from Phoenix's black community is the newest addition to the Arizona Memory Project



PHOENIX – From 1937 through 1943, the Phoenix Index was an important newspaper for the black community living in the Valley. Alberta Gibson began editing and publishing the newspaper in 1939, when she was one of a few women in the industry.

“We’ve digitized the Phoenix Index from 1939 to 1943, offering readers a glimpse of the political, social, and economic questions facing the African American community in Phoenix during the early years of WWII,” said Sativa Peterson, National Digital Newspaper program grant director and news content program manager for the State of Arizona Research Library. “The

African American Press, such as the Phoenix Index played a key role in advocating for the full utilization of black troops in the military.”

Additionally, the newspaper included community news, fashion advice, sports commentary, as well as Bible lessons and sermons.

This is one of seven newspaper titles from black communities around Arizona that were digitized by the Arizona State Library in partnership with the University of Arizona Libraries, with support from the National Endowment for the Humanities and Library of Congress’ National Digital Newspaper Program. Issues from 1939 to 1942 of the Phoenix Index will be available on the Arizona Memory Project indefinitely and can be viewed for free on any digital device at <https://azmemory.azlibrary.gov/digital/collection/theplxindex>.



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July 24, 2019

Arizona's first black community newspaper now part of the Arizona Memory Project



PHOENIX – The Phoenix Tribune was started in 1918 by Arthur Randolph Smith and became a staple of the black community in Arizona. The newspaper included stories from across the world, nation, and state. It featured poetry, church information, and opinion pieces.

The Phoenix Tribune also published articles on segregation and racism, and community-related stories including one about the first black doctor in Arizona and the Booker T. Washington Memorial Hospital.

"The Phoenix Tribune was significant not only because it was the first African American newspaper published in Arizona, but because it chronicled the lives of black people in Phoenix, and around the state, from 1918 through 1931," Sativa Peterson, NDNP grant project director

and news content program manager for the State of Arizona Research Library, said. "These digitized newspaper pages allow us the opportunity to use journalism as a lens for reflecting on the human experience at that time."

This is just one of the 40 newspaper titles that were digitized and added to the Arizona Memory Project as part of the National Digital Newspaper Program through a grant from the Library of Congress. This digital collection includes issues from 1918 through 1931, the years of the entire run of the newspaper. It will be available indefinitely and can be viewed for free on any digital device at <https://azmemory.azlibrary.gov/digital/collection/phxtribune>.

For questions about this or any digital collection, or for cultural institutions interested in sharing collections on the Arizona Memory Project, contact azmemory@azlibrary.gov.

Un periódico en español de larga duración de Tucson ahora está en el Proyecto de Memoria de Arizona

PHOENIX – Publicado por más de 40 años, El Tucsonense fue un periódico importante para las comunidades Mexicanas en el sur de Arizona. El periódico destacó la comunidad artística local, los negocios de propiedad Mexicana, e incluyó una columna literaria. También informó sobre las noticias estatales, nacionales e internacionales, como la Revolución Mexicana, temas laborales, la Primera y Segunda Guerra Mundial.



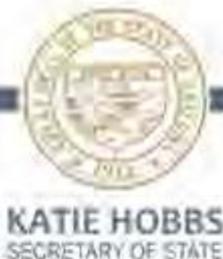
"El Tucsonense fue una voz influyente para la comunidad Mexicano-Estadounidense en el sur de Arizona", dijo Verónica Reyes-Escuerdo, la jefa de las colecciones especiales del departamento de Katheryne B. Willock en la Universidad de Bibliotecas de Arizona.

"El Tucsonense es parte de la histórica colección digital de Prensa Mexicana y Mexicana-Estadounidense de la Universidad de Bibliotecas de Arizona, y nos complace compartir este respetado periódico con Crónica América de la Biblioteca del Congreso y el Proyecto de Memoria de Arizona", dijo Chris Kollen, el Bibliotecario de Curaduría de Datos en la Universidad de Bibliotecas de Arizona.

"El Tucsonense fue uno de los periódicos en español con la más larga duración en Tucson. Fue publicado desde 1915 hasta los principios de la década de 1960. Es una parte importante de la historia de Tucson y Arizona", dijo Mary Feeney, la Bibliotecaria de Investigación de Noticias y la líder del Proyecto del Programa Nacional de Periódicos Digitales en la Universidad de Bibliotecas de Arizona.

Este es sólo uno de los 7 títulos de periódicos en español que fueron digitalizados y agregados al Proyecto de Memoria de Arizona por la Biblioteca Estatal de Arizona en asociación con las Bibliotecas de la Universidad de Arizona, gracias a la Dotación Nacional para las Humanidades y el Programa Nacional de Periódicos Digitales de la Biblioteca del Congreso. Las ediciones de El Tucsonense de 1915 a 1929 estarán disponibles indefinidamente y se pueden ver de forma gratuita en cualquier dispositivo digital en <https://azmemory.azlibrary.gov/digital/collection/el-tucsonense>.

Para preguntas sobre esta o cualquier colección digital, o para instituciones culturales interesadas en compartir colecciones con el Proyecto de Memoria de Arizona, comuníquese con azmemory@azlibrary.gov.



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Nov. 1, 2019

Mid-century newspaper from Havasupai now on the Arizona Memory Project



PHOENIX – At the bottom of the Grand Canyon, in a place filled with waterfalls and home to the Havasupai Tribe, a newspaper called the Supai Weekly News began. Started by the wife of a Bureau of Indian Affairs agent in the early 1950s, the Supai Weekly News was geared towards the Havasupai community and included news on the weather, tribal elections, public health and personal updates. Religious and mission news were also included, as were Bible verses and church service information.

“The Supai Weekly News is important for its coverage of the Havasupai community through announcements, Tribal Council meetings and elections, and genealogical news such as birthdays and personal updates on community members,” said Sativa Peterson, National Digital Newspaper Program grant project director and news content program manager for the State of Arizona Research Library. “Though geared toward a specific audience at the time of its publication, it deepens an appreciation for the diverse voices that have combined to create our unique Arizona identity.”

This is just one of the six newspaper titles from indigenous communities around Arizona that were digitized and added to the Arizona Memory Project by the Arizona State Library in partnership with the University of Arizona Libraries, thanks to the National Endowment for the Humanities and Library of Congress’ National Digital Newspaper Program. Issues of the Supai Weekly News will be available indefinitely and can be viewed for free on any digital device at <https://azmemory.azlibrary.gov/digital/collection/supaiweekly>.



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July 15, 2019

Historic African American newspaper recently added to the Arizona Memory Project

PHOENIX – In 1929, Ayra Hackett was the only African American female newspaper owner in the State of Arizona and one of just a few in the United States. That year she founded The Arizona Gleam, a newspaper that included news from the First Colored Baptist Church and the African American community as a whole.

Based out of Phoenix, The Arizona Gleam also included news from around Arizona and the world, while highlighting achievements of local community members.

“The Arizona Gleam, much like African American newspapers across the U.S., served an important function by providing knowledge about African American communities and helping to establish an identity for those communities,” Sativa Peterson, National Digital Newspaper Program Grant Project Director and News Content Program Manager for the State of Arizona Research Library, said. “Plus, it was published by a nearly all-female staff, which is quite remarkable for the 1930s!”

This is one of the approximately 40 titles being digitized this year. The Arizona Gleam on the Arizona Memory Project includes issues from 1929 through 1937, the entire era in which the paper was published. It will be available indefinitely and can be viewed for free on any digital device at <https://azmemory.azlibrary.gov/digital/collection/theazgleam>.

For questions about this or any digital collection, or for cultural institutions interested in sharing collections on the Arizona Memory Project, contact azmemory@azlibrary.gov.



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July 29, 2019

Standing on the corner with The Winslow Mail and the Arizona Memory Project

PHOENIX – In 2017, the Arizona State Library, Archives and Public Records, in partnership with the University of Arizona, received a fourth grant from the National Digital Newspaper Program, a joint-partnership between the Library of Congress and the National Endowment for the Humanities, to continue digitizing historical Arizona newspapers published between 1859 and 1963. The Winslow Mail was one of the selected titles and is the newest collection on the Arizona Memory Project.



Sativa Peterson, NDNP Grant Project Director and News Content Program Manager for the State of Arizona Research Library grew up in Winslow and said her 1902 copy of the American Newspaper Directory "... lists Winslow as Arizona's eighth largest city or town - larger, at that time, than Flagstaff. The principal industries were sheep and cattle-raising and the town was located on the Atlantic and Pacific Railroad."

This made Peterson excited to share the news from her hometown and its early history with users of the Arizona Memory Project and Chronicling America.

The Winslow Mail was published for 113 years and by the end of 1926, the Winslow Mail became the Winslow Daily Mail. The collection on the Arizona Memory Project includes issues from 1897 through 1926. It is available indefinitely and can be viewed on any digital device along with other Navajo County newspapers at <https://azmemory.azlibrary.gov/digital/custom/navajo>.

For questions about this or any digital collection, or for cultural institutions interested in sharing collections on the Arizona Memory Project, contact azmemory@azlibrary.gov.

ARIZONA HISTORICAL DIGITAL NEWSPAPERS

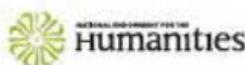
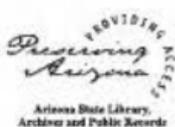
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KATIE HOBBS
SECRETARY OF STATE



This project is supported by the Arizona State Library, Archives & Public Records, a division of the Secretary of State, with federal funds from the Institute of Museum and Library Services.

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TRI-SEMANAL
SE PUBLICA TODOS LOS
MARTES, JUEVES Y
SABADOS

Periodico de Información, Variedades y Anuncios.
Año Noveno--9th Year.

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ASO 9--VOL. XVIII--NUM. 40

TUCSON, ARIZONA, MARTES, ENERO 1 DE 1924.

NUMEROS DEL DIA 5c--NUMEROS ATRASADOS 10c

ADAHOONILIGII

THE NAVAHO LANGUAGE MONTHLY

VOL. 2, NO. 7

WINDOW ROCK, ARIZONA

May 1, 1947

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ARIZONA GLEAM

ARIZONA'S PREMIER RACE WEEKLY

VOLUME 9

HOENDE, ARIZONA, FRIDAY, NOVEMBER 26, 1937

SEVE SUBENTE HOLD

THE NEWS, Ed. H. H. H. Co.



Digitized newspapers reflecting the diverse communities of Arizona, including African American, American Indian and Mexican American newspapers, are preserved in *Chronicling America* as part of the National Digital Newspaper Program.

Discover Arizona newspapers and history at chroniclingamerica.loc.gov

Masthead images:

El Tucsonense, Tucson, Arizona, 1924.

Adahooniligii, Window Rock, Arizona, 1947.

Arizona Gleam, Phoenix, Arizona, 1937.

Final Performance Progress Report

Report ID: 2908285

Application Number: PJ-261191-18

Project Director: Brian Geiger (bgeiger@ucr.edu)

Institution: University of California, Riverside

Reporting Period: 9/1/2018 - 2/28/2021

Report Due: 5/31/2021

Submission Date: 6/14/2021 4:36:48 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

Digitize 100,000 pages of two historic California newspapers, "La Opinion" and "Imperial Valley Press" following standards and specs set by LC. Timeline was:

November-December 2018

Test reel duplicate negative produced and sent to BMI for scanning. Tiffs sent to UCR and loaded into docWORKS for remote processing.

Finish inventory of selected reels.

Production of duplicate negatives begins.

January-February 2019

Digital assets for test reel sent to LC.

Duplication of selected reels continues, and scanning begins.

March 2019

LC provides feedback on test reel. If not acceptable, issues resolved between LC, vendors, and project.

April-May 2019

Full production begins. Scanning of reels finished. Tiffs loaded into docWORKS at UCR; DDD begins remote processing. Project staff monitors processing.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

All reels are currently at Backstage Library works being duplicated and scanned. All TIFF images should be delivered later this month.

We are slightly behind schedule on processing the TIFF images to create deliverables, including samples for LC, because of hardware problems at the end of 2018. We had to replace multiple servers and reinstall docWorks. We are back into full production and expect to send LC a sample soon, probably in June.

We still anticipate finishing all 100,000 pages by early 2020, and to begin sending batches to LC this summer.

Oct 2019: we are still a bit behind but catching up. Backstage has delivered all the TIFF images and DDD has processed one test reel. We hope to get the reel through the DVV and to LC by the end of November, if not sooner.

March 2020: LC accepted our sample batch in November 2019. All images have been loaded into docWorks and DDD has been processing since the start of the year. To date they have billed for roughly 15,000 pages, though they have probably processed more than 30,000 total. DDD had been processing more than 50,000 pages per month and would have finished the NDNP work by the end of May. Last week, however, their Laos-based employees began working at home because of COVID-19. It's not clear when they'll be back to full-capacity, but production over the next few months will certainly be reduced.

Nov 2020: DDD has finished processing a total of 120,000 images. To date we have delivered and LC has accepted 1 batch. The second batch should go out in December.

June 2021: 6 batches have been shipped to LC, 5 of which have been accepted. There are a total of 14. We continue to send one batch a month.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to Report.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Nothing to Report.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

We will begin processing the TIFF images and deliver batches to LC.

Same as above. Once DDD reaches full production, which should be early 2020, they will finish all 100,000+ pages in a few months. We will then begin submitting them to LC in 10,000-page batches.

Same as above. Although DDD's production will likely decline, we hope to batch up what they have finished and send that to LC over the next months.

We will continue submitting batches to LC monthly.

We will continue submitting batches to LC monthly. We should finish sending batches in early 2022.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Brian Geiger, PI, 1 person-month, (b) (6) cost-share.

Virginia Schilling, Project Manager, 1 person-month, (b) (6) NDNP.

Luis Baquera, IT Admin, 1 person-month, (b) (6) NDNP.

same as above

same as above

same as above

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Nothing to Report.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Nothing to Report.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Server problems caused slight delay in getting sample data to LC. New servers now installed and we should be up to full production in a month or so.

Oct 2019: Nothing to report.

March 2020: "Shelter-in-place" protocols for COVID-19 in both California and Laos will likely slow production through June.

Nov 2020: Laos was only shut down through June and we were back into nearly full production by summer.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Not yet applicable.

Oct 2019: same as above.

March 2020: same as above.

Nov 2020: same as above.

June 2021: when the data is loaded into the California Digital Newspaper Collection, <http://cdnc.ucr.edu>, the title will display the acknowledgement: "Digitized through a grant from the National Endowment for the Humanities to digitize California newspapers for the National Digital Newspaper Program. Titles digitized as part of the NDNP are available both here and at the Library of Congress Chronicling America website." The first title should go into the CDNC later this year.

Project Outcomes

Describe any project outcomes in the space provided.

Not yet applicable.

Oct 2019: same as above.

March 2020: same as above.

Nov 2020: same as above.

June 2021: "More than 100,000 pages of two California 'borderlands' newspapers have been digitized and made freely available to the public through Chronicling America. The Imperial Valley Press and La Opinion provide differing perspectives on the US/Mexico border from the 1920s through the 1940s, a pivotal period when the U.S. Border Patrol was first created and labor shortages caused by World War II led to millions of Mexicans migrating to the U.S. The Press was one of two general-circulation titles printed in Imperial County, the southeastern most county in the state with a long border with Mexico, and it offers an unrivaled, frontline view of Anglo-Californians' perspective on the border and immigration issues. La Opinion became the most important Spanish-language paper in Los Angeles, and today it is one of the largest in the country; digitizing it provides a Mexican-American perspective on the same issues."

Grant Products

Annual Performance Progress Report

Report ID: 2891781

Application Number: PJ-261191-18

Project Director: Brian Geiger (bgeiger@ucr.edu)

Institution: University of California, Riverside

Reporting Period: 9/1/2018 - 8/31/2019

Report Due: 9/30/2019

Submission Date: 10/23/2019 12:53:44 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

Digitize 100,000 pages of two historic California newspapers, "La Opinion" and "Imperial Valley Press" following standards and specs set by LC. Timeline was:

November-December 2018

Test reel duplicate negative produced and sent to BMI for scanning. Tiffs sent to UCR and loaded into docWORKS for remote processing.

Finish inventory of selected reels.

Production of duplicate negatives begins.

January-February 2019

Digital assets for test reel sent to LC.

Duplication of selected reels continues, and scanning begins.

March 2019

LC provides feedback on test reel. If not acceptable, issues resolved between LC, vendors, and project.

April-May 2019

Full production begins. Scanning of reels finished. Tiffs loaded into docWORKS at UCR; DDD begins remote processing. Project staff monitors processing.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

All reels are currently at (b) (4) works being duplicated and scanned. All TIFF images should be delivered later this month.

We are slightly behind schedule on processing the TIFF images to create deliverables, including samples for LC, because of hardware problems at the end of 2018. We had to replace multiple servers and reinstall docWorks. We are back into full production and expect to send LC a sample soon, probably in June.

We still anticipate finishing all 100,000 pages by early 2020, and to begin sending batches to LC this summer.

Oct 2019: we are still a bit behind but catching up. Backstage has delivered all the TIFF images and DDD has processed one test reel. We hope to get the reel through the DVV and to LC by the end of November, if not sooner.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to Report.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Nothing to Report.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

We will begin processing the TIFF images and deliver batches to LC.

Same as above. Once DDD reaches full production, which should be early 2020, they will finish all 100,000+ pages in a few months. We will then begin submitting them to LC in 10,000-page batches.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate “no change.”

Identify the person’s state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Brian Geiger, PI, 1 person-month, (b) (4) cost-share.

Virginia Schilling, Project Manager, 1 person-month, (b) (4) NDNP.

Luis Baquera, IT Admin, 1 person-month, (b) (4) NDNP.

same as above

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to

project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Nothing to Report.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;

improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;

provided fellowships or assistanceships; or

provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Nothing to Report.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Server problems caused slight delay in getting sample data to LC. New servers now installed and we should be up to full production in a month or so.

Oct 2019: Nothing to report.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product

included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Not yet applicable.

Oct 2019: same as above.

Project Outcomes

Describe any project outcomes in the space provided.

Not yet applicable.

Oct 2019: same as above.

Grant Products

Annual Performance Progress Report

Report ID: 2908288

Application Number: PJ-261191-18

Project Director: Brian Geiger (bgeiger@ucr.edu)

Institution: University of California, Riverside

Reporting Period: 9/1/2019 - 8/31/2020

Report Due: 11/30/2020

Submission Date: 11/30/2020 8:33:25 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

Digitize 100,000 pages of two historic California newspapers, "La Opinion" and "Imperial Valley Press" following standards and specs set by LC. Timeline was:

November-December 2018

Test reel duplicate negative produced and sent to BMI for scanning. Tiffs sent to UCR and loaded into docWORKS for remote processing.

Finish inventory of selected reels.

Production of duplicate negatives begins.

January-February 2019

Digital assets for test reel sent to LC.

Duplication of selected reels continues, and scanning begins.

March 2019

LC provides feedback on test reel. If not acceptable, issues resolved between LC, vendors, and project.

April-May 2019

Full production begins. Scanning of reels finished. Tiffs loaded into docWORKS at UCR; DDD begins remote processing. Project staff monitors processing.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

All reels are currently at Backstage Library works being duplicated and scanned. All TIFF images should be delivered later this month.

We are slightly behind schedule on processing the TIFF images to create deliverables, including samples for LC, because of hardware problems at the end of 2018. We had to replace multiple servers and reinstall docWorks. We are back into full production and expect to send LC a sample soon, probably in June.

We still anticipate finishing all 100,000 pages by early 2020, and to begin sending batches to LC this summer.

Oct 2019: we are still a bit behind but catching up. Backstage has delivered all the TIFF images and DDD has processed one test reel. We hope to get the reel through the DVV and to LC by the end of November, if not sooner.

March 2020: LC accepted our sample batch in November 2019. All images have been loaded into docWorks and DDD has been processing since the start of the year. To date they have billed for roughly 15,000 pages, though they have probably processed more than 30,000 total. DDD had been processing more than 50,000 pages per month and would have finished the NDNP work by the end of May. Last week, however, their Laos-based employees began working at home because of COVID-19. It's not clear when they'll be back to full-capacity, but production over the next few months will certainly be reduced.

Nov 2020: DDD has finished processing a total of 120,000 images. To date we have delivered and LC has accepted 1 batch. The second batch should go out in December.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to Report.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not

usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Nothing to Report.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

We will begin processing the TIFF images and deliver batches to LC.

Same as above. Once DDD reaches full production, which should be early 2020, they will finish all 100,000+ pages in a few months. We will then begin submitting them to LC in 10,000-page batches.

Same as above. Although DDD's production will likely decline, we hope to batch up what they have finished and send that to LC over the next months.

We will continue submitting batches to LC monthly.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately

160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Brian Geiger, PI, 1 person-month, (b) (6) cost-share.

Virginia Schilling, Project Manager, 1 person-month, (b) (6) NDNP.

Luis Baquera, IT Admin, 1 person-month, (b) (6) NDNP.

same as above

same as above

same as above

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Nothing to Report.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Nothing to Report.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable

meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Server problems caused slight delay in getting sample data to LC. New servers now installed and we should be up to full production in a month or so.

Oct 2019: Nothing to report.

March 2020: "Shelter-in-place" protocols for COVID-19 in both California and Laos will likely slow production through June.

Nov 2020: Laos was only shut down through June and we were back into nearly full production by summer.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Not yet applicable.

Oct 2019: same as above.

March 2020: same as above.

Nov 2020: same as above.

Project Outcomes

Describe any project outcomes in the space provided.

Not yet applicable.

Oct 2019: same as above.

March 2020: same as above.

Nov 2020: same as above.

Grant Products

Semi-Annual Performance Progress Report

Report ID: 2891783

Application Number: PJ-261191-18

Project Director: Brian Geiger (bgeiger@ucr.edu)

Institution: University of California, Riverside

Reporting Period: 3/1/2019 - 8/31/2019

Report Due: 9/30/2019

Submission Date: 11/7/2019 2:26:36 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

Digitize 100,000 pages of two historic California newspapers, "La Opinion" and "Imperial Valley Press" following standards and specs set by LC. Timeline was:

November-December 2018

Test reel duplicate negative produced and sent to BMI for scanning. Tiffs sent to UCR and loaded into docWORKS for remote processing.

Finish inventory of selected reels.

Production of duplicate negatives begins.

January-February 2019

Digital assets for test reel sent to LC.

Duplication of selected reels continues, and scanning begins.

March 2019

LC provides feedback on test reel. If not acceptable, issues resolved between LC, vendors, and project.

April-May 2019

Full production begins. Scanning of reels finished. Tiffs loaded into docWORKS at UCR; DDD begins remote processing. Project staff monitors processing.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

All reels are currently at (b) (4) works being duplicated and scanned. All TIFF images should be delivered later this month.

We are slightly behind schedule on processing the TIFF images to create deliverables, including samples for LC, because of hardware problems at the end of 2018. We had to replace multiple servers and reinstall docWorks. We are back into full production and expect to send LC a sample soon, probably in June.

We still anticipate finishing all 100,000 pages by early 2020, and to begin sending batches to LC this summer.

Oct 2019: we are still a bit behind but catching up. (b) (4) has delivered all the TIFF images and DDD has processed one test reel. We hope to get the reel through the DVV and to LC by the end of November, if not sooner.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to Report.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Nothing to Report.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

We will begin processing the TIFF images and deliver batches to LC.

Same as above. Once DDD reaches full production, which should be early 2020, they will finish all 100,000+ pages in a few months. We will then begin submitting them to LC in 10,000-page batches.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate “no change.”

Identify the person’s state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Brian Geiger, PI, 1 person-month, (b) (6), cost-share.

Virginia Schilling, Project Manager, 1 person-month, (b) (6) NDNP.

Luis Baquera, IT Admin, 1 person-month, (b) (6) NDNP.

same as above

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to

project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Nothing to Report.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;

improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;

provided fellowships or assistanceships; or

provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Nothing to Report.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Server problems caused slight delay in getting sample data to LC. New servers now installed and we should be up to full production in a month or so.

Oct 2019: Nothing to report.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product

included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Not yet applicable.

Oct 2019: same as above.

Project Outcomes

Describe any project outcomes in the space provided.

Not yet applicable.

Oct 2019: same as above.

Grant Products

Semi-Annual Performance Progress Report

Report ID: 2891784

Application Number: PJ-261191-18

Project Director: Brian Geiger (bgeiger@ucr.edu)

Institution: University of California, Riverside

Reporting Period: 9/1/2019 - 2/29/2020

Report Due: 3/31/2020

Submission Date: 3/31/2020 2:34:28 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

Digitize 100,000 pages of two historic California newspapers, "La Opinion" and "Imperial Valley Press" following standards and specs set by LC. Timeline was:

November-December 2018

Test reel duplicate negative produced and sent to BMI for scanning. Tiffs sent to UCR and loaded into docWORKS for remote processing.

Finish inventory of selected reels.

Production of duplicate negatives begins.

January-February 2019

Digital assets for test reel sent to LC.

Duplication of selected reels continues, and scanning begins.

March 2019

LC provides feedback on test reel. If not acceptable, issues resolved between LC, vendors, and project.

April-May 2019

Full production begins. Scanning of reels finished. Tiffs loaded into docWORKS at UCR; DDD begins remote processing. Project staff monitors processing.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

All reels are currently at Backstage Library works being duplicated and scanned. All TIFF images should be delivered later this month.

We are slightly behind schedule on processing the TIFF images to create deliverables, including samples for LC, because of hardware problems at the end of 2018. We had to replace multiple servers and reinstall docWorks. We are back into full production and expect to send LC a sample soon, probably in June.

We still anticipate finishing all 100,000 pages by early 2020, and to begin sending batches to LC this summer.

Oct 2019: we are still a bit behind but catching up (b) (4) has delivered all the TIFF images and DDD has processed one test reel. We hope to get the reel through the DVV and to LC by the end of November, if not sooner.

March 2020: LC accepted our sample batch in November 2019. All images have been loaded into docWorks and DDD has been processing since the start of the year. To date they have billed for roughly 15,000 pages, though they have probably processed more than 30,000 total. DDD had been processing more than 50,000 pages per month and would have finished the NDNP work by the end of May. Last week, however, their Laos-based employees began working at home because of COVID-19. It's not clear when they'll be back to full-capacity, but production over the next few months will certainly be reduced.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to Report.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications,

presentations at conferences, or other means.

Nothing to Report.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

We will begin processing the TIFF images and deliver batches to LC.

Same as above. Once DDD reaches full production, which should be early 2020, they will finish all 100,000+ pages in a few months. We will then begin submitting them to LC in 10,000-page batches.

Same as above. Although DDD's production will likely decline, we hope to batch up what they have finished and send that to LC over the next months.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Brian Geiger, PI, 1 person-month, (b) (6) cost-share.

Virginia Schilling, Project Manager, 1 person-month, (b) (6) NDNP.

Luis Baquera, IT Admin, 1 person-month, (b) (6) NDNP.

same as above

same as above

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or

equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Nothing to Report.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;

improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Nothing to Report.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Server problems caused slight delay in getting sample data to LC. New servers now installed and we should be up to full production in a month or so.

Oct 2019: Nothing to report.

March 2020: "Shelter-in-place" protocols for COVID-19 in both California and Laos will likely slow production through June.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Not yet applicable.

Oct 2019: same as above.

March 2020: same as above.

Project Outcomes

Describe any project outcomes in the space provided.

Not yet applicable.

Oct 2019: same as above.

March 2020: same as above.

Grant Products

Annual Performance Progress Report

Report ID: 2909260

Application Number: PJ-250167-16

Project Director: Shaun Boyd (shaun.boyd@state.co.us)

Institution: State Historical Society of Colorado

Reporting Period: 9/1/2019 - 8/31/2020

Report Due: 11/30/2020

Submission Date: 11/17/2020 12:38:42 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The goal of the Colorado Digital Newspaper Project is to digitize approximately 100,000 pages of historic Colorado newspapers as part of the National Digital Newspaper Program. History Colorado has met the following project requirements for the period of April 1, 2020 through November 30, 2020:

2018-2020 Award:

- Attended Annual Awardee meeting (September 2020)
- Non-NDNP Archives survey submitted (October 2020)
- 100% of data submitted (October 2020)
- 98 reels of duplicate microfilm for 25 titles deposited with Library of Congress (November 2020)
- 8 of 13 title essays submitted to date (anticipated completion date December 2020)

2020-2021 Award:

- Revised budget submitted and approved (September 2020)
- Convened Colorado Digital Newspaper Project Advisory Board meeting to discuss criteria and considerations for title selection and begin process off selection

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

The major activity of this reporting period, April 1, 2020 to November 30, 2020 has been to complete the monthly data delivery schedule set out in the proposed scope of work for the 2018-2020 award and to begin setting up the project for the 2020-2022 award.

Since April 1, 2020 the data of the remaining 16 of 25 titles have been delivered to the Library of Congress, a total of approximately 103,000 total pages. Survey data on free-access newspapers published in the state of Colorado was submitted in October. Barcoded duplicate microfilm was deposited with the Library of Congress in November 2020. Title essays continue to be an ongoing activity, with all remaining summaries to be delivered by December 2020.

Work has begun on the activities of the 2020-2022 Award. The CDNP Advisory Board met virtually in October 2020 to discuss guiding criteria and considerations for the selection of titles. A project website was created to assist the board members in their selection and follow-up activities will take place online with the goal of having a preliminary list of titles by the end of January 2021. Project staff will begin the technical examination of the microfilm of selected titles, specifically the film of the title chosen for the sample set, to be produced and delivered by April 1, 2021.

Using data provided by the Library of Congress, we also have been able to track usage statistics of CDNP content from January 2020 (31,620 CDNP pages served) to June 2020 (8,067 CDNP pages served). The high level of views in January may be the result of a large scale automated retrieval. The average number is more realistically between 8,000 to 11,000 views of CDNP content a month. There was an uptick of 30,654 views in April, possibly due to school going to remote online learning due to the COVID-19 pandemic. We will continue to request usage statistics on bi-annual basis and report the findings to the History Colorado Board of Directors, History Colorado Administration, and the CDNP Advisory Board as a metric of success in contributing to History Colorado's institutional strategic mission of sharing the diverse stories of Colorado and broadening engagement with 1 million people annually by 2025.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Project Manager Ann Sneesby-Koch attended ACRL: Rethinking Repositories for Digital Scholarship Webinar (October 2020). With many conferences, workshop, and seminars moving online, and at reduced cost, Project Staff will identify more opportunities for training and professional development in the area of digital scholarship, repositories, and metadata standards.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Project Manager, Ann Sneesby-Koch, continues promoting content in Chronicling America by:

--Providing two virtual "how to" workshops on using newspapers and Chronicling America content for research

--Developing a 5-minute tutorial / tour of History Colorado's newspaper collection, including Chronicling America content

--Promoting Chronicling America content on newly redesigned webpage on the History Colorado website

--Participating in and coordinating monthly #ChronAm parties on Twitter

--Providing research support highlighting Colorado content on Chronicling America and Colorado Historic Newspapers Collection

--Keeping History Colorado's Board of Directors and the project's Advisory Board apprised of grant activities by submitting project updates.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Nothing to Report.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part

of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Ann Sneesby-Koch, Project Manager: No change

Shaun Boyd, Project Director: No change

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to

project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Colorado State Library Denver, Colorado

Contributions:

In-Kind Support

Additional platform for presenting CDNP digitized content on the Colorado Historic Newspaper Collection database

Collaboration:

Title selection and technical consultation from Leigh Jeremias, Digital Collections Coordinator, Colorado State Library

Technical assistance from Mark Ferguson, Systems Administrator, Colorado State Library

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Nothing to report.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Despite minor production delays due to COVID-19 and some staffing issues (since resolved), the CDNP stayed on course and has been able to complete the objectives of the 20185-2020 award with only slight impact to the overall workplan. With the exception of the title essays, all the deliverables were submitted no later than three months past the recommended due date. Activities that were not completed under the 2018-2020 workplan were rolled into the 2020-2022, per guidance from NEH.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

CDNP content that appears on CHNC is acknowledged in this way: Funding for this project made possible by the National Digital Newspaper Program. Digitized from microfilm held by History Colorado.

Project Outcomes

Describe any project outcomes in the space provided.

Project still ongoing.

Grant Products

Blog Post

Article

Format: Magazine

Format: Magazine

Format: Magazine

Format: Magazine

Blog Post

Blog Post

Blog Post

Blog Post

Blog Post

Blog Post

Article

Format: Magazine

Format: Magazine

Format: Magazine

Format: Magazine

Blog Post

Blog Post

Blog Post

Blog Post

Blog Post

Web Resources

Web Resources

Semi-Annual Performance Progress Report

Report ID: 2891994

Application Number: PJ-250167-16

Project Director: Shaun Boyd (shaun.boyd@state.co.us)

Institution: Colorado Historical Society

Reporting Period: 3/1/2019 -8/31/2019

Report Due: 9/30/2019

Submission Date: 9/26/2019 3:38:35 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The goal of the Colorado Digital Newspaper Project is to digitize approximately 100,000 pages of historic Colorado newspapers as part of the National Digital Newspaper Program. At this writing, History Colorado has met the following project requirements for the period of April 1, 2019 through September 30, 2019: March 27, 2019: Produced and delivered a sample set (approximately 1 reel) of images, derivatives, and associated metadata (validated by using NDNP tools that demonstrates understanding of the NDNP technical specification (due April 1, 2019) April 26, 2019: Submitted a list of 24 newspapers selected for the project containing information about the title, geographic and chronological coverage, and LCCN identifying number, estimated number of pages to be digitized, and number of reels (due April 30, 2019) August 8, 2019: First production batch of 5974 pages delivered to Library of Congress September 10-12, 2019: Project Staff of the Colorado Digital Newspaper Project, Shaun Boyd (Project Director) and Ann Sneesby-Koch (Project Manager) attended the 2019 NDNP Awardee Meeting Baring production delays or significant changes to the workflow, the project will be on track to deliver the first 25% of content to Library of Congress by mid-October, 2019 and the remaining content by August 31, 2020.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

The major activities of this reporting period, April 1, 2019 to September 30, 2019 were to submit a batch of sample data to Library of Congress, submit a list of newspapers selected for the project, with consultation from the CDNP Advisory Board, begin production and monthly delivery of data working toward delivery of 25% of all data by October, and attend the NDNP annual awardee meeting in Washington D.C. Project Manager Ann Sneesby-Koch participated in a roundtable panel, "Taking Content Back to Communities: Awardee Panel on Outreach and Communities." Using data provided by the Library of Congress, we also have been able to track usage statistics of CDNP content from January 2019 (6,965 CDNP pages served) to June 2019 (16,720 CDNP pages served). In April 2019, the project achieved its highest viewership, with 23,878 pages served. We will continue to request

usage statistics on bi-annual basis and report the findings to the History Colorado Board of Directors, History Colorado Administration, and the CDNP Advisory Board as metric of success in meeting History Colorado's institutional mission to provide access to the collection to the public and stimulate scholarship in history.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to report

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Ann Sneesby-Koch continues promoting content in *Chronicling America* by participating in and coordinating monthly #ChronAm parties on Twitter, contributing to "Colorado's Reel History" blog series, and keeping History Colorado's Board of Directors apprised of grant activities by submitting project updates to board reports. Ann will also begin a special project to create Argus records for digitized newspapers currently in and as added to *Chronicling America* and the Colorado History. This activity will be used as a test case to create more dynamic Argus records by cross-referencing, linking, and creating "sub-collections" within a newspaper title record to include MSS collections, artifacts, photographs or photograph collections, books, and articles. The activity presents an opportunity to create (or attempt to create) fully integrated/linked collection records that encourage users to investigate related materials and artifacts in the collection, broadening the reach of the collection as a whole.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Nothing to Report.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel. Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement. Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change." Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate. State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

In August 2019, Curator of Archives, Shaun Boyd was approved by NEH to act as the Project Director of the CDNP. Currently, Ms. Boyd is supported by institutional cost-sharing (5% of time in Year 1 and Year 2). Ms. Boyd oversees major activities including budget management, RFPs and procurement, reporting, project team meetings, evaluation, and outreach. Ms. Boyd is a Colorado resident. No international collaboration. Ann Sneesby-Koch, Project Manager: No Change

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to

Report."

Describe partner organizations --academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) --that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more): Financial support; In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff); Facilities (e.g., project staff used the partner's facilities for project activities); Collaboration (e.g., partner's staff worked with project staff on the project); Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and Other. More detail on partner and contribution (foreign or domestic).

Colorado State Library Denver, Colorado Contributions: In-Kind Support: additional platform for presenting CDNP digitized content on the Colorado Historic Newspaper Collection database
Collaboration: technical consultation from Leigh Jeremias, Digital Collections Coordinator

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project provided opportunities for research and teaching in the relevant fields; improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions; provided fellowships or assistanceships; or provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full-and/or part-time employees.

Nothing to report.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Nothing to Report.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

“Colorado Reel History” blog series acknowledges NEH support of the CDNP. Colorado’s Reel History: The Chronicle-News: <https://www.historycolorado.org/story/stuff-history/2019/03/21/colorados-reel-history-chronicle-news> Colorado’s Reel History: Rocky Ford Enterprise: <https://www.historycolorado.org/story/stuff-history/2019/04/25/colorados-reel-history-rocky-ford-enterprise> Colorado’s Reel History: The Elk Mountain Pilot: <https://www.historycolorado.org/story/stuff-history/2019/05/10/colorados-reel-history-elk-mountain-pilot>

Project Outcomes

Describe any project outcomes in the space provided.

Grant Products

Blog Post

Article

Format: Magazine

Format: Magazine

Format: Magazine

Format: Magazine

Blog Post

Blog Post

Blog Post

Blog Post

Blog Post

Blog Post

Article

Format: Magazine

Format: Magazine

Format: Magazine

Format: Magazine

Blog Post

Blog Post

Blog Post

Blog Post

Blog Post

Semi-Annual Performance Progress Report

Report ID: 2891993

Application Number: PJ-250167-16

Project Director: Shaun Boyd (shaun.boyd@state.co.us)

Institution: State Historical Society of Colorado

Reporting Period: 9/1/2019 - 2/29/2020

Report Due: 3/31/2020

Submission Date: 3/26/2020 2:14:06 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The goal of the Colorado Digital Newspaper Project is to digitize approximately 100,000 pages of historic Colorado newspapers as part of the National Digital Newspaper Program. History Colorado has met the following project requirements for the period of October 1, 2019 through March 31, 2020:

- 25% of content delivered (November 2019)
- NDNP Awardee Interim Performance Report submitted to Library of Congress (January 2019)
- 2 titles essays submitted and approved by NEH (February 2020)
- Total of 56,220 pages of content to Library of Congress during the reporting period

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

The major activity of this reporting period, October 1, 2019 to March 31, 2020 has been to meet the monthly data delivery schedule set out in the proposed scope of work. Since October 1, 2019,

content for 16 titles have been delivered to the Library of Congress.

Using data provided by the Library of Congress, we also have been able to track usage statistics of CDNP content from July 2019 (7,807 CDNP pages served) to December 2019 (96,751 CDNP pages served). The high level of views in December may be the result of a large scale automated retrieval. The average number is more realistically between 6,000 to 7,000 views of CDNP content a month. We will continue to request usage statistics on bi-annual basis and report the findings to the History Colorado Board of Directors, History Colorado Administration, and the CDNP Advisory Board as a metric of success in contributing to History Colorado's institutional strategic mission of sharing the diverse stories of Colorado and broadening engagement with 1 million people annually by 2025

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to report

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Ann Sneesby-Koch continues promoting content in Chronicling America by: participating in and coordinating monthly #ChronAm parties on Twitter; contributing to “Colorado’s Reel History” blog series; providing research support and social media requests highlighting Colorado content on Chronicling America and Colorado Historic Newspapers Collection; and keeping History Colorado’s Board of Directors and the project’s Advisory Board apprised of grant activities by submitting project updates.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Nothing to Report.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Ann Sneesby-Koch, Project Manager: No change

Shaun Boyd, Project Director: No change

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Colorado State Library Denver, Colorado

Contributions:

In-Kind Support

Additional platform for presenting CDNP digitized content on the Colorado Historic Newspaper Collection database

Collaboration:

Title selection and technical consultation from Leigh Jeremias, Digital Collections Coordinator, Colorado State Library

Technical assistance from Mark Ferguson, Systems Administrator, Colorado State Library

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Nothing to report.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable

meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Nothing to Report.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

NDNP Awardee Interim Performance Report provided to Library of Congress (February 2020)

CDNP content that appears on CHNC is acknowledged in this way: Funding for this project made possible by the National Digital Newspaper Program. Digitized from microfilm held by History Colorado.

Project Outcomes

Describe any project outcomes in the space provided.

Project still ongoing.

Grant Products

Blog Post

Article

Format: Magazine

Format: Magazine

Format: Magazine

Format: Magazine

Blog Post

Blog Post

Blog Post

Blog Post

Blog Post

Blog Post

Article

Format: Magazine

Format: Magazine

Format: Magazine

Format: Magazine

Blog Post

Blog Post

Blog Post

Blog Post

Blog Post

Annual Performance Progress Report

Report ID: 2897682

Application Number: PJ-50116-13

Project Director: Gail Hurley (gail.hurley@ct.gov)

Institution: Connecticut State Library

Reporting Period: 9/1/2018 - 8/31/2019

Report Due: 11/30/2019

Submission Date: 11/27/2019 4:02:07 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

For this period October 2018 - November 30, 2019, major goals were to acquire and do technical analysis of master negatives and send for duplication, send for scanning, OCR and metadata and validate and verify the data and send batches of about 10,000 pages along with an accompanying essay to the Library of Congress for a total of roughly 100,000 pages.

Another goal was to create more visibility for the project with the general public as well as continuing promotion to our already established audiences of students, teachers, librarians and staff at history organizations.

A third goal was to keep the project on track with (b) (6) the end of our Project Coordinator Christine Gauvreau's contract August 31, 2019.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

All collation was completed in November 2018. The scanning vendor had trouble with the metadata for the first two batches that had been approved, so we just missed the October deadline to have the first 25,000 pages to the Library of Congress. The problem was resolved and the batches were

shipped in November and December 2018. All production activities for the supplemental grant ending August 31, 2019 were completed and the 25 titles selected for inclusion in *Chronicling America* were loaded by the Fall 2019.

In late Fall 2018/early 2019 we worked with a designer to create a set of publicity materials aimed at the general public that included bookmarks, magnets, an updated brochure, a history exhibit of display banners with a kiosk with a slide show highlighting our newspapers. We were notified that all marketing/outreach funds in the new supplemental grant that runs from September 1, 2019 - August 31, 2021 had been cut. The budget was revised to support this change.

On January 31, 2019, (b) (6) Project Co-Director Gail Hurley became Project Director. The State Library continued its support of the project by increasing the contribution of the Project Director Gail Hurley, and adding support from State Librarian Ken Wiggin, Collection Management Unit Head Carol Trinchitella, and History and Genealogy Unit Head Carolyn Picciano. Project Assistant Abigail Ricklin who was hired in February 2018 to do microfilm inspection and to collate the batches for scanning concluded her work with us in November 2018. Because of the late notice of the supplemental award beginning September 1, 2019, we were not able to keep our Project Coordinator of 6 years, Chris Gauvreau. As of September 1, 2019 we have no Project Coordinator. However, a contract was signed November 25, 2019 for a new Project Coordinator, and we anticipate she will be starting mid-December pending final state approvals. We will be advertising for a new Project Assistant in December 2019 as well.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Gail Hurley and Chris Gauvreau attended the NDNP Awardee Conference at the NEH and LOC September 10-12, 2019. Gail and Chris were invited to participate in presentations around outreach. Chris presented "Taking content back to communities," as part of a panel, and Gail presented "Marketing campaign/outreach to the general public," as part of the lightning round talks.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

The traveling exhibit consisted of four 8-ft panels in which text, newspapers clippings and images were brought together to illuminate local historical themes from the Gilded Age, the Progressive Era, and the Roaring Twenties. They were first shown from June-August 2019 at the Bridgeport Public Library for a special historic exhibit of newspapers. They were then displayed at the Library of Congress during the NDNP awardee meeting in September. They were then shown the entire month of October at the Stafford Public Library for the town's 300th birthday celebration. Project Coordinator Chris Gauvreau and Project Director Gail Hurley exhibited the project at public arts and music festivals in the Spring and Summer 2019.

Chris worked with CT State Library Outreach Librarian Robert Kinney to prepare for Robert's July 18, 2019 lunchtime lecture, "Episodes in Connecticut African American History: What Newly Digitized Newspapers Can Tell Us." In August 2019, she met with academics from our Advisory Board to tentatively plan two spring 2020 public events. One is on Italian-American Connecticut history as told through historic state Italian language newspapers and feature the work of students in Italian Studies at Central CT State University. The other will be a panel of graduate students who have worked with Dr. Cecelia Bucki to explore reactions to the Open Shop campaign of the post-WWI period as illustrated in CT commercial and labor titles recently digitized. Chris also collaborated with David Corrigan of the Museum of CT History in August 2019 to mount an online exhibit on 19th and 20th century news articles about Labor Day activities. We continued to post monthly blogs by Project Coordinator Chris Gauvreau at <http://ctdigitalnewspaperproject.org/blogs/>, until August 2019, and the State Library's Outreach Coordinator forwards any of our posts to the Facebook page at <https://www.facebook.com/CTStateLibrary/>.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

The current scanning contract with iArchives expires December 31, 2019 and we are in the process of working with the state on securing a scanning vendor through state contracts or through a competitive RFP. Our microfilm duplication vendor contract with Northern Micrographics expires June 30, 2020. We are hoping to extend the contract through the grant period. With a scanning vendor contract in place, we plan to send the required first sample to the Library of Congress by the end of March 2020 for review. Title selection will be completed during late Fall 2019/early Winter 2020.

With Outreach cut out of our budget, we will see if we can still do the two planned Spring events around the Italian-American and Labor themes. We will continue to offer the exhibit banners for display at libraries and historical societies who had interest in them, and will look for any free exhibit opportunities that may arise.

We will hopefully have our new Project Coordinator on board by mid-December 2019 and will advertise for our part-time Project Assistant in this same time period. We hope to also have a Project Co-Director on board from the State Library staff during this next reporting period.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time For example, if an undergraduate student

graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Jane Cullinane, CT resident and Co-Director of the project from Sep. 2013 until (b) (6) Jan. 31, 2019 (15% cost share)-no change during grant periods.

Gail Hurley, MA resident and Co-Director of the project from Sep. 2013 until Jane's retirement and then Director of the project (10% cost share)- increased cost share 5% and added CT State Library cost share 5% for Carol Trinchitella, CT resident and Head of Collection Services Unit; 2.5% for Carolyn Picciano, CT resident and Head of the History & Genealogy Unit; and 2.5% for Ken Wiggin, CT resident and State Librarian with assistance from CT Dept. of Administrative Services Small Agency Resource Team.

Christine Gauvreau, CT resident and Project Coordinator(paid staff through grant funds)- no change through the first three grants 2013-2019. Late notice of new supplemental grant 2019-2021 so was not able to keep Chris on Board as Project Coordinator.

Abigail Ricklin, CT resident and Project Assistant (paid staff through grant funds) - part-time assistant from February 2018 - November 2018.

Seth Kershner, CT resident and Consultant (paid through grant funds) to write history essays for 3 Italian newspapers - Jan. 1, 2019 to July 1, 2019.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

In August 2019, Project Coordinator Chris Gauvreau met with Dr. Carl Antonucci, Director of the Central CT State University library and Dr. Cecelia Bucki, history professor from Fairfield University (both on our CDNP Advisory Board) to tentatively plan two spring 2020 public events. One is on Italian-American Connecticut history as told through historic state Italian language newspapers and feature the work of students in Italian Studies at Central CT State University. The other will be a panel of graduate students who have worked with Dr. Cecelia Bucki to explore reactions to the Open Shop campaign of the post-WWI period as illustrated in CT commercial and

labor titles recently digitized.

Chris also collaborated with David Corrigan of the Museum of CT History in August 2019 to mount an online exhibit on 19th and 20th century news articles about Labor Day activities.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

The CDNP has strengthened teaching and learning in schools in particular over the course of the grant. Stephen Armstrong, Social Studies Consultant at the CT Dept. of Education was instrumental in developing the new social studies framework for the state which focuses on inquiry instruction and also has a focus on the study of Connecticut and local history. He said in a letter of support for the previous supplemental grant that "the work of the Connecticut Digital Newspaper Project has made the study of Connecticut and local history much easier for our students and teachers. The project has also done several excellent workshops for teachers on using newspaper in the history classroom and has partnered with teachers to create tools for inquiry instruction." Some of the inquiry tools referred to were the creation of "Teach It" units from CT Humanities who we collaborated with on that project. Project Coordinator, Chris Gauvreau has exhibited and presented the project at the CT Association of School Librarians and the CT Conference on the Social Studies. These resources

remain in place today for teachers and students to use.

Not previously digitized, the Italian newspapers digitized in the CDNP has allowed research and scholarship opportunities for Central CT State University Library Director, faculty, and students, as well as a great resource for the Italian-American public. Library Director Carl Antonucci and Professor of Humanities at Capital Community College Kenneth DiMaggio wrote a paper for Connecticut History Review titled " To Fight for Italy, to Fight for America: For Italians in Connecticut, It was a Fight for Liberty," using newspapers digitized by the CDNP.

With the digitization of a family of four African-American newspapers by the CDNP including the Hartford Chronicle, we heard from AP Reporter, Susan Haigh who wrote an article Feb. 10, 2019 called Connecticut WWII-era newspapers offer view of black life. Mark Shankle, the grandson of the editor of the Hartford Chronicle contacted us in April 2019 about what it meant for family history. Mr. Shankle saw the AP story on the Hartford Chronicle and knew only that his grandfather had been the editor at one time. He wrote: "So far I have found info on all of my grandparents, up to my Great-Great grandparents on both sides of the family, from 1890 to the 1960s. Through obituaries, church/public announcements, minstrel shows, etc., I have been able to identify and delve into the history of many of my ancestors. Both my mother's father and grandfather were ministers in the early 1900s. They were both Doctors of Divinity. I have been able to find them, confirm their previous status, and follow parts of their ministry through various newspapers. This is absolutely amazing! I didn't know the names of my great-great grandparents until now, after reading the 1894 obituary of Mrs. Matilda Ann Thompson in the Richmond Planet. She was my great-great grandmother. My fathers mother, Edna (Lacey) Shankel, several aunts and uncles and ancestors of some of my friends, participated in a 1908 or 1910 minstrel show in Norwich. After reading the thorough article, I was able to share it with some of the offspring of the participants. They were ecstatic! Thank you so much. I am a singer. Today, I sing gospel. My mother, Shirley Y. Jackson- Shankle- Smith, sang too. A foster mother of 79 children, she was the citizen of the year and the 2006 recipient of the Rose Award in Norwich. The City gave her a lovely banquet. What I didn't know was that my grandma Edna sang - until I saw the article about the minstrel show of 1909 and the various church program announcements. My maternal grandmother, Mrs. Mary Ethel (Thompson) Jackson, kept the house for sixty years, until the early 1970s. Her spouse was the Rev. E.E. Jackson, Mt Calvary Baptist Church. Both grandfathers preached there at one time or another, and I have a picture of the inside of that church from the 1920s. I found information on my maternal grand and great-grandfathers, as well: Rev. E. Elias. Jackson D. D. aka Rev. E. E. Jackson, circa 1890 - 1930s and Rev. Edmond Carter Thompson D. D. aka Rev. E. C. Thompson, circa 1890 to 1917. These two post-abolitionist evangelists from Virginia were pioneers who helped establish several churches and conventions in New England, New Jersey, and elsewhere. . Their info can be found in the Norwich Bulletin, the Daily Dispatch, the Morning Journal and Courier, and the Richmond Planet. The amazing thing about this, I found, is that all of my grandparents (great and great-grand - being Shankel, Lacey, Thompson and Jackson) knew each other, worshiped in the same church at one time or another; and all originated from Virginia - coming to Connecticut during the Great-Black Migration from the South. For instance, my grandma Edna (Lacey) Shankel sang at Mt. Calvary Baptist Church when she was a young girl (both Thompson and Jackson's pastorate at various times). Grandpa James E. Shankel played the violin at church and he played in the Shankel /Johnson Orchestra at various functions. In his teen years he was a boxer; afterwhich, he was a baseball player for the well-known "Colored

teams", an umpire and an announcer. The papers called him "Jimmy Kid Shankel . When he boxed at the Coast Guard Academy, they had another nick-name for him; and Edna's father, Henry Lacey, was a deacon at Mt. Calvary. So, all of these folks were connected, even before they were connected. This is so fascinating to me! I have been compiling information everyday, for hours at a time, since we last spoke.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

During this reporting period, we had changes in staff, and delays due to staffing.

Project Co-Director Jane Cullinane retired January 31, 2019. A change request was submitted late to change Gail Hurley from Co-Director to Project Director. Cost share activities assigned to Jane were

divided up to other staff including Gail Hurley while a new project Co-Director is chosen. No staff has replaced Jane's vacant state position at this time. We have hopes that her state position will be filled in the next month and that eventually this staff person can step into the project as Co-Director.

State Librarian and Grant Administrator, Ken Wiggin requested a change to add Brian Saczawa, Fiscal Administrative Supervisor, Dept. of Administrative Services to our grant portal for the purpose of submitting financial reports and other financial tasks.

We applied for a supplemental grant in January 2019 and did not receive notice of the award until late August 2019 (verbal) and the notice of action paperwork including revised budget until late September/early October. Previous notifications happened in July of that year. As a State agency we were not able to submit our paperwork to retain the services of our Project Coordinator of six years, Christine Gauvreau, and she took on a full-time state employee job. We are in the process of hiring a new Project Coordinator which is also delayed by state processes and hope to have her on board mid-December. This change will result in savings on the Project Coordinator budget line for almost 4 months without staff. A similar thing will be the case with a late start to a part-time Project Assistant which we hope to have start late January. The late hiring of the Project staff will also cause delays in starting the technical processing work. We hope that staff can catch up quickly and we will meet our deadline at the end of March for submitting our first sample file to the Library of Congress.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

The CT Digital Newspaper web site at <https://ctdigitalnewspaperproject.org/> is funded by the CT State Library. But the NEH is acknowledged for its funding in the first section of the home page. All promotional materials including bookmarks, magnets, banners, etc. were funded out of previous supplemental grants and all carry the logos of the NEH and Library of Congress. All mockups of materials were emailed before printing to NEH and LC staff for them to see before production.

Project Outcomes

Describe any project outcomes in the space provided.

During this past supplemental grant period Sep. 1, 2017- Aug. 31, 2019, 25 historic Connecticut newspaper titles were digitized including a daily, 3 weeklies, 3 Italian language, 4 African-American, and 14 Labor papers which resulted in the CT Digital Newspaper Project contributing 115,754 pages of historic CT newspapers to Chronicling America during this period.

Project staff wrote 15 blog posts, gave 13 presentations, created 11 exhibits, sent out 3 press releases, wrote 2 articles, had 2 guides created, and had media coverage from an AP Wire Story and an on-air interview with CT WPR.

Grant Products

Web Resources

Web Resources

Blog Post

Blog Post

Blog Post

Public Lecture or Presentation

Blog Post

Blog Post

Blog Post

Blog Post

Article

Format: Other

Format: Other

Format: Other

Format: Other

Blog Post

Blog Post

Public Lecture or Presentation

Blog Post

Conference Paper/Presentation

Blog Post

Blog Post

Public Lecture or Presentation

Blog Post

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Article

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Conference/Institute/Seminar

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Conference/Institute/Seminar

Public Lecture or Presentation

Conference/Institute/Seminar

Conference/Institute/Seminar

Course or Curricular Materials

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Conference Paper/Presentation

Public Lecture or Presentation

Article

Format: Other

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Format: Other

Blog Post

Blog Post

Report

Blog Post

Blog Post

Conference/Institute/Seminar

Public Lecture or Presentation

Conference Paper/Presentation

Blog Post

Blog Post

Blog Post

Blog Post

Public Lecture or Presentation

Public Lecture or Presentation

Public Lecture or Presentation

Public Lecture or Presentation

Exhibition

Public Lecture or Presentation

Public Lecture or Presentation

Public Lecture or Presentation

Conference Paper/Presentation

Article

- Format: Other
- Format: Other
- Format: Other
- Format: Other

Blog Post

Blog Post

Public Lecture or Presentation

Blog Post

Blog Post

Course or Curricular Materials

- Audience: Undergraduate

Course or Curricular Materials

- Audience: Undergraduate

Conference Paper/Presentation

Blog Post

Blog Post

Conference Paper/Presentation

Blog Post

Blog Post

Public Lecture or Presentation

Conference Paper/Presentation

Blog Post

Blog Post

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Blog Post

Blog Post

Conference Paper/Presentation

Blog Post

Conference Paper/Presentation

Exhibition

Exhibition

Conference Paper/Presentation

Conference Paper/Presentation

Article

Format: Journal

Format: Journal

Format: Journal

Format: Journal

Conference Paper/Presentation

Conference Paper/Presentation

Conference Paper/Presentation

Conference Paper/Presentation

Conference Paper/Presentation

Conference Paper/Presentation

Exhibition

Public Lecture or Presentation

Conference Paper/Presentation

Annual Performance Progress Report

Report ID: 2897681

Application Number: PJ-50116-13

Project Director: Gail Hurley (gail.hurley@ct.gov)

Institution: Connecticut State Library

Reporting Period: 9/1/2019 - 8/31/2020

Report Due: 11/30/2020

Submission Date: 11/27/2020 4:24:15 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

For this period September 1, 2019 – August 31, 2020, some of the initial major goals were to hire a Project Coordinator and a Project Assistant, contract with a new scanning vendor, and extend the contract of the microfilm duplication vendor.

Another goal once scanning vendor was in place was to send a sample reel for scanning and ship sample to the Library of Congress in April 2020 when ready. Once approved we wanted to start preparing monthly batches to LOC beginning in the summer 2020.

Another goal was to meet with the Advisory Board and finalize title selection for this grant round and do any necessary copyright research on the proposed titles. The title selection was due to the Library of Congress (LOC) in April 2020.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

Due to the verbal notification late August of receiving the supplemental grant, and not receiving the grant budget paperwork until October, we were not able to proceed with a state contract to rehire our

Project Coordinator, Christine Gauvreau, who had been with us through the first three cycles. Fortunately, we were able to hire our new Project Coordinator, Nicole Besseghir who picked right up with everything and got us on track immediately to help accomplish our goals. She started working on our project in December 2019, and Chris was available to provide training and support during Nicole's first weeks on the project. Project Director Gail Hurley also met with Nicole regularly to provide guidance. Nicole was given time to learn the project, study our previous workflows and procedures, and to start work on various tasks before a Project Assistant was brought on. In February 2020 we re-hired our previous Project Assistant, Abby Ricklin, to work on microfilm inspection and collation.

At the same time we had to work through existing state contracts to look for a scanning vendor to replace the vendor (iArchives) we had for 6 years because they no longer did NDNP work. Our contract with our duplication vendor, Northern Micrographics was ending in June 2020 and the state was able to extend their contract for 5 years. We contracted with a new scanning vendor, Apex CoAdvantage, in March 2020. We began the process of setting up procedures and workflows with our vendor in hopes of submitting our sample reel to Library of Congress as soon as possible. During this time we were also working on technical analysis of our masters so that they could be sent out for duplication. However, due to the pandemic, both our duplication and scanning vendors shut down for roughly two months in Spring 2020, which set our schedule behind for both aspects of the project. Duplication and scanning resumed in June 2020, and our sample batch was submitted to Library of Congress that same month.

The Connecticut Digital Newspaper Project Advisory Board met in January 2020 to finalize selection of titles with project staff. One title needed copyright research done. Project staff did the research and the State Librarian signed off on this title for inclusion in the project. We met the grant deliverable to send the title list to the Library of Congress by April 30, 2020.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor.

"Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Gail Hurley and Chris Gauvreau (on her own) attended the NDNP Awardee Conference at the NEH and LOC September 10-12, 2019. Gail and Chris were also invited to participate in presentations around outreach. Chris presented "Taking content back to communities," as part of a panel on the first day at NEH, and Gail presented "Marketing campaign/outreach to the general public," as part of the lightning round talks at the Library of Congress.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

A traveling exhibit for the entire month of October 2019 was displayed at the Stafford Public Library for the town's 300th birthday celebration.

Once hired, our Project Coordinator posted content and news to the blog on our website, with at least one post going up per quarter. In addition, the Project Coordinator has also strived to participate in the monthly #ChronAmParty social media campaign, with content being posted on both the Library's Facebook page (with the help of the CT State Library Outreach Librarian) and CDNP's newly created Twitter account. The Project Coordinator started our Twitter account in August 2020 in order to allow us to both participate more easily in the #ChronAmParty each month, and to give us an additional outlet to share content. We have been sharing articles related to the #ChronAmParty themes on our Twitter page, as well as other articles and items related to holidays, other monthly themes, and CT history in general.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

During the next reporting period we will continue to work with our duplication and scanning vendors in order to work towards completion on those two aspects of the project. We expect microfilm duplication to be completed in December 2020. We will have just under 50,000 pages of our 100,000 pages in scanning and metadata production, and plan to send additional batches for scanning by the end of the year. We will send our final batches for scanning, OCR and metadata production in early 2021. As the batches are ready, we will perform quality review and then submit them to Library of Congress in groupings of 10,000 pages or less. Our first batch was submitted to Library of Congress in November 2020 and then we will continue to submit batches of 10,000 pages or less regularly for the remainder of the reporting period, until all 100,000 pages are submitted.

We will continue to share our titles and content through the blog on our website and our Twitter account. We will also continue to work with the Library's Outreach Librarian to share our materials through the Library's Facebook page as well. Due to the lack of outreach funds for this cycle, we will be unable to pursue outreach opportunities that require any sort of registration or participation fee, but we will continue to reach out to local organizations and groups in order promote our digitized papers. We will also continue to look for no-cost opportunities where we can speak about and share information on our titles, as well as using Chronicling America to find historic newspapers.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time For example, if an undergraduate student

graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Gail Hurley, (b) (6) and Co-Director of the project from Sep. 2013 until January 2019, and then Director of the project February 2019 through this reporting period (10% cost share)- increased cost share by 5% and added other CT State Library staff cost share through August 2020 to cover work that was previously being done by Co-Director Jane Cullinane who retired in January 2019: 5% for Carol Trinchitella, CT resident and Head of Collection Services Unit; 2.5% for Carolyn Picciano, CT resident and Head of the History & Genealogy Unit; and 2.5% for Ken Wiggin, CT resident and State Librarian with assistance from CT Dept. of Administrative Services Small Agency Resource Team. William Anderson (1% cost share) has worked on project to provide cataloging services since beginning of project in 2013.

Nicole Besseghir, (b) (6) and Project Coordinator (paid through grant funds)- began work December 2019.

Abby Ricklin, (b) (6) and Project Assistant (paid through grant funds) - part-time assistant from February 2020 - November 2020. Abby worked on previous grant cycle as well.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

"Nothing to Report."

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

The CDNP has strengthened teaching and learning in schools in particular over the course of the grant by its various blog posts, study guides and inquiry lessons shared on CT Humanities TeachIT platform, and its work with CT History Day. The Italian newspapers being digitized in the CDNP has allowed research, scholarship and a great resource for the Italian-American community in CT. The Hartford Chronicle family of newspapers has also served as a great resource for the African American community in CT.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable

meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

No changes in approach during this reporting period.

Due to the State Library facilities moving to reduced hours in response to the pandemic, Library employees, including our project staff, were not able to be in the building full time during the months of April, May, and June 2020. Adjustments were made to workflows and tasks so that any work possible could be done remotely, while also making sure that work on vital project tasks continued and progress was made. The main effect of this was that project tasks were not completed in the anticipated order, however, project staff were still able to complete tasks in the necessary timeframe. This allowed us to be ready to resume production once our vendors were able to accept shipments and continue work again in June 2020.

In response to COVID-19 both our duplication and scanning vendors have experienced temporary shutdowns and ongoing production delays. Despite being unable to have production work move forward with either vendor, our project staff was able to continue working during this time period on the tasks that we do in preparation for both duplication and scanning, including our microfilm review, collation, and file preparation for our scanning vendors. This allowed us to be prepared to ship out both duplication and scanning batches to our vendors as soon as they were reopen and able to resume work. Our vendors have continued to experience production delays due to general issues related to the pandemic, however, we have been able to work with them to ensure that our production work continues to move forward. While the shutdowns and continuing delays have put our overall production schedule, including the submission of our deliverables, behind our Project Coordinator continues to move both duplication and scanning batches through the production process. We expect duplication to be completed by the end of the year (2020), and we will have about half of our 100,000 pages out for scanning as well. This puts us in a good position to wrap up our remaining scanning work in the first quarter of 2021, and to submit batches of 10,000 pages or less to Library of Congress as soon as they are ready, which is likely to be at least on a monthly basis.

We saw a savings in the personnel line of the budget for the Project Coordinator due to the position being vacant for 3+ months from September 1, 2019 until December 2019 when new Project Coordinator was hired.

We had no change to primary site location except for a mix of onsite work and work from home due to the pandemic.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

The CT Digital Newspaper web site at <https://ctdigitalnewspaperproject.org/> is funded by the CT State Library. The NEH is acknowledged for its funding of the project on the home page. NEH is also acknowledged in any press releases that are sent.

Project Outcomes

Describe any project outcomes in the space provided.

Project staff posted content and news to the blogs on our website, with at least one post going up per quarter. In addition, the Project Coordinator has also strived to participate in the monthly #ChronAmParty social media campaign, with content being posted on both the Library's Facebook page and CDNP's newly created Twitter account in August 2020.

Grant Products

Web Resources

Web Resources

Blog Post

Blog Post

Blog Post

Public Lecture or Presentation

Blog Post

Blog Post

Blog Post

Blog Post

Article

Format: Other

Format: Other

Format: Other

Format: Other

Blog Post

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Blog Post

Course or Curricular Materials

Audience: K - 12

Course or Curricular Materials

Audience: K - 12

Course or Curricular Materials

Audience: K - 12

Course or Curricular Materials

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Course or Curricular Materials

Audience: K - 12
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Course or Curricular Materials

Audience: K - 12
Audience: K - 12
Audience: K - 12
Audience: K - 12
Audience: K - 12

Blog Post

Blog Post

Conference Paper/Presentation

Blog Post

Blog Post

Blog Post

Blog Post

Blog Post

Conference Paper/Presentation

Conference Paper/Presentation

Conference Paper/Presentation

Conference Paper/Presentation

Conference Paper/Presentation

Public Lecture or Presentation

Article

Format: Other

Format: Other

Format: Other

Format: Other

Blog Post

Blog Post

Report

Blog Post

Blog Post

Conference/Institute/Seminar

Public Lecture or Presentation

Conference Paper/Presentation

Blog Post

Blog Post

Blog Post

Blog Post

Public Lecture or Presentation

Public Lecture or Presentation

Public Lecture or Presentation

Public Lecture or Presentation

Exhibition

Public Lecture or Presentation

Public Lecture or Presentation

Public Lecture or Presentation

Conference Paper/Presentation

Article

Format: Other

Format: Other

Format: Other

Format: Other

Blog Post

Blog Post

Public Lecture or Presentation

Blog Post

Blog Post

Course or Curricular Materials

Audience: Undergraduate

Audience: Undergraduate

Audience: Undergraduate

Audience: Undergraduate

Audience: Undergraduate

Course or Curricular Materials

Audience: Undergraduate
Audience: Undergraduate
Audience: Undergraduate
Audience: Undergraduate
Audience: Undergraduate

Conference Paper/Presentation

Blog Post

Blog Post

Conference Paper/Presentation

Blog Post

Blog Post

Public Lecture or Presentation

Conference Paper/Presentation

Blog Post

Blog Post

Blog Post

Blog Post

Blog Post

Conference Paper/Presentation

Blog Post

Conference Paper/Presentation

Exhibition

Exhibition

Conference Paper/Presentation

Conference Paper/Presentation

Article

Format: Journal

Format: Journal

Format: Journal

Format: Journal

Conference Paper/Presentation

Conference Paper/Presentation

Conference Paper/Presentation

Conference Paper/Presentation

Conference Paper/Presentation

Conference Paper/Presentation

Exhibition

Public Lecture or Presentation

Conference Paper/Presentation

Blog Post

Blog Post

Blog Post

Conference Paper/Presentation

Conference Paper/Presentation

Course or Curricular Materials

Audience: Other

Audience: Other

Audience: Other

Audience: Other

Audience: Other

Annual Performance Progress Report

Report ID: 2897923

Application Number: PJ-230831-15

Project Director: Monica McCormick (mmcc@udel.edu)

Institution: University of Delaware

Reporting Period: 9/1/2019 - 8/31/2020

Report Due: 11/30/2020

Submission Date: 1/4/2021 12:00:16 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

Note: Due to the COVID-19 pandemic, the Delaware Digital Newspaper Project (DDNP) team has seen significant delays in activities. Library closures, vendor closures, limited access to the Library building, and limited staff hours have caused activities to take more time than originally planned. Not all Library of Congress milestones were met for this grant phase.

The Delaware Digital Newspaper Project (DDNP) was renewed for a phase III grant for the period of September 1, 2019 - August 31, 2021. The major goal of this phase is to digitize 100K pages of historic Delaware newspapers. This phase will require copyright research for the first time and currently includes (changed from February 2020 report):

Delaware Herald (1854)

Smyrna Times (1854 - 1962)

Milford Chronicle (1878 - 1962)

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis

in reporting in this section should shift from reporting activities to reporting accomplishments.

The sample reel for the project was completed in January, and we received Library of Congress approval to continue with the project before the Library closed for the pandemic in March. Additional work could not be completed on the project until returning to the office in August when the project team began collation on the first batch (Artemis). This first batch includes the titles Delaware Herald and Smyrna Times. Two batches will be collated by the end of December.

As of December 2020, a total of 99 reels of microfilm have been duplicated for use in the project. The microfilm reels used in the project so far have contained significantly fewer pages than reels used in previous phases which may impact the final page count. If the project budget allows, additional titles and microfilm reels will be identified for duplication and digitization.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Molly Olney-Zide, Theresa Hessey, and Thomas Pulhamus attended the NDNP conference, held virtually in Washington, DC in September 2019. Funding requested for travel may be spent later in the grant.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Our advisory board (<https://library.udel.edu/ddnp/home/project-advisory-board/>) remains the most valuable tool in disseminating information about the DDNP and Chronicling America. This group of 11 people represent a wide range of institutions, including public libraries, historical societies, higher education, and an independent researcher. These members are asked to share information about the project to their constituents.

One helpful tool that was created by UD Librarians Theresa Hessey (DDNP team) and Kaitlyn Tanis (advisory board) is a LibGuide focused entirely on Delaware Newspapers and includes links to Chronicling America. This LibGuide is shared with UD Library patrons:

<https://guides.lib.udel.edu/delawarenewspapers>

Monthly blog posts were added to the DDNP website in 2020 by David Cardillo (<https://library.udel.edu/ddnp/news/>), and the UD Library Communications team began highlighting them on Twitter and Facebook for promotion of the project.

Periodic updates on the project are sent to the UD Library, Museums and Press staff (approximately 150 people), and the project was highlighted in the Library's annual impact report which is distributed to Library donors and to others across the University.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

The COVID pandemic caused significant delays in making progress on deliverables to the Library of Congress. The project is currently 7-8 months behind the original schedule, and the milestone to have 25% of content to the Library of Congress by October 1, 2020 was not met. In order to move the project forward, the current plan is to have new batches collated and sent to our digitization vendor on a monthly basis. Because collation work requires the use of a microfilm reader, it can only be completed in the Library building. Scheduling additional hours in the office in order to complete monthly batches will be dependent on many factors including the health of staff and building access.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate “no change.”

Identify the person’s state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so,

what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

No changes have been made in the DDNP project team during this reporting period. Existing staff who have worked throughout the year include:

Monica McCormick, Associate University Librarian for Publishing, Preservation, Research and Digital Access, serves as the project director. She is primarily responsible for the budget, submitting reports, and provides guidance for the project.

Molly Olney-Zide, Associate Librarian and Head of Digital Collections and Preservation, serves as the project manager. She is responsible for the day-to-day operations.

David Cardillo, Library Assistant II, is responsible for microfilm collation, copyright research, and DDNP website maintenance. He writes regular blog posts highlighting Delaware newspapers found on Chronicling America and participates in the DDNP #ChronAmParty on Facebook.

Theresa Hessey, Digital Collections Librarian, provides research for the project and is responsible for writing history essays for included titles. She also has plans to incorporate more digital scholarship tools into the project.

Thomas Pulhamus, Digital Technology Librarian is responsible for the DVV software and quality control of the digital files.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner

organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

The most significant partner during 2019-2020 has been the Delaware Public Archives (DPA) located in Dover, Delaware. The DPA holds the master microfilm negatives for the newspapers included in this grant phase. Maegan Peterman, Imaging Archivist, has provided a valuable service in reviewing microfilm for quality before they are duplicated. In order to maintain control over the film, DPA staff were responsible for transporting all microfilm to and from the duplication vendor.

The DDNP partners with the Delaware Historical Society for the National History Day in Delaware competition and has awarded two monetary prizes during the 2019 and 2020 events.

Partner organizations that serve as vendors for the project include (b) (4), for digitization and (b) (4), both of Wilmington, Delaware, for microfilm duplication.

Other partner institutions include those represented on the DDNP advisory board:

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Our most concrete impact will be in contributing another 100,000 pages of digitized historic newspapers to Chronicling America.

The most significant impact of the project in our state has been the continuation of a partnership with National History Day and Delaware and the Delaware Historical Society. Since 2019, the DDNP has offered a cash prize to the best junior and senior individual projects that use Chronicling America in their project research. Due to the pandemic, the 2020 National History Day in Delaware competition was completely online and was held in early April. One \$200 prize was awarded to senior high school student, Kristin Mikles, for her performance of the story of William Grace. She used a total of 11 resources from Chronicling America in her research.

The DDNP prize has been funded again for the 2021 competition and the project team continues using the Chronicling America instructional video created for DDNP in 2019 to promote the resource to students and teachers:

<https://library.udel.edu/teaching-and-learning/tutorials/chroniclingamerica/>

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Changes in Content:

The DDNP title list has made some changes in the content we planned to submit at the beginning of this phase of the project. As of February 2020, the advisory board had been surveyed and approved

this title list:

Smyrna Times (1854 - 1925) - Kent/New Castle Counties

Milford Chronicle (1883 - 1925) - Kent/Sussex Counties

Delaware & Eastern Shore Advertiser (1797 - 1799) - New Castle County

Every Evening, Wilmington Daily Commercial (1915 - 1920) - New Castle County

In reviewing the microfilm reels for the Smyrna Times and Milford Chronicle, we learned that the page counts are much lower than originally expected, so we have extended the date range of these two titles to 1962. Delaware Herald, a precursor to Smyrna Times, was included in order to take full advantage of a duplicated reel of microfilm.

We have also decided not to include the Delaware & Eastern Shore Advertiser and Every Evening, Wilmington Daily Commercial, in order to focus all attention on the two southern Delaware counties which were largely missing from the first two grant phases. If additional pages are needed to reach our goal of 100,000 pages, the team will continue contributing pages from Every Evening, Wilmington Daily Commercial.

The anticipated title list for phase III now includes:

Delaware Herald (1854)

Smyrna Times (1854 - 1962)

Milford Chronicle (1878 - 1962)

Actual/Anticipated Problems and Delays

As mentioned above, the COVID pandemic continues to impact our ability to complete work and meet deadlines. The team was not able to enter the library building from mid-March 2020 through late August, 2020, which made it impossible for us to use microform equipment needed for work on the grant. The staff continues to have limited access to the library building and equipment, and collation and shipping have been impacted significantly. Although we hope to increase staff hours in the building in 2021 to speed up collation, unpredictable closings may occur. At this point, we haven't found a solution to this problem other than working on the project when staff can be in the library building.

The team experienced quality control issues during the duplication of microfilm and had to change vendors in October from (b) (4) (both Wilmington-based companies). Since the vendor change, no new problems have been found. Another delay the team is experiencing is in shipping to India. The first batch of collated microfilm was sent to the digitization vendor (b) (4) in October but was held up in customs in India until mid-November. Plans to address this problem include sharing all airway bills and documentation in emailed correspondence to (b) (4) so they can help shipments to clear customs more quickly.

Changes in Expenditures

Although not a significant change in expenditures, with the change in microfilm duplication vendor, we also saw an increase in the amount we paid for duplication (~\$10 increase per reel). We also found that we needed to duplicate 99 reels instead of the originally budgeted 60 reels. Overall, our cost for duplication increased by approximately \$2000. The team plans to request NEH to re-budget unused travel funds in order to cover the additional cost for microfilm duplication.

Change of Primary Performance Site

Nothing to report.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Digital content created during this phase will be contributed to Chronicling America, a web site that we do not manage, <https://chroniclingamerica.loc.gov>. That site acknowledges the support of the NEH.

Project Outcomes

Describe any project outcomes in the space provided.

Project Outcomes to date in this phase:

Two microfilm batches have been collated. The first batch has been digitized and was returned by the digitization vendor in December, and the second batch will be shipped for digitization in January 2021.

Grant Products

Blog Post

Conference Paper/Presentation



National Digital Newspaper Program (NDNP) 2020 Annual Performance Report

Report Period: September 2019 - November 2020

NEH Grant Number: PJ-230831-15

Title of Project: Delaware Digital Newspaper Project (DDNP)

Submitted By: Monica McCormick, Project Director

Project Director: Monica McCormick
Associate University Librarian for Publishing, Preservation,
Research & Digital Access

Project Manager: Molly Olney-Zide
Associate Librarian
Head, Digital Collections & Preservation Department

Grantee Institution: University of Delaware Library, Museums & Press

Report Submission Date: January 4, 2021



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Major Goals of the Project

Note: Due to the COVID-19 pandemic, the Delaware Digital Newspaper Project (DDNP) team has seen significant delays in activities. Library closures, vendor closures, limited access to the Library building, and limited staff hours have caused activities to take more time than originally planned. Not all Library of Congress milestones were met for this grant phase.

The Delaware Digital Newspaper Project (DDNP) was renewed for a phase III grant for the period of September 1, 2019 - August 31, 2021. The major goal of this phase is to digitize 100K pages of historic Delaware newspapers. This phase will require copyright research for the first time and currently includes (changed from February 2020 report):

- *Delaware Herald* (1854)
- *Smyrna Times* (1854 - 1962)
- *Milford Chronicle* (1878 - 1962)

Accomplishments

The sample reel for the project was completed in January, and we received Library of Congress approval to continue with the project before the Library closed for the pandemic in March. Additional work could not be completed on the project until returning to the office in August when the project team began collation on the first batch (Artemis). This first batch includes the titles *Delaware Herald* and *Smyrna Times*. Two batches will be collated by the end of December.

As of December, a total of 99 reels of microfilm have been duplicated for use in the project. The microfilm reels used in the project so far have contained significantly fewer pages than reels used in previous phases which may impact the final page count. If the project budget allows, additional titles and microfilm reels will be identified for duplication and digitization.

Microfilm Batch Details, Grant Phase III

Batch #/Name	Content	Page Count	Notes
Sample *not included in batch #1	<i>Every Evening, Wilmington Daily Commercial</i> (9/15/1921 - 11/10/1921)	--	Poor quality film will not be added to ChronAm
1 Arden (10 reels)	<i>Delaware Herald</i> (3/22/1854 - 6/28/1854) <i>Smyrna Times</i> (7/5/1854 - 5/7/1884)	5,977	Collation complete, 10/2020
2 Batman (~16 reels)	<i>Smyrna Times</i> (5/14/1884 - 1916)	~10,000	Collation expected 12/2020



Training and Professional Development

Molly Olney-Zide, Theresa Hessey, and Thomas Pulhamus attended the NDNP conference, held virtually in Washington, DC in September 2019. Funding requested for travel may be spent later in the grant.

Dissemination to Communities of Interest

Our advisory board (<https://library.udel.edu/ddnp/home/project-advisory-board/>) remains the most valuable tool in disseminating information about the DDNP and Chronicling America. This group of 11 people represent a wide range of institutions, including public libraries, historical societies, higher education, and an independent researcher. These members are asked to share information about the project to their constituents.

One helpful tool that was created by UD Librarians Theresa Hessey (DDNP team) and Kaitlyn Tanis (advisory board) is a LibGuide focused entirely on Delaware Newspapers and includes links to Chronicling America. This LibGuide is shared with UD Library patrons:

<https://guides.lib.udel.edu/delawarenewspapers>

Monthly blog posts were added to the DDNP website in 2020 by David Cardillo (<https://library.udel.edu/ddnp/news/>), and the UD Library Communications team began highlighting them on Twitter and Facebook for promotion of the project.

Periodic updates on the project are sent to the UD Library, Museums and Press staff (approximately 150 people), and the project was highlighted in the Library's annual impact report which is distributed to Library donors and to others across the University.

Plans for Next Reporting Period

The pandemic caused significant delays in making progress on deliverables to the Library of Congress. The project is currently 7-8 months behind the original schedule, and the milestone to have 25% of content to the Library of Congress by October 1, 2020 was not met. In order to move the project forward, the current plan is to have new batches collated and sent to our digitization vendor on a monthly basis. Because collation work requires the use of a microfilm reader, it can only be completed in the Library building. Scheduling additional hours in the office in order to complete monthly batches will be dependent on many factors including the health of staff and building access.

Project Team

No changes have been made in the DDNP project team during this reporting period. Existing staff who have worked throughout the year include:

Monica McCormick, Associate University Librarian for Publishing, Preservation, Research and Digital Access, serves as the project director. She is primarily responsible for the budget, submitting reports, and provides guidance for the project.

Molly Olney-Zide, Associate Librarian and Head of Digital Collections and Preservation, serves as the project manager. She is responsible for the day-to-day operations.



David Cardillo, Library Assistant II, is responsible for microfilm collation, copyright research, and DDNP website maintenance. He writes regular blog posts highlighting Delaware newspapers found on *Chronicling America* and participates in the DDNP #ChronAmParty on Facebook.

Theresa Hessey, Digital Collections Librarian, provides research for the project and is responsible for writing history essays for included titles. She also has plans to incorporate more digital scholarship tools into the project.

Thomas Pulhamus, Digital Technology Librarian is responsible for the DVV software and quality control of the digital files.

Partner Organizations

The most significant partner during 2019-2020 has been the Delaware Public Archives (DPA) located in Dover, Delaware. The DPA holds the master microfilm negatives for the newspapers included in this grant phase. Maegan Peterman, Imaging Archivist, has provided a valuable service in reviewing microfilm for quality before they are duplicated. In order to maintain control over the film, DPA staff were responsible for transporting all microfilm to and from the duplication vendor.

The DDNP partners with the Delaware Historical Society for the National History Day in Delaware competition and has awarded two monetary prizes during the 2019 and 2020 events.

Partner organizations that serve as vendors for the project include HTC Global for digitization and Court Record and Data Management Services (CRDS) to Data Management Internationale (DMI) for microfilm duplication.

Other partner institutions include those represented on the DDNP advisory board:
<https://library.udel.edu/ddnp/home/project-advisory-board/>

Impact

The most significant impact of the project in our state has been the continuation of a partnership with National History Day and Delaware and the Delaware Historical Society. Since 2019, the DDNP has offered a cash prize to the best junior and senior individual projects that use *Chronicling America* in their project research. Due to the pandemic, the 2020 National History Day in Delaware competition was completely online and was held in early April. One \$200 prize was awarded to senior high school student, Kristin Mikles, for her performance of the story of William Grace. She used a total of 11 resources from *Chronicling America* in her research.

The DDNP prize has been funded again for the 2021 competition and the project team continues using the *Chronicling America* instructional video created for DDNP in 2019 to promote the resource to students and teachers:

<https://library.udel.edu/teaching-and-learning/tutorials/chroniclingamerica/>



Changes/Problems

Changes in Approach

The DDNP title list has made some changes in the content we planned to submit at the beginning of this phase of the project. As of February 2020, the advisory board had been surveyed and approved this title list:

- *Smyrna Times* (1854 - 1925) - Kent/New Castle Counties
- *Milford Chronicle* (1883 - 1925) - Kent/Sussex Counties
- *Delaware & Eastern Shore Advertiser* (1797 - 1799) - New Castle County
- *Every Evening, Wilmington Daily Commercial* (1915 - 1920) - New Castle County

In reviewing the microfilm reels for the *Smyrna Times* and *Milford Chronicle*, we learned that the page counts are much lower than originally expected, so we have extended the date range of these two titles to 1962. *Delaware Herald*, a precursor to *Smyrna Times*, was included in order to take full advantage of a duplicated reel of microfilm.

We have also decided not to include the *Delaware & Eastern Shore Advertiser* and *Every Evening, Wilmington Daily Commercial*, in order to focus all attention on the two southern Delaware counties which were largely missing from the first two grant phases. If additional pages are needed to reach our goal of 100,000 pages, the team will continue contributing pages from *Every Evening, Wilmington Daily Commercial*.

The anticipated title list for phase III now includes:

- *Delaware Herald* (1854)
- *Smyrna Times* (1854 - 1962)
- *Milford Chronicle* (1878 - 1962)

Actual/Anticipated Problems and Delays

As mentioned above, the COVID pandemic continues to impact our ability to complete work and meet deadlines. The team was not able to enter the library building from mid-March 2020 through late August, 2020, which made it impossible for us to use microform equipment needed for work on the grant. The staff continues to have limited access to the library building and equipment, and collation and shipping have been impacted significantly. Although we hope to increase staff hours in the building in 2021 to speed up collation, unpredictable closings may occur. At this point, we haven't found a solution to this problem other than working on the project when staff can be in the library building.

The team experienced quality control issues during the duplication of microfilm and had to change vendors in October from Court Record and Data Management Services (CRDS) to Data Management Internationale (DMI) (both Wilmington-based companies). Since the vendor change, no new problems have been found. Another delay the team is experiencing is in shipping to India. The first batch of collated microfilm was sent to the digitization vendor HTC Global in October but was held up in customs in India until mid-November. Plans to address this problem include sharing all airway bills and documentation in emailed correspondence to HTC Global so they can help shipments to clear customs more quickly.



Changes in Expenditures

Although not a significant change in expenditures, with the change in microfilm duplication vendor, we also saw an increase in the amount we paid for duplication (~\$10 increase per reel). We also found that we needed to duplicate 99 reels instead of the originally budgeted 60 reels. Overall, our cost for duplication increased by approximately \$2000. The team plans to request NEH to re-budget unused travel funds in order to cover the additional cost for microfilm duplication.

Change of Primary Performance Site

Nothing to report.

Special Reporting Requirements

Our content was contributed to *Chronicling America*, a website that we do not manage (<https://chroniclingamerica.loc.gov>). That site acknowledges the support of the NEH.

Project Outcomes

Two microfilm batches have been collated. The first batch has been digitized and will be returned by the digitization vendor in December, and the second batch will be shipped for digitization in January 2021.

Grant Products

Content is added on a monthly basis to the Delaware Digital Newspaper Project website and blog. A total of 20 blog posts have been added since the phase III grant began on September 1, 2019:

<https://library.udel.edu/ddnp/news/>

During the 2020 NDNP Annual Conference held online, Theresa Hessey presented a lightning talk on her research on runaway slave ads in the Delaware & Eastern Shore Advertiser (1797-1799).

Planned: Molly Olney-Zide (project manager for the Delaware Digital Newspaper Project) and Pam McClanahan (project manager for the Historic Maryland Newspaper Project) have been accepted to present their talk “Chronicling America and Digital Historic Newspapers” at the 2021 Maryland Library Association / Delaware Library Association Joint Annual Conference (virtual).

Annual Performance Progress Report

Report ID: 2897922

Application Number: PJ-230831-15

Project Director: Monica McCormick (mmcc@udel.edu)

Institution: University of Delaware

Reporting Period: 9/1/2018 - 8/31/2019

Report Due: 11/30/2019

Submission Date: 12/4/2019 11:24:27 AM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

Our goals were to digitize approximately 100,000 pages of two historically significant Delaware newspapers and submit them to Chronicling America.

For more details see the attached PDF report, PJ-230831-15_NDNP Final Performance Report_Nov2019.pdf.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

We digitized 92 reels of microfilm amounting to approximately 104,000 pages of two newspaper titles:

- Evening Journal (1888-1922)
- Every Evening, Wilmington Daily Commercial (1906, 1921-1923 [gaps])

These pages were submitted to the Library of Congress and are now available on the Chronicling America database (as of 11/25/2019).

For more details see the attached PDF report, PJ-230831-15_NDNP Final Performance Report_Nov2019.pdf.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to report

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Outreach efforts are described in the attached PDF report, PJ-230831-15_NDNP Final Performance Report_Nov2019.pdf.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Plans are outlined in the attached PDF report, PJ-230831-15_NDNP Final Performance Report_Nov2019.pdf.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

(1) Project Director:

Monica McCormick, Associate University Librarian for Publishing, Preservation, Research, and Digital Access. No change.

(2) Key Personnel:

Molly Olney-Zide, Project Manager, Head, Digital Collections and Preservation. No change.

Theresa Hessey, Digital Collections Librarian. No change.

Thomas Pulhamus, Digital Technology Librarian. No change.

David Cardillo, Library Assistant II. No change.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

HTC Global, India -- digitized microfilm; paid with grant funding.

Delaware Historical Society, Wilmington, Delaware. Staff collaborated on outreach efforts.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;

improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;

provided fellowships or assistanceships; or

provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Our most concrete impact was in contributing another 100,000 pages of digitized historic newspapers to Chronicling America.

Our outreach efforts, focused on Delaware teachers, students, and citizens, should lead to increased usage of Chronicling America resources. In this grant cycle, we created an instructional video to use the site and are sharing that link widely with partner organizations (Delaware Historical Society, State Library of Delaware). We have also begun capturing data about use of the video as a baseline to measure its impact.

In addition, we are working with Library colleagues and partner organizations to directly inform teachers throughout the state about how to use Chronicling America in the classroom. We have initiated prizes to be given to students using the resource at the Delaware National History Day event.

More details on all this can be found at our attached report, PJ-230831-15_NDNP Final Performance Report_Nov2019

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Nothing to report.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Our content was contributed to Chronicling America, a web site that we do not manage, <https://chroniclingamerica.loc.gov>. That site acknowledges the support of the NEH.

Project Outcomes

Describe any project outcomes in the space provided.

Project outcomes for this grant phase were the contribution of approximately 104,000 pages of digitized historic Delaware newspapers to the Chronicling America site. The pages are from these newspapers:

- Evening Journal (1888-1922)

- Every Evening, Wilmington Daily Commercial (1906, 1921-1923 [gaps])

More detail is provided in our attached full report, PJ-230831-15_NDNP Final Performance Report_Nov2019.pdf

Grant Products

Conference Paper/Presentation

Blog Post

Final Performance Report:
National Endowment for the Humanities (NEH) National Digital
Newspaper Project

Grant number: PJ-50119-13

Project Title: Florida and Puerto Rico Digital Newspaper Project

Project Director: Patrick Reakes

Grantee Institution: University of Florida

Submission Date: November 26, 2019

Project Activities

Major Activities that Occurred During the Performance Period

The Florida and Puerto Rico Digital Newspaper Project (FPRDNP) was a collaborative project between the University of Florida (UF) George A. Smathers Libraries and the library system at the University of Puerto Rico– Rio Piedras (UPR-RP), as part of the state and territory's involvement in the National Digital Newspaper Program (NDNP). NEH awarded UF its first phase for this project in 2013 and provided subsequent funds for phases 2 and 3 in 2015 and 2017 respectively.

The main goal of the FPRDNP was to digitize historic newspapers published in Florida and Puerto Rico for preservation and access. Throughout the project's six-year run over 325,000 newspaper pages were digitized by a vetted, third party vendor adhering to the NDNP's technical specifications. The digitized content was submitted to the Library of Congress and uploaded to their site, Chronicling America, where all content is freely accessible.

Essays were produced, following NDNP specifications, for each selected newspaper title to provide information about, and historical context for, the corresponding publication.

Reasons for Omissions and Changes in Project Activities

In Phase 3, the UF project team proposed performing a usability test of the Florida Digital Newspaper Library (FDNL), a digital newspaper collection of historic to current newspapers published in the state that is managed by the UF Libraries. The goal of this study was to interview UF graduate students and faculty to examine how users navigate this resource and glean insights on how users discover and retrieve content. From April to May 2019, the Libraries interviewed four graduate students. Unfortunately, the UF team was unable to interview any faculty members due to lack of response to repeated calls for participation.

Changes in Key Project Personnel and Effect on Performance

From late December 2018 to early May 2019 there was a decrease in the number of posts shared to the project's social media accounts. The project's Outreach & Promotion Assistant, who had worked part-time on the project as the primary coordinator of the project's social media accounts, moved on to another full-time job. A Bilingual Outreach Coordinator was hired to assist with social media and outreach efforts from May to August 2019.

Changes Made in the Method of Data Entry, the Specific Data Encoded, Software, Hardware, File Systems, or Search Strategies

UF and UPR-RP reviewed microfilm reels for all selected newspaper titles and compiled necessary metadata into Excel sheets. Per NDNP specifications, metadata to be collected would

provide reel-level and issue-level information and included information such as title of the publication, LCCN, issue number, edition number, and number of pages. The reels and collected metadata were shared with the digitization vendor. The vendor used (b) (4) software to convert the microfilm images to digital images and produced TIFFs. The vendor then used the TIFFs to create the necessary JPEG2000s, PDFs, and OCR files in compliance with the NDNP guidelines and technical specifications.

Upon digitization, the vendor used the Digital Viewer & Validator (DVV), a program created and maintained by the Library of Congress for the NDNP, to ensure the content validated to necessary specifications. UF also used the DVV to verify the content upon receipt prior to shipping content to the Library of Congress for their review.

Publicizing the Results of the Program

Substantial efforts were made by the project team to publicize the project. The team hosted numerous classroom presentations, primarily for various courses offered at UF, as well as presentations at local genealogical society meetings. The presentations demonstrated how to navigate *Chronicling America* and often included specific newspaper article examples to explain a topic of interest. As detailed below, the team also tabled and presented at various history and education related conferences in Florida.

Social media accounts were created to promote the efforts of the project. Facebook and Twitter were used to promote content from the digitized newspapers and to post project updates. Pinterest was used to organize content by topic and provide users with a more visual way of browsing the content. A WordPress blog was also created to delve into topics covered in the newspapers to help provide additional context.

Accomplishments

Comparison of the Accomplishments of the Project with the Objectives Proposed in the Application

From 2013 to 2019, inclusive of three rounds of NDNP awards, over 500 microfilm reels with newspaper content from Florida and Puerto Rico were digitized. The content of these reels was divided into a total of 42 batches, with each batch comprised of an average of 7,500 newspaper pages. More than 325,000 pages of newspapers from Florida and Puerto Rico were digitized, with more than 160,000 pages from Florida and 160,000 pages from Puerto Rico. Content from 15 Florida titles published between 1836 and 1954 and four titles from Puerto Rico published from 1836 to 1922 were digitized.

All batches were approved by the Library of Congress and all content is available for access in *Chronicling America*. This project has provided access to newspaper content that was

otherwise found only on microfilm, expanding access to primary sources for anyone interested in local, national, and international news.

During the project, the project team participated in over 25 public engagements, including exhibits and presentations at conferences and historical society meetings. The team also presented 41 times in the classroom, primarily at the university level. A number of different marketing materials (e.g. fliers, brochures, bookmarks, social media cards), funded through cost share, were created to promote the project. Social media accounts were also created to further showcase the digitized content from the selected newspapers, share project updates, and further engage with the public.

The FPRDNP project team participated in additional activities, beyond the scope of the project, which supported the project's efforts. The UF Project Team was awarded a graduate intern via the Smathers Libraries Graduate Student Internship Program. This graduate intern worked with the UF Project Coordinator, Outreach and Promotion Coordinator, and a faculty member from the UF College of Education to create lesson plans using the project's newspaper content. Lesson plans for varying topics and grade levels were created and promoted via social media. All lesson plans are accessible via the project's blog and the Teaching Resource Center in the University of Florida Digital Collections (UFDC). Additionally, the Project Coordinator worked with a UF Libraries Bilingual Metadata Specialist to enhance metadata records in UFDC for the Puerto Rico newspaper content. Enhancements include addition of Spanish-language subject headings and other relevant metadata to increase the discoverability and accessibility of the content for Spanish speakers.

Sample record: <https://ufdc.ufl.edu/AA00052874/00001>

Plans for Completion of Project Goals after the Grant Period, Funding, and Date of Completion

In order to provide additional access to the digitized newspaper content, the project team proposed uploading all digitized content into UFDC. Due to unexpected staffing and technical issues, the ingest of the content into UFDC has been delayed. However, the Project Coordinator continues to work alongside the UF Libraries' Digital Support Services team to ensure that all content will be ingested and available to the public via this alternative resource by the end of CY 2019, in addition to the Chronicling America access.

As noted above, the project team proposed performing a usability test of the UF Libraries' digital collection, the Florida Digital Newspaper Library. Unfortunately, the Libraries' were unable to interview any faculty members and only interviewed four graduate students. The Project Coordinator will continue to work with the Smathers Libraries' Assessment Librarian and attempt to reach out to faculty with interest in newspapers from across campus to interview.

Audiences

Project Audience and Impact

The audience for this project was the general public, however the project focused on reaching out to researchers, teachers and students interested in Florida and Puerto Rican history. Targeted audiences included educators at Florida schools (K-12 and college/university), historical and genealogical societies in Florida, and the university system at the University of Puerto Rico.

The project team participated in 19 conferences and public engagements, primarily exhibiting and presenting at statewide history-focused educator conferences such as annual conferences for the Florida Historical Society, Florida Conference for History Educators, and Florida Connected. The team also presented at humanities and library science related conferences such as HASTAC and Joint Conference for Librarians of Color. Additionally, ten presentations were held for genealogical societies, such as the Alachua County Genealogical Society, and library interest groups, such as the Northeast Florida Library Information Network (NEFLIN). Though attendee information was not collected during participation in these events, the project team provided usage statistics for the conference presentations and posters which have all been uploaded to the UF Institutional Repository (IR).

Samples:

- Florida Connected educator conference – 126 views from March 2018 – September 2019 <https://ufdc.ufl.edu/I/IR00010249/00001>
- Joint Conference for Librarians of Color – 167 views from October 2018 – October 2019 <https://ufdc.ufl.edu/I/IR00010593/00001>
- Alachua County Genealogical Society – 213 views from October 2017 – October 2019 <https://ufdc.ufl.edu/I/IR00010119/00001/pdf>

Forty-one presentations were conducted in the classroom, of which thirty-seven were held for university-level courses from varying fields including history, religion, journalism, and African American studies. On average, there were generally approximately 30 students in attendance in these classroom presentations. From 2017 to 2019, three presentations focused on Florida climate were held for educators attending the Humanities and the Sunshine State: Teaching Florida's Climates teacher workshop. This is an annual, week-long workshop provided to 30 educators from across the state, co-hosted by the Florida Humanities Council and the UF Center for Humanities in the Public Sphere. Additionally, two presentations focused on using newspapers to learn about the Panama Canal were provided to 40 students in 6th and 7th grade classes.

Evaluation

Public Response to the Project

The public has expressed interest and appreciation in the project and its efforts to digitize newspapers for preservation and public access. At conferences and other public engagement events, participants have voiced how thankful they are for these free resources that allow them to explore their family histories and discover “new” information pertaining to historic events. Often participants are impressed by the quantity of content and the functionalities of Chronicling America, though some tend to wonder why other newspapers are not available and suggest titles of interest to pursue. Numerous additional suggestions for newspaper titles to consider for digitization have been received after announcements about the project have been publicized via press releases and social media.

The social media platforms used by the project team have enabled new ways for users to engage with the newspaper content and have also provided a new way for the project team and the public to interact. The project’s Twitter account has over 500 followers with posts averaging 10,000 organic impressions (user views), while the Facebook page has over 250 likes and more than 300 followers with posts averaging 2,000 organic impressions (user views). The Pinterest account offers newspaper content categorized into 32 boards and averages 2,000 views on a monthly basis. The WordPress blog page has 30 followers. It has averaged 3,000 views a month with its top visitors coming from the US, Puerto Rico, India, Canada, and Germany.

Since its creation in November 2013, the FPRDNP collection site has had over 63,000 unique site visits and over 21 million total views. According to the Chronicling America usage reports shared by the Library of Congress, between 2014-2018 an average of 220,000 pages of Florida newspapers have been served, while an average of 190,000 pages of Puerto Rico newspapers have been served.

Continuation of the Project

The work of the FPRDNP created the foundation for the project team to submit a successful proposal to NEH for additional funding to digitize historic newspapers for the NDNF. The newly funded project, the US Caribbean and Ethnic Florida Newspaper Project (2019-2021) will build on the work of the FPRDNP, will bring on the University of the Virgin Islands as a new partner to expand the scope and include efforts to digitize newspapers from this US territory. The focus for Florida content is on ethnic publications from around the state.

Post Project Commitments

The UF Libraries are committed to continue providing access to the newspaper content digitized for this project. The content will remain accessible, indefinitely, to the public for free via UFDC.

New Collaborative Partnerships Formed or Strengthened as a Result of the Project

Existing partnerships with other organizations were strengthened as a result of this project. The partnership with University of Puerto Rico-Rio Piedras has resulted in new collaborative digitization projects (see CLIR grant award referenced below).

The FPRDNP team collaborated with the Blanchard House Museum of African American History and Culture (Punta Gorda, FL) and the Matheson History Museum (Gainesville, FL) on curating exhibits, *The Great Migration* and *River of Dreams*, respectively. Given the proximity and interest of the Matheson, the UF Libraries will likely pursue future exhibit collaborations with this institution.

In July 2018, the project team presented an exhibit at the Florida Conference for History Education (FLCHE), an association for Florida history educators. The FLCHE Board has invited the project team to present at future conferences and has continuously shared project information with its members via their website and list-serv.

The project team has also strengthened the Libraries' partnership with the Center for Humanities and the Public Sphere (CHPS), a center on campus devoted to providing an intellectual space for promoting research and providing outreach to the community. For the past three years, the project team has been invited by CHPS staff to present on using historic newspapers to educators attending their annual Humanities in the Sunshine State: Teaching Florida Climates educator workshop.

Long Term Impact

The digitized content will remain available and accessible to all via Chronicling America and UFDC. The project team's relationships with faculty on UF campus has resulted in sustained engagements in the classroom, with some faculty proactively requesting that the project team present to their classes about the project and the use of the digitized newspapers as primary sources.

Presentations, conference posters, printouts and lesson plans will remain available to all via the UF Institutional Repository and are also accessible from the project's blog page. Social media accounts will remain active to promote the newspaper content and further engage with the public.

In December 2018, the UF Libraries were awarded a CLIR Hidden Collections grant to continue partnering with the University of Puerto Rico to digitize Caribbean newspapers on microfilm. The workflow and technical specifications to be used for this project are modeled after the FPRDNP.

Full Proposal:

<https://ufdcimages.uflib.ufl.edu/AA/00/06/42/98/00001/ CLIR 2018 FilmOnABOat Full wTOC .pdf>

Effect of the Project on Public Perception of the University of Florida and Future Plans

Historically, the University of Florida has been considered the leading institution in the state of Florida in the area of newspaper digitization and the project has solidified and expanded that perception. The public and many public libraries, historical societies and other groups have continually expressed interest in digitizing newspapers, often supplying suggestions for other newspaper titles to digitize. The UF Libraries have put methods in place for tracking these suggestions, have developed plans on how to prioritize suggestions, and offer assistance with applying for external grants to acquire funding. The UF Libraries will also continue to host both grant funded and other newspaper digitization projects in the UFDC and additional strategies are being considered for large scale microfilm review and preparation for future digitization.

Award Products

Grant Products Produced and Future Publication Plans

Deliverables include the digitized newspaper pages and corresponding essays for all titles selected.

- Chronicing America provides access to all digitized newspaper pages. Essays can be accessed from the corresponding title's record page.
 - Florida Titles List:
<https://chroniclingamerica.loc.gov/newspapers/?state=Floridaðnicity=&language=>
 - Puerto Rico titles list:
<https://chroniclingamerica.loc.gov/newspapers/?state=Puerto+Ricoðnicity=&language=>
- The Florida & Puerto Rico Digital Newspaper Project collection page provides information about the project and access to all digitized newspaper content, with links to the content hosted in Chronicing America and content hosted in the Florida Digital Newspaper Library (FDNL). <https://ufdc.ufl.edu/ufndnp>
- The FPRDNP also has a collection page via the Digital Library of the Caribbean (dLOC), where information is provided in both English and Spanish. <https://dloc.com/ufndnp>

In addition to the production of the digitized newspaper pages and the corresponding title essays, the FPRDNP team produced the following to support the goals of the project.

- A libguide providing information about the project, links to access the content, and information for additional resources. <http://guides.uflib.ufl.edu/ufndnp>
- Social media accounts to highlight content from the newspapers and to engage with the public.
 - Facebook: <https://www.facebook.com/ufndnp>

-Twitter: <https://twitter.com/UFNDNP>

-Pinterest: <https://www.pinterest.com/ufndnp/>

-WordPress: <https://ufndnp.wordpress.com/>

- Presentations for the classroom and conferences explaining the digitization process, providing information about the FPRDNP, the NDNP, demonstrating how to navigate Chronicling America and showcasing content.
<https://ufndnp.wordpress.com/presentations/>
- Lesson plans developed in accordance with Florida curriculum standards for 3rd through 12th grade, exploring several topics such as agriculture, aviation, and tourism.
<https://ufndnp.wordpress.com/resources/>

Additionally, the US Caribbean and Ethnic Florida Newspaper Project will build on the efforts of the FPRDNP. The FPRDNP's social media accounts will remain active to promote use of the content digitized for these projects. The project team will continue to seek other promotion and outreach opportunities such as developing press releases, submitting articles for special interest group newsletters, and proposing presentations and tabling engagements at conferences.

Appendices

Representative Samples of Completed Work

Samples of digitized newspapers

- Florida newspaper- Key West Citizen
<https://chroniclingamerica.loc.gov/lccn/sn83016244/>
- Puerto Rico Newspaper- La Democracia
<https://chroniclingamerica.loc.gov/lccn/sn90070270/>

Preliminary Products

Conference Papers, Proceedings, Posters, Presentations, etc.

- April 2016: Encuentro del Sistema de Bibliotecas: Innovaciones, Proyectos y Logros (University of Puerto Rico)
-Poster Presentation:
https://ufdcimages.uflib.ufl.edu/IR/00/00/74/01/00001/UPRRP_%20FPRDNP%20flyer.pdf
- June 2016: Association for Caribbean Historians Conference
-Presentation: <http://ufdc.ufl.edu/l/IR00007435>
-Proceedings: "Digitizing Historical Caribbean Newspapers: the Florida and Puerto Rico Digital Newspaper Project". Patrick Reakes, Margarita Vargas-Betancourt, and Melissa Jerome.
- October 2017: Florida Council for Social Studies (FCSS) 2017
-Poster Presentation: <http://ufdc.ufl.edu/l/IR00010131/>
- November 2017: HASTAC 2017 Conference
-Poster Presentation: <http://ufdc.ufl.edu/l/IR00010147/>

Course Syllabi, Tutorials, Lesson Plans, Manuals

- Lesson plans created for K-12 using digitized newspaper content:
<https://ufndnp.wordpress.com/resources/>
- Chronicling America Tutorial: <https://www.youtube.com/watch?v=cK8fKnDyb8Q>

Articles Submitted to Journals

-Newsletters

- Diálogo UPR (Spring 2016) <http://dialogoupr.com/proyecto-de-digitalizacion-de-periodicos-entre-la-upr-y-la-universidad-de-florida/>
- UF Libraries' ChapterONE (Spring 2016) <http://cms.uflib.ufl.edu/Portals/giving/ChapOneSpring2016.pdf>
- AJHA Intelligencer (Fall 2016) https://ajha.wildapricot.org/resources/Documents/Intelligencer/Intelligencer_fall2016.pdf
- Reforma newsletter (Fall 2018) <https://ufdc.ufl.edu/AA00064079/00001/pdf>

-Magazines

- UF Libraries' SOURCE magazine (Fall 2018) <https://ufdc.ufl.edu/AA00064079/00001/pdf>

Mailers, Fliers, Press Releases/Articles, Other Media Coverage, Websites

- Sample press releases:
 - Phase 1 news release <https://ufdc.ufl.edu/l/AA00016969/00001>
 - Phase 4 news release <https://ufdc.ufl.edu/l/IR00011010/00001>
- Sample media coverage:
 - UF Libraries receive additional \$310,000 to digitize newspapers. (August 21, 2017). *Independent Florida Alligator*. https://www.alligator.org/news/article_b9369158-8607-11e7-9403-bb22ed3c1166.html
 - University of Florida Libraries awarded grant, digitizing historic newspapers. (September 28, 2015). WUFT. <https://www.wuft.org/news/2015/09/28/university-of-florida-libraries-awarded-grant-digitizing-historic-newspapers/>
 - Grants and Acquisitions. *College and Research Libraries News*, 74(9) 2013. <https://crln.acrl.org/index.php/crlnews/article/view/9017/9821>
- Sample fliers:
 - Puerto Rico content promo (Spanish) <https://ufdcimages.uflib.ufl.edu/IR/00/00/74/01/00001/FPRDNP%20flyer-PuertoRico.pdf>

-Project social media cards

<https://ufdcimages.uflib.ufl.edu/IR/00/00/74/01/00001/Sample%20Media%20Card.pdf>

- Project collection webpage www.ufdc.ufl.edu/ufndnp

UF | George A Smathers Libraries University of Florida Digital Collections

UFDC Home myUFDC Home | Help

Florida Puerto Rico Digital Newspaper Project

HOME MAP BROWSE VIEW ITEMS ABOUT NDNP DIGITIZED NEWSPAPERS NEWS AND UPDATES

PRINT SEND ADD SHARE

Search Collection: Go

Include the document text in search

The National Digital Newspaper Program (NDNP), a partnership between the National Endowment for Humanities (NEH) and the Library of Congress, is a long-term effort to provide permanent, free access to historic newspapers selected and digitized by NEH-funded awardees in the United States. The NDNP incorporates newspapers published from 1690-1963 into a national digital newspaper resource, *Chronicling America*, where the digitized pages are made available.

The University of Florida in partnership with the University of Puerto Rico-Rio Piedras have contributed over 200,000 pages of content to *Chronicling America* since 2013 as part of the state and territories involvement in the NDNP.

- Libguide www.guides.uflib.ufl.edu/ufndnp

Florida & Puerto Rico Digital Newspaper Project: Home

Search this Guide

Search

Expanding Access to Historical Newspapers

- Home
- History
- Digitized Newspapers
- Media
- Resources



About the NDNP

The National Digital Newspaper Program (NDNP), a partnership between the National Endowment for Humanities (NEH) and the Library of Congress, is a long-term effort to provide permanent, free access to historic newspapers selected and digitized by NEH-funded awardees in the United States. This program was created to build upon the United States Newspaper Program (USNP), another NEH & Library of Congress sponsored program geared toward locating, cataloging, and preserving microfilm newspapers published in the U.S. from the 18th Century to present. The NDNP extends the usefulness of the USNP digitized assets by incorporating newspapers published from 1690-1963 into a national digital newspaper resource, *Chronicling America*, where the digitized pages are made available. Through this resource, over 14 million newspaper pages have been made available thus far.

The University of Florida was one of the original NDNP awardees in 2005 when the program started. Approximately 100,000 pages of newspapers published between 1900-1910 were digitized and incorporated into *Chronicling America*. The George A. Smathers Libraries was awarded another NEH grant in 2013 to collaborate with the University of Puerto Rico-Rio Piedras. The grant provides funding support for the Florida and Puerto Rico Digital Newspaper Project, as part of the state and territory's involvement in the NDNP. The project provides free, internet-based access to newspapers that are currently available only on aging microfilm. The digitized papers will be available through the Library of Congress' *Chronicling America*, the University of Florida Libraries' Florida Digital Newspaper Library, the Digital Library of the Caribbean, and the Biblioteca Digital Puertorriqueña at the University of Puerto Rico.

- Social media accounts:
 - Wordpress blog: <https://ufndnp.wordpress.com/>

FLORIDA & PUERTO RICO DIGITAL NEWSPAPER PROJECT

Expanding Access to Historical News

[Home](#) [About](#) [Titles](#) [En Español](#) [Resources](#)

Phase 3 complete!

🕒 November 6, 2019 👤 mmespino 📁 history, Florida, Puerto Rico 🔗 archives, ChroniclingAmerica, digital, Digital History, newspapers, US History

Phase 3 of the Florida & Puerto Rico Digital Newspaper Project is now complete!

During this phase (2017-2019), the following newspaper titles were digitized and added to *Chronicling America* where all digitized content is accessible to the public for free!

SEARCH

SOCIAL MEDIA

[f](#) [t](#) [p](#)

RECENT POSTS

Phase 3 complete!
 What Happened To Tom Tiger? The Battle for a Seminole Chief's Remains
 'War Against The Rat': The Bubonic Plague in Florida
 We're moving on to Phase 4! UF Libraries receive NEH grant to digitize newspapers
 The Curious Cures of Ed Greene: What a small town doctor can teach us about American medicine

- Samples:
- Bubonic Plague in Florida: <https://ufndnp.wordpress.com/2019/09/18/war-against-the-rat-the-bubonic-plague-in-florida/>
- El Feminismo en La Democracia: <https://ufndnp.wordpress.com/feminismo>

- Facebook: <https://www.facebook.com/ufndnp>
- Twitter: <https://twitter.com/UFNDNP>
- Pinterest: <https://www.pinterest.com/ufndnp/>

Annual Performance Progress Report

Report ID: 2898069

Application Number: PJ-266507-19

Project Director: Patrick Reakes (pjr@uflib.ufl.edu)

Institution: University of Florida

Reporting Period: 9/1/2019 - 8/31/2020

Report Due: 11/30/2020

Submission Date: 12/8/2020 12:26:11 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

Goals:

Work with grant partners (University of Puerto Rico and University of the Virgin Islands) to digitize approximately 100,000 pages of historic newspapers from microfilm. Focus on ethnic newspapers in Florida and the most important papers of record for the respective partners.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

Goals Accomplished:

Newspapers chosen for digitization selected with input from Advisory Board members based on historical significance, broad geographic coverage, importance as “paper of record” and archival imperative due to limited availability of microfilm.

Three Advisory boards - one for each project partner institution

Microfilm duplication

FL and VI content duplicated by vendor

PR content duplicated by project staff

Microfilm evaluation

Project staff verify that microfilm meets technical guidelines set forth by Library of Congress

Metadata preparation

Project staff reviewed microfilm to collect structural and technical metadata needed to comply with the NDNP Technical Specification Guidelines.

Project staff review newspaper title bibliographic records to ensure CONSER compliance.

Content digitized by vendor following the specifications as prescribed by the Library of Congress in the NDNP Technical Specification Guidelines.

Scan second-generation duplicate microfilm in 8-bit grayscale with maximum resolution between 300-400 dpi.

Use second-generation duplicate microfilm to create derivatives files listed in the specifications. Uncompressed, unprocessed TIFF 6.0 file for each newspaper page.

JPEG 2000 file from the TIFF for each newspaper page that conforms to the 21 specifications listed in the guidelines. PDF file from the TIFF for each newspaper page that conforms to the 18 specifications listed in the guidelines.

OCR text file for each newspaper page created using ALTO XML scheme that is uncorrected and offers word-bounding boxes zoned for column recognition, bounding box coordinate data at word level, UTF-8 characters and no graphic elements.

Quality control & validation. Digitization vendor used the (b) (4) to validate batches. Project staff used the (b) (4) to verify batches.

Delivery to Library of Congress. Digitized content sent to the Library of Congress in batches on a monthly basis, not exceeding 10,000 pages.

Essays in process for each newspaper title selected for digitization and will be sent to LC and NEH project liaisons when complete.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to Report

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not

usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Dissemination of project:

Project staff publicized results of the project via news releases, professional conferences, lectures, and publications.

Project staff also used social media to promote use of the digitized content and share updates related to the project.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Nothing to Report.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately

160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Key Personnel & Consultants - University of Florida, Gainesville, FL:

Melissa Jerome (100% grant funded)

Project role: Project Coordinator

Time worked: 12 months

Contributions: Manage project technical details to ensure all technical and quality control milestones are met; maintain communication with all project personnel and vendors; create and coordinate workflows with duplication and digitization vendors; creating and coordinating schedules with project partners; coordinate all other deliverables and requirements; assist with report writing; manage all outreach and promotion efforts

Laurie Taylor (.05 FTE, cost-share)

Project role: Liaison

Time worked: 12 months

Contributions: liaise with librarians and scholars at UF to build collaborations for the project and provide oversight of digital collection online presence in the Florida Digital Newspaper Library and

Caribbean Newspaper Digital Library.

William Young (.02% FTE, cost-share)

Project role: Cataloger

Time worked: 12 months

Contributions: selection and disambiguation of bibliographic records for titles selected for digitization to verify CONSER compliant records as needed

Robert Phillips (.01% FTE, cost-share)

Project role: Computer programmer

Time worked: 8 months

Contributions: maintain and support software applications related to ingest and hosting of newspaper content

Angelibel Soto (.01% FTE, cost-share)

Project role: Metadata specialist

Time worked: 12 months

Contributions: enhance bibliographic records for non-English language titles through metadata in original content languages

James Cusick (grant funded, one-time honoraria)

Project role: Advisory Board member

Time worked: 12 months

Contributions: knowledge of historical significance for selected titles, assistance with writing and editing titles essays

Mike Denham (grant funded, one-time honoraria)

Project role: Advisory Board member

Time worked: 12 months

Contributions:knowledge of historical significance for selected titles, assistance with writing and editing titles essays

Ronald Rodgers (grant funded, one-time honoraria)

Project role: Advisory Board member

Time worked: 12 months

Contributions:knowledge of historical significance for selected titles, assistance with writing and editing titles essays

Key Personnel & Consultants - University of the Virgin Islands, St. Croix, US Virgin Islands:

Celia Richard (.10 FTE, cost-share)

Project role:partner project liaison

Time worked: 0 months

Contributions:n/a

Janice Simo (part-time, grant funded)

Project role: student assistant

Time worked:20 hours during July 2020

Contributions: assist with acquiring microfilm needed to deliver to UF

Jennifer Jackson (grant funded, one-time honoraria)

Project role: Advisory Board member

Time worked: 12 months

Contributions:knowledge of historical significance for selected titles, assistance with writing and editing titles essays

Judith Rogers (grant funded, one-time honoraria)

Project role: Advisory Board member

Time worked: 12 months

Contributions: knowledge of historical significance for selected titles, assistance with writing and editing titles essays

Cynthia Richards (grant funded, one-time honoraria)

Project role: Advisory Board member

Time worked: 12 months

Contributions: knowledge of historical significance for selected titles, assistance with writing and editing titles essays

Key Personnel & Consultants - University of the Puerto Rico - Rio Piedras, San Juan, Puerto Rico:

Mario Torres (.05 FTE, cost-share)

Project role: partner project liaison

Time worked: 12 months

Contributions: coordinate and oversee implementation of project to ensure that goals and timetables are met, organize and maintain project documentation

Gabriel Noriega (.0312 FTE, cost-share)

Project role: microfilm duplication

Time worked: 12 months

Contributions: Coordinate and oversee duplication of microfilm to send to UF, supervise student assistants assigned to the project

Student assistants (2 positions, part-time, grant funded)

Project role: student assistants

Time worked: (15 hours/week, 30 weeks each year, two years)

Contributions: review master microfilm to be duplicated for quality and prepare duplicate microfilm

to sent to UF

Luis Fernando Coss Ponton (grant funded, one-time honoraria)

Project role: Advisory Board member

Time worked: 12 months

Contributions:knowledge of historical significance for selected titles, assistance with writing and editing titles essays

Francisco Moscoso (grant funded, one-time honoraria)

Project role: Advisory Board member

Time worked: 12 months

Contributions:knowledge of historical significance for selected titles, assistance with writing and editing titles essays

Lizette Cabrera Salcedo (grant funded, one-time honoraria)

Project role: Advisory Board member

Time worked: 12 months

Contributions:knowledge of historical significance for selected titles, assistance with writing and editing titles essays

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner

organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Nothing to Report

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;

improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

This project has provided funds to digitize historic newspapers that are otherwise only accessible on microfilm, and in many instances the microfilm digitized is the only copy of the material available. It has helped to ensure not only that the content is preserved in digital form, but that it will be accessible to the public at-large.

The content being digitized this phase includes ethnic press from Florida and introduces content from the Virgin Islands. The project will also expand access to content from Puerto Rico. The selected newspapers all provide unique perspectives for historical events on a local, national, and international level that will prove critical to historians, genealogists, educators, and others.

Thus far, the project has provided funds to digitize the first African American newspaper (the Miami Times) and the first Jewish newspaper (Southern Jewish Weekly) from Florida to be submitted to NDNP, which are now accessible in Chronicling America. These publications provide invaluable information to users, not only because of the varying perspectives of the publications but also because of the time frame of publication. The content selected from these titles was published from the 1930s-1950s, a time period that is often difficult to find open access, digitized newspapers for. Publications such as these will allow researchers, educators, and the public at-large to access and further explore issues such as segregation and civil rights and WW2 from members of the communities most affected.

Impact on Development of Human Resources:

The grant has provided funding for one full-time position (Project Coordinator at UF) and three part-time employments (1 student assistant position at UVI and 2 student assistant positions at UPR-RP).

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Changes in approach and reasons for change:

Nothing to Report

Actual or anticipated problems or delays and actions or plans to resolve them:

COVID-19 has negatively impacted the overall project schedule. Partner institutions closed their campuses, which caused a shift in work from in-person to remote. Vendors temporarily shut down production. Additionally, one partner institution suffered delays due to closures and impacts from

earthquakes.

Communication between partners and with vendors has been maintained. Partners continue to monitor the impacts of COVID-19 on the project and will continue to best adjust the schedule to meet deadlines. Partners will assess schedule and completion on a regular basis and consider applying for a project extension if it seems necessary.

Changes that had a significant impact on expenditures:

Some of the work planned for the UVI project liaison was delayed during the first year. Their reported FTE for year 1 was adjusted to reflect the accurate work division between year one and two.

Due to impacts of COVID-19, UPR-RP experienced a delay and we're unable to hire student assistants during year 1 of the project.

Additionally, travel to the annual NDNP awardee conference was cancelled due to the pandemic. Flight and hotel reservations had been made early on in 2020, and flight credit was given to use at a later date. Hotel reservations were cancelled at no expense.

Change of primary performance site location from that originally proposed:

Work included in the proposal to be completed by project staff was planned to take place respectively on all three partner campuses. However, due to COVID-19, some work has shifted remote for project staff.

Vended duplication work was completed at vendor facilities as planned. Digitization work has continued to be completed at vendor facilities as planned.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

The product of this award resides on a Library of Congress platform that meets all requirements for acknowledgement under the funding guidelines.

Project Outcomes

Describe any project outcomes in the space provided.

The project is now in year two and the following has been completed:

Five batches of FL newspapers digitized containing content from 4 titles new to NDNP
~33,800 pages.

-All Florida content digitized comes from ethnic newspapers published in the state that offer different perspective from other Florida newspapers digitized in past phases of this NDNP project.

At the end of the project, there will be:

-Seven new titles added to NDNP/Chronicling America, four from Florida, two from Puerto Rico, and one from the Virgin Islands.

-Over 100,000 pages of historic newspapers will be available to the public that would not otherwise be accessible.

-Expanded access to ethnic and Caribbean content available to the public.

Grant Products

Products:

Note: We were unable to submit products via the appropriate section of the report so providing this document as an alternative.

Aside from the digitized newspaper content:

Social media was utilized to share the news of this new award. The social media accounts from previous phases of this project (the Florida & Puerto Rico Digital Newspaper Project) were rebranded to reflect the addition of the new partner (UVI), while leveraging existing presence and connections to continue promoting previously digitized NDNP content and new content as it becomes available.

Blog post announcing rebrand, also featuring new logo:

<https://ufndnp.wordpress.com/2020/01/15/new-year-new-us/>

In addition to promotion via social media, the project received local media coverage following the award of the grant:

- UF Libraries Announce Plan to Expand Newspaper Digitization, *Independent Florida Alligator* https://www.alligator.org/news/uf-libraries-announce-plan-to-expand-newspaper-digitization/article_1e1e771c-3758-11ea-8ae8-4be0cf8e8774.html
- \$1.2 Million Digitization Project Expands Access to Newspapers in Florida and the Caribbean, *UF Libraries News* <https://cms.uflib.ufl.edu/news/index.aspx>

During the first year of this phase, the project coordinator has given two presentations and created new promotional material for the project –

- a presentation given to students enrolled in independent studies course (IDS2935 Water into Land) on the history of the Everglades <https://ufdc.ufl.edu/IR00010748/00001>
- a recorded presentation shared via social media to promote Chronicling America as a free resource <https://ufdc.ufl.edu/IR00011125/00003/video>
- a brochure about the project and Chronicling America <https://ufdcimages.uflib.ufl.edu/IR/00/01/12/27/00001/NDNP-USCEFDNP%20brochure.pdf>
- two coloring packets featuring illustrations from the Florida and Puerto Rico newspapers
 - version 1 <https://ufdcimages.uflib.ufl.edu/IR/00/01/11/49/00001/NDNP%20Coloring%20Packet-1.pdf>
 - version 2 <https://ufdcimages.uflib.ufl.edu/IR/00/01/11/49/00001/NDNP-ColoringPacket-2.pdf>
- a puzzle packet featuring puzzles from the Florida and Puerto Rico newspapers <https://ufdc.ufl.edu/IR00011263/00001>
- a map using StoryMapJS was created to showcase titles by publication location and also feature title essays <http://ufndnp.domains.uflib.ufl.edu/titles/titles-map/>

Annual Performance Progress Report

Report ID: 2898924

Application Number: PJ-256344-17

Project Director: Sheila McAlister (mcalists@uga.edu)

Institution: University of Georgia

Reporting Period: 9/1/2018 - 8/31/2019

Report Due: 11/30/2019

Submission Date: 11/26/2019 3:27:53 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The major goals of the project were to:

Select 100,000 pages of historic Georgia public domain newspapers by an advisory board and microfilm review to determine digitization suitability. (original target date: October 2017-April 2018; actual completion: January 2018-April 2018)

Create and deliver of 2N copy negatives for the Library of Congress (original target date: April 2018-August 2019; actual completion: August 2019)

Contract with vendor for the imaging , OCR creation, and metadata and derivative creation of selected newspaper content (primarily from microfilm) following the NDNP Guidelines (original target date: December 2017; actual completion: March 2018)

Update CONSER records of selected newspaper titles in WorldCat (original target date: April 2018-August 2019; actual completion: August 2019)

Deliver 100,000 pages of NDNP-compliant digitized newspaper files (delivered 110,000 pages, original target date: June 2019; actual completion: August 2019)

Author 500-word essays about the historical significance of each title selected for digitization

(original target date: April-June 2018; actual completion: August 2019)

Create a listing of public domain Georgia newspapers that are freely available online. original target date: (original target date: June-August 2019; actual completion: August 2019)

Attend 2017 and 2018 annual NDNP meetings

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

During the grant period, September 2017 to August 2019, DLG staff

1. Selected with the aid of an advisory board Georgia historic newspapers for digitization.

- * Savannah morning news (Savannah, Ga. : 1868), 1881-1887 April
- * Morning news (Savannah, Ga. : 1887), 1887 April-1900 August
- * Savannah morning news (Savannah, Ga. : 1900), 1900 September-1904 December
- * Brunswick times (Brunswick, Ga. : 1897), 1889 April-1898 January
- * Brunswick times-call, 1900 August-1902 January
- * Brunswick news (Brunswick, Ga. : 1902), 1902
- * Brunswick daily news, 1903 May-1906 September
- * Brunswick news (Brunswick, Ga. : 1906), 1906 October-1924 February

2. Duplicated and delivered 101 reels of 2N copy negatives to the Library of Congress for selected titles.

3. Digitized and delivered to the Library of Congress 110,000 NDNP-compliant pages of historic Georgia newspapers.

4. Authored three essays on Brunswick Daily News, Brunswick Times-Call and Savannah Morning News.

5. Updated eight CONSER records.

Selection

Prior to the kick-off meeting, DLG staff created a wiki site for the advisory board members, <https://sites.google.com/view/georgia-ndnp-advisory-board/>. The site provided administrative information about the grant; selection resources including maps, a Georgia history timeline, information about county courts and seats, and links to historic newspaper directories; background pages for each of the titles to be considered by the committee; and information about current DLG newspaper initiatives outside of NDNP. Background information pages included information about the history of the newspaper, city, and county (including population and superior court districts). We also provided a list of available reels and of any previous DLG digitization efforts for that title.

During the initial board meeting on February 15, 2018, the advisory board was oriented to the NDNP program and its selection guidelines (see ppt presentation, https://docs.google.com/presentation/d/1y_gr75YWSbaSTcoHRBGJ0K2ZD_D_C7ZEDRW9v1odI8s/edit?usp=sharing). Board members were given one month to evaluate the titles and make their title recommendations. They ranked each title on a five-point scale from not recommended to highest priority. The rankings were as follows:

- * Savannah Morning News, Chatham County (1881-1900 issues, 51 reels) 4.5
- * Brunswick News, Glynn County (1894-1921 issues, 31 reels) 4.333333333
- * Elberton Star, Elbert County (1889-1923 issues, 16 reels) 4
- * Rome Tribune-Herald, Floyd County (1872-1922, 38 reels) 4
- * Hawkinsville Dispatch and News, Pulaski County (1867-1922, 24 reels) 3.833333333
- * Fitzgerald Leader Enterprise and Press, Ben Hill County (1897-1921 issues, 15 reels) 3.666666667
- * Toccoa Times, Habersham/Stephens County (1880-1920 issues, 15 reels) 3.666666667
- * Bulloch Times Statesboro News-Statesboro Eagle, Bulloch County (1894-1924, 15 reels) 3.5

- * Jesup Sentinell, Wayne County (1877-1925 issues, 14 reels) 3.5
- * Calhoun (Gordon County) Times (1870-1922) issues, 18 reels) 3.333333333
- * Augusta Herald, Richmond County (1890-November 1922 issues, 69 reels) 3.194444444
- * Americus Times-Recorder, Sumter County (1901- July 1922 issues, 36 reels) 3.166666667
- * Griffin Daily News and Sun, Spalding County (1866, 1869, 1876, 1888-1922, 33 reels)
3.166666667
- * Quitman Free Press, Brooks County (1877-1921, 14 reels) 3
- * Summerville News, Chattooga County (1894-1924 issues, 14 reels) 3
- * Waycross journal-herald, Ware County, (1899-1921 issues, 15 reels) 3

While the advisory board weighed their selections, copy negative film evaluation and collation for titles already on the initial list of titles began.

In April 2018, we submitted our final title list of 100,000 pages.

- * Savannah morning news, 1881-1887 (14 reels)
- * The morning news (Savannah), 1887-1900 (35 reels)
- * The Savannah morning news, 1900-1902 (9 reels)
- * The Brunswick times, 1889-1900 (2 reels)
- * The Brunswick times-call, 1900-1902 (3 reels)
- * The Brunswick news, 1902 (1 reel)
- * The Brunswick daily news, 1903-1906 (3 reels)
- * The Brunswick news, 1906-1922 (24 reels)

In July 2018, we determined that we had significantly overbudgeted for digitization services and microfilm supplies. We contacted NEH and LC and received permission to digitize an additional 10,000 pages. Two additional years of The Savannah morning news were selected.

Duplication and Delivery of Microfilm to Library of Congress

Daniel Britt, the Georgia Newspaper Project Assistant, retrieved two reels of master microfilm for the selected titles from the Georgia Archives. As the remaining reels had been filmed prior to 1991, these

masters were located onsite. Duplication was completed February 2018. In August 2019, the 101 digitized reels were delivered to the Library of Congress.

Digitization and delivery to the Library of Congress 110,000 NDNP-compliant pages of historic Georgia newspapers.

Beginning in March 2018, DLG staff began its collation of selected titles. DLG staff began delivering batches to the vendor (DDD) in April 2018. The first four batches needed to be reworked. Issues included incorrect reel numbers, usage of an older version of the DVV, and a fixity issue. Subsequent batches were successfully delivered, and all approvals were received by the end of the grant period. (Batch K had an overcropped preservation targets.) Delivery dates to the vendor and LC acceptance dates are below.

A: Savannah morning news (Savannah, Ga. : 1868), 1881-1886 June

Sent to vendor (anticipated/actual): April 2018

Acceptance by LC (anticipated/actual): July 2018/November 2018

B: Savannah morning news (Savannah, Ga. : 1868), 1886 July- 1887 April; Morning news (Savannah, Ga. : 1887), 1887 April-1889 May

Sent to vendor (anticipated/actual): May 2018/June 2018

Acceptance by LC (anticipated/actual): August 2018/February 2019

C: Morning news (Savannah, Ga. : 1887), 1889 June-1892 March

Sent to vendor (anticipated/actual): June 2018/July 2018

Acceptance by LC (anticipated/actual): September 2018/January 2019

D: Morning news (Savannah, Ga. : 1887), 1892 April-1894 November

Sent to vendor (anticipated/actual): July 2018/August 2018

Acceptance by LC (anticipated/actual): October 2018/December 2018

E: Morning news (Savannah, Ga. : 1887), 1894 December-1897 August

Sent to vendor (anticipated/actual): August 2018

Acceptance by LC (anticipated/actual): November 2018/February 2019

F: Morning news (Savannah, Ga. : 1887), 1897 September-1899 December

Sent to vendor (anticipated/actual): September 2018

Acceptance by LC (anticipated/actual): December 2018/January 2019

G: Morning news (Savannah, Ga. : 1887), 1900 January-August; Savannah morning news (Savannah, Ga. : 1900), 1900 September-1902 February

Sent to vendor (anticipated/actual): October 2018

Acceptance by LC (anticipated/actual): January 2019/March 2019

H: Savannah morning news (Savannah, Ga. : 1900), 1902 March-1904 March

Sent to vendor (anticipated/actual): November 2018

Acceptance by LC (anticipated/actual): February 2019

I: Savannah morning news (Savannah, Ga. : 1900), 1904 April-December; Brunswick times (Brunswick, Ga. : 1897), 1889 April-1898 January; Brunswick times-call, 1900 August-1902 January

Sent to vendor (anticipated/actual): December 2018/November 2018

Acceptance by LC (anticipated/actual): March 2019/May 2019

J: Brunswick news (Brunswick, Ga. : 1902), 1902; Brunswick daily news, 1903 May-1906 September; Brunswick news (Brunswick, Ga. : 1906), 1906 October-1908 August

Sent to vendor (anticipated/actual): January 2019/December 2018

Sent to vendor (anticipated/actual): April 2019/July 2019

K: Brunswick news (Brunswick, Ga. : 1906), 1908 September-1912 October

Sent to vendor (anticipated/actual): February 2019/January 2019

Sent to vendor (anticipated/actual): May 2019/August 2019

L: Brunswick news (Brunswick, Ga. : 1906), 1912 March-1919 August

Sent to vendor (anticipated/actual): March 2019/January 2019

Sent to vendor (anticipated/actual): June 2019/May 2019

M: Brunswick news (Brunswick, Ga. : 1906), 1919 August-1924 February

Sent to vendor (anticipated/actual): April 2019/January 2019

Sent to vendor (anticipated/actual): July 2019

Authored three essays on Brunswick Daily News, Brunswick Times-Call and Savannah Morning News.

Beginning in May 2019, DLG staff conducted research on the Brunswick Daily News, Brunswick Times-Call and Savannah Morning News using Rowell's & Ayer's newspaper directories, local histories of Brunswick and Savannah, and the Georgia Historic Newspapers website. The historical

overviews provided publication and editorial histories and oriented users to political and historical context of coastal South Georgia during the late nineteenth and early twentieth centuries.

Updated eight CONSER records.

Cataloging staff at the University of Georgia Libraries updated the existing print newspaper

* MARC records to CONSER standards for the following titles.

- * Savannah morning news (Savannah, Ga. : 1868)
- * Morning news (Savannah, Ga. : 1887)
- * Savannah morning news (Savannah, Ga. : 1900)
- * Brunswick times (Brunswick, Ga. : 1889), sn 90052410
- * The Brunswick times-call, sn 90052411
- * Brunswick news (Brunswick, Ga. : 1902), sn 90052141
- * The Brunswick daily news, sn 90052142
- * Brunswick news (Brunswick, Ga. : 1906), 2019233503

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Beginning in November 2017, Donnie Summerlin began training our project manager hire, Shelby Jarrett, using the meta | morphosis tutorial, the NDNP Awardee Wiki, and internal DLG newspaper digitization workflows. Jarrett learned to evaluate microfilm, determine reduction ratios, collate newspapers, submit film to the vendor, and perform quality control on vendor-supplied files.

Both Jarrett and Summerlin attended two NDNP Production Essentials webinars in March 2018 and March 2019.

Summerlin attended the 2018 IFLA News Media Conference, “When Risk becomes Real, Preserving News becomes Critical.”

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

* October 2019, Donnie Summerlin, "Two Years in the National Digital Newspaper Program," lightning talk, Society of Georgia Archivists Annual Meeting

* May 2019, Georgia Historic Newspaper Update, Spring 2019, <https://blog.dlg.galileo.usg.edu/?p=7313>, list of titles available through NEH funding (also shared through facebook and twitter)

* March 2019, Forthcoming Historic Newspapers, Spring 2019, <https://blog.dlg.galileo.usg.edu/?p=7254> (also shared through facebook and twitter)

* February 2, 2019, Mastrovita, Mandy and Donnie Summerlin, “Resources for Georgia History in the Digital Library of Georgia,” Donnie Summerlin, Georgia Association of Historians Annual Meeting, Columbus, Georgia. The presentation will include a discussion of the National Digital Newspaper Program and the Georgia titles selected for digitization.

* January 2019, Georgia Historic Newspapers Update, Winter 2019, <https://blog.dlg.galileo.usg.edu/?p=7173>, (also shared through facebook and twitter)

* September 13, 2018, Donnie Summerlin, Lumpkin County Historical Society presentation about Chronicling America and Georgia Historic Newspapers site, <https://docs.google.com/presentation/d/10XAK8CnyOGOrRIK-vocTAAV5TvHkEKX3awAgU0edVt8/edit?usp=sharing>

* August 2018, Georgia Historic Newspapers Update, Summer 2018, <https://blog.dlg.galileo.usg.edu/?p=7071> (also shared through facebook and twitter)

* August 2017, Press release: Digital Library of Georgia received National Endowment for the Humanities grant to digitize newspapers, <https://blog.dlg.galileo.usg.edu/?p=6780> (also shared through facebook and twitter)

* GALILEO's National History Day portal includes ChronAm as one of the primary resource databases

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

The next reporting period (in February 2020) will cover our second cycle of the program. Upcoming activities include

- * Initial meeting of the advisory board (December 2019)
- * Hire of project manager (December 2019)
- * Advisory board selection of titles for digitization from the following categories: Progressive Era Georgia; the Atlanta Georgian, and unrepresented Georgia counties. (January 2020)
- * Microfilm review
- * Vendor selection via RFQ.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Sheila McAlister (b) (6), Project Director, Oversight of the DLG contributions to the project, including reporting and administrative duties. McAlister attended the NDNP program meetings, 2 months

Donnie Summerlin (b) (6), Digital Projects Archivist, Training the project manager and student assistants in evaluating microfilm, in testing OCR output of sample images, and in adding master files to the DLG's archival storage system. He wrote title essays and provided technical assistance to the PM. Summerlin attended the NDNP program meetings, 4 months

Shelby Jarrett (b) (6), project manager, Direction of the day-to-day activities of the project, liaising with the advisory board, vendor, and principal investigator, and supervision of student assistants. The PM ensured technical requirements for microfilm selection, microfilm conversion,

OCR generation, and metadata creation were met. The PM tracked the progress of the project and adjusted workflow and resources as needed., 19 months

Daniel Britt (b) (6) GNP assistant (microfilm duplication), Creation of silver halide copy negatives from master film, prepared survey of free access online Georgia newspapers, 1 month

Jasmine Rizer (b) (6) Serials Cataloger, Updated or enhanced CONSER records for the newspaper titles selected for digitization, 1 month

Emily Lembcke (b) (6), Aided in the collation of newspaper reels and evaluation of microfilm.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);
Collaboration (e.g., partner's staff worked with project staff on the project);
Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities,
worked at each other's site); and
Other.

More detail on partner and contribution (foreign or domestic).

Georgia Archives (Morrow, GA), other, We received two reels of master microfilm from the Georgia Archives, which since 1991, has housed Georgia Newspaper Project master microfilm. The other reels are held in the GNP's archive.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

With funding from the NEH, we were able to hire a project manager to oversee the completion of the project and a student assistant to assist in collation. The project manager, hired in November of 2018, was responsible for guiding the project to a successful conclusion.

Using its own funds, DLG staff has incorporated the titles digitized through NDNF funds into its own Georgia Historic Newspaper site (<https://gahistoricnewspapers.galileo.usg.edu/>) enabling a comprehensive look at Georgia's print journalism history. The platform, based on the Library of

Congress' Chronicling America delivery system, has an open API that allows digital humanists to text mine public domain Georgia newspapers. As part of the DLG's normal outreach to K-12 educators, we have included the titles digitized through the NDNP program in our standards-aligned educator support materials (<https://sites.google.com/view/dlg-educator-resources>).

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

A few alterations were made to our initial workplan:

- * Prepare RFPs for digitization (not required)
- * Copyright status investigation not performed
- * Vendor selection pushed back one quarter

- * Survey of free access online Georgia newspapers completed in quarter 8 instead of 4
- * Essay delivery in quarter 8 instead of 3
- * Reel collation completed in quarter 3 instead of 8

After reviewing the budget, DLG staff determined that our conversion costs were well under budget; we budgeted 43,000 and costs for 100,000 pages were \$24,900. We consulted with LC and NEH staff who permitted us to digitize an additional 10,000 pages. This addition allowed us to digitize the Morning News (Savannah) through 1904. Our final digitization vendor costs were approximately \$27,400.

In our proposal budget, we estimated our microfilm stock costs to be \$24,444. We used significantly less film than budgeted: 9500 feet at \$135.80 per 1000 feet for a total cost of 1290.10. We also used fewer boxes and reels than anticipated: 101 microfilm boxes at 0.752 each for 75.95 and 101 reels at 1.74 each 175.74.

Since we borrowed only two reels from the Georgia Archives, we were able to mail the reels and did not have to travel back-and-forth to Morrow.

Our project manager left three months early.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

NDNP-funded digitized newspapers loaded into the Georgia Historic Newspaper site include a grant acknowledgement.

See for example, <https://gahistoricnewspapers.galileo.usg.edu/lccn/sn89053684/1900-06-08/ed-1/seq-1/>

Project Outcomes

Describe any project outcomes in the space provided.

Over the course of a two-year project, the Digital Library of Georgia (DLG) collaborated with with an advisory board consisting of scholars, librarians, archivists, and journalists to select 110,000 pages of significant Georgia public domain newspapers for digitization and inclusion in the Library of Congress' Chronicling America project. The newspapers selected, Savannah morning news (Savannah, Ga. : 1868) from 1881 to 1904 and the Brunswick Times/News from 1889 through 1924, document coastal South Georgia during the late nineteenth and early 20th centuries. These first-hand accounts provide a unique view of evolving nature of shipping in the region, document natural and public health disasters such as the 1893 Sea Islands hurricane and yellow fever outbreaks, and highlight the area's role as a winter retreat for the period's wealthy elite including J.P. Morgan, William Rockefeller, and Joseph Pulitzer. DLG staff authored three essays that provided publication and editorial histories and oriented users to political and historical context of coastal South Georgia from 1881 to 1924. DLG was able to incorporate these titles into its own Georgia Historic Newspaper site (<https://gahistoricnewspapers.galileo.usg.edu/>) enabling a comprehensive look at Georgia's print journalism history. The platform, based on the Library of Congress' Chronicling America delivery system, allows digital humanities scholars to text mine public domain Georgia newspapers to enhance understanding of history, literature, and the arts.

DLG's newspaper preservation and digitization efforts have been strengthened through its participation in the National Digital Newspaper Program (NDNP) and its community of partners. The robust technical standards ensure that the newspapers digitized through this program and other DLG efforts will be usable and accessible to the general public over the long-term. To date, Georgia has digitized over 1.3 million newspaper pages beyond those funded through its first cycle of NDNP funding, all of which rely on the NDNP technical specifications. Using these specifications and the process (<https://github.com/ncdhc/ndnp-local-batch-process>) developed by current NDNP partner, the North Carolina Digital Heritage, DLG developed a newspaper digitization workshare program (see <https://docs.google.com/document/d/1IHK2cZCO1WZqvWpj3rgGb8cb6xi35gzqUNs5WppN0r0/edit?usp=sharing>) to allow smaller Georgia institutions access to low-cost digitization that meets NDNP's standards and can be included in the state's freely accessible historic Georgia newspaper database. Other NDNP partners have provided guidance on transitioning from microfilming to scanning or born digital capture for current newspaper preservation, allowing Georgia newspapers to be saved.

Grant Products

Annual Performance Progress Report

Report ID: 2898925

Application Number: PJ-256344-17

Project Director: Sheila McAlister (mcalists@uga.edu)

Institution: University of Georgia

Reporting Period: 9/1/2019 - 8/31/2020

Report Due: 11/30/2020

Submission Date: 9/29/2020 5:12:28 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The major goals of the project were to:

Select 110,000 pages of historic Georgia public domain newspapers by an advisory board and microfilm review to determine digitization suitability. (original target date: January 2020; actual completion: April 2020)

Create and deliver 2N copy negatives for the Library of Congress (original target date: July 2021; 40% completed)

Contract with vendor for the imaging, OCR creation, and metadata and derivative creation of selected newspaper content (primarily from microfilm) following the NDNF Guidelines (original target date: December 2019; actual completion: February 2020)

Update CONSER records of selected newspaper titles in WorldCat (original target date: February 2021; 0% complete)

Deliver 110,000 pages of NDNF-compliant digitized newspaper files (original target date: February 2021;

Author 500-word essays about the historical significance of each title selected for digitization (original target date: July 2021, 0% complete)

Create a listing of public domain Georgia newspapers that are freely available online. original target date: (original target date:; actual completion:

Attend 2019 and 2020 annual NDNF meetings

As per NEH instruction, all outreach activities were removed from the project.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

During the grant period, September 2019 to August 2020, DLG staff

Selected with the aid of an advisory board Georgia historic newspapers for digitization.

Duplicated 91 reels of 2N copy negatives for selected titles.

Contracted with vendor for the imaging, OCR creation, and metadata and derivative creation of selected newspaper content (primarily from microfilm) following the NDNP Guidelines

Evaluated project CONSER records and updated 1 record of selected newspaper titles in WorldCat

Digitized and delivered to the Library of Congress 21,573 NDNP-compliant pages of historic Georgia newspapers.

Attended 2019 NDNP meeting

Selection

The advisory board members were verified. An initial list of titles was created by project staff to include three selection options: Progressive Era newspapers, Atlanta Georgian, and newspapers for counties not currently represented in DLG's historic newspaper database, GHN. We updated the advisory board website to include the new selection options, brief newspaper history pages, and the new selection survey. The first meeting of the advisory board took place on January 21. During the webinar (see slides), advisory board members were oriented to DLG's newspaper digitization efforts, overview of the NDNP's purpose and goals, NDNP workflow and selection criteria, the selection categories, and the advisory board website. The selection surveys were due February 22, but the deadline was extended to Friday, February 26. They ranked each title on a five-point scale from not recommended to highest priority. The rankings were as follows:

Savannah Tribune, Chatham County, (1886-1888, 513 pages) [Progressive-Era title, African American] 4.5

Athens Republic, Clarke County (1921-1926), [Progressive-Era title, African American] 4.375

Americus Times-Recorder, Sumter County (1901- 1924) [Progressive-Era title, paper of record, round 1 title] 4.125

Golden Age (Atlanta) (1906-1915) [Progressive-Era title] 4

Thomas E. Watson Newspapers, (1891-1898, 1907-1917) [Progressive-Era title] 4

Trench and Camp, Augusta (1917-1919) 4

Atlanta Georgian [Single-title run] 3.875

Southern Ruralist, Atlanta (1897-1924) [Progressive-Era title] 3.875

Atlanta Semi-Weekly/Tri-Weekly Journal, Fulton County (1899-1925) [Progressive-Era title] 3.75

Atlanta Constitution (Weekly), Fulton County (1887-1903) [Progressive-Era title] 3.75

LaGrange Graphic, Troup County (1899-1925) [Progressive-Era title] 3.75

Sylvania Telephone, Screven County (1879-1924) [Unrepresented County, paper of record] 3.75

Waycross Journal-Herald, Ware County (1914-1920) [Progressive-Era title, round 1 title] 3.75

Wiregrass Farmer & Stockman/Turner County Banner, Turner County (1905-1924) [Unrepresented County, paper of record] 3.75

Camilla Enterprise, Mitchell County (1904-1923) 3.625

Clarksville Advertiser, Habersham County (1882-1925) [Unrepresented County] 3.625

Claxton Enterprise, Evans County (1915-1925) [Unrepresented County] 3.625

Edison News/Calhoun County Courier (1882-1925) [Unrepresented County] 3.625

Gainesville Eagle, Hall County (1879-1925) [Progressive-Era title] 3.625

Ocilla Star/Dispatch, Irwin County (1899-1924)[Unrepresented County, paper of record] 3.625

Talbotton New Era, Talbot County (1883-1924) [Unrepresented County, paper of record] 3.625

Toccoa Times, Habersham County (1880-1924) [Unrepresented County, paper of record, round 1 title] 3.625

Cordele Dispatch, Crisp County (1916-1924) [Unrepresented County, paper of record] 3.5

Pelham Journal, Mitchell County (1908-1924) [Unrepresented County] 3.5

Rome Tribune/Tribune-Herald, Floyd County (1893-1918) [Progressive-Era title, round 1 title] 3.5

Tribune/Banner Messenger, Haralson County (1891-1925) [Unrepresented County] 3.5

Fitzgerald Enterprise/Herald, Ben Hill County (1897-1925, 24 reels, round 1 title) [Unrepresented County] 3.375

Griffin Weekly News and Sun, Spalding County (1903-1918) [Progressive-Era title] 3.25

Summerville News, Chattooga County, (1889-1924) [Unrepresented County, paper of record, round 1 title] 3.25

Bulloch Times Statesboro News-Statesboro Eagle, Bulloch County (1893-1924) [Unrepresented County, round 1 title] 3

While the advisory board weighed their selections, copy negative film evaluation and collation for titles already on the initial list of titles began. We were unable to obtain the Southern Ruralist film so the title was deselected. All other microfilm met quality standards.

In April 2020, we submitted our final title list of 110,000 pages. The titles selected were

The Savannah tribune, sn84020323, 1886-1888 (1 reel)

The Athens republicue, 2012233098, 1921 1924 (1 reel)

Americus times-recorder, sn89053204, 1900-1924 (47 reels)

Golden age, 2020233208, 1906-1915 (4 reels)

The People's party paper, sn83016235, 1892-1898 (1 reel)

Weekly Jeffersonian, sn90052218, 1907 (1 reel)

Watson's Weekly Jeffersonian, sn90052331, 1907 (1 reel)

Jeffersonian, sn82014546, 1907-1917 (9 reels)

Trench and camp, sn89053537, 1917-1919 (1 reel)

Atlanta Georgian, sn89053729, 1912-1913 (26 reels)

Atlanta semi-weekly journal, sn86090947 1899-1920 (11 reels)

Atlanta tri-weekly journal, sn89053713, 1920-1925 (8 reels)

The Atlanta constitution, sn89053706, 1887-1903 (6 reels)

Duplication and Delivery of Microfilm to Library of Congress

Digitization and delivery to the LLibrary of Congress 110,000 NDNP-compliant pages of historic Georgia newspapers. Thus far 91 reels of film have been duplicated for all titles save the Atlanta Georgian.

Contract with a Vendor

An RFQ was prepared by UGA procurement in mid-January 2020. The bid specifications were as follows.

Specifications:

1. Vendor must provide digitizing services of historic newspaper content on microfilm reels by following the Library of Congress 2019 NDNP Specifications for newspapers in English and other languages not using Fraktur font.

2. Vendor must scan 35mm duplicate negative microfilm to create TIFF 6.0 images as described in the technical guidelines.

3. UGA's Digital Library of Georgia (DLG) will require the following which will conform to the corresponding NDNP specifications found in NDNP Technical Guidelines for 2019 Awards. The output data will be validated using the Library of Congress's DVV software.

a. One BATCH XML file per delivered batch

b. One REEL METS XML file per microfilm reel

c. One METS XML file per issue

d. One ALTO XML file per page

e. One PDF file per page

f. One JPEG2000 image file per page

g. One TIFF image file per page

4. Metadata

a. DLG shall supply to the vendor all mandatory (M) and mandatory if available (MA) metadata b. DLG may supply any optional NDNP metadata. The metadata supplied by DLG shall be used; the vendor will not attempt to correct or encode optional metadata supplied by DLG.

5. Shipping

a. DLG is responsible for safely shipping microfilm and hard drives to vendor.

b. Vendor is responsible for the following shipping costs: any shipping between production center, return of hard drives to DLG (Athens, Ga), and return of microfilm to DLG (Athens, Ga).

Bidding Requirements:

1. Vendor must submit pricing based on 110,000 pages of historic newspaper content found on 35 mm microfilm reels according to the NDNP Technical Guidelines for 2019 Awards.

2. Vendor must submit references from previous experiences with NDNP awardees' regarding newspaper digitization projects.

3. Vendor must indicate appropriate quality control procedures, along with proper handling and security protocols to ensure the safety of the 2N microfilm.
4. Vendor must indicate ability to complete the project deliverables within the allotted time period.
5. UGA reserves the right to seek clarification on any vendor's documentation before awarding.
6. Shipping and delivery costs should be included in the per page prices.

(b) (4) was the Lowest Responsive Bidder, and their bid was accepted in early February 2020.

Evaluated project CONSER records and updated 1 record of selected newspaper titles in WorldCat

In May, the project cataloger reviewed existing CONSER for selected titles. She determined that the record for Savannah tribune (Savannah, Ga. : 1876) (OCLC# 8107226) was sufficiently complete. She updated that of the Athens republicque (OCLC# 812195741).

Digitized and delivered to the Library of Congress NDNP-compliant pages of historic Georgia newspapers.

Beginning in March 2020, DLG staff began its collation of selected titles. DLG staff began delivering batches to the vendor (DDD) in May 2020. Delivery dates to the vendor and LC acceptance dates are below.

Ara (original target 8500 pages; actual 10,691 pages)

- * Send to vendor: original target April 2020, actual May 30
- * Receive from vendor: original target June 2020, actual June 15
- * QC/rework/validation complete: original target July 2020, actual August 1
- * Send to LC: original target August 2020, actual September 14

Bootes (8500 pages (17,000 total), actual 10882 pages (21,533 total))

- * Send to vendor: original target May 2020, actual May 30
- * Receive from vendor: original target July 2020, actual July 1
- * QC/rework/validation complete: original target July 2020, actual August 15

* Send to LC: original target August 2020, actual September 28

Corvus (8500 pages (25,500 total), actual 10150 pages (31,663 total))

* Send to vendor: original target May 2020, actual June 20

* Receive from vendor: original target July 2020, actual July 15

* QC/rework/validation complete: original target August 2020, actual September 15

* Send to LC: original target September 2020, updated target October 5

Draco (8500 pages (34,000 total), actual 9825 pages (41,488 total))

* Send to vendor: original target June 2020, actual July 16

* Receive from vendor: original target August 2020, updated target October 3

* QC/rework/validation complete: original target August 2020, updated target October 15

* Send to LC: original target September 2020, updated target November 1

Eridanus (8500 pages (42,500 total), actual 10,100 pages (51,313 total))

* Send to vendor: original target June 2020, actual August 20

* Receive from vendor: original target September 2020, updated target November 3

* QC/rework/validation complete: original target September 2020, updated target November 15

* Send to LC: original target October 2020, updated target December 1

Fornax (8500 pages (51,000 total), actual 10,600 pages (61,913 total))

* Send to vendor: original target July 2020, actual September 28

* Receive from vendor: original target September 2020, updated target December 3

* QC/rework/validation complete: original target September 2020, updated target December 15

* Send to LC: original target October 2020, updated target January 7 (allow for holiday)

Grus (8500 pages (59,500 total), actual 8480 pages (70,393 total))

- * Send to vendor: original target July 2020, actual September 28
- * Receive from vendor: original target October 2020, updated target: January 3
- * QC/rework/validation complete: original target October 2020, updated target January 15
- * Send to LC: original target November 2020, updated target February 1

Hydrus (8500 pages (68,000 total), updated target: ~10000 pages (80,393 total))

- * Send to vendor: original target August 2020, updated target October 15
- * Receive from vendor: original target October 2020, updated target February 3
- * QC/rework/validation complete: original target October 2020, updated target February 15
- * Send to LC: original target November 2020, updated target March 1, updated target April 1

Indus (8500 pages, updated target: ~10000 pages (90,393 total))

- * Send to vendor: original target August 2020, updated target November 7
- * Receive from vendor: original target November 2020, updated target March 3
- * QC/rework/validation complete: original target November 2020, updated target March 15
- * Send to LC: original target December 2020, updated target April 1

Jabbah (8500 pages, updated target: ~10000 pages (100,393 total))

- * Send to vendor: original target September 2020, updated target December 1
- * Receive from vendor: original target November 2020, updated target April 3
- * QC/rework/validation complete: original target November 2020, updated target April 15
- * Send to LC: original target December 2020, updated target May 1

Kesil (8500 pages, updated target ~10000 pages, (110,393 total))

- * Send to vendor: original target September 2020, updated target December 21
- * Receive from vendor: original target December 2020, updated target May 3
- * QC/rework/validation complete: original target December 2020, updated target May 15

* Send to LC: original target January 2021, updated target: June 1

Attended 2019 annual NDNP meeting

McAlister and Summerlin attended the 2019 annual NDNP meeting.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

In addition to receiving orientation to DLG NDNP past practices, the project manager attended the following: "Data in Libraries: Understanding and Working with APIs", American Library Association, January 9, 2020. <http://www.ala.org/rusa/data-libraries-understanding-and-working-apis> (Accessed September 29, 2020). Document ID: fe16590b-e61c-4aed-a194-9d3ae87685be

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not

usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

August 27, 2020: GHN Forthcoming Newspapers

* <https://blog.dlg.galileo.usg.edu/?p=7598>

* <https://www.facebook.com/DigitalLibraryofGeorgia/posts/3765677016807963>

* <https://twitter.com/DigLibGA/status/1298987860888977413>

DLG Update 2020 Q1/Q2, “NDNP Advisory Board Selets Newspaper Titles for Digitization,” <https://bit.ly/DLGUpdate2020Q1Q2>

Summerlin, D.S. “Recent Newspaper Digitization Efforts at the Digital Library of Georgia,” presentation at the Annual Meeting of the Georgia Association of Historians, February 7, 2020

DLG Update 2019 Q3, “DLG Receives Second Round of Funding from NEH for Newspaper Digitization,” <http://bit.ly/DLGUpdate2019Q3>

GALILEO National History Day Libguide, <https://libguides.galileo.usg.edu/NHD>

Summerlin, D.S. “Researching with Online Newspaper Archives,” presentation to OLLI@UGA (Osher Lifelong Learning Institute), September 27, 2019

Anip, Erenst. “Layanan Digital Layanan Utama Perpustakaan di Normal Baru: Perspektif Perpustakaan di Amerika Serikat,” part of a webinar series with the Library Board of Jakarta, June 8, 2020. <https://youtu.be/vcqlThR-yTw>

Future outreach:

8th grade Social Studies (Georgia History) Poster Series (to include images from GA NDNP issues)

Newspaper resources for 8th grade Social Studies (Georgia History) to include selections from GA

NDNP titles

“Georgia National Digital Newspaper Program” in upcoming UGA Libraries development newsletter
Beyond the Pages

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

The next reporting period (in February 2021) will cover our second cycle of the program. Upcoming activities include

Continue update of CONSER records in WorldCat for selected newspaper titles

Complete of delivery of 110,000 pages of NDNP-compliant digitized newspaper files

Author 500-word essays about the historical significance of each title selected for digitization

Update listing of public domain Georgia newspapers that are freely available online

Attend the 2020 annual NDNP meeting

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the

project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Sheila McAlister ((b) (6)), Project Director, Oversight of the DLG contributions to the project, including reporting and administrative duties. McAlister attended the NDNP program meetings, 1 month

Donnie Summerlin ((b) (6)), Digital Projects Archivist, Training the project manager and student assistants in evaluating microfilm, in testing OCR output of sample images, and in adding master files to the DLG's archival storage system. He provides technical assistance to the PM and will write title essays. Summerlin attended the 2019 NDNP program meeting, 4 months

Erenst Anip ((b) (6)), project manager, Direction of the day-to-day activities of the project, liaising with the advisory board, vendor, and principal investigator, and supervision of student assistants. The PM ensured technical requirements for microfilm selection, microfilm conversion,

OCR generation, and metadata creation were met. The PM tracked the progress of the project and adjusted workflow and resources as needed. 6 months

Daniel Britt ((b) (6)), GNP assistant (microfilm duplication), Creation of silver halide copy negatives from master film, 1 month

Jasmine Rizer ((b) (6)), Serials Cataloger, Update or enhancement of CONSER records for the newspaper titles selected for digitization, .25 month

Emily Lembcke ((b) (6)), Aided in the collation of newspaper reels and evaluation of microfilm. 2 months

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Georgia Archives (Morrow, GA), other, We received 13 reels of master microfilm from the Georgia Archives, which since 1991, has housed Georgia Newspaper Project master microfilm. The other reels are held in the GNP's archive.

Georgia Public Library Service (Atlanta, GA). GPLS lent us a microfilm reader so we could do collation remotely.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

With funding from the NEH, we were able to hire a project manager to oversee the completion of the project and a student assistant to assist in collation. The project manager, hired in March of 2020, is responsible for guiding the project to a successful conclusion.

Using its own funds, DLG staff will incorporate round two titles digitized into its own Georgia Historic Newspaper site (<https://gahistoricnewspapers.galileo.usg.edu/>) enabling a comprehensive look at Georgia's print journalism history. The platform, based on the Library of Congress' Chronicling America delivery system, has an open API that allows digital humanists to text mine

public domain Georgia newspapers.

As part of the DLG's normal outreach to K-12 educators, we have included the titles digitized through the NDNP program in our standards-aligned educator support materials (<https://sites.google.com/view/dlg-educator-resources>) and the Georgia Historic Newspaper site is referenced in the 2019 and 2020 National History Day Georgia Topic Explorers (<https://www.georgiahumanities.org/programs/nhdga-topic-explorer/>). *Chronicling America* also appears as part of GALILEO's National History Day LibGuide.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Our hiring and RFP processes were delayed because of difficulties getting our award processed, necessary budget changes, and staffing turnover at UGA Sponsored programs. Processing of the award was completed in November. Therefore, we were not able to begin the RFP process until early

December. We also removed all outreach activities from our project as requested by NEH, and copyright evaluation activities were removed from the project plan as UGA would not agree to NDNP's terms related to indemnification. Our selection timeline was pushed back as we awaited the final award processing; however, selection activities were completed on time.

We had anticipated the continuation of our round one project manager, but she left in Spring 2019. Award processing did not permit us to schedule project manager interviews until early December. An offer was made in mid-December. Our preferred candidate required a visa delaying his arrival until March 2020.

COVID-19 slowed our production as much work had to be completed remotely. To be able to perform collation activities remotely, we borrowed a microfilm scanner from Georgia Public Library Service. Our initial batches were larger than anticipated. By the end of August, 53,313 pages had been sent to the vendor, approximately 10,000 pages over our expected total. All film should be sent to the vendor by the end of 2020.

As our project manager began in March rather than September 2019 and fringe benefit costs were lower than anticipated, our staffing costs are lower than expected. We had anticipated spending \$52560 through August 2020, but only expended \$25753.10. In addition, we did not expend the \$3358 budgeted for the 2020 NDNP meeting as the meeting was virtual. With NEH/LC approval, we propose to reallocate funds to digitize an additional 10,000 pages (with LC permission) and purchase a microfilm scanner to replace the one we borrowed from the GPLS so staff can continue working remotely. We have reached out to our contact at NEH to discuss these potential budgetary changes.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

NDNP-funded digitized newspapers loaded into the Georgia Historic Newspaper site include a grant acknowledgement. See for example,

<https://gahistoricnewspapers.galileo.usg.edu/lccn/sn89053684/1900-06-08/ed-1/seq 1/>

Project Outcomes

Describe any project outcomes in the space provided.

Over the course of a two-year project, the Digital Library of Georgia (DLG) collaborated with with an advisory board consisting of scholars, librarians, archivists, and journalists to select 110,000 pages of significant Georgia public domain newspapers for digitization and inclusion in the Library of Congress' Chronicling America project. The newspapers selected document Progressive-Era efforts to solve social, economic, and political issues troubling Georgia and the nation during the period from 1890 to 1920 and the rise of populism in Georgia. The geographically diverse titles (representing Augusta, Savannah, Americus, Athens, and Atlanta) include two African American newspapers, a set of populist newspapers edited by Tom Watson, a World War I military camp publication, and a prohibition paper published by William Davis Upshaw, a WCTU and Anti-Salon League member known as "the Driest of the Dries." Within these pages, users can see the development of the New South, Populist, and Suffrage movements, witness the 1906 Atlanta race riot and the Leo Frank trial, and experience first-hand the Cotton States Exhibition and the rise of Georgia as a Southern economic hub. DLG plans to incorporate these titles into its own Georgia Historic Newspaper site (<https://gahistoricnewspapers.galileo.usg.edu/>) enabling a comprehensive look at Georgia's print journalism history. The platform, based on the Library of Congress' Chronicling America delivery system, allows digital humanities scholars to text mine public domain Georgia newspapers to enhance understanding of history, literature, and the arts.

DLG's newspaper preservation and digitization efforts have been strengthened through its participation in the National Digital Newspaper Program (NDNP) and its community of partners. The robust technical standards ensure that the newspapers digitized through this program and other DLG efforts will be usable and accessible to the general public over the long-term. To date, Georgia has digitized over 1.8 million newspaper pages beyond those funded through its first cycle of NDNP funding, all of which rely on the NDNP technical specifications. Using these specifications and the process (<https://github.com/ncdhc/ndnp-local-batch-process>) developed by current NDNP partner, the North Carolina Digital Heritage, DLG developed a newspaper digitization workshare program (see <https://docs.google.com/document/d/11HK2cZCO1WZqvWpj3rgGb8cb6xi35gzqUNs5WppN0r0/edit?usp=sharing>) to allow smaller Georgia institutions access to low-cost digitization that meets NDNP's standards and can be included in the state's freely accessible historic Georgia newspaper database. Other NDNP partners have provided guidance on transitioning from microfilming to scanning or born digital capture for current newspaper preservation, allowing Georgia newspapers to be saved.

Grant Products

Annual Performance Progress Report

Report ID: 2906794

Application Number: PJ-50108-12

Project Director: Anthony Jahn (Anthony.Jahn@iowa.gov)

Institution: State Historical Society of Iowa

Reporting Period: 9/1/2019 - 8/31/2020

Report Due: 11/30/2020

Submission Date: 11/24/2020 3:46:15 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The major goals for this project are to analyze available microfilm and select newspaper titles to be digitized; submit brief historical essays for each selected title; digitally convert page images from microfilm and provide OCR files and relevant metadata; update bibliographic records for selected titles in WorldCat to CONSER standards; and identify free-access, online newspapers available in Iowa outside of this project.

The State Historical Society of Iowa (SHSI) is the NDNP Awardee for Iowa, and the Minnesota Historical Society (MNHS) is its technical contractor to manage the digitization.

The State Historical Society of Iowa (SHSI) partners with the Minnesota Historical Society (MNHS) for this project. SHSI manages the grant, provides subject expertise in Iowa history and newspapers, secures master microfilm from which digital images are created, creates title essays, provides updates to catalog records, and completes the Iowa digital newspaper survey. MNHS is the technical contractor, managing the digitization process by coordinating work with the digitization vendor, compiling metadata, performing quality control to ensure project work meets NDNP specifications, and delivering batches of digitized newspapers and the final set of duplicate silver microfilm to the Library of Congress.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis

in reporting in this section should shift from reporting activities to reporting accomplishments.

State Historical Society of Iowa (SHSI): SHSI project staff are researching and writing the historical essays for titles digitized during this cycle. As these are completed, they will be submitted to NEH for editing and approval. The survey of non-NDNP digitized newspaper content is also in progress and will be submitted to LC and NEH before the end of the grant cycle.

Minnesota Historical Society (MNHS): The Minnesota Historical Society is doing the batch digitization as the technical contractor for the Iowa NDNP 2018-2020 cycle. MNHS has scheduled a total of 13 batches for this cycle to be produced in-house using its (b) (4) scanner and docWorks software. As of this reporting period, MNHS has delivered a total of 7 batches (50,979 pages) to the Library of Congress (LC). Six of these batches (41,271 pages) have been approved by LC and are now publicly available on Chronicling America. The 7th batch, delivered near the end of August, is currently being reviewed by LC. MNHS has completed work on an 8th batch, which is expected to be delivered to LC in November.

A Milestones and Deliverables checklist and an updated Batch Production schedule detailing the status of the Iowa 2018-2020 NDNP project are provided as attachments to this performance report in the Supplementary Materials section.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Project staff from the State Historical Society of Iowa and the Minnesota Historical Society attended the September 2020 NDNP Awardee Meeting held virtually due to the coronavirus pandemic. This is always a valuable opportunity for professional development.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Jessica Nay (project coordinator) discussed Iowa's digital newspapers in *Chronicling America* as part of an introduction to history research webinar for Iowa National History Day students.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

SHSI: SHSI will complete and submit the title essays for all titles digitized during the 2018-2020 NDNP cycle, as well as the survey of non-NDNP digitized newspaper content. SHSI will also continue looking for opportunities to promote the project to interested audiences across the state.

MNHS: MNHS has completed microfilm scanning, and will continue batch production, quality review, and regular monthly deliveries of the remaining 6 batches to LC, following the attached Production Schedule. At the end of the cycle, after all batches have been approved, MNHS will deliver the silver duplicate negative microfilm reels used in this cycle to LC. MNHS will also return the positive use microfilm copies of those reels to SHSI, along with the batch hard drives and LTFS backup tapes, if requested.

Due to delays in microfilm scanning, batch production, and delivery to LC that were caused by the COVID-19 pandemic, MNHS asked SHSI to request an extension of the project end date. SHSI made the request for an extension of the project deadline to August 31, 2021, which has been approved by NEH. The Batch Production Schedule reflects this new end date. MNHS expects to have all of its work for the 2018-2020 Iowa NDNP cycle completed before June 30, 2021.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

State Historical Society of Iowa staff:

Anthony Jahn, project director - no change

Lisa Kent, grants administrator - no change

Delpha Musgrave, project manager - no change

Jessica Nay, project coordinator - no change

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

The Minnesota Historical Society (St. Paul, MN) is the technical contractor managing the digitization for this project. During the reporting period there have been email consultations on various aspects of the project including the quality and contents of the microfilm being digitized. MNHS consulted with SHSI regarding the impacts of COVID-19 on the project and on MNHS, and MNHS asked SHSI to request an extension of the end date to August 31, 2021 which has been approved by NEH. Staff from both SHSI and MNHS attended the NDNP Awardee Meeting in September 2020, which was held virtually due to COVID-19. MNHS staff gave a presentation at the meeting on the topic of local digital preservation and access.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

The Iowa Digital Newspaper Project works closely with the National History Day in Iowa program to introduce students and teachers to opportunities to use newspapers as primary sources in historical research. By making historic newspapers freely available and keyword searchable, the project makes these resources more accessible to students and easier to use in a classroom setting.

The project also provides important resources for humanities research and many researchers have noted its usefulness in demonstrating an Iowa connection to larger national topics or historical trends. For example: Dr. Marian Wilson Kimber, a musicology professor at the University of Iowa, has used these resources for her seminars and is currently using it for her article that she will be contributing to

a forthcoming Annals of Iowa article as a research grant recipient. She has also noted that she and her students have frequently used Chronicling America for research projects related to the music culture in Iowa. Additionally, Michele Zaldivar, a PhD student in musicology at the University of Iowa has also been using these online resources for her dissertation on Cecile Chaminade, a female French composer in the 20th century.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

MNHS: As noted in the previous report, there have been transitions at MNHS that change the staff members assigned to the project. On March 2, 2020, Anne Levin received permanent appointment as the Digital Newspapers Manager for MNHS. The Project Coordinator position is still open, but the work is being covered by existing staff.

In response to the COVID-19 pandemic, a Minnesota statewide stay-at-home order was issued on March 13, 2020 by Gov. Tim Walz. As of March 16, 2020, MNHS offices at the Minnesota History Center were closed. MNHS staff began working remotely from home, performing batch processing and output tasks using docWorks software, and performing quality review on completed batches using LC's Digital Viewer and Validator software. These parts of the batch production process worked very well remotely. However, the closure of the Minnesota History Center had significant impacts on other aspects of the newspaper digitization and delivery process: no new microfilm scanning could be done during this time and staff were not able to ship completed batches to LC. Digital delivery to LC of small batches was attempted, with limited success, but this was ultimately found to be impractical and not recommended by LC.

Subsequent institution-wide furloughs at MNHS, which included Digital Newspapers staff, halted all Iowa NDNP batch production work from March 16 to July 31, 2020. MNHS Digital Newspapers staff returned to work August 1st, continuing to do most of their work remotely. At this point, however, staff regained limited access as needed to equipment and facilities at the Minnesota History Center. Microfilm scanning has resumed, and MNHS is now able to ship completed batches to LC. To resolve the delays caused by these interruptions, MNHS asked SHSI to request an extension of the project deadline to August 31, 2021, which was approved by NEH.

During the period while MNHS staff were furloughed, a version upgrade was applied to the MNHS instance of the docWorks software by the vendor. Although the upgrade appears to be performing as expected, MNHS has encountered a few minor technical problems that it is working with the vendor to resolve.

MNHS began the 2018-2020 Iowa NDNP cycle using the ABBYY Finereader OCR engine in docWorks to perform OCR on non-English texts in Fraktur font. Following its return to regular production in August, MNHS made the decision to switch to the open source Tesseract engine for Fraktur OCR. In early in-house testing, Tesseract showed a significant improvement over ABBYY for Fraktur OCR accuracy. This change had a direct impact on two batches that had previously been processed using settings for ABBYY. These batches will need to have their OCR re-computed using Tesseract. To allow for the time needed to re-process, these batches have been moved to the end of the production schedule.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World

Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Project Outcomes

Describe any project outcomes in the space provided.

Grant Products

Iowa NDNP – State Historical Society of Iowa

Milestones and Deliverables – From 2018-2020 Workplan, Updated November 2020

State Historical Society of Iowa (SHSI) -- Awardee

Minnesota Historical Society (MNHS) -- Technical contractor

Based on SHSI Application/Narrative and updated with Timeline and Cooperative Agreement Dates

*Updated to Reflect Extension of End Date to 8/31/2021

Milestones and Deliverables	Deliverable Due Dates	Status	Notes
January – August 2018			
Application due	January 14, 2018	X	
Awards announced	August 2018	X	
September – December 2018			
Awards begin	September 1, 2018	X	
SHSI and MNHS: Attend Annual NDNP conference at NEH and LC	September 26-28 2018	X	
SHSI and MNHS: Work with Library of Congress and NEH as needed		X	
SHSI: Schedule advisory board meeting		X	
SHSI: Research and prepare selection materials/briefing book for advisory board		X	
SHSI: Hold advisory board meeting; select newspaper titles		X	October 2018
SHSI: Evaluate newspaper/microfilm quality/completeness		X	
SHSI: Arrange for silver negative duplication from masters and positive copies; negatives and positive use copies of microfilm will be transferred to Minnesota Historical Society		X	
MNHS: Review specifications for digitization		X	
MNHS: Establish quality control procedures for review of images and metadata		X	
MNHS: Review microfilm and collect metadata as available		X	
SHSI and MNHS: Workplan and Production Schedule due to NEH	November 30, 2018	X	
January – March 2019			
MNHS: Receive microfilm		X	
MNHS: Review microfilm and collect metadata		X	
MNHS: Scan / Produce sample batch		X	
MNHS: Perform content and metadata quality control on sample batch		X	

SHSI: Hold Advisory Board meeting, if needed		X	
SHSI and MNHS: Interim Report due to NEH, LC	March 31, 2019	X	
April – June 2019			
MNHS: Iowa Sample batch (1 reel) due to LC	April 1, 2019	X	
SHSI: Title Selection List due to NEH, LC	April 30, 2019	X	
SHSI: Arrange for silver duplicate negative and positive microfilm duplication. Transfer negative and positive use copies of microfilm to Minnesota Historical Society as needed		X	
MNHS: Review and collect metadata as available		X	
MNHS: Scan / Produce Batches		X	
MNHS: Perform content and metadata quality control on batches		X	
MNHS: Deliver 1st batch to LC		X	
SHSI: Research title essays; submit to NEH as titles/batches are delivered to LC		X	
July – September 2019			
SHSI: Arrange for silver duplicate negative and positive microfilm duplication. Transfer negative and positive use copies of microfilm to Minnesota Historical Society as needed		X	
MNHS: Review microfilm and collect metadata		X	
MNHS: Scan / Produce Batches		X	
MNHS: Perform content and metadata quality control on batches		X	
MNHS: Transfer batches on monthly basis to LC		X	
SHSI: Updates to CONSER newspaper records as needed			
SHSI and MNHS: Performance Report due to NEH	September 30, 2019	X	<i>*Interim report now NEH Performance report</i>
SHSI and MNHS: Attend Annual NDNF conference at NEH and LC	September 10-12, 2019	X	
October – December 2019			
MNHS: 25% of content (25,000 pages) due to LC	October 1, 2019	X	
SHSI: Hold advisory board meeting, if needed			
MNHS: Review microfilm and collect metadata		X	
MNHS: Scan / Produce Batches		X	

MNHS: Perform content and metadata quality control on batches		X	
MNHS: Transfer batches on monthly basis to LC		X	
SHSI: Research title essays; submit to NEH as completed		X	
January – March 2020			
SHSI and MNHS: 2020-22 Award Applications due to NEH	January 15, 2020	X	
MNHS: Review microfilm and collect metadata		X	
MNHS: Scan / Produce Batches		X	
MNHS: Perform content and metadata quality control on batches		X	
MNHS: Transfer batches on monthly basis to LC		X	
SHSI: Research title essays; submit to NEH as completed		X	
SHSI: Digital Newspaper Survey		X	
SHSI and MNHS: Interim Report to LC	February 1, 2020	X	<i>*Status Update</i>
April – June 2020			
		X	<i>Processing done remotely due to COVID-19. No scanning done during this period due to building closure and furloughs.</i>
MNHS: Scan / Produce Batches		X	<i>Work done remotely due to COVID-19.</i>
MNHS: Perform content and metadata quality control on batches		X	<i>Work done remotely due to COVID-19.</i>
MNHS: Transfer batches on monthly basis to LC		n/a	<i>No physical shipments possible during this period due to COVID-19.</i>
SHSI: Research title essays; submit to NEH as completed			
SHSI: Digital Newspaper Survey			
SHSI: Updates to CONSER newspaper records as needed			
July – September 2020			
MNHS: 100% of content due to LC	August 31, 2020*	n/a	*Deadline extended to August 31, 2021
SHSI: Digital Newspapers .xls to LC	August 31, 2020*	n/a	*Deadline extended to August 31, 2021
SHSI: Submit final title essays to NEH	August 31, 2020*	n/a	*Deadline extended to August 31, 2021
MNHS: Submit silver duplicate negative microfilm to LC	August 31, 2020*	n/a	*Deadline extended to August 31, 2021

SHSI and MNHS: Attend Annual NDNF conference at NEH and LC	September 14-17, 2020	X	
SHSI and MNHS: <i>*if grant continues:</i> Performance Report due to NEH	September 30, 2020	X	*Extended to 12/31/2021
SHSI and MNHS: <i>*if grant does not continue - Final Performance and Financial Reports due to NEH, LC</i>	November 30, 2020		
MNHS: Scan / Produce Batches		X	<i>MNHS Staff returned to work August 1, 2020. Scanning, batch production and delivery to LC resumed.</i>
MNHS: Perform content and metadata quality control on batches		X	
MNHS: Transfer batches on monthly basis to LC		X	
SHSI: Research title essays; submit to NEH as completed			
SHSI: Digital Newspaper Survey			
SHSI: Updates to CONSER newspaper records as needed			
October – December 2020			
MNHS: Scan / Produce Batches		X	
MNHS: Perform content and metadata quality control on batches		X	
MNHS: Transfer batches on monthly basis to LC		X	
SHSI: Research title essays; submit to NEH as completed			
SHSI: Digital Newspaper Survey			
SHSI: Updates to CONSER newspaper records as needed			
January – March 2021			
SHSI and MNHS: 2021-23 Award Applications due to NEH	January 14, 2021		
MNHS: Scan / Produce Batches			
MNHS: Perform content and metadata quality control on batches			
MNHS: Transfer batches on monthly basis to LC			
SHSI: Research title essays; submit to NEH as completed			
SHSI: Digital Newspaper Survey			
SHSI: Updates to CONSER newspaper records as needed			

SHSI and MNHS: Interim Report to LC	February 1, 2021		<i>*Status Update</i>
April – May 2021			
MNHS: Scan / Produce Batches			
MNHS: Perform content and metadata quality control on batches			
MNHS: Transfer batches on monthly basis to LC			
SHSI: Research title essays; submit to NEH as completed			
SHSI: Digital Newspaper Survey			
SHSI: Updates to CONSER newspaper records as needed			
June – August 2021			
MNHS: 100% of content due to LC	June 30, 2021*		<i>*Project deadline extended to August 31, 2021 – MNHS expects to be completed by June 30, 2021.</i>
MNHS: Submit silver duplicate negative microfilm to LC	June 30, 2021*		<i>*Microfilm is to be submitted to LC after all batches are approved by LC – final batch approval may come after this date.</i>
SHSI: Digital Newspapers .xls to LC	August 31, 2021		
SHSI: Submit final title essays to NEH	August 31, 2021		
September 2021 –			
<i>SHSI and MNHS: *if grant continues: Performance Report due to NEH</i>	<i>TBA</i>		
<i>SHSI and MNHS: *if grant does not continue - Final Performance and Financial Reports due to NEH, LC</i>	<i>TBA</i>		
<i>SHSI and MNHS: Attend Annual NDNP conference at NEH and LC</i>	<i>TBA</i>		

Iowa NDNP 2018-20 -- Production Schedule (Updated November 2020)

State Historical Society of Iowa -- Awardee; Minnesota Historical Society -- Technical contractor

Note: information in italics is estimated.

*Schedule will be adjusted and updated as needed.

Batch #	Est. Reels (DVV)	Est. Pages	Batch Name	Titles Included	Processing Completed	Est. Date (Ship to LC)	Approved by LC	Notes
sample	1	977	2018sample	Decorah public opinion (10/1895 - 12/1897)	Completed	3/25/2019	4/17/2019	Due to LC by April 1, 2019
1	7	7,148	Aerodactyl	Decorah public opinion (10/1895 - 6/1911)	Completed	7/31/2019	10/10/2019	Wait for approval of sample by LC
2	6	7,034	Blissey	Decorah public opinion (7/1911 - 2/1923)	Completed	10/4/2019	11/7/2019	
3	15	10,247	Celebi	The Weekly Oskaloosa herald (10/1869 - 4/1885)The Oskaloosa herald (4/1885 - 8/1885)Luxemburger Gazette (8/1871 - 3/1886)Decorah public opinion (11/26 - 12/17/1913, 12/9/1914, 4/14/1915)*	Completed	11/25/2019	1/8/2020	*6 issues re-submitted with corrections - originally included in the Blissey batch.
4	10	7,084	Ditto	The Oskaloosa herald (8/1885 - 4/1896)Luxemburger Gazette (4/1886 - 3/1891; 9/1893 - 6/1898)The Weekly Oskaloosa Herald (9/9/1875, 5/25/1876)*	Completed	1/27/2020	5/15/2020	*2 issues re-submitted with corrections - originally included in the Celebi batch.
5	8	8,574	Exeggutor	The Oskaloosa herald (11/1898 - 2/1906)Luxemburger Gazette (7/1898 - 10/1909)	Completed	2/28/2020	5/18/2020	
3/17 - Present: Remote batch processing due to COVID-19; 3/17 - 7/31/2020: No access to MN History Center - no scanning, unable to ship batches to LC								
5/16 - 7/31/2020: MNHS Digital Newspapers staff furloughed - batch processing stopped								
8/1/2020 - Present: Staff return; Scanning and Batch Shipments resume								
13	1	1,184	Machamp	The Oskaloosa herald (2/1906 - 10/1908)*	Completed	5/1/2020 (Digital delivery)	6/17/2020	REWORK: *Individual reel re-submitted with corrections - originally included in the Exeggutor batch
6	9	9,708	Feebas	The Oskaloosa herald (10/1908 - 11/1918)Luxemburger Gazette (11/1909 - 6/1918)	Completed	8/21/2020		
9	11	9,823	Gardevoir	Audubon County Republican (12/1885 - 4/1894)Audubon Republican (5/1894 - 12/1904)Svenska monitoren (11/1896 - 12/1903)	Completed	November 2020		
10	9	9,499	Hariyama	Audubon Republican (1/1905 - 12/1921)Svenska monitoren (1/1904 - 12/1906)	dW Processing	December 2020		
11	9	9,478	Kyogre	The Oskaloosa herald (4/1896 - 10/1898)* Decorah-posten og ved arnen (3/1912 - 12/1922)	Scanned *Completed	January 2021		*Reel moved from the Exeggutor batch to decrease batch size.
12	4	3,768	Laios	Luxemburger Gazette (4/1891 - 8/1893)*Fest=Chronik (9/18 - 9/21/1892)*Decorah-posten og ved arnen (1/1923 - 12/1924)Svenska monitoren (1/1907 - 12/1909)	Scanned*Completed	February 2021		*Reel held back from the Ditto batch (new title record and LCCN created by LC for Fest=Chronik).
7	9	9,920	Igglybuff	Decorah-posten (9/1874 - 8/1900)	OCR Re-processing*	March 2021		*Main docWorks processing completed May 2020. Batch files being re-processed for OCR using Tesseract.
8	8	9,820	Jolteon	Decorah-posten (8/1900 - 11/1903) Decorah-posten og ved arnen (11/1903 - 3/1912)	OCR Re-processing*	April 2021		*Main docWorks processing completed in May and August 2020. Batch files being re-processed for OCR using Tesseract.
	5			Svenska monitoren (1/1910 - 4/1924)*				*5 reels (approx. 5,544 pages) to hold for a future cycle.
Total		103,287						August 31, 2020 -- 100% of content due to LC*
*Deadline extended to 8/31/2021 due to delays caused by COVID-19.								

Semi-Annual Performance Progress Report

Report ID: 2891545

Application Number: PJ-50108-12

Project Director: Anthony Jahn (Anthony.Jahn@iowa.gov)

Institution: State Historical Society of Iowa

Reporting Period: 3/1/2019 - 8/31/2019

Report Due: 9/30/2019

Submission Date: 9/30/2019 3:10:55 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The major goals for this project are to analyze available microfilm and select newspaper titles to be digitized; submit brief historical essays for each selected title; digitally convert page images from microfilm and provide OCR files and relevant metadata; update bibliographic records for selected titles in WorldCat to CONSER standards; and identify free-access, online newspapers available in Iowa outside of this project.

The State Historical Society of Iowa (SHSI) is the NDNP Awardee for Iowa, and the Minnesota Historical Society (MNHS) is its technical contractor to manage the digitization.

The State Historical Society of Iowa (SHSI) partners with the Minnesota Historical Society (MNHS) for this project. SHSI manages the grant, provides subject expertise in Iowa history and newspapers, secures master microfilm from which digital images are created, creates title essays, provides updates to catalog records, and completes the Iowa digital newspaper survey. MNHS is the technical contractor, managing the digitization process by coordinating work with the digitization vendor, compiling metadata, performing quality control to ensure project work meets NDNP specifications, and delivering batches of digitized newspapers and the final set of duplicate silver microfilm to the Library of Congress.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis

in reporting in this section should shift from reporting activities to reporting accomplishments.

SHSI:

Microfilm review and title selection - SHSI staff completed the microfilm review and finalized the title selections for the 2018-2020 cycle. The title selection list was approved by the project advisory board and includes titles in English, German, Norwegian, and Swedish. The list was submitted to LC ahead of the April 30, 2019 deadline and was approved on May 7, 2019.

Microfilm Duplication - SHSI's microfilm duplication vendor, Advantage, began duplicating microfilm for selected titles in May 2019 and has shipped 2 sets of microfilm to MNHS for digitization. The 3rd and final set will be shipped to MNHS by October 4, 2019. For this final set, SHSI worked with the Luther College library in Decorah, Iowa, to borrow master microfilm for the Norwegian newspaper the Decorah Posten for duplication by Advantage, since this was the only title for which SHSI did not hold the master microfilm.

MNHS: MNHS is doing the batch digitization as the technical contractor for the Iowa NDNP 2018-2020 project. MNHS will be producing the sample and approximately 11-12 batches in-house using its Melk scanner and docWorks software. The sample batch was delivered to the Library of Congress ahead of the April 1 deadline and was accepted by LC on April 17, 2019. The first full production batch (batch_iahi_aerodactyl) was delivered to LC at the end of July and is currently awaiting review. Work is nearly completed on the second full batch (batch_iahi_blissey), which is expected to be delivered to LC before the end of September 2019. The third scheduled batch (batch_iahi_celebi) is currently in production. The production schedule for the 2018-2020 cycle has been updated and is attached in the Supporting Documentation section of this report.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and

individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to Report

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

On April 4, 2019, SHSI staff members Delpha Musgrave and Jessica Nay promoted Chronicling America and the NDNP as an educational resource at the State Historical Society of Iowa's Teacher Appreciation Night.

On June 8, 2019, Jessica Nay attended the State Historic Preservation Office's Preserve Iowa Summit and gave a presentation about using newspapers for local history research, featuring the digitized newspapers created through Iowa's participation in the NDNP.

Future plans:

On October 4, 2019, Jessica Nay will participate in a panel presentation at the Association of Midwest Museums annual conference titled "Taking the Show on the Road: Using the Highway and the Information Superhighway to Reach Your Audience." Jessica's part of the presentation will focus on the State Historical Society of Iowa's digital resources, including Iowa's participation in the NDNP.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

SHSI: SHSI will complete the microfilm duplication, with the final set of film to be delivered to MNHS by October 4, 2019. SHSI staff will continue to look for opportunities to promote *Chronicling America* and the NDNP to audiences across the state. SHSI will begin writing and submitting historical essays for titles selected for digitization, and will begin work to update the survey of non-NDNP digitized Iowa newspapers for submission at the end of the 2018-2020 grant cycle.

MNHS: MNHS has arranged with SHSI for newspaper microfilm duplicate negatives and positive reels to be sent to MNHS for digitization. MNHS will follow its production schedule for batch digitization and delivery to the Library of Congress. Since SHSI has selected several non-English titles (German, Norwegian, and Swedish), MNHS is using a Fraktur license with its docWorks software. MNHS is setting up Fraktur and language profiles in docWorks for each language and continues to test Fraktur and non-English language OCR processing as each language is used.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate “no change.”

Identify the person’s state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part

of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

State Historical Society of Iowa staff:

Anthony Jahn, project director - no change

Lisa Kent, grants administrator - no change

Delpha Musgrave, project manager - no change

Jessica Nay, project coordinator - no change

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;
In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);
Facilities (e.g., project staff used the partner's facilities for project activities);
Collaboration (e.g., partner's staff worked with project staff on the project);
Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and
Other.

More detail on partner and contribution (foreign or domestic).

The Minnesota Historical Society (St. Paul, MN) is the technical contractor managing the digitization for this project. During the reporting period there have been email consultations on various aspects of the project. Staff from both SHSI and MNHS attended the NDNP Awardee Meeting in Washington, D.C. in September 2019. At the request of the Library of Congress and in relation to SHSI's non-English language title selections, MNHS staff gave a presentation at the meeting on identifying and processing non-English and multilingual content in newspapers for NDNP projects. This demonstrates MNHS's experience over the last few years on its own NDNP projects and in its partners' projects as they digitize more non-English language titles.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

The Iowa Digital Newspaper Project works closely with the National History Day in Iowa program to introduce students and teachers to opportunities to use newspapers as primary sources in historical research. By making historic newspapers freely available and keyword searchable, the project makes these resources more accessible to students and easier to use in a classroom setting.

The project also provides important resources for humanities research and many researchers have noted its usefulness in demonstrating an Iowa connection to larger national topics or historical trends. For example: Dr. Marian Wilson Kimber, a musicology professor at the University of Iowa, has used these resources for her seminars and is currently using it for her article that she will be contributing to a forthcoming Annals of Iowa article as a research grant recipient. She has also noted that she and her students have frequently used *Chronicling America* for research projects related to the music culture in Iowa. Additionally, Michele Zaldivar, a PhD student in musicology at the University of Iowa has also been using these online resources for her dissertation on Cecile Chaminade, a female French composer in the 20th century.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

MNHS: As noted in the previous report, there have been transitions at MNHS that change the staff members assigned to the project. Jane Wong, the Project Manager for MNHS retired February 1, 2019. Anne Levin is currently the Acting Project Manager. The Project Coordinator position is open, but the work is being covered by the existing staff on the project. Detailed information on the staff changes was submitted for the Minnesota NDNP 2017-2019 project in the eGMS.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Project Outcomes

Describe any project outcomes in the space provided.

Grant Products

Semi-Annual Performance Progress Report

Report ID: 2891546

Application Number: PJ-50108-12

Project Director: Anthony Jahn (Anthony.Jahn@iowa.gov)

Institution: State Historical Society of Iowa

Reporting Period: 9/1/2019 - 2/29/2020

Report Due: 3/31/2020

Submission Date: 3/30/2020 11:05:40 AM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The major goals for this project are to analyze available microfilm and select newspaper titles to be digitized; submit brief historical essays for each selected title; digitally convert page images from microfilm and provide OCR files and relevant metadata; update bibliographic records for selected titles in WorldCat to CONSER standards; and identify free-access, online newspapers available in Iowa outside of this project.

The State Historical Society of Iowa (SHSI) is the NDNP Awardee for Iowa, and the Minnesota Historical Society (MNHS) is its technical contractor to manage the digitization.

The State Historical Society of Iowa (SHSI) partners with the Minnesota Historical Society (MNHS) for this project. SHSI manages the grant, provides subject expertise in Iowa history and newspapers, secures master microfilm from which digital images are created, creates title essays, provides updates to catalog records, and completes the Iowa digital newspaper survey. MNHS is the technical contractor, managing the digitization process by coordinating work with the digitization vendor, compiling metadata, performing quality control to ensure project work meets NDNP specifications, and delivering batches of digitized newspapers and the final set of duplicate silver microfilm to the Library of Congress.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis

in reporting in this section should shift from reporting activities to reporting accomplishments.

State Historical Society of Iowa (SHSI): The final set of microfilm for this cycle was duplicated by Advantage and shipped to MNHS for digitization. SHSI project staff are researching and writing the historical essays for titles digitized during this cycle. As these are completed, they will be submitted to NEH for editing and approval. The survey of non-NDNP digitized newspaper content is also in progress and will be submitted to LC and NEH before the August 31, 2020 deadline. SHSI also prepared and submitted an application to continue participation in the NDNP through the 2020-2022 cycle.

Minnesota Historical Society (MNHS): The Minnesota Historical Society is doing the batch digitization as the technical contractor for the Iowa NDNP 2018-2020 cycle. For this cycle, MNHS has prepared a production schedule of approximately 11-12 batches to be produced in-house using its Mekele scanner and docWorks software. During this reporting period, a total of four batches were delivered to the Library of Congress. Two of these batches (batch_iahi_blissey and batch_iahi_celebi) have been accepted by the Library of Congress and uploaded to Chronicling America. The remaining two batches (batch_iahi_ditto and batch_iahi_exeggutor) are undergoing quality review by NDNP staff at the Library of Congress. These four batches bring the total submitted for the 2018-2020 IA NDNP cycle to five, with a total page count of 40,087. Work is nearly completed on the sixth scheduled batch (batch_iahi_feebas), which is expected to be delivered to the Library of Congress before the end of March. At this stage in the project, MNHS has checked the overall page count for the cycle and to keep that closer to 100,000 pages, has recommended holding a few reels for a future cycle. The production schedule for the 2018-2020 cycle has been updated and is attached. MNHS will continue to update the production schedule as reels are digitized.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and

individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Project staff from the State Historical Society of Iowa and the Minnesota Historical Society attended the September 2019 NDNP Awardee Meeting in Washington, D.C. This is always a valuable opportunity for professional development.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

On October 4, 2019, Jessica Nay participated in a panel presentation at the Association of Midwest Museums annual conference titled "Taking the Show on the Road: Using the Highway and the Information Superhighway to Reach Your Audience." Jessica's part of the presentation focused on the State Historical Society of Iowa's digital resources, including Iowa's participation in the NDNP.

On February 6-7, 2020, Delpha Musgrave and Jessica Nay staffed an exhibitor booth at the Iowa Newspaper Association Convention to promote Iowa's participation in the NDNP and build relationships with Iowa newspaper publishers.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

SHSI: SHSI will complete and submit the title essays for all titles digitized during the 2018-2020 NDNP cycle, as well as the survey of non-NDNP digitized newspaper content. SHSI will also continue looking for opportunities to promote the project to interested audiences across the state.

MNHS: MNHS has received delivery from SHSI of all microfilm duplicate negatives and positive reels selected for the 2018-2020 NDNP cycle. MNHS continues to follow its production schedule for batch digitization and delivery to the Library of Congress. Since SHSI has selected several non-English titles (German, Norwegian, and Swedish), MNHS is using a (b) (4) license with its docWorks software. MNHS has set up Fraktur and non-English OCR profiles in docWorks for each of these languages and continues to test and troubleshoot them as part of its digitization process.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate “no change.”

Identify the person’s state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

State Historical Society of Iowa staff:

Anthony Jahn, project director - no change

Lisa Kent, grants administrator - no change

Delpha Musgrave, project manager - no change

Jessica Nay, project coordinator - no change

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and
Other.

More detail on partner and contribution (foreign or domestic).

The Minnesota Historical Society (St. Paul, MN) is the technical contractor managing the digitization for this project. During the reporting period there have been email consultations on various aspects of the project. Staff from both SHSI and MNHS attended the NDNP Awardee Meeting in Washington, D.C. in September 2019. At the request of the Library of Congress and in relation to SHSI's non-English language title selections, MNHS staff gave a presentation at the meeting on identifying and processing non-English and multilingual content in newspapers for NDNP projects. This demonstrates MNHS's experience over the last few years on its own NDNP projects and in its partners' projects as they digitize more non-English language titles.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

The Iowa Digital Newspaper Project works closely with the National History Day in Iowa program to introduce students and teachers to opportunities to use newspapers as primary sources in historical research. By making historic newspapers freely available and keyword searchable, the project makes

these resources more accessible to students and easier to use in a classroom setting.

The project also provides important resources for humanities research and many researchers have noted its usefulness in demonstrating an Iowa connection to larger national topics or historical trends. For example: Dr. Marian Wilson Kimber, a musicology professor at the University of Iowa, has used these resources for her seminars and is currently using it for her article that she will be contributing to a forthcoming Annals of Iowa article as a research grant recipient. She has also noted that she and her students have frequently used *Chronicling America* for research projects related to the music culture in Iowa. Additionally, Michele Zaldivar, a PhD student in musicology at the University of Iowa has also been using these online resources for her dissertation on Cecile Chaminade, a female French composer in the 20th century.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Changes in approach: During this reporting period, there have been transitions at MNHS that change the staff members assigned to the project. At the beginning of March, Anne Levin accepted the position of Digital Newspapers Manager at MNHS, which was vacated by Jane Wong, who retired February 2019. The Project Coordinator position remains open, but the work is being covered by existing staff on the project. Detailed information on the staff changes was submitted for the Minnesota NDNP 2017-2019 project in the eGMS.

MNHS had some technical challenges during this period with its batch processing software. MNHS reported its concerns to the software vendor, and a bug was identified. MNHS has workarounds in place until the bug is resolved by the vendor. Some issues and reels are being reworked for LC. MNHS discussed options with SHSI, including sending 2 patches to a vendor to speed up production. Currently MNHS is planning to do all the batches in-house, but may continue to evaluate in the next 1-2 months.

Actual or anticipated problems or delays and actions or plans to resolve them:

In response to growing public health concerns and to reduce the spread of COVID-19, the Minnesota History Center was closed to the public effective March 16th, 2020. MNHS staff working on the IA NDNP project have begun planning and testing processes to do remote batch work from home, with limited time at the History Center for parts that need to be done there. Unfortunately, there are still unknowns in the progress of COVID-19 and national, state, and institutional responses to that. MNHS will continue to move forward as best we can and will provide updates to SHSI, LC, and NEH along the way.

Changes that had a significant impact on expenditures:

SHSI grants administrator Lisa Kent has identified about \$8,300 in grant funds that will be remaining after all expenses for the 2018-2020 cycle are paid. This is due to overestimating some project costs, such as the number of microfilm reels that would be duplicated and staff travel expenses. Lisa has been in touch with NEH through the eGMS about options for these remaining funds.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product

included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Project Outcomes

Describe any project outcomes in the space provided.

Grant Products

Final Performance Report

Grant #: PJ-50127-13

Project Title: Idaho Digital Newspaper Project

Project Director: Erin Bostwick

Grantee Institution: Idaho State Historical Society

Report Date: 29 May 2020

Narrative Description

1. Project Activities

Excluding some small delays, the Idaho Digital Newspaper Project was completed as outlined in the initial 2013 grant application and the 2017 supplemental grant application. Approximately 100,000 pages of historic Idaho newsprint were digitized as part of this project.

Microfilm selection

A list of eligible newspaper microfilm in the Idaho State Archives' holdings was created by the Project Director. The Idaho State Archives (ISA) is a division of the Idaho State Historical Society (ISHS).

A survey of ISA's holdings of master negatives of their microfilmed newspapers was the first step in creating a list of titles eligible for selection. A physical review of the microfilm to see which titles met the technical specifications for the project followed. The quality of the original text and microfilm captures were scrutinized. Any reels with long runs of blurry pages were disqualified. Binding curve shadows that affected the legibility of the newspaper on microfilm were noted. If the binding curve was persistent throughout the film or if the curve obstructed too much text, the film was disqualified from consideration. The film's reduction ratio was also noted – papers filmed with reduction ratios greater than 20x were not considered for selection. The resolution of the film was also taken into account. As per Library of Congress guidelines, only microfilm with resolution test patterns readable at 5.0 or above was considered.

The newspaper titles also had to meet qualitative benchmarks. At least 35% of the paper's columns had to contain local content. This disqualified newspapers that ran excessive news from wire services like AP as well as papers that ran more ads than articles. In addition to having at least 35% of the paper's total content be local articles, at least 50% of the total content had to be a combination of local articles *and* advertisements.

Finally, copyright research was done to ensure that the handful of titles that met the selection criteria but were not yet in the public domain were not copywritten. Copyright research was performed for the following titles: the *American Falls Press*, the *Challis Messenger*, the *Idaho County Free Press*, the *Idaho Republican*, the *Mountain Home Republican*, the *Nez Perce Herald*, the *Oakley Herald*, the *Rathdrum Tribune*, and the *Wallace Miner*.

Title approval/selection process

The IDNP Title Selection Committee was comprised of members of the Idaho State Historical Society's Board of Trustees. This board includes academics, local historians, retired politicians, and others with passion for promoting Idaho's history.

The compiled list of eligible titles with microfilm that met technical and qualitative specifications was presented to the Title Selection Committee by the Project Director at the

Idaho State Historical Society Board of Trustees meetings in February and June of 2018. Final selection was completed in two rounds by the committee at these meetings. The Title Selection Committee considered many factors, including the project offering as comprehensive of geographic coverage of the state as possible, focusing on newspaper titles and years within the public domain, expanding the years for titles already available through Chronicling America, prioritizing titles that had not been digitized elsewhere, and serving communities that were not represented in previous grant cycles. The comprehensive title list was submitted to the Library of Congress in September 2018.

Microfilm Processing and Digitization

Once the Title Selection Committee completed the selection process, the microfilm duplication process began. Partnering with local vendor, (b) (4), microfilm was duplicated in manageable batch sizes.

As outlined in the original grant application, the IDNP is a partnership between ISHS and the Montana Historical Society (MHS). ISHS acted as the grant holder and administrative lead, with MHS acting as a sub-contractor for the creation and delivery of digital content. MHS's role as technical partners for production included managing all aspects of digitization, metadata creation, and final submission to the Library of Congress.

Once (b) (4) delivered the duplicates, they were shipped to our technical partners at MHS for pre-digitization work. The reels were then shipped to digitization vendors, HTC Inc. After digitization, the reels and digital files were transferred back to MHS for quality control. Once MHS finished its digital quality control work, the film and files were shipped to the Library of Congress.

The sample batch of film and digital assets was accepted by Library of Congress in April 2018. The title selection list was not submitted until September 2018 due to the cumbersome title selection process the IDNP chose to undertake.

Digital Batch Submission and Acceptance

Once the digital files were sent to the Library of Congress, they were checked by LC staff who then notified MHS of the acceptance of the batches of digital files. Below is the schedule of batch acceptance by LC:

Batch Angkor – August 2018

Batch Bagrati – January 2019

Batch Comoe – April 2019

Batches Damascus and Everglades – June 2019

Batches Floris and Galapagos – July 2019

Batch Hatra – August 2019

Batch Iguacu – October 2019

Batches Jerusalem, Liverpool, and Katmandu – December 2019

Reporting and other Deliverables

The first Annual Performance report was submitted to the NEH via eGMS in compliance with the September 2018 deadline. The program director attended the NDNP conference in Washington, D.C. that same month.

IDNP submitted approximately 20% of its total pages to Library of Congress by the October 2018 deadline, missing the target amount by -5%.

The February 2019 status update was submitted on time to Library of Congress and NEH.

In June 2019, after consultation with our technical partners at the Montana Historical Society, the IDNP sought a grant deadline extension based on MHS's estimated time to complete their deliverables as outlined in our original grant agreement. An extension was granted until February 2020.

In November 2019, the annual report for the period September 2018-August 2019 was submitted in compliance with the November 30 deadline.

All required deliverables were submitted in compliance with the new deadline. Approximately 100,000 digital images were delivered to the Library of Congress to be hosted on the Chronicling America website. Title essays for all chosen titles from the 2017-2019 cycle, as well as title essays that weren't completed during the previous grant cycle, were delivered. MHS delivered the physical microfilm to Library of Congress. The non-NDNP Archive survey was submitted in February 2020.

Publicizing the Program

Posters were printed to publicize the IDNP in libraries – especially school libraries. In March 2020, Idaho public schools and public libraries closed due to the Covid-19 crisis. In light of the crisis, the posters will be distributed once librarians are working in their libraries and school is in session again – hopefully in fall of 2020.

Informational IDNP rack cards and bookmarks were printed and will be featured at the public desk at the ISA's Research Center.

A large sign was printed to hang in the computer and microfilm area of the Research Center to inform visitors of the project. This room is the primary access point for Idaho newspapers at ISA so it will have a large impact.

Tote bags were printed to publicize the IDNP in conference settings. The original plan was to distribute the bags to students participating in Idaho History Day, which the Idaho State Historical Society administers. Distributing the bags to students at History Day and publicizing the project to them has a statewide impact. Due to the Covid-19 crisis, Idaho History Day 2020 was a virtual event. The bags will be distributed to students once History Day is held in-person again. The tote bags will also be distributed at the planned Idaho Heritage Conference.

Originally planned for September 2020, the conference has been delayed to September 2021 in light of the Covid-19 crisis. This conference engages history professionals and enthusiasts from across the state.

A travelling demonstration station was developed for the IDNP. The travelling station includes a laptop for demonstrations, a branded table cloth, and a standing poster. Using the station, ISA staff will demonstrate Chronicling America in settings like conferences. The travelling station will be used to demonstrate the project at the Idaho Heritage Conference in September 2021, in addition to other conferences and events with ISA staff attending. Other events and places that the demonstration station is planned to be used include, but are not limited to, the Idaho Library Association annual conference, Idaho History Day, and any potential Archives month activities.

The Idaho State Historical Society also promoted the program via social media posts in February and March 2020. This campaign resulted in 232,754 impressions, 4,488 clicks, 633 likes, 42 comments, and 279 shares.

A press release will be distributed in summer 2020 at the discretion of the Idaho State Historical Society Marketing and Communications Officer.

As part of the Idaho State Historical Society's response to the Covid-19 crisis, a virtual content platform was launched titled "Idaho History at Home." In addition to hosting original content, the website platform featured outbound links to other Idaho history related content. The IDNP hyperlink on this platform was clicked 902 times from March 30-May 1. It was the second-most popular outbound link featured on the Idaho History at Home site.

2. Accomplishments

At the outset of the IDNP in 2013, one of the goals of the project was to digitize Idaho newspapers that illustrated the post-Civil War settlement of the West – including economic activities like farming, ranching, and mining, and significant developments such as statehood, relations with native populations, homesteading, and the expansion of the railroad and telegraph.

The IDNP achieved the qualitative goals set in 2013 and 2017. During the 2017-2019 grant cycle, more newspapers were digitized that represent Idaho's geographic and economic diversity and illustrate the patterns of permanent settlement of the West. Agricultural interests were represented by papers like the *Gem State Rural*, while industrial labor interests were represented by the *Gem Worker and Idaho Labor Herald*. The mining industry in Idaho is chronicled in many of the IDNP titles selected this cycle, including the *Wallace Miner*. Expansion of the railroad and telegraph is covered in the *Bonnars Ferry Herald*, the *Caldwell Tribune*, and many other of this cycle's selected titles. Settlement and homesteading are covered in titles like the *American Falls Press* and the *Nez Perce Herald*.

The IDNP also continued to further its qualitative goals of achieving a state-wide impact in the most recent grant cycle. Instead of choosing a few titles from Idaho's urban centers with long runs, the IDNP prioritized digitizing newspapers from smaller communities that are not often represented in state-wide projects. Examples of small, rural community newspapers included in the project are the *Elk City Mining News*, the *Grangeville Globe*, and the *Parma Herald*, among countless others. As previously discussed, the IDNP also achieved a state-wide impact during the Covid-19 crisis with its presence on the Idaho History at Home digital content platform.

The IDNP achieved its quantitative goal by digitizing approximately 100,000 pages of historic Idaho newspapers. MHS submitted approximately 100,000 digital files and related deliverables representing 100,000 pages of historic Idaho newsprint.

3. Audiences

The audience for the IDNP was all Idahoans – especially those unable to physically visit the Idaho State Archives in Boise.

Prior to ISA's participation in the IDNP, some historic Idaho newspapers were *only* available to view on microfilm at ISA's research center in Boise. Idaho is geographically very large; visiting the capitol city to view microfilm is not feasible for all residents. ISA does not currently have an InterLibrary Loan program. Although ISA does work with a vendor to produce microfilm duplicates and offers them for sale to other repositories, many small libraries cannot afford the cost. These circumstances left some Idahoans outside of the greater Boise area without access to the historic newspapers from their communities. Digitizing the newspapers and making them free to access online made them available to a much larger audience than was previously possible with the available resources.

The IDNP focused on achieving statewide geographic coverage. As previously discussed, the titles selected during this grant cycle represent many smaller, more rural communities that are often overlooked in state-wide projects in favor of more urban centers like Boise and Lewiston. The goal of geographic diversity was achieved with one exception. During title selection, newspapers that had never been digitized before were prioritized. Previous efforts to digitize newspapers in eastern Idaho by organizations like BYU-Idaho, FamilySearch, and other organizations meant that very few of the titles from eastern Idaho were prioritized for digitization by the IDNP. Many prominent eastern Idaho newspapers like the *Franklin County Citizen* were not selected for digitization by the IDNP since they had been digitized and made freely available elsewhere.

4. Evaluation

No formal evaluation was performed of the IDNP.

Overall, the IDNP was a success. However, there were some challenges that presented themselves along the way.

One unavoidable weakness of the project was the lack of coverage of eastern Idaho newspapers, discussed in more detail in Section 3: Audience.

Another weakness of the IDNP was the title selection process that was adopted. For the third grant cycle, the IDNP selected the Idaho State Historical Society's Board of Trustees as the Title Selection Committee. The makeup of the Board of Trustees was appropriate for the Title Selection Committee – the Board consists of professors, historians, lawyers, and others, all of whom are active in promoting Idaho history. The challenge in using the Board of Trustees as the Selection Committee came down to complying with open meeting laws. The Board is only allowed to perform decision-making activities within the public meeting process. As a result, the Title Selection Committee meetings had to be held at the public Board of Trustees meetings – which only occur four times a year. Forcing the title selection process to occur only during Board meetings delayed title selection due to the infrequency with which the Board meets. The infrequency of meetings and the inability to consult with the committee as a body outside of those meetings were the largest challenges during this cycle of the grant.

One strength of the IDNP is the geographic and economic diversity we were able to achieve in newspaper title selection, despite the challenges present in eastern Idaho. The titles selected strike a balance between urban and rural, agricultural and industrial – showcasing the multifaceted nature of life in Idaho.

The public response to the project has been overwhelmingly positive. The primary criticism received from members of the public has to do with title selection – expectedly, some people are displeased that newspapers from *their* town weren't chosen. However, those criticisms have been few and far between compared to the praise the project has received.

Idaho's students have embraced *Chronicling America* and Idaho's featured titles as primary source material for their National History Day in Idaho projects. Johanna Bringham, National History Day in Idaho Coordinator, had the following to say about the students' use of the resource: "Many National History Day in Idaho students rely on *Chronicling America* for access to newspapers, making it one of the most popular sources used by NHD students. Many of our rural students do not have the opportunity to come to the State Archives to view our newspaper collection, so having online access is a gamechanger."

Idaho's State Historian, Hannalore Hein, has also recognized the value of the IDNP and *Chronicling America* not only for Idahoans and people across the world, but also for herself as a researcher. The following is quoted from an extended paper she wrote to explain the IDNP's value.

Thanks to *Chronicling America* and the Library of Congress, the historic newspapers housed as part of the Idaho State Archives' collections have been made available, for free, in a digital format. The immediate impact of this project has been enormous, and as more and more people are made aware of this resource, the impact will only continue to grow. The *Chronicling America* portal has drastically improved accessibility

to this vital historic record not only for our patrons and staff, but for people worldwide... This platform has drastically increased efficiencies for anybody conducting historical newspaper research in Idaho newspapers. The resource has personally saved me hundreds, if not thousands of hours of tedious research using microfilm or the fragile paper newspapers saved as clipping files. Additionally, during the COVID-19 pandemic, digital access had meant, that for many, myself included, research projects that rely on historic newspapers have continued uninterrupted. I have been able to conduct research in Idaho newspapers for our agency's exhibit team for our forthcoming exhibition, "Trailblazing Women of Idaho."

These anecdotes illustrate the value that IDNP has already offered students and professional historians alike.

Every year the Library of Congress releases state-specific usage reports for Chronicling America. The most recent usage report is below.

Month	Total Newspaper Pages Served	idhi Newspaper Pages Served	IDAHO	
			Page Views	Visits
Jul 2018	1,251,257	11,501	18,386	1,461
Aug 2018	1,416,214	15,443	23,755	1,654
Sep 2018	1,470,566	13,337	20,389	1,511
Oct 2018	1,502,958	16,761	25,656	1,975
Nov 2018	1,564,180	18,477	28,331	1,848
Dec 2018	1,518,829	20,800	31,518	1,886
Jan 2019	2,026,423	22,323	38,584	2,385
Feb 2019	1,820,247	22,113	40,275	2,447
Mar 2019	2,192,652	18,019	35,510	2,462
Apr 2019	1,931,589	18,698	32,806	2,172
May 2019	1,969,449	24,562	28,955	1,902
Jun 2019	2,044,446	17,261	31,879	1,649

NOTE: This information is provided by the Library of Congress to National Digital Newspaper Program (NDNP) Awardees in support of their participation in the program. Metrics represent only Web interface use of the data.

Metrics include:

Pages Served: The number of times a Newspaper Page credited to the awardee was served to a user through the Chronicling America Web site (chroniclingamerica.loc.gov/), in the associated time period.

State Usage/Page Views: State-specific usage (based on geographic data included in end-user IP addresses) as number of Pages Viewed (page views include home page, search results pages, image pages, etc.)

State Usage/Visits: State-specific usage (based on geographic data included in end-user IP addresses) as number of Visits where a Visit is a user-based session without a 30-minute pause in activity.

Provided by: NDNP, Library of Congress, 9/5/2019

The full impact of the third cycle of this grant on page views and visits will not be fully known until future reports are received with data reflecting views and visits impacted by the addition of new, third-cycle content to the IDNP.

5. Continuation of the Project

There are currently no plans to continue the IDNP. After managing three successful grant cycles, ISA has decided not to apply for a fourth at this time. However, the administration is open to considering applying again sometime in the future.

The technical partnership between ISA and MHS over the course of three grant cycles was a huge asset. MHS acted as ISA's digital partners in addition to mentoring us through the entire Chronicling America/National Digital Newspaper Program process. This continues to be a fruitful relationship as ISA draws on MHS's voluminous expertise in regard to microfilm, newspapers, and digital archives when needed.

6. Long Term Impact

The newspaper microfilming program at ISA dates back more than sixty years. Without the efforts of past archivists and records managers, thousands of pages of Idaho newsprint would be lost to time. Thankfully, ISA has maintained a robust newspaper microfilming program for decades, doing the work of preserving these historic newspapers. Through the IDNP, ISA is able offer free access to the newspapers they so conscientiously preserved on microfilm to a much wider audience. Over the course of three grant cycles, the IDNP made approximately 300,000 pages of historical newsprint from Idaho available to anyone with internet access.

Many of the titles digitized as part of the IDNP are only held on microfilm at the ISA. Being able to host this content online has helped ISA make historic newspapers available to Idahoans and others who cannot physically visit the Idaho State Archives Research Center in Boise to look at their unique microfilm holdings. In a large state with many rural and remote areas, this is an exciting long-term impact. The IDNP has helped ISA and ISHS make a state-wide impact in a geographically large and diverse state.

Participation in the IDNP has helped ensure the preservation of ISA's unique microfilm collection not only by digitizing it, but also via the requirement to give the Library of Congress a physical copy of all the microfilm that was digitized as part of the project. Prior to the project, some of the microfilm only had a single copy in existence, housed at ISA. Having duplicates at another repository in a secure location puts ISA more in line with archival preservation and security best practices.

As stated by the Idaho State Historian, HannaLore Hein, the IDNP will drastically reduce the amount of time it takes to search Idaho's historic newspapers. This will make ISHS staff, as well as the general public, more efficient in their research than would be possible looking at microfilm.

The State Historian has high hopes for the long-term impact of the IDNP, commenting on its potential impact on the body of scholarship of Idaho history, "The addition of Idaho newspapers to a national platform means that scholars doing key-work or directed research on

one of these topics will see results about Idaho – and that is the first step to bringing Idaho’s history to both the fields of academic and public history.”

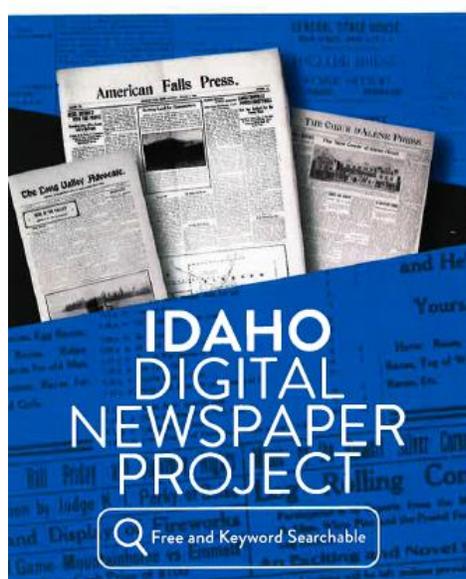
Public perception of the project and ISA’s participation has been very positive. Prior to applying for this grant, our digital initiatives were very limited. Being apart of this project has allowed us to pursue a digital initiative that would not have otherwise been possible. The public is excited to hear that they can access ISA’s holdings online and that we have started down the road of digital archives.

7. Award Products

Below: Bookmark, front and back



Below: Rack card, front and back



300,000 Pages of Historic
Newspapers From Idaho

85 Newspaper Titles From Across the State

40+ Cities Represented

CHRONICLINGAMERICA.LOC.GOV

The Idaho Digital Newspaper Project was made possible by the National Endowment for the Humanities and the Library of Congress through the National Digital Newspaper Program.



NATIONAL
ENDOWMENT
FOR THE
HUMANITIES



DISCOVER IDAHO'S HISTORY THROUGH ITS NEWSPAPERS

The Idaho Digital Newspaper Project makes more than 80 historic newspapers from across the Gem State available to anyone with Internet access. Genealogists, students, and history enthusiasts can find articles covering more than 60 years of Idaho's history – from its first permanent settlements to the struggle for statehood and beyond.

The Idaho Digital Newspaper Project is a partnership between the National Endowment for the Humanities (NEH), the Library of Congress (LC) and the Idaho State Archives, with technical assistance from the Montana Historical Society.

Any views, findings, conclusions, or recommendations expressed in this pamphlet do not necessarily represent those of the National Endowment for the Humanities.

CHRONICLINGAMERICA.LOC.GOV

Want to do your research in person instead? Visit the Idaho State Archives at 2205 Old Penitentiary Rd. Boise, Idaho 83712

Below: Poster, one-sided

Free and Keyword Searchable

IDAHO DIGITAL NEWSPAPER PROJECT

Historic Idaho Newspapers | 1863-1925

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 NATIONAL ENDOWMENT FOR THE HUMANITIES

 IDAHO STATE ARCHIVES
IDAHO STATE HISTORICAL SOCIETY

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NDNP Awardee Annual Performance Report

[September 2018 – August 2019]

NEH Award Number: PJ-50127-13

NDNP State: Idaho

Submitted By: Erin Bostwick

Report Date: 30 November 2019

ANNUAL PERFORMANCE REPORT NARRATIVE

1. Describe any changes that you have made or that you anticipate making in the project work plan or methodology from the award proposal submitted to the competition.

In partnership with the Montana Historical Society (MHS), the Idaho State Historical Society (ISHS) has implemented our work plan as described in our proposal with the exception of the work timeline. In September 2019, an extension was requested. We were granted an extension until February 2020 to allow more time for MHS to complete the digital work and to accommodate for the turn-around time on the Library of Congress' review/acceptance of the batches. MHS estimated that all batches would be sent to LC by September or October 2019. Titles essays will be completed by the conclusion of December 2019.

2. Please describe any selection or film acquisition/evaluation activities during the performance period.

There have been no acquisition/evaluation activities during this performance period.

3. Describe any specific award activities that have taken place between collaborating institutions in your state.

The Idaho State Historical Society is the sole Idaho participant in NDNP.

4. Describe specifically your progress in conversion and/or vendor selection (attach documentation as desired).

- Batch Comoe: 9,479 pages digitized by vendor HTC, reviewed by MHS, sent to LC and accepted

- Batch Damascus: 9,708 pages digitized by vendor HTC, reviewed by MHS, sent to LC and accepted
- Batch Everglades: 9,478 pages digitized by vendor HTC, reviewed by MHS, sent to LC and accepted
- Batches Floris and Galapagos: 18,582 pages digitized by vendor HTC, reviewed by MHS, sent to LC and accepted
- Batch Hatra: ~9,650 pages digitized by HTC, reviewed by MHS, sent to LC and accepted
- Batch Iguacu: ~9,650 pages digitized by HTC, reviewed by MHS, sent to LC
- Batches Jerusalem: 9,628 pages digitized by HTC, reviewed by MHS, sent to LC
- Batch Kathmandu: ~10,000 pages digitized by HTC, under review by MHS
- Batch Liverpool: ~10,000 pages sent to HTC

5. Do you have any questions or comments regarding the use of the tools provided by LC (Digital Viewer and Validator)?

We have no questions at this time.

6. Provide an update on your planned schedule for delivery of digital assets to the NDNF repository. Include anticipated number of files to be delivered and planned means of delivery or transfer. (Keep in mind the delivery deadlines noted in the Cooperative Agreement Document, but also take into consideration your own resources and workflow plans. LC requests that you plan to deliver new data monthly, with one batch per hard drive. Batches that have been submitted and require rework should be shipped to LC as soon as fixes are complete (send more than one hard drive at a time, if needed)).

According to our technical partners at MHS, all batches for this project should be digitized and shipped to LC for review by September/October 2019.

7. State briefly the status of any other digitized newspaper activities in your or collaborating partners' institutions (non-NDNP-funded).

The Troy Historical Society has embarked on a digitization project including the *Latah Observer*, *Trojan Crier*, and the *Latah County Press*. They will also digitize portions of the *Troy Weekly News* that were not digitized as part of NDNF.

The *Idaho Statesman* (Boise), 1864-1976 and 1999-current, is currently digitized and available via the Boise Public Library through subscription to NewsBank. Access is limited to those who are members of the library. The quality of the digitization, OCR, and public interface is excellent, and

BPL continues to partner with Idaho Statesman management to digitize additional, consecutive, non-public-domain years.

The University of Idaho has provided funding for its library to digitize its student newspapers, the *Argonaut* (Moscow), 1920s-present.

Blaine County Historical Museum is pursuing funding to digitize Hailey, Idaho, newspapers for years subsequent to those ISHS/MHS will be digitizing during the current, 2-year cycle. ISHS/MHS digitized the *Wood River Times* (Hailey), 1882-1893; Blaine County will be digitizing issues dated 1894 and thereafter.

The Juliaetta-Kendrick Historical Society received private funding to digitize historic issues of the *Kendrick Gazette*, 1926-1988, *Gazette News*, 1969-1985, and the *Juliaetta Bulletin*, 1935-1937. Having consulted with us, JKHS elected not to digitize the *Kendrick Gazette*, 1903-1922, being digitized as a component of NDNP.

ISHS has recently begun providing consultation services to Christopher Brannon, Coeur d'Alene Public Library, and an informal consortium of North Idaho libraries, who wish to digitize those issues of the *Coeur d'Alene Press* that will not be digitized by the National Digital Newspaper Project.

The Daughters of the Utah Pioneers are considering digitizing early issues of the *Arco Advertiser*, Arco, Idaho. They contacted the Idaho State Historical Society, and we provided them with a link to guidelines for the Montana Memory Project, for consideration for their project.

The Moscow-Pullman Daily News plans to digitize historic issues of Moscow, Idaho, newspapers—*Idaho News-Review* (Moscow) and *Daily Idahonian* (Moscow). This project has been put on hold due to funding limitations.

The Larsen-Sant Library, Preston, Idaho, has permission from the publisher of the *Preston Citizen* to digitize that title from its earliest extant issue to within five years of the current date on an on-going basis. To date, issues through 2009 have been digitized.

Rupert, Idaho, newspapers, 1905—1920, are being digitized by the Minidoka County Historical Society, with funds from the National Historical Publications and Records Commission upon recommendation by the State Historic Records Advisory Board.

A website entitled smalltownpapers.com has digitized 11 Idaho titles with dates ranging from 1953-2016.

The Twin Falls Public Library has begun to digitize local newspapers and make them accessible to the public for free. However the digitized papers are non-searchable PDFs with middling scan quality. They have digitized the following local newspaper titles thus far:

- *Twin Falls Weekly News*, 1904-1927
- *Twin Falls Times*, 1908-1918
- *Twin Falls Times News*, 1910
- *Twin Falls Weekly Times*, 1915-1916
- *Twin Falls Daily News*, 1918-1936
- *Twin Falls Daily Times*, 1911-1931, 1931-1940
- *Twin Falls Chronicle*, 1911-1931
- *Idaho Citizen*, 1927-1930
- *Idaho Evening Twin Falls Times*, 1929-1930
- *Idaho Evening Times* (Twin Falls), 1936-1942
- *Twin Falls News*, 1941
- *Times News* (Twin Falls), 1942-2013

The Marshall Public Library in Pocatello, Idaho, plans to digitize *the Pocatello Tribune* and the *Idaho State Journal*, potentially as far back as 1895.

The Franklin County Library District has digitized the following newspapers and offers free public access:

- *Preston Citizen*, 1942-2009
- *Franklin County Citizen* (Preston), 1913-1942
- *Preston News*, 1907-1912
- *Fruitland Banner*, 1914-1916
- *Preston Booster*, 1912-1913
- *Southeastern Advocate* (Preston), 1913-1914
- *Cache Valley Clarion* (Preston), 1940-1941
- *Sugar City Times*, 1913-1914
- *Preston Standard*, 1901-1902
- *Idaho Enterprise* (Oxford), 1879-1882
- *Cache Valley News* (Preston), 1906-1907

The BYU Library has digitized the following eastern Idaho newspapers and made them freely accessible to the public:

- *Ashton Herald*, 1933, 1939
- *Marysville Republican*, 1904-1905
- *Teton Peak Chronicle* (St. Anthony), 1907

The Digital Archives of the Salmon Public Library offers free public access to the following newspapers:

- *Recorder Herald* (Salmon), 1927-2010
- *Idaho Recorder* (Salmon), 1886-1927

- *Lemhi Herald* (Salmon), 1901-1914
- *Idaho Hydraulic Gold Miner* (Salmon), 1892-1893
- *Boise County Sentinel* (Sweet), 1912-1916
- *Gowen Field Beacon* (Gowen Field, Boise), 1941
- *Salmon Herald*, 1914-1926
- *Lemhi Republic* (Salmon), 1894-1899
- *Burley Bulletin*, 1906
- *Idaho Young Democrat* (Emmett), 1938
- *Hoot Owl* (Salmon, 1893)
- *Idaho Guardsmen* (Boise), 1942
- *Boise Weekly Reminder*, 1939
- *Sabrajet Times* (Gowen Field, Boise), 1954
- *Semi-Weekly Mining News* (Salmon), 1867
- *Payette Lake Star* (McCall), 1933
- *Union Label* (Boise), 1938
- *Inter-Camp Sporting News* (Boise), 1933
- *Hoot Owl* (Salmon), 1893

The Valley of the Tetons District Library in Victor, Idaho digitized the *Teton Valley News*—1909-1913, and the *Valley Citizen*—1909-1914, and made them available for free public access.

The Digital Archives of the Armoral Tuttle Public Library in New Plymouth, Idaho digitized the following titles and made them accessible to the public:

- *New Plymouth Sentinel*, 1920-1926
- *Payette Valley Sentinel* (New Plymouth), 1926-1941
- *Fruitland Banner*, 1914-1934

The Digital Archives of the Jerome Public Library digitized made the *Northside News* (Jerome), 1908-1953, and the *Jerome Northside News*, 1941-1951, available to the public.

The Digital Archive of the East Bonner County Library District offers public access to the following newspapers on their website:

- *Sandpoint Daily Bulletin*, 1969-1987
- *Sandpoint News Bulletin*, 1944-1984
- *Bonner County Daily Bee* (Sandpoint), 1989-2013
- *Northern Idaho News* (Sandpoint), 1903-1944
- *Pend Oreille Review* (Sandpoint), 1905-1933
- *Sandpoint News-Bulletin and the Sandpoint Bee*, 1975-1976
- *Kootenai County Republican* (Rathdrum), 1899-1903
- *Panhandle Citizen* (Sandpoint), 1935-1938

- *Daily Panidan* (Sandpoint), 1928-1929
- *Sandpoint Bulletin* (Sandpoint), 1940-1944
- *Pend Oreille News* (Sandpoint), 1892-1913
- *Sandpoint News Bulletin Bee*, 1977
- *Sandpoint News Bulletin*, 1977-1978
- *Pend Oreille Review and Daily Bulletin* (Sandpoint), 1931
- *Lewis County Herald* (Nezperce), 1967
- *Bonner County Democrat* (Sandpoint), 1908

The Digital Archives of the Burley Public Library digitized the following titles and made them publicly available:

- *Burley Bulletin*, 1919-1939
- *Burley Herald*, 1919-1940
- *Rupert Pioneer Record*, 1908-1923
- *Rupert Pioneer*, 1905-1908
- *Cassia County Courier* (Burley), 1920-1922
- *Southern Idaho Advocate* (Burley), 1913-1914

The Idaho Transportation Department has agreed to digitize historic issues of the *Gooding Leader* as part of mitigation efforts for the destruction of a historic bridge in the community.

Defunct Projects: Some of the digitization projects listed in past interim reports are no longer under way:

The Gooding County Historical Society planned to digitize the *Shoshone Journal*, 1898-1910, the *Idaho Leader* (Gooding), 1908-1939, the *Wendell Irrigationist*, 1909-1970, the *Hub City Voice* (Wendell), 1974-75, and *Enterprise of Southern Idaho* (Gooding), 1977-83, 2011-2014. However, this project is unlikely to be completed.

The Ilo-Vollmer Historical Society, Craigmont, planned to digitize every issue of four historic local newspapers, *Winchester Journal*, *Winchester Reporter*, *Lewis County Register* (Ilo), and the *Lewis County Herald* (Nezperce), and a current title, the *Nez Perce Herald*. This project has lost steam and is unlikely to be completed.

8. Please provide copies of or URLs for any public presentations or publications on topics related to your participation in NDNP (or describe future plans for such).

Once our final batch of content has been uploaded, the marketing blitz for Idaho Digital Newspaper Project will begin. We will submit press releases to the most relevant local community newspapers,

radio stations, and television stations for maximum impact. We anticipate this will occur early in 2020.

Video:

<https://www.youtube.com/watch?v=kkPSKI2lqWU>

<http://legacy.ktvb.com/story/news/local/2014/07/15/12680629/>

<http://www.azcentral.com/story/news/local/2015/10/01/old-newspapersproject/73136764/>

<http://kboi2.com/news/local/anniversary-of-deadly-idaho-avalanche-that-killed-15-people-is-this-week>

Print and Online:

http://www.clearwatertribune.com/news/top_stories/state-historical-society-digitizes-theearly-clearwater-republican/article_d1396d0a-0436-11e7-9953-a77ebe4201e5.html

<http://www.ksl.com/?nid=157&sid=36807699&title=grant-allows-historians-to-digitizeidaho-newspapers>

<http://www.khq.com/story/30182579/grant-allows-historians-to-digitize-idahonewspapers>

http://www.idahopress.com/news/local/idaho-state-archives-digitizing-historicalnewspapers/article_f9275bca-e7be-11e3-a3df-001a4bcf887a.html

<http://m.localnews8.com/news/grant-allows-historians-to-digitize-idahonewspapers/35661040>

Out-of-State Print and Online:

<http://www.sltrib.com/home/3029407-155/story.html>

<http://www.kfbb.com/story/30182579/grant-allows-historians-to-digitize-idahonewspapers>

<http://www.kulr8.com/story/30182579/grant-allows-historians-to-digitize-idahonewspapers>

9. Describe any follow-up issues or questions you would like convey to the NDNP program committee.

We currently have no follow-up issues or questions.

Please submit to ndnptech@loc.gov by the required due date.

Final Performance Progress Report

Report ID: 2908113

Application Number: PJ-50043-09

Project Director: Kyle Rimkus (rimkus@illinois.edu)

Institution: University of Illinois

Reporting Period: 7/1/2009 - 8/31/2021

Report Due: 11/30/2021

Submission Date: 9/1/2021 2:46:14 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The agreed-upon goals of the project were as follows:

1 establishment of an advisory board responsible for applying selection criteria for digitization to state newspaper titles published from 1690 through 1963 in the public domain;

2 compilation of a list of newspapers selected for the project containing information about each title, its geographic and chronological coverage, its LCCN (Library of Congress Control Number) identifying number, estimated number of pages to be digitized, number of reels (LC to supply barcode for each reel), and confirmed public domain status;

3 evaluate and document copyright status for any material published post-1922; Only material published without copyright, copyright not registered or not renewed before 1964, and therefore considered to be in the public domain is eligible for selection.

4 technical analysis of available microfilm for optimal scanning of the selected titles (the format of analysis that was provided in the technical specifications of the guidelines);

5 development of a production schedule with an agreed-upon timetable for sample and final files;

6 submission of a minimum of 100,000 pages of digitized newsprint and associated files according to the NDNP technical specifications;

7 by April 30, 2019 submission of a sample of digital assets (at least 1 reel of digitized pages - including TIFF, OCR output, PDF, JP2, and metadata) demonstrating the institutions' ability to deliver required digital assets to LC;

8 no later than October 1, 2019, submission of twenty-five percent of the total number of pages and associated files according to the NDNP technical specifications (minimum 25,000 pages);

9 creation of a summary description (a maximum of 500 words each) of the scope, content, and significance of each digitized newspaper title; title descriptions should be delivered simultaneously with the associated assets;

10 surveying digital newspapers in the state in order to identify open-access (free) digital titles that are not included in the NDNP (a spreadsheet format to conduct this survey to be provided by LC);

11 by August 31, 2020, barcode and deposit at LC the microfilm used for scanning (LC to supply barcodes);

12 attendance at an initial workshop, September, 2018, and at other meetings of award recipients.

13 apply for an extension to complete any outstanding digitization work and conduct outreach efforts for content digitized via NDNP

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

As the project has moved forward we have continued working with LC to add additional titles as needed within the theme, due to concerns with locating film for some of the anticipated titles because of poor metadata (e.g. many titles in the vault are only identified by master negative numbers, rather than titles and date ranges) as well as concerns with reels containing a majority duplicate filmed images and not original filmed images (reducing the anticipated amount of deliverable images per reel). We located and retrieved film and produced batches towards the final goal of 100,000 pages of digitized newsprint. We collated all of our batches and shipped them to the digitization vendor, and submitted 100% of our materials to LC. We completed summary descriptions for the titles already submitted to LC.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

This project has provided valuable work experience for three part-time graduate assistants (GAs). The GAs are taught about digital preservation procedures and best practices, gain experience in project managing and organizational communication, and hone their research and writing skills in the creation of title essays.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

We continued to work with our vendor to improve the new website for the project, which promotes Illinois NDNP content. The Instruction and Outreach Graduate Assistant has designed a blog series content strategy for the new website, and we interviewed an Advisory Committee member for a blog post highlighting African American newspaper titles. We released on our website the African American titles from our first batches in time for African American History Month, announcing the titles on social media as well as on a flyer displayed in the African American History Exhibit done by University of Illinois Urbana-Champaign's Library Diversity Committee. We worked with U of I's Slavic Reference Service and Central European Studies librarian in writing blog posts featuring Chicago Polish newspaper titles that have been digitized. We incorporated Chronicling America into library instruction sessions offered during the current semester for history courses as well as designing a workshop for librarians on using digitized newspapers, including Chronicling America, for reference work. We gave a presentation at the 2020 American Library Association meeting in June in Chicago highlighting the Polish newspaper titles that were digitized on Chronicling America. We planned a workshop with the Urbana Free Public Library to assist genealogy researchers in using digital newspaper databases in their research, including Chronicling America. This past year, we reached out to Chicago Public Schools to promote the use of Chronicling America in history classrooms.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

At present, unless we apply and are awarded another cycle of funding, this will be our final grant report.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Throughout Phase V, the following Library staff have functioned as primary contributing IDNP staff members:

Kyle Rimkus, Co-Principal Investigator

Celestina Savonius-Wroth, Co-Principal Investigator

William Schlaack, Digital Reformatting Coordinator

Geoffrey Ross, Collections and Services Specialist

Megan Pearson, Graduate Assistant

Katie Poland, Graduate Assistant

Jerilyn Tino, Graduate Assistant

During the three-year project, IDNP staff and associated constituents completed title selection, microfilm technical and bibliographic evaluation, microfilm duplication, collation of microfilm, and digitization from microfilm.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to

project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Library of Congress. United States. Contributing microfilm for digitization.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;

improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;

provided fellowships or assistanceships; or

provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

This project is making primary source materials from a diverse range of historical American voices more broadly available for research, representing marginalized communities and political movements. It provides graduate assistantships to young library science scholars and professionals, giving them first-hand experience of digital humanities workflows. Through extensive outreach, it brings students and scholars from all levels of public education, from primary to university-level, in touch with digitized American newspapers.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

We requested a no-cost extension for this grant, as starting March 2020 our work was interrupted by the COVID-19 pandemic (and virtually stopped in July 2020 as we searched for a new graduate assistant). The ongoing pandemic continued to extend our timelines, as our digitization and OCR were done out of the country and physical packages were subject to mandatory quarantines during shipping. However, we worked hard to get all of our batches collated and shipped to the vendor, and delivered all of our content to LC within our requested extension period.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

There are no award-specific reporting requirements of which I am aware. We do however gratefully acknowledge the support of the NEH on our own Illinois Digital Newspaper Collections website: <http://idnc.library.illinois.edu/cgi-bin/illinois?a=p&p=acknowledgements&e=-----en-20--1--txt-txIN----->

Project Outcomes

Describe any project outcomes in the space provided.

With the aid of this award, we made over 100,000 newspaper pages openly available on the Chronicling America site. While past contributions have focused on English-language newspapers, we recently expanded the scope of our effort to include newspapers written in Eastern European languages in early twentieth century Chicago immigrant communities. Recently, we expanded things further to shine a light on African American communities in Illinois, as well as the early days of the labor movement. In our eyes, our collaboration with the NEH and the Library of Congress has been an enormous success, allowing us to provide broader access to some of our most historically important collections of newspapers. We regularly receive emails from patrons who discover these digitized newspapers in our digital collections testifying to their importance to their research in American history and genealogy. When promoting the collections face-to-face, we were overwhelmed by researchers' appreciation. Genealogists are especially impressed by the fact that the collections are open-access, since they are accustomed to having to buy personal subscriptions to newspaper collections.

Grant Products

Annual Performance Progress Report

Report ID: 2908125

Application Number: PJ-50043-09

Project Director: Kyle Rimkus (rimkus@illinois.edu)

Institution: University of Illinois

Reporting Period: 7/1/2019 - 6/30/2020

Report Due: 9/30/2020

Submission Date: 9/18/2020 10:59:32 AM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The agreed-upon goals of the project were as follows:

1 establishment of an advisory board responsible for applying selection criteria for digitization to state newspaper titles published from 1690 through 1963 in the public domain;

2 compilation of a list of newspapers selected for the project containing information about each title, its geographic and chronological coverage, its LCCN (Library of Congress Control Number) identifying number, estimated number of pages to be digitized, number of reels (LC to supply barcode for each reel), and confirmed public domain status;

3 evaluate and document copyright status for any material published post-1922; Only material published without copyright, copyright not registered or not renewed before 1964, and therefore considered to be in the public domain is eligible for selection.

4 technical analysis of available microfilm for optimal scanning of the selected titles (the format of analysis that was provided in the technical specifications of the guidelines);

5 development of a production schedule with an agreed-upon timetable for sample and final files;

6 submission of a minimum of 100,000 pages of digitized newsprint and associated files according to the NDNP technical specifications;

7 by April 30, 2019 submission of a sample of digital assets (at least 1 reel of digitized pages - including TIFF, OCR output, PDF, JP2, and metadata) demonstrating the institutions' ability to deliver required digital assets to LC;

8 no later than October 1, 2019, submission of twenty-five percent of the total number of pages and associated files according to the NDNP technical specifications (minimum 25,000 pages);

9 creation of a summary description (a maximum of 500 words each) of the scope, content, and significance of each digitized newspaper title; title descriptions should be delivered simultaneously with the associated assets;

10 surveying digital newspapers in the state in order to identify open-access (free) digital titles that are not included in the NDNP (a spreadsheet format to conduct this survey to be provided by LC);

11 by August 31, 2020, barcode and deposit at LC the microfilm used for scanning (LC to supply barcodes);

12 attendance at an initial workshop, September, 2018, and at other meetings of award recipients.

13 apply for an extension to complete any outstanding digitization work and conduct outreach efforts for content digitized via NDNP

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

As the project has moved forward we have continued working with LC to add additional titles as needed within the theme, due to concerns with locating film for some of the anticipated titles because of poor metadata (e.g. many titles in the vault are only identified by master negative numbers, rather than titles and date ranges) as well as concerns with reels containing a majority duplicate filmed images and not original filmed images (reducing the anticipated amount of deliverable images per reel). We have located and retrieved film and are in the process of producing batches towards the final goal of 100,000 pages of digitized newsprint. We have collated all of our batches and shipped them to the digitization vendor, and submitted over 50% of our materials to LC. We are in the process of completing summary descriptions for the titles already submitted to LC as well as continuing with titles in queue to be submitted.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

This project has provided valuable work experience for two part-time graduate assistants (GAs). The GAs are taught about digital preservation procedures and best practices, gain experience in project managing and organizational communication, and hone their research and writing skills in the creation of title essays.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

We continued to work with our vendor to improve the new website for the project, which promotes Illinois NDNP content. The Instruction and Outreach Graduate Assistant has designed a blog series content strategy for the new website, and we interviewed an Advisory Committee member for a blog post highlighting African American newspaper titles. We released on our website the African American titles from our first batches in time for African American History Month, announcing the titles on social media as well as on a flyer displayed in the African American History Exhibit done by University of Illinois Urbana-Champaign's Library Diversity Committee. We worked with U of I's Slavic Reference Service and Central European Studies librarian in writing blog posts featuring Chicago Polish newspaper titles that have been digitized. We are incorporating *Chronicling America* into library instruction sessions offered during the current semester for history courses as well as designing a workshop for librarians on using digitized newspapers, including *Chronicling America*, for reference work. We are designing a presentation to be given at the 2020 American Library Association meeting in June in Chicago highlighting the Polish newspaper titles that were digitized on *Chronicling America*. We are planning a workshop with the Urbana Free Public Library to assist genealogy researchers in using digital newspaper databases in their research, including *Chronicling America*. This year, we will be reaching out to Chicago Public Schools to promote the use of *Chronicling America* in history classrooms and developing instruction plans that can be used by CPS teachers and will be shared through our website.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

During the extension period we plan to finalize our deliverables (microfilm, digital content, access survey, and title essays) and devise outreach events to showcase our digitized content.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

The following Library staff have functioned as primary contributing IDNP staff members: -Kyle

Rimkus, Co-Principal Investigator; Celestina Savonius-Wroth, Co-Principal Investigator; William Schlaack, Digital Reformatting Coordinator; Geoffrey Ross, Collections and Services Specialist; Courtney Becks, Librarian for African-American Studies; Katie Poland, Graduate Assistant; Jerilyn Tinio, Graduate Assistant.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Library of Congress. United States. Contributing microfilm for digitization.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human

resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

This project is making primary source materials from a diverse range of historical American voices more broadly available for research, representing marginalized communities and political movements. It provides graduate assistantships to young library science scholars and professionals, giving them first-hand experience of digital humanities workflows. Through extensive outreach, it brings students and scholars from all levels of public education, from primary to university-level, in touch with digitized American newspapers.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable

meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

We requested a no-cost extension for this grant, as starting March 2020 our work was interrupted by the COVID-19 pandemic (and virtually stopped in July 2020 as we searched for a new graduate assistant). The ongoing pandemic will continue to extend our timelines, as our digitization and OCR are done out of the country and physical packages are subject to mandatory quarantines during shipping. However, we have worked hard to get all of our batches collated and shipped to the vendor, and will continue to quality check and submit them to LC as quickly as possible.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

There are no award-specific reporting requirements of which I am aware. We do however gratefully acknowledge the support of the NEH on our own Illinois Digital Newspaper Collections website: <http://idnc.library.illinois.edu/cgi-bin/illinois?a=p&p=acknowledgements&e=-----en-20--1--txt-txIN----->

Project Outcomes

Describe any project outcomes in the space provided.

With the aid of this award, we will make over 100,000 newspaper pages openly available on the Chronicling America site. While past contributions have focused on English-language newspapers, we recently expanded the scope of our effort to include newspapers written in Eastern European languages in early twentieth century Chicago immigrant communities. Presently, we are expanding things further to shine a light on African American communities in Illinois, as well as the early days of the labor movement. In our eyes, our collaboration with the NEH and the Library of Congress has been an enormous success, allowing us to provide broader access to some of our most historically

important collections of newspapers. We regularly receive emails from patrons who discover these digitized newspapers in our digital collections testifying to their importance to their research in American history and genealogy. When promoting the collections face-to-face, we were overwhelmed by researchers' appreciation. Genealogists are especially impressed by the fact that the collections are open-access, since they are accustomed to having to buy personal subscriptions to newspaper collections.

Grant Products

Semi-Annual Performance Progress Report

Report ID: 2891537

Application Number: PJ-50043-09

Project Director: Kyle Rimkus (rimkus@illinois.edu)

Institution: University of Illinois, Urbana-Champaign

Reporting Period: 3/1/2019 - 8/31/2019

Report Due: 9/30/2019

Submission Date: 11/6/2019 12:43:13 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The agreed-upon goals of the project were as follows:

1 establishment of an advisory board responsible for applying selection criteria for digitization to state newspaper titles published from 1690 through 1963 in the public domain;

2 compilation of a list of newspapers selected for the project containing information about each title, its geographic and chronological coverage, its LCCN (Library of Congress Control Number) identifying number, estimated number of pages to be digitized, number of reels (LC to supply barcode for each reel), and confirmed public domain status;

3 evaluate and document copyright status for any material published post-1922; Only material published without copyright, copyright not registered or not renewed before 1964, and therefore considered to be in the public domain is eligible for selection.

4 technical analysis of available microfilm for optimal scanning of the selected titles (the format of analysis that was provided in the technical specifications of the guidelines);

5 development of a production schedule with an agreed-upon timetable for sample and final files;

6 submission of a minimum of 100,000 pages of digitized newsprint and associated files according to

the NDNP technical specifications;

7 by April 30, 2019 submission of a sample of digital assets (at least 1 reel of digitized pages - including TIFF, OCR output, PDF, JP2, and metadata) demonstrating the institutions' ability to deliver required digital assets to LC;

8 no later than October 1, 2019, submission of twenty-five percent of the total number of pages and associated files according to the NDNP technical specifications (minimum 25,000 pages);

9 creation of a summary description (a maximum of 500 words each) of the scope, content, and significance of each digitized newspaper title; title descriptions should be delivered simultaneously with the associated assets;

10 surveying digital newspapers in the state in order to identify open-access (free) digital titles that are not included in the NDNP (a spreadsheet format to conduct this survey to be provided by LC);

11 by August 31, 2020, barcode and deposit at LC the microfilm used for scanning (LC to supply barcodes);

12 attendance at an initial workshop, September, 2018, and at other meetings of award recipients.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

We worked with the selection committee to select a final list of titles to be digitized according to our theme of communities and causes with a special focus on titles from African American communities and labor newspapers. For any titles with material published post-1923, we evaluated and documented copyright status and thereby included only public domain titles in our list. We submitted to and received approval from LC for our title list, and as the project has moved forward we have been working with LC to add additional titles as needed within the theme, due to issues with locating film for some of the anticipated titles because of poor metadata (e.g. many titles in the vault are only identified by master negative numbers, rather than titles and date ranges). We have located and retrieved film and are in the process of producing batches towards the final goal of 100,000 pages of digitized newsprint. We submitted the sample of digital assets to LC, which was approved and accepted by LC (with guidance comments for future work). We attended the 2019 workshop and meeting with other award recipients in September 2019.

Because of the issues with locating film for the original titles and having to adjust our title list in order to accommodate new titles as well as adjusting workflows and documentation and repeating a vendor-specific sample batch due to switching vendors for 2020, we are a bit delayed in submitting our 25% materials to LC by the deadline of 1 October 2019. However, this should be completed by the end of 2019, as we have submitted 10% of the digital assets to LC and are in the final stages of reviewing for quality another 15%.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to Report

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

We worked with the University of Illinois User Experience Librarian to develop a new website for the project. The History, Philosophy, and Newspaper Library graduate assistant wrote several blog posts (to be published when we launch the new website) about digitized newspapers and has been conducting research for the summary descript for each newspaper title. We incorporated Chronicling America into library instruction sessions offered during the fall semester for history courses. We worked with the Central European Studies Librarian on developing strategies to promote the Central- and East-European immigrant newspapers digitized during the last round of NDNP funding as well as titles slated to be digitized in this round; we also are working with our African-American Studies Librarian on developing strategies to promote the African American newspapers digitized this round.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Nothing to Report

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

The following Library staff have functioned as primary contributing IDNP staff members: -Kyle

Rimkus, Co-Principal Investigator; Celestina Savonius-Wroth, Co-Principal Investigator; William Schlaack, Digital Reformatting Coordinator; Geoffrey Ross, Collections and Services Specialist; Courtney Becks, Librarian for African-American Studies; Megan Pearson, Graduate Assistant; Jerilyn Tinio, Graduate Assistant.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Abraham Lincoln Presidential Library. Springfield, IL. Contributing microfilm for digitization.

Library of Congress. United States. Contributing microfilm for digitization.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

This project is making primary source materials from a diverse range of historical American voices more broadly available for research, representing marginalized communities and political movements. It provides graduate assistantships to young library science scholars and professionals, giving them first-hand experience of digital humanities workflows. Through extensive outreach, it brings students and scholars from all levels of public education, from primary to university-level, in touch with digitized American newspapers.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Nothing to Report

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

There are no award-specific reporting requirements of which I am aware. We do however gratefully acknowledge the support of the NEH on our own Illinois Digital Newspaper Collections website: <http://idnc.library.illinois.edu/cgi-bin/illinois?a=p&p=acknowledgements&e=-----en-20--1--txt-txIN----->

Project Outcomes

Describe any project outcomes in the space provided.

With the aid of this award, we will make over 100,000 newspaper pages openly available on the Chronicling America site. While past contributions have focused on English-language newspapers, we recently expanded the scope of our effort to include newspapers written in Eastern European languages in early twentieth century Chicago immigrant communities. Presently, we are expanding things further to shine a light on African American communities in Illinois, as well as the early days of the labor movement. In our eyes, our collaboration with the NEH and the Library of Congress has been an enormous success, allowing us to provide broader access to some of our most historically important collections of newspapers. We regularly receive emails from patrons who discover these digitized newspapers in our digital collections testifying to their importance to their research in American history and genealogy. When promoting the collections face-to-face, we were

overwhelmed by researchers' appreciation. Genealogists are especially impressed by the fact that the collections are open-access, since they are accustomed to having to buy personal subscriptions to newspaper collections.

Grant Products

Semi-Annual Performance Progress Report

Report ID: 2891538

Application Number: PJ-50043-09

Project Director: Kyle Rimkus (rimkus@illinois.edu)

Institution: University of Illinois, Urbana-Champaign

Reporting Period: 9/1/2019 - 2/29/2020

Report Due: 3/31/2020

Submission Date: 3/26/2020 3:13:41 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The agreed-upon goals of the project were as follows:

1 establishment of an advisory board responsible for applying selection criteria for digitization to state newspaper titles published from 1690 through 1963 in the public domain;

2 compilation of a list of newspapers selected for the project containing information about each title, its geographic and chronological coverage, its LCCN (Library of Congress Control Number) identifying number, estimated number of pages to be digitized, number of reels (LC to supply barcode for each reel), and confirmed public domain status;

3 evaluate and document copyright status for any material published post-1922; Only material published without copyright, copyright not registered or not renewed before 1964, and therefore considered to be in the public domain is eligible for selection.

4 technical analysis of available microfilm for optimal scanning of the selected titles (the format of analysis that was provided in the technical specifications of the guidelines);

5 development of a production schedule with an agreed-upon timetable for sample and final files;

6 submission of a minimum of 100,000 pages of digitized newsprint and associated files according to

the NDNP technical specifications;

7 by April 30, 2019 submission of a sample of digital assets (at least 1 reel of digitized pages - including TIFF, OCR output, PDF, JP2, and metadata) demonstrating the institutions' ability to deliver required digital assets to LC;

8 no later than October 1, 2019, submission of twenty-five percent of the total number of pages and associated files according to the NDNP technical specifications (minimum 25,000 pages);

9 creation of a summary description (a maximum of 500 words each) of the scope, content, and significance of each digitized newspaper title; title descriptions should be delivered simultaneously with the associated assets;

10 surveying digital newspapers in the state in order to identify open-access (free) digital titles that are not included in the NDNP (a spreadsheet format to conduct this survey to be provided by LC);

11 by August 31, 2020, barcode and deposit at LC the microfilm used for scanning (LC to supply barcodes);

12 attendance at an initial workshop, September, 2018, and at other meetings of award recipients.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

As the project has moved forward we have continued working with LC to add additional titles as needed within the theme, due to concerns with locating film for some of the anticipated titles because of poor metadata (e.g. many titles in the vault are only identified by master negative numbers, rather than titles and date ranges) as well as concerns with reels containing a majority duplicate filmed images and not original filmed images (reducing the anticipated amount of deliverable images per reel). We have located and retrieved film and are in the process of producing batches towards the final goal of 100,000 pages of digitized newsprint. We have submitted over 25% of our materials to LC. We are in the process of completing summary descriptions for the titles already submitted to LC as well as continuing with titles in queue to be submitted.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to Report

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

We continued to work with our vendor to improve the new website for the project, which promotes Illinois NDNP content. The Instruction and Outreach Graduate Assistant has designed a blog series content strategy for the new website, and we interviewed an Advisory Committee member for a blog post highlighting African American newspaper titles. We released on our website the African American titles from our first batches in time for African American History Month, announcing the titles on social media as well as on a flyer displayed in the African American History Exhibit done by University of Illinois Urbana-Champaign's Library Diversity Committee. We worked with U of I's Slavic Reference Service and Central European Studies librarian in writing blog posts featuring Chicago Polish newspaper titles that have been digitized. We are incorporating *Chronicling America* into library instruction sessions offered during the current semester for history courses as well as designing a workshop for librarians on using digitized newspapers, including *Chronicling America*, for reference work. We are designing a presentation to be given at the 2020 American Library Association meeting in June in Chicago highlighting the Polish newspaper titles that were digitized on *Chronicling America*. We are planning a workshop with the Urbana Free Public Library to assist genealogy researchers in using digital newspaper databases in their research, including *Chronicling America*. This year, we will be reaching out to Chicago Public Schools to promote the use of *Chronicling America* in history classrooms and developing instruction plans that can be used by CPS teachers and will be shared through our website.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Nothing to Report

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

The following Library staff have functioned as primary contributing IDNP staff members: -Kyle

Rimkus, Co-Principal Investigator; Celestina Savonius-Wroth, Co-Principal Investigator; William Schlaack, Digital Reformatting Coordinator; Geoffrey Ross, Collections and Services Specialist; Courtney Becks, Librarian for African-American Studies; Megan Pearson, Graduate Assistant; Jerilyn Tinio, Graduate Assistant.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner

organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Library of Congress. United States. Contributing microfilm for digitization.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;

improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

This project is making primary source materials from a diverse range of historical American voices more broadly available for research, representing marginalized communities and political movements. It provides graduate assistantships to young library science scholars and professionals, giving them first-hand experience of digital humanities workflows. Through extensive outreach, it brings students and scholars from all levels of public education, from primary to university-level, in touch with digitized American newspapers.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

It is likely that we will have to request a no-cost extension for this grant, as we will not spend out all funds by the end date. Preliminary work on this is underway.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

There are no award-specific reporting requirements of which I am aware. We do however gratefully acknowledge the support of the NEH on our own Illinois Digital Newspaper Collections website: <http://idnc.library.illinois.edu/cgi-bin/illinois?a=p&p=acknowledgements&e=-----en-20--1--txt-txIN----->

Project Outcomes

Describe any project outcomes in the space provided.

With the aid of this award, we will make over 100,000 newspaper pages openly available on the Chronicling America site. While past contributions have focused on English-language newspapers, we recently expanded the scope of our effort to include newspapers written in Eastern European languages in early twentieth century Chicago immigrant communities. Presently, we are expanding things further to shine a light on African American communities in Illinois, as well as the early days of the labor movement. In our eyes, our collaboration with the NEH and the Library of Congress has been an enormous success, allowing us to provide broader access to some of our most historically important collections of newspapers. We regularly receive emails from patrons who discover these digitized newspapers in our digital collections testifying to their importance to their research in American history and genealogy. When promoting the collections face-to-face, we were overwhelmed by researchers' appreciation. Genealogists are especially impressed by the fact that the collections are open-access, since they are accustomed to having to buy personal subscriptions to newspaper collections.

Grant Products

Final Performance Report

PJ-50086-11

NDNP Grant Cycle 2017-2019

Brock Stafford, Michella Marino, Justin Clark, and Wendy Knapp

Indiana Historical Bureau/Indiana State Library

October 21, 2019

1. Project Activities

The 2017-2019 cycle of the National Digital Newspaper Program (NDNP) presented the Indiana Historical Bureau with opportunities and challenges in further developing [Hoosier State Chronicles](#). As this was our fourth NDNP grant and the third under Project Director Chandler Lighty, the stability of the existing Hoosier State Chronicles system was expected. Justin Clark was promoted to Project Manager for this fourth cycle, after serving as Project Assistant in 2016. The primary goal of this grant was to digitize 110,000 newspaper pages, mostly of the *Indianapolis Times*—a robust and historically important paper in Indianapolis through much of the 20th century. In addition to sixteen years of the *Times*, gaps in the *Indianapolis Journal* (1883-1886, 1897-1899) on Chronicling America were chosen for inclusion.

Over the first year of the grant, only minor changes occurred within the program. (b) (4) our previous vendor for digitization and metadata, phased out NDNP partnerships prior to cycle four. By around October 2017, (b) (4) was selected to manage the digitization of grant cycle four, as well as other associated projects. Between September 2017 and August 2018, staff worked on copyright research, collation of the *Indianapolis Times*, and creating content for social media, blogs, YouTube videos, and conference presentations. In early 2018, discussions between the Indiana Historical Bureau and Indiana University-Purdue University of Indianapolis (IUPUI) resulted in a Central Indiana Community Foundation (CICF) grant to digitize a NDNP-sized run of the *Indianapolis Times* newspaper between 1936 and 1952, picking up where grant cycle four ended.

In August 2018, Chandler Lighty stepped down from his role of Project Director for the NDNP grant and as Director of the Indiana Historical Bureau to join the Indiana State Archives and Records Administration (IARA) as Executive Director. Within a month, Justin Clark also moved into a position at IARA, leaving the grant under the management of IHB Interim Director Casey Pfeiffer and staff member Nicole Poletika. Shortly after the Project Director and Manager left, an internal server overhaul and unforeseen software issues occurred. The remote cloud storage we were using at that time to perform quality control (DragonDisk) was incompatible with the state technology system, and our image verification software (ThumbsPlus) experienced JavaScript errors. This caused delays in receiving and reviewing deliverables. In addition, one of the two batches of files submitted to the Library of Congress (batch_in_asimov) was rejected due to quality issues stemming from improper digitization of reel targets. These issues put the schedule for batches back two to three months for revisions and technology updates.

In early November 2018, Dr. Michella Marino was hired as the new Deputy Director of the Indiana Historical Bureau, now a division of the Indiana State Library. Brock Stafford was hired as the new Project Manager in December 2018 to complete the fourth grant cycle by August of 2019. The majority of December was spent getting up to speed on the technical challenges that caused delays and acclimating both Marino and Stafford to the requirements of the grant. By mid-January, the required revisions were made to batch_in_asimov and were resubmitted to

the Library of Congress. Throughout the next six months, the remaining batches were delivered from DDD at rapid rate, underwent internal quality review and, with very few exceptions, were approved. As of October 4, our final four batches have been accepted by the Library of Congress. We are awaiting their ingest into Chronicling America and the return of the remaining hard drives. Once the batches are finalized, DDD will return the microfilm reels to the State Library, which will then be sent to the Library of Congress.

The major hurdle we had to overcome was internal, as rising costs of data management required switching our digital storage from a solid state to disc server. This took place from January until July 2019, several months after this transition was expected to be complete. Due to these changes, our remote network with DL Consulting/Veridian, our vendor for the Hoosier State Chronicles website, was disrupted. We are awaiting approval to upload any of the completed NDNP batches to Hoosier State Chronicles while our server complications are being resolved. We hope to have all batches added to Hoosier State Chronicles within a month and a half.

Finally, (b) (6) Connie Rendfeld, ISL's Digital Initiatives Librarian, who also worked on Hoosier State Chronicles, Indiana Memory (a digital collections platform), and digital newspaper LSTA grants, required the hire of a new position to oversee Hoosier State Chronicles and Indiana Memory. Justin Clark, who began the fourth grant cycle as Project Manager, was hired on as the new Digital Initiatives Director for the State Library to oversee the future of both HSC and IM.

During the entire process, the Hoosier State Chronicles blog, YouTube channel, and Twitter account heavily promoted the addition of new newspapers as well as historical content generated from the HSC website. Staff from the Historical Bureau promoted Hoosier State Chronicles through public presentations at the 2017 Ohio River National Freedom Corridor's Regional Underground Railroad Conference, the Digital Public Library of America (DPLA) Fest, the NDNP Awardee Meetings in 2017 and 2018, and various workshops with the Indiana Historical Society, Johnson County Museum, and Monroe County Genealogy group. Also, Jill Weiss Simins from the Historical Bureau has partnered with the History Unfolded program through the United States Holocaust Memorial Museum to produce blog content focusing on coverage of the Holocaust in Indiana newspapers.

Examples of Presentations:

- On July 21, 2017, Clark gave a presentation on Chronicling America and Hoosier State Chronicles for the U.S. History Teachers Association at the Indiana Historical Society. He shared with them the wide-array of topics, titles, and search techniques available for research on both digital repositories.
- From September 11-13, 2017, NDNP-Indiana staff attended the [National Digital Newspaper Program](#) Awardee Meeting in Washington, D.C. They learned about new program developments, including the date expansion of acceptable papers to 1789-

1963, new state awardees, and new NDNP partner projects. Clark presented his poster, "Fugitive Slaves in Indiana: A Study in Newspapers," on the second day of the conference.

- On September 16, 2017, Clark gave another presentation on *Chronicling America* and *Hoosier State Chronicles* at the Johnson County Museum's Genealogy Day.
- On September 30, 2017, NDNP-Indiana Staff attended the [Ohio River National Freedom Corridor's Regional Underground Railroad Conference](#) in Richmond, Indiana. Project Director S. Chandler Lighty and Project Manager Justin Clark both gave presentations at the conference, sharing their knowledge of digitized Indiana newspapers and its relevance to Underground Railroad research.

2. Accomplishments

Throughout the project, our goal for digitization was clear: 110,000 pages of digitized newspapers focusing on the *Indianapolis Times*, particularly during the period in which they won the Pulitzer Prize for exposing the influence of the Ku Klux Klan in Indiana politics. This goal was achieved. First, we digitized the *Indianapolis Times* from 1922-1936 in its entirety. Secondly, we also digitized portions of the *Indianapolis Journal*, already partially available on *Hoosier State Chronicles* and *Chronicling America*, filling in roughly four missing years of the run.

The project has other associated dividends for the future. Through a partnership with Indiana University-Purdue University Indianapolis (IUPUI) and the [Central Indiana Community Foundation \(CICF\)](#), we are currently digitizing 16 more years of the *Indianapolis Times*, bringing our total from 1922 to 1952. We hope to add the final 13 years of the run in the future. Also, opportunities through [Library Science Technology Act \(LSTA\) grants](#) from the [Institute of Museum and Library Services](#) allow us to offer funding to local organizations for digitization projects. With the merger of the Indiana Historical Bureau and the Indiana State Library, we have discovered a backlog of grant-funded newspapers that are awaiting uploads to *Hoosier State Chronicles*. By the end of 2019, we hope to add over 200,000 pages from both long and short runs of newspapers, including nearly 140 years of Nappanee, Indiana papers and a modern run of 25 years of Greencastle papers, both of which will add significantly to our collection.

Our blog continues to cover topics which explore aspects of history, relevance to current issues, and general information related to the newspapers found in *Hoosier State Chronicles*. Since the beginning of this grant cycle in 2017, we have produced 30 blog articles focusing on a wide range of subjects including [suffragists in Indiana newspapers](#), [the history of lynching in Indiana](#), [a basketball rivalry through the lens of an African American newspaper](#), and [an informational article about Fair Use in newspaper research](#). One major contribution during this period was the work of Jill Weiss Simins with the [History Unfolded](#) campaign. Five of her articles focusing what Americans knew about the Holocaust through Indiana newspapers appeared

during this grant cycle and covered different aspects of the period, including [children refugees](#) and [the Nuremburg laws](#).

3. Audiences

Our audience continues to grow as we develop our outreach and usage of social media. Aside from the aforementioned HSC blog, Clark also created companion [YouTube videos](#) presenting a variety of topics. That channel has 61 followers, and Clark plans on continuing the channel in the future. Our Twitter following has grown to 737 followers, and produces content between 3-5 days a week. Our followers are roughly divided 54% female to 46% male, but our organic audience reached on posts are only 34% female to 66% male.

In May 2019, the Indiana State Library replaced their analytic monitoring with Google Analytics, which provides more robust audience metrics for Hoosier State Chronicles. Over the past 90 days (as of August 23), we received 251,243 views from 44,636 users. These metrics display a significant rate of interest and usage, making Hoosier State Chronicles one of the highest amongst all of the Indiana State Library's pages. 61% of the audience during this period is between the ages of 18 and 34, with a gender divide of 45.85% Female to 54.15% Male. Roughly 71% of the audience is from America, but roughly 7.4% comes from India, with negligible numbers from other countries.

Our work with LSTA grants to digitize local newspapers continues to bring in new viewers and institutions eager to get their newspapers into Hoosier State Chronicles. Our partnerships with the Nappanee Public Library and Greenwood Public Library will expand Hoosier State Chronicles' collection as well as generate interest with potential partners. Additionally, a blog by Brock Stafford in August of 2019 focuses on educating individuals and organizations on the process of digitization, giving the public an overview on the work done through Hoosier State Chronicles.

As mentioned before, presentations to the public still remain a major focus. Over 2017 and 2018, we presented to local history and genealogy groups throughout the state as well as regional and national conferences. Some of these presentations focused on topics that came directly from the blog, but many dealt with using or understanding Hoosier State Chronicles. Due to staff turnover, we have no reliable numbers or demographics from these presentations.

4. Evaluation

The project was evaluated by Project Manager Brock Stafford in August 2019, in cooperation with the end of the current grant cycle and the incoming Digital Initiatives Manager, Justin Clark. The report covered many of the technical challenges encountered by the team throughout late 2018 until August 2019, and looked at potential growth or changes in the project for the future. This fourth cycle of the NEH grant provided an opportunity to digitize a substantial run of the *Indianapolis Times* for Chronicling America and for ingest into our HSC database and allowed us to complete other collections. However, the page numbers digitized

through this grant cycle and the corresponding IUPUI/CICF project took us to the limits of our digital infrastructure. We realized we needed a sustainability plan for long-term growth so Hoosier State Chronicles is not solely reliant on two-year grant cycles and can more easily include smaller runs of newspapers from across the state.

5. Continuation of the Project

Hoosier State Chronicles is a continuation of the initial grant cycle from 2011 which allowed the Indiana State Library to digitize some of its extensive collection for Chronicling America. In 2015, the library developed its own platform to host digitized newspapers from ISL and its community partners. While the program has relied on NEH funds for larger projects and continued growth, a new plan was discussed internally for the future. First, all projects that are currently in process at the Indiana State Library should be completed before pursuing any future grants from NEH or other agencies. Secondly, future storage and hosting capacities must be enlarged to meet current and future needs. Finally, HSC should be more closely coordinated with ISL's own internal digital collections as well as the digital collections platform they host, [Indiana Memory](#).

Accordingly, we worked closely with CICF and IUPUI for the continued digitization of the *Indianapolis Times* past the NEH grant-funded period. IUPUI was a previous partner in sharing the *Indianapolis Recorder* and *Jewish Post*, so this relationship has been mutually beneficial and will hopefully continue to be so for the future. DePauw University is currently working on introducing a major expansion of Greencastle newspapers into Hoosier State Chronicles, making it a good partner for future digitization efforts in west central Indiana. We are also exploring connections with local libraries for future LSTA grants.

6. Long Term Impact

Our long-term partnership with NDNP as well as more recent collaborations with organizations like IUPUI/CICF and local libraries serve as evidence of both interest and financial investment into the program. We communicate frequently with institutions interested in newspaper digitization, such as DePauw University, Kendallville Public Library, Greenwood Public Library, Michigan City Public Library, and organizations in New Harmony and Princeton. Robust usage of the website, consistent engagement on Twitter, and frequent requests from the Indiana State Library newspaper staff for digitized versions of the *Times* all display the desire and need to continue this work.

7. Award Products

Batches Funded through NEH NDNP grant 2017-2019

Indianapolis Journal (Jan 3, 1883-December 31, 1886, May 1, 1897-Feb 28, 1899)

Indianapolis Daily Times (Jan 1, 1920- June 24, 1922)

Indianapolis Times (June 26, 1922- June 28, 1936)

Batches currently available through Chronicling America: [batch in asimov](#),
[batch in bradlaugh](#), [batch in collins](#), [batch in darrow](#), [batch in ellis](#), [batch in feynman](#),
[batch in goldman](#).

Appendices (PDF)

Annual Performance Progress Report

Report ID: 2891920

Application Number: PJ-50106-13

Project Director: Robin Pike (rpik@umd.edu)

Institution: University of Maryland, College Park

Reporting Period: 9/1/2018 - 8/31/2019

Report Due: 9/30/2019

Submission Date: 10/23/2019 2:23:32 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The Historic Maryland Newspapers Project (HMNP) received its award for the fourth phase. The goals of this phase are to digitize and make available newspapers of under-documented communities, including non-English language titles, a title written by and for women, and from communities that have not yet been well-represented in Maryland contributions to Chronicling America so far. We are also planning to digitize more titles in the 20th century. By selecting titles under these guidelines, we are expanding the representation of Maryland and its culture in ChronAm.

The overall goal is to complete the digitization of more than 100,000 pages of newspapers published in the state of Maryland and submit them for digitization by August 2020, along with title essays and a survey of digitized newspapers.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

For the reporting period March 1-August 31, 2019, Robin trained new Project Manager Pam McClanahan in the daily work of the HMNP. Pam worked with microfilm duplication vendor (b) (4) to finalize and QC the first batch of microfilm, sent in January, and sent and QCed the second batch as well. The final microfilm was received from the content partner in August and was sent for duplication in September. The final print issues were received from content

partners in March. Pam managed two students who collated content received. Two students left the project in July and August. Three new students were hired to start in September, working approximately the same total of hours.

The sample batch reel was delivered to the digitization vendor (b) (4) on February 25, 2019. We used a reel of the *Telegraf*, our Czech foreign language title, as our sample batch. As we had expected may happen, we needed to go back to the vendor for rework multiple times to get the language configuration correct in the OCR. The *Telegraf* is almost entirely in Czech except for a couple of sections in the masthead and an occasional advertisement. The OCR algorithm was picking up English throughout though, for example in some text blocks that started with English words such as proper nouns it was coding the text block English instead of Czech. As a result of the sample batch, we provided very specific instructions to the vendor with the *Telegraf* to default to Czech and only use English when we have noted it in our metadata collation spreadsheet. We also had an issue where the target images had been split losing vital date information. After the vendor corrected that issue, the page number sequence was inaccurate due to additional target images being added and not adjusting the numbers and required another round of rework. The sample batch was delivered to Library of Congress June 14, received June 25, and approved July 2.

Pam compiled the first several batches and delivered batches a, b, and c to the digitization vendor Creekside Digital on July 10, 2019. Batches a and b are the Czech newspaper on microfilm and batch c is the print newspaper that will take substantially longer to scan. We worked with the vendor on some issues capturing the images with some of the print that was bound. With the original method of image capture, the paper snapped close to the gutter when volume was opened 180 degrees and glass gently pressed down (no pages came loose and no content was lost). After some testing, Creekside was able to use their I2S book cradle machine to capture the pages that were most brittle and bound most tightly - this was more time-consuming and expensive for these pages that needed to be captured in this manner, but all pages were captured with no damage. We received batch a to QC in mid-September.

On April 18, 2019, the UMD Libraries staff met with the Advisory Board and content partners to discuss grant progress, updates from the national project, and to discuss future directions for outreach. Many Advisory Board members and content partners advocate for the project, featuring the titles from their local regions to their patrons or in the case of academic partners, they use *Chronicling America* in class instruction on primary source collections. The attendees agreed that we would meet for quarterly conference calls, the first of which was in July, where we discussed additional project progress, the upcoming meeting with the Maryland History and Culture Collaborative (MDHCC), and outreach ideas including: creating a guide to MD newspapers in *Chron Am* that could be distributed to public libraries, historical societies, and other cultural heritage institutions throughout the state to promote MD content in *Chron Am* and help researchers access that information; creating slides/presentation that advisory board members could incorporate into their existing presentations and programs; working with advisory board members and content partners on social media content to highlight MD newspapers and events covered in MD news; and preparing a news release/blog about HMNP updates to submit to local library, archive, campus publications as

regional content becomes available.

Pam began meeting with Advisory Board members at their institutions. Anna Kephart at the Southern Maryland Studies Center in La Plata, MD on June 4, 2019 where they discussed outreach and programming specific to Southern Maryland and Southern Maryland newspaper titles. On July 29, 2019, Pam attended the Digital Maryland Open House and took opportunity while at Enoch Pratt to meet with HMNP Advisory Board member Caprice Di Lello, Maryland Department Manager, and content partner, Margaret Gers, Periodicals Librarian. Caprice had not been able to attend the in person board meeting, so Pam gave her an update on that and discussed ways we could partner. She received a brief tour of the Periodicals and Maryland Departments and discussed newspaper content.

Meg hosts presentations on using historic newspapers in genealogy research, and Pam will be able to share our HMNP informational sheet and genealogy brochure along with NDNP bookmarks and postcards with her to provide at her talks.

Pam and Robin made changes to the project website, updating partners and staff.

We will need to appoint replacements to the Advisory Board, due to the departures of Anna Kephart and Leslie Van Veen McRoberts from their institutions.

Pam, Doug, and Robin, with the Advisory Board, began discussing the theme and titles for inclusion in a fifth application.

In March 2018, Library of Congress discovered that our digitization vendor had been implementing the wrong MARC ORG code for Maryland State Archives (“msa” instead of “mdanmsa”). This error was present in all submitted batches (batches A-F). Library of Congress requested that we modify all accepted batches and re-submit following the close of the grant. While Rebecca Wack planned to submit this work by December 2018, she was unable to complete it due to her new job responsibilities. Pam has now been working with Rebecca to re-submit the 6 reworked batches. Though our original deadline to submit these was May 2019, due to the problems with the sample batch and getting the other batches prepared, this has been delayed. We now aim to deliver the batches to the Library of Congress in November 2019.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state

"Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to report.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Pam will be giving community talks, planned in October. She has traveled to Advisory Board and content partner locations (see section 1) to discuss outreach in the reading room with the librarians and archivists and continues to make plans with subject liaison librarians and curators to add ChronAm as a contextualized resource to libguides.

Doug McElrath attended and provided an update on HMNP to the Maryland Caucus at MARAC (April 11-13, Morgantown, WV) and distributed HMNP information sheet Pam developed which was also shared at HMNP Advisory Board meeting, along with NDNP bookmarks and postcards.

Maryland Day at College Park is UMD's largest community outreach (a day of learning, fun, and discovery with family-friendly events and activities). On April 27, staff at UMD Libraries table

(including Robin and Pam) handed out NDNP bookmarks and shared about HMNP with attendees; the event brings approximately 75,000 visitors to campus.

Pam provided handouts (HMNP Information sheet and genealogy brochure) to Linda Tompkins-Baldwin, Digital Maryland Coordinator at Enoch Pratt Library in August at her request to hand out when she talks to genealogy groups. Linda is sharing about HMNP/NDNP/ChronAm when she talks to these groups about Digital Maryland and digital resources.

Pam began meeting monthly with campus Special Collections Social Media Managers group to incorporate digital newspapers social media into overall Libraries social media campaigns. One outcome of the group was to create buttons with an image from each collection and twitter handle to be handed out at UMD Libraries tent at First Look Fair on Sept 11 and 12 which is a campus event for incoming first-year students (fall 2019 freshmen class is 4,300 students and fall 2019 transfer class is 1,850 students). Pam chose a back to school article and image from one of our newspapers to promote our twitter account, @HistoricMDNews.

Two student assistants pulled content from MD newspapers for on this day in history and social holiday type posts over the summer and scheduled out posts for approximately 3x week from July-September. They also performed a family genealogy project that will be used as an example for future outreach presentations. Using collections of family papers held by UMD that have already been digitized, they to looked up family names in the MD newspapers on ChronAm; the students found many articles in the digitized newspapers that added context to these family history collections.

Pam participated in the monthly #ChronAmParty Twitter campaigns. The most popular post was from July's theme #inspiredinventions. She chose to focus on Ottmar Mergenthaler's, a Baltimore, MD resident, invention of the linotype machine which revolutionized the printing business, and linked to an article from the Evening Capital about how they were implementing the new technology at their newspaper.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

We will continue preparing and submitting production batches. We will continue to review and revise our website. We will continue working with librarians at UMD to increase the presence of Chronicling America and other digitized primary source material in class aids, such as lib guides, and will be working to increase public presentations and outreach of our materials, partnering with advisory board members, content providers, and other stakeholders in the state, building a more robust presence. We will be doing an overhaul of our project's online presence by updating our project website and updating the Newspaper Gateway, a database of all digitized newspapers published in Maryland. We are trying to partner with Advisory Board members or content partners to do more regional advocacy and education programs on Chronicling America.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Robin Pike – Co-Principle Investigator

- Manager, Digital Conversion and Media Reformatting, UMD Libraries
- 6 months, 6% on project
- No change
- State of residence: (b) (6)

Doug McElrath – Co-Principle Investigator

- Director, Special Collections and University Archives, UMD Libraries
- 6 months, 3% effort
- No change
- State of residence: (b) (6)

Pamela McClanahan – Project Manager

- Digital Projects Librarian, UMD Libraries
- 2 months on project at 100% effort
- No change
- State of residence: (b) (6)

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Maryland State Archives

Annapolis, Md.

Provided master microfilm for duplication/digitization

Scanned microfilm for access PDFs prior to formal digitization

National Women's Party Museum

Washington, DC

Provided paper original newspapers

Greenbelt News Review (newspaper publisher)

Greenbelt, MD

Provided paper original newspapers

Prince George's County Memorial Library System

Greenbelt, MD

Provided paper original newspapers

Greenbelt Museum

Greenbelt, MD

Provided paper original newspapers

Montgomery County Historical Society

Rockville, MD

Provided master microfilm of newspapers

Center for Research Libraries

Chicago, IL

Provided master microfilm of newspapers

St. Mary's College of Maryland

St. Mary's City, MD

Provided positive microfilm of newspapers

Enoch Pratt State Library

Baltimore, MD

Provided master microfilm of newspapers

Maryland Humanities Council

Baltimore, MD

Agreed to join the Advisory Council and provide advice on education outreach, including History Day.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

This project has provided additional, free resources for students and other researchers performing research on localities and businesses in Maryland, as well as a class researching women suffragists. One instructor, Professor Robyn Munsy, provided the following testimonial: "In sum, HIST 408W ["Votes for Women in Maryland"] surpassed my wildest dreams. It was a peak teaching experience for me, and a profound learning experience for most of the students. At the end of the course, one student said to me, 'I learned so much about research from this course that I now believe I can find out something about anything.'"

This project has led to significant resources being created for family geologists. Based on the reference questions we have received in our main special collections reading room and two of our Board members' institutions have received (the Maryland State Archives and the Southern Maryland Studies Center), patrons find the resources digitized and online at Chronicling America extremely useful for family research.

Co-PI Douglas McElrath and other members of the advisory board working at academic institutions have used the papers available via Chronicling America as a resource in teaching classes about local Maryland history and for information literacy sessions.

UMD Libraries have continued to digitize their student newspapers using NDNP technical specifications, plus article-level segmentation and local metadata. Our understanding of this data and ability to use the NDNP content for modeling, has led to these successful projects. We have completed the third of four phases to digitize The Diamondback, the primary student newspaper; currently, 1910-2008 are digitized. We also digitized the Black Explosion, and the Eclipse, both African American student newspaper and a Jewish student newspaper, Mitzpeh, from print in FY18 and FY19. Upcoming in FY19, we will be finishing The Diamondback digitization through 2016. Diamondback digitization through the present and student newspaper digitization will continue in FY20. The files are available at: <https://www.lib.umd.edu/univarchives/student-newspapers>. We have also partnered with the Greenbelt Archive Project to digitize their local newspaper from 1963-present, and upload the files for them to the Internet Archive; they were looking for a cheaper digitization option than NDNP and a free hosting solution. We created generic Internet Archive instructions for uploading newspapers and have also shared them with the Director of Garrett County Public Libraries, who is interested in digitizing their local newspaper and hosting it in a free online repository.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

We will be submitting XML corrections to early batches accepted by the Library of Congress into the spring, as mentioned in section 1. This will require minimal staff resources.

We submitted our sample batch late, due to contract delays at the university level, and due to five rounds of rework. We still hope to catch up with our production batches, soon, and as mentioned in section 1, have sent the first three for digitization. We will not meet the 25% content delivery to Library of Congress by October 1, but are working with them on a new delivery schedule.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

NEH and LOC report is acknowledged through logos on all presentations made on behalf of the project. Additionally, NEH and LOC are acknowledged on the project website, are mentioned in all promotional materials, and are thanked on all social media channels associated with the project.

Project Outcomes

Describe any project outcomes in the space provided.

The Historic Maryland Newspapers Project has digitized an additional 100,000, plus, pages of newspapers published in the State of Maryland, making over 400,000 pages of digitized newspapers freely available on Chronicling America. Highlights from this fourth phase of the project include a Maryland suffrage paper, written by and for women, German, Italian, and Czech language titles, two military base/fort papers, and expansion into far western Maryland for broader geographic coverage. This project also took advantage of performing copyright research for papers published between 1924-1963 to facilitate research on both World Wars and the economic boom of the 1950s; these papers were most frequently requested by community members and cultural heritage institutions in the state to facilitate more recent genealogical research.

Grant Products

Book Section

Conference Paper/Presentation

Conference Paper/Presentation

Conference Paper/Presentation

Public Lecture or Presentation

Public Lecture or Presentation

Course or Curricular Materials

Audience: Undergraduate

Audience: Undergraduate

Audience: Undergraduate

Audience: Undergraduate

Audience: Undergraduate

Course or Curricular Materials

Audience: Undergraduate

Audience: Undergraduate

Audience: Undergraduate

Audience: Undergraduate

Audience: Undergraduate

Course or Curricular Materials

Audience: Undergraduate

Audience: Undergraduate

Audience: Undergraduate

Audience: Undergraduate

Audience: Undergraduate

Conference Paper/Presentation

Annual Performance Progress Report

Report ID: 2909332

Application Number: PJ-50106-13

Project Director: Robin Pike (rpik@umd.edu)

Institution: University of Maryland, College Park

Reporting Period: 9/1/2019 - 8/31/2020

Report Due: 11/30/2020

Submission Date: 11/30/2020 7:11:21 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The Historic Maryland Newspapers Project (HMNP) received its award for the fourth phase. The goals of this phase are to digitize and make available newspapers of under-documented communities, including non-English language titles, a title written by and for women, and from communities that have not yet been well-represented in Maryland contributions to Chronicling America so far. We are also planning to digitize more titles in the 20th century. By selecting titles under these guidelines, we are expanding the representation of Maryland and its culture in ChronAm.

The overall goal is to complete the digitization of more than 100,000 pages of newspapers published in the state of Maryland and submit them for digitization by August 2020, along with title essays and a survey of digitized newspapers.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

For the reporting period March 1, 2020-October 20, 2020, Project Manager Pam McClanahan was the primary performer of grant tasks.

We are nearing completion with many batches. Working remotely and slow internet connections have brought some challenges as we try to produce a fast turnaround on batch review and correction integration.

Batch updates:

A, B - Complete

D - Accepted by LoC on 10/29, not yet ingested

G - submitted to LoC on 8/26, in review at LoC

E, I - UMD QC complete, UMD will submit to LC on 11/30

J - Currently in review at UMD

C - UMD received revised batch by FTP 11/16, UMD will begin QC

K - UMD received by hard drive 11/18, UMD will begin QC

F, H - UMD QC complete, vendor correction requested on 11/20

The title essays are in progress and will be submitted to NEH by the end of December. With decreased access to undigitized reference resources in archives, research on titles, particularly the German, Italian, and Czech titles, has been stalled. McElrath was able to access some resources in November and will gain access to others in December to complete the essays.

The survey of digitized newspapers is completed and will be submitted to LoC on 12/15.

Pam McClanahan and Robin Pike co-presented at the 2020 Newspaper Awardees Conference.

The UMD project team hosted a virtual Advisory Board and stakeholder meeting on Wednesday, October 28. The project team gave an update on the project Phase 4, anticipated activity and timeline for Phase 5, updates from the Newspaper Conference, and solicited input on future collaborative projects. The outreach and title selection conversations continued via listserv and Pam McClanahan sent out a selection survey to Advisory Board members. The UMD project team will finalize Phase 5 title selections soon, and hopes to schedule pickups from content partners by the end of January.

Robin Pike and Pam McClanahan finalized the microfilm duplication contract for Phase 5 with (b) (4) and the digitization subaward paperwork with (b) (4).

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Pam McClanahan trained new student assistant Alexis Woolford on batch QR. McClanahan had all three students working on the HMNP project attend the NDNP Awardee virtual conference to gain background knowledge on the project as well as receive tips for collation and QR from the LoC representatives.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Advisory Board member Maria Day (Maryland State Archives) shared that her colleague Maya Davis has been using Chronicling America extensively in research for recent outreach and education

projects.

“The database has been used for two specific projects at the Maryland State archives, “Beneath the Underground: The Flight to Freedom in Maryland” and “Judge Lynch’s Court: Mob Justice in Maryland During the Age of Jim Crow, 1854 - 1933.” Newspaper Images and data from the Chronicling America website were found and utilized from both local Maryland newspapers such as the Port Tobacco Times, and Charles County Advertiser, Evening Capital, and the Aegis & Intelligencer, as well as other national publications.

The Legacy of Slavery in Maryland program is currently engaged in a research collaboration with the Maryland Lynching Truth and Reconciliation Commission. It is essential to have access to this database to help build upon the collective knowledge related to the 40+ incidents of lynchings that took place in Maryland and examine how the information is recorded. The articles help to identify dates, individuals and locations that will assist the Commission and smaller county groups in moving forward on recommendations to the legislature as well as local reconciliation projects.”

Archivists in the Maryland State Archives reading room have also assisted historians doing remote research by using Chronicling America.

Social media posts and participation in #ChronAmParty continued on HMNP social (@HistoricMDNews) accounts on Twitter, Instagram, and Facebook.

In April, Pam McClanahan reached out to some of the HMNP Advisory Board members about reaching educators sharing newspapers and Chronicling America as a resource during this time of distance learning. Advisory Board member, Grace Leatherman (National Council on History Education) recommended using the following hashtags #historyed, #historyteachers, and #twitterstorians, and we incorporated those into some of our social media posts along with links to Chronicling America as a resource. We also shared relevant articles on the 1918 influenza pandemic from the Maryland newspapers as that became a popular search in the midst of the current Coronavirus pandemic. Pam also submitted a blurb about Chronicling America for the April NCHE newsletter that goes out to history educators across the county. Additionally, Advisory Board member, Professor Lisa Eaker, (UMD College of Education) was able to include Chronicling

America as a resource on the College of Education website for parents and teachers to have quick access to quality resources during remote learning due to the pandemic.

Pam and the student assistants partnered with Advisory Board member, Maria Day (Maryland State Archives) and some other MSA staff on a joint social media campaign for August focused on women's suffrage in Maryland newspapers in honor of the centennial of the 19th Amendment. The campaign was promoted to other archives, libraries, and cultural heritage institutions throughout the state to participate on Twitter, Instagram, and Facebook. Unique hashtags were created to follow the campaign: #MDSuffrage and #MarylandWomenVote. This brought together several historical organizations throughout the state and gave everyone an opportunity to share their resources and educate others on women's suffrage in Maryland. Student assistants, Bryanna Bauer and Sarah McKenna, wrote a blog post about the social media campaign on UMD Libraries' Special Collection and University Archives blog (8/31): "#MarylandWomenVote: Celebrating the Centennial of the 19th Amendment" (<https://hornbakelibrary.wordpress.com/2020/08/31/marylandwomenvote-celebrating-the-centennial-of-the-19th-amendment/>).

In September, HMNP began a monthly guest blog post series on the UMD Libraries' Special Collection and University Archives blog:

Sept: Introduction and update on the project - "17 million pages in Chronicling America"
<https://hornbakelibrary.wordpress.com/2020/09/24/17-million-pages-in-chronicling-america/>

Oct (10/29): Halloween in the newspapers - "Spooky Celebrations"
<https://hornbakelibrary.wordpress.com/2020/10/29/spooky-celebrations/>

Nov (11/24): Holiday shopping in the newspapers - "It's the Holiday Season: Shopping and Advertisements in Historic Maryland Newspapers"

<https://hornbakelibrary.wordpress.com/2020/11/24/its-the-holiday-season-shopping-and-advertisements-in-historic-maryland-newspapers/>.

On 11/9, Pam McClanahan gave a lightning talk update on HMNP at the Maryland History and Culture Collaborative virtual meeting co-hosted by UMD Libraries and the Columbia, Maryland Archives.

On 11/12, Pam McClanahan spoke in Advisory Board member, Lisa Eaker's (UMD College of Education) "Knowledge, Reasoning and Learning in History/Social Studies" virtual course. She gave an overview of NDNP and HMNP and a how-to lecture on using Chronicling America and other newspaper resources, as well as LC's Teaching with Primary Sources resources. Eaker gave her students the option to do their lesson plan assignment on a Maryland history topic utilizing the Maryland newspaper resources in Chronicling America. If students choose to do that, the UMD College of Education has agreed to have their graduate assistant edit those lesson plans for

professional use, and they will be shared as a resource for Maryland social studies and history teachers on the HMNP website.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

The UMD project team plans to complete and deliver Phase 4 deliverables including all digitized batches and the newspaper surveys. Depending on when staff are allowed back into offices on a predictable schedule, we will coordinate a dropoff from our vendor of all the microfilm used in duplication and prepare the microfilm for shipment to LoC.

The UMD project team also plans to finalize title selection, retrieve the newspapers from content partners, train students to perform copyright research on titles selected between 1925-1963, begin collation, send the microfilm to be duplicated, and prepare the sample batch and first few batches for digitization. Due to the shorter ramp up period with concluding Phase 4, we will likely have students perform copyright research and do collation one title or one batch at a time until we have built up enough lead with our digitization vendor.

Looking ahead to 2021, the HMNP will be developing outreach plans that raise the profile of ChronAm and build partnerships around the digitization and dissemination of information about historic newspapers. Among the projects under consideration are targeted meetings with partner institutions such as the Maryland State Archives, Digital Maryland, and the Maryland Center for History and Culture to explore opportunities for collaboration on digitization and newspaper outreach projects. There may be an interest in a Maryland Newspaper Conference that highlights recent research using historic newspapers to uncover the legacies of slavery and racism in Maryland. These include a statewide commission charged with documenting lynching and a University of Maryland task force exploring its connections to slavery and racial segregation.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Robin Pike – Co-Principle Investigator

- Manager, Digital Conversion and Media Reformatting, UMD Libraries
- 6 months, 6% on project
- No change
- State of residence: (b) (6)

Doug McElrath – Co-Principle Investigator

- Director, Special Collections and University Archives, UMD Libraries
- 6 months, 3% effort
- No change

- State of residence: (b) (6)

Pamela McClanahan – Project Manager

- Digital Projects Librarian, UMD Libraries
- 6 months on project at 80% effort
- No change
- State of residence: (b) (6)

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and
Other.

More detail on partner and contribution (foreign or domestic).

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Annapolis, Md.

Provided master microfilm for duplication/digitization

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Montgomery County Historical Society

Rockville, MD

Provided master microfilm of newspapers

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Chicago, IL

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St. Mary's College of Maryland

St. Mary's City, MD

Provided positive microfilm of newspapers

Enoch Pratt State Library

Baltimore, MD

Provided master microfilm of newspapers

Maryland Humanities Council

Baltimore, MD

Agreed to join the Advisory Council and provide advice on education outreach, including History Day.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

This award has hired one full-time Project Manager (started February 2019) and three part-time student assistants during the reporting period, who are at the graduate level in the MLIS program enrolled at College Park, providing them with invaluable paid practical experience working on a mass-digitization project under a Federal grant; one of these students is Black, a demographic underrepresented in the MLIS profession.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

In August, The Co-PIs submitted a no-cost extension proposal to run through the end of December 2020, to allow time to complete Phase 4 batches and the title essays that were delayed due to Covid-19 vendor closures and UMD staff working remotely. The no-cost extension was granted by NEH. Due to additional vendor rework being required on some batches, we may not be able to submit all batches to LoC by the end of December and will be following up in an email to NEH asking for a recommendation.

Phase 4 required more student hours, as we were unsure when we might receive more batches and retained them doing outreach work. We are paying additional student hours needed for QR in September through December out of a UMD budget line.

The project also received funding for Phase 5. We will retain all current project staff. McClanahan and student assistants will perform batch QR, collation from PDFs, and copyright research off-campus until campus fully reopens. Co-PI Robin Pike will go in to receive materials back from the vendor and to prep microfilm for shipment to LoC when it's ready, retrieve collection materials from content partners and prep them for shipping to the duplication vendor, but will primarily work at home. A single student assistant may also assist in this prep onsite, if granted permission. Co-PI Doug McElrath is doing title research in the special collections reading room but will otherwise work offsite.

The vendors will continue to work at their facilities under new protocols established for reopening unless they will be mandated by their states to close (as happened in March).

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product

included an acknowledgement of support, and describe how NEH support was or is acknowledged.

NEH and LOC report is acknowledged through logos on all presentations made on behalf of the project. Additionally, NEH and LOC are acknowledged on the project website, are mentioned in all promotional materials, and are thanked on all social media channels associated with the project.

Project Outcomes

Describe any project outcomes in the space provided.

The Historic Maryland Newspapers Project has digitized an additional 100,000, plus, pages of newspapers published in the State of Maryland, making over 400,000 pages of digitized newspapers freely available on Chronicling America. Highlights from this fourth phase of the project include a Maryland suffrage paper, written by and for women, German, Italian, and Czech language titles, two military base/fort papers, and expansion into far western Maryland for broader geographic coverage. This project also took advantage of performing copyright research for papers published between 1924-1963 to facilitate research on both World Wars and the economic boom of the 1950s; these papers were most frequently requested by community members and cultural heritage institutions in the state to facilitate more recent genealogical research.

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Conference Paper/Presentation

Course or Curricular Materials

Audience: Graduate

Audience: Graduate

Audience: Graduate

Audience: Graduate

Audience: Graduate

Conference Paper/Presentation

Public Lecture or Presentation

Public Lecture or Presentation

Conference Paper/Presentation

Conference Paper/Presentation

Semi-Annual Performance Progress Report

Report ID: 2891935

Application Number: PJ-50106-13

Project Director: Robin Pike (rpik@umd.edu)

Institution: University of Maryland, College Park

Reporting Period: 9/1/2019 - 2/29/2020

Report Due: 3/31/2020

Submission Date: 3/31/2020 8:37:52 AM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The Historic Maryland Newspapers Project (HMNP) received its award for the fourth phase. The goals of this phase are to digitize and make available newspapers of under-documented communities, including non-English language titles, a title written by and for women, and from communities that have not yet been well-represented in Maryland contributions to Chronicling America so far. We are also planning to digitize more titles in the 20th century. By selecting titles under these guidelines, we are expanding the representation of Maryland and its culture in ChronAm.

The overall goal is to complete the digitization of more than 100,000 pages of newspapers published in the state of Maryland and submit them for digitization by August 2020, along with title essays and a survey of digitized newspapers.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

For the reporting period September 1, 2019-February 29, 2020, Project Manager Pam McClanahan was the primary performer of grant tasks.

In August, Maryland State Archives (MSA) transferred the final title to UMD Libraries for this grant round, *The Republican*, from Garrett County. Enoch Pratt State Library owns this microfilm, but had loaned it to MSA and agreed for MSA to transfer to UMD once they were finished for it to be a part of this project. Pam evaluated the film and sent it to (b) (4) for duplication in early September. This completed the acceptance of all microfilm and

print needed for the Phase 4 project.

Due to staff departures, there were two vacancies on the advisory board - Anna Kephart of the Southern Maryland Studies Center at the College of Southern Maryland and Leslie Van Veen McRoberts of the Nabb Research Center for Delmarva History and Culture at Salisbury University. Ian Post of the Nabb Research Center for Delmarva History and Culture at Salisbury University joined the advisory board in October. Pam visited Ian in November to welcome him to the board, provide information on the Historic Maryland Newspapers Project, and discuss ways to partner. This led to suggestions of newspaper titles from the Eastern Shore of Maryland to consider for digitization in the future.

Pam is coordinating the transfer of HMNP newspaper data from all grant rounds to the Maryland State Archives because they had expressed an interest in serving as an additional backup for the data. She has copied data to external hard drives, verified the data, and arranged drop-offs and pick-ups with MSA staff for the 2012-2014 grant cycle and started the 2014-2016 grant cycle. This is being performed at MSA's expense.

Robin, Doug, and Pam drafted an application for a 5th phase of the HMNP. Pam collaborated with several state partners to discuss including titles from their institutions including Maryland State Archives, Enoch Pratt Library, Salisbury University, and others. Pam reached out to Morgan State University to see about the *Afro-American* (still in publication today) and was referred to a contact at the Afro-American offices. While it's been digitized elsewhere, our project staff and board felt there was a case for it to be made freely available and a part of the dataset in *Chronicling America*. After several email exchanges and a phone meeting, the Afro-American staff expressed interest in being involved in the project, but then had to back out due to their agreement with ProQuest.

Backstage Library Works completed all duplication in November 2019.

Batch A - approved by LC

Batch B - approved by LC

Batch C - currently in QC review at UMD (this batch was started last July but due to it being entirely print with multiple titles and source repositories, it took significantly more time to process at the vendors than normal)

Batch D - at DDD for rework (batch wasn't configured correctly and only two reels displayed in DVV; also we noticed a section in English in the masthead of the German newspaper and asked them to reprocess OCR so it would be in English for those sections)

Batch E - at DDD for processing

Batch F - at DDD for processing - (Creekside investigating a question from UMD about some images being out of focus)

Batch G - Creekside sent to DDD Mar. 27

Batch H - Creekside sent to DDD Mar. 27

Batches I - L - Pam anticipates there being four more batches (I-L) that haven't been started yet. We may be able to move forward on two of these batches remotely as Creekside already has scanned the microfilm for the Sentinel, but for at least two of them we won't be able to have these processed until we can get back on campus to access the microfilm and Creekside reopens due to the coronavirus closure.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to report.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Douglas McElrath taught HISP 611 - Historical Research Methods in the fall 2019 semester. This is a graduate-level course required of all students in the University of Maryland's Historic Preservation Program in the School of Architecture, Planning, and Preservation. Assignments include using historic newspapers in Chronicling America to search for contextual information about people and events associated with historic sites.

McElrath presented an invited paper "Moses the News Vendor: Newspapers and African Americans in Ante-Bellum Baltimore," at the American Printing History Association National Conference, "One Press, Many Hands: Diversity in the History of American Printing" held in College Park, MD on October 26, 2019.

Pam McClanahan, along with student assistants, pulled content from the Maryland newspapers in Chronicling America for the @HistoricMDNews twitter account and participated in the monthly #ChronAmParty.

McClanahan provided a report on the Historic Maryland Newspapers Project (HMNP) to the Maryland History & Culture Collaborative at their meeting in College Park, MD on October 15, 2019.

McClanahan shared an overview of NDNP and HMNP and how to use Chronicling America to the monthly genealogy group at the Joppa, MD branch of the Harford County Public Library on October 15, 2019, and to the genealogy circle group at Enoch Pratt State Library in Baltimore on January 18, 2020.

McClanahan met with UMD Professor Randy Ontiveros who teaches a Literary Maryland course in the English department in January 2020 to discuss ways to incorporate Chronicling America / HMNP into his course for spring 2020. He planned to have students compare political debates printed in Maryland newspapers during the Civil War. McClanahan compiled a spreadsheet of all of the

digitized Maryland newspapers in ChronAm that were operating during the Civil War time period. At this time, it is unknown if this project was accomplished, due to the developing nature of classes going online and campus closure due to the coronavirus.

McClanahan has been invited to share about the Historic Maryland Newspapers Project as a part of the monthly lecture series at the LDS Family History Center in Mt. Airy, MD in May 2020.

McClanahan plans to continue developing promotional and educational materials and working with the advisory board to partner on additional outreach initiatives.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

We will continue preparing and submitting production batches, though some batches may be delayed due to our digitization vendor being closed due the coronavirus closures of all Maryland non-essential businesses. We will keep NEH informed of any project delays and submit a no-cost extension once we know 1) if it's necessary and 2) its timeline. We will continue to review and revise our website. We will continue working with librarians at UMD to increase the presence of Chronicling America and other digitized primary source material in class aids, such as lib guides, and will be working to increase public presentations and outreach of our materials, partnering with advisory board members, content providers, and other stakeholders in the state, building a more robust presence. We will be doing an overhaul of our project's online presence by updating our project website and updating the Newspaper Gateway, a database of all digitized newspapers published in Maryland. We are trying to partner with Advisory Board members or content partners to do more regional advocacy and education programs on Chronicling America.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key

personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate “no change.”

Identify the person’s state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Robin Pike – Co-Principle Investigator

- Manager, Digital Conversion and Media Reformatting, UMD Libraries
- 6 months, 6% on project
- No change
- State of residence: (b) (6)

Doug McElrath – Co-Principle Investigator

- Director, Special Collections and University Archives, UMD Libraries
- 6 months, 3% effort
- No change
- State of residence: (b) (6)

Pamela McClanahan – Project Manager

- Digital Projects Librarian, UMD Libraries
- 6 months on project at 80% effort
- No change
- State of residence: (b) (6)

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Maryland State Archives

Annapolis, Md.

Provided master microfilm for duplication/digitization

Scanned microfilm for access PDFs prior to formal digitization

National Women's Party Museum

Washington, DC

Provided paper original newspapers

Greenbelt News Review (newspaper publisher)

Greenbelt, MD

Provided paper original newspapers

Prince George's County Memorial Library System

Greenbelt, MD

Provided paper original newspapers

Greenbelt Museum

Greenbelt, MD

Provided paper original newspapers

Montgomery County Historical Society

Rockville, MD

Provided master microfilm of newspapers

Center for Research Libraries

Chicago, IL

Provided master microfilm of newspapers

St. Mary's College of Maryland

St. Mary's City, MD

Provided positive microfilm of newspapers

Enoch Pratt State Library

Baltimore, MD

Provided master microfilm of newspapers

Maryland Humanities Council

Baltimore, MD

Agreed to join the Advisory Council and provide advice on education outreach, including History Day.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;

improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

This project has provided additional, free resources for students and other researchers performing research on localities and businesses in Maryland, as well as a class researching women suffragists. One instructor, Professor Robyn Munsy, provided the following testimonial: “In sum, HIST 408W [“Votes for Women in Maryland”] surpassed my wildest dreams. It was a peak teaching experience for me, and a profound learning experience for most of the students. At the end of the course, one student said to me, ‘I learned so much about research from this course that I now believe I can find out something about anything.’”

This project has led to significant resources being created for family geologists. Based on the reference questions we have received in our main special collections reading room and two of our Board members’ institutions have received (the Maryland State Archives and the Southern Maryland Studies Center), patrons find the resources digitized and online at Chronicling America extremely useful for family research.

Co-PI Douglas McElrath and other members of the advisory board working at academic institutions have used the papers available via Chronicling America as a resource in teaching classes about local Maryland history and for information literacy sessions.

UMD Libraries have continued to digitize their student newspapers using NDNP technical specifications, plus article-level segmentation and local metadata. Our understanding of this data and ability to use the NDNP content for modeling, has led to these successful projects. We have completed the third of four phases to digitize The Diamondback, the primary student newspaper; currently, 1910-2008 are digitized. We also digitized the Black Explosion, and the Eclipse, both African American student newspaper and a Jewish student newspaper, Mitzpeh, from print in FY18 and FY19. Upcoming in FY19, we will be finishing The Diamondback digitization through 2016. Diamondback digitization through the present and student newspaper digitization will continue in FY20. The files are available at: <https://www.lib.umd.edu/univarchives/student-newspapers>. We have also partnered with the Greenbelt Archive Project to digitize their local newspaper from 1963-present, and upload the files for them to the Internet Archive; they were looking for a cheaper digitization option than NDNP and a free hosting solution. We created generic Internet Archive instructions for uploading newspapers and have also shared them with the Director of Garrett County Public Libraries, who is interested in digitizing their local newspaper and hosting it in a free online repository.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

We were catching up on batches, having submitted 8 batches to the vendor, and the vendor having completed digitization on the batches and preparing them for post-processing at a subcontractor. The final four batches (not full batches of 10,000 pages) will be delayed because the vendor, (b) (4) [REDACTED] has been temporarily shut down as a non-essential Maryland business during the coronavirus closures. We don't know if the staff at the subcontractor will continue to be allowed to work remotely on batches, due to coronavirus closures. We will submit a no-cost extension if one is needed, once we have a firmer understanding of the project timeline.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

NEH and LOC report is acknowledged through logos on all presentations made on behalf of the project. Additionally, NEH and LOC are acknowledged on the project website, are mentioned in all promotional materials, and are thanked on all social media channels associated with the project.

Project Outcomes

Describe any project outcomes in the space provided.

The Historic Maryland Newspapers Project has digitized an additional 100,000, plus, pages of newspapers published in the State of Maryland, making over 400,000 pages of digitized newspapers freely available on Chronicling America. Highlights from this fourth phase of the project include a Maryland suffrage paper, written by and for women, German, Italian, and Czech language titles, two military base/fort papers, and expansion into far western Maryland for broader geographic coverage. This project also took advantage of performing copyright research for papers published between 1924-1963 to facilitate research on both World Wars and the economic boom of the 1950s; these papers were most frequently requested by community members and cultural heritage institutions in the state to facilitate more recent genealogical research.

Grant Products

Book Section

Conference Paper/Presentation

Conference Paper/Presentation

Conference Paper/Presentation

Public Lecture or Presentation

Public Lecture or Presentation

Course or Curricular Materials

Audience: Undergraduate

Audience: Undergraduate
Audience: Undergraduate
Audience: Undergraduate
Audience: Undergraduate

Course or Curricular Materials

Audience: Undergraduate
Audience: Undergraduate
Audience: Undergraduate
Audience: Undergraduate
Audience: Undergraduate

Course or Curricular Materials

Audience: Undergraduate
Audience: Undergraduate
Audience: Undergraduate
Audience: Undergraduate
Audience: Undergraduate

Conference Paper/Presentation

Course or Curricular Materials

Audience: Graduate
Audience: Graduate
Audience: Graduate
Audience: Graduate
Audience: Graduate

Conference Paper/Presentation

Public Lecture or Presentation

Public Lecture or Presentation

Annual Performance Progress Report

Report ID: 2908888

Application Number: PJ-250258-16

Project Director: Adam Fisher (Adam.C.Fisher@Maine.gov)

Institution: Maine State Library

Reporting Period: 9/1/2019 - 8/31/2020

Report Due: 11/30/2020

Submission Date: 2/26/2021 2:03:07 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The primary purpose of our National Endowment for the Humanities National Digital Newspaper Project grant is to facilitate the digitization of 100,000 pages of historical Maine newspapers for the Library of Congress Chronicling America portal. The work is important from both the standpoint of public access and long term preservation of the information included in newspapers from the past. The process involves duplication and high resolution imaging of master microfilm so that the content is protected in the event that the original film is ever lost or destroyed. Before the digitized content is made available through the Chronicling America website, the text on each page of imaged newspaper is made searchable through a process of Optical Character Recognition (OCR) and project staff create page level metadata to enhance discovery of content.

A secondary goal of the project involves outreach to Maine institutions to identify collections of historical newspaper titles. Maine is home to hundreds of small libraries, historical societies and museums - many of which operate on a part time basis with no paid staff. As project staff have worked to identify locations of master microfilm that might qualify for digitization through this project, they've also tracked the location of print and production film that may represent the only existing holdings of certain historical titles. This work helps us identify and prioritize newspaper collections that are of particularly high risk of loss so that we can focus our digitization efforts that we are involved with outside of the National Digital Newspaper Project.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis

in reporting in this section should shift from reporting activities to reporting accomplishments.

As of the November 30, 2020, Maine State Library NDNP project staff completed the ninth of ten batches of content deliverables under the 2019-2020 NDNP grant award. Staff have also created a digital database of historical Maine newspaper holdings that had been documented in paper form following a 1999 survey of Maine cultural institutions. This electronic database makes it easier for library patrons to identify where historical newspapers are held in Maine and helps the library and our community partners prioritize titles that should be considered for digitization.

Prior to the onset of the COVID pandemic, the library staff were conducting programming around the state to discuss newspaper digitization activities and promote new partnerships to help digitize hard copy newspapers that were not otherwise available on master film. Although not included in the scope of our NDNP grant, the library worked with numerous libraries, historical societies and museums on digitization projects involving print copies of historical newspapers. To facilitate this work, the library has invested in large format book scanners that it allows outside institutions to use at no cost for digitization of historical collections pertaining to Maine. The library's digital repository, DigitalMaine, has served as an onramp to make new digitized collections of newspapers (those digitized outside of NDNP) available to the public online.

The largest project that we worked on in 2020 was a partnership with the Rockland (Maine) Historical Society to provide access to 99 years of digitized historical newspapers from their community. This content can be viewed online here : <https://digitalmaine.com/rockland>

The library is also working with a consortium of institutions from around New England on a proposal to digitize French language newspapers from the region. The library has agreed to provide project support to this group in the form of free access to the library's scanning equipment and software. The group is seeking funding under (b) (4) grant and our hope is that the in-kind support through technology access will make the proposal more favorable in the eyes of that potential funder.

When the pandemic required us to shut down our facility to all but a handful of staff, some of our project work was delayed. Our primary NDNP project staffer was able to bring home one of our film viewers in order to keep up with page review and metadata creation for our batch deliverables. The part-time NDNP project staffer was also able to work remotely on the digital database of newspaper holdings, outreach to newspaper publishers and development of a survey that would allow us to identify new or changed collections of historical newspapers at Maine libraries, museums/archives, and historical societies.

We opted not to send the updated newspaper holding survey out in 2020 given that hundreds of small institutions that we needed to reach most were not open. We strongly suspect that survey will yield us

the most new information from small libraries and historical societies that don't have publicly accessible catalogs. These are the same institutions that also tend to operate without any paid staff and may only be open in the summer months. By shifting the survey to the summer of 2021, we hope to have greater participation from those groups.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

While the pandemic kept us from participating in person at the annual NDNP conference in Washington, the online format was beneficial in that we were able to involve several library employees in the sessions. All of us who took part in the online conference agreed that it exceeded expectations in terms of learning opportunities. While the technical sessions regarding project deliverables were helpful, we also enjoyed the sessions hearing about the experience of other institutions participating in the NDNP project. The evening social hour sessions were also very worthwhile.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Prior to the pandemic, library staff were involved with a variety of outreach activities to libraries and historical societies throughout Maine. Our last program for 2020 was held at a small library in Tenant's Harbor just prior to the beginning of a COVID shutdown in our state. Over the summer, we conducted an online program for the Maine Archives and Museum on digitization efforts. We are hopeful that we will be able to do some limited programming in the summer of 2021 if circumstances permit. While we have offered to do some online programs for historical societies, we've yet to have any takers thus far.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Project staff will continue to process batches consistent with the deliverables specified in the NDNP grant. A survey of historical newspaper holdings will be sent out to Maine libraries, museums/archives and historical societies in the summer of 2021.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time For example, if an undergraduate student

graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Name Title Months State Contributions

Susan Crawford Project Assistant 2 ME working on the organization of the project and metadata

Gretchen Clark Project Assistant no change

Adam Fisher Project Consultant no change

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

(b) (4) is the project vendor converting microfilm to digital specifications required. They are located in India.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related

professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other
members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Nothing to report

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

No significant changes were made.

We have faced significant obstacles here over the last year. COVID, of course, created some disruptions due to the sudden remote work arrangements of project staff and all the technology impediments that came with it.

But our issues related to COVID were shadowed by news this summer that the library needed to vacate our current building due to a "catastrophic failure" of our HVAC system that could not be remedied without extensive abatement of asbestos in the building. Adam Fisher, NDNP project director in Maine, is also the library's director of collections development. Nearly all of his time in the subsequent months has been spent dealing with the logistics of getting over 7 linear miles of collections out of the current building and into three temporary locations where they will be stored for the next 2-3 years while the library is under renovation. This work has been made all the more difficult due to social distancing requirements of library staff who are charged with removing all the collections from shelves in their current location and reshelving the materials elsewhere.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

NEH funding support has been acknowledged in our outreach about the project.

Project Outcomes

Describe any project outcomes in the space provided.

The Maine National Digital Newspaper Project grant has helped digitize nearly 200,000 pages of historical newspapers from Maine where that content is fully searchable and accessible online through the Chronicling America portal. Our work on the project has had a secondary benefit of enhancing interest in newspaper digitization in Maine, leading to many more pages of newspapers being made available in digital form outside of the parameters of the grant.

Grant Products

Final Performance Progress Report

Report ID: 2908417

Application Number: PJ-50100-12

Project Director: Frank Boles (boles1fj@cmich.edu)

Institution: Central Michigan University

Reporting Period: 9/1/2012 - 11/30/2020

Report Due: 2/28/2021

Submission Date: 2/23/2021 8:24:07 AM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The major goal of the the project extension was to place within Chronicling America approximately 400,000 images from Michigan newspapers.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

As the project comes to a close, 422,137 pages of newspapers from 54 Michigan titles have been placed in the Chronicling America website.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by

the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor.

"Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to Report

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

The scans themselves are, of course supplied to and uploaded by the Library of Congress. Within Michigan we routinely attended relevant conferences/distribute literature regarding Chronicling America at a variety of relevant venues, including those of the Historical Society of Michigan, the Michigan Archival Association, the Michigan Library Association, the Michigan Genealogical Council, and the state's small library conference sponsored by the Library of Michigan.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Nothing to report as this is our final report

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate “no change.”

Identify the person’s state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Frank Boles was the project director for the entirety of the grant. . He has devoted approximately 27% of his time to the project. Kim Hagerty, who first joined the project in 2012 and was responsible for day-to-day operations, resigned her position (90 percent devoted to NDNP) on May 14, 2019. She was replaced by Ed Bradley, who was the key personnel for the project until its July 1, 2020 when he was replaced by Gary Leasher. Mr. Leasher left the project a few weeks before its conclusion and Mr. Bradley was re-employed to take care of all final details.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Our primary partner in the project was the Library of Michigan, which has the largest microfilmed newspaper collection in our state. The Library of Michigan routinely made film available to us for use in this grant project.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

The project had a significant impact on the people of the state. We were also happy that it had impact within the federal government. In 2020 a delegation of several archival organizations met with members of the Biden Presidential transition team, one of whom was from the Clarke Historical Library. the Michigan NDNP project was specifically mentioned as an example of how federal funding for the humanities can have a wide impact on the public.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Over the course of eight years the most challenging problems were those regarding personnel. Particularly as the grant came to its close a combination of hiring freezes within our institution (which included grant funded positions) and the growing 'short term' nature of the project employment, made it difficult to find and hold qualified individuals in key roles. The long freeze on hiring left a significant balance of funds unspent and which were returned to NEH.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Material was supplied to Library of Congress. We did not directly offer any of the created scans to the public.

Project Outcomes

Describe any project outcomes in the space provided.

The project resulted in 422,137 newspaper pages from 54 titles published in Michigan becoming available online to the public through the Library of Congress. This contribution enriched the public's understanding of local history, and made a special contribution in explaining through a number of

newspapers Detroit's contributions to World War II production as well as the significant social changes that occurred in southeastern Michigan between 1941 and 1945. Detroit was both "the arsenal of democracy" and the location of the war's largest race riot, both of which are well documented in local newspaper sources, including the weekly Black newspaper published in Detroit during this time period.

Grant Products

NEWSPAPERS BY TITLE	TOTAL SCANS CREATED 9/1/2018-8/31/2019	Scans created last six months 3/1/2019-8/31-2019	SCANS SENT TO DDD	SCANS RETURNED FROM DDD	SCANS SENT TO LC
The Daily Monitor (Mt. Clemens, MI)	1,875	1,875	1,875	1,875	
The Daily Monitor Leader (Mt. Clemens, MI)	5,062	5,062	5,062	5,062	
The Ypsilanti daily press	7,324	7,324	7,324		
The Michigan Chronicle	2,141	2,141			
Michigan Automotive News	4,791	4,791			
Wyandotte Herald	0	0			
Wyandotte News-Herald	0	0			
Detroit Times	8,048	8,048			
totals	29,241	29,241	14,261	6,937	0

NOTE: Work began June 18. Scans returned from DDD have been validated but not yet sent to LC. Sending out a batch to DDD this week including scans created Sept/Oct 2019: Wyandotte 3,326 and Detroit 6,755

Annual Performance Progress Report

Report ID: 2891674

Application Number: PJ-50100-12

Project Director: Frank Boles (boles1fj@cmich.edu)

Institution: Central Michigan University

Reporting Period: 9/1/2018 - 8/31/2019

Report Due: 9/30/2019

Submission Date: 11/11/2019 2:53:31 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The major goals of the most third extension of the grant was to digitize and place within Chronicling America approximately 100,000 images from Michigan newspapers.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

Having completed all of the unfinished work from the 2016-2018 grant cycle in the first six months of the year, work began on the tasks specified in the 2018-2020 grant. Of the eight titles included in the 2018-2020 project, scanning has begun on six titles. As of August 31, 2019, 29,241 scans were completed. Of these 14,261 were sent to our third party vendor for meta-data creation, and 6,937 were returned from the vendor for final inspection.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to Report

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

The scans themselves are, of course supplied to and uploaded by the Library of Congress. Within Michigan we routinely attend relevant conferences/distribute literature regarding Chronicling America at a variety of relevant venues, including those of the Historical Society of Michigan, the Michigan Library Association, and the state genealogical society, to promote material found in Chronicling America. In addition, we maintain an active social media presence, posting twitter and Facebook announcements and "highlights" weekly

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

After filling staff vacancies within the program (described elsewhere), we plan to work to get our project back on schedule and complete all required work by August 31, 2020, when the grant will end.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Frank Boles remains the project director. He has devoted approximately 27% of his time to the project. Kim Hagerty, who first joined the project in 2012 and was responsible for day-to-day operations, resigned her position (90 percent devoted to NDNP) on May 14, 2019.

Our ability to replace Ms. Hagerty in a timely manner was made impossible by a decision in early June by CMU's senior administrators to freeze all new hires at Central Michigan University if the position was covered by a collective bargaining agreement (Ms. Hagerty's position, despite funding source, was covered by a collective bargaining agreement). CMU anticipated that budget problems would require lay-offs at the end of the summer, and did not wish to complicate this process by having new employees in the mix. Unfortunately planning/implementation of the eventual lay-offs was repeatedly delayed, extending the hiring freeze until the end of the reporting period.

An appeal was made to CMU's Human Relations Department, seeking permission to fill the NDNP lead position. It was pointed out that although the position did fall under the relevant collective bargaining agreement, the work performed through this position was federally-funded and subject to externally created production deadlines. Unfortunately, the Human Relations Department declined to make an exception to the hiring freeze. During the period from May 14 until August 31 (and beyond) it was not possible staff the position. As it was possible, other, ongoing staff were assigned work regarding some aspects of the NDNP project.

As was possible, Megan Farrell, who supervises our library's digital and microfilming operations, and her staff, attempted to perform some of the work that would otherwise have been done by Ms. Hagerty.

Postscript: Ms. Hagerty's position was filled October 1, 2019

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or

equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Our primary partner in the project remains the Library of Michigan, which has the largest microfilmed newspaper collection in our state.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;

improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Nothing to Report

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

As noted under Participants, the project's long-time, day-to-day manager resigned from her position on May 14, 2019. Because of a hiring freeze placed on all unionized job positions by Central Michigan University, the project manager position remained unfilled as of August 30, 2019. By way of postscript, the position was finally filled October 1, 2019. As would be anticipated, this long vacancy in a key position negatively affected production.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Material was supplied to Library of Congress. We did not directly offer any of the created scans to the public.

Project Outcomes

Describe any project outcomes in the space provided.

All work as specified for the 2016-18 grant period has been successfully completed and is either uploaded in Chronicling America or awaiting uploading. As outlined in the grant timeline, work has begun on the 2018-2020 grant cycle project. However, staffing issues outlined above has put the project behind schedule. Despite this, we will seek to complete the project in a timely manner.

Grant Products

NEWSPAPERS BY TITLE	TOTAL SCANS CREATED 9/1/2018-8/31/2019	Scans created last six months 3/1/2019-8/31-2019	SCANS SENT TO DDD	SCANS RETURNED FROM DDD	SCANS SENT TO LC
The Daily Monitor (Mt. Clemens, MI)	1,875	1,875	1,875	1,875	
The Daily Monitor Leader (Mt. Clemens, MI)	5,062	5,062	5,062	5,062	
The Ypsilanti daily press	7,324	7,324	7,324		
The Michigan Chronicle	2,141	2,141			
Michigan Automotive News	4,791	4,791			
Wyandotte Herald	0	0			
Wyandotte News-Herald	0	0			
Detroit Times	8,048	8,048			
totals	29,241	29,241	14,261	6,937	0

NOTE: Work began June 18. Scans returned from DDD have been validated but not yet sent to LC. Sending out a batch to DDD this week including scans created Sept/Oct 2019: Wyandotte 3,326 and Detroit 6,755

Semi-Annual Performance Progress Report

Report ID: 2891688

Application Number: PJ-50100-12

Project Director: Frank Boles (boles1fj@cmich.edu)

Institution: Central Michigan University

Reporting Period: 3/1/2019 - 8/31/2019

Report Due: 9/30/2019

Submission Date: 11/11/2019 2:48:40 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The major goals of the most third extension of the grant was to digitize and place within Chronicling America approximately 100,000 images from Michigan newspapers.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

Having completed all of the unfinished work from the 2016-2018 grant cycle in the first six months of the year, work began on the tasks specified in the 2018-2020 grant. Of the eight titles included in the 2018-2020 project, scanning has begun on six titles. As of August 31, 2019, 29,241 scans were completed. Of these 14,261 were sent to our third party vendor for meta-data creation, and 6,937 were returned from the vendor for final inspection.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to Report

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

The scans themselves are, of course supplied to and uploaded by the Library of Congress. Within Michigan we routinely attend relevant conferences/distribute literature regarding Chronicling America at a variety of relevant venues, including those of the Historical Society of Michigan, the Michigan Library Association, and the state genealogical society, to promote material found in Chronicling America. In addition, we maintain an active social media presence, posting twitter and Facebook announcements and "highlights" weekly

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

After filling staff vacancies within the program (described elsewhere), we plan to work to get our project back on schedule and complete all required work by August 31, 2020, when the grant will end.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Frank Boles remains the project director. He has devoted approximately 27% of his time to the project. Kim Hagerty, who first joined the project in 2012 and was responsible for day-to-day operations, resigned her position (90 percent devoted to NDNP) on May 14, 2019.

Our ability to replace Ms. Hagerty in a timely manner was made impossible by a decision in early June by CMU's senior administrators to freeze all new hires at Central Michigan University if the position was covered by a collective bargaining agreement (Ms. Hagerty's position, despite funding source, was covered by a collective bargaining agreement). CMU anticipated that budget problems would require lay-offs at the end of the summer, and did not wish to complicate this process by having new employees in the mix. Unfortunately planning/implementation of the eventual lay-offs was repeatedly delayed, extending the hiring freeze until the end of the reporting period.

An appeal was made to CMU's Human Relations Department, seeking permission to fill the NDNP lead position. It was pointed out that although the position did fall under the relevant collective bargaining agreement, the work performed through this position was federally-funded and subject to externally created production deadlines. Unfortunately, the Human Relations Department declined to make an exception to the hiring freeze. During the period from May 14 until August 31 (and beyond) it was not possible staff the position. As it was possible, other, ongoing staff were assigned work regarding some aspects of the NDNP project.

As was possible, Megan Farrell, who supervises our library's digital and microfilming operations, and her staff, attempted to perform some of the work that would otherwise have been done by Ms. Hagerty.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Our primary partner in the project remains the Library of Michigan, which has the largest microfilmed newspaper collection in our state.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;

improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related

professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other
members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Nothing to Report

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

As noted under Participants, the project's long-time, day-to-day manager resigned from her position on May 14, 2019. Because of a hiring freeze placed on all unionized job positions by Central Michigan University, the project manager position remained unfilled as of August 30, 2019. By way

of postscript, the position was finally filled October 1, 2019. As would be anticipated, this long vacancy in a key position negatively affected production.

Postscript: the position was filled October 1, 2019

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Material was supplied to Library of Congress. We did not directly offer any of the created scans to the public.

Project Outcomes

Describe any project outcomes in the space provided.

Although work has begun on the 2018-2020 scans, staffing issues outlined above has put the project behind schedule. Despite this, we will seek to complete the project in a timely manner.

Grant Products

NEWSPAPERS BY TITLE	TOTAL SCANS CREATED 9/1/2018-8/31/2019	Scans created last six months 3/1/2019-8/31-2019	SCANS SENT TO DDD	SCANS RETURNED FROM DDD	SCANS SENT TO LC
The Daily Monitor (Mt. Clemens, MI)	1,875	1,875	1,875	1,875	
The Daily Monitor Leader (Mt. Clemens, MI)	5,062	5,062	5,062	5,062	
The Ypsilanti daily press	7,324	7,324	7,324		
The Michigan Chronicle	2,141	2,141			
Michigan Automotive News	4,791	4,791			
Wyandotte Herald	0	0			
Wyandotte News-Herald	0	0			
Detroit Times	8,048	8,048			
totals	29,241	29,241	14,261	6,937	0

NOTE: Work began June 18. Scans returned from DDD have been validated but not yet sent to LC. Sending out a batch to DDD this week including scans created Sept/Oct 2019: Wyandotte 3,326 and Detroit 6,755

Semi-Annual Performance Progress Report

Report ID: 2891689

Application Number: PJ-50100-12

Project Director: Frank Boles (boles1fj@cmich.edu)

Institution: Central Michigan University

Reporting Period: 9/1/2019 - 2/29/2020

Report Due: 3/31/2020

Submission Date: 3/31/2020 2:16:51 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The major goal of the the current project extension is to place within Chronicling America approximately 100,000 images from Michigan newspapers documenting the Detroit area during World War II.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

As of October 1, we were able to replace key project personnel, filling a vacancy created by the resignation of the xxx in April. A hiring freeze within our University made it impossible to fill the vacancy until October. As noted in the attached spreadsheet, 48,300 2 UP pages are currently in process, or approximately 96,000 images 13,800 pages of the project of the 100,000 to be done have been completed and sent to the Library of Congress.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to Report

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

The scans themselves are, of course supplied to and uploaded by the Library of Congress. Within Michigan we had planned to attend relevant conferences/distribute literature regarding Chronicling America at a variety of relevant venues, including those of the Historical Society of Michigan, the Michigan Archival Association, and the state's small library conference. Unfortunately these events have been cancelled due to the COVID-19 pandemic.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Having filled critical staff vacancies within the program (described elsewhere), we are again on track to complete all work by August 31, 2020, when the grant will end.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Frank Boles remains the project director. He has devoted approximately 27% of his time to the project. Kim Hagerty, who first joined the project in 2012 and was responsible for day-to-day operations, resigned her position (90 percent devoted to NDNP) on May 14, 2019.

Our ability to replace Ms. Hagerty in a timely manner was made impossible by a decision in early June by CMU's senior administrators to freeze all new hires at Central Michigan University if the

position was covered by a collective bargaining agreement (Ms. Hagerty's position, despite funding source, was covered by a collective bargaining agreement). CMU anticipated that budget problems would require lay-offs at the end of the summer, and did not wish to complicate this process by having new employees in the mix. Unfortunately planning/implementation of the eventual lay-offs was repeatedly delayed, extending the hiring freeze until the end of the reporting period.

An appeal was made to CMU's Human Relations Department, seeking permission to fill the NDNP lead position. It was pointed out that although the position did fall under the relevant collective bargaining agreement, the work performed through this position was federally-funded and subject to externally created production deadlines. Unfortunately, the Human Relations Department declined to make an exception to the hiring freeze. During the period from May 14 until August 31 (and beyond) it was not possible staff the position. As it was possible, other, ongoing staff were assigned work regarding some aspects of the NDNP project.

As was possible, Megan Farrell, who supervises our library's digital and microfilming operations, and her staff, attempted to perform some of the work that would otherwise have been done by Ms.Hagerty.

Ms. Hagerty's position was filled October 1, 2019, by Mr. Edwin Bradley.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Our primary partner in the project remains the Library of Michigan, which has the largest microfilmed newspaper collection in our state. The Library of Michigan routinely makes film available to us for use in this grant project.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;

improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;

provided fellowships or assistanceships; or

provided exposure to the humanities for practitioners, teachers, young people, or other

members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Nothing to Report

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

As noted under Participants, the project's long-time, day-to-day manager resigned from her position on May 14, 2019. Because of a hiring freeze placed on all unionized job positions by Central Michigan University, the project manager position remained unfilled as of August 30, 2019. The position was finally filled October 1, 2019. As would be anticipated, this long vacancy in a key position negatively affected production.

We have also been negatively impacted by the COVID-19 pandemic. Our parent University first encouraged employees to work from home, by order of Michigan's Governor our onsite operations closed in late March and will remain closed until at least April 13. Although we are attempting to do as much work as possible remotely the closure of our university mail room makes it impossible to send or receive batches from our third party vendor (DDD) in Laos. Library of Congress is also not currently accepting batches. We have yet to determine the overall impact of the pandemic on our production schedules. All face-to-face outreach activities planned for the spring have also been cancelled, again due to the pandemic.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Material was supplied to Library of Congress. We did not directly offer any of the created scans to the public.

Project Outcomes

Describe any project outcomes in the space provided.

As outlined in the grant timeline, work has begun on the 2018-2020 grant cycle project. Despite staffing problems by mid-March we appeared to be on track to complete the project in a timely manner. Unfortunately, the pandemic has led to a statewide "stay at home" order by the Governor that, while in the short term will be manageable, it seems more likely that COVID-19 will disrupt production schedules and make it impossible to complete the grant within the original timeline.

Grant Products

NEWSPAPERS BY TITLE	TOTAL SCANS CREATED 9/1/2018-8/31/2019	Scans created last six months 3/1/2019-8/31-2019	SCANS SENT TO DDD	SCANS RETURNED FROM DDD	SCANS SENT TO LC
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The Michigan Chronicle	2,141	2,141			
Michigan Automotive News	4,791	4,791			
Wyandotte Herald	0	0			
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NOTE: Work began June 18. Scans returned from DDD have been validated but not yet sent to LC. Sending out a batch to DDD this week including scans created Sept/Oct 2019: Wyandotte 3,326 and Detroit 6,755

Annual Performance Progress Report

Report ID: 2899528

Application Number: PJ-230669-15

Project Director: Shawn Rounds (shawn.rounds@mnhs.org)

Institution: Minnesota Historical Society

Reporting Period: 9/1/2018 - 8/31/2019

Report Due: 11/30/2019

Submission Date: 11/26/2019 1:29:49 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

In the period 9/1/2018 - 8/31/2019, the Minnesota Historical Society (MNHS) completed the 2nd year of its 2017-2019 National Digital Newspaper Program (NDNP) award cycle. A Milestones and Deliverables checklist and an updated Batch Production Schedule detailing the status of our 2017-2019 project are provided as attachments to this Performance Report in the Supplementary Materials section.

For the NDNP, an awardee has 5 deliverables: (1) 100,000 pages of digitized newspaper content and associated metadata delivered in batches to the Library of Congress for the Chronicling America website, (2) silver duplicate microfilm used for digitization delivered to the Library of Congress following the approval of all the batches, (3) title background essays for Chronicling America, (4) a review/updates for MARC catalog records, and (5) a survey of non-NDNP digitized newspapers in the awardee's state. Additionally if post 1923 titles are included, the awardee performs copyright research to establish if they are in the public domain.

For the 2017-2019 cycle, the Minnesota Historical Society began to implement in-house digitization using its state of the art Mekele microfilm scanner and docWorks digitization processing software to produce batches that meet the NDNP Technical Guidelines and validated with the Library of Congress's Digital Viewer and Validator software. Because MNHS was starting in-house digitization, MNHS determined it would produce approximately half the pages in-house and the other half with its digitization vendor using its previous process.

The Minnesota NDNP Advisory Board selected 40 newspaper titles for the 2017-2019 cycle with a goal to highlight "Other Voices". Among the newspapers included for digitization were the Prison Mirror, the longest running prison newspaper in the United States; several newspapers from Ignatius Donnelly, 19th century Populist politician and Farmer movement advocate; Jewish and Catholic

newspapers; an Ojibwe newspaper and five African American titles.

In the 9/1/2018 - 8/31/2019 period, MNHS delivered batches 3-11, with batch 12 being sent 9/3/2019, after consultation with the NEH and LC. MNHS also supplied a small set of improved quality images in a 13th batch on 9/25/2019 for a situation where the original negative microfilm had degradation problems and MNHS positive microfilm was found to have good images.

Also during the time period 9/1/2018 - 8/31/2019, MNHS submitted an application for the 2019-2021 NDNP cycle and received the news in August 2019 that it would receive an award from the NEH. An updated 2019-2021 Milestones and Deliverables and 2019-2021 Preliminary Production Schedule are attached in the Supplementary Materials section of this Performance Report and together they form the Work Plan described in the Terms and Conditions-4 (7. Delivery Schedule, b.) document supplied by the NEH for the Minnesota NDNP 2019-2021 award.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

A Milestones and Deliverables checklist and an updated Batch Production Schedule detailing the status of Minnesota 2017-2019 NDNP project are provided as attachments to this Performance Report in the Supplementary Materials section.

2017-2019 NDNP Activities: During the period 9/1/2018-8/31/2018, the second year of the cycle, MNHS focused on digitization and batch production for 100,000 pages of Minnesota newspapers. Other activities in this period included: silver negative microfilm duplication, delivering title essays, recommendations for catalog record updates, completing the non-NDNP digital newspaper survey, and copyright/public domain research. Objectives, outcomes and accomplishments for the 2017-2019 cycle are outlined below.

Digitized Newspapers: MNHS successfully digitized 101,107 newspaper pages in 13 batches for the 2017-2019 NDNP cycle. All batches have been submitted to and approved by Library of Congress. In the September 2018-August 2019 period, 12 of 13 full batches were produced and 11 approved by LC. During the 2017-2019 cycle, MNHS began shifting batch production from solely working with

an outside digitization vendor to approximately half being digitized in-house at MNHS. Vendor Northern Micrographics produced seven of the batches. MNHS produced six batches in-house on a Mekel scanner and with the docWorks software.

As MNHS ramped up newspaper digitization and batch production for 2017-2019, there were some challenges when two MNHS in-house produced batches were delayed in production. One was due to the discovery of a significant amount of master microfilm reels with degraded emulsion due to adhesive from old, bad splices. The additional 13th batch (Mambo) included replacement images re-digitized from positive use microfilm that still had good quality images. The 12th batch (Limbo) was delayed because of network slowdowns and software problems; the batch QC was completed in-house before the August 30, 2019 deadline. MNHS advised LC and NEH of the delay and shipped the batch to LC on September 3, 2019, following the Labor Day holiday. The Mambo (13th) and Limbo (12th) batches were approved on October 16, 2019 and November 20, 2019, respectively.

Beginning in-house digitization for approximately half of the pages for the 2017-2019 cycle gave MNHS a great opportunity to grow its process, expand the in-house digitization experience for its staff, and troubleshoot problems that arise as it scales up production. This experience has led to MNHS shifting to solely in-house production in its upcoming 6th award for the 2019-2021 cycle.

Silver Duplicate Negative Microfilm: MNHS has all the microfilm from the 2017-2019 cycle assembled and ready to send to the Library of Congress (LOC). All silver duplicate negative microfilm reels for this project will be shipped to LOC once the final batch is accepted, per LOC specifications. With the final batch being accepted Nov. 20, 2019, shipment to LOC is planned the week of December 2, 2019, following the holiday weekend.

Title Essays: MNHS produced 24 title background essays in the 2017-2019 cycle for *Chronicling America*. The 24 essays covered the 41 titles digitized – in some cases, related titles are combined in one essay and for a couple titles, MNHS was adding to previous digitization and a title essay had already been written in a past cycle. (*40 titles were selected for digitization and 1 related title/issue was added for digitization in a special situation). Essays were researched and written by Minnesota NDNP project staff; Advisory Board members, who bring significant knowledge of the titles; MNHS Library staff members, and a volunteer. All essays have been delivered to the NEH. Many essays are now available in *Chronicling America*, while a small remaining set are with the NEH awaiting approval or with the Library of Congress awaiting upload.

Catalog Record Updates: Updates were made to 15 MARC catalog records for titles selected for digitization in the 2017-2019 Minnesota NDNP cycle. The Library of Congress newspaper cataloger has been very helpful throughout our NDNP grants in reviewing title lists, consulting on proposed changes and making updates to CONSER catalog records since MNHS does not have CONSER cataloging authority. Anne Levin on the MNHS NDNP project staff previously cataloged newspapers for MNHS; she reviewed the MARC catalog records and noted records needing updates in the Title

Selections List and proposed updates to the LOC cataloger based on information left out of the records or new information that was exposed through the digitization process. The MNHS NDNP project staff also consult as needed with MNHS Library catalogers who are very skilled and currently catalog newspapers and perform original cataloging for MNHS's extensive Library collections.

Non-NDNP Digital Newspaper Survey: The MNHS 2017-2019 survey for non-NDNP digital newspapers was completed and submitted to the NEH and Library of Congress on August 28, 2019. This survey of Minnesota newspaper titles was the most ambitious survey MNHS has done for the NDNP. MNHS started with data downloaded of all the MNHS newspaper holdings in the MnPALS online catalog. This provided important information for the Survey spreadsheet and was a great starting point. The process of doing the survey confirmed that digital content is constantly changing. MNHS NDNP project staff found that between starting work on the survey in 2018 and finishing work in June of 2019 some titles had disappeared online, others had appeared, and holdings were expanded or contracted. The final survey document for the 2017-2019 cycle becomes a snapshot in time for the Minnesota newspaper titles available online.

Copyright/Public Domain: Assessments were performed for 2017-2019 selected titles with post-1922 digitized content. MNHS followed the copyright/public domain assessment parameters and process develop by the Library of Congress and shared by LOC staff at the annual meetings and in a webinar with awardees. MNHS also consulted with its own legal counsel on the process. With digitization happening primarily in the 2nd year of the grant, 1923 content automatically became public domain starting January 1, 2019. After that the assessments focused on 1924 and later content.

It was satisfying in this cycle to be able to complete digitization of 2 titles, an African American newspaper, *The Appeal*, and an Ojibwe newspaper, *The Tomahawk*, that previously could only be digitized through 1922 and now the final years of 1923 and 1923-1926, respectively, could be digitized. Another title, the *Redwood Gazette* had a noted woman editor, Bess Wilson from 1916-1927 and the extended time-period allowed for digitization throughout her leadership of the *Gazette*.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by

the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

While the NDNP project is not explicitly tasked with providing training and development, the nature of the NDNP serves this purpose well. A broad goal of the NDNP is to distribute newspaper digitization among the U.S. states and territories. The NDNP itself serves as a model to develop digitization experience for the state/territory awardee programs. The NDNP Guidelines note that each awardee should have 2 representatives for their project attend an annual meeting at the NEH and L)C in Washington, D.C. The annual meeting is a significant opportunity to meet and connect with staff with from the NEH and LOC as well as NDNP awardees throughout the United States.

The annual meetings provide many opportunities to learn about digitization, preservation, and project and grant management. Two MNHS staff working on the Minnesota NDNP Project attended the NDNP Awardee meeting in Washington, D.C. from September 10-12, 2019. Staff members attending the meetings also are able to share their experience by participating in panels and presentations. Anne Levin, MNHS Acting Digital Newspaper Manager, participated in a panel on "Managing Your NDNP Grant" connecting with NEH, LC staff and awardees. Jillian Odland also represented the MNHS NDNP project at the 2019 annual meeting. And MNHS staff members Fritz Hoehn and Lynnette Westerlund, attending as technical representatives for the Iowa and South Dakota NDNP projects, gave a presentation on "Non-English and Multilingual Content". They shared information they developed digitizing newspapers in a variety of languages and exploring the technical issues for OCR as part of their previous experience with Minnesota NDNP projects as well as their current experience working with regional state partner NDNP projects for Iowa and South Dakota.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

MNHS is developing public relations plans to notify local libraries, historical societies, schools and community organizations about digitization of newspaper titles from their region funded through NEH NDNP grants or other newspaper digitization projects. As digitization of Minnesota newspapers has expanded through the NDNP and projects MNHS has developed, interest has grown for historic newspapers and the significant improvements for access brought by digitization.

During the 2017-2019 NDNP cycle an MNHS NDNP staff member connected with a MNHS member who was researching the Morris Tribune newspaper the old-fashioned way in the MNHS Hubbs Microfilm Room at the Gale Family Library. The Morris, MN researcher learned of the four newspaper titles we were digitizing from Morris through our NDNP grant and he notified the Stevens County Historical Society. They all were excited about the upcoming digital content to be posted on Chronicling America.

Internal announcements are being made regularly to all MNHS Staff about new titles being ingested into LOC Chronicling America website and following that to the Minnesota Digital Newspaper Hub. We are also reaching out to the general public through the MNHS Library Facebook page so they are aware of our growing digital newspaper content.

When MNHS received a 6th NEH grant for the 2019-2021 NDNP cycle, MNHS issued a press release about the new NEH award and the completion of our 5th award on August 29, 2019: "\$242,129 National Endowment for the Humanities Grant Supports Digitizing Minnesota Newspapers in MNHS Collection". The press release highlighted MNHS experience with the NDNP, the NEH and Library of Congress NDNP goals, and featured some of the titles digitized in the 2017-2019 cycle: <http://www.mnhs.org/media/news/11543>

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

September 1, 2019 – August 31, 2020 Period

2017-2019 Cycle

- Silver Duplicate Microfilm: MNHS will be sending the 2017-2019 silver duplicate negative microfilm reels to LOC in December 2019, following LOC requests to send after LOC approval of the final batch (this occurred November 21, 2019).
- All other deliverables for the 2017-2019 Minnesota NDNP cycle are already completed. As noted, a Milestones and Deliverables checklist and an updated Batch Production Schedule detailing the status of Minnesota 2017-2019 NDNP project are provided as attachments to this Performance Report in the Supplementary Materials section.

2019-2021 Cycle

- At the end of August 2019, MNHS heard from the NEH that it would receive a new award for the 2019-2021 cycle. MNHS very much appreciates the support of the NEH and looks forward to the new cycle.
- A 2019-2021 Milestones and Deliverables (updated from the application) and 2019-2021 Preliminary Production Schedule are attached, comprising the Workplan for the 2019-2021 cycle.
- In the reporting period covering September 1, 2019 to August 31, 2020 MNHS will begin the 2019-2021 cycle. There are 5 Deliverables: 100,000 pages of digitized newspapers for Chronicling America, title essays, MARC catalog record review and updates if needed, non-NDNP digital newspapers survey, and duplicate silver negative microfilm.
- MNHS has already begun to reconvene its NDNP Advisory Board and to do research on potential titles to provide information in a new briefing book for discussion during two upcoming meetings—one in December 2019 and the other in February 2020.
- MNHS will prepare its Title Selection list, as decided by its Advisory Board, for submission to the NEH and Library of Congress (LOC) by April 30, 2020.
- MNHS will identify and scan and digitize the Sample reel and submit the Sample batch to LOC by April 1, 2020. Following approval of the Sample and the Title Selection list by LOC, MNHS will start working on its initial batches at the end of the first year of the cycle.

- Other activities in this period include reporting, planning for the new cycle, arranging for a duplication vendor, reviewing catalog records, reviewing the technical specifications, and getting staff and in-house systems in place for the upcoming Sample and initial batches. Initial work on the survey may occur in this period, with remaining work in the 2nd year of the cycle.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate “no change.”

Identify the person’s state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Below are the Minnesota NDNP staff from the Minnesota Historical Society. All are based in Minnesota. There was no collaboration internationally.

(1) Project Director – The Project Director has primary responsibility for the budget and routinely meets with the manager to oversee the development of semi-annual and final reports. She will spend 7% of her time on the project. (1 Person-Month - *Cost Share)

- On October 12, 2017 MNHS submitted a change request adding Shawn Rounds along with Jennifer Jones as Project Director (both were fulfilling the cost share)
- On March 6, 2019, MNHS submitted a change request noting several staff transitions at MNHS where Jennifer Jones would no longer serve as Project Director and Shawn Rounds would fully assume that role.

Jennifer Jones (Minnesota) – Senior Director, Collections and Research Services and Plank Chair in Library, Archives, and Collections, Minnesota Historical Society

- Minnesota NDNP Project Director (Joint) 9/1/2019 – 3/6/2019

Shawn Rounds (Minnesota) -- State Archivist and Director of Library & Archives, Preservation and Outreach Division, Minnesota Historical Society

- Minnesota NDNP Project Director (Joint) 10/1/2019 – 3/6/2019; (Sole) 3/7/2019-8/31/2019

(2) Key Personnel

(a) Project Manager -- The Project Manager is responsible for selecting and acting as liaison with the duplication and digitization vendor, managing the Society's staff, administration of the budget, and development of interim and final reports. She will ensure digitization standards are followed, establish schedules and deliverables, and ensure quality control of the material. She will spend 19% of her time on the project. (2 Person-Months - *Cost Share)

- (b) (6) [REDACTED]. Anne Levin is currently Acting Digital Newspaper Manager and as a part of that position is filling the Minnesota NDNP Project Manager role and the cost share.

Jane Wong (Minnesota) -- 9/1/2018-2/1/2019

Anne Levin (Minnesota) – 2/2/2019-8/31/2019 (Acting)

(b) Project Coordinator – The Project Coordinator will be responsible for ensuring metadata is created according to NDNP Technical Standards and supervising technical and day-to-day operations of the metadata creation, batch quality review, catalog record review, historical essays, and digital newspaper survey. She will work with the manager in creating a project plan and coordinating its implementation, and preparing project reports. She will spend 25% of her time on the project. (3 Person-Months)

Anne Levin (Minnesota) – 9/1/2019 – 2/1/2019 (assumed Project Manager role in Acting position)

During the time Anne Levin assumed the Project Manager role (Acting), the tasks of the Project Coordinator have been distributed among existing staff.

(c) Program Associate/Program Assistant: Society staff will perform microfilm review and metadata creation, batch verification and quality review, deliver batches and duplicate microfilm to LC, write historical essays, and survey the state's digital newspapers. They have experience with non-English language newspapers and the analysis and documentation needed for digitization. The Associate will spend 50% of his/her time (7 Person-Months). The Assistant will spend 33% of his/her time on the project. (4 Person-Months)

Associate: Lynnette Westerlund (Minnesota)

Assistant: Michael Peterson and Scott Rosales (Minnesota) – combined time

(d) Digitization Technician -- Technicians will be part of the in-house digitization processing workflow. They will also support the Digital Newspaper Survey and other Minnesota NDNP tasks as needed. They will be part-time and will spend 45% of their combined time on the project. (6 Person-Months)

There are 6 technicians at MNHS who worked in part on the Minnesota NDNP project reflecting the combined 45% time of the Technician: Julianne Graham, Maia Shaeffer, Andrew Romitti, Karla Simonson, Tyler Kinsella, Haley Shearer.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;
In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);
Facilities (e.g., project staff used the partner's facilities for project activities);
Collaboration (e.g., partner's staff worked with project staff on the project);
Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and
Other.

More detail on partner and contribution (foreign or domestic).

Nothing to Report

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

The Minnesota Historical Society celebrates its role as a National Digital Newspaper Program (NDNP) awardee, contributing Minnesota newspapers to the national newspaper collection within Chronicling America. Newspapers digitized for the NDNP with NEH funding become a key resource

for many types of researchers, from students and teachers, academics, genealogists, businesses and organizations – the information found in newspapers tells many stories.

The Minnesota Historical Society newspaper collection is one of the most valuable, most used and most extensive collections for the Society. It is the largest collection of Minnesota newspapers of any repository. It is a significant opportunity to digitize a portion of this collection for the NDNP. Making Minnesota newspapers available in Chronicling America has many benefits: free online access, keyword searching, browsing, page viewing with zoom, and searching across multiple titles and multiple cities and states. All of these greatly change our interactions with historic newspapers as compared to the static nature of microfilm. Digitization for online access is a wonderful opportunity to connect communities with their history and to share that history forward.

With the completion of the 2017-2019 cycle, MNHS expects to have 100 Minnesota titles available in Chronicling America, although the Library of Congress has not finished uploading Minnesota 2017-2019 title content or essays. At the time of this report, 93 titles, 530,220 pages, and 56 essays are available: <https://chroniclingamerica.loc.gov/newspapers/Minnesota/>

Participation in the NDNP has inspired the Minnesota Historical Society to also grow its own digitization program and expand digitized Minnesota newspapers beyond the NDNP. Through funding from partners within Minnesota, organizations and individual funders, the Minnesota Historical Society created the Minnesota Digital Newspaper Hub: <http://www.mnhs.org/newspapers/hub>. With the August 2019 content update, the Hub grew to over 3 million pages.

Staff at the Minnesota Historical Society who work on the Minnesota NDNP project have a great opportunity to learn the digitization process – digitization is becoming a central practice at historical societies and libraries throughout the United States. Minnesota NDNP project staff learn about technical standards, specifications, and metadata; they see how these are used and applied within the batch data and why they are important for access and preservation. The NDNP program fundamentally creates a project management structure that staff learn throughout an NDNP cycle. The NDNP has clear deliverables and creates a process to achieve those. MNHS is fortunate to be a part of the NDNP and to have staff that learn and adopt the NDNP standards for digitization. Staff will use these skills at MNHS and take them with them if they go on to other jobs beyond the Minnesota NDNP project team and the Minnesota Historical Society.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior

approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

MNHS submitted information on two sets of staff transitions through the eGMS. In October 2017 Jennifer Jones and Shawn Rounds became co-director. In March 2019, MNHS shared the transitions from Jane Wong's retirement and Jennifer Jones's change in position with Shawn Rounds becoming Director and Anne Levin becoming Project Manager (Acting).

One problem MNHS had during its digitization and batch production was finding MNHS master with microfilm that had emulsion problems. Bad tape used in about the 1980s was reacting with and damaging the emulsion. MNHS researched the scope of the problem in its microfilm (fortunately only a couple pages each in 30 issues), consulted with the vendor and the Library of Congress (LOC), and made a plan to capture good images from positive microfilm that was made before the damage happened. However, it turned out that the positives could not be duplicated. After consultation with LOC, they agreed to accept the replacement good images without additional microfilm. The original duplicate microfilm for those reels was still being delivered to LC. The additional staff time to research and redo issues did delay the batch production process, though not to a significant degree.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Nothing to Report

Project Outcomes

Describe any project outcomes in the space provided.

The NEH funded Minnesota NDNP 2017-2019 award adds 40 Minnesota historic newspaper titles to Chronicling America. The issues digitized for 2017-2019 span from 1849-1940 with papers from territorial Minnesota to 20th century newspapers from communities throughout the state.

The Minnesota NDNP Advisory Board envisioned newspapers for the 2017-2019 cycle telling the stories of “Other Voices” from diverse and under-represented communities and expanding newspaper coverage through the 1930s. Selected newspapers include the Prison Mirror, the longest running prison newspaper in the United States; abolitionist and early Minnesota newspapers including titles from Ignatius Donnelly and the People’s Party and Farmers Alliance; temperance newspapers, including Felt Raabet, a Norwegian language title; radical press papers and newspapers for Catholic and Jewish communities.

Other selections focused on strong regional newspapers that further expanded geographic coverage. The Askov American was led by publisher, Hjalmar Petersen, who went on to the Minnesota House of Representatives and served as Minnesota’s 23rd governor. The Askov American also reflects the evolution of a Danish American community. The Redwood Gazette was published by Bess Wilson, “one of the best newspaper ‘men’ in the state,” according to Julius Schmahl in his 1916 History of Redwood County, and had a strong focus on local community news. The Redwood Gazette will be digitized up to 1940 depending on approval of the process to research copyright and establish public domain by MNHS legal counsel. Several other titles expand past 1922 including the final years or succeeding title of previously digitized NDNP titles The Appeal, an African American newspaper from St. Paul, and The Tomahawk, an Ojibwe newspaper from White Earth.

With the 2017-2019 digitization for Chronicling America, the Minnesota Historical Society delivers newspaper that represent Minnesota through time, geography, people and events continuing to build a deeper picture of Minnesota's history and its place within the United States.

Grant Products

Web Resources

Titles Digitized for MN NDNP 2017-2019 Cycle (101,107 pages)

1. Askov American (Askov, Minn.), 1914-1922
2. The Redwood gazette (Redwood Falls, Minn.), 1873-1922
3. The prison mirror (Stillwater, Minn.), 1887-1894
4. The mirror (Stillwater, Minn.), 1894-1923
5. Sauk Rapids frontierman (Sauk Rapids, M.T. [i.e., Minn.]), 1855-1860
6. The new era (Sauk Rapids, Min. [i.e. Minn.], 1860
7. The Emigrant aid journal of Minnesota (Nininger City, Minn. Terr. [i.e., Minn.]), 1856-1858
8. The anti-monopolist (Saint Paul, Minn.), 1874-1878
9. The representative (St. Paul, Minn.), 1893-1901
10. The great West (St. Paul, Minn.), 1889-1894
11. Backbone (St. Paul, Minn.; Minneapolis, Minn.), 1897-1906
12. The public weal (Minneapolis, Minn.), 1906-1908
13. Felt raabet (Minneapolis, Minn.), 1887-1889
14. The Minnesotian (St. Paul, Minn. Territory), 1851-1852
15. The weekly Minnesotian (Saint Paul, Minn. Territory), 1852-1858
16. Saint Paul weekly Minnesotian (Saint Paul, Minn.), 1858-1859
17. Weekly Minnesotian and times (St. Paul, Minn.), 1859-1860
18. St. Paul weekly Minnesotian (St. Paul, Minn.), 1860-1861
19. The Minnesota pioneer (St. Paul, Minn. Territory), 1849-1854
20. The daily Minnesota pioneer (St. Paul, Minn.), 1854-1855
21. The weekly pioneer and Democrat (Saint Paul, Minn. Territory), 1855-1865
22. Minnesota weekly times (St. Paul, Minn.), 1854-1859
23. The Twin City star (Minneapolis, Minn.), 1910-1919
24. The appeal (Saint Paul, Minn.; Minneapolis, Minn.; Chicago, Ill.), 1923
25. The northwestern bulletin (St. Paul, Minn.; Minneapolis, Minn.), 1922-1924
26. The northwestern bulletin-appeal (St. Paul, Minn.; Minneapolis, Minn.), 1924-1925
27. The St. Paul echo (St. Paul; Minneapolis, Minn.), 1925-1927
28. The Tomahawk (White Earth, Becker County, Minn.), 1923-1926
29. Voice of the Knights of the Ku Klux Klan (Minneapolis, Minn.), 1923
30. The call of the North (St. Paul, Minn.), 1923-1924
31. The Minnesota fiery cross (St. Paul, Minn.), 1924
32. The Duluth rip-saw (Duluth, Minn.), 1917-1924
33. The Saturday press (Minneapolis, Minn.), 1927, 1933-1936
34. American Jewish World (St. Paul; Minneapolis), 1915-1922
35. The Catholic Bulletin (St. Paul, Minn.), 1911-1922
36. Der Wanderer (St. Paul, Minn.), 1867-1878, 1886-1889
37. Stevens County Reporter (Morris, Minn.), 1876-1877
38. Stevens County Tribune (Morris, Minn.), 1877-1880
39. Morris Tribune (Morris, Minn.), 1880-1922
40. The sun (Morris, Minn.), 1882-1891
41. The star (Aberdeen, S.D.), 1/18/1894 issue only

Minnesota NDNP -- Milestones and Deliverables

Minnesota Historical Society (MNHS)

*From 2017-2019 Application, Updated November 2019

Milestones and Deliverables 2017-2019 cycle	Deliverable Due Dates	Status	Notes
January to August 2017			
Application due	Jan. 12, 2017	X	Submitted 1/10/2017
Awards announced	August 2017	X	New grant awarded 7/31/2017
September to December 2017			
Awards begin	September 2017	X	
Attend Annual NDNP conference at NEH and LC	September 11-13, 2017	X	
Consult with Library of Congress and NEH as needed		X	
Schedule MNHS advisory board meeting		X	
Research and prepare selection materials/briefing book for advisory board		X	
Hold advisory board meeting; select newspaper titles		X	1 st meeting 12/14/2017
RFP/RFQ and specifications for duplication/digitization vendor		X	
Select vendor and negotiate contract		X	
Evaluate microfilm quality/completeness		X	
Review quality control procedures for images and metadata		X	
Revised Workplan and Production Schedule due to NEH, LC	November 30, 2017	X	
Transfer masters to vendor for duplication (sample batch)		X	
Review microfilm and collect metadata		X	
Transfer sample data to vendor for digitization		X	
January to March 2018			
Review microfilm and collect metadata		X	
Perform content and metadata quality control on sample batch		X	
Hold Advisory Board meeting, if needed		X	2 nd meeting 2/22/2018
Status Update to LC	February 1, 2018	X	
April to June 2018			
Sample batch (1 reel) due to LC	April 1, 2018	X	

Title Selection List due to NEH	April 30, 2018	X	
Review microfilm and collect metadata		X	
Perform content and metadata quality control on batches		X	
Transfer batches on monthly basis to LC		X	
Research title essays; submit to NEH as titles/batches are delivered to LC		X	
July to September 2018			
Updates to CONSER newspaper records as needed		X	
Transfer remaining masters to vendor for duplication/digitization – if 2 nd transfer is needed		X	
Review microfilm and collect metadata		X	
Perform content and metadata quality control on batches		X	
Transfer batches on monthly basis to LC		X	
Research title essays; submit to NEH as titles/batches are delivered to LC		X	
Attend Annual NDNP Conference at NEH and LC	September 26-28, 2018	X	
Interim Report due to NEH, LC	September 30, 2018	X	Annual Performance Report to NEH submitted in eGMS 9/11/2018
October to December 2018			
25% of content (25,000 pages) due to LC	October 1, 2018	X	Approx. 25% delivered by Nov. 30, 2018.
Hold Advisory Board meeting, if needed	n/a		
Review microfilm and collect metadata		X	
Perform content and metadata quality control on batches		X	
Transfer batches on monthly basis to LC		X	Approximately monthly
Research title essays; submit to NEH as titles/batches are delivered to LC		X	
January to March 2019			
2019-21 Award Applications due to NEH	Jan. 15, 2019	X	Submitted Jan. 11, 2019
Review microfilm and collect metadata		X	
Perform content and metadata quality control on batches		X	
Research title essays; submit to NEH as titles/batches are delivered to LC		X	
Digital newspapers survey		X	
Status Update to LC	February 1, 2019		*NEH and LC reporting formats changed. In 2018, LC requested Status Update due
Interim Report due to NEH, LC	March 31, 2019	X	

			February 1, 2019; NEH changed to Annual Performance Report due 9/30/2018
			Submitted Status Update to LC – Jan. 29, 2019
April to June 2019			
Perform content and metadata quality control on batches		X	
Transfer batches on monthly basis to LC		X	
Research title essays; submit to NEH as titles/batches are delivered to LC		X	
Updates to CONSER newspaper records as needed		X	
Digital newspaper survey		X	
July to August 2019			
100% of content (100,000 pages) due to LC	August 31, 2019	X	*Final two batches approved by LC on October 16 and November 20, 2019.
Digital Newspapers .xls to LC	August 31, 2019	X	Submitted final non-NDNP Digital Newspaper survey to LC on Aug. 28, 2019.
Submit final title essays to NEH	August 31, 2019	X	
			<i>*Microfilm is to be submitted to LC after all batches are approved by LC – final batch approval may come after this date.</i>
Submit duplicate microfilm to LC	*August 31, 2019		<i>Microfilm will be shipped after the Thanksgiving Holiday.</i>
September 2019 –			
*if grant continues: Interim Report Annual Performance Progress Report and Annual Financial Report due to NEH, LC	September November 30, 2019	X	*New reports and schedule from NEH
<i>*if grant does not continue – Final Performance and Financial Reports due to NEH, LC</i>	November 30, 2019	n/a	MNHS received a new award for 2019-2021 NDNP cycle
If grant continues: Attend Annual NDNP conference at NEH and LC	September 10-12, 2019	X	

Minnesota NDNP -- Milestones and Deliverables

Minnesota Historical Society (MNHS)

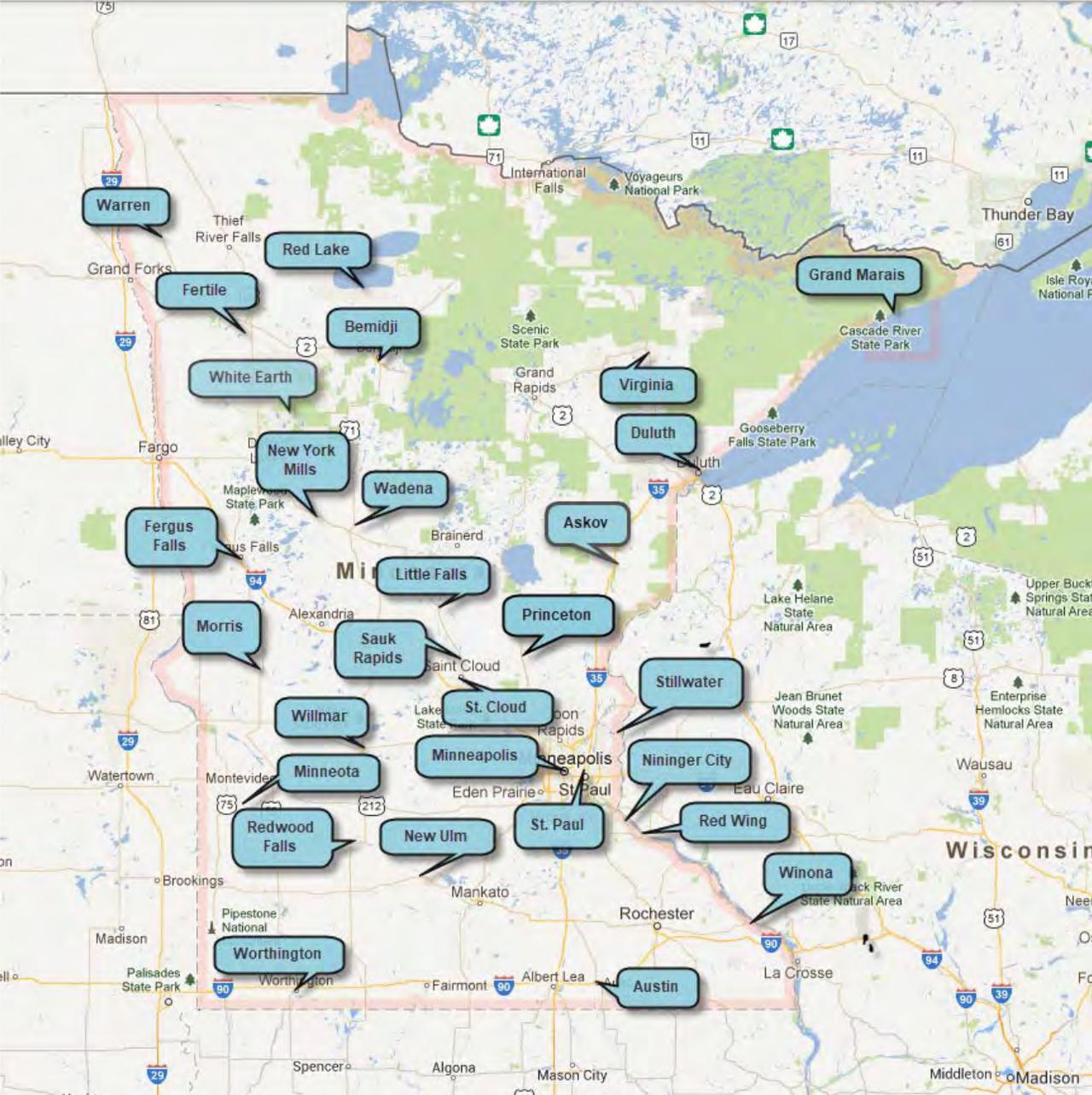
**From 2019-2021 Application, Updated November 2019*

Milestones and Deliverables 2019-2021 cycle	Deliverable Due Dates	Status	Notes
January to August 2019			
Application due	Jan. 15, 2019	X	Submitted Jan. 11, 2019
Awards announced	August 14, 2019	X	
September to December 2019			
Awards begin	September 2019	X	
Attend Annual NDNP conference at NEH and LC	September 10-12, 2019	X	
Consult with Library of Congress and NEH as needed		X	
Schedule MNHS advisory board meetings		X	First Advisory board meeting is scheduled for December 6, 2019, with a second meeting to be held February 13, 2020.
Research and prepare selection materials/briefing book for advisory board		X	
Hold advisory board meeting; select newspaper titles			
Select vendor and negotiate contract			
Evaluate microfilm quality/completeness			
Review quality control procedures for images and metadata			
Revised Workplan and Production Schedule due to NEH, LC	November 30, 2019	X	
Annual Performance/Financial Report due to NEH	November 30, 2020		*NEH changed to Annual Performance Report due 9/30/2020 (for
Transfer masters to vendor for duplication (sample batch)			
Review microfilm and collect metadata			
January to March 2020			
Review microfilm and collect metadata			
Perform content and metadata quality control on sample batch			
Hold Advisory Board meeting, if needed			
Status Update to LC Interim Report due to NEH, LC	February 1, 2020 March 31, 2020		*NEH and LC reporting formats changed. In 2018, LC requested Status Update due February 1st; NEH changed to Annual Performance Report due Sept. 30th
April to June 2020			

Sample batch (1 reel) due to LC	April 1, 2020		
Title Selection List due to NEH	April 30, 2020		
Review microfilm and collect metadata			
Perform content and metadata quality control on batches			
Transfer batches on monthly basis to LC			
Research title essays; submit to NEH as titles/batches are delivered to LC			
July to September 2020			
Updates to CONSER newspaper records as needed			
Transfer remaining masters to vendor for duplication/digitization – if 2 nd transfer is needed			
Review microfilm and collect metadata			
Perform content and metadata quality control on batches			
Transfer batches on monthly basis to LC			
Research title essays; submit to NEH as titles/batches are delivered to LC			
Attend Annual NDNP Conference at NEH and LC	TBD September 2020		
Interim Annual Report due to NEH ,LC	September 30, 2020		<i>*NEH changed to Annual Performance Report due 9/30/2020</i>
October to December 2020			
25% of content (25,000 pages) due to LC	October 1, 2020		
Hold Advisory Board meeting, if needed			
Review microfilm and collect metadata			
Perform content and metadata quality control on batches			
Transfer batches on monthly basis to LC			
Research title essays; submit to NEH as titles/batches are delivered to LC			
January to March 2021			
2021-23 Award Applications due to NEH	TBD January 2021		
Review microfilm and collect metadata			
Perform content and metadata quality control on batches			
Research title essays; submit to NEH as titles/batches are delivered to LC			
Digital newspapers survey			

Status Update to LC Interim Report due to NEH, LC	February 1, 2021 March 31, 2021		
April to June 2021			
Perform content and metadata quality control on batches			
Transfer batches on monthly basis to LC			
Research title essays; submit to NEH as titles/batches are delivered to LC			
Updates to CONSER newspaper records as needed			
Digital newspaper survey			
July to August 2021			
100% of content (100,000 pages) due to LC	August 31, 2021		
Digital Newspapers .xls to LC	August 31, 2021		
Submit final title essays to NEH	August 31, 2021		
Submit duplicate microfilm to LC	*August 31, 2021		*Microfilm is to be submitted to LC after all batches are approved by LC – final batch approval may come after this date
September 2021 --			
*if grant continues: Interim Report Annual Performance Progress Report and Annual Financial Report due to NEH, LC	September November 30, 2021		
*if grant does not continue – Final Performance and Financial Reports due to NEH, LC	November 30, 2021		
If grant continues: Attend Annual NDNF conference at NEH and LC	TBD September 2021		

Map of Current Geographic Coverage for Minnesota NDNP Digitization



Cities with newspapers digitized in MN NDNP 2007-09, 2009-11, 2011-13, 2015-17, 2017-19 cycles.

*Minnesota cities digitized for 2017-19 included: Askov, Redwood Falls, Stillwater, Sauk Rapids, Nininger City, St. Paul, Minneapolis, White Earth, Duluth, and Morris.

Minnesota NDNP 2019-2021 -- Preliminary Production Schedule (November 2019)

Minnesota Historical Society-- Awardee

NOTE: This information is estimated:

*Titles have not yet been selected at this time

*Details of microfilm not yet known (# of reels, page counts per reel, etc.)

*Schedule will be adjusted and updated once titles and details are known

Estimated Date (Production completed)	Batch #	Est. Reels	Est. Pages	Batch Name	Titles Included	Estimated Date (Ship to LC)	Approved by LC	Notes
Feb 2020	2019-21 sample	1		Sample		Mar 2020		Due to LC by April 1, 2020
Apr 2020	1		8,000	A	TBD	May 2020		Wait for approval of sample by LC
May 2020	2		8,000	B	TBD	Jun 2020		
Jun 2020	3		8,000	C	TBD	Jul 2020		
Jul 2020	4		8,000	D	TBD	Aug 2020		
Aug 2020	5		8,000	E	TBD	Sept 2020		
*Oct. 1 -- 25% of content due to LC								
Oct 2020	6		8,000	F	TBD	Nov 2020		
Nov 2020	7		8,000	G	TBD	Dec 2020		
Jan 2021	8		8,000	H	TBD	Feb 2021		
Feb 2021	9		8,000	I	TBD	Mar 2021		
Mar 2021	10		8,000	J	TBD	Apr 2021		
Apr 2021	11		8,000	K	TBD	May 2021		
May 2021	12		8,000	L	TBD	Jun 2021		
Jun 2021	13		4,000	M	TBD	Jul 2021		
Jul 2021				N	if needed	Aug 2021		
*Aug. 31 -- 100% of content due to LC								
2019-21 Grant Cycle	Estimated Sub-Total		100,000					

Minnesota NDNP 2017-2019 -- Production Schedule (Updated November 2019)
Minnesota Historical Society—Awardee

Batch #	Produced by Vendor or MNHS	# of Reels	# of Pages	Batch Name	Titles Included	Date shipped to LC	Approved by LC
sample	Vendor	1	1,296	batch_mnhi_2017sample	Askov American	4/19/2018	5/7/2018
sample	MNHS	1	374	batch_mnhi_2017dwsample	Sauk Rapids frontierman	6/7/2018	7/3/2018
1	Vendor	16	7,052	Allemande	Redwood gazette (1873-1902)	7/30/2018	10/2/2018
2	MNHS	16	7,588	Ballet	Sauk Rapids frontierman, The new era, Backbone, The Emigrant aid journal of Minnesota, The anti-monopolist, The representative, The great West	11/15/2018	1/28/2019
3	Vendor	17	8,919	Charleston	The Redwood gazette (1903-1919)	8/30/2018	11/8/2018
*Oct. 1 – 25% of content due to LC							
4	MNHS	15	8,406	Disco	The great West, The public weal, The prison mirror, The mirror	12/18/2018	2/6/2019
5	Vendor	14	8,742	Eisa	The Redwood gazette (1920-1922), Askov American, Felt Raabet, Der Wanderer (1867-1874)	2/12/2019	4/25/2019
6	MNHS	20	9,851	Foxtrot	Minnesotian/Weekly Minnesotian (various titles), Weekly Minnesota and Times ,Minnesota Pioneer (weekly and daily), Weekly Pioneer and Democrat, Minnesota Weekly Times	3/4/2019	5/10/2019

7	Vendor	12	9,200	Gavotte	Der Wanderer (1875-1889), The American Jewish World	1/15/2019	3/26/2019
8	Vendor	19	8,656	Hula	Stevens County Reporter, Stevens County Tribune, The Morris Tribune (1912-1922), The Sun (Morris) (1882-1894)	6/4/2019	9/5/2019
9	Vendor	19	8,615	Ibo	The Catholic Bulletin, The Morris Tribune (1880-1892)	4/8/2019	6/4/2019
10	MNHS	15	8,736	Jig	The Redwood Gazette (1923-1936)	7/25/2019	8/26/2019
11	Vendor	18	7,680	Kathak	The Morris Tribune (1893-1911)	5/6/2019	6/26/2019
12	MNHS	17	7,274	Limbo	The Redwood Gazette (1937-1940); various post-1922 & small titles	9/3/2019	11/20/2019
13	MNHS	24	388	Mambo	*Re-digitized issues: The Morris Tribune; Felt Raabet; The Sun	9/25/2019	10/16/2019
2017-19 Cycle	Totals	198	101,107				*Aug. 31 -- 100% of content due to LC

Annual Performance Progress Report

Report ID: 2899529

Application Number: PJ-230669-15

Project Director: Shawn Rounds (Shawn.Rounds@mnhs.org)

Institution: Minnesota Historical Society

Reporting Period: 9/1/2019 - 8/31/2020

Report Due: 11/30/2020

Submission Date: 11/30/2020 3:49:32 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

2019-2021 Cycle: September 1, 2019 - August 31, 2020

In the period 9/1/2019-8/31/2020, the Minnesota Historical Society (MNHS) completed the 1st year of its 2019-2021 National Digital Newspaper Program (NDNP) award cycle. A Milestones and Deliverables checklist and an updated Batch Production Schedule detailing the status of our 2019-2021 project are provided as attachments to this Performance Report in the Supplementary Materials section.

For the NDNP, an awardee has 5 deliverables: (1) 100,000 pages of digitized newspaper content and associated metadata delivered in batches to the Library of Congress for the Chronicling America website, (2) silver duplicate microfilm used for digitization delivered to the Library of Congress following the approval of all the batches, (3) title background essays for Chronicling America, (4) a review/updates for MARC catalog records, and (5) a survey of non-NDNP digitized newspapers in the awardee's state. Additionally if post 1925 titles are included (1925 goes into public domain 1/1/2021), the awardee performs copyright research to establish if they are in the public domain.

MNHS convened two Minnesota NDNP Advisory Board meetings on 12/6/2019 and 2/13/2020. The Board selected 11 newspaper titles for the 2019-2021 cycle with various goals in mind. One primary goal is to continue to highlight "Other Voices", as begun in the 2017-2019 cycle -- to digitize newspapers that reflect the diversity of communities and editorial content in the newspapers throughout Minnesota's history. Among the newspapers included for digitization are the Minneapolis Spokesman and St. Paul Recorder, important African American newspapers in the Twin Cities. MNHS is planning to digitize both newspapers for the time period from 1934-1963. MNHS will also digitize two Native American newspapers, The Chippeway Herald from 1902-1909 and additional issues of the Red Lake News from 1912-1919. The Chippeway Herald was published at the White Earth Boarding School with Native students working on the printing presses.

Other goals are to expand the geographic representation of Minnesota papers, and include additional years of previously digitized titles. Titles representing broader geographic coverage are The Sauk Centre Herald (central Minnesota), The Mankato Free Press (south central Minnesota) and The Ely Miner (far northeastern Minnesota). The Sauk Centre Herald was also selected to tie into the 100th anniversary of the publication of Sinclair Lewis's Mainstreet.

In the 9/1/2019-8/31/2020 period, MNHS shipped its sample batch to LoC on 3/16/2020, ahead of the 4/1/2020 deadline. The sample batch was approved on 4/21/2020.

The COVID-19 pandemic led to some changes for the MN NDNP workflow. The MNHS NDNP project staff needed to be flexible in the face of the COVID-19 situation and adhere to a Minnesota State "Stay at Home" order beginning on 3/27/2020, and then a MNHS-required Remote Work plan -- staff were unable to enter the History Center offices during this time. Subsequently, the staff on the MNHS digital newspaper team were furloughed starting on 5/16/2020 and returned to work on 8/1/2020. Since August digital newspaper staff have had limited access again to our History Center offices. We are presently doing a combination of remote and in-office work. These unforeseen circumstances have slowed our progress on the project, but it is fortunate that with MNHS's investment in specialized digitization software so much of the digital processing can be done from home.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

September 1, 2019 - August 31, 2020

A Milestones and Deliverables checklist and an updated Batch Production Schedule detailing the status of Minnesota 2019-2021 NDNP project are provided as attachments to this Performance Report in the Supplementary Materials section.

Major Activities: During the period 9/1/2019-8/31/2020, the first year of the cycle, MNHS focused on title selection, reviewing the quality of our microfilm and producing our sample batch. Other activities in this period included: preparations for the Advisory Board meetings, microfilm preparation and silver negative microfilm duplication for the first two batches, documenting recommendations for catalog record updates in the Library of Congress (LoC) newspaper directory and MNHS catalog, initial planning for the non-NDNP digital newspaper survey, and

copyright/public domain research. Objectives, outcomes and accomplishments for the 2019-2021 cycle are outlined below.

Advisory Board and Title Selection List: MNHS planned two Advisory Board meetings to present information to our Board about potential titles from which to choose for digitization. In preparation project staff reviewed titles and checked the quality of the microfilm reels available to use. As we thought of potential title choices to represent the diversity of communities and opinion in newspaper content, we prepared briefing books for the Advisory Board to summarize the options for new titles. The briefing book also puts the new award in the context of what has previously been digitized in other MN NDNP grant cycles as well as the interests of the NEH and LoC for the current cycle.

MNHS held in-person Board meetings at the Minnesota History Center on 12/6/2019 and 2/13/2020. As in past years, the Board continued with thoughtful and engaged discussions and was able to pick a slate of 11 titles to be digitized. A couple of those titles needed to be contingent on determining whether they were in public domain. We have kept in touch with the Advisory Board with status updates as we began work from home because of COVID-19 restrictions and after we returned from our furlough.

Following the first Advisory Board meeting, MNHS submitted an initial Title Selection List to the NEH and LoC on 2/10/2020 which included the Sauk Centre Herald, the title being used for the Sample (at the time this was also to coordinate with an exhibit on Sinclair Lewis at the Minnesota History Center in October 2020 - unfortunately due to COVID, the exhibit was delayed.) Also included was a small set of issues for the Red Lake News to fill in gaps from our microfilm previously digitized for the NDNP. And Die Minnesota deutsche Zeitung was selected as it was the first non-English language paper published in Minnesota - before statehood -- and is continued by Minnesota Staats Zeitung which we previously digitized for the NDNP in the 2011-13 cycle.

After the Advisory Board met the 2nd time and completed its selections, MNHS sent the full Title Selection List to the NEH and LoC on 4/29/2020. The selection includes 11 newspaper titles and an estimated 192 reels and 103,562 pages. In addition to the 3 titles from the initial list as described above, also included were the notable Black newspapers the Minneapolis Spokesman and the St. Paul Recorder; the Chippeway Herald, a boarding school newspaper from the White Earth Reservation (MNHS previously digitized other Ojibwe newspapers from White Earth for Chronicling America); and regional papers The Mankato Free Press (a city in southwestern Minnesota with a significant history), The Ely Miner (a northern Minnesota region noted for mining and timber industries, tourism, and a focus for nature conservation), and the Askov American (continuing digitization from the 2017-2019 cycle for this central east Minnesota newspaper from a Danish immigrant community transitioning into the 20th century and home to a noted Minnesota politician).

Title Selection List approved by NEH and LoC.

Catalog Records -- Review and Updates: As MNHS NDNP staff compiled the Title Selection list, they reviewed the MARC catalog records in the Chronicling America directory, OCLC, and in MNHS own library catalog to ensure records were available and up to date for selected titles. MNHS passed along proposed revisions/additions needed to LoC for review and catalog record updates as needed.

Catalog records updated.

Sample Batch - Digitized Newspapers: MNHS successfully digitized the sample batch of one reel of The Sauk Centre Herald for the 2019-2021 NDNP cycle. It was submitted to LoC on 3/16/2020 and accepted on 4/21/2020. The sample contents will become part of the 1st batch for the cycle for inclusion in Chronicling America.

Sample batch approved.

Microfilm - Review, Metadata, and Duplication: A first step after titles are selected and scheduled for scanning is to retrieve the master microfilm from MNHS's microfilm vault, collect metadata, and send the film to MNHS microfilm vendor who will check the physical integrity of the microfilm and make the silver duplicate negatives, a deliverable for the NDNP. Microfilm for the first 2 MN NDNP batches was sent to the vendor early in the 2020. When COVID-19 Stay at Home orders went into place in the spring, both MNHS and its microfilm vendor were closed. The master and duplicate negative wasn't able to be transferred back to MNHS until June 2020, although at that time MNHS staff were on furlough, and scanning couldn't begin until they returned to work in August, 2020.

Silver Duplicate Negative Microfilm Duplication started.

Non-NDNP Digital Newspaper Survey: Initial preparations were begun for the MNHS 2019-2021 survey for non-NDNP digital newspapers. We started with the comprehensive survey of Minnesota newspaper titles submitted for the 2017-2019 cycle which was done using data downloaded of all the MNHS newspaper holdings in the MnPALS online catalog. Additional information from various aggregated lists of newspaper sites found online have been added to the survey results. This will provide an excellent starting point for this cycle's survey spreadsheet. A more systematic searching process for all the titles will begin in 2021 to update and complete the survey.

Survey started.

Copyright/Public Domain: Assessments were performed for 2019-2021 selected titles beginning with post-1924 digitized content. MNHS followed the copyright/public domain assessment parameters and process developed by the Library of Congress and shared by LoC staff at the annual meetings and in a webinar with awardees. MNHS also consulted with its own legal counsel on the process. With digitization happening primarily in the 2nd year of the grant, 1924 content automatically became public domain starting on 1/1/2020 and the 1925 content will become public domain on 1/1/2021. So now the primary focus of our assessments have been on the content from 1926 and later.

The titles already determined to be in public domain and OK for digitization are: the Sauk Centre Herald (1926-1940), Minneapolis Spokesman (1934-1963), St. Paul Recorder (1934-1963), Twin-City Herald (1927, 1932-1940). Microfilm review and copyright assessment will continue in the 2nd year of the cycle for The Ely Miner (1926-1930) and the Askov American (1926-1943).

Copyright/Public Domain assessment started.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

September 1, 2019 - August 31, 2020

While the NDNP project is not explicitly tasked with providing training and development, the nature of the NDNP serves this purpose well. A broad goal of the NDNP is to distribute newspaper digitization among the U.S. states and territories. The NDNP itself serves as a model to develop digitization experience for the state/territory awardee programs. The NDNP Guidelines note that each awardee should have two representatives from their project attend an annual meeting at the NEH and LoC in Washington, D.C. The annual meeting is a significant opportunity to meet and connect with staff from the NEH and LOC as well as NDNP awardees throughout the United States.

The annual meeting also provides many opportunities to learn about digitization, preservation, and project and grant management. Two MNHS staff working on the Minnesota NDNP Project attended the NDNP Awardee meeting in Washington, D.C. from September 10-12, 2019. Staff members attending the meetings also are able to share their experience by participating in panels and presentations. Anne Levin, MNHS Acting Digital Newspaper Manager, participated in a panel on "Managing Your NDNP Grant" connecting with NEH, LoC staff and awardees. Jillian Odland also represented the MNHS NDNP project at the 2019 annual meeting. And MNHS staff members Fritz Hoehn and Lynnette Westerlund, attending as technical representatives for the Iowa and South

Dakota NDNP projects, gave a presentation on “Non-English and Multilingual Content”. They shared information they developed digitizing newspapers in a variety of languages and exploring the technical issues for OCR as part of their previous experience with Minnesota NDNP projects as well as their current experience working with regional state partner NDNP projects for Iowa and South Dakota.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

September 1, 2019 - August 31, 2020

MNHS issued a press release about the 6th NEH award for the 2019-2021 Minnesota NDNP cycle on August 29, 2019: <https://www.mnhs.org/media/news/11543>. MNHS proceeded to begin work on the cycle in Fall 2019 into early 2020. Then with COVID-19, the focus shifted to managing the significant impacts and making as much progress on NDNP work as possible. As MNHS shifts from preliminary stages of the grant to digitization in the 2nd year and as newspapers are added to Chronicling America, there will be more opportunities to highlight the digitization project and newspapers.

Minneapolis Spokesman and St. Paul Recorder newspapers: With the significant trauma of George Floyd’s death and the protests rising from that in Minneapolis, St. Paul and around the world, Minnesota’s Black newspapers including the currently published Minnesota Spokesman-Recorder came into the focus they deserve. The MNHS Library curator and the MNHS NDNP project manager were able to join a discussion with the Minnesota Spokesman-Recorder publisher, a professor from the University of Minnesota’s Heritage Studies and Public History Program, staff from the Hennepin County Library, Special Collections, and others to discuss how to preserve, digitize and make available the Spokesman-Recorder and its preceding titles the Minneapolis Spokesman and St. Paul Recorder. MNHS was able to share about its microfilm collection for preservation, current collecting, and upcoming digitization of issues from 1934-1963 for the NDNP and Chronicling America. Also discussed were missing issues and the possibility of being able to digitize those along with the NDNP digitization from issues held by the publisher at the present day Minnesota Spokesman- Recorder offices.

The Sauk Centre Herald and the 100th Anniversary of Sinclair Lewis's Main Street: One goal in selecting The Sauk Centre Herald was to complement the 100th anniversary of the publication of Main Street. MNHS was planning a major exhibit for October 2020 and we hoped to have Sauk Centre Herald newspapers digitized and online in conjunction with the exhibit. Sadly, COVID-19 put the exhibit on hold, and while it still may go up in 2021, it will have changed from original plans. As with so many museums, MNHS was closed to the public from March-September 2020, and now is closed again in mid-November 2020. Despite the exhibit status, The Sauk Centre Herald still holds value for digitization as a regional newspaper and for Sinclair Lewis's connection to Sauk Centre.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

September 1, 2020– August 31, 2021 Period

A 2019-2021 Milestones and Deliverables (updated from the application) and an updated 2019-2021 Production Schedule are attached, comprising the Workplan for the rest of the 2019-2021 cycle.

There are 5 Deliverables: 100,000 pages of digitized newspapers for Chronicling America, title essays, MARC catalog record review and updates if needed, non-NDNP digital newspapers survey, and duplicate silver negative microfilm.

The MNHS goals are to complete the digitization of 12 batches, write or update 11 title essays, compile the non-NDNP digital newspapers survey, and send the duplicate silver negative microfilm to LoC for all reels digitized.

Due the impacts of COVID-19 and the MNHS History Center closures and staff furloughs, MNHS is behind where it would ideally be at this point in the project. We also do not know if there will be further COVID-19 impacts with the cases increasing as winter sets in and more closure decisions from our Governor. We are at a point to assess if our work can be completed by the August 31, 2021 deadline or if we will ask for an extension.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

September 1, 2019 - August 31, 2020

Below are the Minnesota NDNP staff from the Minnesota Historical Society. All are based in Minnesota. There was no collaboration internationally.

(1) Project Director – The Project Director has primary responsibility for the budget and routinely meets with the manager to oversee the development of semi-annual and final reports. She will spend 6% of her time on the project. (1 Person-Month - *Cost Share)

Shawn Rounds (Minnesota) -- State Archivist and Director of Library & Archives, Preservation and Outreach Division, Minnesota Historical Society

(2) Key Personnel

(a) Project Manager -- The Project Manager is responsible for selecting and acting as liaison with the duplication and digitization vendor, managing the Society's staff, administration of the budget, and development of interim and final reports. She will ensure digitization standards are followed, establish schedules and deliverables, and ensure quality control of the material. She will spend 20% of her time on the project. (2 Person-Months - *Cost Share)

Anne Levin (Minnesota) -- Digital Newspapers Manager, Minnesota Historical Society
(Interim/Acting 2/1/2019-2/29/2020; Digital Newspapers Manager 3/1/2020-present)

(b) Project Coordinator – The Project Coordinator will be responsible for ensuring metadata is created according to NDNP Technical Standards and supervising technical and day-to-day operations of the metadata creation, batch quality review, catalog record review, historical essays, and digital newspaper survey. She will work with the manager in creating a project plan and coordinating its implementation, and preparing project reports. She will spend 16% of her time on the project (2 Person-Months).

This position was open during the time Anne Levin was Interim/Acting Digital Newspaper Manager (2/1/2019-2/29/2020). She was appointed to the Digital Newspaper Manager position officially on March 1, 2020 and the COVID impacts began for the Minnesota Historical Society on March 16, 2020 when the History Center and staff offices were closed and staff shifted to remote work. Due to the ongoing impacts of COVID-19, MNHS has not been able to fill this position yet.

The tasks of the Project Coordinator have been distributed among existing staff.

(c) Program Associate/Program Assistant: Society staff will perform microfilm review and metadata creation, batch verification and quality review, deliver batches and duplicate microfilm to LoC, write historical essays, and survey the state's digital newspapers. They have experience with non-English language newspapers and the analysis and documentation needed for digitization. The Associate will spend 50% of his/her time (7 Person-Months). The Assistant will spend 33% of his/her time on the project. (4 Person-Months)

Associate: Lynnette Westerlund (Minnesota) - Associate + Coordinator support

Associate: Jillian Odland (Minnesota) - Associate + Coordinator support

Assistant: Michael Peterson and Scott Rosales (Minnesota) – combined time

(d) Digitization Technician -- Technicians will be part of the in-house digitization processing workflow. They will also support the Digital Newspaper Survey and other Minnesota NDNP tasks as needed. They will be part-time and will spend 45% of their combined time on the project. (6 Person-Months)

There are 5 technicians at MNHS who worked in part on the Minnesota NDNP project reflecting the combined 45% time of the Technician: Maia Shaeffer, Andrew Romitti, Karla Simonson, Tyler Kinsella, Haley Shearer.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Nothing to Report

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

September 1, 2019 - August 31, 2020

The Minnesota Historical Society celebrates its role as a National Digital Newspaper Program (NDNP) awardee, contributing Minnesota newspapers to the national newspaper collection within Chronicling America. Newspapers digitized for the NDNP with NEH funding become a key resource for many types of researchers, from students and teachers, academics, genealogists, businesses and organizations – the information found in newspapers tells many stories.

The first year of the 2019-2021 grant cycle (September 1, 2019-August 31, 2020) involves many activities such as title selection, catalog record review, and microfilm duplication that lay the groundwork for the newspaper digitization that primarily takes place in the 2nd year. So the additions of digitized newspaper content to Chronicling America will happen in the upcoming 2nd year of the grant.

Now more than ever we are seeing the importance and value of digital content and online access. When the COVID-19 pandemic led to closings of schools, libraries, museums, and organizations such

as the Minnesota Historical Society, the availability of digital resources stood out. For people in Minnesota, the U.S. and throughout the world, being able to access, research and explore websites online such as Chronicling America became invaluable. While the MNHS Gale Family Library was closed, Reference staff working from home were still able to point users to digital resources such as the Minnesota Digital Newspaper Hub and Chronicling America.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

September 1, 2019 - August 31, 2020

The major challenge for the 1st year of the cycle, September 2019-August 2021 was the onset and significant impacts of the COVID-19 pandemic. A Minnesota statewide stay-at-home order was issued on March 13, 2020 by Gov. Tim Walz. As of March 16, 2020, MNHS offices at the Minnesota History Center were closed. MNHS staff began working remotely from home, and initial tests showed that staff would be able to remotely do the batch processing and output tasks using docWorks software and to perform quality review on completed batches using LoC's Digital Viewer and

Validator software. This would be critical to continue digitization projects. However, the closure of the Minnesota History Center had significant impacts on other aspects of the newspaper digitization and delivery process: no new microfilm scanning could be done during this time and staff were not able to ship completed batches to LoC. Digital delivery to LoC of small batches was attempted, with limited success in the case of the Sample, but this was ultimately found to be impractical for full batches and was not recommended by LoC.

The Minnesota Historical Society had significant ongoing impacts from the pandemic and subsequent institution-wide furloughs at MNHS, which included Digital Newspapers staff, halted all MN NDNP work from May 16 to July 31, 2020. MNHS Digital Newspapers staff returned to work August 1st, continuing to do most of their work remotely. At this point however, staff regained limited access as needed to equipment and facilities at the Minnesota History Center. Microfilm scanning has resumed, and we are now able to ship completed batches to LoC.

MNHS's microfilm duplication vendor was also closed from March-June 2020, and microfilm that MNHS had expected to receive was delayed. Following approval of the Title Selection List, no further microfilm could be pulled from the MNHS vault to go to the vendor. The first set of microfilm was delivered by the vendor back to MNHS in late June 2020, although at that time digital newspaper staff were still on furlough. It wasn't until digital newspaper staff returned to work at MNHS in August, that scanning could begin and more microfilm could be readied and transferred to the microfilm duplication vendor.

When staff were back from furlough and could regain access to their History Center offices, they were able to resume batch shipments on hard drives to LoC. Because access is limited and staff are not in frequently, it takes some planning and multiple trips to load files on a drive, verify, and prepare for shipment.

During the period while MNHS staff were furloughed, a version upgrade was applied to the MNHS instance of the docWorks software by the vendor. Although the upgraded software overall performs as expected, MNHS has encountered a few minor technical problems that it is working with the vendor to resolve.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Nothing to Report

Project Outcomes

Describe any project outcomes in the space provided.

September 1, 2019 - August 31, 2020

The first year of the cycle lays the groundwork for the major project outcomes that primarily occur in the 2nd year and at the end of the cycle. Toward this, in this initial year of MN NDNP work from 9/1/2019-8/31/2020, MNHS convened its Advisory Board and completed its Title Selection List; reviewed MARC catalog records for updates; started copyright/public domain review; digitized and delivered the Sample Batch and started scanning and digitization work for the full batches of newspaper content; began silver negative microfilm duplication; and started planning for the non-NDNP digital newspaper survey.

Grant Products

Web Resources

Titles Digitized for MN NDNP 2017-2019 Cycle (101,107 pages)

1. Askov American (Askov, Minn.), 1914-1922
2. The Redwood gazette (Redwood Falls, Minn.), 1873-1922
3. The prison mirror (Stillwater, Minn.), 1887-1894
4. The mirror (Stillwater, Minn.), 1894-1923
5. Sauk Rapids frontiersman (Sauk Rapids, M.T. [i.e., Minn.]), 1855-1860
6. The new era (Sauk Rapids, Min. [i.e. Minn.], 1860
7. The Emigrant aid journal of Minnesota (Nininger City, Minn. Terr. [i.e., Minn.]), 1856-1858
8. The anti-monopolist (Saint Paul, Minn.), 1874-1878
9. The representative (St. Paul, Minn.), 1893-1901
10. The great West (St. Paul, Minn.), 1889-1894
11. Backbone (St. Paul, Minn.; Minneapolis, Minn.), 1897-1906
12. The public weal (Minneapolis, Minn.), 1906-1908
13. Felt raabet (Minneapolis, Minn.), 1887-1889
14. The Minnesotian (St. Paul, Minn. Territory), 1851-1852
15. The weekly Minnesotian (Saint Paul, Minn. Territory), 1852-1858
16. Saint Paul weekly Minnesotian (Saint Paul, Minn.), 1858-1859
17. Weekly Minnesotian and times (St. Paul, Minn.), 1859-1860
18. St. Paul weekly Minnesotian (St. Paul, Minn.), 1860-1861
19. The Minnesota pioneer (St. Paul, Minn. Territory), 1849-1854
20. The daily Minnesota pioneer (St. Paul, Minn.), 1854-1855
21. The weekly pioneer and Democrat (Saint Paul, Minn. Territory), 1855-1865
22. Minnesota weekly times (St. Paul, Minn.), 1854-1859
23. The Twin City star (Minneapolis, Minn.), 1910-1919
24. The appeal (Saint Paul, Minn.; Minneapolis, Minn.; Chicago, Ill.), 1923
25. The northwestern bulletin (St. Paul, Minn.; Minneapolis, Minn.), 1922-1924
26. The northwestern bulletin-appeal (St. Paul, Minn.; Minneapolis, Minn.), 1924-1925
27. The St. Paul echo (St. Paul; Minneapolis, Minn.), 1925-1927
28. The Tomahawk (White Earth, Becker County, Minn.), 1923-1926
29. Voice of the Knights of the Ku Klux Klan (Minneapolis, Minn.), 1923
30. The call of the North (St. Paul, Minn.), 1923-1924
31. The Minnesota fiery cross (St. Paul, Minn.), 1924
32. The Duluth rip-saw (Duluth, Minn.), 1917-1924
33. The Saturday press (Minneapolis, Minn.), 1927, 1933-1936
34. American Jewish World (St. Paul; Minneapolis), 1915-1922
35. The Catholic Bulletin (St. Paul, Minn.), 1911-1922
36. Der Wanderer (St. Paul, Minn.), 1867-1878, 1886-1889
37. Stevens County Reporter (Morris, Minn.), 1876-1877
38. Stevens County Tribune (Morris, Minn.), 1877-1880
39. Morris Tribune (Morris, Minn.), 1880-1922
40. The sun (Morris, Minn.), 1882-1891
41. The star (Aberdeen, S.D.), 1/18/1894 issue only

Minnesota NDNP -- Milestones and Deliverables

Minnesota Historical Society (MNHS)

**From 2017-2019 Application, Updated November 2019*

Milestones and Deliverables 2017-2019 cycle	Deliverable Due Dates	Status	Notes
January to August 2017			
Application due	Jan. 12, 2017	X	Submitted 1/10/2017
Awards announced	August 2017	X	New grant awarded 7/31/2017
September to December 2017			
Awards begin	September 2017	X	
Attend Annual NDNP conference at NEH and LC	September 11-13, 2017	X	
Consult with Library of Congress and NEH as needed		X	
Schedule MNHS advisory board meeting		X	
Research and prepare selection materials/briefing book for advisory board		X	
Hold advisory board meeting; select newspaper titles		X	1 st meeting 12/14/2017
RFP/RFO and specifications for duplication/digitization vendor		X	
Select vendor and negotiate contract		X	
Evaluate microfilm quality/completeness		X	
Review quality control procedures for images and metadata		X	
Revised Workplan and Production Schedule due to NEH, LC	November 30, 2017	X	
Transfer masters to vendor for duplication (sample batch)		X	
Review microfilm and collect metadata		X	
Transfer sample data to vendor for digitization		X	
January to March 2018			
Review microfilm and collect metadata		X	
Perform content and metadata quality control on sample batch		X	
Hold Advisory Board meeting, if needed		X	2 nd meeting 2/22/2018
Status Update to LC	February 1, 2018	X	
April to June 2018			
Sample batch (1 reel) due to LC	April 1, 2018	X	

Title Selection List due to NEH	April 30, 2018	X	
Review microfilm and collect metadata		X	
Perform content and metadata quality control on batches		X	
Transfer batches on monthly basis to LC		X	
Research title essays; submit to NEH as titles/batches are delivered to LC		X	
July to September 2018			
Updates to CONSER newspaper records as needed		X	
Transfer remaining masters to vendor for duplication/digitization – if 2 nd transfer is needed		X	
Review microfilm and collect metadata		X	
Perform content and metadata quality control on batches		X	
Transfer batches on monthly basis to LC		X	
Research title essays; submit to NEH as titles/batches are delivered to LC		X	
Attend Annual NDNP Conference at NEH and LC	September 26-28, 2018	X	
Interim Report due to NEH, LC	September 30, 2018	X	Annual Performance Report to NEH submitted in eGMS 9/11/2018
October to December 2018			
25% of content (25,000 pages) due to LC	October 1, 2018	X	Approx. 25% delivered by Nov. 30, 2018.
Hold Advisory Board meeting, if needed	n/a		
Review microfilm and collect metadata		X	
Perform content and metadata quality control on batches		X	
Transfer batches on monthly basis to LC		X	Approximately monthly
Research title essays; submit to NEH as titles/batches are delivered to LC		X	
January to March 2019			
2019-21 Award Applications due to NEH	Jan. 15, 2019	X	Submitted Jan. 11, 2019
Review microfilm and collect metadata		X	
Perform content and metadata quality control on batches		X	
Research title essays; submit to NEH as titles/batches are delivered to LC		X	
Digital newspapers survey		X	
Status Update to LC	February 1, 2019		*NEH and LC reporting formats changed. In 2018, LC requested Status Update due
Interim Report due to NEH, LC	March 31, 2019	X	

			February 1, 2019; NEH changed to Annual Performance Report due 9/30/2018
			Submitted Status Update to LC – Jan. 29, 2019
April to June 2019			
Perform content and metadata quality control on batches		X	
Transfer batches on monthly basis to LC		X	
Research title essays; submit to NEH as titles/batches are delivered to LC		X	
Updates to CONSER newspaper records as needed		X	
Digital newspaper survey		X	
July to August 2019			
100% of content (100,000 pages) due to LC	August 31, 2019	X	*Final two batches approved by LC on October 16 and November 20, 2019.
Digital Newspapers .xls to LC	August 31, 2019	X	Submitted final non-NDNP Digital Newspaper survey to LC on Aug. 28, 2019.
Submit final title essays to NEH	August 31, 2019	X	
Submit duplicate microfilm to LC	*August 31, 2019		<i>*Microfilm is to be submitted to LC after all batches are approved by LC – final batch approval may come after this date. Microfilm will be shipped after the Thanksgiving Holiday.</i>
September 2019 --			
*if grant continues: Interim Report Annual Performance Progress Report and Annual Financial Report due to NEH, LC	September November 30, 2019	X	*New reports and schedule from NEH
<i>*if grant does not continue – Final Performance and Financial Reports due to NEH, LC</i>	November 30, 2019	n/a	MNHS received a new award for 2019-2021 NDNP cycle
If grant continues: Attend Annual NDNP conference at NEH and LC	September 10-12, 2019	X	

Minnesota NDNP -- Milestones and Deliverables

Minnesota Historical Society (MNHS)

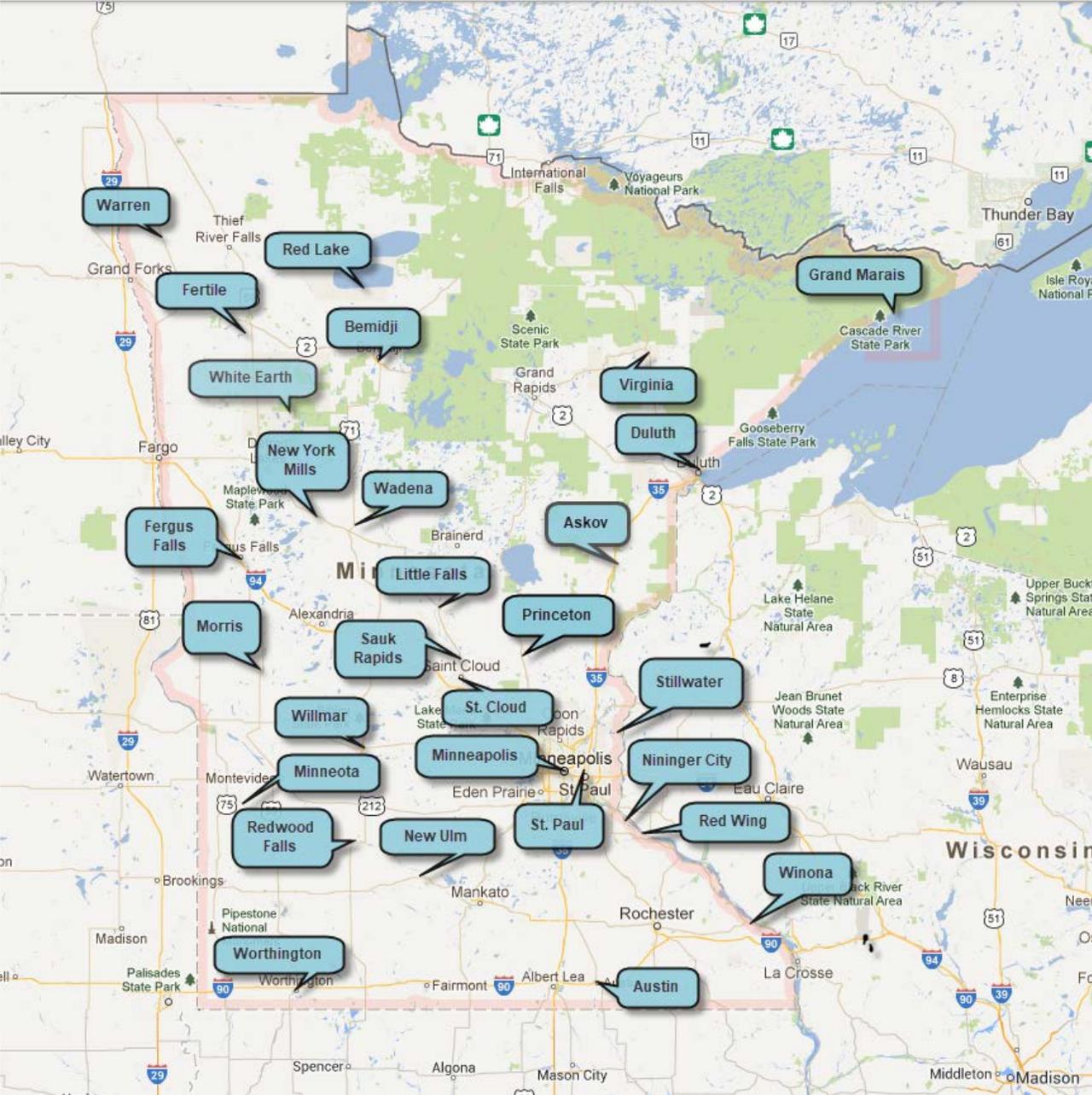
**From 2019-2021 Application, Updated November 2019*

Milestones and Deliverables 2019-2021 cycle	Deliverable Due Dates	Status	Notes
January to August 2019			
Application due	Jan. 15, 2019	X	Submitted Jan. 11, 2019
Awards announced	August 14, 2019	X	
September to December 2019			
Awards begin	September 2019	X	
Attend Annual NDNP conference at NEH and LC	September 10-12, 2019	X	
Consult with Library of Congress and NEH as needed		X	
Schedule MNHS advisory board meetings		X	First Advisory board meeting is scheduled for December 6, 2019, with a second meeting to be held February 13, 2020.
Research and prepare selection materials/briefing book for advisory board		X	
Hold advisory board meeting; select newspaper titles			
Select vendor and negotiate contract			
Evaluate microfilm quality/completeness			
Review quality control procedures for images and metadata			
Revised Workplan and Production Schedule due to NEH, LC	November 30, 2019	X	
Annual Performance/Financial Report due to NEH	November 30, 2020		<i>*NEH changed to Annual Performance Report due 9/30/2020 (for</i>
Transfer masters to vendor for duplication (sample batch)			
Review microfilm and collect metadata			
January to March 2020			
Review microfilm and collect metadata			
Perform content and metadata quality control on sample batch			
Hold Advisory Board meeting, if needed			
Status Update to LC Interim Report due to NEH, LC	February 1, 2020 March 31, 2020		<i>*NEH and LC reporting formats changed. In 2018, LC requested Status Update due February 1st; NEH changed to Annual Performance Report due Sept. 30th</i>
April to June 2020			

Sample batch (1 reel) due to LC	April 1, 2020		
Title Selection List due to NEH	April 30, 2020		
Review microfilm and collect metadata			
Perform content and metadata quality control on batches			
Transfer batches on monthly basis to LC			
Research title essays; submit to NEH as titles/batches are delivered to LC			
July to September 2020			
Updates to CONSER newspaper records as needed			
Transfer remaining masters to vendor for duplication/digitization – if 2 nd transfer is needed			
Review microfilm and collect metadata			
Perform content and metadata quality control on batches			
Transfer batches on monthly basis to LC			
Research title essays; submit to NEH as titles/batches are delivered to LC			
Attend Annual NDNP Conference at NEH and LC	TBD September 2020		
Interim Annual Report due to NEH ,LC	September 30, 2020		<i>*NEH changed to Annual Performance Report due 9/30/2020</i>
October to December 2020			
25% of content (25,000 pages) due to LC	October 1, 2020		
Hold Advisory Board meeting, if needed			
Review microfilm and collect metadata			
Perform content and metadata quality control on batches			
Transfer batches on monthly basis to LC			
Research title essays; submit to NEH as titles/batches are delivered to LC			
January to March 2021			
2021-23 Award Applications due to NEH	TBD January 2021		
Review microfilm and collect metadata			
Perform content and metadata quality control on batches			
Research title essays; submit to NEH as titles/batches are delivered to LC			
Digital newspapers survey			

Status Update to LC Interim Report due to NEH, LC	February 1, 2021 March 31, 2021		
April to June 2021			
Perform content and metadata quality control on batches			
Transfer batches on monthly basis to LC			
Research title essays; submit to NEH as titles/batches are delivered to LC			
Updates to CONSER newspaper records as needed			
Digital newspaper survey			
July to August 2021			
100% of content (100,000 pages) due to LC	August 31, 2021		
Digital Newspapers .xls to LC	August 31, 2021		
Submit final title essays to NEH	August 31, 2021		
Submit duplicate microfilm to LC	*August 31, 2021		<i>*Microfilm is to be submitted to LC after all batches are approved by LC – final batch approval may come after this date</i>
September 2021 --			
*if grant continues: Interim Report Annual Performance Progress Report and Annual Financial Report due to NEH, LC	September November 30, 2021		
<i>*if grant does not continue – Final Performance and Financial Reports due to NEH, LC</i>	November 30, 2021		
If grant continues: Attend Annual NDNP conference at NEH and LC	TBD September 2021		

Map of Current Geographic Coverage for Minnesota NDNP Digitization



Cities with newspapers digitized in MN NDNP 2007-09, 2009-11, 2011-13, 2015-17, 2017-19 cycles.

*Minnesota cities digitized for 2017-19 included: Askov, Redwood Falls, Stillwater, Sauk Rapids, Nininger City, St. Paul, Minneapolis, White Earth, Duluth, and Morris.

Minnesota NDNP 2019-2021 -- Preliminary Production Schedule (November 2019)

Minnesota Historical Society-- Awardee

NOTE: This information is estimated:

*Titles have not yet been selected at this time

*Details of microfilm not yet known (# of reels, page counts per reel, etc.)

*Schedule will be adjusted and updated once titles and details are known

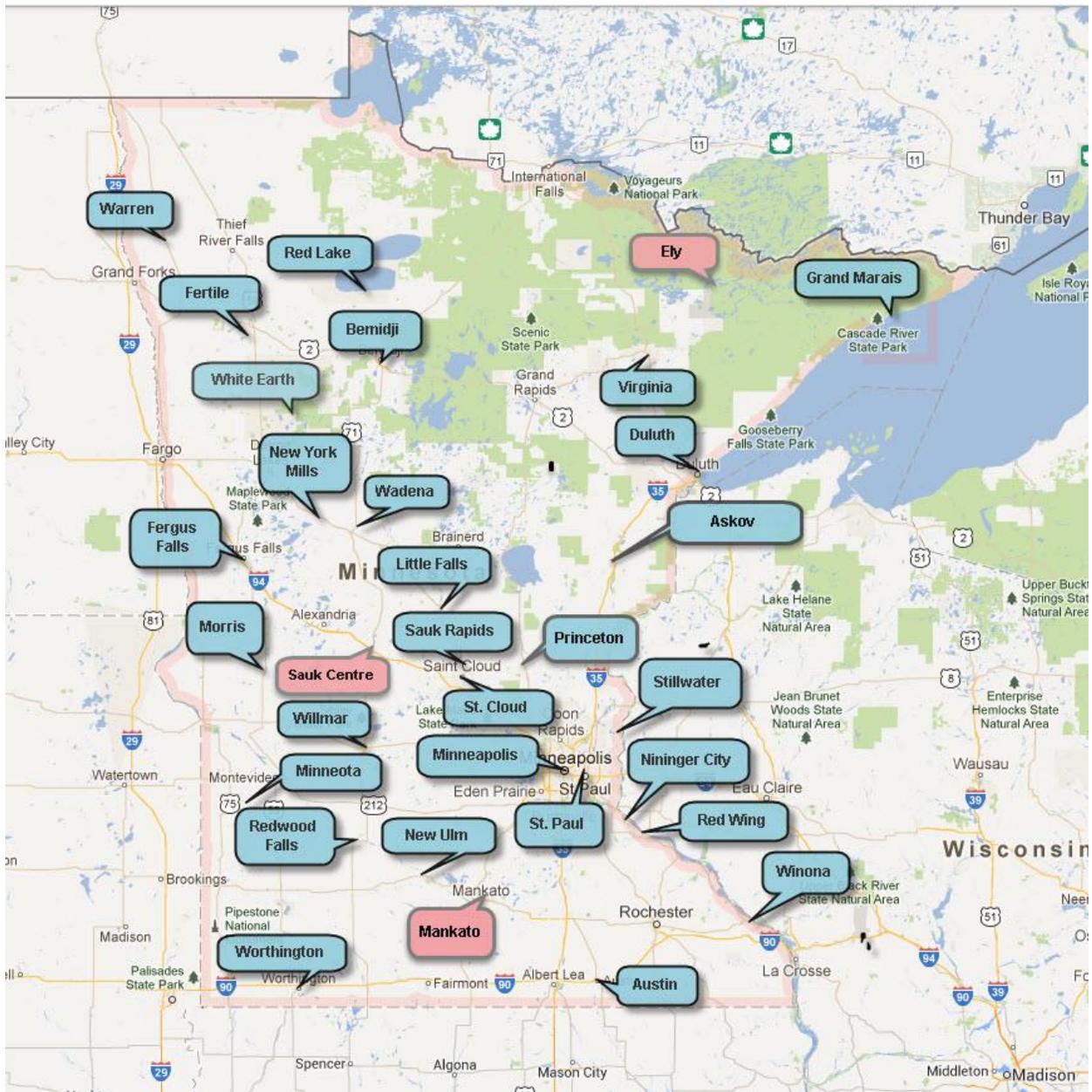
Estimated Date (Production completed)	Batch #	Est. Reels	Est. Pages	Batch Name	Titles Included	Estimated Date (Ship to LC)	Approved by LC	Notes
Feb 2020	2019-21 sample	1		Sample		Mar 2020		Due to LC by April 1, 2020
Apr 2020	1		8,000	A	TBD	May 2020		Wait for approval of sample by LC
May 2020	2		8,000	B	TBD	Jun 2020		
Jun 2020	3		8,000	C	TBD	Jul 2020		
Jul 2020	4		8,000	D	TBD	Aug 2020		
Aug 2020	5		8,000	E	TBD	Sept 2020		
*Oct. 1 -- 25% of content due to LC								
Oct 2020	6		8,000	F	TBD	Nov 2020		
Nov 2020	7		8,000	G	TBD	Dec 2020		
Jan 2021	8		8,000	H	TBD	Feb 2021		
Feb 2021	9		8,000	I	TBD	Mar 2021		
Mar 2021	10		8,000	J	TBD	Apr 2021		
Apr 2021	11		8,000	K	TBD	May 2021		
May 2021	12		8,000	L	TBD	Jun 2021		
Jun 2021	13		4,000	M	TBD	Jul 2021		
Jul 2021				N	if needed	Aug 2021		
*Aug. 31 -- 100% of content due to LC								
2019-21 Grant Cycle	Estimated Sub-Total		100,000					

Minnesota NDNP 2017-2019 -- Production Schedule (Updated November 2019)
Minnesota Historical Society—Awardee

Batch #	Produced by Vendor or MNHS	# of Reels	# of Pages	Batch Name	Titles Included	Date shipped to LC	Approved by LC
sample	Vendor	1	1,296	batch_mnhi_2017sample	Askov American	4/19/2018	5/7/2018
sample	MNHS	1	374	batch_mnhi_2017dwsample	Sauk Rapids frontierman	6/7/2018	7/3/2018
1	Vendor	16	7,052	Allemande	Redwood gazette (1873-1902)	7/30/2018	10/2/2018
2	MNHS	16	7,588	Ballet	Sauk Rapids frontierman, The new era, Backbone, The Emigrant aid journal of Minnesota, The anti-monopolist, The representative, The great West	11/15/2018	1/28/2019
3	Vendor	17	8,919	Charleston	The Redwood gazette (1903-1919)	8/30/2018	11/8/2018
*Oct. 1 – 25% of content due to LC							
4	MNHS	15	8,406	Disco	The great West, The public weal, The prison mirror, The mirror	12/18/2018	2/6/2019
5	Vendor	14	8,742	Eisa	The Redwood gazette (1920-1922), Askov American, Felt Raabet, Der Wanderer (1867-1874)	2/12/2019	4/25/2019
6	MNHS	20	9,851	Foxtrot	Minnesotian/Weekly Minnesotian (various titles), Weekly Minnesota and Times ,Minnesota Pioneer (weekly and daily), Weekly Pioneer and Democrat, Minnesota Weekly Times	3/4/2019	5/10/2019

7	Vendor	12	9,200	Gavotte	Der Wanderer (1875-1889), The American Jewish World	1/15/2019	3/26/2019
8	Vendor	19	8,656	Hula	Stevens County Reporter, Stevens County Tribune, The Morris Tribune (1912-1922), The Sun (Morris) (1882-1894)	6/4/2019	9/5/2019
9	Vendor	19	8,615	Ibo	The Catholic Bulletin, The Morris Tribune (1880-1892)	4/8/2019	6/4/2019
10	MNHS	15	8,736	Jig	The Redwood Gazette (1923-1936)	7/25/2019	8/26/2019
11	Vendor	18	7,680	Kathak	The Morris Tribune (1893-1911)	5/6/2019	6/26/2019
12	MNHS	17	7,274	Limbo	The Redwood Gazette (1937-1940); various post-1922 & small titles	9/3/2019	11/20/2019
13	MNHS	24	388	Mambo	*Re-digitized issues: The Morris Tribune; Felt Raabet; The Sun	9/25/2019	10/16/2019
2017-19 Cycle	Totals	198	101,107				*Aug. 31 -- 100% of content due to LC

Map of Coverage for MN NDNP Digitization from 2007-2021



*New cities added for the MN NDNP 2019-2021 cycle are Ely, Mankato and Sauk Centre.

Minnesota NDNP -- Milestones and Deliverables

Minnesota Historical Society (MNHS)

**From 2019-2021 Application, Updated November, 2020*

Milestones and Deliverables 2019-2021 cycle	Deliverable Due Dates	Status	Notes
January to August 2019			
Application due	Jan. 15, 2019	X	Submitted Jan. 11, 2019
Awards announced	August 14, 2019	X	
September to December 2019			
Awards begin	September 2019	X	
Attend Annual NDNP conference at NEH and LC	September 10-12, 2019	X	
Consult with Library of Congress and NEH as needed		X	
Schedule MNHS advisory board meetings		X	First Advisory board meeting is scheduled for December 6, 2019, with a second meeting to be held February 13, 2020.
Research and prepare selection materials/briefing book for advisory board		X	
Hold advisory board meeting; select newspaper titles		X	1 st meeting -12/6/2019
Select vendor and negotiate contract		X	
Evaluate microfilm quality/completeness		X	
Review quality control procedures for images and metadata		X	
Revised Workplan and Production Schedule due to NEH, LC	November 30, 2019	X	
Annual Performance/Financial Report due to NEH	November 30, 2019	X	
January to March 2020			
Transfer masters to vendor for duplication (sample batch)		X	
Review microfilm and collect metadata		X	
Perform content and metadata quality control on sample batch		X	
Hold Advisory Board meeting, if needed		X	2 nd meeting – 2/13/2020
Status Update to LC	February 1, 2020	X	*NEH and LC reporting formats changed. In 2018, LC requested Status Update due February 1st; NEH changed to Annual Performance Report due Nov. 30th
April to June 2020			
Sample batch (1 reel) due to LC	April 1, 2020	X	Sample batch was shipped to LC on 3/16/2020 and approved on 4/21/2020.

Title Selection List due to NEH	April 30, 2020	X	
Transfer masters to vendor for duplication.		X	
Review microfilm and collect metadata		X	
Perform content and metadata quality control on batches		-	
Transfer batches on monthly basis to LC		-	MNHS digitization staff were on a furlough from 5/16/2020-7/31/2020 which stopped MN NDNP digitization efforts during that time.
Research title essays; submit to NEH as titles/batches are delivered to LC		-	
July to September 2020			
Updates to CONSER newspaper records as needed		X	
Transfer masters to vendor for duplication.		X	
Review microfilm and collect metadata		X	
Perform content and metadata quality control on batches		X	
Transfer batches on monthly basis to LC		-	MNHS digitization staff were on a furlough from 5/16/2020-7/31/2020 which stopped MN NDNP digitization efforts during that time.
Research title essays; submit to NEH as titles/batches are delivered to LC		X	
Attend Annual NDNP Conference at NEH and LC	September 14-17, 2020	X	
October to December 2020			
25% of content (25,000 pages) due to LC	October 1, 2020	-	
Hold Advisory Board meeting, if needed		n/a	
Transfer masters to vendor for duplication.		X	
Review microfilm and collect metadata		X	
Perform content and metadata quality control on batches		X	
Transfer batches on monthly basis to LC		X	Archery batch shipped to LC on 10/13/2020 and Baseball batch shipped on 11/23/2020.
Research title essays; submit to NEH as titles/batches are delivered to LC		X	
Annual Performance/Financial Report due to NEH	November 30, 2020	X	
January to March 2021			
2021-23 Award Applications due to NEH	TBD January 2021		
Transfer masters to vendor for duplication.			
Review microfilm and collect metadata			

Perform content and metadata quality control on batches			
Research title essays; submit to NEH as titles/batches are delivered to LC			
Digital newspapers survey			
Status Update to LC	February 1, 2021		
April to June 2021			
Perform content and metadata quality control on batches			
Transfer batches on monthly basis to LC			
Research title essays; submit to NEH as titles/batches are delivered to LC			
Updates to CONSER newspaper records as needed			
Digital newspaper survey			
July to August 2021			
100% of content (100,000 pages) due to LC	August 31, 2021		
Digital Newspapers .xls to LC	August 31, 2021		
Submit final title essays to NEH	August 31, 2021		
Submit duplicate microfilm to LC	*August 31, 2021		<i>*Microfilm is to be submitted to LC after all batches are approved by LC – final batch approval may come after this date</i>
September 2021 --			
*if grant continues: Annual Performance Progress Report and Annual Financial Report due to NEH, LC	November 30, 2021		
<i>*if grant does not continue – Final Performance and Financial Reports due to NEH, LC</i>	November 30, 2021		
If grant continues: Attend Annual NDNP conference at NEH and LC	TBD September 2021		

Minnesota NDNP 2019-2021 -- Production Schedule (November 2020)

Minnesota Historical Society-- Awardee

NOTE: This information is estimated:

*Details of microfilm not yet known (# of reels, page counts per reel, etc.)

*Schedule will be adjusted and updated once titles and details are known

Estimated Date (Production completed)	Batch #	Est. Reels	Est. Pages	Batch Name	Titles Included	Estimated Date (Ship to LC)	Approved by LC	Notes
3/6/2020	2019-21 sample	1	386	Sample	The Sauk Centre herald	3/16/2020	4/21/2020	Due to LC by April 1, 2020. Batch was shipped on a hard drive to LC on 3/16/2020. Then because of the need to work remotely because of COVID-19 the files were shared again via Google Drive on 4/14/2020.
9/11/2020	1	21	9,907	Archery	The Sauk Centre herald (1910-1930)	10/13/2020		Wait for approval of sample by LC. MNHS digitization staff were on a furlough from 5/16/2020-7/31/2020 which stopped MN NDNP digitization efforts during that time.
<i>*Oct. 1 -- 25% of content due to LC</i>								
10/26/2020	2	20	9,030	Baseball	The Sauk Centre herald (1886-1909)	11/23/2020		
Dec 2020	3	14	9,000	Croquet	<i>The Sauk Centre herald (1931- 1941); Die Minnesota deutsche Zeitung; Minneapolis spokesman (1934-1947)</i>	Jan 2020		

Jan 2020	4	10	9,000	Dodgeball	Minneapolis spokesman (1947-1963); St. Paul recorder (1934-1941)	Jan 2021		
Feb 2021	5	8	9,000	Ekiden	St. Paul recorder (1942-1963)	Feb 2021		
Feb 2021	6	24	9,000	Fencing	Twin-City herald (1927, 1932-1940); The Mankato free press (1879-1902)	Mar 2021		
Mar 2021	7	21	9,000	Goalball	The Mankato free press (1903-1923)	Mar 2021		
Apr 2021	8	20	9,000	Hockey	The Ely miner (1895-1915)	Apr 2021		
May 2021	9	16	9,000	Ironman	The Ely miner (1916-1930); The Chippeway herald (1902-1909); Red Lake news (1912-1919); Askov American (1923-1926)	May 2021		
Jun 2021	10	19	9,000	Judo	Askov American (1925-1943)	Jun 2021		
Jul 2021	11	15	8,000	Kubb	Der Nordstern (1885-1904)	Jul 2021		
Aug 2021	12	10	4,000	Luge	Der Nordstern (1905-1909)	Aug 2021		
	13			Motocross	if needed			
	14			Novuss	if needed			
								*Aug. 31 -- 100% of content due to LC
2019-21 Grant Cycle	Estimated Sub-Total	198	102,937					

Titles Selected for Digitization for MN NDNP 2019-2021 Cycle (Approx. 100,000 pages)

1. The Sauk Centre Herald (Sauk Centre, Minn.), 1886-1940 *
2. Die Minnesota deutsche Zeitung (Saint Paul, M.T. [Minn.]), 1857-1858
3. Minneapolis Spokesman (Minneapolis, Minn.), 1934-1963
4. St. Paul Recorder (St. Paul, Minn.), 1934-1963
5. Twin-City Herald (Minneapolis, Minn.), 1927, 1932-1940
6. The Mankato Free Press (Mankato, Minn.), 1879-1923 *
7. The Ely Miner (Ely, Minn.), 1895-1930 *
8. The Chippeway Herald (White Earth, Minn.), 1902-1909
9. Red Lake News (Red Lake, Minn.), various issues 1912-1919
10. Askov American (Askov, Minn.), 1923-1943
11. Der Nordstern (St. Cloud, Minn.), 1885-1909

*New cities adding to our geographic coverage in Minnesota. See the MN NDNP Coverage Map.

National Digital Newspaper Program
Final Performance Progress Report

NEH Award Number: PJ-50131-13

Project Title: Mississippi Digital Newspaper Project

Project Director: David Pilcher

Awardee Institution: Mississippi Department of Archives and History

Report Date: 6/23/2020

Project Activities

As a participant in the National Digital Newspaper Program (NDNP) from September 1, 2013 through August 31, 2019 the Mississippi Department of Archives and History (MDAH) has completed three funding cycles of the Mississippi Digital Newspaper Project. A short extension, through January 31, 2020 was received to allow time for all invoices to be submitted, paid, and a final reimbursement requested; this deadline was met. The reporting deadline for the first extension was April 30, 2020; however, stay-at-home orders due to the covid-19 outbreak required an additional extension due to the inaccessibility of records needed to produce the final progress and financial reports. Project activities have included all requirements as noted in each grant application, presiding technical specifications, and Official Notice of Action. For each cycle these activities included:

- 1) establishing and soliciting support from an advisory committee;
- 2) producing a prioritized title selection list based on committee guidance;
- 3) evaluation and documentation of copyright status for significant 1923 - 1963 titles;
- 4) selection of quality reels using specifications in the Technical Guidelines;
- 5) development of a workable production schedule;
- 6) hiring project staff;
- 7) hiring suitable vendors for the production of second generation negative microfilm, image scans, and digital assets;
- 8) production of a sample reel;
- 9) collection of metadata needed by vendor for digital asset production;
- 10) production of digital assets as prescribed by the Technical Guidelines for over 100,000 newspaper pages;
- 11) quality review of vendor-produced digital assets;
- 12) the creation of descriptive essays per title or title run;
- 13) the assembly and update of a non-NDNP online Mississippi newspaper survey;
- 14) updating bibliographic records as needed;
- 15) attendance at an annual meeting of NDNP recipients, and
- 16) submission of required progress reports.

The MDAH submitted all required deliverables. The deliverables per cycle were:

- 1) an approved sample reel;
- 2) approved title selection list;
- 3) updated catalog information per title;
- 4) survey of all freely-available state newspapers from resources other than *Chronicling America*;
- 5) essays per title or title run;
- 6) deposit of second generation (2N) duplicate silver negative microfilm reels used for scanning each in appropriately labeled and barcoded housing;
- 7) digital assets per title as specified by the Technical Guidelines governing each two-year grant period.

Accomplishments

The outcome of MDAH participation in the NDNP is the availability of 325,428 pages of Mississippi newspapers online, representing 55,483 issues, distributed unevenly among 254 separate titles. Appendix one is a list, generated from *Chronicling America*, of all Mississippi titles currently accessible through that web portal. Related titles are summarized in 110 essays, not all of which are yet online. The large number of titles reflects the poor quality of approximately a quarter of the microfilm for selected titles, the transitory nature of early Mississippi newspapers, and the multitude of title changes in some runs of related newspapers. Also, upon the recommendation of our advisory committee, we concentrated on weeklies, which were much more prevalent in the state, rather than dailies so we could encompass a wider geographic representation of state newspapers. The online titles date from 1820 – 1963 covering nearly 145 years of Mississippi history. A total of 456 second generation (2N) duplicate silver negative microfilm reels have been deposited at the Library of Congress.

In each cycle, unforeseen circumstances led to changes in the proposed schedule. Some of the major setbacks included a change in staffing, notably the retirement of two out of three primary project staff members in the middle of cycle two. Only one staff person stayed with the project throughout all three cycles providing needed continuity. Also in cycle two, a switch of digitization vendors became necessary causing workflow issues and schedule delays. In cycle three, a change in business goals for the duplication vendor necessitated the termination of their contract and obtaining the services of a different vendor. Regardless of these challenges, and with the cooperation of the Library of Congress staff and the encouragement of NEH staff, schedules were revised in order to meet established deadlines.

Audiences

The mission of the Mississippi Department of Archives and History is to preserve Mississippi's diverse historic resources, and share them with people around the world. Making Mississippi newspapers available online through *Chronicling America* has certainly fulfilled our goal of reaching a world-wide audience. We have made use of Department social media accounts, the MDAH website, and traditional printed outlets to promote the online newspapers to interested members of the general public. However, our decision to not immediately seek a fourth NDNP cycle was, in part, to more fully explore the use of the *Chronicling America* resource by K-12 and college level students and redirect efforts towards new general audiences.

Evaluation

No evaluation was required for this project; however, annually-generated *Chronicling America* use statistics do provide a measure of the demand for Mississippi newspaper content. As a reference for the usage of Mississippi pages, the July 1, 2018 – June 30, 2019 report is attached as appendix two.

Continuation of the Project

The continuation of newspaper digitization and providing online access is part of the Mississippi Department of Archives and History's long-range strategic plan. During our hiatus from the NDNP we are reviewing what, if any, significant newspapers still need to be made freely accessible via *Chronicling America*. Our review will determine if there are any gaps in geographical, chronological or significant event coverage. For example, the expansion of the program time frame may warrant more coverage of the Civil Rights Movement in Mississippi, a monumental event in the history of the state. Events that happened or did not happen in Mississippi helped shape the course of the ongoing national struggle for civil rights for all citizens. Also, we are close to having all of our antebellum newspapers online and may choose to complete the digitization of this segment of state newspapers.

We are also in the process of determining other avenues for putting newspaper content online. So far, we have over 4.5 million pages of Mississippi newspapers available on Newspapers.com. While many of these pages were contributed by MDAH, most are post-1922 titles such as the statewide *Clarion Ledger* published by Gannett and 22 community newspapers published by Mississippi-based Emmerich Newspapers. While the publishers negotiated the online access agreements with Newspapers.com, MDAH supplied the microfilm for scanning. Other such partnerships may be possible. Another avenue for online newspaper access includes acquisition of papers in born-digital formats. This includes discussions with ProQuest LLC on subscriptions to digital newspapers to replace the more expensive microfilm versions.

Long Term Impact

The success of the MDNP has increased access to Mississippi newspapers exponentially. At the beginning of our participation in the NDNP, only a few antebellum titles from Jackson, Natchez, Raymond, and Vicksburg were available via subscription. While no systematic assessment has been done on the uses of *Chronicling America* by the public so far, we are constantly hearing reports of the usefulness of this resource. Another reason for taking a break from participation in the NDNP is to investigate the impact of newspaper digitization on formal and informal learners in Mississippi. This will help us determine what direction we want to take in the future.

Award Products

The products of this project are the over 325,000 online searchable pages of Mississippi newspapers with updated bibliographic records and short essays on the history and significance of the newspaper and related titles.

MISSISSIPPI DIGITAL NEWSPAPER PROJECT
FINAL PERFORMANCE PROGRESS REPORT
APPENDIX ONE



The Library of Congress > [Chronicling America](#)



Search America's historic newspaper pages from 1789-1963 or use the U.S. Newspaper Directory to find information about American newspapers published between 1690-present. Chronicling America is sponsored jointly by the [National Endowment for the Humanities](#) and the Library of Congress. [Learn more](#)

- [Search Pages](#)
- [Advanced Search](#)
- [All Digitized Newspapers 1789-1963](#)

US Newspaper Directory, 1690-Present

+ from

to

+

Pages Available: 16,365,718

[Print](#) [Subscribe](#) [Share/Save](#) [Give Feedback](#)

Results: Digitized Newspapers

254 newspapers from **Mississippi** are available for viewing on this site.

State	Newspaper	Browse Issues	No. of Issues	Earliest Issue	Latest Issue	More Info
Mississippi	The Aberdeen examiner. [volume] Aberdeen, Miss., 1866-current		94	1878-03-21	1922-08-11	Yes
Mississippi	The Aberdeen weekly. [volume] Aberdeen, Miss., 1878-1933		630	1878-11-08	1922-05-05	Yes
Mississippi	The advertiser. [volume] Lexington, Miss., 187?-18??		19	1876-04-07	1880-10-22	Yes
Mississippi	Afro-American courier. Yazoo City, Miss., 1926-19??		54	1926-08-01	1957-05-01	

State	Newspaper	Browse Issues	No. of Issues	Earliest Issue	Latest Issue	More Info
Mississippi	<u>The alliance eagle.</u> Ellisville, Jones, Miss., 1881-1891		1	1890-10-16	1890-10-16	Yes
Mississippi	<u>American citizen. [volume]</u> Canton, Miss., 1851-1863		142	1859-01-15	1866-02-17	Yes
Mississippi	<u>American citizen. [volume]</u> Canton, Miss., 1864-1890		846	1865-10-01	1881-11-12	Yes
Mississippi	<u>Attala register.</u> Kosciusko, Miss., 1843-1844		14	1843-04-23	1843-10-07	Yes
Mississippi	<u>The Bolivar County Democrat.</u> Rosedale, Miss., 1887-1969		550	1902-01-11	1923-12-29	Yes
Mississippi	<u>The Brandon news.</u> Brandon, Miss., 1892-1961		837	1902-05-29	1923-10-04	Yes
Mississippi	<u>The Brookhaven leader. [volume]</u> Brookhaven, Miss., 1883-1891		456	1883-02-22	1891-12-24	
Mississippi	<u>The Brookhaven ledger.</u> Brookhaven, Miss., 1875-1883		175	1875-11-11	1883-02-08	
Mississippi	<u>Canton herald and Mississippi intelligencer. [volume]</u> Canton, Miss., 18??-1837		1	1837-04-21	1837-04-21	Yes
Mississippi	<u>Canton herald.</u> Canton, Miss., 1837-1839		56	1837-07-28	1839-01-02	Yes
Mississippi	<u>The Canton mail. [volume]</u> Canton, Miss., 18??-1882		77	1875-01-02	1876-07-22	Yes
Mississippi	<u>The Canton times.</u> Canton, Miss., 1893-1906		411	1894-08-10	1904-02-26	Yes
Mississippi	<u>The Carrollton Democrat.</u> Carrollton, Miss., 18??-18??		1	1860-02-05	1860-02-05	Yes
Mississippi	<u>Central journal.</u> Kosciusko, Mi. [i.e. Miss.], 1844-18??		35	1844-08-06	1845-09-20	Yes
Mississippi	<u>Central register.</u> Kosciusko, Miss., 1839-18??		22	1839-09-21	1840-09-12	Yes
Mississippi	<u>The Century voice.</u> Yazoo City, Miss., 194?-19??		44	1942-08-01	1963-02-01	
Mississippi	<u>The Chickasaw messenger.</u> Okolona, Miss., 1880-1900		106	1880-12-02	1889-11-28	Yes
Mississippi	<u>The Chronicle star the Moss Point advertiser.</u> Pascagoula; Moss Point, Miss., 1949-1961		224	1949-12-16	1961-12-15	

State	Newspaper	Browse Issues	No. of Issues	Earliest Issue	Latest Issue	More Info
Mississippi	<u>The Chronicle-star combined with the Moss Point advertiser.</u> Pascagoula, Miss., 1941-1949		444	1941-11-14	1949-12-09	
Mississippi	<u>The Chronicle-star the Moss Point advertiser.</u> Pascagoula, Miss., 1941-1941		4	1941-10-17	1941-11-07	
Mississippi	<u>The chronicle-star.</u> Pascagoula, Miss., 1920-1941		98	1920-09-17	1941-10-10	Yes
Mississippi	<u>The Chronicle.</u> Pascagoula, Miss., 1961-1966		281	1961-08-29	1963-12-31	
Mississippi	<u>The City itemizer.</u> Water Valley, Miss., 1894-1918		250	1898-12-08	1917-12-20	Yes
Mississippi	<u>The clarion. [volume]</u> Jackson, Miss., 1883-1888		252	1883-01-03	1888-01-11	Yes
Mississippi	<u>The coast beacon.</u> Pass Christian, Miss., 18??-1???		5	1892-07-02	1912-12-28	Yes
Mississippi	<u>The Columbus commercial.</u> Columbus, Miss., 1893-1922		1157	1895-12-08	1919-09-21	Yes
Mississippi	<u>Columbus Democrat. [volume]</u> Columbus, Miss., 18??-18??		336	1836-08-06	1877-10-19	Yes
Mississippi	<u>The Columbus dispatch.</u> Columbus, Miss., 1905-1908		51	1905-08-31	1908-04-15	Yes
Mississippi	<u>The Columbus dispatch.</u> Columbus, Miss., 19??-1922		288	1919-03-19	1922-03-08	Yes
Mississippi	<u>The Columbus dispatch.</u> Columbus, Miss., 1???-19??		6	1891-07-26	1898-11-23	Yes
Mississippi	<u>Columbus index. [volume]</u> Columbus, Miss., 1869-1893		3	1874-05-08	1891-11-17	Yes
Mississippi	<u>The Columbus weekly dispatch.</u> Columbus, Miss., 1902-1905		166	1903-02-26	1907-06-13	Yes
Mississippi	<u>The Columbus weekly dispatch.</u> Columbus, Miss., 1908-19??		47	1908-02-20	1909-01-28	Yes
Mississippi	<u>Columbus Whig.</u> Columbus, Miss., 1843-18??		20	1843-12-14	1844-06-27	Yes
Mississippi	<u>The comet. [volume]</u> Jackson, Miss., 1877-1882		223	1879-01-11	1882-12-23	Yes
Mississippi	<u>The commonwealth.</u> Greenwood, Miss., 1896-1923		1046	1896-12-17	1921-12-28	Yes

State	Newspaper	Browse Issues	No. of Issues	Earliest Issue	Latest Issue	More Info
Mississippi	<u>The Community citizen.</u> New Albany, Miss., 19??-19??		6	1955-11-17	1959-01-08	
Mississippi	<u>Conservative, and Holly Springs banner. [volume]</u> Holly Springs, Miss., 1840-1841		43	1840-03-21	1841-06-04	Yes
Mississippi	<u>Copiah County news. [volume]</u> Hazlehurst, Miss., 1860-1861		1	1861-08-21	1861-08-21	
Mississippi	<u>The Copiah signal.</u> Hazlehurst, Miss., 1882-1883		65	1882-02-10	1883-11-15	
Mississippi	<u>Copiah signal.</u> Hazlehurst, Miss., 1888-1899		49	1888-02-09	1895-08-30	
Mississippi	<u>The Copiahian. [volume]</u> Hazlehurst, Copiah County, Miss., 1869-1876		31	1869-03-13	1876-04-15	
Mississippi	<u>Corinth chanticleer. [volume]</u> Corinth Miss., 1863-1863		1	1863-06-12	1863-06-12	Yes
Mississippi	<u>The Corinth war eagle. [volume]</u> Corinth, Miss., 1862-186?		1	1862-08-07	1862-08-07	Yes
Mississippi	<u>Daily clarion and standard. [volume]</u> Jackson, Miss., 1866-1866		20	1866-05-29	1866-08-04	Yes
Mississippi	<u>The Daily clarion. [volume]</u> Jackson, Miss., 1866-1888		728	1866-08-16	1886-03-18	Yes
Mississippi	<u>The daily clarion. [volume]</u> Meridian, Miss., 1863-1866		198	1863-09-27	1866-04-01	Yes
Mississippi	<u>The daily commonwealth.</u> Greenwood, Leflore Co., Miss., 1916-1919		358	1916-09-05	1919-05-23	Yes
Mississippi	<u>The daily Corinthian. [volume]</u> Corinth, Miss., 1895-current		11	1900-06-12	1907-10-24	Yes
Mississippi	<u>Daily Mississippi clarion and standard. [volume]</u> Jackson, Miss., 1866-1866		26	1866-05-17	1866-08-04	Yes
Mississippi	<u>The daily Mississippi clarion. [volume]</u> Jackson, Miss., 1866-1866		45	1866-04-04	1866-05-10	Yes
Mississippi	<u>The daily Panola star.</u> Sardis, Miss., 1871-1872		9	1871-10-31	1872-10-18	Yes
Mississippi	<u>The Daily picket.</u> Canton, Miss., 18??-19??		1	1903-06-25	1903-06-25	

State	Newspaper	Browse Issues	No. of Issues	Earliest Issue	Latest Issue	More Info
Mississippi	<u>Daily southern reveille.</u> Port Gibson, Miss., 1858-18??		203	1858-09-13	1859-05-30	Yes
Mississippi	<u>The Delta leader.</u> Greenville, Miss., 1939-19??		3	1943-12-19	1955-01-16	
Mississippi	<u>The Democratic Whig. [volume]</u> Columbus, Miss., 1842-1843		76	1842-11-17	1843-11-02	Yes
Mississippi	<u>DeSoto times.</u> Hernando, Miss., 1879-1898		52	1890-01-02	1890-12-25	Yes
Mississippi	<u>The Durant news.</u> Durant, Miss., 1882-1985		774	1928-02-24	1958-07-14	
Mississippi	<u>East Mississippi times.</u> Starkville, Miss., 1870-18??		1	1888-12-11	1888-12-11	Yes
Mississippi	<u>East Mississippi times.</u> Starkville, Miss., 19??-1926		680	1903-10-09	1922-12-08	Yes
Mississippi	<u>The eastern clarion. [volume]</u> Paulding, Miss., 1837-1863		94	1858-08-14	1862-08-15	Yes
Mississippi	<u>The Echo.</u> Meridian, Miss., 1942-1960		458	1942-01-16	1956-12-15	
Mississippi	<u>The farmers' vindicator.</u> Jackson, Miss., 1873-1???		9	1873-10-31	1876-05-05	Yes
Mississippi	<u>Flag of the Union. [volume]</u> Jackson, Miss., 1850-18??		159	1850-11-22	1853-12-30	Yes
Mississippi	<u>The Free press.</u> Poplarville, Miss., 1890-19??		568	1891-12-24	1923-12-20	
Mississippi	<u>The Gale.</u> Iuka, Miss., 18??-1888		14	1888-01-13	1888-04-14	
Mississippi	<u>The gazette.</u> Fayette, Miss., 1861-1862		1	1862-08-22	1862-08-22	Yes
Mississippi	<u>The golden rule. [volume]</u> Vicksburg, Miss., 1898-19??		1	1899-01-14	1899-01-14	Yes
Mississippi	<u>Grand Gulf advertiser. [volume]</u> Grand Gulf, Miss., 1834-1839		1	1839-08-07	1839-08-07	Yes
Mississippi	<u>The grander age. [volume]</u> Biloxi, Miss., 1895-19??		1	1896-09-01	1896-09-01	Yes
Mississippi	<u>Greene County herald.</u> Leakesville, Miss., 1898-current		976	1898-10-06	1922-12-29	
Mississippi	<u>The Greenville times. [volume]</u> Greenville, Miss., 1868-1917		1670	1874-08-08	1910-11-11	Yes

State	Newspaper	Browse Issues	No. of Issues	Earliest Issue	Latest Issue	More Info
Mississippi	<u>Greenwood daily commonwealth.</u> Greenwood, Miss., 1919-1926		112	1919-11-15	1920-05-07	Yes
Mississippi	<u>The Grenada gazette.</u> Grenada, Miss., 1885-18??		202	1885-09-05	1889-12-27	Yes
Mississippi	<u>The Grenada sentinel. [volume]</u> Grenada, Miss., 1868-1955		2076	1868-02-29	1922-07-07	Yes
Mississippi	<u>The guard. [volume]</u> Holly Springs, Miss., 1842-1846		204	1842-01-12	1846-08-19	Yes
Mississippi	<u>The Handsboro Democrat. [volume]</u> Handsboro, Miss., 1858-1878		12	1858-09-14	1872-01-13	Yes
Mississippi	<u>Hattiesburg daily news.</u> Hattiesburg, Miss., 1907-1908		181	1907-06-10	1908-05-15	Yes
Mississippi	<u>Hattiesburg daily progress.</u> Hattiesburg, Miss., 18??-1909		468	1902-05-24	1903-12-31	Yes
Mississippi	<u>The Hattiesburg news.</u> Hattiesburg, Miss., 1908-1917		2508	1908-05-17	1917-09-21	Yes
Mississippi	<u>The Hazlehurst signal.</u> Hazlehurst, Miss., 1883-1885		41	1883-12-06	1885-11-26	
Mississippi	<u>Holly Springs banner.</u> Holly Springs, Mi. [i.e. Miss.], 1839-1840		21	1839-06-01	1840-01-11	Yes
Mississippi	<u>Holly Springs gazette.</u> Holly Springs, Misp. [i.e. Miss.], 1841-18??		201	1841-07-28	1853-02-10	Yes
Mississippi	<u>Holmes County herald.</u> Lexington, Miss., 1959-current		247	1959-02-26	1963-12-26	
Mississippi	<u>The Holmes County times.</u> Lexington, Miss., 1906-1906		32	1906-04-13	1906-11-23	Yes
Mississippi	<u>The hornet.</u> Carrollton, Miss., 1843-1843		12	1843-07-11	1843-10-10	Yes
Mississippi	<u>The hummer.</u> Houston, Miss., 1914-19??		50	1915-03-12	1917-09-28	Yes
Mississippi	<u>Independent Democrat. [volume]</u> Canton, Miss., 1842-1844		88	1842-09-17	1844-12-11	Yes
Mississippi	<u>Iuka reporter.</u> Iuka, Miss., 1888-1894		251	1888-05-10	1894-07-26	
Mississippi	<u>The Iuka vidette.</u> Iuka, Miss., 1894-1912		139	1894-08-02	1912-06-27	

State	Newspaper	Browse Issues	No. of Issues	Earliest Issue	Latest Issue	More Info
Mississippi	Jackson advocate. [volume] Jackson, Miss., 1939-current		1087	1941-08-02	1963-12-21	
Mississippi	Jeffersonian Democrat. Kosciusko, Miss., 1844-1844		8	1844-01-13	1844-03-09	Yes
Mississippi	Jeffersonian. Kosciusko, Miss., 1844-1845		39	1844-04-06	1845-07-12	Yes
Mississippi	The Jones County news. Ellisville, Miss., 1909-1924		451	1909-06-25	1922-12-26	Yes
Mississippi	Kate Power's review. Jackson, Miss., 1894-1???		17	1894-09-01	1895-10-19	Yes
Mississippi	The Keesler field news. Keesler Field, Miss., 1941-19??		45	1941-09-24	1942-08-19	Yes
Mississippi	The Kemper herald. Scooba, Miss., 1875-1908		281	1902-10-09	1908-07-09	
Mississippi	Kosciusko chronicle. [volume] Kosciusko, Miss., 1846-1872		30	1846-01-03	1892-10-14	Yes
Mississippi	The Kosciusko star. Kosciusko, Miss., 18??-1898		53	1894-07-13	1895-12-27	Yes
Mississippi	The leader. [volume] Brookhaven, Miss., 1895-1905		579	1895-08-06	1905-11-18	
Mississippi	Lexington advertiser. [volume] Lexington, Miss., 1838-187?		24	1851-12-26	1874-04-03	Yes
Mississippi	The Lexington advertiser. [volume] Lexington, Miss., 18??-18??		3	1894-06-22	1901-12-06	Yes
Mississippi	The Lexington advertiser. [volume] Lexington, Miss., 1904-1985		1962	1904-01-07	1963-12-26	Yes
Mississippi	Lexington union. Lexington, Miss., 1838-18??		193	1838-11-17	1843-12-23	Yes
Mississippi	Liberty advocate. [volume] Liberty, Miss., 1835-1866		292	1837-01-24	1866-12-22	Yes
Mississippi	Louisville messenger. Louisville, Miss., 1842-1843		54	1842-07-09	1843-11-11	Yes
Mississippi	The lynx. Panola, Mi. [i.e. Miss.], 1845-1845		29	1845-01-11	1845-11-29	Yes
Mississippi	Macon beacon. [volume] Macon, Miss., 1859-1995		2002	1860-01-04	1922-12-29	Yes
Mississippi	Macon herald. Macon, Miss., 1841-1842		45	1841-07-17	1842-11-16	Yes

State	Newspaper	Browse Issues	No. of Issues	Earliest Issue	Latest Issue	More Info
Mississippi	<u>Macon intelligencer.</u> Macon, Miss., 1838-1840		103	1838-05-16	1840-11-07	Yes
Mississippi	<u>Madison Whig advocate. [volume]</u> Canton, Miss., 1839-1841		101	1839-01-19	1841-02-13	Yes
Mississippi	<u>The Madisonian.</u> Canton, Miss., 1850-1855		47	1850-02-21	1851-01-16	Yes
Mississippi	<u>The Magnolia gazette. [volume]</u> Magnolia, Miss., 1872-current		791	1872-12-14	1902-03-26	Yes
Mississippi	<u>Marshall County Republican and free trade advocate. [volume]</u> Holly Springs, Miss., 1838-1839		17	1838-08-04	1839-02-02	Yes
Mississippi	<u>Marshall County Republican.</u> Holly Springs, Miss., 1839-18??		29	1839-02-15	1839-10-12	Yes
Mississippi	<u>Mississippi advertiser. [volume]</u> Aberdeen, 1842-1848		4	1845-02-01	1845-02-22	Yes
Mississippi	<u>The Mississippi Creole. [volume]</u> Canton, Miss., 1841-1851		323	1841-05-29	1851-01-14	Yes
Mississippi	<u>Mississippi Democrat.</u> Carrollton, Miss., 1844-18??		195	1844-12-11	1847-08-18	Yes
Mississippi	<u>Mississippi Democrat.</u> Hazlehurst, Miss., 1875-1???		33	1875-07-21	1876-11-04	
Mississippi	<u>The Mississippi enterprise.</u> Jackson, Miss., 1938-current		503	1942-08-15	1963-10-19	
Mississippi	<u>Mississippi index. [volume]</u> Columbus, Miss., 1865-18??		1	1867-07-30	1867-07-30	Yes
Mississippi	<u>Mississippi leader.</u> Jackson, Miss., 1892-1895		163	1892-01-14	1895-07-30	
Mississippi	<u>The Mississippi lynx.</u> Panola, Miss., 1846-18??		11	1846-05-16	1846-08-01	Yes
Mississippi	<u>Mississippi palladium. [volume]</u> Holly Springs, Miss., 1851-1852		62	1851-04-25	1852-07-01	Yes
Mississippi	<u>The Mississippi times.</u> Holly Springs, Marshall County, Miss., 1853-18??		1	1856-09-18	1856-09-18	Yes
Mississippi	<u>The Mississippi Union advocate and Southern farm and home.</u> Jackson, Miss., 1907-1909		53	1907-11-13	1909-01-13	Yes
Mississippi	<u>Monroe Democrat. [volume]</u> Aberdeen, Miss., 1848-1852		1	1849-02-07	1849-02-07	

State	Newspaper	Browse Issues	No. of Issues	Earliest Issue	Latest Issue	More Info
Mississippi	<u>The Monticello gazette.</u> Monticello, Miss., 1823-18??		8	1823-06-21	1823-09-27	Yes
Mississippi	<u>Monticello Republican. [volume]</u> Monticello, (Miss.), 1820-18??		1	1820-04-01	1820-04-01	
Mississippi	<u>The national star. [volume]</u> Goodman, Miss., 1866-18??		1	1866-12-05	1866-12-05	Yes
Mississippi	<u>The Neshoba Democrat.</u> Philadelphia, Miss., 1881-current		440	1908-06-11	1922-12-21	Yes
Mississippi	<u>New farmer.</u> Winona, Miss., 18??-1???		5	1888-07-25	1890-05-14	Yes
Mississippi	<u>The new Mississippi Socialist.</u> Kilmichael, Miss., 19??-19??		1	1916-11-15	1916-11-15	Yes
Mississippi	<u>The new South-news.</u> Ellisville, Miss., 1905-1909		115	1905-05-06	1909-06-19	Yes
Mississippi	<u>The New South.</u> Ellisville, Miss., 1888-1905		258	1891-06-27	1898-02-12	Yes
Mississippi	<u>The North Mississippi herald.</u> Water Valley, Yalobusha Co., Miss., 1888-1929		291	1899-07-01	1923-12-21	Yes
Mississippi	<u>The Noxubee rifle.</u> Macon, Miss., 1848-1849		1	1848-11-18	1848-11-18	
Mississippi	<u>The Ocean Springs progress.</u> Ocean Springs, Miss., 1905-1905		2	1905-03-11	1905-03-18	Yes
Mississippi	<u>Okolona messenger.</u> Okolona, Miss., 1900-current		976	1902-06-04	1922-10-19	Yes
Mississippi	<u>The organizer.</u> Oxford, Miss., 1845-18??		36	1849-03-31	1850-12-14	Yes
Mississippi	<u>Oxford eagle.</u> Oxford, Lafayette Co., Miss., 1876-current		1631	1876-02-11	1922-12-28	Yes
Mississippi	<u>The Oxford falcon. [volume]</u> Oxford, Miss., 1865-18??		293	1865-11-23	1885-08-27	Yes
Mississippi	<u>The Oxford intelligencer.</u> Oxford, Miss., 1860-18??		51	1860-06-06	1861-11-15	Yes
Mississippi	<u>The Oxford signal.</u> Oxford, Miss., 1856-18??		2	1856-09-11	1856-10-09	Yes
Mississippi	<u>The Panola lynx.</u> Panola, Mi. [i.e. Miss.], 1845-1846		7	1845-12-13	1846-01-31	Yes

State	Newspaper	Browse Issues	No. of Issues	Earliest Issue	Latest Issue	More Info
Mississippi	<u>The Panola Miss. lvnx.</u> Panola, Mi. [i.e. Miss.], 1846-1846		7	1846-02-28	1846-04-25	Yes
Mississippi	<u>The Panola star.</u> [Panola] Panola County, Miss., 1856-1857		41	1856-04-12	1857-01-21	Yes
Mississippi	<u>The Panola weekly star.</u> Sardis, Miss., 1882-18??		213	1882-01-07	1886-05-15	Yes
Mississippi	<u>The Pascagoula chronicle.</u> Pascagoula, Miss., 1905-1920		113	1918-06-22	1920-09-10	Yes
Mississippi	<u>The Pascagoula democrat-star.</u> Pascagoula, Miss., 1878-1920		1489	1878-03-29	1920-09-09	Yes
Mississippi	<u>The patron of husbandry.</u> Columbus, Miss., 1875-1883		101	1879-05-03	1883-01-20	Yes
Mississippi	<u>Payne Field zooms. [volume]</u> Payne Field, West Point, Miss., 1918-1919		13	1918-09-04	1919-01-15	Yes
Mississippi	<u>The Pearl River banner.</u> Monticello, Miss., 1837-18??		40	1837-12-16	1839-04-27	Yes
Mississippi	<u>The people's messenger.</u> Okolona, Miss., 18??-1???		1	1895-11-20	1895-11-20	Yes
Mississippi	<u>The Petal paper. [volume]</u> Petal, Miss., 1953-19??		260	1956-08-30	1963-12-05	Yes
Mississippi	<u>Piney Woods planter and Amite union literary reflector. [volume]</u> Liberty, Miss., 1838-1838		34	1838-02-10	1838-11-17	Yes
Mississippi	<u>Piney Woods planter.</u> Liberty, Mi. [i.e. Miss.], 1838-1840		62	1838-11-24	1840-02-22	Yes
Mississippi	<u>Ponola [sic] weekly register.</u> Ponola [sic], Miss., 1843-1843		14	1843-03-15	1843-07-29	Yes
Mississippi	<u>The Port Gibson herald, and correspondent.</u> Port Gibson, Claiborne Co., Miss., 1848-18??		149	1848-10-06	1851-09-12	Yes
Mississippi	<u>The Port Gibson reveille. [volume]</u> Port Gibson, Miss., 1890-current		1298	1890-06-06	1922-12-28	Yes
Mississippi	<u>The Port Gibson reveille.</u> Port Gibson, Miss., 185?-1857		72	1853-02-23	1854-08-16	Yes
Mississippi	<u>The Port-Gibson correspondent, and Mississippi general advertiser.</u>		2	1831-07-02	1833-06-01	Yes

State	Newspaper	Browse Issues	No. of Issues	Earliest Issue	Latest Issue	More Info
	[volume] Port Gibson, Miss., 1824-1833					
Mississippi	The Port-Gibson correspondent. [volume] Port Gibson, Miss., 1833-1848		168	1836-12-03	1847-04-10	Yes
Mississippi	Port-Gibson herald. Port Gibson, Miss., 1842-1848		215	1842-09-01	1848-09-29	Yes
Mississippi	The prairie news. [volume] Okolona, Miss., 1851-1875		84	1858-02-03	1874-09-04	Yes
Mississippi	The primitive Republican. Columbus, Miss., 18??-1852		84	1851-01-09	1852-11-25	Yes
Mississippi	The progress-advertiser. Lexington, Miss., 1902-1903		54	1902-11-07	1903-12-31	Yes
Mississippi	The Progress-itemizer. Water Valley, Miss., 1918-1929		76	1918-03-02	1923-11-22	Yes
Mississippi	The progress. Ocean Springs, Miss., 1???-1905		56	1904-01-16	1905-03-04	Yes
Mississippi	The progressive farmer and southern farm gazette. Starkville, Miss., 1910-1920		144	1910-01-08	1913-03-29	
Mississippi	The Republican. [volume] Woodville, Miss., 1844-1847		7	1845-05-31	1846-07-18	Yes
Mississippi	The Ripley advertiser. [volume] Ripley, Miss., 1843-1897		320	1843-09-09	1884-08-30	Yes
Mississippi	The Ripley transcript. Ripley, Miss., 1837-18??		13	1837-10-05	1838-01-25	Yes
Mississippi	The Rodney telegraph. Rodney, Miss., 1838-1840		64	1839-01-19	1840-09-12	Yes
Mississippi	The Scranton chronicle. Scranton, Miss., 1897-19??		196	1900-09-08	1904-08-27	
Mississippi	The sea coast echo. [volume] Bay Saint Louis, Miss., 1892-current		1455	1892-01-09	1922-12-23	Yes
Mississippi	The Semi-weekly leader. Brookhaven, Miss., 1905-1941		1256	1905-11-22	1922-12-30	
Mississippi	Signal-Copiahan. Hazlehurst, Copiah County, Miss., 1885-1888		52	1885-12-03	1887-12-15	
Mississippi	The Southern advocate. Mound Bayou, Miss., 1933-19??		56	1940-04-27	1941-09-13	

State	Newspaper	Browse Issues	No. of Issues	Earliest Issue	Latest Issue	More Info
Mississippi	<u>Southern Argus. [volume]</u> Columbus, Miss., 1834-1842		231	1836-12-17	1842-09-06	Yes
Mississippi	<u>The Southern banner. [volume]</u> Holly Springs, Miss., 1839-1839		15	1839-01-18	1839-05-25	Yes
Mississippi	<u>Southern banner.</u> Holly Springs, Miss., 1841-1841		18	1841-06-25	1841-11-12	Yes
Mississippi	<u>The Southern eagle.</u> Water Valley, Miss., 18??-18??		1	1869-07-10	1869-07-10	Yes
Mississippi	<u>The Southern farm gazette.</u> Starkville, Miss., 1895-1909		228	1895-10-18	1909-12-25	
Mississippi	<u>The Southern herald.</u> Liberty, Miss., 1866-current		1714	1866-06-16	1922-12-29	Yes
Mississippi	<u>The Southern journal.</u> Monticello, Miss., 184?-18??		54	1845-06-10	1866-04-14	
Mississippi	<u>Southern live-stock journal.</u> Starkville, Miss., 1876-1891		83	1879-08-16	1891-08-06	
Mississippi	<u>Southern marksman. [volume]</u> Clinton, Miss., 1838-1839		9	1838-12-04	1839-02-27	Yes
Mississippi	<u>The Southern motive.</u> Greensboro, Choctaw, Miss., 18??-18??		2	1864-05-07	1864-06-18	Yes
Mississippi	<u>Southern patriot.</u> Houston, Chickasaw County, Miss., 18??-18??		12	1848-07-19	1849-10-02	Yes
Mississippi	<u>Southern pioneer, and Carroll, Choctaw and Tallahatchie Counties advertiser.</u> Carrollton, Miss., 1840-1842		43	1841-01-23	1842-11-05	Yes
Mississippi	<u>Southern planter.</u> Woodville, Miss., 1832-1832		52	1832-01-05	1832-12-29	Yes
Mississippi	<u>Southern reveille.</u> Port Gibson, Miss., 1851-185?		30	1851-09-17	1852-12-15	Yes
Mississippi	<u>The Southern reveille.</u> Port Gibson, Miss., 1876-1890		12	1876-12-15	1890-05-30	Yes
Mississippi	<u>Southern standard. [volume]</u> Columbus, Miss., 1851-1856		125	1851-02-01	1853-12-31	Yes
Mississippi	<u>The Southern star.</u> DeKalb, Miss., 1898-1908		1	1900-10-24	1900-10-24	Yes

State	Newspaper	Browse Issues	No. of Issues	Earliest Issue	Latest Issue	More Info
Mississippi	<u>The Southern star.</u> Panola, Miss., 1856-1856		6	1856-02-23	1856-04-05	Yes
Mississippi	<u>Southern telegraph.</u> Rodney, Miss., 1834-1838		107	1836-01-01	1838-12-15	Yes
Mississippi	<u>Southern tribune. [volume]</u> Pontotoc, Miss., 1842-18??		29	1845-12-06	1846-08-05	Yes
Mississippi	<u>Spirit of Kosciusko.</u> Kosciusko, Miss., 1838-1839		11	1838-06-02	1839-08-31	Yes
Mississippi	<u>The Spirit of the times.</u> Pontotoc, Miss., 1841-1842		42	1841-05-15	1842-09-03	Yes
Mississippi	<u>The star of Pascagoula. [volume]</u> Pascagoula, Miss., 1873-1878		155	1874-01-04	1878-03-08	Yes
Mississippi	<u>The Starkville news.</u> Starkville, Miss., 1902-1960		829	1902-11-07	1920-12-31	Yes
Mississippi	<u>State rights and democratic union.</u> Yazoo City, Miss., 1839-18??		14	1839-08-13	1839-11-27	Yes
Mississippi	<u>Stone County enterprise. [volume]</u> Wiggins, Stone County, Mississippi, 1916-current		193	1916-07-01	1923-12-13	Yes
Mississippi	<u>Sunny South. [volume]</u> Aberdeen, Miss., 1856-18??		7	1857-06-04	1860-11-08	Yes
Mississippi	<u>Sword and shield.</u> Clinton, Miss., 1885-1888		78	1885-02-07	1888-01-28	Yes
Mississippi	<u>Times-promoter.</u> Hernando, DeSoto County, Miss., 1898-1970		349	1898-09-17	1909-12-23	Yes
Mississippi	<u>The tri-weekly citizen. [volume]</u> Canton, Miss., 1863-1864		17	1863-11-12	1863-12-29	Yes
Mississippi	<u>True Democrat.</u> Paulding, Miss., 1845-18??		56	1845-05-21	1847-08-18	Yes
Mississippi	<u>The Tupelo journal.</u> Tupelo, Miss., 1876-1924		735	1902-09-05	1918-07-12	
Mississippi	<u>Union beacon.</u> Macon, Miss., 1849-1859		1	1852-03-10	1852-03-10	
Mississippi	<u>The Vicksburg weekly herald. [volume]</u> Vicksburg, Miss., 1864-1867		4	1866-04-27	1867-02-03	Yes
Mississippi	<u>Vicksburg weekly herald.</u> Vicksburg, Miss., 1868-1883		98	1869-12-11	1878-06-28	Yes

State	Newspaper	Browse Issues	No. of Issues	Earliest Issue	Latest Issue	More Info
Mississippi	<u>The Vidette.</u> Iuka, Tishomingo County, Miss., 1912-1967		298	1912-09-05	1923-08-30	
Mississippi	<u>Voice of the people.</u> Laurel, Miss., 19??-19??		8	1926-06-14	1926-10-25	
Mississippi	<u>Water Valley progress.</u> Water Valley, Miss., 1882-1918		213	1884-09-06	1918-02-02	Yes
Mississippi	<u>The weekly American banner.</u> Yazoo City, Miss., 1855-18??		84	1855-05-25	1856-12-26	Yes
Mississippi	<u>The weekly clarion. [volume]</u> Jackson, Miss., 1863-1882		743	1865-12-10	1882-12-27	Yes
Mississippi	<u>Weekly commercial herald.</u> Vicksburg, Miss., 1884-18??		51	1885-07-10	1886-06-25	Yes
Mississippi	<u>Weekly conservative.</u> Aberdeen, Miss., 1854-1860		2	1855-06-09	1855-06-23	Yes
Mississippi	<u>The weekly Copiahan. [volume]</u> Hazlehurst, Copiah County, Miss., 1876-1885		305	1876-05-20	1885-11-14	
Mississippi	<u>The weekly Copiahan.</u> Hazlehurst, Miss., 1865-186?		1	1865-12-30	1865-12-30	
Mississippi	<u>The weekly Corinthian.</u> Corinth, Miss., 1894-19??		479	1897-03-06	1916-05-25	Yes
Mississippi	<u>The Weekly echo.</u> Meridian, Miss., 1931-1942		163	1933-01-06	1942-01-09	
Mississippi	<u>Weekly flag of the Union.</u> Jackson, Miss., 185?-18??		2	1856-01-16	1857-12-23	Yes
Mississippi	<u>The weekly independent. [volume]</u> Aberdeen, Miss, 1848-1853		7	1848-03-18	1853-04-16	Yes
Mississippi	<u>The weekly Mississippian. [volume]</u> Jackson, Miss., 1859-1864		64	1859-07-06	1861-01-02	Yes
Mississippi	<u>The weekly Negro world. [volume]</u> Cary, Miss., 189?-19??		1	1902-04-26	1902-04-26	
Mississippi	<u>The weekly Panola star. [volume]</u> Panola, Miss., 1857-1881		760	1857-01-28	1881-12-24	Yes
Mississippi	<u>The weekly picket.</u> Canton, Miss., 1894-19??		4	1894-09-21	1907-04-19	Yes
Mississippi	<u>The Weekly register.</u> Ponola [sic] Panola, Miss., 1843-1844		42	1843-08-05	1844-12-28	Yes

State	Newspaper	Browse Issues	No. of Issues	Earliest Issue	Latest Issue	More Info
Mississippi	<u>The weekly standard.</u> Port Gibson, Miss., 1865-1867		30	1865-11-09	1866-06-02	Yes
Mississippi	<u>Western statesman.</u> Carrollton, Miss., 1844-1845		17	1844-06-20	1845-01-25	Yes
Mississippi	<u>The Whig creed.</u> Carrollton, Miss., 1845-1846		4	1845-11-29	1846-01-03	Yes
Mississippi	<u>Whig Republican. [volume]</u> Lexington, Miss., 1840-18??		10	1840-10-21	1840-12-24	Yes
Mississippi	<u>The Wiggins enterprise. [volume]</u> Wiggins, Harrison County, Mississippi, 1906-1916		1	1916-04-01	1916-04-01	Yes
Mississippi	<u>The Woodville Republican, and Wilkinson advertiser.</u> Woodville, Miss., 1853-18??		34	1853-02-15	1853-12-27	Yes
Mississippi	<u>Woodville Republican. [volume]</u> Woodville, Miss., 1833-1844		9	1839-09-07	1844-01-06	Yes
Mississippi	<u>The Woodville Republican. [volume]</u> Woodville, Miss., 1847-1853		125	1850-05-14	1853-02-01	Yes
Mississippi	<u>Woodville Republican.</u> Woodville, Miss., 185?-current		178	1853-10-18	1903-07-25	Yes
Mississippi	<u>Yazoo City herald.</u> Yazoo City, Miss., 1878-1976		31	1887-02-25	1914-12-25	Yes
Mississippi	<u>The Yazoo City weekly Whig.</u> Yazoo City, Miss., 18?-1855		124	1853-01-07	1855-05-18	Yes
Mississippi	<u>The Yazoo City Whig and political register.</u> Yazoo City, Miss., 183?-1840		50	1839-07-12	1840-07-03	Yes
Mississippi	<u>The Yazoo City Whig and political register.</u> Yazoo City, Miss., 1842-1844		72	1842-12-30	1844-07-05	Yes
Mississippi	<u>The Yazoo City Whig. [volume]</u> Yazoo, Miss., 1844-1851		102	1844-07-26	1847-02-26	Yes
Mississippi	<u>The Yazoo Democrat. [volume]</u> Yazoo City, Miss., 1858-18??		103	1858-09-11	1860-08-25	Yes
Mississippi	<u>The Yazoo Democrat.</u> Yazoo City, Miss., 1844-18??		267	1844-08-10	1854-10-18	Yes
Mississippi	<u>The Yazoo sentinel.</u> Yazoo City, Miss., 1878-1916		20	1879-12-18	1915-12-23	Yes

State	Newspaper	Browse Issues	No. of Issues	Earliest Issue	Latest Issue	More Info
Mississippi	<p data-bbox="380 296 672 344"><u>The Yazoo Whig and political register.</u></p> <p data-bbox="380 344 656 371">Yazoo City, Miss., 1840-1842</p>		107	1840-07-10	1842-12-16	Yes

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MISSISSIPPI DIGITAL NEWSPAPER PROJECT
FINAL PERFORMANCE PROGRESS REPORT
APPENDIX TWO



Chronicling America Usage – Awardee and State-Specific Statistics

Awardee: Mississippi Department of Archives and History

Awardee Code: msar

Usage Period: July 1, 2018--June 30, 2019

Month	Total Newspaper Pages Served	msar Newspaper Pages Served	MISSISSIPPI	
			Page Views	Visits
Jul 2018	1,251,257	20,609	41,460	1,995
Aug 2018	1,416,214	22,934	38,627	2,264
Sep 2018	1,470,566	24,353	32,834	1,993
Oct 2018	1,502,958	23,388	27,883	1,937
Nov 2018	1,564,180	19,347	27,355	1,945
Dec 2018	1,518,829	20,439	22,505	1,539
Jan 2019	2,026,423	27,265	33,317	2,020
Feb 2019	1,820,247	25,444	36,051	2,029
Mar 2019	2,192,652	40,955	43,994	2,252
Apr 2019	1,931,589	28,188	33,286	2,292
May 2019	1,969,449	35,135	32,608	1,805
Jun 2019	2,044,446	40,428	29,735	1,591

NOTE: This information is provided by the Library of Congress to National Digital Newspaper Program (NDNP) Awardees in support of their participation in the program. Metrics represent only Web interface use of the data.

Metrics include:

Pages Served: The number of times a Newspaper Page credited to the awardee was served to a user through the Chronicling America Web site (chroniclingamerica.loc.gov/), in the associated time period.

State Usage/Page Views: State-specific usage (based on geographic data included in end-user IP addresses) as number of Pages Viewed (page views include home page, search results pages, image pages, etc.)

State Usage/Visits: State-specific usage (based on geographic data included in end-user IP addresses) as number of Visits where a Visit is a user-based session without a 30-minute pause in activity.

Provided by: NDNP, Library of Congress, 9/5/2019

NATIONAL DIGITAL NEWSPAPER PROGRAM

Awardee Annual Interim Performance Report

(September 1, 2018—August 31, 2019)

NEH Award Number: PJ-50131-13

Project Name: Mississippi Digital Newspaper Project

Submitted By: David Pilcher, Project Director

Awardee Institution: Mississippi Department of Archives and History

Report Date: 11/27/2019

ANNUAL INTERIM PERFORMANCE REPORT (9/1/2018 – 8/31/2019)

NARRATIVE

Goals

The major goals for the second half of the third two-year grant cycle of the Mississippi Digital Newspaper Project (MDNP) were to:

- 1) submit remaining digital content;
- 2) finish updating CONSER records for all cycle titles;
- 3) submit a non-NDNP online title survey for state newspapers;
- 4) finish submitting essays for cycle titles;
- 5) deposit barcoded duplicate negative microfilm used for scanning at the Library of Congress (LC).

The first three goals were met; an extension through January 31, 2020 was received in order to complete goals four and five. Below is a summary of accomplishments, an explanation as to why the last two goals were not met within the original grant time frame, and a summary of steps being taken to complete the goals in as timely a manner as possible.

Accomplishments

The bulk of the digital assets (batches C-O) for the third cycle of the MDNP was produced and submitted during this reporting period (9/1/2018 – 8/31/2019). During this period 105,242 pages organized into 13 batches were submitted to the Library of Congress; the first two batches (A-B) were submitted in the previous reporting period (9/1/2017 - 8/31/2018). While not quite 25% of the total digital content, over 23,000 pages were submitted to the Library of Congress by the October 1, 2018 deadline. As scheduled, 100% of digital content, comprising over 118,000 pages, was submitted to the Library of Congress in 15 batches before the end of the original grant period on August 31, 2019. All CONSER records for the selected titles were updated as necessary and the non-NDNP online survey was furnished to the LC four months ahead of schedule.

Deviations to Original Work Plan

Title selection was approved in stages due to the high number, nearly half of the project total, of 1923-1963 titles recommended by the advisory committee. The amount of copyright research this required, and the difficulty we encountered in getting the necessary legal counsel from the state's Attorney General Office, caused delays. Out-of-copyright status for these titles, including the late additions in batches N and O, were not determined until well after the original title

selection deadline; therefore, two addendums (addendums two and three) were submitted and approved during this reporting period.

The grant schedule proposed scanning the few selected original newspapers in the Special Collections Department at the University Libraries, Mississippi State University (MSU), in February, 2018. This step was postponed until title selection was further along. Evaluation and scanning of the originals took place between October, 2018 and April, 2019 instead. Our vendor requested that all conversion from original newspapers be processed separately, therefore, an extremely small thirteenth batch was submitted in June along with the twelfth batch.

Vendor contracts were in place according to schedule; however, a change in direction for the duplication vendor, IDC, made them unable to continue the production of the second generation copy negatives past the first two batches. (b) (4), through their NDNP partner (b) (4), produced the copy negatives for the remaining batches as well as digital assets for the entire project. The shift in vendors altered the work flow as outlined in the grant application, duplicate microfilm was not returned to the Mississippi Department of Archives and History before the project's end as originally planned. Instead, microfilm was duplicated and scanned state-side then the hard drives with scans sent directly overseas for asset production. As a result, it was no longer necessary or possible to have all duplicate reel production completed by October 2018.

Delays caused by the above circumstances, plus a break in the delivery of assets by the vendor caused the project to get behind schedule. By moving up the delivery schedule to every three weeks instead of monthly, we were able to get back on track and submit the twelfth batch in June 2019 as noted in the revised schedule in the last interim report. However, midway through the conversion, it became apparent that the page estimate for this cycle was inaccurate, due to a higher than expected number of duplicate and unusable pages in a couple of the middle batches that threatened to reduce the number of total pages to under the project minimum of 100,000 pages. Five reserve titles, all related, had already been selected and reels pulled, but the total number of additional pages would put the project over the recommended upper limit of 110,000 pages. Since no decision had been made as to whether or not to pursue a fourth cycle in the future, permission was requested from the NEH liaison and the NDNP director to digitize all titles in the *Chronicle* run in cycle three. Permission was granted provided the funded amount was not exceeded, which it was not. Two additional batches, bringing the total to 15, were submitted at the beginning and end of August, but were not accepted until October 2019. Once accepted, the process of retrieving the duplicate negative microfilm from the vendor and inspecting the requested box labels began. The second generation microfilm was shipped to the Library of Congress on November 18, 2019.

In the grant work schedule, essays were to be submitted as the digital content for a title was submitted; the amount of time devoted to title and third party copyright research derailed this goal. Drafts exist for nearly all of the 36 essays, but only four have been submitted to the NEH. An additional four essays may need to be updated.

Final Steps

The addition of two normal-sized batches late in the cycle and the unexpected amount of time required for copyright research made it untenable to have all deliverables submitted by August 31, 2019, the original conclusion of the grant cycle. The Mississippi Digital Newspaper Project has received an extension through January 31, 2020. This will allow time to receive two outstanding invoices and request the final reimbursement of all expenses invoiced after our last reimbursement request which covered the period 9/1/2019 – 8/31/2019. It will also provide enough time to review and update the drafts and submit the final versions of the remaining historical essays. Although the extension does not require the final performance and financial reports to be submitted until April, 30, 2020, if possible, those reports will be submitted on or before the January 31, 2020 deadline.

Please submit to NEH via e-GMS with a **copy to ndnptech@loc.gov**, by November 30, 2018.

Annual Performance Progress Report

Report ID: 2917981

Application Number: PJ-261034-18

Project Director: Roberta Gebhardt (rgebhardt@mt.gov)

Institution: Montana Historical Society

Reporting Period: 9/1/2018 - 8/31/2020

Report Due: 11/30/2020

Submission Date: 9/27/2021 11:03:37 AM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The overarching goal of the Montana Digital Newspaper Project at the Montana Historical Society is to digitize 100,000 pages of historic Montana newspapers from microfilm and deliver these pages to the Library of Congress for inclusion in *Chronicling America*. To achieve this, the MHS will complete the following major goals over the life of the project.

Selection of Titles

Conversion and Digitization

OCR Test Conversion

Metadata Creation

Quality Review

Data Delivery

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

In addition to the work completed during the first twelve months of the project, for the period of September 1, 2019 through August 31, 2020, the Montana Digital Newspaper Project worked on and/or completed the following specific project activities:

1. Write 500-word essays for selected titles

20 titles essays have been written and submitted. MHS is waiting on final approval from the Library of Congress for the final 9 essays.

2. Create Deliverables

All batches of newspapers have been sent to the Library of Congress. The final batch, Knapweed, should be ingested by the end of the year.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

The Project Manager attended the annual NDNP awardee meeting, which was held virtually, in September 2020.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

MHS advertises our digital newspapers, both on Chronicling America and Montana Newspapers with a full-page ad in Montana: the Magazine of Western History, which is a quarterly publication.

We participate in the monthly #ChronAmParty, when we can. Going forward Sierra Ross will be responsible for participating in the monthly Twitter party.

When new batches go online, we announce it on Facebook and Twitter. In addition for each batch, there will be a blog post which includes a little blurb for each paper explaining why it was chosen. Lastly, there is an email sent to both the Montana Librarians listserv and the Museum Association of Montana (MAM) listserv.

In April, we anticipate having 1 million pages of Montana newspapers digitized and available for free online between the Chronicling America and Montana Newspapers websites. We are planning to do major promotion and press for this milestone.

Natasha Hollenbach is presenting on searching newspapers at the annual MAM conference at the end of March and on searching general (including newspapers) at the annual Montana Library Association conference in April.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Nothing to Report

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Natasha Hollenbach, Project Manager, 24 months, grant-funded

Responsibilities include coordinating efforts between the vendor and MHS and ensuring that project objectives are met; attending the annual program meetings; assisting the Project Director with

required semi-annual project reports; documenting progress; assess quality of the deliverables from vendors; overseeing the work of the Project Technician; and managing overall progress of the project.

Christopher Gray, Project Technician, 20 months, grant-funded

Responsibilities include create issue/edition metadata for newspapers, assist the Project Manager with tracking microfilm sent out to be duplicated and then digitized, assist with quality control checking.

Sierra Ross, Project Assistant, 15 months, grant-funded

Responsibilities include create issue/edition metadata for newspapers, assist the Project Manager with tracking microfilm sent out to be duplicated and then digitized, assist with quality control checking.

Laura Tretter, MHS Technical Services Librarian, 2 months, match funding

Responsibilities include oversight of the Project Manager, identifying the master microfilm held by the MHS, creating second-generation master duplicates, and ensuring that all master microfilm is sent out and returned efficiently, update all CONSER records for selected titles.

Molly Kruckenberg, MHS Research Center Program Manager, 1 months, match funding

Responsibilities include hiring new staff, contract management, managing all budgetary transactions and ensuring all project reports are completed and submitted as required.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Nothing to Report

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;

improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;

provided fellowships or assistanceships; or

provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Nothing to Report

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

After comparing our page counts to our page estimates, it was determined that we could include several more microfilm reels. We decided to expand the date range selected for The Producers News. Since we digitized this title in a previous cycle, this expansion makes it so there won't be a gap in what's available online. The Montana Historical Society had masters for these reels, so we used

DocuTek to make duplicates.

We are currently having trouble acquiring the final microfilm reel needed for the project. We had bought the reel from ProQuest, but the reel they sent us only had one year instead of both years that it was supposed to include. They have been having trouble locating the reel to duplicate it for us. We are considering alternatives in case they don't find it.

Despite the effects of COVID-19, requiring staff to work from home, there were no major delays or significant changes with the project.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Project Outcomes

Describe any project outcomes in the space provided.

Through the Montana Digital Newspaper program, the Montana Historical Society made an additional 101,153 pages of historic Montana newspaper pages, from 20 different titles, available through Chronicling America. The content in these pages highlight the boom and bust cycles that mark Montana history - from homesteading to mining to oil booms. These additional digitized pages will assist researchers worldwide in understanding the rich history of Montana, the US west, and the United States.

Grant Products

Read All About It: Montana's Content on Chronicling America Grows (Blog Post)

Searching Out of the Box (Conference Paper/Presentation)

NDNP During COVID (Conference Paper/Presentation)

AMENDMENT

To Memorandum of Understanding
Between the Idaho State Historical Society
and the
Montana Historical Society

This amendment to the existing Memorandum of Understanding (MOU) between the Idaho State Historical Society (ISHS) and the Montana Historical Society (MHS) is made the 15th day of July 2019 by and between the ISHS and the MHS.

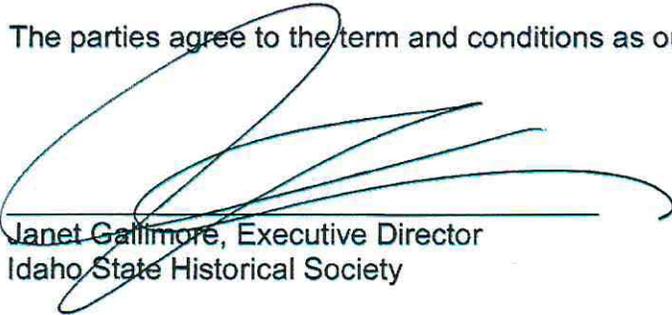
The purpose of this amendment is to amend Article III – Terms of Agreement.

Change to Article III:

This amendment extends the ending date of the existing MOU to February 29, 2020.

All other terms and conditions outlined in the MOU and any modification thereto remain unchanged.

The parties agree to the term and conditions as outlined in the amendment.



Janet Gallimore, Executive Director
Idaho State Historical Society

July 25, 2019
Date



Denise King, CSD Administrator
Montana Historical Society

7/29/19
Date

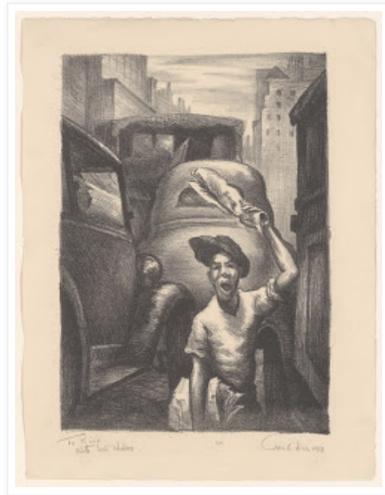
Montana History Revealed

MARCH 9, 2020

Read All About It!

Montana's Content on Chronicling America Grows

By Natasha Hollenbach, Digital Projects Librarian



Last September, I shared how we **selected newspapers** for our latest National Digital Newspaper Program (NDNP) grant-funded project, which focuses on booms and busts after 1922. Now those titles are starting to appear on the Chronicling America website. As new papers come online, we're going to share a little bit about why each paper was chosen. We hope this will serve as a reference, pique your interest, and encourage you to head to the site to search or browse.

Bozeman Courier (1921–1927)

Despite the agricultural depression starting in Montana immediately after World War I, the *Courier* doesn't address the problem until 1926 and even then, it's abstract. While several of the chosen papers deny that there are problems in the agricultural section, they are active and vocal in their denial. The *Courier* in contrast has no comment even while it is covering the extension school and including a weekly state livestock news section. While it might not take a stand on agriculture, the *Courier* definitely has political opinions. During this period, they are extremely isolationist and vocally Republican.

Carbon County Chronicle/Carbon County News/Red Lodge daily news combined with Carbon County News/Carbon County News (1924–July 1945) Note: Right now, 1938–1945 is available online. This is one of the titles that was split across several batches.

Originally, we were going to digitize this paper starting with 1932, but by then the coal mines were mostly closed, so I extended the date range back. The extended date range includes not just the coal mine but rural electrification through the Beartooth Electric Co-operative, the intersection of transportation and tourism with the creation of the Beartooth Highway, the oil refinery which burned in 1941, CCC/WPA activities in the county, and fish hatcheries. Politically the Carbon County News is anti-New Deal, anti-Roosevelt, pro-business, and isolationist, which is an interesting combination with many of these topics.

Eureka Mirror (March 1932–November 1936)

The Mirror like most of the papers chosen have a little bit of everything, but something unusual that struck me was transportation. There is discussion of railroads, highways and airports, which is an area that we weren't focusing on but that appears in several of the chosen titles, though not usually all in the same paper.

The Fort Peck Press (August 1934–May 1937)

The *Fort Peck Press* is specifically tied to the building of the dam. While many newspapers cover the Fort Peck Dam's construction, the *Press* has weekly updates on how the project is developing.

MONTANA HISTORICAL SOCIETY BLOG



Behind the scenes at the Montana Historical Society.

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However, this coverage tends to be positive, so when scandal or controversy hits the dam, the *Press* usually ignores those stories.

Glasgow Courier (1942–1945)

Note: In a previous grant cycle we digitized 1915–1922.

We also want to recognize the boom and bust of military bases. While there were several other bases we could have used, the *Glasgow Courier* provides both a quick boom and bust cycle as well as a reasonable page count. In fact, my notes say that that I wanted to include 1946–1947 if page count allowed, but between this being one of the final papers chosen and the page count per issue increasing, it was necessary to stop at 1945.

Hungry Horse News (Aug 1946–1955)

Note: Currently, only Aug 1949–1954 is available online. The rest will be available soon.

There are a lot of things happening in this newspaper. The building of the Hungry Horse dam, the logging and Christmas tree industries, the story of the Anaconda Aluminium Company (from approval through building and opening to unionization), Forest Service activities and the Great Northern railroad. In addition to all that, it relays news from the surrounding communities.

The Kevin Courier/The Montana Courier/The Kevin Review (May 1922–June 1929)

If you're discussing the oil industry in Montana, you have to include the Kevin Sunburst strike in the early 1920s, which kicked it all off. During this period, the Kevin papers shift from focusing almost solely on Kevin oil strikes to becoming a full-fledged community paper including local sports, automobiles, fiction, crossword puzzles, and the other material typical of community newspapers of the period.

Laurel Outlook (1944–1950)

We originally chose the *Laurel Outlook* for news about the refinery, and while it does have some discussion of that, it's more valuable for its coverage of other topics including railroads, the local grain elevator, oil, veterans, and polio. We usually think of post-World War II as a boom era, but the *Laurel Outlook* shows the recovery and shortage issues of the immediate postwar era.

The Wolf Point Herald (1920–1932)

The *Wolf Point Herald* illustrates the depression era through its coverage of local events and institutions. The chosen date range shows how often businesses are changing hands and how hard the town is trying to attract employers. From grain elevators to oil and gas exploration, the *Herald* shows its community trying to adapt to the times.

Posted by mhsdigitaladmin

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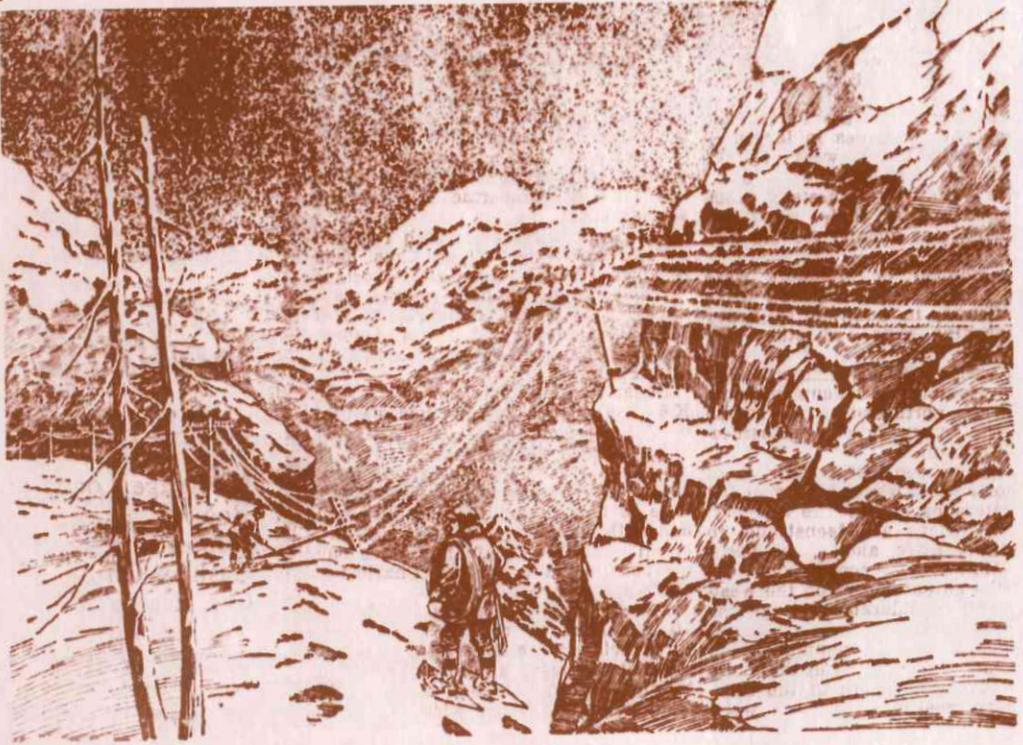
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Maintenance Problems

Newspapers available for free online

- 📖 Over 900,000 pages
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Search and browse Montana's history through its newspapers.
Go to chroniclingamerica.loc.gov and montananewspapers.org.

MONTANA'S HISTORICAL
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Big Sky. Big Land. Big History.

Montana
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Living in Historic Times

Now we know what it feels like to live in historic times.

After Gov. Steve Bullock issued the stay-at-home directive for Montana in March, the Montana Historical Society followed suit. We asked employees to work from home if possible and shuttered the museum exhibits, store, Original Governors Mansion and MHS Research Center.

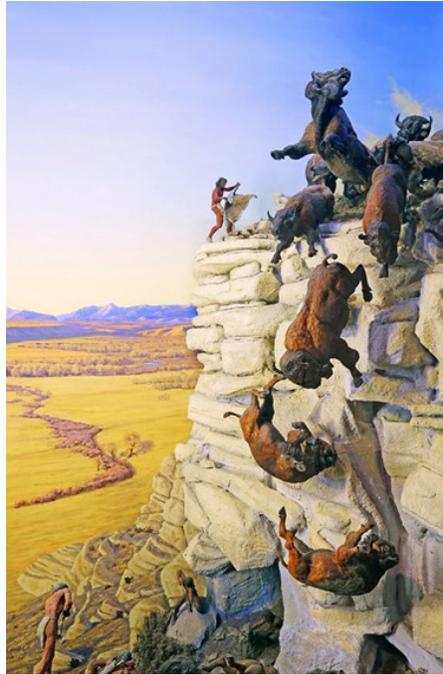
It was difficult and at times depressing. Yet staff members came up with ideas on how to temporarily connect over long distances.

For example, staff created our [Montana COVID-19 Archive Survey](#) to add contemporary voices to the historical record for future generations.

We challenged the public to imitate art that we posted online from MHS collections using objects or people already in their homes. The results were creative, fun, and resourceful, especially the re-creations of our vintage [“Buffalo Jump Diorama” in the Homeland exhibit](#).

It also was a good chance to remind folks of MHS’s [video tour of the Mackay Gallery of Russell Art](#), the [online gallery of Charlie Russell’s art](#), and the [virtual tour of the Governor’s Mansion](#).

Online [educational opportunities](#) were in high demand as teachers scrambled to create engaging work-from-home historical activities. Lesson plans were updated regularly, and staff met weekly on Zoom with social studies teachers to address their needs. The



Left: Buffalo Jump Diorama, wax figures by Gardell Dano Christensen, 1952. Background by Dale Livezey, 1988; 1988.118.01. **Right:** Buffalo Jump Diorama, by Nathan Andecker, 2020



store’s sales increased after a social media [promotion for free shipping](#) on purchases of \$50 or more.

Eight new properties were approved for listing in the National Register of Historic Places and await final federal approval. The Research Center answered requests for information and added more digital content online. The museum continued to collect, preserve, and interpret artifacts while preparing for the upcoming exhibit of portraits in our collection. The summer magazine is published, fourteen new National Register signs went out, and three new Centennial Farm and Ranch properties were recognized.

We reopened our doors in June, confident that no matter what the future holds, the past few months remind us that history’s lessons remain more relevant today than ever. 🌟

About Us

The *Society Star* is published quarterly by the Montana Historical Society as a benefit of membership.

✔ MHS Director: Bruce Whittenberg

✔ Membership Services:
Jodel Fohn (406) 444-2890

✔ Editor: Eve Byron

montanahistoricalsociety.org

One Million Newspaper Pages Now Online

More than one million pages of Montana's newspapers, and the stories they carried about lives, deaths, disasters, and everything in between, are now available with the click of a few computer keys through a Montana Historical Society project.

The Digitized Montana Newspapers Project involves two free online resources that allow the public to search newspapers dating back to 1864. Digital Projects librarian Natasha Hollenbach said that newspapers are one of the most used collections at the Montana Historical Society, which is why the organization started digitizing them in 2009 through a grant from the National Endowment for the Humanities.

Through the program known as [Chronicling America](#), more than 324,400 pages from at least 94 Montana newspapers from 1864 to

1963 can be found online. The second resource is [Montana Newspapers](#), which is a searchable database containing more than 687,000 pages from 114 Montana town, county, school, and tribal newspapers dated from 1873 to 2018. The newspapers on the two sites don't overlap, and MHS continues to add content to both.

"The [MHS newspaper collection](#) is primarily microfilm, which often is challenging to work with," Hollenbach said. "Having [material online](#) also provides access for people who can't travel to Helena. Previously, researchers had to know the date and location of an event to find an article, or they had to spend days looking page by page on microfilm. Now they can search more than one million pages from Montana newspapers and find things they

never would have known to look for."

Molly Kruckenberg, program manager of the MHS Research Center, noted that newspapers are an incredible source for researchers, genealogists, students, communities, and anyone else who wants to look at the past. Montana Newspapers' content selection is based on a geographical town or county, while Chronicling America focuses on a theme or topic. For example, content from after 1922 was digitalized on Chronicling America with an eye on the boom and bust cycles in mining, logging, agriculture, and the oil industry.

For more information on the project, call Hollenbach at (406) 444-7428 or email her at nhollenbach@mt.gov. The collections can be found at mhs.mt.gov/research/collections/newspapers. 🌐

Archiving COVID-19 for Historians

BY JODIE FOLEY

MHS RESEARCH CENTER

The Montana Historical Society is capturing the thoughts, stories, and images of our residents as they navigate life during the COVID-19 pandemic.

Two surveys were launched in March, one for students and one for the public. They were part of a challenge to help pass the time, while collecting information for future generations and historians.

The ongoing surveys include about a dozen questions, including what precautions are being taken, how the COVID-19 pandemic is affecting jobs, and what the atmosphere is in their communities. Responders also can upload photos, artwork, poems, videos, or other media to inform future generations about the COVID-19 experience.

As of June, nearly 370 responses

were received—213 from students and 164 from the general public. Responses came from many smaller communities like Arlee, Hysham, and Wibaux, as well as Montana's larger cities like Billings, Helena, and Missoula.

Coping tools often involved using technology to connect with family and friends, including online video chats. Walks, hikes, and other outdoor activities also were common.

When listing challenges or disappointments, students spoke about missing friends, teachers, and school events. Non-students listed loneliness, anxiety, and feeling cooped up and cut off from loved ones.

People commented on the quiet streets, concerns for local businesses and efforts to help, including signs in windows supporting healthcare workers.

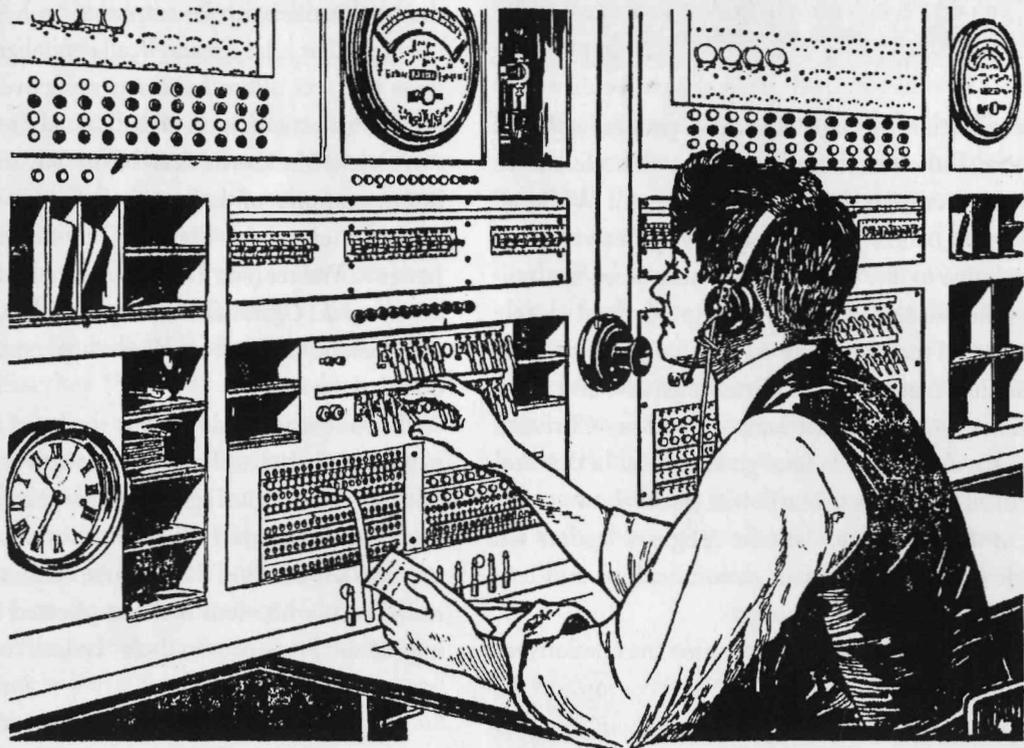
Answers to questions about

changes brought by COVID-19 centered on the economic impact, the need to focus on what is important like family and relationships, and changing definitions of heroes—many saying they howled with the world at 8 p.m. each night in support of those on the medical frontlines.

And finally, when asked what they wanted to share with future Montanans, the responses varied, but many focused on hope for lessons learned:

"I hope that folks in the future can look back on this time and say, 'People back then really used this crisis as an opportunity to focus on what truly matters, and to heal the political and socioeconomic wounds that were laid bare by the virus.'"

Share your thoughts and experiences of COVID-19 at <https://mhs.mt.gov/about/QuarantineActivities>. We want to hear from you! 🌐



Testing the Lines

Newspapers available for free online

- ☛ More than 1 million pages
- ☛ More than 140 titles
- ☛ Representing 79 towns
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MONTANA'S HISTORICAL
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Big Sky. Big Land. Big History.

Montana
Historical Society

Semi-Annual Performance Progress Report

Report ID: 2891777

Application Number: PJ-261034-18

Project Director: Molly Kruckenberg (mkruckenberg@mt.gov)

Institution: Montana Historical Society

Reporting Period: 3/1/2019 -8/31/2019

Report Due: 9/30/2019

Submission Date: 9/24/2019 1:16:44 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The overarching goal of the Montana Digital Newspaper Project at the Montana Historical Society is to digitize 100,000 pages of historic Montana newspapers from microfilm and deliver these pages to the Library of Congress for inclusion in Chronicling America. To achieve this, the MHS will complete the following major goals over the life of the project. Selection of Titles Conversion and Digitization OCR Test Conversion Metadata Creation Quality Review Data Delivery

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

In addition to the work completed during the first six months of the project, for the period of March 1, 2019 through August 31, 2019, the Montana Digital Newspaper Project worked on and/or completed the following specific project activities: 1. Purchase second-generation silver negative microfilm Montana Digital Newspaper Project staff have determined ownership of all master microfilm reels for the selected titles. Master microfilm owned by the MHS has been duplicated using Northern Micrographs and titles owned by third-party vendors has been purchased. 2. Agree on a production schedule with LC A production schedule has been approved by the Library of Congress. 3. Write 500-word essays for selected titles Work on essays for selected titles has started. Four essays have been written and approved. 4. Create Deliverables Three batches of newspapers, approximately 10,000 pages each, have been sent to the digitization vendor to create the agreed upon deliverables. One batch has been sent to the Library of Congress.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Both the Project Manager and the Project Technician for the Montana Digital Newspaper Project will attend the annual NDNP awardee meeting at the Library of Congress in September 2019.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Information about the Montana Digital Newspaper Project was disseminated in several ways. The Project Manager and Project Technician presented a session on Chronicling America at the Montana Library Association conference in April, focusing on the integration of Chronicling America with the rest of the Library of Congress's online collections and how the changes to the search process and options. MHS advertise our digital newspapers, both on Chronicling America and Montana Newspapers with a full-page ad in Montana: the Magazine of Western History, which is a quarterly publication. NHS plans, when a new batch is added to Chronicling America, to make social media announcements about the new content and to communicate with the local newspaper for that community about the project.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Nothing to Report

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel. Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement. Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change." Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate. State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Natasha Hollenbach, Project Manager, 12 months, grant-funded Responsibilities include coordinating efforts between the vendor and MHS and ensuring that project objectives are met; attending the annual program meetings; assisting the Project Director with required semi-annual project reports; documenting progress; assess quality of the deliverables from vendors; overseeing the work of the Project Technician; and managing overall progress of the project. Christopher Gray, Project Technician, 8 months, grant-funded Responsibilities include create issue/edition metadata for newspapers, assist the Project Manager with tracking microfilm sent out to be duplicated and then digitized, assist with quality control checking. Sierra Ross, Project Assistant, 6 months, grant-funded Responsibilities include create issue/edition metadata for newspapers, assist the Project Manager with tracking microfilm sent out to be duplicated and then digitized, assist with quality control checking. Laura Tretter, MHS Technican Services Librarian, 1 month, match funding Responsibilities include oversight of the Project Manager, identifying the master microfilm held by the MHS, creating second-generation master duplicates, and ensuring that all master microfilm is sent out and returned efficiently, update all CONSER records for selected titles. Molly Kruckenberg, MHS Research Center Program Manager, .5 months, match funding Responsibilities include hiring new staff, contract management, managing all budgetary transactions and ensuring all project reports are completed and submitted as required.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations --academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) --that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more): Financial support; In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff); Facilities (e.g., project staff used the partner's facilities for project activities); Collaboration (e.g., partner's staff worked with project staff on the project); Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and Other. More detail on partner and contribution (foreign or domestic).

Nothing to Report

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project provided opportunities for research and teaching in the relevant fields; improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions; provided fellowships or assistanceships; or provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full-and/or part-time employees.

Nothing to Report

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Nothing to Report

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Project Outcomes

Describe any project outcomes in the space provided.

Nothing to Report

Grant Products

AMENDMENT

To Memorandum of Understanding
Between the Idaho State Historical Society
and the
Montana Historical Society

This amendment to the existing Memorandum of Understanding (MOU) between the Idaho State Historical Society (ISHS) and the Montana Historical Society (MHS) is made the 15th day of July 2019 by and between the ISHS and the MHS.

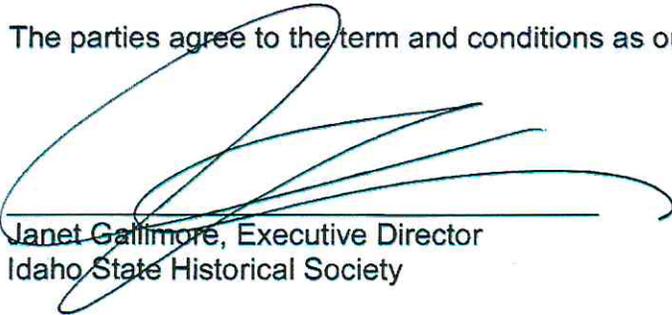
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Change to Article III:

This amendment extends the ending date of the existing MOU to February 29, 2020.

All other terms and conditions outlined in the MOU and any modification thereto remain unchanged.

The parties agree to the term and conditions as outlined in the amendment.



Janet Gallimore, Executive Director
Idaho State Historical Society

July 25, 2019
Date



Denise King, CSD Administrator
Montana Historical Society

7/29/19
Date

Semi-Annual Performance Progress Report

Report ID: 2891778

Application Number: PJ-261034-18

Project Director: Molly Kruckenberg (mkruckenberg@mt.gov)

Institution: Montana Historical Society

Reporting Period: 9/1/2019 - 2/29/2020

Report Due: 3/31/2020

Submission Date: 3/23/2020 12:13:14 PM

Accomplishments

What were the major goals of the project?

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The overarching goal of the Montana Digital Newspaper Project at the Montana Historical Society is to digitize 100,000 pages of historic Montana newspapers from microfilm and deliver these pages to the Library of Congress for inclusion in *Chronicling America*. To achieve this, the MHS will complete the following major goals over the life of the project.

Selection of Titles

Conversion and Digitization

OCR Test Conversion

Metadata Creation

Quality Review

Data Delivery

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

In addition to the work completed during the first twelve months of the project, for the period of September 1, 2019 through February 29, 2020, the Montana Digital Newspaper Project worked on and/or completed the following specific project activities:

1. Purchase second-generation silver negative microfilm

Montana Digital Newspaper Project staff have completed the identification of, purchase or duplication of all master microfilm reels for selected titles. Master microfilm owned by the MHS has been duplicated using (b) (4) and titles owned by third-party vendors has been purchased.

2. Agree on a production schedule with LC.

The MDNP is on track with the production schedule approved by the Library of Congress.

3. Write 500-word essays for selected titles

Work on essays for selected titles is ongoing. Eleven essays have been written and approved.

4. Create Deliverables

Ten batches of newspapers, approximately 10,000 pages each, have been sent to the digitization vendor to create the agreed upon deliverables. Seven batches have been sent to the Library of Congress.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and

individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

The Project Manager and Project Technician attended the annual NDNP awardee meeting at the Library of Congress in September 2019. The Project Manager, Project Technician and Project Assistant all attended the Montana History Conference in September 2019.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

MHS advertises our digital newspapers, both on Chronicling America and Montana Newspapers with a full-page ad in Montana: the Magazine of Western History, which is a quarterly publication.

When a new batch is added to Chronicling America, social media and listserv announcements are made about the new content.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Nothing to Report

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Natasha Hollenbach, Project Manager, 18 months, grant-funded

Responsibilities include coordinating efforts between the vendor and MHS and ensuring that project objectives are met; attending the annual program meetings; assisting the Project Director with required semi-annual project reports; documenting progress; assess quality of the deliverables from vendors; overseeing the work of the Project Technician; and managing overall progress of the project.

Christopher Gray, Project Technician, 14 months, grant-funded

Responsibilities include create issue/edition metadata for newspapers, assist the Project Manager with tracking microfilm sent out to be duplicated and then digitized, assist with quality control checking.

Sierra Ross, Project Assistant, 9 months, grant-funded

Responsibilities include create issue/edition metadata for newspapers, assist the Project Manager with tracking microfilm sent out to be duplicated and then digitized, assist with quality control checking.

Laura Tretter, MHS Technical Services Librarian, 1.5 months, match funding

Responsibilities include oversight of the Project Manager, identifying the master microfilm held by the MHS, creating second-generation master duplicates, and ensuring that all master microfilm is sent out and returned efficiently, update all CONSER records for selected titles.

Molly Kruckenberg, MHS Research Center Program Manager, .75 months, match funding

Responsibilities include hiring new staff, contract management, managing all budgetary transactions and ensuring all project reports are completed and submitted as required.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Nothing to Report

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;

improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;

provided fellowships or assistanceships; or

provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Nothing to Report

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Nothing to Report

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Project Outcomes

Describe any project outcomes in the space provided.

Nothing to Report

Grant Products

Blog Post

Montana History Revealed

MARCH 9, 2020

Read All About It!

Montana's Content on Chronicling America Grows

By Natasha Hollenbach, Digital Projects Librarian



Last September, I shared how we selected newspapers for our latest National Digital Newspaper Program (NDNP) grant-funded project, which focuses on booms and busts after 1922. Now those titles are starting to appear on the Chronicling America website. As new papers come online, we're going to share a little bit about why each paper was chosen. We hope this will serve as a reference, pique your interest, and encourage you to head to the site to search or browse.

Bozeman Courier (1921–1927)

Despite the agricultural depression starting in Montana immediately after World War I, the *Courier* doesn't address the problem until 1926 and even then, it's abstract. While several of the chosen papers deny that there are problems in the agricultural section, they are active and vocal in their denial. The *Courier* in contrast has no comment even while it is covering the extension school and including a weekly state livestock news section. While it might not take a stand on agriculture, the *Courier* definitely has political opinions. During this period, they are extremely isolationist and vocally Republican.

Carbon County Chronicle/Carbon County News/Red Lodge daily news combined with Carbon County News/Carbon County News (1924–July 1945) Note: Right now, 1938–1945 is available online. This is one of the titles that was split across several batches.

Originally, we were going to digitize this paper starting with 1932, but by then the coal mines were mostly closed, so I extended the date range back. The extended date range includes not just the coal mine but rural electrification through the Beartooth Electric Co-operative, the intersection of transportation and tourism with the creation of the Beartooth Highway, the oil refinery which burned in 1941, CCC/WPA activities in the county, and fish hatcheries. Politically the Carbon County News is anti-New Deal, anti-Roosevelt, pro-business, and isolationist, which is an interesting combination with many of these topics.

Eureka Mirror (March 1932–November 1936)

The *Mirror* like most of the papers chosen have a little bit of everything, but something unusual that struck me was transportation. There is discussion of railroads, highways and airports, which is an area that we weren't focusing on but that appears in several of the chosen titles, though not usually all in the same paper.

The Fort Peck Press (August 1934–May 1937)

The *Fort Peck Press* is specifically tied to the building of the dam. While many newspapers cover the Fort Peck Dam's construction, the *Press* has weekly updates on how the project is developing.

MONTANA HISTORICAL SOCIETY BLOG

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Behind the scenes at the Montana Historical Society.

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However, this coverage tends to be positive, so when scandal or controversy hits the dam, the *Press* usually ignores those stories.

Glasgow Courier (1942–1945)

Note: In a previous grant cycle we digitized 1915–1922.

We also want to recognize the boom and bust of military bases. While there were several other bases we could have used, the *Glasgow Courier* provides both a quick boom and bust cycle as well as a reasonable page count. In fact, my notes say that that I wanted to include 1946–1947 if page count allowed, but between this being one of the final papers chosen and the page count per issue increasing, it was necessary to stop at 1945.

Hungry Horse News (Aug 1946–1955)

Note: Currently, only Aug 1949–1954 is available online. The rest will be available soon.

There are a lot of things happening in this newspaper. The building of the Hungry Horse dam, the logging and Christmas tree industries, the story of the Anaconda Aluminium Company (from approval through building and opening to unionization), Forest Service activities and the Great Northern railroad. In addition to all that, it relays news from the surrounding communities.

The Kevin Courier/The Montana Courier/The Kevin Review (May 1922–June 1929)

If you're discussing the oil industry in Montana, you have to include the Kevin Sunburst strike in the early 1920s, which kicked it all off. During this period, the Kevin papers shift from focusing almost solely on Kevin oil strikes to becoming a full-fledged community paper including local sports, automobiles, fiction, crossword puzzles, and the other material typical of community newspapers of the period.

Laurel Outlook (1944–1950)

We originally chose the *Laurel Outlook* for news about the refinery, and while it does have some discussion of that, it's more valuable for its coverage of other topics including railroads, the local grain elevator, oil, veterans, and polio. We usually think of post-World War II as a boom era, but the *Laurel Outlook* shows the recovery and shortage issues of the immediate postwar era.

The Wolf Point Herald (1920–1932)

The *Wolf Point Herald* illustrates the depression era through its coverage of local events and institutions. The chosen date range shows how often businesses are changing hands and how hard the town is trying to attract employers. From grain elevators to oil and gas exploration, the *Herald* shows its community trying to adapt to the times.

Posted by mhsdigitaladmin

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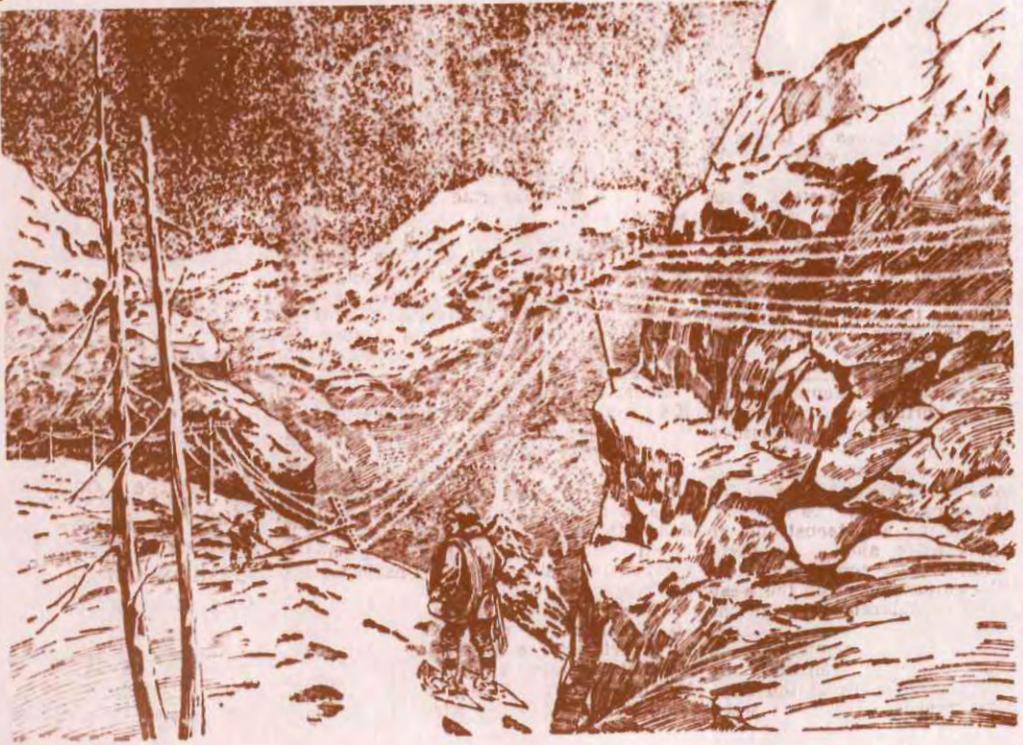
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LABELS

- EXTRA! Montana Newspaper Stories (23)



Maintenance Problems

Newspapers available for free online

- 👉 Over 900,000 pages
- 👉 More than 130 titles
- 👉 Representing 66 towns
- 👉 Dating from 1864 to 2017

Search and browse Montana's history through its newspapers.
Go to chroniclingamerica.loc.gov and montananewspapers.org.

MONTANA'S HISTORICAL
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AMENDMENT

To Memorandum of Understanding
Between the Idaho State Historical Society
and the
Montana Historical Society

This amendment to the existing Memorandum of Understanding (MOU) between the Idaho State Historical Society (ISHS) and the Montana Historical Society (MHS) is made the 15th day of July 2019 by and between the ISHS and the MHS.

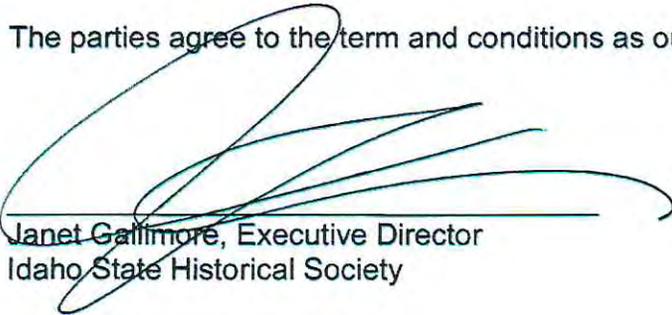
The purpose of this amendment is to amend Article III – Terms of Agreement.

Change to Article III:

This amendment extends the ending date of the existing MOU to February 29, 2020.

All other terms and conditions outlined in the MOU and any modification thereto remain unchanged.

The parties agree to the term and conditions as outlined in the amendment.



Janet Gallimore, Executive Director
Idaho State Historical Society

Date

July 25, 2019



Denise King, CSD Administrator
Montana Historical Society

Date

7/29/19

Final Performance Progress Report

Report ID: 2907960

Application Number: PJ-50105-12

Project Director: John Blythe (jblythe@unc.edu)

Institution: University of North Carolina, Chapel Hill

Reporting Period: 10/1/2012 - 1/31/2021

Report Due: 4/30/2021

Submission Date: 4/30/2021 4:42:24 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

Like other state partners, the North Carolina Newspapers project sought to share North Carolina's rich history—as reflected in its newspapers—with researchers via *Chronicling America*. The project was a cooperative effort between the University of North Carolina at Chapel Hill Libraries, which includes staff with digitization expertise, and the North Carolina Office of Archives and History and its State Archives of North Carolina, which holds more than 1,185 North Carolina newspaper titles on microfilm and has the world's most extensive collection of newspapers published in the state.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

When the UNC-Chapel Hill Libraries and the State Archives applied for their first NDNF funding in 2012, the two institutions predicted, “Few, if any, programs undertaken by the two partnering institutions will be of more significance to historians, genealogists, and curious citizens of all ages as placement on the Web of microfilmed North Carolina newspapers.” Indeed, nine years later, their prediction has proven accurate. The North Carolina Newspapers project has shared through *Chronicling America* more than 450,000 pages from 125 North Carolina newspaper titles.

Additionally, the project produced title essays for all North Carolina newspapers shared via *Chronicling America*. In many cases, these essays represent the first comprehensive documentation of

a newspaper's history and staff.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Students from the School of Information and Library Science at UNC-Chapel Hill served as graduate assistants on the project. Through their work they received training in metadata creation, project management, and newspaper digitization, particularly image quality review. Graduate assistants also joined with full-time project staff in promoting *Chronicling America* through presentations and the UNC-Chapel Hill Libraries' social media channels.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

The North Carolina Newspapers project shared Chronicling America and the North Carolina newspapers it includes through public presentations, classroom instruction, media interviews, and the partners' social media channels. Further details are provided in the uploaded document Appendix 1-Outreach.pdf.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Nothing to report.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

All staff worked at the University of North Carolina at Chapel Hill Libraries in Chapel Hill, North Carolina.

Principal investigator: John Blythe (September 2012-January 2021), 13 people months.

The principal investigator hired, trained, and supervised three project librarians over the course of the project. He also managed the project budget, worked with University and library personnel on selection of digitization vendors, prepared performance reports for NEH, and edited title essays written by historians and graduate students. The principal investigator was cost-share on the project.

Project librarians:

Barbara Ilie (September 2012-July 2017), 47 people months

Lauren Bellard (August 2017-August 2019), 25 people months

Spencer Bevis (October 2019-January 2021), 16 people months

The project librarian directed the day-to-day operations of the project and was paid exclusively with NEH funds. Her/his duties included

- Supervising the project's graduate assistants.
- Serving as the liaison with staff at the Library of Congress and the State Archives of North Carolina.
- Ensuring microfilm selected for the project met required technical specifications.
- Preparing metadata on newspaper titles and reels selected for digitization.
- Coordinating the work of the project's digitization vendors.
- Performing quality review on digital files received from digitization vendors.
- Working with the principal investigator to produce performance reports.

Graduate metadata assistants:

Rebecca Bowers (September 2012-August 2015), 4 people months

Kate Cerronie (September 2012-May 2014), 2 people months

Valerie Szwaya (September 2015-May 2016), 1 people month

Todd Bowser (September 2016-July 2017), 1 people month

Kate Trathen (September 2018-August 2019), 2 people months

Carrie Hill (August 2019-January 2021), 2 people months

The graduate metadata assistant was paid with funds from the UNC-Chapel Hill Libraries and was considered cost-share. Her/his responsibilities included

- Reviewing microfilm, checking image quality and recording structural metadata for encoding by the digitization vendor

- Performing quality review on files returned from digitization vendor

- Assisting in preparation of microfilm and digital files for shipment to digitization vendor and the Library of Congress

- Helping promote Chronicling America and its North Carolina newspaper titles through presentations and social media.

Project cataloger: Kurt Blythe (no relation to John Blythe) (March 2013, March 2015, March 2017, March 2019), 1 people month.

The project cataloger created, updated, or enhanced CONSER records for North Carolina newspaper titles selected for digitization. He was paid by the University of North Carolina at Chapel Hill Libraries and was considered cost-share.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

As stated elsewhere, the University of North Carolina at Chapel Hill Libraries partnered with the Office of Archives and History of the North Carolina Department of Natural and Cultural Resources in Raleigh, North Carolina. The State Archives of North Carolina is a sub-unit of the Office of Archives and History and holds master negatives for more than 1,185 North Carolina newspaper titles. Most microfilm reels digitized for the project were obtained from the State Archives.

Additionally, staff from the research branch of the Office of Archives and History provided guidance in title selection and assisted with writing title essays.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

As noted elsewhere, 11 people worked on the project over its 8 1/2 years. Six of those people were graduate students at the School of Information and Library Science at UNC-Chapel Hill. They received training in project management, digitization, and metadata creation.

Through public presentations, project staff shared *Chronicling America* and its North Carolina newspapers with secondary school and university students, teachers and professors, historians, genealogists, and other members of the public.

Because of the nature of web-based offerings, the UNC-Chapel Hill Libraries is unable to estimate the number of individuals who consulted North Carolina newspapers on *Chronicling America*, nor can staff be certain where those individuals live. However, information gathered by the Library of Congress suggests that there are users across the United States and in a number of countries scattered across the globe.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Nothing to report.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Nothing to report.

Project Outcomes

Describe any project outcomes in the space provided.

As noted in the accomplishments section, the University of North Carolina at Chapel Hill Libraries and the North Carolina Office of Archives and History shared through Chronicling America more than 450,000 pages from 125 North Carolina newspaper titles. The title essays delivered as part of this project represent the first comprehensive documentation of many of the newspapers' histories and staff.

Grant Products

NDNP Awardee Interim Performance Report

NDNP Awardee: North Carolina

Submitted By: John Blythe

Reporting Period: April 1, 2019 – September 30, 2019

INTERIM PERFORMANCE REPORT NARRATIVE

- 1. Describe any changes that you have made or that you anticipate making in the project work plan or methodology from the award proposal submitted previously.**

Staff are continuing to follow the work plan submitted to NEH on August 24, 2018.

- 2. Please describe any selection or film acquisition/evaluation activities during the performance period.**

Staff submitted a list of selected titles and LCCNs to the Library of Congress on April 30 and received word that all CONSER records meet requirements on May 7.

Project staff completed collation on 132 reels of microfilm and submitted a spreadsheet with the required metadata and master negatives to the project's vendor in May 2019.

- 3. Describe any specific award-related activities that have taken place between collaborating institutions in your state.**

The State Archives of North Carolina is a project partner and holds master negatives of many of the titles selected for the 2018-2020 funding cycle. Staff at State Archives have completed duplication of the master negatives.

- 4. Describe specifically your progress in conversion and/or vendor selection (attach documentation as desired).**

Project staff submitted a sample batch to the Library of Congress on April 1 and received notification of its acceptance on April 18. Since then, staff have submitted two additional batches to the Library of Congress (batch_appling and batch_broadwick). Project staff are currently performing quality review on a third batch and hope to send it to LC by October 9.

- 5. Do you have any questions or comments regarding the use of the tools provided by LC (Digital Viewer and Validator)?**

No.

- 6. Provide an update on your planned schedule for delivery of digital assets to the NDNP repository. Schedule should follow [Deliverables Timeline](#). Any significant variation from this schedule should be communicated to LC and NEH. Generally, deliveries should be 1 batch per month; 1 batch per hard drive. Note: Batches that have been submitted and require rework should be shipped to LC as soon as fixes are complete (in addition to the planned 1 batch/month).**

As noted above, staff are currently reviewing the project's third batch and plan to send it to the Library of Congress by October 9. With this shipment, the project will have submitted about 30,000 pages to LC.

- 7. State briefly the status of any other newspaper digitization in your or collaborating partners' institutions (non-NDNP-funded).**

The North Carolina Digital Heritage Center, a grant-funded initiative based at the University Library in Chapel Hill, plans to digitize and publish on its website (digitalnc.org) 60,000 pages of microfilmed North Carolina newspapers. Many of the runs are for issues published after 1924. The Digital Heritage

Center is also digitizing paper copies of North Carolina titles from small communities and the state's colleges and universities.

- 8. Please describe (provide URLs if available) outreach, promotional, or educational activities conducted during the reporting period related to your participation in NDNP (or describe future plans for such).**

Staff continue to post Chronicling America content to the North Carolina Collection's Twitter and Facebook pages.

- 9. Describe any follow-up issues or questions you would like convey to the NDNP program committee. Any immediate workflow questions or concerns should also be sent directly to your LC liaison.**

Lauren Bellard, the person responsible for day-to-day operation of the project and supervision of the project's graduate assistant, (b) (6) Spencer Bevis, a 2019 graduate of UNC's School of Library and Information Science and a former grad student employee of the Digital Heritage Center, will assume the role of project librarian on October 7.

Carrie Hill, a first-year in the School of Library and Information Science, began work as the project's graduate assistant in late August.

Please submit to ndnptech@loc.gov by the required due date. See the [Deliverables Timeline](#) for more information.

NDNP Awardee Interim Performance Report

NDNP Awardee: North Carolina

Submitted By: John Blythe

Reporting Period: October 1, 2019 – March 31, 2020

INTERIM PERFORMANCE REPORT NARRATIVE

- 1. Describe any changes that you have made or that you anticipate making in the project work plan or methodology from the award proposal submitted previously.**

Staff is continuing to follow the work plan submitted to NEH on August 24, 2018.

- 2. Please describe any selection or film acquisition/evaluation activities during the performance period.**

In addition to the newspapers found in the title list for the 2018-2020 cycle, the North Carolina Collection has acquired the master microfilm negatives for the first two newspapers written by and for African-Americans in North Carolina. Project staff plans to add the *Fayetteville Educator* and *Charlotte Messenger* to the titles delivered during the 2018-2020 cycle. Staff has updated the title list, and Library of Congress catalogers have confirmed that catalog records for these titles are CONSER-compliant.

Due to poor image quality in the *Rocky Mount Evening Telegram*, the title originally selected for the project's ninth and tenth batches (batch-ncu-isner and batch_ncu_jordan) staff is replacing that title with the *Henderson Daily Dispatch*. Staff believes there is sufficient time and adequate funds to make the change. Further details are in section 9 below.

- 3. Describe any specific award-related activities that have taken place between collaborating institutions in your state.**

The State Archives of North Carolina is a project partner and holds master negatives for many of the titles selected for the 2018-2020 funding cycle. With the addition of the *Henderson Daily Dispatch* to the list of titles for the current cycle, project staff requested additional master negatives from State Archives. State Archives staff has completed duplication of all but two reels of *Daily Dispatch* master negatives. COVID-19-related closures at State Archives and the UNC Libraries have delayed completion and delivery of the remaining reels.

4. Describe specifically your progress in conversion and/or vendor selection (attach documentation as desired).

Project staff has submitted eight batches to the Library of Congress, five of which have been accepted. The other three (batch_ncu_earnhardt, batch_ncu_griffin, and batch_ncu_hamm) are currently being processed. Batch_ncu_earnhardt and batch_ncu_ford were returned to project staff for metadata correction and then re-submitted to LC. COVID-19-related closures at State Archives and the UNC Libraries have delayed completion and delivery of the remaining reels.

5. Do you have any questions or comments regarding the use of the tools provided by LC (Digital Viewer and Validator)?

No.

6. Provide an update on your planned schedule for delivery of digital assets to the NDNP repository. Schedule should follow [Deliverables Timeline](#). Any significant variation from this schedule should be communicated to LC and NEH. Generally, deliveries should be 1 batch per month; 1 batch per hard drive. Note: Batches that have been submitted and require rework should be shipped to LC as soon as fixes are complete (in addition to the planned 1 batch/month).

Batch_ncu_jordan is in progress at the project's digitization vendor. Staff hopes to submit the batch to LC in April, although COVID-19-related closures could affect those plans. With this shipment, the project will have submitted about 90,700 pages to LC.

After batch_ncu_jordan and batch_ncu_isner have been submitted to LC, batch_ncu_kendall , a catch-all batch, will be submitted.

7. State briefly the status of any other newspaper digitization in your or collaborating partners' institutions (non-NDNP-funded).

The North Carolina Digital Heritage Center, a grant-funded initiative based at the University Library in Chapel Hill, is also digitizing paper copies of North Carolina titles from small communities and the state's colleges and universities. Thus far, it has published over 440 newspaper titles, encompassing over 142,000 issues. Many of the runs are for issues published after 1924.

8. Please describe (provide URLs if available) outreach, promotional, or educational activities conducted during the reporting period related to your participation in NDNP (or describe future plans for such).

Staff continues to post Chronicling America content to the North Carolina Collection's Twitter and Facebook pages.

9. Describe any follow-up issues or questions you would like convey to the NDNP program committee. Any immediate workflow questions or concerns should also be sent directly to your LC liaison.

After the departure of the previous project librarian, Spencer Bevis, a 2019 graduate of UNC's School of Library and Information Science and a former graduate student employee of the Digital Heritage Center, assumed the role on October 7.

As noted above, there will be an eleventh batch, batch_ncu_kendall. This has been approved by the project's liaison at LC. The batch is a catch-all for newspaper issues from previous batches that presented problems during the production schedule and could not be easily fixed at the time. The batch will be delivered to LC before the end of the awardee production schedule and contains approximately 1,119 pages.

As described in section 2 above, staff replaced the majority of batch_ncu_isner and batch_ncu_jordan with issues from the Henderson *Daily Dispatch*. New collation spreadsheets were created for both batches, and batch_ncu_jordan is in progress at the vendor. COVID-19-related closures at State Archives and the UNC Libraries have delayed completion and delivery of the remaining reels, and as a result, it is unclear when staff will submit batch_ncu_isner to the project's vendor.

National Digital Newspaper Program
North Dakota NDNP Final Performance Report
State Historical Society of North Dakota

NDNP Awardee Final Performance Report

NEH Award Number: PJ-50074-11
NDNP State: North Dakota
Project Director: Ann Jenks
Grantee Institution: State Historical Society of North Dakota
Report Date: November 30, 2019

NARRATIVE

Introduction

The State Historical Society of North Dakota (SHSND) has digitized 424,249 historic newspaper pages as part of the National Endowment for the Humanities National Digital Newspaper Program (NDNP) from 2011 to 2019. Encompassing 48 North Dakota newspaper titles and spanning the years 1873 to 1937, the goal of representing a broad range of North Dakota towns, regions, diverse political and ethnic views, and significant themes in North Dakota history has successfully concluded. Prior to this project there were scans of one short lived newspaper on the SHSND website in pdf format, not searchable. Today there are teachers, students, historians, genealogists and many other researchers able to find what they are looking for with a simple search rather than scrolling through hundreds of microfilm rolls, frame by frame. There are many historic newspapers from towns not yet represented in Chronicling America and an expectation from the public that we will continue to make more newspapers available online. It is the intention of the SHSND to continue to do so.

Project Activities

NDNP 2011-2013 cycle

The SHSND's participation in the NDNP began with the 2011-2013 cycle. We had been contacted by Bob Horton, Minnesota State Archivist, who offered to assist us with the technical aspects of the project. His staff helped us put the grant application together. We convened an Advisory Board who reviewed our list of newspapers on microfilm. Our selection criteria focused on complete runs with few missing issues, earliest dates possible to cover the beginning of immigration and settlement, official newspapers of a county or city to capture the legal notices, a variety of political views, and a good geographical distribution. The Advisory Board selected the *Bismarck Tribune*, the state's oldest newspaper, which began publishing in 1873 as Dakota Territory was quickly growing in population. The paper changed titles several times during the period including: *The Bismarck Tribune* (1873-1875); *Bismarck Weekly Tribune* (1875-1878); *Bismarck Tri-Weekly Tribune* (1877-1878) *Bismarck Tribune* (1878-1884); *Bismarck Weekly Tribune* (1884-1896); and *Bismarck Daily Tribune* (1900-1916). The first round of the grant also included: *Jamestown Weekly Alert* (1878-1914); *Weekly Times-Record* (Valley City) (1912-1922); *Ward County Independent* (Minot) (1903-1922); and *Williston Graphic* (1895-1919).

The SHSND managed the overall project, was responsible for title selection, management of its master microfilm, writing of the historical essays, and the North Dakota digital newspaper survey. The Minnesota Historical Society, working as the contractor, managed the digitization process, metadata creation, and delivery of batches and duplicate microfilm to the Library of Congress. The SHSND reviewed the microfilm, did some refilming, and was able to use some Minnesota Historical Society microfilm of the *Bismarck Tribune*. Master negatives and vesicular use copies were delivered to Minnesota.

NDNP 2013-2015 cycle

The SHSND continued its participation in the NDNP with a supplemental grant for the 2013-2015 cycle. The Advisory Board, continuing with the criteria used in the previous grant round, selecting: *The Evening*

Times (Grand Forks) (1906-1914); *Grand Forks Daily Herald* (1914-1916); *Grand Forks Herald and Evening Times* (1914); *Grand Forks Herald* (evening) 1916-1922; *The Pioneer Express* (Pembina) 1883-1922; *Devils Lake Inter-Ocean* (1884-1903); *Devils Lake World and Inter-Ocean* (1914-1921); *Wahpeton Times* (1884-1919) *Golden Valley Chronicle* (Beach) (1907-1916); *Bad Lands Cowboy* (Little Missouri, D.T.) (1884-1886); *Nonpartisan Leader* (Fargo) (1915-1921); and *National Leader* (St. Paul and Minneapolis) 1921-1923. These titles extended coverage of the state to areas not yet represented to provide a more complete picture of settlement, farming and ranching, culture, and politics. Although published for a very short period of time from 1884-1886, the *Bad Lands Cow Boy* (Little Missouri, Medora) covered a significant period of Dakota Territory history when both Theodore Roosevelt and the Marquis de Mores came to the Little Missouri/Medora area and established ranches.

The *Nonpartisan Leader* and *National Leader* focused on the Nonpartisan League movement which began in North Dakota and spread across the Midwest. The *Nonpartisan Leader* was published in Fargo, North Dakota from 1915-1918 and then in Minnesota in St. Paul starting in 1918 and in Minneapolis in 1920. In 1921 the newspaper became the *National Leader*, publishing in Minneapolis from 1921-1923. The *Nonpartisan Leader* and *National Leader* newspapers were regional and national in scope and very much represent a strong force in North Dakota political history. The North Dakota Democratic–Nonpartisan League Party is the current North Dakota affiliate of the Democratic Party of the United States. The Minnesota Democratic-Farmer-Labor (DFL) Party is the current Minnesota affiliate of the Democratic Party of the United States. Both parties came out of the Nonpartisan League.

The SHSND managed the overall project, was responsible for title selection, management of its master microfilm, writing of the historical essays, and the North Dakota digital newspaper survey. The Minnesota Historical Society, working as the contractor, managed the digitization process, metadata creation, and delivery of batches and duplicate microfilm to the Library of Congress. The SHSND reviewed the microfilm, did some refilming, and was able to use some Minnesota Historical Society microfilm of the *National Leader*. Master negatives and vesicular use copies were delivered to Minnesota.

NDNP 2015-2017 cycle

The Advisory Board continued to select titles for the quality of news coverage, completeness of issues, regional distribution, earliest possible dates to cover the beginning of immigration and settlement, official newspapers of a county or city to capture legal notices, and a variety of political views. This round included *Bottineau Courant* (1895-1922); *Bowbells Tribune* (1899-1922); *Cooperstown Courier* (1883-1884; 1902-1905); *Griggs County Courier* (Cooperstown) (1885-1902); *Courier Democrat* (Langdon) 1891-1920; *Cavalier County Farmers Press* (Langdon) (1920-1921); *Dickinson Press* (1883-1917); *Emmons County Record* (1884-1922); *Hope Pioneer* (1883-1922); *Jamestown Weekly Alert* (1905-1922); *Oakes Weekly Republican* (1889-1902); *Oakes Republican* (1903-1906); *Oakes Times* (1906-1922); *Sioux County Pioneer* (Fort Yates) (1914-1922); and *Washburn Leader* (1890-1919).

The *Sioux County Pioneer* began publishing in September 1914 in Fort Yates, on the Standing Rock Reservation. These were historically controversial times as much of the American Indian land was being sold to mostly white farmers and ranchers. The sale advertisements and the outcomes are printed in

this newspaper. Publisher of the *Sioux County Pioneer* was Frank Fiske, a photographer and historian who spent much of his life documenting the Sioux Indians. A high percentage of Native Americans have served in the military, even before they were considered U.S. citizens. Records of their enlistment are reported in the *Sioux County Pioneer*. The *Emmons County Record* was published in Linton on the other side of the Missouri River from Fort Yates, representing a population of primarily German immigrants who came over from Russia.

The Bowbells tribune is a historically significant newspaper as it covers the Burke County area in the northwestern part of the state. The newspaper describes the conditions and tells of the new settlers coming to the area. This was “new land” at the time, and the rural towns were bustling with people seeking the opportunities that come with a land boom.

The McClusky gazette (1909-1922) is wealth of interesting information about life in rural North Dakota. Located in Sheridan County, McClusky is in the very middle of the state, far from any population centers. The newspaper is rich with local content and very watchful over their soldiers in World War I as there are regularly published letters from locals serving abroad.

The SHSND managed the overall project, selected titles, managed its master microfilm, wrote the historical essays, updated catalog records, and worked on the non NDNP digital newspaper survey. The Minnesota Historical Society managed the digitization process by coordinating work with the duplication and digitization vendor, compiling metadata and performing quality control, and delivering of batches of digitized newspapers and duplicate microfilm to the Library of Congress.

NDNP 2017-2019 cycle

For the fourth round of the NDNP the Advisory Board selected a German language newspaper, extended the *Bismarck Tribune* (1922-1937) to 1937 and added the *Fargo Forum and Daily Republican* (1903-1918). *Der Staats-Anzeiger* (1907-1919) was published in Bismarck, Devils Lake, and Rugby and was read in North and South Dakota and Minnesota. Four out of five North Dakota residents in 1915 were immigrants and their children. The largest groups came from Scandinavian countries or were German speakers from Germany, Russia, and Hungary. Immigrants often settled near others from their homeland who spoke their language. This meant North Dakota had many communities where most of the residents had a shared culture. These communities lasted for generations. Newspapers kept immigrant communities informed and influenced how people voted, worshiped, and the language they spoke. At one time there were 69 titles in North Dakota published in English-German and 16 in German. The *Staats-Anzeiger*, a German language newspaper, was published until September 1969.

We extended the *Bismarck Tribune* beyond 1922 as it continues to be the daily newspaper in the capitol city and covers statewide issues. Fargo has always been the largest North Dakota city and we had many requests to include it in the NDNP. The *Fargo Forum and Daily Republican* was refilmed for the project due to the poor quality of existing film.

The SHSND managed the overall project, selected titles, managed its master microfilm, wrote the historical essays, updated catalog records, and worked on the non NDNP digital newspaper survey. The Minnesota Historical Society managed the digitization process by coordinating work with the duplication

and digitization vendor, compiling metadata and performing quality control, and delivering of batches of digitized newspapers and duplicate microfilm to the Library of Congress.

Publicity

The SHSND has promoted its participation in the NDNP throughout the grant rounds through news releases, articles in the Society newsletter *Plains Talk*, and in other publications such as the North Dakota Studies newsletter and local newspapers.

Fall 2012 issue of *Plains Talk*, "100,000 pages of state newspaper pages to be digitized"

Spring 2014 issue of North Dakota Studies newsletter, "State Archives continues to digitize North Dakota newspapers"

http://bismarcktribune.com/news/local/tribune---online-and-searchable/article_f6c6367e-98b6-11e2-ae9d-001a4bcf887a.html

'Tribune online 1973-1922 and searchable' by Ken Rogers

http://bismarcktribune.com/news/state-and-regional/state-historical-society-receives-grant-to-digitize-newspapers/article_10ac0856-06c2-11e3-a6f8-001a4bcf887a.html

'State Historical Society receives grant to digitize newspapers'

<http://www.kfyrtv.com/story/26364700/historical-society-promotes-learning-with-archived-newspapers>

'Historical Society Promotes Learning with Archived Newspapers'

SHSND Blog post September 2017, "Chronicling America Website is Superhero of Online Newspaper Searches"

October 2018 Shane Molander presented at a Teacher Workshop on the National Digital Newspaper Program and Beyond.

Accomplishments

The SHSND has met all NDNP goals identified in its grant applications. The North Dakota newspapers on Chronicling America covering 25 towns, letters home from soldiers 'over there' during World War I, the first news the world had of Custer's defeat at the Little Big Horn in 1876, fight over location of the capitol of Dakota Territory, expansion of the railroads, population growth with arrival of immigrants, years of crop bounties and failures, and politics – all issues reflective of the national stories.

The NDNP deliverables over the four grand rounds include:

- 424,249 North Dakota newspaper pages currently available on Chronicling America.
- 48 North Dakota newspaper titles (plus one title used by South Dakota in their grant) available on Chronicling America.
- 25 North Dakota title essays available on Chronicling America.
- MARC catalog records reviewed and updated as needed for all titles.
- 386 duplicate silver negative microfilm reels used for project digitization delivered to the Library of Congress for long-term preservation.
- Non-NDNP Digital Newspaper Survey submitted to NEH and LC in January 2019
Survey of North Dakota newspaper titles recorded 37 titles digitally available on 27 sites.

Audiences

Before the SHSND's participation in the NDNP, only a few North Dakota newspapers were available on newspapers.com and due to the poor quality of the scans, the searching is not optimal. As North Dakota newspapers started appearing on Chronicling America, researchers we work with were thrilled with the ease of searching. Soon there were requests for titles to be extended in to more modern time periods and for additional titles. Demand rose from no expectations to very high expectations. Many small towns have approached us through the newspaper publisher, local library or local historical society, regarding digitization of their papers.

State education curriculum requires that North Dakota history is taught in 4th and 8th grade and it is offered but not required at the high school level. Teachers and students working on North Dakota history make heavy use of Chronicling America in projects and programming as primary source material is emphasized. Chronicling America is also used in development of National History Day projects in North Dakota schools.

Prairie Public Radio is a statewide public radio station that daily airs Dakota Datebook, a three-minute story tied to that date in history. Dakota Datebook authors rely on Chronicling America to find stories as evidenced in the footnotes following each article published on its website. Retired Head of Reference Jim Davis wrote a Dakota Datebook every week for two years in 2017-2018 on World War I using Chronicling America almost exclusively.

The State Archives largest audience is genealogists. Archives staff and patrons use Chronicling America to locate family members, obituaries, and other news stories.

Usage of the State Historical Society of North Dakota's newspaper content on Chronicling America has seen a steady increase over the life of the project. Statistics from the Library of Congress show the number of times a newspaper page contributed by the agency was served to a user through the Chronicling America website:

July 2012 – June 2013: 13,982,041 North Dakota newspaper pages
July 2013 – June 2014: 17,947,382 North Dakota newspaper pages
July 2014 – June 2015: 21,051,334 North Dakota newspaper pages
July 2015 – June 2016: 19,301,537 North Dakota newspaper pages
July 2016 – June 2017: 16,459,103 North Dakota newspaper pages
July 2017 – June 2018: 15,522,785 North Dakota newspaper pages
July 2018 – June 2019: 20,708,810 North Dakota newspaper pages

Evaluation

The SHSND did not conduct surveys on the NDNP, but Chronicling America and our CONTENTdm site Digital Horizons are the most popular projects among our constituents.

The State Historical Society of North Dakota began microfilming in the early 1950s and did not follow the ANSI standards for quality control (density, resolution, and residual thiosulfate) until 1981. Since the

project began we have spent a lot of time reviewing old microfilm for quality and prioritizing which titles need to be refilmed. While we did retain a lot of the actual newspapers in the Archives, we do not have them all and have tracked down places that still have the papers and borrowed them for filming.

Digital storage is very expensive through our state Information Technology Department. We have about 36 TB of data from our participation in the NDNP on external drives. We are looking into cheaper cloud storage for this data.

We have relied on the staff of the Minnesota Historical Society to handle all the technical aspects of this project. They have been wonderful partners and we greatly appreciate their work.

Continuation of the Project

Vesicular roll film is no longer available in the United States. We have a limited number of rolls remaining. We purchased a Meikel Mach 12 microfilm scanner to digitize microfilm so we could continue to provide access to microfilmed newspapers in our Reading Room. We have begun to digitize a couple of newspaper titles and run them through the OCR software as a test of the new equipment. As staffing allows, we will digitize titles for the towns who have indicated an interest. In many cases this will require refilming some papers.

Three towns or counties have digitized newspapers and put them online through Advantage Preservation, a firm in Iowa. Advantage Preservation has agreed to provide access to the State Archives with a federated statewide search on our website. <http://ndarchives.advantage-preservation.com>. One of the newspapers, the Hillsboro Banner, has below its title: North Dakota's Oldest Newspaper. We had wanted to use it for the NDNP, but did not have good quality microfilm and the publisher would not lend the newspaper to us. Since then there was a change in ownership, we borrowed the newspapers and refilmed them, and provided the master negatives to Advantage Preservation. The paper is now online.

The State Library offered grants this year to public libraries to collaborate on projects with community organizations. Newspaper digitization is allowable in these grant applications and three communities were awarded funding. We are currently working to provide the master negatives for these projects.

The North Dakota Newspaper Association is very interested in working with the State Archives in getting newspapers digitized and online.

Long Term Impact

A link to Chronicling America is on every page of the State Archives website. One of the first questions we ask when a patron calls, emails, or walks into the Reading Room is - have you looked at Chronicling America?

There is an information sheet at the front desk, "Materials Available for Family History Research," which includes a section on using Chronicling America. People think it's wonderful and wish we had more titles and extended dates available. In the last school year teachers brought fourth grade classes in to work on a project about Missouri River steamboats and used Chronicling America.

We would have never gotten started on this project if the NEH had not persuaded veteran NDNP states like Minnesota to help those of us lacking in the required technical expertise. It has led to us digitizing

our own microfilm and helping smaller communities get their newspapers online. Interest continues to grow.

Award Products

The SHSND successfully delivered all grant products specified under the NDNP technical requirements. For each of the 48 titles digitized using NDNP grant funding, SHSND has provided the Library of Congress with updated MARC catalog records from the CONSER database. The SHSND provided 25 title essays for newspapers digitized. The SHSND completed the Non NDNP title survey.

Conclusion

The State Historical Society of North Dakota would like to thank the National Endowment for the Humanities and the Library of Congress for this significant opportunity and experience as an NDNP awardee. The State Historical Society participated in the National Newspaper Program in the mid-1980s to the early 1990s. Those grants enabled us to microfilm the newspaper titles now on Chronicling America. Patrons can do a word search from anywhere rather than borrow microfilm through interlibrary loan and view the papers one page at a time. They can find what they are seeking without knowing the exact date.

Final Performance Progress Report

Report ID: 2904919

Application Number: PJ-50026-07

Project Director: Katherine Walter (kwalter1@unl.edu)

Institution: University of Nebraska, Board of Regents

Reporting Period: 9/1/2007 - 12/31/2020

Report Due: 3/31/2021

Submission Date: 1/4/2021 10:59:47 AM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The Nebraska Digital Newspaper Project goals are to digitize 100,000 pages of historically significant

newspapers representing geographic, economic, political and cultural diversity, during each phase of the grant, and to submit these to

the Library of Congress for inclusion in Chronicling America during each phase of the grant. Further goals are to develop historical

essays concerning the newspapers and to promote the project within the state of Nebraska through presentations and publications. No changes have been necessary in this plan. By the end of phase III, Nebraska had contributed 300,000 pages of newspapers to ChronAm and will contribute another 100,000 in Phase IV.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

By the end of our fourth grant in December 2020, we completed newspaper digitization, submitted all DVV verified batches to the Library of Congress and sent essays to the National Endowment for the Humanities. All essays have been approved. During all phases of our work, Nebraska Newspapers staff have worked with an advisory board of journalists, historians, librarians, and (with phase III and subsequent phases) language specialists. Phase IV involved a vendor change to (b) (4),

and we worked with the Library of Congress and Apex to resolve technical problems with batches. Our most challenging problems have been blurry microfilm duplicates and font issues.

Several presentations about Chronicling America and Nebraska Newspapers had been made or are pending. In phase III, a presentation was made to the Nebraska State Genealogical Association. In Phase IV, a panel presentation was made to the Nebraska Library Association by Walter, Simons and Weakly in October 2018. In April 2019, Walter and Weakly had an exhibit table at the Nebraska Press Association convention, which provided us with direct contact with many Nebraska newspaper publishers and journalists.

Also in Phase IV, Janel Simons, Newspaper Associate at UNL, has compiled a list of over 350 Nebraska titles that have been digitized commercially. This was submitted to the Library of Congress in October 2018.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Each phase, any new staff are trained in quality control, metadata, and other aspects of the work. In February 2019, Janel Simons and Laura Weakly trained Andrew Pederson on creation of quality control images and on metadata. He spent 20% of his time on the project and Janel worked 80% on the project. In November 2019, Janel accepted another position, and Andrew Pederson is now assigned 80% of his time on the project. Katherine Walter, Laura Weakly, Janel Simons and Andrew Pederson have attended NDNP annual meetings to learn about copyright laws, microfilm, and digitization.

Karin Dalziel, CDRH Digital Development Manager, has previously presented on Open Online Newspapers Initiative (OPEN ONI) at the Open Repositories Conferences and provides information to other states thinking of adopting Open ONI. Greg Tunink, a Programmer/Analyst II in the Center for Digital Research in the Humanities, has been making regular adjustments and improvements to Open ONI, including ones in 2020.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

- Katherine Walter's presented on the NDNP's Chronicling America and the Nebraska state project at the Nebraska State Genealogical Society's annual conference on 28 April 2018. Around 100 people

attended. Attendees who have used Nebraska Newspapers praised its searching functionality. As usual,

some attendees asked if their community's newspapers could be digitized by UNL. We do not yet have a good answer, however, met with and discussed whether LSTA funding might be available through the Nebraska Library Commission in October 2018. They indicated this was unlikely due to a flat LSTA budget, however, are willing to revisit this in a couple of years.

- "Sustainability of Targeted Open Source Repositories: Open ONI for Newspapers" was presented on 7 June

2018 at the Open Repositories 2018 conference, with speakers Sarah Seymore, Karen Estlund, Karin Dalziel.

from Nebraska), Natasha Hollenbach. Dalziel is the Digital Development Manager and Designer of the Center

for Digital Research in the Humanities. Under her guidance, the Center has developed an API for all Center

metadata and is an active participant in Open-ONI (Online Newspaper Initiative.)

- Liz Lorang, a fellow of the Center for Digital Research in the Humanities, Leen-Kiat Soh, Yi Liu,

and Chulwoo Pack were invited to present at the NDNP annual meeting, 26 September 2018, on their image

recognition research seeking 19th Century newspaper poetry.

- Laura Weakly presented at the NDNP annual meeting, 27 September 2018, on Open ONI.
- Laura Weakly, Janel Simons and Katherine Walter presented a panel presentation at the Nebraska

Library Association conference on 5 Oct 2018. This covered the National Digital Newspaper Program,

Chronicling America, Nebraska Newspapers, searching strategies and social media.

. In April 2019, Katherine Walter and Laura Weakly exhibited about the Nebraska Digital Newspaper Program at the Nebraska Press Association convention in Kearney, Nebraska.

. At the September 2019 NDNP meeting in Washington, Weakly and Simons spoke about gender and racial diversity in Nebraska newspapers, and presented a short video on the newspaper project in our state that was developed by the UNL Office of Research. A link to the video is under "Products".

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

With Phase IV ended and Katherine Walter (long-time Nebraska USNP and NDNP director) (b) (6) [REDACTED] Laura Weakly will be the new director of the Nebraska Digital Newspaper Project. A new advisory board will be named, and a Phase V grant will be submitted, along with a Research and Demonstration grant for Open ONI.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

-Katherine Walter, Project Director, 2 person months spent on writing reports, drafting the 2018-2020 grant, working with the Nebraska advisory board,

applying for and preparing for presentations at statewide conferences, meeting with staff about the project,

securing funding for new server, meeting with History Nebraska staff about the project, promoting the

project and answering questions from the public about the project. State funding.

-Laura Weakly, Metadata encoding specialist, 1.2 person months, oversees metadata and provides guidance to

the Newspaper Associate, participates in social media and publicity concerning Nebraska newspapers.

NEH funding for this part of her work. Communicating with genealogical groups and Daily Nebraskan funded

through state funds.

-Margaret Mering, Cataloger and Metadata Librarian, 0.2 person months, requesting print LCCNs from the

Library of Congress; correctly cataloging as needed. State funding.

-Janel Simons, Newspaper Associate, 10 person months, 80% on NEH funding. Simons conducts microfilm checks,

prepares metadata spreadsheets under the supervision of Weakly, prepares batches, receives and verifies

batches from the company, and ships batches to the Library of Congress. Effective in January 2019, Simons moved to part-time, then took another position in the UNL Libraries. With her departure, Andrew Pederson took on the 80% role with the same duties.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to

project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

History Nebraska (formerly Nebraska State Historical Society) has been a valued partner since USNP days.

Andrea Faling (head of reference) and Mary Woltemath (microfilm curator) have been very helpful all through

our newspaper projects, with Andrea serving on our board, and both assisting us with selection ideas. Until 2019, Mary Woltemath

was responsible for ordering 2N generation microfilm for final titles. Late that year, our project began to order and receive duplicate microfilm using (b) (4) [REDACTED]. The University pays for all duplicates.

A former Society person, Jim Potter, served on the ad board from 2007-August 2016, when he died. Faling retired in August 2019, but will remain on the Nebraska Digital Newspaper Project advisory board.

No further changes in partnership as of March 2020.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Improved the public's access to foreign language and historically significant English language newspapers.

Improved the public's access to African American newspapers.

Used by public libraries and college libraries to answer reference questions.

Used by teachers in the classroom, including "History of Mass Media" classes and history classes.

Used by researchers in many fields. See last interim report about the many newspaper-related digital projects

of the Center for Digital Research in the Humanities.

Used by genealogists interested in Nebraska ancestors, as noted at the Nebraska State Genealogical Society

meeting in Columbus, Nebraska in April 2019; an exhibit scheduled in April 2020 was cancelled due to the novel coronavirus.

The award allowed us to hire a 1.0 Newspaper Associate for all phases of the project. Effective Nov 2019, our associate left and we have a substitute, Andrew Pederson, working 0.8 FTE on the project.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

In Phase IV, we switched digitization companies after undertaking a new bid process through the University's Procurement Services. The new company, (b) (4), has been good to work with and is gradually gaining experience. As of March 2020, we have been working through difficulties with some of our batches due to blurry microfilm, font choices made by Apex that did not match the Library of Congress requirements and some difficulties with fraktur. Due to the novel coronavirus, a no-cost extension was approved by NEH with the new end date of 31 December 2020. Thanks to this extension, Phase IV has ended with all batches wholly accepted by LC, including the repeat batches to correct blurry images on microfilm duplicates.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

See Nebraska Newspapers, <http://nebnewspapers.unl.edu>, where NEH is noted as the funder of our state's project.

NEH is cited in all presentations and in all conversations about Nebraska Newspapers and Chronicling America with public groups.

Project Outcomes

Describe any project outcomes in the space provided.

The Nebraska Digital Newspaper Project contributed an estimated 101,000 pages of digitized newspapers to

Chronicling America in Phase III (2016-2018), and related historical essays to the National Endowment for the Humanities. Among

titles digitized were the Omaha Daily Bee, 1916-1922, Nebraska's regional English language newspaper;

Pokrok Zapadu, an important regional Czech-language newspaper in a state where (at one time) one-fifth

of all Czech immigrants settled; Taeglische Omaha Tribuene, the first in a large U.S. syndicate of German

language newspapers owned by Valentin (Val) Peters; the Nebraska Staats-Anzeiger; two newspapers edited

by Will Maupin, who contributed to around 60 different Nebraska newspapers during his lifetime; the

American, a Nativist newspaper from late 1800s-early 1900s, and several Farmers' Alliance newspapers.

In Phase IV, we have sent a preliminary title list to the Library of Congress and are digitizing based on the list. Titles include African-American newspapers, German-American and Danish-American newspapers and a greater geographic spread. In addition, we will be able to expand the years of coverage for our regional newspaper. Also in Phase IV, we selected a new company to contract with: (b) (4). By 31 December 2020, all batches were submitted and approved by the Library of Congress. All essays were written and approved by the National Endowment for the Humanities. A list of non-NDNP digital newspapers was updated and submitted to the Library of Congress as required by the grant.

Grant Products

Web Resources

Web Resources

Film/TV/Video Broadcast or Recording

Format: Web

Annual Performance Progress Report

Report ID: 2892043

Application Number: PJ-50026-07

Project Director: Katherine Walter (kwalter1@unl.edu)

Institution: University of Nebraska, Board of Regents

Reporting Period: 9/1/2018 -8/31/2019

Report Due: 9/30/2019

Submission Date: 9/17/2019 4:50:55 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The Nebraska Digital Newspaper Project goals are to digitize 100,000 pages of historically significant newspapers representing geographic, economic, political and cultural diversity, during each phase of the grant, and to submit these to the Library of Congress for inclusion in Chronicling America during each phase of the grant. Further goals are to develop historical essays concerning the newspapers and to promote the project within the state of Nebraska through presentations and publications. No changes have been necessary in this plan. By the end of phase III, Nebraska had contributed 300,000 pages of newspapers to ChronAm and will contribute another 100,000 in Phase IV.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

By the end of our third grant in August 2018, we completed newspaper digitization, submitted all DVV verified batches to the Library of Congress and sent essays to the National Endowment for the Humanities. All essays have been submitted and approved. During all phases of our work, Nebraska Newspapers staff have worked with an advisory board of journalists, historians, librarians, and (with phase III and subsequent phases) language specialists. Several presentations about Chronicling America and Nebraska Newspapers had been made or are pending. In phase III, a presentation was made to the Nebraska State Genealogical Association. In October 2018, a panel presentation was made to the Nebraska Library Association by Walter, Simons and Weakly. In April 2019, Walter and Weakly had an exhibit table at the Nebraska Press Association convention, which provided us with direct contact with many Nebraska newspaper publishers and journalists. Janel Simons, Newspaper Associate at UNL, has compiled a list of over 350 Nebraska titles that have been digitized commercially. This was submitted to the Library of Congress in October 2018.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Each phase, any new staff are trained in quality control, metadata, and other aspects of the work. In February 2019, Janel Simons and Laura Weakly trained Andrew Pederson on creation of quality control images and on metadata. He will be spending 20% of his time on the project and Janel will be working only 80% on the project. Karin Dalziel, CDRH Digital Development Manager, has previously presented on Open Online Newspapers Initiative (OPEN ONI) at the Open Repositories Conferences and provides information to other states thinking of adopting Open ONI.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

- Katherine Walter's presented on the NDNP's Chronicling America and the Nebraska state project at the Nebraska State Genealogical Society's annual conference on 28 April 2018. Around 100 people attended. Attendees who have used Nebraska Newspapers praised its searching functionality. As usual, some attendees asked if their community's newspapers could be digitized by UNL. We do not yet have a good answer, however, met with and discussed whether LSTA funding might be available through the Nebraska Library Commission in October 2018. They indicated this was unlikely due to a flat LSTA budget, however, are willing to revisit this in a couple of years.
- "Sustainability of Targeted Open Source Repositories: Open ONI for Newspapers" was presented on 7 June 2018 at the Open Repositories 2018 conference, with speakers Sarah Seymore, Karen Estlund, Karin Dalziel (from Nebraska), Natasha Hollenbach. Dalziel is the Digital Development Manager and Designer of the Center for Digital Research in the Humanities. Under her guidance, the Center has developed an API for all Center metadata and is an active participant in Open-ONI (Online Newspaper Initiative.)
- Liz Lorang, a fellow of the Center for Digital Research in the Humanities, Leen-Kiat Soh, Yi Liu,

and Chulwoo Pack were invited to present at the NDNP annual meeting, 26 September 2018, on their image recognition research seeking 19th Century newspaper poetry. • Laura Weakly presented at the NDNP annual meeting, 27 September 2018, on Open ONI. • Laura Weakly, Janel Simons and Katherine Walter presented a panel presentation at the Nebraska Library Association conference on 5 Oct 2018. This covered the National Digital Newspaper Program, Chronicling America, Nebraska Newspapers, searching strategies and social media. . In April 2019, Katherine Walter and Laura Weakly exhibited about the Nebraska Digital Newspaper Program at the Nebraska Press Association convention in Kearney, Nebraska. . At the September 2019 NDNP meeting in Washington, Weakly and Simons spoke about gender and racial diversity in Nebraska newspapers, and presented a short video on the newspaper project in our state that was developed by the UNL Office of Research. A link to the video is under "Products".

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

No changes to application. We intend to complete the digitization of Phase IV newspapers and to complete essays. These will be submitted to the Library of Congress. The team is proposing more presentations and seeking information about our legal ability to manage digitization of community funded newspapers.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel. Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement. Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change." Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate. State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the

duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

-Katherine Walter, Project Director, 2 person months spent on writing reports, drafting the 2018-2020 grant, applying for and preparing for presentations at statewide conferences, meeting with staff about the project, securing funding for new server, meeting with History Nebraska staff about the project, promoting the project and answering questions from the public about the project. State funding. - Laura Weakly, Metadata encoding specialist, 1.2 person months, oversees metadata and provides guidance to the Newspaper Associate, participates in social media and publicity concerning Nebraska newspapers. NEH funding for this part of her work. Communicating with genealogical groups and Daily Nebraskan funded through state funds. -Margaret Mering, Cataloger and Metadata Librarian, 0.2 person months, requesting print LCCNs from the Library of Congress; correctly cataloging as needed. State funding. -Janel Simons, Newspaper Associate, 10 person months, 80% on NEH funding. Simons conducts microfilm checks, prepares metadata spreadsheets under the supervision of Weakly, prepares batches, receives and verifies batches from the company, and ships batches to the Library of Congress. Effective in January 2019, Simons is moving to part-time, and Andrew Pederson is picking up her remaining hours.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations --academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) --that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more): Financial support; In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff); Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project); Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and Other. More detail on partner and contribution (foreign or domestic).

Collaboration (e.g., partner's staff worked with project staff on the project); Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and Other. More detail on partner and contribution (foreign or domestic).

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History Nebraska (formerly Nebraska State Historical Society) has been a valued partner since USNP days. Andrea Faling (head of reference) and Mary Woltemath (microfilm curator) have been very helpful all through our newspaper projects, with Andrea serving on our board, and both assisting us

with selection ideas. Mary is responsible for ordering 2N generation microfilm for final titles. The University pays for the duplicates. A former Society person, Jim Potter, served on the ad board from 2007-August 2016, when he died. Faling retired in August 2019, but will remain on the Nebraska Digital Newspaper Project advisory board.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project provided opportunities for research and teaching in the relevant fields; improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions; provided fellowships or assistanceships; or provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full-and/or part-time employees.

Improved the public's access to foreign language and historically significant English language newspapers. Used by public libraries and college libraries to answer reference questions. Used by teachers in the classroom, including "History of Mass Media" classes and history classes. Used by researchers in many fields. See last interim report about the many newspaper-related digital projects of the Center for Digital Research in the Humanities. Used by genealogists interested in Nebraska ancestors, as noted at the Nebraska State Genealogical Society meeting in Columbus, Nebraska in April. The award allowed us to hire 1.0 FTE Newspaper Associate.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable

meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

In Phase IV, we switched digitization companies after undertaking a new bid process through the University's Procurement Services. The new company, (b) (4), has been good to work with and is gradually gaining experience.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

See Nebraska Newspapers, <http://nebnewspapers.unl.edu>, where NEH is noted as the funder of our state's project. NEH is cited in all presentations and in all conversations about Nebraska Newspapers and Chronicling America with public groups.

Project Outcomes

Describe any project outcomes in the space provided.

The Nebraska Digital Newspaper Project contributed an estimated 101,000 pages of digitized newspapers to Chronicling America in Phase III (2016-2018), and related historical essays to the National Endowment for the Humanities. Among titles digitized were the Omaha Daily Bee, 1916-1922, Nebraska's regional English language newspaper; Pokrok Zapadu, an important regional Czech-language newspaper in a state where (at one time) one-fifth of all Czech immigrants settled; Taeglische Omaha Tribuene, the first in a large U.S. syndicate of German language newspapers owned by Valentin (Val) Peters; the Nebraska Staats-Anzeiger; two newspapers edited by Will Maupin, who contributed to around 60 different Nebraska newspapers during his lifetime; the American, a Nativist newspaper from late 1800s-early 1900s, and several Farmers' Alliance newspapers. In Phase IV, we have sent a preliminary title list to the Library of Congress and are digitizing based on the list. Titles include African-American newspapers, German-American and Danish-American newspapers and a greater geographic spread. In addition, we will be able to expand the years of coverage for our regional newspaper. Also in Phase IV, we selected a new company to contract with: (b) (4).

Grant Products

Web Resources

Web Resources

Film/TV/Video Broadcast or Recording

Format: Web

Semi-Annual Performance Progress Report

Report ID: 2892067

Application Number: PJ-50026-07

Project Director: Katherine Walter (kwalter1@unl.edu)

Institution: University of Nebraska, Board of Regents

Reporting Period: 3/1/2019 -8/31/2019

Report Due: 9/30/2019

Submission Date: 9/17/2019 4:40:52 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The Nebraska Digital Newspaper Project goals are to digitize 100,000 pages of historically significant newspapers representing geographic, economic, political and cultural diversity, during each phase of the grant, and to submit these to the Library of Congress for inclusion in Chronicling America during each phase of the grant. Further goals are to develop historical essays concerning the newspapers and to promote the project within the state of Nebraska through presentations and publications. No changes have been necessary in this plan. By the end of phase III, Nebraska had contributed 300,000 pages of newspapers to ChronAm and will contribute another 100,000 in Phase IV.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

By the end of our third grant in August 2018, we completed newspaper digitization, submitted all DVV verified batches to the Library of Congress and sent essays to the National Endowment for the Humanities. All essays have been submitted and approved. During all phases of our work, Nebraska Newspapers staff have worked with an advisory board of journalists, historians, librarians, and (with phase III and subsequent phases) language specialists. Several presentations about Chronicling America and Nebraska Newspapers had been made or are pending. In phase III, a presentation was made to the Nebraska State Genealogical Association. In October 2018, a panel presentation was made to the Nebraska Library Association by Walter, Simons and Weakly. In April 2019, Walter and Weakly had an exhibit table at the Nebraska Press Association convention, which provided us with direct contact with many Nebraska newspaper publishers and journalists. Janel Simons, Newspaper Associate at UNL, has compiled a list of over 350 Nebraska titles that have been digitized commercially. This was submitted to the Library of Congress in October 2018.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Each phase, any new staff are trained in quality control, metadata, and other aspects of the work. In February 2019, Janel Simons and Laura Weakly trained Andrew Pederson on creation of quality control images and on metadata. He will be spending 20% of his time on the project and Janel will be working only 80% on the project. Karin Dalziel, CDRH Digital Development Manager, has previously presented on Open Online Newspapers Initiative (OPEN ONI) at the Open Repositories Conferences and provides information to other states thinking of adopting Open ONI.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

- Katherine Walter's presented on the NDNP's Chronicling America and the Nebraska state project at the Nebraska State Genealogical Society's annual conference on 28 April 2018. Around 100 people attended. Attendees who have used Nebraska Newspapers praised its searching functionality. As usual, some attendees asked if their community's newspapers could be digitized by UNL. We do not yet have a good answer, however, discussed possibilities of LSTA funding through the Nebraska Library Commission in October 2018. They indicated this was unlikely due to a flat LSTA budget, however, will revisit it in a couple of years.
- "Sustainability of Targeted Open Source Repositories: Open ONI for Newspapers" was presented on 7 June 2018 at the Open Repositories 2018 conference, with speakers Sarah Seymore, Karen Estlund, Karin Dalziel from Nebraska), Natasha Hollenbach. Dalziel is the Digital Development Manager and Designer of the Center for Digital Research in the Humanities. Under her guidance, the Center has developed an API for all Center metadata and is an active participant in Open-ONI (Online Newspaper Initiative.)
- Liz Lorang, a fellow of the Center for Digital Research in the Humanities, Leen-Kiat Soh, Yi Liu, and Chulwoo Pack were invited to

present at the NDNP annual meeting, 26 September 2018, on their image recognition research seeking 19th Century newspaper poetry. • Laura Weakly presented at the NDNP annual meeting, 27 September 2018, on Open ONI. • Laura Weakly, Janel Simons and Katherine Walter presented a panel presentation at the Nebraska Library Association conference on 5 Oct 2018. This covered the National Digital Newspaper Program, Chronicling America, Nebraska Newspapers, searching strategies and social media. . In April 2019, Katherine Walter and Laura Weakly exhibited about the Nebraska Digital Newspaper Program at the Nebraska Press Association convention in Kearney, Nebraska. . At the September 2019 NDNP meeting in Washington, Weakly and Simons spoke about gender and racial diversity in Nebraska newspapers, and presented a short video on the newspaper project in our state that was developed by the UNL Office of Research. A link to the video is under "Products".

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

No changes to application.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel. Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement. Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change." Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate. State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another

country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

-Katherine Walter, Project Director, 2 person months spent on writing reports, drafting the 2018-2020 grant, applying for and preparing for presentations at statewide conferences, meeting with staff about the project, securing funding for new server, meeting with History Nebraska staff about the project, promoting the project and answering questions from the public about the project. State funding. - Laura Weakly, Metadata encoding specialist, 1.2 person months, oversees metadata and provides guidance to the Newspaper Associate, participates in social media and publicity concerning Nebraska newspapers. NEH funding for this part of her work. Communicating with genealogical groups and Daily Nebraskan funded through state funds. -Margaret Mering, Cataloger and Metadata Librarian, 0.2 person months, requesting print LCCNs from the Library of Congress; correctly cataloging as needed. State funding. -Janel Simons, Newspaper Associate, 10 person months, 80% on NEH funding. Simons conducts microfilm checks, prepares metadata spreadsheets under the supervision of Weakly, prepares batches, receives and verifies batches from the company, and ships batches to the Library of Congress. Effective in January 2019, Simons is moving to part-time, and Andrew Pederson is picking up her remaining hours.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations --academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) --that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more): Financial support; In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff); Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project); Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and Other. More detail on partner and contribution (foreign or domestic).

History Nebraska (formerly Nebraska State Historical Society) has been a valued partner since USNP days. Andrea Faling (head of reference) and Mary Woltemath (microfilm curator) have been very helpful all through our newspaper projects, with Andrea serving on our board, and both assisting us with selection ideas. Mary is responsible for ordering 2N generation microfilm for final titles. The University pays for the duplicates. A former Society person, Jim Potter, served on the ad board from

2007-August 2016, (b) (6) . (b) (6) in August 2019, but will remain on the Nebraska Digital Newspaper Project advisory board.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project provided opportunities for research and teaching in the relevant fields; improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions; provided fellowships or assistanceships; or provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full-and/or part-time employees.

Improved the public's access to foreign language and historically significant English language newspapers. Used by public libraries and college libraries to answer reference questions. Used by teachers in the classroom, including "History of Mass Media" classes and history classes. Used by researchers in many fields. See last interim report about the many newspaper-related digital projects of the Center for Digital Research in the Humanities. Used by genealogists interested in Nebraska ancestors, as noted at the Nebraska State Genealogical Society meeting in Columbus, Nebraska in April. The award allowed us to hire 1.0 FTE Newspaper Associate.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

In Phase IV, we switched digitization companies after undertaking a new bid process through the University's Procurement. The new company is gradually doing well.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

See Nebraska Newspapers, <http://nebnewspapers.unl.edu>, where NEH is noted as the funder of our project. NEH is cited in all presentations and in all conversations about Nebraska Newspapers and Chronicling America with public groups.

Project Outcomes

Describe any project outcomes in the space provided.

The Nebraska Digital Newspaper Project contributed an estimated 101,000 pages of digitized newspapers to Chronicling America in Phase III (2016-2018), and related historical essays to the National Endowment for the Humanities. Among titles digitized were the Omaha Daily Bee, 1916-1922, Nebraska's regional English language newspaper; Pokrok Zapadu, an important regional Czech-language newspaper in a state where (at one time) one-fifth of all Czech immigrants settled; Taeglische Omaha Tribuene, the first in a large U.S. syndicate of German language newspapers owned by Valentin (Val) Peters; the Nebraska Staats-Anzeiger; two newspapers edited by Will Maupin, who contributed to around 60 different Nebraska newspapers during his lifetime; the American, a Nativist newspaper from late 1800s-early 1900s, and several Farmers' Alliance newspapers. In Phase IV, we have sent a preliminary title list to the Library of Congress and are digitizing based on the list. Titles include African-American newspapers, German-American and Danish-American newspapers and a greater geographic spread. In addition, we will be able to expand the years of coverage for our regional newspaper. Also in Phase IV, we selected a new company to contract with: Apex CoVantage replaces iArchives.

Grant Products

Web Resources

Web Resources

Film/TV/Video Broadcast or Recording

Format: Web

Semi-Annual Performance Progress Report

Report ID: 2892068

Application Number: PJ-50026-07

Project Director: Katherine Walter (kwalter1@unl.edu)

Institution: University of Nebraska, Board of Regents

Reporting Period: 9/1/2019 - 2/29/2020

Report Due: 3/31/2020

Submission Date: 3/30/2020 5:40:30 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The Nebraska Digital Newspaper Project goals are to digitize 100,000 pages of historically significant

newspapers representing geographic, economic, political and cultural diversity, during each phase of the grant, and to submit these to

the Library of Congress for inclusion in Chronicling America during each phase of the grant. Further goals are to develop historical

essays concerning the newspapers and to promote the project within the state of Nebraska through presentations and publications. No changes have been necessary in this plan. By the end of phase III, Nebraska had contributed 300,000 pages of newspapers to ChronAm and will contribute another 100,000 in Phase IV.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

By the end of our third grant in August 2018, we completed newspaper digitization, submitted all DVV verified batches to the Library of Congress and sent essays to the National Endowment for the Humanities. All essays have been submitted and approved. During all phases of our work, Nebraska Newspapers staff have worked with an advisory board of journalists, historians, librarians, and (with phase III and subsequent phases) language specialists. Phase IV involved a vendor change to Apex

Co-Vantage, and we have finally worked out most technical problems with batches that they are completed. Our most challenging problems have been blurry microfilm duplicates and font issues.

Several presentations about Chronicling America and Nebraska Newspapers had been made or are pending. In phase III, a presentation was made to the Nebraska State Genealogical Association. In Phase IV, a panel presentation was made to the Nebraska Library Association by Walter, Simons and Weakly in October 2018. In April 2019, Walter and Weakly had an exhibit table at the Nebraska Press Association convention, which provided us with direct contact with many Nebraska newspaper publishers and journalists.

Also in Phase IV, Janel Simons, Newspaper Associate at UNL, has compiled a list of over 350 Nebraska titles that have been digitized commercially. This was submitted to the Library of Congress in October 2018.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Each phase, any new staff are trained in quality control, metadata, and other aspects of the work. In February 2019, Janel Simons and Laura Weakly trained Andrew Pederson on creation of quality control images and on metadata. He spent 20% of his time on the project and Janel worked 80% on the project. In November 2019, Janel accepted another position, and Andrew Pederson is now assigned 80% of his time on the project.

Karin Dalziel, CDRH Digital Development Manager, has previously presented on Open Online Newspapers Initiative (OPEN ONI) at the Open Repositories Conferences and provides information to

other states thinking of adopting Open ONI. Greg Tunink, a Programmer/Analyst II in the Center for Digital Research in the Humanities, has been making regular adjustments and improvements to Open ONI, including ones in 2020.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

- Katherine Walter's presented on the NDNP's Chronicling America and the Nebraska state project at the Nebraska State Genealogical Society's annual conference on 28 April 2018. Around 100 people

attended. Attendees who have used Nebraska Newspapers praised its searching functionality. As usual,

some attendees asked if their community's newspapers could be digitized by UNL. We do not yet have a good answer, however, met with and discussed whether LSTA funding might be available through the Nebraska Library Commission in October 2018. They indicated this was unlikely due to a flat LSTA budget, however, are willing to revisit this in a couple of years.

- "Sustainability of Targeted Open Source Repositories: Open ONI for Newspapers" was presented on 7 June

2018 at the Open Repositories 2018 conference, with speakers Sarah Seymore, Karen Estlund, Karin Dalziel

from Nebraska), Natasha Hollenbach. Dalziel is the Digital Development Manager and Designer of the Center

for Digital Research in the Humanities. Under her guidance, the Center has developed an API for all Center

metadata and is an active participant in Open-ONI (Online Newspaper Initiative.)

- Liz Lorang, a fellow of the Center for Digital Research in the Humanities, Leen-Kiat Soh, Yi Liu,

and Chulwoo Pack were invited to present at the NDNP annual meeting, 26 September 2018, on their image

recognition research seeking 19th Century newspaper poetry.

- Laura Weakly presented at the NDNP annual meeting, 27 September 2018, on Open ONI.

- Laura Weakly, Janel Simons and Katherine Walter presented a panel presentation at the Nebraska

Library Association conference on 5 Oct 2018. This covered the National Digital Newspaper Program,

Chronicling America, Nebraska Newspapers, searching strategies and social media.

. In April 2019, Katherine Walter and Laura Weakly exhibited about the Nebraska Digital Newspaper Program at the Nebraska Press Association convention in Kearney, Nebraska.

. At the September 2019 NDNP meeting in Washington, Weakly and Simons spoke about gender and racial diversity in Nebraska newspapers, and presented a short video on the newspaper project in our state that was developed by the UNL Office of Research. A link to the video is under "Products".

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

We intend to continue the digitization of Phase IV newspapers and to complete essays. These will be submitted to the Library of Congress. The team is proposing more presentations and seeking information about our legal ability to manage digitization of community funded newspapers.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

-Katherine Walter, Project Director, 2 person months spent on writing reports, drafting the 2018-2020 grant,

applying for and preparing for presentations at statewide conferences, meeting with staff about the project,

securing funding for new server, meeting with History Nebraska staff about the project, promoting the

project and answering questions from the public about the project. State funding.

-Laura Weakly, Metadata encoding specialist, 1.2 person months, oversees metadata and provides guidance to

the Newspaper Associate, participates in social media and publicity concerning Nebraska newspapers.

NEH funding for this part of her work. Communicating with genealogical groups and Daily Nebraskan funded

through state funds.

-Margaret Mering, Cataloger and Metadata Librarian, 0.2 person months, requesting print LCCNs from the

Library of Congress; correctly cataloging as needed. State funding.

-Janel Simons, Newspaper Associate, 10 person months, 80% on NEH funding. Simons conducts microfilm checks,

prepares metadata spreadsheets under the supervision of Weakly, prepares batches, receives and verifies

batches from the company, and ships batches to the Library of Congress. Effective in January 2019, Simons is moving to part-time,

and Andrew Pederson is picking up her remaining hours.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to

project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

History Nebraska (formerly Nebraska State Historical Society) has been a valued partner since USNP days.

Andrea Faling (head of reference) and Mary Woltemath (microfilm curator) have been very helpful all through

our newspaper projects, with Andrea serving on our board, and both assisting us with selection ideas. Mary

is responsible for ordering 2N generation microfilm for final titles. The University pays for the duplicates.

A former Society person, Jim Potter, served on the ad board from 2007-August 2016, when he died. Faling retired in August 2019, but will remain on the Nebraska Digital Newspaper Project advisory board.

No further changes in partnership as of March 2020.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Improved the public's access to foreign language and historically significant English language newspapers.

Used by public libraries and college libraries to answer reference questions.

Used by teachers in the classroom, including "History of Mass Media" classes and history classes.

Used by researchers in many fields. See last interim report about the many newspaper-related digital projects

of the Center for Digital Research in the Humanities.

Used by genealogists interested in Nebraska ancestors, as noted at the Nebraska State Genealogical Society

meeting in Columbus, Nebraska in April 2019; an exhibit will be held in April 2020, assuming it is not cancelled due to coronavirus.

The award allowed us to hire a 1.0 Newspaper Associate for all phases of the project. Effective Nov 2019, our associate left and we have a substitute working 0.8 FTE on the project.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

In Phase IV, we switched digitization companies after undertaking a new bid process through the University's Procurement Services. The new company, (b) (4), has been good to work with and is gradually gaining experience. As of March 2020, we have been working through difficulties with some of our batches due to blurry microfilm, font choices made by (b) (4) that did not match the Library of Congress requirements and some difficulties with fraktur. Our progress in Phase IV as of March 2020 is as follows: 3 batches have been wholly accepted by LC; 2 batches are awaiting LC approval; 2 different batches were returned to us due to blurry images, and these were traced to the microfilm duplicates. New microfilm dups have been ordered by History Nebraska but have not arrived. Other batches are at Apex or in preparation. We are running around 3-4 months behind because of the microfilm problem, the staffing change and because of COVID-19 contingency plans at our university that are now requiring us to work at home for the foreseeable future. If COVID-19 lingers through May 2020, we will need to apply for a no-cost extension.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product

included an acknowledgement of support, and describe how NEH support was or is acknowledged.

See Nebraska Newspapers, <http://nebnewspapers.unl.edu>, where NEH is noted as the funder of our state's project.

NEH is cited in all presentations and in all conversations about Nebraska Newspapers and Chronicling America with public groups.

Project Outcomes

Describe any project outcomes in the space provided.

The Nebraska Digital Newspaper Project contributed an estimated 101,000 pages of digitized newspapers to

Chronicling America in Phase III (2016-2018), and related historical essays to the National Endowment for the Humanities. Among

titles digitized were the Omaha Daily Bee, 1916-1922, Nebraska's regional English language newspaper;

Pokrok Zapadu, an important regional Czech-language newspaper in a state where (at one time) one-fifth

of all Czech immigrants settled; Taeglische Omaha Tribuene, the first in a large U.S. syndicate of German

language newspapers owned by Valentin (Val) Peters; the Nebraska Staats-Anzeiger; two newspapers edited

by Will Maupin, who contributed to around 60 different Nebraska newspapers during his lifetime; the

American, a Nativist newspaper from late 1800s-early 1900s, and several Farmers' Alliance newspapers.

In Phase IV, we have sent a preliminary title list to the Library of Congress and are digitizing based on the list. Titles include African-American newspapers, German-American and Danish-American newspapers and a greater geographic spread. In addition, we will be able to expand the years of coverage for our regional newspaper. Also in Phase IV, we selected a new company to contract with:

(b) (4)

Grant Products

Web Resources

Web Resources

Film/TV/Video Broadcast or Recording

Format: Web

Annual Performance Progress Report

Report ID: 2892123

Application Number: PJ-250083-16

Project Director: Caryn Radick (cradick@rutgers.edu)

Institution: Rutgers University, New Brunswick

Reporting Period: 9/1/2018 - 8/31/2019

Report Due: 9/30/2019

Submission Date: 9/30/2019 9:11:12 AM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The main goal of the New Jersey Digital Newspaper project (Phase 2) is to submit 100,000 digitized New Jersey newspaper pages to the Library of Congress for inclusion in *Chronicling America* by August 31, 2020.

The major goals in the last reporting period were:

Reconfiguring the staffing of the project by changing the project manager position from one that is cost-shared by Rutgers University Libraries staff to a part-time position funded 100% by the grant. This required and received approval from the NEH.

Recruiting a project manager.

Batch work, ie, duplication of microfilm, digitization of duplicate microfilm, image processing, and quality review.

Continuing outreach, via venues such as the project blog and participation in #ChronAmParty days.

Attendance at the annual awardees meeting (Sept 10-12, 2019) by the co-PIs, Caryn Radick and Tara Kelley.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

The project team is on target to achieve all major goals for this reporting period.

Newspaper titles were identified for inclusion in the 2018-2020 round and approved by the advisory board and the Library of Congress.

The sample batch was accepted by the Library of Congress.

The project had a course change regarding the project manager. Due to several departures and layoffs in Rutgers University Libraries, the project managers, Gill Newton and Meghan Lord, stepped away from working on the grant. Each had been cost-shared at 25%. The project team stepped in to ensure that the project management work was done in the interim. The project director concluded that the project manager responsibilities would be best handled by someone whose time was 100% dedicated to the grant and requested approval to eliminate the cost share for that position and hire a part-time project manager (approx. 20 hour a week position) funded at 100% by the grant. Having received this approval from the NEH, the team recruited a project manager, who began work on the project on September 23, 2019.

At the time of writing this report, 2 batches have been submitted to the Library of Congress and batches 3 and 4 are in process.

During the reporting period, the project team posted nine blog posts and participated in three #ChronamParty events on Twitter.

In June, Project Director Caryn Radick met with Project Consultant Deborah Mercer and Advisory Board member Bill Fernekes to discuss ideas for integrating newspapers into a K-12 curriculum.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

The principal investigators (Project Director, Caryn Radick and Tara Kelley) attended National Digital Newspaper Program Awardees meeting in 2019.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

The project blog "New Jersey Digital Newspaper Project: A State of Many Firsts" (<https://blogs.libraries.rutgers.edu/njdnp/>) remains active. In the reporting period there were nine

posts covering items and stories found in the newspapers. The blog currently has 139 subscribers and has been viewed more than 12,000 times. With the project managers stepping down in March and not being replaced until September, we have not been able to devote as much time to the blog as planned, but with the recent addition of the project manager, will work to add more content and venues for outreach. We would now like to have 2-3 posts a month and a target of 250 subscribers by the end of the next reporting period. Project technician Jacob Paul created a "teaser" video for the project that is available on the blog (<https://blogs.libraries.rutgers.edu/njdn/2019/04/17/ru-ready-for-a-blast-from-the-past/>) and YouTube (https://www.youtube.com/watch?time_continue=1&v=Eqc9D8U0rr0)

In addition, the project team participated in three #ChronamParty events on Twitter, where newspaper projects from different states post around a particular theme. These were #15MillionPages in May 2019 (celebrating reaching 15 million pages in Chronicling America), #ChronamPartyInSpace in June 2019 (content featuring space, planets, etc.), and #InspiredInventions in August 2019 (highlighting inventors and inventions in the papers). The project team worked with the Rutgers Special Collections Department social media coordinator to promote blog posts and hashtag parties.

The New Jersey State Library contributed a press release announcing the second round project titles in May 2019. The press release was also used for a blog post(<https://blogs.libraries.rutgers.edu/njdn/2019/05/29/historical-nj-newspapers-approved-for-inclusion-in-library-of-congress-chronicling-america>).

Deborah Mercer and staff from the New Jersey State Library (a project partner) promoted Chronicling America and the NJ Digital Newspaper Project at in-person talks, workshops, conferences, and seminars.

-Finding Your Women Ancestors in NJ Records at Atlantic Highlands Historical Society, April 17, 2019

-New Jersey State Library Genealogy Programs and Resources at Westfield Genealogical Society May 9, 2019

-Introduction to New Jersey Genealogy Mercer County Jewish Genealogy Society at Beth El Synagogue, May 19, 2019

-New Jersey Library Association annual conference, May 30-31, 2019

-Genealogical Research Stories: The Basse Class, July 31, 2019

-Intro to NJ Genealogy class at Collingswood Public Library September 18, 2019

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

We will continue with our newspaper digitization efforts and expanding our outreach. Several outreach programs are already in process

Project Director Caryn Radick had a conference proposal accepted to discuss the newspaper project at the New Jersey Historical Commission Conference scheduled for November 1, 2019 on the theme of New Jersey Women and Suffrage.

Rutgers University-New Brunswick runs 10-week seminars (known as Byrne seminars) intended to introduce first-year students to different disciplines and acclimate them to college courses. Courses are selected via an application process. Radick's application to teach one of these seminars, focused on the newspaper project and historical newspapers, was accepted. The course is scheduled for Spring 2020.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Caryn Radick (Rutgers University Libraries [RUL], cost share), Project Director, 2 person-months [calendar], (b) (6). Provided management and oversight to the project. Organized and ran project meetings. Served as primary liaison to the NEH, the Library of Congress and vendors. Took on some project management responsibilities while there was no project manager on staff (collation review, packing and shipment of materials). Worked with Rutgers and NEH to reconfigure budget to eliminate cost share for project manager and recruited a project manager.

Tara Kelley (Rutgers University Libraries [RUL], cost share), co-Principal Investigator, 1 person-months [calendar], (b) (6) No changes.

Grace Agnew (RUL, cost share), Technical Advisor, .5 person-months [calendar], (b) (6) - Provided consultation on metadata and grand management questions, DVV review.

Isaiah Beard (RUL, cost share), Project IT Coordinator, .3 person-months [calendar], (b) (6), No change.

Melissa De Fino (RUL, cost share), CONSER Cataloger [.3 person-month] [calendar], (b) (6) No change.

Francesca Giannetti (RUL, cost share), Outreach and Training .25 person-month (calendar). No change.

Christie Lutz (cost share), Outreach and Training, .25 person month (calendar). No change.

Jacob Paul, Project Technician (RUL, NEH-funded), 3 person-months (calendar), (b) (6)
Provides collation, microfilm evaluation, outreach.

Giovanna Ligato-Pugliese (RUL, NEH-funded), Project Technician 3 person-months (calendar), (b) (6)
Provides collation, microfilm evaluation, outreach.

Deborah Mercer, (NJ State Library, cost-share) .3 person-months (calendar), The New Jersey State Libraries developed and maintains the list of digitized newspapers in New Jersey, has written the newspaper essays, and provides presentations to statewide history and library groups.

Gregory Gill, (NJ State Archives, cost-share), .1 person-months (calendar), Assembles and manages the original microfilm sent to vendors for duplication and provides technical training and support for microfilm evaluation.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

New Jersey State Library, Trenton, NJ, Collaboration. The New Jersey State Library developed and maintains the list of digitized newspapers in New Jersey, has written the newspaper essays, and provides presentations to statewide history and library groups.

New Jersey State Archives, Trenton, NJ, In-Kind support, Collaboration. The New Jersey State Archives assembles and manages the original microfilm sent to vendors for duplication and provides technical training and support for microfilm evaluation.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;

improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related

professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other
members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

The award has enabled the hiring of two-part time employees who served as project technicians. The newspaper project has fostered connections with scholars and others interested in historical newspapers across the state. In addition, project director Caryn Radick has responded to numerous inquiries about the newspaper project and digitization of historical newspapers.

Advisory Board member Alex Leslie (in consultation with project team member Francesca Giannetti) is offering two Digital Humanities workshops on Text Mining newspapers using New Jersey newspapers in *Chronicling America* for the Rutgers community during the Fall 2019 semester.

Rutgers University-New Brunswick runs 10-week seminars (known as Byrne seminars) intended to introduce first-year students to different disciplines and acclimate them to college courses. Courses are selected via an application process. Radick's application to teach one of these seminars, focused on the newspaper project and historical newspapers, was accepted. The course is scheduled for Spring 2020.

The newspaper project is promoted in National History Day sessions led by project team member Christie Lutz.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

The project team and its work was impacted in March 2019 when the project managers, Gillian Newton and Meghan Lord, stepped down. The project management responsibilities were taken on by the co-PIs and project technicians between March and September 2019. During that time, the project director worked with Rutgers and the NEH to eliminate the cost-share for the project management position and to have it funded by the NEH as a part time (20 hour a week) position. Once approved by the NEH, the position was posted. Candidates were interviewed and a project manager, Giovanna Ligato-Pugliese (project technician from July 2017-September 2019) was hired. The titles and sample batch were submitted by the deadlines, but the work on the batches moved more slowly during this period. With the hiring of the project manager and anticipated recruitment of another project technician, the project team will be able to move more quickly through the batch work.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product

included an acknowledgement of support, and describe how NEH support was or is acknowledged.

The NEH is acknowledged on our project blog, <https://blogs.libraries.rutgers.edu/njdnf/> and on the brochure distributed at the New Jersey Library Association annual conference, June 2018. The NEH logo appears acknowledged in our "teaser" video as well: https://www.youtube.com/watch?time_continue=2&v=Eqc9D8U0rr0 at the 0:50 mark.

Project Outcomes

Describe any project outcomes in the space provided.

The New Jersey Digital Newspaper Project is working to contribute an additional 100,000 pages of New Jersey content to Chronicling America, supplementing the supplied 113,000 pages submitted in the 2016-2018 round.

Grant Products

Blog Post

Blog Post

Blog Post

Film/TV/Video Broadcast or Recording

Format: Digital FileWeb

Blog Post

Blog Post

Blog Post

Blog Post

Blog Post

Blog Post

Annual Performance Progress Report

Report ID: 2909487

Application Number: PJ-250083-16

Project Director: Caryn Radick (cradick@rutgers.edu)

Institution: Rutgers University, New Brunswick

Reporting Period: 9/1/2019 - 8/31/2020

Report Due: 11/30/2020

Submission Date: 11/25/2020 10:25:00 AM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The main goal of the New Jersey Digital Newspaper Project (Phase 2) was to submit approximately 100,000 digitized New Jersey newspaper pages to the Library of Congress for inclusion in *Chronicling America* by August 31, 2020.

Initially, the main goals in the last reporting period were to turn in the remaining batches and other final products. As outlined in the next answer, these goals shifted as a result of the COVID-19 pandemic.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

Due to the COVID-19 pandemic, the project team shifted its goals. This was initially discussed in the March 2020 report, which was submitted only weeks after Rutgers and New Jersey were first impacted. The project has continued to shift as events have unfolded..

All Rutgers University Libraries employees worked remotely between mid-March and late August 2020 (The library was shut by order of Governor Phil Murphy). Without access to equipment such as a microfilm reader, we were unable to continue with batch collation and most production work. During that time, project manager Giovanna Ligato-Pugliese, senior project technician Jacob Paul, and project technician Kristianna (Kristi) Chanda focused on outreach--writing posts for our blog (<https://blogs.libraries.rutgers.edu/njdnp/>), producing videos, and contributing to social media outreach such as #ChronamParty days.

Our vendors, Backstage Library Works in Bethlehem, Pennsylvania, and (b) (6), primarily located in India, also experienced shutdowns. Before the shutdown, there had been some batch work in process, so project staff spent some time reviewing images in ChronAm. The project team also submitted the Batch 6 hard drive to the Library of Congress in April.

Principal investigator and project director Caryn Radick reached out to the NEH about the shift in work and received approval for project staff to focus on outreach. Once it became clear that the team would be unable to return to the building with enough time to submit the final batches by the August 31, 2020 deadline, we applied for and received an extension to April 30, 2021. The project was also awarded a supplement for 2020-2022.

Jacob Paul left the project as of July 5, 2020.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by

the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

As the annual awardees conference was virtual, project staff who would not normally attend, such as technician Kristi Chanda, were able to participate and learn. Giovanna Ligato-Pugliese was going to attend in person for the first time, which would have been important to her as the new project manager, so being able to attend virtually was helpful to her as well.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

The project blog "New Jersey Digital Newspaper Project: A State of Many Firsts" (<https://blogs.libraries.rutgers.edu/njdnp/>) remains active. In the reporting period there were 60 posts covering items and stories found in the newspapers. The blog currently has 137 subscribers and has been viewed more than 18,000 times.

Senior project technician Jacob Paul created two videos, available on YouTube about the newspaper project during this reporting period. The first, *Introducing the New Jersey Digital Newspaper Project* (https://youtu.be/p_8dn_SfHRg) gives an overview of some of the NJ papers available in *Chronicling America*. The second, *NJ Digital Newspaper Tutorial* (https://youtu.be/BamzXC6_LW4), demonstrates how to find and search the papers.

In addition, the project team participated in six #ChronamParty events on Twitter, where newspaper projects from different states post around a particular theme. The project team worked with the Rutgers Special Collections Department social media coordinator to promote blog posts and hashtag

parties.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

The NJ Digital Newspaper Project Team were able to return to Rutgers in a limited capacity in Sept. 2020. If we are able to continue onsite work, we intend to finalize work on round 2 by the April 30, 2021 extension deadline. We are also laying groundwork to get round 3 underway so we can move quickly once round two is complete. The project team will continue to work on social media and blog posts as time permits.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Caryn Radick (Rutgers University Libraries [RUL], cost share), Project Director, 3 person-months [calendar], New Jersey. Directed and provided oversight to the project. Set direction for project during library closure due to COVID-19 pandemic. Worked with NEH on project redirection and request for extension. Organized and ran project meetings. Troubleshoot problems with batches. Returned to work at library when it reopened to supervise project manager and project technician. Served as primary liaison to the NEH and the Library of Congress. Worked with vendors on re-arranging workflows and timelines for batches.

Tara Kelley (Rutgers University Libraries [RUL], cost share), co-Principal Investigator, 2 person-months [calendar], (b) (6). Assisted with redirection of project work as result of pandemic and returned on-site after reopening to assist with supervision of project staff.

Grace Agnew (RUL, cost share), Technical Advisor, .75 person-months [calendar], (b) (6) - Provided consultation on metadata and grant management questions.

Isaiah Beard (RUL, cost share), Project IT Coordinator, .5 person-months [calendar], (b) (6), No change.

Melissa De Fino (RUL, cost share), CONSER Cataloger [.3 person-month] [calendar], (b) (6). No change.

Francesca Giannetti (RUL, cost share), Outreach and Training .33 person-month (calendar). No change.

Christie Lutz (RUL, cost share), Outreach and Training, .3 person month (calendar). No change.

Jacob Paul, Senior Project Technician (RUL, NEH-funded), 3 person-months (calendar), (b) (6) Provides collation, microfilm evaluation, outreach, creation of videos about project. Left as of July 5, 2020.

Giovanna Ligato-Pugliese (RUL, NEH-funded), Project Manager 4 person-months (calendar), (b) (6) Provides collation, microfilm evaluation, outreach; supervises project technicians, oversight of production and outreach schedule and tracking.

Kristianna Chanda, (RUL, NEH-funded). 4 person-months (calendar). New Jersey Project technician. Provides collation, microfilm evaluation, outreach

Deborah Mercer, (NJ State Library, cost-share) .3 person-months (calendar), The New Jersey State Libraries developed and maintains the list of digitized newspapers in New Jersey, has written the newspaper essays, and provides presentations to statewide history and library groups.

Gregory Gill, (NJ State Archives, cost-share), .2 person-months (calendar), Assembles and manages the original microfilm sent to vendors for duplication and provides technical training and support for microfilm evaluation.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

New Jersey State Library, Trenton, NJ, Collaboration. The New Jersey State Library developed and maintains the list of digitized newspapers in New Jersey, has written the newspaper essays, and provides presentations to statewide history and library groups.

New Jersey State Archives, Trenton, NJ, In-Kind support, Collaboration. The New Jersey State Archives assembles and manages the original microfilm sent to vendors for duplication and provides technical training and support for microfilm evaluation.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

The award has enabled the hiring of three-part time employees who served as project manager and project technicians. The newspaper project has fostered connections with scholars and others interested in historical newspapers across the state. In addition, project director Caryn Radick has responded to numerous inquiries about the newspaper project and digitization of historical newspapers.

Starting in January 2021, project director Caryn Radick will teach a 10-week seminar at Rutgers University New Brunswick (known as Byrne seminars) intended to introduce first-year students to different disciplines and acclimate them to college courses. Radick taught this course in 2020 for the first time. The course used the newspaper project to open discussions and opportunities for critical thinking.

As of November 2020, project director Caryn Radick planned to use the newspapers as the basis for a Rutgers University internship in public history for spring 2021. The internship would be to contribute to outreach efforts via the project blog and social media. This would enable the intern to assist in engaging the public and student populations in the newspaper project and the information in the papers. This would be a remote internship due to COVID-19 restrictions.

The newspaper project is promoted in National History Day sessions led by project team member Christie Lutz. The Rutgers New Brunswick Libraries are now also sponsoring a \$100 prize for a student using *Chronicling America* in their National History Day entry.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

The NJ Digital Newspaper Project has made changes during this reporting period. These were largely the result of the COVID-19 pandemic.

As of late March 2020, production work on batches mostly halted due to the closure of Rutgers University Libraries as a result of the COVID-19 pandemic. The project team worked remotely to finish up outstanding production work and began to focus on outreach via social media outlets. The project director remained in contact with the NEH throughout in order to ensure these changes were approved.

As a result of the pandemic, the project team was delayed in batch delivery. The library in which the project equipment (for working with microfilm) was kept was closed to staff along with the public. With this switch in primary worksite, production work requiring specialized equipment such as a microfilm reader was halted.

The team has returned to some onsite work in a limited capacity, enabling them to move production forward. We also arranged for the vendors to take on some additional work that would enable us to move through production more quickly (ie, (b) (4) the duplication vendor is taking density measurements for the reels that remained; (b) (4) the image processing vendor is collating some reels).

The project has received an extension to deliver batches and other products by April 30, 2021. Focusing on finalizing round two may affect the team's ability to submit deliverables for round three in accordance to deadlines. We will keep the NEH and Library of Congress apprised as we move forward.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

The NEH is acknowledged on our project blog, <https://blogs.libraries.rutgers.edu/njdnp/> and on the brochure distributed at the New Jersey Library Association annual conference, June 2018. The NEH logo appears at the end of our videos about the newspaper project as well in acknowledgment of its sponsorship.

Project Outcomes

Describe any project outcomes in the space provided.

The New Jersey Digital Newspaper Project is working to contribute an additional 100,000 pages of New Jersey content to Chronicling America, supplementing the supplied 113,000 pages submitted in the 2016-2018 round. We will then begin round three which will contribute another 100,000 images.

Grant Products

Blog Post

Film/TV/Video Broadcast or Recording

Format: Web

Film/TV/Video Broadcast or Recording

Format: Web

Blog Post

Conference Paper/Presentation

Conference Paper/Presentation

Exhibition

Blog Post

Semi-Annual Performance Progress Report

Report ID: 2892129

Application Number: PJ-250083-16

Project Director: Caryn Radick (cradick@rutgers.edu)

Institution: Rutgers University, New Brunswick

Reporting Period: 3/1/2019 - 8/31/2019

Report Due: 9/30/2019

Submission Date: 9/30/2019 9:14:22 AM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The main goal of the New Jersey Digital Newspaper project (Phase 2) is to submit 100,000 digitized New Jersey newspaper pages to the Library of Congress for inclusion in *Chronicling America* by August 31, 2020.

The major goals in the last reporting period were:

Reconfiguring the staffing of the project by changing the project manager position from one that is cost-shared by Rutgers University Libraries staff to a part-time position funded 100% by the grant. This required and received approval from the NEH.

Recruiting a project manager.

Batch work, ie, duplication of microfilm, digitization of duplicate microfilm, image processing, and quality review.

Continuing outreach, via venues such as the project blog and participation in #ChronAmParty days.

Attendance at the annual awardees meeting (Sept 10-12, 2019) by the co-PIs, Caryn Radick and Tara Kelley.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

The project team is on target to achieve all major goals for this reporting period.

Newspaper titles were identified for inclusion in the 2018-2020 round and approved by the advisory board and the Library of Congress.

The sample batch was accepted by the Library of Congress.

The project had a course change regarding the project manager. Due to several departures and layoffs in Rutgers University Libraries, the project managers, Gill Newton and Meghan Lord, stepped away from working on the grant. Each had been cost-shared at 25%. The project team stepped in to ensure that the project management work was done in the interim. The project director concluded that the project manager responsibilities would be best handled by someone whose time was 100% dedicated to the grant and requested approval to eliminate the cost share for that position and hire a part-time project manager (approx. 20 hour a week position) funded at 100% by the grant. Having received this approval from the NEH, the team recruited a project manager, who began work on the project on September 23, 2019.

At the time of writing this report, 2 batches have been submitted to the Library of Congress and batches 3 and 4 are in process.

During the reporting period, the project team posted nine blog posts and participated in three #ChronamParty events on Twitter.

In June, Project Director Caryn Radick met with Project Consultant Deborah Mercer and Advisory Board member Bill Fernekes to discuss ideas for integrating newspapers into a K-12 curriculum.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

The principal investigators (Project Director, Caryn Radick and Tara Kelley) attended National Digital Newspaper Program Awardees meeting in 2019.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

The project blog "New Jersey Digital Newspaper Project: A State of Many Firsts" (<https://blogs.libraries.rutgers.edu/njdnp/>) remains active. In the reporting period there were nine

posts covering items and stories found in the newspapers. The blog currently has 139 subscribers and has been viewed more than 12,000 times. With the project managers stepping down in March and not being replaced until September, we have not been able to devote as much time to the blog as planned, but with the recent addition of the project manager, will work to add more content and venues for outreach. We would now like to have 2-3 posts a month and a target of 250 subscribers by the end of the next reporting period. Project technician Jacob Paul created a "teaser" video for the project that is available on the blog (<https://blogs.libraries.rutgers.edu/njdnnp/2019/04/17/ru-ready-for-a-blast-from-the-past/>) and YouTube (https://www.youtube.com/watch?time_continue=1&v=Eqc9D8U0rr0)

In addition, the project team participated in three #ChronamParty events on Twitter, where newspaper projects from different states post around a particular theme. These were #15MillionPages in May 2019 (celebrating reaching 15 million pages in Chronicling America), #ChronamPartyInSpace in June 2019 (content featuring space, planets, etc.), and #InspiredInventions in August 2019 (highlighting inventors and inventions in the papers). The project team worked with the Rutgers Special Collections Department social media coordinator to promote blog posts and hashtag parties.

The New Jersey State Library contributed a press release announcing the second round project titles in May 2019. The press release was also used for a blog post(<https://blogs.libraries.rutgers.edu/njdnnp/2019/05/29/historical-nj-newspapers-approved-for-inclusion-in-library-of-congress-chronicling-america>).

Deborah Mercer and staff from the New Jersey State Library (a project partner) promoted Chronicling America and the NJ Digital Newspaper Project at in-person talks, workshops, conferences, and seminars.

-Finding Your Women Ancestors in NJ Records at Atlantic Highlands Historical Society, April 17, 2019

-New Jersey State Library Genealogy Programs and Resources at Westfield Genealogical Society May 9, 2019

-Introduction to New Jersey Genealogy Mercer County Jewish Genealogy Society at Beth El Synagogue, May 19, 2019

-New Jersey Library Association annual conference, May 30-31, 2019

-Genealogical Research Stories: The Basse Class, July 31, 2019

-Intro to NJ Genealogy class at Collingswood Public Library September 18, 2019

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

We will continue with our newspaper digitization efforts and expanding our outreach. Several outreach programs are already in process

Project Director Caryn Radick had a conference proposal accepted to discuss the newspaper project at the New Jersey Historical Commission Conference scheduled for November 1, 2019 on the theme of New Jersey Women and Suffrage.

Rutgers University-New Brunswick runs 10-week seminars (known as Byrne seminars) intended to introduce first-year students to different disciplines and acclimate them to college courses. Courses are selected via an application process. Radick's application to teach one of these seminars, focused on the newspaper project and historical newspapers, was accepted. The course is scheduled for Spring 2020.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Caryn Radick (Rutgers University Libraries [RUL], cost share), Project Director, 2 person-months [calendar], New Jersey. Provided management and oversight to the project. Organized and ran project meetings. Served as primary liaison to the NEH, the Library of Congress and vendors. Took on some project management responsibilities while there was no project manager on staff (collation review, packing and shipment of materials). Worked with Rutgers and NEH to reconfigure budget to eliminate cost share for project manager and recruited a project manager.

Tara Kelley (Rutgers University Libraries [RUL], cost share), co-Principal Investigator, 1 person-months [calendar], (b) (6) No changes.

Grace Agnew (RUL, cost share), Technical Advisor, .5 person-months [calendar], (b) (6) - Provided consultation on metadata and grand management questions, DVV review.

Isaiah Beard (RUL, cost share), Project IT Coordinator, .3 person-months [calendar], (b) (6), No change.

Melissa De Fino (RUL, cost share), CONSER Cataloger [.3 person-month] [calendar], (b) (6). No change.

Francesca Giannetti (RUL, cost share), Outreach and Training .25 person-month (calendar). No change.

Christie Lutz (cost share), Outreach and Training, .25 person month (calendar). No change.

Jacob Paul, Project Technician (RUL, NEH-funded), 3 person-months (calendar), (b) (6).
Provides collation, microfilm evaluation, outreach.

Giovanna Ligato-Pugliese (RUL, NEH-funded), Project Technician 3 person-months (calendar), (b) (6)
Provides collation, microfilm evaluation, outreach.

Deborah Mercer, (NJ State Library, cost-share) .3 person-months (calendar), The New Jersey State Libraries developed and maintains the list of digitized newspapers in New Jersey, has written the newspaper essays, and provides presentations to statewide history and library groups.

Gregory Gill, (NJ State Archives, cost-share), .1 person-months (calendar), Assembles and manages the original microfilm sent to vendors for duplication and provides technical training and support for microfilm evaluation.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

New Jersey State Library, Trenton, NJ, Collaboration. The New Jersey State Library developed and maintains the list of digitized newspapers in New Jersey, has written the newspaper essays, and provides presentations to statewide history and library groups.

New Jersey State Archives, Trenton, NJ, In-Kind support, Collaboration. The New Jersey State Archives assembles and manages the original microfilm sent to vendors for duplication and provides technical training and support for microfilm evaluation.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;

improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related

professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other
members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

The award has enabled the hiring of two-part time employees who served as project technicians. The newspaper project has fostered connections with scholars and others interested in historical newspapers across the state. In addition, project director Caryn Radick has responded to numerous inquiries about the newspaper project and digitization of historical newspapers.

Advisory Board member Alex Leslie (in consultation with project team member Francesca Giannetti) is offering two Digital Humanities workshops on Text Mining newspapers using New Jersey newspapers in *Chronicling America* for the Rutgers community during the Fall 2019 semester.

Rutgers University-New Brunswick runs 10-week seminars (known as Byrne seminars) intended to introduce first-year students to different disciplines and acclimate them to college courses. Courses are selected via an application process. Radick's application to teach one of these seminars, focused on the newspaper project and historical newspapers, was accepted. The course is scheduled for Spring 2020.

The newspaper project is promoted in National History Day sessions led by project team member Christie Lutz.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

The project team and its work was impacted in March 2019 when the project managers, Gillian Newton and Meghan Lord, stepped down. The project management responsibilities were taken on by the co-PIs and project technicians between March and September 2019. During that time, the project director worked with Rutgers and the NEH to eliminate the cost-share for the project management position and to have it funded by the NEH as a part time (20 hour a week) position. Once approved by the NEH, the position was posted. Candidates were interviewed and a project manager, Giovanna Ligato-Pugliese (project technician from July 2017-September 2019) was hired. The titles and sample batch were submitted by the deadlines, but the work on the batches moved more slowly during this period. With the hiring of the project manager and anticipated recruitment of another project technician, the project team will be able to move more quickly through the batch work.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product

included an acknowledgement of support, and describe how NEH support was or is acknowledged.

The NEH is acknowledged on our project blog, <https://blogs.libraries.rutgers.edu/njdnf/> and on the brochure distributed at the New Jersey Library Association annual conference, June 2018. The NEH logo appears acknowledged in our "teaser" video as well: https://www.youtube.com/watch?time_continue=2&v=Eqc9D8U0rr0 at the 0:50 mark.

Project Outcomes

Describe any project outcomes in the space provided.

The New Jersey Digital Newspaper Project is working to contribute an additional 100,000 pages of New Jersey content to Chronicling America, supplementing the supplied 113,000 pages submitted in the 2016-2018 round.

Grant Products

Blog Post

Blog Post

Blog Post

Film/TV/Video Broadcast or Recording

Format: Digital FileWeb

Blog Post

Blog Post

Blog Post

Blog Post

Blog Post

Blog Post

Semi-Annual Performance Progress Report

Report ID: 2892130

Application Number: PJ-250083-16

Project Director: Caryn Radick (cradick@rutgers.edu)

Institution: Rutgers University, New Brunswick

Reporting Period: 9/1/2019 - 2/29/2020

Report Due: 3/31/2020

Submission Date: 3/31/2020 9:37:28 AM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The main goal of the New Jersey Digital Newspaper project (Phase 2) is to submit 100,000 digitized New Jersey newspaper pages to the Library of Congress for inclusion in Chronicling America by August 31, 2020.

The major goals in the last reporting period were:

Onboarding a project manager. Hiring a senior project technician. Hiring a project technician.

An in-person advisory board meeting to discuss project progress and next steps.

Batch work, ie, duplication of microfilm, digitization of duplicate microfilm, image processing, and quality review.

Continuing outreach, via venues such as the project blog and participation in #ChronAmParty days.

Preparing an application for a third round of funding for the New Jersey Digital Newspaper Project.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

The project team accomplished all major goals for this reporting period.

Former project technician Giovanna Ligato-Pugliese started as Project Manager on September 23, 2019. Her experience as project technician made her transition to project manager run smoothly. She is now overseeing day-to-day aspects of the grant and the work of the project technicians. Project director Caryn Radick had stepped into this role when the previous (cost-shared) project managers stepped down.

Project Technician Jacob Paul was hired into a Senior Project technician role and tasked with assisting the project manager with onboarding a new project technician and working to enhance social media presence through creation of videos. Jacob started in this role on January 6, 2020.

With Ligato-Pugliese's role as project technician vacated when she became project manager, we recruited a project technician to further assist with batch production and outreach. Kristianna Chanda began working on the project on January 27, 2020.

At the time of writing this report, 5 batches have been submitted to the Library of Congress, of which four have been accepted (the fifth is under review). Batch 6 is on hard drive awaiting shipment to the Library of Congress. Batch 7 is in the image processing and metadata stages (with our vendor Apex/Covantage) and we expect it to be available for review on Chronam in two weeks. Batch 8 microfilm is being duplicated and some collation has been complete. [Note: As of late March 2020, production work on batches is mostly halted due to the closure of Rutgers University Libraries as a result of the Covid-19 pandemic. The project team is working remotely wrapping up production work and focusing on outreach. The project director/co-PI has been in touch with the NEH about this

status].

During the reporting period, the project team posted ten blog posts and participated in one #ChronamParty event on Twitter. Project Director Caryn Radick gave a presentation entitled "New Jersey Women Make the News!" about women in New Jersey's historical newspapers in Chronicling America and the newspaper project at the New Jersey Historical Commission Conference on the theme of New Jersey Women and Suffrage on November 1, 2019.

On November 4, 2019, the project team held an in-person meeting with the advisory board. We discussed project progress and discussed directions for a third round of funding.

In January 2020, the project team submitted a proposal for a third round of funding for New Jersey.

Starting in January 2020, Caryn Radick, project director taught 10-week seminar at Rutgers University New Brunswick (known as Byrne seminars) intended to introduce first-year students to different disciplines and acclimate them to college courses. Radick's course was entitled "Only in New Jersey! New Jersey's History in Newspapers" had eight students. The course used the newspaper project to open discussions and opportunities for critical thinking.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Advisory Board member Alex Leslie taught 2 2-part workshops in the fall about data mining (using R) using the New Jersey papers in *Chronicling America*.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

The project blog "New Jersey Digital Newspaper Project: A State of Many Firsts" (<https://blogs.libraries.rutgers.edu/njdnp/>) remains active. In the reporting period there were ten posts covering items and stories found in the newspapers. The blog currently has 139 subscribers and has been viewed more than 14,000 times. With the recent addition of the project manager and addition of another project technician, we will work to add more content and venues for outreach. We would now like to have 2-3 posts a month and a target of 160 subscribers by the end of the next reporting period.

In addition, the project team participated in one #ChronamParty events on Twitter, where newspaper projects from different states post around a particular theme. This was for #MustacheMonth (featuring mustaches in the newspapers). The project team worked with the Rutgers Special Collections Department social media coordinator to promote blog posts and hashtag parties.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

[Note: As of late March 2020, Rutgers Libraries closed due to the Covid-19 Pandemic and all work is being done remotely. It's not clear when we will be back to onsite work]. We will continue with our newspaper digitization efforts and expanding our outreach. Several outreach programs are already in process. We are using our time working remotely to enhance our outreach by writing, posting, and "stockpiling" blog posts and other outreach efforts.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Caryn Radick (Rutgers University Libraries [RUL], cost share), Project Director, 2 person-months [calendar], (b) (6). Provided management and oversight to the project. Organized and ran project meetings, including the November 4, 2019 advisory board meeting. Troubleshot problems with batches. Served as primary liaison to the NEH, the Library of Congress and vendors. Trained

project manager. Worked on application for third round of funding.

Tara Kelley (Rutgers University Libraries [RUL], cost share), co-Principal Investigator, 1 person-months [calendar], (b) (6) . No changes.

Grace Agnew (RUL, cost share), Technical Advisor, .5 person-months [calendar], (b) (6) - Provided consultation on metadata and grand management questions.

Isaiah Beard (RUL, cost share), Project IT Coordinator, .3 person-months [calendar], (b) (6) change.

Melissa De Fino (RUL, cost share), CONSER Cataloger [.3 person-month] [calendar], (b) (6) . No change.

Francesca Giannetti (RUL, cost share), Outreach and Training .25 person-month (calendar). No change.

Christie Lutz (cost share), Outreach and Training, .25 person month (calendar). No change.

Jacob Paul, Senior Project Technician (RUL, NEH-funded), 4.5 person-months (calendar), (b) (6) Provides collation, microfilm evaluation, outreach.

Giovanna Ligato-Pugliese (RUL, NEH-funded), Project Manager 3 person-months (calendar), (b) (6) Provides collation, microfilm evaluation, outreach.

Kristianna Chanda, (RUL, NEH-funded). 1 person-month (calendar). Project technician as of January 2020.

Deborah Mercer, (NJ State Library, cost-share) .3 person-months (calendar), The New Jersey State Libraries developed and maintains the list of digitized newspapers in New Jersey, has written the newspaper essays, and provides presentations to statewide history and library groups.

Gregory Gill, (NJ State Archives, cost-share), .1 person-months (calendar), Assembles and manages the original microfilm sent to vendors for duplication and provides technical training and support for microfilm evaluation.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

New Jersey State Library, Trenton, NJ, Collaboration. The New Jersey State Library developed and maintains the list of digitized newspapers in New Jersey, has written the newspaper essays, and provides presentations to statewide history and library groups.

New Jersey State Archives, Trenton, NJ, In-Kind support, Collaboration. The New Jersey State Archives assembles and manages the original microfilm sent to vendors for duplication and provides technical training and support for microfilm evaluation.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

The award has enabled the hiring of three-part time employees who served as project manager and project technicians. The newspaper project has fostered connections with scholars and others interested in historical newspapers across the state. In addition, project director Caryn Radick has responded to numerous inquiries about the newspaper project and digitization of historical newspapers.

Advisory Board member Alex Leslie (in consultation with project team member Francesca Giannetti) offered two digital humanities workshops on Text Mining newspapers using New Jersey newspapers

in Chronicling America for the Rutgers community during the Fall 2019 semester.

Starting in January 2020, project director Caryn Radick taught a 10-week seminar at Rutgers University New Brunswick (known as Byrne seminars) intended to introduce first-year students to different disciplines and acclimate them to college courses. Radick's course was entitled "Only in New Jersey! New Jersey's History in Newspapers" had eight students. The course used the newspaper project to open discussions and opportunities for critical thinking.

The newspaper project is promoted in National History Day sessions led by project team member Christie Lutz. The Rutgers New Brunswick Libraries are now also sponsoring a \$100 prize for a student using Chronicling America in their National History Day entry.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

The NJ Digital Newspaper Project has made several staffing changes during this reporting period.

Former project technician Giovanna Ligato-Pugliese started as Project Manager on September 23, 2019. Her experience as project technician made her transition to project manager run smoothly. She is now overseeing day-to-day aspects of the grant and the work of the project technicians. Project director Caryn Radick had stepped into this role when the previously cost-shared project managers stepped down.

Project Technician Jacob Paul was hired into a Senior Project technician role and tasked with assisting the project manager with onboarding a new project technician and working to enhance social media presence through creation of videos. Jacob started in this role January 6, 2020.

With Ligato-Pugliese's role as project technician vacated when she became project manager, we recruited a project technician to further assist with batch production and outreach. Kristianna Chanda began working on the project on January 27 2020.

In October 2019, advisory board member Alex Leslie taught a workshop on text mining using the New Jersey papers in Chronicling America. He noted to project director Caryn Radick who was in attendance, that his results had decreased from when he'd previously run the same search. Further investigation indicated that the March-June 1903 Perth Amboy Evening News, which had been made available during the 2016-2018 grant, were no longer available. Working with the project team and digitization vendor (Apex), Caryn determined that the three months had not been included when the batch those months were in had been reworked during 2018 (as the result of an issue with PDFs, where the text would appear before the image). It's not clear how those three months were missed, although they had also been used for the sample batch as they represented the first reel of the Perth Amboy Evening News. Working with (b) (4), the project team created a new batch, named lavender. The batch was submitted to the Library of Congress, was approved, and loaded into Chronicling America on March 17, 2020. The Library of Congress notified the project team that the June 4, 1903 issue had no page 3. The project team located a copy and have worked with Apex to resubmit that issue with page 3 showing.

As of late March 2020, production work on batches is mostly halted due to the closure of Rutgers University Libraries as a result of the Covid-19 pandemic. The project team is working remotely wrapping up production work and focusing on outreach. The project director/co-PI has been in touch with the NEH about this status.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

The NEH is acknowledged on our project blog, <https://blogs.libraries.rutgers.edu/njdnp/> and on the brochure distributed at the New Jersey Library Association annual conference, June 2018. The NEH logo appears acknowledged in our "teaser" video as well: https://www.youtube.com/watch?time_continue=2&v=Eqc9D8U0rr0 at the 0:50 mark.

Project Outcomes

Describe any project outcomes in the space provided.

The New Jersey Digital Newspaper Project is working to contribute an additional 100,000 pages of New Jersey content to Chronicling America, supplementing the supplied 113,000 pages submitted in the 2016-2018 round.

Grant Products

Blog Post

Conference Paper/Presentation

Course or Curricular Materials

Audience: Undergraduate

Audience: Undergraduate

Audience: Undergraduate

Audience: Undergraduate

Audience: Undergraduate

Blog Post

Blog Post

Blog Post



Only in New Jersey!: New Jersey's History in Newspapers
01:090:101 Section 03

Wednesdays: January 22, 2020–April 1, 2020 (no class March 18 [spring break]).
2:50–4:10

Location: Room 004 (Clifford Case Room), Special Collections & University Archives, Alexander Library, Lower level

Instructor: Caryn Radick, MA, MLIS

cradick@rutgers.edu

848-932-6152

Office hours, Thursdays 11-12 Special Collections and University Archives, and by appointment.

Course Description: Politics. Wars. Crimes. Scandals. Shark Attacks. Celebrations. New Jersey had it all. Before the advent of radio, television, and the Internet, newspapers were vital for the sharing and dissemination of information. New Jersey had hundreds of local newspapers, each providing a unique snapshot of the community it was published in. These resources are still widely used by historians and genealogists and provide important insight into the daily life of another time. In 2016, New Jersey joined the National Endowment for the Humanities' National Digital Newspaper Program, an effort to digitize historical New Jersey newspapers from microfilm. These newspapers are now available online at the Library of Congress's Chronicling America website (<https://chroniclingamerica.loc.gov/>) and are being added to. This seminar will look at the efforts of this project and consider how New Jersey's history was portrayed in the mid-to-late 19th and early 20th centuries, including news stories, society news, advertisements, and illustrations and photographs.

Learning Goals:

At the completion of this course, students will be able to:

1. Understand the roles newspapers played in their communities in New Jersey.
2. Evaluate factors that impacted how news was portrayed.
3. Articulate the value of newspapers in research and learn about other primary sources.

Requirements:

Come to class – Participate

Complete the assigned readings and respond

Engage with each other and the materials at hand

Grading:

This is a Pass/no credit course. More than two missed classes will result in a no credit grade. An “incomplete” grade will not be assigned in this course.

Attendance and participation (including assignments)	75%
Topic Guide	25%

Absence Policy :

Students are expected to attend all classes; if you expect to miss one or two classes, please use the University absence reporting website <https://sims.rutgers.edu/ssra/> to indicate the date and reason for your absence. An email is automatically sent to me.

Disability Services:

Rutgers University welcomes students with disabilities into all of the University's educational programs. In order to receive consideration for reasonable accommodations, a student with a disability must contact the appropriate disability services office at the campus where you are officially enrolled, participate in an intake interview, and provide documentation:

<https://ods.rutgers.edu/students/documentation-guidelines>. If the documentation supports your request for reasonable accommodations, your campus’s disability services office will provide you with a Letter of Accommodations. Please share this letter with your instructors and discuss the accommodations with them as early in your courses as possible. To begin this process, please complete the Registration form on the ODS web site at:

<https://ods.rutgers.edu/students/registration-form>

Academic Integrity:

Plagiarism is a major offense at Rutgers University. You are responsible for understanding the academic integrity policy and following these principles. Failure to uphold these principles of academic integrity threatens both the reputation of the University and the value of the degrees awarded to its students. Every member of the University community therefore bears a responsibility for ensuring that the highest standards of academic integrity are upheld. The complete academic integrity policy can be found here: <http://academicintegrity.rutgers.edu/>.

Materials:

Assigned readings will be available via link in the syllabus or on the Sakai course website – <https://sakai.rutgers.edu/portal>

Assignments:

Wherever it says **Read** on the syllabus– it means read for that class. Assignments will be discussed in the following class.

Final assignment: Topic Guide. Submit 1-2 page guide and do brief presentation on guide in class week 9. Submit topics by week 6

Week 1	1/22	<p>Introductions and Course Overview</p> <ul style="list-style-type: none"> -What are special collections and archives -What is Chronicling America
Week 2	1/29	<p>Front Pages over the Years</p> <ul style="list-style-type: none"> -Exploration of Chronicling America -In class discussion: Newspaper front pages over time. <p>Assignment for 2/5: Look at Finding and Using New Jersey Newspapers in Chronicling America https://blogs.libraries.rutgers.edu/nidnp/2019/10/24/finding-and-using-new-jersey-newspapers-in-chronicling-america/ Select a February 1 or 2 issue from the <i>Perth Amboy Evening News</i> and write a 300 word paragraph about the front page news. Upload to Sakai.</p>
Week 3	2/5	<p>History of Newspapers in New Jersey/Why Digitize</p> <p>Read Essay on Perth Amboy Evening News: https://chroniclingamerica.loc.gov/lccn/sn85035720/</p> <p>Read Excerpt from narrative of New Jersey’s application to the National Digital Newspaper Program about history of newspapers in New Jersey (in Sakai).</p> <ul style="list-style-type: none"> -In class discussion on readings. - Students will examine physical copies of historical newspaper and discuss excerpts from film <i>Slow Fires</i>.
Week 4	2/12	<p>About the New Jersey Digital Newspaper Project</p> <p>Read David Gates, “Paper Chase” <i>New York Times</i>, April 15, 2001. Available in Sakai and at https://archive.nytimes.com/www.nytimes.com/books/01/04/15/reviews/010415.15gatest.html</p>

		<p>Read James M. O’Toole, “Do Not Fold, Spindle or Mutilate: <i>Double Fold</i> and the Assault on Libraries” <i>American Archivist</i> 64 (Fall/Winter 2001), p 385-393. Available in Sakai and at https://americanarchivist.org/doi/pdf/10.17723/aarc.64.2.78615h00lg54452w</p> <p>-In class discussion on readings</p> <p>-Overview of NJ Digital Newspaper Project</p> <p>Guest Speakers, Guests: Giovanna Ligato-Pugliese, Project Manager and Jacob Paul, Senior Project Technician, NJ Digital Newspaper Project</p> <p>Class will visit Newspaper Project office in Alexander.</p> <p>Assignment for 2/19: Explore New Jersey papers in <i>Chronicling America</i> and find two items of interest (article, advertisement, photo) from New Jersey Newspapers in <i>Chronicling America</i> to share with class (be prepared to locate and describe).</p>
Week 5	2/19	<p>Then and Now</p> <p>-Students will share items from assignment.</p> <p>-The class will consider factors that impacted how stories were reported and portrayed and how conventions have changed between initial publication and today.</p> <p>Topic Guide Assignment will be discussed.</p>
Week 6	2/26	<p>Women’s Pages, Advertisements, and Photos</p> <p>Read Julia A. Golia, <i>Courting Women, Courting Advertisers: The Woman's Page and the Transformation of the American Newspaper, 1895–1935</i>, <i>The Journal of American History</i>, 2016, Vol. 103(3), pp. 606-628. Available in Sakai</p> <p>DUE TODAY: List of three topics for possible NJ Newspaper topic guide</p>
Week 7	3/4	<p>Historic Newspaper Initiatives and Digital Humanities</p> <p>Guest Lecturer, Francesca Giannetti, Digital Humanities Librarian, New Brunswick Libraries.</p> <p>Read Blevins, Cameron. “Mining and Mapping the Production of Space: A View of the World from Houston.” <i>Stanford University Spatial History Project</i> (blog), 2014. http://spatialhistory.stanford.edu/viewoftheworld.</p> <p>Assignment for 3/11: Students will look at <i>History Unfolded</i> https://newspapers.ushmm.org/ and upload a 300 word response to the information on that site to Sakai</p>

Week 8	3/11	<p>Week 8: War in New Jersey Newspapers</p> <p>*bring laptop to class</p> <p>Class will examine newspaper accounts of World War I and compare with correspondence from Rutgers men who served in the War (From the Records of the Rutgers War Service Bureau available online at https://collections.libraries.rutgers.edu/rutgers-in-the-first-world-war)</p>
	3/18	No class- SPRING BREAK
Week 9	3/25	Topic Guide presentations
Week 10	4/1	Topic Guide presentations Class review and wrap-up

Final Performance Progress Report

Report ID: 2908526

Application Number: PJ-50137-14

Project Director: Jason Vaughan (jason.vaughan@unlv.edu)

Institution: Board of Regents Nevada System of Higher Education

Reporting Period: 9/1/2014 - 11/30/2020

Report Due: 2/28/2021

Submission Date: 2/24/2021 2:49:27 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The Nevada National Digital Newspaper Project spanned three, 2-year phases from 2014-2021. The overall goal of each project phase was to select, digitize, and submit to the Library of Congress approximately 100,000 pages of historic Nevada newspaper content for inclusion into the Chronicling America portal. Local project staff, along with our partners, followed the technical approach and guidelines for National Digital Newspaper Program awardees. Specifically, major goals of the project include the selection of newspaper titles by an Advisory Board (completed, with a title list submitted to and approved by the Library of Congress); the drafting of newspaper essays (completed, with the final title essays approved by the Library of Congress in August 2020); submission of regular production batches of digitized content to the LoC (completed, with the final batches accepted by the Library of Congress in November 2020); and the shipping of the 2N microfilm copies used for digitization to the Library of Congress for deposit (microfilm copies used for digitization were shipped to LoC in February 2021). There were no significant changes in approach or methods from the agency-approved application/plan.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

Here is a summarized list of accomplishments (goals and objectives); more detail can specifically be found in the prior semi-annual report PDFs submitted into the e-GMS portal as PDF documentation.

1.) Historic Nevada newspaper titles were selected by the Nevada Newspaper Advisory Board (completed).

2.) Local project staff were hired for the project and vendors performing microfilm duplication/analysis and microfilm digitization were selected (completed).

3.) The selected titles were duplicated and the microfilm analyzed for quality (completed).

4.) Staff performed collation activities on the newspaper titles (completed).

5.) An external digitization digitized the microfilm and provided metadata according to NDNP technical guidelines (completed).

6.) Staff performed quality control work on the digitized assets (completed).

7.) Newspaper essays were drafted and accepted by the Library of Congress (completed).

8.) All production batches were submitted and accepted by the Library of Congress (completed).

9.) Staff authored and submitted required reports

10.) Staff attended the annual awardee meetings (completed).

11.) Staff led outreach activities through in-person and online social media venues, to help broaden awareness of the program, with more detail provided in the semi-annual performance report PDF attachments (completed).

In sum, the completed goals and objectives noted above indicate that we have successfully completed program objectives.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

The co-Pi's on this grant were committed to creating supportive and professionally meaningful work opportunities for the National Digital Newspaper grant-hired employees. In general this included:

- Documentation, training on newspaper digitization from more experienced staff, equipment training, and software tutorials are provided at on-boarding

- Workspace in the department was provided along with access to productivity tools, supplies, and regular meetings with supervisors. UNLV email was provided to ensure regular communications about the organization were sent to grant staff

- Grant staff attended weekly meetings within the Digital Collections department to provide updates and work closely with permanent staff

- All grant staff were offered time to attend free training and professional development opportunities and were encouraged to participate in presentations, posters, outreach and scholarship related to the project.

Project staff were encouraged to attend training opportunities and workshops. Examples of professional development opportunities which took place include:

- Access to NDNP wiki and training links to tutorials; access to all NDNP awardee meeting materials; access to Library of Congress training sessions (DVV, technical specifications, reworking batches).

- The Project Coordinator worked under the guidance of UNLV Libraries Metadata Librarian to learn more about structured data and data clean-up in large-scale projects; this led to more efficient reworking of isolated errors in NDNP batches.

- Access to Lynda.com for office productivity tool self-guided training

- Access to all free professional development trainings offered to Libraries staff (time management workshops, diversity/equity/inclusion trainings, training for local systems (such as Workday)

- Access to professional development sessions purchased for Special Collections and Archives staff (sessions on metadata best practices, teaching with primary sources, social media management for librarians, etc).

- All staff were encouraged to work with their supervisor to develop a post-grant plan; this included: sharing job ads, discussions on job-search strategies, writing cover letters/resumes, preparing for phone and on-site interviews, and opportunities to practice presentations.

In 2020 a sample of trainings and professional development opportunities attended by project staff included: UNLV Student of Concern Training, UNLV Active Shooter Training, Preservica - Using AI in Digital Preservation, Best Practices in Faculty Searches, tour of Libraries Makerspace, Inclusion and Equity Committee Book Group, Digital Library Federation meeting sessions, Mountain West Digital Library Hubs Virtual Meeting, Airtable software webinar, and IFLA News Media session recordings.

In 2020, there was specific focus on K-12 outreach and teaching with primary sources. In January 2020, project staff attended the webinar: "Teaching About Slavery," which augmented work they

were engaged with on K-12 activities.

In February 2020, the Project Coordinator attended the Computer-Using Educators (CUE) – Nevada State Conference to strengthen ties with Nevada educators and support the NDNP project's K-12 activity development.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Over the course of the funding period, several initiatives, including both in-person and online, were executed to raise awareness of the program and the availability of the online digitized content to the general public, as well as to fellow library professionals. Targeted mailings with NDNP swag and a press release were sent to NDNP partners, public libraries, and museums during the course of the project. Meetings and events collectively helped to raise awareness, discussed search strategies for the newspaper content, and provided an overview of the Chronicling America portal. More specifically, project staff held a series of three events/training sessions geared toward the genealogy audience and held two workshops with K-12 educators to learn more about how they teach with primary resources. At both sessions project staff demonstrated the NDNP content on Chronicling America as well as associated NEH content for educators and researchers. NDNP project staff also attended two Nevada statewide digitization summit events to promote the project to others involved in cultural heritage digitization in Nevada. Events are listed and further described in each of the semi-annual performance report PDF attachments.

In addition, staff maintained the following online presences associated with the Nevada project:

- Nevada Digital Newspaper Project (official project website): <https://nvdnp.wordpress.com/tag/ndnp/>

- Nevada Digital Newspaper Program: Project Overview:
<http://guides.library.unlv.edu/c.php?g=394790>

Staff also contributed to the regular “#ChronAmParty” via Twitter Groups’ monthly social media campaigns. Staff maintained the following social media accounts associated with the Nevada project:

- Nevada Digital Newspaper Project (Twitter Account): <https://twitter.com/nvdnp>

- Nevada Digital Newspaper Project (Facebook Account): <https://www.facebook.com/nvdnp>

As an example of an in-person outreach effort, in early March, 2020, project staff participated in a Community Scanning Day held for local community members to share historical materials and learn more about the activities of UNLV Special Collections and Archives, including digitization projects (such as the NDNP program) and collaborative online collection development.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

This is the final performance report and this program cycle ends on February 28, 2021. Goals and objectives have been completed and are noted above.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Project Directors – Jason Vaughan, Cory Lampert, and Peter Michel were project co-directors. No change from previous report in terms of contributions and funding support. They are fulltime, regular, permanent employees of the University of Nevada, (b) (6). They worked on the project approximately one person month per year. They have not collaborated internationally for this project. Collectively, they completed the following activities:

- Authored required documentation and reports and submitted to the NEH / Library of Congress per program guidelines and timelines.

- Obtained and reviewed proposals and quotes associated with microfilm duplication, analysis, and digitization

- Hired, provided training, and supervised key project personnel

- One or more staff members attended / participated in required grant program national meetings in

Washington, D.C.

- Provided project updates for Nevada Newspaper Advisory Board and Project Partners
- Provided broad oversight and guidance to ensure all program deliverables and timelines were met
- Participated in regular update calls with project vendors associated with microfilm duplication, analysis, and digitization
- Participated in outreach activities associated with the program
- Shipped 2N microfilm to Library of Congress
- Completed newspaper essays

Key Personnel - Key personnel were hired as part of the project, a project coordinator (most recently, during the third and final phase, Carrie Stewart) and a project technician (most recently, during the third and final phase, Amy Check), (b) (6). The project coordinator was funded by the NEH program award; the project technician was funded by the University of Nevada, Las Vegas. On an annual basis, they worked approximately 11 in-person months each. One of the project staff worked virtually with two researchers overseas that were interested in specific Nevada newspapers.

Collectively they completed the following activities:

- Reviewed all project goals, guidelines, and timelines
- Developed regular content updates for project blog and an array of social media sites
- Assisted in the compilation and documentation of Nevada newspaper inventory and microfilm technical quality information

- Ensured overall project quality control was maintained

- Managed all in-house metadata creation as outlined in the NDNP Technical Guidelines for Applicants; including development of internal project guidelines, metadata training, documentation via application profile and indexing guidelines, and any other required project manuals/tools involving, as necessary, local staff, external vendors, and the Library of Congress

- Provided direction to external vendor(s) performing contracted digitization related services associated with the program

- Coordinated and tracked information and materials for all selected titles, including: technical evaluation status, duplication status, collation status, quality control status, validation status, and status tracking of microfilm and digital assets

- Collated data; uploaded collation page level and reel level metadata information to digitization vendor

- Performed quality control and validation of digital assets

- Delivered validated digital assets to the Library of Congress

- Documented procedures, technical specifications, and statistics related to the project.

- Participated in Project Team Meetings and communicated progress to team leadership on a regular basis.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Nevada Newspaper Advisory Board: this was a board created for this project and chaired by Associate Professor Peter Michel at the UNLV Libraries and Jeff Kintop, the former Nevada state archivist and administrator at the Nevada State Library and Archives. The board consisted of a dozen individuals from across Nevada who broadly are experts in their field and/or otherwise known for their knowledge and expertise of Nevada History. Their role was to deliberate on and select the Nevada newspaper titles to digitize and make available via Chronicling America. In addition, the chairs drafted the required newspaper essays associated with the selected titles. Board members were geographically spread over Nevada (i.e. no specific location). Their contribution was their expertise in Nevada history, and their time and services in association with serving on the board were unpaid - so they provided "collaboration" support.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

The project funding included funding for the project coordinator; the various individuals holding this position at some point within the six year project duration were hired to solely work on this NDNP project. The project funding included partial support for the project technician position; the various individuals holding this position at some point within the six year project duration were hired to solely work on this NDNP project. Project funding also supported the digitization activities of the project's contracted digitization vendor; materials - the microfilm rolls, reels, and boxes directly associated with the project; required travel for the program's annual national meeting; and support for the internal Nevada partners' meeting.

More broadly, the National Digital Newspaper Program helps provide anywhere, anytime, easily discoverable content comprised of America's historic, primary source newspapers. Such primary source materials are of broad interest to the general public, students, academics, and other educators. Program funding allowed Nevada to join other states in contributing to, and making accessible, these primary source historic newspapers through a common, standards based technological platform and discovery portal – Chronicling America.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

The Coronavirus pandemic resulted in the closure of the UNLV campus (where project work was carried out) and project staff had to transition to working from home for the project, resulting in delays. The Coronavirus also resulted in alterations to Library of Congress operations associated with this project. In summer 2020, project directors submitted an official extension request which was approved by NEH. This extended the due dates for the last items associated with this project (the final performance report and final financial report) to Feb 28, 2021.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

The websites listed earlier in this report, whose purpose is to broaden awareness of the project, acknowledge NEH support with the logo, name, as well as the statement "Any views, findings, conclusions, or recommendations expressed in this web resource do not necessarily represent those of the National Endowment for the Humanities."

Project Outcomes

Describe any project outcomes in the space provided.

The Nevada National Digital Newspaper Project extended from September 2014 through February 2021, and was made possible by three consecutive rounds of NEH National Digital Newspaper Project funding. Nevada's project was led by staff at the University of Nevada-Las Vegas University Libraries, who partnered with the Nevada State Library, Archives, and Public Records. Over the course of the project, more than 300,000 pages of historic Nevada newspaper content was digitized and described, and subsequently made available for public discovery and delivery through the Library of Congress' Chronicling America portal. A total of thirty-seven newspaper titles, selected by a Nevada Newspaper Advisory Board, were digitized; collectively, this included one or more newspaper titles from across all of Nevada's sixteen counties. The chronological span varies across titles, ranging from the earliest title (the Gold Hill Daily News) dating to 1863, to the most recent title concluding in 1947 (the Las Vegas Age). Collectively, these newspapers serve as a unique, rich, primary source of historic information on Nevada.

Nevada gained significant experience in newspaper digitization through the course of this project. The team worked with three digitization vendors and gained a much deeper understanding of the issues in digitization - including quality of source material, collation best practices, quality review, data formats, copyright issues, and collaboration on statewide projects. This is one of Nevada's first and most successful statewide digitization projects and it forms a strong foundation for future collaborations. The grant temporary project staff (eight people hired over the three rounds of funding) also gained important individual skills. For some, this was a first professional opportunity, and for others, the project provided a way to gain experience managing a large project and supervising staff. All of the eight former NDNP grant employees are currently employed in libraries at this time and many report their involvement with the Nevada NDNP project as valuable work experience on their

resumes.

During the course of the project, staff engaged in various outreach activities to broaden awareness of the program and these priceless newspapers. This included establishing and maintaining an online presence (“The Nevada Digital Newspaper Project” – presently available at <https://nvdp.wordpress.com>) which includes blog posts on the historical context of the newspapers. This resource will continue to be available, in addition to the actual newspaper content available for discovery and delivery through Chronicling America. Access statistics for Nevada newspapers included in Chronicling America evidence a sustained and growing public interest in this content. From July 2017 to June 2018, Nevada newspapers were served to users 54,191 times, increasing to 152,652 between July 2018 to June 2019, and to 512,576 between July 2019 and June 2020. In addition to the digitized newspaper pages in Chronicling America, the funding also provided for the duplication of negative microfilm copies encompassing all of the newspaper pages digitized and made available through Chronicling America. These microfilm copies were deposited at the Library of Congress and serve as another preservation and safeguard medium on which this historic newspaper content will be maintained long into the future.

Users often contact UNLV Special Collections and Archives to comment on their appreciation of the digitized newspapers. The outreach efforts (website and social media) also seem to garner enthusiastic engagement with the content. One of the project outcomes that is most noticed is that patrons respond to the NDNP content with additional newspapers they would like to see included. The NDNP project has helped to identify future newspaper digitization priorities from researchers.

Future

Future newspaper digitization: Building on the record established through the NDNP program, the UNLV Libraries are currently working to secure funding for the digitization of Las Vegas’s first African-American newspaper, the Las Vegas Sentinel/Voice. Unfortunately, copyright permission for this particular newspaper was not secured during our NDNP grant funding period, but the support of the program (e.g. such as what project staff learned at the NDNP Awardee Meetings related to copyright reviews) certainly contributed to our multi-year work to hopefully digitize and make this additional newspaper available online in the future.

Making newspaper title information discoverable in Wikidata: The UNLV Libraries are participants in the Project for Cooperative Cataloging Wikidata Project, and have secured external funding for a small Wikidata pilot project. One of the planned sprints for this project is to add all Nevada NDNP newspaper titles to Wikidata, including such data points as title name, dates, publisher, LCCN, title changes, and location. We hope that contributing the rich metadata (compiled during the NDNP project) to Wikidata, that we further leverage this metadata work in a new community, where it can be reused and connected to other resources. We also see this community as a key component in helping to surface Nevada’s historical newspaper content in Wikidata for researchers.

Grant Products

NDNP Awardee Interim Performance Report

(March 1, 2018 – August 31, 2018)

NEH Award Number: PJ-50137-14

NDNP State: Nevada

Submitted By: Jason Vaughan

Report Date: 9/17/18

INTERIM PERFORMANCE REPORT NARRATIVE

1. Describe any changes that you have made or that you anticipate making in the project work plan or methodology from the award proposal submitted to the competition.

No additional changes were made to the project work plan this quarter.

2. Please describe any selection or film acquisition/evaluation activities during the performance period.

This past quarter, the Nevada State Library and Archives completed their microfilm duplication work and technical analysis for Nevada newspaper titles associated with Nevada's 2016-18 cycle; these 2N microfilm copies and the technical report analyses were delivered to UNLV project staff in Spring, 2018.

3. Describe any specific award activities that have taken place between collaborating institutions in your state.

Periodic conference calls and email were used to facilitate consistent communication and ensure project partners were up to date on the project's progress. NDNP staff worked with the Nevada Newspaper Advisory Board to complete the essays for the *Eureka Sentinel* (March 2018), *Goldfield News* (May 2018), and *Lyon County Times* (July 2018). In August, 2018, UNLV received notice of award of supplemental funding to continue the Nevada NDNP program for a third cycle, September 2018 – August 2020. Project partners were notified, and preparatory steps began to get an updated 2N microfilm duplication and technical analysis quote from the Nevada State Library and Archives, a project partner, associated with cycle three activities.

4. Describe specifically your progress in conversion and/or vendor selection (attach documentation as desired).

As of August, 2018, six of the ten batches associated with the 2016-18 cycle have been accepted by the Library of Congress. The remaining four batches have been collated and digitized, and UNLV project

staff have completed the quality and DVV/OCR review steps. All four batches have been received at the Library of Congress and are in review for pending acceptance.

UNLV project staff participate in regular communication with our external digitization vendor, Apex CoVantage, through Basecamp project management software and regularly scheduled phone calls.

5. Do you have any questions or comments regarding the use of the tools provided by LC (Digital Viewer Validation)?

We don't have any questions or comments at this time.

6. Provide an update on your planned schedule for delivery of digital assets to the NDNP repository. Include anticipated number of files to be delivered and planned means of delivery or transfer. Keep in mind the delivery deadlines noted in the Cooperative Agreement Document, but also take into consideration your own resources and workflow plans. LC requests that you plan to deliver new data monthly, with one batch per hard drive. Batches that have been submitted and require rework should be shipped to LC as soon as fixes are complete (send more than one hard drive at a time, if needed).

The last four batches associated with this NDNP cycle have all been received at the Library of Congress and are in the review process for acceptance.

7. State briefly the status of any other digitized newspaper activities in your or collaborating partners' institutions (non-NDNP-funded).

In mid-August 2017, UNLV received funding from the *Commission on the Las Vegas Centennial* to digitize Las Vegas's first newspaper, the *Las Vegas Age* (and its precursor, the *Las Vegas Times*). The grant, totaling \$54,900, is in progress and digitization of roughly 9,000 pages from the master negative microfilm has been completed with data formatted for CONTENTdm ingest. An additional phase involving digitizing from positive microfilm service copies is underway, and a third phase of digitization from paper copies will commence in November. The project is slated to be completed and available online in early 2019.

8. Please provide copies of or URLs for any public presentations or publications on topics related to your participation in NDNP (or describe future plans for such).

Project Staff presented at several events. Presentations/publicity materials for some of these events are available through the main project website at <https://nvdnp.wordpress.com/events/>.

- March 24, 2018, project staff presented at the *Clark County Nevada Genealogical Society* meeting held at the Paseo Verde Public Library in Henderson, Nevada. Sixty attendees were present.
- April 27, 2018, project staff presented at a staff day outreach event at the Boulder City Library in Boulder City, Nevada. Thirty librarians and staff from Nevada attended.
- May 2, 2018, project staff presented at a librarian professional development event at the Windmill Public Library in Las Vegas. Thirty-five librarians and staff attended.
- May 4, 2018, project staff presented an online webinar to students in a genealogy class at Truckee Meadows Community College in Reno, NV. Twenty-five students attended, in addition to staff and faculty from the community college and members from the public.
- May 18, 2018, project staff participated in an event held in Las Vegas, the *UNLV Large-Scale Digitization Symposium*. This event covered multiple aspects of a digitization program and digitization lifecycle, and this included discussion on Nevada's NDNP project. Fifty individuals from across Nevada, as well as a few out-of-state participants, attended.
- June 24, 2018, the former NDNP Nevada Project Manager (Marina Georgieva) presented a poster session on Nevada's NDNP project at the *American Library Association Annual Conference* in New Orleans, LA. NDNP cards and other information were shared.
- August 28, 2018, project staff participated in UNLV's *Transfer Student Mixer* event, which attracted over fifty attendees. Project staff connected with students about Nevada's NDNP project and distributed cards to continue efforts to promote the project and online discovery afforded by *Chronicling America*.

Content associated with the online / social media presence for Nevada's phase two project was updated and maintained:

- *Nevada Digital Newspaper Project* (official project website):
<https://nvdnp.wordpress.com/tag/ndnp/>
- *Nevada Digital Newspaper Program: Project Overview*:
<http://guides.library.unlv.edu/c.php?g=394790>
- *Nevada Digital Newspaper Program* (Google Maps Account):
<https://www.google.com/maps/d/viewer?mid=1nJ-mm-JNjPX8nPcuPEauGgIBrls&ll=40.64213339999999%2C-116.9342671&z=8>

- *Nevada Digital Newspaper Project* (Twitter Account): <https://twitter.com/nvdnp>
- *Nevada Digital Newspaper Project* (Facebook Account): <https://www.facebook.com/nvdnp>

In addition, project staff contributed to the #ChromAmParty via the Facebook and Twitter Group's monthly social media campaigns:

- March, 2018: #WomensHistoryMonth. We contributed to the LC NDNP social media campaign with 19 articles from Nevada's digitized newspapers.
- April, 2018: #TrueCrimeTuesday. We contributed to the LC NDNP social media campaign with 13 articles, 4 jokes, and 8 quotes from Nevada's digitized newspapers.
- May 2018: #MomsInHistory. We contributed to the LC NDNP social media campaign with 11 articles from Nevada's digitized newspapers.
- June 2018: #VintageVacation. We contributed to the LC NDNP social media campaign with 14 articles and graphics from Nevada's digitized newspapers.
- July 2018: #OldSchoolEntertainment. We contributed to the LC NDNP social media campaign with 10 articles and graphics from Nevada's digitized newspapers.
- July 2018: #MuseumFireworksShow. We contributed to this social media campaign (not part of the #ChromAmParty), focused on a July 4th Fireworks Show theme, contributing three images from Nevada's digitized newspapers.
- August 2018: #BackToSchool. We contributed to the LC NDNP social media campaign with 12 articles from Nevada's digitized newspapers.

Future events

- Project staff will continue to participate in the monthly LC NDNP social media campaigns. For September, 2018, the theme is "State Swap." Nevada and Alaska project teams will post from the other state's digitized papers.
- October 14, 2018, project staff will deliver a presentation titled, "Chronicling America: Learn about Nevada's Participation in a Nationwide Historic Newspaper Digitization Initiative" at the *Nevada Library Association Annual Conference* in Las Vegas, NV.
- In November, 2018, project staff plan on participating via Twitter for the *National Association for Media Literacy Education (NAMLE)* week. Project staff are collaborating with the regional NAMLE organizer, Jared Bahir Browsh of the University of Colorado, Boulder, and local

representative, Fawn Canady (University of Nevada, Las Vegas) on highlighting the work of *Chronicling America* to showcase the power of media literacy education and its essential role in education today. Staff will suggest K-12 activities to enhance students' media literacy skills using *Chronicling America* digitized newspapers.

9. Describe any follow-up issues or questions you would like convey to the NDNP program committee.

We have no questions at this time.

NDNP Awardee Interim Performance Report

(September 1, 2018 - February 28, 2019)

NEH Award Number: PJ-50137-14

NDNP State: Nevada

Submitted By: Jason Vaughan

Report Date: 3/25/19

INTERIM PERFORMANCE REPORT NARRATIVE

1. Describe any changes that you have made or that you anticipate making in the project work plan or methodology from the award proposal submitted to the competition.

We haven't made nor anticipate any changes to the project work plan / methodology as indicated in the proposal. Our digitization vendor, Apex CoVantage, has initiated new workflows this round and is incorporating a subcontractor for scanning. In the initial steps of the sample reel and subsequent full batches we have noticed that the turnaround time seems to be exceeding our previously established time of 40 days. We are working with the vendor to better understand expected turnaround times in the new workflow and whether the initially established calendar for batch processing needs revision.

2. Please describe any selection or film acquisition/evaluation activities during the performance period.

- The contract with the project's microfilm duplication / analysis vendor (Nevada State Library, Archives, and Public Records) was issued in Fall 2018. As with previous phases, both negative and positive copies will be created, which will ensure that collation work performed against the positive copies will precisely match the content of the negative copies used for digitization.
- To date, UNLV has received (72) 2N reels associated with several phase 3 newspaper titles (*The Silver State*, *The Daily Silver State*, and *Walker Lake Bulletin*). Reel duplication and analysis is on schedule and meeting established deadlines.
- Collation activities have begun, related to the sample reel and initial production batches. Specifically, we have collated pre-digitization metadata for the reel associated with the sample batch, 12 reels for batch Arrowhead, 13 reels for batch Bullfrog, and 8 reels for batch Carlin. The resultant collation spreadsheets have been received by our digitization vendor, Apex CoVantage, and initial collation activities have begun on batch Deeth, our fourth planned production batch.

3. Describe any specific award activities that have taken place between collaborating institutions in your state.

- Titles associated with Nevada's Phase 3 work were reviewed and finalized by the statewide Newspaper Selection Advisory Board: *Lyon County Times*, *Yerington Times*, *The Silver State*, *The Daily Silver State*, *The Silver State News*, *The Silver State*, *Walker Lake Bulletin*, *The Central Nevadan*, *The Wadsworth Dispatch*, *Wadsworth Semi-Weekly Dispatch*, *Gardnerville Record*, *The Record*, *The Record-Courier*, *Lovelock Tribune*, *Churchill Standard*, *The Churchill County Standard*, *The Fallon Standard*, *The White Pine News*, and *The White Pine News Weekly Mining Review*. The board also approved the *Las Vegas Age*, and the *Las Vegas Times*, previously digitized content that is being re-worked for this NDNP round.

The title selection list was submitted to the Library of Congress in February 2019.

- The Nevada State Library, Archives, and Public Records is our partner/vendor responsible for microfilm duplication and technical analysis. Bi-monthly telephone conference calls and email communication are conducted with them and a production schedule related to microfilm activities has been finalized.
- Duplication and analysis work has been completed for 72 reels, and work related to microfilm duplication / analysis for additional project reels is in the project queue.

4. Describe specifically your progress in conversion and/or vendor selection (attach documentation as desired).

- UNLV (the lead institution on the program) contracted with Apex CoVantage for digitization conversion activities. Local project staff conduct monthly conference calls related to project progress and to address any issues that arise. Regular communications also happen within the vendor's Basecamp project management software.

- The sample batch (1 reel) has been digitized and passed the first stage of quality review. We anticipate the hard drive to be delivered momentarily and the final quality review and DVV verification to be completed before sending the sample batch to the Library of Congress.
- Additional details related to microfilm duplication / analysis activities appear under item (3) above and item (6) below.

5. Do you have any questions or comments regarding the use of the tools provided by LC (Digital Viewer Validation)?

Not at this time.

6. Provide an update on your planned schedule for delivery of digital assets to the NDNP repository. Include anticipated number of files to be delivered and planned means of delivery or transfer. *Keep in mind the delivery deadlines noted in the Cooperative Agreement Document, but also take into consideration your own resources and workflow plans. LC requests that you plan to deliver new data monthly, with one batch per hard drive. Batches that have been submitted and require rework should be shipped to LC as soon as fixes are complete (send more than one hard drive at a time, if needed).*

A schedule for production of deliverables was finalized and submitted in Fall, 2018, and things appear to be tracking on schedule at the time of drafting this interim performance report. A sample reel was duplicated and analyzed by Nevada State Library, Archives, and Public Records staff, and subsequently sent to the vendor for digitization. It's expected the sample reel will be submitted to the Library of Congress in Spring, 2019. In addition, 2N microfilm reels associated with the first three production batches of approximately 10,000 pages each have been submitted to the vendor for digitization. Collation work by local project staff has begun on a fourth production batch.

During this reporting period, the digitization workflow and the production schedule was finalized with the digitization vendor, and will be tweaked if and as necessary as the regular batch production work continues. A discussion of timelines and any modifications to accommodate new workflows with Apex is scheduled for the last week in March, 2019. At this time, the project team anticipates sending one batch per month (roughly 10-12 reels) to the Library of Congress (each on a hard drive), with each batch approximately 10,000 pages. The project team anticipates 25% of content will be delivered by October 1, 2019.

7. State briefly the status of any other digitized newspaper activities in your or collaborating partners' institutions (non-NDNP-funded).

At present there are no other newspaper digitization projects to report on.

8. Please provide copies of or URLs for any public presentations or publications on topics related to your participation in NDNP (or describe future plans for such).

- February 2019: Lapworth, Emily; Jones, Sarah; and Georgieva, Marina (2019) "Microfilm, Manuscripts, and Photographs: A Case Study Comparing Three Large-Scale Digitization Projects," *Journal of Contemporary Archival Studies*: Vol. 6, Article 5. [<https://elischolar.library.yale.edu/jcas/vol6/iss1/5>]. The Nevada NDNP project is highlighted in this article, published in February 2019; one of the authors was a former project manager for the Nevada project.

- February 2019: "Creating a WordPress Website." This presentation was provided to interested library staff at the UNLV Libraries, and was taught by a former project manager for the Nevada NDNP site. The project website was used as the basis for this session and all activities in the class utilized Nevada NDNP materials.

- January 2019: "Transfer Student Mixer." Approximately 100 UNLV students attended this event held at the UNLV Library, where among other things, two local staff associated with the Nevada NDNP project had a table to promote the project and answer questions.

- Local Nevada NDNP project staff participate monthly in #ChronAmParty via Twitter & Facebook 3rd Tuesday of the Month social media outreach events:

Facebook: <https://www.facebook.com/nvndnp>

Twitter: <https://twitter.com/nvndnp>

- Project staff maintain two websites highlighting the Nevada NDNP project:

Nevada Digital Newspaper Project (official project website):

<https://nvndnp.wordpress.com/tag/ndnp/>

Nevada Digital Newspaper Program: Project Overview:

<http://guides.library.unlv.edu/c.php?g=394790>

- The Las Vegas Clark County Library System added a link to the *Chronicling America* website to (7) online guides on their website.
- Planned for Spring 2019: Local project staff are confirmed to partner with UNLV's College of Education for "Nevada Ed Chat" Event, to help promote the NDNP project and awareness among K-12 Nevada educators.

9. Describe any follow-up issues or questions you would like convey to the NDNP program committee.

We have no questions at this time.

NDNP Awardee Interim Performance Report

(March 1, 2019 – August 31, 2019)

NEH Award Number: PJ-50137-14

NDNP State: Nevada

Submitted By: Jason Vaughan

Report Date: 9/25/19

INTERIM PERFORMANCE REPORT NARRATIVE

1. Describe any changes that you have made or that you anticipate making in the project work plan or methodology from the award proposal submitted to the competition.

Changes were noted in the previous interim performance report, and no new additional changes were effected for this quarter.

2. Please describe any selection or film acquisition/evaluation activities during the performance period.

This past quarter, the Nevada State Library and Archives completed their microfilm duplication work and technical analysis for Nevada newspaper titles associated with this NDNP cycle. The duplicated microfilm copies and the technical report analyses were sent to and received by the UNLV Libraries. Evaluation activities associated with the received microfilm copies are discussed in detail under question #4, below.

3. Describe any specific award activities that have taken place between collaborating institutions in your state.

In June 2019, NDNP project staff organized and led the annual Nevada NDNP Partner Meeting in Carson City and Reno, NV. Stakeholders from UNLV, UNR, and the Nevada State Library and Archives participated. Updates and subsequent discussion was provided on project workflows, present status, and outreach efforts. In addition, initial brainstorming regarding Nevada's potential application for a fourth round of NDNP program funding occurred. Project staff also took advantage of this trip to provide extensive outreach to several education and historic entities in nearby Virginia City as well as Reno.

Apart from the Partner's meeting, periodic conference calls and email were used to facilitate consistent communication and to help ensure project partners were up to date on the project's progress. Such efforts include a monthly written report on the project's present status and outreach efforts.

4. Describe specifically your progress in conversion and/or vendor selection (attach documentation as desired).

NDNP project staff have mapped out ten batches associated with phase 3 of Nevada's NDNP project. Various batches are in one of several stages of review/conversion: microfilm collation, external vendor digitization, project staff quality review of digital surrogates, DVV/OCR review, and batch submission to the Library of Congress. Below is a chart summarizing the present progress of all ten batches, as well as the sample batch.

Batch	Collation (UNLV)	Digitization (Apex)	Quality Review (UNLV)	DVV/OCR Review (UNLV)	Accepted by Library of Congress
Sample Batch	01/25/2019	03/15/2019	03/23/2019	03/23/2019	Accepted 04/16/2019
Unionville 7,178 pages	Library of Congress requested rework 06/11/2019; Rework completed and accepted by LoC.				Accepted 09/09/2019
Arrowhead 11,268 pages	Completed 01/25/2019	Completed 05/13/2019	Completed 06/26/2019	Completed 08/09/2019	In Review 08/26/2019
Bullfrog 16,024 pages	Completed 03/01/2019	Completed 05/09/2019	Completed 07/12/2019	In Process	
Carlin 9,780 pages	Completed 03/13/2019	Completed 05/13/2019	Completed 07/22/2019		
Deeth 14,095 pages	Completed 04/26/2019	Completed 05/29/2019	In Process		
Empire 9,264 pages	Completed 05/24/2019	Completed 08/09/2019			
Fairview 8,327 pages	Completed 07/05/2019	Completed 08/21/2019			
Gabbs TBD # pages	In Process				
Hiko TBD # pages					
Imlay TBD # pages					

5. Do you have any questions or comments regarding the use of the tools provided by LC (Digital Viewer Validation)?

Not at this time.

6. Provide an update on your planned schedule for delivery of digital assets to the NDNP repository. Include anticipated number of files to be delivered and planned means of delivery or transfer. Keep in mind the delivery deadlines noted in the Cooperative Agreement Document, but also take into consideration your own resources and workflow plans. LC requests that you plan to deliver new data monthly, with one batch per hard drive. Batches that have been submitted and require rework should be shipped to LC as soon as fixes are complete (send more than one hard drive at a time, if needed).

Anticipated future ship dates to the Library of Congress of remaining batches are presently forecast as follows:

Batch	Anticipated Ship Date to LC
Bullfrog (page count: 16,024)	Sept/Oct 2019
Carlin (page count: 9,780)	November 2019
Deeth (page count: 14,095)	December 2019
Empire (page count: 9,264)	January 2020
Fairview (page count: 8,327)	February 2020
Gabbs (page count: TBD)	March 2020
Hiko (page count: TBD)	April 2020
Imlay (page count: TBD)	May 2020

At time of drafting this report, Batch Unionville (7,178 pages, ~ 7.2% of cycle total) has been accepted by LoC, and batch Arrowhead (11,268 pages, ~ 11.2% of cycle total) is under review by LoC. In mid-2019 the Nevada NDNP project technician accepted a different job; a replacement has been hired and is under training; however, this resulted in progress delays for the third production batch shipment to LoC.

It's anticipated that batch three ("Bullfrog," a large batch at just over 16,000 pages) will be shipped to LoC no later than October, 2019.

7. State briefly the status of any other digitized newspaper activities in your or collaborating partners' institutions (non-NDNP-funded).

At present there are no other newspaper digitization projects to report on.

8. Please provide copies of or URLs for any public presentations or publications on topics related to your participation in NDNP (or describe future plans for such).

NDNP project staff led or otherwise participated in the following in-person outreach events during this reporting period:

- May 2019, Las Vegas, NV: "Statewide Digitization Workshop." Professionals from Nevada libraries, museums, and additional agencies across the state attended this in-person workshop. NDNP project staff distributed promotional material related to Nevada's NDNP project, and participated in the program's workshop sessions.
- May 2019, Henderson, NV: "Glen Taylor Elementary School Career Day." NDNP project staff distributed promotional materials to 3rd grade students and teachers at Glen Taylor Elementary School.
- June 2019, Virginia City, NV: NDNP project staff shared NDNP information and distributed promotional materials related to Nevada's NDNP project with various individuals and entities in Virginia City, NV. This included a meeting with the librarian at the Storey County Community Library, and information sharing and distribution of promotional materials at the Historic Fourth Ward School, the Comstock Fireman's Museum, and the historic Silver Queen Hotel.
- June 2019, Reno, NV: NDNP project staff shared NDNP information and distributed promotional materials related to Nevada's NDNP project with the School Librarian and the County Program Specialist at Traner Middle School Library in Reno, NV. This effort included initial design of a school lesson for 4th graders involving the analysis of historic newspaper ads (comparing, analyzing, observing, questioning).

NDNP project staff led or otherwise participated in the following online outreach efforts during this reporting period:

- June 2019: NDNP project staff authored a guest blog for International Archives Week, discussing the Nevada NDNP project. The post is available at: <https://idnaproject.org/2019/06/>

- Local Nevada NDNP project staff participate monthly in #ChronAmParty via Twitter (<https://twitter.com/nvdnp>) & Facebook (<https://www.facebook.com/nvdnp>) 3rd Tuesday of the Month social media outreach events:
 - March 2019, “#BaseballOfYore”: 10 articles posted, 1 promotional poster
 - April 2019, “#NationalPoetryMonth”: 8 articles posted
 - May 2019, “#15MillionPages”: 5 articles posted, 1 promotional poster
 - June 2019, “#PartyInSpace”: 4 articles posted, 2 promotional posters
 - August 2019, “#InspiredInventions”: 9 articles posted
 - September 2019, “#ConstitutionDay”: 9 articles posted

- Project staff maintain two websites highlighting the Nevada NDNP project:
 - *Nevada Digital Newspaper Project* (official project website): <https://nvdnp.wordpress.com/tag/ndnp/>
 - *Nevada Digital Newspaper Program: Project Overview*: <http://guides.library.unlv.edu/c.php?g=394790>

9. Describe any follow-up issues or questions you would like convey to the NDNP program committee.

We have no questions at this time.

NDNP Awardee Interim Performance Report

NDNP Awardee: Nevada

Submitted By: Jason Vaughan

Reporting Period: September 1, 2019 – February 29, 2020

INTERIM PERFORMANCE REPORT NARRATIVE

1. Describe any changes that you have made or that you anticipate making in the project work plan or methodology from the award proposal submitted previously.

The ten major batches associated with this project cycle total just under 100,000 pages. In December 2019, we asked for and received approval from the Library of Congress to proceed with the processing / digitization steps for several thousand additional pages, estimated at this time to be around 7,400 additional pages. This will allow us to complete the available runs of three of the newspaper titles associated with this cycle, and we anticipate the deliverables associated with these additional pages will be submitted to the Library of Congress no later than August 31, 2020.

2. Please describe any selection or film acquisition/evaluation activities during the performance period.

Film acquisition and evaluation activities were completed prior to the reporting period covered in this update.

3. Describe any specific award-related activities that have taken place between collaborating institutions in your state.

Periodic conference calls, email, and project management software were used to facilitate consistent communication and to help ensure project partners were up to date on the project's progress. Such efforts include a monthly written report on the project's present status and outreach efforts.

4. Describe specifically your progress in conversion and/or vendor selection (attach documentation as desired).

Please see next page of this update report.

Batch	Collation	Digitization	Quality Review	DVV/OCR Review	Status with Library of Congress
Unionville (7,178 pages)	Completed	Completed 5/24/2019	Completed	Completed 07/18/2019	Accepted 09/09/2019
Arrowhead (11,320 pages)	Completed 01/25/2019	Completed 05/13/19	Completed 06/26/2019	Sent to LoC 08/09/2019	Accepted 10/31/2019
Carlin (9,806 pages)	Completed 03/13/2019	Completed 05/13/19	Completed 07/22/2019	Completed 11/11/2019	Accepted 01/16/2020
Deeth (14,151 pages)	Completed 04/26/2019	Completed 05/29/2019	Completed 10/09/2019	Completed 12/18/2019	Accepted 2/3/2020
Bullfrog (16,067 pages)	Completed 03/01/2019	Completed 05/09/19	Completed 07/12/2019	Completed 11/26/2019	Accepted 2/12/2020
Fairview (7,656 pages)	Completed 07/05/2019	Completed 08/21/2019	Completed 12/30/2019	Completed 1/30/2020	Shipped 1/31/2020
Empire (9,402 pages)	Completed 05/24/2019	Completed 08/09/2019	Completed 12/26/2019	Completed 3/3/2020	Shipped 3/3/2020
Gabbs (7,815 pages)	Completed 09/24/2019	Completed 12/16/2019	Completed 1/21/2020	Completed	Shipped 03/06/2020
Hiko (8,364 pages)	Completed 11/13/2019	Completed 12/19/2019	Completed 1/24/2020	In process	Projected Shipment: 2020 April
Imlay (7,997 pages)	Completed 12/19/2019	Completed	Completed 03/07/2020	In process	Projected Shipment: 2020 May
Jackpot (7,393 pages)	Completed 2/20/2020	Completed	In process		Projected Shipment: 2020 August

5. Do you have any questions or comments regarding the use of the tools provided by LC (Digital Viewer and Validator)?

We have no questions or comments.

6. Provide an update on your planned schedule for delivery of digital assets to the NDNP repository. Schedule should follow Deliverables Timeline. Any significant variation from this schedule should be

communicated to LC and NEH. Generally, deliveries should be 1 batch per month; 1 batch per hard drive. Note: Batches that have been submitted and require rework should be shipped to LC as soon as fixes are complete (in addition to the planned 1 batch/month).

Please see question 4 above, the column on the right details the planned schedule for delivery of each batch.

7. State briefly the status of any other newspaper digitization in your or collaborating partners' institutions (non-NDNP funded).

At present there are no other newspaper digitization projects to report on.

8. Please describe (provide URLs if available) outreach, promotional, or educational activities conducted during the reporting period related to your participation in NDNP (or describe future plans for such).

Local Nevada NDNP project staff participate monthly in #ChronAmParty via Twitter social media outreach events:

- September 2019 (#ConstitutionDay; 9 articles posted)
- November 2019 (#PlanesTrainsAndAutomobiles; 10 articles posted)
- December 2019 (#GiftIdeas; 10 articles posted)
- January 2020 (#SquirrelAppreciationDay; 10 articles posted)
- February 2020 (#GreatAmericanPieMonth; 10 articles posted)

Project staff maintain two websites highlighting the Nevada NDNP project:

- Nevada Digital Newspaper Project (official project website): <https://nvdnp.wordpress.com/>
- Nevada Digital Newspaper Program Project Overview: <http://guides.library.unlv.edu/c.php?g=394790>

Additional recent / planned outreach activities include:

- In December 2019, project staff mailed out Chronicling America postcards, bookmarks, buttons/pins, and additional information materials to over thirty museums throughout Nevada. This included information on how to contact project staff for a demonstration.
- Staff attended the Computer Using Educators Nevada Symposium (CUE-NV) in February, 2020, to help promote the Nevada NDNP project; this event was focused at K-12 educators. Staff have

also been working on an electronic curriculum resources tool for K-12 social studies teachers and school librarians through the CUENV K-12 technology group.

- Project staff have worked with the curriculum specialists for social studies/libraries for the Washoe County School District as well as those in Clark County, Nevada. Specialists in both districts plan to distribute NDNP project resources in Fall 2020.

9. Describe any follow-up issues or questions you would like to convey to the NDNP program committee.

We have no questions at this time.

Annual Performance Progress Report

Report ID: 2891649

Application Number: PJ-50137-14

Project Director: Jason Vaughan (jason.vaughan@unlv.edu)

Institution: University of Nevada, Las Vegas

Reporting Period: 9/1/2018 - 8/31/2019

Report Due: 9/30/2019

Submission Date: 9/27/2019 3:58:55 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The overall goal of the project is to select, digitize, and submit to the Library of Congress approximately 100,000 pages of historic Nevada newspaper content for inclusion into the Chronicling America portal. Local project staff, along with our partners, followed the technical approach and guidelines for the 2018 National Digital Newspaper Program awardees. Specifically, goals of the project include the selection of newspaper titles by an Advisory Board (completed, with a title list submitted to and approved by the Library of Congress); the drafting of newspaper essays (in process); submission of regular production batches of digitized content to the LoC (in process); and several goals which will occur later in the project, including deposit of 2N microfilm copies used for digitization to the Library of Congress. The first semi-annual performance report submitted in Spring 2019 provides more detail to date, as well as the second semi-annual performance report submitted in Fall 2019. There were no significant changes in approach or methods from the agency-approved application/plan.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

To date (Sept 2019), here is a summarized list of accomplishments; more detail can specifically be found in the aforementioned semi-annual report PDFs submitted in Spring and Fall of 2019 into the e-GMS portal as PDF documentation.

- 1.) Historic Nevada newspaper titles were selected by the Nevada Newspaper Advisory Board (completed).
- 2.) Local project staff were hired for the project and vendors performing microfilm duplication/analysis and microfilm digitization were selected (completed).
- 3.) The selected titles were duplicated and the microfilm analyzed for quality (completed).
- 4.) Staff performed collation activities on the newspaper titles (as of Sept 2019, completed for 7 of the planned 10 production batches; 8th batch currently in process).
- 5.) An external digitization vendor has begun digitization and provided metadata according to NDNF technical guidelines (as of Sept 2019, completed for 7 of the planned 10 production batches).
- 6.) Staff performed quality control work on the digitized assets (as of Sept 2019, quality review has been performed on four production batches and begun for the fifth batch; and DVV/OCR review has been completed for two production batches and commenced for the third batch).
- 7.) Drafting of newspaper essays has commenced.
- 8.) Regular batches comprising approximately 10,000 digitized pages per batch have begun to be submitted for acceptance to the Library of Congress (as of Sept 2019, the first production batch has been accepted and the second batch is currently under review).
- 9.) Staff authored and submitted required reports, and attended the annual awardee meeting in Washington DC in September 2019.
- 10.) Staff led outreach activities through in-person and online social media venues, to help broaden awareness of the program, and detailed in the semi-annual performance reports.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by

the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to report

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Several initiatives, including both in-person and online initiatives, are intentioned to raise awareness of the program and the availability of the online digitized content to the general public as well as to fellow library professionals. Such events collectively help to raise awareness, discuss search strategies for the newspaper content, and provide an overview of the Chronicling America portal. Events are listed and further described in each of the semi-annual performance reports.

In addition, staff maintain the following online presences associated with the Nevada project:

Nevada Digital Newspaper Project (official project website): <https://nvdnp.wordpress.com/tag/ndnp/>

• Nevada Digital Newspaper Program: Project Overview:
<http://guides.library.unlv.edu/c.php?g=394790>

Staff also contributed to the regular “#ChronAmParty” via the Facebook and Twitter Groups’ monthly social media campaigns. Staff maintained the following social media accounts associated with the Nevada project:

- Nevada Digital Newspaper Project (Twitter Account): <https://twitter.com/nvdnp>
- Nevada Digital Newspaper Project (Facebook Account): <https://www.facebook.com/nvdnp>

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Nothing to Report. Project staff will continue to execute project steps to meet all project goals by September 2020 at the conclusion of this third phase for the Nevada NDNP program.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time For example, if an undergraduate student

graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Project Directors – Jason Vaughan and Cory Lampert are project co-directors. No change from previous report in terms of contributions and funding support. They are fulltime, regular, permanent employees of the University of Nevada, (b) (6). They worked on the project approximately one person month per year. They have not collaborated internationally for this project. Collectively, they have completed and/or presently perform the following activities:

- o Develop and author required documentation and reports and submit to the NEH / Library of Congress per program guidelines and timelines.
- o Obtained and reviewed proposals and quotes associated with microfilm duplication, analysis, and digitization
- o Hired, provided training, and supervise key project personnel (2 temporary staff hires)
- o Attend required grant program national meetings in Washington, D.C.
- o Provide project updates for Nevada Newspaper Advisory Board and Project Partners
- o Provide broad oversight and guidance to ensure all program deliverables and timelines are met
- o Participate in regular update calls with project vendors associated w/ microfilm duplication, analysis, and digitization
- o Participate in outreach activities associated with the program

Key Personnel - Two key personnel were hired as part of the project, a project coordinator (Carrie Gaxiola) and a project technician (at present, Amy Check), (b) (6). The project

coordinator was funded by the NEH program award; the project technician is funded by the University of Nevada, Las Vegas. On an annual basis, they work approximately 11 person-months each. They have not collaborated internationally for this project.

Collectively they have completed and/or presently perform the following activities:

- o Reviewed all project goals, guidelines, and timelines
- o Develop regular content updates for project blog and an array of social media sites
- o Assisted in the compilation and documentation of Nevada newspaper inventory and microfilm technical quality information
- o Ensure overall project quality control is maintained
- o Manage all in-house metadata creation as outlined in the NDNP Technical Guidelines for Applicants; including development of internal project guidelines, metadata training, documentation via application profile and indexing guidelines, and any other required project manuals/tools involving, as necessary, local staff, external vendors, and the Library of Congress
- o Provide direction to external vendor(s) performing contracted digitization related services associated with the program
- o Coordinate and track information and materials for all selected titles, including: technical evaluation status, duplication status, collation status, quality control status, validation status, and status tracking of microfilm and digital assets
- o Collate data; upload collation page level and reel level metadata information to digitization vendor
- o Perform quality control and validation of digital assets
- o Deliver validated digital assets to the Library of Congress
- o Document procedures, technical specifications, and statistics related to the project.
- o Participate in Project Team Meetings and communicate progress to team leadership on a regular basis.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Nevada Newspaper Advisory Board: this is a board created for this project and chaired by Associate Professor Peter Michel at the UNLV Libraries and Jeff Kintop, the former Nevada state archivist and administrator at the Nevada State Library and Archives. The board consists of a dozen individuals from across Nevada who broadly are experts in their field and/or otherwise known for their knowledge and expertise of Nevada History. Their role was to deliberate on and select the Nevada newspaper titles to digitize and make available via Chronicling America. In addition, the chairs draft the required newspaper essays associated with the selected titles. Board members are geographically spread over Nevada (i.e. no specific location). Their contribution was their expertise in Nevada history and their time and services in association with serving on the board are unpaid - so they provided "collaboration" support.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

The project funding included support for the project manager; this person was hired to solely work on this NDNP project for the project duration. Project funding also supports the digitization activities of the project's contracted digitization vendor; microfilm rolls, reels, and boxes directly associated with the project; required travel for the program's annual national meeting; and support for the internal Nevada partners' meeting.

More broadly, the National Digital Newspaper Program helps provide anywhere, anytime, easily discoverable content comprised of America's historic, primary source newspapers. Such primary source materials are of broad interest to the general public, students, academics, and other educators. Program funding allowed Nevada to join other states in contributing and making accessible these primary source historic newspapers through a common, standards based technological platform and discovery portal – Chronicling America.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

In summer 2019, one of the two staff hired for NDNP project activities left her position to accept a permanent, full time job unassociated with the NDNP program. A replacement was hired and subsequently trained; given this staff turnover the project is slightly behind schedule in terms of having 25% of content delivered to the Library of Congress by September 30, 2019. We anticipate that over 25% of the content will be delivered and/or accepted by the Library of Congress in October, 2019, so this is only a slight delay at this point and we anticipate things will get back on track as the second year of the project commences.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

The websites listed earlier in this report which exist to broaden awareness of the project, acknowledge NEH support with the logo, name, as well as the statement "Any views, findings, conclusions, or recommendations expressed in this web resource do not necessarily represent those of the National Endowment for the Humanities."

Project Outcomes

Describe any project outcomes in the space provided.

The following activities have been completed or otherwise will be completed by the end of the project:

- 1.) Historic Nevada newspaper titles were selected by the Nevada Newspaper Advisory Board.
- 2.) Local project staff were hired for the project and vendors performing microfilm duplication/analysis and microfilm digitization were selected.
- 3.) The selected titles were duplicated and the microfilm analyzed for quality.
- 4.) Staff perform collation activities on the newspaper titles.
- 5.) An external digitization vendor digitizes and provides metadata according to NDNP technical guidelines
- 6.) Staff perform quality control work on the digitized assets
- 7.) Newspaper essays are drafted
- 8.) Regular batches comprising approximately 10,000 digitized pages per batch are submitted to the Library of Congress; this included a sample batch and ten production batches, to reach the total of approximately 100,000 pages as specified in program guidelines
- 9.) Staff author and submit required reports, and attend the annual awardee meetings in Washington DC.
- 10.) Staff lead outreach activities through in-person and online social media venues, to help broaden awareness of the program.

Grant Products

NDNP Awardee Interim Performance Report

(March 1, 2018 – August 31, 2018)

NEH Award Number: PJ-50137-14

NDNP State: Nevada

Submitted By: Jason Vaughan

Report Date: 9/17/18

INTERIM PERFORMANCE REPORT NARRATIVE

1. Describe any changes that you have made or that you anticipate making in the project work plan or methodology from the award proposal submitted to the competition.

No additional changes were made to the project work plan this quarter.

2. Please describe any selection or film acquisition/evaluation activities during the performance period.

This past quarter, the Nevada State Library and Archives completed their microfilm duplication work and technical analysis for Nevada newspaper titles associated with Nevada's 2016-18 cycle; these 2N microfilm copies and the technical report analyses were delivered to UNLV project staff in Spring, 2018.

3. Describe any specific award activities that have taken place between collaborating institutions in your state.

Periodic conference calls and email were used to facilitate consistent communication and ensure project partners were up to date on the project's progress. NDNP staff worked with the Nevada Newspaper Advisory Board to complete the essays for the *Eureka Sentinel* (March 2018), *Goldfield News* (May 2018), and *Lyon County Times* (July 2018). In August, 2018, UNLV received notice of award of supplemental funding to continue the Nevada NDNP program for a third cycle, September 2018 – August 2020. Project partners were notified, and preparatory steps began to get an updated 2N microfilm duplication and technical analysis quote from the Nevada State Library and Archives, a project partner, associated with cycle three activities.

4. Describe specifically your progress in conversion and/or vendor selection (attach documentation as desired).

As of August, 2018, six of the ten batches associated with the 2016-18 cycle have been accepted by the Library of Congress. The remaining four batches have been collated and digitized, and UNLV project

staff have completed the quality and DVV/OCR review steps. All four batches have been received at the Library of Congress and are in review for pending acceptance.

UNLV project staff participate in regular communication with our external digitization vendor, Apex CoVantage, through Basecamp project management software and regularly scheduled phone calls.

5. Do you have any questions or comments regarding the use of the tools provided by LC (Digital Viewer Validation)?

We don't have any questions or comments at this time.

6. Provide an update on your planned schedule for delivery of digital assets to the NDNP repository. Include anticipated number of files to be delivered and planned means of delivery or transfer. Keep in mind the delivery deadlines noted in the Cooperative Agreement Document, but also take into consideration your own resources and workflow plans. LC requests that you plan to deliver new data monthly, with one batch per hard drive. Batches that have been submitted and require rework should be shipped to LC as soon as fixes are complete (send more than one hard drive at a time, if needed).

The last four batches associated with this NDNP cycle have all been received at the Library of Congress and are in the review process for acceptance.

7. State briefly the status of any other digitized newspaper activities in your or collaborating partners' institutions (non-NDNP-funded).

In mid-August 2017, UNLV received funding from the *Commission on the Las Vegas Centennial* to digitize Las Vegas's first newspaper, the *Las Vegas Age* (and its precursor, the *Las Vegas Times*). The grant, totaling \$54,900, is in progress and digitization of roughly 9,000 pages from the master negative microfilm has been completed with data formatted for CONTENTdm ingest. An additional phase involving digitizing from positive microfilm service copies is underway, and a third phase of digitization from paper copies will commence in November. The project is slated to be completed and available online in early 2019.

8. Please provide copies of or URLs for any public presentations or publications on topics related to your participation in NDNP (or describe future plans for such).

Project Staff presented at several events. Presentations/publicity materials for some of these events are available through the main project website at <https://nvdpn.wordpress.com/events/>.

- March 24, 2018, project staff presented at the *Clark County Nevada Genealogical Society* meeting held at the Paseo Verde Public Library in Henderson, Nevada. Sixty attendees were present.
- April 27, 2018, project staff presented at a staff day outreach event at the Boulder City Library in Boulder City, Nevada. Thirty librarians and staff from Nevada attended.
- May 2, 2018, project staff presented at a librarian professional development event at the Windmill Public Library in Las Vegas. Thirty-five librarians and staff attended.
- May 4, 2018, project staff presented an online webinar to students in a genealogy class at Truckee Meadows Community College in Reno, NV. Twenty-five students attended, in addition to staff and faculty from the community college and members from the public.
- May 18, 2018, project staff participated in an event held in Las Vegas, the *UNLV Large-Scale Digitization Symposium*. This event covered multiple aspects of a digitization program and digitization lifecycle, and this included discussion on Nevada's NDNP project. Fifty individuals from across Nevada, as well as a few out-of-state participants, attended.
- June 24, 2018, the former NDNP Nevada Project Manager (Marina Georgieva) presented a poster session on Nevada's NDNP project at the *American Library Association Annual Conference* in New Orleans, LA. NDNP cards and other information were shared.
- August 28, 2018, project staff participated in UNLV's *Transfer Student Mixer* event, which attracted over fifty attendees. Project staff connected with students about Nevada's NDNP project and distributed cards to continue efforts to promote the project and online discovery afforded by *Chronicling America*.

Content associated with the online / social media presence for Nevada's phase two project was updated and maintained:

- *Nevada Digital Newspaper Project* (official project website):
<https://nvdpn.wordpress.com/tag/ndnp/>
- *Nevada Digital Newspaper Program: Project Overview*:
<http://guides.library.unlv.edu/c.php?g=394790>
- *Nevada Digital Newspaper Program* (Google Maps Account):
<https://www.google.com/maps/d/viewer?mid=1nJ-mm-JNjPX8nPcuPEauGgIBrls&ll=40.64213339999999%2C-116.9342671&z=8>

- *Nevada Digital Newspaper Project* (Twitter Account): <https://twitter.com/nvdnp>
- *Nevada Digital Newspaper Project* (Facebook Account): <https://www.facebook.com/nvdnp>

In addition, project staff contributed to the #ChromAmParty via the Facebook and Twitter Group's monthly social media campaigns:

- March, 2018: #WomensHistoryMonth. We contributed to the LC NDNP social media campaign with 19 articles from Nevada's digitized newspapers.
- April, 2018: #TrueCrimeTuesday. We contributed to the LC NDNP social media campaign with 13 articles, 4 jokes, and 8 quotes from Nevada's digitized newspapers.
- May 2018: #MomsInHistory. We contributed to the LC NDNP social media campaign with 11 articles from Nevada's digitized newspapers.
- June 2018: #VintageVacation. We contributed to the LC NDNP social media campaign with 14 articles and graphics from Nevada's digitized newspapers.
- July 2018: #OldSchoolEntertainment. We contributed to the LC NDNP social media campaign with 10 articles and graphics from Nevada's digitized newspapers.
- July 2018: #MuseumFireworksShow. We contributed to this social media campaign (not part of the #ChromAmParty), focused on a July 4th Fireworks Show theme, contributing three images from Nevada's digitized newspapers.
- August 2018: #BackToSchool. We contributed to the LC NDNP social media campaign with 12 articles from Nevada's digitized newspapers.

Future events

- Project staff will continue to participate in the monthly LC NDNP social media campaigns. For September, 2018, the theme is "State Swap." Nevada and Alaska project teams will post from the other state's digitized papers.
- October 14, 2018, project staff will deliver a presentation titled, "Chronicling America: Learn about Nevada's Participation in a Nationwide Historic Newspaper Digitization Initiative" at the *Nevada Library Association Annual Conference* in Las Vegas, NV.
- In November, 2018, project staff plan on participating via Twitter for the *National Association for Media Literacy Education (NAMLE)* week. Project staff are collaborating with the regional NAMLE organizer, Jared Bahir Browsh of the University of Colorado, Boulder, and local

representative, Fawn Canady (University of Nevada, Las Vegas) on highlighting the work of *Chronicling America* to showcase the power of media literacy education and its essential role in education today. Staff will suggest K-12 activities to enhance students' media literacy skills using *Chronicling America* digitized newspapers.

9. Describe any follow-up issues or questions you would like convey to the NDNP program committee.

We have no questions at this time.

NDNP Awardee Interim Performance Report

(March 1, 2019 – August 31, 2019)

NEH Award Number: PJ-50137-14

NDNP State: Nevada

Submitted By: Jason Vaughan

Report Date: 9/25/19

INTERIM PERFORMANCE REPORT NARRATIVE

1. Describe any changes that you have made or that you anticipate making in the project work plan or methodology from the award proposal submitted to the competition.

Changes were noted in the previous interim performance report, and no new additional changes were effected for this quarter.

2. Please describe any selection or film acquisition/evaluation activities during the performance period.

This past quarter, the Nevada State Library and Archives completed their microfilm duplication work and technical analysis for Nevada newspaper titles associated with this NDNP cycle. The duplicated microfilm copies and the technical report analyses were sent to and received by the UNLV Libraries. Evaluation activities associated with the received microfilm copies are discussed in detail under question #4, below.

3. Describe any specific award activities that have taken place between collaborating institutions in your state.

In June 2019, NDNP project staff organized and led the annual Nevada NDNP Partner Meeting in Carson City and Reno, NV. Stakeholders from UNLV, UNR, and the Nevada State Library and Archives participated. Updates and subsequent discussion was provided on project workflows, present status, and outreach efforts. In addition, initial brainstorming regarding Nevada's potential application for a fourth round of NDNP program funding occurred. Project staff also took advantage of this trip to provide extensive outreach to several education and historic entities in nearby Virginia City as well as Reno.

Apart from the Partner's meeting, periodic conference calls and email were used to facilitate consistent communication and to help ensure project partners were up to date on the project's progress. Such efforts include a monthly written report on the project's present status and outreach efforts.

4. Describe specifically your progress in conversion and/or vendor selection (attach documentation as desired).

NDNP project staff have mapped out ten batches associated with phase 3 of Nevada's NDNP project. Various batches are in one of several stages of review/conversion: microfilm collation, external vendor digitization, project staff quality review of digital surrogates, DVV/OCR review, and batch submission to the Library of Congress. Below is a chart summarizing the present progress of all ten batches, as well as the sample batch.

Batch	Collation (UNLV)	Digitization (Apex)	Quality Review (UNLV)	DVV/OCR Review (UNLV)	Accepted by Library of Congress
Sample Batch	01/25/2019	03/15/2019	03/23/2019	03/23/2019	Accepted 04/16/2019
Unionville 7,178 pages	Library of Congress requested rework 06/11/2019; Rework completed and accepted by LoC.				Accepted 09/09/2019
Arrowhead 11,268 pages	Completed 01/25/2019	Completed 05/13/2019	Completed 06/26/2019	Completed 08/09/2019	In Review 08/26/2019
Bullfrog 16,024 pages	Completed 03/01/2019	Completed 05/09/2019	Completed 07/12/2019	In Process	
Carlin 9,780 pages	Completed 03/13/2019	Completed 05/13/2019	Completed 07/22/2019		
Deeth 14,095 pages	Completed 04/26/2019	Completed 05/29/2019	In Process		
Empire 9,264 pages	Completed 05/24/2019	Completed 08/09/2019			
Fairview 8,327 pages	Completed 07/05/2019	Completed 08/21/2019			
Gabbs TBD # pages	In Process				
Hiko TBD # pages					
Imlay TBD # pages					

5. Do you have any questions or comments regarding the use of the tools provided by LC (Digital Viewer Validation)?

Not at this time.

6. Provide an update on your planned schedule for delivery of digital assets to the NDNP repository. Include anticipated number of files to be delivered and planned means of delivery or transfer. Keep in mind the delivery deadlines noted in the Cooperative Agreement Document, but also take into consideration your own resources and workflow plans. LC requests that you plan to deliver new data monthly, with one batch per hard drive. Batches that have been submitted and require rework should be shipped to LC as soon as fixes are complete (send more than one hard drive at a time, if needed).

Anticipated future ship dates to the Library of Congress of remaining batches are presently forecast as follows:

Batch	Anticipated Ship Date to LC
Bullfrog (page count: 16,024)	Sept/Oct 2019
Carlin (page count: 9,780)	November 2019
Deeth (page count: 14,095)	December 2019
Empire (page count: 9,264)	January 2020
Fairview (page count: 8,327)	February 2020
Gabbs (page count: TBD)	March 2020
Hiko (page count: TBD)	April 2020
Imlay (page count: TBD)	May 2020

At time of drafting this report, Batch Unionville (7,178 pages, ~ 7.2% of cycle total) has been accepted by LoC, and batch Arrowhead (11,268 pages, ~ 11.2% of cycle total) is under review by LoC. In mid-2019 the Nevada NDNP project technician accepted a different job; a replacement has been hired and is under training; however, this resulted in progress delays for the third production batch shipment to LoC.

It's anticipated that batch three ("Bullfrog," a large batch at just over 16,000 pages) will be shipped to LoC no later than October, 2019.

7. State briefly the status of any other digitized newspaper activities in your or collaborating partners' institutions (non-NDNP-funded).

At present there are no other newspaper digitization projects to report on.

8. Please provide copies of or URLs for any public presentations or publications on topics related to your participation in NDNP (or describe future plans for such).

NDNP project staff led or otherwise participated in the following in-person outreach events during this reporting period:

- May 2019, Las Vegas, NV: "Statewide Digitization Workshop." Professionals from Nevada libraries, museums, and additional agencies across the state attended this in-person workshop. NDNP project staff distributed promotional material related to Nevada's NDNP project, and participated in the program's workshop sessions.
- May 2019, Henderson, NV: "Glen Taylor Elementary School Career Day." NDNP project staff distributed promotional materials to 3rd grade students and teachers at Glen Taylor Elementary School.
- June 2019, Virginia City, NV: NDNP project staff shared NDNP information and distributed promotional materials related to Nevada's NDNP project with various individuals and entities in Virginia City, NV. This included a meeting with the librarian at the Storey County Community Library, and information sharing and distribution of promotional materials at the Historic Fourth Ward School, the Comstock Fireman's Museum, and the historic Silver Queen Hotel.
- June 2019, Reno, NV: NDNP project staff shared NDNP information and distributed promotional materials related to Nevada's NDNP project with the School Librarian and the County Program Specialist at Traner Middle School Library in Reno, NV. This effort included initial design of a school lesson for 4th graders involving the analysis of historic newspaper ads (comparing, analyzing, observing, questioning).

NDNP project staff led or otherwise participated in the following online outreach efforts during this reporting period:

- June 2019: NDNP project staff authored a guest blog for International Archives Week, discussing the Nevada NDNP project. The post is available at: <https://idnaproject.org/2019/06/>

- Local Nevada NDNP project staff participate monthly in #ChronAmParty via Twitter (<https://twitter.com/nvdnp>) & Facebook (<https://www.facebook.com/nvdnp>) 3rd Tuesday of the Month social media outreach events:
 - March 2019, “#BaseballOfYore”: 10 articles posted, 1 promotional poster
 - April 2019, “#NationalPoetryMonth”: 8 articles posted
 - May 2019, “#15MillionPages”: 5 articles posted, 1 promotional poster
 - June 2019, “#PartyInSpace”: 4 articles posted, 2 promotional posters
 - August 2019, “#InspiredInventions”: 9 articles posted
 - September 2019, “#ConstitutionDay”: 9 articles posted

- Project staff maintain two websites highlighting the Nevada NDNP project:
 - *Nevada Digital Newspaper Project* (official project website): <https://nvdnp.wordpress.com/tag/ndnp/>
 - *Nevada Digital Newspaper Program: Project Overview*: <http://guides.library.unlv.edu/c.php?g=394790>

9. Describe any follow-up issues or questions you would like convey to the NDNP program committee.

We have no questions at this time.

NDNP Awardee Interim Performance Report

(September 1, 2018 - February 28, 2019)

NEH Award Number: PJ-50137-14

NDNP State: Nevada

Submitted By: Jason Vaughan

Report Date: 3/25/19

INTERIM PERFORMANCE REPORT NARRATIVE

1. Describe any changes that you have made or that you anticipate making in the project work plan or methodology from the award proposal submitted to the competition.

We haven't made nor anticipate any changes to the project work plan / methodology as indicated in the proposal. Our digitization vendor, Apex CoVantage, has initiated new workflows this round and is incorporating a subcontractor for scanning. In the initial steps of the sample reel and subsequent full batches we have noticed that the turnaround time seems to be exceeding our previously established time of 40 days. We are working with the vendor to better understand expected turnaround times in the new workflow and whether the initially established calendar for batch processing needs revision.

2. Please describe any selection or film acquisition/evaluation activities during the performance period.

- The contract with the project's microfilm duplication / analysis vendor (Nevada State Library, Archives, and Public Records) was issued in Fall 2018. As with previous phases, both negative and positive copies will be created, which will ensure that collation work performed against the positive copies will precisely match the content of the negative copies used for digitization.
- To date, UNLV has received (72) 2N reels associated with several phase 3 newspaper titles (*The Silver State*, *The Daily Silver State*, and *Walker Lake Bulletin*). Reel duplication and analysis is on schedule and meeting established deadlines.
- Collation activities have begun, related to the sample reel and initial production batches. Specifically, we have collated pre-digitization metadata for the reel associated with the sample batch, 12 reels for batch Arrowhead, 13 reels for batch Bullfrog, and 8 reels for batch Carlin. The resultant collation spreadsheets have been received by our digitization vendor, (b) (4), and initial collation activities have begun on batch Deeth, our fourth planned production batch.

3. Describe any specific award activities that have taken place between collaborating institutions in your state.

- Titles associated with Nevada's Phase 3 work were reviewed and finalized by the statewide Newspaper Selection Advisory Board: *Lyon County Times*, *Yerington Times*, *The Silver State*, *The Daily Silver State*, *The Silver State News*, *The Silver State*, *Walker Lake Bulletin*, *The Central Nevadan*, *The Wadsworth Dispatch*, *Wadsworth Semi-Weekly Dispatch*, *Gardnerville Record*, *The Record*, *The Record-Courier*, *Lovelock Tribune*, *Churchill Standard*, *The Churchill County Standard*, *The Fallon Standard*, *The White Pine News*, and *The White Pine News Weekly Mining Review*. The board also approved the *Las Vegas Age*, and the *Las Vegas Times*, previously digitized content that is being re-worked for this NDNP round.

The title selection list was submitted to the Library of Congress in February 2019.

- The Nevada State Library, Archives, and Public Records is our partner/vendor responsible for microfilm duplication and technical analysis. Bi-monthly telephone conference calls and email communication are conducted with them and a production schedule related to microfilm activities has been finalized.
- Duplication and analysis work has been completed for 72 reels, and work related to microfilm duplication / analysis for additional project reels is in the project queue.

4. Describe specifically your progress in conversion and/or vendor selection (attach documentation as desired).

- UNLV (the lead institution on the program) contracted with Apex CoVantage for digitization conversion activities. Local project staff conduct monthly conference calls related to project progress and to address any issues that arise. Regular communications also happen within the vendor's Basecamp project management software.

- The sample batch (1 reel) has been digitized and passed the first stage of quality review. We anticipate the hard drive to be delivered momentarily and the final quality review and DVV verification to be completed before sending the sample batch to the Library of Congress.
- Additional details related to microfilm duplication / analysis activities appear under item (3) above and item (6) below.

5. Do you have any questions or comments regarding the use of the tools provided by LC (Digital Viewer Validation)?

Not at this time.

6. Provide an update on your planned schedule for delivery of digital assets to the NDNP repository. Include anticipated number of files to be delivered and planned means of delivery or transfer. Keep in mind the delivery deadlines noted in the Cooperative Agreement Document, but also take into consideration your own resources and workflow plans. LC requests that you plan to deliver new data monthly, with one batch per hard drive. Batches that have been submitted and require rework should be shipped to LC as soon as fixes are complete (send more than one hard drive at a time, if needed).

A schedule for production of deliverables was finalized and submitted in Fall, 2018, and things appear to be tracking on schedule at the time of drafting this interim performance report. A sample reel was duplicated and analyzed by Nevada State Library, Archives, and Public Records staff, and subsequently sent to the vendor for digitization. It's expected the sample reel will be submitted to the Library of Congress in Spring, 2019. In addition, 2N microfilm reels associated with the first three production batches of approximately 10,000 pages each have been submitted to the vendor for digitization. Collation work by local project staff has begun on a fourth production batch.

During this reporting period, the digitization workflow and the production schedule was finalized with the digitization vendor, and will be tweaked if and as necessary as the regular batch production work continues. A discussion of timelines and any modifications to accommodate new workflows with Apex is scheduled for the last week in March, 2019. At this time, the project team anticipates sending one batch per month (roughly 10-12 reels) to the Library of Congress (each on a hard drive), with each batch approximately 10,000 pages. The project team anticipates 25% of content will be delivered by October 1, 2019.

7. State briefly the status of any other digitized newspaper activities in your or collaborating partners' institutions (non-NDNP-funded).

At present there are no other newspaper digitization projects to report on.

8. Please provide copies of or URLs for any public presentations or publications on topics related to your participation in NDNP (or describe future plans for such).

- February 2019: Lapworth, Emily; Jones, Sarah; and Georgieva, Marina (2019) "Microfilm, Manuscripts, and Photographs: A Case Study Comparing Three Large-Scale Digitization Projects," *Journal of Contemporary Archival Studies*: Vol. 6, Article 5. [<https://elischolar.library.yale.edu/jcas/vol6/iss1/5>]. The Nevada NDNP project is highlighted in this article, published in February 2019; one of the authors was a former project manager for the Nevada project.

- February 2019: "Creating a WordPress Website." This presentation was provided to interested library staff at the UNLV Libraries, and was taught by a former project manager for the Nevada NDNP site. The project website was used as the basis for this session and all activities in the class utilized Nevada NDNP materials.

- January 2019: "Transfer Student Mixer." Approximately 100 UNLV students attended this event held at the UNLV Library, where among other things, two local staff associated with the Nevada NDNP project had a table to promote the project and answer questions.

- Local Nevada NDNP project staff participate monthly in #ChronAmParty via Twitter & Facebook 3rd Tuesday of the Month social media outreach events:

Facebook: <https://www.facebook.com/nvdnp>

Twitter: <https://twitter.com/nvdnp>

- Project staff maintain two websites highlighting the Nevada NDNP project:

Nevada Digital Newspaper Project (official project website):

<https://nvdnp.wordpress.com/tag/ndnp/>

Nevada Digital Newspaper Program: Project Overview:

<http://guides.library.unlv.edu/c.php?g=394790>

- The Las Vegas Clark County Library System added a link to the *Chronicling America* website to (7) online guides on their website.
- Planned for Spring 2019: Local project staff are confirmed to partner with UNLV's College of Education for "Nevada Ed Chat" Event, to help promote the NDNP project and awareness among K-12 Nevada educators.

9. Describe any follow-up issues or questions you would like convey to the NDNP program committee.

We have no questions at this time.

Semi-Annual Performance Progress Report

Report ID: 2891659

Application Number: PJ-50137-14

Project Director: Jason Vaughan (jason.vaughan@unlv.edu)

Institution: University of Nevada, Las Vegas

Reporting Period: 3/1/2019 - 8/31/2019

Report Due: 9/30/2019

Submission Date: 9/27/2019 3:55:08 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The overall goal of the project is to select, digitize, and submit to the Library of Congress approximately 100,000 pages of historic Nevada newspaper content for inclusion into the Chronicling America portal. Local project staff, along with our partners, followed the technical approach and guidelines for the 2018 National Digital Newspaper Program awardees. Specifically, goals of the project include the selection of newspaper titles by an Advisory Board (completed, with a title list submitted to and approved by the Library of Congress); the drafting of newspaper essays (in process); submission of regular production batches of digitized content to the LoC (in process); and several goals which will occur later in the project, including deposit of 2N microfilm copies used for digitization to the Library of Congress. The first semi-annual performance report submitted in Spring 2019 provides more detail to date, as well as the second semi-annual performance report submitted in Fall 2019. There were no significant changes in approach or methods from the agency-approved application/plan.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

To date (Sept 2019), here is a summarized list of accomplishments; more detail can specifically be found in the aforementioned semi-annual report PDFs submitted in Spring and Fall of 2019 into the e-GMS portal as PDF documentation.

- 1.) Historic Nevada newspaper titles were selected by the Nevada Newspaper Advisory Board (completed).
- 2.) Local project staff were hired for the project and vendors performing microfilm duplication/analysis and microfilm digitization were selected (completed).
- 3.) The selected titles were duplicated and the microfilm analyzed for quality (completed).
- 4.) Staff performed collation activities on the newspaper titles (as of Sept 2019, completed for 7 of the planned 10 production batches; 8th batch currently in process).
- 5.) An external digitization vendor has begun digitization and provided metadata according to NDNP technical guidelines (as of Sept 2019, completed for 7 of the planned 10 production batches).
- 6.) Staff performed quality control work on the digitized assets (as of Sept 2019, quality review has been performed on four production batches and begun for the fifth batch; and DVV/OCR review has been completed for two production batches and commenced for the third batch).
- 7.) Drafting of newspaper essays has commenced.
- 8.) Regular batches comprising approximately 10,000 digitized pages per batch have begun to be submitted for acceptance to the Library of Congress (as of Sept 2019, the first production batch has been accepted and the second batch is currently under review).
- 9.) Staff authored and submitted required reports, and attended the annual awardee meeting in Washington DC in September 2019.
- 10.) Staff led outreach activities through in-person and online social media venues, to help broaden awareness of the program, and detailed in the semi-annual performance reports.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by

the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to report

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Several initiatives, including both in-person and online initiatives, are intentioned to raise awareness of the program and the availability of the online digitized content to the general public as well as to fellow library professionals. Such events collectively help to raise awareness, discuss search strategies for the newspaper content, and provide an overview of the Chronicling America portal. Events are listed and further described in each of the semi-annual performance reports.

In addition, staff maintain the following online presences associated with the Nevada project:

Nevada Digital Newspaper Project (official project website): <https://nvdnp.wordpress.com/tag/ndnp/>

• Nevada Digital Newspaper Program: Project Overview:
<http://guides.library.unlv.edu/c.php?g=394790>

Staff also contributed to the regular “#ChronAmParty” via the Facebook and Twitter Groups’ monthly social media campaigns. Staff maintained the following social media accounts associated with the Nevada project:

- Nevada Digital Newspaper Project (Twitter Account): <https://twitter.com/nvdnp>
- Nevada Digital Newspaper Project (Facebook Account): <https://www.facebook.com/nvdnp>

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Nothing to Report. Project staff will continue to execute project steps to meet all project goals by September 2020 at the conclusion of this third phase for the Nevada NDNP program.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time For example, if an undergraduate student

graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Project Directors – Jason Vaughan and Cory Lampert are project co-directors. No change from previous report in terms of contributions and funding support. They are fulltime, regular, permanent employees of the University of Nevada, and reside in Nevada. They worked on the project approximately one person month per year. They have not collaborated internationally for this project. Collectively, they have completed and/or presently perform the following activities:

- o Develop and author required documentation and reports and submit to the NEH / Library of Congress per program guidelines and timelines.
- o Obtained and reviewed proposals and quotes associated with microfilm duplication, analysis, and digitization
- o Hired, provided training, and supervise key project personnel (2 temporary staff hires)
- o Attend required grant program national meetings in Washington, D.C.
- o Provide project updates for Nevada Newspaper Advisory Board and Project Partners
- o Provide broad oversight and guidance to ensure all program deliverables and timelines are met
- o Participate in regular update calls with project vendors associated w/ microfilm duplication, analysis, and digitization
- o Participate in outreach activities associated with the program

Key Personnel - Two key personnel were hired as part of the project, a project coordinator (Carrie Gaxiola) and a project technician (at present, Amy Check), both residing in Nevada. The project

coordinator was funded by the NEH program award; the project technician is funded by the University of Nevada, Las Vegas. On an annual basis, they work approximately 11 person-months each. They have not collaborated internationally for this project.

Collectively they have completed and/or presently perform the following activities:

- o Reviewed all project goals, guidelines, and timelines
- o Develop regular content updates for project blog and an array of social media sites
- o Assisted in the compilation and documentation of Nevada newspaper inventory and microfilm technical quality information
- o Ensure overall project quality control is maintained
- o Manage all in-house metadata creation as outlined in the NDNP Technical Guidelines for Applicants; including development of internal project guidelines, metadata training, documentation via application profile and indexing guidelines, and any other required project manuals/tools involving, as necessary, local staff, external vendors, and the Library of Congress
- o Provide direction to external vendor(s) performing contracted digitization related services associated with the program
- o Coordinate and track information and materials for all selected titles, including: technical evaluation status, duplication status, collation status, quality control status, validation status, and status tracking of microfilm and digital assets
- o Collate data; upload collation page level and reel level metadata information to digitization vendor
- o Perform quality control and validation of digital assets
- o Deliver validated digital assets to the Library of Congress
- o Document procedures, technical specifications, and statistics related to the project.
- o Participate in Project Team Meetings and communicate progress to team leadership on a regular basis.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Nevada Newspaper Advisory Board: this is a board created for this project and chaired by Associate Professor Peter Michel at the UNLV Libraries and Jeff Kintop, the former Nevada state archivist and administrator at the Nevada State Library and Archives. The board consists of a dozen individuals from across Nevada who broadly are experts in their field and/or otherwise known for their knowledge and expertise of Nevada History. Their role was to deliberate on and select the Nevada newspaper titles to digitize and make available via Chronicling America. In addition, the chairs draft the required newspaper essays associated with the selected titles. Board members are geographically spread over Nevada (i.e. no specific location). Their contribution was their expertise in Nevada history and their time and services in association with serving on the board are unpaid - so they provided "collaboration" support.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

The project funding included support for the project manager; this person was hired to solely work on this NDNP project for the project duration. Project funding also supports the digitization activities of the project's contracted digitization vendor; microfilm rolls, reels, and boxes directly associated with the project; required travel for the program's annual national meeting; and support for the internal Nevada partners' meeting.

More broadly, the National Digital Newspaper Program helps provide anywhere, anytime, easily discoverable content comprised of America's historic, primary source newspapers. Such primary source materials are of broad interest to the general public, students, academics, and other educators. Program funding allowed Nevada to join other states in contributing and making accessible these primary source historic newspapers through a common, standards based technological platform and discovery portal – Chronicling America.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

In summer 2019, one of the two staff hired for NDNP project activities left her position to accept a permanent, full time job unassociated with the NDNP program. A replacement was hired and subsequently trained; given this staff turnover the project is slightly behind schedule in terms of having 25% of content delivered to the Library of Congress by September 30, 2019. We anticipate that over 25% of the content will be delivered and/or accepted by the Library of Congress in October, 2019, so this is only a slight delay at this point and we anticipate things will get back on track as the second year of the project commences.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

The websites listed earlier in this report which exist to broaden awareness of the project, acknowledge NEH support with the logo, name, as well as the statement "Any views, findings, conclusions, or recommendations expressed in this web resource do not necessarily represent those of the National Endowment for the Humanities."

Project Outcomes

Describe any project outcomes in the space provided.

The following activities have been completed or otherwise will be completed by the end of the project:

- 1.) Historic Nevada newspaper titles were selected by the Nevada Newspaper Advisory Board.
- 2.) Local project staff were hired for the project and vendors performing microfilm duplication/analysis and microfilm digitization were selected.
- 3.) The selected titles were duplicated and the microfilm analyzed for quality.
- 4.) Staff perform collation activities on the newspaper titles.
- 5.) An external digitization vendor digitizes and provides metadata according to NDNP technical guidelines
- 6.) Staff perform quality control work on the digitized assets
- 7.) Newspaper essays are drafted
- 8.) Regular batches comprising approximately 10,000 digitized pages per batch are submitted to the Library of Congress; this included a sample batch and ten production batches, to reach the total of approximately 100,000 pages as specified in program guidelines
- 9.) Staff author and submit required reports, and attend the annual awardee meetings in Washington DC.
- 10.) Staff lead outreach activities through in-person and online social media venues, to help broaden awareness of the program.

Grant Products

NDNP Awardee Interim Performance Report

(March 1, 2018 – August 31, 2018)

NEH Award Number: PJ-50137-14

NDNP State: Nevada

Submitted By: Jason Vaughan

Report Date: 9/17/18

INTERIM PERFORMANCE REPORT NARRATIVE

1. Describe any changes that you have made or that you anticipate making in the project work plan or methodology from the award proposal submitted to the competition.

No additional changes were made to the project work plan this quarter.

2. Please describe any selection or film acquisition/evaluation activities during the performance period.

This past quarter, the Nevada State Library and Archives completed their microfilm duplication work and technical analysis for Nevada newspaper titles associated with Nevada's 2016-18 cycle; these 2N microfilm copies and the technical report analyses were delivered to UNLV project staff in Spring, 2018.

3. Describe any specific award activities that have taken place between collaborating institutions in your state.

Periodic conference calls and email were used to facilitate consistent communication and ensure project partners were up to date on the project's progress. NDNP staff worked with the Nevada Newspaper Advisory Board to complete the essays for the *Eureka Sentinel* (March 2018), *Goldfield News* (May 2018), and *Lyon County Times* (July 2018). In August, 2018, UNLV received notice of award of supplemental funding to continue the Nevada NDNP program for a third cycle, September 2018 – August 2020. Project partners were notified, and preparatory steps began to get an updated 2N microfilm duplication and technical analysis quote from the Nevada State Library and Archives, a project partner, associated with cycle three activities.

4. Describe specifically your progress in conversion and/or vendor selection (attach documentation as desired).

As of August, 2018, six of the ten batches associated with the 2016-18 cycle have been accepted by the Library of Congress. The remaining four batches have been collated and digitized, and UNLV project

staff have completed the quality and DVV/OCR review steps. All four batches have been received at the Library of Congress and are in review for pending acceptance.

UNLV project staff participate in regular communication with our external digitization vendor, Apex CoVantage, through Basecamp project management software and regularly scheduled phone calls.

5. Do you have any questions or comments regarding the use of the tools provided by LC (Digital Viewer Validation)?

We don't have any questions or comments at this time.

6. Provide an update on your planned schedule for delivery of digital assets to the NDNP repository. Include anticipated number of files to be delivered and planned means of delivery or transfer. Keep in mind the delivery deadlines noted in the Cooperative Agreement Document, but also take into consideration your own resources and workflow plans. LC requests that you plan to deliver new data monthly, with one batch per hard drive. Batches that have been submitted and require rework should be shipped to LC as soon as fixes are complete (send more than one hard drive at a time, if needed).

The last four batches associated with this NDNP cycle have all been received at the Library of Congress and are in the review process for acceptance.

7. State briefly the status of any other digitized newspaper activities in your or collaborating partners' institutions (non-NDNP-funded).

In mid-August 2017, UNLV received funding from the *Commission on the Las Vegas Centennial* to digitize Las Vegas's first newspaper, the *Las Vegas Age* (and its precursor, the *Las Vegas Times*). The grant, totaling \$54,900, is in progress and digitization of roughly 9,000 pages from the master negative microfilm has been completed with data formatted for CONTENTdm ingest. An additional phase involving digitizing from positive microfilm service copies is underway, and a third phase of digitization from paper copies will commence in November. The project is slated to be completed and available online in early 2019.

8. Please provide copies of or URLs for any public presentations or publications on topics related to your participation in NDNP (or describe future plans for such).

Project Staff presented at several events. Presentations/publicity materials for some of these events are available through the main project website at <https://nvdnp.wordpress.com/events/>.

- March 24, 2018, project staff presented at the *Clark County Nevada Genealogical Society* meeting held at the Paseo Verde Public Library in Henderson, Nevada. Sixty attendees were present.
- April 27, 2018, project staff presented at a staff day outreach event at the Boulder City Library in Boulder City, Nevada. Thirty librarians and staff from Nevada attended.
- May 2, 2018, project staff presented at a librarian professional development event at the Windmill Public Library in Las Vegas. Thirty-five librarians and staff attended.
- May 4, 2018, project staff presented an online webinar to students in a genealogy class at Truckee Meadows Community College in Reno, NV. Twenty-five students attended, in addition to staff and faculty from the community college and members from the public.
- May 18, 2018, project staff participated in an event held in Las Vegas, the *UNLV Large-Scale Digitization Symposium*. This event covered multiple aspects of a digitization program and digitization lifecycle, and this included discussion on Nevada's NDNP project. Fifty individuals from across Nevada, as well as a few out-of-state participants, attended.
- June 24, 2018, the former NDNP Nevada Project Manager (Marina Georgieva) presented a poster session on Nevada's NDNP project at the *American Library Association Annual Conference* in New Orleans, LA. NDNP cards and other information were shared.
- August 28, 2018, project staff participated in UNLV's *Transfer Student Mixer* event, which attracted over fifty attendees. Project staff connected with students about Nevada's NDNP project and distributed cards to continue efforts to promote the project and online discovery afforded by *Chronicling America*.

Content associated with the online / social media presence for Nevada's phase two project was updated and maintained:

- *Nevada Digital Newspaper Project* (official project website):
<https://nvdnp.wordpress.com/tag/ndnp/>
- *Nevada Digital Newspaper Program: Project Overview*:
<http://guides.library.unlv.edu/c.php?g=394790>
- *Nevada Digital Newspaper Program* (Google Maps Account):
<https://www.google.com/maps/d/viewer?mid=1nJ-mm-JNjPX8nPcuPEauGgIBrls&ll=40.64213339999999%2C-116.9342671&z=8>

- *Nevada Digital Newspaper Project* (Twitter Account): <https://twitter.com/nvdnp>
- *Nevada Digital Newspaper Project* (Facebook Account): <https://www.facebook.com/nvdnp>

In addition, project staff contributed to the #ChromAmParty via the Facebook and Twitter Group's monthly social media campaigns:

- March, 2018: #WomensHistoryMonth. We contributed to the LC NDNP social media campaign with 19 articles from Nevada's digitized newspapers.
- April, 2018: #TrueCrimeTuesday. We contributed to the LC NDNP social media campaign with 13 articles, 4 jokes, and 8 quotes from Nevada's digitized newspapers.
- May 2018: #MomsInHistory. We contributed to the LC NDNP social media campaign with 11 articles from Nevada's digitized newspapers.
- June 2018: #VintageVacation. We contributed to the LC NDNP social media campaign with 14 articles and graphics from Nevada's digitized newspapers.
- July 2018: #OldSchoolEntertainment. We contributed to the LC NDNP social media campaign with 10 articles and graphics from Nevada's digitized newspapers.
- July 2018: #MuseumFireworksShow. We contributed to this social media campaign (not part of the #ChromAmParty), focused on a July 4th Fireworks Show theme, contributing three images from Nevada's digitized newspapers.
- August 2018: #BackToSchool. We contributed to the LC NDNP social media campaign with 12 articles from Nevada's digitized newspapers.

Future events

- Project staff will continue to participate in the monthly LC NDNP social media campaigns. For September, 2018, the theme is "State Swap." Nevada and Alaska project teams will post from the other state's digitized papers.
- October 14, 2018, project staff will deliver a presentation titled, "Chronicling America: Learn about Nevada's Participation in a Nationwide Historic Newspaper Digitization Initiative" at the *Nevada Library Association Annual Conference* in Las Vegas, NV.
- In November, 2018, project staff plan on participating via Twitter for the *National Association for Media Literacy Education (NAMLE)* week. Project staff are collaborating with the regional NAMLE organizer, Jared Bahir Browsh of the University of Colorado, Boulder, and local

representative, Fawn Canady (University of Nevada, Las Vegas) on highlighting the work of *Chronicling America* to showcase the power of media literacy education and its essential role in education today. Staff will suggest K-12 activities to enhance students' media literacy skills using *Chronicling America* digitized newspapers.

9. Describe any follow-up issues or questions you would like convey to the NDNP program committee.

We have no questions at this time.

NDNP Awardee Interim Performance Report

(September 1, 2018 - February 28, 2019)

NEH Award Number: PJ-50137-14

NDNP State: Nevada

Submitted By: Jason Vaughan

Report Date: 3/25/19

INTERIM PERFORMANCE REPORT NARRATIVE

1. Describe any changes that you have made or that you anticipate making in the project work plan or methodology from the award proposal submitted to the competition.

We haven't made nor anticipate any changes to the project work plan / methodology as indicated in the proposal. Our digitization vendor, (b) (4), has initiated new workflows this round and is incorporating a subcontractor for scanning. In the initial steps of the sample reel and subsequent full batches we have noticed that the turnaround time seems to be exceeding our previously established time of 40 days. We are working with the vendor to better understand expected turnaround times in the new workflow and whether the initially established calendar for batch processing needs revision.

2. Please describe any selection or film acquisition/evaluation activities during the performance period.

- The contract with the project's microfilm duplication / analysis vendor (Nevada State Library, Archives, and Public Records) was issued in Fall 2018. As with previous phases, both negative and positive copies will be created, which will ensure that collation work performed against the positive copies will precisely match the content of the negative copies used for digitization.
- To date, UNLV has received (72) 2N reels associated with several phase 3 newspaper titles (*The Silver State*, *The Daily Silver State*, and *Walker Lake Bulletin*). Reel duplication and analysis is on schedule and meeting established deadlines.
- Collation activities have begun, related to the sample reel and initial production batches. Specifically, we have collated pre-digitization metadata for the reel associated with the sample batch, 12 reels for batch Arrowhead, 13 reels for batch Bullfrog, and 8 reels for batch Carlin. The resultant collation spreadsheets have been received by our digitization vendor, Apex CoVantage, and initial collation activities have begun on batch Deeth, our fourth planned production batch.

3. Describe any specific award activities that have taken place between collaborating institutions in your state.

- Titles associated with Nevada's Phase 3 work were reviewed and finalized by the statewide Newspaper Selection Advisory Board: *Lyon County Times*, *Yerington Times*, *The Silver State*, *The Daily Silver State*, *The Silver State News*, *The Silver State*, *Walker Lake Bulletin*, *The Central Nevadan*, *The Wadsworth Dispatch*, *Wadsworth Semi-Weekly Dispatch*, *Gardnerville Record*, *The Record*, *The Record-Courier*, *Lovelock Tribune*, *Churchill Standard*, *The Churchill County Standard*, *The Fallon Standard*, *The White Pine News*, and *The White Pine News Weekly Mining Review*. The board also approved the *Las Vegas Age*, and the *Las Vegas Times*, previously digitized content that is being re-worked for this NDNP round.

The title selection list was submitted to the Library of Congress in February 2019.

- The Nevada State Library, Archives, and Public Records is our partner/vendor responsible for microfilm duplication and technical analysis. Bi-monthly telephone conference calls and email communication are conducted with them and a production schedule related to microfilm activities has been finalized.
- Duplication and analysis work has been completed for 72 reels, and work related to microfilm duplication / analysis for additional project reels is in the project queue.

4. Describe specifically your progress in conversion and/or vendor selection (attach documentation as desired).

- UNLV (the lead institution on the program) contracted with (b) (4) for digitization conversion activities. Local project staff conduct monthly conference calls related to project progress and to address any issues that arise. Regular communications also happen within the vendor's Basecamp project management software.

- The sample batch (1 reel) has been digitized and passed the first stage of quality review. We anticipate the hard drive to be delivered momentarily and the final quality review and DVV verification to be completed before sending the sample batch to the Library of Congress.
- Additional details related to microfilm duplication / analysis activities appear under item (3) above and item (6) below.

5. Do you have any questions or comments regarding the use of the tools provided by LC (Digital Viewer Validation)?

Not at this time.

6. Provide an update on your planned schedule for delivery of digital assets to the NDNP repository. Include anticipated number of files to be delivered and planned means of delivery or transfer. Keep in mind the delivery deadlines noted in the Cooperative Agreement Document, but also take into consideration your own resources and workflow plans. LC requests that you plan to deliver new data monthly, with one batch per hard drive. Batches that have been submitted and require rework should be shipped to LC as soon as fixes are complete (send more than one hard drive at a time, if needed).

A schedule for production of deliverables was finalized and submitted in Fall, 2018, and things appear to be tracking on schedule at the time of drafting this interim performance report. A sample reel was duplicated and analyzed by Nevada State Library, Archives, and Public Records staff, and subsequently sent to the vendor for digitization. It's expected the sample reel will be submitted to the Library of Congress in Spring, 2019. In addition, 2N microfilm reels associated with the first three production batches of approximately 10,000 pages each have been submitted to the vendor for digitization. Collation work by local project staff has begun on a fourth production batch.

During this reporting period, the digitization workflow and the production schedule was finalized with the digitization vendor, and will be tweaked if and as necessary as the regular batch production work continues. A discussion of timelines and any modifications to accommodate new workflows with Apex is scheduled for the last week in March, 2019. At this time, the project team anticipates sending one batch per month (roughly 10-12 reels) to the Library of Congress (each on a hard drive), with each batch approximately 10,000 pages. The project team anticipates 25% of content will be delivered by October 1, 2019.

7. State briefly the status of any other digitized newspaper activities in your or collaborating partners' institutions (non-NDNP-funded).

At present there are no other newspaper digitization projects to report on.

8. Please provide copies of or URLs for any public presentations or publications on topics related to your participation in NDNP (or describe future plans for such).

- February 2019: Lapworth, Emily; Jones, Sarah; and Georgieva, Marina (2019) "Microfilm, Manuscripts, and Photographs: A Case Study Comparing Three Large-Scale Digitization Projects," *Journal of Contemporary Archival Studies*: Vol. 6, Article 5. [<https://elischolar.library.yale.edu/jcas/vol6/iss1/5>]. The Nevada NDNP project is highlighted in this article, published in February 2019; one of the authors was a former project manager for the Nevada project.

- February 2019: "Creating a WordPress Website." This presentation was provided to interested library staff at the UNLV Libraries, and was taught by a former project manager for the Nevada NDNP site. The project website was used as the basis for this session and all activities in the class utilized Nevada NDNP materials.

- January 2019: "Transfer Student Mixer." Approximately 100 UNLV students attended this event held at the UNLV Library, where among other things, two local staff associated with the Nevada NDNP project had a table to promote the project and answer questions.

- Local Nevada NDNP project staff participate monthly in #ChronAmParty via Twitter & Facebook 3rd Tuesday of the Month social media outreach events:

Facebook: <https://www.facebook.com/nvndnp>

Twitter: <https://twitter.com/nvndnp>

- Project staff maintain two websites highlighting the Nevada NDNP project:

Nevada Digital Newspaper Project (official project website):

<https://nvndnp.wordpress.com/tag/ndnp/>

Nevada Digital Newspaper Program: Project Overview:

<http://guides.library.unlv.edu/c.php?g=394790>

- The Las Vegas Clark County Library System added a link to the *Chronicling America* website to (7) online guides on their website.
- Planned for Spring 2019: Local project staff are confirmed to partner with UNLV's College of Education for "Nevada Ed Chat" Event, to help promote the NDNP project and awareness among K-12 Nevada educators.

9. Describe any follow-up issues or questions you would like convey to the NDNP program committee.

We have no questions at this time.

NDNP Awardee Interim Performance Report

(March 1, 2019 – August 31, 2019)

NEH Award Number: PJ-50137-14

NDNP State: Nevada

Submitted By: Jason Vaughan

Report Date: 9/25/19

INTERIM PERFORMANCE REPORT NARRATIVE

1. Describe any changes that you have made or that you anticipate making in the project work plan or methodology from the award proposal submitted to the competition.

Changes were noted in the previous interim performance report, and no new additional changes were effected for this quarter.

2. Please describe any selection or film acquisition/evaluation activities during the performance period.

This past quarter, the Nevada State Library and Archives completed their microfilm duplication work and technical analysis for Nevada newspaper titles associated with this NDNP cycle. The duplicated microfilm copies and the technical report analyses were sent to and received by the UNLV Libraries. Evaluation activities associated with the received microfilm copies are discussed in detail under question #4, below.

3. Describe any specific award activities that have taken place between collaborating institutions in your state.

In June 2019, NDNP project staff organized and led the annual Nevada NDNP Partner Meeting in Carson City and Reno, NV. Stakeholders from UNLV, UNR, and the Nevada State Library and Archives participated. Updates and subsequent discussion was provided on project workflows, present status, and outreach efforts. In addition, initial brainstorming regarding Nevada's potential application for a fourth round of NDNP program funding occurred. Project staff also took advantage of this trip to provide extensive outreach to several education and historic entities in nearby Virginia City as well as Reno.

Apart from the Partner's meeting, periodic conference calls and email were used to facilitate consistent communication and to help ensure project partners were up to date on the project's progress. Such efforts include a monthly written report on the project's present status and outreach efforts.

4. Describe specifically your progress in conversion and/or vendor selection (attach documentation as desired).

NDNP project staff have mapped out ten batches associated with phase 3 of Nevada's NDNP project. Various batches are in one of several stages of review/conversion: microfilm collation, external vendor digitization, project staff quality review of digital surrogates, DVV/OCR review, and batch submission to the Library of Congress. Below is a chart summarizing the present progress of all ten batches, as well as the sample batch.

Batch	Collation (UNLV)	Digitization (Apex)	Quality Review (UNLV)	DVV/OCR Review (UNLV)	Accepted by Library of Congress
Sample Batch	01/25/2019	03/15/2019	03/23/2019	03/23/2019	Accepted 04/16/2019
Unionville 7,178 pages	Library of Congress requested rework 06/11/2019; Rework completed and accepted by LoC.				Accepted 09/09/2019
Arrowhead 11,268 pages	Completed 01/25/2019	Completed 05/13/2019	Completed 06/26/2019	Completed 08/09/2019	In Review 08/26/2019
Bullfrog 16,024 pages	Completed 03/01/2019	Completed 05/09/2019	Completed 07/12/2019	In Process	
Carlin 9,780 pages	Completed 03/13/2019	Completed 05/13/2019	Completed 07/22/2019		
Deeth 14,095 pages	Completed 04/26/2019	Completed 05/29/2019	In Process		
Empire 9,264 pages	Completed 05/24/2019	Completed 08/09/2019			
Fairview 8,327 pages	Completed 07/05/2019	Completed 08/21/2019			
Gabbs TBD # pages	In Process				
Hiko TBD # pages					
Imlay TBD # pages					

5. Do you have any questions or comments regarding the use of the tools provided by LC (Digital Viewer Validation)?

Not at this time.

6. Provide an update on your planned schedule for delivery of digital assets to the NDNP repository. Include anticipated number of files to be delivered and planned means of delivery or transfer. Keep in mind the delivery deadlines noted in the Cooperative Agreement Document, but also take into consideration your own resources and workflow plans. LC requests that you plan to deliver new data monthly, with one batch per hard drive. Batches that have been submitted and require rework should be shipped to LC as soon as fixes are complete (send more than one hard drive at a time, if needed).

Anticipated future ship dates to the Library of Congress of remaining batches are presently forecast as follows:

Batch	Anticipated Ship Date to LC
Bullfrog (page count: 16,024)	Sept/Oct 2019
Carlin (page count: 9,780)	November 2019
Deeth (page count: 14,095)	December 2019
Empire (page count: 9,264)	January 2020
Fairview (page count: 8,327)	February 2020
Gabbs (page count: TBD)	March 2020
Hiko (page count: TBD)	April 2020
Imlay (page count: TBD)	May 2020

At time of drafting this report, Batch Unionville (7,178 pages, ~ 7.2% of cycle total) has been accepted by LoC, and batch Arrowhead (11,268 pages, ~ 11.2% of cycle total) is under review by LoC. In mid-2019 the Nevada NDNP project technician accepted a different job; a replacement has been hired and is under training; however, this resulted in progress delays for the third production batch shipment to LoC.

It's anticipated that batch three ("Bullfrog," a large batch at just over 16,000 pages) will be shipped to LoC no later than October, 2019.

7. State briefly the status of any other digitized newspaper activities in your or collaborating partners' institutions (non-NDNP-funded).

At present there are no other newspaper digitization projects to report on.

8. Please provide copies of or URLs for any public presentations or publications on topics related to your participation in NDNP (or describe future plans for such).

NDNP project staff led or otherwise participated in the following in-person outreach events during this reporting period:

- May 2019, Las Vegas, NV: "Statewide Digitization Workshop." Professionals from Nevada libraries, museums, and additional agencies across the state attended this in-person workshop. NDNP project staff distributed promotional material related to Nevada's NDNP project, and participated in the program's workshop sessions.
- May 2019, Henderson, NV: "Glen Taylor Elementary School Career Day." NDNP project staff distributed promotional materials to 3rd grade students and teachers at Glen Taylor Elementary School.
- June 2019, Virginia City, NV: NDNP project staff shared NDNP information and distributed promotional materials related to Nevada's NDNP project with various individuals and entities in Virginia City, NV. This included a meeting with the librarian at the Storey County Community Library, and information sharing and distribution of promotional materials at the Historic Fourth Ward School, the Comstock Fireman's Museum, and the historic Silver Queen Hotel.
- June 2019, Reno, NV: NDNP project staff shared NDNP information and distributed promotional materials related to Nevada's NDNP project with the School Librarian and the County Program Specialist at Traner Middle School Library in Reno, NV. This effort included initial design of a school lesson for 4th graders involving the analysis of historic newspaper ads (comparing, analyzing, observing, questioning).

NDNP project staff led or otherwise participated in the following online outreach efforts during this reporting period:

- June 2019: NDNP project staff authored a guest blog for International Archives Week, discussing the Nevada NDNP project. The post is available at: <https://idnaproject.org/2019/06/>

- Local Nevada NDNP project staff participate monthly in #ChronAmParty via Twitter (<https://twitter.com/nvdnp>) & Facebook (<https://www.facebook.com/nvdnp>) 3rd Tuesday of the Month social media outreach events:
 - March 2019, “#BaseballOfYore”: 10 articles posted, 1 promotional poster
 - April 2019, “#NationalPoetryMonth”: 8 articles posted
 - May 2019, “#15MillionPages”: 5 articles posted, 1 promotional poster
 - June 2019, “#PartyInSpace”: 4 articles posted, 2 promotional posters
 - August 2019, “#InspiredInventions”: 9 articles posted
 - September 2019, “#ConstitutionDay”: 9 articles posted

- Project staff maintain two websites highlighting the Nevada NDNP project:
 - *Nevada Digital Newspaper Project* (official project website): <https://nvdnp.wordpress.com/tag/ndnp/>
 - *Nevada Digital Newspaper Program: Project Overview*: <http://guides.library.unlv.edu/c.php?g=394790>

9. Describe any follow-up issues or questions you would like convey to the NDNP program committee.

We have no questions at this time.

Semi-Annual Performance Progress Report

Report ID: 2891660

Application Number: PJ-50137-14

Project Director: Jason Vaughan (jason.vaughan@unlv.edu)

Institution: University of Nevada, Las Vegas

Reporting Period: 9/1/2019 - 2/29/2020

Report Due: 3/31/2020

Submission Date: 3/27/2020 1:59:30 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The overall goal of the project is to select, digitize, and submit to the Library of Congress approximately 100,000 pages of historic Nevada newspaper content for inclusion into the Chronicling America portal. Local project staff, along with our partners, followed the technical approach and guidelines for the 2018 National Digital Newspaper Program awardees. Specifically, goals of the project include the selection of newspaper titles by an Advisory Board (completed, with a title list submitted to and approved by the Library of Congress); the drafting of newspaper essays (in process); submission of regular production batches of digitized content to the LoC (in process); and several goals which will occur later in the project, including deposit of 2N microfilm copies used for digitization to the Library of Congress. The submitted PDF attachments associated with the semi-annual performance reports provide more detail to date. There were no significant changes in approach or methods from the agency-approved application/plan.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

To date (March 2020), here is a summarized list of accomplishments; more detail can specifically be found in the aforementioned semi-annual report PDFs submitted into the e-GMS portal as PDF documentation.

- 1.) Historic Nevada newspaper titles were selected by the Nevada Newspaper Advisory Board (completed).
- 2.) Local project staff were hired for the project and vendors performing microfilm duplication/analysis and microfilm digitization were selected (completed).
- 3.) The selected titles were duplicated and the microfilm analyzed for quality (completed).
- 4.) Staff performed collation activities on the newspaper titles (completed).
- 5.) An external digitization vendor has begun digitization and provided metadata according to NDNP technical guidelines (as of March 2020, completed for 11 of the planned 11 production batches).
- 6.) Staff performed quality control work on the digitized assets (as of March 2020, quality review has been performed on nine of the eleven production batches, and DVV/OCR review has been completed for eight production batches and commenced for the two remaining batches).
- 7.) Drafting of newspaper essays has commenced and as of March 2020 essays associated with four newspaper titles have been approved by the NEH editor and sent to the Library of Congress.
- 8.) As of March 2020, five production batches have been accepted by the Library of Congress.
- 9.) Staff authored and submitted required reports, and attended the annual awardee meeting in Washington DC in September 2019.
- 10.) Staff led outreach activities through in-person and online social media venues, to help broaden awareness of the program, with more detail provided in the semi-annual performance report PDF attachments.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area

of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Project staff are encouraged to attend training opportunities and workshops. Examples of professional development opportunities which have taken place include:

In February 2020, the Project Coordinator attended the Computer-Using Educators (CUE) – Nevada State Conference to strengthen ties with Nevada educators and support the project's K-12 activity development.

The Project Coordinator worked under the guidance of UNLV Library's Metadata Librarian to learn more about structured data and data clean-up in large-scale projects; this led to more efficient reworking of errors in NDNF batches.

In January 2020, project staff attended the webinar: "Teaching About Slavery," which augments work they are engaged with on K-12 activities.

The Project Coordinator is working with a grant project co-PI to draft a peer-reviewed article about using historic newspapers to teach difficult history topics. This mentoring opportunity allows the grant staff to learn more about academic publishing processes.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Several initiatives, including both in-person and online initiatives, are intentioned to raise awareness of the program and the availability of the online digitized content to the general public as well as to

fellow library professionals. Such events collectively help to raise awareness, discuss search strategies for the newspaper content, and provide an overview of the Chronicling America portal. Events are listed and further described in each of the semi-annual performance report PDF attachments.

In addition, staff maintain the following online presences associated with the Nevada project:

- Nevada Digital Newspaper Project (official project website): <https://nvdsn.wordpress.com/tag/ndnp/>

- Nevada Digital Newspaper Program: Project Overview:
<http://guides.library.unlv.edu/c.php?g=394790>

Staff also contributed to the regular “#ChronAmParty” via Twitter Groups’ monthly social media campaigns. Staff maintained the following social media accounts associated with the Nevada project:

- Nevada Digital Newspaper Project (Twitter Account): <https://twitter.com/nvdsn>

- Nevada Digital Newspaper Project (Facebook Account): <https://www.facebook.com/nvdsn>

In early March, 2020, project staff participated in a Community Scanning Day held for local community members to share historical materials and learn more about the activities of UNLV Special Collections and Archives, including digitization projects and collaborative online collection development.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Nothing to Report. Project staff will continue to execute project steps to meet all project goals by September 2020 at the conclusion of this third phase for the Nevada NDNP program.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate “no change.”

Identify the person’s state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Project Directors – Jason Vaughan and Cory Lampert are project co-directors. No change from previous report in terms of contributions and funding support. They are fulltime, regular, permanent employees of the University of Nevada, (b) (6). They worked on the project approximately one person month per year. They have not collaborated internationally for this project. Collectively, they have completed and/or presently perform the following activities:

- o Develop and author required documentation and reports and submit to the NEH / Library of Congress per program guidelines and timelines.
- o Obtained and reviewed proposals and quotes associated with microfilm duplication, analysis, and digitization
- o Hired, provided training, and supervise key project personnel (2 temporary staff hires)
- o Attend required grant program national meetings in Washington, D.C.
- o Provide project updates for Nevada Newspaper Advisory Board and Project Partners
- o Provide broad oversight and guidance to ensure all program deliverables and timelines are met
- o Participate in regular update calls with project vendors associated w/ microfilm duplication, analysis, and digitization
- o Participate in outreach activities associated with the program

Key Personnel - Two key personnel were hired as part of the project, a project coordinator (Carrie Stewart) and a project technician (at present, Amy Check), (b) (6). The project coordinator was funded by the NEH program award; the project technician is funded by the University of Nevada, Las Vegas. On an annual basis, they work approximately 11 in-person months each. They have not collaborated internationally for this project.

Collectively they have completed and/or presently perform the following activities:

- o Reviewed all project goals, guidelines, and timelines
- o Develop regular content updates for project blog and an array of social media sites
- o Assisted in the compilation and documentation of Nevada newspaper inventory and microfilm technical quality information
- o Ensure overall project quality control is maintained
- o Manage all in-house metadata creation as outlined in the NDNP Technical Guidelines for Applicants; including development of internal project guidelines, metadata training, documentation via application profile and indexing guidelines, and any other required project manuals/tools involving, as necessary, local staff, external vendors, and the Library of Congress
- o Provide direction to external vendor(s) performing contracted digitization related services associated with the program
- o Coordinate and track information and materials for all selected titles, including: technical evaluation status, duplication status, collation status, quality control status, validation status, and status tracking

of microfilm and digital assets

- o Collate data; upload collation page level and reel level metadata information to digitization vendor
- o Perform quality control and validation of digital assets
- o Deliver validated digital assets to the Library of Congress
- o Document procedures, technical specifications, and statistics related to the project.
- o Participate in Project Team Meetings and communicate progress to team leadership on a regular basis.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities,

worked at each other's site); and
Other.

More detail on partner and contribution (foreign or domestic).

Nevada Newspaper Advisory Board: this is a board created for this project and chaired by Associate Professor Peter Michel at the UNLV Libraries and Jeff Kintop, the former Nevada state archivist and administrator at the Nevada State Library and Archives. The board consists of a dozen individuals from across Nevada who broadly are experts in their field and/or otherwise known for their knowledge and expertise of Nevada History. Their role was to deliberate on and select the Nevada newspaper titles to digitize and make available via Chronicling America. In addition, the chairs draft the required newspaper essays associated with the selected titles. Board members are geographically spread over Nevada (i.e. no specific location). Their contribution was their expertise in Nevada history and their time and services in association with serving on the board are unpaid - so they provided "collaboration" support.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

The project funding included support for the project manager; this person was hired to solely work on this NDNP project for the project duration. Project funding also supports the digitization activities of

the project's contracted digitization vendor; microfilm rolls, reels, and boxes directly associated with the project; required travel for the program's annual national meeting; and support for the internal Nevada partners' meeting.

More broadly, the National Digital Newspaper Program helps provide anywhere, anytime, easily discoverable content comprised of America's historic, primary source newspapers. Such primary source materials are of broad interest to the general public, students, academics, and other educators. Program funding allowed Nevada to join other states in contributing and making accessible these primary source historic newspapers through a common, standards based technological platform and discovery portal – Chronicling America.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

In summer 2019, one of the two staff hired for NDNP project activities left her position to accept a permanent, full time job unassociated with the NDNP program. A replacement was hired and subsequently trained; given this staff turnover the project for a while was slightly behind schedule but as of March 2020 is back on schedule. The Coronavirus pandemic resulted in the closure of the UNLV campus and library and project staff are presently working at home. We don't anticipate hardships with this or with the present project schedule, however, we are monitoring the situation and things could evolve; our digitization vendor indicates they are presently working at 75% normal capacity given the pandemic.

The ten major batches associated with this NDNP project cycle total just under 100,000 pages. In December 2019 we asked for and received approval from the Library of Congress to proceed with the processing / digitization steps for several thousand additional pages. This will allow us to complete the available runs of three of the newspaper titles associated with this cycle, and we anticipate the deliverables associated with these additional pages will be submitted to the Library of Congress no later than August 31, 2020, but the situation may evolve dependent on circumstances listed above. The total anticipated page count at this time is estimated to be approximately 107,000 pages for this cycle.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

The websites listed earlier in this report which exist to broaden awareness of the project, acknowledge NEH support with the logo, name, as well as the statement "Any views, findings, conclusions, or recommendations expressed in this web resource do not necessarily represent those of the National Endowment for the Humanities."

Project Outcomes

Describe any project outcomes in the space provided.

The following activities have been completed or otherwise will be completed by the end of the project:

- 1.) Historic Nevada newspaper titles were selected by the Nevada Newspaper Advisory Board.
- 2.) Local project staff were hired for the project and vendors performing microfilm duplication/analysis and microfilm digitization were selected.
- 3.) The selected titles were duplicated and the microfilm analyzed for quality.
- 4.) Staff have completed collation activities on the newspaper titles.
- 5.) An external digitization vendor digitizes and provides metadata according to NDNP technical guidelines
- 6.) Staff perform quality control work on the digitized assets
- 7.) Newspaper essays are drafted
- 8.) Regular batches comprising approximately 10,000 digitized pages per batch are submitted to the Library of Congress; this included a sample batch and ten production batches, to reach the total of approximately 100,000 pages as specified in program guidelines. As noted above, we have received LoC approval (and coordinated with our digitization vendor) to include an eleventh production batch, bringing the anticipated page count for this cycle to approximately 107,000 pages.
- 9.) Staff author and submit required reports, and attend the annual awardee meetings in Washington DC.
- 10.) Staff lead outreach activities through in-person and online social media venues, to help broaden awareness of the program.

Grant Products

NDNP Awardee Interim Performance Report

(March 1, 2018 – August 31, 2018)

NEH Award Number: PJ-50137-14

NDNP State: Nevada

Submitted By: Jason Vaughan

Report Date: 9/17/18

INTERIM PERFORMANCE REPORT NARRATIVE

1. Describe any changes that you have made or that you anticipate making in the project work plan or methodology from the award proposal submitted to the competition.

No additional changes were made to the project work plan this quarter.

2. Please describe any selection or film acquisition/evaluation activities during the performance period.

This past quarter, the Nevada State Library and Archives completed their microfilm duplication work and technical analysis for Nevada newspaper titles associated with Nevada's 2016-18 cycle; these 2N microfilm copies and the technical report analyses were delivered to UNLV project staff in Spring, 2018.

3. Describe any specific award activities that have taken place between collaborating institutions in your state.

Periodic conference calls and email were used to facilitate consistent communication and ensure project partners were up to date on the project's progress. NDNP staff worked with the Nevada Newspaper Advisory Board to complete the essays for the *Eureka Sentinel* (March 2018), *Goldfield News* (May 2018), and *Lyon County Times* (July 2018). In August, 2018, UNLV received notice of award of supplemental funding to continue the Nevada NDNP program for a third cycle, September 2018 – August 2020. Project partners were notified, and preparatory steps began to get an updated 2N microfilm duplication and technical analysis quote from the Nevada State Library and Archives, a project partner, associated with cycle three activities.

4. Describe specifically your progress in conversion and/or vendor selection (attach documentation as desired).

As of August, 2018, six of the ten batches associated with the 2016-18 cycle have been accepted by the Library of Congress. The remaining four batches have been collated and digitized, and UNLV project

staff have completed the quality and DVV/OCR review steps. All four batches have been received at the Library of Congress and are in review for pending acceptance.

UNLV project staff participate in regular communication with our external digitization vendor, Apex CoVantage, through Basecamp project management software and regularly scheduled phone calls.

5. Do you have any questions or comments regarding the use of the tools provided by LC (Digital Viewer Validation)?

We don't have any questions or comments at this time.

6. Provide an update on your planned schedule for delivery of digital assets to the NDNP repository. Include anticipated number of files to be delivered and planned means of delivery or transfer. Keep in mind the delivery deadlines noted in the Cooperative Agreement Document, but also take into consideration your own resources and workflow plans. LC requests that you plan to deliver new data monthly, with one batch per hard drive. Batches that have been submitted and require rework should be shipped to LC as soon as fixes are complete (send more than one hard drive at a time, if needed).

The last four batches associated with this NDNP cycle have all been received at the Library of Congress and are in the review process for acceptance.

7. State briefly the status of any other digitized newspaper activities in your or collaborating partners' institutions (non-NDNP-funded).

In mid-August 2017, UNLV received funding from the *Commission on the Las Vegas Centennial* to digitize Las Vegas's first newspaper, the *Las Vegas Age* (and its precursor, the *Las Vegas Times*). The grant, totaling \$54,900, is in progress and digitization of roughly 9,000 pages from the master negative microfilm has been completed with data formatted for CONTENTdm ingest. An additional phase involving digitizing from positive microfilm service copies is underway, and a third phase of digitization from paper copies will commence in November. The project is slated to be completed and available online in early 2019.

8. Please provide copies of or URLs for any public presentations or publications on topics related to your participation in NDNP (or describe future plans for such).

Project Staff presented at several events. Presentations/publicity materials for some of these events are available through the main project website at <https://nvdpn.wordpress.com/events/>.

- March 24, 2018, project staff presented at the *Clark County Nevada Genealogical Society* meeting held at the Paseo Verde Public Library in Henderson, Nevada. Sixty attendees were present.
- April 27, 2018, project staff presented at a staff day outreach event at the Boulder City Library in Boulder City, Nevada. Thirty librarians and staff from Nevada attended.
- May 2, 2018, project staff presented at a librarian professional development event at the Windmill Public Library in Las Vegas. Thirty-five librarians and staff attended.
- May 4, 2018, project staff presented an online webinar to students in a genealogy class at Truckee Meadows Community College in Reno, NV. Twenty-five students attended, in addition to staff and faculty from the community college and members from the public.
- May 18, 2018, project staff participated in an event held in Las Vegas, the *UNLV Large-Scale Digitization Symposium*. This event covered multiple aspects of a digitization program and digitization lifecycle, and this included discussion on Nevada's NDNP project. Fifty individuals from across Nevada, as well as a few out-of-state participants, attended.
- June 24, 2018, the former NDNP Nevada Project Manager (Marina Georgieva) presented a poster session on Nevada's NDNP project at the *American Library Association Annual Conference* in New Orleans, LA. NDNP cards and other information were shared.
- August 28, 2018, project staff participated in UNLV's *Transfer Student Mixer* event, which attracted over fifty attendees. Project staff connected with students about Nevada's NDNP project and distributed cards to continue efforts to promote the project and online discovery afforded by *Chronicling America*.

Content associated with the online / social media presence for Nevada's phase two project was updated and maintained:

- *Nevada Digital Newspaper Project* (official project website):
<https://nvdpn.wordpress.com/tag/ndnp/>
- *Nevada Digital Newspaper Program: Project Overview*:
<http://guides.library.unlv.edu/c.php?g=394790>
- *Nevada Digital Newspaper Program* (Google Maps Account):
<https://www.google.com/maps/d/viewer?mid=1nJ-mm-JNjPX8nPcuPEauGgIBrls&ll=40.64213339999999%2C-116.9342671&z=8>

- *Nevada Digital Newspaper Project* (Twitter Account): <https://twitter.com/nvdnp>
- *Nevada Digital Newspaper Project* (Facebook Account): <https://www.facebook.com/nvdnp>

In addition, project staff contributed to the #ChromAmParty via the Facebook and Twitter Group's monthly social media campaigns:

- March, 2018: #WomensHistoryMonth. We contributed to the LC NDNP social media campaign with 19 articles from Nevada's digitized newspapers.
- April, 2018: #TrueCrimeTuesday. We contributed to the LC NDNP social media campaign with 13 articles, 4 jokes, and 8 quotes from Nevada's digitized newspapers.
- May 2018: #MomsInHistory. We contributed to the LC NDNP social media campaign with 11 articles from Nevada's digitized newspapers.
- June 2018: #VintageVacation. We contributed to the LC NDNP social media campaign with 14 articles and graphics from Nevada's digitized newspapers.
- July 2018: #OldSchoolEntertainment. We contributed to the LC NDNP social media campaign with 10 articles and graphics from Nevada's digitized newspapers.
- July 2018: #MuseumFireworksShow. We contributed to this social media campaign (not part of the #ChromAmParty), focused on a July 4th Fireworks Show theme, contributing three images from Nevada's digitized newspapers.
- August 2018: #BackToSchool. We contributed to the LC NDNP social media campaign with 12 articles from Nevada's digitized newspapers.

Future events

- Project staff will continue to participate in the monthly LC NDNP social media campaigns. For September, 2018, the theme is "State Swap." Nevada and Alaska project teams will post from the other state's digitized papers.
- October 14, 2018, project staff will deliver a presentation titled, "Chronicling America: Learn about Nevada's Participation in a Nationwide Historic Newspaper Digitization Initiative" at the *Nevada Library Association Annual Conference* in Las Vegas, NV.
- In November, 2018, project staff plan on participating via Twitter for the *National Association for Media Literacy Education (NAMLE)* week. Project staff are collaborating with the regional NAMLE organizer, Jared Bahir Browsh of the University of Colorado, Boulder, and local

representative, Fawn Canady (University of Nevada, Las Vegas) on highlighting the work of *Chronicling America* to showcase the power of media literacy education and its essential role in education today. Staff will suggest K-12 activities to enhance students' media literacy skills using *Chronicling America* digitized newspapers.

9. Describe any follow-up issues or questions you would like convey to the NDNP program committee.

We have no questions at this time.

NDNP Awardee Interim Performance Report

(September 1, 2018 - February 28, 2019)

NEH Award Number: PJ-50137-14

NDNP State: Nevada

Submitted By: Jason Vaughan

Report Date: 3/25/19

INTERIM PERFORMANCE REPORT NARRATIVE

1. Describe any changes that you have made or that you anticipate making in the project work plan or methodology from the award proposal submitted to the competition.

We haven't made nor anticipate any changes to the project work plan / methodology as indicated in the proposal. Our digitization vendor, (b) (4), has initiated new workflows this round and is incorporating a subcontractor for scanning. In the initial steps of the sample reel and subsequent full batches we have noticed that the turnaround time seems to be exceeding our previously established time of 40 days. We are working with the vendor to better understand expected turnaround times in the new workflow and whether the initially established calendar for batch processing needs revision.

2. Please describe any selection or film acquisition/evaluation activities during the performance period.

- The contract with the project's microfilm duplication / analysis vendor (Nevada State Library, Archives, and Public Records) was issued in Fall 2018. As with previous phases, both negative and positive copies will be created, which will ensure that collation work performed against the positive copies will precisely match the content of the negative copies used for digitization.
- To date, UNLV has received (72) 2N reels associated with several phase 3 newspaper titles (*The Silver State*, *The Daily Silver State*, and *Walker Lake Bulletin*). Reel duplication and analysis is on schedule and meeting established deadlines.
- Collation activities have begun, related to the sample reel and initial production batches. Specifically, we have collated pre-digitization metadata for the reel associated with the sample batch, 12 reels for batch Arrowhead, 13 reels for batch Bullfrog, and 8 reels for batch Carlin. The resultant collation spreadsheets have been received by our digitization vendor, (b) (4), and initial collation activities have begun on batch Deeth, our fourth planned production batch.

3. Describe any specific award activities that have taken place between collaborating institutions in your state.

- Titles associated with Nevada's Phase 3 work were reviewed and finalized by the statewide Newspaper Selection Advisory Board: *Lyon County Times*, *Yerington Times*, *The Silver State*, *The Daily Silver State*, *The Silver State News*, *The Silver State*, *Walker Lake Bulletin*, *The Central Nevadan*, *The Wadsworth Dispatch*, *Wadsworth Semi-Weekly Dispatch*, *Gardnerville Record*, *The Record*, *The Record-Courier*, *Lovelock Tribune*, *Churchill Standard*, *The Churchill County Standard*, *The Fallon Standard*, *The White Pine News*, and *The White Pine News Weekly Mining Review*. The board also approved the *Las Vegas Age*, and the *Las Vegas Times*, previously digitized content that is being re-worked for this NDNP round.

The title selection list was submitted to the Library of Congress in February 2019.

- The Nevada State Library, Archives, and Public Records is our partner/vendor responsible for microfilm duplication and technical analysis. Bi-monthly telephone conference calls and email communication are conducted with them and a production schedule related to microfilm activities has been finalized.
- Duplication and analysis work has been completed for 72 reels, and work related to microfilm duplication / analysis for additional project reels is in the project queue.

4. Describe specifically your progress in conversion and/or vendor selection (attach documentation as desired).

- UNLV (the lead institution on the program) contracted with (b) (4) for digitization conversion activities. Local project staff conduct monthly conference calls related to project progress and to address any issues that arise. Regular communications also happen within the vendor's Basecamp project management software.

- The sample batch (1 reel) has been digitized and passed the first stage of quality review. We anticipate the hard drive to be delivered momentarily and the final quality review and DVV verification to be completed before sending the sample batch to the Library of Congress.
- Additional details related to microfilm duplication / analysis activities appear under item (3) above and item (6) below.

5. Do you have any questions or comments regarding the use of the tools provided by LC (Digital Viewer Validation)?

Not at this time.

6. Provide an update on your planned schedule for delivery of digital assets to the NDNP repository. Include anticipated number of files to be delivered and planned means of delivery or transfer. *Keep in mind the delivery deadlines noted in the Cooperative Agreement Document, but also take into consideration your own resources and workflow plans. LC requests that you plan to deliver new data monthly, with one batch per hard drive. Batches that have been submitted and require rework should be shipped to LC as soon as fixes are complete (send more than one hard drive at a time, if needed).*

A schedule for production of deliverables was finalized and submitted in Fall, 2018, and things appear to be tracking on schedule at the time of drafting this interim performance report. A sample reel was duplicated and analyzed by Nevada State Library, Archives, and Public Records staff, and subsequently sent to the vendor for digitization. It's expected the sample reel will be submitted to the Library of Congress in Spring, 2019. In addition, 2N microfilm reels associated with the first three production batches of approximately 10,000 pages each have been submitted to the vendor for digitization. Collation work by local project staff has begun on a fourth production batch.

During this reporting period, the digitization workflow and the production schedule was finalized with the digitization vendor, and will be tweaked if and as necessary as the regular batch production work continues. A discussion of timelines and any modifications to accommodate new workflows with Apex is scheduled for the last week in March, 2019. At this time, the project team anticipates sending one batch per month (roughly 10-12 reels) to the Library of Congress (each on a hard drive), with each batch approximately 10,000 pages. The project team anticipates 25% of content will be delivered by October 1, 2019.

7. State briefly the status of any other digitized newspaper activities in your or collaborating partners' institutions (non-NDNP-funded).

At present there are no other newspaper digitization projects to report on.

8. Please provide copies of or URLs for any public presentations or publications on topics related to your participation in NDNP (or describe future plans for such).

- February 2019: Lapworth, Emily; Jones, Sarah; and Georgieva, Marina (2019) "Microfilm, Manuscripts, and Photographs: A Case Study Comparing Three Large-Scale Digitization Projects," *Journal of Contemporary Archival Studies*: Vol. 6, Article 5. [<https://elischolar.library.yale.edu/jcas/vol6/iss1/5>]. The Nevada NDNP project is highlighted in this article, published in February 2019; one of the authors was a former project manager for the Nevada project.

- February 2019: "Creating a WordPress Website." This presentation was provided to interested library staff at the UNLV Libraries, and was taught by a former project manager for the Nevada NDNP site. The project website was used as the basis for this session and all activities in the class utilized Nevada NDNP materials.

- January 2019: "Transfer Student Mixer." Approximately 100 UNLV students attended this event held at the UNLV Library, where among other things, two local staff associated with the Nevada NDNP project had a table to promote the project and answer questions.

- Local Nevada NDNP project staff participate monthly in #ChronAmParty via Twitter & Facebook 3rd Tuesday of the Month social media outreach events:

Facebook: <https://www.facebook.com/nvndnp>

Twitter: <https://twitter.com/nvndnp>

- Project staff maintain two websites highlighting the Nevada NDNP project:

Nevada Digital Newspaper Project (official project website):

<https://nvndnp.wordpress.com/tag/ndnp/>

Nevada Digital Newspaper Program: Project Overview:

<http://guides.library.unlv.edu/c.php?g=394790>

- The Las Vegas Clark County Library System added a link to the *Chronicling America* website to (7) online guides on their website.
- Planned for Spring 2019: Local project staff are confirmed to partner with UNLV's College of Education for "Nevada Ed Chat" Event, to help promote the NDNP project and awareness among K-12 Nevada educators.

9. Describe any follow-up issues or questions you would like convey to the NDNP program committee.

We have no questions at this time.

NDNP Awardee Interim Performance Report

NDNP Awardee: Nevada

Submitted By: Jason Vaughan

Reporting Period: September 1, 2019 – February 29, 2020

INTERIM PERFORMANCE REPORT NARRATIVE

1. Describe any changes that you have made or that you anticipate making in the project work plan or methodology from the award proposal submitted previously.

The ten major batches associated with this project cycle total just under 100,000 pages. In December 2019, we asked for and received approval from the Library of Congress to proceed with the processing / digitization steps for several thousand additional pages, estimated at this time to be around 7,400 additional pages. This will allow us to complete the available runs of three of the newspaper titles associated with this cycle, and we anticipate the deliverables associated with these additional pages will be submitted to the Library of Congress no later than August 31, 2020.

2. Please describe any selection or film acquisition/evaluation activities during the performance period.

Film acquisition and evaluation activities were completed prior to the reporting period covered in this update.

3. Describe any specific award-related activities that have taken place between collaborating institutions in your state.

Periodic conference calls, email, and project management software were used to facilitate consistent communication and to help ensure project partners were up to date on the project's progress. Such efforts include a monthly written report on the project's present status and outreach efforts.

4. Describe specifically your progress in conversion and/or vendor selection (attach documentation as desired).

Please see next page of this update report.

Batch	Collation	Digitization	Quality Review	DVV/OCR Review	Status with Library of Congress
Unionville (7,178 pages)	Completed	Completed 5/24/2019	Completed	Completed 07/18/2019	Accepted 09/09/2019
Arrowhead (11,320 pages)	Completed 01/25/2019	Completed 05/13/19	Completed 06/26/2019	Sent to LoC 08/09/2019	Accepted 10/31/2019
Carlin (9,806 pages)	Completed 03/13/2019	Completed 05/13/19	Completed 07/22/2019	Completed 11/11/2019	Accepted 01/16/2020
Deeth (14,151 pages)	Completed 04/26/2019	Completed 05/29/2019	Completed 10/09/2019	Completed 12/18/2019	Accepted 2/3/2020
Bullfrog (16,067 pages)	Completed 03/01/2019	Completed 05/09/19	Completed 07/12/2019	Completed 11/26/2019	Accepted 2/12/2020
Fairview (7,656 pages)	Completed 07/05/2019	Completed 08/21/2019	Completed 12/30/2019	Completed 1/30/2020	Shipped 1/31/2020
Empire (9,402 pages)	Completed 05/24/2019	Completed 08/09/2019	Completed 12/26/2019	Completed 3/3/2020	Shipped 3/3/2020
Gabbs (7,815 pages)	Completed 09/24/2019	Completed 12/16/2019	Completed 1/21/2020	Completed	Shipped 03/06/2020
Hiko (8,364 pages)	Completed 11/13/2019	Completed 12/19/2019	Completed 1/24/2020	In process	Projected Shipment: 2020 April
Imlay (7,997 pages)	Completed 12/19/2019	Completed	Completed 03/07/2020	In process	Projected Shipment: 2020 May
Jackpot (7,393 pages)	Completed 2/20/2020	Completed	In process		Projected Shipment: 2020 August

5. Do you have any questions or comments regarding the use of the tools provided by LC (Digital Viewer and Validator)?

We have no questions or comments.

6. Provide an update on your planned schedule for delivery of digital assets to the NDNP repository. Schedule should follow Deliverables Timeline. Any significant variation from this schedule should be

communicated to LC and NEH. Generally, deliveries should be 1 batch per month; 1 batch per hard drive. Note: Batches that have been submitted and require rework should be shipped to LC as soon as fixes are complete (in addition to the planned 1 batch/month).

Please see question 4 above, the column on the right details the planned schedule for delivery of each batch.

7. State briefly the status of any other newspaper digitization in your or collaborating partners' institutions (non-NDNP funded).

At present there are no other newspaper digitization projects to report on.

8. Please describe (provide URLs if available) outreach, promotional, or educational activities conducted during the reporting period related to your participation in NDNP (or describe future plans for such).

Local Nevada NDNP project staff participate monthly in #ChronAmParty via Twitter social media outreach events:

- September 2019 (#ConstitutionDay; 9 articles posted)
- November 2019 (#PlanesTrainsAndAutomobiles; 10 articles posted)
- December 2019 (#GiftIdeas; 10 articles posted)
- January 2020 (#SquirrelAppreciationDay; 10 articles posted)
- February 2020 (#GreatAmericanPieMonth; 10 articles posted)

Project staff maintain two websites highlighting the Nevada NDNP project:

- Nevada Digital Newspaper Project (official project website):
<https://nvdnp.wordpress.com/>
- Nevada Digital Newspaper Program Project Overview:
<http://guides.library.unlv.edu/c.php?g=394790>

Additional recent / planned outreach activities include:

- In December 2019, project staff mailed out Chronicling America postcards, bookmarks, buttons/pins, and additional information materials to over thirty museums throughout Nevada. This included information on how to contact project staff for a demonstration.
- Staff attended the Computer Using Educators Nevada Symposium (CUE-NV) in February, 2020, to help promote the Nevada NDNP project; this event was focused at K-12 educators. Staff have

also been working on an electronic curriculum resources tool for K-12 social studies teachers and school librarians through the CUENV K-12 technology group.

- Project staff have worked with the curriculum specialists for social studies/libraries for the Washoe County School District as well as those in Clark County, Nevada. Specialists in both districts plan to distribute NDNF project resources in Fall 2020.

9. Describe any follow-up issues or questions you would like to convey to the NDNF program committee.

We have no questions at this time.

NDNP Awardee Interim Performance Report

(March 1, 2019 – August 31, 2019)

NEH Award Number: PJ-50137-14

NDNP State: Nevada

Submitted By: Jason Vaughan

Report Date: 9/25/19

INTERIM PERFORMANCE REPORT NARRATIVE

1. Describe any changes that you have made or that you anticipate making in the project work plan or methodology from the award proposal submitted to the competition.

Changes were noted in the previous interim performance report, and no new additional changes were effected for this quarter.

2. Please describe any selection or film acquisition/evaluation activities during the performance period.

This past quarter, the Nevada State Library and Archives completed their microfilm duplication work and technical analysis for Nevada newspaper titles associated with this NDNP cycle. The duplicated microfilm copies and the technical report analyses were sent to and received by the UNLV Libraries. Evaluation activities associated with the received microfilm copies are discussed in detail under question #4, below.

3. Describe any specific award activities that have taken place between collaborating institutions in your state.

In June 2019, NDNP project staff organized and led the annual Nevada NDNP Partner Meeting in Carson City and Reno, NV. Stakeholders from UNLV, UNR, and the Nevada State Library and Archives participated. Updates and subsequent discussion was provided on project workflows, present status, and outreach efforts. In addition, initial brainstorming regarding Nevada's potential application for a fourth round of NDNP program funding occurred. Project staff also took advantage of this trip to provide extensive outreach to several education and historic entities in nearby Virginia City as well as Reno.

Apart from the Partner's meeting, periodic conference calls and email were used to facilitate consistent communication and to help ensure project partners were up to date on the project's progress. Such efforts include a monthly written report on the project's present status and outreach efforts.

4. Describe specifically your progress in conversion and/or vendor selection (attach documentation as desired).

NDNP project staff have mapped out ten batches associated with phase 3 of Nevada's NDNP project. Various batches are in one of several stages of review/conversion: microfilm collation, external vendor digitization, project staff quality review of digital surrogates, DVV/OCR review, and batch submission to the Library of Congress. Below is a chart summarizing the present progress of all ten batches, as well as the sample batch.

Batch	Collation (UNLV)	Digitization (Apex)	Quality Review (UNLV)	DVV/OCR Review (UNLV)	Accepted by Library of Congress
Sample Batch	01/25/2019	03/15/2019	03/23/2019	03/23/2019	Accepted 04/16/2019
Unionville 7,178 pages	Library of Congress requested rework 06/11/2019; Rework completed and accepted by LoC.				Accepted 09/09/2019
Arrowhead 11,268 pages	Completed 01/25/2019	Completed 05/13/2019	Completed 06/26/2019	Completed 08/09/2019	In Review 08/26/2019
Bullfrog 16,024 pages	Completed 03/01/2019	Completed 05/09/2019	Completed 07/12/2019	In Process	
Carlin 9,780 pages	Completed 03/13/2019	Completed 05/13/2019	Completed 07/22/2019		
Deeth 14,095 pages	Completed 04/26/2019	Completed 05/29/2019	In Process		
Empire 9,264 pages	Completed 05/24/2019	Completed 08/09/2019			
Fairview 8,327 pages	Completed 07/05/2019	Completed 08/21/2019			
Gabbs TBD # pages	In Process				
Hiko TBD # pages					
Imlay TBD # pages					

5. Do you have any questions or comments regarding the use of the tools provided by LC (Digital Viewer Validation)?

Not at this time.

6. Provide an update on your planned schedule for delivery of digital assets to the NDNP repository. Include anticipated number of files to be delivered and planned means of delivery or transfer. Keep in mind the delivery deadlines noted in the Cooperative Agreement Document, but also take into consideration your own resources and workflow plans. LC requests that you plan to deliver new data monthly, with one batch per hard drive. Batches that have been submitted and require rework should be shipped to LC as soon as fixes are complete (send more than one hard drive at a time, if needed).

Anticipated future ship dates to the Library of Congress of remaining batches are presently forecast as follows:

Batch	Anticipated Ship Date to LC
Bullfrog (page count: 16,024)	Sept/Oct 2019
Carlin (page count: 9,780)	November 2019
Deeth (page count: 14,095)	December 2019
Empire (page count: 9,264)	January 2020
Fairview (page count: 8,327)	February 2020
Gabbs (page count: TBD)	March 2020
Hiko (page count: TBD)	April 2020
Imlay (page count: TBD)	May 2020

At time of drafting this report, Batch Unionville (7,178 pages, ~ 7.2% of cycle total) has been accepted by LoC, and batch Arrowhead (11,268 pages, ~ 11.2% of cycle total) is under review by LoC. In mid-2019 the Nevada NDNP project technician accepted a different job; a replacement has been hired and is under training; however, this resulted in progress delays for the third production batch shipment to LoC.

It's anticipated that batch three ("Bullfrog," a large batch at just over 16,000 pages) will be shipped to LoC no later than October, 2019.

7. State briefly the status of any other digitized newspaper activities in your or collaborating partners' institutions (non-NDNP-funded).

At present there are no other newspaper digitization projects to report on.

8. Please provide copies of or URLs for any public presentations or publications on topics related to your participation in NDNP (or describe future plans for such).

NDNP project staff led or otherwise participated in the following in-person outreach events during this reporting period:

- May 2019, Las Vegas, NV: "Statewide Digitization Workshop." Professionals from Nevada libraries, museums, and additional agencies across the state attended this in-person workshop. NDNP project staff distributed promotional material related to Nevada's NDNP project, and participated in the program's workshop sessions.
- May 2019, Henderson, NV: "Glen Taylor Elementary School Career Day." NDNP project staff distributed promotional materials to 3rd grade students and teachers at Glen Taylor Elementary School.
- June 2019, Virginia City, NV: NDNP project staff shared NDNP information and distributed promotional materials related to Nevada's NDNP project with various individuals and entities in Virginia City, NV. This included a meeting with the librarian at the Storey County Community Library, and information sharing and distribution of promotional materials at the Historic Fourth Ward School, the Comstock Fireman's Museum, and the historic Silver Queen Hotel.
- June 2019, Reno, NV: NDNP project staff shared NDNP information and distributed promotional materials related to Nevada's NDNP project with the School Librarian and the County Program Specialist at Traner Middle School Library in Reno, NV. This effort included initial design of a school lesson for 4th graders involving the analysis of historic newspaper ads (comparing, analyzing, observing, questioning).

NDNP project staff led or otherwise participated in the following online outreach efforts during this reporting period:

- June 2019: NDNP project staff authored a guest blog for International Archives Week, discussing the Nevada NDNP project. The post is available at: <https://idnaproject.org/2019/06/>

- Local Nevada NDNP project staff participate monthly in #ChronAmParty via Twitter (<https://twitter.com/nvdnp>) & Facebook (<https://www.facebook.com/nvdnp>) 3rd Tuesday of the Month social media outreach events:
 - March 2019, “#BaseballOfYore”: 10 articles posted, 1 promotional poster
 - April 2019, “#NationalPoetryMonth”: 8 articles posted
 - May 2019, “#15MillionPages”: 5 articles posted, 1 promotional poster
 - June 2019, “#PartyInSpace”: 4 articles posted, 2 promotional posters
 - August 2019, “#InspiredInventions”: 9 articles posted
 - September 2019, “#ConstitutionDay”: 9 articles posted

- Project staff maintain two websites highlighting the Nevada NDNP project:
 - *Nevada Digital Newspaper Project* (official project website): <https://nvdnp.wordpress.com/tag/ndnp/>
 - *Nevada Digital Newspaper Program: Project Overview*: <http://guides.library.unlv.edu/c.php?g=394790>

9. Describe any follow-up issues or questions you would like convey to the NDNP program committee.

We have no questions at this time.

Final Performance Progress Report

Report ID: 2908956

Application Number: PJ-50039-08

Project Director: Jenni Salamon (jsalamon@ohiohistory.org)

Institution: Ohio Historical Society

Reporting Period: 7/1/2008 - 2/28/2021

Report Due: 5/31/2021

Submission Date: 5/25/2021 7:47:25 AM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The primary goals for this project are: digitizing 100,000 pages of Ohio newspapers covering 1920-1960; writing historical essays for each digitized title; developing three lesson plans and/or classroom activities featuring 1920-1960 newspaper content; partnering with three local organizations to promote and teach people how to use *Chronicling America's* 20th century newspaper content; and updating the existing open access survey. As mentioned in a previous report, limitations caused by COVID-19 stay-at-home orders prompted us to pivot our presentations to an online format, to share information with both new and existing Ohio History Connection audiences.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

Batch production as of February 28, 2021:

-2018sample: accepted by LC in January 2019

-amaryllis: 9 reels duplicated; 8,151 pages digitized; available on *Chronicling America*

-buttercup: 9 reels duplicated; 8,408 pages digitized; available on *Chronicling America*

-clover: 8 reels duplicated; 7,910 pages digitized; available on *Chronicling America*

-dahlia: 8 reels duplicated; 8,640 pages digitized; available on *Chronicling America*

- echinacea: 9 reels duplicated; 8,138 pages digitized; available on Chronicling America
- foxglove: 10 reels duplicated; 9,008 pages digitized; available on Chronicling America
- geranium: 8 reels duplicated; 7,457 pages digitized; available on Chronicling America
- honeysuckle: 11 reels duplicated; 8,953 pages digitized; available on Chronicling America
- ivy: 8 reels duplicated; 8,064 pages digitized; available on Chronicling America
- jasmine: 9 reels duplicated; 9,162 pages digitized; available on Chronicling America
- kaffirlily: 8 reels duplicated; 8,167 pages digitized; available on Chronicling America
- lavender: 8 reels duplicated; 7,368 pages digitized; available on Chronicling America

Essays are written/submitted to NEH about the same time batches are submitted to LC. All essays have been approved by NEH staff. The open access survey was updated and submitted to LC on August 31, 2020.

Three standards-aligned classroom activities were developed in partnership with OHC Visitor Experience, History Day and Ohio As America online textbook staff. These are freely available on the National Digital Newspaper Program in Ohio project website (<http://ndnpohio.ohiohistory.org/>), and promoted on OHC's Teacher's Toolbox blog for educators.

- To Strike or Not to Strike: A Worker's Choice During World War II
- And Now, the News! Exhibiting Inclusion at the 1939 World's Fair
- Atomic Age: Support and Opposition to Atomic Weapons and Energy

One in-person workshop and two virtual presentations about Ohio newspapers and our contributions to Chronicling America were provided, reaching over 60 people:

- "Bolstering your genealogical research with Ohio Memory and Chronicling America" for Ohio History Connection Genealogy Workshop series
- "A brief intro to newspapers" for College of Wooster summer seminar class
- "Read Past Headlines" through Ohio History Connection Membership Mondays

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state

"Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Throughout the year, and particularly during Ohio's COVID-19 stay-at-home order, staff participated in free professional development webinars and meetings, covering topics in support of our current work/project goals, such as: copyright, digitization, diversity & equity, remote workflows, etc.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

General promotion: As newspapers became available on Chronicling America, announcements were made via our project website (ndnpohio.ohiohistory.org), Ohio Memory blog (ohiomemory.ohiohistory.org/archives/category/digital-collections) and OHC social media accounts. Project staff updated advisory board members who shared the information with their communities. Ohio's Chronicling America content is also regularly promoted via the Ohio Memory blog and OHC social media accounts, as well as museum and education staff in support of their on-site and virtual programs. The project coordinator also developed title change charts for the project website to provide further information about newspapers and their history in a graphic format.

Three presentations were provided during the reporting period, reaching over 60 people:

- "Bolstering your genealogical research with Ohio Memory and Chronicling America" for Ohio History Connection Genealogy Workshop series (February 2020)

- "A brief intro to newspapers" for College of Wooster summer seminar class (June 2020)

- "Read Past Headlines" through Ohio History Connection Membership Mondays (June 2020)

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Nothing to report.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in

a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Jen Cabiya, NDNP-OH Project Coordinator, spent 2 calendar months (1 FTE) on the project on NEH/federal funding. Cabiya coordinated project workflow; served as liaison between project staff and external stakeholders; prepared microfilm for digitization; researched and wrote newspaper essays; reviewed digital content for quality and standards-compliance; and in collaboration with the project director, coordinated the project's technical and administrative aspects. (b) (6) and did not collaborate internationally.

Jillian Ramage, Information Systems Director, spent 6 calendar months (.05 FTE) on the project on match funding. She provided support for the Project Director/Coordinator, including copyright research and general project administration. She (b) (6) did not collaborate internationally.

Jenni Salamon, Project Director, spent 6 calendar months (.25 FTE) on the project on NEH/federal funding. During this time period, she provided oversight of the project and supported the project team with managing the budget and deliverables timeline. She (b) (6) did not collaborate internationally.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

There are no formal partners on this project, but advisory board members represent multiple cultural heritage institutions throughout the state: Columbus Landmarks Foundation, Ohio History Connection, Ohio University (in Athens), Toledo Lucas County Public Library, University of Cincinnati and Western Reserve Historical Society/Case Western Reserve University (in Cleveland). The advisory board met three times during March 1, 2018-December 31, 2019 to review project status, provide input on outreach activities and select newspapers for digitization. They provided similar support via email as needed. A final meeting was held virtually on July 31, 2020 to discuss project status and project results.

We have contracted with Bowling Green State University for microfilm duplication services and Northern Micrographics for scanning and metadata creation services.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Throughout the entire project, public presentations, educator/student resources, video tutorials, social media promotion, topic guides, Ohio History Day prizes, and other resources have allowed various audiences to be exposed to *Chronicling America* and many uses of historical newspapers for research. Audiences include: genealogists, K-16 educators and students, librarians, newspaper publishers and the general public.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Nothing to report.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Nothing to report.

Project Outcomes

Describe any project outcomes in the space provided.

Ohio History Connection completed its fifth phase of participation in the National Digital Newspaper Program from September 1, 2018-February 28, 2021. The primary goals for this project were: digitizing 100,000 pages of Ohio newspapers covering 1920-1960; writing historical essays for each digitized title; developing three lesson plans and/or classroom activities featuring 1920-1960 newspaper content; partnering with three local organizations to promote and teach people how to use Chronicling America's 20th century newspaper content; and updating the existing open access survey.

The following outcomes were achieved:

1. 105 reels duplicated and 99,426 pages digitized representing 20 titles from 16 communities including African American, Labor, Roman Catholic and Suburban newspapers
2. 16 historical essays researched and written
3. Three standards-aligned classroom activities developed: To Strike or Not to Strike: A Worker's Choice During World War II; And Now, the News! Exhibiting Inclusion at the 1939 World's Fair (used as teaching example for Ohio History Day); Atomic Age: Support and Opposition to Atomic Weapons and Energy
4. Three presentations reaching over 60 people: Bolstering your genealogical research with Ohio Memory and Chronicling America" for Ohio History Connection Genealogy Workshop series; "A brief intro to newspapers" for College of Wooster summer seminar class; "Read Past Headlines" through Ohio History Connection Membership Mondays
5. 221 entries added to existing open access survey (for a total of 774 entries)

This project continues to increase visibility and usage of Chronicling America and Ohio History Connection newspaper resources through public presentations, educator/student resources, video tutorials, social media promotion, topic guides, Ohio History Day prizes, museum programs and other resources. Audiences include: genealogists, K-16 educators and students, librarians, newspaper publishers and the general public.

Ohio History Connection is seen as a leader in newspaper digitization in the state of Ohio, providing services and training for cultural heritage institutions of all sizes as they pursue their own digitization projects.

Grant Products

Are You an “American” or a “Hun”? Anti-German Hysteria during World War I (Blog Post)

Slovenian Newspaper Now on Chronicling America! (Blog Post)

Lithuanian Newspaper Now on Chronicling America! (Blog Post)

Croatian Newspapers Now on Chronicling America! (Blog Post)

Hungarian-German Newspaper Now on Chronicling America! (Blog Post)

More News about Newspapers (Blog Post)

John Joseph Jessing and the Pontifical College Josephinum (Blog Post)

“An Absolute Cure”: The Golden Age of Patent Medicine (Blog Post)

Moving Beyond 1922: Understanding Public Domain and Copyright for Works Published 1923–1977 (Conference Paper/Presentation)

Newspaper Research for the Family Historian (Conference Paper/Presentation)

Finding News As It Happened on Chronicling America (Public Lecture or Presentation)

All About Chronicling America’s Foreign Language Newspapers (Public Lecture or Presentation)

All About Chronicling America’s Polish Language Newspapers (Public Lecture or Presentation)

Chronicling America Overview (Public Lecture or Presentation)

All About Chronicling America (Public Lecture or Presentation)

All About Chronicling America (Public Lecture or Presentation)

Digitizing Your Local Newspaper (Public Lecture or Presentation)

All About Chronicling America’s Foreign Language Newspapers (Public Lecture or Presentation)

The German-American Experience During World War I (Course or Curricular Materials)

External and Internal Perceptions of United States Immigrants (Course or Curricular Materials)

The 1920s Ku Klux Klan from an Immigrant Perspective (Course or Curricular Materials)

National Digital Newspaper Program in Ohio (Web Resources)

Searching Chronicling America's Foreign Language Newspapers (Film/TV/Video Broadcast or Recording)

Ohio's Chronicling America Topic Guides (Web Resources)

Searching Ohio's Immigrant Newspapers on Chronicling America and Ohio Memory (Conference Paper/Presentation)

German-Language Newspapers (Public Lecture or Presentation)

Digitization Basics: Tools and Techniques (Public Lecture or Presentation)

Blast from the Past: Farming with Dynamite (Blog Post)

Discovering Dayton's Labor History (Blog Post)

Digitization-in-a-Day (Public Lecture or Presentation)

Digitization 101 (Public Lecture or Presentation)

Newspaper Digitization 101 (Public Lecture or Presentation)

To Strike or Not to Strike: A Worker's Choice During World War II (Course or Curricular Materials)

And Now, the News! Exhibiting Inclusion at the 1939 World's Fair (Course or Curricular Materials)

Tracing Title Changes in Ohio's Historic Newspapers (Blog Post)

A brief intro to newspapers (Public Lecture or Presentation)

Read Past Headlines (Public Lecture or Presentation)

Bolstering your genealogical research with Ohio Memory and Chronicling America (Public Lecture or Presentation)

We have news! Literally! (Blog Post)

Atomic Age: Support and Opposition to Atomic Weapons and Energy (Course or Curricular Materials)

Annual Performance Progress Report

Report ID: 2908969

Application Number: PJ-50039-08

Project Director: Jenni Salamon (jsalamon@ohiohistory.org)

Institution: Ohio Historical Society

Reporting Period: 7/1/2019 - 6/30/2020

Report Due: 9/30/2020

Submission Date: 9/24/2020 12:59:19 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The primary goals for this project are: digitizing 100,000 pages of Ohio newspapers covering 1920-1960; writing historical essays for each digitized title; developing three lesson plans and/or classroom activities featuring 1920-1960 newspaper content; partnering with three local organizations to promote and teach people how to use *Chronicling America's* 20th century newspaper content; and updating the existing open access survey. As mentioned in the previous semi-annual report, limitations caused by COVID-19 stay-at-home orders prompted us to pivot our presentations to an online format, to share information with both new and existing Ohio History Connection audiences.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

Batch production as of August 31, 2020:

-2018sample: accepted by LC in January 2019

-amaryllis: 9 reels duplicated; 8,151 pages digitized; available on *Chronicling America*

-buttercup: 9 reels duplicated; 8,408 pages digitized; available on *Chronicling America*

-clover: 8 reels duplicated; 7,910 pages digitized; available on *Chronicling America*

-dahlia: 8 reels duplicated; 8,640 pages digitized; available on *Chronicling America*

- echinacea: 9 reels duplicated; 8,138 pages digitized; available on Chronicling America
- foxglove: 10 reels duplicated; 9,008 pages digitized; available on Chronicling America
- geranium: 8 reels duplicated; 7,457 pages digitized; available on Chronicling America
- honeysuckle: 11 reels duplicated; 8,953 pages digitized; accepted by LC
- ivy: 8 reels duplicated; 8,064 pages digitized; accepted by LC
- jasmine: 9 reels duplicated; 9,162 pages digitized; accepted by LC
- kaffirlily: 8 reels duplicated; 8,167 pages digitized
- lavender: 8 reels duplicated; 7,368 pages digitized

Limitations caused by COVID-19 and PDF processing errors delayed submission of batches jasmine, kaffirlily, and lavender, but all batches will be submitted by early October.

Essays are written/submitted to NEH about the same time batches are submitted to LC. Several essays are still pending review/approval by NEH staff. The open access survey was updated and submitted to LC on August 31, 2020.

Three standards-aligned classroom activities were developed in partnership with OHC Visitor Experience, History Day and Ohio As America online textbook staff. These are freely available on the National Digital Newspaper Program in Ohio project website (<http://ndnpohio.ohiohistory.org/>), and promoted on OHC's Teacher's Toolbox blog for educators.

- To Strike or Not to Strike: A Worker's Choice During World War II
- And Now, the News! Exhibiting Inclusion at the 1939 World's Fair
- Atomic Age: Support and Opposition to Atomic Weapons and Energy

One in-person workshop and two virtual presentations about Ohio newspapers and our contributions to Chronicling America were provided, reaching over 60 people:

- "Bolstering your genealogical research with Ohio Memory and Chronicling America" for Ohio History Connection Genealogy Workshop series
- "A brief intro to newspapers" for College of Wooster summer seminar class
- "Read Past Headlines" through Ohio History Connection Membership Mondays

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Throughout the year, and particularly during Ohio's COVID-19 stay-at-home order, staff participated in free professional development webinars and meetings, covering topics in support of our current work/project goals, such as: copyright, digitization, diversity & equity, remote workflows, etc.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

General promotion: As newspapers became available on Chronicling America, announcements were made via our project website (ndnpohio.ohiohistory.org), Ohio Memory blog (ohiomemory.ohiohistory.org/archives/category/digital-collections) and OHC social media accounts. Project staff updated advisory board members who shared the information with their communities. Ohio's Chronicling America content is also regularly promoted via the Ohio Memory blog and OHC

social media accounts. The project coordinator also developed title change charts for the project website to provide further information about newspapers and their history in a graphic format.

Three presentations were provided during the reporting period, reaching over 60 people:

- "Bolstering your genealogical research with Ohio Memory and Chronicling America" for Ohio History Connection Genealogy Workshop series (February 2020)

- "A brief intro to newspapers" for College of Wooster summer seminar class (June 2020)

- "Read Past Headlines" through Ohio History Connection Membership Mondays (June 2020)

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Submission of the final two batches (kaffirlily and lavender) will be submitted in September and October. Negative microfilm shipment will be submitted after the final batch has been reviewed and approved by LC, per their request. We are in communication with LC regarding our updated timeline.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Jen Cabiya, NDNP-OH Project Coordinator, spent 1,040 hours (1 FTE) on the project on NEH/federal funding. Cabiya coordinated project workflow; served as liaison between project staff and external stakeholders; prepared microfilm for digitization; researched and wrote newspaper essays; reviewed digital content for quality and standards-compliance; and in collaboration with the project director, coordinated the project's technical and administrative aspects. They (b) (6) did not collaborate internationally.

Jillian Ramage, Information Services Director, spent 52 hours (.05 FTE) on the project on match funding. She provided support for the Project Director/Coordinator, including copyright research and general project administration. She (b) (6) did not collaborate internationally.

Jenni Salamon, Project Director, spent 260 hours (.25 FTE). During this time period, she provided oversight of the project and supported the project team with managing the budget and deliverables timeline. She (b) (6) did not collaborate internationally.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other

organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

There are no formal partners on this project, but advisory board members represent multiple cultural heritage institutions throughout the state: Columbus Landmarks Foundation, Ohio History Connection, Ohio University (in Athens), Toledo Lucas County Public Library, University of Cincinnati and Western Reserve Historical Society/Case Western Reserve University (in Cleveland). The advisory board met three times during March 1, 2018-December 31, 2019 to review project status, provide input on outreach activities and select newspapers for digitization. They provided similar support via email as needed. A final meeting was held virtually on July 31, 2020 to discuss project status and project results.

We have contracted with Bowling Green State University for microfilm duplication services and Northern Micrographics for scanning and metadata creation services.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Throughout the entire project, public presentations, educator/student resources, video tutorials, social media promotion, topic guides, Ohio History Day prizes, and other resources have allowed various audiences to be exposed to Chronicling America and many uses of historical newspapers for research. Audiences include: genealogists, K-16 educators and students, librarians, newspaper publishers and the general public.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

COVID-19 limitations impacted the budget in the following ways: OHC's Paycheck Protection Program funding diverted staff wages from NDNP grant funding to PPP grant funding for about 2 months; travel for public presentations/programs was no longer possible; and advisory board members chose not to take their honoraria for the final board meeting in July. We have worked with NEH and LC to update our budget and project timeline (extension through February 28, 2021 was approved in early September) so that we can spend the remaining funds and complete delayed work essential to the project. All deliverables will be submitted to LC by or earlier than the new end date for the grant.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Nothing to report.

Project Outcomes

Describe any project outcomes in the space provided.

Nothing to report (project still in progress).

Grant Products

Blog Post

Conference Paper/Presentation

Conference Paper/Presentation

Public Lecture or Presentation

Course or Curricular Materials

Audience: K - 12

Course or Curricular Materials

Audience: K - 12

Course or Curricular Materials

Audience: K - 12

Web Resources

Film/TV/Video Broadcast or Recording

Format: Web

Web Resources

Conference Paper/Presentation

Public Lecture or Presentation

Public Lecture or Presentation

Blog Post

Blog Post

Public Lecture or Presentation

Public Lecture or Presentation

Public Lecture or Presentation

Course or Curricular Materials

Audience: K - 12

Course or Curricular Materials

Audience: K - 12

Blog Post

Public Lecture or Presentation

Public Lecture or Presentation

Public Lecture or Presentation

Blog Post

Course or Curricular Materials

Audience: K - 12

Audience: K - 12
Audience: K - 12
Audience: K - 12
Audience: K - 12

Semi-Annual Performance Progress Report

Report ID: 2891828

Application Number: PJ-50039-08

Project Director: Jenni Salamon (jsalamon@ohiohistory.org)

Institution: Ohio Historical Society

Reporting Period: 1/1/2019 -6/30/2019

Report Due: 7/31/2019

Submission Date: 7/22/2019 11:23:17 AM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

As noted in the previous report: digitizing 100,000 pages of Ohio newspapers covering 1920-1960; writing historical essays for each digitized title; developing three lesson plans and/or classroom activities featuring 1920-1960 newspaper content; partnering with three local organizations to promote and teach people how to use Chronicling America's 20th century newspaper content; and updating the existing open access survey.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

Project staff performed quality checks and research into public domain status of post-1922 newspapers selected by the advisory board at the December meeting. The finalized 2018-2020 selection list was sent to NEH and LC on March 5, 2019, along with an updated production schedule. The selection list includes: 19 titles representing 13 locations (6 counties/8 communities previously unrepresented in Ohio's ChronAm collection) covering 1913-1963. African-American, Labor, Roman Catholic and suburban newspapers will be included in this grant cycle. Batch production is on track as of June 30, 2019: -2018sample: accepted by LC in January 2019 -amaryllis: 9 reels duplicated; 8,151 pages digitized; quality review completed and sent to LC in June 2019; 2 essays in progress - buttercup: 9 reels duplicated; 8,408 pages digitized; quality review in progress; quality review in progress -clover: 8 reels duplicated; digitization (~8,200 pages) in progress -dahlia: pre-digitization prep/duplication in progress

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

The new NDNP-OH project coordinator joined the project on February 18, 2019. The previous project coordinator (now project director) has provided extensive 1-1 training on newspaper selection, copyright research, project workflow, material preparation, quality review, essays, and other project tasks. Training on different aspects of the project will continue in this manner as needed. The new NDNP-OH coordinator also viewed several webinars provided by LC's NDNP team and Backstage Library Works on NDNP, newspaper digitization and newspaper microfilming.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

General promotion: As newspapers became available on Chronicling America, announcements were made via our project website (ndnpohio.ohiohistory.org), Ohio Memory blog (ohiomemory.ohiohistory.org/archives/category/digital-collections) and OHC social media accounts. Project staff updated advisory board members who shared the information with their communities. Ohio's Chronicling America content is also regularly promoted via the Ohio Memory blog and OHC social media accounts. Presentations: Project staff regularly provide presentations on newspaper digitization, Chronicling America and Ohio Memory. During January-June 2019, seven presentations were provided: one covered Ohio's digitized foreign language newspapers; five covered Ohio's German language newspapers (for local high school German classes), and one was a newspaper digitization how-to. About 170 people were reached, including genealogists, students, teachers, and public librarians.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Nothing to report. Everything remains as outlined in our grant application.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel. Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement. Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change." Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate. State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Jen Cabiya, NDNP-OH Project Coordinator, spent 760 hours (1 FTE) on the project on NEH/federal funding. Cabiya coordinated project workflow; served as liaison between project staff and external stakeholders; prepared microfilm for digitization; researched and wrote newspaper essays; reviewed digital content for quality and standards-compliance; and in collaboration with the project director, coordinated the project's technical and administrative aspects. They (b) (6) did not collaborate internationally. Jillian Ramage, Digital Services Manager, spent 52 hours (.05 FTE) on the project on match funding, plus in additional 96 hours on NEH/federal funding prior to the project coordinator being hired to ensure project goals were met. She provided support for the Project Director/Coordinator, including copyright research and general project administration. She (b) (6) did not collaborate internationally. Jenni Salamon, Project Director, spent 260 hours (.25 FTE), plus in additional 96 hours prior to the project coordinator being hired, on the project on NEH/federal funding to ensure project goals were met. During this time period, she provided oversight of the project and supported the project team with managing the budget and deliverables timeline. She (b) (6) did not collaborate internationally.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations --academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) --that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more): Financial support; In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff); Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project); Personnel

exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and Other. More detail on partner and contribution (foreign or domestic).

There are no formal partners on this project, but advisory board members represent multiple cultural heritage institutions throughout the state: Columbus Landmarks Foundation, Ohio History Connection, Ohio University (in Athens), Toledo Lucas County Public Library, University of Cincinnati and Western Reserve Historical Society/Case Western Reserve University (in Cleveland). The advisory board met three times during March 1, 2018-December 31, 2018 to review project status, provide input on outreach activities and select newspapers for digitization. They provided similar support via email as needed. We have contracted with Bowling Green State University for microfilm duplication services and Northern Micrographics for scanning and metadata creation services.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project provided opportunities for research and teaching in the relevant fields; improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access

to or retention in research, teaching, or other related professions; provided fellowships or assistanceships; or provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full-and/or part-time employees.

This project allowed OHC to hire 1 FTE to serve as Project Coordinator. Throughout the entire project, public presentations, educator/student resources, video tutorials, social media promotion, topic guides, Ohio History Day prizes, and other resources have allowed various audiences to be exposed to Chronicling America and many uses of historical newspapers for research. Audiences include: genealogists, K-16 educators and students, librarians, newspaper publishers and the general public.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

There have been no changes to the overall project approach or site location. The open project coordinator position was filled on February 18, 2019. Prior to their joining the team, Jenni Salamon and Jillian Ramage increased their time spent on the grant to ensure all project goals are met on time.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World

Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Nothing to report.

Project Outcomes

Describe any project outcomes in the space provided.

Nothing to report (project still in progress).

Grant Products

Blog Post

Conference Paper/Presentation

Conference Paper/Presentation

Public Lecture or Presentation

Course or Curricular Materials

Audience: K -12

Course or Curricular Materials

Audience: K -12

Course or Curricular Materials

Audience: K -12

Web Resources

Film/TV/Video Broadcast or Recording

Format: Web

Web Resources

Conference Paper/Presentation

Public Lecture or Presentation

Public Lecture or Presentation

Semi-Annual Performance Progress Report

Report ID: 2891830

Application Number: PJ-50039-08

Project Director: Jenni Salamon (jsalamon@ohiohistory.org)

Institution: Ohio Historical Society

Reporting Period: 1/1/2020 - 6/30/2020

Report Due: 7/31/2020

Submission Date: 7/29/2020 11:51:40 AM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

As noted in the previous report: digitizing 100,000 pages of Ohio newspapers covering 1920-1960; writing historical essays for each digitized title; developing three lesson plans and/or classroom activities featuring 1920-1960 newspaper content; partnering with three local organizations to promote and teach people how to use *Chronicling America's* 20th century newspaper content; and updating the existing open access survey. Due to limitations caused by COVID-19 stay-at-home orders, we have pivoted our presentations to an online format, to share information with both new and existing Ohio History Connection audiences.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

Batch production is on track as of June 30, 2020:

-2018sample: accepted by LC in January 2019

-amaryllis: 9 reels duplicated; 8,151 pages digitized; available on *Chronicling America*

-buttercup: 9 reels duplicated; 8,408 pages digitized; available on *Chronicling America*

-clover: 8 reels duplicated; 7,910 pages digitized; available on *Chronicling America*

-dahlia: 8 reels duplicated; 8,640 pages digitized; available on *Chronicling America*

- echinacea: 9 reels duplicated; 8,138 pages digitized; available on Chronicling America
- foxglove: 10 reels duplicated; 9,008 pages digitized; accepted by LC
- geranium: 8 reels duplicated; 7,457 pages digitized; accepted by LC
- honeysuckle: 11 reels duplicated; 8,953 pages digitized; accepted by LC
- ivy: 8 reels duplicated; 8,064 pages digitized; accepted by LC
- jasmine: 9 reels duplicated; 9,162 pages digitized
- kaffirlily: 8 reels duplicated; 8,167 pages digitized
- lavender: 8 reels duplicated; 7,368 pages digitized

Submission of batches jasmine, kaffirlily, and lavender has been delayed due to PDF processing errors and will be submitted to LC after the rework is completed.

Essays are written/submitted to NEH about the same time batches are submitted to LC. Work began on updating the existing open access survey.

Two standards-aligned classroom activities were developed in partnership with Ohio History Connection Visitor Experience and History Day staff. These are freely available on the National Digital Newspaper Program in Ohio project website (<http://ndnpohio.ohiohistory.org/>).

- To Strike or Not to Strike: A Worker's Choice During World War II
- And Now, the News! Exhibiting Inclusion at the 1939 World's Fair

One in-person workshop and two virtual presentations about Ohio newspapers and our contributions to Chronicling America were provided, reaching over 60 people:

- "Bolstering your genealogical research with Ohio Memory and Chronicling America" for Ohio History Connection Genealogy Workshop series
- "A brief intro to newspapers" for College of Wooster summer seminar class
- "Read Past Headlines" through Ohio History Connection Membership Mondays

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

During Ohio's COVID-19 stay-at-home order, staff had increased opportunities to participate in free professional development webinars, covering topics in support of our current work/project goals, such as: copyright, digitization, diversity & equity, remote workflows, etc.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

General promotion: As newspapers became available on Chronicling America, announcements were made via our project website (ndnpohio.ohiohistory.org), Ohio Memory blog (ohiomemory.ohiohistory.org/archives/category/digital-collections) and OHC social media accounts. Project staff updated advisory board members who shared the information with their communities. Ohio's Chronicling America content is also regularly promoted via the Ohio Memory blog and OHC social media accounts. The project coordinator also developed title change charts for the project website to provide further information about newspapers and their history in a graphic format.

Presentations: No presentations were provided during the reporting period, but upcoming presentations include: Bolstering Your Genealogical Research with Ohio Memory and Chronicling America on February 15, 2020. Planning for public programs and student/educator resources highlighting content added under the current grant cycle has begun.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Submission of batches (jasmine, kaffirlily, and lavender) and negative microfilm shipment has been delayed due to PDF processing errors and will be submitted to LC after the rework is completed, no later than October 31, 2020. We are in communication with LC on updating this timeline.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Jen Cabiya, NDNP-OH Project Coordinator, spent 1,040 hours (1 FTE) on the project on NEH/federal funding. Cabiya coordinated project workflow; served as liaison between project staff and external stakeholders; prepared microfilm for digitization; researched and wrote newspaper essays; reviewed digital content for quality and standards-compliance; and in collaboration with the project director, coordinated the project's technical and administrative aspects. They (b) (6) and did not collaborate internationally.

Jillian Ramage, Information Services Director, spent 52 hours (.05 FTE) on the project on match funding. She provided support for the Project Director/Coordinator, including copyright research and general project administration. She (b) (6) did not collaborate internationally.

Jenni Salamon, Project Director, spent 260 hours (.25 FTE). During this time period, she provided oversight of the project and supported the project team with managing the budget and deliverables timeline. She (b) (6) and did not collaborate internationally.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

There are no formal partners on this project, but advisory board members represent multiple cultural heritage institutions throughout the state: Columbus Landmarks Foundation, Ohio History Connection, Ohio University (in Athens), Toledo Lucas County Public Library, University of Cincinnati and Western Reserve Historical Society/Case Western Reserve University (in Cleveland). The advisory board met three times during March 1, 2018-December 31, 2019 to review project status, provide input on outreach activities and select newspapers for digitization. They provided similar support via email as needed. A final meeting will be held virtually on July 31, 2020.

We have contracted with Bowling Green State University for microfilm duplication services and Northern Micrographics for scanning and metadata creation services.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Throughout the entire project, public presentations, educator/student resources, video tutorials, social media promotion, topic guides, Ohio History Day prizes, and other resources have allowed various audiences to be exposed to Chronicling America and many uses of historical newspapers for research. Audiences include: genealogists, K-16 educators and students, librarians, newspaper publishers and the general public.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Nothing to report.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Nothing to report.

Project Outcomes

Describe any project outcomes in the space provided.

Nothing to report (project still in progress).

Grant Products

Blog Post

Conference Paper/Presentation

Conference Paper/Presentation

Public Lecture or Presentation

Course or Curricular Materials

Audience: K - 12

Audience: K - 12

Audience: K - 12
Audience: K - 12
Audience: K - 12

Course or Curricular Materials

Audience: K - 12
Audience: K - 12
Audience: K - 12
Audience: K - 12
Audience: K - 12

Course or Curricular Materials

Audience: K - 12
Audience: K - 12
Audience: K - 12
Audience: K - 12
Audience: K - 12

Web Resources

Film/TV/Video Broadcast or Recording

Format: Web
Format: Web
Format: Web
Format: Web
Format: Web
Format: Web
Format: Web

Web Resources

Conference Paper/Presentation

Public Lecture or Presentation

Public Lecture or Presentation

Blog Post

Blog Post

Public Lecture or Presentation

Public Lecture or Presentation

Public Lecture or Presentation

Course or Curricular Materials

Audience: K - 12

Course or Curricular Materials

Audience: K - 12

Blog Post

Public Lecture or Presentation

Public Lecture or Presentation

Public Lecture or Presentation

Semi-Annual Performance Progress Report

Report ID: 2891829

Application Number: PJ-50039-08

Project Director: Jenni Salamon (jsalamon@ohiohistory.org)

Institution: Ohio Historical Society

Reporting Period: 7/1/2019 - 12/31/2019

Report Due: 1/31/2020

Submission Date: 1/22/2020 9:20:25 AM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

As noted in the previous report: digitizing 100,000 pages of Ohio newspapers covering 1920-1960; writing historical essays for each digitized title; developing three lesson plans and/or classroom activities featuring 1920-1960 newspaper content; partnering with three local organizations to promote and teach people how to use *Chronicling America's* 20th century newspaper content; and updating the existing open access survey.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

Batch production is on track as of December 31, 2019:

-2018sample: accepted by LC in January 2019

-amaryllis: 9 reels duplicated; 8,151 pages digitized; available on *Chronicling America*

-buttercup: 9 reels duplicated; 8,408 pages digitized; available on *Chronicling America*

-clover: 8 reels duplicated; 7,910 pages digitized; available on *Chronicling America*

-dahlia: 8 reels duplicated; 8,839 pages digitized; accepted by LC

- echinacea: 9 reels duplicated; 8,377 pages digitized; submitted to LC
- foxglove: 10 reels duplicated; 9,350 pages digitized; submitted to LC
- geranium: 8 reels duplicated; 7,987 pages digitized; submitted to LC
- honeysuckle: 11 reels duplicated; 8,958 pages digitized; quality review in progress
- ivy: 8 reels duplicated; digitization (~8,000 pages) in progress
- jasmine: duplication (9 reels) in progress

Essays are written/submitted to NEH about the same time batches are submitted to LC.

In mid-November, project staff noted that page count estimates had been higher than page counts delivered, and an additional batch would be needed to reach the 100,000 page minimum. Advisory board members evaluated four titles previously suggested in the Round V selection process and selected two for batch_ohi_lavender: East Cleveland Leader, covering 1949-1953, and Newark Leader, covering 1917-1942. NEH and LC have already been informed of and approve this update.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to report.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

General promotion: As newspapers became available on Chronicling America, announcements were made via our project website (ndnpohio.ohiohistory.org), Ohio Memory blog (ohiomemory.ohiohistory.org/archives/category/digital-collections) and OHC social media accounts. Project staff updated advisory board members who shared the information with their communities. Ohio's Chronicling America content is also regularly promoted via the Ohio Memory blog and OHC social media accounts.

Presentations: No presentations were provided during the reporting period, but upcoming presentations include: Bolstering Your Genealogical Research with Ohio Memory and Chronicling America on February 15, 2020. Planning for public programs and student/educator resources highlighting content added under the current grant cycle has begun.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Nothing to report. Everything remains as outlined in our grant application.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Jen Cabiya, NDNP-OH Project Coordinator, spent 760 hours (1 FTE) on the project on NEH/federal funding. Cabiya coordinated project workflow; served as liaison between project staff and external stakeholders; prepared microfilm for digitization; researched and wrote newspaper essays; reviewed digital content for quality and standards-compliance; and in collaboration with the project director, coordinated the project's technical and administrative aspects. They (b) (6) did not collaborate internationally.

Jillian Ramage, Digital Services Manager, spent 52 hours (.05 FTE) on the project on match funding, plus in additional 96 hours on NEH/federal funding prior to the project coordinator being hired to ensure project goals were met. She provided support for the Project Director/Coordinator, including copyright research and general project administration. She (b) (6) did not collaborate internationally.

Jenni Salamon, Project Director, spent 260 hours (.25 FTE), plus in additional 96 hours prior to the project coordinator being hired, on the project on NEH/federal funding to ensure project goals were met. During this time period, she provided oversight of the project and supported the project team with managing the budget and deliverables timeline. She (b) (6) did not collaborate internationally.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

There are no formal partners on this project, but advisory board members represent multiple cultural heritage institutions throughout the state: Columbus Landmarks Foundation, Ohio History

Connection, Ohio University (in Athens), Toledo Lucas County Public Library, University of Cincinnati and Western Reserve Historical Society/Case Western Reserve University (in Cleveland). The advisory board met three times during March 1, 2018-December 31, 2018 to review project status, provide input on outreach activities and select newspapers for digitization. They provided similar support via email as needed.

We have contracted with Bowling Green State University for microfilm duplication services and Northern Micrographics for scanning and metadata creation services.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Throughout the entire project, public presentations, educator/student resources, video tutorials, social media promotion, topic guides, Ohio History Day prizes, and other resources have allowed various audiences to be exposed to *Chronicling America* and many uses of historical newspapers for research. Audiences include: genealogists, K-16 educators and students, librarians, newspaper publishers and the general public.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

As mentioned previously, in mid-November, project staff noted that page count estimates had been higher than page counts delivered, and an additional batch would be needed to reach the 100,000 page minimum. Advisory board members evaluated four titles previously suggested in the Round V selection process and selected two for batch_ohi_lavender: East Cleveland Leader, covering 1949-1953, and Newark Leader, covering 1917-1942. NEH and LC have already been informed of and approve this update.

The proposed schedule for public programs and student/educator resources has been pushed back as we waited for content to be added to Chronicling America, but everything will be completed within

the grant period.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Nothing to report.

Project Outcomes

Describe any project outcomes in the space provided.

Nothing to report (project still in progress).

Grant Products

Blog Post

Conference Paper/Presentation

Conference Paper/Presentation

Public Lecture or Presentation

Course or Curricular Materials

Audience: K - 12

Course or Curricular Materials

Audience: K - 12

Course or Curricular Materials

Audience: K - 12

Web Resources

Film/TV/Video Broadcast or Recording

Format: Web

Web Resources

Conference Paper/Presentation

Public Lecture or Presentation

Public Lecture or Presentation

Blog Post

Blog Post

Public Lecture or Presentation

Public Lecture or Presentation

Public Lecture or Presentation

Annual Performance Progress Report

Report ID: 2899072

Application Number: PJ-266563-19

Project Director: Jordan Goffin (jgoffin@provlb.org)

Institution: Providence Public Library

Reporting Period: 9/1/2019 - 8/31/2020

Report Due: 11/30/2020

Submission Date: 11/20/2020 3:19:10 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

Convene Advisory Board (Completed November 4, 2019).

Select titles for digitization (Milestone: April 30, 2020; submitted April 20, 2020).

Complete digitization lab, hire Digital Project Technician, install scanning equipment (Digital Project Technician hired in March 2020; lab setup complete April 12, 2020).

Coordinate production of second generation negatives with vendor (First shipment of second generation negatives received in February 2020; final shipment received in September 2020).

Submit test reel (Milestone: April 1, 2020; shipped to LC on May 6, 2020).

Submit 50,000+ pages of newspaper scans (Full Deadline: August 31, 2021, Milestone: 25% of content submitted by October 1, 2020; First full batch shipped November 9, 2020; batches 2-5 in process, with detailed collation nearly complete for all reels; batches 2-4 scanned and being processed).

Submit non-NDNP digitized newspaper spreadsheet to LC (Deadline: August 31, 2021; list currently in process).

Ship duplicate reels to LC (Deadline: August 31, 2021).

Submit descriptive essays (Deadline: August 31, 2021; essay template created and research in process).

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

During the reporting period we completed all our preparatory steps (formation of the Advisory Committee; selection of titles, hiring staff, purchasing and installing equipment), and began scanning microfilm. Covid and the associated lockdowns delayed progress, but we shipped our test batch approximately one month later than originally intended. Additional delays were caused by unexpected complications as we set up processing software received training, and began implementing and adjusting our workflow. We also realized that collation and processing have required more time than we had initially estimated. Nonetheless, we have now submitted the first of six expected batches, and we have made significant progress across the next four batches, having nearly completed collation completely, and having completed scanning through batch 4.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced

professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor.

"Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Members of the project attended the 2019 and 2020 NDNP conferences and received multi-session training from the scanning hardware provider (Crowley) and software developer (DocWorks).

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

On January 25th, Kate Wells presented on the project to the Rhode Island Genealogical Society. On March 3rd we held a presentation and question and answer session for local libraries as part of a continuing education series for the Rhode Island Office of Library and Information Services.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

We intend to continue as planned, scanning and submitting pages during 2021.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Phoebe Bean, Project Co-Director: 4 person-months. Developing title selection list with Advisory Board, coordinating shipping of microfilm from storage to Providence Public Library, developing essay templates, collating.

Jordan Goffin, Project Co-Director: 4 person-months. Developing title selection list with Advisory Board, coordinating with vendor for second-generation duplicates, project management, collating.

Kate Wells: 5 person-months. Developing title selection list with Advisory Board, developing workflows and documentation, collating, scanning.

Jeremy Ferris: 5 person-months. Developing workflows and documentation, supervising the Digital Project Technician, scanning, processing.

Laura Motley, Digital Project Technician: 5 person-months. Developing workflows and documentation, collating, scanning, processing.

Beatrice Pulliam: 4 person-months. Acquiring hardware and software and arranging training, digitization lab setup, collating.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and
Other.

More detail on partner and contribution (foreign or domestic).

Rhode Island Historical Society

110 Benevolent St., Providence, RI 02906

Provided microfilm, staff time, collating assistance.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Nothing to report.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Due to Covid and a reassessment of our workflow we adjusted our work plan, as submitted and approved in October. The Covid lockdowns went into place just as we received our scanning lab hardware and were beginning to set up and receive training. We were able to shift some of our workflow by enabling staff to work remotely, and when it was possible to return to our facility we were able to resume scanning, although the limited access has delayed progress. As outlined in our October revision, we shifted funds intended for travel (which was made impossible by Covid) to use them for film duplication and additional hours for our Digital Project Technician.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Project Outcomes

Describe any project outcomes in the space provided.

Nothing to report. Our first batch should be online soon, with more to follow over the coming months. Public promotion will begin more significantly when the scans are available to the public.

Grant Products

Final Performance Progress Report

Report ID: 2907538

Application Number: PJ-50136-14

Project Director: Chelle Somsen (chelle.somsen@state.sd.us)

Institution: South Dakota Department of Education

Reporting Period: 9/1/2014 - 6/30/2021

Report Due: 9/30/2021

Submission Date: 9/29/2021 4:07:44 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

As part of the National Digital Newspaper Program (NDNP) the South Dakota State Historical Society plans to digitize historic South Dakota newspapers. The South Dakota State Historical Society will submit title essays to the National Endowment for the Humanities and the Minnesota Historical Society will transfer the digital files and the duplicate microfilm to the Library of Congress.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

Major activities: A Milestones and Deliverables checklist and an updated Batch Production Schedule detailing the status of the South Dakota 2018-2020 NDNP project (extension 2021) are provided as attachments to this Performance Report in the Supplementary Materials section.

MNHS: The Minnesota Historical Society (MNHS) is doing the batch digitization of South Dakota historic newspapers as the technical contractor for the South Dakota NDNP 2018-2020 project (extension 2021). MNHS has scheduled a total of 13 batches for the South Dakota NDNP 2018-2020 project (extension 2021) to be produced in-house using its Mekel scanner and docWorks software. In this reporting period, MNHS delivered the remaining 6 batches (47,804 pages) to Library of Congress (LC) to complete this NDNP cycle. All 6 of these batches have been approved by LC and their contents are now publicly available on Chronicling America. The total page count for all 13

batches digitized for the South Dakota NDNP 2018-2020 (extension 20201) is 101,181.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to report.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

SDSHS: Press releases were sent out as batches became available on Chronicling America. Facebook and Twitter accounts were used to share the press releases as well as clippings from the digitized newspapers.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

MNHS: As noted in the attached Production Schedule, MNHS has completed all microfilm scanning, batch production, and quality review for all batches scheduled for the South Dakota NDNP 2018-2020 project (*extension 2021). Following the approval of the final batch, MNHS delivered the silver duplicate negative microfilm reels used in this cycle to LC. MNHS also returned the positive use copies of those reels to SDSHS, along with the batch hard drives and LTFS backup tapes

Due to delays in microfilm scanning, batch production, and delivery to LC that were caused by the COVID-19 pandemic, SDSHS requested, and was granted, an extension of the project end date to June 30, 2021. All batches were completed and delivered to LC in advance of this end date.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Project Director: Chelle Somsen; Project Coordinator: Kimberly Smith

Minnesota Historical Society Project Director: Lynette Westerlund; Project Manager: interim Anne Levin,

Project Coordinator: Anne Levin.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

The South Dakota State Historical Society (SDSHS) is the South Dakota NDNP awardee and the Minnesota Historical Society (MNHS) is its technical contractor to manage the digitization.

- During the reporting period there have been email consultations on various aspects of the project including the quality and contents of the microfilm being digitized.
- MNHS consulted with SDSHS regarding the impacts of COVID-19 on the project and on MNHS, and MNHS asked if SDSHS would request an extension of the end date. SDSHS made the request to the NEH for a project deadline extension to June 30, 2021, which was approved by NEH. All batches were completed and delivered to LC in advance of this date.
- Staff from both SDSHS and MNHS attended the NDNP Awardee Meeting in September 2020, which was held online due to COVID-19.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Nothing to Report

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

MNHS: As COVID-19 restrictions began to lift, MNHS Newspaper Digitization staff returned to working remotely in August 2020, with limited access as needed to the History Center to scan new microfilm and prepare batches for delivery to LC. This followed an 11-week period when all work at MNHS was halted due to institution-wide furloughs. To resolve the delays caused by these interruptions, MNHS asked the SDSHS if they would be able to get an extension to allow MNHS additional time to complete the digitization. SDSHS contacted the NEH and was able to have the project deadline extended from August 31st, 2020 to June 30th, 2021. All batches were completed and delivered to LC in advance of this end date.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

The National Endowment for the Humanities is acknowledged on the South Dakota State Historical Society website with the logo and the NEH is acknowledged in all press releases.

Project Outcomes

Describe any project outcomes in the space provided.

Nothing to report.

Grant Products

NDNP Awardee Interim Performance Report

(March 1, 2018-August 31, 2018)

NEH Award Number: PJ-50136-14

NDNP State: South Dakota

Submitted By: South Dakota State Historical Society (SDSHS): Chelle Somsen, Kimberly Smith
Minnesota Historical Society (MNHS): Jennifer Jones, Jane Wong, Anne Levin

Report Date: September 19, 2018

INTERIM PERFORMANCE REPORT NARRATIVE

1. Describe any changes that you have made or that you anticipate making in the project work plan or methodology from the award proposal submitted to the competition.

- This report contains information on the South Dakota 2016-2018 cycle. An updated Milestones and Deliverables table and Production Schedule are provided at the end of this Interim Report.
- SDSHS
 - Five titles in the Title Selection List were not digitized in this cycle as they exceeded the page capacity, though they will be considered for future digitization: the *Mobridge News*, the *Eureka Post*, *Die Eureka Post*, the *De Smet Leader*, and the *Kingsbury County Independent*. We hope the Advisory Board will include these titles in the 2018-2020 Title Selection List.
- MNHS
 - Toward the end of the digitization process as the page count neared 100,000 pages, MNHS contacted SDSHS to determine how digitization should proceed. MNHS analyzed the remaining titles and pages and supplied SDSHS with information on the amount of digitization left to complete the *Union County Courier* title (3 more reels), estimating a total of around 103,907. SDSHS requested permission from NEH and LC to exceed 100,000 pages. Digitization is now complete and the final total page count delivered was 103,408. No additional funds from the NEH were needed to complete this digitization. Five additional titles noted above were not digitized in this cycle.

2. Please describe any selection or film acquisition/evaluation activities during the performance period.

- SDSHS
 - Our library technician reviewed hundreds of rolls of film during this grant to determine suitability for consideration in the coming grant cycle.
- MNHS:
 - As occasional questions about microfilm reel contents come up during the microfilm review and metadata collection process, MNHS has consulted with SDSHS to determine the best decisions for the titles and reels.

- MNHS received positive microfilm for the 2016-2018 title selections from SDSHS to use in its microfilm review and metadata collection. Once LC approves the final batches, MNHS will ship the set of 2016-2018 positive microfilm back to SDSHS.

3. Describe any specific award activities that have taken place between collaborating institutions in your state.

- The State Historical Society of South Dakota (SDSHS) is the South Dakota NDNP awardee and the Minnesota Historical Society (MNHS) is its technical contractor to manage the digitization.
 - During the reporting period there have been email consultations on various aspects of the project.
 - Several cataloging issues for South Dakota titles were discussed with SDSHS and the Library of Congress when digitization disclosed new information about the newspapers.
 1. Slight variations in title for the *Sturgis Advertiser*.
 2. An alternative title was discovered on one reel called, *The Philip Weekly Review and the Grindstone Bee*.
 3. Two issues of an uncataloged, short-term daily edition of the *Union County Courier* (called the *Daily Courier*) were discovered on a reel. The new title was cataloged by LC.

4. Describe specifically your progress in conversion and/or vendor selection (attach documentation as desired).

- MNHS:
 - All 12 batches have been completed by the digitization vendor and MNHS has performed its quality review and delivered all 12 batches to LC.
 - All batches have been approved by LC except for the following batches that have been shipped to LC: “Jamaica” on 7/24/2018; “Kauai” on 8/13/2018; “Leyte” on 8/15/2018. Once these batches are approved, MNHS will send all the duplicate silver negative microfilm used in the digitization to the Library of Congress to meet the microfilm deposit deliverable.

5. Do you have any questions or comments regarding the use of the tools provided by LC (Digital Viewer Validation)?

- MNHS: The Digital Viewer and Validator is working well.

6. Provide an update on your planned schedule for delivery of digital assets to the NDNP repository. Include anticipated number of files to be delivered and planned means of delivery or transfer. (Keep in mind the delivery deadlines noted in the Cooperative Agreement Document, but also take into consideration your own resources and workflow plans. LC requests that you plan to deliver new data monthly, with one batch per hard drive. Batches that have been submitted and require rework should be shipped to LC as soon as fixes are complete (send more than one hard drive at a time, if needed).

- MNHS:
 - An updated Milestones and Deliverables table and Batch Production Schedule are provided at the end of this report. A summary of the batch digitization process and status is below.
 - Through August 2018, the digitization vendor has produced all 12 planned South Dakota NDNP batches and delivered those to MNHS for quality control review. MNHS has delivered all 12 batches to the Library of Congress prior to August 31, 2018. The final total count of delivered pages was 103,408. Batches 1 through 9 have been approved by LC, and 8 batches have their content available on Chronicling America. The final three batches are at LC awaiting approval.
 - Once the cycle is completed and all batches approved by LC, MNHS will make a backup tape of the data and provide that to SDSHS. The hard drives of data will also be delivered to SDSHS.

7. State briefly the status of any other digitized newspaper activities in your or collaborating partners' institutions (non-NDNP-funded).

- SDSHS
 - SDSHS is not currently pursuing newspaper digitization outside of NDNP.
- MNHS
 - MNHS is currently digitizing Minnesota newspapers for its Minnesota Digital Newspaper Hub. MNHS is continuing internal projects to digitize newspapers from its extensive Minnesota newspaper collection. We are working with the MNHS Development office, which is helping raise funds for newspaper digitization. Additionally, as Minnesota NDNP newspapers are loaded to Chronicling America, MNHS then loads those newspapers into the Minnesota Digital Newspaper Hub.
 - MNHS continues to be a contractor for SELCO (Southeastern Libraries Cooperating), a consortium of 13 libraries from southeastern Minnesota, to manage the digitization of historic southeastern Minnesota newspaper titles selected by SELCO's committee from MNHS microfilm. Newspapers digitized for SELCO are available in the Minnesota Digital Newspaper Hub.
 - MNHS also is a contractor for Minnesota libraries, historical societies and individuals to digitize historic Minnesota newspapers from the MNHS master microfilm collection. These digitized newspapers are available in the Minnesota Digital Newspaper Hub.
 - For preservation purposes, MNHS is still committed to preserving newspapers long term, only doing it in a slightly different process, from print to digital to microfilm. Newspapers are being scanned with a new WideTek duplex scanner and processed with docWorks software to the NDNP standard for inclusion in the Minnesota Digital Newspaper Hub, with newspapers under copyright only accessible from the Gale Family Library at the Minnesota History Center. The digitized content is also outputted to COM for preservation in the MNHS microfilm vault. A June 30, 2017 post on the Gale Family Library Facebook pages offers a brief video of the scanning process:
<https://www.facebook.com/galefamilylibrary/videos/vb.873319332748975/1436458033101766/?type=3&theater>.

8. Please provide copies of or URLs for any public presentations or publications on topics related to your participation in NDNP (or describe future plans for such).

- SDSHS: Kimberly Smith participated in a Social Studies Career Fair at the local middle school, at which she was able to interact with 76 students and explain the microfilm digitization process, as well as demonstrate the search functions of the Chronicling America website.

9. Describe any follow-up issues or questions you would like convey to the NDNP program committee.

- SDSHS: The South Dakota State Archives is excited to continue with another grant cycle. Our Library Technician left us in August, and we have reopened the position, but do not know how long it will take to fill. The former technician has agreed to attend the selection meeting in October to share her expertise on the microfilm condition and content with the Advisory Board.
- MNHS: The Minnesota Historical Society has enjoyed working with the South Dakota State Historical Society on their second NDNP grant and is looking forward to beginning a new NDNP grant cycle with them in 2018-2020.

Please submit to NEH via e-GMS with a **copy to ndnptech@loc.gov** by September 28, 2018.

***Please see following pages for Milestones and Deliverables and Production Schedule**

**South Dakota NDNP – South Dakota State Historical Society
Milestones and Deliverables – From 2016-18 Application, Updated September 2018
South Dakota State Historical Society (SDSHS) -- Awardee
Minnesota Historical Society (MNHS) -- Technical contractor**

Based on SDSHS Application/Narrative and updated with Timeline and Cooperative Agreement Dates

Milestones and Deliverables	Deliverable Due Dates	Status	Notes
January – August 2016			
Application due	January 14, 2016	X	
Awards announced	August 2016	X	
September – December 2016			
Awards begin	September 1, 2016	X	
SDSHS and MNHS: Attend Annual NDNP conference at NEH and LC	September 14-16, 2016	X	
SDSHS and MNHS: Work with Library of Congress and NEH as needed		X	
SDSHS: Schedule advisory board meeting		X	
SDSHS: Research and prepare selection materials/briefing book for advisory board		X	
SDSHS: Hold advisory board meeting; select newspaper titles		X	
MNHS: Develop RFP and specifications for digitization vendor		X	
MNHS: Select vendor and negotiate contract		X	
SDSHS: Evaluate newspaper/microfilm quality/completeness		X	
SDSHS: Arrange for silver negative duplication from masters and positive copies; positive use copies of microfilm will be transferred to Minnesota Historical Society/duplicate silver negatives will be used by vendor for digitization		X	Duplication began at the SD Microfilm Unit, which closed in June 2017.
MNHS: Establish quality control procedures for review of images and metadata		X	
MNHS: Review microfilm and collect metadata as available		n/a	
SDSHS and MNHS: Workplan and Production Schedule due to NEH	November 30, 2016	X	
January – March 2017			
<i>*NOTE: South Dakota 2014-2016</i> MNHS: Submit silver duplicate negative microfilm to LC <i>*LC says to submit after all batches are approved by LC (depending on LC's schedule, this may be after Aug 31, 2016)</i>	*August 31, 2016	X	South Dakota NDNP 2014-2016 cycle, shipped January 19, 2017 after LC approval of final batches in Nov. 2016.
MNHS: Review microfilm and collect metadata		X	Sample
MNHS: Transfer Sample data to vendor for digitization		X	
MNHS: Perform content and metadata quality control on sample batch		X	

SDSHS: Hold Advisory Board meeting, if needed		X	
SDSHS and MNHS: Interim Report due to NEH, LC	March 31, 2017	X	
April – June 2017			
MNHS: South Dakota Sample batch (1 reel) due to LC	April 1, 2017	X	Sent 3/22/2017
SDSHS: Title Selection List due to NEH, LC	April 30, 2017	X	Sent 4/7/2017
SDSHS: Research title essays; submit to NEH as titles/batches are delivered to LC		X	
July – September 2017			
MNHS: Review microfilm and collect metadata		X	
SDSHS: Arrange for silver duplicate negative and positive microfilm duplication. Transfer positive use copies of microfilm to Minnesota Historical Society/transfer duplicate negatives to Digitization Vendor		X	Duplication responsibility transferred to vendor NMT in July 2017. Approx. 60% complete.
MNHS: Perform content and metadata quality control on batches		X	
MNHS: Deliver 1st batch to LC and transfer batches on monthly basis to LC		X	
SDSHS: Updates to CONSER newspaper records as needed		n/a	
SDSHS and MNHS: Interim Report due to NEH, LC	September 30, 2017	X	
SDSHS and MNHS: Attend Annual NDNF conference at NEH and LC	11-13 September 2017	X	
October – December 2017			
MNHS: 25% of content (25,000 pages) due to LC	October 1, 2017	X	
SDSHS: Hold advisory board meeting, if needed		n/a	
MNHS: Review microfilm and collect metadata		X	
MNHS: Perform content and metadata quality control on batches		X	
MNHS: Transfer batches on monthly basis to LC		X	
SDSHS: Research title essays; submit to NEH as completed		X	
January – March 2018			
SDSHS and MNHS: 2018-20 Award Applications due to NEH	January 2018	X	
MNHS: Review microfilm and collect metadata		X	
MNHS: Perform content and metadata quality control on batches		X	
MNHS: Transfer batches on monthly basis to LC		X	
SDSHS: Research title essays; submit to NEH as completed		X	14 title essays have been completed and approved
SDSHS and MNHS: Status Update due to LC	February 2018	n/a	Per Listserv 2/6/2018
SDSHS and MNHS: Interim Report due to NEH, LC	March 31, 2018	X	

April – June 2018			
MNHS: Perform content and metadata quality control on batches		X	
MNHS: Transfer batches on monthly basis to LC		X	
SDSHS: Research title essays; submit to NEH as completed		X	Final essay submitted June 12, 2018.
SDSHS: Updates to CONSER newspaper records as needed		X	
July – August 2018			
MNHS: 100% of content (100,000 pages) due to LC	August 31, 2018	X	
SDSHS: Digital Newspapers .xls to LC	August 31, 2018	X	Submitted July 25, 2018
SDSHS: Submit final title essays to NEH	August 31, 2018	X	Final essay submitted June 12, 2018.
MNHS: Submit silver duplicate negative microfilm to LC <i>*LC says to submit after all batches are approved by LC (depending on LC's schedule, this may be after Aug 31, 2018)</i>	*August 31, 2018		*MNHS will submit once all batches are approved by LC.
September 2018 –			
SDSHS and MNHS: <i>*if grant continues</i>: Interim Report due to NEH, LC	September 30, 2018	X	
<i>SDSHS and MNHS: *if grant does not continue - Final Performance and Financial Reports due to NEH, LC</i>	<i>November 30, 2018</i>	n/a	
SDSHS and MNHS: Attend Annual NDNP conference at NEH and LC	September 26-28, 2018	X	

South Dakota NDNP 2016-18 – Production Schedule Updated 8/16/2018

South Dakota State Historical Society-- Awardee

Minnesota Historical Society -- Technical contractor

**italicized information is estimated*

Estimated Date (Rec'd from Vendor)	Batch #	Est. Reels	Est. Pages	Batch Name	Titles Included	Estimated Date (Ship to LC)	Approved by LC	Notes
3/17/2017	2016-18 sample	1	1,136	2016Sample	Süd Dakota Nachrichten (1/1896 - 6/1898)	3/22/2017	4/13/2017	Due to LC by April 1, 2017
9/1/2017	1	10	8,125	Aruba	Süd Dakota Nachrichten (1/1896 - 4/1900); Süd Dakota Nachrichten und Herold (5/1900 - 8/1901); Nachrichten=Herold (8/1901 - 8/1907); Deutscher Herold (9/1907 - 3/1913)	9/25/2017	11/21/2017	
9/8/2017	2	13	9,609	Bermuda	Deutscher Herold (3/1913 - 6/1918); The State-line herald (4/1908 - 1/1912); The Lemmon herald (1/1912 - 4/1917); The Sully County watchman (7/1883 - 7/1894)	10/2/2017	12/18/2018	Oct. 1 -- 25% of content due to LC
10/4/2017	3	9	9,411	Cayman	The Grant County herald (8/1879-3/1883); The herald (4/1883-4/1890); The advance (3/1890-4/1890); The herald-advance (4/1890-10/1901)	10/30/2017	1/8/2018	
11/22/2017	4	7	9,071	Dominica	The herald-advance (10/1901-5/1922)	12/8/2017	3/9/2018	
1/29/2018	5	7	9,007	Eigg	The Madison daily leader (3/1893-5/1900)	2/15/2018	4/17/2018	
3/1/2018	6	7	9,742	Faroe	The Madison daily leader (4/1890-3/1893; 5/1900-7/1905)	3/24/2018	5/3/2018	
3/28/2018	7	7	9,103	Grenada	The Madison daily leader (7/1905-10/1912)	4/18/2018	5/18/2018	
5/11/2018	8	7	9,066	Hawaii	The Madison daily leader	5/29/2018	6/19/2018	

					(10/1912-10/1919)			
5/25/2018	9	10	9,879	Ibiza	The Madison daily leader (10/1919-9/1922); The Bad River news (11/1906-06/1912); Philip weekly review (sn95076627)(7/1919-3/1920); The pioneer-review (7/1920-6/1921); Philip weekly review (sn95076625)(6/1907-7/1912); Philip weekly review and Bad River news (7/1912-4/1916)	6/27/2018	8/15/2018	
6/29/2018	10	9	9,540	Jamaica	Philip weekly review and Bad River news (4/1916-4/1918); Philip weekly review (sn95076627)(4/1918-6/1918); The pioneer (4/1917-6/1919); The pioneer-review (7/1921-12/1922); Newell reclamation news (6/1915-12/1917); Dewey County advocate (10/1910-9/1913); The Oglala Light (2/1905-4/1920); Sturgis advertiser (7/1887-10/1891); The Charles Mix new era (3/1905-9/1907)	7/24/2018		
7/19/2018	11	6	6,687	Kauai	The Charles Mix new era (10/1907-2/1911); The New era-leader (3/1911-1/1912); The Wagner leader (2/1912-3/1912);	8/13/2018		

					The Wagner post (4/1912-6/1912); Union County courier (11/1877-12/1897)			
8/10/2018	12	3	4,168	Leyte	Union County courier (5/1903-3/1913)	8/15/2018		
2016-2018 Grant Cycle	Total		103,408					Aug. 31 -- 100% of content due to LC

<i>*Titles not digitized – potential future digitization</i>		10	~3,000		<i>The Mobridge News (1/1909-5/1917); Eureka post (5/1902-4/1907); Die Eureka post (4/1904-6/1912); The DeSmet leader (1/1883-11/1890); Kingsbury County independent (5/1904-10/1911)</i>			
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South Dakota NDNP 2018-2020-- Preliminary Production Schedule (Updated January 2019)

South Dakota State Historical Society-- Awardee; Minnesota Historical Society -- Technical contractor

NOTE: This information is estimated:

*Titles have not yet been selected at this time

*Details of microfilm not yet known (# of reels, page counts per reel, etc.)

*Schedule will be adjusted and updated once titles and details are known

Processing completed	Batch #	Est. Reels	Est. Pages	Batch Name	Titles Included	Estimated Date (Ship to LC)	Approved by LC	Notes
Feb 2019	2018-2020 sample	1		Sample		Mar 2019		Due to LC by April 1, 2019
May 2019	1		8,000	Apple	TBD	Jun 2019		Wait for approval of sample by LC
Jun 2019	2		8,000	Broccoli	TBD	Jul 2019		
Jul 2019	3		8,000	Carrot	TBD	Aug 2019		
Aug 2019	4		8,000	Daikon	TBD	Sep 2019		
*30% of content -- Review Progress and adjust if needed								
Sep 2019	5		8,000	Elderberry	TBD	Oct 2019		Oct. 1 -- 25% of content due to LC
Oct 2019	6		8,000	Fennel	TBD	Nov 2019		
Nov 2019	7		8,000	auva	TBD	Dec 2019		
Dec 2019	8		8,000	Honeydew	TBD	Jan 2020		
Jan 2020	9		8,000	Imbe	TBD	Feb 2020		
Feb 2020	10		8,000	Jicama	TBD	Mar 2020		
*75% of content -- Review Progress and adjust if needed								
Mar 2020	11		8,000	Kale	TBD	Apr 2020		
Apr 2020	12		8,000	Leek	TBD	May 2020		
May 2020	13		4,000	Mango	TBD	Jun 2020		
Jun 2020	14			Nectarine	if needed	Jul 2020		
								Aug. 31 -- 100% of content due to LC
2018-2020 Grant Cycle	Estimated Total		100,000					

South Dakota NDNP 2018-2020-- Production Schedule (Updated 3/24/2020)

South Dakota State Historical Society-- Awardee; Minnesota Historical Society -- Technical contractor

NOTE: This information is estimated:

*Details of all the microfilm reels are not yet known (total # of reels, page counts per reel, etc.).

*Schedule will be adjusted and updated as the content of each batch is determined.

Processing completed	Batch #	Est. Reels	Est. Pages	Batch Name	Titles Included	Estimated Date (Ship to LC)	Approved by LC	Notes
Feb 2019	2018-2020 sample	1		Sample	The Warner Sun (9/1885 - 8/1888)	3/20/2019	4/9/2019	Due to LC by April 1, 2019
Aug 2019	1	9	7,335	Apple	The Mobridge news (1/1909 - 7/1915); Kingsbury County independent (5/1904 - 10/1911); The Warner weekly sun (8/1883 - 9/1885); The Warner Sun (9/1885 - 8/1888)	8/26/2019	11/1/2019	Wait for approval of sample by LC
Oct 2019	2	10	8,810	Banana	The Mobridge news (8/1915 - 5/1917)*; Die Eureka post (2/1906 - 6/1912); The DeSmet leader (1/1883 - 11/1890); Süd Dakota Nachrichten (7/1891 - 7/1896); The Mellette County pioneer (2/1914 - 9/1918)	12/2/2019	2/10/2020	*Reel re-submitted with OCR corrections - originally included in the Apple batch.
Oct 2019	3	5	5,433	Carrot	Die Eureka post (4/1904 - 2/1906); The Mellette County pioneer (10/1918 - 3/1924); The Bon Homme County independent (4/1907 - 10/1909); The Tabor independent (8/1916 - 7/1919)	1/6/2020	2/27/2020	Oct. 1 -- 25% of content due to LC
Nov 2019	4	9	7,326	Daikon	The Bon Homme County independent (5/1912 - 1/1913); The Tabor independent (2/1913 - 5/1914); Custer chronicle (9/1880 - 1/1890); Custer weekly chronicle (2/1890 - 6/1904)	1/28/2020	3/9/2020	
*30% of content -- Review Progress and adjust if needed								
Dec 2019	5	10	7,756	Elderberry	Eureka post (7/1906 - 4/1907)*; The Mellette County pioneer (2/1912 - 2/1913); Custer weekly chronicle (6/1904 - 3/1922); Sisseton Posten (11/1902 - 6/1912)	3/9/2020		*Issues 1906-07-06 to 1907-04-05 of Eureka Post re-submitted with OCR corrections - originally included in the Banana batch.
Jan 2020	6	13	8,169	Fennel	The Tabor independent (7/1919 - 1/1922); Custer weekly chronicle (1/7 - 2/11/1882); Brookings County sentinel (3/1882 - 12/1890); Brookings register (6/1890 - 10/1894); Semi-weekly register (10/1894 - 12/1898); Brookings weekly register (12/1898 - 9/1903); The Brookings register (9/1903 - 6/1905)	Mar 2020		*5 issues re-submitted with date corrections - originally included in the Daikon batch.
Apr 2020	7	8	8,460	Imbe	The Kadoka press and Kadoka reporter (1/1911 - 11/1923); Hand County press (1/1882 - 12/1887)	Apr 2020		
Apr 2020	8	8	9,125	Guava	The Brookings register (7/1905 - 2/1923)	Apr 2020		
May 2020	9	8	9,341	Honeydew	The Dakota chief (12/1893 - 4/1913); The Kadoka press (5/1908 - 11/1910); The Kadoka press and Kadoka reporter (11/1910 - 12/1910)	Jun 2020		
*75% of content -- Review Progress and adjust if needed								
Jun 2020	10	8	9,243	Jicama	Hand County press (1/1888 - 11/1893); The pioneer press (11/1893 - 2/1904); The Miller press (12/1906 - 9/1909); The Miller sun (4/1904 - 2/1908); Reporter and farmer (11/1906 - 1/1913)	Jun 2020		
Jul 2020	11	6	8,060	Kale	The Miller press (9/1909 - 4/1924)	Aug 2020		
Aug 2020	12	6	8,940	Leek	Reporter and farmer (1/1884 - 11/1906)	Aug 2020		
Aug 2020	n/a	4	3,891	Nectarine	Eureka post (5/1902 - 6/1906)*; The Bon Homme County independent (10/1904 - 4/1907, 10/1909 - 5/1912)*; The Tabor independent (6/1914 - 8/1916)*	Aug 2020		*Reels re-submitted with OCR corrections - originally included in the Carrot batch.
		4			Reporter and farmer (1/1913 - 3/12924)*			*4 reels (approx. 4,850 pages) to hold for a future cycle.
								Aug. 31 -- 100% of content due to LC
2018-2020 Grant Cycle	Estimated Total		101,889					

Semi-Annual Performance Progress Report

Report ID: 2891541

Application Number: PJ-50136-14

Project Director: Chelle Somsen (chelle.somsen@state.sd.us)

Institution: South Dakota Department of Education

Reporting Period: 3/1/2019 - 8/31/2019

Report Due: 9/30/2019

Submission Date: 9/27/2019 12:09:47 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

As part of the National Digital Newspaper Program (NDNP) the South Dakota State Historical Society plans to digitize historic South Dakota newspapers. The South Dakota State Historical Society will submit title essays to the National Endowment for the Humanities and the Minnesota Historical Society will transfer the digital files and the duplicate microfilm to the Library of Congress.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

MNHS: The Minnesota Historical Society (MNHS) is doing the batch digitization as the technical contractor for the South Dakota NDNP 2018-2020 project. MNHS will be producing the sample and approximately 12-13 batches in-house using its Mekel scanner and docWorks software. The sample batch has been produced and was approved by the Library of Congress on April 9, 2019. The 2nd batch (named Apple) was shipped to the Library of Congress in August and is awaiting word of its approval. The 3rd batch is currently in production. The Production Schedule for the 2018-2020 cycle has been updated and is attached. The State Historical Society of South Dakota's (SDSHS) 2018-2020 SD NDNP Title list has been approved – this determines the slate of titles for digitization. MNHS will continue to update the Production Schedule as the reels are digitized.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Kimberly Smith traveled to Washington DC for the annual awardee meeting.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Press releases were sent out as the project progresses and samples of the content were shared on our social media sites.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

MNHS: MNHS has arranged with SDSHS for newspaper microfilm duplicate negatives and positive reels to be sent to MNHS for digitization. MNHS will follow its production schedule for batch digitization and delivery to the Library of Congress. Since SDSHS has selected several non-English titles (German, Norwegian, Czech and Lakota), MNHS is using a Fraktur license with its docWorks software. MNHS is setting up Fraktur and Language profiles in docWorks for each language and continues to test Fraktur and non-English language OCR processing as each language is used.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in

a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Project Director: Chelle Somsen; Project Coordinator: Kimberly Smith; Library Technician: Ellen Walker

Minnesota Historical Society Project Director: Lynette Westerlund; Project Manager: interim Anne Levin,

Project Coordinator: Anne Levin.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

The State Historical Society of South Dakota (SDSHS) is the South Dakota NDNP awardee and the Minnesota Historical Society (MNHS) is its technical contractor to manage the digitization.

- During the reporting period there have been email consultations on various aspects of the project—especially the quality and contents of the microfilm being digitized.

- Staff from both SDSHS and MNHS attended the NDNP Awardee Meeting in Washington, D.C. in September, 2019. MNHS staff gave a presentation at the meeting on identifying and processing “Non-English and Multilingual Content” in newspapers for NDNP Projects. This demonstrates MNHS’s experience over the last few years on its own NDNP projects and in its Partner’s projects as they digitize more non-English language titles.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;

improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;

provided fellowships or assistanceships; or

provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Nothing to Report

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

MNHS: As noted in the previous report, there have been transitions at MNHS that change the staff members assigned to the project. Jane Wong, the Project Manager for MNHS retired Feb. 1, 2019. Anne Levin is currently the Acting Project Manager. The Project Coordinator position is open, but the work is being covered by the existing staff on the project. Detailed information on the staff

changes was submitted for the Minnesota NDNP 2017-2019 project in the eGMS.

SDSHS: Nothing to report

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

The National Endowment for the Humanities is acknowledged on the South Dakota State Historical Society website with the logo and the NEH is acknowledged in all press releases.

Project Outcomes

Describe any project outcomes in the space provided.

SDSHS staff member Kim Smith participated in the “Connecting Communities to Collections” panel at the annual NDNP grant awardee meeting in September, emphasizing the foreign language content in the South Dakota newspapers that is of value to ethnic communities still living in South Dakota. Staff have also developed a poster display about the South Dakota content in *Chronicling America* that has been shared at the South Dakota State Fair, the Northeast South Dakota Celtic Faire & Games, and other events. Staff are also preparing a presentation about *Chronicling America* for the West River History Conference in October. These events introduce new users to the *Chronicling America* resource, encouraging them do their own research.

Grant Products

South Dakota NDNP 2018-2020-- Preliminary Production Schedule (Updated January 2019)

South Dakota State Historical Society-- Awardee; Minnesota Historical Society -- Technical contractor

NOTE: This information is estimated:

*Titles have not yet been selected at this time

*Details of microfilm not yet known (# of reels, page counts per reel, etc.)

*Schedule will be adjusted and updated once titles and details are known

Processing completed	Batch #	Est. Reels	Est. Pages	Batch Name	Titles Included	Estimated Date (Ship to LC)	Approved by LC	Notes
Feb 2019	2018-2020 sample	1		Sample		Mar 2019		Due to LC by April 1, 2019
May 2019	1		8,000	Apple	TBD	Jun 2019		Wait for approval of sample by LC
Jun 2019	2		8,000	Broccoli	TBD	Jul 2019		
Jul 2019	3		8,000	Carrot	TBD	Aug 2019		
Aug 2019	4		8,000	Daikon	TBD	Sep 2019		
*30% of content -- Review Progress and adjust if needed								
Sep 2019	5		8,000	Elderberry	TBD	Oct 2019		Oct. 1 -- 25% of content due to LC
Oct 2019	6		8,000	Fennel	TBD	Nov 2019		
Nov 2019	7		8,000	auva	TBD	Dec 2019		
Dec 2019	8		8,000	Honeydew	TBD	Jan 2020		
Jan 2020	9		8,000	Imbe	TBD	Feb 2020		
Feb 2020	10		8,000	Jicama	TBD	Mar 2020		
*75% of content -- Review Progress and adjust if needed								
Mar 2020	11		8,000	Kale	TBD	Apr 2020		
Apr 2020	12		8,000	Leek	TBD	May 2020		
May 2020	13		4,000	Mango	TBD	Jun 2020		
Jun 2020	14			Nectarine	if needed	Jul 2020		
								Aug. 31 -- 100% of content due to LC
2018-2020 Grant Cycle	Estimated Total		100,000					

NDNP Awardee Interim Performance Report

(March 1, 2018-August 31, 2018)

NEH Award Number: PJ-50136-14

NDNP State: South Dakota

Submitted By: South Dakota State Historical Society (SDSHS): Chelle Somsen, Kimberly Smith
Minnesota Historical Society (MNHS): Jennifer Jones, Jane Wong, Anne Levin

Report Date: September 19, 2018

INTERIM PERFORMANCE REPORT NARRATIVE

1. Describe any changes that you have made or that you anticipate making in the project work plan or methodology from the award proposal submitted to the competition.

- This report contains information on the South Dakota 2016-2018 cycle. An updated Milestones and Deliverables table and Production Schedule are provided at the end of this Interim Report.
- SDSHS
 - Five titles in the Title Selection List were not digitized in this cycle as they exceeded the page capacity, though they will be considered for future digitization: the *Mobridge News*, the *Eureka Post*, *Die Eureka Post*, the *De Smet Leader*, and the *Kingsbury County Independent*. We hope the Advisory Board will include these titles in the 2018-2020 Title Selection List.
- MNHS
 - Toward the end of the digitization process as the page count neared 100,000 pages, MNHS contacted SDSHS to determine how digitization should proceed. MNHS analyzed the remaining titles and pages and supplied SDSHS with information on the amount of digitization left to complete the *Union County Courier* title (3 more reels), estimating a total of around 103,907. SDSHS requested permission from NEH and LC to exceed 100,000 pages. Digitization is now complete and the final total page count delivered was 103,408. No additional funds from the NEH were needed to complete this digitization. Five additional titles noted above were not digitized in this cycle.

2. Please describe any selection or film acquisition/evaluation activities during the performance period.

- SDSHS
 - Our library technician reviewed hundreds of rolls of film during this grant to determine suitability for consideration in the coming grant cycle.
- MNHS:
 - As occasional questions about microfilm reel contents come up during the microfilm review and metadata collection process, MNHS has consulted with SDSHS to determine the best decisions for the titles and reels.

- MNHS received positive microfilm for the 2016-2018 title selections from SDSHS to use in its microfilm review and metadata collection. Once LC approves the final batches, MNHS will ship the set of 2016-2018 positive microfilm back to SDSHS.

3. Describe any specific award activities that have taken place between collaborating institutions in your state.

- The State Historical Society of South Dakota (SDSHS) is the South Dakota NDNP awardee and the Minnesota Historical Society (MNHS) is its technical contractor to manage the digitization.
 - During the reporting period there have been email consultations on various aspects of the project.
 - Several cataloging issues for South Dakota titles were discussed with SDSHS and the Library of Congress when digitization disclosed new information about the newspapers.
 1. Slight variations in title for the *Sturgis Advertiser*.
 2. An alternative title was discovered on one reel called, *The Philip Weekly Review and the Grindstone Bee*.
 3. Two issues of an uncataloged, short-term daily edition of the *Union County Courier* (called the *Daily Courier*) were discovered on a reel. The new title was cataloged by LC.

4. Describe specifically your progress in conversion and/or vendor selection (attach documentation as desired).

- MNHS:
 - All 12 batches have been completed by the digitization vendor and MNHS has performed its quality review and delivered all 12 batches to LC.
 - All batches have been approved by LC except for the following batches that have been shipped to LC: “Jamaica” on 7/24/2018; “Kauai” on 8/13/2018; “Leyte” on 8/15/2018. Once these batches are approved, MNHS will send all the duplicate silver negative microfilm used in the digitization to the Library of Congress to meet the microfilm deposit deliverable.

5. Do you have any questions or comments regarding the use of the tools provided by LC (Digital Viewer Validation)?

- MNHS: The Digital Viewer and Validator is working well.

6. Provide an update on your planned schedule for delivery of digital assets to the NDNP repository. Include anticipated number of files to be delivered and planned means of delivery or transfer. (Keep in mind the delivery deadlines noted in the Cooperative Agreement Document, but also take into consideration your own resources and workflow plans. LC requests that you plan to deliver new data monthly, with one batch per hard drive. Batches that have been submitted and require rework should be shipped to LC as soon as fixes are complete (send more than one hard drive at a time, if needed).

- MNHS:
 - An updated Milestones and Deliverables table and Batch Production Schedule are provided at the end of this report. A summary of the batch digitization process and status is below.
 - Through August 2018, the digitization vendor has produced all 12 planned South Dakota NDNP batches and delivered those to MNHS for quality control review. MNHS has delivered all 12 batches to the Library of Congress prior to August 31, 2018. The final total count of delivered pages was 103,408. Batches 1 through 9 have been approved by LC, and 8 batches have their content available on Chronicling America. The final three batches are at LC awaiting approval.
 - Once the cycle is completed and all batches approved by LC, MNHS will make a backup tape of the data and provide that to SDSHS. The hard drives of data will also be delivered to SDSHS.

7. State briefly the status of any other digitized newspaper activities in your or collaborating partners' institutions (non-NDNP-funded).

- SDSHS
 - SDSHS is not currently pursuing newspaper digitization outside of NDNP.
- MNHS
 - MNHS is currently digitizing Minnesota newspapers for its Minnesota Digital Newspaper Hub. MNHS is continuing internal projects to digitize newspapers from its extensive Minnesota newspaper collection. We are working with the MNHS Development office, which is helping raise funds for newspaper digitization. Additionally, as Minnesota NDNP newspapers are loaded to Chronicling America, MNHS then loads those newspapers into the Minnesota Digital Newspaper Hub.
 - MNHS continues to be a contractor for SELCO (Southeastern Libraries Cooperating), a consortium of 13 libraries from southeastern Minnesota, to manage the digitization of historic southeastern Minnesota newspaper titles selected by SELCO's committee from MNHS microfilm. Newspapers digitized for SELCO are available in the Minnesota Digital Newspaper Hub.
 - MNHS also is a contractor for Minnesota libraries, historical societies and individuals to digitize historic Minnesota newspapers from the MNHS master microfilm collection. These digitized newspapers are available in the Minnesota Digital Newspaper Hub.
 - For preservation purposes, MNHS is still committed to preserving newspapers long term, only doing it in a slightly different process, from print to digital to microfilm. Newspapers are being scanned with a new WideTek duplex scanner and processed with docWorks software to the NDNP standard for inclusion in the Minnesota Digital Newspaper Hub, with newspapers under copyright only accessible from the Gale Family Library at the Minnesota History Center. The digitized content is also outputted to COM for preservation in the MNHS microfilm vault. A June 30, 2017 post on the Gale Family Library Facebook pages offers a brief video of the scanning process:
<https://www.facebook.com/galefamilylibrary/videos/vb.873319332748975/1436458033101766/?type=3&theater>.

8. Please provide copies of or URLs for any public presentations or publications on topics related to your participation in NDNP (or describe future plans for such).

- SDSHS: Kimberly Smith participated in a Social Studies Career Fair at the local middle school, at which she was able to interact with 76 students and explain the microfilm digitization process, as well as demonstrate the search functions of the Chronicling America website.

9. Describe any follow-up issues or questions you would like convey to the NDNP program committee.

- SDSHS: The South Dakota State Archives is excited to continue with another grant cycle. Our Library Technician left us in August, and we have reopened the position, but do not know how long it will take to fill. The former technician has agreed to attend the selection meeting in October to share her expertise on the microfilm condition and content with the Advisory Board.
- MNHS: The Minnesota Historical Society has enjoyed working with the South Dakota State Historical Society on their second NDNP grant and is looking forward to beginning a new NDNP grant cycle with them in 2018-2020.

Please submit to NEH via e-GMS with a **copy to ndnptech@loc.gov** by September 28, 2018.

***Please see following pages for Milestones and Deliverables and Production Schedule**

**South Dakota NDNP – South Dakota State Historical Society
Milestones and Deliverables – From 2016-18 Application, Updated September 2018
South Dakota State Historical Society (SDSHS) -- Awardee
Minnesota Historical Society (MNHS) -- Technical contractor**

Based on SDSHS Application/Narrative and updated with Timeline and Cooperative Agreement Dates

Milestones and Deliverables	Deliverable Due Dates	Status	Notes
January – August 2016			
Application due	January 14, 2016	X	
Awards announced	August 2016	X	
September – December 2016			
Awards begin	September 1, 2016	X	
SDSHS and MNHS: Attend Annual NDNP conference at NEH and LC	September 14-16, 2016	X	
SDSHS and MNHS: Work with Library of Congress and NEH as needed		X	
SDSHS: Schedule advisory board meeting		X	
SDSHS: Research and prepare selection materials/briefing book for advisory board		X	
SDSHS: Hold advisory board meeting; select newspaper titles		X	
MNHS: Develop RFP and specifications for digitization vendor		X	
MNHS: Select vendor and negotiate contract		X	
SDSHS: Evaluate newspaper/microfilm quality/completeness		X	
SDSHS: Arrange for silver negative duplication from masters and positive copies; positive use copies of microfilm will be transferred to Minnesota Historical Society/duplicate silver negatives will be used by vendor for digitization		X	Duplication began at the SD Microfilm Unit, which closed in June 2017.
MNHS: Establish quality control procedures for review of images and metadata		X	
MNHS: Review microfilm and collect metadata as available		n/a	
SDSHS and MNHS: Workplan and Production Schedule due to NEH	November 30, 2016	X	
January – March 2017			
<i>*NOTE: South Dakota 2014-2016</i> MNHS: Submit silver duplicate negative microfilm to LC <i>*LC says to submit after all batches are approved by LC (depending on LC's schedule, this may be after Aug 31, 2016)</i>	*August 31, 2016	X	South Dakota NDNP 2014-2016 cycle, shipped January 19, 2017 after LC approval of final batches in Nov. 2016.
MNHS: Review microfilm and collect metadata		X	Sample
MNHS: Transfer Sample data to vendor for digitization		X	
MNHS: Perform content and metadata quality control on sample batch		X	

SDSHS: Hold Advisory Board meeting, if needed		X	
SDSHS and MNHS: Interim Report due to NEH, LC	March 31, 2017	X	
April – June 2017			
MNHS: South Dakota Sample batch (1 reel) due to LC	April 1, 2017	X	Sent 3/22/2017
SDSHS: Title Selection List due to NEH, LC	April 30, 2017	X	Sent 4/7/2017
SDSHS: Research title essays; submit to NEH as titles/batches are delivered to LC		X	
July – September 2017			
MNHS: Review microfilm and collect metadata		X	
SDSHS: Arrange for silver duplicate negative and positive microfilm duplication. Transfer positive use copies of microfilm to Minnesota Historical Society/transfer duplicate negatives to Digitization Vendor		X	Duplication responsibility transferred to vendor NMT in July 2017. Approx. 60% complete.
MNHS: Perform content and metadata quality control on batches		X	
MNHS: Deliver 1st batch to LC and transfer batches on monthly basis to LC		X	
SDSHS: Updates to CONSER newspaper records as needed		n/a	
SDSHS and MNHS: Interim Report due to NEH, LC	September 30, 2017	X	
SDSHS and MNHS: Attend Annual NDNP conference at NEH and LC	11-13 September 2017	X	
October – December 2017			
MNHS: 25% of content (25,000 pages) due to LC	October 1, 2017	X	
SDSHS: Hold advisory board meeting, if needed		n/a	
MNHS: Review microfilm and collect metadata		X	
MNHS: Perform content and metadata quality control on batches		X	
MNHS: Transfer batches on monthly basis to LC		X	
SDSHS: Research title essays; submit to NEH as completed		X	
January – March 2018			
SDSHS and MNHS: 2018-20 Award Applications due to NEH	January 2018	X	
MNHS: Review microfilm and collect metadata		X	
MNHS: Perform content and metadata quality control on batches		X	
MNHS: Transfer batches on monthly basis to LC		X	
SDSHS: Research title essays; submit to NEH as completed		X	14 title essays have been completed and approved
SDSHS and MNHS: Status Update due to LC	February 2018	n/a	Per Listserv 2/6/2018
SDSHS and MNHS: Interim Report due to NEH, LC	March 31, 2018	X	

April – June 2018			
MNHS: Perform content and metadata quality control on batches		X	
MNHS: Transfer batches on monthly basis to LC		X	
SDSHS: Research title essays; submit to NEH as completed		X	Final essay submitted June 12, 2018.
SDSHS: Updates to CONSER newspaper records as needed		X	
July – August 2018			
MNHS: 100% of content (100,000 pages) due to LC	August 31, 2018	X	
SDSHS: Digital Newspapers .xls to LC	August 31, 2018	X	Submitted July 25, 2018
SDSHS: Submit final title essays to NEH	August 31, 2018	X	Final essay submitted June 12, 2018.
MNHS: Submit silver duplicate negative microfilm to LC <i>*LC says to submit after all batches are approved by LC (depending on LC's schedule, this may be after Aug 31, 2018)</i>	*August 31, 2018		*MNHS will submit once all batches are approved by LC.
September 2018 –			
SDSHS and MNHS: <i>*if grant continues</i>: Interim Report due to NEH, LC	September 30, 2018	X	
<i>SDSHS and MNHS: *if grant does not continue - Final Performance and Financial Reports due to NEH, LC</i>	<i>November 30, 2018</i>	n/a	
SDSHS and MNHS: Attend Annual NDNP conference at NEH and LC	September 26-28, 2018	X	

South Dakota NDNP 2016-18 – Production Schedule Updated 8/16/2018

South Dakota State Historical Society-- Awardee

Minnesota Historical Society -- Technical contractor

**italicized information is estimated*

Estimated Date (Rec'd from Vendor)	Batch #	Est. Reels	Est. Pages	Batch Name	Titles Included	Estimated Date (Ship to LC)	Approved by LC	Notes
3/17/2017	2016-18 sample	1	1,136	2016Sample	Süd Dakota Nachrichten (1/1896 - 6/1898)	3/22/2017	4/13/2017	Due to LC by April 1, 2017
9/1/2017	1	10	8,125	Aruba	Süd Dakota Nachrichten (1/1896 - 4/1900); Süd Dakota Nachrichten und Herold (5/1900 - 8/1901); Nachrichten=Herold (8/1901 - 8/1907); Deutscher Herold (9/1907 - 3/1913)	9/25/2017	11/21/2017	
9/8/2017	2	13	9,609	Bermuda	Deutscher Herold (3/1913 - 6/1918); The State-line herald (4/1908 - 1/1912); The Lemmon herald (1/1912 - 4/1917); The Sully County watchman (7/1883 - 7/1894)	10/2/2017	12/18/2018	Oct. 1 -- 25% of content due to LC
10/4/2017	3	9	9,411	Cayman	The Grant County herald (8/1879-3/1883); The herald (4/1883-4/1890); The advance (3/1890-4/1890); The herald-advance (4/1890-10/1901)	10/30/2017	1/8/2018	
11/22/2017	4	7	9,071	Dominica	The herald-advance (10/1901-5/1922)	12/8/2017	3/9/2018	
1/29/2018	5	7	9,007	Eigg	The Madison daily leader (3/1893-5/1900)	2/15/2018	4/17/2018	
3/1/2018	6	7	9,742	Faroe	The Madison daily leader (4/1890-3/1893; 5/1900-7/1905)	3/24/2018	5/3/2018	
3/28/2018	7	7	9,103	Grenada	The Madison daily leader (7/1905-10/1912)	4/18/2018	5/18/2018	
5/11/2018	8	7	9,066	Hawaii	The Madison daily leader	5/29/2018	6/19/2018	

					(10/1912-10/1919)			
5/25/2018	9	10	9,879	Ibiza	The Madison daily leader (10/1919-9/1922); The Bad River news (11/1906-06/1912); Philip weekly review (sn95076627)(7/1919-3/1920); The pioneer-review (7/1920-6/1921); Philip weekly review (sn95076625)(6/1907-7/1912); Philip weekly review and Bad River news (7/1912-4/1916)	6/27/2018	8/15/2018	
6/29/2018	10	9	9,540	Jamaica	Philip weekly review and Bad River news (4/1916-4/1918); Philip weekly review (sn95076627)(4/1918-6/1918); The pioneer (4/1917-6/1919); The pioneer-review (7/1921-12/1922); Newell reclamation news (6/1915-12/1917); Dewey County advocate (10/1910-9/1913); The Oglala Light (2/1905-4/1920); Sturgis advertiser (7/1887-10/1891); The Charles Mix new era (3/1905-9/1907)	7/24/2018		
7/19/2018	11	6	6,687	Kauai	The Charles Mix new era (10/1907-2/1911); The New era-leader (3/1911-1/1912); The Wagner leader (2/1912-3/1912);	8/13/2018		

					The Wagner post (4/1912-6/1912); Union County courier (11/1877-12/1897)			
8/10/2018	12	3	4,168	Leyte	Union County courier (5/1903-3/1913)	8/15/2018		
2016-2018 Grant Cycle	Total		103,408					Aug. 31 -- 100% of content due to LC

<i>*Titles not digitized – potential future digitization</i>		10	~3,000		<i>The Mobridge News (1/1909-5/1917); Eureka post (5/1902-4/1907); Die Eureka post (4/1904-6/1912); The DeSmet leader (1/1883-11/1890); Kingsbury County independent (5/1904-10/1911)</i>			
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Semi-Annual Performance Progress Report

Report ID: 2907552

Application Number: PJ-50136-14

Project Director: Chelle Somsen (chelle.somsen@state.sd.us)

Institution: South Dakota Department of Education

Reporting Period: 3/31/2020 - 8/31/2020

Report Due: 9/30/2020

Submission Date: 9/25/2020 5:31:13 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

As part of the National Digital Newspaper Program (NDNP) the South Dakota State Historical Society plans to digitize historic South Dakota newspapers. The South Dakota State Historical Society will submit title essays to the National Endowment for the Humanities and the Minnesota Historical Society will transfer the digital files and the duplicate microfilm to the Library of Congress.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

Major activities: A Milestones and Deliverables checklist and an updated Batch Production Schedule detailing the status of the South Dakota 2018-2020 NDNP project are provided as attachments to this Performance Report in the Supplementary Materials section.

SDSHS: The South Dakota State Historical Society-State Archives continues to research, compose, and submit title essays to NEH for review.

MNHS: The Minnesota Historical Society (MNHS) is doing the batch digitization of South Dakota historic newspapers as the technical contractor for the South Dakota NDNP 2018-2020 project. MNHS has scheduled a total of 13 batches for the South Dakota NDNP 2018-2020 project to be produced in-house using its Mekel scanner and docWorks software. As of this reporting period, MNHS has delivered 7 completed batches (52,920 pages) to Library of Congress (LC). 5 of these 7 batches (36,291 pages) have been approved by LC, and the first 4 batches (28,904 pages) are now

publicly available on Chronicling America. The 6th and 7th batches, delivered at the end of August, are currently being reviewed by LC.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to report.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

SDSHS: A press release was sent out on 8/28 updating South Dakota communities on new titles that had been added to the Chronicling America website. We also continue to create social media posts on Facebook (<https://www.facebook.com/SDArchives>) and Twitter (<https://twitter.com/SDArchives>) that promote newly added content and interesting topics discovered in the digitized content.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

SDSHS: During the next reporting period we will conduct our survey of online newspapers available beyond Chronicling America to prepare our final grant deliverable.

MNHS: MNHS will complete microfilm scanning, and continue batch production, quality review, and regular monthly deliveries of the remaining 6 batches to LC, following the attached Production Schedule. At the end of the cycle, after all batches have been approved, MNHS will deliver the silver duplicate negative microfilm reels used in this cycle to LC. MNHS will also return the positive use microfilm copies of those reels to SDSHS, along with the batch hard drives and LTFS backup tapes, if requested.

Due to delays in microfilm scanning, batch production, and delivery to LC that were caused by the COVID-19 pandemic, MNHS asked SDSHS if they would consider requesting an extension of the project end date. SDSHS made the request for an extension of the project deadline to June 30, 2021, which has been approved by NEH. The Batch Production Schedule reflects this new end date.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately

160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Project Director: Chelle Somsen; Project Coordinator: Kimberly Smith

Minnesota Historical Society Project Director: Lynette Westerlund; Project Manager: interim Anne Levin,

Project Coordinator: Anne Levin.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

The South Dakota State Historical Society (SDSHS) is the South Dakota NDNP awardee and the Minnesota Historical Society (MNHS) is its technical contractor to manage the digitization.

- During the reporting period there have been email consultations on various aspects of the project including the quality and contents of the microfilm being digitized.

- MNHS consulted with SDSHS regarding the impacts of COVID-19 on the project and on MNHS, and MNHS asked if SDSHS would request an extension of the end date. SDSHS made the request to the NEH for a project deadline extension to June 30, 2021, which has been approved by NEH.

- Staff from both SDSHS and MNHS attended the NDNP Awardee Meeting in September 2020, which was held online due to COVID-19. MNHS staff gave a presentation at the meeting on the topic of local digital preservation and access.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Nothing to Report

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

MNHS: As noted in the previous report, there have been transitions at MNHS that changed the staff members assigned to the project. On March 2, 2020, Anne Levin received permanent appointment as Digital Newspapers Manager for MNHS. The Project Coordinator position is still open, but the work is being covered by the existing staff.

MNHS: In response to the COVID-19 pandemic, a Minnesota statewide stay-at-home order was issued on March 13, 2020 by Gov. Tim Walz. As of March 16, 2020, MNHS offices at the Minnesota History Center were closed. MNHS staff began working remotely from home, performing batch processing and output tasks using docWorks software, and performing quality review on completed batches using LC's Digital Viewer and Validator software. These parts of the batch production process worked very well remotely. However, the closure of the Minnesota History Center had significant impacts on other aspects of the newspaper digitization and delivery process: no new microfilm scanning could be done during this time and staff were not able to ship completed batches to LC. Digital delivery to LC of small batches was attempted, with limited success, but this was ultimately found to be impractical and not recommended by LC.

Subsequent institution-wide furloughs at MNHS, which included Digital Newspapers staff, halted all South Dakota NDNP batch production work from May 16 to July 31, 2020. MNHS Digital Newspapers staff returned to work August 1st, continuing to do most of their work remotely. At this point however, staff regained limited access as needed to equipment and facilities at the Minnesota History Center. Microfilm scanning has resumed, and we are now able to ship completed batches to LC. To resolve the delays caused by these interruptions, MNHS asked the South Dakota State Historical Society (SDSHS) if they would be able to get an extension to allow MNHS additional time to complete the digitization. SDSHS contacted the NEH and was able to have the project deadline extended from August 31st, 2020 to June 30th, 2021.

During the period while MNHS staff were furloughed, a version upgrade was applied to the MNHS instance of the docWorks software by the vendor. Although the upgraded software appears to perform as expected, MNHS has encountered a few minor technical problems that it is working with the vendor to resolve.

SDHS: Our half-time, grant-funded Library Technician position is no longer filled. Our employee was not able to continue working on the project due to family health concerns. Due to the project extension to June 2021, we are confident that all deliverables will be completed on time by other project staff without filling this position.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

The National Endowment for the Humanities is acknowledged on the South Dakota State Historical Society website with the logo and the NEH is acknowledged in all press releases.

Project Outcomes

Describe any project outcomes in the space provided.

Nothing to report.

Grant Products

NDNP Awardee Interim Performance Report

(March 1, 2018-August 31, 2018)

NEH Award Number: PJ-50136-14

NDNP State: South Dakota

Submitted By: South Dakota State Historical Society (SDSHS): Chelle Somsen, Kimberly Smith
Minnesota Historical Society (MNHS): Jennifer Jones, Jane Wong, Anne Levin

Report Date: September 19, 2018

INTERIM PERFORMANCE REPORT NARRATIVE

1. Describe any changes that you have made or that you anticipate making in the project work plan or methodology from the award proposal submitted to the competition.

- This report contains information on the South Dakota 2016-2018 cycle. An updated Milestones and Deliverables table and Production Schedule are provided at the end of this Interim Report.
- SDSHS
 - Five titles in the Title Selection List were not digitized in this cycle as they exceeded the page capacity, though they will be considered for future digitization: the *Mobridge News*, the *Eureka Post*, *Die Eureka Post*, the *De Smet Leader*, and the *Kingsbury County Independent*. We hope the Advisory Board will include these titles in the 2018-2020 Title Selection List.
- MNHS
 - Toward the end of the digitization process as the page count neared 100,000 pages, MNHS contacted SDSHS to determine how digitization should proceed. MNHS analyzed the remaining titles and pages and supplied SDSHS with information on the amount of digitization left to complete the *Union County Courier* title (3 more reels), estimating a total of around 103,907. SDSHS requested permission from NEH and LC to exceed 100,000 pages. Digitization is now complete and the final total page count delivered was 103,408. No additional funds from the NEH were needed to complete this digitization. Five additional titles noted above were not digitized in this cycle.

2. Please describe any selection or film acquisition/evaluation activities during the performance period.

- SDSHS
 - Our library technician reviewed hundreds of rolls of film during this grant to determine suitability for consideration in the coming grant cycle.
- MNHS:
 - As occasional questions about microfilm reel contents come up during the microfilm review and metadata collection process, MNHS has consulted with SDSHS to determine the best decisions for the titles and reels.

- MNHS received positive microfilm for the 2016-2018 title selections from SDSHS to use in its microfilm review and metadata collection. Once LC approves the final batches, MNHS will ship the set of 2016-2018 positive microfilm back to SDSHS.

3. Describe any specific award activities that have taken place between collaborating institutions in your state.

- The State Historical Society of South Dakota (SDSHS) is the South Dakota NDNP awardee and the Minnesota Historical Society (MNHS) is its technical contractor to manage the digitization.
 - During the reporting period there have been email consultations on various aspects of the project.
 - Several cataloging issues for South Dakota titles were discussed with SDSHS and the Library of Congress when digitization disclosed new information about the newspapers.
 1. Slight variations in title for the *Sturgis Advertiser*.
 2. An alternative title was discovered on one reel called, *The Philip Weekly Review and the Grindstone Bee*.
 3. Two issues of an uncataloged, short-term daily edition of the *Union County Courier* (called the *Daily Courier*) were discovered on a reel. The new title was cataloged by LC.

4. Describe specifically your progress in conversion and/or vendor selection (attach documentation as desired).

- MNHS:
 - All 12 batches have been completed by the digitization vendor and MNHS has performed its quality review and delivered all 12 batches to LC.
 - All batches have been approved by LC except for the following batches that have been shipped to LC: “Jamaica” on 7/24/2018; “Kauai” on 8/13/2018; “Leyte” on 8/15/2018. Once these batches are approved, MNHS will send all the duplicate silver negative microfilm used in the digitization to the Library of Congress to meet the microfilm deposit deliverable.

5. Do you have any questions or comments regarding the use of the tools provided by LC (Digital Viewer Validation)?

- MNHS: The Digital Viewer and Validator is working well.

6. Provide an update on your planned schedule for delivery of digital assets to the NDNP repository. Include anticipated number of files to be delivered and planned means of delivery or transfer. (Keep in mind the delivery deadlines noted in the Cooperative Agreement Document, but also take into consideration your own resources and workflow plans. LC requests that you plan to deliver new data monthly, with one batch per hard drive. Batches that have been submitted and require rework should be shipped to LC as soon as fixes are complete (send more than one hard drive at a time, if needed).

- MNHS:
 - An updated Milestones and Deliverables table and Batch Production Schedule are provided at the end of this report. A summary of the batch digitization process and status is below.
 - Through August 2018, the digitization vendor has produced all 12 planned South Dakota NDNP batches and delivered those to MNHS for quality control review. MNHS has delivered all 12 batches to the Library of Congress prior to August 31, 2018. The final total count of delivered pages was 103,408. Batches 1 through 9 have been approved by LC, and 8 batches have their content available on Chronicling America. The final three batches are at LC awaiting approval.
 - Once the cycle is completed and all batches approved by LC, MNHS will make a backup tape of the data and provide that to SDSHS. The hard drives of data will also be delivered to SDSHS.

7. State briefly the status of any other digitized newspaper activities in your or collaborating partners' institutions (non-NDNP-funded).

- SDSHS
 - SDSHS is not currently pursuing newspaper digitization outside of NDNP.
- MNHS
 - MNHS is currently digitizing Minnesota newspapers for its Minnesota Digital Newspaper Hub. MNHS is continuing internal projects to digitize newspapers from its extensive Minnesota newspaper collection. We are working with the MNHS Development office, which is helping raise funds for newspaper digitization. Additionally, as Minnesota NDNP newspapers are loaded to Chronicling America, MNHS then loads those newspapers into the Minnesota Digital Newspaper Hub.
 - MNHS continues to be a contractor for SELCO (Southeastern Libraries Cooperating), a consortium of 13 libraries from southeastern Minnesota, to manage the digitization of historic southeastern Minnesota newspaper titles selected by SELCO's committee from MNHS microfilm. Newspapers digitized for SELCO are available in the Minnesota Digital Newspaper Hub.
 - MNHS also is a contractor for Minnesota libraries, historical societies and individuals to digitize historic Minnesota newspapers from the MNHS master microfilm collection. These digitized newspapers are available in the Minnesota Digital Newspaper Hub.
 - For preservation purposes, MNHS is still committed to preserving newspapers long term, only doing it in a slightly different process, from print to digital to microfilm. Newspapers are being scanned with a new WideTek duplex scanner and processed with docWorks software to the NDNP standard for inclusion in the Minnesota Digital Newspaper Hub, with newspapers under copyright only accessible from the Gale Family Library at the Minnesota History Center. The digitized content is also outputted to COM for preservation in the MNHS microfilm vault. A June 30, 2017 post on the Gale Family Library Facebook pages offers a brief video of the scanning process:
<https://www.facebook.com/galefamilylibrary/videos/vb.873319332748975/1436458033101766/?type=3&theater>.

8. Please provide copies of or URLs for any public presentations or publications on topics related to your participation in NDNP (or describe future plans for such).

- SDSHS: Kimberly Smith participated in a Social Studies Career Fair at the local middle school, at which she was able to interact with 76 students and explain the microfilm digitization process, as well as demonstrate the search functions of the Chronicling America website.

9. Describe any follow-up issues or questions you would like convey to the NDNP program committee.

- SDSHS: The South Dakota State Archives is excited to continue with another grant cycle. Our Library Technician left us in August, and we have reopened the position, but do not know how long it will take to fill. The former technician has agreed to attend the selection meeting in October to share her expertise on the microfilm condition and content with the Advisory Board.
- MNHS: The Minnesota Historical Society has enjoyed working with the South Dakota State Historical Society on their second NDNP grant and is looking forward to beginning a new NDNP grant cycle with them in 2018-2020.

Please submit to NEH via e-GMS with a **copy to ndnptech@loc.gov** by September 28, 2018.

***Please see following pages for Milestones and Deliverables and Production Schedule**

**South Dakota NDNP – South Dakota State Historical Society
Milestones and Deliverables – From 2016-18 Application, Updated September 2018
South Dakota State Historical Society (SDSHS) -- Awardee
Minnesota Historical Society (MNHS) -- Technical contractor**

Based on SDSHS Application/Narrative and updated with Timeline and Cooperative Agreement Dates

Milestones and Deliverables	Deliverable Due Dates	Status	Notes
January – August 2016			
Application due	January 14, 2016	X	
Awards announced	August 2016	X	
September – December 2016			
Awards begin	September 1, 2016	X	
SDSHS and MNHS: Attend Annual NDNP conference at NEH and LC	September 14-16, 2016	X	
SDSHS and MNHS: Work with Library of Congress and NEH as needed		X	
SDSHS: Schedule advisory board meeting		X	
SDSHS: Research and prepare selection materials/briefing book for advisory board		X	
SDSHS: Hold advisory board meeting; select newspaper titles		X	
MNHS: Develop RFP and specifications for digitization vendor		X	
MNHS: Select vendor and negotiate contract		X	
SDSHS: Evaluate newspaper/microfilm quality/completeness		X	
SDSHS: Arrange for silver negative duplication from masters and positive copies; positive use copies of microfilm will be transferred to Minnesota Historical Society/duplicate silver negatives will be used by vendor for digitization		X	Duplication began at the SD Microfilm Unit, which closed in June 2017.
MNHS: Establish quality control procedures for review of images and metadata		X	
MNHS: Review microfilm and collect metadata as available		n/a	
SDSHS and MNHS: Workplan and Production Schedule due to NEH	November 30, 2016	X	
January – March 2017			
<i>*NOTE: South Dakota 2014-2016</i> MNHS: Submit silver duplicate negative microfilm to LC <i>*LC says to submit after all batches are approved by LC (depending on LC's schedule, this may be after Aug 31, 2016)</i>	*August 31, 2016	X	South Dakota NDNP 2014-2016 cycle, shipped January 19, 2017 after LC approval of final batches in Nov. 2016.
MNHS: Review microfilm and collect metadata		X	Sample
MNHS: Transfer Sample data to vendor for digitization		X	
MNHS: Perform content and metadata quality control on sample batch		X	

SDSHS: Hold Advisory Board meeting, if needed		X	
SDSHS and MNHS: Interim Report due to NEH, LC	March 31, 2017	X	
April – June 2017			
MNHS: South Dakota Sample batch (1 reel) due to LC	April 1, 2017	X	Sent 3/22/2017
SDSHS: Title Selection List due to NEH, LC	April 30, 2017	X	Sent 4/7/2017
SDSHS: Research title essays; submit to NEH as titles/batches are delivered to LC		X	
July – September 2017			
MNHS: Review microfilm and collect metadata		X	
SDSHS: Arrange for silver duplicate negative and positive microfilm duplication. Transfer positive use copies of microfilm to Minnesota Historical Society/transfer duplicate negatives to Digitization Vendor		X	Duplication responsibility transferred to vendor NMT in July 2017. Approx. 60% complete.
MNHS: Perform content and metadata quality control on batches		X	
MNHS: Deliver 1st batch to LC and transfer batches on monthly basis to LC		X	
SDSHS: Updates to CONSER newspaper records as needed		n/a	
SDSHS and MNHS: Interim Report due to NEH, LC	September 30, 2017	X	
SDSHS and MNHS: Attend Annual NDNF conference at NEH and LC	11-13 September 2017	X	
October – December 2017			
MNHS: 25% of content (25,000 pages) due to LC	October 1, 2017	X	
SDSHS: Hold advisory board meeting, if needed		n/a	
MNHS: Review microfilm and collect metadata		X	
MNHS: Perform content and metadata quality control on batches		X	
MNHS: Transfer batches on monthly basis to LC		X	
SDSHS: Research title essays; submit to NEH as completed		X	
January – March 2018			
SDSHS and MNHS: 2018-20 Award Applications due to NEH	January 2018	X	
MNHS: Review microfilm and collect metadata		X	
MNHS: Perform content and metadata quality control on batches		X	
MNHS: Transfer batches on monthly basis to LC		X	
SDSHS: Research title essays; submit to NEH as completed		X	14 title essays have been completed and approved
SDSHS and MNHS: Status Update due to LC	February 2018	n/a	Per Listserv 2/6/2018
SDSHS and MNHS: Interim Report due to NEH, LC	March 31, 2018	X	

April – June 2018			
MNHS: Perform content and metadata quality control on batches		X	
MNHS: Transfer batches on monthly basis to LC		X	
SDSHS: Research title essays; submit to NEH as completed		X	Final essay submitted June 12, 2018.
SDSHS: Updates to CONSER newspaper records as needed		X	
July – August 2018			
MNHS: 100% of content (100,000 pages) due to LC	August 31, 2018	X	
SDSHS: Digital Newspapers .xls to LC	August 31, 2018	X	Submitted July 25, 2018
SDSHS: Submit final title essays to NEH	August 31, 2018	X	Final essay submitted June 12, 2018.
MNHS: Submit silver duplicate negative microfilm to LC <i>*LC says to submit after all batches are approved by LC (depending on LC's schedule, this may be after Aug 31, 2018)</i>	*August 31, 2018		*MNHS will submit once all batches are approved by LC.
September 2018 –			
SDSHS and MNHS: <i>*if grant continues</i>: Interim Report due to NEH, LC	September 30, 2018	X	
<i>SDSHS and MNHS: *if grant does not continue - Final Performance and Financial Reports due to NEH, LC</i>	<i>November 30, 2018</i>	n/a	
SDSHS and MNHS: Attend Annual NDNP conference at NEH and LC	September 26-28, 2018	X	

South Dakota NDNP 2016-18 – Production Schedule Updated 8/16/2018

South Dakota State Historical Society-- Awardee

Minnesota Historical Society -- Technical contractor

**italicized information is estimated*

Estimated Date (Rec'd from Vendor)	Batch #	Est. Reels	Est. Pages	Batch Name	Titles Included	Estimated Date (Ship to LC)	Approved by LC	Notes
3/17/2017	2016-18 sample	1	1,136	2016Sample	Süd Dakota Nachrichten (1/1896 - 6/1898)	3/22/2017	4/13/2017	Due to LC by April 1, 2017
9/1/2017	1	10	8,125	Aruba	Süd Dakota Nachrichten (1/1896 - 4/1900); Süd Dakota Nachrichten und Herold (5/1900 - 8/1901); Nachrichten=Herold (8/1901 - 8/1907); Deutscher Herold (9/1907 - 3/1913)	9/25/2017	11/21/2017	
9/8/2017	2	13	9,609	Bermuda	Deutscher Herold (3/1913 - 6/1918); The State-line herald (4/1908 - 1/1912); The Lemmon herald (1/1912 - 4/1917); The Sully County watchman (7/1883 - 7/1894)	10/2/2017	12/18/2018	Oct. 1 -- 25% of content due to LC
10/4/2017	3	9	9,411	Cayman	The Grant County herald (8/1879-3/1883); The herald (4/1883-4/1890); The advance (3/1890-4/1890); The herald-advance (4/1890-10/1901)	10/30/2017	1/8/2018	
11/22/2017	4	7	9,071	Dominica	The herald-advance (10/1901-5/1922)	12/8/2017	3/9/2018	
1/29/2018	5	7	9,007	Eigg	The Madison daily leader (3/1893-5/1900)	2/15/2018	4/17/2018	
3/1/2018	6	7	9,742	Faroe	The Madison daily leader (4/1890-3/1893; 5/1900-7/1905)	3/24/2018	5/3/2018	
3/28/2018	7	7	9,103	Grenada	The Madison daily leader (7/1905-10/1912)	4/18/2018	5/18/2018	
5/11/2018	8	7	9,066	Hawaii	The Madison daily leader	5/29/2018	6/19/2018	

					(10/1912-10/1919)			
5/25/2018	9	10	9,879	Ibiza	The Madison daily leader (10/1919-9/1922); The Bad River news (11/1906-06/1912); Philip weekly review (sn95076627)(7/1919-3/1920); The pioneer-review (7/1920-6/1921); Philip weekly review (sn95076625)(6/1907-7/1912); Philip weekly review and Bad River news (7/1912-4/1916)	6/27/2018	8/15/2018	
6/29/2018	10	9	9,540	Jamaica	Philip weekly review and Bad River news (4/1916-4/1918); Philip weekly review (sn95076627)(4/1918-6/1918); The pioneer (4/1917-6/1919); The pioneer-review (7/1921-12/1922); Newell reclamation news (6/1915-12/1917); Dewey County advocate (10/1910-9/1913); The Oglala Light (2/1905-4/1920); Sturgis advertiser (7/1887-10/1891); The Charles Mix new era (3/1905-9/1907)	7/24/2018		
7/19/2018	11	6	6,687	Kauai	The Charles Mix new era (10/1907-2/1911); The New era-leader (3/1911-1/1912); The Wagner leader (2/1912-3/1912);	8/13/2018		

					The Wagner post (4/1912-6/1912); Union County courier (11/1877-12/1897)			
8/10/2018	12	3	4,168	Leyte	Union County courier (5/1903-3/1913)	8/15/2018		
2016-2018 Grant Cycle	Total		103,408					Aug. 31 -- 100% of content due to LC

<i>*Titles not digitized – potential future digitization</i>		10	~3,000		<i>The Mobridge News (1/1909-5/1917); Eureka post (5/1902-4/1907); Die Eureka post (4/1904-6/1912); The DeSmet leader (1/1883-11/1890); Kingsbury County independent (5/1904-10/1911)</i>			
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South Dakota NDNP 2018-2020-- Preliminary Production Schedule (Updated January 2019)

South Dakota State Historical Society-- Awardee; Minnesota Historical Society -- Technical contractor

NOTE: This information is estimated:

*Titles have not yet been selected at this time

*Details of microfilm not yet known (# of reels, page counts per reel, etc.)

*Schedule will be adjusted and updated once titles and details are known

Processing completed	Batch #	Est. Reels	Est. Pages	Batch Name	Titles Included	Estimated Date (Ship to LC)	Approved by LC	Notes
Feb 2019	2018-2020 sample	1		Sample		Mar 2019		Due to LC by April 1, 2019
May 2019	1		8,000	Apple	TBD	Jun 2019		Wait for approval of sample by LC
Jun 2019	2		8,000	Broccoli	TBD	Jul 2019		
Jul 2019	3		8,000	Carrot	TBD	Aug 2019		
Aug 2019	4		8,000	Daikon	TBD	Sep 2019		
*30% of content -- Review Progress and adjust if needed								
Sep 2019	5		8,000	Elderberry	TBD	Oct 2019		Oct. 1 -- 25% of content due to LC
Oct 2019	6		8,000	Fennel	TBD	Nov 2019		
Nov 2019	7		8,000	auva	TBD	Dec 2019		
Dec 2019	8		8,000	Honeydew	TBD	Jan 2020		
Jan 2020	9		8,000	Imbe	TBD	Feb 2020		
Feb 2020	10		8,000	Jicama	TBD	Mar 2020		
*75% of content -- Review Progress and adjust if needed								
Mar 2020	11		8,000	Kale	TBD	Apr 2020		
Apr 2020	12		8,000	Leek	TBD	May 2020		
May 2020	13		4,000	Mango	TBD	Jun 2020		
Jun 2020	14			Nectarine	if needed	Jul 2020		
								Aug. 31 -- 100% of content due to LC
2018-2020 Grant Cycle	Estimated Total		100,000					

South Dakota NDNP 2018-2020-- Production Schedule (Updated 3/24/2020)

South Dakota State Historical Society-- Awardee; Minnesota Historical Society -- Technical contractor

NOTE: This information is estimated:

*Details of all the microfilm reels are not yet known (total # of reels, page counts per reel, etc.).

*Schedule will be adjusted and updated as the content of each batch is determined.

Processing completed	Batch #	Est. Reels	Est. Pages	Batch Name	Titles Included	Estimated Date (Ship to LC)	Approved by LC	Notes
Feb 2019	2018-2020 sample	1		Sample	The Warner Sun (9/1885 - 8/1888)	3/20/2019	4/9/2019	Due to LC by April 1, 2019
Aug 2019	1	9	7,335	Apple	The Mobridge news (1/1909 - 7/1915); Kingsbury County independent (5/1904 - 10/1911); The Warner weekly sun (8/1883 - 9/1885); The Warner Sun (9/1885 - 8/1888)	8/26/2019	11/1/2019	Wait for approval of sample by LC
Oct 2019	2	10	8,810	Banana	The Mobridge news (8/1915 - 5/1917)*; Die Eureka post (2/1906 - 6/1912); The DeSmet leader (1/1883 - 11/1890); Süd Dakota Nachrichten (7/1891 - 7/1896); The Mellette County pioneer (2/1914 - 9/1918)	12/2/2019	2/10/2020	*Reel re-submitted with OCR corrections - originally included in the Apple batch.
Oct 2019	3	5	5,433	Carrot	Die Eureka post (4/1904 - 2/1906); The Mellette County pioneer (10/1918 - 3/1924); The Bon Homme County independent (4/1907 - 10/1909); The Tabor independent (8/1916 - 7/1919)	1/6/2020	2/27/2020	Oct. 1 -- 25% of content due to LC
Nov 2019	4	9	7,326	Daikon	The Bon Homme County independent (5/1912 - 1/1913); The Tabor independent (2/1913 - 5/1914); Custer chronicle (9/1880 - 1/1890); Custer weekly chronicle (2/1890 - 6/1904)	1/28/2020	3/9/2020	
*30% of content -- Review Progress and adjust if needed								
Dec 2019	5	10	7,756	Elderberry	Eureka post (7/1906 - 4/1907)*; The Mellette County pioneer (2/1912 - 2/1913); Custer weekly chronicle (6/1904 - 3/1922); Sisseton Posten (11/1902 - 6/1912)	3/9/2020		*Issues 1906-07-06 to 1907-04-05 of Eureka Post re-submitted with OCR corrections - originally included in the Banana batch.
Jan 2020	6	13	8,169	Fennel	The Tabor independent (7/1919 - 1/1922); Custer weekly chronicle (1/7 - 2/11/1882); Brookings County sentinel (3/1882 - 12/1890); Brookings register (6/1890 - 10/1894); Semi-weekly register (10/1894 - 12/1898); Brookings weekly register (12/1898 - 9/1903); The Brookings register (9/1903 - 6/1905)	Mar 2020		*5 issues re-submitted with date corrections - originally included in the Daikon batch.
Apr 2020	7	8	8,460	Imbe	The Kadoka press and Kadoka reporter (1/1911 - 11/1923); Hand County press (1/1882 - 12/1887)	Apr 2020		
Apr 2020	8	8	9,125	Guava	The Brookings register (7/1905 - 2/1923)	Apr 2020		
May 2020	9	8	9,341	Honeydew	The Dakota chief (12/1893 - 4/1913); The Kadoka press (5/1908 - 11/1910); The Kadoka press and Kadoka reporter (11/1910 - 12/1910)	Jun 2020		
*75% of content -- Review Progress and adjust if needed								
Jun 2020	10	8	9,243	Jicama	Hand County press (1/1888 - 11/1893); The pioneer press (11/1893 - 2/1904); The Miller press (12/1906 - 9/1909); The Miller sun (4/1904 - 2/1908); Reporter and farmer (11/1906 - 1/1913)	Jun 2020		
Jul 2020	11	6	8,060	Kale	The Miller press (9/1909 - 4/1924)	Aug 2020		
Aug 2020	12	6	8,940	Leek	Reporter and farmer (1/1884 - 11/1906)	Aug 2020		
Aug 2020	n/a	4	3,891	Nectarine	Eureka post (5/1902 - 6/1906)*; The Bon Homme County independent (10/1904 - 4/1907, 10/1909 - 5/1912)*; The Tabor independent (6/1914 - 8/1916)*	Aug 2020		*Reels re-submitted with OCR corrections - originally included in the Carrot batch.
		4			Reporter and farmer (1/1913 - 3/12924)*			*4 reels (approx. 4,850 pages) to hold for a future cycle.
								Aug. 31 -- 100% of content due to LC
2018-2020 Grant Cycle	Estimated Total		101,889					

Semi-Annual Performance Progress Report

Report ID: 2891542

Application Number: PJ-50136-14

Project Director: Chelle Somsen (chelle.somsen@state.sd.us)

Institution: South Dakota Department of Education

Reporting Period: 9/1/2019 - 2/29/2020

Report Due: 3/31/2020

Submission Date: 3/26/2020 10:53:22 AM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

As part of the National Digital Newspaper Program (NDNP) the South Dakota State Historical Society plans to digitize historic South Dakota newspapers. The South Dakota State Historical Society will submit title essays to the National Endowment for the Humanities and the Minnesota Historical Society will transfer the digital files and the duplicate microfilm to the Library of Congress.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

Major activities: title selection, microfilm review, advisory board coordination, sample reel duplication and digitization, locating film at other institutions, attended NDNP Awardee Meeting in DC in Sept. 2019

SDSHS: The South Dakota State Historical Society-State Archives continues to research, compose, and submit title essays to NEH for review.

MNHS: The Minnesota Historical Society (MNHS) is doing the batch digitization as the technical contractor for the South Dakota NDNP 2018-2020 cycle. For the 2018-2020 cycle, MNHS has prepared a Production Schedule of approximately 12 batches to be produced in-house using its Mekel scanner and docWorks software. During this reporting period, a total of four batches were delivered to the Library of Congress. Three of these batches (batch_sdhi_banana, batch_sdhi_carrot, and batch_sdhi_daikon) have been accepted by the Library of Congress and uploaded to Chronicling

America. The remaining batch (batch_sdhi_elderberry) is undergoing quality review by NDNP staff at the Library of Congress. These four bring the total submitted for the 2018-2020 SD NDNP cycle to five, with a total page count of 36,660. Work is nearly completed on the sixth scheduled batch (batch_sdhi_fennel), which is expected to be delivered to the Library of Congress before the end of March. At this stage in the project, MNHS has checked the overall page count for the cycle and to keep that closer to 100,000 pages, has recommended holding a few reels for a future cycle. The Production Schedule for the 2018-2020 SD NDNP cycle has been updated and is attached. MNHS will continue to update the Production Schedule as the reels are digitized.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to report.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

SDSHS: SDSHS has sent out press releases to South Dakota newspapers when new content becomes available on the Chronicling America site. We also continue to share clippings through our social media accounts. Plans are in place to contact foreign language instructors through a South Dakota Department of Education newsletter once the Eureka Post and Die Eureka Post newspapers are available online to encourage their use as a foreign language learning tool as well as a historical resource. These papers were on batch batch_sdhi_carrot, which has been approved by LC but not yet uploaded to the site, and batch_sdhi_elderberry, which is currently undergoing review at LC.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

SDSHS: SDSHS will continue to submit essays for review. During the next reporting period we will also conduct our survey of online newspapers available beyond Chronicling America to prepare our final grant deliverable.

MNHS: MNHS has received delivery from SDSHS of all microfilm duplicate negatives and positive reels selected for the 2018-2020 NDNF cycle. MNHS continues to follow its production schedule for batch digitization and delivery to the Library of Congress. Since SDSHS has selected several non-English titles (German, Norwegian, and Czech), MNHS is using a Fraktur license with its docWorks software. MNHS has set up Fraktur and non-English OCR profiles in docWorks for each of these languages and continues to test and troubleshoot them as part of its digitization process.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Project Director: Chelle Somsen; Project Coordinator: Kimberly Smith; Library Technician: Ellen Walker

Minnesota Historical Society Project Director: Lynette Westerlund; Project Manager: interim Anne Levin,

Project Coordinator: Anne Levin.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

The South Dakota State Historical Society (SDSHS) is the South Dakota NDNP awardee and the Minnesota Historical Society (MNHS) is its technical contractor to manage the digitization.

During the reporting period there have been email consultations on various aspects of the project – especially the quality and contents of the microfilm being digitized. MNHS and SDSHS had a call regarding technical challenges MNHS was encountering with its processing software. MNHS relayed options it was considering for this.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Nothing to Report

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

MNHS: During this reporting period, there have been transitions at MNHS that change the staff members assigned to the project. At the beginning of March, Anne Levin accepted the position of Digital Newspapers Manager at MNHS, which was vacated by Jane Wong, (b) (6) [REDACTED]. The Project Coordinator position remains open, but the work is being covered by the existing staff on the project. Detailed information on the staff changes was submitted for the Minnesota NDNP 2017-2019 project in the eGMS.

MNHS had some technical challenges during this period with its batch processing software. MNHS reported its concerns to the software vendor, and a bug was identified. MNHS has workarounds in place until the bug is resolved by the vendor. Some issues and reels are being reworked for LC. MNHS discussed options with SHSI, including the possibility of sending 2 batches to a vendor to speed up production. Currently, MNHS is planning to do all the batches at MNHS, but may continue to evaluate in 1-2 months.

SDSHS: By executive order of the governor state employees have been instructed to work from home until at least May 4, 2020. This means we have no access to our microfilm collections until we can return to the office, and composing our final title essay will be delayed. However, working on the final grant deliverable of the online newspaper survey is not hindered, so staff will shift focus for the time being, though we continue to submit essay drafts that were already completed before March 13.

MNHS: In response to growing public health concerns and to reduce the spread of COVID-19, the Minnesota History Center was closed to the public, effective March 16th, 2020. MNHS staff working on the SD NDNP project have begun planning and testing processes to do remote batch work from home, with limited time at the History Center for parts that need to be done there. Unfortunately, there are still unknowns in the progress of COVID-19 and national, state and institutional responses to that. MNHS will continue to move forward as best we can and will provide updates to SDSHS, LC, and NEH along the way.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

The National Endowment for the Humanities is acknowledged on the South Dakota State Historical Society website with the logo and the NEH is acknowledged in all press releases.

Project Outcomes

Describe any project outcomes in the space provided.

Nothing to report.

Grant Products

NDNP Awardee Interim Performance Report

(March 1, 2018-August 31, 2018)

NEH Award Number: PJ-50136-14

NDNP State: South Dakota

Submitted By: South Dakota State Historical Society (SDSHS): Chelle Somsen, Kimberly Smith
Minnesota Historical Society (MNHS): Jennifer Jones, Jane Wong, Anne Levin

Report Date: September 19, 2018

INTERIM PERFORMANCE REPORT NARRATIVE

1. Describe any changes that you have made or that you anticipate making in the project work plan or methodology from the award proposal submitted to the competition.

- This report contains information on the South Dakota 2016-2018 cycle. An updated Milestones and Deliverables table and Production Schedule are provided at the end of this Interim Report.
- SDSHS
 - Five titles in the Title Selection List were not digitized in this cycle as they exceeded the page capacity, though they will be considered for future digitization: the *Mobridge News*, the *Eureka Post*, *Die Eureka Post*, the *De Smet Leader*, and the *Kingsbury County Independent*. We hope the Advisory Board will include these titles in the 2018-2020 Title Selection List.
- MNHS
 - Toward the end of the digitization process as the page count neared 100,000 pages, MNHS contacted SDSHS to determine how digitization should proceed. MNHS analyzed the remaining titles and pages and supplied SDSHS with information on the amount of digitization left to complete the *Union County Courier* title (3 more reels), estimating a total of around 103,907. SDSHS requested permission from NEH and LC to exceed 100,000 pages. Digitization is now complete and the final total page count delivered was 103,408. No additional funds from the NEH were needed to complete this digitization. Five additional titles noted above were not digitized in this cycle.

2. Please describe any selection or film acquisition/evaluation activities during the performance period.

- SDSHS
 - Our library technician reviewed hundreds of rolls of film during this grant to determine suitability for consideration in the coming grant cycle.
- MNHS:
 - As occasional questions about microfilm reel contents come up during the microfilm review and metadata collection process, MNHS has consulted with SDSHS to determine the best decisions for the titles and reels.

- MNHS received positive microfilm for the 2016-2018 title selections from SDSHS to use in its microfilm review and metadata collection. Once LC approves the final batches, MNHS will ship the set of 2016-2018 positive microfilm back to SDSHS.

3. Describe any specific award activities that have taken place between collaborating institutions in your state.

- The State Historical Society of South Dakota (SDSHS) is the South Dakota NDNP awardee and the Minnesota Historical Society (MNHS) is its technical contractor to manage the digitization.
 - During the reporting period there have been email consultations on various aspects of the project.
 - Several cataloging issues for South Dakota titles were discussed with SDSHS and the Library of Congress when digitization disclosed new information about the newspapers.
 1. Slight variations in title for the *Sturgis Advertiser*.
 2. An alternative title was discovered on one reel called, *The Philip Weekly Review and the Grindstone Bee*.
 3. Two issues of an uncataloged, short-term daily edition of the *Union County Courier* (called the *Daily Courier*) were discovered on a reel. The new title was cataloged by LC.

4. Describe specifically your progress in conversion and/or vendor selection (attach documentation as desired).

- MNHS:
 - All 12 batches have been completed by the digitization vendor and MNHS has performed its quality review and delivered all 12 batches to LC.
 - All batches have been approved by LC except for the following batches that have been shipped to LC: “Jamaica” on 7/24/2018; “Kauai” on 8/13/2018; “Leyte” on 8/15/2018. Once these batches are approved, MNHS will send all the duplicate silver negative microfilm used in the digitization to the Library of Congress to meet the microfilm deposit deliverable.

5. Do you have any questions or comments regarding the use of the tools provided by LC (Digital Viewer Validation)?

- MNHS: The Digital Viewer and Validator is working well.

6. Provide an update on your planned schedule for delivery of digital assets to the NDNP repository. Include anticipated number of files to be delivered and planned means of delivery or transfer. (Keep in mind the delivery deadlines noted in the Cooperative Agreement Document, but also take into consideration your own resources and workflow plans. LC requests that you plan to deliver new data monthly, with one batch per hard drive. Batches that have been submitted and require rework should be shipped to LC as soon as fixes are complete (send more than one hard drive at a time, if needed).

- MNHS:
 - An updated Milestones and Deliverables table and Batch Production Schedule are provided at the end of this report. A summary of the batch digitization process and status is below.
 - Through August 2018, the digitization vendor has produced all 12 planned South Dakota NDNP batches and delivered those to MNHS for quality control review. MNHS has delivered all 12 batches to the Library of Congress prior to August 31, 2018. The final total count of delivered pages was 103,408. Batches 1 through 9 have been approved by LC, and 8 batches have their content available on Chronicling America. The final three batches are at LC awaiting approval.
 - Once the cycle is completed and all batches approved by LC, MNHS will make a backup tape of the data and provide that to SDSHS. The hard drives of data will also be delivered to SDSHS.

7. State briefly the status of any other digitized newspaper activities in your or collaborating partners' institutions (non-NDNP-funded).

- SDSHS
 - SDSHS is not currently pursuing newspaper digitization outside of NDNP.
- MNHS
 - MNHS is currently digitizing Minnesota newspapers for its Minnesota Digital Newspaper Hub. MNHS is continuing internal projects to digitize newspapers from its extensive Minnesota newspaper collection. We are working with the MNHS Development office, which is helping raise funds for newspaper digitization. Additionally, as Minnesota NDNP newspapers are loaded to Chronicling America, MNHS then loads those newspapers into the Minnesota Digital Newspaper Hub.
 - MNHS continues to be a contractor for SELCO (Southeastern Libraries Cooperating), a consortium of 13 libraries from southeastern Minnesota, to manage the digitization of historic southeastern Minnesota newspaper titles selected by SELCO's committee from MNHS microfilm. Newspapers digitized for SELCO are available in the Minnesota Digital Newspaper Hub.
 - MNHS also is a contractor for Minnesota libraries, historical societies and individuals to digitize historic Minnesota newspapers from the MNHS master microfilm collection. These digitized newspapers are available in the Minnesota Digital Newspaper Hub.
 - For preservation purposes, MNHS is still committed to preserving newspapers long term, only doing it in a slightly different process, from print to digital to microfilm. Newspapers are being scanned with a new WideTek duplex scanner and processed with docWorks software to the NDNP standard for inclusion in the Minnesota Digital Newspaper Hub, with newspapers under copyright only accessible from the Gale Family Library at the Minnesota History Center. The digitized content is also outputted to COM for preservation in the MNHS microfilm vault. A June 30, 2017 post on the Gale Family Library Facebook pages offers a brief video of the scanning process:
<https://www.facebook.com/galefamilylibrary/videos/vb.873319332748975/1436458033101766/?type=3&theater>.

8. Please provide copies of or URLs for any public presentations or publications on topics related to your participation in NDNP (or describe future plans for such).

- SDSHS: Kimberly Smith participated in a Social Studies Career Fair at the local middle school, at which she was able to interact with 76 students and explain the microfilm digitization process, as well as demonstrate the search functions of the Chronicling America website.

9. Describe any follow-up issues or questions you would like convey to the NDNP program committee.

- SDSHS: The South Dakota State Archives is excited to continue with another grant cycle. Our Library Technician left us in August, and we have reopened the position, but do not know how long it will take to fill. The former technician has agreed to attend the selection meeting in October to share her expertise on the microfilm condition and content with the Advisory Board.
- MNHS: The Minnesota Historical Society has enjoyed working with the South Dakota State Historical Society on their second NDNP grant and is looking forward to beginning a new NDNP grant cycle with them in 2018-2020.

Please submit to NEH via e-GMS with a **copy to ndnptech@loc.gov** by September 28, 2018.

***Please see following pages for Milestones and Deliverables and Production Schedule**

South Dakota NDNP – South Dakota State Historical Society

Milestones and Deliverables – From 2016-18 Application, Updated September 2018

South Dakota State Historical Society (SDSHS) -- Awardee

Minnesota Historical Society (MNHS) -- Technical contractor

Based on SDSHS Application/Narrative and updated with Timeline and Cooperative Agreement Dates

Milestones and Deliverables	Deliverable Due Dates	Status	Notes
January – August 2016			
Application due	January 14, 2016	X	
Awards announced	August 2016	X	
September – December 2016			
Awards begin	September 1, 2016	X	
SDSHS and MNHS: Attend Annual NDNP conference at NEH and LC	September 14-16, 2016	X	
SDSHS and MNHS: Work with Library of Congress and NEH as needed		X	
SDSHS: Schedule advisory board meeting		X	
SDSHS: Research and prepare selection materials/briefing book for advisory board		X	
SDSHS: Hold advisory board meeting; select newspaper titles		X	
MNHS: Develop RFP and specifications for digitization vendor		X	
MNHS: Select vendor and negotiate contract		X	
SDSHS: Evaluate newspaper/microfilm quality/completeness		X	
SDSHS: Arrange for silver negative duplication from masters and positive copies; positive use copies of microfilm will be transferred to Minnesota Historical Society/duplicate silver negatives will be used by vendor for digitization		X	Duplication began at the SD Microfilm Unit, which closed in June 2017.
MNHS: Establish quality control procedures for review of images and metadata		X	
MNHS: Review microfilm and collect metadata as available		n/a	
SDSHS and MNHS: Workplan and Production Schedule due to NEH	November 30, 2016	X	
January – March 2017			
<i>*NOTE: South Dakota 2014-2016</i> MNHS: Submit silver duplicate negative microfilm to LC <i>*LC says to submit after all batches are approved by LC (depending on LC's schedule, this may be after Aug 31, 2016)</i>	*August 31, 2016	X	South Dakota NDNP 2014-2016 cycle, shipped January 19, 2017 after LC approval of final batches in Nov. 2016.
MNHS: Review microfilm and collect metadata		X	Sample
MNHS: Transfer Sample data to vendor for digitization		X	
MNHS: Perform content and metadata quality control on sample batch		X	

SDSHS: Hold Advisory Board meeting, if needed		X	
SDSHS and MNHS: Interim Report due to NEH, LC	March 31, 2017	X	
April – June 2017			
MNHS: South Dakota Sample batch (1 reel) due to LC	April 1, 2017	X	Sent 3/22/2017
SDSHS: Title Selection List due to NEH, LC	April 30, 2017	X	Sent 4/7/2017
SDSHS: Research title essays; submit to NEH as titles/batches are delivered to LC		X	
July – September 2017			
MNHS: Review microfilm and collect metadata		X	
SDSHS: Arrange for silver duplicate negative and positive microfilm duplication. Transfer positive use copies of microfilm to Minnesota Historical Society/transfer duplicate negatives to Digitization Vendor		X	Duplication responsibility transferred to vendor NMT in July 2017. Approx. 60% complete.
MNHS: Perform content and metadata quality control on batches		X	
MNHS: Deliver 1st batch to LC and transfer batches on monthly basis to LC		X	
SDSHS: Updates to CONSER newspaper records as needed		n/a	
SDSHS and MNHS: Interim Report due to NEH, LC	September 30, 2017	X	
SDSHS and MNHS: Attend Annual NDNP conference at NEH and LC	11-13 September 2017	X	
October – December 2017			
MNHS: 25% of content (25,000 pages) due to LC	October 1, 2017	X	
SDSHS: Hold advisory board meeting, if needed		n/a	
MNHS: Review microfilm and collect metadata		X	
MNHS: Perform content and metadata quality control on batches		X	
MNHS: Transfer batches on monthly basis to LC		X	
SDSHS: Research title essays; submit to NEH as completed		X	
January – March 2018			
SDSHS and MNHS: 2018-20 Award Applications due to NEH	January 2018	X	
MNHS: Review microfilm and collect metadata		X	
MNHS: Perform content and metadata quality control on batches		X	
MNHS: Transfer batches on monthly basis to LC		X	
SDSHS: Research title essays; submit to NEH as completed		X	14 title essays have been completed and approved
SDSHS and MNHS: Status Update due to LC	February 2018	n/a	Per Listserv 2/6/2018
SDSHS and MNHS: Interim Report due to NEH, LC	March 31, 2018	X	

April – June 2018			
MNHS: Perform content and metadata quality control on batches		X	
MNHS: Transfer batches on monthly basis to LC		X	
SDSHS: Research title essays; submit to NEH as completed		X	Final essay submitted June 12, 2018.
SDSHS: Updates to CONSER newspaper records as needed		X	
July – August 2018			
MNHS: 100% of content (100,000 pages) due to LC	August 31, 2018	X	
SDSHS: Digital Newspapers .xls to LC	August 31, 2018	X	Submitted July 25, 2018
SDSHS: Submit final title essays to NEH	August 31, 2018	X	Final essay submitted June 12, 2018.
MNHS: Submit silver duplicate negative microfilm to LC <i>*LC says to submit after all batches are approved by LC (depending on LC's schedule, this may be after Aug 31, 2018)</i>	*August 31, 2018		*MNHS will submit once all batches are approved by LC.
September 2018 –			
SDSHS and MNHS: <i>*if grant continues: Interim Report due to NEH, LC</i>	September 30, 2018	X	
<i>SDSHS and MNHS: *if grant does not continue - Final Performance and Financial Reports due to NEH, LC</i>	<i>November 30, 2018</i>	n/a	
SDSHS and MNHS: Attend Annual NDNP conference at NEH and LC	September 26-28, 2018	X	

South Dakota NDNP 2016-18 – Production Schedule Updated 8/16/2018

South Dakota State Historical Society-- Awardee

Minnesota Historical Society -- Technical contractor

**italicized information is estimated*

Estimated Date (Rec'd from Vendor)	Batch #	Est. Reels	Est. Pages	Batch Name	Titles Included	Estimated Date (Ship to LC)	Approved by LC	Notes
3/17/2017	2016-18 sample	1	1,136	2016Sample	Süd Dakota Nachrichten (1/1896 - 6/1898)	3/22/2017	4/13/2017	Due to LC by April 1, 2017
9/1/2017	1	10	8,125	Aruba	Süd Dakota Nachrichten (1/1896 - 4/1900); Süd Dakota Nachrichten und Herold (5/1900 - 8/1901); Nachrichten=Herold (8/1901 - 8/1907); Deutscher Herold (9/1907 - 3/1913)	9/25/2017	11/21/2017	
9/8/2017	2	13	9,609	Bermuda	Deutscher Herold (3/1913 - 6/1918); The State-line herald (4/1908 - 1/1912); The Lemmon herald (1/1912 - 4/1917); The Sully County watchman (7/1883 - 7/1894)	10/2/2017	12/18/2018	Oct. 1 -- 25% of content due to LC
10/4/2017	3	9	9,411	Cayman	The Grant County herald (8/1879-3/1883); The herald (4/1883-4/1890); The advance (3/1890-4/1890); The herald-advance (4/1890-10/1901)	10/30/2017	1/8/2018	
11/22/2017	4	7	9,071	Dominica	The herald-advance (10/1901-5/1922)	12/8/2017	3/9/2018	
1/29/2018	5	7	9,007	Eigg	The Madison daily leader (3/1893-5/1900)	2/15/2018	4/17/2018	
3/1/2018	6	7	9,742	Faroe	The Madison daily leader (4/1890-3/1893; 5/1900-7/1905)	3/24/2018	5/3/2018	
3/28/2018	7	7	9,103	Grenada	The Madison daily leader (7/1905-10/1912)	4/18/2018	5/18/2018	
5/11/2018	8	7	9,066	Hawaii	The Madison daily leader	5/29/2018	6/19/2018	

					(10/1912-10/1919)			
5/25/2018	9	10	9,879	Ibiza	The Madison daily leader (10/1919-9/1922); The Bad River news (11/1906-06/1912); Philip weekly review (sn95076627)(7/1919-3/1920); The pioneer-review (7/1920-6/1921); Philip weekly review (sn95076625)(6/1907-7/1912); Philip weekly review and Bad River news (7/1912-4/1916)	6/27/2018	8/15/2018	
6/29/2018	10	9	9,540	Jamaica	Philip weekly review and Bad River news (4/1916-4/1918); Philip weekly review (sn95076627)(4/1918-6/1918); The pioneer (4/1917-6/1919); The pioneer-review (7/1921-12/1922); Newell reclamation news (6/1915-12/1917); Dewey County advocate (10/1910-9/1913); The Oglala Light (2/1905-4/1920); Sturgis advertiser (7/1887-10/1891); The Charles Mix new era (3/1905-9/1907)	7/24/2018		
7/19/2018	11	6	6,687	Kauai	The Charles Mix new era (10/1907-2/1911); The New era-leader (3/1911-1/1912); The Wagner leader (2/1912-3/1912);	8/13/2018		

					The Wagner post (4/1912-6/1912); Union County courier (11/1877-12/1897)			
8/10/2018	12	3	4,168	Leyte	Union County courier (5/1903-3/1913)	8/15/2018		
2016-2018 Grant Cycle	Total		103,408					Aug. 31 -- 100% of content due to LC

<i>*Titles not digitized – potential future digitization</i>		10	~3,000		<i>The Mobridge News (1/1909-5/1917); Eureka post (5/1902-4/1907); Die Eureka post (4/1904-6/1912); The DeSmet leader (1/1883-11/1890); Kingsbury County independent (5/1904-10/1911)</i>			
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South Dakota NDNP 2018-2020-- Production Schedule (Updated 3/24/2020)

South Dakota State Historical Society-- Awardee; Minnesota Historical Society -- Technical contractor

NOTE: This information is estimated:

*Details of all the microfilm reels are not yet known (total # of reels, page counts per reel, etc.).

*Schedule will be adjusted and updated as the content of each batch is determined.

Processing completed	Batch #	Est. Reels	Est. Pages	Batch Name	Titles Included	Estimated Date (Ship to LC)	Approved by LC	Notes
Feb 2019	2018-2020 sample	1		Sample	The Warner Sun (9/1885 - 8/1888)	3/20/2019	4/9/2019	Due to LC by April 1, 2019
Aug 2019	1	9	7,335	Apple	The Mobridge news (1/1909 - 7/1915); Kingsbury County independent (5/1904 - 10/1911); The Warner weekly sun (8/1883 - 9/1885); The Warner Sun (9/1885 - 8/1888)	8/26/2019	11/1/2019	Wait for approval of sample by LC
Oct 2019	2	10	8,810	Banana	The Mobridge news (8/1915 - 5/1917)*; Die Eureka post (2/1906 - 6/1912); The DeSmet leader (1/1883 - 11/1890); Süd Dakota Nachrichten (7/1891 - 7/1896); The Mellette County pioneer (2/1914 - 9/1918)	12/2/2019	2/10/2020	*Reel re-submitted with OCR corrections - originally included in the Apple batch.
Oct 2019	3	5	5,433	Carrot	Die Eureka post (4/1904 - 2/1906); The Mellette County pioneer (10/1918 - 3/1924); The Bon Homme County independent (4/1907 - 10/1909); The Tabor independent (8/1916 - 7/1919)	1/6/2020	2/27/2020	Oct. 1 -- 25% of content due to LC
Nov 2019	4	9	7,326	Daikon	The Bon Homme County independent (5/1912 - 1/1913); The Tabor independent (2/1913 - 5/1914); Custer chronicle (9/1880 - 1/1890); Custer weekly chronicle (2/1890 - 6/1904)	1/28/2020	3/9/2020	
*30% of content -- Review Progress and adjust if needed								
Dec 2019	5	10	7,756	Elderberry	Eureka post (7/1906 - 4/1907)*; The Mellette County pioneer (2/1912 - 2/1913); Custer weekly chronicle (6/1904 - 3/1922); Sisseton Posten (11/1902 - 6/1912)	3/9/2020		*Issues 1906-07-06 to 1907-04-05 of Eureka Post re-submitted with OCR corrections - originally included in the Banana batch.
Jan 2020	6	13	8,169	Fennel	The Tabor independent (7/1919 - 1/1922); Custer weekly chronicle (1/7 - 2/11/1882); Brookings County sentinel (3/1882 - 12/1890); Brookings register (6/1890 - 10/1894); Semi-weekly register (10/1894 - 12/1898); Brookings weekly register (12/1898 - 9/1903); The Brookings register (9/1903 - 6/1905)	Mar 2020		*5 issues re-submitted with date corrections - originally included in the Daikon batch.
Apr 2020	7	8	8,460	Imbe	The Kadoka press and Kadoka reporter (1/1911 - 11/1923); Hand County press (1/1882 - 12/1887)	Apr 2020		
Apr 2020	8	8	9,125	Guava	The Brookings register (7/1905 - 2/1923)	Apr 2020		
May 2020	9	8	9,341	Honeydew	The Dakota chief (12/1893 - 4/1913); The Kadoka press (5/1908 - 11/1910); The Kadoka press and Kadoka reporter (11/1910 - 12/1910)	Jun 2020		
*75% of content -- Review Progress and adjust if needed								
Jun 2020	10	8	9,243	Jicama	Hand County press (1/1888 - 11/1893); The pioneer press (11/1893 - 2/1904); The Miller press (12/1906 - 9/1909); The Miller sun (4/1904 - 2/1908); Reporter and farmer (11/1906 - 1/1913)	Jun 2020		
Jul 2020	11	6	8,060	Kale	The Miller press (9/1909 - 4/1924)	Aug 2020		
Aug 2020	12	6	8,940	Leek	Reporter and farmer (1/1884 - 11/1906)	Aug 2020		
Aug 2020	n/a	4	3,891	Nectarine	Eureka post (5/1902 - 6/1906)*; The Bon Homme County independent (10/1904 - 4/1907, 10/1909 - 5/1912)*; The Tabor independent (6/1914 - 8/1916)*	Aug 2020		*Reels re-submitted with OCR corrections - originally included in the Carrot batch.
		4			Reporter and farmer (1/1913 - 3/12924)*			*4 reels (approx. 4,850 pages) to hold for a future cycle.
								Aug. 31 -- 100% of content due to LC
2018-2020 Grant Cycle	Estimated Total		101,889					

South Dakota NDNP 2018-2020-- Preliminary Production Schedule (Updated January 2019)

South Dakota State Historical Society-- Awardee; Minnesota Historical Society -- Technical contractor

NOTE: This information is estimated:

*Titles have not yet been selected at this time

*Details of microfilm not yet known (# of reels, page counts per reel, etc.)

*Schedule will be adjusted and updated once titles and details are known

Processing completed	Batch #	Est. Reels	Est. Pages	Batch Name	Titles Included	Estimated Date (Ship to LC)	Approved by LC	Notes
Feb 2019	2018-2020 sample	1		Sample		Mar 2019		Due to LC by April 1, 2019
May 2019	1		8,000	Apple	TBD	Jun 2019		Wait for approval of sample by LC
Jun 2019	2		8,000	Broccoli	TBD	Jul 2019		
Jul 2019	3		8,000	Carrot	TBD	Aug 2019		
Aug 2019	4		8,000	Daikon	TBD	Sep 2019		
*30% of content -- Review Progress and adjust if needed								
Sep 2019	5		8,000	Elderberry	TBD	Oct 2019		Oct. 1 -- 25% of content due to LC
Oct 2019	6		8,000	Fennel	TBD	Nov 2019		
Nov 2019	7		8,000	auva	TBD	Dec 2019		
Dec 2019	8		8,000	Honeydew	TBD	Jan 2020		
Jan 2020	9		8,000	Imbe	TBD	Feb 2020		
Feb 2020	10		8,000	Jicama	TBD	Mar 2020		
*75% of content -- Review Progress and adjust if needed								
Mar 2020	11		8,000	Kale	TBD	Apr 2020		
Apr 2020	12		8,000	Leek	TBD	May 2020		
May 2020	13		4,000	Mango	TBD	Jun 2020		
Jun 2020	14			Nectarine	if needed	Jul 2020		
								Aug. 31 -- 100% of content due to LC
2018-2020 Grant Cycle	Estimated Total		100,000					

Final Performance Progress Report

Report ID: 2908513

Application Number: PJ-250239-16

Project Director: Mark Phillips (mark.phillips@unt.edu)

Institution: University of North Texas

Reporting Period: 9/1/2016 - 2/28/2021

Report Due: 5/31/2021

Submission Date: 5/31/2021 5:41:47 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

This project was to digitize 100,000 pages of Texas newspapers and submit these digitized pages to Chronicling America, hosted by the Library of Congress. The project followed a well-defined workflow to identify available titles, work with our advisory board to select titles for digitization, produce high quality digital images from new negative microfilm, and process these digital files in a way that met the standards defined by the NDNF program.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

Our goals for this reporting period were to:

With our vendor, digitize, review, and submit the remainder of the data to the Library of Congress.

We applied for and received a no-cost extension to complete the project by February 28th, 2021, due to the COVID-19 pandemic. We completed submission of all batches to LC in February 2021.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Mark Phillips, Ana Kraemer, and Sarah Lynn Fisher were able to attend the NDNP Awardee Meetings in September 2019 in Washington, D.C. They found the meeting useful for the work they do with the project, as was the opportunity to network with other states who are working with newspapers around the country.

They were all three able to attend the September 2020 virtual awardee meeting, and they have found what they learned both relevant and applicable in their work. Of particular relevance was the NDNP Race and Ethnicity in Title Essays discussion from Melissa Jerome (FL) and Mary Feeney (AZ), which was extremely informative and also led to starting a workgroup to consider this topic.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Fisher began blog posts about titles added to NDNP that are published on the main page of the Portal to Texas History:

<https://news.texashistory.unt.edu/2020/01/28/historic-issues-of-el-regidor-available-in-chronicling-america-and-the-texas-digital-newspaper-program/>

<https://news.texashistory.unt.edu/2020/09/16/the-gonzales-inquirer/>

<https://news.texashistory.unt.edu/2020/05/27/freie-presse-fur-texas-added-to-chronicling-america/>

Krahmer surveyed NDNP representatives in U.S.-Mexico border states, as well as the Texas advisory board, to gather research topics for additional blog posts for summer 2020.

This grant cycle has expanded the conversation about U.S. border history by greatly adding to the border content from Texas to Chronicling America. As a result, Texas has striven to coordinate with the U.S. border states to strategize on promotion of the content in ChronAM.

In March 2019, Krahmer was an invited speaker to present about Texas border newspapers, both in ChronAm and in the Texas Digital Newspaper Program, at the University of Arizona's 2019 Newspaper Preservation Symposium, "Preserving Voices of Arizona's Diverse Communities."

Krahmer coordinated with Mary Feeney from Arizona and Melissa Jerome from Florida to submit a proposal to the 2021 Seminar on the Acquisition of Latin American Library Materials, directly utilizing the Brownsville newspapers digitized in this cycle to explore the historical context on the Texas border, as well as other newspaper titles from Arizona and Florida. This proposal was accepted for a July presentation and an August paper.

Krahmer regularly presents about Chronicling America in presentations to university students and public library patrons. Examples of these presentations include:

"Taking Your Students Through Time by Traveling Through Newspapers":

<https://digital.library.unt.edu/ark:/67531/metadc1777809/>

"The Texas Digital Newspaper Program: Reading through the Eyes of Time":

<https://digital.library.unt.edu/ark:/67531/metadc1777807/>

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Nothing to Report

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Dr. Mark Phillips - Primary Investigator - 1 Person Month throughout the project. Mr. Phillips worked with the UNT Office of Research and Innovation to prepare required paperwork including reporting and budgeting. He worked with the UNT purchasing department to extend our existing contract with our vendor and assisted when questions related to the work of the project came up that needed high-level answers. (b) (6)

Dr. Ana Kraemer - Program Manager - 1 Person Month throughout the project. Dr. Kraemer worked with both Fisher and Phillips to make the project run smoothly. She organized the Advisory committee who helped in title selection and in providing possible research topics for blog posts. She

led the RFP process for selecting an external vendor for digitization. She worked with Phillips and Fisher on writing reports for the project. Kramer assisted Fisher in the digitization process when there were questions that required second opinions or when higher-level decisions about the content or workflow needed to be made. (b) (6)

Sarah Lynn Fisher - Project Coordinator - 19 Person Months throughout the project. Ms. Fisher worked with both Phillips and Krahmer to successfully complete the goals of the project. She is responsible for the day-to-day work on the project including collating the film, working with the vendor for digitization, quality controlling the delivered batches, handling any issues in quality and finally submitting the batches to the Library of Congress. She worked with Phillips and Krahmer with the writing of reports. (b) (6)

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities,

worked at each other's site); and
Other.

More detail on partner and contribution (foreign or domestic).

Nothing to Report

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

This project resulted in the digitization of an additional 100,000 pages of Texas Newspapers to host with the Chronicling America system by the Library of Congress.

We expect that over the years this content will provide a wealth of research and scholarship activities for citizens across the country. In particular, we plan to leverage the content uploaded for this cycle to develop U.S. border research projects by coordinating with other NDNP border state awardees.

As NDNP and the Texas Digital Newspaper Program mature, the collective whole has reached a point where instead of focusing strictly on uploading more pages and titles, we can consider how we are arranging and representing these newspapers. Starting in Fall 2020, Krahmer began working with the NDNP Race and Ethnicity in Title Essays Workgroup. This workgroup has proven to be

extremely informative in considering how to discuss Texas newspaper titles both in NDNP and in TDNP, as well as in considering the possibilities of how to contextualize newspaper titles in the future for the benefit of the wider public. The tools developed in this workgroup are something we will utilize in the Texas Digital Newspaper Program to enable better access through contextualization of titles and their subjects.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Due to the COVID-19 pandemic, we received a no-cost extension from the NEH to complete the addition of materials by February 28, 2021. We successfully met this deadline, and all batches were shipped to LC by that deadline.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

We add content from the NDNP Program to The Portal to Texas History and acknowledge the NEH on our collaboration page in the External Support section:

<https://texashistory.unt.edu/about/portal/collaboration/>

Project Outcomes

Describe any project outcomes in the space provided.

The 2018 NDNP Award to Texas funded the addition of 100,000 pages of Texas newspapers to make that content available in Chronicling America, a newspaper database hosted at the Library of Congress.

This award supported the digitization of titles from different geographical locations of Texas including:

Brownsville herald - (<https://chroniclingamerica.loc.gov/lccn/sn86063730/>) - 1912-1940

El heraldo de Brownsville - (<https://chroniclingamerica.loc.gov/lccn/sn87056978/>) - 1934-1940

The Waxahachie daily light - (<https://chroniclingamerica.loc.gov/lccn/sn86090369/>) - 1917

The University of North Texas and The Portal to Texas History have found the NDNP program to be very rewarding to work with over the years. We have made hundreds of thousands of pages of Texas newspapers available to the public through this program. With a combined total of over 18 million pages in the system, Chronicling America is an important resource for researchers, scholars, genealogists, and everyday citizens now and will continue to be important for generations to come. Chronicling America is something we always strive to discuss with patrons and in presentations, with

the goal of encouraging as wide a research base as possible for the newspaper collections, and we are honored to be able to play a small role in this wonderful program.

Grant Products

Annual Performance Progress Report

Report ID: 2891707

Application Number: PJ-250239-16

Project Director: Mark Phillips (mark.phillips@unt.edu)

Institution: University of North Texas

Reporting Period: 9/1/2018 - 8/31/2019

Report Due: 9/30/2019

Submission Date: 9/30/2019 8:13:35 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

This project is to digitize 100,000 pages of Texas newspapers and submitting those digitized pages to Chronicling America, hosted by the Library of Congress. The project will follow a well-defined workflow to identify available titles, work with our advisory board to select titles for digitization, produce high-quality digital images from new negative microfilm and process those digital files in a way that meets the standards defined by the NDNF program.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

Our goals for this reporting period were to:

- * With our vendor, digitize and submit a sample batch of data to the Library of Congress
- * Collate and record metadata for all of the reels of microfilm selected for the project
- * Deliver microfilm for at least 50% of the data to our vendor for digitization
- * Digitize, review, and submit two batches of data to the Library of Congress

A sample batch was submitted to the Library of Congress. This batch was accepted by the Library of Congress on 4/49/2019. We are currently with 30 reels of completing microfilm collations for the 249 reels of the Brownsville Herald. During collation, we discovered a Spanish edition on the microfilm

that required some cataloging corrections. This was accomplished with the cooperation of a CONSOR cataloger at UNT and at the Library of Congress. Microfilm for more than 60,000 pages (or 60% of the data) has been delivered to our vendor for digitization. As of this month, our vendor has made 2 batches of data available for review, but we have not yet received the final versions of the data for our vendor. We anticipate delivering these two batches to the Library of Congress in October 2019. We will then proceed with a monthly batch delivery schedule.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Mark Phillips, Ana Krahmer, and Sarah Lynn Fisher were able to attend the NDNP Awardee Meeting in September 2019 in Washington, D.C. They found the meeting useful for the work they do with project, as was the opportunity to network with other states who are working with newspapers around the country.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not

usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Nothing to Report.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

We will aim to meet the monthly delivery schedule with the Library of Congress over the upcoming cycle.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Mark Phillips - Primary Investigator - 1 Person Month throughout the project. Mr. Phillips worked with the UNT Office of Research and Innovation to prepare required paperwork including reporting and budgeting. He worked with the UNT purchasing department to extend our existing contract with our vendor and assisted when questions related to the work of the project came up that needed high-level answers. (b) (6) .

Dr. Ana Krahmer - Program Manager - 1 Person Month throughout the project. Dr. Krahmer worked with both Fisher and Phillips to make the project run smoothly. She organized the Advisory committee who helped in title selection. She led the RFP process for selecting an external vendor for digitization. She worked with Phillips on writing reports for the project. Kramer assisted Fisher in the digitization process when there were questions that required second opinions or when higher-level decisions about the content or workflow needed to be made. (b) (6) .

Sarah Lynn Fisher - Project Coordinator - 19 Person Months throughout the project. Ms. Fisher worked with both Phillips and Krahmer to successfully complete the goals of the project. She is responsible for the day-to-day work on the project including collating the film, working with the vendor for digitization, quality controlling the delivered batches, handling any issues in quality and finally submitting the batches to the Library of Congress. She also assisted Krahmer and Phillips with the writing of reports. (b) (6) .

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Nothing to Report

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human

resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

This project is making steady progress on the digitization of an additional 100,000 pages of Texas Newspapers to host with the Chronicling America system by the Library of Congress.

We expect that over the years this content will provide a wealth of research and scholarship activities for citizens across the country.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable

meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

We are currently digitizing content with our vendor and will begin delivering monthly batches to the Library of Congress in October 2019. Following a monthly delivery schedule, all of the data will be delivered to the Library of Congress by August 2020.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

We add content from the NDNP Program to The Portal to Texas History and acknowledge the NEH on our collaboration page in the External Support section:

<https://texashistory.unt.edu/about/portal/collaboration/>

Project Outcomes

Describe any project outcomes in the space provided.

The 2018 NDNP Award to Texas will fund the digitization of 100,000 pages of Texas newspapers and make that content available in Chronicling America, a newspaper database hosted at the Library of Congress.

This award will fund the digitization of titles from different parts of Texas including:

Brownsville Herald - (<https://chroniclingamerica.loc.gov/lccn/sn86063730/>) - 1912-1940

Waxahachie Daily Light - (<https://chroniclingamerica.loc.gov/lccn/sn86090369/>) - (dates to be determined)

In addition, we will have the opportunity to extend the years of a few of the titles that we had digitized in previous award periods.

The University of North Texas and The Portal to Texas History have found the NDNF program to be very rewarding to work with over the years. We have made hundreds of thousands of pages of Texas newspapers available to the public through this program. With a combined total of over 15 million pages in the system, Chronicling America is an important resource for researchers, scholars, genealogists, and everyday citizens now and will continue to be important for generations to come.

Grant Products

Semi-Annual Performance Progress Report

Report ID: 2891711

Application Number: PJ-250239-16

Project Director: Mark Phillips (mark.phillips@unt.edu)

Institution: University of North Texas

Reporting Period: 3/1/2019 - 8/31/2019

Report Due: 9/30/2019

Submission Date: 9/30/2019 8:20:08 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

This project is to digitize 100,000 pages of Texas newspapers and submitting those digitized pages to Chronicling America, hosted by the Library of Congress. The project will follow a well-defined workflow to identify available titles, work with our advisory board to select titles for digitization, produce high-quality digital images from new negative microfilm and process those digital files in a way that meets the standards defined by the NDNF program.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

Our goals for this reporting period were to:

- * With our vendor, digitize and submit a sample batch of data to the Library of Congress
- * Collate and record metadata for all of the reels of microfilm selected for the project
- * Deliver microfilm for at least 50% of the data to our vendor for digitization
- * Digitize, review, and submit two batches of data to the Library of Congress

A sample batch was submitted to the Library of Congress. This batch was accepted by the Library of Congress on 4/49/2019. We are currently with 30 reels of completing microfilm collations for the 249 reels of the Brownsville Herald. During collation, we discovered a Spanish edition on the microfilm

that required some cataloging corrections. This was accomplished with the cooperation of a CONSOR cataloger at UNT and at the Library of Congress. Microfilm for more than 60,000 pages (or 60% of the data) has been delivered to our vendor for digitization. As of this month, our vendor has made 2 batches of data available for review, but we have not yet received the final versions of the data for our vendor. We anticipate delivering these two batches to the Library of Congress in October 2019. We will then proceed with a monthly batch delivery schedule.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Mark Phillips, Ana Krahmer, and Sarah Lynn Fisher were able to attend the NDNP Awardee Meeting in September 2019 in Washington, D.C. They found the meeting useful for the work they do with project, as was the opportunity to network with other states who are working with newspapers around the country.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not

usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Nothing to Report.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

We will aim to meet the monthly delivery schedule with the Library of Congress over the upcoming cycle.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Mark Phillips - Primary Investigator - 1 Person Month throughout the project. Mr. Phillips worked with the UNT Office of Research and Innovation to prepare required paperwork including reporting and budgeting. He worked with the UNT purchasing department to extend our existing contract with our vendor and assisted when questions related to the work of the project came up that needed high-level answers. (b) (6) .

Dr. Ana Krahmer - Program Manager - 1 Person Month throughout the project. Dr. Krahmer worked with both Fisher and Phillips to make the project run smoothly. She organized the Advisory committee who helped in title selection. She led the RFP process for selecting an external vendor for digitization. She worked with Phillips on writing reports for the project. Kramer assisted Fisher in the digitization process when there were questions that required second opinions or when higher-level decisions about the content or workflow needed to be made. (b) (6) .

Sarah Lynn Fisher - Project Coordinator - 19 Person Months throughout the project. Ms. Fisher worked with both Phillips and Krahmer to successfully complete the goals of the project. She is responsible for the day-to-day work on the project including collating the film, working with the vendor for digitization, quality controlling the delivered batches, handling any issues in quality and finally submitting the batches to the Library of Congress. She also assisted Krahmer and Phillips with the writing of reports. (b) (6) .

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Nothing to Report

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human

resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

This project is making steady progress on the digitization of an additional 100,000 pages of Texas Newspapers to host with the Chronicling America system by the Library of Congress.

We expect that over the years this content will provide a wealth of research and scholarship activities for citizens across the country.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable

meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

We are currently digitizing content with our vendor and will begin delivering monthly batches to the Library of Congress in October 2019. Following a monthly delivery schedule, all of the data will be delivered to the Library of Congress by August 2020.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

We add content from the NDNP Program to The Portal to Texas History and acknowledge the NEH on our collaboration page in the External Support section:

<https://texashistory.unt.edu/about/portal/collaboration/>

Project Outcomes

Describe any project outcomes in the space provided.

The 2018 NDNP Award to Texas will fund the digitization of 100,000 pages of Texas newspapers and make that content available in Chronicling America, a newspaper database hosted at the Library of Congress.

This award will fund the digitization of titles from different parts of Texas including:

Brownsville Herald - (<https://chroniclingamerica.loc.gov/lccn/sn86063730/>) - 1912-1940

Waxahachie Daily Light - (<https://chroniclingamerica.loc.gov/lccn/sn86090369/>) - (dates to be determined)

In addition, we will have the opportunity to extend the years of a few of the titles that we had digitized in previous award periods.

The University of North Texas and The Portal to Texas History have found the NDNF program to be very rewarding to work with over the years. We have made hundreds of thousands of pages of Texas newspapers available to the public through this program. With a combined total of over 15 million pages in the system, Chronicling America is an important resource for researchers, scholars, genealogists, and everyday citizens now and will continue to be important for generations to come.

Grant Products

Semi-Annual Performance Progress Report

Report ID: 2891710

Application Number: PJ-250239-16

Project Director: Mark Phillips (mark.phillips@unt.edu)

Institution: University of North Texas

Reporting Period: 9/1/2019 - 2/29/2020

Report Due: 3/31/2020

Submission Date: 3/31/2020 9:51:50 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

This project is to digitize 100,000 pages of Texas newspapers and submit those digitized pages to Chronicling America, hosted by the Library of Congress. The project will follow a well-defined workflow to identify available titles, work with our advisory board to select titles for digitization, produce high quality digital images from new negative microfilm, and process those digital files in a way that meets the standards defined by the NDNF program.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

Our goals for this reporting period were to:

Deliver remainder of the microfilm to our vendor for digitization

With our vendor, digitize, review, and submit 50% of the data to the Library of Congress

In addition to a sample reel, we have completed microfilm collation for 249 reels of microfilm that will comprise the entirety of our data for this award cycle. All of this microfilm along with the associated metadata has been delivered to our vendor. During collation, we discovered a Spanish edition on the microfilm that required some cataloging corrections. This was accomplished with the cooperation of a CONSOR cataloger at UNT and at the Library of Congress. As of March 2020, our

vendor has delivered 54,000 pages in 6 batches, excluding the sample batch. Four of these batches (42,000 pages) have been delivered to the Library of Congress.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Mark Phillips, Ana Kraemer, and Sarah Lynn Fisher were able to attend the NDNP Awardee Meeting in September 2019 in Washington, D.C. They found the meeting useful for the work they do with the project, as was the opportunity to network with other states who are working with newspapers around the country.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Fisher began blog posts about titles added to NDNP that are published on the main page of the Portal to Texas History (<https://news.texashistory.unt.edu/2020/01/28/historic-issues-of-el-regidor-available-in-chronicling-america-and-the-texas-digital-newspaper-program/>). Krahmer surveyed NDNP representatives in U.S.-Mexico border states, as well as the Texas advisory board, to gather research topics for additional blog posts for summer 2020.

Content digitized for Chronicling America has been promoted on the UNT Libraries social media accounts on numerous occasions during the reporting period, along with the monthly #chronamparty on Twitter.

Examples:

https://twitter.com/UNT_Libraries/status/1233131455066386452

https://twitter.com/UNT_Libraries/status/1229820884233474050

Krahmer presented about NDNP and Chronicling America in two sections of Dr. Steven Cobb's Social Studies Teaching Methods at University of North Texas; the students in this course are future 7-12 History educators. Krahmer presented about NDNP and using Chronicling America in research to the Tarleton State University Dick Smith Library in July 2019; the Dublin Public Library in August 2019; and the Denton Public Library in October 2019. In Fall 2019, Krahmer taught TECM 4100: Proposal Writing to a group of 27 UNT students, in which she utilized NDNP as a model project for proposal writing and project planning.

Phillips presented on Dec 13, 2019, at the Rosenberg Public Library in Galveston, Texas about digital newspapers online and discussed both the Portal to Texas History and Chronicling America.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

We will aim to meet the monthly delivery schedule with the Library of Congress over the upcoming

cycle.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Mark Phillips - Primary Investigator - 1 Person Month throughout the project. Mr. Phillips worked with the UNT Office of Research and Innovation to prepare required paperwork including reporting and budgeting. He worked with the UNT purchasing department to extend our existing contract with our vendor and assisted when questions related to the work of the project came up that needed high-level answers. (b) (6)

Dr. Ana Kraemer - Program Manager - 1 Person Month throughout the project. Dr. Kraemer worked with both Fisher and Phillips to make the project run smoothly. She organized the Advisory

committee who helped in title selection. She led the RFP process for selecting an external vendor for digitization. She worked with Phillips on writing reports for the project. Kramer assisted Fisher in the digitization process when there were questions that required second opinions or when higher-level decisions about the content or workflow needed to be made. (b) (6).

Sarah Lynn Fisher - Project Coordinator - 19 Person Months throughout the project. Ms. Fisher worked with both Phillips and Krahmer to successfully complete the goals of the project. She is responsible for the day-to-day work on the project including collating the film, working with the vendor for digitization, quality controlling the delivered batches, handling any issues in quality and finally submitting the batches to the Library of Congress. She also assisted Krahmer and Phillips with the writing of reports. (b) (6)

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);
Collaboration (e.g., partner's staff worked with project staff on the project);
Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities,
worked at each other's site); and
Other.

More detail on partner and contribution (foreign or domestic).

Nothing to Report

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

This project is making steady progress on the digitization of an additional 100,000 pages of Texas Newspapers to host with the Chronicling America system by the Library of Congress.

We expect that over the years this content will provide a wealth of research and scholarship activities for citizens across the country.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

We are currently digitizing content with our vendor and have been delivering batches on a monthly basis to the Library of Congress. Due to the COVID-19 pandemic, staff at the University of North Texas is continuing to work remotely to review data made available by our vendor. Our vendor has informed us that there may be some slight delays in the delivery of data due to reduced network capacity. The Library of Congress is currently not able to receive batches delivered on physical hard drives. The Library of Congress is currently investigating an alternative method for data delivery. Due to these changes, we anticipate that delivery of data may extend a few months beyond August 2020; however, we expect our conversion and data review activities to be completed by this date.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

We add content from the NDNP Program to The Portal to Texas History and acknowledge the NEH on our collaboration page in the External Support section:

<https://texashistory.unt.edu/about/portal/collaboration/>

Project Outcomes

Describe any project outcomes in the space provided.

The 2018 NDNP Award to Texas will fund the digitization of 100,000 pages of Texas newspapers and make that content available in Chronicling America, a newspaper database hosted at the Library of Congress.

This award will fund the digitization of titles from different parts of Texas including:

Brownsville herald - (<https://chroniclingamerica.loc.gov/lccn/sn86063730/>) - 1912-1940

El heraldo de Brownsville - (<https://chroniclingamerica.loc.gov/lccn/sn87056978/>) - 1934-1940

The Waxahachie daily light - (<https://chroniclingamerica.loc.gov/lccn/sn86090369/>) - 1917

The University of North Texas and The Portal to Texas History have found the NDNP program to be very rewarding to work with over the years. We have made hundreds of thousands of pages of Texas newspapers available to the public through this program. With a combined total of over 16 million pages in the system, Chronicling America is an important resource for researchers, scholars, genealogists, and everyday citizens now and will continue to be important for generations to come.

Grant Products

Final Performance Progress Report

Report ID: 2898004

Application Number: PJ-50138-14

Project Director: Errol Somay (errol.somay@lva.virginia.gov)

Institution: Library of Virginia

Reporting Period: 9/1/2014 - 8/31/2021

Report Due: 11/30/2021

Submission Date: 4/21/2021 5:16:38 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced

professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor.

"Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or

equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;

improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Project Outcomes

Describe any project outcomes in the space provided.

Grant Products

Awardee Annual Status Report 2018/2019.

Grant Number: PJ-50138-14

Virginia Newspaper Project

Errol Somay, Project Director

Connie Warne, Financial Officer, Principal Investigator

The Library of Virginia

January 24, 2020

2018/2019 was a busy and productive year for the Library of Virginia and the Virginia Newspaper Project (VNP) as it entered the 2nd year of its 5th grant cycle in order to complete the digitization of historical Virginia newspapers as well as the completion of a grant proposal in January 2019 followed by the good news of an award in August, 2019.

The VNP's met its goal to contribute approximately 100,000 pages of historical newspapers to the Library of Congress (LC) for inclusion in Chronicling America, which, in a sense, is a de facto national newspaper database, given that is freely accessible to all citizens and contains over 15 million pages representing 48 states.

We are working on completing the final step of the grant agreement by gathering up all the print master microfilm reels used in the grant award. These reels also go to LC for permanent storage.

The Virginia Project's core set of titles focused on the antebellum period. Two key reasons for the choice: The Library of Congress database had fewer issues and titles representing the years prior to the Civil War, thus filling a database and research need. And speaking of research, another reason for contributing pre-Civil War papers was it allowed us to provide content that would assist Cornell University's Freedom on the Move project, a project that aggregates into a dynamic database the largest collection of fugitive slave ads. As a matter of fact, I believe NEH is partially funding the project. We are excited to be a part of such an important endeavor. The fact that FOTM includes a crowd sourcing component makes it that much more intriguing.

Below, I have provided a working list of titles that we included in the 2017 award:

Title	publisher location	Years of publication	LCCN	approx # of reels to digitize	years selected to digitize
Alexandria Advertiser & Commercial Intelligencer	Alexandria, VA	1800-1803	sn84024011	3	1800-1803
Alexandria Daily Advertiser	Alexandria, VA	1803-1808	sn84024012	7	1803-1808

Alexandria Daily Gazette, Commercial & Political	Alexandria, VA	1808-1812	sn84024013	8	1808-1812
Alexandria Gazette, Commercial & Political	Alexandria, VA	1812-1817	sn84024014	5	1813-1817
Alexandria Gazette & Daily Advertiser	Alexandria, VA	1817-1822	sn83026170	10	1817-1821
Alexandria Gazette	Alexandria, VA	1822-1824	sn85025001	3	1822-1824
(Alexandria) Phenix Gazette	Alexandria, VA	1825-1833	sn85025006	15	1825-1833
Alexandria Gazette (1834 Ed.)	Alexandria, VA	1834-1974	sn85025007	2	1834-1857
Alexandria Herald	Alexandria, VA	1811-1826	sn84024513	4	1813-1825
Central Presbyterian	Richmond, VA	1856-1908	sn89053987	12	1856-1908
Central Gazette	Charlottesville, VA	1820-1827	sn85025230	1	1824-1827
Virginia Advocate	Charlottesville, VA	1827-1860	sn84024689	1	1827-1830
Constitutional Whig	Richmond, VA	1824-1832	sn83045110	5	1828-1832
Examiner	Richmond, VA	1798-1804	sn84024732	2	1789-1804
New Era	Portsmouth, VA	1845-1847	sn86071753	2	1845-1847
Recorder, or, Lady's and Gentleman's Miscellany	Richmond, VA	1801-1802	sn84024678	1	1801-1802
Recorder	Richmond, VA	1802-1803	sn84-24679	1	1802-1803
Staunton Spectator (1824 Ed.)	Staunton, VA	182u-183u	sn85026864	1	1827; 1831-1832
Staunton Spectator, & General Advertiser	Staunton, VA	183u-1849	sn84024719	6	1836-1849
Staunton Spectator	Staunton, VA	1849-1896	sn84024718	5	1850-1859
Virginia Argus	Richmond, VA	1796-1816	sn84024710	14	1797-1816
Winchester Gazette	Winchester, VA	18uu-1826	sn84025997	3	1811-1824 (inc)
Enquirer	Richmond, VA	1804-1815	sn84024736	11	1804-1815
Richmond Enquirer	Richmond, VA	1815-1867	sn84024735	20	1815-1836

A brief review of Virginia's newspaper publishing in early- mid-nineteenth century should provide a context for the Library's recent NDNP grant cycles.

The antebellum period reflected the increasing acrimony between the state's Whigs and Democrats as well as the growing sectional crisis over slavery. It was indeed the sectional debate that led to the growth of many papers, especially those in the cities with the largest potential circulation base. The 1850s was also the era of "personal journalism," with editors as well-known as their papers. In Virginia, Thomas Ritchie and John Hampton Pleasants were among the best known, with John Moncure

Daniel, William H. Davis, Roger A. Pryor, Robert H. Glass, and Bennett M. DeWitt also noteworthy. By the Civil War years, these men represented a wide range of the state, including Lexington, Petersburg, Staunton, Lynchburg, Alexandria, Leesburg, and Danville. Too, the population of Virginia between 1820 and 1836 increased by 33 percent, with newspapers more than keeping pace—growing from 64 to 167 titles.

The election of 1836 and the secession crisis greatly accentuated the politicizing—and even the popularity—of Virginia’s many papers. That said, it is remarkable that so many managed, somehow, to secure sufficient paper stock, ink, and press equipment to survive as long as they did during the Civil War. Many, however, closed, not to reopen until 1867 or later. The postwar years can be characterized by a pronounced growth in newspapers. Especially noteworthy was the considerable growth of papers devoted to specific livelihoods, ethnic and cultural groups, religious denominations, or special causes—papers such as Richmond’s *Labor Herald*, *Hotel Reporter*, *Jewish South* and *Catholic Visitor*, the Suffolk *Peanut Grower*, the Norfolk *Shipping News*, the Danville *Anti-Liquor*, and *The Granger* in Alexandria.

Following the war, issues brought by post–Civil War recovery and Reconstruction dominated the newspapers: with often bitter debates over how to repay or “readjust” Virginia’s crushing debt obligations; how to address the racial issues brought about by defeat, new laws, and the day-to-day reality of an energized African-American community; and, for much of the white community, how to ingrain a permanent and collective veneration of Confederate heroism and sacrifice. Papers such as the *Richmond Planet*, the *Richmond Times*, the *Virginia Citizen*, the *Daily State Journal*, and the *Farmville Herald* could not help but grapple with the key local and regional issues of the day. As Virginia moved into the early twentieth century, national news began to take more prominence in newspapers, but four topics continued to dominate local news coverage: the revision of the state constitution, the escalation of the woman’s suffrage movement, the fight to improve public education and other public services, and the rise of a more vocal and forceful African-American community.

With notification of an award for the 2019 cycle in August, the Newspaper Project was eager to begin the work of selecting titles and finalizing a contract with a vendor. The Library contracts out about 85-90% of its work to an off site vendor with the remaining work processed in-house using docworks, a boutique client/server software system that allows library staff to process moderately sized projects that meet all NDNP specifications. We are nearing completion of title selection while our vendor has already completed work on the sample batch, and while the sample is traditionally due in early April but we should have it ready for shipping by early February.

If there has been one challenge processing Virginia titles, it is related to problems with ligature in early 19th century newspapers. The connected f’s and s’s and a few other singular characteristics of colonial printing will occasionally pose problems for many OCR software programs. It has been gratifying to have a vendor ((b) (4)) that has been very cooperative and collegial in dealing with such problems. It has helped to solve problems and move on from there.

In March, 2019, Project staff attended the Virginia Forum in Farmville, VA. The Project Director gave a presentation connecting Virginia’s work with the NDNP and Freedom on the Move. In September, 2019, Project staff attended the annual conference of the NDNP in Washington, DC in the Madison Building of the Library of Congress. The Project Director served on a panel to discuss the myriad of details involved in implementing a film to digital project.

During the course of the year, Project staff presented at a number of workshops both at the Library of Virginia and around the state to talk about the NDNP and historical Virginia newspapers. Particularly effective were presentations to public school teachers. Many are eager to find new tools and resources

to assist in teaching American history. Teachers are intrigued and gratified to learn about a freely accessible tool such as Chronicling America or our Virginia-based Virginia Chronicle.

The aforementioned Forums and conferences provide a wonderful opportunity to meet with colleagues from around the country and to talk shop. Also, the Library of Virginia serves as the production and processing center for the West Virginia contribution to the NDNP, so the annual conference offers a great opportunity to meet with our NDNP partners from West Virginia University.

The Library of Virginia is grateful for the continued support from the National Endowment for the Humanities and the opportunity to contribute to such an important resource as Chronicling America. With over 500,000 pages added to "Chron Am," we are just as excited about the next 100,000 pages that are currently in process.

In closing, I want to thank Kelly Ewing and Silver Persinger (Virginia) and Henry Morse (West Virginia) for their fine work and their efforts to meet all established benchmarks. The Library of Virginia is keenly aware of the importance of Virginia newspapers to the greater corpus of news in print to our patrons both locally and beyond the borders of the Old Dominion.

-Errol S. Somay
Library of Virginia
Richmond, VA 23219

Annual Performance Progress Report

Report ID: 2899057

Application Number: PJ-261148-18

Project Director: Shawn Schollmeyer (shawn.schollmeyer@sos.wa.gov)

Institution: Office of the Secretary of State for Washington State Library

Reporting Period: 9/1/2018 - 8/31/2019

Report Due: 11/30/2019

Submission Date: 11/25/2019 6:44:40 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

WSL had the opportunity to participate in the National Digital Newspaper Program (NDNP) for three, two-year, grant cycles allowing us to gain in depth experience in newspaper digitization workflow and contribute over 300,000 pages of newspaper content with full-text search capabilities for public domain newspapers published in our region through 1922. Since our participation ended in 2014, the program has extended scope to allow copyright free content through 1963 and include re-purposed content produced in 2005 using limited technology and different standards. Our goals for this grant cycle are to take advantage of the new scope to cover significant topics in our state history, such as the Great Depression and WWII, diversify our online collection and update our earliest, subject-indexed newspapers to METS/ALTO OCR metadata with centralized hosting.

We have approached these goals by creating an advisory group for our title selection process with a focus on diversification and broader subject coverage in the beginning of our discussions. University of Washington has been our collaborative partner in earlier grant projects and is again supporting our efforts with a strong knowledge of newspaper history and usage. The advisory group is comprised of librarians, historians and publishers across the state. The title selection list was finalized at the end of February and we have verified most of the microfilm master locations for access to duplication and copyright status for each title.

Though the opportunity to submit re-purposed content began with the 2017 NDNP grants, we are the first state to submit content from an earlier collection to the Library of Congress. A few technical adjustments have been made to our software configuration due to the fact that we no longer have access to negative microfilm masters and will treat these as if from scanned print. TIF files were originally scanned in gray-scale at 4000 dpi, so minor adjustments needed to be made to meet the 8-bit, uncompressed, gray-scale TIF standard required for NDNP.

Once the microfilm masters are located we are working with state universities and archives to set up a process for duplication and scanning. University of Washington, Washington State Archives and Washington State University have agreed to assist us by providing masters for our project. We have already set up a streamlined process of requesting duplication and scanning through UW Suzzallo Libraries. They use (b) (4) as their preferred vendor for storage and duplication of masters, a vendor whom we have worked with in prior grants and they are familiar with the NDNP processes. They will provide direct invoicing and a reasonable rate for the majority of our titles. The Washington State Archives is our sister division within the Office of the Secretary of State and we have confirmed several film masters will be available to us to duplicate at a reasonable price. We will use our contracted scanning vendor, Perfect Image, Inc., to create files to meet the NDNP technical requirements. We have identified several master film negatives in large format film reels and we are currently working out the details with WSU for duplication & scanning. Outside of orders through UW, we will borrow or request duplicates of the film reels and have (b) (4) create the files.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

1) Major activities: Our initial priorities have been met to hire a full time NDNP Assistant to help with newspaper title and copyright research, learn production workflow and software requirements and quality control. The title selection advisory group has met and finalized our proposed title candidates improve our collection with newspapers that show a broader geographic range and ethnic diversity in our state. And we've made significant progress on the location of microfilm masters and copyright research.

We are still in the process of working out project configuration with our metadata software vendor, CCS, to accept the re-purposed content for our sample batches. Once a few minor changes are implemented, production on the sample batches should go very quickly. We weren't aware that a separate sample batch would be required for the re-purposed data, but this is the more challenging setup of the two batches. The second batch will be comprised of scanned files from film negatives for which we already have a project configuration in place. This will include two reels of the Filipino Forum which we've ordered through (b) (4) and will be arriving next week for upload into our docWorks metadata software system.

2) Specific objectives: Our current objectives are to complete our first two sample batches for Library of Congress by the end of April. We are ready to begin ordering microfilm masters and scanning

from UW Suzzallo Libraries, who will supply our first six titles. Three titles will be supplied by Washington State University and Washington State Archives will supply four titles. One of the main titles selected by the advisory group is stored with (b) (4). This will be our most expensive order for film reels at \$159/reel as opposed to approximately \$50/reel for the state organizations. A title at (b) (4) on our secondary list may be subsumed by a title at a state agency to maintain budget costs. Overall we are eager to place our film orders and begin our production objectives once the sample batches are approved by LoC.

3) Significant results or key outcomes: We learned several things from our advisory group about what they'd like to see available in Chronicling America. It was generally agreed that we need more geographic representation outside of the Seattle and Puget Sound area so we will have more titles from Spokane, Grant and Benton counties on the east side of the state. English language papers were preferred for regional ethnic populations so they would be accessible to a wider American audience. The group also supported longer runs of one title to cover one topic were preferred over shorter runs with more specific information such as vital stats for the Benton County papers covering Hanford Nuclear Reservation.

4) Other achievements: One noticeable benefit I had not anticipated is stronger relationships with some of our north and easternmost universities. Some universities did not respond to our queries for masters and newspaper title information, but the opportunities in our search for film masters and understanding of preservation needs by the advisory group has definitely been an improvement.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

On-boarding a new NDNP assistant is always an exciting opportunity to introduce someone to world of newspaper digitization with opportunities to learn advanced software programs, copyright research, historical research and production workflow in a very short time. We are very fortunate to have found Caitlyn Patterson, an archivist with prior NDNP experience from the Montana program. Caity has gotten up to speed very quickly, learning a new process with some differences in scope from earlier grant projects. After the grant announcement we were able to hire her in October, unfortunately after the NDNP conference, and fill her in on the project, research needs and technical requirements over the past six months.

Nothing to report since the March interim report.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

The launch of our new Washington Digital Newspapers website this year has been a great opportunity to leverage additional promotion for all our newspaper projects. This year I will have the opportunity to promote our participation in NDNP with new titles on Chronicling America, new WDN projects and the new site features which utilize Veridian software. Plans to present our newspaper programs are scheduled with our NDNP Oregon state partner, from University of Oregon, at Oregon Library Association/Washington Library Association joint conference in April. We have submitted a proposal to present digital newspaper programs with our NDNP Alaska state partner, from Alaska State Library, at the Pacific Northwest Library Association conference and should learn if our proposal is accepted at the end of April for the August event in Spokane. I will arrange additional presentations to Spokane area public libraries around the same time as PNLA.

To prepare for our conference programs this year we will be ordering blank 3x5 reporter style notebooks with pens with an outline of Washington State and both the Chronicling America and Washington Digital Newspapers URLs on the cover.

Since March 2019, we've focused outreach on three main conferences to disseminate information particularly on newspaper preservation.

Washington Newspaper Publishers' Association Convention, Wenatchee, WA October 11-13, 2018

We are an affiliate member of the Washington Newspaper Publishers' Association and striving to build awareness of preservation best practices and positive relations with newspaper publishers in our state. This particular organization focuses on small and rural weekly newspaper publishers. Some of our earliest NDNP projects have included copyright free issues of family run newspapers still in production. Our participation at the convention allows us to discuss how publishers are storing and archiving their papers and understand new ways to preserve and protect their biggest assets. We are also beginning to discuss the collection of born digital issues which helps us to better understand how we can prepare to preserve these files in the future.

Joint Washington/Oregon Library Association conference, "Navigating Newspaper Preservation in the Digital Age" panel, Vancouver, WA April 17-20, 2019.

In this panel we joined newspaper preservation experts from the areas digital, film and print preservation to talk about our experiences and challenges with our various formats. Through newspaper collection efforts at the Washington State Library and sourcing microfilm for the NDNP program, we are realizing that there is a growing concern regarding access to microfilm masters for interlibrary loans and digitization. The panel of four included three librarians from the Washington State Library and our NDNP colleague, Sarah Seymore from Oregon, presented our daily processes and challenges and took questions from the audience of 35 academic and public library staff.

Sept 2019 PNLA joint proposal mentioned in the earlier report was not accepted, but we'll try again next year when the conference is hosted in Juneau, AK. I was still able to attend the conference to represent the state libraries online collections accessible through our library website and Chronicling America.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Nothing to report. No changes to plan as described above.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Shawn Schollmeyer, Washington State Library, Project Director, 8 person-months as .4 FTE grant funded.

Caitlyn Patterson, Washington State Library, NDNP Assistant, 6 person-months as FTE grant funded.

The following individuals from Washington State contributed their time freely as advisers to assist in the newspaper title selection process:

Jessica Albano, University of Washington, Cinema, Communication, Media Studies & News Librarian

Head. Advisory committee and project coordinator of student staff at Suzzallo Libraries. 1 person-month.

Glenda Pearson, University of Washington, Head News and Media Librarian, retired. Advisory committee. 1 person-month.

Mark O'English, Washington State University, Historian. Advisory committee. 1 person-month.

Ann Ferguson, Seattle Public Library, Special Collections. Advisory committee. 1 person-month.

Paul Archipley, Publisher, Mukilteo, Edmonds and Mill Creek Beacon. 1 person-month.

Elizabeth Joffrion, Western Washington University, Director of Heritage Resources. Advisory committee. 1 person-month.

Kathryn Devine, Washington State Library, Newspaper microfilm and subscriptions librarian. 1 person-month.

November Interim Update:

Shawn Schollmeyer, Washington State Library, Project Director, 12 person-months as .4 FTE grant funded.

Caitlyn Patterson, Washington State Library, NDNP Assistant, 12 person-months as FTE grant funded.

The following individuals from Washington State contributed their time freely as advisers to assist in the newspaper title selection process:

Jessica Albano, University of Washington, Cinema, Communication, Media Studies & News Librarian

Head. Advisory committee and project coordinator of student staff at Suzzallo Libraries. 1 person-month.

Glenda Pearson, no change

Mark O'English, no change

Ann Ferguson, no change

Paul Archipley, no change

Elizabeth Joffrion, no change

Kathryn Devine, no change

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

University of Washington, Suzzallo Libraries, Seattle, WA. UW has been a partner in prior NDNP grants assisting with providing microfilm master negatives and duplication and scanning services through their contracted vendor (b) (4). They will be providing some assistance with student staff to help evaluate microfilm and newspaper page condition, copyright & publication history research. They have also been an invaluable partner in providing preliminary research for newspaper title candidates.

Washington State University, Pullman, WA. WSU is a new partner to the grant program this year. Mark O'English has helped with research assistance needed to locate master negatives for duplication.

Since the March report, UW Suzzallo Libraries has continued to be a valuable collaborator on this project. We have received approximately 40 person hours per month from Jessica Albano and her student staff assisting with microfilm evaluation and title research. Since the state library is not a member of the CONSER (Cooperative ONLINE SERIALS) Program our partnership with the UW cataloging team has been an essential part of our efforts to meet national standards. And their In-kind support of NDNP has been a key factor in our ability to provide diverse titles with high quality microfilm negatives, saving us \$50-\$100 or more per reel for duplication.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Nothing to report

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Changes that had a significant impact on expenditures: Participation in prior grants, 2008-2014, had enlightened us to the fact that ordering microfilm from large companies such as ProQuest and NewsBank, could be not only expensive, but cost-prohibitive, to order and scan some newspaper titles. Since we were aware of that potential issue, we were careful to determine if we had a good list of title candidates that would be available through our state universities and archives, but not exclusive to those sources. As a result we were able to select many titles that will fit within our grant budget. There are a few longer runs of newspapers that we have been considering and may elect to digitize limited portions of the titles stored at (b) (4) Even though the film reels in question were created by and for the Washington State Library, prices will range from \$159 to \$1345 for a year's worth of issues. This may mean that even though the title was deemed important by the advisory committee, we may not be able to include it in the NDNP grant project. We are vetting these costs early in the program to be sure we are able to meet the grant budget requirements.

Nothing to report since the March interim report.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Nothing to report

Project Outcomes

Describe any project outcomes in the space provided.

Newspapers digitized and hosted on Chronicling American will provide a rich resource of primary materials available for free to teachers, students, genealogists, history enthusiasts and other researchers. Washington State Library has committed to providing 100,000 pages of content from our historic newspapers across the state. Our partnerships with University of Washington and Washington State University and Washington State Archives will help bring at least 15 new titles to the collection. There will be coverage of significant technological developments, such as the Grand Coulee Dam and the Hanford Nuclear Reservation. Insights into the daily lives of people from diverse backgrounds and interests will unfold as they were presented at the time of publication. Opportunities to learn about popular economic, political and social movements from the Gold Rush through World War II will put researchers at the forefront of history. It is our greatest hope that viewers from across the nation will be able to learn about the contributions of our state to our shared history and culture. We encourage teachers to use the news of the past to teach critical thinking about the everyday activities, events, facts and opinions of our fore bearers and invite writers to utilize these insights in their works about our past.

Grant Products

Conference Paper/Presentation

Annual Performance Progress Report

Report ID: 2907427

Application Number: PJ-261148-18

Project Director: Shawn Schollmeyer (shawn.schollmeyer@sos.wa.gov)

Institution: Office of the Secretary of State for Washington State Library

Reporting Period: 9/1/2019 - 8/31/2020

Report Due: 11/30/2020

Submission Date: 11/24/2020 3:10:59 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

Our original goals to digitize new Washington newspaper publications and re-purpose our original territorial newspaper collection to meet NDNP technical standards has not changed. However due to a few, but significant, changes in our global, national and state environments we have adapted our workflow to meet new state security and work-from-home requirements, as described in the activities below, and requested an extension on our grant deliverables deadline.

This recently approved grant extension will allow us to use the same digitization workflow methods to complete the grant deliverables by August 31, 2021. Our production goal for the remaining pages is to submit them all to LoC by the end of January. The majority of contextual essays will be submitted to NEH by the end of March and a print master copy of the negatives, any remaining essays and the survey of non-NDNP online newspapers will be fully submitted before August 31, 2021.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

1) major activities

September: Our NDNP Assistant, Caitlin Patterson, attended her first NDNP conference in September 2019. She was asked to share a “Working with Your Advisory Panel” presentation to the group based on our experience convening and preparing our virtual advisory board members on title selection. Our work that month was primarily busy with ordering master negatives and scanning new

content with our partners at the Washington State Archives and Backstage Library Works. Since our partners at the University of Washington (UW) Suzzallo Library were just setting up for fall quarter, Caitlin organized virtual instruction and training meetings for our UW student assistants. The student assistants have provided significant help with microfilm evaluation and essay research on the titles held at the Suzzallo library. We submitted our first batch of re-purposed content in August and prepared our docWorks software configuration to process new title content to NDNP metadata specifications.

October- December: Our second batch of re-purposed content, batch_wa_bittern (9099 pages), was shipped October 11th, 2019 and by November 12th our first batch had been approved and shipped back from Library of Congress (LoC). We didn't realize at the time that we were one of the first states to take advantage of the option to submit repurposed content. There were a few system configuration hiccups, but once worked out with LoC's technical staff we were able to successfully share some of our earliest pioneer & territorial era newspapers with a wider audience. Our third batch, canvasback (9539 pages), containing the first of our new titles for the program, was shipped out November 25th and we began to feel our production workflow would allow a new batch to be shipped approximately every six weeks.

Throughout December we continued working on locating film masters from our Washington State University and UW partners, making sure that the film negatives were ordered and scanned to NDNP specification. Our goal for this time period was to finish the scanning projects as soon as possible while working on batch production. We were able to ship two batches, batch_wa_dowitcher (6942 pages) and batch_wa_eagle (7314 pages), in December.

January-March: In late January our fifth batch, batch_wa_flicker (6331 pages), was exported from the docWorks system and we were working on final verification when the remote transfer component of the software had to be shut down on January 31st due to security vulnerabilities. We could work locally on the system to import files, add metadata templates and minor fixes before exporting files, but the bulk of the page level metadata could not be added by our team of remote processing vendors overseas.

Throughout February we adjusted our production workflow to continue to prepare issue metadata for our batches until the files could be shipped at a later date. We were able to finalize and ship batch_wa_flicker and re-ship batch_wa_canvasback with the recommended LoC technical fixes. New titles were loaded into the software system to form batch_wa_guillemot and batch_wa_heron. Our new plan was to have as many page images lined up as possible for the remote processing vendor to work on after a security fix was implemented. About this time, news of the global pandemic made caused additional delays as a significant part of the North American and European workforce were transitioning to work-from-home environments, including our microfilm, scanning and university partners.

Caitlin and our UW student assistants did their best to continue essay research and page evaluations while working from home with limited online resources. Many historic content providers, including Ancestry.com, opened up their archives for researchers and students who were quickly going online across the country. This allowed our researchers to confirm some of the name and date verifications we needed. Over the spring we continued work on evaluating issue condition for a variety of new titles: White Bluffs Spokesman, Vashon Island News-Record, Fairhaven Herald, Coulee City Dispatch, Nespelem Tribune, and Spokane Woman.

April-June: While our production workflow was limited, we were still able to load images, split the reels into workable segment and create issue notes for the remote processing team to use once the remote transfer system was back online again. Caitlin was able to access the office 1-2 times per week to view our titles on microfilm and we were eventually able to set her up with VPN access so she could view the page files on our networks. We had three more batches lined up by mid-June.

July-August: The docWorks system was fully online in early July and the essay research was put on hold as we switched to metadata production and batch exports. By mid-month we were finally able to export and ship another batch, batch_wa_guillemot (9142 pages), the first batch of new titles since February. Following quickly on its heels, batch_wa_heron (9431 pages) shipped in early August.

2) specific objectives

While remote processing was unavailable, our main objective was to complete all scanning and microfilm duplication projects needed to meet our target of 300,000 pages for submission to Library of Congress. We ordered copies our remaining microfilm negatives from UW and Backstage Library Works in August and then completed the evaluation of the scanned pages of our last two titles, Tacoma Times and Seattle Star. Notes were made to be sure that any special handling of page order, supplements, misprints, or extra editions would be conveyed to our remote processing team. Progress on this goal was slow since we had limited access to the newspaper issues via our library and microfilm readers over the summer. After the scanning was done Caitlin and I were able to review the newly created file copies on our network file shares once we had VPN access. A total of 106 reels of film have been scanned and duplicated for this project.

Our next objective was to continue working on researching and writing essays even though our UW student assistant status was unknown due to state “Stay Home Stay Safe” restrictions. We tried to keep in contact with them via online meetings and email to provide newspaper screen shots or answer questions since they too could not access the Suzzallo Library to view the microfilm. We’ve submitted seven essays during this grant year, but only the Scandinavian American has been approved and uploaded to the Chronicling America website to date. Nine essays are currently in progress of 14 remaining titles.

3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative)

With so many changes to our workflow and work environments this year, we learned a great deal about our system vulnerabilities, dependencies and risks. We were still able to make good progress on our deliverables despite significant challenges almost every month of the year. Going forward we will be reviewing our workflow to minimize dependencies on our limited local IT resources, seek sustainable storage opportunities, find ways to reliably plan long term growth and mitigate preservation risks. We are currently developing a digital newspapers program strategy which will include vetting our vendors and partners to ensure that we have a stable and trustworthy program.

Now that we’re well past the title selection and microfilm master acquisition part of the grant cycle, Caitlin and I discussed some of the gaps in coverage we had hoped to fill now that we could contribute issues beyond the earlier 1922 public domain cutoff. In particular we searched for film masters and short run print collections that would cover the WWII influence on the Hanford Reservation area in southeast Washington, the Korean War and the Civil Rights era in the 1950s early 1960s. We also wanted to find coverage that would show the effect of these wars and rights issues regarding our Asian American and Native American populations across the state.

As for the Hanford Reservation, we had two candidates, the Benton County Advocate and the Richland Villager, which reported changes in birth rates, public announcements of work at Hanford and information about the bombings. Once we started to locate the reels, we found some of the microfilm negatives were missing the last few years of WWII or the microfilm masters were missing altogether.

In general, we would like to have more post 1922 content contributed from the Pacific Northwest to Chronicling America. We've observed that Oregon and Washington being early awardees into NDNP have contributed some great territorial and westward expansion titles, but in our search for newspaper titles that covered civil rights issues we found few available titles or the publications were still under copyright. We reached out to universities and small historical organizations in key regions across the state to see if there were any "hidden" microfilm master collections with no luck, but we'll continue this search to better represent these topics in future collections.

4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

June 2020: A joint proposal was submitted to the Pacific Northwest Library Association (PNLA) by Washington and our Alaska NDNP partner to be presented by myself and Anastasia Tarmann on the best practices of digitization vs. digital preservation called "Shaking Out Digital Project Resources." The conference had been scheduled for August in Juneau and then rescheduled as a virtual conference of poster sessions focusing on northwest libraries' response to COVID-19. Our proposal was accepted, but the shift in focus didn't fit our topic of providing information and resources to libraries, museums and historical organizations setting up their own digital collections. We declined the PNLA request for posters, but found an opportunity to co-present via the Washington State Library First Tuesday sessions for professional development. Thirty-five attendees viewed the session live in June and the session is still up for viewing on our Niche Academy website.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor.

"Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

November 2020 – Nothing to report

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Sept 2019-Aug 2020: A plan was in the works to provide a press release on the Secretary of State's blog "From Our Corner" and in the local community papers, when any new content became available on the Chronicling America website. Five batches of content were approved by Library of Congress (LoC) during this grant period, but the first two contained re-purposed content from Washington's territorial period that had been freely available to the public for several years. Of the three batches approved by LoC between March and May, primarily contained issues of the Kennewick Courier, a continuing title from an earlier grant cycle. Only one new title, The Northwest times, had been approved by LoC in March and another four in May. We intended to release an announcement of these new titles collectively along with links to the essays once approved by NEH, but due to staffing changes at NEH, work from home changes and workflow changes to our production system, the announcements have been put on hold until early 2021. We have continued to share highlights from our research and stories collected to promote and educate readers about our publishing histories in Washington State.

New bookmarks and postcards were planned for publication during this grant cycle, but put on hold until libraries are able to consistently and safely open to the public. We will continue to post highlights of our digital newspaper collections through Blog posts, Facebook, Twitter and Instagram.

We have maintained a table at the Washington Newspaper Publishers' Association (WNPA) Convention over the last four years. The last event held in October 2020, was virtual, but we typically use this partnership to alert the publishers of small and rural newspapers across Washington of our resources as a state agency which holds state and federal publications as well as preservation consulting.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

We requested an extended timeline and a supplemental budget to cover some of the staffing costs through August 31, 2021. My priority is to submit the remaining batches, 40,000 pages, before March 2021. Then we'll work on finalizing the nine essays currently in progress by the end of April. The remaining five essays will be submitted by the end of August, 2021 along with the non-NDNP online newspaper survey.

After the winter holidays, we will promote the program and new titles available through our agency blog posts, community press releases and social media channels. Additional quarterly blog posts, monthly Facebook, Twitter and Instagram posts will also highlight new titles added to Chronicling America website.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Key Personnel for 2019-2020:

Shawn Schollmeyer, no change

Caitlin Patterson, no change

Jessica Albano, no change

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

November 2020 – Nothing to Report

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;

improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;

provided fellowships or assistanceships; or

provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Creating a rich database of historic newspapers has also benefitted students and researchers within our state. Ben Lee, a Ph.D. student in the Paul G. Allen School for Computer Science and Engineering at the University of Washington, tapped into this rich database of Washington State newspapers on the Chronicling America website while he was working as Innovator-in-Residence at the Library of Congress. He created the Newspaper Navigator search tool which is a great example of how researchers can explore the possibilities of machine learning in aiding image search and analysis across a wide pool of non-textual data. We interviewed Ben about his machine learning project that now enables people to search many of the images from our World War I era newspapers. See attached documentation for links to the interview.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

We expected some slow down over the 2019 holidays, but we were beginning to experience some technical difficulties which turned out to be cyber-attacks on our docWorks software system. Though our newspaper server network is separate from our state agency networks, the attacks were consistent

with others experienced across other state networks at the same time. This experience was causing log-in problems and sending alerts to WATech, our state cyber security and operations center. In preparation for our upcoming election year, our agency Security Operations Center (SOC) began to review all division networks, including our Washington Digital Newspapers network within the State Library. This review of the system determined that a number of workflow and transfer vulnerabilities would need to be addressed internally and by our remote processing vendor to improve overall network security.

By January it was evident that we needed to address several points of our digital production workflow to meet WATech and SOC requirements. We were fortunate enough to have exported batch_wa_flicker from the docWorks system and we were working on final verification in late January. The attacks on our server systems became so severe that our docWorks software was shut down on January 31st until a Secure File Transfer Protocol (SFTP) could be provided by our vendor Content Conversion Specialists (CCS). We could work on importing files, metadata templates and minor fixes before exporting, but the page level metadata could not be added by our team of remote processing vendors overseas.

On January 21, 2020, the first case of COVID-19 was announced in Washington State. By March 6th our Department of Health was beginning to recommend telework and by the end of the month the Secretary of State's Office recommended their divisions, including the state library staff, begin working from home. We were able to set Caitlin up with a project laptop to access email and bring home research notes for essays. She could collaborate with the UW students to some extent on essays until they too were told not to come in to the Suzzallo Library to access the microfilm they were helping to evaluate or use in their essay research. Some of the microfilm we were digitizing for this project was only available at the university library. The scanned image files on our agency servers were not available to the students or even to Caitlin without VPN network access.

Without the SFTP fix to move the images to the remote processing team, we were not able to add Optical Character Recognition (OCR) zoning for METS/ALTO metadata, page sequences, publishing dates or export the pages from the docWorks system. SOC approved the SFTP fix in mid-June. It took a couple more weeks to get the system fully tested and working but by the end of the month we were able to resume full production.

Over the summer we realized that our student assistants were headed off to other activities. Two graduated, one found a job and another was affected by the closure of the UW Suzzallo library to the public and on to online studies.

Due to the technical and pandemic delays experienced this year, it was apparent that we would not be able to submit the full amount of required content by August 31st, 2020. We sent notification to NEH in July to alert our project contacts that there would be delays and we were granted an extension to submit the remaining four batches of digitized newspaper content, essays and our non-NDNP survey by August 31, 2021. When we were notified in August that we would not be awarded funding for the 2020-22 grant cycle we quickly requested a Work Plan Amendment to continue submitting our deliverables and cover remaining staff costs to complete the project.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Delays on exporting batches meant that payment for staffing ended before all deliverables could be submitted.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

November 2020 - Nothing to report

Project Outcomes

Describe any project outcomes in the space provided.

Throughout the year we sought out many online activities that people could access from home or home office:

Professional Development Training

"Shaking Out Digital Project Resources for Community Libraries & Heritage Centers", WSL First Tuesday, Niche Academy, June 2020. Presented by Anastasia Tarmann, Alaska National Digital Newspaper Program Director, Alaska State Library, and Shawn Schollmeyer, Washington Digital Newspapers Program Director, Washington State Library.

<https://my.nicheacademy.com/washingtonstate/course/15764>

Blog Posts

CHRONICLING AMERICA AND NAVIGATING NEWSPAPERS

Interview with Ben Lee about Newspaper Navigator (June 2020)

<https://blogs.sos.wa.gov/fromourcorner/index.php/2020/06/chronicling-america-and-navigating-newspapers/>

PERCHED BETWEEN THE STUMPS AND TIDES: Three part series on Territorial newspapers (submitted May 2020 - actual posting dates varied):

<https://blogs.sos.wa.gov/fromourcorner/index.php/2020/06/perched-between-the-stumps-and-the-tides-early-newspapers-in-washington-territory/>

<https://blogs.sos.wa.gov/fromourcorner/index.php/2020/07/stumps-and-the-tides-early-newspapers-in-washington-territory-part-2/>

<https://blogs.sos.wa.gov/fromourcorner/index.php/2020/11/perched-between-the-stumps-and-tides-early-newspapers-in-washington-territories-part-3/>

EXPLORING THE 1918 INFLUENZA PANDEMIC WITH THE STATE LIBRARY'S DIGITAL COLLECTIONS, April 24, 2020

<https://blogs.sos.wa.gov/fromourcorner/index.php/2020/04/exploring-the-1918-influenza-pandemic-with-the-state-librarys-digital-collections/>

Social Media Activities:

#ColorOurCollections , New York Academy of Medicine

#ArchivesHashtagParty , Washington State Archives

#ChronAmParty , Library of Congress

Grant Products

Annual Performance Progress Report

Report ID: 2898937

Application Number: PJ-230847-15

Project Director: Paul Hedges (paul.hedges@wisconsinhistory.org)

Institution: State Historical Society of Wisconsin

Reporting Period: 9/1/2018 - 8/31/2019

Report Due: 11/30/2019

Submission Date: 11/27/2019 12:11:31 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

1. Select, digitize and deliver 200,000 Wisconsin newspaper pages to the Library of Congress (LC). Delivery products included images, OCR text (Alto format), metadata (METS) and preservation microfilm.
2. Write newspaper title essays for each newspaper submitted to LC and submit to NEH for review.
3. Attend the annual NDNP conference at NEH and LC in Washington, DC.
4. Provide training and outreach to secondary-level educators in Wisconsin in the use of historical newspapers to teach critical thinking skills.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

1. All images, data and microfilm submitted to LC. final batch submitted in August 2019. WHS met all project deadlines for sample batch delivery, title select, 25% content delivery, 100% content delivery, and title essays.
2. Delivered an updated survey of digital Wisconsin newspapers freely available to the public to LC and NEH

As a result of this, use of Wisconsin newspapers in Chronicling America has increased significantly.

1. Average monthly site visits to Chronicling America from Wisconsin in 2019 have increased by 26% since the end of the first grant cycle in 2017.
2. The average number of Wisconsin newspaper pages served monthly in 2019 has nearly quadrupled since the end of the first grant cycle in 2017.
3. Average monthly newspaper page views from Wisconsin in 2019 have increased by nearly 50% since the end of the first grant cycle in 2017.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to Report

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Initially, WHS had planned to conduct 12 workshops for secondary-level educators around Wisconsin to train teachers in using historical newspapers to teach critical thinking skills to their students. After working closely with Coordinator of Secondary Education at WHS, Jenny Kalvaitis, we came to the conclusion that, rather than hosting these workshops independently, we could reach a broader audience if these workshops were held at conferences already well attended by teachers. Moreover, additional workshops were conducted in collaboration with the National History Day team as part of their preparation for National History Day.

Ramsden and Kalvaitis held Critical Thinking Curriculum workshops for teachers and school librarians at the following conferences:

Wisconsin Council for Social Studies March 11, 2018

Geo-Fest October 20, 2018

Wisconsin Association for Talented and Gifted Conference November 2, 2018

Wisconsin State Reading Association February 7, 2019

Wisconsin Council for Social Studies March 17, 2019

Wisconsin Educational Media & Technology Association April 2, 2019

Moreover, two sessions were held for pre-service teachers currently studying at the University of Wisconsin-Madison School of Education on November 26 and 30, 2018. Ramsden and Kalvaitis also traveled to the Longfellow Middle School in La Crosse on December 4 for two Critical Thinking Curriculum sessions with students, social studies teachers, and the school librarian.

Outreach

Ramsden, Pita, and Warner staffed NDNP booths at the following conferences across the state:

Local History Conference October 19-21, 2017

Wisconsin Association for Talented and Gifted Conference November 16-17, 2017

Wisconsin Library Association Annual Conference October 24-25, 2018

Annual History Conference October 26-27, 2018

Wisconsin Museums Conference November 12, 2018

Genealogy Conference March 29-30, 2019

Ramsden gave a variety of presentations about historic Wisconsin newspapers and Chronicling America at the following conferences:

WiLS World 2018 (Wisconsin Library Services) July 24, 2018

Annual History Conference October 26-27, 2018

Wisconsin State Genealogical Society Conference March 29-30, 2019

Wisconsin Association of Academic Librarians Conference April 17-19, 2019

Wisconsin Association of Public Libraries Annual Conference May 1-3, 2019

Outside of conference settings, Ramsden presented on different aspects of the Wisconsin National Digital Newspaper program. She visited genealogy groups and public libraries to demonstrate how to use historic newspapers for research in Sauk City (April 28, 2018), Janesville (July 14, 2018), Fond du Lac (May 7, 2019), and Mineral Point (August 27, 2019). In April 2018, Ramsden traveled to the University of Wisconsin-Stout to teach a data analytics workshop. During this hands-on session, students, instructors, and librarians were able to learn about and experiment with the analysis of Chronicling America data to answer humanities questions. On April 23, 2019, program staff introduced and discussed the Wisconsin National Digital Newspaper Program as a “real-life” example of project management, implementation, and evaluation at the University of Wisconsin-Madison iSchool.

Moreover, Ramsden presented on the history of the German-language press in Wisconsin as part of the History Sandwiched In lecture series at the Wisconsin Historical Museum (August 7, 2018), which was recorded and broadcast on Wisconsin Public Television (<https://wpt4.org/wpt-video/university-place/wisconsins-german-language-newspapers-cvw7th/>), and was interviewed for the “Fernweh and Home” podcast produced by University of Wisconsin-Madison students (July 18, 2019: <https://soundcloud.com/fernwehandhome/randi-ramsdn>).

In collaboration with the secondary education staff at WHS, program staff promoted Chronicling America as a useful resource for students participating in National History Day. In 2018 and 2019, WHS awarded two National History Day competitors \$150 for using newspapers from Chronicling America as primary resources for their research projects.

WHS has been tweeting (@WisHistory) about the digitized newspapers daily since November 21, 2017 and has regularly participated in the monthly #ChronAmParty with other NDNP states.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Nothing to Report

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part

of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

List is based on 2017-2019 Grant Period

Katie Mullen, Past Project Director (October 2017-June 2018), 1 month, no change, (b) (6) USA

Paul Hedges, Project Director (July 2018-Sept 2019), 1 month, no change, (b) (6) USA

Randi Ramsden, Program Manager, 12 months, no change, Wisconsin, USA

Amanda Pita, NDNP Program Assistant (Oct 2017-May 2018), 4 months, (b) (6), Wisconsin, USA

Kristina Warner, NDNP Program Assistant (June 2018-May 2019), 6 months, (b) (6), Wisconsin, USA

Jane Conway, NDNP Program Assistant (June 2019-September 2019), 2 months, no change, (b) (6) USA

John Friend, Microfilm Lab Supervisor, 1 month, no change, (b) (6) USA

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner

organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;

improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

At the end of the 2017-2019 NEH grant funded project, the Wisconsin Historical Society was able to preserve and provide access to 200,000 pages of Wisconsin newspapers through Chronicling America (Library of Congress). These 200,000 newspaper pages are in addition to 200,000 pages added in the 2015-2017 NEH grant. This brings the total to 400,000 pages of historical Wisconsin newspapers. In addition to greater access, each newspaper will be preserved on microfilm at the Wisconsin Historical Society and Library of Congress.

As a result of this research material being widely available, educators, researchers and students now have access to regional Wisconsin historical resources. In order to provide exposure to the humanities, the Wisconsin Historical Society worked with these groups via conference workshops, presentations, and social media. Specific practitioners, teachers and young people served included: National History Day student researchers and educators, regional genealogists, local historians, undergraduate history students, and general history enthusiasts.

One measurable outcome of this grant project has been significant increases in visibility and use. Specifically, monthly visits to Chronicling America has increased 26% and pages served has increased by nearly 50%.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Nothing to Report

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Informational and promotional materials acknowledge the National Endowment for the Humanities for funding and the partnership with Library of Congress and Chronicling America.

Examples:

News Release: <https://wisconsinhistory.org/Records/Article/CS16178>

Wisconsin Newspaper Research Guide:
<https://researchguides.library.wisc.edu/c.php?g=596638&p=4150432>

Also, see printed information card in the attached supplemental material submission.

Project Outcomes

Describe any project outcomes in the space provided.

At the end of the 2017-2019 NEH grant funded project, the Wisconsin Historical Society was able to preserve and provide access to 200,000 pages of Wisconsin newspapers through Chronicling America (Library of Congress). These 200,000 newspaper pages are in addition to 200,000 pages added in the 2015-2017 NEH grant. This brings the total to 400,000 pages of historical Wisconsin newspapers. In addition to greater access, each newspaper will be preserved on microfilm at the Wisconsin Historical Society and Library of Congress.

As a result of this research material being widely available, educators, researchers and students now have access to regional historical resources. The Wisconsin Historical Society worked with these groups via conference workshops, presentations, and social media. The outcome of this has been significant increases in visibility and use. Specifically, monthly visits to Chronicling America has increased 26% and pages served has increased by nearly 50%.

Grant Products

NEH Award Number: 20170112-PJ
NDNP State: Wisconsin
Submitted By: Paul Hedges
Report Date:

Final Performance Progress Report NDNP 2017-2019

Project Activities

Staff

Program director Katie Mullen left the Wisconsin Historical Society on June 4, 2018, for a position at the Library of Congress. Paul Hedges, Digital Collections Coordinator at WHS, has since been serving as the interim program director.

Kristina Warner joined the NDNP team as program assistant in June 2018 to take over for Amanda Pita, who left in July to move back (b) (6). Warner graduated in spring of 2019 (b) (6). Jane Conway has since joined the team as the new program assistant. Conway's previous experience working for the Oregon National Digital Newspaper Program has been helpful in the transition.

NDNP Awardee Meeting

Project Director Katie Mullen, Program Manager Randi Ramsden and Wisconsin Historical Society Microfilm Lab Supervisor John Friend attended the 2017 NDNP Awardee Conference September 11-13, 2017 hosted by the NEH and LC. Ramsden and Mullen presented on the topic of working with an advisory committee during the morning session for new awardees and new project staff. John Friend presented on microfilm essentials during the production talks. Mullen talked about the partnership between WHS and the Wisconsin Newspaper Publishing Association during the lightning talks and Ramsden presented on the newspaper data workshop she developed during the 2015 grant cycle, "Big Data Analytics for the Humanities: A Workshop about Using Chronicling America Data for Humanities Researchers."

Hedges, Ramsden, and Friend attended the 2018 NDNP Awardee Meeting September 26-28, 2018. Ramsden co-presented on the DVV and Quality Review with Henry Carter from LC during the Production Talks and introduced Wisconsin's critical thinking curriculum workshop, "Critical Thinking in the Age of Fake News: Using Chronicling America in the Classroom" during the lightning talks.

Title Selection and Film Evaluation

The advisory committee convened October 31, 2017 and voted on the final title selection in December 2017. The following titles were selected for digitization by the committee and approved by the Library of Congress:

Northeast Wisconsin

- Wood County Reporter, 1898-1922
- Wausau Pilot 1900-1922
- Northern Wisconsin Advertiser 1898-1922

Northwest Wisconsin

- Washburn Times 1899-1922
- Ladysmith News 1905-1922
- Our Land=Nostra Terra/Iron County News 1904-1922 (Italian-/ English-language Newspaper)
- Ashland Chronicle/Odanah Star 1912-1916 (Ojibwe newspaper, in English)

Southeast Wisconsin

- Wauwatosa News-Times/Wauwatosa News 1900-1922
- Wisconsin Tobacco Reporter 1899-1922
- Sonntagsbote/Seebote und Sonntagsbote 1906-1922 (German newspaper)
- Kinder-Post/Jugend-Post 1890-1895 (German Newspaper)

Southwest Wisconsin

- Dodgeville Chronicle 1867-1876
- Vernon County Censor 1898-1922

- Baraboo Weekly News 1904-1922
- Nord Stern 1900-1921
- Wisconsin Weekly Blade 1916-1922 (African American Newspaper)

Ramsden and Pita evaluated and collated the master negatives, all of which are housed at WHS. All master negatives were duplicated by the microfilm lab staff in house.

Vendor Selection and Sample Batch

(b) (6) were first contracted to digitize the microfilm and create the metadata in August 2017. They won the bid again in July 2018 to complete the work for the remainder of the grant cycle. All digitization work was finished by the end of the grant cycle in August 2019.

The sample batch was digitized and submitted to the Library of Congress in January 2018. It was accepted in February.

Content Delivery

WHS began submitting batches monthly in July 2018. The final batch was sent to LC in August 2019.

LC Deliverables

All title essays were written by Ramsden, Conway, and in collaboration with the Department of French & Italian at the University of Wisconsin-Madison. The final essay was submitted to the NEH in August 2019.

An updated survey of digital Wisconsin newspapers freely available to the public was sent to LC and NEH on August 6, 2019.

Critical Thinking Curriculum

Initially, WHS had planned to conduct 12 workshops for secondary-level educators around Wisconsin to train teachers in using historical newspapers to teach critical thinking skills to their students. After working closely with Coordinator of Secondary Education at WHS, Jenny Kalvaitis, we came to the conclusion that, rather than hosting these workshops independently, we could reach a broader audience if these workshops were held at conferences already well attended by teachers. Moreover, additional workshops were conducted in

collaboration with the National History Day team as part of their preparation for National History Day.

Ramsden and Kalvaitis held Critical Thinking Curriculum workshops for teachers and school librarians at the following conferences:

Wisconsin Council for Social Studies	March 11, 2018
Geo-Fest	October 20, 2018
Wisconsin Association for Talented and Gifted Conference	November 2, 2018
Wisconsin State Reading Association	February 7, 2019
Wisconsin Council for Social Studies	March 17, 2019
Wisconsin Educational Media & Technology Association	April 2, 2019

Moreover, two sessions were held for pre-service teachers currently studying at the University of Wisconsin-Madison School of Education on November 26 and 30, 2018. Ramsden and Kalvaitis also traveled to the Longfellow Middle School in La Crosse on December 4 for two Critical Thinking Curriculum sessions with students, social studies teachers, and the school librarian.

Outreach

Ramsden, Pita, and Warner staffed NDNP booths at the following conferences across the state:

Local History Conference	October 19-21, 2017
Wisconsin Association for Talented and Gifted Conference	November 16-17, 2017
Wisconsin Library Association Annual Conference	October 24-25, 2018
Annual History Conference	October 26-27, 2018
Wisconsin Museums Conference	November 12, 2018
Genealogy Conference	March 29-30, 2019

Ramsden gave a variety of presentations about historic Wisconsin newspapers and Chronicling America at the following conferences:

WiLS World 2018 (Wisconsin Library Services)	July 24, 2018
Annual History Conference	October 26-27, 2018
Wisconsin State Genealogical Society Conference	March 29-30, 2019
Wisconsin Association of Academic Librarians Conference	April 17-19, 2019
Wisconsin Association of Public Libraries Annual Conference	May 1-3, 2019

Outside of conference settings, Ramsden presented on different aspects of the Wisconsin National Digital Newspaper program. She visited genealogy groups and public libraries to demonstrate how to use historic newspapers for research in Sauk City (April 28, 2018), Janesville (July 14, 2018), Fond du Lac (May 7, 2019), and Mineral Point (August 27, 2019). In April 2018, Ramsden traveled to the University of Wisconsin-Stout to teach a data analytics workshop. During this hands-on session, students, instructors, and librarians were able to learn about and experiment with the analysis of Chronicling America data to answer humanities questions. On April 23, 2019, program staff introduced and discussed the Wisconsin National Digital Newspaper Program as a “real-life” example of project management, implementation, and evaluation at the University of Wisconsin-Madison iSchool.

Moreover, Ramsden presented on the history of the German-language press in Wisconsin as part of the History Sandwiched In lecture series at the Wisconsin Historical Museum (August 7, 2018), which was recorded and broadcast on Wisconsin Public Television (<https://wpt4.org/wpt-video/university-place/wisconsins-german-language-newspapers-cvw7th/>), and was interviewed for the “Fernweh and Home” podcast produced by University of Wisconsin-Madison students (July 18, 2019: <https://soundcloud.com/fernwehandhome/randi-ramsdn>).

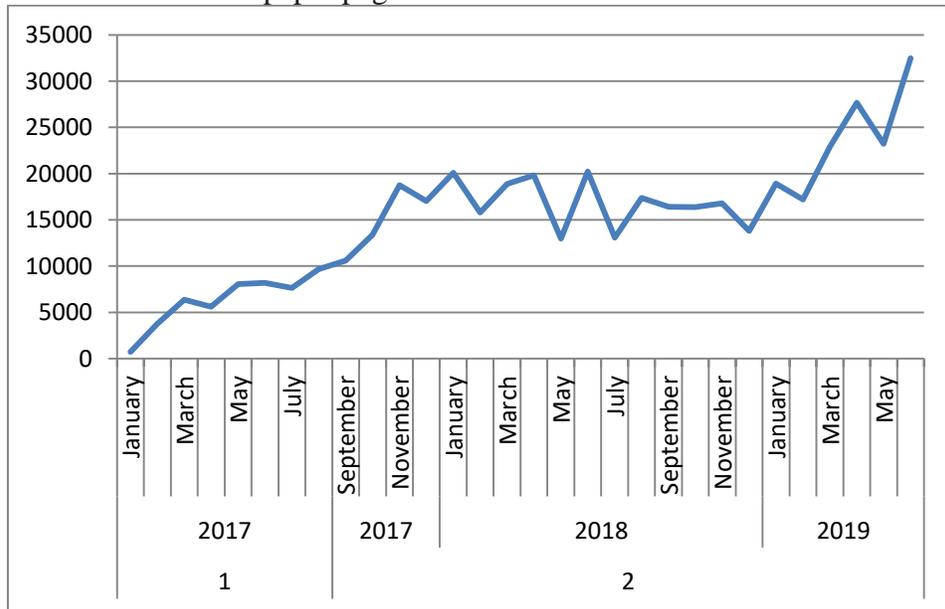
In collaboration with the secondary education staff at WHS, program staff promoted Chronicling America as a useful resource for students participating in National History Day. In 2018 and 2019, WHS awarded two National History Day competitors \$150 for using newspapers from Chronicling America as primary resources for their research projects.

WHS has been tweeting (@WisHistory) about the digitized newspapers daily since November 21, 2017 and has regularly participated in the monthly #ChronAmParty with other NDNP states.

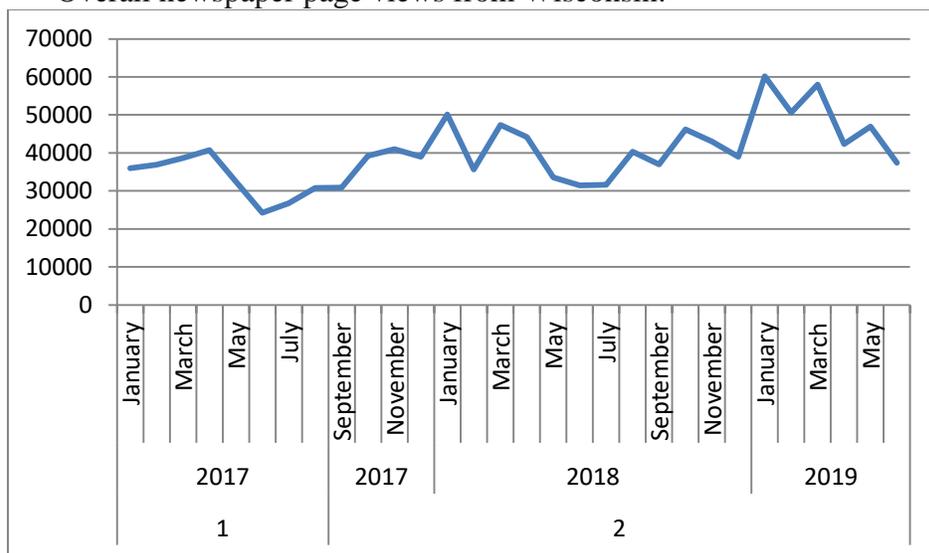
Accomplishments

- Met deadlines for sample batch delivery, title selection, 25% content delivery, 100% content delivery, and title essays.
- Usage statistics provided by LC:
 - Average monthly site visits to Chronicling America from Wisconsin in 2019 have increased by 26% since the end of the first grant cycle in 2017
 - Average number of Wisconsin newspaper pages served monthly in 2019 has nearly quadrupled since the end of the first grant cycle in 2017.

Wisconsin newspaper pages served:



- Average monthly newspaper page views from Wisconsin in 2019 have increased by nearly 50% since the end of the first grant cycle in 2017.
- Overall newspaper page views from Wisconsin:



Award Products

During the 2017-2019 grant cycle, WHS sent out multiple press releases, announcing the continuation of Wisconsin's involvement in NDNP, presenting the title selection, and announcing the titles again once available in *Chronicling America*. Examples can be viewed on the WHS website:

- September 2017: <https://wisconsinhistory.org/Records/Article/CS15046>
- April 2018: <https://wisconsinhistory.org/Records/Article/CS15704>
- June 2019: <https://wisconsinhistory.org/Records/Article/CS16178>

Ramsden also published a blog post on H-Midwest announcing the newspaper titles to be digitized (<https://networks.h-net.org/node/85290/discussions/1827998/23-additional-wisconsin-newspapers-be-added-chronicling-america>). Warner contributed a blog post to the "Wisconsin Libraries For Everyone Blog" ("On Digital Preservation in Wisconsin": <https://dpi.wi.gov/wilibrariesforeveryone/guest-post-digital-preservation-wisconsin>).

To further promote NDNP and Wisconsin's contributions to *Chronicling America*, WHS designed and printed new rack cards (see Appendix). These continue to be displayed in the WHS reading room and at Milwaukee Public Library branches. They were taken to all conferences and talks and have been sent to libraries and genealogy groups across the state.

As part of the social media campaign, Ramsden and Pita produced a short video illustrating how historic newspapers are digitized. The video was published on the WHS YouTube channel in February 2018: <https://www.youtube.com/watch?v=XDa-KDsWYb4>

Ramsden, Warner, and WHS North American History Librarian, Cynthia Bachhuber, created a NDNP webpage and a newspaper LibGuide which help patrons navigate the Wisconsin's digital newspapers as well as the other newspaper collections at WHS (<https://wisconsinhistory.org/wisconsinnewspapers>). Program staff continues to regularly update the guide to reflect the latest additions to *Chronicling America*.

Continuation of the Project

WHS was awarded a third NDNP grant to continue the digitization of historic newspapers from Wisconsin and related outreach programs through 2021.

Appendix

EXTRA! EXTRA!

WISCONSIN NEWSPAPERS IN CHRONICLING AMERICA

■ GRANT CYCLE #1
■ GRANT CYCLE #2 (ends 2019)

NORTHEAST REGION	NORTHWEST REGION	SOUTHWEST REGION
<p>MANITOWOC COUNTY The Manitowoc Pilot, 1859-1922 The Manitowoc Tribune, 1867-1878</p> <p>WOOD COUNTY The Wood County Reporter, 1858-1922</p> <p>FOREST COUNTY Northern Wisconsin Advertiser, 1898-1922</p> <p>MARATHON COUNTY Wausau Pilot, 1900-1922</p>	<p>DOUGLAS COUNTY The Superior Times, 1870-1910</p> <p>ASHLAND COUNTY Odanah Star, 1912-1916 Ashland Chronicle, 1916</p> <p>BAYFIELD COUNTY Washburn Times, 1899-1922</p> <p>IRON COUNTY La Nostra Terra, 1904-1911 Our Land Nostra Terra, 1913 Iron County News, 1913-1922</p> <p>RUSK COUNTY Ladysmith News, 1905 Ladysmith News and Ingram News, 1905-1906 Ladysmith News, 1906-1907 Ladysmith News-Budget, 1907-1922</p>	<p>IOWA COUNTY Wisconsin Tribune, 1847-1854 Mineral Point Tribune, 1854-1858 Mineral Point Weekly Tribune, 1859-1868 Mineral Point Tribune, 1869-1922 Iowa County Democrat, 1877-1922 Dodgeville Chronicle, 1862-1866 Dodgeville Chronicle, 1867-1876 (Grant Cycle #2)</p> <p>DANE COUNTY Wisconsin Weekly Blade, 1916-1922</p> <p>LA CROSSE COUNTY Nord Stern, 1900-1921</p> <p>SAUK COUNTY Baraboo News, 1904-1911 Baraboo Weekly News, 1912-1922</p> <p>VERNON COUNTY Vernon County Censor, 1898-1922</p>
<p style="background-color: #003366; color: white; padding: 2px; margin-top: 10px;">SOUTHEAST REGION</p> <p>JEFFERSON COUNTY Watertown Republican, 1860-1906 Watertown Weekly Leader, 1906-1908 Weekly Watertown Leader, 1908-1909 Watertown Leader, 1909-1911 Watertown Weekly Leader, 1912-1917 Watertown News, 1917-1919</p> <p>MILWAUKEE COUNTY Kinder-Post, 1890-1893 Jugend-Post, 1890-1895 Sonntagsbote, 1906-1912 Sonntagsbote und der Seebote, 1912-1922 Wauwatosa News, 1900-1922</p> <p>ROCK COUNTY Wisconsin Tobacco Reporter, 1899-1922</p>	 <p style="margin: 0;">WISCONSIN HISTORICAL SOCIETY</p>	

WISCONSIN HISTORICAL SOCIETY'S NEWSPAPER COLLECTION



Newspapers from every state and Canadian province from 1704 to Present Day.

8,000 historic titles: the largest collection of African American, Native American, and military base newspapers in the country.



Publications in more than 16 languages including Czech, Danish, German, Hungarian, Norwegian, Polish, Slovak, Spanish, and Yiddish.

CHRONICLING AMERICA

Free and keyword searchable

chroniclingamerica.loc.gov



We want to teach you! Contact us today to learn about data analytics for the humanities using Chronicling America.



WISCONSIN
HISTORICAL
SOCIETY

wisconsinhistory.org/WisconsinNewspapers
608.422.0390

Wisconsin has been part of the National Digital Newspaper Program (NDNP) since 2015. NDNP is a partnership between the National Endowment for the Humanities and the Library of Congress and publishes historic newspapers between 1789 and 1963 all of which are free and keyword searchable in Chronicling America.

Annual Performance Progress Report

Report ID: 2898938

Application Number: PJ-230847-15

Project Director: Paul Hedges (paul.hedges@wisconsinhistory.org)

Institution: State Historical Society of Wisconsin

Reporting Period: 9/1/2019 - 8/31/2020

Report Due: 11/30/2020

Submission Date: 1/29/2021 12:05:13 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

1. Select, digitize and deliver 200,000 Wisconsin newspaper pages to the Library of Congress (LC). Delivery products included images, OCR text (Alto format), metadata (METS) and preservation microfilm.
2. Write newspaper title essays for each newspaper submitted to LC and submit to NEH for review.
3. Attend the annual NDNP conference at NEH and LC in Washington, DC.
4. Outreach through social media and presentations

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

1. Title selection was completed and submitted to LC and NEH
2. Program staff attended the annual NDNP awardee meeting
3. Staff has begun producing duplicate negatives of selected titles. Batches of duplicate microfilm have been sent to digitization vendor monthly since July 2020. The COVID-19 pandemic has caused significant delays in our batch delivery to LC. To date, no batches have been delivered. However, WHS expects to receive the first batches back from the vendor at the end of 2020 and will begin reviewing and submitting them to LC early 2021.

4. While working remotely, program staff completed most of the research required for the title essays. Once the digitized content can be consulted for additional information, the essays will be completed and submitted.

5. Staff has continued outreach effort on social media. All planned presentations and events were canceled due to the COVID-19 pandemic.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Nothing to Report

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

All events and presentations planned to promote Chronicling America were canceled due to the COVID-19 pandemic. Instead, program staff focused on using social media to advertise Wisconsin's digitized newspapers in the database. Clippings from Chronicling America newspapers have been utilized daily on the WHS twitter account (@WisHistory) and WHS has been participating in the monthly #ChronAmParty with other NDNP awardees. In January 2020, Jane Conway and Randi Ramsden started a monthly series of recreating historic recipes found in the newspapers. This series is featured on the WHS website and has been promoted on twitter and facebook. In addition to the articles discussing the different recipes, Conway and Ramsden have started to create short corresponding videos which have been very popular on social media.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

- Program staff will prioritize the quality review of batches as they are returned by the digitization vendor to begin submitting content to LC.
- As digitized content is returned to WHS, program staff will complete the title essays and submit them to NEH.
- WHS will focus on virtual presentations to further the programs outreach efforts.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time For example, if an undergraduate student

graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

- Paul Hedges, Project Director, 12 months, no change, (b) (6) USA
- Randi Ramsden, Program Manager, 12 months, no change, (b) (6) USA
- Jane Conway, NDNP Program Assistant, 12 months, no change, (b) (6) USA
- John Friend, Microfilm Lab Supervisor, 12 months, no change, (b) (6) USA

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Nothing to Report

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;

improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;

provided fellowships or assistanceships; or

provided exposure to the humanities for practitioners, teachers, young people, or other

members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

The Wisconsin Historical Society is only halfway through the grant cycle and has not yet posted new content pages to Chronicling America in this cycle. We know from past cycles that the impact to educators, researchers and students is significant. We know that the hard work for this grant cycle will have the same results, but as of now those results are not yet measurable.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Nothing to Report

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Due to the COVID-19 pandemic, program staff had to adjust work processes and began working remotely starting in March 2020. Since the end of June, program staff has had access to the microfilm collection and regular workspaces twice weekly.

Informational and promotional materials acknowledge the National Endowment for the Humanities for funding and the partnership with Library of Congress and Chronicling America.

Wisconsin Newspaper Research Guide:

<https://researchguides.library.wisc.edu/c.php?g=596638&p=4150432>

Project Outcomes

Describe any project outcomes in the space provided.

This report is being written half-way through the grant cycle. The project is well underway but does not yet have outcomes.

Grant Products

NEH Award Number: 20170112-PJ
NDNP State: Wisconsin
Submitted By: Paul Hedges
Report Date:

Final Performance Progress Report NDNP 2017-2019

Project Activities

Staff

Program director Katie Mullen left the Wisconsin Historical Society on June 4, 2018, for a position at the Library of Congress. Paul Hedges, Digital Collections Coordinator at WHS, has since been serving as the interim program director.

Kristina Warner joined the NDNP team as program assistant in June 2018 to take over for Amanda Pita, who left in July (b) (6). Warner graduated in spring of 2019 (b) (6). Jane Conway has since joined the team as the new program assistant. Conway's previous experience working for the Oregon National Digital Newspaper Program has been helpful in the transition.

NDNP Awardee Meeting

Project Director Katie Mullen, Program Manager Randi Ramsden and Wisconsin Historical Society Microfilm Lab Supervisor John Friend attended the 2017 NDNP Awardee Conference September 11-13, 2017 hosted by the NEH and LC. Ramsden and Mullen presented on the topic of working with an advisory committee during the morning session for new awardees and new project staff. John Friend presented on microfilm essentials during the production talks. Mullen talked about the partnership between WHS and the Wisconsin Newspaper Publishing Association during the lightning talks and Ramsden presented on the newspaper data workshop she developed during the 2015 grant cycle, "Big Data Analytics for the Humanities: A Workshop about Using Chronicling America Data for Humanities Researchers."

Hedges, Ramsden, and Friend attended the 2018 NDNP Awardee Meeting September 26-28, 2018. Ramsden co-presented on the DVV and Quality Review with Henry Carter from LC during the Production Talks and introduced Wisconsin's critical thinking curriculum workshop, "Critical Thinking in the Age of Fake News: Using Chronicling America in the Classroom" during the lightning talks.

Title Selection and Film Evaluation

The advisory committee convened October 31, 2017 and voted on the final title selection in December 2017. The following titles were selected for digitization by the committee and approved by the Library of Congress:

Northeast Wisconsin

- Wood County Reporter, 1898-1922
- Wausau Pilot 1900-1922
- Northern Wisconsin Advertiser 1898-1922

Northwest Wisconsin

- Washburn Times 1899-1922
- Ladysmith News 1905-1922
- Our Land=Nostra Terra/Iron County News 1904-1922 (Italian-/ English-language Newspaper)
- Ashland Chronicle/Odanah Star 1912-1916 (Ojibwe newspaper, in English)

Southeast Wisconsin

- Wauwatosa News-Times/Wauwatosa News 1900-1922
- Wisconsin Tobacco Reporter 1899-1922
- Sonntagsbote/Seebote und Sonntagsbote 1906-1922 (German newspaper)
- Kinder-Post/Jugend-Post 1890-1895 (German Newspaper)

Southwest Wisconsin

- Dodgeville Chronicle 1867-1876
- Vernon County Censor 1898-1922

- Baraboo Weekly News 1904-1922
- Nord Stern 1900-1921
- Wisconsin Weekly Blade 1916-1922 (African American Newspaper)

Ramsden and Pita evaluated and collated the master negatives, all of which are housed at WHS. All master negatives were duplicated by the microfilm lab staff in house.

Vendor Selection and Sample Batch

(b) (4) were first contracted to digitize the microfilm and create the metadata in August 2017. They won the bid again in July 2018 to complete the work for the remainder of the grant cycle. All digitization work was finished by the end of the grant cycle in August 2019.

The sample batch was digitized and submitted to the Library of Congress in January 2018. It was accepted in February.

Content Delivery

WHS began submitting batches monthly in July 2018. The final batch was sent to LC in August 2019.

LC Deliverables

All title essays were written by Ramsden, Conway, and in collaboration with the Department of French & Italian at the University of Wisconsin-Madison. The final essay was submitted to the NEH in August 2019.

An updated survey of digital Wisconsin newspapers freely available to the public was sent to LC and NEH on August 6, 2019.

Critical Thinking Curriculum

Initially, WHS had planned to conduct 12 workshops for secondary-level educators around Wisconsin to train teachers in using historical newspapers to teach critical thinking skills to their students. After working closely with Coordinator of Secondary Education at WHS, Jenny Kalvaitis, we came to the conclusion that, rather than hosting these workshops independently, we could reach a broader audience if these workshops were held at conferences already well attended by teachers. Moreover, additional workshops were conducted in

collaboration with the National History Day team as part of their preparation for National History Day.

Ramsden and Kalvaitis held Critical Thinking Curriculum workshops for teachers and school librarians at the following conferences:

Wisconsin Council for Social Studies	March 11, 2018
Geo-Fest	October 20, 2018
Wisconsin Association for Talented and Gifted Conference	November 2, 2018
Wisconsin State Reading Association	February 7, 2019
Wisconsin Council for Social Studies	March 17, 2019
Wisconsin Educational Media & Technology Association	April 2, 2019

Moreover, two sessions were held for pre-service teachers currently studying at the University of Wisconsin-Madison School of Education on November 26 and 30, 2018. Ramsden and Kalvaitis also traveled to the Longfellow Middle School in La Crosse on December 4 for two Critical Thinking Curriculum sessions with students, social studies teachers, and the school librarian.

Outreach

Ramsden, Pita, and Warner staffed NDNP booths at the following conferences across the state:

Local History Conference	October 19-21, 2017
Wisconsin Association for Talented and Gifted Conference	November 16-17, 2017
Wisconsin Library Association Annual Conference	October 24-25, 2018
Annual History Conference	October 26-27, 2018
Wisconsin Museums Conference	November 12, 2018
Genealogy Conference	March 29-30, 2019

Ramsden gave a variety of presentations about historic Wisconsin newspapers and Chronicling America at the following conferences:

WiLS World 2018 (Wisconsin Library Services)	July 24, 2018
Annual History Conference	October 26-27, 2018
Wisconsin State Genealogical Society Conference	March 29-30, 2019
Wisconsin Association of Academic Librarians Conference	April 17-19, 2019
Wisconsin Association of Public Libraries Annual Conference	May 1-3, 2019

Outside of conference settings, Ramsden presented on different aspects of the Wisconsin National Digital Newspaper program. She visited genealogy groups and public libraries to demonstrate how to use historic newspapers for research in Sauk City (April 28, 2018), Janesville (July 14, 2018), Fond du Lac (May 7, 2019), and Mineral Point (August 27, 2019). In April 2018, Ramsden traveled to the University of Wisconsin-Stout to teach a data analytics workshop. During this hands-on session, students, instructors, and librarians were able to learn about and experiment with the analysis of Chronicling America data to answer humanities questions. On April 23, 2019, program staff introduced and discussed the Wisconsin National Digital Newspaper Program as a “real-life” example of project management, implementation, and evaluation at the University of Wisconsin-Madison iSchool.

Moreover, Ramsden presented on the history of the German-language press in Wisconsin as part of the History Sandwiched In lecture series at the Wisconsin Historical Museum (August 7, 2018), which was recorded and broadcast on Wisconsin Public Television (<https://wpt4.org/wpt-video/university-place/wisconsins-german-language-newspapers-cvw7th/>), and was interviewed for the “Fernweh and Home” podcast produced by University of Wisconsin-Madison students (July 18, 2019: <https://soundcloud.com/fernwehandhome/randi-ramsdn>).

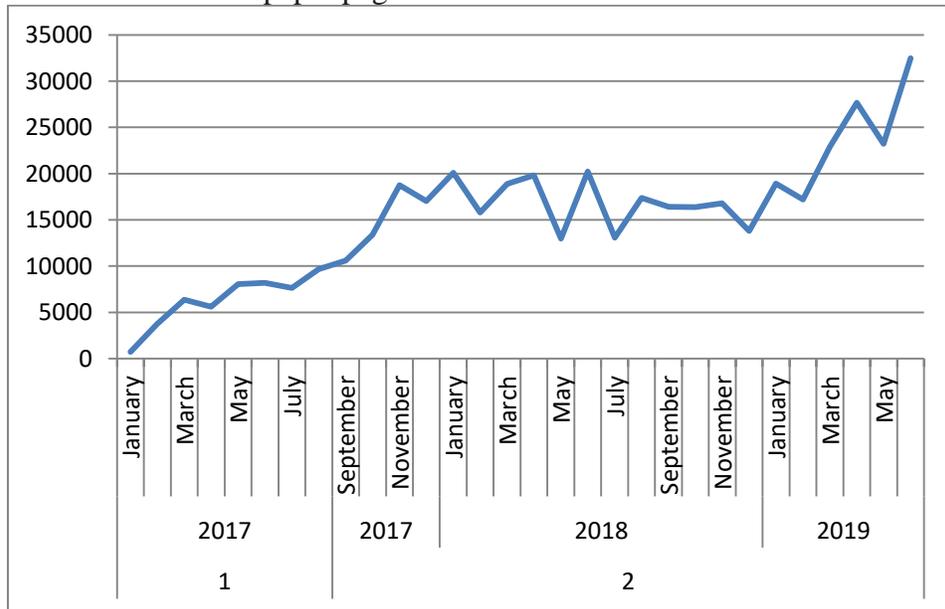
In collaboration with the secondary education staff at WHS, program staff promoted Chronicling America as a useful resource for students participating in National History Day. In 2018 and 2019, WHS awarded two National History Day competitors \$150 for using newspapers from Chronicling America as primary resources for their research projects.

WHS has been tweeting (@WisHistory) about the digitized newspapers daily since November 21, 2017 and has regularly participated in the monthly #ChronAmParty with other NDNP states.

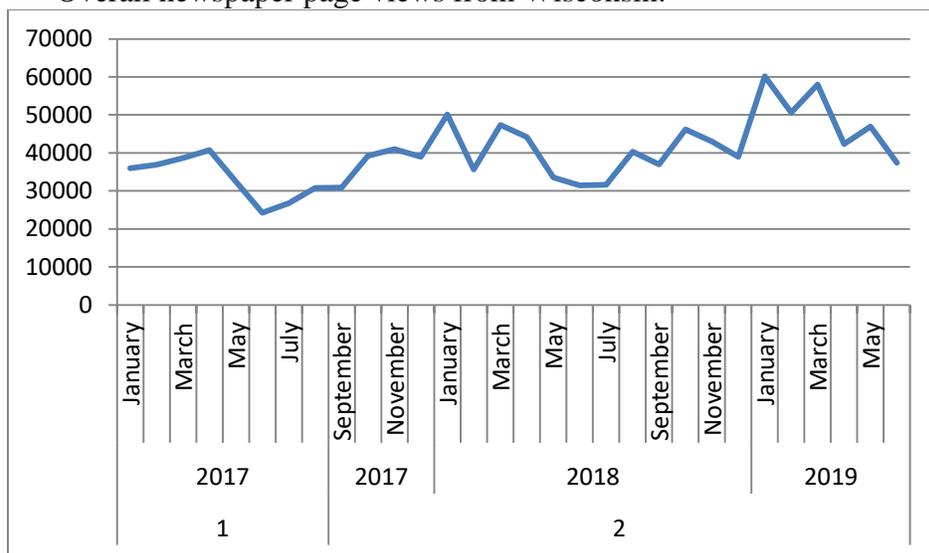
Accomplishments

- Met deadlines for sample batch delivery, title selection, 25% content delivery, 100% content delivery, and title essays.
- Usage statistics provided by LC:
 - Average monthly site visits to Chronicling America from Wisconsin in 2019 have increased by 26% since the end of the first grant cycle in 2017
 - Average number of Wisconsin newspaper pages served monthly in 2019 has nearly quadrupled since the end of the first grant cycle in 2017.

Wisconsin newspaper pages served:



- Average monthly newspaper page views from Wisconsin in 2019 have increased by nearly 50% since the end of the first grant cycle in 2017.
- Overall newspaper page views from Wisconsin:



Award Products

During the 2017-2019 grant cycle, WHS sent out multiple press releases, announcing the continuation of Wisconsin's involvement in NDNP, presenting the title selection, and announcing the titles again once available in *Chronicling America*. Examples can be viewed on the WHS website:

- September 2017: <https://wisconsinhistory.org/Records/Article/CS15046>
- April 2018: <https://wisconsinhistory.org/Records/Article/CS15704>
- June 2019: <https://wisconsinhistory.org/Records/Article/CS16178>

Ramsden also published a blog post on H-Midwest announcing the newspaper titles to be digitized (<https://networks.h-net.org/node/85290/discussions/1827998/23-additional-wisconsin-newspapers-be-added-chronicling-america>). Warner contributed a blog post to the "Wisconsin Libraries For Everyone Blog" ("On Digital Preservation in Wisconsin": <https://dpi.wi.gov/wilibrariesforeveryone/guest-post-digital-preservation-wisconsin>).

To further promote NDNP and Wisconsin's contributions to *Chronicling America*, WHS designed and printed new rack cards (see Appendix). These continue to be displayed in the WHS reading room and at Milwaukee Public Library branches. They were taken to all conferences and talks and have been sent to libraries and genealogy groups across the state.

As part of the social media campaign, Ramsden and Pita produced a short video illustrating how historic newspapers are digitized. The video was published on the WHS YouTube channel in February 2018: <https://www.youtube.com/watch?v=XDa-KDsWYb4>

Ramsden, Warner, and WHS North American History Librarian, Cynthia Bachhuber, created a NDNP webpage and a newspaper LibGuide which help patrons navigate the Wisconsin's digital newspapers as well as the other newspaper collections at WHS (<https://wisconsinhistory.org/wisconsinnewspapers>). Program staff continues to regularly update the guide to reflect the latest additions to *Chronicling America*.

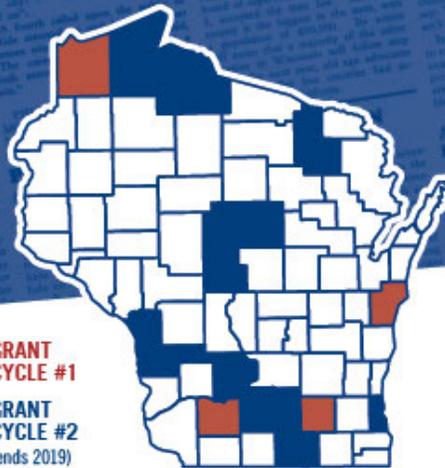
Continuation of the Project

WHS was awarded a third NDNP grant to continue the digitization of historic newspapers from Wisconsin and related outreach programs through 2021.

Appendix

EXTRA! EXTRA!

WISCONSIN NEWSPAPERS IN CHRONICLING AMERICA



- GRANT CYCLE #1**
- GRANT CYCLE #2**
(ends 2019)

NORTHEAST REGION

- MANITOWOC COUNTY**
The Manitowoc Pilot, 1859-1922
The Manitowoc Tribune, 1867-1878
- WOOD COUNTY**
The Wood County Reporter, 1858-1922
- FOREST COUNTY**
Northern Wisconsin Advertiser, 1898-1922
- MARATHON COUNTY**
Wausau Pilot, 1900-1922

SOUTHEAST REGION

- JEFFERSON COUNTY**
Watertown Republican, 1860-1906
Watertown Weekly Leader, 1906-1908
Weekly Watertown Leader, 1908-1909
Watertown Leader, 1909-1911
Watertown Weekly Leader, 1912-1917
Watertown News, 1917-1919
- MILWAUKEE COUNTY**
Kinder-Post, 1890-1893
Jugend-Post, 1890-1895
Sonntagsbote, 1906-1912
Sonntagsbote und der Seebote, 1912-1922
Wauwatosa News, 1900-1922
- ROCK COUNTY**
Wisconsin Tobacco Reporter, 1899-1922

NORTHWEST REGION

- DOUGLAS COUNTY**
The Superior Times, 1870-1910
- ASHLAND COUNTY**
Odanah Star, 1912-1916
Ashland Chronicle, 1916
- BAYFIELD COUNTY**
Washburn Times, 1899-1922
- IRON COUNTY**
La Nostra Terra, 1904-1911
Our Land Nostra Terra, 1913
Iron County News, 1913-1922
- RUSK COUNTY**
Ladysmith News, 1905
Ladysmith News and Ingram News, 1905-1906
Ladysmith News, 1906-1907
Ladysmith News-Budget, 1907-1922

SOUTHWEST REGION

- IOWA COUNTY**
Wisconsin Tribune, 1847-1854
Mineral Point Tribune, 1854-1858
Mineral Point Weekly Tribune, 1859-1868
Mineral Point Tribune, 1869-1922
Iowa County Democrat, 1877-1922
Dodgeville Chronicle, 1862-1866
Dodgeville Chronicle, 1867-1876 (Grant Cycle #2)
- DANE COUNTY**
Wisconsin Weekly Blade, 1916-1922
- LA CROSSE COUNTY**
Nord Stern, 1900-1921
- SAUK COUNTY**
Baraboo News, 1904-1911
Baraboo Weekly News, 1912-1922
- VERNON COUNTY**
Vernon County Censor, 1898-1922



WISCONSIN
HISTORICAL
SOCIETY

WISCONSIN HISTORICAL SOCIETY'S NEWSPAPER COLLECTION



Newspapers from every state and Canadian province from 1704 to Present Day.

8,000 historic titles: the largest collection of African American, Native American, and military base newspapers in the country.



Publications in more than 16 languages including Czech, Danish, German, Hungarian, Norwegian, Polish, Slovak, Spanish, and Yiddish.

CHRONICLING AMERICA

Free and keyword searchable

chroniclingamerica.loc.gov



We want to teach you! Contact us today to learn about data analytics for the humanities using Chronicling America.



WISCONSIN
HISTORICAL
SOCIETY

wisconsinhistory.org/WisconsinNewspapers
608.422.0390

Wisconsin has been part of the National Digital Newspaper Program (NDNP) since 2015. NDNP is a partnership between the National Endowment for the Humanities and the Library of Congress and publishes historic newspapers between 1789 and 1963 all of which are free and keyword searchable in Chronicling America.

Annual Performance Progress Report

Report ID: 2898895

Application Number: PJ-50080-11

Project Director: John Cuthbert (John.Cuthbert@mail.wvu.edu)

Institution: West Virginia University Research Corporation

Reporting Period: 8/1/2018 - 7/31/2019

Report Due: 10/31/2019

Submission Date: 12/13/2019 1:50:16 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced

professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor.

"Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or

equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and

Other.

More detail on partner and contribution (foreign or domestic).

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;

improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Project Outcomes

Describe any project outcomes in the space provided.

Grant Products

AWARDEE ANNUAL STATUS REPORT

GRANT NUMBER: PJ-50080-11

WEST VIRGINIA DIGITAL NEWSPAPER PROJECT

JOHN CUTHBERT, PRINCIPAL INVESTIGATOR

STEWART PLEIN, CO-INVESTIGATOR

WEST VIRGINIA AND REGIONAL HISTORY CENTER

WEST VIRGINIA UNIVERSITY LIBRARIES

October 31, 2019

West Virginia Digital Newspaper Project (WVDNP)
Report of Accomplishments October 31, 2019
Prepared by Stewart Plein

This annual report provides a status update for West Virginia University Libraries NDNP activities for 2019. The report documents activities and events at the close of the fourth grant cycle and the beginning stages of the recently awarded fifth cycle.

January 2019 started off with submission of a proposal for a fifth grant cycle. Many things are taken into consideration when drafting a grant proposal. First, geographic locations within the state are considered as digitization of newspapers representing all regions of the state is desired. The second consideration pertains to subject matter. Previous grants have focused on the oil industry, Civil War Military Camp newspapers, African American papers, socialist papers, as well as papers that represent political parties and politics throughout the state. The proposal for the fifth grant cycle focused on periods of great upheaval in West Virginia history that had national implications.

The newspapers selected for the proposal cover two distinct areas in the state. Drawing a diagonal line from the Eastern Panhandle counties of Jefferson and Berkeley bordering the states of Virginia and Maryland, to the southern West Virginia counties of Mingo and Logan, which lie along or near the border of Kentucky, these counties became seats of unrest and strife during pivotal periods of the state's history, bringing national attention to ongoing altercations. The newspapers selected document strife within the state including Civil War battles and the West Virginia Mine Wars. The Mine Wars began in 1912 and culminated in the Battle of Blair Mountain in 1921 the centennial of which will occur during this grant cycle. Digitizing newspapers that chronicle the warring factions which included miners, corporate entities, and law enforcement will facilitate historical research leading up to the observance of this important anniversary in West Virginia history.

Project staff have worked diligently to bring fourth cycle activities to a close since the fifth cycle was awarded and are preparing to begin the next one. As of last week our final drives for the fourth cycle are waiting for approval from the LC. We have made significant contributions to Chronicling America during the fourth cycle. As it stands now, we have digitized all surviving Civil War Military Camp newspapers as well as all surviving African American newspapers. These papers will prove to be a great resource to researchers of Civil War history and the lives of African Americans in our state.

The WVU Libraries were pleasantly surprised by the receipt of some unexpected gifts to the Libraries' newspaper collection during the fourth cycle. All of these papers have been sent for digitization as part of the grant cycle. The most significant gift was a bound volume of the South Branch Intelligencer from Hampshire County. We had already digitized all the surviving issues we had which were in preserved bound volumes. One volume from the newspaper's run, 1835, was missing. We were very excited to see that the gift was the very volume believed to have been lost. We sent the volume as a whole to our grant partners at LV, who examined the papers, made any necessary repairs, and then forwarded them to (b) (4) for scanning.

Thanks to this gift, we now have a complete run of the South Branch Intelligencer on Chronicling America.

By April we had a page count of 70,000, well on our way to the 100,000 page requirement. We encountered a few problems with some newspapers, which is to be expected when using the actual hard copies or the microfilm version. For example, the Virginia Statesman turned out to be very dark. It is the precursor of the Wheeling Compiler, which was also sent out for scanning at the same time. We were happy to learn that the Library of Congress is now developing tools to address such issues. Robin Butterhof reported at the 2018 conference that LC was building in tools to adjust this type of issue.

We selected a reel from the Martinsburg Independent as the sample reel for the fifth cycle. We've already sent this off and have received word that it has arrived at LC. We had some discussions with Robin regarding a few issues with one of our drives, Overton. Robin also called our attention to some very small issues that need to be addressed. First, we own issues of the Hinton Republican (3/1882-12/1882) that fall outside the dates of publication for the assigned LCCN (1894-1899). These extra issues mean that they will require a different LCCN. The change will need to be determined by a cataloger and Kelly at LV will be able to take care of this adjustment. Second, we will be overwriting an issue of the Knapsack, a Civil War Military Camp newspaper. A better copy of the issue has been discovered and we will upgrade to the better image.

Outreach activities included a presentation on national newspaper reporting on a specific moment in West Virginia history. The presentation, titled, "Frederick Douglass Remembers: An Address on John Brown at Storer College, May 30, 1881, Harpers Ferry, West Virginia," was given at the Virginia Forum conference held at Longwood University in March. The noted nineteenth century African American orator spoke on Decoration Day at Storer College, the first institution of higher learning for African Americans in West Virginia. His speech on John Brown, who attacked the armory at Harpers Ferry, occurred at a time when the events were still within living memory. Newspapers across the country reported on Douglass' speech and their stories revealed changes in the way the nation viewed the events John Brown put into motion twenty two years before. From newspaper reports at that time, the intervening years allowed feelings to mellow and attitudes about Brown to soften. A revised version of this talk was also presented at the NDNF Conference in September.

Both conferences, the Virginia Forum and the NDNF Awardee conference, provide opportunities to reconnect with colleagues, other awardees and those in administration positions with NEH and LOC. Our digitization partners, Errol Somay and Henry Morse, also attend the Virginia Forum conference, so this gives us a chance to meet face to face, talk about where we are in the grant cycle and address any issues with the papers or progress outside of our weekly conference calls. We also take time to meet and talk about plans or problems at the NDNF Awardee conference. Both of these conferences provide great outlets to connect with our grant partners.

In closing, we wish to note that Zac Cowsert, the graduate student who has worked on the NDNF since 2014, will be graduating in May 2020. While we are happy for Zac, who joined us as a master's student and will now graduate with a PhD in History, we are sorry to lose him. His

researching skills are impeccable and his essay writing is of the highest quality. Ralph has had nothing but praise for Zac's skill at crafting a well-researched and written essay. Another student assistant has been engaged to fill in for Zac after his graduation. She is now learning the ropes and Zac has proven to be an invaluable asset in her training. She has written several essays which have been forwarded to Joel. As we plan on digitizing two German language newspapers in the fifth cycle, we intend to seek an additional student assistant, one with German language skills, to handle those papers. We were able to hire a student in the Italian language department to assist with an Italian newspaper a few years ago and hope to repeat the experience by working with the university's German department during this cycle.

We are grateful to the Library of Congress and the National Endowment for the Humanities for the receipt of another grant cycle. We're excited about the papers we will digitize and we're looking forward to sharing them with our readers on *Chronicling America*.

Annual Performance Progress Report

Report ID: 2898896

Application Number: PJ-50080-11

Project Director: John Cuthbert (John.Cuthbert@mail.wvu.edu)

Institution: West Virginia University Research Corporation

Reporting Period: 8/1/2019 - 7/31/2020

Report Due: 10/31/2020

Submission Date: 11/25/2020 2:15:27 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The widespread lockdown associated with the spread of the virus affected West Virginia University as it has all institutions of higher learning. With the university closed, students sent home, and employees working remotely, creative thinking had to be employed in order to meet goals. After months working from home, I was able to return to campus at the end of July three mornings a week. The balance of this time was remote. This schedule is still in effect today. With this in mind, the major goals of the project during this time were to maintain our schedule and meet our deliverables. Even with these setbacks we have managed to do both.

2019 grant awardee deliverable timeline action items:

- Status report to LOC due in February. This was submitted on time.
- Sample reel due in April. This was submitted and approved in March.
- Title selections spreadsheet due in April. This was submitted on time. We have continued to revise our title selections, review LCCN's, and add new titles since that time, all approved by LOC rep, Kerry Huller.
- September Virtual Conference: Both the PI, John Cuthbert and myself, managing director, attended the virtual conference. I gave a lightning talk presentation on one of our outreach successes. This outreach activity is part of a national project sponsored by the New York Academy of Medicine called Color Our Collections. Each year, the NYAM invites libraries, museums and other cultural institutions to create coloring pages drawn from collections. The West Virginia and Regional History Center at the WVU Library has participated for a number of years. This year we created a coloring book based on hand drawn advertisements from one of our local newspapers, the Fairmont West Virginian, which has been digitized and is currently available on Chronicling America. This coloring book has proved to be our most popular to date, even drawing attention from the Smithsonian's online magazine.
- 25% of pages due October 1: we have met this goal, submitting 35 – 40,000 pages to LOC.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

The major accomplishments under the above goals were meeting our deliverable schedule and managing to take advantage of outreach/social media promotional opportunities.

As the student grant assistant, Rachael Nicholas, was working remotely (b) (6), since students were sent home during the pandemic, she was unable to fulfill her primary role, which is to review microfilm, research, write essays, and submit them to me for review.

Instead, we took this opportunity to participate in NDNP social media. As there are only two people at WVU who work on the grant, myself and a student assistant, we were unable to allot time to pursue many of the promotional social media activities. In order to stay involved and engaged across great distances, we took advantage of this time to create blog posts and join in on Chron Am party themes. We published several blog posts on newspapers for this grant cycle and participated in a couple of the Chron Am parties when we had available material to do so.

Problems: We discovered and dealt with three problems during this period:

1. We learned that essays submitted in 2019, a total of 16 in all, had been misplaced at NEH and never published.
2. Due to a microfilm vendor problem in the fourth grant cycle, we found that we will need to do more work to reclaim negative microfilm needed for this grant.
3. These two problems made us realize that we need to hire an additional staff person to assist in the location of negative microfilm, as well as an additional person to assist with essays.

Remediation:

1. After contacting Kelly Huller, our LOC rep, and Molly Hardy, at NEH, we were able to inform them that essays submitted in 2019 had not been uploaded. After an exchange of emails with Molly we learned that we were not the only ones whose essays failed to appear on Chron Am. The good news is that the missing essays have been located and they are now in process. Margaret Walker (NEH) has confirmed that several have been submitted and we have made corrections on a couple of essays that are now ready to go.
2. Concerning problem #2, the microfilm vendor situation, I discussed the issue with Margaret Walker, our NEH rep, and Karen Little also at NEH. Karen suggested that we submit a budget change request to Egms Reach for approval. The change request will be submitted by the

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

In February University staff reviewed microfilm, selected relevant content, and created a coloring book from advertisements from the May 1926 issues of the Fairmont West Virginian. These, as mentioned above, were submitted to the NYAM Color Our Collections annual event online.

The student assistant currently working on the grant, Rachael Nicholas, was a new hire in March. She began work just a couple of weeks before the pandemic struck. Prior to the University shutdown we had some time together to go through the processes involved in reviewing microfilm, researching and writing essays. During this time, we stayed in touch by setting up a weekly phone schedule to discuss needs, talk about processes, and generally keep in touch and engaged with the grant process.

In September, as mentioned above, the PI, John Cuthbert, and myself, managing director, attended the fall NDNP conference. I gave a lightning talk presentation.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Our promotional activities were distributed in a number of ways:

1. Blog posts and Chron Am party themes were posted on the University Library news site and on Facebook for the broadest distribution.
2. The Color Our Collections newspaper ad coloring book was uploaded to the New York Academy of Medicine Color Our Collections website, shared with library employees, posted on Facebook, and shared at the conference in a lightening talk. The Smithsonian Institution wrote about our coloring book in the Smithsonian's online magazine.
3. A virtual exhibit was developed using the Color Our Collections newspaper ad coloring book and the lightening presentation I gave at the conference. It is available on the University Library arts page: <https://sites.google.com/mix.wvu.edu/colorourcollections/home>
4. University class instruction materials were developed and delivered for virtual instruction. These materials are attached in the supplemental materials section along with the powerpoint and slide narrative for the lightening presentation at the NDNP conference.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

In order to accomplish our goals, we will submit a change request in Egms Reach so that we may hire additional staff, as described above, to assist in the location of negative microfilm and draft essays.

We will also continue to examine microfilm, research, write, and submit essays, as well as participate in outreach/social media activities.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Individuals who have worked on the project this year include:

1. John Cuthbert, primary investigator, position held since 2011. John serves as a resource and has ultimate oversight for the grant.
2. Stewart Plein, managing director, position held since 2014. Oversees, supervises and drafts all grant writing, selects titles, oversees, approves, and submits historical essays, oversees and conducts training, supervises and performs educational and promotional outreach activities.

3. Rachael Nicholas, graduate student assistant, a new hire, position held since March, 2020. Rachael handles review of microfilm, research and writing of essays, in which she excels, and all related tasks for grant deliverables.
4. Henry Morse, Library of Virginia, grant partner. Position held since 2011. Henry handles all digitization needs, processing, communication with vendors, and oversight, as well as microfilm review and original newspaper preservation where needed.
5. Errol Somay, Library of Virginia, grant partner. Position held since 2011. Errol oversees the Library of Virginia's participation in the WV NDNP grant.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and
Other.

More detail on partner and contribution (foreign or domestic).

The Library of Virginia newspaper program is our only grant partner. Other vendors, including (b) (4) and (b) (4) in India, are also involved in processing.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

The impact our newspapers have on human resources is best exemplified in University class instruction. This semester research on our African American newspapers was discussed in class sessions in the humanities. By sharing our research and our newspapers we are directly contributing to anti-racism as well as providing opportunities for research. The University classroom instruction on African American newspapers, editors, reporters, and national stories about African American culture contributes to the improved performance, skills, and attitudes in West Virginia and beyond.

The availability of our immigrant and African American newspapers on *Chronicling America* provides important access and materials for researchers, practitioners, teachers, young people, and

patrons in general.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

As reported above, two problems arose. First, the need to hire an additional staff person to locate negative microfilm returned to us in disarray from a previous vendor. Second, the discovery that 16 of our essays from the 4th grant cycle were misplaced and therefore, had never been uploaded to Chronicling America.

Problem 1: As reported to Margaret Walker, NEH rep, and Kerry Huller, LOC rep:

The problem:

Several years ago, Proquest stored and sold West Virginia newspaper microfilm owned and filmed by staff at the WVU Libraries' West Virginia and Regional History Center. At some point, Proquest ceased payment of royalties due to WVU. Though WVU lawyers became involved there was no resolution to the dilemma. Following this situation, Joe Mills, at IDC, a former vendor used by many in the NDNP program, stepped in and retrieved WVU's microfilm from Proquest. IDC then became the storage location for WVU microfilm, forwarding negative reels as needed for each grant cycle.

This arrangement worked well until the 2017 grant when WVU learned via email that IDC was dropping the microfilm side of its business and therefore, would be returning our microfilm. On the surface that sounded good at the time, because the service to us, and likely to others in the NDNP program, had greatly diminished. Large boxes of negative reels, a total of 228, were returned to WVU without any discernable organization. The reels were mixed in with large quantities of the Libraries' non-newspaper microfilm negatives.

We sorted through boxes for weeks in order to locate the newspaper microfilm needed for the grant. While we were able to locate many of our reels we came to the determination that hundreds of reels of negative newspaper microfilm were missing. Despite repeated queries we received no response from IDC. In addition, the large reels of negatives in metal cases were not adequately labeled.

After reviewing the situation with Ralph Canevali, our rep at NEH at the time, he gave us permission to use grant funds to hire a person to locate what we needed specifically for that grant. As we were short on time, that was all we could do. We were successful in our search and able to fulfill our grant obligations.

Now, we need to look for the remaining newspaper negative reels. Since the reels were mixed in with non-related microfilm, we need to locate and separate the reels for this grant. While we were able to set aside some of the negative reels needed for this grant cycle before, we did not have the time to locate everything that was needed.

Our plans to remediate this problem will be to request an additional staff person to aid in the location of the negative reels, making them available for this grant cycle and any future ones we may receive.

Problem 2:

As described in an earlier section, we discovered the essays submitted to NEH for review in 2019, 16 in all, were received, however they were misplaced. Therefore, the essays were not reviewed, nor were they uploaded to Chron. Am. After looking into this, via conversations with Kerry Huller and Molly Hardy, we learned that we were not the only ones whose essays had been misplaced. The essays have now been located and the process of uploading them to our content will resume.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Special reporting for this part of the cycle included:

- Recognition and instruction on using Chronicling America and accessing newspaper content in the classroom setting.
- Explicit recognition of the funding agency in blog posts
- Recognition of funding agency in conference presentations and promotional materials

Project Outcomes

Describe any project outcomes in the space provided.

This award is still in progress. Nothing to report at this time.

Grant Products

Article

Format: Magazine

Format: Magazine

Format: Magazine

Format: Magazine

AWARDEE ANNUAL STATUS REPORT

GRANT NUMBER: PJ-50080-11

WEST VIRGINIA DIGITAL NEWSPAPER PROJECT

JOHN CUTHBERT, PRINCIPAL INVESTIGATOR

STEWART PLEIN, CO-INVESTIGATOR

WEST VIRGINIA AND REGIONAL HISTORY CENTER

WEST VIRGINIA UNIVERSITY LIBRARIES

October 31, 2019

West Virginia Digital Newspaper Project (WVDNP)
Report of Accomplishments October 31, 2019
Prepared by Stewart Plein

This annual report provides a status update for West Virginia University Libraries NDNP activities for 2019. The report documents activities and events at the close of the fourth grant cycle and the beginning stages of the recently awarded fifth cycle.

January 2019 started off with submission of a proposal for a fifth grant cycle. Many things are taken into consideration when drafting a grant proposal. First, geographic locations within the state are considered as digitization of newspapers representing all regions of the state is desired. The second consideration pertains to subject matter. Previous grants have focused on the oil industry, Civil War Military Camp newspapers, African American papers, socialist papers, as well as papers that represent political parties and politics throughout the state. The proposal for the fifth grant cycle focused on periods of great upheaval in West Virginia history that had national implications.

The newspapers selected for the proposal cover two distinct areas in the state. Drawing a diagonal line from the Eastern Panhandle counties of Jefferson and Berkeley bordering the states of Virginia and Maryland, to the southern West Virginia counties of Mingo and Logan, which lie along or near the border of Kentucky, these counties became seats of unrest and strife during pivotal periods of the state's history, bringing national attention to ongoing altercations. The newspapers selected document strife within the state including Civil War battles and the West Virginia Mine Wars. The Mine Wars began in 1912 and culminated in the Battle of Blair Mountain in 1921 the centennial of which will occur during this grant cycle. Digitizing newspapers that chronicle the warring factions which included miners, corporate entities, and law enforcement will facilitate historical research leading up to the observance of this important anniversary in West Virginia history.

Project staff have worked diligently to bring fourth cycle activities to a close since the fifth cycle was awarded and are preparing to begin the next one. As of last week our final drives for the fourth cycle are waiting for approval from the LC. We have made significant contributions to Chronicling America during the fourth cycle. As it stands now, we have digitized all surviving Civil War Military Camp newspapers as well as all surviving African American newspapers. These papers will prove to be a great resource to researchers of Civil War history and the lives of African Americans in our state.

The WVU Libraries were pleasantly surprised by the receipt of some unexpected gifts to the Libraries' newspaper collection during the fourth cycle. All of these papers have been sent for digitization as part of the grant cycle. The most significant gift was a bound volume of the South Branch Intelligencer from Hampshire County. We had already digitized all the surviving issues we had which were in preserved bound volumes. One volume from the newspaper's run, 1835, was missing. We were very excited to see that the gift was the very volume believed to have been lost. We sent the volume as a whole to our grant partners at LV, who examined the papers, made any necessary repairs, and then forwarded them to (b) (4) for scanning.

Thanks to this gift, we now have a complete run of the South Branch Intelligencer on Chronicling America.

By April we had a page count of 70,000, well on our way to the 100,000 page requirement. We encountered a few problems with some newspapers, which is to be expected when using the actual hard copies or the microfilm version. For example, the Virginia Statesman turned out to be very dark. It is the precursor of the Wheeling Compiler, which was also sent out for scanning at the same time. We were happy to learn that the Library of Congress is now developing tools to address such issues. Robin Butterhof reported at the 2018 conference that LC was building in tools to adjust this type of issue.

We selected a reel from the Martinsburg Independent as the sample reel for the fifth cycle. We've already sent this off and have received word that it has arrived at LC. We had some discussions with Robin regarding a few issues with one of our drives, Overton. Robin also called our attention to some very small issues that need to be addressed. First, we own issues of the Hinton Republican (3/1882-12/1882) that fall outside the dates of publication for the assigned LCCN (1894-1899). These extra issues mean that they will require a different LCCN. The change will need to be determined by a cataloger and Kelly at LV will be able to take care of this adjustment. Second, we will be overwriting an issue of the Knapsack, a Civil War Military Camp newspaper. A better copy of the issue has been discovered and we will upgrade to the better image.

Outreach activities included a presentation on national newspaper reporting on a specific moment in West Virginia history. The presentation, titled, "Frederick Douglass Remembers: An Address on John Brown at Storer College, May 30, 1881, Harpers Ferry, West Virginia," was given at the Virginia Forum conference held at Longwood University in March. The noted nineteenth century African American orator spoke on Decoration Day at Storer College, the first institution of higher learning for African Americans in West Virginia. His speech on John Brown, who attacked the armory at Harpers Ferry, occurred at a time when the events were still within living memory. Newspapers across the country reported on Douglass' speech and their stories revealed changes in the way the nation viewed the events John Brown put into motion twenty two years before. From newspaper reports at that time, the intervening years allowed feelings to mellow and attitudes about Brown to soften. A revised version of this talk was also presented at the NDNP Conference in September.

Both conferences, the Virginia Forum and the NDNP Awardee conference, provide opportunities to reconnect with colleagues, other awardees and those in administration positions with NEH and LOC. Our digitization partners, Errol Somay and Henry Morse, also attend the Virginia Forum conference, so this gives us a chance to meet face to face, talk about where we are in the grant cycle and address any issues with the papers or progress outside of our weekly conference calls. We also take time to meet and talk about plans or problems at the NDNP Awardee conference. Both of these conferences provide great outlets to connect with our grant partners.

In closing, we wish to note that Zac Cowsert, the graduate student who has worked on the NDNP since 2014, will be graduating in May 2020. While we are happy for Zac, who joined us as a master's student and will now graduate with a PhD in History, we are sorry to lose him. His

researching skills are impeccable and his essay writing is of the highest quality. Ralph has had nothing but praise for Zac's skill at crafting a well-researched and written essay. Another student assistant has been engaged to fill in for Zac after his graduation. She is now learning the ropes and Zac has proven to be an invaluable asset in her training. She has written several essays which have been forwarded to Joel. As we plan on digitizing two German language newspapers in the fifth cycle, we intend to seek an additional student assistant, one with German language skills, to handle those papers. We were able to hire a student in the Italian language department to assist with an Italian newspaper a few years ago and hope to repeat the experience by working with the university's German department during this cycle.

We are grateful to the Library of Congress and the National Endowment for the Humanities for the receipt of another grant cycle. We're excited about the papers we will digitize and we're looking forward to sharing them with our readers on *Chronicling America*.

THE AFRICAN AMERICAN PRESS IN WEST VIRGINIA

Stewart Plein

Curator, Rare Books & Printed Resources

Managing Director,

WV National Digital Newspaper Project

THE AFRICAN AMERICAN PRESS IN WEST VIRGINIA



A NOTE ON CONTENT

- As we are discussing these newspapers, please keep in mind that we will be using terminology that was acceptable at the time, but not what we use today.

TOPIC TO CONSIDER

Erasure

Definition:

- The removal of all traces of something
- The removal of writing, recorded material, or data
- Obliteration
 - “The erasure of prior history”
 - Oxford Languages

NEWSPAPER SURVIVAL AND SUBSCRIPTION WOES

- “*The West Virginia Digest*, the people’s paper, will no doubt appear infrequently because of labor shortage and help. It will not make its weekly schedule for some time. Because you fail to see it every week, don’t think it’s dead. The cause for which it stands cannot die, and because there is a need for a newspaper, this one or some other will spring up from time to time.”
 - I.J.K. Wells, editor, *West Virginia Digest*, Charleston
- “on the first day of June, your paper will be cut off unless you sent in your subscription” *Huntington Times*, May 1920

FOUNDERS

- Served dual roles:
 - Ministers
 - Attorneys
 - Educators
 - Politicians

The Pioneer Press.

"HERE SHALL THE PRESS, THE PEOPLE'S RIGHTS MAINTAIN, CHAWED BY INFLUENCE AND UNSHIBED BY GAIN."

ESTABLISHED 1882. MARTINSBURG, W. VA., SATURDAY, JANUARY 21, 1911. VOL. 29. NO. 40

J.R. CLIFFORD AND THE PIONEER PRESS

First African American
newspaper in the state.

1882 – 1917



West Virginia & Regional History Center

C. H. PAYNE

Founder of three
West Virginia Newspapers:

West Virginia Enterprise

Pioneer

Mountain Eagle



“IT’S A VERY NEWSY FIRST NUMBER!”

First Page, Sept. 19, 1885 single copy 5 cents

Pungent Paragraphs

The Hornet: Descriptions of an Interesting Insect

Our Dead Presidents: How they dies and where they were buried

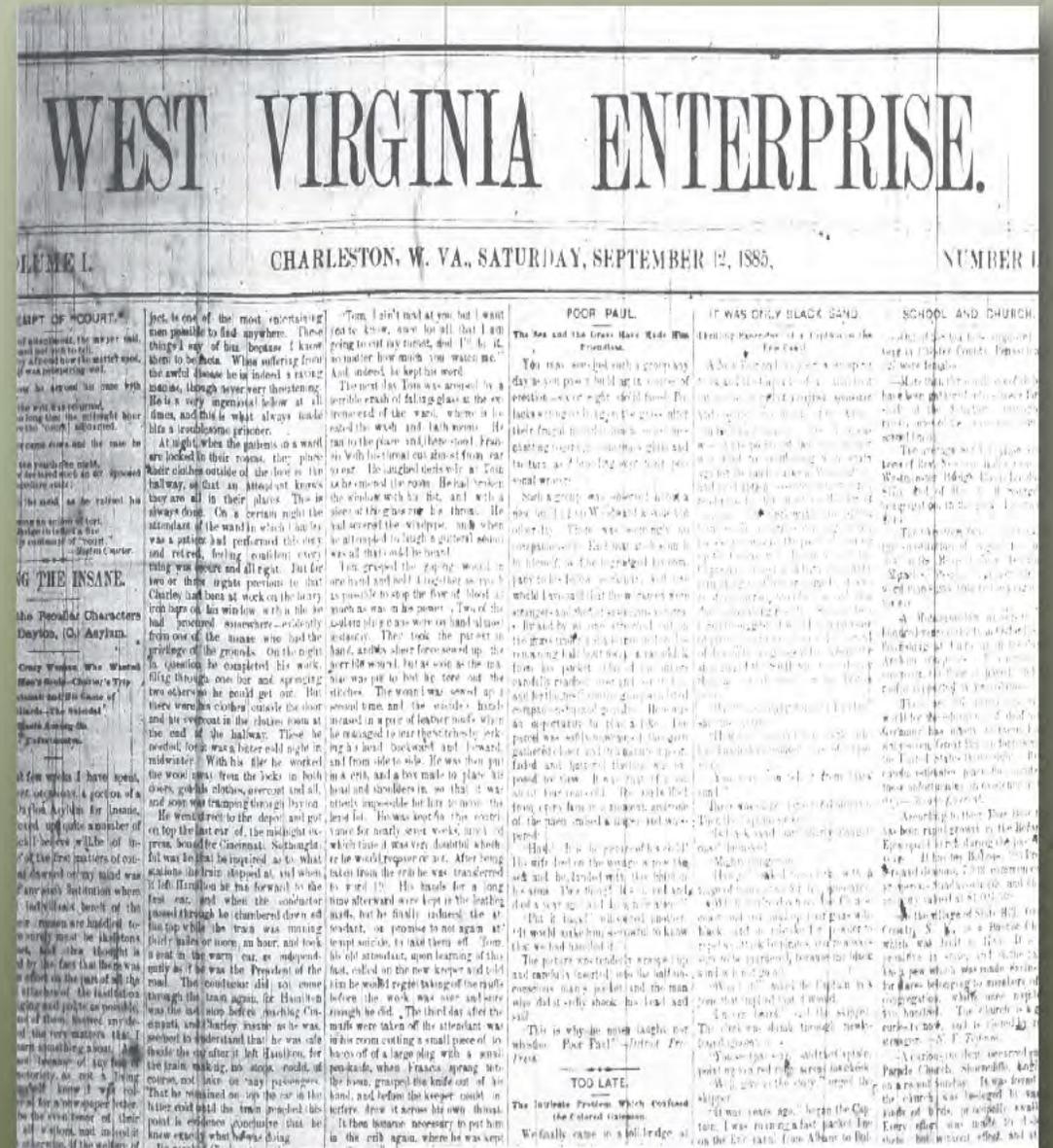
Second page Sept. 26, 1885

Facts for Colored Voters

A New Paper:

“A handsome 6 column folio full of news & interesting reading.”

The “West Virginia Enterprise” is the name of a new colored paper published in Charleston, West Virginia, by Rev. C.H. Payne. We wish it success – People Advocate.



MCDOWELL TIMES

• According to the McDowell Times:

• "Negroes are very important political factors in this county...[they] are more thoroughly organized than in any county south of New York."

The Advocate Contains More News Than Any Other Race Paper Published—\$1.50 a Year—Subscribe Now

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THE ADVOCATE
IS THE ONLY PAPER
WHICH BRINGS YOU THE
LATEST NEWS FROM ALL
SECTIONS.

VOLUME VII NO. 27

CHARLESTON, WEST VIRGINIA, APRIL 2, 1908

SUBSCRIPTION \$1.50 YEAR

LEXINGTON

There was a full-length portrait of General and Governor of the State. The paper contains a number of interesting articles and news items. It is a well-written and interesting paper.

BIG PLUM

The paper contains a full-length portrait of General and Governor of the State. The paper contains a number of interesting articles and news items. It is a well-written and interesting paper.

SEN. SCOTT

The paper contains a full-length portrait of General and Governor of the State. The paper contains a number of interesting articles and news items. It is a well-written and interesting paper.

OUTLOOK

“THE ADVOCATE REACHES MORE COLORED READERS THAN ANY NEWSPAPER IN WEST VIRGINIA”

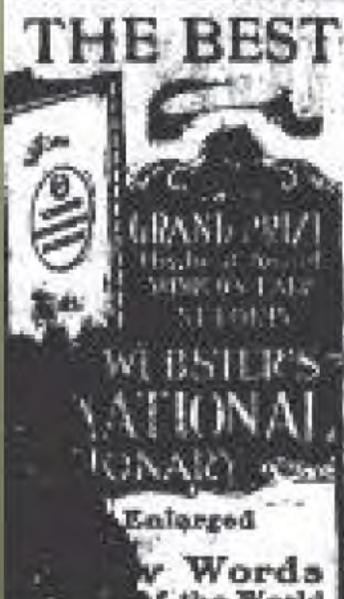
THE ADVOCATE
CHARLESTON, WV

THE ADVOCATE

You Look Prematurely Old

"Because of those ugly, grizzly, gray hairs. "La Croche" Hair Restorer corrects this, and makes the hair so straight and glossy for a time. Price \$1.00 retail."

THE BEST



Read every line in this paper and then decide whether or not it contains more real, live race and general news than can be found in any other weekly paper. Our aim is to keep our readers informed on those things which concern them. You cannot afford to be without this paper. Now is the time to subscribe. Start right the first of the year and stay right by reading the Advocate. Send \$1.50 and your name and Address to The Advocate Publishing Co., Charleston, W. Va., and the paper, will be sent to you one year.

HUNTINGTON'S NEWSPAPERS

- Huntington Enterprise: 1885
- West Virginia Spokesman: 1900
 - Breeze: 1920s
- Huntington Times: 1918

THE HUNTINGTON TIMES

NEW SERIES.

HUNTINGTON, W. VA., SATURDAY, MAY 15, 1920.

VOL. 2, NO. 43

LOCALS

On the first day of June your paper will be cut off unless you send in your subscription.

If you want to know what is going on, then read the Huntington Times, and be sure to read the advertisements in it. They are all gathered and printed for your benefit.

June brides and commencement exercises will make big demands on white goods. Look up the merchant who sells those things, and the ones who advertise in this paper.

Hon. Frederick Douglass' picture is to be hung in the "Hall of Fame" along with Lincoln and the other immortals.

The Camden Park will open for colored people Monday, May 17th, H. P. McClain, manager.

Mr. J. H. Blount, a Negro, is a candidate for Governor of Arkansas.

Mr. and Mrs. McKinney are stopping in Huntington on their honeymoon.

Douglass High School Fourth Grade will give an entertainment, entitled "Teacher, Can I Go Home?" Friday, May 21st, 1920.

Ed W. Johnson is hitting the pave with one people for Constable. He has come to look like every Negro is going to do his duty in voting for Ed. The people all feel alike toward Ed, and he is going under the wire a winner. Be sure to vote for Ed W. Johnson for Constable.

Charles Barnes, Jr., the young man who was shot some time ago, is recovering. He has been able to go about the hospital, and it is hoped will soon be able to go home soon.

Miss Edith Seals, stenographer at the Times office, is improving and will soon be able to go out again.

ED. W. JOHNSON



Ed W. Johnson, whose picture is above, is a life-long Republican. He has been in the city of Huntington for the last 37 years, and his record and achievements are known to all who have had the honor of knowing him. He has been a loyal man to the party, and has stood for all the things that the party has stood for.

He has not gone ahead with the rabble and the rash of the times, but has been cool and conservative, quiet, unobtrusive and a willing worker. He stands on his record, and he is resting in the hands of his friends until the primary, May 22nd. Here is a man you can vote for and do honor to yourself and to your race.

Look up Ed Johnson and see whether he will vote or not. He is the man of the hour, and the man that will pass, for he is gaining all the votes in this race. Join the crowd and vote with us all. Vote for this man, your friend, a real man, and a life-long Republican.

—Political Adv.

COLORED ORPHANS

Are Disposed of By State Board of Children Guardians.

taxpayers, and we as taxpayers demand the right to know why these wards of the state should be put out in questionable homes when a state institution stands empty.

This is a deplorable state of affairs. This will take some explanation to satisfy the people of West Virginia, and this paper proposes to ask the reason why. We hope these reports are untrue; that there is some mistake; but it is a fact that these children were hurried to Charleston and let out to anyone who wanted or would take them. Please give your reason for such actions and we will be glad to publish some.

Mrs. Carper, This is a Copy of the Letter I Wrote Dr. Stevenson.

April 13, 1920.

Hon. R. B. Stevenson, State Board of Control, Charleston, W. Va.

As a representative of the State Federation of Women's Clubs and Secretary of the Baptist Woman's State Convention, I am writing to express our regret in the loss of the Home for Colored Orphans at Huntington, but we are proud to note that your Board has in its broad-hearted generosity made prompt and wise provision for the comfort of these unfortunate children. Let us hope that the kind consideration of our authorities may cause some of these children to become some of the state's most useful citizens.

I want also to assure you that your appointment of Mr. I. M. Carper as Superintendent of the Colored Orphan's Home is a wise one and meets the hearty approval of the Negro citizens throughout the state who have the interest of these hapless, neglected children at heart. I have great faith in that class, who, if placed under proper environment, may develop into some of the state's most worthy citizens. We have one in school here who is an exemplary student and who gives evidence of developing into a splendid man.

Mr. Carper is a worthy citizen, a taxpayer, and a man with a great sympathetic heart; that especially fits him for the duties of administering to the unfortunate children who suffer as much or more from heart hunger than they do from bodily hunger. Mr.

TEXAS JUDGE GIVES SAMPLE OF JUSTICE IN SOUTHERN COURTS.

Suspends Sentence of Three Mob Leaders Who Plead Guilty to Lynching.

Dallas, Texas—After Charlie Lantdale, William Long and Tom Lacey, three white men charged with having led the mob that lynched Clifton Jennings, a Negro, on July 24, 1919, had entered pleas of guilty to charges of manslaughter, the trial judge sentenced them to two years each and immediately suspended the sentences, turning the murderers loose. The first trial of the cases resulted in the jury failing to agree on a verdict.

Negro Lynched Was Innocent.

When the men were brought to trial the second time the prosecution produced evidence showing that Clifton Jennings, the Negro lynched, was not even implicated in the charge, made by a white woman that she had been attacked. Several days after this woman had made the charge a mob formed under the leadership of Lantdale, Long and Lacey, and without the slightest evidence took Jennings, who was attending to his affairs about the town in which he lived, and lynched him. They made no effort to conceal their identity.

Bootlegger Given Heavy Sentence.

During the trial the intemperately unbalanced to the court that they led the mob that lynched Jennings. Upon pleading guilty to the manslaughter charge the judge sentenced them to two years each and boldly suspended the sentences.

James Hazelwood, white, was tried in the same court on a charge of selling liquor. The judge's charge to the jury in this case consumed more than an hour. The jury returned a verdict of guilty and the "bootlegger" was given a sentence of from three to ten years in the penitentiary.

ANNOUNCEMENT

Of the Twenty-fifth Annual Commencement, May 21st to 23rd, 1920, of the

HARRY N. DAVIS

Candidate For Republican Nomination For Prosecuting Attorney



Harry N. Davis, Candidate for Republican Nomination for Prosecuting Attorney.

THE NEWSPAPERS

Huntington:

- Huntington Enterprise 1885 -
- West Virginia Spokesman: 1900 -
- Breeze: 1920s
- Huntington Times 1918 -

Editor

Rev. Dr. C. H. Payne
C. H. Barnett
J. W. Scott
A.N. Johnson

Charleston:

- Advocate: 1901 – 1913 (Weekly)
- West Virginia Digest: 1939 – 1946
- Beacon Journal/Beacon Digest: Founded 1957 – 2000s
- West Virginia Beacon Digest: 1970 – 1989 scattered issues
- West Virginia Enterprise: 1885 - (Weekly)
- West Virginia Weekly 1933 – 1935

unknown

I.J.K. Wells

Benjamin R. Starks

Benjamin R. Starks

Rev. Dr. C. H. Payne

Earl K. Kogar

Keystone:

- McDowell Herald/Times: 1904 – 1941 (Weekly)

M.T. Whittico & R.W. White

Montgomery:

- The Pioneer: 1890s – 1900s
- West Virginia Eagle: 1890s – 1900s

Rev. Dr. C. H. Payne

Rev. Dr. C. H. Payne

Martinsburg:

- The Pioneer Press: 1882 – 1917 (Weekly)

J.R. Clifford



NEWLY DISCOVERED

The Kanawha Advance
Charleston, 1884
R.B. Robinson, editor

The Clarion
Clarksburg, 1911- approx. 1914

T.L. Higgins, editor

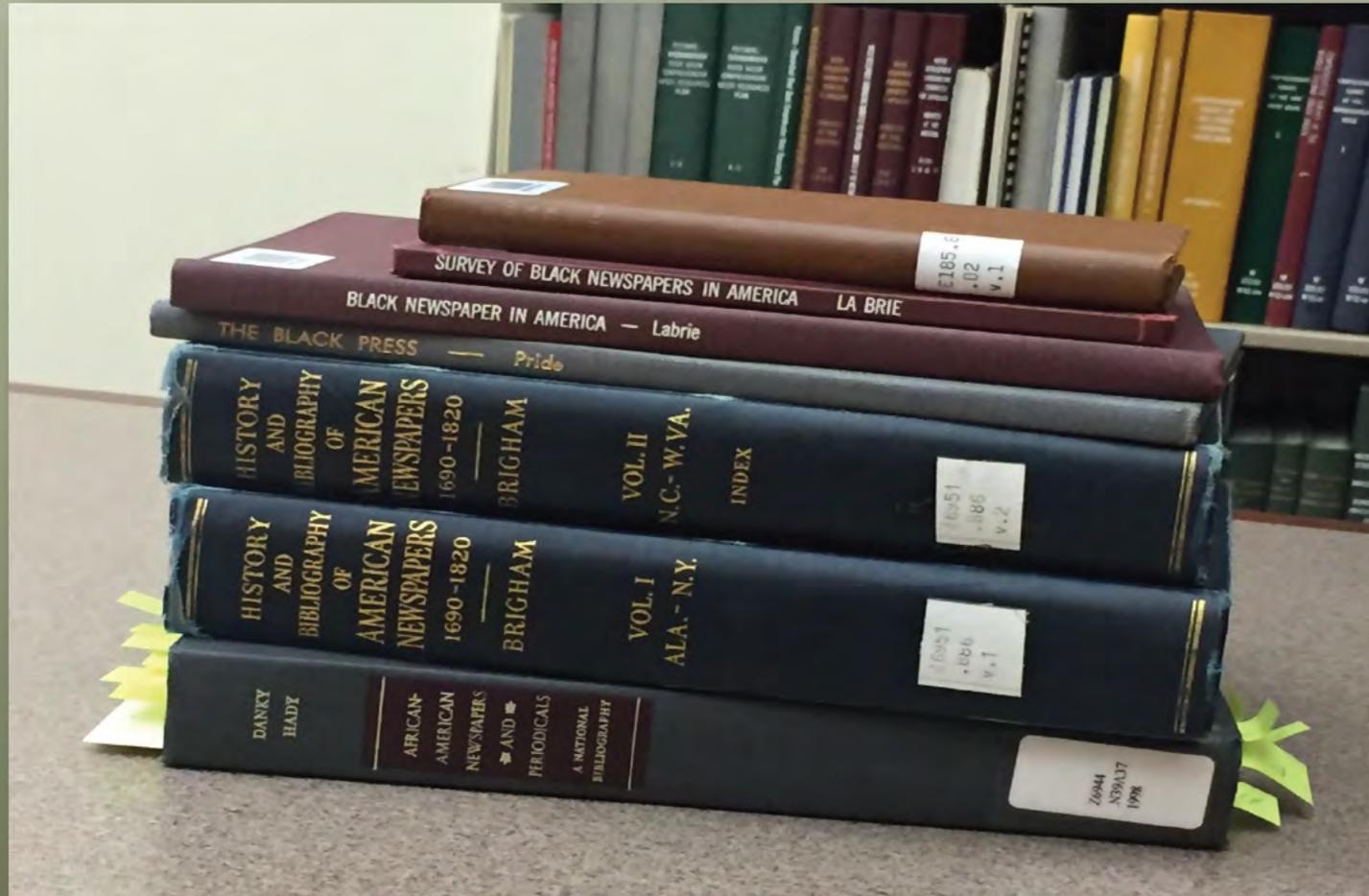
Independent Observer

Bluefield, 1951

Editor unknown



FAILURE OF THE HISTORICAL RECORD



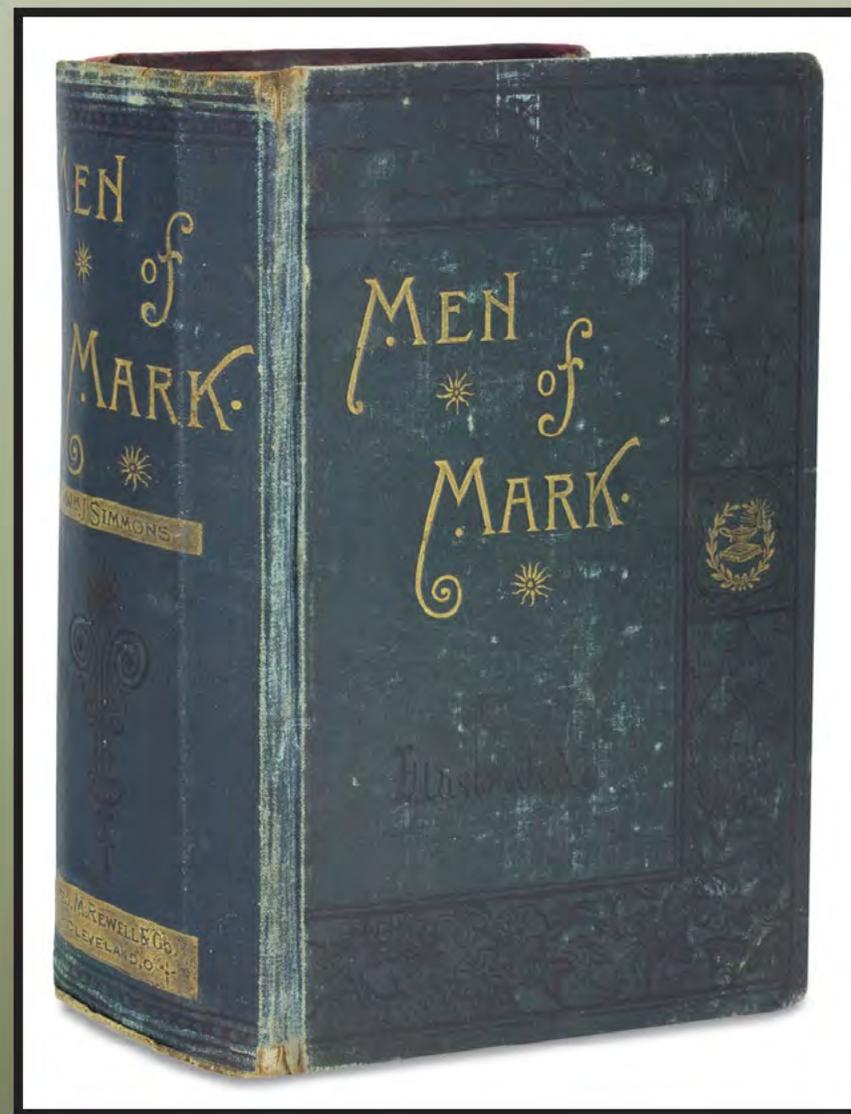
ERRORS EVERYWHERE!

*Men of Mark: Eminent, Progressive
and Rising*
D.D Simmons

Incorrect statement:

C.H. Payne's *West Virginia Enterprise*: The
only African American weekly newspaper
in West Virginia.

Correction: Clifford's *Pioneer Press*, the
Advocate, and Whittico's *McDowell Times*
were also published weekly.



WEST VIRGINIA AFRICAN AMERICAN
NEWSPAPERS ON CHRONICLING
AMERICA

• Available Now:

- The Advocate
- The McDowell Times
- Pioneer Press

Coming soon:

West Virginia Enterprise
More Pioneer Press
The Huntington Times
West Virginia Weekly
West Virginia Digest

EXERCISE: USING CHRONICLING AMERICA

https://chroniclingamerica.loc.gov/newspapers/west_virginia/

Look at the first page of one of these newspapers:

The Pioneer Press

The Advocate

The McDowell Times

Select one article from the paper to share with the class.

DISCUSSION TOPIC

Erasure

- How do we know something's missing?
- What can we do about it?
- What are some examples?

EXAMPLES OF CORRECTED ERASURE

Examples:

- 1. Katherine Johnson rediscovered in Hidden Figures book and film
- 2. Wikipedia: List of African American newspapers and media outlets:
 - https://en.wikipedia.org/wiki/List_of_African-American_newspapers_and_media_outlets
- 3. Chronicling America digitized newspapers

The African American Press in West Virginia
Stewart Plein

African American Seminar
Rhonda Redmond
Sept. 3, 2020

Slide Narrative

Slide 1: Introductory Slide

Hello, I'm Stewart Plein. I'm the Curator of Rare Books and Printed Resources. That means besides rare books, my job includes books in the Appalachian Collections and the WVRHC Reading Room as well as magazines, periodicals, journals, and today's topic, newspapers. I'm also the managing director for WVU's National Endowment for the Humanities and Library of Congress grant to digitize historic WV newspapers, some of these will be the focus of our conversation.

Slide 2:

I'm here today to talk about one element of the Black experience in the state of West Virginia and that is Black print culture as it refers to Black owned and operated newspapers.

Slide 3: A Note on Content

Please be aware that as we are discussing these papers we will be using terms that were acceptable at the time, but ones that we do not use today.

Slide 4: Topic to Consider: Erasure

Before we get started I'd like you to keep this topic in mind. It will be our starting point for discussion following the talk. We'll also have a chance to discuss some questions along the way.

Slide 5: Newspaper Survival and Subscription Woes

Beset with a fluctuating subscriber base, the constant need for funds, and personnel shortages, African American newspapers in West Virginia during the late 19th and early 20 centuries, approximately the 1880s to the 1940s, struggled to survive.

Many were short lived, publishing issues for a couple of years at best. Some papers found themselves shutting down production for weeks or even months at a time, waiting for subscribers and advertisers to provide enough funding to begin publishing again.

As was often the case, few people could afford to subscribe and issues were frequently passed from hand to hand, shared among family members and throughout the community. The act of sharing brought important news to a wider audience, but the lack of subscribers was nearly certain death for the publisher. Even as late as 1944, the editor of the *West Virginia Digest*, I.J.K. Wells, printed this plea to his readers:

And I quote:

“The West Virginia Digest, the people’s paper, will no doubt appear infrequently because of labor shortage and help. It will not make its weekly schedule for some time. Because you fail to see it every week, don’t think its (sic) dead. The cause for which it stands cannot die, and because there is a need for a newspaper, this one or some other one will spring up from time to time.” Unquote.

Problems with lack of payment were perennial: A May 1920 issue of the *Huntington Times* was more direct,

“on the first day of June, your paper will be cut off unless you sent in your subscription.”

Poll: The Fall of Black Newspapers

What were the challenges faced by the proprietors of African American newspapers? Was it:

- Lack of funds
- Outside editorial oversight
- Lack of subscribers
- Labor shortage

Slide 6: Founders

Let's talk about some of the newspaper's founders. These founders were recognized as community leaders. More than one served their readers as ministers. Editors were also attorneys, educators, and politicians. As leaders, editors took strong stands on racism with topics that included political events, Jim Crow laws, unfair mine labor practices, civil rights, and the military; which often limited soldiers to positions of service. Newspapers advocated for education, community pride, and party alliances that would benefit African Americans. Cultural activities, including church and social events, also filled their pages as did articles provided by wire services, such as the Associated Press, and the all-important advertisements.

Slide 7: Pioneer Press

J.R. Clifford is among the most important of these community leaders. The earliest African American newspaper in West Virginia was Clifford's *Pioneer Press*. This paper was published for over 30 years and the subscription base was nationwide and international in scope. Despite its long run, surviving issues on microfilm of the *Pioneer Press* only cover the years 1911 – 1917. The few original newspaper issues that survive are from the 1880s.

Poll: Survival of the historical record

If issues only survive on microfilm? What happened to the original paper issues used for filming?

- Reel purchased from another vendor who owned the issues
- Papers were discarded after filming
- Lost
- Unknown
- Partial or full survival

Slide 8: C.H. Payne

Like Clifford, C.H. Payne was a community leader: he was a minister, an educator, and the first African American elected to the West Virginia Legislature. As a newspaperman, C.H. Payne established three newspapers in West Virginia: *the West Virginia Enterprise*, *The Pioneer*, and the *Mountain Eagle*. Little is known about the *Pioneer* or the *Mountain Eagle*. Both papers were published in Montgomery, WV, both during the 1890s – 1900s. No issue from either paper is known to exist.

Slide 9: *West Virginia Enterprise*

What can we learn about newspapers when so few issues survive? Only the first three issues of the *West Virginia Enterprise* survive: Sept. 12, Sept. 19, Sept. 26, 1885, but we can learn many things about Black newspapers from its pages.

First Page, Sept. 19, 1885. Price for a single copy: 5 cents

The first page is what the newspapers termed, quote “interesting reading” unquote, using catchy headlines to attract attention. Today, we might consider this tabloid-style content.

Headlines included:

- Pungent Paragraphs – a collection of odd notes
- The Hornet: Descriptions of an Interesting Insect
- Our Dead Presidents: How they died and where they were buried

The second page contained the real news related to the subscribing population.

From the third issue, Sept. 26, 1885 was this important headline: Facts for Colored Voters.

The fact that the important news relating to African Americans appeared on the second page and “interesting” news took the front page was not uncommon, and followed a long-standing newspaper tradition.

Second page, third issue serves as an introduction to the *Enterprise*, describing it as “A New Paper:”

- Quote “A handsome 6 column folio full of news & interesting reading.”

Unquote.

- Blurb: Quote “The “*West Virginia Enterprise*” is the name of a new colored paper published in Charleston, West Virginia, by Rev. C.H. Payne. We wish it success – *People’s Advocate*” Unquote.

The *People's Advocate* was a weekly African American newspaper published from 1876 to 1884 by John Wesley Cromwell. Virginia

Encyclopedia:

https://www.encyclopediavirginia.org/Cromwell_John_Wesley_1846-1927

Slide 10: McDowell Times

Founded in Keystone, in McDowell County, a county known across the U.S. today as the worst county in the nation for age expectancy, health and drug use, the *McDowell Times*, founded in 1904, served as a leading newspaper when coal was king. Published weekly the *Times* offered a unique glimpse into the state’s laboring African American communities, its Republican politics, founded on the

party of Abraham Lincoln, and the intersection of race and class in the coalfields.

The driving force behind the *McDowell Times* was its editor, Matthew Thomas Whittico, an educator, who moved to Keystone and purchased a local newspaper, renaming it the *McDowell Times*. Born in Virginia immediately following the Civil War, Whittico attended Lincoln University, a Black college in Pennsylvania. After graduation he taught school in his home state.

An important political paper, the *McDowell Times*, belonged to the National Negro Press Association, and reported events sponsored by the NAACP. From a political standpoint, the *McDowell Times* was the most important Black newspaper in the state.

Slide 11: McDowell Times

Like many African Americans in this era, Whittico was a staunch Republican in the party of Lincoln, and the *McDowell Times* reflected its editor's politics.

Whittico used his publishing pulpit to espouse Republican politics to African Americans in the county and region. McDowell County was unique in West Virginia, because of its sizeable Black population, many of whom labored in the coal fields.

With no small pride, the *Times* declared, and I quote:

"Negroes are very important political factors in this county...[they] are more thoroughly organized than in any county south of New York." Unquote.

The *Times* played no small part in this organization, with a wide-reaching circulation of nearly 5,000. The political clout of the county's African American community was evidenced by Whittico's election to Keystone's City Council, and Whittico's growing importance to the Republican Party was evidenced by his service on the party's state executive committee.

Slide 12: The Advocate

The *Advocate*, 1901 – 1913, was based in the state capital, Charleston. Surviving issues cover 1907 – 1912. From these dates we can see that 7 years of the *Advocate* are missing.

Right up front, The *Advocate* didn't hesitate to make bold statements. A statement above the masthead reads, quote

“The *Advocate* Contains More News than any other Race Paper Published,
unquote.”

In addition, the paper stated, and I quote

“The *Advocate* Reaches More Colored Readers than any Newspaper in West
Virginia” unquote.

These were bold claims to make and they may or may not be true. Competition was tough. The *Advocate* was one of five African American newspapers published in the state, and its competition included two of Payne’s papers, the *Pioneer* and the *Mountain Eagle*, Clifford’s *Pioneer Press*, and Whittico’s *McDowell Times*.

Slide 13: The Advocate

At first, the *Advocate*, a weekly, ran a full eight pages of news, which may explain why it states, underneath this ad for hair color, quote “You Look Prematurely Old,” unquote, is this statement:

Quote “Read every line in this paper and then decide whether or not it contains more real, live race and general news than can be found in any other weekly paper.” Unquote.

Although the *Advocate* had a long run, 12 years, longer than most African American newspapers, the paper’s popularity wasn’t to last. In just a few years, the *Advocate* decreased its length to 6 pages, changing its statement to “We Cheerfully Publish all Crisp News Notes from All Sections.” Quite a different statement than those made earlier.

Slide 14: Huntington papers

Four newspapers were published in Huntington during the late 1880s through the early years of the 1920s. These newspapers are the *Huntington Enterprise*, the *West Virginia Spokesman*, the *Breeze*, and the *Huntington Times*. These newspapers documented an extraordinary time in Huntington’s history, a time referred to as a “Black Renaissance,” a period of intellectual and cultural significance for Huntington’s African American community.

Slide 15:

Sadly, only one issue out of these four Huntington newspapers is known to survive today. WVU has a single original issue of the *Huntington Times*, for May 15, 1920. Contents of this issue include news on political candidates, world events, and an announcement for an upcoming NAACP meeting to be held at Huntington's Frederick Douglass High School, Monday, May 17.

Slide 16: The Newspapers: Survival

At the time this research was conducted, 15 African American newspapers were known to exist in West Virginia. Most, but not all, were published in larger cities within the state where the population would provide a strong subscriber base. These papers span more than one hundred years of publication beginning in 1882. When research began on the African American press in West Virginia, only one newspaper was still publishing, the *Beacon Digest* in Charleston. It too, closed its doors in 2006. The only Black paper in the state to continue publishing in the 21st century.

Poll: Operational Needs

What are the requirements for operating a newspaper at this time?

- Level of education
- Labor force
- Out of State Ownership
- Advertisers
- Subscriber base
- Printing operation

Slide 17: Newly discovered:

Three more of the state's Black newspapers have been discovered. This is a very important discovery – there may be many more waiting to be found. The only fragment remaining of the *Kanawha Advance* is a single clipping, shown here.

Only one issue of the *Clarion* survives on microfilm, at present no information can be found on the *Independent Observer*.

Slide 18: Failure of the Historical Record

The reference works consulted, shown here, fail to recognize West Virginia's African American newspapers. Only one newspaper, the *McDowell Times*, is listed in any of these reference works. That may be because the paper was among the most important in the state, but it is hard to accept the fact that no other newspaper, including the likes of the *Pioneer Press* with its national subscriber base and 35-year run, is not listed in any of these resources.

Slide 19: Errors Everywhere!

Information about the *West Virginia Enterprise*, listed in the 1887 book, *Men of Mark: Eminent, Progressive and Rising*, is recorded incorrectly, stating that Payne's *West Virginia Enterprise* was the only African American weekly newspaper in West Virginia – This is incorrect, Clifford's *Pioneer Press* was also a weekly, as was the *Advocate*, and the *McDowell Times*. Wikipedia states that the *West Virginia Enterprise* was the first African American newspaper in the state – this is also incorrect. Again, Clifford's *Pioneer Press* beats the *Enterprise* by 3 years – issuing its first paper in 1882.

Image: <https://www.rareamericana.com/pages/books/3728948/d-d-william-j-simmons-1849-1890-william-james-simmons/men-of-mark-eminent-progressive-and-rising?soldItem=true>

Slide 20: Good News! Chronicling America

Though all of these papers are defunct, there is still good news. All of the surviving African American newspapers published in West Virginia before 1923 are now available on the Library of Congress site, Chronicling America, for free. You can sit at home in your easy chair with your favorite frosty libation by your side and read every page of this important moment in Black publishing history in the state.

Poll: Primary Research tools

Have you used Chronicling America in your research?

- Online source such as Newspapers.com
- Chronicling America
- Actual physical newspaper
- No, I have not used newspapers in my research

Slide 21: Exercise: Chronicling America

Look at the front page of the first online issue of the following newspapers. What differences do you see?

The Advocate

The Pioneer Press

The McDowell Times

Or, pick one of the following papers. Find an article on the front page of first online issue. Tell us about it.

Slide 22: Discussion Topic: Erasure

- How do we know something's missing?
- What can we do about it?
- What are some examples?

Slide 23: Examples of Corrected Erasure

- Katherine Johnson rediscovered in *Hidden Figures* book and film

- Wikipedia: List of African American newspapers and media outlets:

[https://en.wikipedia.org/wiki/List_of_African-](https://en.wikipedia.org/wiki/List_of_African-American_newspapers_and_media_outlets)

[American newspapers and media outlets](https://en.wikipedia.org/wiki/List_of_African-American_newspapers_and_media_outlets)

- Chronicling America digitized newspapers

Thank you!

Annual Performance Progress Report

Report ID: 2916560

Application Number: PJ-50080-11

Project Director: John Cuthbert (John.Cuthbert@mail.wvu.edu)

Institution: West Virginia University Research Corporation

Reporting Period: 8/1/2020 - 7/31/2021

Report Due: 10/31/2021

Submission Date: 8/27/2021 2:33:28 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

The widespread lockdown associated with the spread of the virus affected West Virginia University as it has all institutions of higher learning. With the university closed, students sent home, and employees working remotely, creative thinking had to be employed in order to meet goals. After months working from home, I was able to return to campus at the end of July three mornings a week. The balance of this time was remote. This schedule is still in effect today. With this in mind, the major goals of the project during this time were to maintain our schedule and meet our deliverables. Even with these setbacks we have managed to do both.

2019 grant awardee deliverable timeline action items:

- Status report to LOC due in February. This was submitted on time.
- Sample reel due in April. This was submitted and approved in March.
- Title selections spreadsheet due in April. This was submitted on time. We have continued to revise our title selections, review LCCN's, and add new titles since that time, all approved by LOC rep, Kerry Huller.
- September Virtual Conference: Both the PI, John Cuthbert and myself, managing director, attended the virtual conference. I gave a lightning talk presentation on one of our outreach successes. This outreach activity is part of a national project sponsored by the New York Academy of Medicine called Color Our Collections. Each year, the NYAM invites libraries, museums and other cultural institutions to create coloring pages drawn from collections. The West Virginia and Regional History Center at the WVU Library has participated for a number of years. This year we created a coloring book based on hand drawn advertisements from one of our local newspapers, the Fairmont West Virginian, which has been digitized and is currently available on Chronicling America. This coloring book has proved to be our most popular to date, even drawing attention from the Smithsonian's online magazine.
- 25% of pages due October 1: we have met this goal, submitting 35 – 40,000 pages to LOC.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

The major accomplishments under the above goals were meeting our deliverable schedule and managing to take advantage of outreach/social media promotional opportunities.

As the student grant assistant, Rachael Nicholas, was working remotely from Arizona, since students were sent home during the pandemic, she was unable to fulfill her primary role, which is to review microfilm, research, write essays, and submit them to me for review.

Instead, we took this opportunity to participate in NDNP social media. As there are only two people at WVU who work on the grant, myself and a student assistant, we were unable to allot time to pursue many of the promotional social media activities. In order to stay involved and engaged across great distances, we took advantage of this time to create blog posts and join in on Chron Am party themes. We published several blog posts on newspapers for this grant cycle and participated in a couple of the Chron Am parties when we had available material to do so.

Problems: We discovered and dealt with three problems during this period:

1. We learned that essays submitted in 2019, a total of 16 in all, had been misplaced at NEH and never published.
2. Due to a microfilm vendor problem in the fourth grant cycle, we found that we will need to do more work to reclaim negative microfilm needed for this grant.
3. These two problems made us realize that we need to hire an additional staff person to assist in the location of negative microfilm, as well as an additional person to assist with essays.

Remediation:

1. After contacting Kelly Huller, our LOC rep, and Molly Hardy, at NEH, we were able to inform them that essays submitted in 2019 had not been uploaded. After an exchange of emails with Molly we learned that we were not the only ones whose essays failed to appear on Chron Am. The good news is that the missing essays have been located and they are now in process. Margaret Walker (NEH) has confirmed that several have been submitted and we have made corrections on a couple of essays that are now ready to go.
2. Concerning problem #2, the microfilm vendor situation, I discussed the issue with Margaret Walker, our NEH rep, and Karen Little also at NEH. Karen suggested that we submit a budget change request to Egms Reach for approval. The change request will be submitted by the

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

In February University staff reviewed microfilm, selected relevant content, and created a coloring book from advertisements from the May 1926 issues of the Fairmont West Virginian. These, as mentioned above, were submitted to the NYAM Color Our Collections annual event online.

The student assistant currently working on the grant, Rachael Nicholas, was a new hire in March. She began work just a couple of weeks before the pandemic struck. Prior to the University shutdown we had some time together to go through the processes involved in reviewing microfilm, researching and writing essays. During this time, we stayed in touch by setting up a weekly phone schedule to discuss needs, talk about processes, and generally keep in touch and engaged with the grant process.

In September, as mentioned above, the PI, John Cuthbert, and myself, managing director, attended the fall NDNP conference. I gave a lightening talk presentation.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Our promotional activities were distributed in a number of ways:

1. Blog posts and Chron Am party themes were posted on the University Library news site and on Facebook for the broadest distribution.
2. The Color Our Collections newspaper ad coloring book was uploaded to the New York Academy of Medicine Color Our Collections website, shared with library employees, posted on Facebook, and shared at the conference in a lightening talk. The Smithsonian Institution wrote about our coloring book in the Smithsonian's online magazine.
3. A virtual exhibit was developed using the Color Our Collections newspaper ad coloring book and the lightening presentation I gave at the conference. It is available on the University Library arts page: <https://sites.google.com/mix.wvu.edu/colorourcollections/home>
4. University class instruction materials were developed and delivered for virtual instruction. These materials are attached in the supplemental materials section along with the powerpoint and slide narrative for the lightening presentation at the NDNP conference.

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

In order to accomplish our goals, we will submit a change request in Egms Reach so that we may hire additional staff, as described above, to assist in the location of negative microfilm and draft essays.

We will also continue to examine microfilm, research, write, and submit essays, as well as participate in outreach/social media activities.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Individuals who have worked on the project this year include:

1. John Cuthbert, primary investigator, position held since 2011. John serves as a resource and has ultimate oversight for the grant.
2. Stewart Plein, managing director, position held since 2014. Oversees, supervises and drafts all grant writing, selects titles, oversees, approves, and submits historical essays, oversees and conducts training, supervises and performs educational and promotional outreach activities.

3. Rachael Nicholas, graduate student assistant, a new hire, position held since March, 2020. Rachael handles review of microfilm, research and writing of essays, in which she excels, and all related tasks for grant deliverables.
4. Henry Morse, Library of Virginia, grant partner. Position held since 2011. Henry handles all digitization needs, processing, communication with vendors, and oversight, as well as microfilm review and original newspaper preservation where needed.
5. Errol Somay, Library of Virginia, grant partner. Position held since 2011. Errol oversees the Library of Virginia's participation in the WV NDNP grant.

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);

Facilities (e.g., project staff used the partner's facilities for project activities);

Collaboration (e.g., partner's staff worked with project staff on the project);

Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and
Other.

More detail on partner and contribution (foreign or domestic).

The Library of Virginia newspaper program is our only grant partner. Other vendors, including Backstage Library Production and Apex in India, are also involved in processing.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

The impact our newspapers have on human resources is best exemplified in University class instruction. This semester research on our African American newspapers was discussed in class sessions in the humanities. By sharing our research and our newspapers we are directly contributing to anti-racism as well as providing opportunities for research. The University classroom instruction on African American newspapers, editors, reporters, and national stories about African American culture contributes to the improved performance, skills, and attitudes in West Virginia and beyond.

The availability of our immigrant and African American newspapers on *Chronicling America* provides important access and materials for researchers, practitioners, teachers, young people, and

patrons in general.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

As reported above, two problems arose. First, the need to hire an additional staff person to locate negative microfilm returned to us in disarray from a previous vendor. Second, the discovery that 16 of our essays from the 4th grant cycle were misplaced and therefore, had never been uploaded to Chronicling America.

Problem 1: As reported to Margaret Walker, NEH rep, and Kerry Huller, LOC rep:

The problem:

Several years ago, Proquest stored and sold West Virginia newspaper microfilm owned and filmed by staff at the WVU Libraries' West Virginia and Regional History Center. At some point, Proquest ceased payment of royalties due to WVU. Though WVU lawyers became involved there was no resolution to the dilemma. Following this situation, Joe Mills, at (b) (4), a former vendor used by many in the NDNP program, stepped in and retrieved WVU's microfilm from Proquest. IDC then became the storage location for WVU microfilm, forwarding negative reels as needed for each grant cycle.

This arrangement worked well until the 2017 grant when WVU learned via email that (b) (4) was dropping the microfilm side of its business and therefore, would be returning our microfilm. On the surface that sounded good at the time, because the service to us, and likely to others in the NDNP program, had greatly diminished. Large boxes of negative reels, a total of 228, were returned to WVU without any discernable organization. The reels were mixed in with large quantities of the Libraries' non-newspaper microfilm negatives.

We sorted through boxes for weeks in order to locate the newspaper microfilm needed for the grant. While we were able to locate many of our reels we came to the determination that hundreds of reels of negative newspaper microfilm were missing. Despite repeated queries we received no response from (b) (4). In addition, the large reels of negatives in metal cases were not adequately labeled.

After reviewing the situation with Ralph Canevali, our rep at NEH at the time, he gave us permission to use grant funds to hire a person to locate what we needed specifically for that grant. As we were short on time, that was all we could do. We were successful in our search and able to fulfill our grant obligations.

Now, we need to look for the remaining newspaper negative reels. Since the reels were mixed in with non-related microfilm, we need to locate and separate the reels for this grant. While we were able to set aside some of the negative reels needed for this grant cycle before, we did not have the time to locate everything that was needed.

Our plans to remediate this problem will be to request an additional staff person to aid in the location of the negative reels, making them available for this grant cycle and any future ones we may receive.

Problem 2:

As described in an earlier section, we discovered the essays submitted to NEH for review in 2019, 16 in all, were received, however they were misplaced. Therefore, the essays were not reviewed, nor were they uploaded to Chron. Am. After looking into this, via conversations with Kerry Huller and Molly Hardy, we learned that we were not the only ones whose essays had been misplaced. The essays have now been located and the process of uploading them to our content will resume.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is acknowledged.

Special reporting for this part of the cycle included:

- Recognition and instruction on using Chronicling America and accessing newspaper content in the classroom setting.
- Explicit recognition of the funding agency in blog posts
- Recognition of funding agency in conference presentations and promotional materials

Project Outcomes

Describe any project outcomes in the space provided.

This award is still in progress. Nothing to report at this time.

Grant Products

“One Hundred Museums Transformed Their Collections Into Free Coloring Pages.”
(Article)

AWARDEE ANNUAL STATUS REPORT

GRANT NUMBER: PJ-50080-11

WEST VIRGINIA DIGITAL NEWSPAPER PROJECT

JOHN CUTHBERT, PRINCIPAL INVESTIGATOR

STEWART PLEIN, CO-INVESTIGATOR

WEST VIRGINIA AND REGIONAL HISTORY CENTER

WEST VIRGINIA UNIVERSITY LIBRARIES

October 31, 2019

West Virginia Digital Newspaper Project (WVDNP)
Report of Accomplishments October 31, 2019
Prepared by Stewart Plein

This annual report provides a status update for West Virginia University Libraries NDNP activities for 2019. The report documents activities and events at the close of the fourth grant cycle and the beginning stages of the recently awarded fifth cycle.

January 2019 started off with submission of a proposal for a fifth grant cycle. Many things are taken into consideration when drafting a grant proposal. First, geographic locations within the state are considered as digitization of newspapers representing all regions of the state is desired. The second consideration pertains to subject matter. Previous grants have focused on the oil industry, Civil War Military Camp newspapers, African American papers, socialist papers, as well as papers that represent political parties and politics throughout the state. The proposal for the fifth grant cycle focused on periods of great upheaval in West Virginia history that had national implications.

The newspapers selected for the proposal cover two distinct areas in the state. Drawing a diagonal line from the Eastern Panhandle counties of Jefferson and Berkeley bordering the states of Virginia and Maryland, to the southern West Virginia counties of Mingo and Logan, which lie along or near the border of Kentucky, these counties became seats of unrest and strife during pivotal periods of the state's history, bringing national attention to ongoing altercations. The newspapers selected document strife within the state including Civil War battles and the West Virginia Mine Wars. The Mine Wars began in 1912 and culminated in the Battle of Blair Mountain in 1921 the centennial of which will occur during this grant cycle. Digitizing newspapers that chronicle the warring factions which included miners, corporate entities, and law enforcement will facilitate historical research leading up to the observance of this important anniversary in West Virginia history.

Project staff have worked diligently to bring fourth cycle activities to a close since the fifth cycle was awarded and are preparing to begin the next one. As of last week our final drives for the fourth cycle are waiting for approval from the LC. We have made significant contributions to Chronicling America during the fourth cycle. As it stands now, we have digitized all surviving Civil War Military Camp newspapers as well as all surviving African American newspapers. These papers will prove to be a great resource to researchers of Civil War history and the lives of African Americans in our state.

The WVU Libraries were pleasantly surprised by the receipt of some unexpected gifts to the Libraries' newspaper collection during the fourth cycle. All of these papers have been sent for digitization as part of the grant cycle. The most significant gift was a bound volume of the South Branch Intelligencer from Hampshire County. We had already digitized all the surviving issues we had which were in preserved bound volumes. One volume from the newspaper's run, 1835, was missing. We were very excited to see that the gift was the very volume believed to have been lost. We sent the volume as a whole to our grant partners at LV, who examined the papers, made any necessary repairs, and then forwarded them to (b) (4) for scanning.

Thanks to this gift, we now have a complete run of the South Branch Intelligencer on Chronicling America.

By April we had a page count of 70,000, well on our way to the 100,000 page requirement. We encountered a few problems with some newspapers, which is to be expected when using the actual hard copies or the microfilm version. For example, the Virginia Statesman turned out to be very dark. It is the precursor of the Wheeling Compiler, which was also sent out for scanning at the same time. We were happy to learn that the Library of Congress is now developing tools to address such issues. Robin Butterhof reported at the 2018 conference that LC was building in tools to adjust this type of issue.

We selected a reel from the Martinsburg Independent as the sample reel for the fifth cycle. We've already sent this off and have received word that it has arrived at LC. We had some discussions with Robin regarding a few issues with one of our drives, Overton. Robin also called our attention to some very small issues that need to be addressed. First, we own issues of the Hinton Republican (3/1882-12/1882) that fall outside the dates of publication for the assigned LCCN (1894-1899). These extra issues mean that they will require a different LCCN. The change will need to be determined by a cataloger and Kelly at LV will be able to take care of this adjustment. Second, we will be overwriting an issue of the Knapsack, a Civil War Military Camp newspaper. A better copy of the issue has been discovered and we will upgrade to the better image.

Outreach activities included a presentation on national newspaper reporting on a specific moment in West Virginia history. The presentation, titled, "Frederick Douglass Remembers: An Address on John Brown at Storer College, May 30, 1881, Harpers Ferry, West Virginia," was given at the Virginia Forum conference held at Longwood University in March. The noted nineteenth century African American orator spoke on Decoration Day at Storer College, the first institution of higher learning for African Americans in West Virginia. His speech on John Brown, who attacked the armory at Harpers Ferry, occurred at a time when the events were still within living memory. Newspapers across the country reported on Douglass' speech and their stories revealed changes in the way the nation viewed the events John Brown put into motion twenty two years before. From newspaper reports at that time, the intervening years allowed feelings to mellow and attitudes about Brown to soften. A revised version of this talk was also presented at the NDNF Conference in September.

Both conferences, the Virginia Forum and the NDNF Awardee conference, provide opportunities to reconnect with colleagues, other awardees and those in administration positions with NEH and LOC. Our digitization partners, Errol Somay and Henry Morse, also attend the Virginia Forum conference, so this gives us a chance to meet face to face, talk about where we are in the grant cycle and address any issues with the papers or progress outside of our weekly conference calls. We also take time to meet and talk about plans or problems at the NDNF Awardee conference. Both of these conferences provide great outlets to connect with our grant partners.

In closing, we wish to note that Zac Cowsert, the graduate student who has worked on the NDNF since 2014, will be graduating in May 2020. While we are happy for Zac, who joined us as a master's student and will now graduate with a PhD in History, we are sorry to lose him. His

researching skills are impeccable and his essay writing is of the highest quality. Ralph has had nothing but praise for Zac's skill at crafting a well-researched and written essay. Another student assistant has been engaged to fill in for Zac after his graduation. She is now learning the ropes and Zac has proven to be an invaluable asset in her training. She has written several essays which have been forwarded to Joel. As we plan on digitizing two German language newspapers in the fifth cycle, we intend to seek an additional student assistant, one with German language skills, to handle those papers. We were able to hire a student in the Italian language department to assist with an Italian newspaper a few years ago and hope to repeat the experience by working with the university's German department during this cycle.

We are grateful to the Library of Congress and the National Endowment for the Humanities for the receipt of another grant cycle. We're excited about the papers we will digitize and we're looking forward to sharing them with our readers on *Chronicling America*.

THE AFRICAN AMERICAN PRESS IN WEST VIRGINIA

Stewart Plein

Curator, Rare Books & Printed Resources

Managing Director,

WV National Digital Newspaper Project

THE AFRICAN AMERICAN PRESS IN WEST VIRGINIA



A NOTE ON CONTENT

- As we are discussing these newspapers, please keep in mind that we will be using terminology that was acceptable at the time, but not what we use today.

TOPIC TO CONSIDER

Erasure

Definition:

- The removal of all traces of something
- The removal of writing, recorded material, or data
- Obliteration
 - “The erasure of prior history”
 - Oxford Languages

NEWSPAPER SURVIVAL AND SUBSCRIPTION WOES

- “*The West Virginia Digest*, the people’s paper, will no doubt appear infrequently because of labor shortage and help. It will not make its weekly schedule for some time. Because you fail to see it every week, don’t think it’s dead. The cause for which it stands cannot die, and because there is a need for a newspaper, this one or some other will spring up from time to time.”
 - I.J.K. Wells, editor, *West Virginia Digest*, Charleston
- “on the first day of June, your paper will be cut off unless you sent in your subscription” *Huntington Times*, May 1920

FOUNDERS

- Served dual roles:
 - Ministers
 - Attorneys
 - Educators
 - Politicians

The Pioneer Press.

"HERE SHALL THE PRESS, THE PEOPLE'S RIGHTS MAINTAIN, CHAWED BY INFLUENCE AND UNSHIBED BY GAIN."

ESTABLISHED 1882. MARTINSBURG, W. VA., SATURDAY, JANUARY 21, 1911. VOL. 29. NO. 40

J.R. CLIFFORD AND THE PIONEER PRESS

First African American
newspaper in the state.

1882 – 1917



West Virginia & Regional History Center

C. H. PAYNE

Founder of three
West Virginia Newspapers:

West Virginia Enterprise

Pioneer

Mountain Eagle



“IT’S A VERY NEWSY FIRST NUMBER!”

First Page, Sept. 19, 1885 single copy 5 cents

Pungent Paragraphs

The Hornet: Descriptions of an Interesting Insect

Our Dead Presidents: How they dies and where they were buried

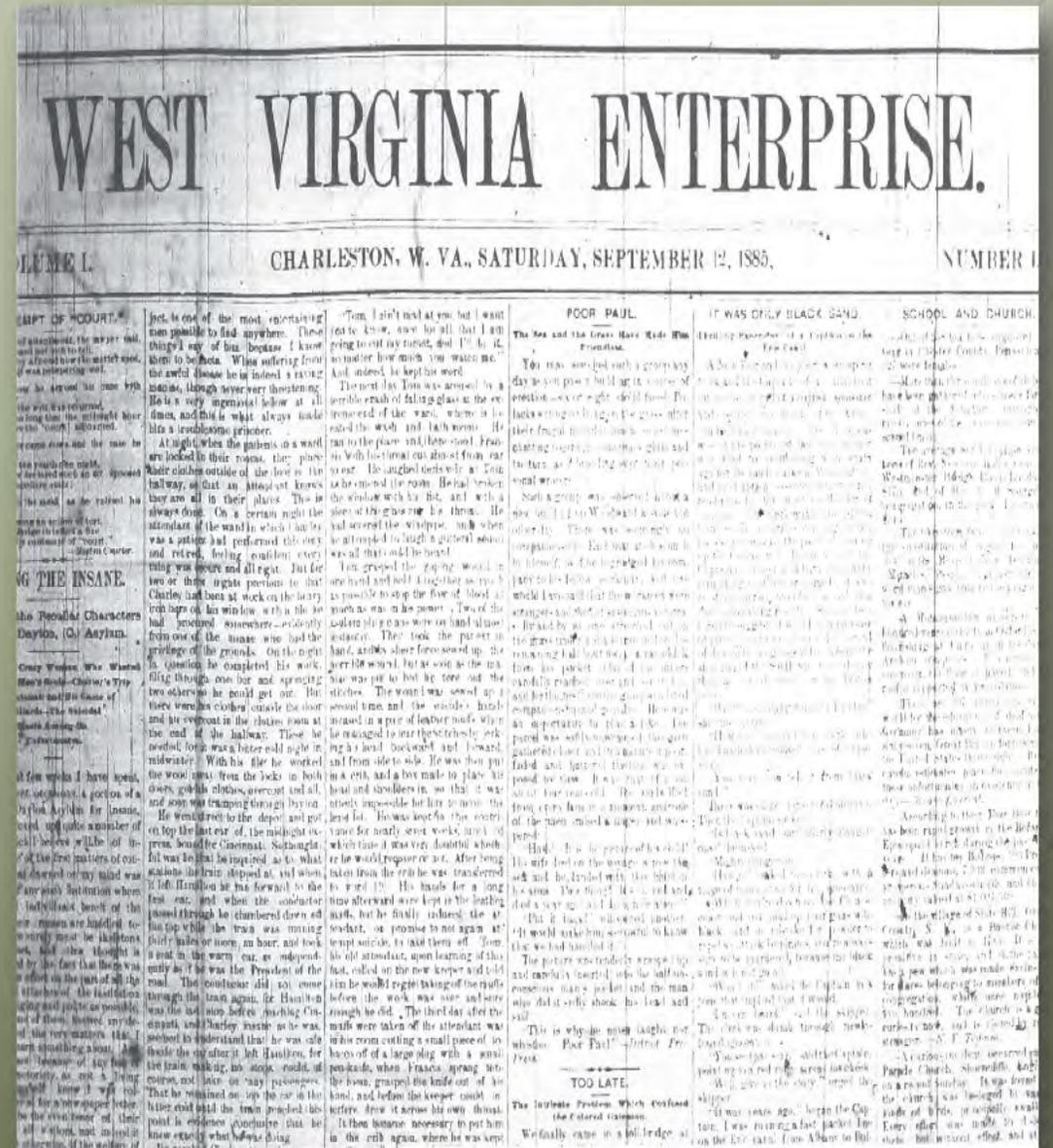
Second page Sept. 26, 1885

Facts for Colored Voters

A New Paper:

“A handsome 6 column folio full of news & interesting reading.”

The “West Virginia Enterprise” is the name of a new colored paper published in Charleston, West Virginia, by Rev. C.H. Payne. We wish it success – People Advocate.



MCDOWELL TIMES

• According to the McDowell Times:

• "Negroes are very important political factors in this county...[they] are more thoroughly organized than in any county south of New York."

The Advocate Contains More News Than Any Other Race Paper Published—\$1.50 a Year—Subscribe Now

THE ADVOCATE
PUBLISHED WEEKLY BY
W. H. HARRISON, 1105 1/2 N. 10TH ST.
CHARLESTON, W. VA.

THE ADVOCATE.

THE ADVOCATE
IS THE ONLY RACE PAPER
PUBLISHED WEEKLY IN
WEST VIRGINIA.

VOLUME VII. NO. 27

CHARLESTON, WEST VIRGINIA, APRIL 2, 1908

SUBSCRIPTION \$1.50 YEAR

LEXINGTON

There was a full-length portrait of General and Governor of the State. The paper contains a number of interesting articles and news items. It is a well-written and interesting paper.

BIG PLUM

The paper contains a full-length portrait of General and Governor of the State. It is a well-written and interesting paper.

SEN. SCOTT

The paper contains a full-length portrait of General and Governor of the State. It is a well-written and interesting paper.

OUTLOOK

“THE ADVOCATE REACHES MORE COLORED READERS THAN ANY NEWSPAPER IN WEST VIRGINIA”

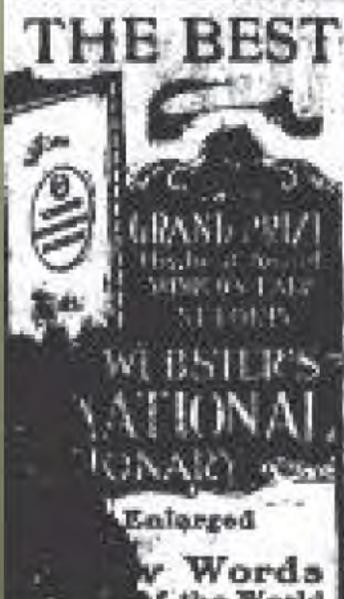
THE ADVOCATE
CHARLESTON, WV

THE ADVOCATE

You Look Prematurely Old

"Because of those ugly, grizzly, gray hairs. "La Croche" Hair Restorer corrects this, and makes the hair so straight and glossy for a time. Price \$1.00 retail."

THE BEST



Read every line in this paper and then decide whether or not it contains more real, live race and general news than can be found in any other weekly paper. Our aim is to keep our readers informed on those things which concern them. You cannot afford to be without this paper. Now is the time to subscribe. Start right the first of the year and stay right by reading the Advocate. Send \$1.50 and your name and Address to The Advocate Publishing Co., Charleston, W. Va., and the paper, will be sent to you one year.

HUNTINGTON'S NEWSPAPERS

- Huntington Enterprise: 1885
- West Virginia Spokesman: 1900
 - Breeze: 1920s
- Huntington Times: 1918

THE HUNTINGTON TIMES

NEW SERIES.

HUNTINGTON, W. VA., SATURDAY, MAY 15, 1920.

VOL. 2, NO. 43

LOCALS

On the first day of June your paper will be cut off unless you send in your subscription.

If you want to know what is going on, then read the Huntington Times, and be sure to read the advertisements in it. They are all gathered and printed for your benefit.

June brides and commencement exercises will make big demands on white goods. Look up the merchant who sells those things, and the ones who advertise in this paper.

Hon. Frederick Douglass' picture is to be hung in the "Hall of Fame" along with Lincoln and the other immortals.

The Camden Park will open for colored people Monday, May 17th, H. P. McClain, manager.

Mr. J. H. Blount, a Negro, is a candidate for Governor of Arkansas.

Mr. and Mrs. McKinney are stopping in Huntington on their honeymoon.

Douglass High School Fourth Grade will give an entertainment, entitled "Teacher, Can I Go Home?" Friday, May 21st, 1920.

Ed W. Johnson is hitting the pave with one people for Constable. He has come to look like every Negro is going to do his duty in voting for Ed. The people all feel alike toward Ed, and he is going under the wire a winner. Be sure to vote for Ed W. Johnson for Constable.

Charles Barnes, Jr., the young man who was shot some time ago, is recovering. He has been able to go about the hospital, and it is hoped will soon be able to go home soon.

Miss Edith Seals, stenographer at the Times office, is improving and will soon be able to go out again.

ED. W. JOHNSON



Ed W. Johnson, whose picture is above, is a life-long Republican. He has been in the city of Huntington for the last 37 years, and his record and achievements are known to all who have had the honor of knowing him. He has been a loyal man to the party, and has stood for all the things that the party has stood for.

He has not gone ahead with the rabble and the rash of the times, but has been cool and conservative, quiet, unobtrusive and a willing worker. He stands on his record, and he is resting in the hands of his friends until the primary, May 22nd. Here is a man you can vote for and do honor to yourself and to your race.

Look up Ed Johnson and see whether he will vote or not. He is the man of the hour, and the man that will pass, for he is gaining all the votes in this race. Join the crowd and vote with us all. Vote for this man, your friend, a real man, and a life-long Republican.

—Political Adv.

COLORED ORPHANS

Are Disposed of By State Board of Children Guardians.

taxpayers, and we as taxpayers demand the right to know why these wards of the state should be put out in questionable homes when a state institution stands empty.

This is a deplorable state of affairs. This will take some explanation to satisfy the people of West Virginia, and this paper proposes to ask the reason why. We hope these reports are untrue; that there is some mistake; but it is a fact that these children were hurried to Charleston and let out to anyone who wanted or would take them. Please give your reason for such actions and we will be glad to publish some.

Mrs. Carper, This is a Copy of the Letter I Wrote Dr. Stevenson.

April 13, 1920.

Hon. R. B. Stevenson, State Board of Control, Charleston, W. Va.

As a representative of the State Federation of Women's Clubs and Secretary of the Baptist Woman's State Convention, I am writing to express our regret in the loss of the Home for Colored Orphans at Huntington, but we are proud to note that your Board has in its broad-hearted generosity made prompt and wise provision for the comfort of these unfortunate children. Let us hope that the kind consideration of our authorities may cause some of these children to become some of the state's most useful citizens.

I want also to assure you that your appointment of Mr. I. M. Carper as Superintendent of the Colored Orphan's Home is a wise one and meets the hearty approval of the Negro citizens throughout the state who have the interest of these hapless, neglected children at heart. I have great faith in that class, who, if placed under proper environment, may develop into some of the state's most worthy citizens. We have one in school here who is an exemplary student and who gives evidence of developing into a splendid man.

Mr. Carper is a worthy citizen, a taxpayer, and a man with a great sympathetic heart; that especially fits him for the duties of administering to the unfortunate children who suffer as much or more from heart hunger than they do from bodily hunger. Mr.

TEXAS JUDGE GIVES SAMPLE OF JUSTICE IN SOUTHERN COURTS.

Suspends Sentence of Three Mob Leaders Who Plead Guilty to Lynching.

Dallas, Texas—After Charlie Lantdale, William Long and Tom Lacey, three white men charged with having led the mob that lynched Clifton Jennings, a Negro, on July 24, 1919, had entered pleas of guilty to charges of manslaughter, the trial judge sentenced them to two years each and immediately suspended the sentences, turning the murderers loose. The first trial of the cases resulted in the jury failing to agree on a verdict.

Negro Lynched Was Innocent.

When the men were brought to trial the second time the prosecution produced evidence showing that Clifton Jennings, the Negro lynched, was not even implicated in the charge, made by a white woman that she had been attacked. Several days after this woman had made the charge a mob formed under the leadership of Lantdale, Long and Lacey, and without the slightest evidence took Jennings, who was attending to his affairs about the town in which he lived, and lynched him. They made no effort to conceal their identity.

Bootlegger Given Heavy Sentence.

During the trial the intemperately announced to the court that they led the mob that lynched Jennings. Upon pleading guilty to the manslaughter charge the judge sentenced them to two years each and boldly suspended the sentences.

James Hazelwood, white, was tried in the same court on a charge of selling liquor. The judge's charge to the jury in this case consumed more than an hour. The jury returned a verdict of guilty and the "bootlegger" was given a sentence of from three to ten years in the penitentiary.

ANNOUNCEMENT

Of the Twenty-fifth Annual Commencement, May 21st to 23rd, 1920, of the

HARRY N. DAVIS

Candidate For Republican Nomination For Prosecuting Attorney



Harry N. Davis, Candidate for Republican Nomination for Prosecuting Attorney.

THE NEWSPAPERS

Huntington:

- Huntington Enterprise 1885 -
- West Virginia Spokesman: 1900 -
- Breeze: 1920s
- Huntington Times 1918 -

Editor

Rev. Dr. C. H. Payne
C. H. Barnett
J. W. Scott
A.N. Johnson

Charleston:

- Advocate: 1901 – 1913 (Weekly)
- West Virginia Digest: 1939 – 1946
- Beacon Journal/Beacon Digest: Founded 1957 – 2000s
- West Virginia Beacon Digest: 1970 – 1989 scattered issues
- West Virginia Enterprise: 1885 - (Weekly)
- West Virginia Weekly 1933 – 1935

unknown

I.J.K. Wells

Benjamin R. Starks

Benjamin R. Starks

Rev. Dr. C. H. Payne

Earl K. Kogar

Keystone:

- McDowell Herald/Times: 1904 – 1941 (Weekly)

M.T. Whittico & R.W. White

Montgomery:

- The Pioneer: 1890s – 1900s
- West Virginia Eagle: 1890s – 1900s

Rev. Dr. C. H. Payne

Rev. Dr. C. H. Payne

Martinsburg:

- The Pioneer Press: 1882 – 1917 (Weekly)

J.R. Clifford



NEWLY DISCOVERED

The Kanawha Advance
Charleston, 1884
R.B. Robinson, editor

The Clarion
Clarksburg, 1911- approx. 1914

T.L. Higgins, editor

Independent Observer

Bluefield, 1951

Editor unknown



ANAWHA CO., W. VA., SATURDAY, SEPTEMBER 20, 1884

NEWS AND NOTES FOR TODAY

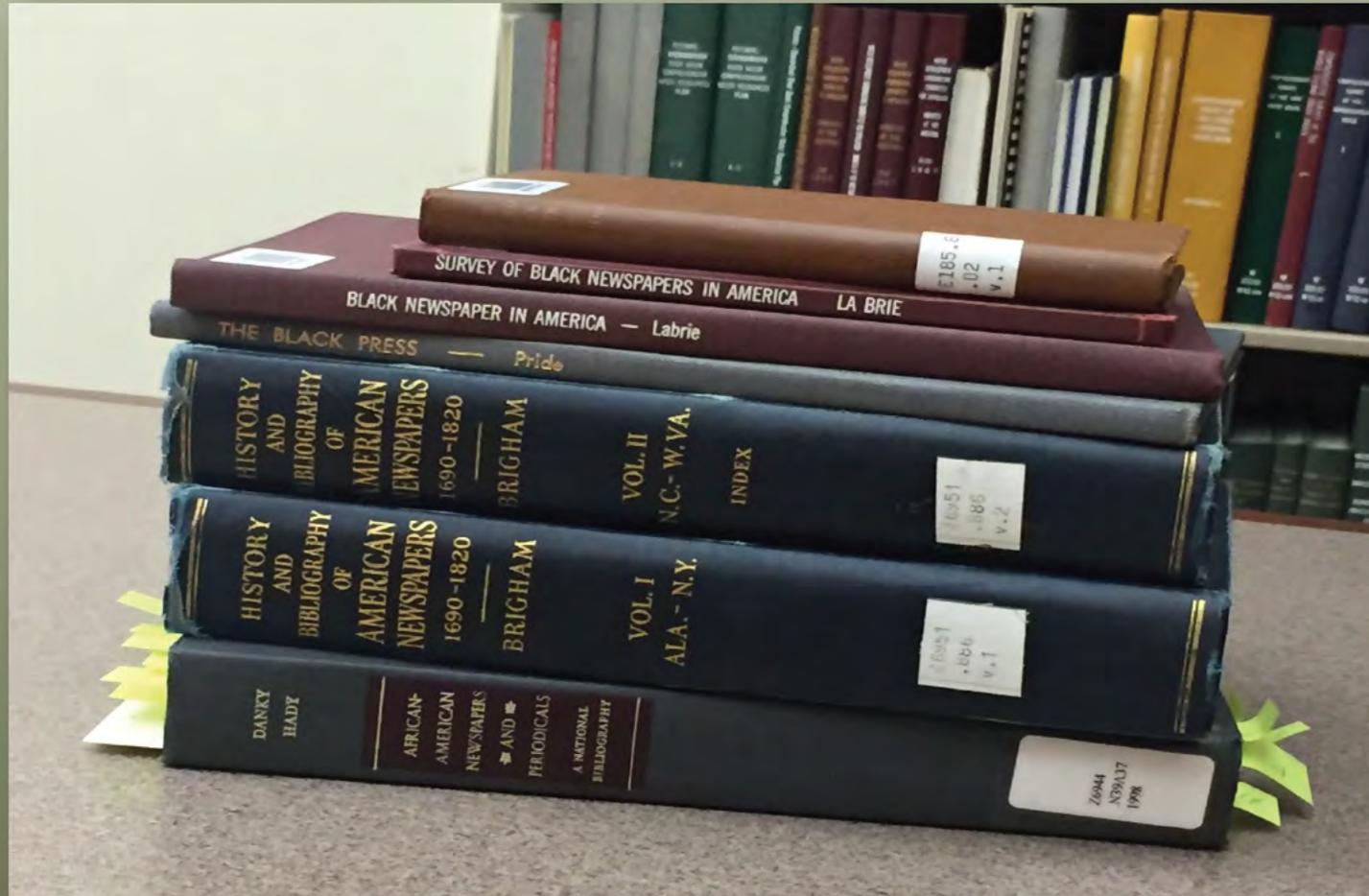
The big horse died last night.

There is a tendency toward a decline.

Robinson, both and others are

of the 4th section, being the

FAILURE OF THE HISTORICAL RECORD



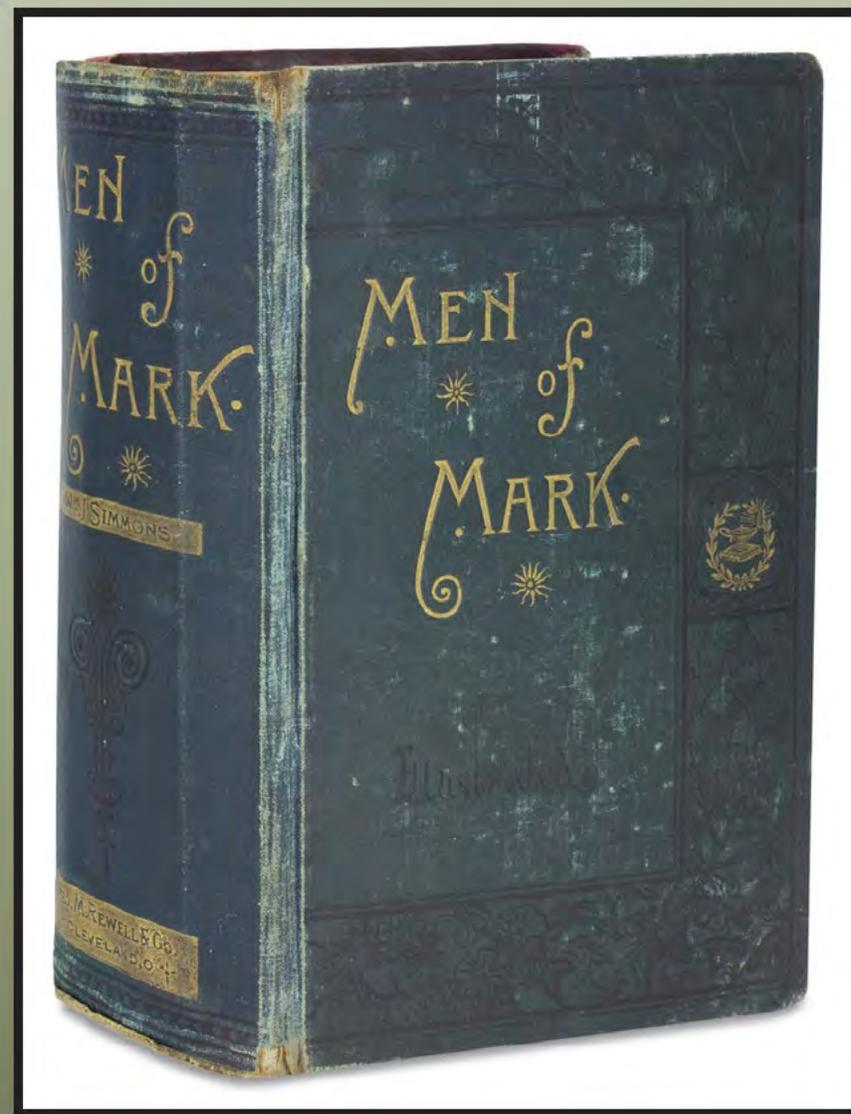
ERRORS EVERYWHERE!

*Men of Mark: Eminent, Progressive
and Rising*
D.D Simmons

Incorrect statement:

C.H. Payne's *West Virginia Enterprise*: The
only African American weekly newspaper
in West Virginia.

Correction: Clifford's *Pioneer Press*, the
Advocate, and Whittico's *McDowell Times*
were also published weekly.



WEST VIRGINIA AFRICAN AMERICAN
NEWSPAPERS ON CHRONICLING
AMERICA

• Available Now:

- The Advocate
- The McDowell Times
- Pioneer Press

Coming soon:

West Virginia Enterprise
More Pioneer Press
The Huntington Times
West Virginia Weekly
West Virginia Digest

EXERCISE: USING CHRONICLING AMERICA

https://chroniclingamerica.loc.gov/newspapers/west_virginia/

Look at the first page of one of these newspapers:

The Pioneer Press

The Advocate

The McDowell Times

Select one article from the paper to share with the class.

DISCUSSION TOPIC

Erasure

- How do we know something's missing?
- What can we do about it?
- What are some examples?

EXAMPLES OF CORRECTED ERASURE

Examples:

- 1. Katherine Johnson rediscovered in Hidden Figures book and film
- 2. Wikipedia: List of African American newspapers and media outlets:
 - https://en.wikipedia.org/wiki/List_of_African-American_newspapers_and_media_outlets
- 3. Chronicling America digitized newspapers

The African American Press in West Virginia
Stewart Plein

African American Seminar
Rhonda Redmond
Sept. 3, 2020

Slide Narrative

Slide 1: Introductory Slide

Hello, I'm Stewart Plein. I'm the Curator of Rare Books and Printed Resources. That means besides rare books, my job includes books in the Appalachian Collections and the WVRHC Reading Room as well as magazines, periodicals, journals, and today's topic, newspapers. I'm also the managing director for WVU's National Endowment for the Humanities and Library of Congress grant to digitize historic WV newspapers, some of these will be the focus of our conversation.

Slide 2:

I'm here today to talk about one element of the Black experience in the state of West Virginia and that is Black print culture as it refers to Black owned and operated newspapers.

Slide 3: A Note on Content

Please be aware that as we are discussing these papers we will be using terms that were acceptable at the time, but ones that we do not use today.

Slide 4: Topic to Consider: Erasure

Before we get started I'd like you to keep this topic in mind. It will be our starting point for discussion following the talk. We'll also have a chance to discuss some questions along the way.

Slide 5: Newspaper Survival and Subscription Woes

Beset with a fluctuating subscriber base, the constant need for funds, and personnel shortages, African American newspapers in West Virginia during the late 19th and early 20 centuries, approximately the 1880s to the 1940s, struggled to survive.

Many were short lived, publishing issues for a couple of years at best. Some papers found themselves shutting down production for weeks or even months at a time, waiting for subscribers and advertisers to provide enough funding to begin publishing again.

As was often the case, few people could afford to subscribe and issues were frequently passed from hand to hand, shared among family members and throughout the community. The act of sharing brought important news to a wider audience, but the lack of subscribers was nearly certain death for the publisher. Even as late as 1944, the editor of the *West Virginia Digest*, I.J.K. Wells, printed this plea to his readers:

And I quote:

“The West Virginia Digest, the people’s paper, will no doubt appear infrequently because of labor shortage and help. It will not make its weekly schedule for some time. Because you fail to see it every week, don’t think its (sic) dead. The cause for which it stands cannot die, and because there is a need for a newspaper, this one or some other one will spring up from time to time.” Unquote.

Problems with lack of payment were perennial: A May 1920 issue of the *Huntington Times* was more direct,

“on the first day of June, your paper will be cut off unless you sent in your subscription.”

Poll: The Fall of Black Newspapers

What were the challenges faced by the proprietors of African American newspapers? Was it:

- Lack of funds
- Outside editorial oversight
- Lack of subscribers
- Labor shortage

Slide 6: Founders

Let's talk about some of the newspaper's founders. These founders were recognized as community leaders. More than one served their readers as ministers. Editors were also attorneys, educators, and politicians. As leaders, editors took strong stands on racism with topics that included political events, Jim Crow laws, unfair mine labor practices, civil rights, and the military; which often limited soldiers to positions of service. Newspapers advocated for education, community pride, and party alliances that would benefit African Americans. Cultural activities, including church and social events, also filled their pages as did articles provided by wire services, such as the Associated Press, and the all-important advertisements.

Slide 7: Pioneer Press

J.R. Clifford is among the most important of these community leaders. The earliest African American newspaper in West Virginia was Clifford's *Pioneer Press*. This paper was published for over 30 years and the subscription base was nationwide and international in scope. Despite its long run, surviving issues on microfilm of the *Pioneer Press* only cover the years 1911 – 1917. The few original newspaper issues that survive are from the 1880s.

Poll: Survival of the historical record

If issues only survive on microfilm? What happened to the original paper issues used for filming?

- Reel purchased from another vendor who owned the issues
- Papers were discarded after filming
- Lost
- Unknown
- Partial or full survival

Slide 8: C.H. Payne

Like Clifford, C.H. Payne was a community leader: he was a minister, an educator, and the first African American elected to the West Virginia Legislature. As a newspaperman, C.H. Payne established three newspapers in West Virginia: *the West Virginia Enterprise*, *The Pioneer*, and the *Mountain Eagle*. Little is known about the *Pioneer* or the *Mountain Eagle*. Both papers were published in Montgomery, WV, both during the 1890s – 1900s. No issue from either paper is known to exist.

Slide 9: *West Virginia Enterprise*

What can we learn about newspapers when so few issues survive? Only the first three issues of the *West Virginia Enterprise* survive: Sept. 12, Sept. 19, Sept. 26, 1885, but we can learn many things about Black newspapers from its pages.

First Page, Sept. 19, 1885. Price for a single copy: 5 cents

The first page is what the newspapers termed, quote “interesting reading” unquote, using catchy headlines to attract attention. Today, we might consider this tabloid-style content.

Headlines included:

- Pungent Paragraphs – a collection of odd notes
- The Hornet: Descriptions of an Interesting Insect
- Our Dead Presidents: How they died and where they were buried

The second page contained the real news related to the subscribing population.

From the third issue, Sept. 26, 1885 was this important headline: Facts for Colored Voters.

The fact that the important news relating to African Americans appeared on the second page and “interesting” news took the front page was not uncommon, and followed a long-standing newspaper tradition.

Second page, third issue serves as an introduction to the *Enterprise*, describing it as “A New Paper:”

- Quote “A handsome 6 column folio full of news & interesting reading.”

Unquote.

- Blurb: Quote “The “*West Virginia Enterprise*” is the name of a new colored paper published in Charleston, West Virginia, by Rev. C.H. Payne. We wish it success – *People’s Advocate*” Unquote.

The *People's Advocate* was a weekly African American newspaper published from 1876 to 1884 by John Wesley Cromwell. Virginia

Encyclopedia:

https://www.encyclopediavirginia.org/Cromwell_John_Wesley_1846-1927

Slide 10: McDowell Times

Founded in Keystone, in McDowell County, a county known across the U.S. today as the worst county in the nation for age expectancy, health and drug use, the *McDowell Times*, founded in 1904, served as a leading newspaper when coal was king. Published weekly the *Times* offered a unique glimpse into the state’s laboring African American communities, its Republican politics, founded on the

party of Abraham Lincoln, and the intersection of race and class in the coalfields.

The driving force behind the *McDowell Times* was its editor, Matthew Thomas Whittico, an educator, who moved to Keystone and purchased a local newspaper, renaming it the *McDowell Times*. Born in Virginia immediately following the Civil War, Whittico attended Lincoln University, a Black college in Pennsylvania. After graduation he taught school in his home state.

An important political paper, the *McDowell Times*, belonged to the National Negro Press Association, and reported events sponsored by the NAACP. From a political standpoint, the *McDowell Times* was the most important Black newspaper in the state.

Slide 11: McDowell Times

Like many African Americans in this era, Whittico was a staunch Republican in the party of Lincoln, and the *McDowell Times* reflected its editor's politics.

Whittico used his publishing pulpit to espouse Republican politics to African Americans in the county and region. McDowell County was unique in West Virginia, because of its sizeable Black population, many of whom labored in the coal fields.

With no small pride, the *Times* declared, and I quote:

"Negroes are very important political factors in this county...[they] are more thoroughly organized than in any county south of New York." Unquote.

The *Times* played no small part in this organization, with a wide-reaching circulation of nearly 5,000. The political clout of the county's African American community was evidenced by Whittico's election to Keystone's City Council, and Whittico's growing importance to the Republican Party was evidenced by his service on the party's state executive committee.

Slide 12: The Advocate

The *Advocate*, 1901 – 1913, was based in the state capital, Charleston. Surviving issues cover 1907 – 1912. From these dates we can see that 7 years of the *Advocate* are missing.

Right up front, The *Advocate* didn't hesitate to make bold statements. A statement above the masthead reads, quote

“The *Advocate* Contains More News than any other Race Paper Published,
unquote.”

In addition, the paper stated, and I quote

“The *Advocate* Reaches More Colored Readers than any Newspaper in West
Virginia” unquote.

These were bold claims to make and they may or may not be true. Competition was tough. The *Advocate* was one of five African American newspapers published in the state, and its competition included two of Payne’s papers, the *Pioneer* and the *Mountain Eagle*, Clifford’s *Pioneer Press*, and Whittico’s *McDowell Times*.

Slide 13: The Advocate

At first, the *Advocate*, a weekly, ran a full eight pages of news, which may explain why it states, underneath this ad for hair color, quote “You Look Prematurely Old,” unquote, is this statement:

Quote “Read every line in this paper and then decide whether or not it contains more real, live race and general news than can be found in any other weekly paper.” Unquote.

Although the *Advocate* had a long run, 12 years, longer than most African American newspapers, the paper’s popularity wasn’t to last. In just a few years, the *Advocate* decreased its length to 6 pages, changing its statement to “We Cheerfully Publish all Crisp News Notes from All Sections.” Quite a different statement than those made earlier.

Slide 14: Huntington papers

Four newspapers were published in Huntington during the late 1880s through the early years of the 1920s. These newspapers are the *Huntington Enterprise*, the *West Virginia Spokesman*, the *Breeze*, and the *Huntington Times*. These newspapers documented an extraordinary time in Huntington’s history, a time referred to as a “Black Renaissance,” a period of intellectual and cultural significance for Huntington’s African American community.

Slide 15:

Sadly, only one issue out of these four Huntington newspapers is known to survive today. WVU has a single original issue of the *Huntington Times*, for May 15, 1920. Contents of this issue include news on political candidates, world events, and an announcement for an upcoming NAACP meeting to be held at Huntington's Frederick Douglass High School, Monday, May 17.

Slide 16: The Newspapers: Survival

At the time this research was conducted, 15 African American newspapers were known to exist in West Virginia. Most, but not all, were published in larger cities within the state where the population would provide a strong subscriber base. These papers span more than one hundred years of publication beginning in 1882. When research began on the African American press in West Virginia, only one newspaper was still publishing, the *Beacon Digest* in Charleston. It too, closed its doors in 2006. The only Black paper in the state to continue publishing in the 21st century.

Poll: Operational Needs

What are the requirements for operating a newspaper at this time?

- Level of education
- Labor force
- Out of State Ownership
- Advertisers
- Subscriber base
- Printing operation

Slide 17: Newly discovered:

Three more of the state's Black newspapers have been discovered. This is a very important discovery – there may be many more waiting to be found. The only fragment remaining of the *Kanawha Advance* is a single clipping, shown here.

Only one issue of the *Clarion* survives on microfilm, at present no information can be found on the *Independent Observer*.

Slide 18: Failure of the Historical Record

The reference works consulted, shown here, fail to recognize West Virginia's African American newspapers. Only one newspaper, the *McDowell Times*, is listed in any of these reference works. That may be because the paper was among the most important in the state, but it is hard to accept the fact that no other newspaper, including the likes of the *Pioneer Press* with its national subscriber base and 35-year run, is not listed in any of these resources.

Slide 19: Errors Everywhere!

Information about the *West Virginia Enterprise*, listed in the 1887 book, *Men of Mark: Eminent, Progressive and Rising*, is recorded incorrectly, stating that Payne's *West Virginia Enterprise* was the only African American weekly newspaper in West Virginia – This is incorrect, Clifford's *Pioneer Press* was also a weekly, as was the *Advocate*, and the *McDowell Times*. Wikipedia states that the *West Virginia Enterprise* was the first African American newspaper in the state – this is also incorrect. Again, Clifford's *Pioneer Press* beats the *Enterprise* by 3 years – issuing its first paper in 1882.

Image: <https://www.rareamericana.com/pages/books/3728948/d-d-william-j-simmons-1849-1890-william-james-simmons/men-of-mark-eminent-progressive-and-rising?soldItem=true>

Slide 20: Good News! Chronicling America

Though all of these papers are defunct, there is still good news. All of the surviving African American newspapers published in West Virginia before 1923 are now available on the Library of Congress site, Chronicling America, for free. You can sit at home in your easy chair with your favorite frosty libation by your side and read every page of this important moment in Black publishing history in the state.

Poll: Primary Research tools

Have you used Chronicling America in your research?

- Online source such as Newspapers.com
- Chronicling America
- Actual physical newspaper
- No, I have not used newspapers in my research

Slide 21: Exercise: Chronicling America

Look at the front page of the first online issue of the following newspapers. What differences do you see?

The Advocate

The Pioneer Press

The McDowell Times

Or, pick one of the following papers. Find an article on the front page of first online issue. Tell us about it.

Slide 22: Discussion Topic: Erasure

- How do we know something's missing?
- What can we do about it?
- What are some examples?

Slide 23: Examples of Corrected Erasure

- Katherine Johnson rediscovered in *Hidden Figures* book and film

- Wikipedia: List of African American newspapers and media outlets:

[https://en.wikipedia.org/wiki/List_of_African-](https://en.wikipedia.org/wiki/List_of_African-American_newspapers_and_media_outlets)

[American newspapers and media outlets](https://en.wikipedia.org/wiki/List_of_African-American_newspapers_and_media_outlets)

- Chronicling America digitized newspapers

Thank you!

**“The ‘Milk and Water’ Policy...Is To Be Abandoned”: The
Battle of Lewisburg, the *Yankee*, and Hard War in Western Virginia**

In late May 1862, United States soldiers of the 44th Ohio Infantry occupied the abandoned offices of the *Greenbrier Weekly Era* in Lewisburg, western Virginia. Having recently emerged victorious in the Battle of Lewisburg and perhaps faced with the boredom of occupation, the soldiers set about publishing a newspaper they christened the *Yankee*. Though the Federals only managed to print a single issue before evacuating the town, the *Yankee*'s four pages reveal the hardening attitudes of Federal soldiers and the arrival of “hard war” in 1862 western Virginia.

In the spring of 1862, the United States army advanced into the valleys and narrows of southwestern Virginia. Their goal was to drive back scattered Confederate outfits in the region and ultimately strike at the Virginia and Tennessee Railroad, a vital east-west Confederate supply line. As part of this multi-prong advance, Colonel George Crook was ordered to advance and secure Lewisburg, a cozy town of 700 residents nestled in the Greenbrier Valley and sitting astride the James River and Kanawha Turnpike. After brief skirmishing, Crook's columns entered and occupied Lewisburg on May 15, 1862. As Private John McKee of the 44th Ohio admitted to his brother: “[Lewisburg] is the nicest town for the size I have seen in this state.”

The 44th Ohio Infantry, along with accompanying 36th Ohio Infantry, formed the backbone of Colonel Crook's small force, which totaled 1,600 men. Both Ohio regiments had been raised in the summer of 1861, and both were quickly deployed to western Virginia. A strategic borderland with a divided populace, securing western Virginia was an early goal of Abraham Lincoln's administration and the U.S. military. By the spring of 1862, the men of the 44th Ohio knew well the divided sentiments of western Virginia's populace, having skirmished with secessionist bushwhackers, endured the scorn of secessionist women (“a woman's tongue is generally at liberty to wag at its own discretion,” lamented Private McKee), and encountered small pockets of Unionism in their travels.

Local Confederate authorities refused to let the occupation of Lewisburg go unchallenged. General Henry Heth commanded 2,300 Virginian troops in the area, primarily infantry, but with a few hundred cavalry and several artillery batteries. Included among Heth's force was the 22nd Virginia Infantry, commanded by Colonel George S. Patton (grandfather to

the famed WWII commander). Believing Crook's force to be undersized and ill-prepared for an assault, General Heth advanced towards Lewisburg on the 22nd and arrived to give battle on the morning of May 23. "My chance of success was good, provided I could surprise the enemy and get into position," Heth later recalled. "This I succeeded in doing far beyond my expectation."

Around 5 a.m. on May 23, Heth's men overran the Union picket line on a hill just east of town. Having seized a piece of high ground, Confederate artillery (somewhere between six and eight guns) opened upon the Union camp (just west of town) and Lewisburg itself. As Private George Hechler of the 36th Ohio later wrote to his sister, "They now commenced a furious cannonading, with one and then increased to eight pieces of artillery. They did some wild shooting. Before commencing to bombard us, they had raised a shout, calling: 'Lewisburg is ours!'"

Although they had indeed seized the element of surprise, Confederate celebrations proved premature. The Federals reacted calmly and swiftly to the sudden arrival of the enemy. Days later, Private McKee "wondered" at he and his comrades' coolness: "They commenced throwing bombs at us while we were eating and I set my tin of coffee in my bunk, got my gun and then tied my shoestrings tighter, took a look at my cartridges to see they were all right and was then ready to start."

Not only did the Federal rank and file react coolly, but so too did their commanding officers. Colonel Crook calmly arranged his men into a line of battle on the edge of town. Despite being outnumbered, Colonel Crook ordered his men to advance. While a few brave companies opened a "very severe fire" on the Confederate center, the 36th Ohio drove towards the Confederates' right flank and the 44th Ohio advanced on the Confederates' left.

As the Federals bravely advanced on the Confederate position, the enemy opened fire. "We drove them back," reported Colonel Crook, "they disputing every inch of ground until we gained the top of the hill, when they fled in great confusion, utterly demoralized." As the Federals seized the Confederates' position and overran four of their guns, the Confederate line broke into a rout. Indeed, the suddenness of the Rebels' retreat seems to have stunned everybody. Private Hechler of the 36th noted, "the enemy fled in confusion and in every direction." Private McKee of the 44th wrote, "When the rebels found that we had silenced all their pieces, they commenced to waver and soon they were in full retreat." Virtually every Union report commented on the large quantity of blankets, weapons, accoutrements, and supplies abandoned

by the frightened Confederates. Nearly at a loss to explain the disaster, General Henry Heth could only report, “One of those causeless panics for which there is no accounting seized upon my command. Victory was in my grasp, instead of which I have to admit a most disgraceful retreat.”

In the wake of the battle, the several companies of the 44th Ohio carefully probed after the retreating Confederates, but the Rebels crossed the Greenbrier River and burned the bridge behind them. With only a small force on hand and the enemy already retreating beyond the Greenbrier, Colonel Crook elected not to pursue the broken foe. Still, the Federal army enjoyed a decisive victory at the Battle of Lewisburg. Union casualties numbered 13 killed, 53 wounded, and seven missing, while Confederate forces suffered 38 killed, 66 wounded, and perhaps 100 prisoners taken. Moreover, the Federals were left to collect the battlefield bounty abandoned by the Confederacy, including 300 small arms and four pieces of artillery. As the soldiers of the 44th Ohio encamped on the battlefield that evening, they discovered “several large [newspaper] type...which had been originally the filling of shells.” It proved a prescient find.

In the days following the battle, the victorious Federals settled back down into their camps about Lewisburg. Though excitement from the recent battle lingered, so too arrived the tedium of occupation and camp life. A handful of soldiers from the 44th Ohio escaped their doldrums by confiscating the press of the former *Greenbrier Weekly Era*. The *Weekly Era* had been a firmly secessionist organ. Adam Snyder, the *Era*'s editor, left the paper ~~in~~ to enlist in the 27th Virginia Infantry. In its final issue published in May 1861, the *Era* thundered, “The justice of our cause ensures our success...Abe Lincoln, his diabolical advisers and sycophants will enjoy the superlative torments of a special and intense hell.”

Now, a year later, Ohio soldiers reveled in using the *Era*'s press to publish their own paper on May 29—the *Yankee*. As they joked, “We beg the numerous subscribers of the *Greenbrier Weekly Era*—lately defunct—not to come in and pay their subscriptions. Our Quartermasters would be unable to furnish sufficient transportation to haul away the Confederacy scrip which we would thereby receive; besides, *waste paper* is not in demand in Ohio.”

It's unclear exactly who edited and printed the *Yankee*. In the paper's masthead, the editors are simply listed as “Watt, Frye, Oldham, Skyes, and Raymond,” and several men by

those last names enlisted in the 44th Ohio Infantry. What the editors did make clear, however, is that they did not consider themselves “yankees” (a term they likely associated with men from New England). “It would be impossible, however,” the editors lamented, “to convince the denizens of this delightful valley, that we are not yankees; so we assume the name, and thus avoid controversy.” Thus, they embraced the *Yankee* as their title and submitted it “as a candidate for newspaperial renown” to local citizens and fellow Union soldiers alike, catering its content to both audiences. The paper’s contents made clear the United States army’s growing intolerance of secessionist sympathizers.

Federal soldiers were simultaneously struck by the beauty of their surroundings and the horrid secessionist politics that clouded the region. Lewisburg and Greenbrier County were decidedly pro-Confederate. The county voted for secession by a wide margin of 1,016 in favor to 110 against in 1861. Publishing anonymously in the *Yankee*, an officer in the 36th Ohio opined: “The immediate surroundings of the village are fine, but far finer is the more distant environment of the grand old mountains which wall it round. Who could believe,” the officer exclaimed, “that this is ‘the land of the traitor and the slave’?...Alas, ‘Satan beguiled them and they did eat,’ and now their paradise is trodden by martial hosts and the gore of their own sons slain on the battlefield.”

Faced with secessionist citizenry, the *Yankee* attempted to convince the locals of the error of their ways. In an article entitled “Plain Talk,” the editors spoke directly to “the sympathizers with the rebel cause” and the hardening of Union sentiment against the Confederacy and its supporters:

“We are not sure but what Uncle Samuel...using a mild, persuasive policy, endeavoring by moral suasion to induce you to see the error of your ways and abandon them. If he has, we are afraid the benevolent old gentleman has only encouraged you in your evil doings, and that he will have to resort to hard measures...the ‘milk and water’ policy that was pursued last summer was found ineffectual and is to be abandoned. A citizen who refuses to take the oath of allegiance to the United States government is an enemy of it, and we are here to suppress those enemies...It is a military necessity that you shall take sides. We feel sure that we are right, and that we shall prevail...We offer you the olive branch, and invite you to assist us in restoring order out of chaos. If you will not meet us in this, the consequences must rest with you.”

Unwilling to brook dissent any longer, the Ohioans advocated for harsher treatment of disloyal citizens. As historian Mark Grimsley noted in *Hard Hand of War*, by 1862 many Union soldiers increasingly disdained the “conciliatory” policies of the U.S. army towards secessionist sympathizers and instead called for pragmatic, harsher measures that would erode Confederate civilian morale. In calling for an end to the “milk and water policy” of 1861, the Ohio editors of the *Yankee* stand as an excellent example of the hardened attitudes Union soldiers embraced as the war dragged on.

Undoubtedly, when writing these words, the Ohioans were thinking of their fallen comrades, slain and wounded just days before on the outskirts of Lewisburg. They may well have been thinking of the numerous small skirmishes, ambushes, and assassinations endured by the 44th Ohio and other Union regiments at the hands of Confederate guerrillas and bushwhackers who haunted western Virginia by late 1861 and 1862. In the face of such resistance, they embraced hard war.

The Ohio editors may also have been thinking about 62-year-old widow Mrs. Phoebe Welsh. In the immediate aftermath of the battle on May 23, Mrs. Welsh received an unexpected visit from Abraham Strealey, her grandson by marriage. Strealey was a member of Company A, 22nd Virginia, and having just fought in the battle, he apparently slipped into Lewisburg to visit his in-laws and find clean clothing. While in Mrs. Welsh’s home, he saw a Union soldier walk past the window. The soldier was Private George Sherer of the 36th Ohio, recently wounded in the fighting. Perhaps unaware of the enemy’s wound, Strealey fatally shot Private Sherer. Having slain a perceived foe, Strealey hid in the rafters of a shed before making his escape.

Reports quickly circulated that wounded U.S. soldiers were being shot by Confederate sympathizers. And indeed, it’s unclear whether Strealey’s attack on George Sherer was the only such attack on Union soldiers in rear areas. Unwilling to countenance such ambushing, Crook took a hard stance. “I have instituted a search, and shall burn all the houses from which [there] was firing from and shall order a commission on those who are charged with firing, and if found guilty will execute them at once in the main street of this town as examples.” Mrs. Phoebe Welsh’s home was identified, and it was burned to the ground.

Union soldiers in General Crook’s army approved. Private James Haddow of the 36th wrote, “A fearful day of reckoning waits those guilty of such barbarism...The whole place should be destroyed as there are no Union people in it.” The *Yankee*’s editors, reporting on the

sobering affair, likewise approved. “Enlightened usages of war require that all who fire on wounded men from houses, should be killed and their property committed to the flame.” Attacks such as the one on George Sherer contributed to Union soldiers’ perception of the enemy, at least guerrillas and bushwhackers, as “barbarians” and “savages” and thus deserving of harsh punishment.

The *Yankee*’s columns also reveal the evolving attitudes of Federal soldiers towards slavery. Early-war United States policy required U.S. soldiers to return runaway slaves to their enslavers. Yet as the *Yankee* lamented, “The people of the South have been taught by their leaders that the soldiers of the Northern army were a pack of ‘negro thieves and sympathizers.’ They have been told that the Government in Washington was not to maintain the Union, but to give freedom to the slaves.” This belief also extended to enslaved blacks, who viewed the Union army as possible liberators and an avenue to freedom. “The negroes themselves have been convinced, and even here, in this town of Lewisburg, they are continually coming into our camps, and asking to be taken to free States.”

The arrival of runaway slaves forced the editors of the *Yankee* to reassess their views on the issue:

“We are inclined to the opinion that the negroes had better stay where they are, and we despise an Abolitionist; but when a negro has *been taught by his master* that all he has to do in order to secure his freedom, is to get inside the lines of the Union army, we are in favor of permitting the consequences to be visited upon the head of such master. We will take no special pains to conciliate the people of the South by attempting to convince them that they have slandered us. They will probably soon come to their sense, and learn by sad experience to be *truthful* in all their statements.”

Once again, the views of the *Yankee* reflect a wider transformation among the Union army during the Civil War. Seizing an opportunity to gain their freedom, runaway slaves forced the issue of slavery center-stage. While many Union soldiers cared little for abolitionism, they also disdained returning slaves to their enslavers, especially since those enslavers constituted the backbone of the Confederacy. Over the course of the war, as a result of runaway slaves, many United States military officers and government officials came to see the wisdom in embracing the abolition of slavery as a powerful war measure. Runaway slaves and their impact on military

policy and politics eventually led the Emancipation Proclamation and the 13th Amendment. To the *Yankee*'s editors, making Southern fears of slaves' liberation a reality seemed prudent.

The Federal occupation of Lewisburg proved relatively brief. Confederate General Thomas "Stonewall" Jackson's successes in the Shenandoah Valley left Crook's small force at Lewisburg exposed. On May 29, the very day the *Yankee* was published, United States abandoned Lewisburg and retreated westward. Without a press, the *Yankee* ceased publication after only a single issue. Yet that issue reveals much about the growing hostility of United States' soldiers towards pro-secession Southerners and slavery.

A Civil War historian, Dr. Zac Cowsert holds a PhD in history from West Virginia University, where he also received his master's degree. He earned his bachelor's degree in history and political science from Centenary College of Louisiana in Shreveport. Zac's dissertation explored the American Civil War in Indian Territory (modern Oklahoma), and his research interests include the Civil War Trans-Mississippi, Southern Unionism, and the interactions between Civil War armies and newspaper presses. ©

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Annual Performance Progress Report

Report ID: 2898002

Application Number: PJ-266486-19

Project Director: Amanda Lehman (AMANDARL@uwyo.edu)

Institution: University of Wyoming

Reporting Period: 9/1/2019 - 8/31/2020

Report Due: 11/30/2020

Submission Date: 3/25/2021 4:06:34 PM

Accomplishments

What were the major goals of the project?

List the major goals of the project as stated in the approved application or as approved by the agency, including the technological objectives of this effort. Describe the proposed technical approach to obtain those goals. If the application listed milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion. Generally, the goals will not change from one reporting period to the next and are unlikely to change during the final reporting period. However, if NEH approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency-approved application or plan.

To deliver 10,000 scanned pages of newspaper content to the LoC with metadata and duplicate microfilm reels every month. The overall goal is 100,000 pages of content. This content is offered in *Chronicling America* and will be available in a cooperative instance of Veridian hosted by Colorado Virtual Libraries.

What was accomplished under these goals?

For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results or key outcomes, including major findings, developments, or conclusions (both positive and negative); and/or 4) other achievements. Include a discussion of stated goals not met. As the project progresses to completion, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.

The project is on target to meet the overall page requirement. No major delays in production have occurred, and our vendor outputs remain on schedule.

What opportunities for training and professional development did the project provide?

If the project was not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.

Professional development has presented itself in the form of conferences, presentations, and other forms of online education. Through presentations, we have connected with users from around the state and are able to offer project use case tutorials.

How were the results disseminated to communities of interest?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the results were disseminated to communities of interest. Include any outreach activities that were undertaken to reach members of communities who are not usually aware of these project activities for the purpose of enhancing public understanding and increasing interest in learning and careers in the humanities.

Special Instructions: Provide an update of your current plans to share project results through print and online publications, presentations at conferences, or other means.

Educational presentations were shared at two conferences in 2020. The Project Team submitted and shared a paper at IFLA News Media Section in March of 2020, and the Project Facilitator and Co-Directors shared work at the Wyoming Innovations in Learning Conference in October of 2020. Outreach in press releases and social media are ongoing. The WyDNP has shared project work and progress in three press releases, on social media under the #WyDNP and #ChronAmParty hashtags, and in a featured project site for the UWL.

Featured Project: University of Wyoming Libraries Webpage [<http://bit.ly/WyDNP>]

09-2019 Press Release [<https://www.uwyo.edu/uw/news/2019/09/uw-receives-national-endowment-for-humanities-grant.html>]

04-2020 Project Update [<https://www.uwyo.edu/libraries/about/news-events/2020/04/neh-wyoming-digital-newspaper-project-update.html>]

10-2020 Live in LOC press release [<http://www.uwyo.edu/uw/news/2020/10/uw-libraries-led-project-adds-first-set-of-wyoming-newspapers-to-national-database.html>]

What do you plan to do during the next reporting period to accomplish the goals?

If there are no changes to the agency-approved application or plan for this effort or if this is the final report, state "Nothing to Report."

Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.

We anticipate that current workflows will continue to meet project goals.

Participants and Other Collaborating Organizations

What individuals have worked on the project?

Provide the following information for: (1) project director(s) (PDs); and (2) key personnel.

Provide the name and identify the role the person played in the project. Indicate the number of person-months (Calendar, Academic, Summer), rounding off to a whole month, that the individual worked on the project (a person-month equals approximately 160 hours of effort). Show the most senior role in which the person has worked on the project for any significant length of time. For example, if an undergraduate student graduated, entered graduate school, and continued to work on the project, show that person as a graduate student, preferably explaining the change in involvement.

Describe how this person contributed to the project and with what funding support. If information is unchanged from a previous progress report, provide the name only and indicate "no change."

Identify the person's state, U.S. territory, and/or country of residence. If unknown, so indicate.

State whether this person has collaborated internationally. If the participant was U.S.-based, state whether this person collaborated internationally with an individual located in a foreign country, and specify whether the person traveled to the foreign country as part of that collaboration, and, if so, what the duration of stay was. The foreign country(ies) should be identified. If the participant was not U.S.-based, state whether this person traveled to the United States or another country as part of a collaboration, and, if so, what the duration of stay was. The destination country should be identified.

Special Instructions: "Key personnel" of the project includes paid staff (aside from the directors) and consultants.

Amanda Lehman, co-director (1 month)

Contribution: Supervises and supports grant administration, reporting, communications.

Residence: (b) (6)

Bryan Ricupero, co-director (1 month)

Contribution: Supervises and administers grant and vendor work and communications. Oversees student internship.

Residence: (b) (6)

Samantha Peter, project facilitator (½ month)

Contribution: guided narrative history for grant application, managed selection board events, participates in and advises on outreach and promotional activities.

Residence: (b) (6)

Rachael Laing , project specialist (8 months)

Contribution: Project management, quality control, microfilm analysis.

Residence: (b) (6)

Madison Glenn, project assistant (½ month)

Contribution: Quality control of vendor deliverables.

Residence: (b) (6)

What other organizations were involved as partners?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe partner organizations -- academic institutions, other nonprofits, industrial or commercial firms, state or local governments, schools or school systems, or other organizations (foreign or domestic) -- that were involved with the project. Partner organizations may have provided financial or in-kind support, supplied facilities or equipment, collaborated in the research, exchanged personnel, or otherwise contributed.

Provide the following information for each partnership:

Organization Name

Location of Organization: (if foreign location list country)

Partner's contribution to the project (identify one or more):

Financial support;

In-kind support (e.g., partner made software, computers, equipment, etc., available to project staff);
Facilities (e.g., project staff used the partner's facilities for project activities);
Collaboration (e.g., partner's staff worked with project staff on the project);
Personnel exchanges (e.g., project staff and/or partner's staff used each other's facilities, worked at each other's site); and
Other.

More detail on partner and contribution (foreign or domestic).

The Wyoming State Archives; Cheyenne, Wyoming; Provides master copy microfilm for selected titles.

Impact

What was the impact on the development of human resources?

If there is nothing significant to report during this reporting period, state "Nothing to Report."

Describe how the project made an impact or is likely to make an impact on human resource development in the humanities. For example, how has the project

provided opportunities for research and teaching in the relevant fields;
improved the performance, skills, or attitudes of members of underrepresented groups that will improve their access to or retention in research, teaching, or other related professions;
provided fellowships or assistanceships; or
provided exposure to the humanities for practitioners, teachers, young people, or other members of the public?

Special Instructions: Discuss if the award enabled the hiring of full- and/or part-time employees.

Outreach and promotion activities have encouraged access to the newspaper content that is being loaded. #WyDNP on social media collocates titles, images, events, and connects to the Chronicling America community. Presentations were also shared at two conferences so far. The presentation at the IFLA News Media conference in March of 2020 focused on the anatomy of the project and standards used in the professional community. We also presented at Wyoming Innovations in

Learning Conference where Wyoming additions to the Chronicling America resource were explored and highlighted to educators, and a demo video was requested and created. This project will also contribute and update content in the new Veridian-based, IMLS funded, statewide portal to newspapers [<https://wyomingnewspapers.org/>]. Finally, resources are published on a project page and a Libguide tab [<https://uwoy.libguides.com/newspapers/wydnnp>].

This grant project created a full-time staff, and a part-time student positions. The Project Specialist has gained expertise in Wyoming history, and is progressively more responsible for the project, including applying for the next phase of funding. Engaging the student worker for content review brought the opportunity to build in an internship with her home department. This addition included incorporating educational materials suggested from the Northeast Document Conservation Center.

Changes/Problems

Changes in approach and reasons for change

Describe any changes in approach during the reporting period and reasons for these changes. Remember that significant changes in objectives and scope require prior approval of the agency.

Actual or anticipated problems or delays and actions or plans to resolve them

Describe problems or delays encountered during the reporting period and actions or plans to resolve them.

Changes that had a significant impact on expenditures

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

Change of primary performance site location from that originally proposed

Identify any change to the primary performance site location identified in the proposal, as originally submitted.

We have had minor changes in personnel which have been communicated. The timeline for delivery was compressed due to the departure of the Project Specialist in March, as well as various disruptions to on-site work upon re-hiring and remotely onboarding a new Specialist. We delayed hiring of a student worker, changed some of their tasks, and decided to review relevant copyright statuses in the project team instead of hiring an additional graduate student.

Delays have occurred due to building closure, data transfer issues, and validation errors. These minor delays are dealt with immediately and all parties involved are notified until the issue is resolved. Extra checks have been implemented during the data exchange processes and batch statuses are now more carefully monitored in Microsoft Teams.

Describe changes during the reporting period that may have a significant impact on expenditures, for example, delays in hiring staff or favorable developments that enable meeting objectives at less cost than anticipated.

The cancellation of travel due to the pandemic prevented those funds from being expended – funds will likely be returned after consultation with our University’s Office of Sponsored Projects.

The budgeted expenditures on staff and student worker lines are slightly different, but we anticipate no significant changes.

No other significant expenditure impacts have been identified.

No change of primary performance site location from that originally proposed.

Special reporting requirements

Respond to any special reporting requirements specified in the award terms and conditions, as well as any award-specific reporting requirements

Project Directors are reminded that the award terms and conditions require an acknowledgment of federal funding agency support for any product (including World Wide Web pages) based on or developed under this award. Indicate whether the product included an acknowledgement of support, and describe how NEH support was or is

acknowledged.

N/A.

Project Outcomes

Describe any project outcomes in the space provided.

The Wyoming Digital Newspaper Project (WyDNP) offers the state an opportunity to contribute content to the Library of Congress's (LoC) Chronicling America newspaper database. Our group works with a selection committee comprised of interested parties from around the state to identify and digitize historically significant content. The focus is on both geographic coverage and meaningful events in Wyoming's history. As we move forward with the project we hope to assess usage and impact, and continue to identify impactful newspaper content to share.

We plan to report on final public-facing products beyond the education, outreach, and promotion materials listed in other parts of this report.

Grant Products