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Description of document:	Cybersecurity & Infrastructure Security Agency (CISA) Meeting minutes and agendas for the Government Facilities Sector - Election Infrastructure Subsector, Nov 1, 2019 - Feb 11, 2020
Requested date:	11-February-2020
Release date:	21-September-2021
Posted date:	14-June-2022
Source of document:	Freedom of Information Act Request Privacy Office, Mail Stop 0655 Cybersecurity & Infrastructure Security Agency, Department of Homeland Security 2707 Martin Luther King Jr. AVE SE Washington, DC 20528-065 Fax: 202-343-4011 E-mail: foia@hq.dhs.gov DHS FOIA Public Access Portal (PAL)

September 21, 2021

SENT VIA EMAIL

RE: CISA Case Number 2020-NPFO-00106

This letter is the final response to your Freedom of Information Act (FOIA) request to U.S. Department of Homeland Security (DHS), Cybersecurity & Infrastructure Security Agency (CISA) dated February 11, 2020. You have requested a copy of the meeting minutes and the agendas from each meeting of the Government Facilities Sector - Election Infrastructure Subsector (Date Range for Record Search: From 11/1/2019 To 2/11/2020). CISA has considered your request under the FOIA, 5 U.S.C. § 552.

A search of CISA for records produced 130 pages that are responsive to your request. Following review, CISA has determined that portions of these 130 pages will be withheld pursuant to Exemptions (b)(5) and (b)(6) of the FOIA as described below.

Enclosed are 130 pages with certain information withheld as described below:

FOIA Exemption 5 protects from disclosure those inter- or intra-agency documents that are normally privileged in the civil discovery context. The three most frequently invoked privileges are the deliberative process privilege, the attorney work-product privilege, and the attorney-client privilege. After carefully reviewing the responsive documents, we determined that portions of the responsive documents qualify for protection under the Deliberative Process Privilege. The deliberative process privilege protects the integrity of the deliberative or decision-making processes within the agency by exempting from mandatory disclosure opinions, conclusions, and recommendations included within inter-agency or intra-agency memoranda or letters. The release of this internal information would discourage the expression of candid opinions and inhibit the free and frank exchange of information among agency personnel.
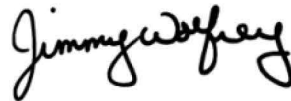
FOIA Exemption 6 exempts from disclosure personnel or medical files and similar files the release of which would cause a clearly unwarranted invasion of personal privacy. This requires a balancing of the public's right to disclosure against the individual's right to privacy. The privacy interests of the individuals in the records you have requested outweigh any minimal public interest in disclosure of the information. Any private interest you may have in that information

does not factor into the aforementioned balancing test.

You have a right to appeal the above withholding determination. Should you wish to do so, you must send your appeal and a copy of this letter, within 90 days of the date of this letter, to: Privacy Office, Attn: FOIA Appeals, U.S. Department of Homeland Security, 245 Murray Lane, SW, Mail Stop 0655, Washington, D.C. 20528-0655, following the procedures outlined in the DHS FOIA regulations at 6 C.F.R. Part 5 § 5.8. Your envelope and letter should be marked "FOIA Appeal." Copies of the FOIA and DHS FOIA regulations are available at www.dhs.gov/foia.

If you need any further assistance or would like to discuss any aspect of your request, please contact the analyst below who processed your request and refer to **2020-NPFO-00106**. You may send an e-mail to foia@hq.dhs.gov, call 202-343-1743 or toll free 1-866-431-0486, or you may contact our FOIA Public Liaison in the same manner. Additionally, you have a right to right to seek dispute resolution services from the Office of Government Information Services (OGIS) which mediates disputes between FOIA requesters and Federal agencies as a non-exclusive alternative to litigation. If you are requesting access to your own records (which is considered a Privacy Act request), you should know that OGIS does not have the authority to handle requests made under the Privacy Act of 1974. You may contact OGIS as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, e-mail at ogis@nara.gov; telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

Sincerely,

Jimmy Wolfrey
Senior Director, FOIA Operations and Management
(Acting)

Enclosures: 130 pages

(b) (5), (b) (6)

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Election Infrastructure Subsector Coordinating Council Meeting
Agenda

Thursday, January 30, 2020
Hilton Garden Inn Washington, D.C. Georgetown Hotel
Rock Creek Rooms I & II
8:00 a.m. – 12:00 p.m. EST
Dial-in: TBD

8:00 a.m.   **Welcome & Introductions**

Executive Committee Opening Comments
SCC ExCom Members

8:20 a.m.   **CISA Update**
Geoff Hale

8:45 a.m.   **Preparations for 2020**
(b) (6)

9:00 a.m.   **Membership**
(b) (6)

- Current Member Attendance Vote
- New Member Attendance Vote

9:30 a.m.   **CIS Non-Voting Election Technology Verification Process Briefing**
(b) (6)

9:50   **Testing and Non-Tabulation Evaluation Discussion**
(b) (6)

10:00 a.m.   **Working Group Updates**
SCC
- Incident Management & Emergency Response   (b) (6)
- Operation Black Skye's   (b) (6)

Joint
- NIST Cybersecurity Framework   (b) (6)
- SSP   (b) (6)
- DND   (b) (6)

11:00 a.m.   **Working Group Vote**
(b)(6)

- **New Working Groups**
  - Research Working Group
  - Training Working Group
- **Current Working Groups**
  - Communications

11:30 a.m.   **Executive Committee Vote**

12:00 p.m.   **Break for Lunch (No Host)**

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Election Infrastructure Subsector Coordinating Council Executive Committee
Meeting Agenda
Friday June 26, 2020
10:00 a.m. – 11:00 a.m. EDT

(b) (6)

Welcome - (b) (6)

Discussion: SCC General Organization Items:

- Summer Meeting 2020
  - July 20, 1:00 - 4:00 p.m.
- Voting Methods and applications for SCC Membership
- Joint COVID-19 Working Group Update
  - Elections Lessons Learned effort

July 20 Meeting Agenda Items:

- Coordinated Vulnerability Disclosure Program Panel
- Working Group outputs from the partnerships with CISA and the GCC
- Discussion on Information Sharing (NASS Workshop)
- Automated Passive Monitoring Briefing – CISA Representative

DHS Program Updates

- COVID 19 Updates (DHS Representative)
- Standing RTAs
- Primaries updates

New Business/Open Discussion

Upcoming Meetings:

- SCC ExCom: July 10, 2020 @ 10:00 a.m. EDT
- Full SCC Teleconference: July 20, 2020, 1:00 – 4:00 p.m. EDT

Adjourn

(b) (5), (b) (6)

Welcome - (b) (6)

Discussion: SCC General Organization Items:

- Update on recent SCC outreach activities (ProPublica & WSJ)
- Summer Meeting 2020 (b) (6)
- SCC Membership Voting Bylaws (b) (6)
- Discussion of potential EI-ISAC, LEO, SCC Webinar in August (b) (6)
- Quick discussion of upcoming EAC Hearing w. Tab Vendors/VSTLs re: VVSG 2.0 (b) (6)

DHS Program Updates

- COVID 19 Updates (DHS Representative)

New Business/Open Discussion

Next Meeting: May 29, 2020 @ 10:00 a.m. EDT

Adjourn

Election Infrastructure Subsector Coordinating Council Executive Committee
Meeting Agenda
Friday May 29, 2020
10:00 a.m. – 11:00 a.m. EDT

(b) (6)

Welcome -   (b) (6)

Discussion: SCC General Organization Items:

- Summer Meeting 2020
  - SCC Full Membership Meeting
  - Joint SCC/GCC Meeting
  - NASS/NASED Conferences
- Voting Methods for SCC Membership
- Update on EI-SIG/IT-ISAC CVD Program Development

DHS Program Updates

- COVID 19 Updates (DHS Representative)
- Information Sharing and Risk Management in the field
- June 2 Primary Election Coordination

New Business/Open Discussion

Upcoming Meetings:
- June 12, 2020 @ 10:00 a.m. EDT
- July 20, 2020, Time TBD

Adjourn

Election Infrastructure Subsector Coordinating Council Executive Committee
Meeting Agenda
Friday June 12, 2020
10:00 a.m. – 11:00 a.m. EDT

(b) (6)

Welcome -   (b) (6)

Discussion: SCC General Organization Items:

- Summer Meeting 2020
- July 20 Meeting Agenda Items (So far):
  - CVDP Panel
  - Discussion on the Working Group outputs from the partnerships with CISA and the GCC
  - Discussion on Information Sharing (NASS Workshop)
- Voting Methods for SCC Membership
- Joint SCC/GCC Elections Lessons Learned effort
- SCC Volunteers for NIPP revision

DHS Program Updates

- COVID 19 Updates (DHS Representative)
- Standing RTAs
- Automated Passive Monitoring Briefing
- June 2 and June 9 updates

New Business/Open Discussion

Upcoming Meetings:
- June 26, 2020 @ 10:00 a.m. EDT
- July 20, 2020, Time TBD

Adjourn

Election Infrastructure Subsector Coordinating Council Executive Committee
Meeting Agenda
Friday July 10, 2020
10:00 a.m. – 11:00 a.m. EDT
(b) (6)

Welcome - (b) (6)

Discussion: SCC General Organization Items:

- Summer Meeting 2020
  - o July 20, 1:00 - 4:00 p.m. (See attached draft agenda)
  - o Platform options
- Voting Methods and applications for SCC Membership

DHS Program Updates

- COVID 19 Updates (DHS Representative)
- CVDP Panel Moderator
- Primaries Updates

New Business/Open Discussion
- NASS Summer Conference call on Information Sharing

Upcoming Meetings:

- SCC ExCom: July 17, 2020 @ 10:00 a.m. EDT
- Full SCC Teleconference: July 20, 2020, 1:00 – 4:00 p.m. EDT

Adjourn

Election Infrastructure Subsector Coordinating Council Meeting Agenda

Friday April 17, 2020
10:00 a.m. – 11:00 a.m. EDT

(b) (6)

Welcome -   (b) (6)

Discussion: SCC General Organization Items:

- COVID-19 response activities ((b) (6)   & ExCom)
  - VBM
  - In-person options and needs
  - Working Group/Swim lane updates
- Expanding SCC Membership   (b) (6)
- Update from the EI-SIG   (b) (6)
- Update from the Emergency Response Working Group   (b) (6)
- Update on MITRE/SLI activities   (b) (6)

DHS Program Updates

- RAND Risk Management Updates (DHS Representative)
- COVID-19 (DHS Representative)

New Business/Open Discussion

In-person Summer Meeting Updates

Adjourn

Election Infrastructure Subsector Coordinating Council Executive Committee
Meeting Agenda
Friday May 1, 2020
10:00 a.m. – 11:00 a.m. EDT
(b) (6)

Welcome -   (b) (6)

Discussion: SCC General Organization Items:

- SCC Summer Meeting 2020 (b) (6)
- USPS Service Alert 4.29.2020 Temporary Suspension of International Mail Service / Potential Impact on UOCAVA Voters. (ExCom Discussion)
- Emerging Quarantine of Paper Ballots (Maryland) (ExCom Discussion)
- Updated SCC logo (b) (6)

DHS Program Updates

- COVID-19 (DHS Representative)
- Vendor Guide Co-branding Agreement   (b) (6)
- Risk Management for Electronic Balloting Document (DHS Representative)

New Business/Open Discussion

- Potential New Re-opening guidance from CISA?

Next Meeting: May 15, 2020 @ 10:00 a.m. EDT

Adjourn

Attachments:
- Vendor Guide Co-branding Agreement
- Risk Management for Electronic Balloting Document
- SCC Attendance Roster

Election Infrastructure Subsector Government Coordinating Council
Executive Committee Meeting Summary
Teleconference

Thursday, March 12, 2020

Administrative Updates

- The Executive Committee voted unanimously to approve the draft minutes from the February 27, 2020 Election Infrastructure Subsector (EIS) Government Coordinating Council (GCC) ExCom meeting pending an amendment to the language reflecting the ExCom's previous vote to establish three new working groups.
  - The SSA team will amend the meeting summary, finalize it, and redistribute the document to the group before the next meeting.

DHS Program Updates

- CISA did not receive reports of significant activity from the primary elections held on March 3 and 10. Three states had issues with their polling place lookup tools due to either increased load or faulty architecture. In two cases, the states were able to utilize the Voting Information Project (VIP) tool to get the information required.
  - CISA will continue to monitor these events to formulate a list of best practices for contingency planning for the November election.
- (b) (6) , Supervisor of Elections, Escambia County (FL), asked if CISA has any knowledge of the number of local election officials are using the Cloudflare virtual private network (VPN) service. With localities continuing to experience load problems on Election Day, it may be beneficial to increase awareness of the Cloudflare network.
  - CISA will ask Cloudflare for this information with the understanding that the company will likely not release names.
  - In some cases, states using Cloudflare may also be passing that protection to the local election officials.
- Due to COVID-19 concerns, the Ohio Secretary of State's office released guidance on moving polling places out of nursing homes, encouraging early voting and vote-by-mail, and on polling places not being considered large gatherings.
  - CISA will send those resources to the ExCom.
- DHS Federal Emergency Management Agency (FEMA) released guidance on the election security priority area for FY 2020 DHS Preparedness Grants. Applications to FY 2020 grant programs should include planning and programs for election security (physical and cyber) at the state and urban area level.
  - To accommodate states and urban areas that have already begun the application process, FEMA is extending the application deadline until April 30, 2020.
  - CISA recommends states and urban areas implement basic cybersecurity practices like network segmentation and multi-factor authentication as initiatives in these applications.

Working Group Updates

- CISA set up the COVID-19 Working Group, which will be Chaired by the U.S. Election Assistance Commission (EAC). The first meeting will be held on the afternoon of Monday, March 16.
  - The working group will focus on short- and long-term guidance for issues related to the COVID-19 pandemic, including continuity of operations planning, vote-by-mail, poll worker recruitment, and state legislation.
  - The SSA team will reach out to (b) (6) , National Conference of State Legislatures, to include her in the working group's discussions.
  - The SSA team will send an email out to interested partners to solicit participation in the Joint COVID-19 Working Group.
- The SSA team redistributed the corrected and finalized funding considerations documents which now reflect correct contact information and points of contact at EAC.
  - CISA will share these documents with the SCC before posting these documents to the "Election Security" resource library on the DHS website.
- The final Sector-Specific Plan is being finalized and formatted for online release.
  - The SSA team will distribute the document to the group as well as post to the website once finalized.
- The SSA team will send an email to the GCC to solicit participation for the three newly established working groups.

New Business/Open Discussion

- CISA will contact a representative from the Department of Defense (DOD) Office of the Under Secretary of Defense for Policy and U.S. Cyber Command to provide a briefing to the GCC on DOD's efforts in election security.

Action Items

- The SSA team will amend the February 27, 2020 GCC ExCom meeting summary, finalize it, and redistribute the document to the group before the next meeting.
- CISA will ask Cloudflare for information on the number of state and local election officials are using their VPN service with the understanding that the company will likely not release names.
- CISA will send the recent publications by the Ohio Secretary of State's office concerning polling places, early voting, and vote-by-mail to the ExCom.
- The SSA team will reach out to (b) (6) , National Conference of State Legislatures, to include her in the COVID-19 Working Group.
- CISA will share the funding considerations documents with the SCC before posting these documents to the "Election Security" resource library on the DHS website.
- The SSA team will distribute the Sector-Specific Plan to the GCC and SCC as well as post to the DHS website once finalized.
- The SSA team will send an email to the GCC to solicit participation for the three newly established working groups.

Attendance

EIS GCC ExCom Principals

Pate, Paul	Secretary of State, Iowa
Hovland, Ben	Chairman, U.S. Election Assistance Commission
(b) (6)	Supervisor of Elections, Escambia County (FL)
	Director of Elections, Washington

Additional Attendees

(b) (6)	CISA
	CISA
	Office of the Secretary of State, Iowa
	CISA
(b) (6)	U.S. Election Assistance Commission
	Election Center
	NASS
	NASED
	CISA
	CISA

Support Staff

(b) (6)	Election Infrastructure SSA Contract Support

Election Infrastructure Subsector Government Coordinating Council
Executive Committee Meeting Summary
Teleconference

Thursday, March 26, 2020

Administrative Updates

- The Executive Committee (ExCom) voted unanimously to approve the draft minutes from the March 12, 2020 Election Infrastructure Subsector (EIS) Government Coordinating Council (GCC) ExCom meeting.

DHS Program Updates

- CISA representatives apologized for the difficulties experienced on the March 25, 2020 COVID-19 Update from CDC. The conference bridge capacity could not handle the level of demand for the call.

  o The EI-SSA team will distribute a summary of the call to all invitees.

- CISA will release follow-on guidance to the Guidance on the Essential Critical Infrastructure Workforce. This follow-on guidance will clarify the critical infrastructure worker designation in several sectors, including election infrastructure, to include both private sector and government officials.

Working Group Updates

- The COVID-19 Working Group held calls on March 16, March 20, and March 23 to gauge interest and identify critical issues to inform work efforts.

  o Vote-by-mail (VBM) is a critical issue for many state and local election officials investigating the feasibility of increasing VBM or transitioning entirely to VBM, as well as private sector vendors.

- Specific lines of effort related to issuing VBM guidance are defined and prioritized in the "Swim Lanes" document, which assigns CISA and EAC representatives, as well as GCC, SCC, and Subject Matter Experts, to one or more of nine lines of effort.

  o Each "Swim Lane" will scope existing guidance and best practices to quickly share with state and local election officials.

- The Joint Sector-Specific Plan is finalized and ready for publication. CISA will distribute the final document to the group. CISA will also publish the document on the CISA.gov website.

New Business/Open Discussion

- The COVID-19 stimulus bill allocated an additional $400 million to states for elections administration and security. This money must be spent by states on the 2020 election or the funds will go back to the Treasury Department.

    o EAC is working to obtain additional legal guidance from the White House Office of Management and Budget on the required funding match from states as well as reporting requirements.

- (b) (6)   NASED, is communicating with breweries and distilleries that have changed their production to alcohol-based hand sanitizer to obtain hand sanitizer for use by local election officials at polling places.

    o All state and local election officials are encouraged to promptly report hand sanitizer shortages to state emergency management organizations.

- CISA remains focused on cybersecurity. CISA has noted an increase in phishing activities and encourages all stakeholders to continue practicing good cyber hygiene.

    o If the ExCom is interested, CISA will ask the Federal Bureau of Investigation to give a cybersecurity briefing to the group.

Action Items

- The EI-SSA team will distribute the final Sector-Specific Plan to the GCC and SCC before posting to the CISA.gov website.

Attendance

EIS GCC ExCom Principals

Hovland, Ben	Chairman, U.S. Election Assistance Commission
Pate, Paul	Secretary of State, Iowa
(b) (6)	Supervisor of Elections, Escambia County (FL)

Additional Attendees

(b) (6)	NASS
	NASED
	CISA
	NASS
	Iowa Secretary of State's Office
	CISA
	U.S. Election Assistance Commission
Hicks, Thomas	Commissioner, U.S. Election Assistance Commission
Masterson, Matt	CISA
(b) (6)	Election Center
	Commissioner, U.S. Election Assistance Commission
	NASS
	Iowa Secretary of State's Office

(b) (6)

CISA
CISA

Support Staff
(b) (6)

Election Infrastructure SSA Contract Support

Election Infrastructure Subsector Government Coordinating Council
Executive Committee Meeting Summary
Teleconference

Thursday, April 9, 2020

Administrative Updates

- The Executive Committee (ExCom) voted unanimously to approve the draft minutes from the March 26, 2020 Election Infrastructure Subsector (EIS) Government Coordinating Council (GCC) ExCom meeting.

DHS Program Updates

- CISA released six "Swim Lanes" documents that provide guidance for state and local election officials consideration increased voting by mail.

    o CISA will release four additional documents. CISA will distribute these documents to the GCC and SCC ExComs early to facilitate a more comprehensive review cycle.

- CISA and GCC representatives continue to work on products for in-person voting, recognizing the reality that some degree of in-person voting will be necessary for the November General Election.

    o CISA asked Centers for Disease Control and Prevention (CDC) for a written statement that reflects CDC's previous verbal statements regarding their view that paper ballots and envelopes are not a likely transmission vector for coronavirus.

- ExCom members recognized the urgent need to manage expectations on the extent to which in-person voting will be required for upcoming primary elections and the November General Election.

    o Additionally,   (b) (6)   suggested the group begin thinking about supply chain considerations for the items and equipment that will be needed to carry out the November election, especially hand sanitizer.

- Anheuser Busch-InBev expressed interest in manufacturing and providing hand sanitizer to election officials after supplying healthcare workers. It will be necessary to determine the amount of hand sanitizer required for the November election.

- CISA has received questions on the Department's official position on the Zoom videoconferencing application and its potential security concerns. CISA has not made a binary decision on the application but encourages all users to take into account their respective cyber risk tolerance when considering using Zoom.

- CISA is developing a product related to online ballot delivery, marking, and return. The document makes the assessment that online ballot delivery and marking are relatively low-risk, and it offers guidance on managing that risk. The document makes the assessment that online ballot return is difficult if not impossible to secure.

  o The Federal Bureau of Investigation expressed interest in signing on to the product. CISA is hopeful additional interagency partners will sign on.

Working Group Updates

- Normal working group operations remain on hiatus pending the coronavirus pandemic. All working group efforts are focused on the Joint Election Infrastructure Subsector COVID-19 Working Group.

- Ballot and envelope printing vendors released their required production timelines for the November election. However, some state and local election officials are currently focused on their upcoming primary elections and will not be able to focus on the November election until after those deadlines.

  o The COVID-19 Working Group should offer an opportunity for state and local officials to discuss how to address and mitigate these supply shortages after passing vendors' deadlines.

New Business/Open Discussion

- The Department of Defense (DOD), including the United States Cyber Command, uses the Big Data Platform to collect and share cyber incident information. Much of the information captured in the Big Data Platform is also collected and maintained by CISA.

  o CISA continues to monitor both data repositories to share information that is not consistent across both platforms, as appropriate.

  o CISA is working with DOD representatives to organize a briefing on DOD's views of its operational role within election security to the GCC Full Council.

- CISA Public Affairs is working on CISA's modifications to the GCC Executive Committee statement on mail balloting.

  o Matt Masterson will send CISA's comments on the statement to the Executive Committee.

- The ExCom requested a briefing from the Federal Bureau of Investigation (FBI) on its information sharing efforts with the states according to their new protocols. Additionally, the ExCom asked for clarification on the checklist FBI is using to interview state election officials.
  - CISA will work with NASS and NASED to determine the most appropriate date and time to schedule a teleconference and will share the call details broadly with state and local election officials on the GCC and beyond.

Action Items

- Matt Masterson will send CISA's comments on the GCC Executive Committee statement on mail balloting to the Executive Committee once cleared by CISA Public Affairs.

- CISA will send possible dates and times to NASS and NASED to coordinate a briefing from FBI.

Attendance

EIS GCC ExCom Principals

Hovland, Ben	Chairman, U.S. Election Assistance Commission
(b) (6)	Supervisor of Elections, Escambia County (FL)
Kolasky, Bob	CISA

Additional Attendees

(b) (6)	NASS
	NASED
	CISA
	NASS
	Iowa Secretary of State's Office
	CISA
	U.S. Election Assistance Commission
Hicks, Thomas	Commissioner, U.S. Election Assistance Commission
Masterson, Matt	CISA
(b) (6)	Election Center
	NASS
	CISA
Palmer, Donald	Commissioner, U.S. Election Assistance Commission
(b) (6)	CISA

Support Staff

(b) (6)	Election Infrastructure SSA Contract Support

Election Infrastructure Subsector Government Coordinating Council
Executive Committee Teleconference
Meeting Summary

Thursday, April 23, 2020

Administrative Updates

- The Executive Committee (ExCom) voted unanimously to approve the draft minutes from the April 9, 2020 Election Infrastructure Subsector (EIS) Government Coordinating Council (GCC) ExCom meeting.

DHS Program Updates

- CISA drafted the "Risk Management for Electronic Ballot Delivery, Marking, and Return" document. This document concludes that electronic ballot delivery, marking, and return should be limited to the smallest population possible where no alternative voting methods are practicable, such as U.S. citizens in countries experiencing mail services shutdowns due to COVID-19.

    o Electronic ballot delivery and marking are considered lower-risk than electronic ballot return. The document also provides technical considerations for electronic return, while making the determination that electronic ballot delivery is inherently high-risk.

    o The document is marked For Official Use Only (FOUO) and will retain its FOUO marking. It will not be posted on the CISA.gov website and will only be distributed directly to partners.

- CISA is aware that the election community has recognized the difficult position of election officials with regards to conducting the 2020 election during the COVID-19 pandemic. However, other organizations and the general public do not seem to be as aware of these issues.

Working Group Updates

- The Joint EIS COVID-19 Working Group leadership is open to feedback and suggestions about operations now that the "Swim Lanes" documents have been completed and distributed.

  - Bob Kolasky suggested that the Working Group consider establishing a mechanism for ongoing, unified communication at the national level on the election community's efforts related to COVID-19. Additionally, the Working Group may consider issues related to personal protective equipment (PPE) supply chains.

New Business/Open Discussion

- CISA participated in discussions with the Federal Emergency Management Agency and the White House to develop a proactive strategy for PPE manufacturing and procurement at the national policy level. These discussions are ongoing.

- NASS, NASED, and CISA are collaborating on a spreadsheet to estimate election officials' PPE needs for upcoming elections at the national level.

- The NASS and NASED Summer Conferences, originally scheduled for July 19-22, were cancelled. Both organizations are working on virtual alternatives.

  - To align with the NASS and NASED virtual conferences this summer, the CISA Election Infrastructure SSA Team will explore virtual options for SCC and GCC full council meetings.

- The CISA "Election Infrastructure Subsector Assessment Results" report analyzed vulnerability trends for the election infrastructure subsector during Fiscal Year 2019. CISA recognizes that election officials are making ongoing improvements. However, the widespread use of administrator accounts instead of access-restricted accounts and the number of third-party entities that have access to networks remain concerning vulnerabilities.

  - Election officials' reliance on third-party providers is complex and may be appropriate for a focused effort between the GCC and SCC.

Action Items

- The CISA Election Infrastructure SSA Team will explore virtual options for SCC and GCC full council meetings to align with the NASS and NASED virtual conferences this summer.

Attendance

EIS GCC ExCom Principals

(b) (6)	Director of Elections, Washington
Hovland, Ben	Chairman, U.S. Election Assistance Commission
Kolasky, Bob	CISA
Pate, Paul	Secretary of State, Iowa
(b) (6)	Supervisor of Elections, Escambia County (FL)

Additional Attendees

(b) (6)	NASED
	CISA
	NASS
	Iowa Secretary of State's Office
	CISA
	U.S. Election Assistance Commission
Hicks, Thomas	Commissioner, U.S. Election Assistance Commission
(b) (6)	CISA
Masterson, Matt	CISA
(b) (6)	Election Center
McCormick, Christy	Commissioner, U.S. Election Assistance Commission
Palmer, Donald	Commissioner, U.S. Election Assistance Commission
(b) (6)	NASS
	CISA
	CISA

Support Staff

(b) (6)	Election Infrastructure SSA Contract Support

Election Infrastructure Subsector Government Coordinating Council
Executive Committee Teleconference
Meeting Summary

Thursday, May 7, 2020

Administrative Updates

- The Executive Committee (ExCom) voted unanimously to approve the draft minutes from the April 23, 2020 Election Infrastructure Subsector (EIS) Government Coordinating Council (GCC) ExCom meeting.

DHS Program Updates

- CISA released a high-level risk insight on misinformation and disinformation related to COVID-19 as part of the *CISA Insights* series. The document is not specific to election security. However, CISA anticipates the links between COVID-19 and the election will continue to be pushed by foreign actors.

    o This CISA Insights product is available online at:
    https://www.cisa.gov/publication/cisa-insights-publications.

- CISA is working with interagency partners to review the Joint EIS COVID-19 Working Group Swim Lanes documents to align U.S. Government policy. The Swim Lanes documents are recognized as the authoritative election security guidance published by the election community.

    o The interagency review process addresses public health recommendations for in-person voting during the COVID-19 pandemic. Interagency partners are not reviewing election security information.

    o Election Security Initiative leadership expects the interagency review process to be completed by the end of May.

- Representatives from the Department of Defense (DOD) Office of the Under Secretary of Defense for Policy will brief the ExCom on DOD's enduring election security mission at the next GCC ExCom meeting on May 21.

Working Group Updates

- The Election Infrastructure SSA Team created a roster of all Joint EIS COVID-19 Working Group participants and collaborators.

    o Joint EIS COVID-19 Working Group leadership will use this roster to solicit ideas and feedbacks for future areas of focus that would be helpful for the election community.

- The Election Assistance Commission (EAC) expressed interest in reenergizing and participating in the GCC Training Working Group. Chairman Ben Hovland suggested that the GCC Training Working Group first identify existing training resources and publish them in a centralized location.

    o   (b) (6)   , NASS, spoke with state election staff members who are providing training outreach to local election officials.   (b) (6)   will approach these contacts about getting involved involved in the GCC Training Working Group.

    o   (b) (6)   NASED, expressed interest in participating in the GCC Training Working Group.   (b) (6)   also suggested that election officials from Wisconsin be involved in the Working Group, as they previously built a comprehensive training platform for election officials.

    o The CISA Election Infrastructure SSA Team will draft a participation and leadership solicitation for the GCC Training Working Group.

New Business/Open Discussion

- The Federal Bureau of Investigation (FBI) deliver a briefing to NASS and NASED on Thursday, May 7 at 2:30 PM EDT. This briefing will address FBI notification protocols and FBI contact with state and local election officials prior to elections.

- The Election Infrastructure SSA Team will release a summary of the May 1 COVID-19 Update for Election Security Stakeholders teleconference.

    o The Executive Committee reiterated the importance of obtaining a written answer from Centers for Disease Control and Prevention on the issue of virus transmission from paper ballots and envelopes.

Action Items

- The Election Infrastructure SSA Team will draft a participation and leadership solicitation for the GCC Training Working Group.

- (b) (6) , NASS, will speak with election officials to solicit their participation in the GCC Training Working Group.

Attendance

EIS GCC ExCom Principals

(b) (6)	Director of Elections, Washington
Hovland, Ben	Chairman, U.S. Election Assistance Commission
Kolasky, Bob	CISA
Pate, Paul	Secretary of State, Iowa
(b) (6)	Supervisor of Elections, Escambia County (FL)

(b) (6)	NASS
	NASED
	CISA
	NASS
	Iowa Secretary of State's Office
	CISA
	U.S. Election Assistance Commission
Hicks, Thomas	Commissioner, U.S. Election Assistance Commission
(b) (6)	CISA
Masterson, Matt	CISA
(b) (6)	Election Center
McCormick, Christy	Commissioner, U.S. Election Assistance Commission
Palmer, Donald	Commissioner, U.S. Election Assistance Commission
(b) (6)	NASS
	CISA
	CISA
	CISA

Support Staff

(b) (6)	Election Infrastructure SSA Contract Support
	Election Infrastructure SSA Contract Support

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Election Infrastructure Subsector Government Coordinating Council
Executive Committee Teleconference
Meeting Summary

Thursday, May 21, 2020

</div>

Administrative Updates

- The Executive Committee (ExCom) voted unanimously to approve the draft minutes from the May 7, 2020 Election Infrastructure Subsector (EIS) Government Coordinating Council (GCC) ExCom meeting.

Department of Defense Election Security Briefing
(b) (6)
Department of Defense, Office of the Under Secretary of Defense for Policy

- The Department of Defense (DOD) has observed long-term, coordinated cyber campaigns by adversaries to undermine the United States. These campaigns often target elections.

- The Secretary of Defense views defending elections as an enduring mission for DOD as a part of a whole-of-Government approach.

  - DOD's efforts are led by the United States Cyber Command (CYBERCOM) and the National Security Agency (NSA), but also include the United States Northern Command (NORTHCOM), United States Indo-Pacific Command (INDOPACOM), and National Guard Bureau (NGB). Furthermore, DOD works closely with CISA and the Federal Bureau of Investigation (FBI).

- DOD possesses the unique advantage of being able to operate outside the United States (i.e., hunt forward) to identify and respond to cyber threats.

  - DOD conducts operations to generate insights about adversary cyber intentions, activities, and capabilities by collecting and analyzing data. DOD can also conduct cyber operations to interfere with covert influence or otherwise cause time, money, and access problems to adversaries.

- DOD enables partners to be better prepared by ensuring information gets to the right people at the right time. DOD leverages the Cyber 9-Line to share information with CISA, FBI, and NGB to enable states to better secure their networks.

- Since 2018, DOD has identified malware 12 times through hunt forward operations. Malware is then published through antivirus platforms to enable global defense.

- DOD recognizes the continued need to educate legislators on accurate and precise language when describing what is and isn't a "hack" on election systems. Ms. (b) (6) agreed that continued engagement between election security experts and Congress is the most effective way to raise the level of education and precision of language.

DHS Program Updates

- CISA expects the Swim Lanes documents on in-person voting to be released by the end of the month.

Working Group Updates

- The Election Infrastructure Sector-Specific Agency (SSA) Team sent an email to solicit additional areas of focus for the Joint EIS COVID-19 Working Group as well as an email to solicit participation and membership in the GCC Training Working Group.

  - The SSA Team will consolidate the responses and circle back to Chairman Hovland on next steps for both working groups.

New Business/Open Discussion

- NASED learned that FBI arranged regional briefings for the intelligence community by election officials.

  - CISA will contact counterparts at FBI Headquarters for more information on this activity.

- ExCom members expressed concern over the handling of the "Risk Management for Electronic Ballot Delivery, Marking, and Return" document.

  - CISA remains committed to collaborating with partners on similar documents to make them as useful as possible to the election community while also ensuring all documents are handled properly.

- NASS will hold its Summer Conference virtually between July 15 and July 22.

  - Because the meeting is virtual, it is not necessarily as important to overlap the conference with the NASED Summer Conference or the GCC/SCC full council meetings.

Action Items

- The SSA Team will consolidate the responses to emails soliciting areas of focus for the Joint EIS COVID-19 Working Group and participation in the GCC Training Working Group and circle back to Chairman Hovland on next steps.

- CISA will contact FBI Headquarters for more information on FBI briefings involving the Intelligence Community and election officials.

Attendance

EIS GCC ExCom Principals

Hovland, Ben	Chairman, U.S. Election Assistance Commission
Kolasky, Bob	CISA
Pate, Paul	Secretary of State, Iowa
(b) (6)	Supervisor of Elections, Escambia County (FL)

Additional Attendees

(b) (6)	Department of Defense, FVAP
	NASS
	NASED
	CISA
	NASS
	Iowa Secretary of State's Office
	CISA
	U.S. Election Assistance Commission
Hicks, Thomas	Commissioner, U.S. Election Assistance Commission
(b) (6)	CISA
	CISA
Masterson, Matt	CISA
McCormick, Christy	Commissioner, U.S. Election Assistance Commission
(b) (6)	Department of Defense
Palmer, Donald	Commissioner, U.S. Election Assistance Commission
(b) (6)	NASS
	CISA

Support Staff

(b) (6)	Election Infrastructure SSA Contract Support
	Election Infrastructure SSA Contract Support

Election Infrastructure Subsector Government Coordinating Council
Executive Committee Teleconference
Meeting Summary

Thursday, June 4, 2020

Administrative Updates

- The Executive Committee (ExCom) voted unanimously to approve the draft minutes from the May 21, 2020 Election Infrastructure Subsector (EIS) Government Coordinating Council (GCC) ExCom meeting.

DHS Program Updates

- DHS Intelligence & Analysis (I&A) hosts bi-weekly cyber threat calls on Fridays at noon. While these calls are not focused on elections, some of the subject matter has implications on state and local election officials.

- I&A welcomes NASS and NASED to forward the call invitation to state IT directors and Secretary of State offices that may not be aware of the calls. Furthermore, I&A will increase email dissemination of information related to election security at the FOUO level through the MS-ISAC and EI-ISAC.

- I&A did not see election-related activity from foreign adversary-controlled, covert social media accounts on June 2. Rather, these accounts were focused on amplifying misinformation and disinformation related to civil unrest.

- To continue its commitment of sharing classified information to allow state and local election officials to make more informed decisions about their networks, I&A is surveying fusion centers to determine the public health risk of holding classified briefings.

  - ExCom members agreed that briefings should only take place if there is valuable information to be shared that cannot be downgraded to FOUO.

- On June 2, CISA hosted virtual situation rooms, including a federal chatroom, and classified meetings with interagency partners. CISA did not note any significant activity to report.

- In order to more clearly brand GCC products, CISA created two possible logos for ExCom consideration, both of which were attached to the meeting invitation.

  o The ExCom voted to adopt Logo 2.

Working Group Updates

- The Election Infrastructure SSA Team sent an email on behalf of Chairman Hovland to streamline active participation in the Joint EIS COVID-19 Working Group.

  o Chairman Hovland and the SSA Team will schedule a follow-up discussion via teleconference.

- Several partners expressed interest in participating in the GCC Training Working Group. Chairman Hovland and the SSA Team will schedule a preliminary meeting to refocus the Working Group's mission and set near and long-term priorities.

- The Election Infrastructure Subsector Coordinating Council wants to form a joint working group to after-action issues from the June 2 primaries and develop lessons learned for conducting elections in the current public health environment.

  o Those interested in working with the SCC on this small Working Group are encouraged to email the SSA Team at   (b) (6)

New Business/Open Discussion

-          (b) (6)   participate on the Council of State Governments Overseas Voting Initiative (OVI). OVI would like to reference the "Risk Management for Electronic Ballot Delivery, Marking, and Return" document in a publication, but is sensitive of its FOUO marking.

  o CISA suggested the group draft its reference and the federal agency authors of the document can clear it if the reference is appropriate.

  o If state and local election officials prefer the document to be made publicly releasable, the federal agency authors of the document can make that determination.

Action Items

- Chairman Hovland and the SSA Team will schedule a follow-up meeting of the Joint EIS COVID-19 Working Group via teleconference.

Attendance

EIS GCC ExCom Principals

(b) (6)	Director of Elections, Washington
Hovland, Ben	Chairman, U.S. Election Assistance Commission
Kolasky, Bob	CISA
Pate, Paul	Secretary of State, Iowa
(b) (6)	Supervisor of Elections, Escambia County (FL)

Additional Attendees

(b) (6)	NASS
	NASED
	CISA
	NASS
	Iowa Secretary of State's Office
	CISA
	U.S. Election Assistance Commission
Hicks, Thomas	Commissioner, U.S. Election Assistance Commission
(b) (6)	CISA
	CISA
	CISA
	Election Center
McCormick, Christy	Commissioner, U.S. Election Assistance Commission
Palmer, Donald	Commissioner, U.S. Election Assistance Commission
(b) (6)	NASS
	CISA
	CISA
	CISA
	DHS I&A

Support Staff

(b) (6)	Election Infrastructure SSA Contract Support
	Election Infrastructure SSA Contract Support

Election Infrastructure Subsector Government Coordinating Council
Executive Committee Teleconference
Meeting Summary

Thursday, June 18, 2020

Administrative Updates

- The Executive Committee (ExCom) voted unanimously to approve the draft minutes from the June 4, 2020 Election Infrastructure Subsector (EIS) Government Coordinating Council (GCC) ExCom meeting.

EAC Update—Non-Voting Systems Testing and Verification

- EAC announced its partnership with the Center for Internet Security (CIS) to launch an exploratory pilot program to test non-voting election technology such as electronic poll books, voter registration databases, and election night reporting.

  o Many of the Election Infrastructure Subsector's risk vectors lay within the non-voting technology category. This category does not fit within the Voluntary Voting System Guidelines (VVSG) certification process.

  o This pilot program is meant to be complementary to existing testing and certification efforts, including VVSG.

  o EAC hopes that some form of this program will permanently reside with EAC after the conclusion of the pilot. This program will be useful in collecting lessons learned and better position the election community to inform future non-voting technology legislation.

  o Under this program, non-voting technology will not be subject to the Help America Vote Act process as it would be under VVSG.

- (b) (6) , NASED, suggested that voter and poll worker-facing technology should also undergo accessibility, usability, and functionality testing in addition to security verification.

- CISA offered to incorporate its critical product evaluation trend analyses, which cover voting systems, electronic poll books, and voter registration databases, into the information sharing process to help this pilot program as necessary.

Working Group Updates

- The Joint EIS COVID-19 Working Group held a meeting on June 17, 2020 to reconvene and discuss new areas of focus. The Working Group determined that increasing poll worker numbers and retaining polling locations is a top priority.

    - The Working Group plans to meet on an as-needed basis to continue its work efforts.

- The GCC Training Working Group held a meeting on June 11, 2020. The Working Group will compile an inventory of current cybersecurity trainings and then use that list to identify gaps.

    - The Working Group will focus on developing an outreach strategy to ensure state and local election officials are aware of the most useful trainings. As a long-term goal, the Working Group will consider ways to fill training gaps.

    - CISA will host trainings that focus on a variety of topics including ransomware and how to manage risk within the rapidly changing cyber threat landscape. Once the slide decks for these trainings are complete, CISA will share them with the Training Working Group and with the GCC ExCom.

New Business/Open Discussion

- CISA recently changed its contract agreement with FireEye to allow the dissemination of FireEye Election Telemetry Reviews (ETRs) to strengthen the understanding of what cyber threats are affecting the election infrastructure subsector.

    - The Election Infrastructure SSA Team distributed the January, February, March, and April ETRs from the (b) (6) email account.

- Palo Alto Networks indicated a desire to write a report on the state of security in the election community. Their goal is to release the report by August 2020.

    - CISA requested representatives from Palo Alto Networks speak with members of the GCC ExCom to begin scoping their report. CISA would like to facilitate introductions to interested parties, including EAC, NASS, and NASED members.

Action Items

- CISA will share completed training slide decks with the GCC Training Working Group and the GCC ExCom.

Attendance

EIS GCC ExCom Principals

(b) (6)	Director of Elections, Washington
Hovland, Ben	Chairman, U.S. Election Assistance Commission
(b) (6)	Supervisor of Elections, Escambia County (FL)

Additional Attendees

(b) (6)	NASS
	Iowa Secretary of State's Office
	NASED
	CISA
	NASS
	Iowa Secretary of State's Office
	CISA
	U.S. Election Assistance Commission
	CISA
	CISA
Masterson, Matt	CISA
(b) (6)	Election Center
McCormick, Christy	Commissioner, U.S. Election Assistance Commission
(b) (6)	CISA
	CISA
	CISA

Support Staff

(b) (6)	Election Infrastructure SSA Contract Support
	Election Infrastructure SSA Contract Support

Election Infrastructure Subsector Government Coordinating Council
Executive Committee Teleconference
Meeting Summary

Thursday, July 2, 2020

Administrative Updates

- The Executive Committee (ExCom) voted unanimously to approve the draft minutes from the June 18, 2020 Election Infrastructure Subsector (EIS) Government Coordinating Council (GCC) ExCom meeting.

EI-ISAC Update—Vulnerability Disclosure Program

- The Elections Infrastructure Information Sharing and Analysis Center (EI-ISAC) is transitioning the coordinated vulnerability disclosure concept to the Vulnerability Disclosure Program (VDP).

- EI-ISAC will work closely with state election officials to establish a pilot program which directs researchers to report vulnerabilities to EI-ISAC, who will act as a clearinghouse and communicate the vulnerability to the appropriate state.

  o Part of this pilot program will be establishing individual state policies to direct researchers to conduct cyber-attacks on designated systems. State participants in the pilot program can contribute to a policy template which will help other states establish their own vulnerability disclosure policies.

- By providing a legitimate avenue for reporting vulnerabilities within election offices, researchers will be more likely to report vulnerabilities through trusted channels rather than publicizing then on social media.

  o This program will create a transparent platform of communications between the election community and the researcher community and show that the election infrastructure subsector has a process in place to address cyber vulnerabilities.

DHS Program Updates

- CISA has met with the Democratic National Committee (DNC), Republican National Committee (RNC), Biden campaign, and Trump campaign to provide updates on the current election infrastructure risk posture and brief on efforts the Federal Government is taking to support state and local election officials.

  - CISA is working with the Federal Bureau of Investigation (FBI) and the Office of the Director of National Intelligence (ODNI) to deliver classified briefings to these organizations on election infrastructure risk, foreign influence, and social media in addition to the expected challenges and threats related to changes in election administration due to COVID-19.

  - The information shared with the DNC, RNC, and Presidential campaigns has been previously shared with members of the GCC in classified briefings. CISA, FBI, and ODNI provided additional information to the Biden and Trump campaigns concerning how foreign adversaries may specifically target members of those campaigns.

- The SCC Executive Committee requested a series of recurring meetings with the GCC ExCom leading up to the November General Election to facilitate greater interaction and coordination.

- The Election Infrastructure SSA Team is checking dates in early to mid-August to hold the virtual 2020 GCC Summer Meeting.

  - The SSA Team asks that ExCom members email   **(b) (6)**   with suggestions on dates, times, conference platform, or discussion topics.

  - The SSA Team will send a Save the Date for the 2020 Summer Meeting as soon as the date and time are confirmed.

Working Group Updates

- The Joint EIS COVID-19 Working Group engaged in preliminary issue identification related to lessons learned from recent presidential primaries. EAC has drafted initial outlines to produce additional, narrative-driven documents for the Working Group that address these issues.

  - These documents will be designed to be easily digestible and multi-purpose, meant to provide guidance to election officials and educate the media.

- The GCC Training Working Group scheduled its next meeting for July 15, 2020. Members of the Working Group are assembling an inventory of cybersecurity trainings for election officials that will inform the Working Group's next steps.

New Business/Open Discussion

- DHS Intelligence and Analysis (I&A) hosts bi-weekly Cyber Threat Calls, which are not specific to elections. There has so far not been any indication of coordinated attempts by foreign actors to undermine the election.
    - CISA will ask   (b) (6)   , DHS I&A, to speak to the GCC ExCom again about efforts within I&A related specifically to elections.

- CISA's Vulnerability Disclosure Team drafted a high-level document related to considerations around implementing coordinated vulnerability disclosure programs at the organizational level.
    - CISA will ensure the GCC ExCom receives a copy of the final document before it is released to the public.

- CISA will publicly release an Election Infrastructure Risk Assessment that analyzes central count scanners, voting systems, general risk, and mail balloting. CISA will share this document with the GCC ExCom.

Action Items

- The SSA Team will send a Save the Date for the 2020 Summer Meeting as soon as the date and time are confirmed.

- CISA will ask   (b) (6)   to speak to the GCC ExCom again about efforts within I&A related specifically to elections.

- CISA will ensure the GCC ExCom receives a copy of the high-level coordinated vulnerability disclosure program document before it is released to the public.

- CISA will share the Election Infrastructure Risk Assessment document with the GCC ExCom once complete.

Attendance

EIS GCC ExCom Principals

Hovland, Ben	Chairman, U.S. Election Assistance Commission
Kolasky, Bob	CISA
(b) (6)	Supervisor of Elections, Escambia County (FL)

Additional Attendees
(b) (6)

NASS
NASED
CISA
NASS
Iowa Secretary of State's Office

(b) (6)   CISA
                                 U.S. Election Assistance Commission
Hicks, Thomas   Commissioner, U.S. Election Assistance Commission
        (b) (6)   CISA
                                 CISA
Masterson, Matt   CISA
        (b) (6)   Election Center
Palmer, Donald   Commissioner, U.S. Election Assistance Commission
        (b) (6)   CISA
                                 CISA
                                 EI-ISAC
                                 CISA

Support Staff
        (b) (6)   Election Infrastructure SSA Contract Support
                                 Election Infrastructure SSA Contract Support

Election Infrastructure Subsector Government Coordinating Council Executive Committee Meeting Agenda

Thursday, November 7, 2019
1:00 p.m. – 2:00 p.m. EDT

(b) (6)

Welcome/Agenda Overview

Opening Comments (ExCom Members)

DHS Program Updates (Election Security Initiative)

- Countering Foreign Influence products –   (b) (6)
- ODNI Notification Framework Call, November 8   Matt Masterson/   (b) (6)

Working Group Updates

- Joint SSP
- Joint NIST Cybersecurity Framework
- Communications
- Digital Network Development

New Business/Open Discussion

- Election Day Observations/Feedback

Upcoming Meetings/Events

- GCC ExCom Teleconference: Thursday, November 21 @ 1:00 p.m. EDT

Adjourn

Attachments:
- Draft 9/26 GCC ExCom Meeting Summary
- Draft 10/24 GCC ExCom Meeting Summary
- CFI Products:
    - Disinformation Stops with You
    - Recognize the Risk
    - Question the Source
    - Investigate the Issue
    - Think Before You Link
    - Talk to Your Circle

Election Infrastructure Subsector Government Coordinating Council Executive Committee Meeting Agenda
Thursday, November 21, 2019
1:00 p.m. – 2:00 p.m. EST
(b) (6)

Welcome/Agenda Overview

Opening Comments (ExCom Members)

DHS Program Updates (Election Security Initiative)

- FYI: Masterson Testimony at Senate Select Committee on Intelligence, November 21
- FYI: Transcripts from ODNI Call on Foreign Interference Notification Framework
- DHS S&T "Securing Voter Data Systems" Report   (b) (6)

Working Group Updates

- Joint SSP ((b) (6)

New Business/Open Discussion

- International Partnering

Upcoming Meetings/Events

- GCC ExCom Teleconference: Thursday, December 5 @ 1:00 p.m. EST
- (T) Joint ExCom (prior to 30 January?)

Adjourn

Attachments:
- Draft 11/21 GCC ExCom Meeting Summary
- EIS Joint Partnership Meeting Schedule

Election Infrastructure Subsector Government Coordinating Council Executive Committee Meeting Agenda
Thursday, December 5, 2019
1:00 p.m. – 2:00 p.m. EST

(b) (6)

Welcome/Agenda Overview

Opening Comments (ExCom Members)

DHS Program Updates (Election Security Initiative)

- Top 3 SSA Priorities for each Sector

Working Group Updates

- Joint SSP
- Communications

New Business/Open Discussion

- Suggested agenda topics for January 30 GCC Meeting

Upcoming Meetings/Events

- GCC ExCom Teleconference: Thursday, December 19 @ 1:00 p.m. EST

Adjourn

Attachments:
- Draft 11/21 GCC ExCom Meeting Summary
- EIS Joint Partner Meeting Schedule

Election Infrastructure Subsector Government Coordinating Council Executive Committee Meeting Agenda

Thursday, December 19, 2019
1:00 p.m. – 2:00 p.m. EST

(b) (6)

Welcome/Agenda Overview

Opening Comments (ExCom Members)

DHS Program Updates (Election Security Initiative)

- December 9 meeting with Social Media partners
- National Defense Authorization Act

Working Group Updates

- Joint SSP
- Communications

New Business/Open Discussion

- International GCC Participation
- Agenda items for January 30 GCC Meeting
- Voting Machine Component Supply Chain (Interos) Story

Upcoming Meetings/Events

- GCC ExCom Teleconference: Thursday, January 9 @ 1:00 p.m. EST

Adjourn

Attachments:
- Draft 12/5 GCC ExCom Meeting Summary
- Draft Agenda — January 30 GCC Meeting
- EIS Partner Meeting Schedule

Election Infrastructure Subsector Government Coordinating Council Executive Committee Meeting Agenda
Thursday, January 9, #Protect2020
1:00 p.m. – 2:00 p.m. EST

(b) (6)

Welcome/Agenda Overview

Opening Comments (ExCom Members)

DHS Program Updates (Election Security Initiative)

- CISA Insights – "Increased Geopolitical Tensions and Threats"

Working Group Updates

- Joint SSP
- Communications

New Business/Open Discussion

Upcoming Meetings/Events

- GCC ExCom Teleconference: Thursday, January 23 @ 1:00 p.m. EST
- (Tentative) Joint GCC-SCC ExCom Teleconference: week of January 13?

Adjourn

Attachments:
- Draft 12/19 GCC ExCom Meeting Summary
- Draft Election Infrastructure SSP
- Draft GCC Communications Protocols – Revised V2
- Draft GCC Funding Considerations   revised for 2020
- Draft Agenda   January 30 GCC Meeting

**Election Infrastructure Subsector Government Coordinating Council Executive
Committee Meeting Agenda**
Thursday, January 23, 2020
1:00 p.m. – 2:00 p.m. EST

(b) (6)

Welcome/Agenda Overview

Opening Comments (ExCom Members)

DHS Program Updates (Election Security Initiative)

Working Group Updates

- Joint SSP
- Communications

New Business/Open Discussion

- Funding Considerations

Upcoming Meetings/Events

- GCC Meeting: Thursday, January 30 @ 8:30 a.m. EST

Adjourn

Attachments:
- Draft 1/9/20 GCC ExCom Meeting Summary
- Draft GCC Funding Considerations – revised for 2020
- Draft Agenda V4 – January 30 GCC Meeting

Election Infrastructure Subsector Government Coordinating Council Executive Committee Meeting Agenda
Thursday, February 13, 2020
1:00 p.m. – 2:00 p.m. EST

(b) (6)

Welcome/Agenda Overview

Opening Comments (ExCom Members)

DHS Program Updates (Election Security Initiative)

- CISA #Protect2020 Strategy

Working Group Updates

- Finalized Documents:
    - SSP (signature page)
    - Threat Information Sharing and Incident Reporting Protocols
    - Incident Response Communications Protocols

New Business/Open Discussion

- Funding Considerations

Upcoming Meetings/Events

- GCC ExCom: Thursday, February 27 @ 1:00 p.m. EST

Adjourn

Attachments:
- Draft 1/23/20 GCC ExCom Meeting Summary
- CISA #Protect2020 Strategy
- Updated SSP
- Updated Threat Information Sharing and Incident Reporting Protocols
- Updated Incident Communication Response Plan

Election Infrastructure Subsector Government Coordinating Council Executive Committee Meeting Agenda
Thursday, February 27, 2020
1:00 p.m. – 2:00 p.m. EST

(b) (6)

Welcome/Agenda Overview

Opening Comments (ExCom Members)

DHS Program Updates (Election Security Initiative)

- Super Tuesday Unclassified Operations Room
- Coronavirus

Working Group Updates

- Comms WG Finalized Documents:
    - Threat Information Sharing and Incident Reporting Protocols
    - Incident Response Communications Protocols

- Current Working Group Status
    - Joint SSP (Task Implementation) WG
    - NIST-CSF
    - DND

- Proposed New Working Groups
    - Training (and Exercises)
    - TBD

New Business/Open Discussion

- Current Events
- Funding Considerations

Upcoming Meetings/Events

- GCC ExCom: Thursday, March 12 @ 1:00 p.m. EST

Adjourn

Attachments:
- Draft 2/13/20 GCC ExCom Meeting Summary
- Updated Funding Considerations document (clean version)
- Updated Funding Considerations document (redlined version)

Election Infrastructure Subsector Government Coordinating Council Executive Committee Meeting Agenda

Thursday, March 12, 2020
1:00 p.m. – 2:00 p.m. EST

(b) (6)

Welcome/Agenda Overview

Opening Comments (ExCom Members)

DHS Program Updates (Election Security Initiative)

- Super Tuesday Debrief
- COVID-19 Update
- FEMA Grants Program
    - "Election Security" Priority Area for Fiscal 2020 DHS Preparedness Grants

Working Group Updates

- Current Working Group Status
    - Joint SSP
        - Joint SSP Status
        - Joint SSP "Task Implementation" WG Status - TBD
    - NIST-CSF
    - DND

- Proposed New Working Groups
    - Draft email to GCC to request working group participation
    - Training
    - Research
    - COVID-19

New Business/Open Discussion

Upcoming Meetings/Events

- GCC ExCom: Thursday, March 26 @ 1:00 p.m. EST
- Reno GCC on Sunday, July 19th (Tentatively 8:30am – Noon)
- Reno SCC - TBD
- Reno Joint Session or other event on afternoon of July 19th - TBD

Adjourn

Attachments:
- Draft 2/27/20 GCC ExCom Meeting Summary

Election Infrastructure Subsector Government Coordinating Council Executive Committee Meeting Agenda
Thursday, March 26, 2020
1:00 p.m. – 2:00 p.m. EDT

(b) (6)

Welcome/Agenda Overview

Opening Comments (ExCom Members)

DHS Program Updates (Election Security Initiative)

- COVID-19 Update
- Essential Critical Infrastructure Workers

Working Group Updates

- Current Working Group Status
    - COVID-19 Working Group/Subgroups
    - Joint SSP
    - Joint NIST-CSF
    - Joint DND

New Business/Open Discussion

Upcoming Meetings/Events

- Joint ExCom: Thursday, March 26 @ 5:00 p.m. EDT
- GCC ExCom: Thursday, April 9 @ 1:00 p.m. EDT

Adjourn

Attachments:
- Amended 2/27/20 GCC ExCom Meeting Summary
- Draft 3/12 GCC ExCom Meeting Summary

Election Infrastructure Subsector Government Coordinating Council Executive Committee Meeting Agenda
Thursday, April 9, 2020
1:00 p.m. – 2:00 p.m. EDT

(b) (6)

Welcome/Agenda Overview

Opening Comments (ExCom Members)

DHS Program Updates (Election Security Initiative)

- COVID-19 Update
- Work From Home Resources
- Wisconsin Primary
- Remote Voting Product

Working Group Updates

- Current Working Group Status
  - COVID-19 Working Group/Subgroups
  - Joint SSP
  - Joint NIST-CSF
  - Joint DND

New Business/Open Discussion

Upcoming Meetings/Events

- GCC ExCom: Thursday, April 23 @ 1:00 p.m. EDT

Adjourn

Attachments:
- Draft 3/26 GCC ExCom Meeting Summary

Election Infrastructure Subsector Government Coordinating Council Executive Committee Meeting Agenda
Thursday, April 23, 2020
1:00 p.m. – 2:00 p.m. EDT

(b) (6)

Welcome/Agenda Overview

Opening Comments (ExCom Members)

DHS Program Updates (Election Security Initiative)

- COVID-19 Update
- In-Person Voting Guidance

Working Group Updates

- Current Working Group Status
  - COVID-19 Working Group/Subgroups

- Working Groups   Temporary Hiatus
  - Joint SSP
  - Joint NIST-CSF
  - Joint DND

New Business/Open Discussion

- NASS/NASED Summer Conference Status & GCC/SCC Meeting Options

Upcoming Meetings/Events

- GCC ExCom: Thursday, May 7 @ 1:00 p.m. EDT

Adjourn

Attachments:
- Draft 4/9 GCC ExCom Meeting Summary

Election Infrastructure Subsector
Government Coordinating Council Executive Committee
Meeting Agenda

Thursday, May 7, 2020
1:00 p.m. – 2:00 p.m. EDT

(b) (6)

Welcome/Agenda Overview

Opening Comments (ExCom Members)

DHS Program Updates (Election Security Initiative)

- COVID-19 Update
- Requested Status Update:
    - Department of Defense Briefing
    - Federal Bureau of Investigation Briefing
    - MITRE Corporation Briefing

Working Group Updates

- Current Working Group Status
    - COVID-19 Working Group/Subgroups
    - Training Working Group
    - Research Working Group

- Working Groups—Temporary Hiatus
    - Joint SSP
    - Joint NIST-CSF
    - Joint DND

New Business/Open Discussion

Upcoming Meetings/Events

- GCC ExCom: Thursday, May 21 @ 1:00 p.m. EDT

Adjourn

Attachments:
- Draft 4/23 GCC ExCom Meeting Summary

Thursday, May 21, 2020
1:00 p.m. – 2:00 p.m. EDT

(b) (6)

Welcome/Agenda Overview

Opening Comments (ExCom Members)

DHS Program Updates (Election Security Initiative)

- Department of Defense Election Security Briefing

Working Group Updates

- Current Working Group Status
  - COVID-19 Working Group/Subgroups
  - Training Working Group

- Working Groups   Temporary Hiatus
  - Joint SSP
  - Joint NIST-CSF
  - Joint DND

New Business/Open Discussion

Upcoming Meetings/Events

- GCC ExCom: Thursday, June 4 @ 1:00 p.m. EDT

Adjourn

Attachments:
- Draft 5/7 GCC ExCom Meeting Summary

Election Infrastructure Subsector
Government Coordinating Council Executive Committee
Meeting Agenda

Thursday, June 4, 2020
1:00 p.m. – 2:00 p.m. EDT

(b) (6)

Welcome/Agenda Overview

Opening Comments (ExCom Members)

DHS Program Updates (Election Security Initiative)

- DHS I&A Cyber Threat Calls
- June 2 Debrief
- EIS GCC Logo

Working Group Updates

- Current Working Group Status
  - COVID-19 Working Group/Subgroups
  - Training Working Group

- Working Groups—Temporary Hiatus
  - Joint SSP
  - Joint NIST-CSF
  - Joint DND

New Business/Open Discussion

Upcoming Meetings/Events

- GCC ExCom: Thursday, June 18 @ 1:00 p.m. EDT

Adjourn

Attachments:
- Draft 5/21 GCC ExCom Meeting Summary
- EIS GCC Logo 1
- EIS GCC Logo 2

**Election Infrastructure Subsector
Government Coordinating Council Executive Committee
Meeting Agenda**

**Thursday, June 18, 2020
1:00 p.m. – 2:00 p.m. EDT**

(b) (6)

Welcome/Agenda Overview

Opening Comments (ExCom Members)

EAC Update—Non-Voting Systems Testing and Verification

Working Group Updates

- Current Working Group Status
    - COVID-19 Working Group/Subgroups
    - Training Working Group

- Working Groups—Temporary Hiatus
    - Joint SSP
    - Joint NIST-CSF
    - Joint DND

New Business/Open Discussion

Upcoming Meetings/Events

- GCC ExCom: Thursday, July 2 @ 1:00 p.m. EDT

Adjourn

Attachments:
- Draft 6/4 GCC ExCom Meeting Summary

Election Infrastructure Subsector
Government Coordinating Council Executive Committee
Meeting Agenda

Thursday, July 2, 2020
1:00 p.m. – 2:00 p.m. EDT

(b) (6)

Welcome/Agenda Overview

Opening Comments (ExCom Members)

DHS Program Updates

- Joint GCC-SCC ExCom Recurring Meetings (SCC Request)
- GCC Full Council Summer Meeting
    - Virtual Platform (teleconference, Adobe Connect, other?)
    - Date and Time (July 16, July 23, other?)
    - Call for Discussion Items

Working Group Updates

- Joint COVID-19 Working Group
    - Next Meeting Date: TBD

- Training Working Group
    - Next Meeting Date: July 15 @ 2:30 p.m. EDT

- Working Groups — Temporary Hiatus
    - Joint SSP
    - Joint NIST-CSF
    - Joint DND

New Business/Open Discussion

Upcoming Meetings/Events

- GCC ExCom: Thursday, July 16 @ 1:00 p.m. EDT
- GCC Summer Meeting: TBD
- Tabletop the Vote 2020: July 28-30

Adjourn

Attachments:
- Draft 6/18 GCC ExCom Meeting Summary
- Draft GCC Full Council Summer Meeting Agenda

**Election Infrastructure Subsector
Government Coordinating Council Executive Committee
Meeting Agenda**

**Thursday, July 16, 2020
1:00 p.m. – 2:00 p.m. EDT**

(b) (6)

Welcome/Agenda Overview

Opening Comments (ExCom Members)

DARPA Briefing
    (b) (6)   *Microsystems Technology Office, DARPA*

DHS Program Updates

- Subject Matter Expert Update—   (b) (6)   , *CISA*

Working Group Updates

- Joint COVID-19 Working Group
    - Next Meeting Date: TBD

- Training Working Group
    - Next Meeting Date: August 5, 2020

- Working Groups—Temporary Hiatus
    - Joint SSP
    - Joint NIST-CSF
    - Joint DND

New Business/Open Discussion

Upcoming Meetings/Events

- GCC ExCom: Thursday, July 30 @ 1:00 p.m. EDT
    - Possibility to push to 8/6 to accommodate Tabletop the Vote 2020
- Tabletop the Vote 2020: July 28-30
- GCC Summer Meeting: August 20, 2020 (tentative)
- DHS Classified Briefing (tentative)

Adjourn

Attachments:
- Draft 7/2 GCC ExCom Meeting Summary
- Draft GCC Full Council Summer Meeting Agenda
- Cyber Incident Detection and Notification Planning Guide for Election Security

Election Infrastructure Subsector Government Coordinating Council
Executive Committee Meeting Summary
Teleconference

November 7, 2019

Administrative Updates

- The Executive Committee (ExCom) voted unanimously to approve the draft minutes from the September 26, 2019 and October 24, 2019 Election Infrastructure Subsector (EIS) Government Coordinating Council (GCC) meeting.

Election Security Initiative Updates

- The CISA Countering Foreign Influence (CFI) Task Force has kicked off the next phase of its efforts to build public resilience against foreign influence operations. The latest product line consists of a series of fliers/posters laying out simple steps the public can take to avoid susceptibility to influence campaigns.
  - The materials are available in both CISA-branded versions and unbranded versions that EIS partners can customize with their logos for sharing.
  - CISA is also producing a short, animated video on the documents for public consumption.
  - The ESI will share the unbranded products and will continue to provide updates as new CFI materials become available.

ODNI Call on Notification Framework

- On November 8, ODNI will hold a call with state election officials, the GCC, and the SCC Executive Committee to discuss the Framework for Notification Regarding Foreign Interference in U.S. Elections.
  - The National Security Council has not indicated an intent to share the policy with the EIS community, but did say it would share some additional information after the call.
  - The Framework is not intended to affect existing policies, procedures, or laws regarding victim notification or information sharing. The Framework specifically addresses sharing
- Separately from the Notification Framework, the Department of Justice is reevaluating its stance on notifying a state in case of a local-level cyber incident in that state and vice versa. The GCC Communications Working Group is also working to revise its Communication Protocols to similar effect.

Working Group Updates

- The Subsector-Specific Plan (SSP) Working Group has finalized the SSP Goals and Objectives in Chapter 3. A team of working group participants has been at work mapping activities to those Goals and Objectives, as well as providing a narrative section on the Goals, Objectives, and Activities, to drive progress in the EIS through 2020.
  - The SSP is currently with the SCC working group members to ensure Chapter 3 appropriately reflects that council's equities.

- The NIST Cybersecurity Framework Working Group is scheduled to meet on November 14. It is working on a plan to seek feedback on its current work products from a broader audience.
- Members of the Communications Working Group met the week of October 28 to talk through the Incident Communications Plan.
- The Digital Network Development Working Group is developing requirements for an information sharing environment to be reviewed by the GCC and SCC.

Election Day Recap

- CISA hosted an in-person operations center on Election Day. NASS, NASED, EAC, political parties, and private sector representatives attended
- The National Cyber Situational Awareness Room was also open on election day, with approximately 300 participants at its peak.
- The day was generally quiet and there were only a small number of incidents reported. To date, there is no indication of any malicious activity associated with those incidents.

New Business/Open Discussion

- ODNI's National Counterintelligence and Security Center (NCSC) briefed the GCC ExCom on its Election Security Information Needs on September 26. Subsequently, CISA conveyed to NCSC the GCC's concerns about confusion in the EIS community about reporting requirements and the perception of an increasing number of demands on state and local election officials related to information sharing.
  - The GCC and broader election official community is well within its rights to articulate their information/intelligence needs as front-line defenders to the intelligence community.

Action Items

- The ESI will share the unbranded CFI products and will continue to provide updates as new CFI materials become available.

Attendance

EIS GCC ExCom Principals

(b) (6)	Director of Elections, Texas
Pate, Paul	Secretary of State, Iowa
(b) (6)	Supervisor of Elections, Escambia County (FL)

Additional Attendees

(b) (6)	NASS
	NASED
	CISA/NRMC
	NASS
	CISA/NRMC
Hicks, Tom	Commissioner, EAC
Hovland, Ben	Vice Chair, EAC
Masterson, Matt	CISA/NRMC

(b) (6)

CISA/NRMC
CISA/NRMC
CISA/NRMC

Support Staff

(b) (6)

Election Infrastructure SSA Contract Support
Election Infrastructure SSA Contract Support

Election Infrastructure Subsector Government Coordinating Council
Executive Committee Meeting Summary
Teleconference

Thursday, December 19, 2019

Administrative Updates

- The Executive Committee (ExCom) voted unanimously to approve the draft minutes from the December 5, 2019 Election Infrastructure Subsector (EIS) Government Coordinating Council (GCC) meeting, pending an update to correct the meeting attendance list.

CISA Election Security Initiative (ESI) Updates

- On December 9, CISA met with social media and tech companies to discuss foreign influence operations ahead of the 2020 elections. Objectives of the meeting were to:
  - Walk through the election timeline and potential threat scenarios related to influence operations.
  - Understand what social media narratives to be on the lookout for around election day.
  - Develop a mutual understanding of operational plans and capabilities (e.g. National Cyber Situational Awareness Room: mechanisms for reporting suspect influence activities).
- The National Defense Authorization Act includes several provisions related to elections, including a requirement that ODNI coordinate with the Intelligence Community, DHS, and FBI to provide an assessment of election security vulnerabilities.
  - CISA will advocate for anonymized reporting on trend-level data and will not provide any assessment data where the Request for Technical Assistance agreement precludes sharing of such.
  - Election officials may want to consider delivering a clear statement of the community's expectations of the federal government under these new provisions; e.g. sharing threat intelligence; downgrading classified information where possible; and having access to any reports that assess security vulnerabilities of their systems.
  - The ExCom agreed to add the NDAA as a discussion item for the January 30 Full GCC meeting.

Working Group Updates

- The Sector-Specific Plan (SSP) Working Group is close to finalizing the updated draft SSP for review by the GCC and SCC. The Working Group expects to have it out to the council the week of January 6.

New Business/Open Discussion

- (b) (6)   provided an update on Canada's national approach to countering foreign influence as a potential item for discussion with the broader GCC.

- The ExCom reviewed an initial draft agenda for the January 30 Full GCC Meeting. Based on discussion during the meeting, the EISSA will make updates to the agenda and recirculate a draft in advance of the next ExCom teleconference.

Action Items
- The EISSA will make updates to the January 30 Full GCC Meeting agenda a recirculate a draft in advance of the next ExCom teleconference.

Attendance

EIS GCC ExCom Principals

(b) (6)	Director of Elections, Texas
McCormick, Christy	Chairwoman, U.S. Election Assistance Commission
Pate, Paul	Secretary of State, Iowa
(b) (6)	Supervisor of Elections, Escambia County (FL)

Additional Attendees

(b) (6)

State of Washington
NASS
State of Colorado
NASED
CISA/NRMC
Iowa Secretary of State's Office
CISA/NRMC
EAC
EAC
NASS
CISA/NRMC

Support Staff

(b) (6)

Election Infrastructure SSC Contract Support
Election Infrastructure SSA Contract Support

Election Infrastructure Subsector Government Coordinating Council
Executive Committee Meeting Summary
Teleconference

Thursday, January 9, 2020

Administrative Updates

- The Executive Committee (ExCom) voted unanimously to approve the draft minutes from the December 19, 2019 Election Infrastructure Subsector (EIS) Government Coordinating Council (GCC) meeting.

CISA Election Security Initiative (ESI) Updates

- Between January 3 and January 10, 2020, CISA has operated in an enhanced state of readiness due to increased U.S.-Iranian geopolitical tensions. There have been several communications on this topic.
    - CISA Leadership released a new document in the CISA Insights series titled, "Increased Geopolitical Tensions and Threats." The product is available online at: https://www.cisa.gov/sites/default/files/publications/CISA-Insights-Increased-Geopolitical-Tensions-and-Threats-S508C.pdf.
    - DHS released a National Terrorism Threat Advisory Bulletin on January 4, 2020. It is available online at: https://www.dhs.gov/sites/default/files/ntas/alerts/20_0104_ntas_bulletin.pdf.
    - CISA Director Christopher Krebs hosted teleconferences on January 3 and January 6 to provide updates to partners and stakeholders.
- CISA will continue operate in a heightened state of readiness until January 17, 2020, whereupon the Department will reevaluate its readiness posture and communications cadence.
- CISA is currently developing another CISA Insights documents that provides information on misinformation and disinformation spread by Iranian actors.

Working Group Updates

- Three documents are in review with the goal of having the finalized documents available to the full GCC for discussion and approval at the January 30, 2020 in-person meeting:
    - The updated Subsector-Specific Plan (SSP),
    - The updated Communications Protocol, and
    - The funding considerations document.
- The SSP has been distributed to the full GCC for review and feedback. The EI SSA team requested feedback by Wednesday, January 22 to allow time for final edits and to enable the GCC to vote to approve the document at the January 30 in-person meeting.
- The updated Communications Protocol will be distributed to the full GCC no sooner than January 10, 2020 for feedback. The EI SSA team has not provided a deadline for feedback. The ExCom would like the document to be available for the full GCC to vote to approve during the January 30 in-person meeting.
- With the announcement of a new tranche of funding, the EI SSA team will add the funding considerations document to the agenda for discussion at the January 30 in-person

meeting to determine whether the council would like to make any updates to the document.

New Business/Open Discussion

- ESI representatives along with a representative from CISA Legislative Affairs will brief on the National Defense Authorization Act (NDAA) at the January 30 in-person meeting.
  - o The ExCom requested the Election Threat Executive be available to answer questions and address concerns about ODNI requirements. ESI representatives will communicate the interest to have the Election Threat Executive present at the meeting.
- The Election Infrastructure Security Trends Report was last produced in June 2018. ESI is producing a new report to be discussed at the January 30 in-person meeting. This report aggregates trends in election infrastructure security vulnerabilities without attributing vulnerabilities to specific organizations.
- The Subsector Coordinating Council (SCC) ExCom requested a Joint ExCom meeting during the week of January 13. The EI SSA team will distribute a Doodle poll to SCC and GCC ExCom members to determine the best date and time for the Joint ExCom teleconference.

Action Items

- The EI SSA team will send the updated Communications Protocol and Incident Response Communications Plan to the full GCC for feedback no sooner than January 10, 2020 with the goal of having a finalized version of the document available for the GCC to vote to approve during the January 30 in-person meeting.
- ESI representatives will inform the Elections Threats Executive of the interest in having her present at the January 30 in-person meetings to address concerns and answer questions related to ODNI requirements in the NDAA.
- The EI SSA team will make the following changes to the January 30 in-person meeting agenda:
  - o Add time to discuss the funding considerations document.
  - o Modify language to reflect the planned GCC vote to approve the Communications Protocol.
- The EI SSA team will send a Doodle poll to GCC and SCC ExCom members with the goal of finding the best time to hold a Joint ExCom teleconference between Tuesday, January 14 and Friday, January 17. (*Update: No meeting held due to schedule conflicts.*)

Attendance

EIS GCC ExCom Principals

(b) (6)	Director of Elections, Texas
McCormick, Christy	Chairwoman, U.S. Election Assistance Commission
(b) (6)	Supervisor of Elections, Escambia County (FL)

Additional Attendees

(b) (6)	NASS
	NASED
	CISA/NRMC

(b) (6)

NASS
Iowa Secretary of State's Office
CISA/NRMC

Hovland, Ben   Vice Chair, U.S. Election Assistance Commission
Masterson, Matt   CISA/NRMC
    (b) (6)   NASS
                              CISA/NRMC
                              CISA/NRMC

Support Staff
    (b) (6)   Election Infrastructure SSA Contract Support
                              Election Infrastructure SSA Contract Support

Thursday, January 23, 2020

Welcome/Agenda Overview

- The Executive Committee (ExCom) voted unanimously to approve the draft minutes from the January 9, 2020 Election Infrastructure Subsector (EIS) Government Coordinating Council (GCC) meeting.

CISA Election Security Initiative (ESI) Updates

- The Intelligence Community hosted a classified election threat briefing via Secure Video Teleconference (SVTC) on January 16, 2020.
  - ExCom members expressed frustration that the content of the classified briefing was too elementary for the audience and could have been delivered at the unclassified level.
  - Regionally-based ExCom members who participated in the SVTC found the pre-briefing and post-briefing discussions helpful in advancing their efforts to protect the 2020 election, even if the briefing itself was less valuable.
  - Election Security Initiative (ESI) leadership will share this feedback with Intelligence Community representatives to improve future classified threat briefings for DHS partners and stakeholders.

Working Group Updates

- The deadline for submitting feedback on the updated Election Infrastructure Subsector-Specific Plan was January 22, 2020. The EI Subsector-Specific Agency (SSA) team received feedback from members of the GCC and SCC.
  - The EI SSA team aggregated the feedback and is working to adjudicate edits before distributing the finalized document to the full GCC and SCC in advance of the January 30 in-person meetings.
  - Most of the feedback was stylistic, and there were no proposed substantive changes to the document's content.
- The updated version of the Threat Information Sharing and Incident Reporting Protocols will be discussed and voted on at the January 30 in-person GCC meeting.
  - The document contains language requiring state election officials to notify local jurisdictions in the event of an actual or suspected cyber attack against state-level election systems.
  - ExCom members expect this language to generate robust discussion among GCC members, bearing in mind Federal Bureau of Investigation communications protocols do not include such language.

- Representatives of the Communications Working Group are developing the Incident Response Communications Plan. This document details efforts to coordinate response after major or multiple national-level cyber incidents.
    o The GCC will entertain discussion and a vote to adopt this document at the January 30 in-person meeting.

New Business/Open Discussion

- In response to new government funding authorizations, GCC members requested an update to the Election Infrastructure Security Funding Consideration document.
    o ExCom members suggested revising the document to make it more practical. This would increase its value to state and local election officials.
    o The document leverages the security vulnerability trend data collected from ESI's work in the regions.
- ExCom members suggested including the Office of the Director of National Intelligence's (ODNI) Election Threats Executive as a member of the GCC to further ensure Government communications on elections security remains consistent.
    o ExCom members determined including the Election Threats Executive as an ex-officio member rather than a full voting member would be the most appropriate course of action.
    o Including the Election Threats Executive as an ex-officio member of the GCC will require an amendment to the GCC Charter.

Action Items

- ESI leadership will share feedback on the January 16, 2020 SVTC with Intelligence Community representatives.
- The EI SSA team will distribute the final version of the updated EI SSP prior to the January 30 in-person meeting.
- The EI SSA team will make the following modifications to the January 30 meeting agenda:
    o Discussion on the National Defense Authorization Act and a brief from ODNI's Election Threats Executive will be grouped together.
    o The GCC will hold a vote to approve the Incident Response Communications Plan.
- ESI leadership will initiate a conversation with the Election Threats Executive on including ODNI as an ex-officio member of the GCC.

Attendance

EIS GCC ExCom Principals
(b) (6)	Director of Elections, Texas
Stafford, David	Supervisor of Elections, Escambia County (FL)
Kolasky, Bob	CISA/NRMC

Additional Attendees
(b) (6)	Director of Elections, Washington State
	NASS

(b) (6)

NASED
CISA/NRMC
NASS
Iowa Secretary of State's Office
CISA/NRMC
U.S. Election Assistance Commission
Masterson, Matt
(b) (6)
CISA/NRMC
Election Center
NASS
CISA/NRMC
CISA/NRMC

Support Staff
(b) (6)

Election Infrastructure SSA Contract Support
Election Infrastructure SSA Contract Support

Election Infrastructure Subsector Government Coordinating Council
Executive Committee Meeting Summary
Teleconference

Thursday, February 13, 2020

Administrative Updates

- The Executive Committee (ExCom) voted unanimously to approve the draft minutes from the January 23, 2020 Election Infrastructure Subsector (EIS) Government Coordinating Council (GCC) ExCom meeting.
- Commissioner Christy McCormick, EAC, will rotate off the Election Infrastructure Subsector Government Coordinating Council Executive Committee effective after the meeting.
  - Commissioner McCormick will be replaced by Commissioner Ben Hovland, EAC, who is also taking over as Chair of the U.S. Election Assistance Commission.

CISA Election Security Initiative (ESI) Updates

- CISA released the #Protect2020 Strategic Plan, which outlines the agency's plan to deploy efforts nationally in support of election infrastructure security and resilience.
  - The #Protect2020 Strategic Plan is available online at: https://www.cisa.gov/sites/default/files/publications/ESI%20Strategic%20Plan_FINAL%202.7.20%20508.pdf.
- CISA appointed Alexis Wales as Mission Manager to serve as the operational lead for the Election Security Initiative (ESI). Her efforts will complement Matt Masterson's and (b) (6)   strategic leadership of ESI.
  - Ms. Wales's appointment will run through December 2020.

Working Group Updates

- CISA Office of Chief Counsel (OCC) returned the Election Infrastructure Sector-Specific Plan (SSP) with minor edits concerning language clarification and readability.
  - ExCom members were briefed on the edits and approved with no objections.
  - ExCom members agreed that Bob Kolasky, GCC Chair, will sign the signature page on behalf of the GCC ExCom.
- OCC returned the Threat Information Sharing and Incident Reporting Protocols with minor edits to reflect updated CISA nomenclature, language clarification, and updated contact information.
  - ExCom members were briefed on the edits and approved with no objections.
- OCC returned the Incident Reporting Communications Plan with edits to reflect updated CISA nomenclature. The Sector-Specific Agency team also implemented an edit to clarify language concerning the convening authority of the Action Team, based on discussion at the January 30 GCC meeting.

o ExCom members were briefed on the edits and approved with no objections.

New Business/Open Discussion

- The EI SSA team incorporated the edits and feedback to the Funding Considerations document from the January 30 Full Council meeting. The team will distribute the latest draft of the Funding Considerations document to the ExCom for review.
- The President signed an Executive Order issuing new guidance on position, navigation, and timing (PNT) systems. CISA's National Risk Management Center released additional guidance on the Order's effect on critical infrastructure.
  - o The SSA team will review the Executive Order and NRMC guidance and determine if either update significantly affect election infrastructure.
- MITRE Corporation asked the GCC ExCom and if members would publicize a new MITRE initiative that offers free analysis on misinformation and disinformation found on social media.
  - o The SSA team will consult with Election Security Initiative leadership to determine if it would be appropriate for MITRE to give a more in-depth presentation to the GCC ExCom on this service.
- GCC ExCom representatives expressed confusion over new guidance from the National Defense Authorization Act that would allow state chief election officials to apply for a TS//SCI security clearance through DHS.
  - o The SSA team is currently reviewing this process and will provide more information on the clearance application process, how a TS//SCI application will affect existing Secret clearances, and what kinds of additional information may be accessed by a person possessing a TS//SCI clearance.

Action Items

- The SSA team will distribute the latest draft of the Funding Considerations to the ExCom for review.
- The SSA team will review the Executive Order and NRMC guidance on PNT and determine if either update significantly affects election infrastructure.
- The SSA team and ESI leadership will determine if it would be appropriate for MITRE to give a presentation on their free misinformation analysis service to the GCC ExCom.
- The SSA team will provide more information to the GCC ExCom on the TS//SCI clearance application process.

Attendance

EIS GCC ExCom Principals

(b) (6)	Director of Elections, Washington
Kolasky, Bob	CISA
McCormick, Christy	Chairwoman, U.S. Election Assistance Commission
(b) (6)	Supervisor of Elections, Escambia County (FL)

Additional Attendees

(b) (6)	NASED

(b) (6)   CISA
                                NASS
                                U.S. Election Assistance Commission
                                U.S. Election Assistance Commission
Hovland, Ben   Vice Chair, U.S. Election Assistance Commission
      (b) (6)   NASS
                                CISA
                                CISA

Support Staff
      (b) (6)   Election Infrastructure SSA Contract Support
                                Election Infrastructure SSA Contract Support

Election Infrastructure Subsector Government Coordinating Council
Executive Committee Meeting Summary
Teleconference

Thursday, February 27, 2020

Administrative Updates

- The Executive Committee (ExCom) voted unanimously to approve the draft minutes from the January 23, 2020 Election Infrastructure Subsector (EIS) Government Coordinating Council (GCC) ExCom meeting.
- The ExCom expressed interest in receiving a briefing from representatives of the U.S. Department of Defense (DOD) on DOD's efforts and position within the national election security effort.
    - CISA will reach out to the Office of the Under Secretary of Defense for Policy to coordinate this briefing.

CISA Election Security Initiative (ESI) Updates

- CISA will host an unclassified operations room on Super Tuesday (Tuesday, March 3, 2020) at the Glebe Road facility in Arlington, Virginia. The room will open at 6am and will stay open through the end of Super Tuesday primary reporting, which is expected to be the early hours of Wednesday, March 4.
- CISA is continuing to monitor and analyze new and emerging information on Novel Coronavirus (COVID-19) from a critical infrastructure perspective. Federal interagency planning is shifting from a containment strategy to a mitigation strategy with the expectation that there will outbreaks within the United States.
    - CISA will carry out the initial steps of establishing a working group to monitor and analyze information related to COVID-19 and its potential effect on election infrastructure. The SSA team will send an email that outlines objectives for the working group to ExCom members for discussion.
    - Bob Kolasky, CISA, will engage the federal interagency to include public health professionals in future COVID-19 working group discussions.

Working Group Updates

Comms WG Finalized Documents:

- The finalized Threat Information Sharing and Incident Reporting Protocols and EIS GCC Incident Communications Response Plan documents were sent from the Election Infrastructure SSA email **(b) (6)** .
  - ExCom members noted minor edits concerning contact information and points of contact. The SSA team will adjudicate final edits and re-distribute the documents.

Current Working Group Status:

- The SSA team will send the finalized Joint EIS Sector-Specific Plan (SSP) to representatives of the GCC and SCC.
  - SSP Working Group Chairs are discussing the possibility of morphing the group into an SSP Task Implementation working group.

Proposed New Working Groups:

- The Executive Committee voted unanimously to establish three new working groups:
  - GCC Training Working Group
  - GCC Research Working Group
  - Joint COVID-19 Working Group
- The SSP assigned separate tasks to the GCC and SCC related to the new working groups. ExCom members suggested it may make more sense to establish separate working groups for each council.
- The Training Working Group was unofficially established in 2018 and discussed creating a training platform that was easier to access, more robust, and focused on elections. It will be necessary to refresh and reengage membership.
- **(b) (6)** , Escambia County (FL) noted that working group leadership and membership tends to include the same group of individuals. **(b) (6)** suggested that the GCC try to involve other members as much as possible.
- The SSA team will draft a framing email to solicit working group Chairs and participants and share with the ExCom for approval.

New Business/Open Discussion

- The Executive Committee voted unanimously to approve the current draft version of the funding considerations document.
- **(b) (6)** , NASS, is working with Election Security Initiative (ESI) leadership about Federal Emergency Management Agency grants that have an election security focus. NASS and NASED are planning a call to provide more information on these grants to election officials.

- ESI leadership is working to obtain more information on the MITRE Corporation's efforts on social media misinformation and disinformation monitoring.
- The NASS/NASED Summer Conference is scheduled Sunday, July 19 through Tuesday, July 21 in Reno, Nevada. The tentative plan is hold an in-person GCC meeting on the morning of Sunday, July 19.

Action Items

- CISA will identify the best point of contact to coordinate a briefing to the GCC on DOD's work efforts and position within election security.
- The SSA team will send an email that outlines objectives for a possible COVID-19 working group to ExCom members for discussion at the next meeting.
- Bob Kolasky, CISA, will engage the federal interagency to include public health professionals in future COVID-19 working group discussions.
- The SSA team will adjudicate final edits to the Threat Information Sharing and Incident Reporting Protocols and Incident Response Communications Plan and redistribute both documents to the GCC.
- The SSA team will draft an email to solicit Training and Research working group Chairs and participants and share with the ExCom for approval at the next meeting.

Attendance

EIS GCC ExCom Principals

Hovland, Ben	Chair, U.S. Election Assistance Commission
Kolasky, Bob	CISA
Pate, Paul	Secretary of State, Iowa
(b) (6)	Supervisor of Elections, Escambia County (FL)

Additional Attendees

(b) (6)

NASS
NASED
CISA
NASS
U.S. Election Assistance Commission
Election Center
U.S. Election Assistance Commission
NASS
CISA

Support Staff

(b) (6)

Election Infrastructure SSA Contract Support

Election Infrastructure Subsector Government Coordinating Council Meeting
Agenda

Thursday, January 30, 2020
Fairmont Washington, D.C. Georgetown Hotel
8:30 a.m. – 12:00 p.m. EST
Dial-in: (b) (6)

8:30 a.m.   **Welcome**

                     Executive Committee Opening Comments
                     GCC ExCom Members

9:00 a.m.   **Working Group Updates**
- Sector Specific Plan (SSP) Working Group (b)
  - Entertain Vote to approve

- Communications Working Group   (b) (6)
  - Threat Information Sharing and Incident Reporting Protocols
    - Entertain vote to approve
  - Incident Response Communications Plan
    - Entertain vote to approve

- Digital Network Development Working Group   (b) (6)

- NIST Cybersecurity Framework Working Group   (b) (6)
  - NIST CSF Profiles

10:00 a.m.   **Election Infrastructure Trends Report**
                     Matt Masterson & (b) (6)

10:30 a.m.   **Break**

10:45 a.m.   **Funding Considerations Review and Discussion**

11:15 a.m.   **National Defense Authorization Act Discussion**
                     (b) (6)   *, CISA Office of Legislative Affairs*

11:30 a.m.   **Discussion with ODNI – Election Threat Executive**
                     (b) (6)   *, Office of the Director of National Intelligence*

11:50 a.m.   **Summary and Closing Comments**

12:00 p.m.   **ADJOURN – Break for Lunch (No Host)**