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"Rummaging in the government's attic"

Description of document: A copy of the Intranet site home page of the Broadcasting

Board of Governors (BBG)/International Broadcasting Bureau (IBB)/Voice of America (VOA) along with a copy of each intranet page directly linked to that home page by

one click, 2010

Released date: 23-December-2010

Posted date: 31-January-2011

Source of document: BBG, FOIA/PA Unit

Room 3349

330 Independence Ave. SW Washington, D.C. 20237 Fax: (202) 203-4585

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Office of the General Counsel Freedom of Information and Privacy Act

December 23, 2010

RE: Request Pursuant to the Freedom of Information and Privacy Act - FOIA # 11-007

This letter is in response to your Freedom of Information Act (FOIA) to the Broadcasting Board of Governors (BBG) for a copy of the home page of the BBG/IBB/VOA Intranet site, along with a copy of each page directly linked to that site by one click. Enclosed are all the documents responsive to your request. No information has been withheld or redacted, and no fees are charged to you regarding this request.

This completes our response to this request. If you have any questions regarding this request, you may contact me at (202) 203-4550 or Office of the General Counsel, Broadcasting Board of Governors, 330 Independence Avenue, S.W., Room 3349, Washington, DC 20237. Currently, no inquiries are accepted via email.

Sincerely,

Andrew T. Krog

FOIA and Privacy Act Officer



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View All Site Content

Phone Directory Tune In

BBG

188 Offices

Employee Services

Journalistic Standards & Practices

Learn Sharepoint

Library & Resources

All 2010 House Announcements 2009-2010 House Announcements

COOP

Home

IBB

Mission Statement:
To promote freedom and democracy and to enhance understanding through multi-media communication of accurate, objective, and balanced news, information, and other programming about America and the world to audiences overseas.

2010 House Announcements

Category: Celebrations, Parties, and Events (4)

tome BBG • IBB Offices • VOA • Employee Services • Library & Resources • Learn Sharepoint

Category : General (3)

B Category : Human Resources (17)

Category: Information Technology (2)

Category : Hanagement Announcements (6)

∄ Category: Press Releases (1)

☐ Category : Security, Health, and Building Issues (1)

■ Category : Training and Workshops (7)

Category : Vacancies (12)

Tune I











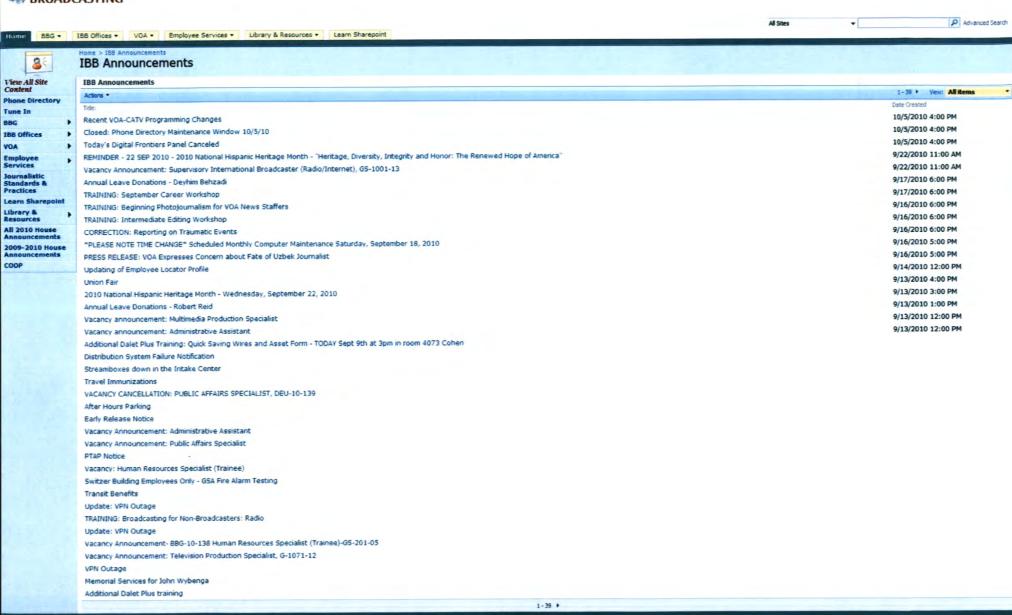
Top Links

- BBG Press Releases
- BBG Property Management Office
- BBG Safety Office
- Conference Rooms
- Dalet Plus
- IT Support
- Job Vacancies
- New Account Request
- Security Office
- SharePoint Support
- Strategic On-Boarding Passport
- Training
- VPN Account Request

Resource Library

- BBG Strategic Plan 2008-2013
- Electronic Forms
- Highlights Newsletters
- Music Library
- News Clips
- Pronunciation Guide
- VOA Employee Orientation
- VOA Newsroom Stylebook







Home BBG • IBB	Offices • VOA • Employee Service	Library & Resources • L	learn Sharepoint		
Al Stes People Advanced Sear	rch				
Find documents with All of these words: The exact phrase: Any of these words: None of these words: Narrow the search					
Only the language(s): Result type Add property restric	☐ German ☐ Japanese ☐ Spanish All Results ▼				
Where the Property	(Pick Property) • Equals Search	•	And ▼ Add Property		

Welcome John Johnson ▼ | My Site | My Links ▼ | Projects | Log Out @ Email SharePoint Support

Advanced Search All Sites Home BBG • IBB Offices • VOA • Employee Services • Library & Resources • Learn Sharepoint 8 2010 House Announcements View All Site Content Vev: All items Actions * **Phone Directory** Tune In **B** Category: Celebrations, Parties, and Events (20) BBG **⊞ Category : General** (13) 188 Offices VOA **⊞ Category: Human Resources (24)** Employee Services **⊞ Category : Information Technology (6)** Journalistic Standards & Practices ∃ Category : Hanagement Announcements (12) Learn Sharepoint ☐ Category: Press Releases (1) Library & Resources B Category: Security, Health, and Building Issues (5) All 2010 House Announcements **B Category**: Training and Workshops (31) 2009-2010 House Announcements **B** Category: Unions Announcements (3) COOP **B** Category : Vacancies (30)

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Home > IBB Offices > Analysis and Administration

Home BBG . IBB Offices . VOA . Employee Services . Library & Resources . Learn Sharepoint

Analysis and Administration

The Analysis and Administration Division (IBE/A) of the Office of the Director. International Broadcasting Bureau (IBE), provides Agency support to ensure that administrative practices are procedure and policy driven, in compliance with other applicable laws.

Areas of Responsibility

Click any link for more informatio

Liaison with Office of Inspector General (OIG) and Government Accountability Office (GAO)

Forms Management

Records Management

Management Directives System

Lizison with the Office of the Federal Register

Federal Activities Inventory Act (FAIR)

Government Paperwork Reduction Act

Approval of Non-Appropriated Funds

Issuance of Metro-rail Fare Cards

Impress Fund

Issuance of Alcohol Permits

Approval of Use of Overseas Representation Funds

Approval of Use of Domestic Entertainment Funds

Approval of Gifts of Travel

Courier Service

Web Page

Important Links

- Broadcasting Administrative Manual
- FAIR Act compliance information
- Office of Inspector General (OIG) Reports
- Government Accountability Office (GAO)

Agency Announcements

Recent VOA-CATV Programming Changes

Closed: Phone Directory Maintenance Window 10/5/10

Today's Digital Frontiers Panel Canceled

REMINDER - 22 SEP 2010 - 2010 National Hispanic Heritage Month - "Hentage, Diversity, Integrity and Honor: The Renewed Hope of America"

Vacancy Announcement: Supervisory International Broadcaster (Radio/Internet), GS-1001-13

Annual Leave Donations - Deyhim Behzadi

TRAINING: Sentember Career Workshop

TRAINING: Beginning Photojournalism for VOA News Staffers

TRAINING: Intermediate Editing Workshop

CORRECTION: Reporting on Traumatic Events

"PLEASE NOTE TIME CHANGE" Scheduled Monthly Computer Maintenance Saturday, September 18, 2010

PRESS RELEASE: VOA Evnresses Concern about Fate of Uzbek Journalist

Updating of Employee Locator Profile

Union Fair

2010 National Hispanic Heritage Month - Wednesday, September 22, 2010



(formerly MOA)

FAQ Questio

What happened to the MOA?

The former Manual of Operations and The former Manual of Operations and Administration (MOA) has been rebited the Broadcasting Administrative Manual (BAM), and is being reformatted, updated, and expanded. You can access it by clicking the paper clip logo on the Analysis and Administration main page or through the Important Links section. For additional information contact IBIA, extension x1450 in

How do I get a Metro-rail Fare Card for

If you are an agency employee and you need to traivel to travel to another location to conduct official Agency business, you can be issued a one day, round trip Metro Fare Card. To request one, contact Manilyn Lampkins 4595 or Vivian Chisolm at extension 4595.

How can I be reimbursed for taxi and Metro faces Lincurred conducting agency business?

The Analysis and Administration Division manages the Impress Fund, which provides reimbursements for personal taxi and Metro fares incurred while conducting Agency business throughout the metropolitan area.

You will need to fill out Standard Form 1164. located in the Forms Library at http://inside/library/Electronic% 20Forms/SF1164.pdf. Manilyn Lampkins or Vivian Chisolm at extension 4595.

Where can I The public versions of GAO and OIG reports are find GAO or OIG reports about

GAO reports can be found at

OIG reports can be found at ://oig.state.gov/lbry/bbgreports/c38472.htm.

What do I need to do in order by Agency employees to bring alcohol into the bring alcohol into the Cohen and Switzer buildings for special events. She may be e-mailed with the details of your request.

> For additional information contact Vivian Chisolm at 4595.

Who do I contact for reimburseme of expenses wired overseas?

Doris Garay-Nellius approves the use of Overseas Representation funds to reimburse expenses wired overseas on behalf of the U.S. Government.

You can contact her or Vivian Chisolm at extension

Who do I contact for approval of the use of Entertainment

Don's Garay-Nellius approves the use of Domestic Entertainment funds to reimburse expenses incurred in the United States for the purpose of advancing BBG's program objectives.

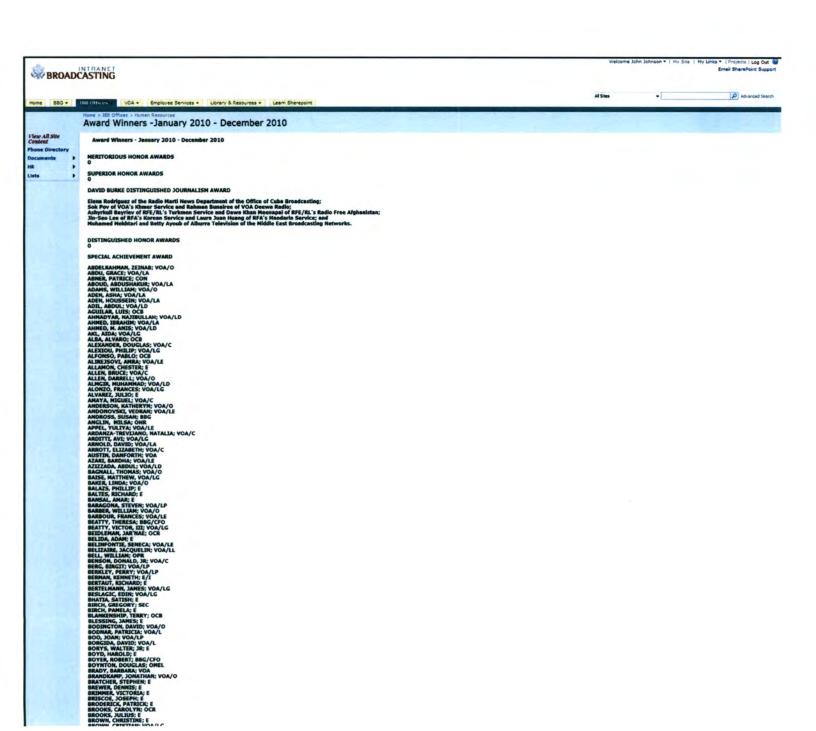
You can contact her or Vivian Chisolm at extension

Doris Garay-Nellius approves gifts of travel from organizations outside the Federal Government to Agency employees. An organization outside the government offered to pay You can contact her or Vivian Chisolm at extension

for my upcoming trip. Who should I contact for

Jeanene Bass manages services provided by Quick Messenger Service for "on demand" scheduled pickups and deliveries for the Agency throughout Who manages courier services?

Jeanene Bass can be reached at extension 4595.



SROWN, CASELTE ONE
SROWN, ELECTORE
SROWN, ELECTORE
SRYAM, PRYVILIS, CON
SRYAM, PRYVILIS, CON
SRYAM, PROSERT, VOA/C
SURREY, MARY JEAN; BBE/CFO
SURREY, SREET, VOA/C
SURREY, SREET, SREET,

HSU, ROGER; VOA/LP
HTUM, NOE NOE; VOA/LG
HUSSEA, MARON; RISO
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JACKSON, TOKONAS, RI; E
JACKSON, LESLEY; BSG/P
JACKSON, TOKONAS, RI; E
JACKSON, LORGE; VOA/LG
JALEEL, MARWASH; VOA/LG
JAMES, SONJAPACE; VOA/LG
JANGSON, SETH; VOA/O
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JOSEPH, MICHELE; VOA/LA
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JOHES, WARETE; BSG/CFO
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RUCIA, SHEARLY, VOA/C
QUINTANA, RICARDO; OCB
RAJABIUM, SHEELE; BBG/CFO
RASHILD, SHAN THORAS; CCB
REDO, RADAS; CCB
RECO, REDERICK; VOA/C
REGIO, RADAS; CCB
RECO, REDORICO; CCB
RICH, MARYELLER; BBG/CFO
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SERREN, BEVERLY, VOA/LO
SCHEAR, BARRIE; VOA/O
SHIP, BRIAN; VOA/O

TIME-OFF AWARDS ABBOTT, WILLIAN; VOA/O
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DOORS, TERRET; COA/LP
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JOHNSON, ADEYENI; YOA/D

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JOSED, BRIEST, AND LOANCY

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CAREER ACHIEVEMENT AWARDS

CAREER ACHIEVEMENT AWARDS
AHRAD, SALAH UD; VOA/LD
BREWER, DENNIS; EB
BROWN, CATHY; IBB
CHIMES, ARTHUR; WOA/C
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COPE, ROBERT; VOA/C
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OARLEY, CHARLES; E
MOORINSON, PHILIP; VOA/C
VANSETICH, KENNETH; VOA/C

MEDAL AWARD RECIPIENTS

MEDAL AWARD RECIPIENTS
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ALIREDISOVIC, ANRA: VOA/LE
ALLEN, BRIAN: VOA/C
ALLEN, DARRELL; VOA/O
ANDERSON, DEMETRIA: E
BALAZS, PHILLIP; E
BUCHAN, DONNA; VOA/O
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FAN, DUNG-HING; VOA/LP
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QUALITY STEP INCREASE
ABIEM, NICOLE: E
ARIFIN, ARIONO: VO A/LP
ARIFIN, ARIONO: VO A/LP
BRIUK, MIROLE: VOA/LIN
BRIUK, MIRELA: OPR
BURTON, VERIS: E
CHARARIAN, VIVIAN, VOA/C
COOPER, LISA; VOA
DADI, BRENDA: CON
DESMARATIES, JEAN LYONEL; VOA/LL
DURELLARI, ARDITIA; VOA/LE
GARTINER, ADAIT; ORGAL
GARTINER, ABIC; VOA/LIN
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PROMINO, LAWRENCE: E
GARTINER, ADBIERT; VOA/L
BARFARLE, BOBERT; VOA/L
BARFARLE, BOBERT; VOA/L
THEM, KYAW KYAW; VOA/LIP
VANRETSYJA, ARAM; V













BROADCASTING BOARD OF GOVERNORS 2008-2013 STRATEGIC PLAN

INTRODUCTION

The Broadcasting Board of Governors is pleased to release the 2008-2013 Strategic Plan.

The plan is presented online as a two-page, large-format chart with printable sections. The first page describes the flow of key strategic factors from legislative mandates to measures of effectiveness. The second page publishes in full the 2008-2013 implementation strategies.

The plan reaffirms objective journalism as the BBG's core activity and emphasizes the ongoing – indeed, increased – relevance of our work in a world where extremism and authoritarianism militate daily against freedom and democracy. It also highlights the significance of improving distribution and use of technology to deliver BBG content to target audiences in the ways they prefer to consume it, and of offering audiences the interaction and dialogue with the BBG broadcasters and with one another that they seek in an increasingly networked global information environment.

This is a plan for the BBG as a whole and therefore is a framework, not a blueprint. It lays out the structure within which the BBG entities will develop and link their individual strategic plans. This process of strategic development will progressively yield a set of interconnected plans that will relate specifically how the BBG is accomplishing its mission.

The Board acknowledges the work of broadcast entity management in actively contributing to the plan, and thanks the hundreds of employees who took time to attend presentations of the plan in draft. Over the last nine months, the Board has incorporated feedback from these presentations and made other revisions based on further review of the BBG mission and implementation strategies.

A strategic plan is not only a tool of good management but also a primary source document for outside oversight bodies to understand the BBG's mission and challenges and ultimately assess agency performance. For a quick understanding of how the BBG Strategic Plan impacts agency direction, please see the following chart outlining the plan's five-year lifecycle. You will also see the planning process where participation at all levels of the agency affects the on-going development of the plan.

The test of any plan is whether it produces measurable results. Under the 2002-2007 plan, BBG global weekly audiences rose from 100 to 175 million. At the same time, scores for news reliability among these audiences were consistently high. The Board believes, however, that impact cannot be reduced to audience size alone or to any single variable. It is intent to develop new effectiveness measures, and thus the 2008-2013 Strategic Plan incorporates a performance indicator to assess the effect BBG programming has on enhancing audience understanding.

A successful strategic plan is a dynamic document. Annual updates are necessary to keep pace with changes in our operating environments. The Board encourages ongoing employee input. Please direct comments and questions to Bruce Sherman, BBG's Director of Strategic Planning, at basherma@bbg.gov.

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Plan Overview: Origins of the BBG Mission6 BBG Mission & Strategic
Plan Overview: Origins of the BBG Mission











Strategic Plan Five-Year Lifecycle

Understanding how the Strategic Plan impacts agency planning, performance, and accountability







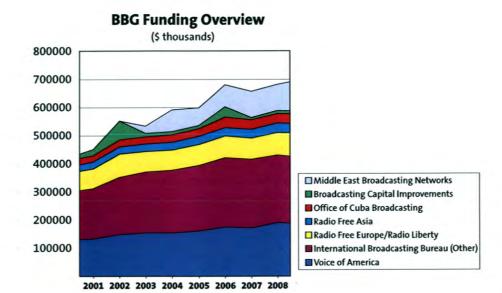


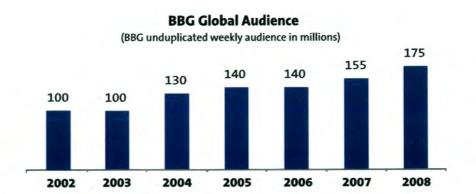




2002-2008 Major Developments

The 2008-2013 Strategic Plan builds on progress from 2002-2007 — a period that saw significant growth in funding, development of a host of broadcasting initiatives, and a 75% rise in the BBG's global audience.





- Launch of major new channels of communication:
 - 24/7 Stream to Afghanistan- RFE/RL & VOA (2001-2002)
 - Radio Sawa (2002)
 - Radio Farda (2003)
 - Alhurra TV, Alhurra Iraq, Alhurra Europe (2004)
 - VOA Aap Ki Dunyaa (2005)
 - VOA Radio Deewa (2006)
- Expansion of VOA TV to some 22 services
- Significant growth of VOA Persian TV
- New and expanded broadcasting in Korean, Indonesian, Somali, and other priority languages
- Development of new and modernized Internet services
- Redeployment of some transmission assets from shortwave to BBG-owned/operated FMs and cross-border AMs
- Onset of a research-driven and performance-oriented culture across the BBG with research funding increased from \$1.5 million to nearly \$10 million
- Audience growth concentrated in priority target areas











The following chart shows the flow of ideas and connections between BBG mission and measures. Click on the button beneath each column for a printable version of the text.

ORIGINS OF THE BBG MISSION

EXCERPTS FROM THE UNITED STATES INTERNATIONAL BROADCASTING ACT OF 1994

SEC. 302 CONGRESSIONAL FINDINGS AND DECLARATION OF PURPOSES.

The Congress makes the following findings and declarations:

- It is the policy of the United States to promote the right of freedom of opinion and expression; including the freedom "to seek, receive, and impart information and ideas through any media and regardless of frontiers," in accordance with Article 19 of the Universal Declaration of Human Rights.
- Open communication of information and ideas among the peoples of the world contributes to international peace and stability and the promotion of such communication is in the interests of the United States.
- SEC. 303 STANDARDS AND PRINCIPLES.

BROADCASTING STANDARDS.-United States international broadcasting shall:

- be consistent with the broad foreign policy objectives of the United States;
- be conducted in accordance with the highest professional standards of broadcast journalism;
- be based on reliable information about its potential audience:
- be designed so as to effectively reach a significant audience:

BROADCASTING PRINCIPLES.-United States international broadcasting shall include:

- news which is consistently reliable and authoritative, accurate; objective, and comprehensive;
- a balanced and comprehensive projection of United States thought and institutions, reflecting the diversity of United States culture and society;
- clear and effective presentation of the policies, including editorials, broadcast by the Voice of America, which present the views of the United States Government and responsible discussion and opinion on those policies.

EXCERPTS FROM THE NATIONAL SECURITY STRATEGY OF THE UNITED STATES OF AMERICA OF 2006

Our national security strategy is founded upon two pillars:

- The first pillar is promoting freedom, justice, and human dignity working to end tyranny, to promote effective democracies, and to extend prosperity through free and fair trade and wise development policies. Free governments are accountable to their people, govern their territory effectively, and pursue economic and political policies that benefit their citizens. Free governments do not oppress their people or attack other free nations. Peace and international stability are most reliably built on a foundation of freedom.
- The second pillar of our strategy is confronting the chalenges of our time by leading a growing community of democracies. Many of the problems we face from the threat of pandemic disease, to proliferation of weapons of mass destruction, to terrorism, to human trafficking, to natural disasters reach across borders. Effective multinational efforts are essential to solve these problems. Yet history has shown that only when we do our part will others do theirs. America must continue to lead.

BBG MISSION & STRATEGIC GUIDANCE

MISSION

To promote freedom and democracy and to enhance understanding through multi-media communication of accurate, objective, and balanced news, information, and other programming about America and the world to audiences overseas.

This mission statement is for the BBG as a whole, encompassing the respective missions of the different BBG broadcasting organizations. It upholds the traditional purpose of supporting freedom and democracy. It includes a new component of enhancing audience understanding. And it conveys that the means—indeed, the only means—of fulfilling the mission is through objective journalism.

BBG STRATEGIC GUIDANCE

Below are Board standards that describe a vision of success for U.S. international broadcasting – i.e., what we will be doing when we are fully successful in carrying out the mission.

- · Broadcasting quality programming.
- Reaching significant audiences to achieve strategic aims.
- Serving as an example of a free and professional press.
- Focusing on nations key to the struggle against extremism and where freedom and democracy are threatened.
- · Gaining audience trust as a source for news.
- Communicating what America stands for our policies, values, and culture.
- · Countering global extremism.
- · Fostering respect for human rights.
- Supporting popular aspirations for freedom in repressive societies.
- Strengthening civil society, rule of law, and transparency.
- · Stemming religious and ethnic intolerance.
- · Combating hate media.

CHALLENGES

The BBG faces a number of significant challenges in accomplishing the mission that inform development of implementation strategies. Many challenges are long-standing and enduring. Summarized below, they derive from an internal analysis of BBG strengths and weaknesses, global market and audience research, academic and research institute studies, etc.

- ENSURING EFFECTIVE DISTRIBUTION. Delivering BBG programming to audiences via the media and formats they prefer remains
 the BBG's number one challenge. Many countries jam direct broadcasts, limit or prohibit local distribution via affiliates, and block BBG
 Internet sites. We must manage, as never before, a mix of media
 and technologies from traditional shortwave to satellite TV and cell
 phones.
- STAYING ABREAST OF EMERGING GLOBAL TRENDS. Two major factors shape the global political and security context for BBG operations: recalcitrant and resurgent authoritarianism and rising extremism. In many places, the two are intertwined. BBC broadcasters largely target audiences where authoritarianism and extremism predominate, and must therefore stay abreast of the emerging policies and practices of both.
- ADVANCING MEDIA MARKETS. BBG media markets are growing in complexity and sophistication every day, necessitating customized local strategies and expert implementation to enhance BBG competitiveness.
- ADAPTING TO MULTIPLE INFORMATION PLATFORMS. Global audiences now consume and expect information products across a range of delivery systems. This requires modern, synergistic production systems to leverage BBG newsgathering and reporting and move content seamlessly across platforms.
- MEETING AUDIENCE DEMANDS FOR DIALOGUE AND INTERACTIVITY. Audiences today want to give their feedback and generate their own content. This is an Information Age phenomenon, not one restricted to BBG audiences. But it is especially true for BBG audiences, many of whom seek a conversation via global media, and with U.S.-supported media in particular.
- OVERCOMING ANTI-U.S. AITITUDES. Global attitudes toward U.S. policies and conduct remain negative in certain areas, heightening credibility hurdles for some BBG broadcasts and the need for adherence to the highest journalism standards.
- FINDING NEW AUDIENCES. BBG audiences have grown impressively from 100 million to 175 million weekly since 2001. Significant new gains will require access to new distribution as well as continued market-specific, research-driven, innovative programming.
- LEVERAGING ORGANIZATIONAL CAPABILITIES. National security imperatives, changing media environments, and new technologies constantly emerge that require shifts in the way the BBG operates. The BBG must continually assess how best to scale and shape operations—including, but not limited to, the right mix of language services and appropriate delegation of duties among the broadcasters—to meet the new challenges while enhancing performance.
- MANAGING WITH EXISTING RESOURCES. Congress has increased BBG budgets some 40% in the last 10 years in support of new priorities. Additional resources cannot be predicted, however. Many BBG language services have not received funding for new initiatives, and yet all services face increasingly complex broadcasting tasks.
- ADDRESSING CRITICAL WORKFORCE ISSUES. The BBG workforce is aging, Sixty-three percent of Federal employees will be eligible to retire by 2010. Employee morale and training concerns routinely surface in annual employee surveys and management reviews. In addition, the progressive devaluation of the dollar has created significant hardships for many BBG grantee employees oversea.

IMPLEMENTATION STRATEGIES 2008-2013

Implementation strategies are the broad action steps the BBG needs to take to accomplish the BBG mission given the challenges we face.

- #1: ENHANCE PROGRAM DELIVERY
 ACROSS ALL RELEVANT PLATFORMS
- #2: BUILD ON BBG REACH AND IMPACT WITHIN THE MUSLIM WORLD
- #3: HELP AUDIENCES IN AUTHORITARIAN COUNTRIES UNDERSTAND THE PRINCIPLES AND PRACTICES OF DEMOCRATIC, FREE, AND JUST SOCIETIES
- #4: EMPLOY MODERN COMMUNICATION TECHNIQUES AND TECHNOLOGIES
- **#5: FACILITATE CITIZEN DISCOURSE**
- #6: ENGAGE THE WORLD IN CONVERSATION ABOUT AMERICA
- #7: DEVELOP AND MOTIVATE THE WORKFORCE TO MEET THE CHANGING CONDITIONS OF U.S. INTERNATIONAL BROADCASTING
- #8: OPTIMIZE BROADCASTING OPERATIONS
- #9: PRESERVE CREDIBILITY AND ENSURE OVERALL PROGRAMMING EXCELLENCE
- #10: BROADEN COOPERATION
 WITHIN U.S. PUBLIC DIPLOMACY

Implementation Strategies explained in detail on full page version.

OVERARCHING STRATEGIC GOAL AND PRINCIPAL MEASURES

The BBG mission is grounded on the premise that a free, professional press, over the long run, will support the establishment of freedom and democracy in countries lacking the same. To track accomplishment of this mission in the near term, the BBC has developed one overarching, measurable qual. It is to:

DELIVER ACCURATE NEWS AND INFORMATION TO SIGNIFICANT AUDIENCES IN SUPPORT OF U.S. STRATEGIC INTERESTS.

Accomplishing this goal requires, first, that BBG programs deliver high quality news and information in a manner attractive to listeners or viewers. The BBG monitors the quality of its news and information in many ways: through editorial controls and supervision, through periodic program reviews, including monitoring panels, and by tracking regular audiences' perceptions of the trustworthiness and reliability of its news and information.

Second, it requires that the programs reach significant numbers of people on a regular basis. The standard for measurement of audiences is the number of adults (15+) who "listened or viewed last week" as determined by random sampling in the target area. This is the same measure used by government-supported broadcasters of other Western nations.

Third, it requires that the audiences' understanding of current events and/or American society and policies is enhanced as a consequence of their listening or viewing. Enhancing understanding is a new measure. The BBG has begun to develop and test measurement tools to track progress in this area. All BBG language services will be reviewed on this basis during the course of the current Strategic Plan.

Full page version of the Implementation Strategies Full page version of the Stategic Goal and Principal Measure











IMPLEMENTATION STRATEGIES 2008-2013

#1. ENHANCE PROGRAM DELIVERY ACROSS ALL RELEVANT PLATFORMS

Securing effective distribution is the BBG's number one challenge. We must ensure that BBG content is available via the media, bands, networks, channels, and stations that audiences use - from shortwave to cell phones. There is no one solution. Discerning the right distribution strategies is a market-by-market determination.

Therefore, we will:

- · Sustain a global satellite network using the most popular programming "neighborhoods" to deliver TV and radio programs to BBG stations and affiliates around the world, and to offer direct-to-home service, where
- · Heighten the BBG's Internet presence with broad capacity and attractive formats, rapidly deploying appropriate new technologies and aggressively countering intentional interference to BBG transmissions and web
- · Expand new media technologies to target audiences via the devices and platforms audiences use the most (e.g., mobile devices, cell phones, PDAs, etc.).
- · Sign up affiliate stations and networks with greater audience reach (recognizing desirable affiliates will request high-quality programming and market-rate compensation for placement).
- · Market and syndicate BBG content to appropriate online outlets.
- · Maximize opportunities to spread content via viral marketing and use of social networking sites.
- · Realign BBG transmission network resources to serve priority audiences with the most cost-effective and appropriate media, building or leasing critical new medium wave and FM facilities as needed and developing sharing arrangements with other major international broadcasters.
- . Shore up BBG's surge and crisis broadcasting capability with sufficient facilities including shortwave to maintain effective communications in any scenario.
- · Track emerging technologies/delivery systems and shift resources, as feasible and appropriate, to (less expensive) digital platforms.

#2: BUILD ON BBG REACH AND IMPACT WITHIN THE MUSLIM WORLD

The BBG has taken significant strides toward better reaching the Muslim world since 9/11, launching 24/7

broadcasting and other initiatives valued at more than \$125 million annually - with increases in weekly audiences in excess of 50 million people. Most Muslim-majority countries exercise strict control over media. Rumor, speculation, distortion, censorship, and self-censorship are common. Media hate speech persists in some quarters. Anti-Americanism predominates. Extremism can breed more easily in such contexts. Pan-Arab satellite TV channels and other regional outlets have provided alternatives to state-controlled sources. But BBG broadcasters play a key role to ensure accurate and balanced reporting; to be a forum for open debate, discussion, and dialogue; and to enhance understanding of American policies and actions.

Therefore, we will:

- · Ensure broadcast credibility and authoritativeness for often-skeptical audiences by exemplifying a free, professional press, thereby serving the information needs of local audiences as well as helping to dispel distortions and misconceptions of America.
- · Augment newsgathering, reporting, and programming for Alhurra TV and Radio Sawa.
- · Expand TV, radio, and Internet service to Iran, including minority
- Explore new targets of opportunity.
- · Broaden and deepen the overall coverage of Islam.
- · Foster intra-Islamic dialogue, including discussion of Islam and modernity and Islam and democracy, and ensure the participation of mainstream Muslim voices.

#3: HELP AUDIENCES IN **AUTHORITARIAN COUNTRIES** LINDERSTAND THE PRINCIPLES AND PRACTICES OF DEMOCRATIC, FREE, AND JUST SOCIETIES

Freedom and democracy were on the march around the world after the end of the Cold War but are suffering serious challenges now. "The year 2007 was marked by a notable setback for global freedom," notes Freedom House with reversals in one-fifth of the world's countries. It notes further that declines in press freedom outnumbered gains by a two-to-one margin from 2006-2007, the sixth consecutive year of overall decline. Reaching audiences in countries where authoritarianism persists or is resurgent is a perennial BBG priority.

Therefore, we will:

- · Boost service, where feasible, to higher priority authoritarian states.
- · Fill in the gaps in current news coverage that occur when authoritarian regimes do not permit domestic media to broadcast or print - consistent with comprehensive and balanced news and information products.
- · Serve as an authoritative source of expert analysis and commentary.
- Draw on the experiences/histories of the world's many models of free societies to permit intellectually curious listeners to arrive at their own reasoned political views.
- · Optimize use of emerging new media technologies as complementary or alternative distribution platforms.

#4: EMPLOY MODERN COMMUNICATION TECHNIQUES AND **TECHNOLOGIES**

Congress has stipulated that BBG broadcasts "be designed so as to effectively reach a significant audience" - a very different challenge in 2008 than in 1998. Over the next five years, audiences will be increasingly using mobile phones, podcasts, and other new media to obtain news and information. We must stay on the cutting-edge of emerging technologies. We must continue to differentiate across markets, avoiding a one-sizefits-all approach, to adopt formats and delivery means consistent with local circumstances and audience needs. The aim is to expand audience reach while preserving the core mission of disseminating factual news and information.

Therefore we will-

- · Sharpen audience segmentation and targeting.
- Tailor content to audience needs, addressing key local concerns.
- Match formats and presentation styles to audience preferences and market conditions
- · Optimize the media mix country by country, ensuring the right balance of TV, radio, Internet, and related new media platforms such as mobile phones.
- Modernize broadcasting facilities to support growing TV production and other needs.
- Integrate and digitize all content -e.g., text, audio, photos, graphics, and video - to facilitate use across platforms and ready syndication to external outlets.

- · Maximize opportunities for audience interactivity.
- · Heighten effective requisition and utilization of audience and market research.

#5: FACILITATE CITIZEN DISCOURSE

Technology - PCs, the Internet, and cell phones coupled with email, chat rooms, and blogs - is empowering unprecedented participatory discourse among ordinary citizens. Savvy media today use their news and information to fuel citizen discourse (e.g., emailing and follow-up discussion of news stories) and develop new channels for citizens to engage in discussion (e.g., media-sponsored blogs and interactive channels). BBG services have several advantages: we operate in relatively less well-developed information environments, and we are often among the few, credible news sources in vernacular languages. There is thus a major opportunity for us to fulfill the BBG core mission by democratizing information exchange and discourse

Therefore, we will:

- Take advantage of common language groups to facilitate conversations across smaller regional communities.
- · Utilize lingua franca to facilitate regional dialogue.
- · Unite in dialogue ethnic and linguistic communities that are separated geographically.
- Bring together minority-language speakers between and among countries.

#6: ENGAGE THE WORLD IN CONVERSATION ABOUT AMERICA

The positions and policies of the U.S. elicit strong international reactions. Many turn to protest against America. Many others seek a conversation with America. Research suggests dialogue, not monologue, is the approach we should use. Meeting the demand for dialogue is a mission imperative, especially for the Voice of America. BBG international call-in programs show how readily audiences respond to opportunities to talk with us. But the strategy needs to go beyond any particular program format. We need to seek out every opportunity to prompt two-way communication, using interactive web sites, blogs, and new media devices. Engaging audiences, and allowing them to engage us, is the BBG's best

means of communicating what America is and stands for.

Therefore we will-

- · Concentrate on aspects of America that research shows interest individual audiences.
- Present accurate and comprehensive information to counteract misinformation and disinformation about the United States - our policies, values, and culture.
- Explore alternative two-way vehicles. including Q and A formats, to complement the existing VOA editorials.
- Improve VOA's Internet portal to America with state-of-the-art web site interactivity and rich content and
- Produce town hall exchanges linking American communities with counterparts abroad.
- · Continue to use English-language instruction as a unique means of engaging audiences.
- · Satisfy the global interest in American politics with informed coverage and analysis of national elections and coverage of other political events and activity to impart the news and to elucidate the political

#7: DEVELOP AND MOTIVATE THE WORKFORCE TO MEET THE CHANGING CONDITIONS OF U.S. INTERNATIONAL BROADCASTING

BBG has identified employee skills, training, and morale as critical issues for advancing the mission. Changes in language service priorities and programming, reallocation of resources, and advancements in technology all impact the manner in which BBG broadcasting is done and the competencies required of employees. At the same time, the Federal workforce in particular will soon face unprecedented attrition. All broadcasters need to attract employees with up-to-date technical skills suited to producing the multi-platform programming required in today's global media environments. Therefore, we will:

- · Prepare for the coming wave of Federal retirements.
- Take necessary and appropriate measures to improve employee
- · Step up recruitment of languagequalified talent and those with skills critical for multi-media and retain them with an attractive combination

of compensation, training, and a positive work environment in the U.S. and at overseas locations

- Offer training across disciplines to enhance productivity and advancement.
- · Promote opportunities for job growth and promotion.
- · Communicate regularly and openly with employees about BBG priorities, plans, and problems.
- · Maintain a safe and secure work environment for all employees.

#8: OPTIMIZE BROADCASTING **OPERATIONS**

Consistent with the requirements of the U.S. International Broadcasting Act, the BBG has acted to consolidate global transmissions and program delivery and has eliminated or reduced lower priority language services and expanded higher priority services. BBG recognizes the necessity of continuing to evaluate options to realign its resources to meet the mission in the most effective and efficient manner possible. This evaluation will incorporate the annual language service review as well as input from other government entities.

Therefore, we will

- · Consult with stakeholders to help assess the shape and scope of broadcasting operations in light of emerging priorities.
- · Expand intra-agency action on critical BBG-wide concerns - e.g., cyber security.
- · Continue to address dual language services while honoring statutory mandates.
- · Formulate new BBG media strategies - for TV, in particular - to achieve appropriate divisions of labor within the BBG and to maximize respective broadcast entity comparative advantages market by market.

#9: PRESERVE CREDIBILITY AND **ENSURE OVERALL PROGRAMMING** EXCELLENCE

Credibility is key to success in objective journalism, and it is the BBG's greatest asset. If audiences do not find the BBG's broadcasts to be credible, they will not tune us in. We must therefore appreciate and overcome the impediments to being credible with any given audience. We must also resist any efforts to sway news coverage or otherwise interfere with

the content of BBG broadcasts. Therefore, we will:

- · Sustain a rigid editorial firewall to safeguard the integrity and impartiality of broadcast content.
- · Pay special attention to research findings on audience perceptions of the credibility of BBG broadcasts and make any warranted changes.
- Update and enforce journalism standards on a regular basis.
- · Sustain program reviews of all broadcast services, at least annually, to gauge overall programming quality and impact.
- Undertake ad hoc programming assessments, as warranted, to assess specific content areas for accuracy and balance.

#10: BROADEN COOPERATION WITHIN U.S. PUBLIC DIPLOMACY

While maintaining an editorial firewall, the BBG is mandated to operate consistent with the broad foreign policy objectives of the U.S. As the U.S. seeks to counter extremism and continues the struggle for freedom and democracy, it is important for the BBG to be aware of broader U.S. public diplomacy planning and program activity and, where advisable, to coordinate BBG strategies with those of other agencies.

- · Play an active role in inter-agency strategic planning.
- · Pursue mutually beneficial joint projects - e.g., USAID-funded VOA programs in Nigeria and Zimbabwe.
- · Facilitate the exchange of relevant research data with other government
- · Develop partnerships with likeminded institutes and foundations outside of government.













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BBG STRATEGIC PLAN 2008-2013: OVERVIEW VA Francisco











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#2: BUILD ON BBG REACH AND IMPACT WITHIN THE MUSLIM WORLD

The BBG has taken significant strides toward better reaching the Muslim world since 9/11, launching 24/7 broadcasting and other initiatives valued at more than \$125 million annually - with increases in weekly audiences in excess of 50 million people. Most Muslim-majority countries exercise strict control over media. Rumor, speculation, distortion, censorship, and self-censorship are common. Media hate speech persists in some quarters. Anti-Americanism predominates. Extremism can breed more easily in such contexts. Pan-Arab satellite TV channels and other regional outlets have provided alternatives to state-controlled sources. But BBG broadcasters play a key role to ensure accurate and balanced reporting; to be a forum for open debate, discussion, and dialogue; and to enhance understanding of American policies and actions.

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- Explore new targets of opportunity.
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BBG STRATEGIC PLAN 2008-2013: OVERVIEW VA Francisco











#3: HELP AUDIENCES IN AUTHORITARIAN COUNTRIES UNDERSTAND THE PRINCIPLES AND PRACTICES OF DEMOCRATIC, FREE, AND JUST SOCIETIES

Freedom and democracy were on the march around the world after the end of the Cold War but are suffering serious challenges now. "The year 2007 was marked by a notable setback for global freedom," notes Freedom House, with reversals in one-fifth of the world's countries. It notes further that declines in press freedom outnumbered gains by a two-to-one margin from 2006-2007, the sixth consecutive year of overall decline. Reaching audiences in countries where authoritarianism persists or is resurgent is a perennial BBG priority. Therefore, we will:

- · Boost service, where feasible, to higher priority authoritarian states.
- Fill in the gaps in current news coverage that occur when authoritarian regimes do not permit domestic media to broadcast or print - consistent with comprehensive and balanced news and information products.
- Serve as an authoritative source of expert analysis and commentary.
- · Draw on the experiences/histories of the world's many models of free societies to permit intellectually curious listeners to arrive at their own reasoned political views.
- Optimize use of emerging new media technologies as complementary or alternative distribution platforms.

#4: EMPLOY MODERN COMMUNICATION TECHNIQUES AND TECHNOLOGIES

Congress has stipulated that BBG broadcasts "be designed so as to effectively reach a significant audience" – a very different challenge in 2008 than in 1998. Over the next five years, audiences will be increasingly using mobile phones, podcasts, and other new media to obtain news and information. We must stay on the cutting-edge of emerging technologies. We must continue to differentiate across markets, avoiding a one-size-fits-all approach, to adopt formats and delivery means consistent with local circumstances and audience needs. The aim is to expand audience reach while preserving the core mission of disseminating factual news and information. Therefore, we will:

- Sharpen audience segmentation and targeting.
- Tailor content to audience needs, addressing key local concerns.
- Match formats and presentation styles to audience preferences and market conditions.
- Optimize the media mix country by country, ensuring the right balance of TV, radio, Internet, and related new media platforms such as mobile phones.
- Modernize broadcasting facilities to support growing TV production and other needs.
- Integrate and digitize all content —e.g., text, audio, photos, graphics, and video to facilitate use across platforms and ready syndication to external outlets.
- Maximize opportunities for audience interactivity.
- Heighten effective requisition and utilization of audience and market research.

#5: FACILITATE CITIZEN DISCOURSE

Technology - PCs, the Internet, and cell phones coupled with email, chat rooms, and blogs - is empowering unprecedented participatory discourse among ordinary citizens. Savvy media today use their news and information to fuel citizen discourse (e.g., emailing and follow-up discussion of news stories) and develop new channels for citizens to engage in discussion (e.g., media-sponsored blogs and interactive channels). BBG services have several advantages: we operate in relatively less well-developed information environments, and we are often among the few, credible news sources in vernacular languages. There is thus a major opportunity for us to fulfill the BBG core mission by democratizing information exchange and discourse.



BBG STRATEGIC PLAN 2008-2013: OVERVIEW VA Production of the Control of the Contro











- Take advantage of common language groups to facilitate conversations across smaller regional communities.
- Utilize lingua franca to facilitate regional dialogue.
- Unite in dialogue ethnic and linguistic communities that are separated geographically.
- Bring together minority-language speakers between and among countries.

#6: ENGAGE THE WORLD IN CONVERSATION ABOUT AMERICA

The positions and policies of the U.S. elicit strong international reactions. Many turn to protest against America. Many others seek a conversation with America. Research suggests dialogue, not monologue, is the approach we should use. Meeting the demand for dialogue is a mission imperative, especially for the Voice of America. BBG international call-in programs show how readily audiences respond to opportunities to talk with us. But the strategy needs to go beyond any particular program format. We need to seek out every opportunity to prompt two-way communication, using interactive web sites, blogs, and new media devices. Engaging audiences, and allowing them to engage us, is the BBG's best means of communicating what America is and stands for. Therefore, we will:

- Concentrate on aspects of America that research shows interest individual audiences.
- Present accurate and comprehensive information to counteract misinformation and disinformation about the United States - our policies, values, and culture.
- Explore alternative two-way vehicles, including Q and A formats, to complement the existing VOA editorials.
- Improve VOA's Internet portal to America with state-of-the-art web site interactivity and rich content and features.
- Produce town hall exchanges linking American communities with counterparts abroad.
- Continue to use English-language instruction as a unique means of engaging audiences.
- Satisfy the global interest in American politics with informed coverage and analysis of national elections and coverage of other political events and activity to impart the news and to elucidate the political process.

#7: DEVELOP AND MOTIVATE THE WORKFORCE TO MEET THE CHANGING CONDITIONS OF U.S. INTERNATIONAL BROADCASTING

BBG has identified employee skills, training, and morale as critical issues for advancing the mission. Changes in language service priorities and programming, reallocation of resources, and advancements in technology all impact the manner in which BBG broadcasting is done and the competencies required of employees. At the same time, the Federal workforce in particular will soon face unprecedented attrition. All broadcasters need to attract employees with up-to-date technical skills suited to producing the multi-platform programming required in today's global media environments.

- Prepare for the coming wave of Federal retirements.
- Take necessary and appropriate measures to improve employee morale.
- · Step up recruitment of language-qualified talent and those with skills critical for multi-media and retain them with an attractive combination of compensation, training, and a positive work environment in the U.S. and at overseas locations.
- Offer training across disciplines to enhance productivity and advancement.
- Promote opportunities for job growth and promotion.
- Communicate regularly and openly with employees about BBG priorities, plans, and problems.
- Maintain a safe and secure work environment for all employees.













#8: OPTIMIZE BROADCASTING OPERATIONS

Consistent with the requirements of the U.S. International Broadcasting Act, the BBG has acted to consolidate global transmissions and program delivery and has eliminated or reduced lower priority language services and expanded higher priority services. BBG recognizes the necessity of continuing to evaluate options to realign its resources to meet the mission in the most effective and efficient manner possible. This evaluation will incorporate the annual language service review as well as input from other government entities. Therefore, we will:

- Consult with stakeholders to help assess the shape and scope of broadcasting operations in light of emerging priorities.
- Expand intra-agency action on critical BBG-wide concerns e.g., cyber security.
- Continue to address dual language services while honoring statutory mandates.
- Formulate new BBG media strategies for TV, in particular to achieve appropriate divisions of labor within the BBG and to maximize respective broadcast entity comparative advantages market by market.

#9: PRESERVE CREDIBILITY AND ENSURE OVERALL PROGRAMMING EXCELLENCE

Credibility is key to success in objective journalism, and it is the BBG's greatest asset. If audiences do not find the BBG's broadcasts to be credible, they will not tune us in. We must therefore appreciate and overcome the impediments to being credible with any given audience. We must also resist any efforts to sway news coverage or otherwise interfere with the content of BBG broadcasts.

Therefore, we will:

- Sustain a rigid editorial firewall to safeguard the integrity and impartiality of broadcast content.
- Pay special attention to research findings on audience perceptions of the credibility of BBG broadcasts and make any warranted changes.
- Update and enforce journalism standards on a regular basis.
- Sustain program reviews of all broadcast services, at least annually, to gauge overall programming quality and impact.
- Undertake ad hoc programming assessments, as warranted, to assess specific content areas for accuracy and balance.

#10: BROADEN COOPERATION WITHIN U.S. PUBLIC DIPLOMACY

While maintaining an editorial firewall, the BBG is mandated to operate consistent with the broad foreign policy objectives of the U.S. As the U.S. seeks to counter extremism and continues the struggle for freedom and democracy, it is important for the BBG to be aware of broader U.S. public diplomacy planning and program activity and, where advisable, to coordinate BBG strategies with those of other agencies.

- Play an active role in inter-agency strategic planning.
- Pursue mutually beneficial joint projects e.g., USAID-funded VOA programs in Nigeria and Zimbabwe.
- Facilitate the exchange of relevant research data with other government agencies.
- Develop partnerships with like-minded institutes and foundations outside of government.



BBG STRATEGIC PLAN 2008-2013: OVERVIEW VA PROGRAMMENT











OVERARCHING STRATEGIC GOAL AND PRINCIPAL MEASURES

The BBG mission is grounded on the premise that a free, professional press, over the long run, will support the establishment of freedom and democracy in countries lacking the same. To track accomplishment of this mission in the near term, the BBG has developed one overarching, measurable goal. It is to:

DELIVER ACCURATE NEWS AND INFORMATION TO SIGNIFICANT AUDIENCES IN SUPPORT OF U.S. STRATEGIC INTERESTS.

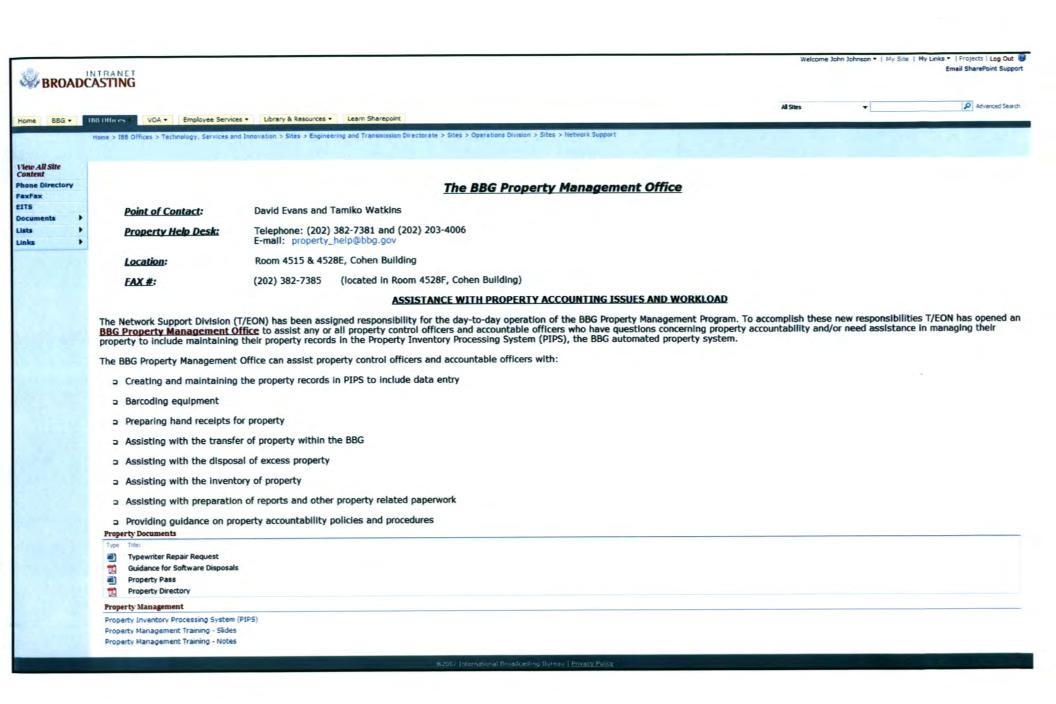
Accomplishing this goal requires, first, that BBG programs deliver high quality news and information in a manner attractive to listeners or viewers. The BBG monitors the quality of its news and information in many ways: through editorial controls and supervision, through periodic program reviews, including monitoring panels, and by tracking regular audiences' perceptions of the trustworthiness and reliability of its news and information.

Second, it requires that the programs reach significant numbers of people on a regular basis. The standard for measurement of audiences is the number of adults (15+) who "listened or viewed last week" as determined by random sampling in the target area. This is the same measure used by government-supported broadcasters of other Western nations.

Third, it requires that the audiences' understanding of current events and/or American society and policies is enhanced as a consequence of their listening or viewing. Enhancing understanding is a new measure. The BBG has begun to develop and test measurement tools to track progress in this area. All BBG language services will be reviewed on this basis during the course of the current Strategic Plan.







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Documents

Lists

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The BBG Safety Office

The Network Support Division (E/OT) is responsible for the day-to-day management of safety and occupational health issues for BBG. If you have any questions or concerns in the area safety nd/or occupational health, please feel free to contact our E/OT point of contact.

Point of Contact: Irina Kabakova

Telephone: (202) 203-4178

E-mail: safety_help@bbg.gov

Location: Room G-074H, Cohen Building



How to Protect Yourself During a Flu **Pandemic**

- · Cover your coughs and sneezes with a tissue, or cough and sneeze into your upper sleeve. Dispose of tissues in no-touch trash receptacles. Wash your hands afterwards.
- · Wash your hands frequently with soap and water for 20 seconds or with a hand sanitizer if soap and water are not available.
- · Avoid touching your nose, mouth and eyes.
- · Avoid close contact (within 6 feet) with sick people, and others.
- · Get a flu shot when they become available.

Click here for more ideas



What do I do if I get the Flu?

As of August 2009, the CDC recommends:

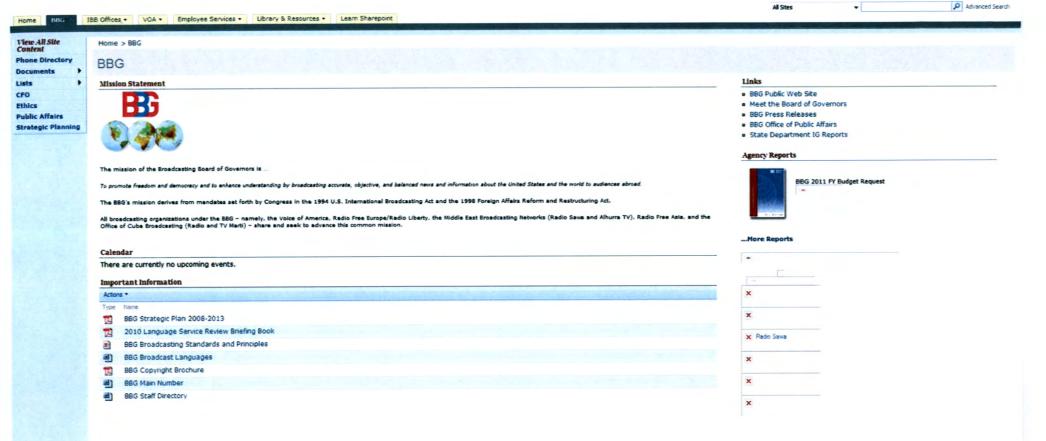
- . That you stay home from work or school and limit contact with others to keep from infecting them.
- That people with influenza-like illness remain at home until at least 24 hours after they are free of fever (100° F [37.8°C) or signs of a fever without the use of feverreducing medications.

The Safety Office provides information of a safety and occupational health nature that should be reviewed by all of our employees. Of priority is our Emergency Action Plan, which explains what to do in the event of a required evacuation due to fire and other building emergencies. This document also explains how to Shelter-In-Place, an exercise that is prompted by emergency conditions outside of the building that warrants remaining inside at designated locations until the issue is cleared by local law enforcement and emergency officials.

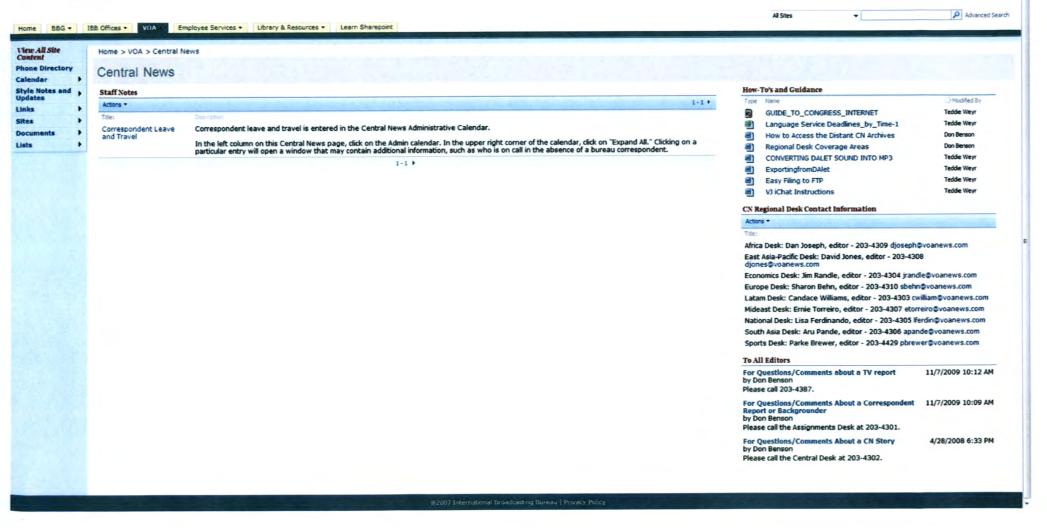
Safety Documents:

- · Annual Occupational Safety and Health Report
- · Occupant Emergency Plans
- CPR/AED
- Emergency
- · Federal Occupational Health/Health Unit
- Documents/Forms
- BBG eTraining







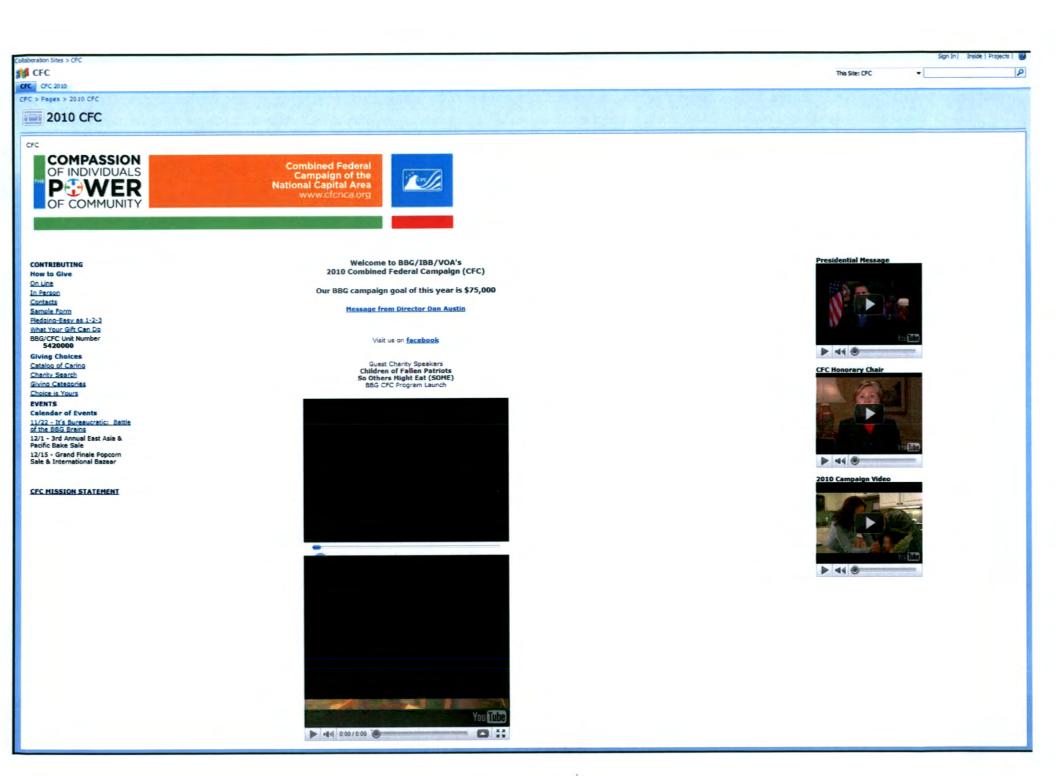


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CFO

Mission Statement of the Office of the Chief Financial Officer



The CRO's Office leads the Agency's resource management and links this to strategic priorities. We provide timely and accurate financial service to and guide budgetary planning for our customers anywhere in the world. We ensure compliance with regulations, legislative and other external requirements related to integrated finance, budget and performance information.

1/15/2008 12:28 PM

Accounts Payable Office to be Closed Thursday, January 17

1/15/2008 12:2
by Abraham Dashtara

The Accounts Payable Office will be closed on Thursday, January 17, 2008. The office is relocating from room 1269 to room 1657 of the Cohen Building on that day. The office will reopen for normal business on Friday, January 18, 2008.

1/14/2008 3:30 PM

Payroll Service Center to be closed Friday January 11 by Abraham Dashtara
The Payroll Service Center will be closed on Friday January 11, 2008. It is physically moving from Room 1557 to Room 1657 Cohen Building on that day. It will reopen for business on Monday January 14, 2008. Any email we receive during that time will be...

1/14/2008 3:29 PM

Director, Financial Operations by Abraham Dashtara MEMORANDUM FOR: ALL BBG EMPLOYEES FROM: CFO - Janet Stommes SUBECT: Doug Bennett apported as Director, Financial Operations

I am very pleased to announce that effective December 10, 2007, Doug Bennett was appointed as the Director,...

Site Under Construction! by Abraham Dashtara

8/24/2007 3:17 PM

E2 Self Registration Program

E2 Training Guide

Application Form

Application Form
E2 Frequently Asked Questions

Useful Links

DCPS Time Keeper Sign-on ENTER SITE

Nomentum Login

Employee Helpdesk Contacts
Payrell Service Center: 202-203-4652
Travel Office: 202-382-5614

Agency Services



MyPay Payroll System

ENTER SITE



e2 Travel User Log-in



Staff Seminar Series Series Series

Manager / Administrative Hanager/Administrative Staff Seminar Series

Momentum Information Page

Exces Sing Payroll Service Center



Annual Reports

BBG FY 2011 Budget Request

Performance and Accountability Report 2009



BBG FY 2010 Budget Request



BBG FY 2009 Budget Request

× Performance and Accountability Report 2007

X BBG FY 2008 Budget Request

Performance and Accountability Report 2006

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Office of Civil Rights

Office of Civil Rights

330 Independence Ave. SW, Washington, DC 20237

Ph. 202-382-7800 Fax 202-382-7816 TTY 202-382-7700

NEW

Genetic Information Non-Disclosure Act (GINA) has been added as a basis

re information go to shared documents and scroll down to NEW Genetic Information

The Office of Chill Rights (OCR) advises senior managers and employees at the Broadcasting Soard of Governors (BSG) on the Federal laws, 5qual Employment Opportunity (ETO) regulations, policies, and guidelines that prohibit discrimination based on race/ethinicity, color, religion, sex (including ser-based wage discrimination), national origin, age (person 40 years and cider), physical and mental disability, reprisal and sexual orientation (by Executive Order).

on is to identify and eliminate discriminatory practices, policies, and procedures that limit or restrict equitable opportunities for employees and job applicants through equity, diversity, and indusion.

Federal Sector Discrimination Complaint Processing Program - OCR processes informal and formal complaints alleging employment discrimination in violation of Title VB of the CMB Rights Act of 1964, as semended, the Age Discrimination in Employment Act of 1967, as semended, the Age Discrimination in Employment Act of 1967, as semended the Office of Sement Counsel (Sci.) Frequency and review.

the Objuste Resolution (ADR) Program - Mediation is a method in which a third perty neutral assists employees and senior managers and supervisors in resolving workplace disputes. Mediation is available loyees and applicants for employment at each phase of the discrimination complaint process.

etive Engloyment Program - OCK identifies and eliminates discriminatory practices and ensures that all groups are appropriately represented in the BBG workforce. Pursuant to the U. S. Equal Employment funity Commission (EDC) Management Directive 135 (MO-715), the BBG must maintain a Model EED Program, conduct an annual self-assessment, and complete a Federal Agency Annual Equal Employment funity Program Stotal Report for valuntaision to the EED.

bility Program - Pursuant to Executive Order 13164, Sections 501, 504, and 508 of the Rehabilitation Act of 1973, all Federal Agencies are required to develop written procedures for responding to requests for onable ecomomodation; provides for respondible ecomomodation to qualified employees with a disability and applicants who have a mental/physical disability.

Federal Financial Assistance (FFA) – OCR oversees compliance of 880 recipients of FFA with the requirements of Title VI of the CAVI Rights Act of 1964. Section 504 of the Rehabilisation Act of 1973, Title IX of Gloscation Amendments of 1972, and the Age Obscrimination Act of 1975 and provides protection to includings from discrimination based on their secretaristic, color, or netional origin in programs that receive FFA. OCR conducts sudfits, investigators Title VI, Title IX on Section 504 compliants of discrimination prepares and submits annual reports.

ty Program - The 88G is one of the most diverse agencies in the Federal Government. OCR is committed to ensuring that 88G incorporates diversity throughout its entire workforce.

Emphasis Programs and Commemorative Observances - are designed to enhance cultural ewareness among employees. Reverend Dr. Martin Luther King, Jr. Federal Holiday, National Black History Month, all Women's Equality Dep, Histonal Hispanic Heritage Month, National Disability Employment uses Month, American Indian and Jahaka Nasior Heritage Month. Particular Month, Organ Month, National Disability Employment uses Month, American Indian and Jahaka Nasior Heritage Month.

National Partnerships in Education Program - OCR coordinates a quality community outreach program for educational institutions in the Washington, DC metropolitan area. The OCR utilizes Agency employees as tutors and presenters in career/job fairs. Students are invited to attend the Agency-sponsored special emphasis and Commemorative Programs, and tours conducted by the Voice of America (VOA).

Contacts				
Last Name	First Name	Job Title	E-mail Address	Business Phone
Johnson	Delia L.	Director	djohnso@bbg.gov	202-382- 7800
St.Clev	Antionette F.	Affirmative Employment Program Manager	astclair@bbg.gov	202-382- 7810
HI	Michael D.	Complaints Program Manager	mhill@bbg.gov	202-382- 7806
Myaing	Mya Mya	EEO Specialist	myamyaing@bbg.gov	202-382- 7805
Bynum	Meltina	Disability Coordinator/EEO Specialist	mbynum@bbg.gov	202-382- 7804
Biedleman	Jar'nae	Office Assistant	jbiedleman@bbg.gov	202 382- 7801
Mitchell	Michele	Special Assistant	mmitchel@bbg.gov	202-382- 7813
Brooks	Carolyn	EOA	cbrooks@bbg.gov	202-382- 7802
Jones- Robinson	Darlene	Executive Assistant	djrobins@voanews.com	202-382- 7809

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How do I...

Click on shared documents to the left. Scroll down to EEO Complaint Process. Click on icon. Click on image to enlarge. Click on shared documents. Scroll down to Informal

10/29/2010 2:39 PM

nents to the left. Click on Initial Intake Sheet. Use this to file an Informal

Shared Documents

Final FY 2006 EEO Program Status Report Final FY 2008 EEO Program Status Report Final FY 2007 EEO Program Status Report Final FY 2005 EEO Program Status Report OCR Document OCR Document International Broadcasting Bureau Mentoring Program

Fiscal Year 2009 EEO Program Status Report - MD 715 Frequently asked questions about the EEO Complaint (• Diagram of the Complaint Process

ADR FAQ's - Alternate Dispute Resolution Process **BBG Governors Statement on Diversity**

电影图图图图图图图图图 bbG governors Statement on Diversity Overview Federal Complaint Process Diagran Reasonable Accommodation Reporting Form Reasonable Accommodation Denial Form Resonable Accommodation Confirmation Resonable Accommodation Precedures Revised New Employee Orientation Pr

National Outreach, Recruitment, EEO, Diversity Conferences Official Time/Representation 劃

3) EEO Withdrawal Form-(Aug. 2007)

EEO Notice of Right To File a Complaint of Discrimination (Oct. 2010) EEO Counselors Report 2010

EEO Clarification Memo - Employee or Contractor - Attachment (Aug. 2007) (Part 2) EEO Clarification Memo - Employee or Contractor (Aug. 2007)-(Part 1)

EEO Designation of Representative

ADR Policy 188

ADR Confidentiality Agreement-(IBB)

有有有有利 EEO Form Extending 30 Day Period-(Aug. 2007) NEW -- Genetic Information Now a Ba

Broadcasting Board of Governors (BBG) 3) FEO Issues Presented - 2010

EEO Initial Intake Sheet 2010 MODEL STRATEGIES FOR RECRUITMENT AND HIRING OF PEOPLE WITH DISABILITIES

ADR Agreement to Mediate (188) 88G: No FEAR Act d

Partnerships in Education Application

Slideshow of 2007 Diversity Day (Use Internet Explorer) No Fear Act Training



Hispenic Heritaige Month 2009



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If something comes up (even the first day of your class) that prevents you from taking a course, advise Patrice and Joan so they can coordinate...



Video Archive Service **VOA Operations** VOA Public Relations VOA TV Continuity of Operations Yearenders 2010 Welcome John Johnson ▼ | My Site | My Links ▼ | Projects | Log Out @ Email SharePoint Support

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Home BBG • IBB Offices • VDA Employee Services • Library & Resources • Learn Sharepoint View All Site Content Home > VOA > DaletPlus **Phone Directory** DaletPlus Lists Announcements Sites 12/6/2010 9:15 AM **Control Room Timing Issues Advisory** by Ralph Cassano the have recently seen some Control Room siming issues with DeletPlus FULL RUNDOWN that seem to occur after the playback operator has reviewed video elements prior to air. Playing back items pre-air cen effect show timing. We strongly 11/29/2010 9:18 AM **Publishing In DaletPlus** Today Central News and the English Division will begin publishing into DaletPlus and oease publishing into Niews. It is vital that all users begin to use DeletPlus today to access these wires per the below 4/23/2010 2:00 PM Video Pad Requirements by Ralph Cassano Lately there have been several incidents of video packages having too listle video pad on the head or the tail of video pieces. This is causing quality problems when your packages are being played to air. Please achiere to the following house standard 4/19/2010 9:12 AM Digital Playout Workflow Change by Rainh Cassano Effective Sunday, April 18, at 10pm, the Ready for Air folcers in DalesPlus will no longer transfer files to the play out server for broadcast. Only when a user drags and drops files into the DalesPlus Rundown will the file transfer to the play out. 2/26/2010 8:27 AM **DaletPlus Media Retention** by Ralph Cassano Changes have been made to the retention times of video feeds into DaletPlus. The oursent purge configuration is: APTN GVW - 10 days and purged on the 11th day Reuters WNE - 10 days and purged on the 11th day ABC NewsOne - 10 days and purped on... (More Announcements... **DaletPlus Training Schedule** 12/27/2010 10:00 AM DaletPlus Basic 12/27/2010 1:30 PM DaletPlus Basic DaletPlus FAQ 1) Who do I contact for help? Contact IT Customer Care at help@voa.gov or call 202-382-7200. 2) How can I make sure that I am getting all Make sure that you are a member of the VOA TV Team email distribution group through your respective division. Check with your newsfeed and DaletPlus announcements' 3) How do I find out about DaletPlus Email program-support@voanews.com. Training? Use either INews or PECAN search and then find the corresponding APTN feed in the Dalet Category folder by date and time. Or search for the feed using the Video Only by Date search profile and type in feed time with wildcards. For example, using "1330" as the query will result in returning the 1330 APTN feeds. Make sure you select the correct day. 4) How can I find APTN video without using DaletPlus search? You might have sent it as an EDL and not as a rendered file, or did not choose the correct file path. Refer to instructions. 5) Why did my exported video file not show up in the Corktree\ExportPortableMedia RT stands for Relative Time and TC stands for Time Code. At the present time RT is the default in the Asset Manager Media Logger section. Make sure that you click on RT and change to TC. 6) What is RT/TC? Make sure that you activate your desired shot list and not another shot list. 7) Why did my selected clip not appear on Right click in gray area of Clipbin module to create shot list. Choose Add Shotlist. Give it a project name and press enter (see 8) How do I create a shot list? Click and drag the borders. 9) How do you expand Dalet Plus modules Shortcut keys typically provide one button keyboard access to program functions. The "1" and "0" keys are used to mark in and out. The "1", "K", and "1" keys correspond to the same VTR functions used by Final Cut Pro. 10) What are short cut keys, and what do Mark an in/out for the selected clip. 11) Why does the Save Clip Icon not Click on the (left/right arrows) in the module. 12) How do you navigate to your shot list? General usage rights info can be found in the Usage Rights documents section on this site. More detailed information is availble at http://inside.bbg.gov/voa/operations/infoservices/default.aspx. Producers must check all rights restrictions on scripts prior to 13) Where do I find general usage rights Trimmer, Browser, Clip Bin, and Preview Window. Refer to instructions for more details 14) What are the names of the basic Dalet 15) How can I stop the video from playing in Use the keyboard spacebar to start stop the video from playing. Go to upper menu - Window > Clip Bin, or it might be covered up by another module. 16) My Clip Bin no longer appears on the 17) How can I close a module? User can close modules by clicking on X in the upper left corner. 18) How can I manually select or reset my Select - File > Open > Workspace. Refer to manual. 21) How do I make my shot list active? Click on the tab of your shot list in the Clipbin window

DaletPlus Quick Minute Video Tutorials

- DaletPlus Overview
- · The DaletPlus Workspace
- Quick Save

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Emergency Hot Folder

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Subject : DaletPlus A to Z - One Topic Documents (12)

■ Subject : DP Basic for House Wires (1)

B Subject : DP InterWeb for House Wires (2)

B Subject : Level 1 - Basic (2)

■ Subject : Level 2 - Digital Playout (6)

Subject : Level 3 - Full Rundown (5)

Subject : Media Research Team (MRT) (4)

Subject : Hiscellaneous (3)

Link

- Information Services Video Newsfeed Guide
- Usage Rights

Contacts

Last Name	First Name	Business Phone	E-mail Address
DaletPlus Training Room	Room 4073 Cohen Bldg	202.203.4603	
IT Customer Care	Help Desk	202.382.7200	help@voa.gov
Media Resource Team		202.382.7677	
Program Support	To register for D+ classes		program- support@VOANews.com



16) My Clip Bin no longer appears on the

18) How can I manually select or reset my 21) How do I make my shot list active?

17) How can I close a module?

All Sites Home BBG * IBB Offices * VIA Employee Services * Library & Resources * Learn Sharepoint View All Site Home > VOA > DaletPlus Phone Directory DaletPlus DaletPlus Quick Minute Video Tutorials Lists Announcements Sites DaletPlus Overview 12/6/2010 9:15 AM **Control Room Timing Issues Advisory** by Ralph Cassano · The DaletPlus Workspace the have recently seen some Control Room timing issues with DatetPlus FULL RUNDOWN that seem to occur after the playback operator has reviewed video elements prior to air. Playing back items pre-air can effect show timing. We strongly Ouick Save . Emergency Hot Folder 11/29/2010 9:18 AM Publishing In DaletPlus by Ralph Cassano Today Central News and the English Division will begin publishing into DaletPlus and pease publishing into Niews. It is vital that all users begin to use DaletPlus today to access these wires per the below **DaletPlus Documents** Subject Video Pad Requirements 4/23/2010 2:00 PM # Subject : DaletPlus A to Z - One Topic Documents (12) by Ralph Cassano Lately thank have been several incidents of video packages having too little video pad on the head or the tail of video pieces. This is causing quality problems when your packages are being played to air. # Subject : DP Basic for House Wires (1) Please achiere to the following house standard. # Subject : DP InterWeb for House Wires (2) 4/19/2010 9:12 AM Digital Playout Workflow Change # Subject : Level 1 - Basic (2) by Ralph Cassano Effective Sunday, April 18, at 10pm, the Ready for Air follows in Date/Plus will no longer transfer files to the play out server for broadcast. Only when a user drags and drops files into the Date/Plus Rundown will the file transfer to the play out. # Subject : Level 2 - Digital Playout (6) 2/26/2010 8:27 AM DaletPlus Media Retention by Ralph Cassano # Subject : Level 3 - Full Rundown (5) Changes have been made to the retention times of video feeds into DeletPlus. The oursent purge configuration is: APTN GVW - 10 days and purged on the 11th day Reuters VINE - 10 days and purged on the 11th day # Subject : Media Research Team (MRT) (4) ABC NewsOne - 10 days and purged on... # Subject : Hiscellaneous (3) (More Announcements...) Information Services Video Newsfeed Guide **DaletPlus Training Schedule** Usage Rights 12/27/2010 10:00 AM DaletPlus Basic 12/27/2010 1:30 PM DaletPlus Basic Contacts DaletPlus FAQ E-mai Address Actions * DaletPlus Room 4073 202.203.4603 Training Cohen Bldg 1) Who do I contact for help? Contact IT Customer Care at help@voa.gov or call 202-382-7200. IT Customer Help Desk 202.382.7200 help@voa.gov 2) How can I make sure that I am getting all Make sure that you are a member of the VOA TV Team email distribution group through your respective division. Check with your Care newsfeed and DaletPlus announcements? Media 202.382.7677 Resource 3) How do I find out about DaletPlus Email program-support@voanews.com. Team Training? Use either INews or PECAN search and then find the corresponding APTN feed in the Dalet Category folder by date and time. Or search for the feed using the Video Only by Date search profile and type in feed time with wildcards. For example, using "1330" as the query will result in returning the 1330 APTN feeds. Make sure you select the correct day. Program To register program-4) How can I find APTN video without using support@VOANews.com DaletPlus search? You might have sent it as an EDL and not as a rendered file, or did not choose the correct file path. Refer to instructions. 5) Why did my exported video file not show up in the Corktree\ExportPortableMedia RT stands for Relative Time and TC stands for Time Code. At the present time RT is the default in the Asset Manager Media Logger section. Make sure that you click on RT and change to TC. 6) What is RT/TC? Make sure that you activate your desired shot list and not another shot list. 7) Why did my selected clip not appear on Right click in gray area of Clipbin module to create shot list. Choose Add Shotlist. Give it a project name and press enter (see 8) How do I create a shot list? Click and drag the borders. 9) How do you expand Dalet Plus modules Shortcut keys typically provide one button keyboard access to program functions. The "1" and "0" keys are used to mark in and out. The "1", "K", and "L" keys correspond to the same VTR functions used by Final Cut Pro. 10) What are short cut keys, and what do Mark an in/out for the selected clip. 11) Why does the Save Clip Icon not Click on the (left/right arrows) in the module. 12) How do you navigate to your shot list? General usage rights info can be found in the Usage Rights documents section on this site. More detailed information is availble at http://mside.bbg.gov/voa/operations/infoservices/default.aspx. Producers must check all rights restrictions on scripts prior to 13) Where do I find general usage rights Trimmer, Browser, Clip Bin, and Preview Window. Refer to instructions for more details 14) What are the names of the basic Dalet 15) How can I stop the video from playing in Use the keyboard spacebar to start stop the video from playing. the Trimmer, Timeline, and Preview

Go to upper menu - Window > Clip Bin, or it might be covered up by another module.

User can dose modules by clicking on X in the upper left corner. Select - File > Open > Workspace. Refer to manual.

Click on the tab of your shot list in the Clipbin window.



Home > Library & Resources

Home BBG + IBB Offices + VOA + Employee Services + Library & Resources + Learn Sharepoint

View All Site Content Phone Directory

Orientation Documents

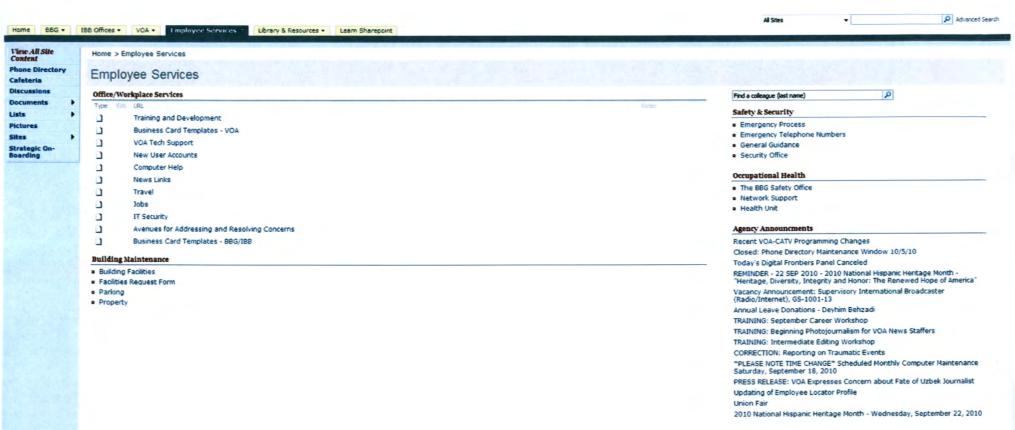
House News Event and ENG Request Calendar

Links Sites

Electronic Forms

Search All Forms

GSA Forms IBB Forms OF Forms OGE Forms SF Forms
OMB Forms OPM Forms DS Forms RI Forms TSP Forms



View All Site Content Documents Phone Directory ETHICS Announcements **ETHICS Contacts** ETHICS Forms **ETHICS Training**

Home > BBG > Ethics

Ethics



"Ethics starts at the top."

- Robert Cusick, Director, Office of Government Ethics.

Ethics Announcements

Annual Review of Ethics Rules and Regulations & by Martha Diaz Ortiz

1/3/2008 7:15 PM

(IBB Notices Administration Posted: 12/31/07)

Political Activity Under the "Hatch Act" AND SGEs & by Martha Diaz Ortiz

10/16/2007 4:01 PM

Ethics Circulars

ype Name	○ Modified By
BBG Holiday Ethics Guidance - 2009	Steve Grabowski
[FwdPolitical_Activity_Under_The_'Hatch_Act']_for_the_Ethics_Web_Site.eml	Steve Grabowski
Annual_Review_of_Ethics_Rules_and_Regulations.eml	Steve Grabowski
ETHICS_GUIDANCE_FOR_THE_HOLIDAYS_(2006_Circular).eml	Steve Grabowski
Ethics_Guidance_for_the_Holidays_(Circular).eml	Steve Grabowski
Outside_Employment_and_Related_Activities	Steve Grabowski

Ethics Forms

450A FORM

OGE 450 Form and Instructions

SF-278 Public Financial Disclosure Form

SF-278 Instructions

EO12674 Ethical Conduct

EO12731 Ethical Conduct Modifications

POLITICAL ACTIVITIES QUICK REFERENCE CHARThtm

Speak, Teach, Write (FORM)-9-24

Outside Media Work (FORM)-9-24

Full Name	Job Title	Business Phone	E-mail Address
Paul Kollmer-Dorsey	Designated Agency Ethics Official	(202) 203-4550	pkollmer@bbg.gov
Martha A. Diaz-Ortiz	Alternate Designated Agency Ethics Official	(202) 203-4550	mdiazort@bbg.gov
Patricia Hargrave	Dpty Alternate Designated Agency Ethics Official	(202) 203-4550	phargrave@bbg.gov

For Further Information Contact: Martha A. Diaz-Ortiz (202) 203-4550

Ethics Monthly Quote

In matters of style, swim with the current; in matters of principle, stand like a rock.

- Thomas Jefferson, 3rd President (1801-1809)

Ethics FUN!

- @ Title:
- General Principles Crossword
- Misuse Crossword
- Gifts Crossword
- Outside Employment Crossword

Ethics Links

ETHICS TRAINING

Frequently Asked Questions about the SF-278 Form

Forms & Instructions

ETHICS & PROCUREMENT INTEGRITY

Standards of Ethical Conduct for Employees of the Exeuctive Branch

Ethics Rules at a Glance

U.S. Office of Government Ethics

Ethics Calendar

There are currently no upcoming events.

View All Site Content

Lists Phone Directory

Completed SERF Forms Special Events Coverage

Guest Booking Unit Newsworthy Events

Documents Discussions



Ongoing Outreach

President Obama

by Erin Klein

VOA has issued a new invitation to President Obama as he prepares to travel to Indonesia, Australia and Guam. Still hopeful he will talk with VOA sometime this

Former British PM Tony Blair

I'm working with the office of former British Prime Minister Tony Blair to scheduled a ty/video interview, after he recently talked with VOA for radio during his visit to Africa. We'll talk with Mr. Blair in London or perhaps at VOA Washington.

Sen. Carl Levin

I've been trying for several months now, on behalf of the Afghanistan Service, to get time for VOA with Senator Carl Levin (D-Michigan). He Chairs the Senate Armed Services Committee. Feel like I'm becoming good friends with his spokesman as we exchange...

Muhammad All and Lonnie All

by Erin Klein

Just emailed my Ali Center contact about possibilities for having Muhammad Ali join VOA in 2010. I started outreach in March, 2007, as we interviewed a director of the Muhamed Ali Center. Meeting The Greatest in Philadelphia a number of years ago...

(More Announcements...)

Add new announcement

Who Do YOU Want to Interview?

Simert Michelle Obama

RE: Michelle Obama Dan Snyder, Owner, Washington Redskins

Add new discussion

12/11/2009 11:20 AM

12/11/2009 1:46 PM

12/18/2009 10:14 AM

Created By

Leslie Washington Erin Klein

Erin Klein

The Latest

3/1/2010 5:18 PM Outreach Update Oct. 1 @ 10/1/2010 4:54 PM by Erin Klein

> More interesting interview possibilities in the attachment

Outreach Update Sept. 10/1/2010 4:53 PM

23 # by Erin Klein

Asking for your help on outreach in the attachment.

Outreach Update Sept. 10/1/2010 4:49 PM

10 @ by Erin Klein

2/16/2010 3:23 PM

1/6/2010 10:50 AM

Check out the attachment for some new interview possibilities.

Experts on Islamic issues @ 9/10/2010 11:23 AM

by Erin Klein Check out the attachment for some experts on

Islamic issues from Notre Dame University...

(More Announcements...)

Add new announcement

Guest Booking Calendar

There are currently no upcoming events. To add a new event, click "Add new event" below.

M Add new event

Archived Interviews





Click Here For More Guest Booking Videos



Click for Guest Booking Sources



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BBG

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Learn Sharepoint Library & Resources All 2010 House Announcements 2009-2010 House Announcements COOP

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Email SharePoint Support

Advanced Search ionec BBG • IBB Offices • VOA • Employee Services • Library & Resources • Learn Sharepoint Home > Highlights Newsletters
Highlights Newsletters Vev: Name and Title * Type Name ∃ Year: 2008 (2) 12/2/2008 3:15 PM BBG Highlights November 2008 BBG Highlights November 2008 BBG Highlights December 2008 12/19/2008 3:19 PM **BBG Highlights December 2008**

Advanced Search All Sites

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View All Site Content **Phone Directory**

Home > IBB Offices > Human Resources

Human Resources

Mission, Vision, Values

Office of Human Resources



- · A Commitment to Excellence
- · Personal and Organizational Accountability

The Office of Human Resources provides human resource management policies; workforce development programs; employee benefits and services; recruitment, staffing and classification; labor and employee relations; and automated human resource management systems that enable the Agency to carry out its mission while enhancing the well being of its employees.

202-382-7500

New Highlights

Self Service, My Biz Employment Verification

Staffing Status/Progress



Hot Topics





Salary Tables





PTAP Application

Employment Verification

eOPF Electronic Official Personnel Folder

Home BBG • IBB Offices • VOA • Employee Services • Library & Resources • Learn Sharepoint

Home > 188 Offices > Pages > Offices.aspx

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Civil Rights Contracts

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Marketing and Program Placement

New Media

Performance Review

Policy

Printing And Mail Operations

Security

Technology, Services and Innovation

IBB Offices



THE UNITED STATES GOVERNMENT'S

INTERNATIONAL BROADCASTING BUREAU

Mission Statement

Under the supervision of the Broadcasting Board of Governors (BBG), the International Broadcasting Bureau (IBB) provides the administrative and engineering support for U.S. government-funded non-military international broadcast services. Broadcast elements include the Voice of America (VOA), Radio Sawa, and Radio and TV Marti (Office of Cuba Broadcasting). In addition, the IBB provides engineering and program support to Radio Free Europe/Radio Liberty and Radio Free Asia.

The IBB was formed in 1994 by the International Broadcasting Act, which also ceased a nine member, bipartisan Broadcasting Act, which also ceased a nine member, bipartisan Broadcasting Board of Governors (BBG). The IBB was initially part of the U.S. Information Agency (USIA). When USIA has assanded in October 1999, the IBB and BBC were established as independent federal government entities.

Resource Library

- Electronic Forms
- Pronunciation Guide
- News Clips
- VOA Newsroom Stylebook
- Music Library
- VOA Employee Orientation
- Highlights Newsletters
- BBG Strategic Plan 2008-2013

Top Links

- Conference Rooms
- Training
- Job Vacancies
- IT Support
- BBG Property Management Office
- BBG Safety Office
- Dalet Plus
- SharePoint Support
- New Account Request
- VPN Account Request BBG Press Releases
- Security Office
- Strategic On-Boarding Passport

Site Actions *

View All Site

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Lists Sites

IT Administratio

Master Repository of IT and FISMA Policies & Procedures

Recycle Bin

Home > IBB Offices > Technology, Services and Innovation > Information Technology

Information Technology (T/I)

Home BBG ▼ IBB Offices VOA ▼ Employee Services ▼ Library & Resources ▼ Learn Sharepoint

IT Helpdesk

Our headquarters IT Helpdesk is staffed 24-hours/day and 7-days/week to provide assistance to end-users of BBG/IBB/VOA computer systems and networks managed by the IT Directorate.

The IT Helpdesk is located in Room 4360, Cohen Bldg and can be reached at at +1 202-382-7200 or email help@bbg.gov.

IT Mission and Vision

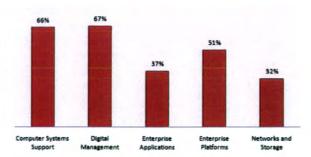
While the mission of the IT Directorate is diverse, it can be summed up in two sentences;

'To provide a secure and reliable computing environment based upon industry standards and best practices.

Our goal is to have the organization look at technology as a positive asset and not a problem.*

Our number one priority is now, and will always be, support of the agency's core mission; Broadcasting. We are currently working to provide an strategic infrastructure that allows us the flexibility to meet future agency needs.

Overall Project Completion



9

IT Key Projects Status Reports

Information Technology (IT) Service Catalog. A listing of IT related services provided to the agency.

IT Announcements

iNews and Network - Monthly Maintenance

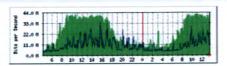
MS Office 2011 for Mac Now Available under Microsoft Home Use Program

Add new event

Location Start Time

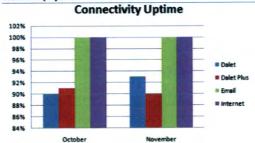
Entire Agency 10/17/2010 12:00 AM

12/14/2010 9:00 AM



Click Here to view the Agency Traffic Analysis

Connectivity Uptimes



Request

IT Directorate Page Change Request Form

IT Departments

- Computing Security
- CSS Helpdesk
- Digital Management
- Enterprise Applications
 Enterprise Platforms
- Enterprise Flatfornis
- Networks and Storage

Add new link





OFFICES

Office of Civil Rights

Office of Contracts

Office of Technology, Services, and Innovation

Office of Policy

Office of Human Resources

Jeb Opportunities

Job Opportunities

Are You Eligible for This World-Class Broadcast News Organization?



The International Broadcasting Bureau supports proadcasts to the world in 59 languages. Our working environment is diverse, multicultural, and highly professional. We employ both U.S. Citizens and non-U.S. Citizens (in positions requiring

foreign languages

The International Broadcasting Bureau is an equal opportunity employer.

Current Openings

-			
Job Title	Job No.	Grade	Close
Deputy Chief Financial Officer	ERB-10-03	ES-0560	12/17/10
Management Analyst	DEU-11-01	GS-343- 13/14	12/14/10
Management Analyst	MP-11-01	GS-343- 13/14	12/28/10

Our Employees at Work



Click here for a slideshow of our employees at work

Contact Information

Human Resources 330 Independence Ave., SW Washington, DC 20237

- Tel: (202) 382-7500
- * Fax (202) 382-7541

Related links

- BBG Intern and Student Programs
- VOA Internships
- · Radio Free Asia
- Radio Free Europe/ Radio Liberty
- · Radio Sawa
- * All Federal Job Listings from OPM
- Federal Pay Rates
- Employment Forms

Benefits

Receive an excellent salary and all the benefits of Federal employment including.

- Opportunities for career advancement
- Substantial health benefits that can be taken into retirement
- . Life insurance
- Vacation and sick leave
- . Retirement benefits
- We have a limited number of opportunities for overseas assignments.



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Home > VOA > Language Programming > JOURNALISTIC STANDARDS & PRACTICES



VOA Brown Bag Lunch Forum

Sites

VOA Closed Circuit

Documents Lists

VOA Brown Bag Lunches JOURNALISTIC STANDARDS &



JOURNALISTIC STANDARDS & PRACTICES

VOA Newsroom Stylebook VOA Pronunciation Guide

SOP Manuals

01-Intro-1 02-Foreword-1.2

03-VOA Charter-1

04-JournalisticCode-1-1 05-Conflicts of Interest-1

06-Audience Expect-1

VOA occupies a unique position of trust worldwide as a consistently reliable source of news and information. It is a multimedia international broadcasting service funded by the U.S. government through the Broadcasting Board of Governors. VOA considers it a duty to provide accurate, balanced, comprehensive and objective news and information to audiences around the world.

The purpose of this web page is to provide a central home to the various policy guides that reside in different parts of our intranet.

The Journalistic Standards and Practices provide the policy framework within which VOA journalism seeks to meet the expectations and obligations it faces.

FOREWORD

VOA is proud of its long and distinguished record of journalistic achievement. Since 1942, in times of war and peace, VOA journalists have upheld the highest standards in their broadcasts to a diverse worldwide audience. Their determined efforts, sometimes in the face of danger, have helped VOA attract its audience and earn its reputation for excellence.

This online handbook of Journalistic Standards and Practices ensures that this tradition continues as we take into account radio, television and Internet, as well as the evolving digital media environment. It provides information about the ethical and administrative framework in which VOA journalists operate. Understanding the information inside this handbook, and applying the serious judgment journalists must bring to their craft, are critical to meeting our audience's expectations.

We publicly display this living document for two reasons. First, it is an educational tool for the journalists who come to work here. Second, it is an opportunity for the consumer of VOA programming to hold us accountable, to help us make sure that the faith and trust our audiences have placed in us for decades remain, and continue to be, fully justified.

07-VOANewsroom Stylebook-4 08-Editors'Checklist 11-Copyright Info 1.3

12-Fair Use Presentation 10-6-09 13-Rights agreement stills or

14-Release - including consent for minor

15- Copyright and Fair Use Self Help Guide

16-2010-04 Usage Rights-YOUTUBE GUIDELINES UPDT 2010-1122

New Media Guidelines

Name

09-New_Media-1 10-Firewall-1



All Sites	-	Advanced Search

VOA

Brown

Bag

Lunch

View All Site **Phone Directory**

Business Development **VOA Closed Circuit** VOA Brown Bag Lunch Forum

Documents Lists

Sites VOA Brown Bag Lunches JOURNALISTIC STANDARDS & PRACTICES

VOA Closed Circuit

Home > VOA > Language Programming

Language Programming

Mission Statement

VOA's Language Programming Directorate (VOA/L) provides YOU'S congulage Programming Directorate (YOU'S) provides management direction and support for all Yoice of America broadcast services regarding the development and implementation of strategies, plans, and production of material distributed by radio, TV, Internet, and digital media.

Voice of America

Useful Links

- IMPORTANT: New Program Change Request Form
- VOA Academy A Useful Orientation for New Employees

Home BBG • IBB Offices • VOA • Employee Services • Library & Resources • Learn Sharepoint

- Office of Program Review
- http://www.internetworldstats.com/
- http://www.nationmaster.com/cat/med-media

VOA News

VOA News: News

US Senate Ratifies New Arms Treaty With Russia Ally of Ivory Coast's Ouattara Says Force Needed to Oust Gbagbo South Korean Military Prepares for Largest-Ever Live-Fire Drill

Useful Forms Type Name Modified By Performance Plan Instructions_for FY 11-13 Andrea Tadio VOA Annual Performance Plan TemplateFY11-13-Patricia Bodnar VOA Language Programming Phonebook - 5-25-10 Andrea Tadic Current_ Presidents_and_PMs_(all_countries) Algirdas P. Carneckis T.C Intra-Divisional Review Check List Andrea Tadic SWOT Analysis template Andrea Tadic Freelance Credential Application Form Andrea Tadio

Program Events Calendar

	Sunday	Monday	Tuesday	Wednesday		Friday	Saturday
12 13 14 15 16 17 18 9:00 AM Intra Divisional Review/Burmese		29	30	1	2	Intra Divisional	4
9:00 AM Intra Divisional Review/Burmese		6	7		9	10	11
	2	13	14	15	16	9:00 AM Intra Divisional	18
Intra Divisional	9	20	21	22	9:00 AM	24	25
	16	v	28	29	30	31	

View All Site

Home > Learn Sharepoint

Learn Sharepoint

Welcome to the SharePoint Resource Site.

We created this dedicated afte to provide information and ahere knowledge about the SharePoint technologies from Nicrosoft. We have provided bullonals, validatious plan. FAQ's and a resource library to enhance your intended experience.

Need assistance or have an issue?

Please send an email to: trackit-sharepoint@bbg.gov

Your email will Auto-Generate a Sharepoint Support Ticket.

To respond to your requests and issues effectively, a Sharepoint Support Ticket MUST be created for all issues regarding SharePoint.

Sharepoint Tutorials etc.

Getting Started - New to the Intranet? Watch a brief overview of our intranet software, take a simple tour of the home page.

Using NySite - Learn about Ny Site and My Profile. Add information about yourself and decide who can see what information on your My Profile page. Customize your personal, private My Site to be your home page on the Intranet.

Features of the Intranet:

Alerts and \$55 - Subscribe to email undates or Seally Simple Syndyrating (\$55) feeds of content on the intranet

Blogs, wikis, discussion boards - Learn about three ways to collaborate and communicate over the Intranet.

For inside.bbg.gov Site Managers and projects.bbg.gov Site Owners:

Editing a Site - Review adding content, web parts, and lists to a Site.

Using Sharepoint for Meetings - See how a meeting site can help you keep information, agendas, and tasks for meetings in one place

Customizing lists and libraries - Add custom meta-data to your lists and libraries. Change the way list and library information is displayed

Administering a projects site - For projects abbagov: Add users to your site, change permissions, and add subsites.

Recycle Bin - Learn what happens to things that you delete in Sharepoint

SharePoint FAQ

How do I get permission to edit a site on Inside.bba.gov?

Consider attending a Sharepoint Training. You will need your manager's approval to take the class.

Then, you can email help@yoa.gov or help@ibb.gov to request permissions for your site. ions let people on the intranet do different things on different parts on the intranet.

What is a permission in SharePoint and what can each one do?

Everyone who signs into the intranet has a **View Only** permission on most of the intranet. This means that they can view information on the intranet and can open and view files, but cannot make additions or revisions. The **View Only** permission lets you *READ CONTENT*.

Some offices use the intranet to share information. Contribute permissions allow people to add new content to an intranet site, edit content on the site, and delete content on the site. The Contribute permission lets you edit CONTENT.

All intranet sites need to have a **Site Manager** who has Site Manager Permissions. This person (or people) can edit the layout of a site and manage the information about a site (name, url, slerts, etc). The **Site Manager** permission lets you edit **CONTENT AND FORM.**

Contribute Can view, add, update, and delete.
View Only Members of this group can view pages, list items, and documents. If the document has a server-side file handler available, they can only view the document using the server-side file handler.
Site Manager Fermission for Site or sub-site managers. Allows users to manage lists; add, edit, delete, and approve items; create and mand edit pages; were usage data; manage velocits; create and manage allets; see permissions within site. Yes. All members of any directorate, office, or team can be given permission to upload files. He permission to consider ye intranet site (your office site on inside, bbg, gov) to be a resource for everyone under files, you might want to request a separate site that is just for your office. There, uploading files and making revisions would be internally accessible.

But it all depends on what your needs are.

Not everyone is the same.

Why am I prompted for my username and password when I try to sign in to the intranet, mysite.bbg.gov, or projects bbg.gov. Use Internet Explorer to access the intranet.

IF a window pops up and requires you to enter your username and password in Internet Explorer, it is because you did not log onto the network when you logged on to your computer - this means that you are not automatically logged in to the intranet.

In the future, when you log into your computer, be sure that the domain box (the third box down - you may need to click on the down arrow or the "see more" button) does not read "This computer only." Most people log on to BROADCASTING. If you do not have the permissions to Read the document, then you will not see the do

Can everyone in one office or directorate be able to upload documents to the Intranet? rebecca change

How do I toggle a calendar's display - from a list to a

I have already added one 'announcement' web part. How do I add a second 'announcement' web part that features different announcements?

For Site Managers: What is the difference between practice sites, live sites, sangre, inside.bbg.gov, the development server, and the production server?

For Site Managers: Can I move everything from my practice site to my live site?

Does the rich text editor tool (specifically in the Content Yes, the Web Part Rich Text Editor does have a Spell Check function. Editor web part) have spellcheck?

For how many days does the "New!" flag display next to I would say, generally for all new stuff, the "New!" flag will be there for 2 days. an announcement?

For how many days does the "New1" flag display next to I would say, generally for all new stuff, the "New1" flag will be there for 2 days. an announcement?

First you should sign in by clicking on the Sign In link on the top right of the page. Then, go to calendar and click on the Calendar link on the top left of the calendar (just above the calendar), when the page refreshes, there should be a yell-calendar View Button on the top right (just above the calendar). Click on the Calendar View Button. The drop-down will allow you to change your view settings.

1. Click on the life-column link "show all site content"

2. Click the 'create' link (upper left).
3. Choose, 'Announcements', name your new webpart. Suggestion: In the description write: "This is an announcement

3. Choose innouncements a series which have been a series of the series

Practice sites reside on the development server. This means that they are part of a DIFFERENT intranet than the one that you see at inside.bbg.gov (aka live sites on the production server).

Just as you would not start learning how to drive in rush hour traffic, designing and trying things out for the intranet should be done on a practice site on the development server. That way, if you make a mistake, or something doesn't work like you wank it to, you can just start over. On your live site, you could cause a traffic jawn or rash your call. No. Use your practice site to look at different layouts, or to try different files in different kinds of lists. But don't put all of your files on the practice site unless you need to. Use it to plan your site and make sure that it will work, but not to build Sharepoint Online Resources

SharePointPedia

End User Sharepoint

No Geekspeak on SharePoint 2007: by Mark Miller

SharePoint-Tutorials

Short video introductions to parts of Sharepoint.

SharePoint Screencasts

10 minute video tutorials introducing different tasks on Shareo

Resources for learning Microsoft Office SharePoint Server Microsoft's SharePoint learning site

SharePoint Quick Reference

External Site location:

uide.com/pdf/sharepoint-quick-reference-2007.pdf

Blogs and Wikis in Business

Add and manage the links on your My Site

Adding an RSS Feed to a Thunderbird - Thunderbird RSS Tutorial

Implement RSS Feeds in SharePoint

Subscribing to E-mail Alerts and RSS Feeds in SharePoint

Add an RSS Feed through the Microsoft Office Outlook 2007

How to use (Launch Blog Program to Post) on a Blog Site

Rollup Calendar Overview and FAQs

Get the Point: Microsoft Office SharePoint Blog

This blog will help SharePoint users understand and use the many rich features of Microsoft SharePoint Products and Technologies. Members of the SharePoint product team will also contribute posts in their areas of

The Sharepoint Farmer's Almanac

A SharePoint Infrastructure and Administration Blog by Shane Young MOSS

Training Documents

Actions *

Basic introduction to the Intranet - how to navigate through it, how to customize parts of it, and how to use it. Intro to Intranet

Sharepoint Tutorial Part 2: Add a web part delete a web part, add text to a web part

Sharepoint Site Manager Course 2 (Web Parts) Sharepoint Site Manager Course 3 (Lists) Sharepoint Tutorial Part 3: Add an item to a list, Edit a list item's meta data. Delete a list

Sharepoint Calendar RollUp

- News Event with ENG Reques
- News Event
- Rollup Calendar Overview and FAQ's

View All Site Content **Phone Directory** OMPP Calendar

OMPP Document Libraries

Affiliates Database

Lists

Sites

Home > IBB Offices > Marketing and Program Placement

Office of Marketing & Program Placement



Mission Statement

The OMPP is a market driven, results oriented organization dedicated to the meaningful, measurable growth of US International Broadcasting. It is our mission to strengthen and maintain IBB's Global Affiliate Network through targeted high impact affiliations and effective Brand Management, Commitment and Customer Success consistent with BBG priorities.

Affiliates Maps



A more detailed map of the Affiliates (Produced by the Engineering Technical - Broadcast Technologies Division)

OMPP Weekly Digest Library

Type Name West Africa

Prague

Bangkok

South and East Africa

2009 Weekly Digest Archives

OMPP Forms and Requests

Radio Satellite Schedules Affiliate Compliance Outside Promo Request

Regional Marketing Officers Bios

OMPP Presentation

OMPRESS Control Information

Full Name	Title:	Business Phone	E-mail Address	Location
Doug Boynton	Marketing Director	202-203-4165	dboynton@bbg.gov	Washington
Bill Torrey	Operations Director	202-203-4172	wtorrey@bbg.gov	Washington
Diane Butts	Special Projects Officer	202-203-4026	dbutts@voanews.com	Washington
Mary Knott	Executive Assistant	202-203-4170	meknott@bbg.gov	Washington
Maija Lelis	Information Systems Management Specialist	202-203-4168	mlelis@bbg.gov	Washington
Alisa Martine	Marketing Specialist	202-203-4176	amartine@bbg.gov	Washington
Natasha Stewart	Marketing Specialist	202-203-4174	nstewart@bbg.gov	Washington
Deanette Isaac	Office Assistant	202-203-4161	irisaac@voanews.com	Washington



OMPP Reports

IBB in Russia **Program Review Summaries** Telecommuting Documents Training Reports

Links

- IBB Regional Marketing Offices
- Radio Satellite Schedules

This Week in Pictures



■ View slide show

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8

OMPP Photo Albums

Staff Photos Special Events Picture Gallery

Selected Affiliates

Overseas Training Workshop Pictures



V A Music Library

Home / Search / Help / Contact Us

Welcome to the VOA Music Library Research Database

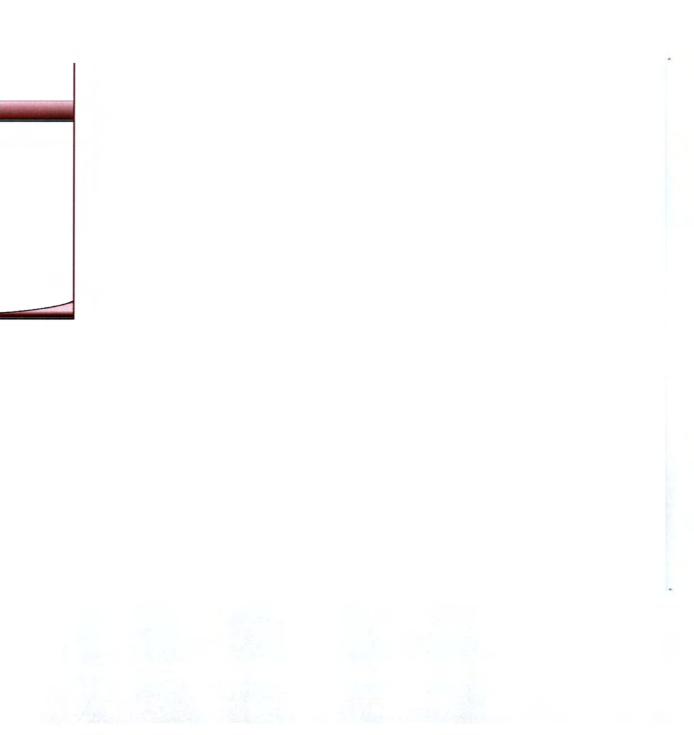
Music is an essential element in VOA's mission to tell the world about America.

The music library serves as the resource and research center for VOA programs containing music. Not only does the library catalog music, it also provides a historical and educational setting for producers and broadcasters to research various sources relating to music: biographies, event-driven materials, periodicals, almanacs, encyclopedias, etc.

The music library database currently contains a vast variety of musical recordings dating as far back as the 1930s. The database is catalogued by album titles, song titles, artists, and record company names/numbers.

The music library hours are 7:15am until 5:00pm (Monday-Friday), the telephone number is (202) 382-7395

Home / Search / Help / Contact Us



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Home BBG • IBB Offices VOA • Employee Services • Library & Resources • Learn Sharepoint View All Site Content Home > 188 Offices > New Media **Phone Directory** New Media Pictures **Documents ONM Announcements** Lists ONM Social Media {hearts} @ by Rebecca McMenamin 10/13/2010 6:32 PM Social Media and Journalists/October 12 Forum Notes @ by Rebecca McMenamin 10/13/2010 6:20 PM Web Analytics and SEO Internet/New Media Policies Modified By Type Name Affiliate Reciprocal-Link-Policies4-14-10 Rebecca McMenamin 4/15/2010 7:04 PM T) Skype Broadcast Terms of Service at VOA 4/7/2010 4:01 PM Hyun Kwak Web Editors Briefing 1-27-10final Rebecca McMenamin 1/27/2010 2:41 PM 3 Rebecca Shakespeare Posting to or Downloading from Non-VOA Sites 6-16-09 6/17/2009 2:39 PM Linking Policies 6/17/2009 9:47 AM Rebecca McMenamin Rebecca Shakespeare Blogging Policies and Guidelines 6-16-09 6/17/2009 2:38 PM Polls, Surveys, Quizzes 6-1-09 6/12/2009 6:13 PM Reherra MrMenamin Tips and Guidelines Modified Į, About SMS and Text Messaging 5/12/2009 5:28 PM mobile-usability 9/28/2009 3:24 PM T. 100 ONM Graphic Catalogue 10/28/2010 12:16 PM 2 Social Media Forum Notes 10-12-10 10/13/2010 6:17 PM T. Twitter Tips and Guidelines 6-16-2009 6/17/2009 9:49 AM 5/18/2009 6:41 PM Using Social Networks to Engage the Audience Photos and Copyright Guidelines → Modified By 力 Copyright Clearance Request Hyun Kwak OGE 450 Form and Instructions Hyun Kwak Adelaide Nascimento PhotoUploadInstructions2 Hyun Kwak 3 PhotoResources-final-2 ONM-Copyright-and-photos Houn Kwak 3 Tips for a Better Web Image Hyun Kwak **Training** Modified Web Skill Training, Nov-Dec 2010 10/28/2010 12:36 PM Web Skill Training, Aug-Oct 2010 10/28/2010 12:35 PM Training List UPD 09-29-09 9/30/2009 4:28 PM **Creative Services** Type Name Modified By Graphic Catalog 01-2010 1/29/2010 4:13 PM Hyun Kwak



Expert Advice

Tech Rules for Journalists

All Sites

- From Training: Amy Webb's VOA site
- Innovation in News Media: Running While the Earth Shakes
- Journalism 2.0 by Mark Briggs
- · World's Best Headlines: BBC News
- Multimedia Picker: Choose the right medium for your message
- The Art of Writing Great Twitter Headlines

Free and Useful Online Tools and Services

Creating an online username, to find one that is available on many platforms. Namechk

TimeToast Creating interactive timelines

Digital Media Test

Next steps forward with mobile for news providers

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View All Site Content Phone Directory

188 Executive Secretariat Documents

Lists

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Office Of The Director

7

THE UNITED STATES GOVERNMENTS
INTERNATIONAL BROADCASTING BUREAU

Function

The Office of the Director coordinates, plans and oversees the integration of the activities of IBB Support elements such as the Office of Human Resources, Civil Rights, Contracts and Security together with the Analysis and Administration Division and the Printing and Mail Operations Division. The Office coordinates the activities of the Office of Program Support and Engineering.

Messages from the Director

Type	Name	Modified
1	Background Information on Awards	6/9/2010 9:34 AM
7	Task Force Recommendations for Improving Awards Program	6/9/2010 9:26 AM
10	Message From Dan Austin on Survey Participation	4/5/2010 3:28 PM
7	FY2009 Annual EEO Program Status Report	3/11/2010 4:51 PM
7	Town Hall Question Follow-Up	3/11/2010 4:23 PM
1	FAQ 2010 Employee Survey	2/25/2010 4:23 PM
1	February 2010 Snow Preparedness Guide 2.4	2/4/2010 6:19 PM
7	Customer Survey Results and Action Plans	9/11/2009 2:10 PM
T.	Message to all IBB, OCB and VOA Employees from Dan Austin	9/1/2009 1:51 PM

Message to all IBB, OCB and VOA Employees from Dan Austin		9/1/2009 1:51 PM
Current Activities		
Туре	Name	
# Category: 2009 Annual Employee Survey Results (4)		
d Category : 2009 Employee Awards Data (1)		
El Category: 2010 Annual Employee Survey Results (2)		
# Category : Annual Reports (7)		
# Category : BBG Letters from the Board (1)		
# Category : Budget Requests (4)		
3 Category : Contingency Planning-Pandemic Flu & Other Situations (3)		
# Category : Employee Satisfaction Action Plan (1)		
# Category : House Announcement Guidelines (1)		
# Category : IBB Monthly Reports to the Board (9)		
# Category : IBB Senior Staff Meeting Highlights (28)		
# Category : OCB Honthly Reports to the Board (9)		
tl Category : Performance Accountability Reports (2)		
B Category : VOA Monthly Reports to the Board (10)		





2010 Federal Employee Viewpoint Survey

IBB Director Staff

- * Richard M. Lobo, Director
- * Marie Lennon, Chief of Staff
- * John (Jack) S. Welch, Senior Advisor
- * Rebecca J. McMenamin, IBB New Media Director
- * ARCS Counselor (currently vacant)
- * Kathryn (Kate) Neeper, Program and Policy Analyst
- * Elene G. Paul, Supervisory Executive Assistant
- * Angela F. Puryear, Senior Staff Assistant

Current GAO/OIG Inspections

The public versions of GAO and OIG reports are available on their websites.

GAO reports can be found at http://www.gao.gov/index.html.

OIG reports can be found at http://cig.state.gov/lbry/bbgreports/c38472.htm.

Event List

Title

There are no items to show in this view of the "Event List" list.



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View All Site Content **Documents**

Main Phone Directory

Performance Review Calendar

Performance Review Meetings Performance Review Process

Research Documents

Performance Review Documents

Performance Review Archives 07-09

Action Plans

Home > IBB Offices > Performance Review

Office of Performance Review



Important Information

If you would like to access program review materials including research documents, please click on the "Performance Review Documents" link that is located in the blue, left hand column of our site. All documents for a language service are currently posted according to the Fiscal Year (FY) in which the program review took place.

If you have an upcoming Program Review and would like to see when your meetings are scheduled, please click on the "Performance Review Meetings" link in the left hand column. Language Services are listed alphabetically.

Please visit our site often for updates, as well as the most recent program review postings.

Ice Cream Social April 2010...



Performance Review Calendar

Title:	Start Time
Spanish Follow-up Meeting	1/4/2011 10:30 AM
Serbian Action Plan Meeting	1/5/2011 2:00 PM
Bosnian Follow-up Meeting	1/6/2011 10:30 AM

• Previous

Next *

Performance Review Contacts

First Name	Last Name:	Business Phone
Hala	Arafa	203-4805
Bill	Bell	203-4795
Mirela	Bruk	203-4812
Ina Katherine	Buddey	203-4489
Kelu	Chao (Director)	203-4529
Jeannette	Davis	203-4814
Ken	Donow	203-4798
Richard	Dow	203-4808
Kim	Elliott	203-4797
Mollie	King	203-4887
John .	Lippman	203-4325
Ivette	Martinez	203-4804
Hillet	Mathias	203-4809
Scott	Michael	203-4796
Carol	Prahl	203-4530
Jodi	Reed	203-4810
Chet	Rhodes	382-7148
Karine	Roushanian	203-4815
Mary	Shefton	203-4803
Deborah	Sims	203-4802
Bageshwar	Verma	203-4806
Candace	Wordsworth	203-4807



BROADC		Library & Resources • Learn Sharepoint	All Sites	•	Advanced Search
Phone Di	rectory Beta [Users Guide]	Sign in			
1	Name:	Room:			
A I	Title: Email:	Building: Phone:			
Alpha Listing	Office:	Sort By:			
	Search				
Search					
Search Update Profile					
Update Profile					
45					
Reports					

Welcome John Johnson ▼ | My Site | My Links ▼ | Log Out @ *

82007 International Broadcasting Bureau | Privacy Policy

Home BBG . IBB Offices . VOA . Employee Services . Library & Resources . Learn Sharepoint

View All Site Content

Lists **Phone Directory**

Calendars Traffic & Library

Home > IBB Offices > Policy

Office of Policy

Mission Statement

As called for in its charter, the Voice of America presents differing points of view on a wide variety of issues. The Office of Policy presents editorials on policies of the U.S. government for international radio, television and Internet audiences worldwide.

Edi	to	ria	1
Title			_

Title	Teaser	Created	Modified
ROOSEVELT HUMAN RIGHTS AWARDS	12-22-2010 - Editorial - 016131	12/22/2010 1:21 PM	12/22/2010 1:21 PM
THE END OF A PEACEMAKER	EDITORIAL 12-21-2010	12/21/2010 4:32 PM	12/21/2010 4:32 PM

1-2 >

Public Service Announcement

Title	Teaser	Created	Modified
REWARDS FOR FUGITIVES: Fazul	EDITORIAL 12-16-2010	12/16/2010 10:47 AM	12/16/2010 10:47 AM
Rewards for Fugitives: Kayishema	EDITORIAL 12-09-2010	12/9/2010 9:15 AM	12/9/2010 9:15 AM

1-2 >

Policy Brief

Tibe	Teaser	Created	Modified
Fighting Cholera In Haiti	12/13/2010 - POLICY BRIEF TV EDITORIAL - 1-124	12/14/2010 2:56 PM	12/14/2010 2:56 PM
Activism Against Gender Violence	12/06/2010 - POLICY BRIEF TV EDITORIAL - 1-123	12/14/2010 2:55 PM	12/14/2010 2:55 PM

1-2 +

Watch Policy Brief on YouTube View from Washington - Policy Brief

Contacts					
Last Name	First Name	Job Title	Organization	E-mail	Business Phon
DeLuca	Joan .	Writer/Producer/Web	Office Of Policy	jdeluca@bbg.gov	(202) 203- 4536
Goolsby	Charles	Acting Director	Office of Policy	cgoolsby@bbg.gov	(202) 203- 4541
Humpert	Eric	Producer	Office of Policy	ehumpert@voanews.com	(202) 309- 5024
Nenicka	Eva	Writer	Office of Policy	enenicka@VOANews.COM	(202)203- 4535
O'Connell	Rosalie	Writer	Office of Policy	roconnell@bbg.gov	(202) 203- 4542
Soetan	Rochelle	Office Manager		rsoetan@bbg.gov	(202) 203- 4534
Thompson	Kristine	Writer	Office of Policy	kthomp@bbg.gov	(202)203- 4538
Wood	Winston	Writer	Office of Policy	wwood@BBG.GOV	(202) 203- 4572
Yekta	Sussan	Producer	Office of Policy	syekta@voanews.com	(301) 717- 4800

Office of Policy Announcements

Welcome to the new Office of Policy Intranet site by Joan DeLuca

8/12/2009 4:52 PM

Welcome to our new site! This site will carry scripts for our television and radio editorials and can serve as a back-up to the Inews for that purpose.

Links

- VOA Editorials on the Internet
- Rewards For Fugitives Public Service Announcements
- Policy Brief on Youtube
- · Office of Policy Profile on Facebook
- · Office of Policy Fan Page on Facebook
- Office of Policy on Twitter

Office of Policy Documents

Type	Name	Modified By	
InternationalHolidaysCalendar		Joan DeLuca	
Audie	ence Feedback		
Tide		Created	
Liste	ner Feedback: Sri Lanka's IDPs Are Waiting	8/20/2009 1:37 PM	
A listener from India		8/12/2009 5:10 PM	



Advanced Search All Sites

Home BBG • IBB Offices • VOA • Employee Services • Library & Resources • Learn Sharepoint

View All Site Content **Phone Directory Business Cards**

Copier Paper Program

Copier Program **Mail Operations**

Printing Reproduction Documents

Lists Discussions

Sites People and Groups

Home > IBB Offices > Printing And Mail Operations

Printing and Mail Operations

IBB/R is responsible for the Bureau's mail and printing/reproduction operations. The IBB/R is also responsible for purchases, such as copiers and other reproduction equipment, and ordering of business cards.

IBB/R Staff

Michael Willis Division Chief Mitchell White Mail Services Wanda Epps

Printing / Reproduction / Copier Program / Business Cards / Copier Paper

Sharon Hughes Mail Services Cedric Warren Reproduction Georgia Byers Mail Services **Mail Services** William Hughes Thomas Woodland **Mail Services**

203-4392 203-4747

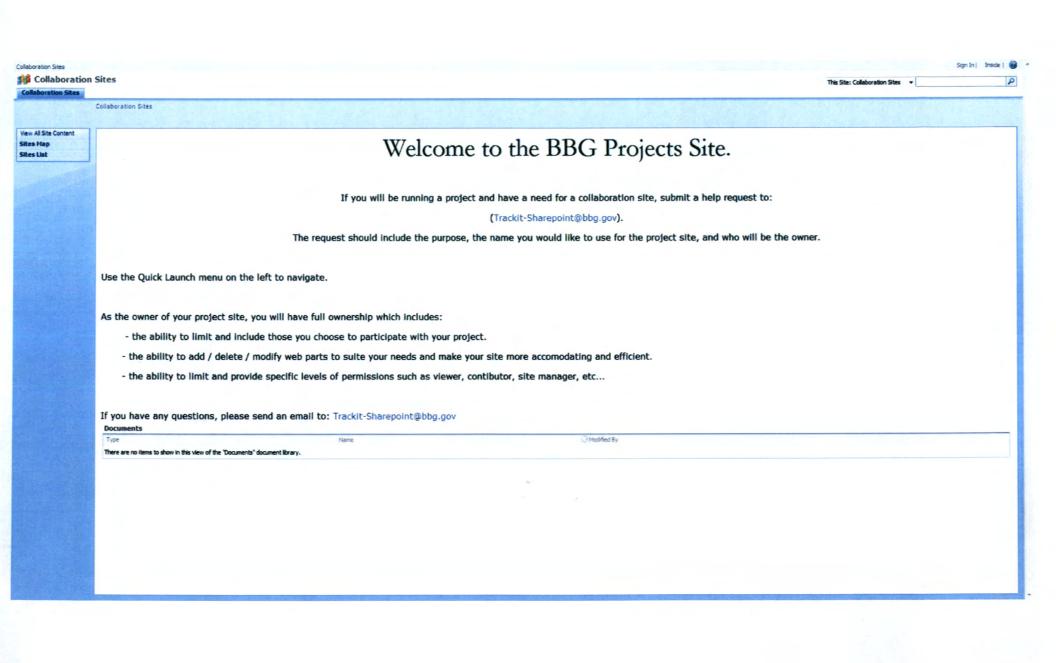
203-4747

203-4747

203-4392

203-4747 203-4753 203-4747 **Areas of Operations**

- Business Cards
 Copier Paper Program
 Copier Program
 Mail Operations
 Printing
 Reproduction



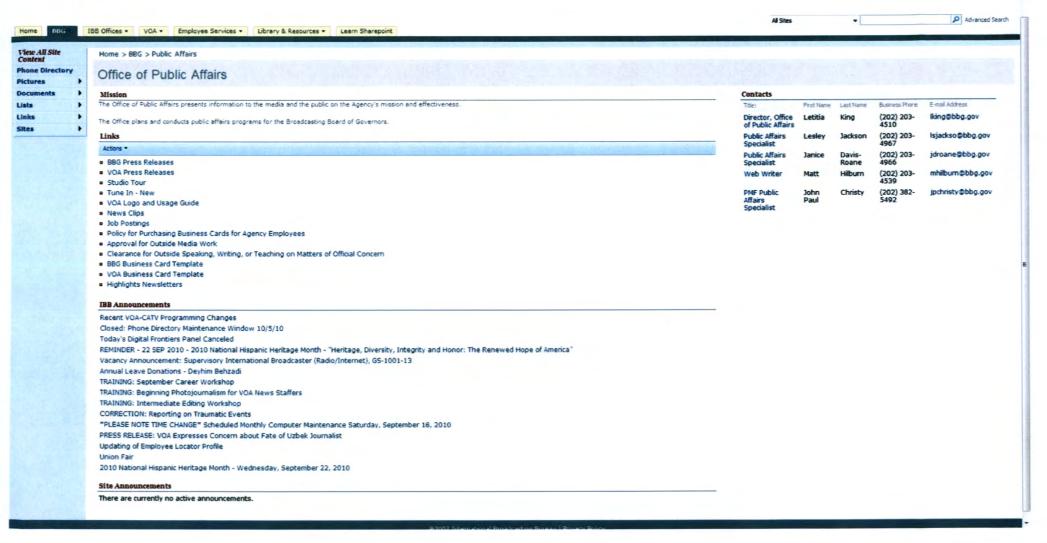
All Sites



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BROADCASTING





All Sites

Advanced Search

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50	R	esour	ce Library							
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188 Offices			Pronunciation Guide							
VOA			News Clips							
Employee Services			VOA Newsroom Stylebook							
	L		Music Library							
Journalistic Standards & Practices	L		VOA Employee Orientation							
Learn Sharepoint	L)	Highlights Newsletters							
Library & Resources		נ	BBG Strategic Plan 2008-2013							
All 2010 House Announcements										
2009-2010 House Announcements										
COOP										
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View All Site hone Direct

Sites

Home > IRR Offices > Security

Home BBG • Inti Offices VOA • Employee Services • Library & Resources • Learn Sharepoint

Security

Broadcasting Board of Governors International Broadcasting Bureau Management Directorate Office of Security



FAQ

Actions *

∃ Category : Information (2)

What numbers can I call in the

The building security officers can be reached 24/7 at 382-7111. The Federal Protective Service, responsible for law enforcement in all GSA owned/leased buildings, can be reached at 202-708-1111. The Office of Security's Physical and Personnel Security Specialists, located in the 4100 corridor of the Mary Switzer building, can be reached at 382-7777. Normal business hours are Monday - Friday from 6:00 am until 5:00

What are the ID Room hours?

The Office of Security ID Room is located in room 1150 of the Cohen building. Office hours are Monday 8:00 am until 12:39 pm, reopening at 2:00 pm until 3:30 pm. Also, Wednesday 8:00 am until 12:00 pm. If Monday is a holiday, the office will be open on Tuesday. If you are unable to visit the ID Room during normal business hours, you may call the main office cumber (382-7777) and schedule an appointment.

☐ Category : Personnel Security (3)

A security clearance is a determination that a person is eligible for access to classified information. Classified information that has been determined persuant to Executive Order 12938, Executive Order 12931, or any successor order, or the Atomic Energy Act of 1954 (42 U.S.C. 2011), to require protection against unauthorized disclosure. What is a security dearance?

What is a security approval?

A security approval is a determination that all persons privileged to be employed in the departments and agencies of the Government are reliable, trustworthy, or good conduct and character, and are of complete and unswerving loyalty to the United States and that their employment and reteration is dearly consistent with the interests of the national security.

Who decides whether I need a security approval or dearance and

For Civil Service employees, this is determined by the sensitivity of the position and the level of access to classified material you require to do your job. The fact that you may have a security approval instead of a security dearance is not a negative reflection on you. It simply means that you do not need one for the performance of your current duties. Foreign Service employees hold Top Secret security dearances, regardless of the position to which they are currently assigned, due to their requirement for world-wide availability. By Executive Order, M/SEC is required to complete update investigations at regular intervals.

Why do I have to complete new forms for the Office of Security periodically? Are security forms available in an

Yes, the SF-85, SF-85P, and SF-86 are available as Formflow documents.

How long does it take to get a security dearance/approval?

This depends on how promptly M/SEC receives replies to our inquiries with other agencies but, generally, all work should be completed within 60 days. Longer periods of time will be required if overseas investigation is initiated with the State Department or background investigation in several states/localities is required.

What are the benefits to having a security dearance versus a security Having a security dearance simply means that you are allowed access to certain classified material as required by your official duties. It also means that you have a responsibility to properly safeguard that material and failure to do so can lead to lead to disciplinary action and/or suspension/revocation of your security clearance.

What can I do if I don't feel I have the correct level of security clearance?

Bring your concerns to the attention of your supervisor/team leader and your personnel representative. They can initiate a review of your position requirements and request an adjustment of your clearance level if needed.

3 Category : Physical/In

Where do I receive guidance on proper classification and marking of classified documents?

In October 1995, Executive Order 12958 established a uniform system for safeguarding, classifying, and declassifying information. The Office of Security developed a Classification Management Handbook to assist cleared employees with their responsibility for proper original and derivate classification procedures.

Do I need a security briefing every time I am assigned to a new post?

You should receive a security briefing from the RSO each time you arrive at a new post and you are encouraged to consult with the Office of Security at any time you are at headquarters.

Agency Announcements

Recent VOA-CATV Programming Changes

Closed: Phone Directory Maintenance Window 10/5/10

Today's Digital Frontiers Panel Canceled

REMINDER - 22 SEP 2010 - 2010 National Hispanic Heritage Month - "Heritage, Diversity, Integrity and Honor: The Renewed Hope of America"

Vacancy Announcement: Supervisory International Broadcaster (Radio/Internet), GS-1001-13

Annual Leave Donations - Devhim Behzadi

TRAINING: September Career Workshop

TRAINING: Beginning Photojournalism for VOA News Staffers

TRAINING: Intermediate Editing Workshop CORRECTION: Reporting on Traumatic Events

"PLEASE NOTE TIME CHANGE" Scheduled Monthly Computer Maintenance Saturday, September 18, 2010

PRESS RELEASE: VOA Expresses Concern about Fate of Uzbek Journalist

Updating of Employee Locator Profile

Union Fair

2010 National Hispanic Heritage Month - Wednesday, September 22, 2010

Find a colleague (last name)

Shared Documents

All Sites

Туре	Nane	○ Modified By
-	Office of Security New Employee Briefing	Gregory Birch
36)	Release Authority	Gregory Birch
73	EO-13526	Gregory Birch
	Fair Credit Reporting Act	Gregory Birch
7	Military records standard-form-180-2	Gregory Birch
1	Separation Statment	Gregory Birch
-	Weapons on Federal Facilities	Gregory Birch
13	SF86A	Gregory Birch
9	BBG_Journal_ID_Request-1	Gregory Birch
73	SF86	Gregory Birch
7	PIV Form IB8-1217	Gregory Birch
4	Employee Street Safety	Gregory Birch
3	Homeland Security Presidential Directive	Gregory Birch
7	sp800-79	Gregory Birch
m	FIPS-201-1-chng1	Gregory Birch

- U.S. State Department
- Metropolitan Police Department
- . U.S. Department of Homeland Security
- Federal Information Processing Standards Publication 201
- MPDC First District
- DC Area Crime Map
- HSPD-12
- DC Text Merts

Site Announcements

Report finds continued health problems linked to handling irradiated

Office of Security Intranet Site

National Threat Level

Ready.gov

E-mail/Fax Fraud

Government Laptop Thefts While Travelling

Street Safety Tins

Weapons on Federal Property

Visitors to the Building FBI Stop DC Metro Plot

Find a colleague (last name) Shared Documents Modified By Type Name Office of Security New Employee Briefing Gregory Birth Gregory Birth Release Authority EO-13526 Gregory Birth 70 Gregory Birth Fair Credit Reporting Act Gregory Birth Military records standard-form-180-2 17. Gregory Birch Separation Statment Gregory Birch Weapons on Federal Facilities T) SF86A Gregory Birds Gregory Birch BBG Journal ID Request-1 Z SF86 Gregory Birth Gregory Birch PIV Form IB8-1217 Gregory Birch **Employee Street Safety** Gregory Birth Homeland Security Presidential Directive Gregory Birch 7 sp800-79 FIPS-201-1-chng1 Gregory Birch T Links U.S. State Department Metropolitan Police Department U.S. Department of Homeland Security · Federal Information Processing Standards Publication 201 MDD/C First District DC Area Crime Man HSPD-12 DC Text Alerts Site Announcements ₫ Title: Report finds continued health problems linked to handling irradiated Office of Security Intranet Site National Threat Level Ready nov E-mail/Fax Fraud Government Laptop Thefts While Travelling Street Safety Tips Weapons on Federal Property Visitors to the Building

CORRECTION: Reporting on Traumatic Events

"PLEASE NOTE TIME CHANGE" Scheduled Monthly Computer Maintenance Saturday, September 18, 2010

PRESS RELEASE: VOA Expresses Concern about Fate of Uzbek Journalist.

Updating of Employee Locator Profile

2010 National Hispanic Heritage Month - Wednesday, September 22, 2010

Home > Learn Sharepoint

Learn Sharepoint

Welcome to the SharePoint Resource Site.

We created this dedicated afte to provide information and share knowledge about the SharePoint technologies from Microsoft. We have provided butonals, validationals, residence, and a resource library to anhance your infrance technologies.

Your email will Auto-Generate a Sharepoint Support Ticket.
To reapond to your requests and issues affectively, a Sharepoint Support Ticket MUST be created for all issues reparding ShareF

Getting Started - New to the Intranet? Watch a brief overview of our intranet software, take a simple tour of the home page.

Using HySide - Learn about Hy Side and Hy Profile. Add information about yourself and decide who can see what information or your Hy Frofile page. Customize your personal, private My Side to be your home page on the Intranet.

Need assistance or have an issue?

Please send an email to: trackit-sharepoint@bbq.gov

Features of the Intranet:

Alerts and RSS - Subscribe to email updates or Really Simple Syndication (RSS) feeds of content on the intranet.

Blogs, wikis, discussion boards - Learn about three ways to collaborate and communicate over the Intranet

For inside.bbg.gov Site Managers and projects.bbg.gov Site Owners:

Editing a Site - Review adding content, web parts, and lists to a Site.

Using Sharepoint for Neetings - See how a meeting site can help you keep information, agendas, and tasks for meetings in one place.

Customizing lists and libraries - Add custom meta-data to your lists and libraries. Change the way list and library information is displayed

Administering a projects site - For projects libb.gov: Add users to your site, change permissions, and add subsites.

General Information: Instructions for using Conference Room Calendar - When you are ready to reserve a room, simply dick on the Reservation Contact's Email address

what happens to things that you delete in Sharepoint

SharePoint FAQ

How do I get permission to edit a site on Inside.bbg.gov?

What is a permission in SharePoint and what can each one do?

Consider attending a Sharepoint Training. You will need your manager's approval to take the class.

Then, you can email help@voa.gov or help@ibb.gov to request permissions for your site.

Permissions let people on the intranet do different things on different parts on the intranet Everyone who signs into the intranet has a **View Only** permission on most of the intranet. This means that they can view information on the intranet and can open and view files, but cannot make additions or revisions. The **View Only** permission lets you **READ CONTENT**.

Some offices use the intranet to share information. Contribute permissions allow people to add new content to an intranet site, edit content on the site, and delete content on the site. The Contribute permission lets you edit CONTENT.

All intranet sites need to have a **Site Manager** who has Site Manager Permissions. This person (or people) can edit the layout of a site and manage the information about a site (name, url, alerts, etc). The **Site Manager** permission lets you edit **CONTENT AND FORM**.

Contribute Can view, add, update, and delete.
View Only Members of this group can view pages, list items, and documents. If the document has a server-side file handler available, they can only view the document using the server-side file handler.
Site Manager Permission for Site or sub-afte managers. Allows users to manage lists; add, edit, delete, and approve riems; create and manage allots; see permissions within site.

Yes. All members of any directorate, office, or team can be given permission to upload files. However, if you consider untranes tell (your office site on inside.bgb, gov) to be a resource for everyone under 8BD, you might want to request a separate site that is just for your office. There, uploading files and making revisions would be internally accessible. Can everyone in one office or directorate be able to upload documents to the Intranet? rebecca change

But it all depends on what your needs are.

Not everyone is the same.

Why am I prompted for my username and password when I try to sign in to the intranet, mysite.bbg.gov, or projects.bba.sov?

IF a window pops up and requires you to enter your username and password in Internet Explorer, it is because you did not log onto the network when you logged on to your computer - this means that you are not automatically logged in to the intranet.

In the future, when you log into your computer, be sure that the domain box (the third box down - you may need to click on the down arrow or the "see more" button) does not read "This computer only." Most people log on to BROADCASTING.

you do not have the permissions to Read the document, then you will not see the docu ent or know that it is there.

If I upload a document that has limited permissions; will someone who does not have permission to read the document still see it listed and know that it is there?

Does the rich text editor tool (specifically in the Content Editor web part) have spellcheck?

How do I toggle a calendar's display - from a list to a graphical representation?

I have already added one 'announcement' web part. How do I add a second 'announcement' web part that features different announcements?

For Site Managers: What is the difference between practice sites, live sites, sangre, inside.bbg.gov, the development server, and the production server?

For Site Managers: Can I move everything from my practice site to my live site?

Yes, the Web Part Rich Text Editor does have a Spell Check function.

For how many days does the "New!" flag display next to I would say, generally for all new stuff, the "New!" flag will be there for 2 days. an announcement?

For how many days does the "New!" flag display next to I would say, generally for all new stuff, the "New!" flag will be there for 2 days. an announcement?

First you should sign in by clicking on the Sign In link on the top right of the page. Then, go to calendar and click on the Calendar link on the top left of the calendar (just above the calendar), when the page refreshes, there should be a vel Calendar View Button on the top right (just above the calendar). Click on the Calendar View Button. The drop-down will allow you to change your view settings.

alow you to charge you was secured.

1. Click on the fit-column link 'show all size content'
2. Click the 'create' link (upper left).
3. Chose' Announcements'; name your new webpart. Suggestion: In the description write: "This is an announce

3. Choises "announcements"; name your new weepart. Suggestion: in the description white: Items as an amountement weepart.

weepart.

**Suggestion: In the description white is a management of the control of the contro Practice sites reside on the development server. This means that they are part of a DIFFERENT intranet than the one that you see at inside.bbg.gov (aka live sites on the production server).

Just as you would not start learning how to drive in rush hour traffic, designing and trying things out for the intranet should be done on a practice site on the development server. That way, if you make a matake, or something doesn't work like you want it to, you can just start over. On your live site, you could cause a traffic jam or crash your car.

No. Use your practice site to look at different layouts, or to by different files in different kinds of sists. But don't put all of your files on the practice site unless you need to. Use it to plan your site and make sure that it will work, but not to build

Sharepoint Online Resources

End User Sharepoint

No Geekspeak on SharePoint 2007: by Mark Miller

SharePoint-Tutorials

Short video introductions to parts of Sharepoint.

SharePoint Screencasts

Resources for learning Microsoft Office SharePoint Server Microsoft's SharePoint learning site

SharePoint Quick Reference

SharePoint Quick Reference

External Site location ide.com/pdf/sharepoint-quick-reference-2007.pdf

Blogs and Wikis in Business

Add and manage the links on your My Site

Adding an RSS Feed to a Thunderbird - Thunderbird RSS Tutorial

Implement RSS Feeds in SharePoint

Subscribing to E-mail Alerts and RSS Feeds in SharePoint

Add an RSS Feed through the Microsoft Office Outlook 2007

How to use (Launch Blog Program to Post) on a Blog Site

Rollup Calendar Overview and FAQs

Get the Point: Microsoft Office SharePoint Blog

This blog will help SharePoint users understand and use the many rich features of Nicrosoft SharePoint Products and Technologies. Members the SharePoint product team will also contribute posts in their areas

oint Farmer's Almanac

A SharePoint Infrastructure and Administration Blog by Shane Young MOSS

Training Documents

Intro to Intranet

Complete Sharepoint tutorial including libraries, web parts and lists (Sharepoint Course 1-2-3) Sharepoint Site Manager Course (1-2-

Sharepoint Site Manager Course 1 (Libraries) Sharepoint Tutorial Part 1: Upload a document, Edit a document's meta data, Delete a document, Recycle Bin Sharepoint Site Manager Course 2 (Web Parts) Sharepoint Tutorial Part 2: Add a web part, delete a web part, add text to a web part

Sharepoint Tutorial Part 3: Add an item to a list, Edit a list item's meta data, Delete a list item

Sharepoint Calendar RollUp

News Event with ENG Request

Non-News Event News Event

Rollup Calendar Overview and FAO's

Site Actions *

View All Site

Lists **Phone Directory**

Completed SERF Special Events Coverage

Guest Booking Unit Newsworthy Events

Documents Discussions Home > VOA > Special Events

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SPECIAL EVENTS News.com

Mission Statement

The Office of Special Events is responsible for planning, coordinating and executing coverage of special events that reflects the VOA Charter and the BBG mission.

The office interacts extensively with management and staff of the VOA, IBB, BBG, other federal agency officials, representatives from the private sector, and media representatives in order to effectively identify and develop special events that will provide high quality programming and coverage of feature material for the agency's multimedia network.

Special Event Contacts

-	Tide:	Full Name	Business Phone	E-Mail	
	Director	Joan Butler	202-203-4025	jbutler@voanews.com	
	Senior Executive Producer	Steven Springer	202-203-4276	sspringer@voanews.com	
	Special Events Production Coordinator	David Futrowsky	202-382-7172	dfutrowsky@voanews.com	

Add new item

Guest Booking Contacts

Full Name Business Phone Erin Klein 202-382-7491 eklein@voanews.com Sr. Guest Producer

Add new item

Upcoming Special Event

Event 11/29/2010 UN Climate Change Conference COP-16

Add new item

Newsworthy Events

US Congress Swearing In Ceremony 1/5/2011 1/12/2011 1-year anniversary of Haiti Earthquake Golden Globes 1/16/2011

2/13/2011 Grammy Awards 2/27/2011 Oscars

4/11/2011 African Presidents Summit on Health

Add new item

Please Click here for Special Events Request Form (SERF)

You have the option to leave your form open by choosing "In Progress" as the Task Status. You may return to your form at anytime to update and "Complete" your

Photos of Special Events

All Sites



rnalist, Ilir Ikonomi, reporting from the VOA roof during the 2010 Midterm Elections. VOA Albanian Service Jou

■ View slide show

Special Events Documents

Modified By

There are no items to show in this view of the "Test test" document library. To create a new item, click "Add new document" below.

Add new document

Links

- UN Climate Change Conference COP-16
- Create a New Special Events Request Form

Add new link



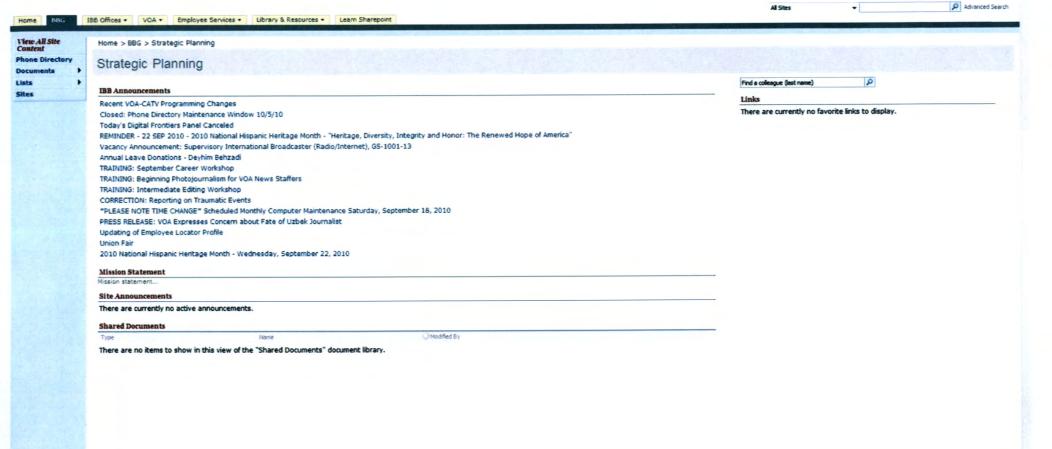


View All Site
Content
Surveys
Phone Directory
New Faces
Documents
Lists
Discussions
Sites

IBB Offices VOA • Employée Services • Library & Resources • Learn Sharepoint	All Sites	▼ Advanced Search
Home > IBB Offices > Human Resources > BBG Passport - Strategic On-Boarding		
BBG Passport - Strategic On-Boarding		
Mission Statement	BBG Passport	
Mission statement	Employee Name	% Complete Progress Bar
Site Announcements	There are no items to show in create a new item, click "Add	n this view of the "BBG Passport" list. To new item" below.
There are currently no active announcements.	■ Add new item	
Orientation Example Calendar - (Series Items) Access deried. You do not have permission to perform this action or access this resource.	Links	
	There are currently no favorit	e links to display.







All Sites

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Phone Directory Lists

Pictures Documents

Lists

Home > IBB Offices > Technology, Services and Innovation

Technology, Services and Innovation (T)

Announcements

There are currently no active announcements.

Our mission is to enable the Broadcasting Soard of Governors to deliver programs to those it serves, a diverse global listening and viewing audience, with the most effective and reliable multi-media broadcast systems. To fulfill our responsibility, we will remain flexible; we will seize new opportunities; and we will develop diversified and resilient technical resources to meet or exceed the present and future needs of the Broadcasting Soard of Governors.

Photo Gallery



BIG GEORGE, the thirteen-meter satellite antenna located in Germany is named in honor of George Moore. With the Germany realignment, BIG GEORGE is being removed from Germany Transmitting Station.

■ View side show

Contacts



Engineering Monthly Reports

3 Year: 2010 (10)

Shared Documents

Type Name 2010-2012 BBG Technology Strategic Plan BBG Technology Update - 2009

IBB new tech update(FINAL)

Created 12/8/2010 4:07 PM 11/6/2009 2:20 PM 10/4/2007 10:46 AM

- TSI Organizational Chart
- SR FAM MOA
- Contracting
- RSI
- Allowances
- Phone #s
- Photo Gallery
- Omneon Project
- Kuwait Construction Videos

View All Site Documents
Lists
Links
Today@VOA
Central New
Central Scri
DaletPlus
Guest Bookd

enguage Programmin tews Links Special Ever

Video Arch Service VOA Opera VOA Public Relations VT AD

Home > VOA Voice of America

VOA Closed Circuit

Add a RSS Feed to Thunderbird - Tutorial Subscribing to 6-Mail elerts and RSS feeds in SharePoint Add a RSS feed through Microsoft Outbook 2007

VOA Closed Circuit

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Central News Insight

CENTRAL NEWS INSIGHT for Wednesday, December 22nd, 2010

--(TOP STORIES)-

IVORY COAST CRISIS (R) -- Incumbent Ivorian President Laurent (Bagbo is caling for an international review of the country's electoral crisis, while at the same time insisting that he won last month's disputed presidential poll. Anne Look files, by 15 UTC.

FRANCE / IVORY COAST (II) -- The French povernment has recommended that its obzens in Ivory Coast to leave the West African country, as a power struggle continues between incumbent president Laurent Ghagbo and rival Alassane Outstan. Liss Birynt fife from Paris.

UN / IVORY COAST (R) — United Nations Secretary-General Ban Ki-moon warns of increasing volatility in Ivory Coast and real risk of return to civil war. Larry Freund will file.

US / GAYS / MILITARY

US / GAYS (N) — Observers say the repeal of 'Don't Ask, Don't Tell' could have a ripple effect on battles surroun marriage and other issues of interest to the gay community; boost the mainstreaming of gay people in the United States: and, accelerate polling brends that show increasing acceptance of gay people by society at large. Michael Bowman files a backgrounder, mid-afternoon.

OBAMA / GAYS / MILITARY (R/TV) -- President Obama signs legislation to repeal the Defense Department's 'Don't Ask - Don't Tell' policy on gays in the military. Dan Robinson files radio. Laurel Bowman will file TV, examining what the change will mean for the U.S. military.

US / NORTH KOREA (R) -- The White House has ruled out any

resumption of the six-party talks with North Korea, until Pyongyang

shows it is changing its behavior. Dan Robinson files.

SOUTH KOREA / MILITARY (R) — South Korea is carrying out more military exercises on land and sea this week.

Although officials call the training routine, there is no predicting what North Korea's reaction will be. Steve Herman

BETHLEHEM / CHRISTIMAS (II) — Christmas celebrations in Bethlehem, this year, are taking place amid a rare spirit of cooperation between lareal and the Palestiman Authority. Israel has eased travel restrictions for the holday and tourism is booming, chanks to a list in violence. Above temper files.

CHRISTMAS TREE FARM (R/TV) — It is the Christmas season and, in the United States, it would not be Christmas without a Christmas tree – traditionally an evergreen tree decorated with lights and ornaments. Steve Baragona takes a look at out-your-own Christmas tree farms.

--(DOMESTIC)--

US / RUSSIA / START (R) -- The Senate is expected to ratify the new Strategic Arms Reduction Treaty, after more than a week of deliberations. Timing uncertain. Michael Bowman files from the Senate, after the vote.

HEALTH: SMOKING STUDIES (TV) -- It is well known that smoking is bad for you. Three new studies about digarette smoking show it is more harmful than previously thought for both physical and mental health. Carol Pearson reports.

ENVIRONMENTAL ARTISTS ALEXES ROCKMAN (TV) — Environmental issues are a popular subject for contemporarises. One of the first to address such subjects as biodiversity and global warming was Alexis Rockman. Susan Loque files.

ROLLER DERBY FEMMES FATALES (TV) — Roller derby is an American-invented contact sport that goes back to the 1800's. The modern version of the sport is often played by affemale teams. As Mans Rabies reports, the women who

US / FOOD SAFETY (IVTV) -- U.S. health authorities say one in six Americans gets sick from food-borne litness, each year. The Congress has just passed new legislation aimed at reducing that toll. As Steve Baragona files on a concession to the growing local-flood movement in the United States.

NUMBERED FORESTS (I). — A discovery of a mummfled forest in the Arctic reveals secrets of the Earth's ancient past. As Rosanne Skibble reports, the findings may also provide dues to understanding how the frigid scosystem will respond to a warming climate.

--(ASIA)--

KOREAS / TENSION (R) -- See Top Stories.

-- (MIDDLE EAST)--

BETHLEHEM / CHRISTMAS (R) - See Top Stories.

--(EUROPE)--

FRANCE / HAITI (K) -- The first batch of 300 Haitian children arrived this morning in Paris with their new 'barents,' ending morths of waiting to be adopted after procedures were suspended following January's earthquake in Haiti Their adoption offers a happy Christmas-time ending -- but has also sparked controversy in France about whether was too hasty.

--(AFRICA)-

IVORY COAST (R) -- See Top Stories.

-- (LATIN AMERICA)--

MEXICO / GUNS (TV) — In Mexico, violence related to drug smuggling has claimed some 30-thousand lives, in receivers, and many Nexicana are wondering if President Felipe Calderon's var on the oriminal gangle is succeeding. Washington is assisting Mexico in live var on the drug cartels, but demand for likit drugs in the United States is largely to blame for the problem. And, as Greg Talus reports from Mexico City, many of the guns used by the drug anguliBrar come from morth of the border.

FRANCE / HAITI (R) -- See Europe

-FEATURES-

COWBOY POET (R) -- Bob Schild rode bucking horses and bulls at rodeos around the country. It was during those rodeo days that Schild discovered poetry. Sadie Babits has this story of a true cowboy poet.

Modified: 12/22/2010 7:16 AM

Modified By: Ralph Eckhardt



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All Stee Home BBG . IBB Office VOA . Employee Services . Library & Resources . Learn Sharepoint View All Site Home > IBB Offices > Human Resources > Training & Development hone Directory Training & Development Class Schedule The Office of Personnel Training Division welcomes you to further your horizons. Education/Training is the KEY to success! Services Surveys Apply for Training Mission Statement: Provide worldwide training and development policies, programs and services that enable the Agency to carry out its mission by fostering the improvement of individual and group performance, encouraging professional growth and enhancing employee capabilities. Lists The Training Division is located on the Switzer Eldg. 4th floor/4200 Corridor. Enter the double door. The classrooms are located in the back of the division. Main number 382-7825. Training Sources Links e-Learning Courses Online Training Go to http://bbgetraining.ibb.gov/ to check out our online training. **Training Sources** You can now rent DVDs and training videos via: Career Counselor BBG Audio/Video Lending Program! http://bbg.3leafgroup.com/ Constitution OSA Broadcast Classes Info Training and Development Stal picture **Upcoming Courses** Journalism Refresher Course Room 4207, Switzer Building 12/22/2010 1:00 PM 12/22/2010 4:00 PM Office of Human Resources Training Division Microsoft Excel Introduction Course Room 4208, Switzer Building 1/10/2011 8:30 AM 1/10/2011 4:00 PM Leadership Courses Foundations of Leadership: Skills for Supervisors National Archives Building 1/10/2011 10:00 AM 1/14/2011 5:00 PM 1/21/2011 4:00 PM Microsoft PowerPoint Introduction Course Room 4206, Switzer Building 1/21/2011 8:30 AM Next * 4 Previous Other Sources **Training Announcements** 10/14/2010 3:44 PM 88G Audio/Video Lending Program! You can now rent DVDs and training videos via: BBG Audio/Video Lending Program! http://bbg.3leafgroup.com/ Individual Development Plan (IDP) Form This audiobook lending program will give you access to the latest releases by the top authors in the areas of communication, selfimprovement... 6/3/2010 10:55 AM Voice Coaching Services # You can work with Dr. Utterback or Cathy Runnels on the following: Links Personal Voice Consulting; About Us Telephone Consultations;
 Stress Reduction Consultations;
 Group and Lecture work. Constitution 0.8.4 Career Counseling Services Mandatory Training 11/6/2009 3:10 PM OTHER ONLINE TRAINING COURSES available · Employees and Managers with Property Management Authority OTHER ONLINE TRAINING COURSES: . Employees and Managers with Purchasing/Contracting Authority Mandatory Training Requirements: Supervisors and Managers Mandatory Training Requirements: All Employees http://www.lvsonline.com/index.shtml for free online tutorials (http://www.lvsonline.com/tutorials.shtml)and other paid online training. http://apex.vtc.com/welcome.php For Adobe Photoshop online courses. 7/22/2009 11:17 AM Coming soon!: The LatitudeLearning model online training by Ileana Amold Coming soonl: The LabitudeLearning model. It provides a great mechanism for Broadcast Board of Governors to use a wide array of general learning curriculum on an as-used basis. Labitude, through its hosted service, will offer access to the entire course... The Training & Development would like to remind you of our BBG E-Training. http://bbgetraining/ # The Training & Development office would like to remind you of our online training resources: BBG E-Training. http://bbgetraining/ BBG E-Training is an exciting web-based application within the agency's intranet that provides several online training... (More Announcements...) Agency Announcements Recent VOA-CATV Programming Changes Closed: Phone Directory Maintenance Window 10/5/10 Today's Digital Frontiers Panel Canceled REMINDER - 22 SEP 2010 - 2010 National Hispanic Heritage Month - "Heritage, Diversity, Integrity and Honor: The Renewed Hope of America" Vacancy Announcement: Supervisory International Broadcaster (Radio/Internet), GS-1001-13 Annual Leave Donations - Devhim Behzadi TRAINING: September Career Workshop TRAINING: Beginning Photojournalism for VOA News Staffers TRAINING: Intermediate Editing Workshop CORRECTION: Reporting on Traumatic Events "DI EASE NOTE TIME CHANGE" Scheduled Monthly Computer Maintenance Saburday, September 18, 2010 PRESS RELEASE: VOA Expresses Concern about Fate of Uzbek Journalist Updating of Employee Locator Profile Union Fair

2010 National Hispanic Heritage Month - Wednesday, September 22, 2010

Check out the complete list of award winners here. Watch the ceremony

-Have you checked out the Tune in lunch guide? We'd love to get your reviews or suggestions added!

... /220 Signature in RSS feed Newsclips December 22, 2010

886 TUNE IN IS FOR You. Petiticipats Comment on atories, vote in online polis, write stories, males suggestions, each story ideas. highlight somesne who does a good jab or does a something interesting outside of the office, and share interesting photos.

it's really up to your

NEWSCLIPS ARCHIVE

3. Newsclips Archive

4 What Professional Groups Help You?

SUGGESTION BOX

Have a question? Want to improve work life? Make a suggestion or ask a question here!

Should the BBG push the entities together?

Can BB announcements be more timely?

What sites is being done to improve monie?

How can we share information better?

There should be more televorking. Do we need an "etiro to VOA" for new hiers?

Read more answers to questions here.

G STDL STEE F OF THE STEEL STE

LIBES Altura
USC Center for Public
Diptomacy
Matt Armstrong's PD Blog

GOLD MEDAL WINNERS WEDNESDAY, DECEMBER 22, 2010

Continuing Resolution Update
Congress has passed a Continuing Resolution Bill that would extend funding for the
government through March 4th.

It awaits the president's signature

R awarts the president's signature

Other award winners can be POSTED BY TUNE IN AT 18 OF AM IS COMMENTS.

FOUND here.

CFC Deadline Extended

OPM has extended the CFC deadline until January 17, 2011

So far, the BBG has 109 pledges totaling \$64,476

That sum is higher than at the same time last year and close to our goal of \$75,000.

POSTED BY TUNE IN AT 15.61 AM 9 COMMENTS

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POSTED BY TUNE IN AT 9-02 AM 9 COMMENTS (4)

THESDAY, DECEMBER 21, 2010

Newsclips December 21, 2010

Newscips December 21, 2010

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MOST POPULAR POSTS

POPTED BY TUNE IN AT 19 34 AM 8 COMMENTS ABBLE NEWSCUPS

MONDAY, DECEMBER 20, 2010

Newsclips December 20, 2010

Afficient substituted from the figures by Primer Fairs (Spirite), Describer 21, 2022.

Ruth and Succiny both har that during the House costs, the Morad to the Value of Association in the radio and management of the mode association in the form of the Spirited Association of a 2020 cost that the and the Primer Spirited Association in the Spirited Association of the

Continue Reading>> POSTED BY TUNE IN AT 19 55 AM 9 COMMENTS -

Older Posts

INNOVATION IDEAS

Have an idea you'd like to share with the governors? Click here.

PHONE DIRECTORY Click here for the BBG phone directory

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Webcast of Dec. 17 Meeting of the BBG Newscipe December 16, 2010

NewsClips - December 15, 2010

Have the Clips Changed? Heresclips December 14. 2010

NewsClips - December 13, 2010

Newsclips December 10. 2010

NewsClips - December 9 2010 Final Cut Pro vs. AVID

Newsclips December 8, 2010

NewsClips - December 7. 2010

Newsclips December 6. 2010 Continuing Resolution Extended

Newsclips December 2-3 2010 Newsclips December 1. 2010

➤ November (33)
➤ October (26)
➤ September (40)
➤ August (40)

► July (41) ► June (48) ► May (21)

► April (14)

► March (17)

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► 2009 (209) ► 2008 (3)

2011 BUDGET SUBMISSION



--HIGHLIGHTS

2010
January
2009
December
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October
August/Se;
Jane/July
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January
2008
December
Howember

All files are PDF

Home > VOA > VOA Operations > Information Services > Video Archive Service

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Mission Statement

VAS is part of the Information Services Division - VOA/OIV. The VAS includes three elements: TV Production Library, Videotape Distribution, and Master and Acquired Video Library.

The purpose of VAS is to provide visual content that plays a vital role in helping VOA Television Broadcasters fulfill their mission to tell the world about America.

VAS Bulletin Board

ATTENTION TV VIDEO NEWSFEEDS USERS THE NEW <u>APTN WINTER SCHEDULE IS PUBLISHED.</u> TO LOCATE AND PRINT THE NEW SCHEDULE, LOOK FOR <u>DOCUMENTS</u> ON THE TOP LEFT AND BLUE COLUMN OF THIS WEB PACE, THEN CLICK <u>WINE FEEDS</u> - SELECT APTN WINTER - NOV. 2010 - MARCH 78, 2011

VIDEO SPOTLIGHT - On DaletPlus

In anticipation of the upcoming <u>Christmas Holiday</u>, we have compiled footage files in DALETPlus under the <u>Video</u> <u>Library Folder</u> in the <u>Annual Eventa Folder</u>. We will continue to add footage files to this folder as we receive then if you need assistance locating this material please contact either the Video Library at 202-382-7140 or the Media Resource Team at 202-382-7677.

I am happy to tell you that this week we added to the DALETPlus Video Library Folders new, rights cleared footage from Kaveh Jamshid in PHN and from Brian Padden, VDA Indonesia Correspondent. Please see below for details on the footage. You can fin these likes by search the Video Library Folders in DALETPINS. If you need assistance finding these footage likes, please confact either the Helded Resource Team at 202-382-7877 or the Video Library at 202-382-7140.

1. BROLL Seeed Jalli Iran Nuclear Negotiator Geneva Switzerland (Shot by PNN, Rights Cleared.)

Below is a list of the footage files provided by Brian Padden.

- 1. BROLL Indonesia Farming and Factories
- 2. BROLL Indonesia Voting
- 3. BROLL Indonesia Muslims and Anti Christian Protests
- 4. BROLLEast Timor Coffee Clips
- 6. BROLL Bangkok Thailand Protest
- 7. BROLL Indonesia Burning Forests
- 8. Indonesia Scenics 2009 to 2010
- BROLL Padeng Sumetra Earthquake
- 10. BROLL Jakarts AIDS Testing (nice shots of a women having blood drawn, & another women in a headscarf at a
- 11. BROLL Jakarta Shopping and City Scenes 2009
 12. BROLL Jakarta Indonesia Bombing

In addition, we added to DALETPlus the below stories done prior to 2009 by Brian Padden (additional material will be added in the future as resources permit.)

- 1. NEVER TOO LATE AIDS IN ZIMBABWE NEWSFILE EMOD 0075 (FINISHED STORY)
- 2. PHOTO REBELS EDIT MASTER EMO4 00001 (FINISHED STORY)
- 3. OLYMPIC TECHNOLOGY EDIT MASTER EM04 00012 (FINISHED STORY)
- 4. VOA NEVER TOO LATE AIDS IN ZIMBABWE NEWSFILE EMOD 0075 (FINISHED STORY)

Calendar

O såt Title:

All Day Event

There are no items to show in this view of the "Calendar" list.

News Feeds Alert

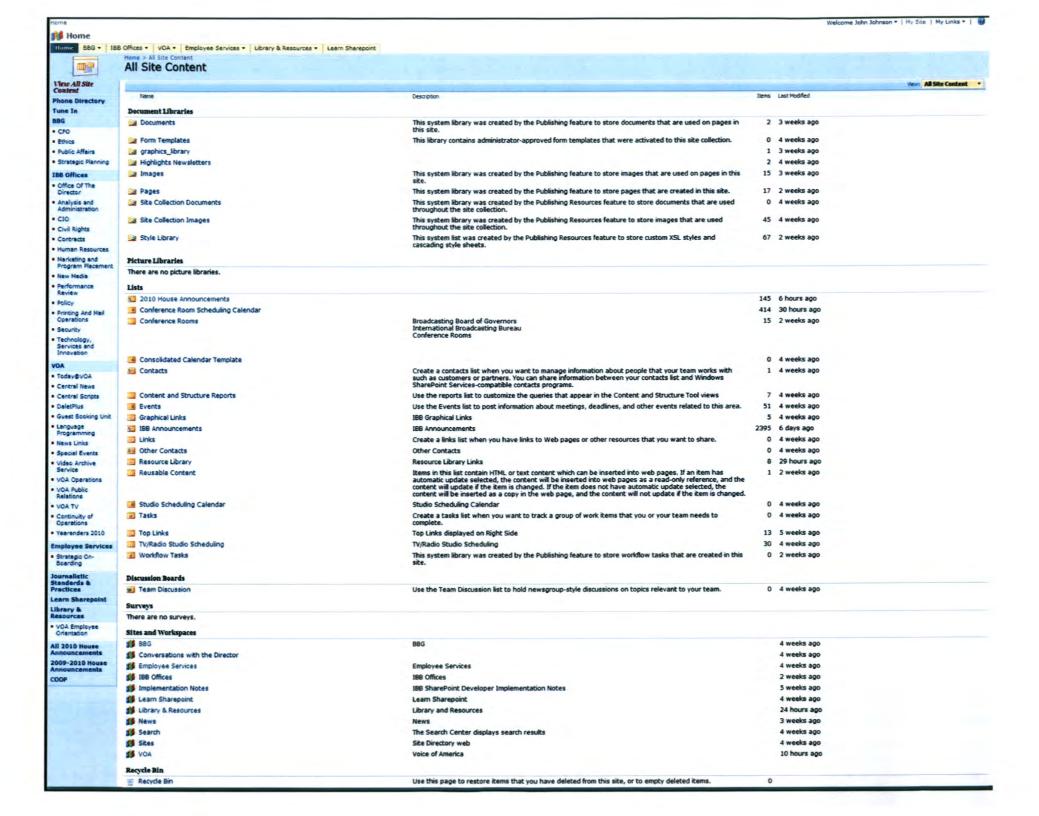




REUTERS

Useful Links

- Video Search Request
- VLSWEB Library database
- News Feeds Rights Usage Documents



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Sites People and Groups Home > Library & Resources > Employee Orientation

VOA Employee Orientation

Welcome to this first-ever edition of the VOA Employee Orientation guide for personnel new to VOA. It is intended to serve as a quick introduction to what we stand for, what we hope to achieve and how we believe you can help meet our shared goals.

Journalism Basics

Type Name

- An Editor's Checklist
- What Do VOA's Audiences Have a Right To Expect
- Conflicts Of Interest What To Watch For, Who To Ask

VOA Media Basics

Type Name

- THE VOA HANDBOOK TableContents Upd3-12-08
- Radio Sound Gathering and Distribution
- TV Audio Mix
- FCP Project Share Procedures
- FTP Procedures for Ordering Downloads from the Intake Center
- FTP Procedures for Uploading and Retrieving
- General Counsel Release Forms and VNR Policy
- General Counsel Excerpting Rights Agreement
- Webcam Instructions
- Booking an ENG (Minicam) Crew
- Interviews What to Ask a Minicam For
- 3 Tips For Working with a Minicam
- 墨] Phone Numbers - TV
- Phone Numbers Edit Suites
- Phone Numbers - TV Directors
- Phone Numbers Language Programming

Links to VOA Basics

- VOA Charter
- VOA Journalistic Code
- VOA History
- VOA Leadership
- BBG Organization Chart
- VOA Language Services Program Review
- VOA Language Services A to Z
- Internet Services
- VOA Newsroom Stylebook

Links to Help & General Support

- Computer Support
- Digital Media
- House RF TV Channels
- World Clock Time Zone Conversions
- Technical Support
- Personnel and Benefits
- Facilities Management
- Forms
- BBG Copyright Guide
- VOA TV Traffic
- Video Archive Service

Site Announcements

There are currently no active announcements.



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Lists

Sites

Home > VOA > VOA Operations

VOA Operations

Mission Statement

The Operations Directorate is responsible for the ractic and tallevision production and broadcasting infrastructure of the VOA. The Directorate is currently composed of this obviolons. Our staff clinically supports the approximately 1,002 original and 458 repeat hours of weekly radio programming, and 112 original and 153 repeat hours of weekly IV programming.

VOA Operation's technical broadcast infrastructure is primarily composed of:

- 20 radio broadcast studios
- · 33 radio production and recording studios
- 31 professional audio mixing and dubbing stations
 Radio Master Control
- Central Recording and Duplication Services (multimedia)
 Multimedia Intake Center

- Cable TV distribution system
 Language Versioning (technical facility)
 4 full-service television studios
 2 flash (short format) TV studios
- 1 interview studio
- 2 news bureau TV studios (New York and Los Angeles)

- 32 video aditing sultes
 7 electronic news gathering crews
 TV Master Control and recording facilities
- Videctage and book libraries
- Resource scheduling (facilities, remotes, feeds, programs, playbads, people)

Shared Documents

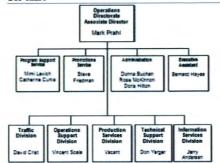
Type	Name		
-	BOPs Emergency and Afterhours Contacts	Catherine F. Curtis	
3	BOPs' Contact Information v2010	Catherine F. Curtis	
70	Chyron Presentation from PowerPoint	Catherine F. Curtis	
70	Radio Studio Production Cues	Benjamin Jonas	
a)	NAB New Technology Findings	Benjamin Jonas	
2)	Web Cam Tutorial	Benjamin Jonas	
70	Skype Broadcast Terms of Service at VOA	Benjamin Jonas	

Site Announcements

New technology findings from NAB by Benjamin Jonas 5/20/2010 8:17 AM

Margaret Kennedy of VOA's TV Enhancement Team recently presented her findings on new technology at the annual National Association of Broadcasters (NAB) conference. Her presentation information is available at: http://iniside.bbg.gov/voa/operations/Shared%20Documents/Formarg/DispForm.aspx?ID=138.5ource=http%34%2F9k2Finside%2Ebbg%2Egov%2Fvoa%2Foperations%2FShared%22Documents%2FSource=http%84%2F9k2Finside%2Ebbg%2Egov%2Fvoa%2Foperations%2FShared%22Documents%2FSource=http%84%2F9k2Finside%2Ebbg%2Egov%2Fvoa%2Foperations%2FShared%20Documents%2FSource=http%84%2F9k2Finside%2Ebbg%2Egov%2Fvoa%2Foperations%2FShared%20Documents%2FSource=http%84%2F9k2Finside%2Ebbg%2Egov%2Fvoa%2Foperations%2FShared%20Documents%2FSource=http%84%2F9k2Finside%2Ebbg%2Egov%2Fvoa%2Foperations%2FShared%2Documents%2FSource=http%84%2F9k2Finside%2Ebbg%2Egov%2Fvoa%2Foperations%2FShared%2Documents%2FSource=http%84%2F9k2Finside%2Ebbg%2Egov%2Fvoa%2Foperations%2FShared%2Documents%2FSource=http%84%2F9k2Finside%2Ebbg%2Egov%2Fvoa%2Foperations%2F3hared%2Documents%2FSource=http%84%2F9k2Finside%2Ebbg%2Egov%2Fvoa%2Foperations%2F3hared%2Documents%2FSource=http%84%2F9k2Finside%2Ebbg%2Egov%2Fvoa%2Foperations%2F3hared%2Documents%2FSource=http%84%2F9k2Finside%2Ebbg%2Egov%2Fvoa%2Foperations%2F3hared%2Documents%2FSource=http%84%2F9k2Finside%2Ebbg%2Egov%2Fyoa%2Foperations%2F3hared%2Documents%2FSource=http%84%2F9k2Finside%2Ebbg%2F9k2Finside%2Ebbg%2F9k2Finside%2

BOP Chart



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	Director, Information Services	Jerry Andersen	(202) 382- 7120	janderse@voanews.com
	Director, Operations Support	Vinny Scala	(202) 203- 4824	vscala@voanews.com
	Director, Production Services	Vacant		
	Director, Technical Support	Don Yerger	(202) 203- 4835	dy@voanews.com
	Director, Traffic Division	David Crist	(202) 382- 5032	crist@voanews.com
	Program Support	Mimi Levich	(202) 203- 4283	mlevich@voanews.com
	Program Support	Cathy Curtis	(202) 203- 4948	ccurtis@voanews.com
	Executive Assistant	H. Bernard Hayes	(202) 203- 4828	bhayes@VOANews.COM
	Chief, Radio Operations	Benjamin Jonas	202-382- 5500	bjonas@voanews.com
	Intake Center	Intake Center	(202) 203- 4234 (Direct Line)	(202) 203-4452 (Multimedia)

Links

- Omneon Project
- VOA Broadcast Operations Directorate Org Chart



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VOA Public Relations

Mission Statement VOA Public Relations works to advance the interests and promote the accomplishments of the Voice of America. These efforts include presenting panel discussions and special events, and gaining media coverage for broadcast highlights.

Site Announcements

VOA Calendars by Michelle Harris

2/17/2010 6:31 AM

Call 203.4959, or e-mail mharris@voanews.com for additional copies of VOA calendars or calendar posters. Mailing envelopes can be obtained from Audience Mail, or Kevin Lynch (klynch@voanews.com, 382.5654).

Links

- VOA Buzz! archive of current and past issues
- Read more about VOA our latest brief articles from the About VOA site

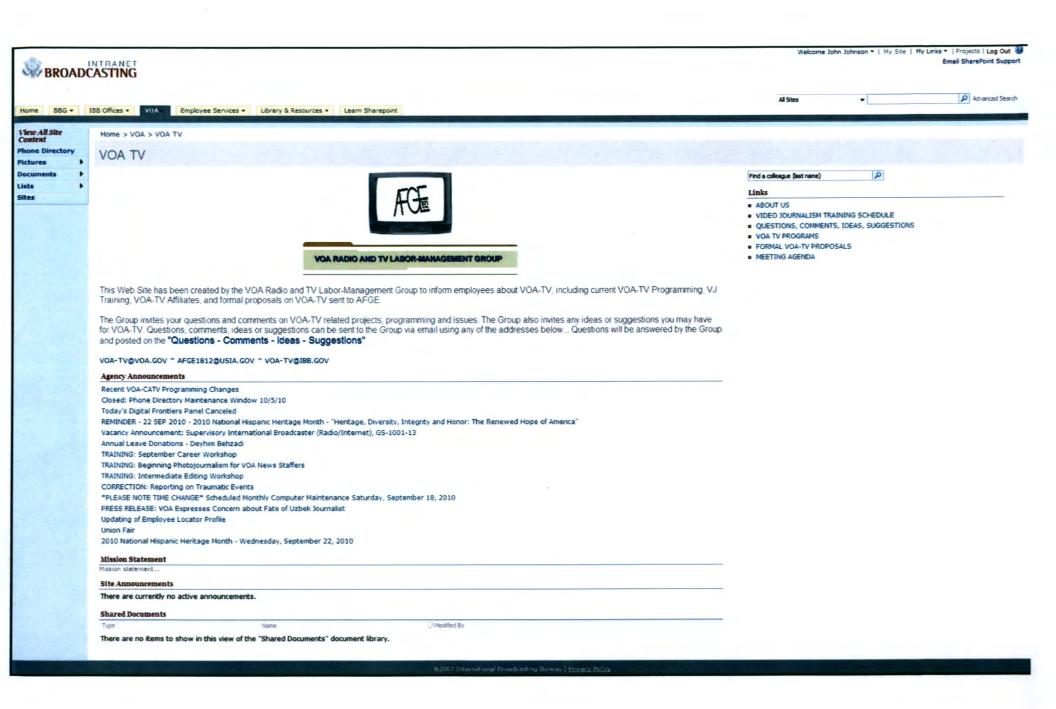
Location and Contact Information

Rm. 3131 PublicRelations@voanews.com

Phone 202.203.4959 Fax 202.203.4960

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VOA Closed Circuit

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Central News Insight

Insight for Wednesday

IVORY COAST

IVORY COAST CRESTS (R) -- Incumbent Ivorian President Laurent (Bagbo is calling for an international review of the country's electoral crisis, while at the same time insisting that he won last month's disputed presidential poll. Anne Look files, by 15 UFC.

FRANCE / IVORY COAST (R) — The French government has recommended that its obzens in Ivory Coast to leave the West African country, as a power struggle continues between incumbent president Laurent Obagbo and rival Alassane Outstan. Lisa Brivant Ries from Paris.

UN / IVORY COAST (R) -- United Nations Secretary-General Ban Ki-moon warns of increasing volatility in Ivory Coast and real risk of return to civil war. Larry Freund will file.

US / GAYS / HILITARY

US / GAYS (R) — Observers say the repeal of "Don't Ask, Don't Tell" could have a ripple effect on battles surroun marriage and other issues of interest to the gay community; boost the mainstreaming of gay people in the United States; and, accelerate poling trends that show increasing acceptance of gay people by society at large. Michael Bowman files a backgrounder, mid-aftermoon.

QBAMA / GAYS / MILITARY (R/TV) -- President Obama signs legislation to repeal the Defense Department's 'Don't Ask - Don't Tell' policy on gays in the military. Dan Robinson files radio. Laurel Bowman will file TV, examining what the change will mean for the U.S. military.

KOREAS / TENSION

US / NORTH KOREA (R) -- The White House has ruled out any

resumption of the six-party talks with North Korea, until Pyongyang

shows it is changing its behavior. Dan Robinson files.

SOUTH KOREA / MILITARY (R) -- South Korea is carrying out more military exercises on land and sea this week.
Although officials call the training routine, there is no predicting what North Korea's reaction will be. Steve Herman filed, from Seoul.

CHRISTMAS

CHRISTMAS TREE FARM (R/TV) — It is the Christmas season and, in the United States, it would not be Christmas without a Christmas tree — traditionally an everyeen tree decorated with lights and ornaments. Stave Baragona takes a look at out-your-wom Christmas tree farms.

--(DOMESTIC)--

US / RUSSIA / START (R) -- The Senate is expected to ratify the new Strategic Arms Reduction Treaty, after more than a week of deliberations. Timing uncertain. Michael Bowman files from the Senate, after the vote.

HEALTH: SMOKING STUDIES (TV) -- It is well known that smoking is bad for you. Three new studies about cigarette smoking show it is more harmful than previously thought for both physical and mental health. Carol Pearson reports.

ENVIRONMENTAL ARTISTS ALEXES ROCKMAN (TV) — Environmental issues are a popular subject for contemporary artists. One of the first to address such subjects as biodiversity and global warming was Alexis Rockman. Susan Logue files.

ROLLER DERBY FEMMES FATALES (TV) — Roller derby is an American-invented contact sport that goes back to the 1800's. The modern version of the sport is often played by alf-female teams. As Mana Rabiee reports, the women who play demonstrate the physical provinces of men, but they see thimselves as femmes father.

US / FOOD SAFETY (R/TV) — U.S. health authorities say one in six Americans gets sick from food-borne iliness, each year. The Congress has just passed new legislation aimed at reducing that toll. As Steve Baragona files on a concession to the growing local-flood movement in the United States.

MUMMIFIED FORESTS (R) -- A discovery of a mummified forest in the Arctic reveals secrets of the Earth's ancient past. As Rosanne Skirble reports, the findings may also provide clues to understanding how the frigid ecosystem will respond to a warming climate.

--(ASIA)--

KOREAS / TENSION (R) -- See Top Stories.

-- (MIDDLE FAST)--

BETHLEHEM / CHRISTMAS (R) -- See Top Stories.

FRANCE / HAITI (R) — The first batch of 300 Halban children arrived this morning in Paris with their new 'parents,' ending months of waiting to be adopted after procedures were suspended following January's earthquake in Halbi. Their adoption offers a happy Christmas-time ending — but has also sparked controversy in France about whether it was too hasty.

IVORY COAST (R) -- See Top Stories.

--(LATIN AMERICA)--

MEXICO / GUMS (TV) -- In Mexico, violence related to drug smuggling has claimed some 30-thousand lives, in receivers, and many Mexicana are wondering if President Felips Calderon's war on the drug Washington is assisting Mexico in its war on the drug cartels, but demand for Rick drugs in the United States is largely to blame for the problem. And, as Greg Plakus reports from Mexico City, many of the guns used by the drug ang killers come from north of the border.

FRANCE / HAITI (R) -- See Europe.

-FEATURES-

COWBOY POET (R) \cdots Bob Schild rode bucking horses and bulls at rodeos around the country. It was during those rodeo days that Schild discovered poetry. Sadie Babits has this story of a true cowboy poet.

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Yearenders 2010

2010 YEARENDERS

Central News will release the following yearenders. TV and radio unless otherwise noted.

WEEK OF DECEMBER 6:

YE/WHITE HOUSE: The impact of Republican gains in the U.S. Congress on President Obama's agenda - Kent Klein

YE/TERROR TRIALS: A look back at Ghailani trial and expectations for trying the 9/11 suspects - Pete Fedynsky

YE/NATO-EUROPE: NATO faces challenges to the security of its members and the relevance of the alliance itself. Europeans must signal they understand the new threats to their security and what it takes to meet the threat. - Jennifer Glasse

YE/FUROPE-ECON: Europe's single currency, the euro, was to unite European countries into one robust monetary union. But the whole of the euro zone is as weak as its weakest link and that's a reality that couldn't be ignored in 2010. As Selah Hennessy reports for VOA, the financial crisis has tested the bonds that hold Europe together and left a question mark over the Union's future.

YE/ISRAEL-PAL: Prospects for resuming Israel-Palestinian talks. --Luis Raminez

YE/US-ISRAEL: Bilateral relations hit what observers say was an all-time low in 2010. What lies ahead as Obama administration continues to press Israel to forge a peace deal with the Palestinians. - Luis Ramirez

YE/US-CHINA: The status of bilateral ties and a look ahead to President Hu's expected visit to Washington in January and Secretary Gates' expected trip to China after nearly a year full in military to military ties. - Bill Ide

WEEK OF DECEMBER 13

YE/GLOBAL ECONOMY: The tide from the global recession appears to have ebbed, but we are still seeing turbulence in its wake; the uneven recovery, the European debt crisis, the currency wars, the growing US debt. Mil Arcega takes a look back at the stones that shaped the world economy in 2010 with an eye towards the future. Mil Arcega

YE/US - RUSSIA: (radio) A look at U.S. Russia relations and expectations for next year. Andre DeNesnera

YE/TERRORISM: (radio) With a focus on Pakistan, but including Yemen and U.S. -- Gary Thomas

YE/CONGRESS: The new U.S. Congress and legislative prospects - Cindy Saine

YE/US-ISLAM: A look at the mosque controversy and Muslims in America - Jerome Socolovsky

YE/RUSSIA-FOREIGN POLICY: Russia's foreign policy has shifted from confrontation to trying to get along with its neighbors. - Jim Brooke

YE/GLOBAL WEATHER: A look at the extreme weather in 2010, the possible cause, and the forecast for 2011. - Carolyn Presutti

YE/SAF WORLD CUP: The impact of the World Cup on South Africa. - Scott Bobb.

YE/IRAO: With the last of U.S. troops set to withdraw by the end of the year, how ready is Iraq to take on the full burden of security?-Elizabeth Arrott

YE/EGYPT: A look at what's at stake for presidential elections scheduled toward the end of the year. - Elizabeth Arrott

YE/IRAN: Henry Ridgwell recaps the year - nuclear issue, sanctions, kidnapped hikers - and looks ahead to 2011.

YE/SOMALIA: After a violent year in Somalia, will the UN-backed Transitional Federal Government be able to offer a functioning administration before its mandate ends next August? - Michael Onviego

YE/SUDAN: a look ahead to January's referendum -- Michael Onviego

MID-TO-LATE DECEMBER RELEASE:

YE/CHINA-ECON: China's growing economic clout its economic relationships.—Stephanie Ho

YE/ASIA-ECON: A look at why much of Asia has recovered well from the financial crisis and what the future risks are. - Heda Bayron/Pros Laput

YE/9-11: Business are thriving and there are more people in New York City than before the attacks on the World Trade Center. A look at the resiliency of the city as we approach the 10th anniversary year of the attacks. Pete Fedvrisky

YE/AFGHANISTAN: An overview of US strategy and whether it's working - Al Pessin

YE/NIGERIA: Scott Stearns looks ahead to next year's crucial elections. What can be done to avoid North-South conflict or a military coup?—Scott Stearns

YE/NIGER: Will the insecurity brought on by al-Qaida compromise the election set for January and the subsequent return to civilian rule.?—Scott Steams

YE/ZIMBABWE: (radio) The unity government and the economy—a look ahead. - Peta Thornycroft.

YE/NORTH KOREA: Political succession, the nuclear issue and what lies ahead. - Steve Herman.