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Description of document: Federal Reserve Board (FRB) National Information Center (NIC) Processing Instruction Guide (WikiPIG) Table of Contents 2021

Requested date: 10-January-2021

Release date: 09-April-2021

Posted date: 06-February-2023

Source of document: FOIA Request
Office of the Secretary
Board of Governors of the Federal Reserve System
20th & Constitution Avenue, NW
Washington, DC 20551
Fax: (202) 872-7565
[submit a FOIA request electronically](#)

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BOARD OF GOVERNORS
OF THE
FEDERAL RESERVE SYSTEM
WASHINGTON, D. C. 20551

ADDRESS OFFICIAL CORRESPONDENCE
TO THE BOARD

April 9, 2021

Re: *Freedom of Information Act Request No. F-2021-00111*

This is in response to your correspondence dated January 10, 2021, and received by the Board's Information Disclosure Section on January 22. Pursuant to the Freedom of Information Act ("FOIA"), 5 U.S.C. § 552, you seek:

- (1) A copy of the title page/cover page for the NIC Processing Instruction Guide[; and]
- (2) A copy of the table of [contents] for the NIC Processing Instruction Guide.

With respect to item 1 of your request, staff searched Board records and consulted with knowledgeable staff but did not locate a "title page/cover page" that is responsive to your request.

With respect to item 2 of your request, staff searched Board records and consulted with knowledgeable staff but did not locate a table of contents that is responsive to this part of your request. However, by utilizing other sources of information related to the NIC Processing Instruction Guide, staff was able to create a table of contents that is responsive to item 2 of your request. While the FOIA generally does not require the creation of records, this table of contents will be provided to you by the Board's Information Disclosure Section under separate cover.

Your request for information is, therefore, granted in part and denied in part for the reasons cited above. If you believe the determination that no responsive records exist for item 1 is incorrect, you may administratively appeal by writing to Office of the Secretary, Board of Governors of the Federal Reserve System, Attn: FOIA Appeals, 20th Street & Constitution Avenue NW, Washington, DC 20551; by facsimile to 202-872-7565; or electronically to FOIA-Appeals@frb.gov. Your appeal must be postmarked or

electronically transmitted within 90 days of the date of the response to your request.¹

Very truly yours,

A handwritten signature in black ink that reads "Margaret McCloskey Shanks". The signature is written in a cursive, flowing style.

Margaret McCloskey Shanks
Deputy Secretary of the Board

¹As an alternative to an administrative appeal, you may contact the Board's FOIA Public Liaison, Ms. Candace Ambrose, at 202-452-3684 for further assistance. Additionally, you may contact the Office of Government Information Services ("OGIS") at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, MD 20740-6001; email at ogis@nara.gov; telephone at 202-741-5770 or toll free at 1-877-684-6448; or facsimile at 202-741-5769.

Volumes and Chapters of the WikiPIG

Volume 1 - Processing Concepts

Volume 2 - Domestic Transactions

- Chapter 1 - Openings
- Chapter 2 - Closings
- Chapter 3 - Mergers
- Chapter 4 - Failures
- Chapter 5 - Acquisitions
- Chapter 6 - Divestitures
- Chapter 7 - Changes
- Chapter 8 - Foreign Investments

Volume 3 - Foreign Transactions

Volume 4 - Other Transactions

Volume 5 - Additional Guidelines