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**ASSISTANT TO THE SECRETARY OF DEFENSE FOR
PRIVACY, CIVIL LIBERTIES, AND TRANSPARENCY**

1 155 DEFENSE PENTAGON
WASHINGTON, DC 20301-1 155

Ref: 03-A-1044-A2
FOID: 03-F-1044

This responds to your Freedom of Information Act (FOIA) appeal, dated July 6, 2012. You appealed the Freedom of Information Division (FOID) response to your March 17, 2003 FOIA request.

After carefully considering your appeal, and as a result of discussions between FOID personnel and this Directorate, I am releasing 228 reprocessed pages in part to you, copies of which I have enclosed. The FOIA provides for the disclosure of agency records, unless one of the nine FOIA exemptions applies. My review included consideration of the “foreseeable harm standard” (i.e., information that might technically fall within an exemption should not be withheld from a FOIA requester unless the agency reasonably foresees that disclosure would harm an interest protected by an exemption or disclosure is prohibited by law).

I am affirming the remaining withholdings as FOID properly withheld certain information because it is protected from disclosure under the FOIA pursuant to:

5 U.S.C. § 552(b)(5), which, in this case, concerns certain inter- and intra-agency records protected by the attorney work-product privilege or the attorney-client privilege; and

5 U.S.C. § 552(b)(6), which concerns material the release of which would constitute a clearly unwarranted invasion of the personal privacy of third parties.

If you are dissatisfied with my action on your appeal, the FOIA permits you to file a lawsuit in federal district court in accordance with 5 U.S.C. § 552(a)(4)(B).

Sincerely,

DUPONT.MARK.DE
NNIS.1026522168

Digitally signed by
DUPONT.MARK.DENNIS.102652
2168
Date: 2022.12.19 14:43:11 -0500

Mark D. Dupont

cc:
FOID

MINUTES
OF THE
TWO HUNDRED SEVENTIETH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

JANUARY 23, 1995

The 270th Meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 10:00 a.m. on January 23, 1995, in room 3E752, Pentagon, Washington, DC. The meeting was chaired by Chaplain, Major General, Donald J. Harlin, USAF.

Members present:

Chaplain, Major General, Donald J. Harlin, USAF, Chairman
Rear Admiral Donald K. Muchow, CHC, USN
Chaplain (Major General) Donald W. Shea, USA
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Chaplain, Colonel, Lorraine K. Potter, USAF, Executive Director

Members absent:

Chaplain, Brigadier General, Arthur S. Thomas, USAF
Rear Admiral A. Byron Holderby, CHC, USN

Also present:

Captain George E. Dobes, CHC, USN, Joint Staff
Chaplain, Lieutenant Colonel, Willard D. Goldman, USA, ODCSPER

- A. INVOCATION: Ch Harlin asked Ch Gunhus to open with prayer.
- B. LTG Samuel Ebbeson, Deputy Assistant Secretary of Defense for Military Personnel Policy, visited with the Board members to get acquainted with them and the work of the Board.
- C. Chaplain (LTC) Willard D. Goldman, USA, briefed the AFCB concerning issues of chaplain confidentiality and privileged communication raised at a meeting he attended with the Servicemembers' Legal Defense Network.
- D. APPROVAL OF MINUTES: The minutes of the 269th Meeting of the AFCB were reviewed and approved.

E. REPORT OF THE CHAPLAIN ON THE JOINT STAFF, OFFICE OF RELIGIOUS AFFAIRS

1. Slovakia has a military chaplaincy, but the Czech Republic does not. However, the new Minister of Defense has authorized a human care services experiment to include chaplains. He is also sending a legislative package forward to "lock" this in so it will not be vulnerable to future political leadership changes.

2. Ch Pollitt visited the World Council of Churches and Conference of European Churches to inform them of the work being done by the Joint Contact Team in Central and East European countries.

3. Discussed the strategy for pursuing the chaplain positions at the Unified Commands.

a. Ch Muchow to work with Ch Dobes to set up a meeting with Admiral Tracy about the Joint billet. This may be the easiest and be helpful for future discussions with the Unified Commanders.

b. Ch Shea offered to talk with CENTCOM Commander to offer the services of Ch Ornburn, who completes his tour with SOCOM this summer, for the 18 months Ch Ornburn has before retirement. This would be a "foot in the door" and an opportunity to begin working with CENTCOM on re-establishing this billet.

c. Ch Muchow suggested that USACOM may be open to having a chaplain billet, but should be explored a little later.

4. Distributed the memorandum from the Joint Contact Team concerning staff chaplains replacements. Affirmed the importance to the work there and the desire to keep the mil-to-mil program as it is and separate from HQ EUCOM ECCH. (Open)

5. Relationship of the senior service chaplains in Europe and EUCOM ECCH is an internal problem that needs to be worked at their level and not an AFCB issue. (Closed)

F. ADVISORY GROUP REPORTS

1. Protestant Religious Education Advisory Group (PREAG)

a. Minutes of the January 10-11, 1995, meeting were accepted as submitted (Enclosure 1).

C. REPORT OF THE JOINT STAFF CHAPLAIN

1. The Joint Staff Chaplain's report was noted (Enclosure 1).
2. Chaplain Muchow's suggestion (AFCB meeting of December 19, 1996) regarding the assistance of the Personnel Advisory Group (PAG) for the rewrite of Joint Publication 1-05, "Religious Ministry Support for Joint Operations," was acknowledged; additionally, the annual Unified Command Chaplain Training Conference of September 15-19, 1997, will address this publication's update.
3. Chaplain Parker will also provide the PAG (March 20, 1997) a review of a proposal to OSD for spaces in unified commands, and training in the area of manpower/ documentation in the joint arena.

D. APPROVAL OF MINUTES: The minutes of the 282nd meeting of the AFCB were reviewed and approved.

E. MINUTES/RECOMMENDATIONS OF AFCB ADVISORY GROUPS

1. Personnel Advisory Group (PAG)

a. Reviewed and approved the minutes of the PAG meeting held on February 3, 1997 (Enclosure 2), with the following guidance:

(1) PAG to resubmit recommendations when additional requested information is received concerning the Federation of Christian Ministries and Sovereign Grace Baptist Association of Churches.

(2) The request from the American Orthodox Church was disapproved because the applicant does not meet the resident graduate professional study requirement.

(3) The Chinmaya Mission West was approved as a recognized endorser. The Executive Director will review the notification process with the AFCB Chairman (accomplished on March 6, 1997).

2. Ministry Advisory Group (MAG)

a. Reviewed and approved the minutes of the MAG meeting held on January 29, 1997 (Enclosure 3), with the following amendments:

*deliberations
&
recommendations*

b. Approved the recommendation that a letter from AFCB be sent to Wright-Patterson AFB contracting officer encouraging payment to the Protestant Church-Owned Publishing Association for the preparation of the 1994-1995 Protestant Religious Education Guide, which is in the field and being used.

c. Approved the recommendation that the Protestant Resource Guide be continued with expanded resources from other publishers. The Guide to also include a list of guidelines for local level selection of materials.

d. Moved and approved the Logistics Advisory Group explore ways to have each branch Chaplain Service better share contracting, printing and payments.

2. Catholic Religious Education Advisory Group (CREAG)

a. Minutes of the November 30-December 1, 1994, meeting were accepted as submitted (Enclosure 2).

b. AFCB expressed appreciation for the concern about Chaplain Service legal liabilities with volunteers and religious education workers. This is a matter for the individual services.

c. Discussed the issue of JTF support of chaplains and ministry resources. This is to be worked at the service level. However, the Board directed the Executive Director to work with members from each of their staffs to develop a talker on this and to present it to LTG Ebbeson for support at his level. (Open)

3. Personnel Advisory Group (PAG)

a. Minutes of the January 11, 1995, meeting were approved as distributed (Enclosure 3).

b. Approved recognition of Global Christian Ministries.

c. Approved recognition of Fellowship of Charismatic Churches.

d. Recommendation to develop a policy on financial support of Lay Leader/Reader training was discussed. Each service has its own policy and support is at the call of the local commander. Each service needs to be certain their policy is consistently implemented for all religious groups.

*deliberations
referred
directed*

*deliberation
on
application
is policy*

3/23/95

e. AFCB supports the position to maintain in the draft Department of Defense Directive, "AFCB Charter," the reference to providing advice on policies related to guaranteeing the right to free exercise of religion under the First Amendment.

G. EXECUTIVE DIRECTOR ACTIVITIES REPORT:

The report of the Executive Director was noted (Enclosure 4).

H. ITEMS FOR DISCUSSION

1. AFCB requested that all reports from the advisory groups be received in time to be distributed in their notebooks, so there is adequate time to read and review before the meetings.

2. AFCB requested a consolidated chaplains roster for the DC area. This had been done before by the MDW chaplain. The Executive Director was asked to contact Ch Cottingham to request this again. POC for the Air Force is Ch Boggs and POC for the Navy is Ch Gundlach. (Open)

I. ITEMS TO BE NOTED

1. The next meeting of the Armed Forces Chaplains Board is scheduled for March 29, 1995, 1:00 p.m..

2. The next meeting of the Jewish Religious Education Advisory Group is scheduled for February 2, 1995, 9:00 a.m., room 3D322, Pentagon.

3. The next meeting of the Audiovisual Advisory Group is scheduled for February 14, 1995, in Nashville, Tennessee.

4. The next meeting of the Catholic Religious Education Advisory Group is scheduled for February 21-22, 1995, in Los Angeles, California.

5. The next meeting of the Personnel Advisory Group is scheduled for March 8, 1995, 11:00 a.m., room 3D322, Pentagon.

6. The next meeting of the Reserve Components Chaplains Advisory Group is scheduled for March 10, 1995, 11:30 a.m., Bolling AFB.

7. The next meeting of the Logistics Advisory Group is scheduled for March 16, 1995, 1:00 p.m., room 3D322, Pentagon.


J. TRAVEL AUTHORIZATIONS SENT SINCE THE 269TH MEETING OF THE ARMED FORCES CHAPLAINS BOARD, DECEMBER 14, 1994

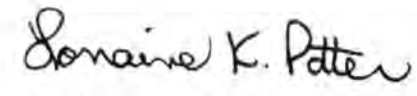
The Rt. Rev. Charles L. Keyser, with wife,
Bishop for the Armed Forces
The Episcopal Church of the USA
Hawaii
January 23-29, 1995

(b)(6)

Mr. J. Paul Jensen
Director, Military Relations
The Church of Jesus Christ of Latter-Day Saints
Japan and Okinawa
January 30-February 4, 1995

K. The 270th Meeting of the Armed Forces Chaplains Board was adjourned at 12:00 noon on January 23, 1995.


DONALD J. HARLIN
Chaplain, Major General, USAF
Chairman


LORRAINE K. POTTER
Chaplain, Colonel, USAF
Executive Director

MINUTES
OF THE
TWO HUNDRED SEVENTY-FIRST MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

MARCH 29, 1995

The 271st Meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1:00 p.m. on March 29, 1995, in room 3E752, Pentagon, Washington, DC. The meeting was chaired by Chaplain, Major General, Donald J. Harlin, USAF.

Members present:

Chaplain, Major General, Donald J. Harlin, USAF, Chairman
Rear Admiral Donald K. Muchow, CHC, USN
Chaplain (Major General) Donald W. Shea, USA
Chaplain, Brigadier General, Arthur S. Thomas, USAF
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Chaplain, Colonel, Lorraine K. Potter, USAF, Executive Director
Captain George E. Dobes, CHC, USN, Joint Staff

Member absent:

Rear Admiral Byron Holderby, CHC, USN

Also present:

Mr. Abdurahman Alamoudi, Endorsing Agent, American Muslim Council
Mr. Qaseem Ali Uqdah, Assistant Endorser, American Muslim Council
Chaplain (Lieutenant Colonel) Benjamin C. Manning, USA
Mr. Donald Cates

A. INVOCATION: Chaplain Harlin opened the meeting with prayer.

B. PRESENTATION OF JOINT SERVICE COMMENDATION MEDAL to LCDR Felix C. Villanueva, CHC, USN, by Chaplain Harlin for his work on behalf of the AFCB in developing the computer program for the Joint Command Religious Planner.

C. BRIEFING ON THE MUSLIM REQUIREMENT FOR HEAD COVERING by Mr. Alamoudi and Mr. Uqdah requesting support in getting a policy to accommodate this, particularly for women. The AFCB noted that this is an issue for the individual Uniform Boards of the Services, but DoD can be alerted that this is a growing issue.

*Chaplain Harlin on
Relig Accommodation*

D. BRIEFING AND RECOMMENDATIONS FROM THE INFORMATION MANAGEMENT TASK FORCE

1. Briefing slides at Enclosure 1.
2. Report will be forwarded to the Logistics Advisory Group (LAG) to discuss future directions for the Task Force.

E. REPORT OF THE CHAPLAIN ON THE JOINT STAFF, OFFICE OF RELIGIOUS AFFAIRS

1. Chaplain Dobes joined the Contact Team on a trip to the Czech Republic.
2. Romanian delegation will be visiting the U.S. in April and will be hosted here the tenth.
3. Chaplains Muchow and Dobes will have a meeting with Admiral Tracy on April 10 to discuss establishing the J1 billet as a "legitimate" position.
4. CJCS Instruction stating policy for staffing individuals to Joint Task Forces will be out soon. A copy will be sent to AFCB Executive Director to be distributed to the Chiefs of Chaplains.
5. Chaplain Muchow will be visiting STRATCOM, and will let Chaplain Flood know he is coming.
6. Chaplain Muchow noted that the United Nations support in Haiti now has an Army chaplain and an Air Force assistant on their documents. Not sure how this was accomplished. USACOM chaplain to brief Chaplain Muchow next week and representatives from the other Chiefs offices are welcome to attend.
7. Chaplain (Colonel) Will Parker graduates from the school on April 7 and will report in to the J1 position after that.
8. Chaplain Dobes' retirement will be May 31, 1995, in the Chairman's Mess (2E877) at 9:30 a.m.

F. APPROVAL OF MINUTES: The minutes of the 270th Meeting of the AFCB were reviewed and approved. Open items were discussed.

1. CENTCOM chaplain billet: CH Shea talked with the commander, sent a letter and CH Ornburn was interviewed for the position. A response is due by next week.

2. Consolidated list of chaplains assigned in the greater Washington DC area will be completed in the next few weeks and distributed to the offices of each Chief of Chaplains.

G. ADVISORY GROUP REPORTS

1. Audiovisual Advisory Group (AVAG)

Minutes of the February 14, 1995, meeting were accepted as submitted (Enclosure 2).

2. Catholic Religious Education Advisory Group (CREAG)

a. Minutes of the February 15-19, 1995, meeting were accepted as submitted (Enclosure 3).

b. Approved the recommendation that the CREAG members prepare the 1996 Resource Guide incorporating the results of user evaluations and research a feasible single source for disk duplication and distribution.

3. Jewish Religious Education Advisory Group (JREAG)

a. Minutes of the February 2, 1995, were accepted as submitted (Enclosure 4).

b. Approved the following recommendations for distributing new field kits:

(1) All active duty and accessioning rabbis.

(2) Reserve Component Chaplain Advisory Group (RCCAG) to determine how to utilize field kits in support of reservists and the number required.

(3) Deploying commands to determine how to make kits available for use by lay leaders/readers.

c. Approved recommendation to publicize availability of kosher/halal MREs. This will be put in the Chiefs' newsletters when information is forwarded to them.

d. Issue of the Hebrew Scriptures being available through supply channels has been referred to the LAG and was reported to not be a problem.

e. In line with the policy that faith groups are responsible for lay leader/reader training, the AFCB supported the proposal that future training be sponsored by Jewish Welfare Board (JWB). Local commands will be encouraged to support this by budgeting appropriated funds for their leaders to attend. Requests to the Chiefs of Chaplains of the Air Force and Army for non-appropriated funds will be carefully considered. AFCB Executive Director to write a letter to JWB with this information.

f. AFCB noted that funding of rabbis responsible for area Jewish coverage is the responsibility of the user installation, not the sending installation. Funding is not handled by major commands.

g. It was noted that the newly distributed Jewish Resource Guide is their core curriculum and only the last few pages are "resources." The JREAG is directed to annually review this list of resources for accuracy and update through Chiefs of Chaplains newsletters.

4. Logistics Advisory Group (LAG)

a. Minutes of January 20, 1995, meeting were accepted as submitted (Enclosure 5).

b. Minutes of March 16, 1995, meeting were accepted as submitted (Enclosure 6).

5. Personnel Advisory Group (PAG)

a. Minutes of the March 17, 1995, meeting were accepted as submitted (Enclosure 7).

b. Approved recognition of the Charismatic Episcopal Church.

c. Approved recognition of the United Pentecostal Church of Christ.

d. Approved the proposed Endorser Verification form to be submitted as a DoD official form.

e. AFCB affirmed the statement that "Clergy eligible for endorsement as military chaplains possess the essential qualification to provide general pastoral care and counseling to all military members and their families." This is to be put into the revised DoD Directive on Credentialing.

6. Reserve Component Chaplain Advisory Group (RCCAG)

Minutes of the January 11, 1995, meeting were accepted as submitted (Enclosure 8).

H. EXECUTIVE DIRECTOR ACTIVITIES REPORT:

1. The report of the Executive Director was noted (Enclosure 9).
2. Draft of the National Conference on Ministry to the Armed Forces (NCMAF) brochure about "Military Chaplaincy" was distributed for review and comment. Inputs are to be made NLT April 7, 1995.

I. ITEMS FOR DISCUSSION

The Hutcheson Book has not been accepted by a publisher, so it does not look good at this point.

J. ITEMS TO BE NOTED

1. The next meeting of the Armed Forces Chaplains Board is scheduled for May 3, 1995, 1:00 p.m. If it is determined that this meeting is not needed, the next meeting will be June 16, 1995, 9:30 a.m.
2. The next meeting of the Audiovisual Advisory Group is scheduled for April 4-6, 1995, in Burbank, California.
3. The next meeting of the Catholic Religious Education Advisory Group is scheduled for April 6, 1995, 9:00 a.m., at the Air Force Chief of Chaplains' Conference Room, Bolling Air Force Base, DC.
4. The next meeting of the Protestant Religious Education Advisory Group is scheduled for April 22-29, 1995, at Tyndall Air Force Base, Florida.

Deliberation
on Revision
draft DoDD

5. The next meeting of the Personnel Advisory Group is scheduled for May 24, 1995, 11:00 a.m., room 3D322, Pentagon.

6. The next meeting of the Logistics Advisory Group is scheduled for May 25, 1995, 1:00 p.m., room 3D322, Pentagon.

K TRAVEL AUTHORIZATION SENT SINCE THE 270TH MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF JANUARY 23, 1995

Chaplain Curt Bowers, with wife, (b)(6)
Chaplaincy Ministries Director
Church of the Nazarene
Hawaii
January 21-26, 1995

Reverend Lloyd W. Lyngdal, with wife, (b)(6)
Executive for Federal Chaplaincies
Evangelical Lutheran Church in America
Korea, Guam, and Hawaii
February 9-March 4, 1995

The Reverend Jack L. Heino, with wife, (b)(6)
The Reverend Dr. Arthur A. Just, Jr.
Representatives
The Lutheran Church-Missouri Synod
Korea, Japan, Okinawa, Guam, and Hawaii
February 11-March 3, 1995

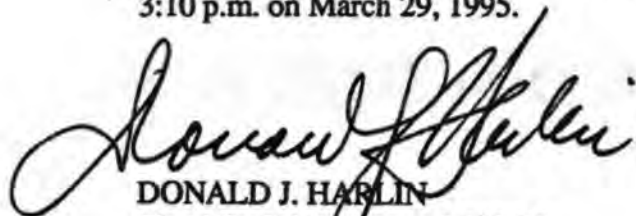
Reverend Allen E. Russell, with wife, (b)(6)
Director of Chaplaincy
Conservative Baptist Association of America
Germany, Austria, and Italy
February 24-March 11, 1995

Bishop Calvin D. McConnell, with (b)(6)
Chaplain Theodore Hepner, with (b)(6)
Representatives
The United Methodist Church
Germany, Switzerland, Spain, and Italy
March 12-April 7, 1995

Reverend Dr. G. Dennis McGuire
Reverend Robert A. Moore
Representatives
Church of God
Korea, Okinawa, and Guam
March 21-April 3, 1995

The Rt. Rev. Charles L. Keyser, with wife (b)(6)
The Reverend David G. Henritz
Representatives
The Episcopal Church of the USA
Belgium, Germany, Korea, and Japan
March 28-April 24, 1995

L. The 271st Meeting of the Armed Forces Chaplains Board was adjourned at 3:10 p.m. on March 29, 1995.



DONALD J. HARLIN
Chaplain, Major General, USAF
Chairman



LORRAINE K. POTTER
Chaplain, Colonel, USAF
Executive Director

MINUTES
OF THE
TWO HUNDRED SEVENTY-SECOND MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

JUNE 2, 1995

The 272nd Meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 9:30 a.m. on June 2, 1995, in room 3E752, Pentagon, Washington, DC. The meeting was chaired by Chaplain, Major General, Donald J. Harlin, USAF.

Members present:

Chaplain, Major General, Donald J. Harlin, USAF, Chairman
Rear Admiral Donald K. Muchow, CHC, USN
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Rear Admiral A. Byron Holderby, CHC, USN
Chaplain, Brigadier General, Arthur S. Thomas, USAF
Chaplain, Colonel, Lorraine K. Potter, USAF, Executive Director

Member absent:

Chaplain (Major General) Donald W. Shea, USA

A. INVOCATION: Chaplain Holderby opened the meeting with prayer.

B. REPORT OF THE CHAPLAIN ON THE JOINT STAFF, OFFICE OF RELIGIOUS AFFAIRS

Chaplain (Colonel) Wilbur D. Parker, USA, has assumed the position following Chaplain Dobes' retirement. With the change of meeting date, he was unable to be present but will have individual meetings with each of the Chiefs of Chaplains before the next AFCB meeting.

C. APPROVAL OF MINUTES: The minutes of the 271st Meeting of the AFCB were reviewed.

1. Open items were discussed:

a. Unified Command chaplain billets:

(1) Chaplain Muchow discussed his meeting with Admiral Tracey, Director, J-1, and identified the Service requirements to legitimize the chaplain positions that already exist and establish ones at the remaining Unified Commands.

draft

(2) A draft letter was reviewed and approved to be sent to the Services requesting their approval for authorizing two billets each for use at the Unified Commands. LTG Ebbesen will be asked to sign the letter with the June 1, 1994, MOU signed by the Chiefs of Chaplains attached. The Service responses will be forwarded to the J-1 requesting these billets be established and offered to Unified Commanders for a staff chaplain.

b. Letter was sent to (b)(6) Jewish Welfare Board, stating the policy for lay leader/reader training. He responded with a request to meet with the members of the Jewish Religious Education Advisory Group to explore the implications and set the direction.

D. ADVISORY GROUP REPORTS

1. Audio Visual Advisory Group (AVAG)

a. Minutes of the April 6, 1995, meeting were accepted as submitted (Enclosure 1).

b. Chaplain Muchow noted that the replacement for the AFRTS-BC Liaison Chaplain would have orders and be en route by the end of June.

c. In the future the recorder should refer to chaplains by their title.

2. Catholic Religious Education Advisory Group (CREAG)

a. Minutes of the April 6, 1995, meeting were accepted as submitted (Enclosure 2).

b. Recommendation for chairperson and recorder are internal to the group and do not require a vote from the AFCB.

3. Protestant Religious Education Advisory Group (PREAG)

a. Minutes of the April 24-28, 1995, meeting were accepted as submitted with action taken on recommendations (Enclosure 3).

b. Accepted the recommendation that the PREAG work with the Protestant Church-Owned Publishers Association (PCPA) Armed Services Education Resource Committee in determining future inclusion of non-PCPA resources in the Guide, as previously requested by the AFCB.

c. AFCB noted the proposed dates and locations of the next three conferences, but no vote is needed as this is an internal matter for the PREAG.

d. AFCB noted the proposal for the chairperson and recorder for next year. No vote is needed as this is an internal matter for the PREAG.

e. Accepted the proposed 1996-1997 theme for the Resource Guide, with one change: "NURTURING FAITH IN CHRISTIAN COMMUNITY" [Change of the originally proposed word "enriching" to "nurturing" correlates with the new theme for the Air Force Chaplain Service.]

f. It was noted that the recommendation to send letters of thanks to individuals who contributed to the success of the Tyndall Selection Conference had already been done by the Executive Director.

E. EXECUTIVE DIRECTOR'S REPORT

Report of the Executive Director was noted (Enclosure 4).

F. DISCUSSION ITEMS

1. Monthly Reserve Drills Across Service Lines

a. Concern from the Navy, as more and more bases are closed and reservists need locations to drill that do not require them to travel great distances at their own expense.

b. The Executive Director noted that the Reserve Component Chaplain Advisory Group (RCCAG) had met on June 1, 1995, and (if the Army representatives concur) will recommend this be tasked to the Reserve Component Managers. The AFCB is supportive of this and requests their Mobilization Assistants submit to them a draft letter for the Reserve Component Managers as discussed at the RCCAG.

deliberate

2. Joint Service Committee on Professional Ethics (JSCOPE)

delegation

a. The Navy received a request for \$2000 to underwrite the administrative and printing costs of this annual program. This has been done on a rotating basis with the three Chaplain Services. While the Chaplain Services are supportive, it is not a religious program.

b. It seems more appropriate this to be subsidized by the Office of the Secretary of Defense (OSD). **Recommended** a letter be sent to General Ebbesen requesting that this be delegated to the appropriate place in OSD.

3. Joint Billets - discussed under open items from last meeting.

4. Visioning for the Future

a. Chaplain Muchow proposed that the AFCB needs to plan for Chaplain Services into the next century.

b. Recommended a 1 1/2 day workshop be set up where all Chiefs and Deputies would be present. Directed the Executive Director to do preliminary work to set dates, location and ask Mr. Larry Lerer from Fort Belvoir to be the facilitator.

5. Reserve Component Chaplain Advisory Group (RCCAG)

a. Executive Director briefed that the Group met the day before. There was some good work done, but concern that not all members were present.

b. The Chiefs of Chaplains may need to emphasize the importance of attending this group. AFCB will watch to see how productive this group is.

6. Hutcheson Research Project

delegation

a. Chaplain Muchow believes this is an important project that should be supported. The contract would be in two parts: 1) research and 2) product on disk.

b. No publisher agreed to do this. However, Chaplain Muchow proposed each Service support this in FY 1996 with \$5000.00 each and contract with Richard G. Hutcheson, Jr.

c. Also asked the Executive Director to look for an alternative office to fund this research project. DoD pays for some research, can the AFCB get this project funded there?

G. ITEMS TO BE NOTED

1. The next meeting of the Armed Forces Chaplains Board is scheduled for August 8, 1995, 1:00 p.m.
2. The AFCB is scheduled to meet with the National Conference on Ministry to the Armed Forces Executive Committee on August 15, 1995, 7:30 a.m., Sheraton National Hotel, Arlington, Virginia.
3. The next meeting of the Personnel Advisory Group is scheduled for June 13, 1995, 11:00 am, room 3D322, Pentagon.
4. The next meeting of the Catholic Religious Education Advisory Group is scheduled for June 26-28, 1995, at Norfolk, Virginia.
5. The next meeting of the Audio Visual Advisory Group is scheduled for August 1, 1995, at American Forces Information Service, Alexandria, Virginia.
6. The next meeting of the Protestant Religious Education Advisory Group is scheduled for August 8-11, 1995, at Norfolk, Virginia.

H. TRAVEL AUTHORIZATIONS SENT SINCE THE 271ST MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF MARCH 29, 1995

Reverend Huey D. Perry, with wife, (b)(6)
Director, Chaplaincy Division
Home Mission Board, SBC
Alaska
May 14-21, 1995

Chaplain Curt Bowers
Chaplaincy Ministries Director
Church of the Nazarene
Alaska
May 20-25, 1995

Reverend Dr. Robert D. Crick
Reverend Dr. Donnie W. Smith
Representatives
Church of God
Korea
May 7-10, 1995

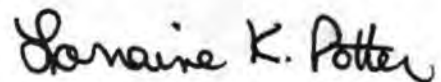
The Reverend Jack L. Heino, with wife, Mary
Director, Ministry to the Armed Forces
The Lutheran Church-Missouri Synod
Germany and England
May 18-June 2, 1995

Reverend Lloyd W. Lyngdal, with wife, Colette
Executive for Federal Chaplaincies
Evangelical Lutheran Church in America
Germany
May 26-June 17, 1995

I. Before adjourning the meeting, the members of the Board thanked Chaplain Harlin for his leadership and wished him well in retirement. The 272nd Meeting of the Armed Forces Chaplains Board was adjourned at 10:45 a.m. on June 2, 1995.



DONALD J. HARLIN
Chaplain, Major General, USAF
Chairman



LORRAINE K. POTTER
Chaplain, Colonel, USAF
Executive Director

MINUTES
OF THE
TWO HUNDRED SEVENTY-THIRD MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

AUGUST 8, 1995

The 273rd Meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1:00 p.m. on August 8, 1995, in room 3E752, Pentagon, Washington, DC. The meeting was chaired by Rear Admiral Donald K. Muchow, CHC, USN.

Members present:

Rear Admiral Donald K. Muchow, CHC, USN, Chairperson
Chaplain (Major General) Donald W. Shea, USA
Chaplain, Major General, Arthur S. Thomas, USAF
Rear Admiral Byron Holderby, CHC, USN
Chaplain, Colonel, Lorraine K. Potter, USAF, Executive Director

Members absent:

Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Chaplain, Colonel, William J. Dendinger, USAF

Others present:

Chaplain (Colonel) Wilbur D. Parker, USA, Joint Staff Chaplain
Chaplain, Colonel, Peter J. Flood, USAF, U.S. Strategic Command Chaplain
Chaplain, Colonel (sel), Cecil R. Richardson, USAF, incoming Executive Director

A. INVOCATION: Chaplain Muchow opened the meeting with prayer.

B. U.S. STRATEGIC COMMAND (STRATCOM) BRIEFING given by Chaplain, Colonel, Peter Flood. Briefing papers at Enclosure 1. Important to note that Chaplain Flood stressed the need and importance of retaining an O-6 chaplain in that position and on the STRATCOM command staff.

C. REPORT OF THE CHAPLAIN ON THE JOINT STAFF CHAPLAIN. OFFICE OF THE CHAPLAIN

1. See report at Enclosure 2.

2. Items of discussion

deliberation

a. Establishing billets at the unified commands and on the Joint Staff remains an open item. It was moved and accepted that the Chiefs of Chaplains contact their respective Deputy Chiefs of Staff for Personnel with the request for the Services to allocate two chaplain billets and two E-6 billets each for these positions. They will report back at the next meeting.

b. European Chaplains Conference should be hosted in Europe because the expense to those who would attend is much greater in the United States.

c. Any joint or international chaplain issues should be referred to the Joint Staff Chaplain and the Executive Director, AFCB for staffing, even if these issues come from through Service lines.

D. APPROVAL OF MINUTES: The minutes of the 272nd Meeting of the AFCB were reviewed. Open items were discussed.

1. Hutcheson research project is on line. The Navy Chief of Chaplains Office has contracted for the first \$5000.00 and the Army and Air Force will transfer \$5000.00 each after October 1, 1995, to complete the project.

2. AFCB visioning conference plans were noted and the chairman emphasized that this will happen only if all members of the AFCB can be present.

E. ADVISORY GROUP REPORTS

1. Catholic Religious Education Advisory Group (CREAG)

a. Minutes of the July 10, 1995, meeting were accepted as submitted (Enclosure 3).

b. The addition of Jewish resources to the Catholic Resource Guide disc for next fiscal year was noted.

2. Logistics Advisory Group (LAG)

a. Minutes of the May 25, 1995, meeting were reviewed (Enclosure 4).

b. Status of the Jewish Chaplains Kit was noted. The prototype is done, the kit has an NSN and orders should be placed to facilitate the letting of a sole source contract.

debatable

c. Recommendation that the Information Management Task Force (IMTF) build a workshop and provide a half day overview to the AFCB was not accepted. However, the Board asked that the group identify a set of requirements and needs and present that to the next AFCB. If they need to have a face-to-face meeting to accomplish this they are encouraged to do so.

3. Personnel Advisory Group (PAG)

a. Minutes of the June 13, 1995, meeting were reviewed (Enclosure 5) and the following actions taken:

debatable on application packets

(1) Disapproved the request for AFCB recognition as an endorsing organization the "American Missionary Fellowship" because the application indicated they had no authority to grant and withdraw credentials and endorsement.

(2) Approved the application for recognition as an endorsing organization the "Church of God (Holiness)."

(3) Approved the annual review of unified (joint) billets, their fill and rotation be done by the PAG each September. This would be submitted for approval to the AFCB and inform each Service of their requirements for the following year.

b. Minutes of the July 26, 1995, meeting were reviewed (Enclosure 6) and the following actions taken:

(1) Approved the application for recognition as an endorsing organization the "Independent Catholic Church International."

debatable

(2) Accepted the recommendation to request National Conference on Ministry to the Armed Forces (NCMAF) notify its members of the following: "Title 10, U.S. Code, Section 771, makes it **unlawful for a civilian clergy person serving in a paramilitary organization to wear distinctive military items, thereby presenting an appearance which indicates affiliation with the U.S. military chaplain services.**"

(3) Adopted the following policy statement for new member churches existing within AFCB approved endorsing organizations.

"Religious organizations recognized by the AFCB which are structured to support and serve multiple functions for lay constituents have the authority to endorse clergy persons for military chaplaincy for all member churches. New member churches will not be required to seek separate recognition. However, a comprehensive listing of current member churches will be requested during periodic re-certification of endorsing agencies."

4. Reserve Component Chaplains Advisory Group (RCCAG)

- a. Minutes of the June 1, 1995, meeting were reviewed (Enclosure 7).
- b. Tabled acceptance of the revised Mission and Function statement until after the Visioning Conference in November. This will be an agenda item then.
- c. The issuing of the Jewish Chaplains kits will be determined by the active duty force, but the recommendation to issue kits to all service rabbis will be considered.
- d. Recommendation concerning reservists drilling across Service lines was approved last meeting. However, it was moved and accepted that the PAG develop the policy and guidelines for implementing this. They are encouraged to use "specialists" in reserve affairs in formulating these procedures. The AFCB would like a report at their October meeting.

deliberation

F. EXECUTIVE DIRECTOR'S REPORT

Report of the Executive Director was noted (Enclosure 8). Chaplain Potter expressed appreciation for the opportunity to serve in this capacity. Particular thanks to (b)(6) for her support.

G. DISCUSSION ITEMS

1. Chaplain Muchow briefed the Board on his visit with Mr. Fred Pang, Assistant Secretary of Defense for Force Management Policy. He is most supportive of the Chaplain Services. He proposed a fall luncheon for the AFCB and Secretary Perry.
2. Chaplain Shea spoke to the stabilizing of the Army Clinical Pastoral Education (CPE) program and offered the other chaplaincies to participate (or expand participation).

H. ITEMS TO BE NOTED

1. The AFCB is scheduled to meet with the National Conference on Ministry to the Armed Forces Executive Committee on August 15, 1995, 7:30 a.m., Sheraton National Hotel, Arlington, Virginia.
2. The next meeting of the Armed Forces Chaplains Board is scheduled for October 24, 1995, 1:00 p.m., location to be announced.
3. The next meeting of the Protestant Religious Education Advisory Group is scheduled for August 8-11, 1995, at Norfolk, Virginia.

4. The next meeting of the Logistics Advisory Group is scheduled for August 16, 1995, 1:00 p.m., room 3D322, Pentagon.

5. The next meeting of the Audiovisual Advisory Group is scheduled for August 22, 1995, at American Forces Information Service, Alexandria, Virginia.

6. The next meeting of the Catholic Religious Education Advisory Group is scheduled for September 26-27, 1995, at the U.S. Military Academy, West Point, New York.

7. The next meeting of the Personnel Advisory Group is scheduled for October 4, 1995, room 3D322, Pentagon.


8. The next meeting of the Reserve Component Chaplains Advisory Group is scheduled for October 10-11, 1995, at Andrews Air Force Base, Maryland.

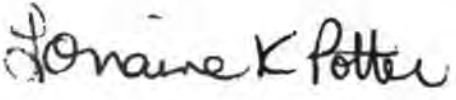
I. TRAVEL AUTHORIZATION SENT SINCE THE 272ND MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF JUNE 2, 1995

Reverend Huey D. Perry, with wife, Donna
Reverend Lewis G. Burnett
Representatives, Chaplaincy Division
Home Mission Board, SBC
Switzerland
July 5-14, 1995

Mr. J. Paul Jensen
Director, Military Relations
The Church of Jesus Christ of Latter-Day Saints
Japan and Okinawa
July 21-31, 1995

J. Members of the Board wished Chaplain Potter well on her next assignment and presented momentos of appreciation for her work with the AFCB these last fifteen months. Chaplain Cecil Richardson was officially welcomed to his new position as Executive Director effective August 28, 1995. The 273rd Meeting of the Armed Forces Chaplains Board was adjourned at 3:15 p.m. on August 8, 1995.


DONALD K. MUCHOW
Rear Admiral, CHC, USN
Chairman


LORRAINE K. POTTER
Chaplain, Colonel, USAF
Executive Director

**MINUTES
OF THE
TWO HUNDRED SEVENTY-FOURTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

OCTOBER 24, 1995

The 274th Meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1:00 p.m. on October 24, 1995, in room 3D322, Pentagon, Washington, DC. The meeting was chaired by Rear Admiral, Donald K. Muchow, CHC, USN.

Members present:

Rear Admiral Donald K. Muchow, CHC, USN, Chairperson
Chaplain (Major General) Donald W. Shea, USA
Chaplain, Major General, Arthur S. Thomas, USAF
Rear Admiral Byron Holderby, CHC, USN
Chaplain, Brigadier General, William J. Dendinger, USAF
Chaplain, Colonel, Cecil R. Richardson, USAF, Executive Director

Member absent:

Chaplain (Brigadier General) Gaylord T. Gunhus, USA

Others present:

Chaplain (Colonel) Wilbur D. Parker, USA, Joint Staff Chaplain
SFC Raymond M. Beverage, USA, Army Materiel Command

A. INVOCATION: Chaplain Holderby opened the meeting with prayer.

B. INFORMATION MANAGEMENT TASK FORCE BRIEFING given by SFC Beverage. The proposed system would offer e-mail capability, on line military publications and chaplain library, a bulletin board forum, telephony (teleconferencing via computers--audio, with no visual), and system security. If desired, the system can be introduced in phases. For instance, the Chaplain Services could start with e-mail, then add the library, then telephony, etc.

C. REPORT OF THE CHAPLAIN ON THE JOINT STAFF

1. Traveled to the Joint Warfighting Center at Fort Monroe to review joint doctrinal issues.

2. Made official call to USSOUTHCOM and USPACOM to review operational plans and memoranda of agreement for religious support.

3. Conducted joint chaplain training in September for unified command chaplains, their senior enlisted assistants, representatives from the Service chaplain schools, and representatives from the Chiefs' offices.

4. Made changes to the Joint Exercise Program by submitting input to the exercise plan and the Master Scenario Events List (MSEL).

5. Visited Guantanamo Bay, Cuba, to take an official look at the ministry provided to U.S. military personnel and the migrants. Chaplain Parker will send issues raised by that operation directly to the Service Chiefs.

6. Attended the Navy Chaplain Major Claimant Conference as an official participant.

D. APPROVAL OF MINUTES: The minutes of the 273rd meeting of the AFCB were reviewed and approved. The following items were discussed.

deletastro

1. Reference paragraph E.4.d, Reserve Component Chaplains Advisory Group: the AFCB would like the Personnel Advisory Group (PAG) to develop a policy with guidelines for allowing reservists to drill across Service lines. This would include a Plan of Action with Milestones (POA & M) by the January meeting of the AFCB, to be implemented by April, 1996. The Army said they would need a Reservist present at the PAG meeting to provide Reserve input and perspective on this issue.

2. Reference paragraph G.2: Chaplain Muchow stated that the Navy is looking at having chaplain candidates, as well as other reservists, receive Clinical Pastoral Education (CPE) at Walter Reed Army Medical Center.

E. ADVISORY GROUP REPORTS

1. Protestant Religious Education Advisory Group (PREAG)

a. Minutes of the August 10, 1995, meeting were reviewed and accepted as submitted (Enclosure 1).

b. The contract and travel recommendations were approved as presented.

2. Personnel Advisory Group (PAG)

Minutes of the October 4, 1995, meeting were reviewed and accepted as submitted (Enclosure 2).

F. EXECUTIVE DIRECTOR'S REPORT

deliberate

Report of the Executive Director was noted (Enclosure 3). Chaplain Richardson briefed that OSD is eager to issue a directive on the religious use of peyote by members of the Native American Church within the military services. This will be a priority item for the next several months.

G. DISCUSSION ITEMS

1. The Visioning Conference will be November 7-8, 1995, at Patuxent River. (b)(6) will be the facilitator. Chaplain Muchow encouraged members to solicit input from their staffs concerning items that need to be discussed. Sessions begin at 10 a.m. on the 7th, and 8 a.m. on the 8th. The Navy Chief and Deputy will leave for a few hours at 4 p.m. the first day; they will return that evening.

2. Chaplain Muchow suggested the Services consider standardized EEO training for chaplains. Among other possibilities, the training could include equal opportunity training as offered by the Defense Equal Opportunity Management Institute (DEOMI), and victim assistance training.

deliberate

3. Chaplain (b)(6), USAF, and Chaplain (b)(6), USN, are "gifts" from the Services to the European Joint Contact Team. The Air Force Colonels' Group has extended Chaplain Supa in place until 1997. The Navy billet expires in April, 1996. There is no plan to extend the Navy billet, nor has there been a request from the European Joint Contact Team to do so. The Chiefs expressed concern regarding accountability and job expectations for chaplains assigned to the mil-to-mil program.

4. Although some progress is being made, the joint manpower effort to supply two chaplains from each Service for joint duty is still not completed. One bright note: it looks like the Navy will be able to send one student per year to Joint training.

H. ITEMS TO BE NOTED

1. The next meeting of the Armed Forces Chaplains Board is scheduled for November 20, 1995, at 1:00 p.m.
2. The next meeting of the Audiovisual Advisory Group is scheduled for October 24, 1995, March Air Force Base, California.
3. The next meeting of the Jewish Religious Education Advisory Group is scheduled for October 31, 1995, 9:00 a.m., room 3D322, Pentagon.
4. The next meeting of the Personnel Advisory Group is scheduled for November 1, 1995, 1:00 p.m., room 3D322, Pentagon.

I. TRAVEL AUTHORIZATION SENT SINCE THE 273rd MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF AUGUST 8, 1995

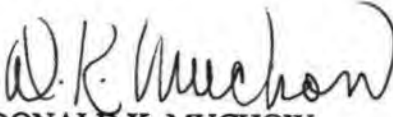
Chaplain John W. Schumacher, with wife, Martha Ann
Representative
National Association of Evangelicals
and Fellowship of Grace Brethren Churches
Germany
September 9-14, 1995


Chaplain E. Blant Ferguson, with wife, Dorothy
Associate Director
The Presbyterian Council for Chaplains and Military Personnel
England, Italy, Germany, and Belgium
September 28-October 27, 1995

Chaplain Lemuel D. McElyea, with wife, Naomi
Secretary of the Assemblies of God Commission on Chaplains
and Department Secretary of the Chaplains Department
Korea, Japan, Okinawa, and Hawaii
October 4-25, 1995

Reverend Dr. E. H. Jim Ammerman, with wife,
Reverend Dr. Charlene Ammerman
Director and Deputy Director
Chaplaincy Full Gospel Churches
Korea, Japan, and Hawaii
October 8-19, 1995

The 274th meeting of the Armed Forces Chaplains Board was adjourned at 2:45 p.m. on October 24, 1995.


DONALD K. MUCHOW
Rear Admiral, CHC, USN
Chairperson


CECIL R. RICHARDSON
Chaplain, Colonel, USAF
Executive Director

MINUTES
OF THE
TWO HUNDRED SEVENTY-FIFTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

NOVEMBER 20, 1995

The 275th Meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1:00 p.m. on November 20, 1995, in room 3D322, Pentagon, Washington, DC. The meeting was chaired by Rear Admiral, Donald K. Muchow, CHC, USN.

Members present:

Rear Admiral Donald K. Muchow, CHC, USN, Chairperson
Chaplain (Major General) Donald W. Shea, USA
Chaplain, Major General, Arthur S. Thomas, USAF
Rear Admiral Byron Holderby, CHC, USN
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Chaplain, Brigadier General, William J. Dendinger, USAF
Chaplain, Colonel, Cecil R. Richardson, USAF, Executive Director

Also present:

Chaplain (Colonel) Wilbur D. Parker, USA, Joint Staff Chaplain

A. INVOCATION: Chaplain Dendinger opened the meeting with prayer.

B. REPORT OF THE CHAPLAIN ON THE JOINT STAFF

1. Chaplain Parker presented an overview of the briefing he gives to chaplains visiting from other countries. He requested Board input at improving the quality and scope of his briefing.

2. Chaplain Parker asked if old chaplain kits can be declared excess and donated to emerging chaplain services in Eastern Europe. The Board directed that this issue be addressed at the November 30, 1995, meeting of the Logistics Advisory Group (LAG) and a report brought to the next AFCB meeting.

distributed via

Substantive

3. Chaplain (Colonel) Herman Keizer, EUCOM chaplain, has requested AFCB assistance in providing information about Third World religions to battlefield commanders. He suggested that reservists with special expertise be used to develop materials on religious and cultural studies. Since this information may already be available from other religious agencies, the Board directed that the Logistics Advisory Group (LAG) look at this issue at their November 30 meeting. The LAG should focus primarily on the process (i.e., Where do we find the information? and how do we get it to field commanders?), and make recommendations to the AFCB.

4. Chaplain Parker is now rated by the J-1. His senior rater is the Director of the Joint Staff.

5. Members of the Board expressed concern about foreign chaplains visiting with little or no prior coordination. Chaplain Parker stated that he will take care of the problem.

C. APPROVAL OF MINUTES: The minutes of the 274th meeting of the AFCB were reviewed and approved.

D. ADVISORY GROUP REPORTS

1. Audiovisual Advisory Group (AVAG)

a. Minutes of the August 22, 1995, meeting were reviewed and accepted as submitted (Enclosure 1).

b. The television and radio programming recommendations were approved as presented.

2. Catholic Religious Education Advisory Group (CREAG)

a. Minutes of the September 29, 1995, meeting were reviewed and accepted as submitted (Enclosure 2).

b. The recommendation (para 3. B.) to duplicate and distribute the Curriculum and Resource Guide was approved as submitted.

3. Personnel Advisory Group (PAG)

a. Minutes of the November 1, 1995, meeting were reviewed and accepted as submitted (Enclosure 3).

b. The PAG recommendation (para. 3. d.) that interservice drilling opportunities for Reserve chaplains be considered "on an individual basis" and that a general policy directing accommodation for such needs be developed by each Service chief was not accepted. The Board directed the PAG to revisit the issue asking themselves, "What can we do to make this work?"

4. Reserve Component Chaplains Advisory Group (RCCAG)

Minutes of the October 11, 1995, meeting were reviewed and accepted as submitted (Enclosure 4).

E. REPORT FROM THE VISIONING CONFERENCE

1. The visioning conference notes were reviewed and accepted as revised (Enclosure 5).

2. The Executive Director will prepare a summary of the decisions made at the conference to be used as a common "press release." The summary is to be delivered to the Services by December 1, 1995.

F. DISCUSSION ITEMS

1. Music Accountability on AFRTS. Chaplain Muchow read portions of a letter he received from the commanding officer, NAS Sigonella, Sicily, expressing concern about music broadcast by AFRTS. The music advocates illegal drug usage and contains racial epithets, "four-letter" words, and language demeaning to women. The Board decided upon the following course of action:

a. Refer the issue to Chaplain (b)(6) of the Defense Equal Opportunity Management Institute (DEOMI). Ask Chaplain (b)(6) to surface the issue within the Equal Opportunity community.

b. The Executive Director will contact the OSD agency that has oversight for AFRTS to determine what action can be taken or policy can be changed to end the offensive programming.

2. Protestant Resource Guide. In light of the disbanding of the Protestant Religious Education Advisory Group (PREAG), the Board recommends cancellation of the FY97 Protestant Resource Guide if it can be done without breaking a contract. Each Service will do its own pre-selection and selection of religious materials as needed.

3. Enlisted Specialist Support for SOCOM. SOCOM has raised concern about an agreement between SOCOM and the AFCB for enlisted specialist support. The agreement was signed 2 years ago, but it does not have the backing of the manpower system. The Board asked Chaplain Parker to talk to J-1, research this issue, and report back to the AFCB.

4. Chaplain Richardson briefed that a small Islamic organization, the Muslim American Military Association, is sending out invitations for an Islamic lay leader conference to be held at Bolling Air Force Base, December 4-8, 1995. The Muslim American Military Association is not in good standing with the American Muslim Council, the official endorsing agency for Muslims. Furthermore, although the letter is addressed to Chaplain Richardson, he received his copy by fax from a third party. The group has not requested or received permission to use Chaplain Richardson's name in its mailings. The Board decided upon the following actions:

a. Each Service will pass the word internally that this lay leader training session is not sanctioned by the American Muslim Council.

b. The Executive Director will contact the Muslim American Military Association and explain to them that the American Muslim Council is the only Islamic endorsing agency recognized by the Department of Defense.

G. ITEMS TO BE NOTED

1. The annual conference of the National Conference on Ministry to the Armed Forces will be held December 5-6, 1995, at the Sheraton National Hotel, Arlington, Virginia.

2. The next meeting of the Logistics Advisory Group is scheduled for November 30, 1995, 1:00 p.m., room 3D322, Pentagon.

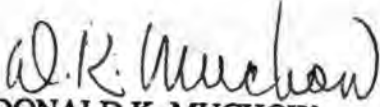
3. The next meeting of the Personnel Advisory Group is scheduled for January 10, 1996, 10:00 a.m., room 3D322, Pentagon


deliberative

H. TRAVEL AUTHORIZATION SENT SINCE THE 274th MEETING OF THE
ARMED FORCES CHAPLAINS BOARD MEETING OF OCTOBER 24, 1995

The Rt. Rev. Charles L. Keyser, with wife, Christine
Rev. William C. Noble
Rev. David G. Henritz
Representatives
The Episcopal Church
England, Italy and Germany
November 7-21, 1995

The 275th meeting of the Armed Forces Chaplains Board was adjourned at 2:45 p.m.
on November 20, 1995.


DONALD K. MUCHOW
Rear Admiral, CHC, USN
Chairman


CECIL R. RICHARDSON
Chaplain, Colonel, USAF
Executive Director

MINUTES
OF THE
TWO HUNDRED SEVENTY-SIXTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

JANUARY 30, 1996

The 276th Meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1:00 p.m. on January 30, 1996, in room 3E752, Pentagon, Washington, DC. The meeting was chaired by Rear Admiral Donald K. Muchow, CHC, USN.

Members present:

Rear Admiral Donald K. Muchow, CHC, USN, Chairman
Chaplain, Major General, Arthur S. Thomas, USAF
Rear Admiral A. Byron Holderby, CHC, USN
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Chaplain, Colonel, Cecil R. Richardson, USAF, Executive Director

Members absent:

Chaplain (Major General) Donald W. Shea, USA
Chaplain, Brigadier General, William J. Dendinger, USAF

Also present:

Chaplain (Colonel) Wilbur D. Parker, USA, Joint Staff Chaplain

A. INVOCATION: Chaplain Thomas opened the meeting with prayer.

B. REPORT OF THE CHAPLAIN ON THE JOINT STAFF

1. Chaplain Parker reviewed the reports submitted by the MIL to MIL contact team and the USCENCOM Exercise "Bright Star" JTF staff chaplain.

2. There is no more funding available for Chaplain Parker's temporary secretary. He asked for help in obtaining enlisted administrative support.

C. APPROVAL OF MINUTES: The minutes of the 275th meeting of the AFCB were reviewed and approved, noting that paragraph D.3.b., line 2 (November 1, 1995, PAG minutes) should have read, "on an individual Service basis."

D. ADVISORY GROUP REPORTS

1. Logistics Advisory Group (LAG)

Minutes of the November 30, 1995, meeting were reviewed and accepted as submitted (Enclosure 1).

2. Personnel Advisory Group (PAG)

a. Minutes of the January 19, 1996, meeting were reviewed and accepted as submitted (Enclosure 2).

b. The recommendations to recognize the American Missionary Fellowship (para. 3.a.) and the Korean Presbyterian Church, USA (para. 4.a.) were approved.

c. The recommendation that the Service Chiefs sign an MOU agreeing to inter-Service training of Reserve Component chaplains (para. 3.b.) was approved. The Chairman directed that the memoranda be prepared and ready for signatures by April 30, 1996.

d. The recommendation that the AFRTS chaplain coordinate with and report to the Logistics Advisory Group (para. 4.c.) was approved.

deliberative

E. EXECUTIVE DIRECTOR'S ACTIVITY REPORT

The report of the executive director was noted (enclosure 3).

F. DISCUSSION ITEMS

1. Joint Training Plans for Chaplains and Enlisted Specialists. The Board directed that the Training Advisory Group (TAG) assume this as their first tasking. They are to look at all aspects of training, including training for active duty, Reserve, enlisted, and the chaplain schools. They are also to consider sending chaplains to another Service's chaplain school, and assigning faculty to another Service's school. Chaplain (Colonel) Wilbur Parker, Joint Staff Chaplain, will serve as a resource for curriculum design and development. The TAG is to provide milestones and a monthly update to the AFCB. This tasking is to be completed by September 30, 1996.

deBroschne

2. Close Loop on AFRTS and Offensive Lyrics. In response to the AFCB inquiry, the AFRTS Broadcast Center has issued a ban on songs with lyric alert warnings. Such alerts indicate offensive language that is likely to violate the law or standards of good taste.

3. Plans for April Meeting and Appointment of New Advisory Groups. A list of members of the Training Advisory Group (TAG) and the Ministry Advisory Group (MAG) was distributed to AFCB members. Members of the four advisory groups (MAG, TAG, LAG, and PAG) and Reserve chaplain flag officers will be invited to the April 30, 1996, AFCB meeting. The meeting will begin with lunch at the Bolling Air Force Base Officer's Club. Following lunch the group will assemble at the Bolling Air Force Base Chapel where Chaplain Muchow and Chaplain Richardson will present an overview of the new AFCB organizational structure. During the second hour each advisory group will meet separately while the Reserve flag officers join the AFCB for its regular meeting. During the third hour AFCB members will visit briefly with each of the advisory groups and be available to answer questions.

4. Update on Joint Headquarters Billets. Chaplain Muchow briefed that General John J. Sheehan, Commander in Chief, U. S. Atlantic Command, has given his approval for a USACOM chaplain billet.

5. Update on Multi-Faith Rations. The Executive Director briefed the status of MREs for those with religious dietary restrictions. On January 16, 1996, in a meeting at the Pentagon, the Defense Personnel Support Center (DPSC) committed themselves to transitioning the present Multi-Faith Meal (MFM) to a fully vegetarian MRE containing no alcohol-based products and no animal fat. They will drop the "kosher/halal" marking on the entree. The vegetarian MRE will meet the needs of a large number of military people with dietary restrictions, religious and otherwise. To address specific Jewish and Muslim dietary needs, the DPSC is issuing NSN numbers (one for kosher and one for halal) allowing religious meals to be ordered through government channels directly from civilian suppliers.

deBroschne

6. Quality of Life Executive Committee Tasking on Chaplains in Housing Areas. Chaplain Richardson briefed that the Marsh Commission recommended tasking the Service chiefs of chaplains to determine if a shortfall exists in their ability to provide ministry to families. Expect the taskings to come directly from the Quality of Life Executive Committee.

7. Civil Air Patrol use of DoD Form 2088. The AFCB approved the use of the DD Form 2088 by the Civil Air Patrol.

8. Official Islamic lay leader training, sponsored by the American Muslim Council, will be conducted at the Institute of Islamic and Arabic Sciences in America (IIASA) in Fairfax, Virginia, March 23-30, 1996.

9. The American Bible Society has requested an opportunity to meet with the AFCB and present personalized copies of their new Contemporary English Version (CEV) to each of the chiefs. The AFCB asked that they be invited to the June meeting.


G. ITEMS TO BE NOTED

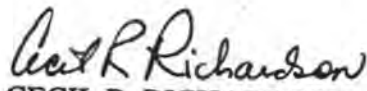
1. The next meeting of the Armed Forces Chaplains Board is scheduled for April 30, 1996, 1:00-4:00 p.m., USAF Chief of the Chaplain Service Conference Room, Bolling Air Force Base, DC.

2. The annual JWB Professional Development Training Workshop for Jewish Chaplains is scheduled for March 17-20, 1996, at the Crown Hotel, Miami Beach, Florida.

3. The next meeting of the Personnel Advisory Group is scheduled for March 22, 1996, 10:00 a.m., Room 3D322, Pentagon.

The 276th meeting of the Armed Forces Chaplains Board was adjourned at 2:20 p.m. on January 30, 1996.


DONALD K. MUCHOW
Rear Admiral, CHC, USN
Chairman


CECIL R. RICHARDSON
Chaplain, Colonel, USAF
Executive Director

MINUTES
OF THE
TWO HUNDRED SEVENTY-SEVENTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

APRIL 30, 1996

The 277th Meeting of the Armed Forces Chaplains Board (AFCB) began with a luncheon at 11:30 a.m. on April 30, 1996, at the Bolling Officers Club, Bolling Air Force Base, Washington, DC. Mr. Fred Pang, Assistant Secretary of Defense for Force Management Policy, was the speaker. Following lunch, the group moved to the Bolling Chapel. The meeting was chaired by Rear Admiral Donald K. Muchow, CHC, USN.

Members present:

Rear Admiral Donald K. Muchow, CHC, USN - Chairperson
Chaplain (Major General) Donald W. Shea, USA
Chaplain, Major General, Arthur S. Thomas, USAF
Rear Admiral A. Byron Holderby, CHC, USN
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Chaplain, Brigadier General, William J. Dendinger, USAF
Rear Admiral William A. Will, CHC, USNR
Chaplain, Brigadier General, Joseph H. Penkaul, USAFR
Chaplain (Brigadier General) Wayne W. Hoffmann, USAR
Chaplain (Brigadier General) Burney H. Enzor, USARNG
Rear Admiral Peter Beckwith, CHC, USNR
Chaplain, Colonel, Frank A. Mitolo, ANG
Chaplain, Colonel, Cecil R. Richardson, USAF - Executive Director

Others present:

Chaplain (Colonel) Wilbur D. Parker, USA, Joint Staff Chaplain
Chaplain, Lieutenant Colonel, Donald W. Musser, IMA to the Executive Director

A. WELCOME

The chairman welcomed the Reserve and Guard flag officers to the Board and asked them to attend at least quarterly, more often if possible.

B. REPORT OF THE JOINT STAFF CHAPLAIN

1. The Joint Staff Chaplain's job description has been approved by the Director, Joint Staff.

2. Chaplain Parker asked for guidance concerning the proposed elimination of Annex R as the Chaplain Activities Annex to the operations order format. Since Chaplain Muchow had already prepared a nonconcurrency letter as the Navy Chief of Chaplains, the Board requested that the Executive Director reformat Chaplain Muchow's letter to allow him to sign it as Chairman of the Armed Forces Chaplains Board.

3. Chaplain Parker expressed his need for enlisted administrative support and requested that the chiefs of chaplains consider moving one of their authorized E-6 or E-7 slots to the Joint Staff. Chaplain Muchow said he would accompany Chaplain Parker on a visit to the Director, Joint Staff about this problem.

C. APPROVAL OF MINUTES: The minutes of the 276th meeting of the AFCB were reviewed and approved.

D. ADVISORY GROUP REPORTS

1. Personnel Advisory Group (PAG)

a. Reviewed and accepted the minutes of the March 29, 1996, meeting as submitted (Enclosure 1).

b. The three chiefs of chaplains reviewed and signed a Memorandum of Understanding agreeing to inter-Service training of reserve component chaplains and enlisted support personnel.

c. Reviewed and approved the Joint Chaplain Rotation Schedule, subject to the availability of the billets in the joint command.

2. Jewish Religious Education Advisory Group (JREAG)

Accepted the JREAG's Plan of Action for disbanding as of April 30, 1996 (Enclosure 2). The Board noted the concerns forwarded by the JREAG and directed the following actions:

a. The Air Force Chaplain Service Resource Board will continue updating the United Jewish Religious Education Curriculum.

b. The Logistics Advisory Group (LAG) will publicize the availability of the Jewish Combat Kits and monitor the introduction of kosher MREs to the supply system.

deliberative

*deliberative
recommendations*

*deliberately
recommended*

c. Disapproved the recommendation to have the *Army and Air Force* annually appoint a Jewish chaplain to help administer the Jewish Welfare Board (JWB) lay leader conference.

d. The Personnel Advisory Group (PAG) will continue to monitor the global placement of Jewish Chaplains.

e. Disapproved the recommendation that a Jewish representative be placed on each of the AFCB advisory groups.

3. Audiovisual Advisory Group (AVAG)

a. Approved the AVAG Plan of Action for disbanding as of April 30, 1996 (Enclosure 3).

b. Approved the formation of a Religious Programming Review Committee, but directed that the committee be comprised of chaplains from the local Los Angeles area. Reserve and/or Guard chaplains could also be invited to participate.

4. Catholic Religious Education Advisory Group (CREAG)

*deliberately
recommended*

a. Approved the CREAG Plan of Action for disbanding as of April 30, 1996 (Enclosure 4).

b. Approved the recommendation that the Air Force continue to produce the Catholic/Orthodox/Jewish Religious Education Curriculum Guide.

c. Disapproved the recommendation that the CREAG continue under the auspices of the Archdiocese for the Military Services.

d. Disapproved the recommendation that representatives of the three Services meet semiannually to review and approve the Curriculum Guide.

5. Protestant Religious Education Advisory Group (PREAG)

The PREAG was disbanded.

6. Joint Ministry Advisory Group (JMAG)

The JMAG was disbanded.

7. Reserve Component Chaplain Advisory Group (RCCAG)

The RCCAG was disbanded.

E. EXECUTIVE DIRECTOR'S ACTIVITY REPORT

The executive director's report was noted (Enclosure 5).

F. DISCUSSION ITEMS

deliberate

1. Islamic Religious Accommodation. The Board discussed the list of concerns presented by the Institute of Islamic and Arabic Sciences in America (Enclosure 6). Although most of the concerns are already addressed by DoD Directive 1300.17, "Accommodation of Religious Practices Within the Military Services," the Board noted the special concerns with uniform issues and with the handling and burial of deceased Muslim service members. The Board recommended that these issues be forwarded to the Services for appropriate action.

2. Visitors to Bosnia. The Board noted the request by the European Command (EUCOM) chaplain to limit the number of religious visitors to Bosnia.

3. Player Pianos and Retrofit Kits. Chaplain Richardson disseminated information about piano retrofit kits available for government purchase.

deliberate

4. Calvin Theological Seminary - Proposal for Training Module on Islam. The Board reviewed the Islam training module proposed by Calvin Theological Seminary. The executive director will send the materials to the resource boards for evaluation. They will be asked to determine whether the chaplain services need the training.

5. Funding for Training Advisory Group (TAG) Tasking. The Board discussed funding for joint ministry training. They decided to postpone a decision until the TAG presents a formal proposal and a cost estimate.

G. ITEMS TO BE NOTED

The next meeting of the Armed Forces Chaplains Board is scheduled for June 18, 1996, at 1:00 p.m. in room 3E752, Pentagon.

H. TRAVEL AUTHORIZATIONS SENT SINCE THE 276TH MEETING OF THE
ARMED FORCES CHAPLAINS BOARD MEETING OF JANUARY 30, 1996

The Rev. Ernest F. Wentzel, with wife, (b)(6) 25
Director of Chaplaincy Ministries, Ministry to the Armed Forces
The Lutheran Church-Missouri Synod
Japan
February 9-18, 1996

The Rev. Lloyd W. Lyngdal, with wife, (b)(6) 36
Executive for Federal Chaplaincies
Evangelical Lutheran Church in America
Japan
February 9-23, 1996

Mr. Ronald C. Jones
Representative
The Church of Jesus Christ of Latter-Day Saints
Korea and Okinawa
March 23-30, 1996


Rabbi Ernest D. Lapp
Director, Jewish Chaplains Council
Jewish Welfare Board
Germany and Bosnia
March 24-April 12, 1996


Bishop Francis X. Roque
Vicar for Veterans Affairs
Archdiocese for the Military Services
Germany, United Kingdom, Netherlands, and Italy
March 31-May 20, 1996

The Rt. Rev. Charles L. Keyser, with wife (b)(6) 37
Rev. William C. Noble
Representatives
The Episcopal Church
Belgium and Germany
April 3-13, 1996

Rev. Dr. Huey D. Perry, with wife (b)(6) BF
Director, Chaplaincy Division
Home Mission Board, SBC
Hawaii
April 17-22, 1996

The 277th meeting of the Armed Forces Chaplains Board was adjourned at 3:30 p.m. on April 30, 1996.


D. K. MUCHOW
Rear Admiral, CHC, USN
Chairman


CECIL R. RICHARDSON
Chaplain, Colonel, USAF
Executive Director

MINUTES
OF THE
TWO HUNDRED SEVENTY-EIGHTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

June 18, 1996

The 278th Meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1:00 p.m. on June 18, 1996, in Room 3E752, the Pentagon, Washington, DC. The meeting was chaired by Chaplain, Major General, Arthur S. Thomas, USAF.

Members present:

Chaplain (Major General) Donald W. Shea, USA
Chaplain, Major General, Arthur S. Thomas, USAF, Acting Chairperson
Rear Admiral A. Byron Holderby, CHC, USN
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Chaplain, Colonel, Cecil R. Richardson, USAF - Executive Director

Members absent:

Rear Admiral Donald K. Muchow, CHC, USN, Chairperson
Chaplain, Brigadier General, William J. Dendinger, USAF

Others present:

The Reverend (b)(6) Field Representative, American Bible Society
Chaplain (Colonel) Wilbur D. Parker, USA, Joint Staff Chaplain
CAPT David Atwater, CHC, USN, Chairman, Training Advisory Group
CAPT John Fitzgerald, CHC, USN incoming Chairman, Training Advisory Group

A. PRESENTATION BY THE REVEREND (b)(6) FIELD REPRESENTATIVE AMERICAN BIBLE SOCIETY

(b)(6) presented copies of the new Contemporary English Bible to the chiefs of chaplains and demonstrated several new items being produced by the American Bible Society.

B. REPORT OF THE JOINT STAFF CHAPLAIN

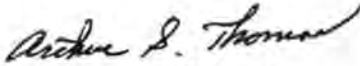
1. The Joint Staff Chaplain's report was noted (Enclosure 1).
2. Presented and discussed a draft document on joint National Guard augmentation units.

draft

G. TRAVEL AUTHORIZATION SENT SINCE THE 277th MEETING OF THE
ARMED FORCES CHAPLAINS BOARD MEETING OF APRIL 30, 1996

The Rt. Rev. Charles L. Keyser
Rev. William C. Noble
Representatives
The Episcopal Church
Japan, Guam and Korea
May 27-June 12, 1996

The 278th meeting of the Armed Forces Chaplains Board was adjourned at 2:40 p.m. on
June 18, 1996.



ARTHUR S. THOMAS
Chaplain, Major General, USAF
Acting Chairperson



CECIL R. RICHARDSON
Chaplain, Colonel, USAF
Executive Director

MINUTES
OF THE
TWO HUNDRED SEVENTY-NINTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

August 26, 1996

The 279th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 9:00 a.m. on August 26, 1996, in Room 3E752, the Pentagon, Washington, DC. The meeting was chaired by Rear Admiral Donald K. Muchow, CHC, USN.

Members present:

Rear Admiral Donald K. Muchow, CHC, USN, Chairman
Chaplain, Major General, Arthur S. Thomas, USAF
Rear Admiral A. Byron Holderby, CHC, USN
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Chaplain, Brigadier General, William Dendinger, USAF
Chaplain, Colonel, Cecil R. Richardson, USAF, Executive Director

Member absent:

Chaplain (Major General) Donald W. Shea, USA

Others present:

Chaplain (Brigadier General) Burney H. Enzor, USARNG
Rear Admiral Peter Beckwith, CHC, USNR
Chaplain (Colonel) Wilbur D. Parker, USA, Joint Staff Chaplain
CAPT John Fitzgerald, CHC, USN, Chairman, Training Advisory Group
Chaplain David White, President, Military Chaplains Association
Chaplain Bill Dando, Executive Director, Military Chaplains Association
Chief Master Sergeant Gary E. Reichle, USAF

A. INVOCATION by Chaplain Arthur S. Thomas

B. MILITARY CHAPLAINS ASSOCIATION

1. Ch White reviewed the history of the Military Chaplains Association (MCA) and called for a closer working relationship with the Chiefs of Chaplains.

2. Ch Dando stated that he is on a committee to review military construction projects. He requested that the Chiefs let him know of any needs they have for military construction.

3. The Board approved the following recommendations presented by the MCA:

(a) Establish a specific communication forum between MCA leadership and the Service chaplaincies.

(b) Appoint a member of each Chief of Chaplains' staff (preferably the Deputy or his designee) to work with the MCA leadership to develop a strategy to align MCA as the professional association for chaplaincy.

4. The Board tabled the recommendation that the Services send ten chaplains each to the MCA National Institute in April, 1997. This proposal will be on the agenda for the next AFCB meeting.

C. PRESENTATION ON USAF CHAPLAIN/ENLISTED MINISTRY TEAMS

Chief Master Sergeant Reichle reviewed the new Partners in Ministry initiative of the Air Force Chaplain Service. The initiative is a vehicle for engaging USAF chaplains and enlisted support personnel in a more synergistic way. The goal is increased effectiveness and efficiency.

D. REPORT OF THE JOINT STAFF CHAPLAIN

1. The Joint Staff Chaplain's report was noted. (Enclosure 1)

2. Some Unified Command chaplains are feeling isolated from their Services. Chaplain Parker stressed the need to keep Joint Service chaplains "in the loop" through mailings, conferences, and home Service updates.

E. TRAINING ADVISORY GROUP (TAG) BRIEFING

Following a briefing by Chaplain John Fitzgerald, the Board approved a Training Advisory Group recommendation to provide joint ministry training through an interactive CD-Rom with a manual (Enclosure 2). The materials will be mailed to each chaplain and enlisted support person. Joint training is expected to be fully implemented by July, 1997.

11/15/97

F. APPROVAL OF MINUTES: The minutes of the 278th meeting of the AFCB were reviewed and approved as submitted.

G. ADVISORY GROUP REPORTS

1. Personnel Advisory Group (PAG)

Reviewed and accepted the minutes of the August 20, 1996, meeting as submitted (Enclosure 3).

- deliberations*
- a. Approved the application of the Anglican Rite Catholic Church as an ecclesiastical endorsing organization.
 - b. Approved the application of the Evangelical Episcopal Church International as an ecclesiastical endorsing organization.
 - c. Approved the application of the Association of Evangelical Gospel Assemblies as an ecclesiastical endorsing organization.
 - d. Noted the recommendation that the Mil-to-Mil program be continued.
 - e. Approved the recommendation that DoDD 1304.19 be amended to allow graduates of Islamic graduate schools to be accessed into the military chaplaincies.

2. Logistics Advisory Group (LAG)

Reviewed and accepted the minutes of the June 19, 1996, meeting as submitted (Enclosure 4).

H. EXECUTIVE DIRECTOR'S ACTIVITY REPORT

The Executive Director's report was noted (Enclosure 5).

I. DISCUSSION ITEMS

deliberations

1. EUCOM Mil-to-Mil Chaplain Positions. The mil-to-mil chaplain positions are "on loan" from the Chaplain Services. They are not authorized billets, and the EUCOM Joint Contact Team has not requested that they be continued. Consequently, the Chaplain Services do not plan to continue manning them.

2. Reserve Component Attendance at AFCB Meetings. Reserve Component chaplain flag officers are welcome to attend all AFCB meetings. They are especially encouraged to attend the first meeting of each quarter. (Quarters begin in January, April, July and October.) The Executive Director will distribute a calendar listing upcoming AFCB meetings and highlighting quarterly meetings. The next quarterly meeting is October 3, 1996.

3. AFCB Off-Site Conference. The Board will not have an off-site meeting in 1996.

4. Implementation of MOU on Interservice Training and Drilling for Reservists. The Executive Director presented a draft appendix for the April 30, 1996, Memorandum of Understanding on Interservice Training for Reservists. The appendix, when signed by the Chiefs of Chaplains, will provide guidelines implementing the MOU.

5. Travel Restrictions to Bosnia. The Executive Director announced that religious endorser travel will not be approved to Bosnia in September or October, 1996.

6. Muslim Chaplain Insignia. The Board tasked the Logistics Advisory Group (LAG) to review proposals and present a recommendation to the Board for changing the Muslim chaplains' insignia. The LAG should coordinate with other government agencies who use religious emblems and insignia.

7. Proposed Budget for the Ministry Advisory Group (MAG). The Board directed each advisory group (MAG, LAG, TAG and PAG) to submit an FY97 budget before the next AFCB meeting (October 3, 1996). The Board will present the overall advisory group budget to the Assistant Secretary of Defense for Force Management Policy.

J. ITEMS TO BE NOTED

1. The next meeting of the Armed Forces Chaplains Board is scheduled for October 3, 1996, 9:00 a.m., room 3E752, Pentagon.

2. The Joint Staff Chaplain Training Conference is scheduled for September 9-13, 1996, in the Pentagon.

K. TRAVEL AUTHORIZATION SENT SINCE THE 278TH MEETING OF THE
ARMED FORCES CHAPLAINS BOARD MEETING OF JUNE 18, 1996

Reverend Lewis E. Dawson, with wife, (b)(6)
Associate to the Director, Chaplaincy Division
Home Mission Board, SBC
Alaska
August 3-13, 1996

The 279th meeting of the Armed Forces Chaplains Board was adjourned at
11:00 a.m., August 26, 1996.



DONALD K. MUCHOW
Rear Admiral, CHC, USN
Chairman



CECIL R. RICHARDSON
Chaplain, Colonel, USAF
Executive Director

E. EXECUTIVE DIRECTOR'S ACTIVITY REPORT

The executive director's report was noted (Enclosure 5).

F. DISCUSSION ITEMS

subcommittee

1. Equal Opportunity Training for Service Chaplain Schools. Reviewed Chaplain, Lieutenant Colonel ^{(b)(6)} recommendation that chaplain school faculty members attend the DEOMI Program Orientation for Managers. Requested that DEOMI develop a 3 to 5 day course specifically for chaplains. Chaplains would use local funding to attend.

2. Proposed AFCB Meeting with Military Chaplains Association (MCA). Tasked the Executive Director to invite the MCA president and executive director to the next AFCB meeting to discuss items of mutual interest.

3. Endorser Travel to Bosnia. The Executive Director briefed the new arrangement with the DoD Executive Secretariat to allow endorsers on official visits to travel Space-Available within Bosnia. The standard route for religious visitors will be commercial air to Budapest, land transportation to Tazar, and helicopter support (Space A) to Tuzla.

1-15

4. "Peyote Paragraph" - Proposed Addition to DoDD 1300.17 (Enclosure 6). The Executive Director outlined the progress of the Peyote Working Group. The proposed paragraph needs only minor revision and additional scientific documentation. It will be sent out for coordination in November.

1-15-96

5. Accessioning Goals. The Board decided not to release accessioning goals to the public. Accessioning goals are extraordinarily fluid and changeable, designed to serve as internal management tools only.

6. Component Flag Officer Attendance at AFCB Meetings. The Board decided to invite the Component flag officers to the first AFCB meeting in each quarter (October, January, April, and July).

MINUTES
OF THE
TWO HUNDRED EIGHTIETH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

October 3, 1996

The 280th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 9:00 a.m. on October 3, 1996, in Room 3E752, the Pentagon, Washington, DC. The meeting was chaired by Rear Admiral Donald K. Muchow, CHC, USN.

Members present:

Rear Admiral Donald K. Muchow, CHC, USN, Chairman
Rear Admiral A. Byron Holderby, CHC, USN
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Chaplain, Brigadier General, William J. Dendinger, USAF
Chaplain (Brigadier General) Burney H. Enzor, USARNG
Rear Admiral Peter Beckwith, CHC, USNR
Chaplain, Brigadier General, Joseph H. Penkaul, USAFR
Chaplain (Brigadier General) Wayne W. Hoffmann, USAR
Chaplain, Brigadier General, Frank A. Mitolo, ANG
Chaplain, Colonel, Cecil R. Richardson, USAF, Executive Director

Members absent:

Chaplain (Major General) Donald W. Shea, USA
Chaplain, Major General, Arthur S. Thomas, USAF

Also present:

Chaplain (Colonel) Wilbur D. Parker, USA, Joint Staff Chaplain

A. INVOCATION by Chaplain Joseph H. Penkaul.

B. REPORT OF THE JOINT STAFF CHAPLAIN

1. The Joint Staff Chaplain's report was noted (Enclosure 1).
2. We are still seeking (and expecting to receive) authorized joint billets for chaplains at PACOM and USACOM. There may, however, be a long wait.
3. The final meeting of the Joint Religious Ministry Support Curriculum Development Committee will be on November 13 and 14 in Pensacola, Florida.

C. APPROVAL OF MINUTES: The minutes of the 279th meeting of the AFCB were reviewed and approved with the following notations: The last sentence in paragraph I.1. should read, "Consequently, the Chaplain Services do not plan to continue manning them *until billets are provided for the positions*;" paragraph I.2. should include the statement, "This is a revision of the previous month's minutes."

D. EXECUTIVE DIRECTOR'S ACTIVITY REPORT

The executive director's report was noted (Enclosure 2).

E. DISCUSSION ITEMS

1. Tasking for Ministry Advisory Group (MAG): The MAG is tasked to help the AFCB understand what the future might look like in terms of the religious demographics of those entering the Military Services. They are to specifically consider how the chaplaincies can strategize to meet the changing demographics that are projected. Regular talking papers on this subject should be submitted to the Executive Director each month for inclusion in AFCB meeting folders.

2. Military Chaplains Association (MCA) Recommendation to Send Chaplains TAD/TDY to the MCA National Institute: The recommendation to send active duty chaplains to the MCA National Institute will be tabled pending the outcome of ongoing meetings between MCA leaders and the deputy chiefs of chaplains.

3. NAE Letter Regarding Prayer in Jesus' Name: The Board decided upon the following response to the NAE letter:

a. Each Service will reply, indicating that this is an important issue that deserves serious and studied consideration.

b. The Executive Director will form a committee to study the issue and recommend a policy. Service representatives on the committee will include Chaplain Wayne J. Lehrer (Army); Chaplain Donald G. Belanus (Navy); and Chaplain Jack D. Williamson (Air Force).

4. Promulgation of MOU Concerning Cross-Service Drilling by Reservists: The Board tasked the Personnel Advisory Group (PAG) to review how the MOU on Cross-Service Drilling by Reservists is being put into effect by the Services, and to develop ways to publish, publicize, and widely disseminate the terms of the Memorandum.

deliberate

F. ITEMS TO BE NOTED

1. The next meeting of the Armed Forces Chaplains Board is scheduled for November 13, 1996, 9:00 a.m., room 2B279 (please note the room change).

2. The Deputy Chiefs of Chaplains are scheduled to meet with Chaplain Bill Dando, Military Chaplains Association, November 4, 1996, 9:00 a.m., room 3D322.

3. The Logistics Advisory Group is scheduled to meet October 22, 1996, 9:00 a.m., room 3D322.

G TRAVEL AUTHORIZATION SENT SINCE THE 279TH MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF AUGUST 26, 1996

Reverend William B. Leonard, Jr., with wife, (b)(6)
Associate Director
Presbyterian and Reformed Joint Commission
on Chaplains and Military Personnel
Germany and Italy
September 4-October 1, 1996

Chaplain Charles E. McMillan, with wife, (b)(6)
Director
The Presbyterian Council for Chaplains and Military Personnel
United Kingdom, Italy, Germany, the Netherlands, and Belgium
September 19-October 22, 1996

Reverend Jacob Peter Heerema, with wife, (b)(6)
Executive Director, Chaplains Committee
Christian Reformed Church in North America
Germany and Italy
September 23-October 11, 1996

Chaplain Lemuel D. McElyea, with wife, (b)(6)
Secretary of the Assemblies of God Commission on Chaplains
and Department Secretary of the Chaplains Department
Germany
October 10-28, 1996

Page 4 Minutes of the 280th Meeting of the AFCB, October 3, 1996

Reverend Dr. Huey D. Perry, with wife (b)(6)

Mr. Robert C. Vickers, with wife (b)(6)

Representatives

Home Mission Board, SBC

Hawaii, Guam, and Okinawa

October 14-28, 1996

The 280th meeting of the Armed Forces Chaplains Board was adjourned at 11:00 a.m., October 3, 1996.



DONALD K. MUCHOW
Rear Admiral, CHC, USN
Chairman



CECIL R. RICHARDSON
Chaplain, Colonel, USAF
Executive Director

MINUTES
OF THE
TWO HUNDRED EIGHTY-FIRST MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

November 13, 1996

The 281st meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 8:00 a.m. on November 13, 1996, in Room 2B279, the Pentagon, Washington, DC. The meeting was chaired by Rear Admiral Donald K. Muchow, CHC, USN.

Members present:

Rear Admiral Donald K. Muchow, CHC, USN - Chairman
Chaplain, Major General, Arthur S. Thomas, USAF
Rear Admiral A. Byron Holderby, CHC, USN
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Chaplain, Brigadier General, William Dendinger, USAF
Chaplain, Brigadier General, Joseph H. Penkaul, USAFR
Chaplain, Colonel, Cecil R. Richardson, USAF - Executive Director

Members Absent:

Chaplain (Major General) Donald W. Shea, USA
Chaplain (Brigadier General) Wayne W. Hoffmann, USAR
Chaplain (Brigadier General) Burney H. Enzor, USARNG
Rear Admiral Peter Beckwith, CHC, USNR
Chaplain, Brigadier General, Frank A. Mitolo, ANG

Also Present:

CAPT John Fitzgerald, CHC, USN - Chairman, Training Advisory Group

A. INVOCATION by Chaplain Arthur S. Thomas.

B. APPROVAL OF MINUTES: The minutes of the 280th meeting of the AFCB were reviewed and approved. It was noted that in addition to seeking joint billets for chaplains at USPACOM and USACOM (as per paragraph B.2.), we are also seeking an authorized chaplain billet for USSOUTHCOM.

C. ADVISORY GROUP REPORTS

1. Working Group on Faith-Specific Prayer in Public Forums

Reviewed and accepted the minutes of the October 11, 1996, meeting as submitted (Enclosure 1).

2. Logistics Advisory Group

Reviewed and accepted the minutes of the October 22, 1996, meeting as submitted (Enclosure 2).

3. Ministry Advisory Group

a. Reviewed and accepted the minutes of the October 4, 1996, meeting (Enclosure 3).

b. Disapproved the recommendation that a MAG representative attend AFCB meetings as an observer. The Ministry Advisory Group's task is to surface future-oriented and ministry-related issues for the Board's consideration, not to interact with or react to the Board's current agenda.

D. DISCUSSION ITEMS

1. Chaplain Support For National Security Agency Joint Assignment. The Director of the National Security Agency would like to establish an NSA chaplain billet to rotate among the three Services. There is presently an Air Force O-6 chaplain in the position, but no authorized billet. The Executive Director will meet with the incumbent NSA chaplain and explore what needs to be done to obtain an authorized manpower position.

2. Joint Training CD-Rom. The Air Force is concerned that the joint ministry training project be appropriately justified and documented. The curriculum committee will cancel its meeting in November and contact ITRO for guidance concerning the joint curriculum. The next curriculum committee meeting will be in Washington, DC, in December. At that time they will address the Air Force's concerns and move forward with the project.

deliberation

3. Hindu Endorsing Agency. The Executive Director briefed that a Hindu group is seeking recognition as an official endorsing agency. They have a qualified applicant for the chaplaincy and plan to submit their application at the next meeting of the Personnel Advisory Group.

4. Funding for AFCB Advisory Groups and Projects. The executive director submitted a proposed budget for travel and advisory group projects (Enclosure 4). The Board requested that the Ministry Advisory Group provide specifics on their need for consultant fees (i.e., why and where the money is needed.).

5. The chairman voiced concern about a Department of Defense proposal to privatize government housing. Consideration needs to be given to the loss of impact aid to public schools in areas neighboring military installations. The proposal could result in severe financial strain for school districts and generate negative feelings toward military personnel.

E. ITEMS TO BE NOTED

1. The next meeting of the Armed Forces Chaplains Board is scheduled for December 19, 1996, 9:00 a.m., room 3E752.

2. The Annual Conference of the National Conference on Ministry to the Armed Forces will be December 10-11, 1996, at the Sheraton National Hotel, Arlington, Virginia.

F. TRAVEL AUTHORIZATION SENT SINCE THE 280TH MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF OCTOBER 3, 1996

The Reverend Lloyd W. Lyngdal, with wife, (b)(6)
Executive for Federal Chaplaincies
Evangelical Lutheran Church in America
Germany and Italy
October 16-November 7, 1996

Mr. J. Paul Jensen
Director, Military Relations
The Church of Jesus Christ of Latter-Day Saints
Germany
October 21-29, 1996

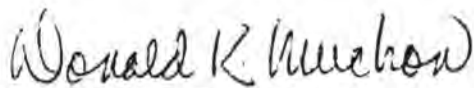
Reverend Rodger R. Venzke, with wife,
Director, Ministry to the Armed Forces
The Lutheran Church-Missouri Synod
Germany
October 23-November 8, 1996

(b)(6)

Mr. J. Paul Jensen
Director, Military Relations
The Church of Jesus Christ of Latter-Day Saints
Japan, Korea and Okinawa
November 8-21, 1996

The Right Reverend Charles L. Keyser
Mr. James Solheim
Reverend William C. Noble
Representatives
The Episcopal Church
Germany and Bosnia
November 12-17, 1996

The 281st meeting of the Armed Forces Chaplains Board was adjourned at 9:30 a.m.,
November 13, 1996.


DONALD K. MUCHOW
Rear Admiral, CHC, USN
Chairman


CECIL R. RICHARDSON
Chaplain, Colonel, USAF
Executive Director

MINUTES
OF THE
TWO HUNDRED EIGHTY SECOND MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

December 19, 1996

The 282nd meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 9:00 a.m. on December 19, 1996, in Room 3E752, the Pentagon, Washington, DC. The meeting was chaired by Rear Admiral Donald K. Muchow, CHC, USN.

Members present:

Rear Admiral Donald K. Muchow, CHC, USN - Chairman
Chaplain (Major General) Donald W. Shea, USA
Rear Admiral A. Byron Holderby, CHC, USN
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Chaplain, Brigadier General, William Dendinger, USAF
Chaplain, Colonel, Cecil R. Richardson, USAF - Executive Director

Members Absent:

Chaplain, Major General, Arthur S. Thomas, USAF
Chaplain, Brigadier General, Joseph H. Penkaul, USAFR
Chaplain (Brigadier General) Wayne W. Hoffmann, USAR
Chaplain (Brigadier General) Burney H. Enzor, USARNG
Rear Admiral Peter Beckwith, CHC, USNR
Chaplain, Brigadier General, Frank A. Mitolo, ANG

Also Present:

CAPT John Fitzgerald, CHC, USN - Chairman, Training Advisory Group
Chaplain (Colonel) Wilbur D. Parker, USA, Joint Staff Chaplain

A. INVOCATION by Chaplain Byron Holderby.

B. TRAINING ADVISORY GROUP UPDATE: Chaplain Fitzgerald reported that Army representative Chaplain (Major) Lawrence C. Krause is being replaced on the TAG by Chaplain (Lieutenant Colonel) John H. McRae. Chaplain McRae will become the chairman.

C. REPORT OF THE JOINT STAFF CHAPLAIN

1. The Joint Staff Chaplain's report was noted (Enclosure 1).
2. The Joint Ministry Curriculum Committee met December 12-13, 1996.
3. If the CD-ROM project does not cost as much as originally projected, the Services will each receive a refund.
4. Chaplain Muchow suggested the Joint Staff Chaplain may want to call upon the PAG for assistance in rewriting Joint Publication 1-05, "Religious Ministry Support for Joint Operations."

D. APPROVAL OF MINUTES: The minutes of the 281st meeting of the AFCB were reviewed and approved.

E. EXECUTIVE DIRECTOR'S ACTIVITY REPORT

The Executive Director's report was noted (Enclosure 2).

F. DISCUSSION ITEMS

1. Chaplain Support For Defense Language Institute. The Air Force is concerned about chaplain pastoral coverage for students at the Defense Language Institute. The Army will review the host/tenant agreement and report back to the Board.
2. School of Islamic and Social Sciences (SISS) Accreditation. The Executive Director briefed that DoDD 1304.19 will need to be amended to allow non Judeo-Christian schools to qualify clergy for the chaplaincy. Until it is amended, the Services can obtain a waiver of the graduate school accreditation requirement.
3. Non-Traditional Tours of Duty - per NCMAF Question. The question forwarded by the National Conference on Ministry to the Armed Forces (NCMAF) was tabled until the next meeting to allow further clarification by the NCMAF executive director.
4. AFRTS Involvement with Public Service Announcements on Ethics and Morals. The AFCB prefers not to be involved in the Bonneville Communications public service announcement project. Bonneville Communications may contact the AFRTS chaplain for input on topics and ideas for their campaign.

5. My Own Meals, Inc. Religious Meals. (b)(6) president of My Own Meals, Inc., recommends that each of the Chief's offices purchase some of the new kosher and halal modular rations for review (Enclosure 3).

G. ITEMS TO BE NOTED

1. The next meeting of the Armed Forces Chaplains Board is scheduled for January 29, 1997, 1:00 p.m., room 3E752, Pentagon.

2. The next meeting with the Military Chaplains Association is scheduled for January 9, 1997, 10:00 a.m., room 3D322, Pentagon.

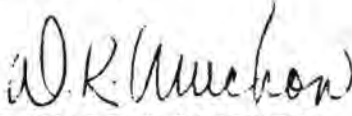
3. The next meeting of the Faith Specific Prayer Group will be January 24, 1997, 9:00 a.m., room 3D322, Pentagon.


H. TRAVEL AUTHORIZATION SENT SINCE THE 281ST MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF NOVEMBER 13, 1996

Reverend Dr. James E. Townsend, with wife (b)(6)
Associate General Secretary, Division of Chaplains and Related Ministries
The United Methodist Church
England, Germany, Italy, Switzerland and Turkey
November 18-December 6, 1996

The Right Reverend Charles L. Keyser, with wife (b)(6)
Reverend William C. Noble
Representatives
The Episcopal Church
Germany and Italy
November 29-December 8, 1996

The 282nd meeting of the Armed Forces Chaplains Board adjourned at 10:30 a.m., December 19, 1996, to the Office of the Assistant Secretary of Defense for Force Management Policy where Mr. Frederick F. Y. Pang presented Chaplain Muchow the Defense Superior Service Medal and welcomed Chaplain Shea as the new AFCB Chairman.


DONALD K. MUCHOW
Rear Admiral, CHC, USN
Chairman


CECIL R. RICHARDSON
Chaplain, Colonel, USAF
Executive Director

MINUTES
OF THE
TWO HUNDRED EIGHTY THIRD MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

March 5, 1997

The 283rd meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1:00 p.m. on March 5, 1997, in Room 3E752, the Pentagon, Washington, DC. The meeting was chaired by Chaplain (Major General) Donald W. Shea, USA.

Members present:

Chaplain (Major General) Donald W. Shea, USA - Chairman
Rear Admiral A. Byron Holderby, CHC, USN
Chaplain, Brigadier General, William Dendinger, USAF
Chaplain, Brigadier General, Joseph H. Penkaul, USAFR
Chaplain (Brigadier General) Wayne W. Hoffmann, USAR
Captain Mel Ferguson, CHC, USN - Executive Director

Members Absent:

Rear Admiral Donald K. Muchow, CHC, USN
Chaplain, Major General, Arthur S. Thomas, USAF
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Chaplain (Brigadier General) Burney H. Enzor, USARNG
Rear Admiral Peter Beckwith, CHC, USNR
Chaplain, Brigadier General, Frank A. Mitolo, ANG

Also Present:

Chaplain (Colonel) Wilbur D. Parker, USA, Joint Staff Chaplain
Chaplain, Colonel, Donald W. Musser, USAFR, Individual Mobilization
Augmentee for AFCB Executive Director

- A. INTRODUCTION OF LIEUTENANT GENERAL NORMAND G. LEZY,
DEPUTY ASSISTANT SECRETARY OF DEFENSE FOR MILITARY
PERSONNEL POLICY
- B. INVOCATION by Chaplain Wayne Hoffmann.

(1) Based upon a meeting of the MAG on March 4, 1997, the Executive Director was authorized to withdraw the recommendation to contract with a local consulting firm for the purpose of researching demographics information in response to AFCB tasking of October 9, 1996. Rather, and with the assistance of the AFCB's IMA, Chaplain, Colonel, Don Musser, USAFR, and other research subject matter experts, the MAG will glean and organize information from numerous, existing resources and present an ongoing series of demographic data to the AFCB.

(2) Additionally, the Executive Director and the MAG will identify subscriptions to key journals and newsletters for subscription purposes which are germane to this AFCB tasking; and, identify conferences/convocations which may mandate TAD/TDY funding for the purpose of fulfilling subject tasking.

3. Military Chaplains Association (MCA)-Deputies Group

a. Reviewed the notes from the meeting held on January 8, 1997 (Enclosure 4), with the following guidance to the Executive Director:

(1) Due to the practical difficulty of each of the service Deputies to regularly attend subsequent meetings of the MCA's Executive Board, the Executive Director will attend future MCA meetings, when invited to attend by MCA, and serve as a liaison to the MCA in behalf of the AFCB.

(2) The AFCB will be receptive to periodic briefings by the MCA.

(3) The AFCB supports the MCA's efforts to provide informational briefs to the respective services chaplains schools.

b. These matters were communicated by the Executive Director to the MCA President, Rear Admiral David White, CHC, USN (Ret), on March 6, 1997. Chaplain White and Chaplain Ferguson are scheduled to meet on April 15, 1997, to discuss MCA's appropriate role with and among the service chaplaincies; and, to strategize appropriate MCA communication procedures to the AFCB.

4. Faith-Specific Prayer Working Group

Reviewed and noted the progress from the meeting held on January 24, 1997 (Enclosure 5). The group next meets on April 4, 1997.

F. EXECUTIVE DIRECTOR'S ACTIVITY REPORT

The Executive Director's reports were noted (Enclosure 6), which were co-submitted by Chaplain, Colonel, Cecil Richardson, USAF (December 12, 1996-February 14, 1997) and Captain Mel Ferguson, CHC, USN (February 5-24, 1997).

G. DISCUSSION ITEMS

1. Chaplain Support For Defense Language Institute. Army will fill all three chaplain billets at DLI in order to provide full pastoral support to staff/student population.

2. Non-Traditional Tours of Duty - per NCMAF Question. AFCB agreed, as practicable, to insure that ecclesiastical endorsers would be notified when their respective chaplains were temporarily deployed, in excess of 90 days, from their regular duty stations.

3. EUCOM Chaplain Funds to Support JTF (Navy submission). Other services unable to provide funding support to JTF from other tri-service commands.

4. Interservice CREDO Program (Navy submission). Currently, other services are unable to participate in an interservice CREDO program by providing billets, officer/enlisted personnel and funding, due to commitment to comparable program support within their respective services.

5. USACOM "First Fill" (Navy submission). Currently, Navy unable to provide billet in response to request from USACOM; hence, may not be able to place a Navy chaplain in the position, as requested by USACOM. Army is able to provide O-6 billet and Army chaplain. Navy will investigate whether this is acceptable to USACOM.

6. Tri-service Approach to Insure the Presence of a Minimum of Two Catholic Chaplains among the Army, Navy and Air Force Commands of Fort Dix, Lake Hurst and McGuire Air Force Base, New Jersey, respectively (Air Force submission). Services unable to insure the presence of two Catholic chaplains; must continue to work Catholic sacramental and other forms of Catholic support with contract/auxiliary priests.

7. Veteran's Affairs Issues. Correspondence regarding two information-only issues forwarded by the VA were noted and discussed.

H. ITEMS TO BE NOTED

1. The next meeting of the Armed Forces Chaplains Board is scheduled for April 17, 1997, 1:00 p.m., room 3E752, Pentagon.
2. The Public Issues Committee of the National Conference on Ministry to the Armed Forces is scheduled for March 18, 1997, 1:00 p.m., at the Sheraton National Hotel, Arlington, Virginia.
3. The next meeting of the Personnel Advisory Group is scheduled for March 20, 1997, 2:00 p.m., room 1B737 (Joint Staff Chaplain's Office), Pentagon.
4. The next meeting of the Ministry Advisory Group is scheduled for April 2, 1997, 2:30 p.m., room 3D322, Pentagon.
5. The next meeting of the Faith Specific Prayer Group will be April 4, 1997, 9:00 a.m., room 3D322, Pentagon.
6. MCA strategy meeting between Chaplain White and Chaplain Ferguson will be April 15, 1997, 10:00 a.m., room 3D322, Pentagon.
7. MDW-sponsored area chaplain training (topic: CISD) is scheduled for April 17, 1997, 8:30-11:30 a.m., Chapel 2, Bolling Air Force Base, DC.

I. TRAVEL AUTHORIZATION SENT SINCE THE 282ND MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF DECEMBER 19, 1996

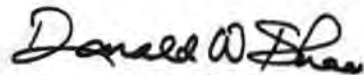
Rabbi Ernest D. Lapp
Director, Jewish Chaplains Council
Jewish Welfare Board
England and Germany
January 2-16, 1997

The Right Reverend Charles L. Keyser, with wife, (b)(6)
Bishop for the Armed Forces
The Episcopal Church
Hawaii, Korea, and Japan
January 3-21, 1997

The Reverend Lloyd Lyngdal, with wife, (b)(6)
Executive for Federal Chaplaincies
Evangelical Lutheran Church in America
Korea, Japan, and Hawaii
February 24-March 22, 1997

Reverend Dr. Robert D. Crick
Reverend Dr. George Dennis McGuire
Representatives
Church of God Chaplains Commission
Japan
March 11-13, 1997

The 283rd meeting of the Armed Forces Chaplains Board was adjourned at 3:15 p.m., March 5, 1997. Chaplain Joseph A. Penkaul and Chaplain Wayne Hoffmann were recognized and honored for their contributions to the AFCB on the occasion of their final attendance at a meeting of the Armed Forces Chaplains Board.



DONALD W. SHEA
Chaplain (Major General), USA
Chairman



M. R. FERGUSON
Captain, CHC, USN
Executive Director

MINUTES
OF THE
TWO HUNDRED EIGHTY-FOURTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

April 17, 1997

The 284th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1:00 p. m. on April 17, 1997, in Room 3E752, the Pentagon, Washington, DC. The meeting was chaired by Chaplain (Major General) Donald W. Shea, USA.

Present:

Chaplain (Major General) Donald W. Shea, USA - Chairman
Rear Admiral Donald K. Muchow, CHC, USN
Chaplain, Major General, Arthur S. Thomas, USAF
Rear Admiral Peter H. Beckwith, CHC, USNR
Chaplain, Brigadier General, Frank A. Mitolo, ANG
Captain Mel Ferguson, CHC, USN - Executive Director

Absent:

Rear Admiral A. Byron Holderby, CHC, USN
Chaplain, Brigadier General, William Dendinger, USAF
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Chaplain (Brigadier General) Burney H. Enzor, USARNG

A. INVOCATION by Chaplain Frank Mitolo.

B. REPORT OF THE JOINT STAFF CHAPLAIN

1. The Joint Staff Chaplain's report was provided at the time of the meeting & noted (Enclosure 1).

2. Also provided, as additional background to paragraph 5 of enclosure (1), was the progress report submitted by the chaplains on-site, Chaplains Donna Weddle, Lorraine Potter and Herman Keizer, Jr. in their magnificent efforts to ensure Passover Seder opportunity for Bosnian Jews among the Tuzla canton. Their facilitation efforts were applauded by the AFCB.

C. APPROVAL OF MINUTES: The minutes of the 283rd meeting of the AFCB were reviewed and approved.

D. REVIEW OF AFCB ADVISORY GROUPS MINUTES

1. Personnel Advisory Group (PAG)

Reviewed and approved five PAG recommendations (Enclosure 2), with the following guidance:

a. Sovereign Grace Baptist Association of Churches (SGBAC). Approved the request for DoD recognition as an Ecclesiastical Endorsing Organization for the SGBAC, contingent upon the receipt of a written explanation and clarification by the SGBAC Chairman, represented in the PAG minutes and characterized by the telephone conversation between the AFCB Executive Director and the SGBAC Chairman, Mr. Norman Street.

b Joint Billets. The AFCB looks forward to recommendations by the Joint Staff Chaplain on the following:

- Identify pipeline training/experiential requirements necessary for a chaplain to effectively serve in a joint unified command. The guidelines are to also include types of training, names of schools and respective convening date(s).

- Propose a nomination/acceptance process, to be considered by the respective Chiefs of Chaplains, when chaplains are nominated to a joint unified command, and a suggested timetable for such a process to be enacted.

c. DEOMI Proposal. The AFCB approved PAG recommendations concerning all aspects of the DEOMI proposal with the following comments:

- Rotation Cycle. As proposed, it will remain Army, Air Force, Navy.

- Recommendations concerning the grade of the DEOMI chaplain billet incumbent, pipeline training requirements and permanent change of station (PCS) timetables to facilitate the stated training, and the emphasis on physical fitness and personal appearance, are noted.

- The AFCB also concurs with the value of MBTI training prior to and/or during the DEOMI chaplain's tenure. However, due to detailing and placement requirements and procedures, which vary among the military services, the AFCB can not guarantee that all aspects of the DEOMI recommendation can be expedited, however, every effort will be made to accommodate the requests.

*deliberately
recommended*

d. Religious Denomination Code Conversion Project. The AFCB concurs with the PAG assessment and directs the PAG to accomplish the following:

- Identify and devise the ways/means to provide a listing of all religious denominations & faith groups, which will ensure at a minimum the following criteria:

- Comprehensive listing of all religious preferences.
- Allow for additions/deletions as necessary.
- Provide for "self-determination" of the individual Service member when surveyed as to faith preference.
- Ensure no construct is devised which would intentionally or unintentionally assign value or prominence among or within denominations and faith groups.

e. Joint Chaplain Billets - Rotation Summer. Acknowledged the ongoing process in clarifying which officer/enlisted billets are both required and authorized among the joint unified commands, defense agencies and defense field agencies, and their service rotational cycles.

2. Ministry Advisory Group (MAG)

Reviewed and approved with the following amendments to the MAG minutes of March 4 (Enclosure 3) and April 2 (Enclosure 4):

a. March 4: The AFCB concurs with the 7 target categories in which reading materials will be forwarded to the AFCB members at least 10 days prior to each AFCB meeting; however, the AFCB requests the MAG to add two categories and modify one category:

- Add War & Peace
- Add Force & Faith
- Modify Education & Training to include matters only associated with civilian educational institutions and societal trends.

b. April 2: The AFCB agrees with the timetable proposed for the submission of reading materials by category, and encourages the MAG to incorporate the categories listed above. Also, the MAG will not be required to participate in or provide for a planned Strategic Planning Conference of the AFCB.

deliberately rewording

3. Logistics Advisory Group (LAG)

Five LAG recommendations (Enclosure 5) were approved, with the following specific guidance on the five issues:

a. All 9925 Stock Items. Although the LAG is authorized to visit DPSC, Philadelphia, with the assistance of TDY funding from the AFCB Executive Director, the AFCB strongly encourages the LAG to devise and implement a plan to transfer as many stock items as possible from the military stock system to commercial vendors/suppliers. The direction to reduce and therefore transfer this resource responsibility to commercial enterprises, as much as is practicable, of all ecclesiastical logistical support items is viewed as one of the highest priorities of the AFCB as a joint outsourcing endeavor. The LAG is to provide the AFCB frequent and regular progress reports on this initiative.

b. Field Worship Books. Although the AFCB supports the recommendation to consider a joint effort in the revision and joint use of what is currently the Army's "Soldiers' Book of Worship" and the Marine Corps' "Devotional Field Book" at the upcoming Joint Religious Ministry Support Doctrine Conference, the strong encouragement is to consider this entire field of endeavor for possible outsourcing.

c. Armed Forces Book of Worship. AFCB concurs. Do not attempt to revise/reprint in that repeated surveys strongly suggest a myriad of resources available on the open market more than adequately provide sacred music needs to worshipping communities within the military services.

d. Shelf Life Problems With Kosher MREs. AFCB concurs and strongly encourages that the LAG's recommended remedy be facilitated with My Own Meals, Inc.

e. Emergency Ministry Pamphlet (EMP). AFCB concurs, and directs the AFCB Executive Director to formally respond to the Public Issues Committee of the NCMAF, also thanking them for their interest and continued support. Each service provides ample "emergency ministry" aids to its chaplains and lay leaders, as well as comprehensive "field" books of worship, as noted above.

4. Faith-Specific Prayer Working Group

AFCB concurs with the proposal (Enclosure 6) and looks forward to recommended guidelines to be addressed at the next meeting of the AFCB, May 28, 1997.

E. EXECUTIVE DIRECTOR'S ACTIVITY REPORT

The Executive Director's report for the period of February 25-April 8, 1997, was noted. The following specific items were discussed/clarified and updated:

1. Issues concerning the amendment process of DoD Directive 1300.17 were discussed:

a. The AFCB desires that the PAG research the feasibility and acceptability of chaplains serving as a medium or conduit of the Native American Service member with or to the commander/commanding officer, as part of the chain-of-command notification requirement process before/after the sacramental use of peyote.

b. The PAG is to report its findings and recommendation(s) in time to be addressed at the next meeting of the AFCB, May 28, 1997.

c. Specifically, on behalf of the Native American Church of North America (NACNA), the Native American Rights Fund suggested that the proposed DoD directive's language may have "an unintended chilling effect on the exercise Will lead to discrimination or penalization of protected Indians serving in the Armed Forces ..."

(b)(5)

2. Reverification Process of Ecclesiastical Endorsing Agencies in accordance with DoD Directive 1304.19. AFCB guidance included the assurance that registered letters be sent to remind certain Ecclesiastical Endorsers of their overdue status.

*abstract in on
draft DoD*

draft

3. AFCB concurrence with the plan to provide for the recognition of the School of Islamic & Social Sciences (SISS) and associated Muslim schools through a specific letter of guidance signed by the Deputy Secretary of Defense, rather than amending DoD Directive 1304.19; in that the waiver possibility is an interim measure until such time SISS and associated schools achieve accreditation. Progress review timetables will be included as part of the interim waiver authorization.

4. The "Church Pension Plan for Military Chaplains" issue was clarified.

F. DISCUSSION ITEMS

draft

1. United States European Chaplains Fund. (Joint Staff Chaplain submission). Chaplain (b)(6) request can not be supported. The use of non-appropriated funding can not be authorized in accordance with Chaplain (b)(6) proposal.

2. AFCB Guidance on awards/recognition of AFCB Standing Group committee members and Special Task Forces not assigned TDY to the OUSD (P&R) OASD (FMP)MPP-AFCB.

a. Chaplains serving in the capacity of Advisory Group members or members of Special Task Forces will continue to be recognized through the fitness report and performance appraisal process and system from their parent commands, and through special action and end of tour award recognition through their respective parent commands.

b. The AFCB retains the prerogative to recommend special recognition to OUSD(P&R)OASD(FMP)MPP, on a case-by-case basis, and as circumstances warrant this consideration.

3. USACOM "First Fill" (Army submission). Two names have been proposed to USACOM for Army first fill.

4. AFCB Strategic Planning Conference. AFCB concurs with recommendation--- the AFCB Chairman and Executive Director will coordinate a proposed date for an off-site conference within the following guidelines:

- Over a 2-day period.
- Tuesday-Wednesday timeframe ideal for reserve flag/general officers.
- Schedule for the Fall/Winter of CY 1997.

(b)(5)

G. ITEMS TO BE NOTED

1. The next meeting of the Armed Forces Chaplains Board is scheduled for May 28, 1997, at 1:00 p.m.

2. The retirement ceremony for the Air Force Chief of the Chaplain Service, Chaplain, Major General, Arthur S. Thomas, USAF, is scheduled for June 5, 1997, 10:00 a.m., room 5A1070, Pentagon.

3. The retirement ceremony for the Navy Chief of Chaplains, RADM Donald K. Muchow, CHC, USN, is scheduled for Friday, August 8, 1997 at Lutze Park, Washington Navy Yard.

H. TRAVEL AUTHORIZATION SENT SINCE THE 283rd MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF MARCH 5, 1996

The Most Reverend John J. Glynn
Auxiliary Bishop Vicar for Chaplains
Archdiocese for the Military Services, USA
Germany and Italy
March 27-April 21, 1997

Bishop Joe E. Pennel, Jr., with wife (b)(6)
Reverend Theodore W. Hepner, with wife, (b)(6)
Representatives
The United Methodist Church
Japan, Okinawa, and Hawaii
March 27-April 12, 1997

Page 8, Minutes of the 284th Meeting of the AFCB, April 17, 1997

The 284th meeting of the Armed Forces Chaplains Board was adjourned at 2:50 p. m., April 17, 1997.



DONALD W. SHEA
Chaplain (Major General), USA
Chairman



M. R. FERGUSON
Captain, CHC, USN
Executive Director

The vision of the Armed Forces Chaplains Board is to provide policy for ministry enabling the Department of Defense to inspire a moral climate that promotes readiness and quality of life.

MINUTES
OF THE
TWO HUNDRED EIGHTY-FIFTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

May 28, 1997

The 285th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1:00 p.m. on May 28, 1997, in Room 3E752, the Pentagon, Washington, DC. The meeting was chaired by Chaplain (Major General) Donald W. Shea, USA.

Members present:

Chaplain (Major General) Donald W. Shea, USA - Chairman
Rear Admiral Donald K. Muchow, CHC, USN
Chaplain, Major General, Arthur S. Thomas, USAF
Rear Admiral A. Byron Holderby, CHC, USN
Chaplain, Brigadier General, William Dendinger, USAF
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Rear Admiral Peter H. Beckwith, CHC, USNR
Captain Mel Ferguson, CHC, USN - Executive Director

Members absent:

Chaplain (Brigadier General) Burney H. Enzor, USARNG
Chaplain, Brigadier General, Frank A. Mitolo, ANG

Also present:

Chaplain, Colonel, Hiram L. Jones, USAF
Chaplain, Colonel, Donald W. Musser, USAFR, IMA for AFCB Exec Dir

A. INVOCATION by Chaplain Don Musser.

B. REPORT OF THE JOINT STAFF CHAPLAIN

1. The Joint Staff Chaplain's report was provided at the time of the meeting and noted.

2. The AFCB requests the Joint Staff Chaplain coordinate a meeting between the Chairman, AFCB and the Chairman, Joint Chiefs of Staff. The purpose of the meeting is to discuss chaplain billet requirements and authorizations within Joint Unified Combatant Commands, and to discuss qualifications and training requirements of prospective billet incumbents.

C. APPROVAL OF MINUTES: The minutes of the 284th meeting of the AFCB were reviewed and approved, with the following exception:

In paragraph D.1.a. (*Executive Director's Activity Report*), the AFCB tasking was changed to read: "The AFCB desires that the PAG research the **pros and cons** of chaplains serving as a medium or conduit of the Native American Service member as part of the chain of command notification requirement process ... (regarding language) the DoD General Counsel has proposed ..."

D. REVIEW OF AFCB ADVISORY GROUPS MINUTES

1. Personnel Advisory Group (PAG). (Enclosure 1)

a. Reviewed seven PAG recommendations, with the following guidance:

(1) Joint Billets.

* The 05 chaplain billet at USEUCOM be joint rotational IAW with current JCS documents, and prior AFCB decision, which reflects the rotation of USA/USN/USAF: **Approved**.

* The 06 chaplain billet at NSA be redesignated to reflect a rotational pattern: **AFCB Guidance** - The PAG to obtain and review Billet/Job Description of NSA Chaplain; and, resubmit a recommendation for next AFCB meeting.

* The 06 chaplain billet at USSOCOM remain Service specific (USA) and not rotational: **AFCB Guidance** - Continue current rotational pattern; allowing the specific Service chaplaincy in the rotational pattern to determine billet fill--if not, the prerogative for billet fill proceeds to the next Service chaplaincy in the rotation.

* **AFCB Guidance** - The PAG staff a recent request for a chaplain to serve at Defense Information School, Ft. George Meade, MD.: recommend regarding Service rotation; grade, qualifications and training requirements, and proposed timing of billet fill.

(2) Religious Denominational Code Conversion Project.

* Continue process until complete project can be reviewed by PAG and approved by AFCB: **Approved.**

(3) Department of Defense Directive 1300.17.

* Adopt the pre/post notification requirement language (suggested by General Counsel): **AFCB Guidance** - Review the language again and provide the AFCB with the pros and cons suggested by the proposed addition to the DoDD 1300.17.

(4) Recognition of the School of Islamic and Social Sciences and Associated Islamic Institutions.

* Approved the attached for staffing through DoD channels for Deputy Secretary of Defense signature: **Approved.**

(5) Proposed PAG Composition (Composition from May to August 1997; and composition from August 1997 to August 1998: **Approved.**

2. Ministry Advisory Group (MAG). Acknowledged, with appreciation, the MAG submissions from the *Marriage & Family* and *Gender & Society* categories:

- * "More Than Love," by Marian Sandmaier (*The Family Therapy Networker*)
- * "Numbers: Minorities & Majorities" (*Men and Women of the Corporation*)

E. EXECUTIVE DIRECTOR'S ACTIVITY REPORT

The Executive Director's report was noted (Enclosure 2).

F. DISCUSSION ITEMS

1. **AFCB Strategic Planning Conference.** The date of the conference has been set for September 23-24, 1997. Proposals regarding location, topics, and Subject Matter Experts (SME) are forthcoming.

2. **Proposed Composition of Advisory Groups.** Enclosure 3 reflects the approved Advisory Group composition for the period August 1997-1998.

3. **Faith Specific Prayer Package.** The *Faith-specific Prayer in Public Forums* Working Group proposal was reviewed and approved by the AFCB.

4. **Military Chaplains Association (MCA).** The AFCB accepted an invitation to attend a luncheon-MCA Brief on Thursday, July 24, 1997. Specific time and location TBD.

G. ITEMS TO BE NOTED

1. Chaplain Thomas, upon the occasion of his final AFCB meeting, was recognized for his contributions as an AFCB member.

2. Chaplain Jones, upon the occasion of his first AFCB meeting, was welcomed by the membership.

3. The next meeting of the Armed Forces Chaplains Board is scheduled for June 25, 1997, at 1:00 p.m., room 3E752, Pentagon.

4. The retirement ceremony for the Air Force Chief of the Chaplain Service, Chaplain, Major General, Arthur S. Thomas, USAF, will be Thursday, June 5, 1997, 10:00 a.m., room 5A1070, Pentagon.

5. The retirement ceremony for the Navy Chief of Chaplains, Rear Admiral Donald K. Muchow, CHC, USN, will be Friday, August 8, 1997, 9:30 a.m., Lutze Park, Washington Navy Yard.

6. The AFCB Strategic Planning Conference will be September 23-24, 1997.

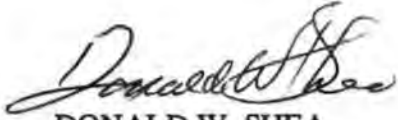
H. TRAVEL AUTHORIZATION SENT SINCE THE 284th MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF APRIL 17, 1997

Reverend Dr. E. H. Jim Ammerman
Mr. Mark R. Johnston
Representatives
Chaplaincy Full Gospel Churches
Germany and Spain
May 5-19, 1997

Reverend Dr. E. H. Jim Ammerman, with wife, (b)(6) 114
Director
Chaplaincy Full Gospel Churches
Korea
June 3-9, 1997

Page 5, Minutes of the 285th Meeting of the AFCB, May 28, 1997

The 285th meeting of the Armed Forces Chaplains Board was adjourned at 2:40 p.m., May 28, 1997.



DONALD W. SHEA
Chaplain, Major General, USA
Chairman



M. R. FERGUSON
Captain, CHC, USN
Executive Director

The vision of the Armed Forces Chaplains Board is to provide policy for ministry enabling the Department of Defense to inspire a moral climate that promotes readiness and quality of life.

MINUTES
OF THE
TWO HUNDRED EIGHTY-SIXTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

June 25, 1997

The 286th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1:00 p.m. on June 25, 1997, in Room 3E752, the Pentagon, Washington, DC. The meeting was chaired by Chaplain (Major General) Donald W. Shea, USA.

Present:

Chaplain (Major General) Donald W. Shea, USA - Chairman
Rear Admiral Donald K. Muchow, CHC, USN
Chaplain, Major General, William J. Dendinger, USAF
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Chaplain, Colonel, Hiram L. Jones, USAF
Captain Mel Ferguson, CHC, USN - Executive Director

Absent:

Rear Admiral A. Byron Holderby, CHC, USN
Chaplain, Brigadier General, Frank A. Mitolo, ANG
Rear Admiral Peter H. Beckwith, CHC, USNR
Chaplain, Colonel, David H. Webb, USAFR
Chaplain (Colonel) James T. Spivey, Jr., USAR
Chaplain (Colonel) Victor C. Langford, III, USARNG

Also present:

Chaplain (Colonel) Wilbur D. Parker, USA, Joint Staff Chaplain

A. INVOCATION by Chaplain Jones.

B. REPORT OF THE JOINT STAFF CHAPLAIN

1. The Joint Staff Chaplain's report was presented and discussed.

2. The AFCB reiterated its desire that the Joint Staff Chaplain coordinate a meeting between the Chairman, AFCB, and the Chairman, Joint Chiefs of Staff. The purpose of the meeting is to discuss *the concept* of chaplain billet requirements and authorizations within Joint Unified Combatant Commands, and to discuss qualifications and training requirements of prospective billet incumbents.

3. The AFCB registered concern over the perceived lack of a uniform and consistent standard for presentations of the American chaplaincy to Host Nation personnel (chaplains) performed through the Joint Contact Team Program (JCTP), in association with the "Partnership For Peace" endeavor of the Air National Guard. The AFCB requested that the Joint Staff Chaplain research this matter.

4. USEUCOM Personnel Matters.

deliberate

a. The USAF agreed to place a chaplain, in excess of billet authority, with the USEUCOM Chaplain in response to a specific request, but not to be interpreted as a precedent or policy for future assignment decisions.

b. Chaplain Supa may elect to extend at USEUCOM beyond his formal projected rotation date, until his statutory retirement date.

c. Chaplain Herman Keizer, Jr., departs USEUCOM on July 17, 1997.

C. APPROVAL OF MINUTES: The minutes of the 285th meeting of the AFCB were reviewed and approved.

D. REVIEW OF AFCB ADVISORY GROUP MINUTES

1. Personnel Advisory Group (PAG) (Enclosure 1). Reviewed five PAG recommendations, with the following guidance:

a. Joint Billets.

* The National Security Agency (NSA) Chaplain Job/Billet Description be approved as modified by the PAG: **Approved**.

* Decisions on NSA chaplain billet quality and Service rotational pattern (from current Service specific designation (USAF)) be deferred until current billet incumbent's projected rotational date (PRD): **AFCB Guidance** - The PAG recommend a Service rotation pattern now, and not wait until the billet incumbent's PRD.

deliberate

* Regarding the Defense Information School (DINFOS) *OSD Request For Nomination and Position Description of Military Personnel*, the PAG recommended:

- The proposed DINFOS Chaplain job description be approved as rewritten by the AFCB Executive Director: **Approved, with the following modification** - The last paragraph be changed to read: "Serves as liaison with the Executive Director, Armed Forces Chaplains Board."

- The Service rotation be: USA - USN - USAF (immediate fill for 3 year tour of duty). **Approved, with the following guidance** - The AFCB Executive Director inquire into pipeline and/or other training requirements; and facilitate nomination process between Army Chief of Chaplains and DINFOS.

delete language
10/21

b. Department of Defense Directive 1300.17. The PAG recommended that judgment be deferred until the conclusion of the second iteration of the internal coordination process---then the AFCB to discuss the merits of the summary discussions resulting from the internal coordination feedback regarding the pre/post notification requirement language (suggested by General Counsel): **Non-concur, with the following AFCB Guidance** - The AFCB Executive Director delete section D.5.i.(1)(d).

delete

2. Ministry Advisory Group (MAG). Acknowledged, with appreciation, the MAG submissions from the *Legal Issues* category:

- * The Becket Fund Legal Team
- * United States Dept. of Education Directives to All Superintendents
- * The Rutherford Institute

E. EXECUTIVE DIRECTOR'S ACTIVITY REPORT

The Executive Director's report for the period of May 21 - June 17, 1997, was noted (Enclosure 2).

F. DISCUSSION ITEMS

delete

1. **Family Life Assistance Program** (Army Submission). The HNSC Personnel Subc Mark on DoD Authorization Bill FY 98, dated June 9th, under "Items of Special Interest," reads:

"Urged DoD and Dept Army review program at *Army Chaplains School* (focus on needs of children and families re: child abuse) for possible testing at military installations."

* Chaplain Ferguson has asked DoD Family Policy Division to research the origin/author of this mark.

2. **IMA Position for AFCB**. The AFCB requests the PAG to research the continuation of this arrangement beyond the tenure (May 1998) of Chaplain, Colonel Donald Musser, USAF.

3. **Request for Contract Advisory and Assistance Services (FY 98)**. With the assistance of the MAG, the AFCB Executive Director has submitted subject request for a study of the *Attitudinal Factors Attracting and/or Deterring Clergy to Military Chaplaincy*.

4. **Computation of Total Years of Service**. Clarified Navy submission which would change title 10, U.S.C., section 14706. Net effect: "excluding the student time from total years of service *will extend the amount of useful service life of the professional branch officers.*"

5. **The President's Summit for America's Future.** Clarified the materials promulgated by Mrs. Carolyn H. Becraft, Deputy Assistant Secretary of Defense for Personnel Support, Families, and Education, which requests that chapel programs also be credited as part of the DoD commitment to 5,000 hours of volunteer mentoring of military youth, ages 6-18.

6. **Additional Materials Distributed:**

a. From Chaplain Dendinger: Article entitled, "2001 and Beyond: Preparing the Church for the Next Millennium," by Thomas J. Reese (*America*, June 21, 1997, Vol 176, No 21).

b. From Chaplain Muchow: CNO (N097) ltr 1300 Ser N972P/70337 of 25 Jun 97; Subject: Recommendation ICO Draft of DoDDIR on Peyote.

c. From Chaplain Ferguson: Vision, Mission, Guiding Principles from each Chaplain Corps/Service.

d. From Chaplain Ferguson: Minutes of the Visioning Conference, Patuxent River Naval Air Station, Maryland: November 7-8, 1995.

e. From Chaplain Ferguson: AFRTS-BC Briefing Book on (1) Vendor Information, (2) Religious Programs on AFRTS, and (3) MOU between AFCB and AFRTS.

G. ITEMS TO BE NOTED

1. The next meeting of the Armed Forces Chaplains Board is scheduled for July 24, 1997, at 1:00 p.m. The Military Chaplains Association (MCA) will host a luncheon on this date, place to be determined, immediately preceding the AFCB meeting.

2. Promotion ceremony for Chaplain, Colonel, Hiram L. Jones, USAF, will be July 31, 1997, 11:00 a.m., Bolling Officers Club.

3. The retirement ceremony for the Navy Chief of Chaplains, Rear Admiral Donald K. Muchow, CHC, USN, will be Friday, August 8, 1997, 9:30 a.m., Lutze Park, Washington Navy Yard.

4. The annual meeting of the Executive Committee of the National Conference on Ministry to the Armed Forces and the Armed Forces Chaplains Board will be August 20, 1997, at the Sheraton National Hotel, Arlington, Virginia; 7:30 a.m. - 11:00 a.m.

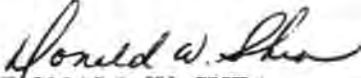
5. There will be no meeting of the Armed Forces Chaplains Board in August 1997.


6. The AFCB Strategic Planning Conference will be September 23-24, 1997.

H. TRAVEL AUTHORIZATION SENT SINCE THE 285th MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF MAY 28, 1997

Reverend Dr. Huey D. Perry, with wife, (b)(6)
Chaplain Robert C. Vickers, with wife, (b)(6)
Representatives
North American Mission Board, Southern Baptist Commission
Switzerland
June 30-July 12, 1997

The 286th meeting of the Armed Forces Chaplains Board was adjourned at 3:10 p. m., June 25, 1997.


DONALD W. SHEA
Chaplain (Major General), USA
Chairman


M. R. FERGUSON
Captain, CHC, USN
Executive Director

The vision of the Armed Forces Chaplains Board is to provide policy for ministry enabling the Department of Defense to inspire a moral climate that promotes readiness and quality of life.

MINUTES
OF THE
TWO HUNDRED EIGHTY-SEVENTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

July 24, 1997

The 287th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1:30 p.m. on July 24, 1997, in the Executive Board Room, Sheraton National Hotel, Arlington, Virginia. The meeting was chaired by Chaplain (Major General) Donald W. Shea, USA.

Present:

Chaplain (Major General) Donald W. Shea, USA - Chairman
Rear Admiral Donald K. Muchow, CHC, USN
Rear Admiral A. Byron Holderby, CHC, USN
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Chaplain, Colonel, Hiram L. Jones, USAF
Rear Admiral Peter H. Beckwith, CHC, USNR
Captain Mel Ferguson, CHC, USN - Executive Director

Absent:

Chaplain, Major General, William J. Dendinger, USAF
Chaplain, Brigadier General, Frank A. Mitolo, ANG
Chaplain, Colonel, David H. Webb, USAFR
Chaplain (Colonel) James T. Spivey, Jr., USAR
Chaplain (Colonel) Victor C. Langford, III, USARNG

Also present:

Chaplain (Colonel) Wilbur D. Parker, USA, Joint Staff Chaplain

A. MILITARY CHAPLAINS ASSOCIATION

The AFCB meeting was preceded by a luncheon/briefing hosted by the Military Chaplains Association (MCA), 12:00 noon to 1:30 p.m. Chaplains Dave White and Bill Dando made presentations of MCA's CY 1997 achievements and scheduled MCA Institute conferences:

1. April 21-24, 1998 - Tucson, AZ
2. April 13-16, 1999 - St. Louis, MO

B. INVOCATION by Chaplain Muchow.

C. REPORT OF THE JOINT STAFF CHAPLAIN

The Joint Staff Chaplain's report was presented and discussed (Enclosure 1).

D. APPROVAL OF MINUTES: The minutes of the 286th meeting of the AFCB were reviewed and approved.

E. REVIEW OF AFCB ADVISORY GROUP MINUTES

1. Ministry Advisory Group (MAG). The MAG minutes were noted (Enclosure 2).

2. Personnel Advisory Group (PAG). Reviewed three PAG recommendations regarding Joint Billets (Enclosure 3):

a. The National Security Agency (NSA) Chaplain (0-6) billet become rotational in the following sequence: USAF - USN - USA. **Approved.**

b. The Individualized Mobilization Augmentee (IMA) for AFCB Executive Director position be perpetuated in a Service rotational pattern as follows: USAF - USA - USN. Assuming AFCB approval, the Army would fill for the period May 1998 - May 2000. **Approved.**

c. The Joint Staff Chaplain meet with the PAG to review job descriptions, training requirements and all pertinent matters specific to each unified combatant command chaplain position. One position will be reviewed at each PAG meeting, beginning with the Joint Staff Chaplain position --- to be followed by the USEUCOM chaplain position --- until all positions have been examined. PAG recommendations would be forwarded to the AFCB at the conclusion of each position's review. **Approved.**

F. EXECUTIVE DIRECTOR'S ACTIVITY REPORT

The Executive Director's report for the period of June 18-July 16, 1997, was noted (Enclosure 4).

G. DISCUSSION ITEMS

1. AFCB Strategic Planning Conference, September 23-24, 1997.

a. The Executive Director submitted a concept proposal for the conduct of the AFCB Strategic Planning Conference. **Approved.**

b. **AFCB Guidance.** Staff invitations to ^{(b)(6)} [redacted] (for attendance at the outset of the conference); and to LtGen Normand Lezy (to receive report at the conclusion of the conference---and to join the AFCB members for lunch).

2. Additional Materials Distributed:

a. From Chaplain David White: President's Column for *The Military Chaplain*: "The Issue Is Readiness."

b. From Chaplain Ferguson:

- (1) *WTB Leadership Survey Instrument.*
- (2) *Tragedy Assistance Program Information Packet.*
- (3) USEUCOM Chaplain Brief: 21 July Billet Realignment Panel Presentation.
- (4) DoD Family Policy Information regarding videotape: "I Am Your Child."
- (5) MPP Status Reports.
- (6) Washington Times, July 24, 1997 Article: "Army's Ministers Centered In Prayer - Chaplain School Finally Finds Home."
- (7) Letter regarding *Chaplain America* comic book series.

H. ITEMS TO BE NOTED

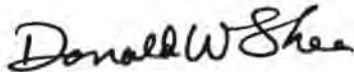
1. The next meeting of the Armed Forces Chaplains Board is scheduled for September 4, 1997, at 1:00 p.m., room 3E752, Pentagon. There will be no meeting of the Armed Forces Chaplains Board in August 1997.
2. Promotion ceremony for Chaplain, Colonel, Hiram L. Jones, USAF, will be July 31, 1997, 11:00 a.m., Bolling Officers Club.
3. The retirement ceremony for the Navy Chief of Chaplains, Rear Admiral Donald K. Muchow, CHC, USN, will be Friday, August 8, 1997, 9:30 a.m., Lutze Park, Washington Navy Yard.

4. The annual meeting of the Executive Committee of the National Conference on Ministry to the Armed Forces and the Armed Forces Chaplains Board will be August 20, 1997, at the Sheraton National Hotel, Arlington, Virginia; 7:30 a.m. - 11:00 a.m.

5. The AFCB Strategic Planning Conference will be September 23-24, 1997, 2001 North Beauregard, Alexandria, Virginia.

I. TRAVEL AUTHORIZATION SENT SINCE THE 286th MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF JUNE 25, 1997 - none

The 287th meeting of the Armed Forces Chaplains Board was adjourned at 2:50 p.m., July 24, 1997.



DONALD W. SHEA
Chaplain (Major General), USA
Chairman



M. R. FERGUSON
Captain, CHC, USN
Executive Director

The vision of the Armed Forces Chaplains Board is to provide policy for ministry enabling the Department of Defense to inspire a moral climate that promotes readiness and quality of life.

MINUTES
OF THE
TWO HUNDRED EIGHTY-EIGHTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

September 4, 1997

The 288th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1:00 p. m. on September 4, 1997, in Room 3E752, the Pentagon, Washington, DC. The meeting was chaired by Chaplain (Major General) Donald W. Shea, USA.

Present:

Chaplain (Major General) Donald W. Shea, USA - Chairman
Chaplain, Major General, William J. Dendinger, USAF
Rear Admiral A. Byron Holderby, CHC, USN
Chaplain, Brigadier General, Hiram L. Jones, USAF
Chaplain, Colonel, David H. Webb, USAFR
Captain Mel Ferguson, CHC, USN - Executive Director

Absent:

Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Rear Admiral Peter H. Beckwith, CHC, USNR
Chaplain, Brigadier General, Frank A. Mitolo, ANG
Chaplain (Colonel) James T. Spivey, Jr., USAR
Chaplain (Colonel) Victor C. Langford, III, USARNG

A. VISIT OF UNDERSECRETARY OF DEFENSE (PERSONNEL & READINESS)

The AFCB meeting was preceded by a visit with Mr. Rudy de Leon, recently appointed Undersecretary of Defense for Personnel and Readiness.

B. INVOCATION by Chaplain Ferguson.

C. REPORT OF THE JOINT STAFF CHAPLAIN. The Joint Staff Chaplain's report was discussed (enclosure 1) with the following questions and comments.

1. National Guard Partnership For Peace. The AFCB desires more information about the plans to locate Chaplain (LTC) Charles Woods in Heidelberg and funding sources in support of this endeavor.

2. CD ROM Development. The AFCB seeks clarification on funding in support of the CD ROM's reproduction and distribution.

3. United States World-Wide Chaplains Conference 2000. The AFCB is not inclined to pursue this recommendation due to projected funding and staffing requirements for such an enormous undertaking, as well as possibly conflicting with the planning and conduct of the annual NATO Chaplains Conference.

D. APPROVAL OF MINUTES: The minutes of the 287th meeting of the AFCB were reviewed and approved.

E. REVIEW OF AFCB ADVISORY GROUP MINUTES

1. Logistics Advisory Group (LAG). The LAG minutes were noted (Enclosure 2).

2. Personnel Advisory Group (PAG). Reviewed two PAG recommendations (Enclosure 3):

a. Ecclesiastical Endorsing Applications.

* The PAG recommended that the following ecclesiastical endorser applications for Department of Defense recognition be approved for The Apostolic Catholic Orthodox Church and the Federated Orthodox Catholic Churches International. **Approved.**

b. The AFCB directed the Executive Director to restore the requirement for more complete information on DD Form 2088—Section 3, to include applicant's academic background, age, and all other DoD criteria for endorsement to the military chaplaincy.

3. Ministry Advisory Group (MAG). The MAG minutes were noted (Enclosure 4).

F. EXECUTIVE DIRECTOR'S ACTIVITY REPORT. The Executive Director's report for the period of July 17-August 27, 1997, was noted (Enclosure 5).

G. DISCUSSION ITEMS

1. **AFCB Strategic Planning Conference, September 23-24, 1997.** The Executive Director submitted a draft proposal (enclosure 5) for the conduct of the AFCB Strategic Planning Conference. **Approved.**

2. **USACOM Chaplain Billet.** The ACOM manpower office (J11) (b)(6) (DSN (b)(6)) indicates a willingness to receive a reprogramming of Army chaplain 0-6 billet and Army chaplain nomination for position, IAW Army first-fill and rotational agreement of AFCB (Minutes of the 283rd meeting of the AFCB, March 5, 1997).

3. **Gender-Integrated Quarters For Service Personnel.** The Chaplaincy Full Gospel Churches letter of August 27, 1997, forwarded by [redacted] of NCMAF, was discussed. Upon receipt of this letter by the Chiefs of Chaplains/Chaplain Service, each Service chaplaincy will respond to Mr. E.H. Jim Ammerman's stated concerns from a Service-specific context.

4. **Mr. E.H. Jim Ammerman's Video-tape Presentation: *The Imminent Military Takeover of the USA*.** This tape and accompanying reproduced materials are under review for possible conflict with Department of Defense Directive 1325.6, Guidelines for Handling Dissident and Protest Activities Among Members of the Armed Forces. The AFCB Executive Director notified Mr. Ammerman of this review, by telephone, on Friday, August 29, 1997.

5. **Additional Reading Materials Distributed by Chaplain Ferguson:**

- a. Biography of Mr. Rudy de Leon.
- b. USEUCOM letter of August 11, 1997 regarding "United States World-Wide Chaplains Conference in 2000."
- c. Article entitled "Who is Wagging Your Neighbor's Tongue? The Militias and Pentecostalism," from *Executive Intelligence Review*" (Volume 24, Number 34, August 22, 1997).
- d. "Guidelines on Religious Freedom in the Federal Workplace," forwarded by OPM.
- e. DoD Directive 1325.6, "Guidelines for Handling Dissident and Protest Activities Among the Members of the Armed Forces."
- f. Letter of complaint (June 18, 1997) regarding *Newswatch Magazine*, forwarded by Headquarters, VA Chaplain Service.
- g. Mr. E.H. Jim Ammerman's letter of August 27, 1997: "Gender-Integrated Quarters for Service Personnel."
- h. The Domani Group Research Proposal: *The Future of the Chaplaincy*.
- i. AFCB Executive Director Position Paper (September 3, 1997) IRT Health Affairs proposal: *Sacramental Use of Peyote by Native American Service Members*.
- j. Laird Wilcox article: *What Is "Political Extremism?"*

ongoing deliberation

H. ITEMS TO BE NOTED

1. The next meeting of the Armed Forces Chaplains Board is scheduled for October 30, 1997, at 1:00 p.m., room 3E752, Pentagon.

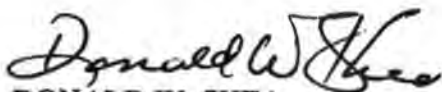
2. The Strategic Planning Conference is scheduled for September 23-24, 1997, 2001 North Beauregard, conference room 125, Alexandria, Virginia.


3. The Unified Command Chaplains Conference is scheduled for September 15-18, 1997, Pentagon.

I. TRAVEL AUTHORIZATION SENT SINCE THE 287th MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF JULY 24, 1997

Reverend Allen Russell
Director of Chaplain Ministries
Conservative Baptist Association of America
Korea
September 8-15, 1997

The 288th meeting of the Armed Forces Chaplains Board was adjourned at 2:45 p.m., September 4, 1997.


DONALD W. SHEA
Chaplain (Major General), USA
Chairman


M. R. FERGUSON
Captain, CHC, USN
Executive Director

The vision of the Armed Forces Chaplains Board is to provide policy for ministry enabling the Department of Defense to inspire a moral climate that promotes readiness and quality of life.

MINUTES
OF THE
TWO HUNDRED EIGHTY-NINTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

October 30, 1997

The 289th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1:00 p.m. on October 30, 1997, in Room 3E752, the Pentagon, Washington, DC. The meeting was chaired by Chaplain (Major General) Donald W. Shea, USA.

Present:

Chaplain (Major General) Donald W. Shea, USA - Chairman
Rear Admiral A. Byron Holderby, CHC, USN
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Chaplain, Brigadier General, Hiram L. Jones, USAF
Rear Admiral Barry C. Black, CHC, USN
Rear Admiral Peter H. Beckwith, CHC, USNR
Captain Mel Ferguson, CHC, USN - Executive Director

Absent:

Chaplain, Major General, William J. Dendinger, USAF
Chaplain, Brigadier General, Frank A. Mitolo, ANG
Chaplain (Colonel) James T. Spivey, Jr., USAR
Chaplain (Colonel) Victor C. Langford, III, USARNG
Chaplain, Colonel, David H. Webb, USAFR

Also present:

Chaplain (Colonel) Wilbur D. Parker, USA, Joint Staff Chaplain

A. INVOCATION by Chaplain Gunhus.

B. REPORT OF THE JOINT STAFF CHAPLAIN. The Joint Staff Chaplain's report was discussed (enclosure 1) with the following questions and comments.

1. What are the number of chaplains serving in Romania?

Answer: Twenty-two Orthodox and one Roman Catholic; currently attempting to access 28 additional Orthodox chaplains.

2. In preparation for the next AFCB meeting of December 4, 1997, it is anticipated that Chaplain Gary Pollitt will provide a brief of the Joint Contact Team. Read-ahead materials are requested. Also, Chaplains Hill and Spivey are encouraged to attend this portion of the AFCB meeting.

C. APPROVAL OF MINUTES: The minutes of the 288th meeting of the AFCB were reviewed and approved.

D. EXECUTIVE DIRECTOR'S ACTIVITY REPORT. The Executive Director's report for the period of August 28-October 17, 1997, was noted (Enclosure 2).

E. DISCUSSION ITEMS

INFORMATIONAL

1. **Ecclesiastical Endorser Reverification Update**. This process will conclude NLT December 9, 1997. Over 190 religious organizations have been recertified.

2. **Chaplaincy Full Gospel Churches, Inc.** Provided a status report of DoD General Counsel's assessment; awaiting Equal Opportunity Division's assessment. Seeking resolve NLT December 9, 1997.

3. **DoDD/I 1300.17, "Accommodation of Religious Practices Within the Military Services."** Very close to a promulgation of the second, formal external coordination of this draft. Continue to spend much time dialoging with Assistant Secretary of the Air Force and USSTRATCOM.

4. **Consolidation of DoDDs 1304.19; 1332.31 and DoDI 1330.7.** Consulting the Personnel Advisory Group regarding the update and consolidation of the subject directives and instruction.

5. **AFCB Courtesy Call on Dr. John Hamre, Deputy Secretary of Defense.** The Chiefs of Chaplains have been invited to a luncheon with Dr. Hamre on November 21, 1997. Protocol POC is MSgt (b)(6)

6. **"The Churches and the Chaplaincy" Revision.** Chaplain Gil Gibson reports that the revised draft will go to printing with the following number of copies ordered by the respective chaplaincies: USA - 1,778; USN - 2000; USAF - 300.

check the notes

draft
DoDD/I

OK

7. **FY 98 AFCB Off-Site Concept Proposal.** A specific proposal for the FY 98 AFCB off-site, to develop the AFCB members in the area of leadership, is forthcoming for AFCB review and direction.

8. **MOU between AFCB and National Defense University.** Updated version will be submitted to the AFCB for review and signature at the next meeting of the AFCB, December 4, 1997.

9. **AFCB Priorities Based Upon Strategic Planning Conference of September 23-24, 1997.** The AFCB will provide guidance regarding the top 2-3 initiatives proposed by the four AFCB advisory groups at the AFACB meeting of December 4, 1997.

10. **AFCB Presentation to the Good Order and Discipline (Fraternization) Panel.** The meeting concluded with a discussion of the AFCB presentation to Mr. Rudy de Leon, Under Secretary of Defense for Personnel and Readiness, which took place immediately following the AFCB meeting at 3:30-5:30 p.m. It was the fifth session of the AFCB with Mr. de Leon on this issue.

11. **Additional Reading Materials** Distributed by Chaplain Ferguson:

a. List of Ecclesiastical Endorser Reverifications not received as of October 29, 1997.

b. Memorandum of Understanding between the Armed Forces Chaplains Board and National Defense University of December 1994.

c. Announcement of Retirement Luncheon in Honor of Frederick Pang, Assistant Secretary of Defense for Force Management Policy; Thursday, November 6, 1997; Bolling AFB Officers Club.

d. Military Chaplains Association (MCA) announcement of the Seventy-Third National Institute of the MCA: "The Churches and The Chaplaincy Past-Present-Future;" April 21-24, 1998; Tucson, Arizona.

e. DoD General Counsel Memorandum for Executive Director, AFCB; Subject: Guidance on Application of the Joint Ethics Regulation to Service on Religious Organization's Military Boards; October 23, 1997.

f. DoD General Counsel Memorandum for Deputy Assistant Secretary of Defense (FMP); Subject: Review of DoD Recognition of the Chaplaincy Full Gospel Churches as an Ecclesiastical Endorsing Organization; October 22, 1997.

deliberate

g. Upon the occasion of the 50th anniversary of the Armed Forces Chaplains Board, Secretary of Defense Memorandum of July 18, 1949.

F. ITEMS TO BE NOTED

1. The next meeting of the Armed Forces Chaplains Board is scheduled for December 4, 1997, at 1:00 p.m., room 3E752, Pentagon.

2. The Annual Meeting of the National Conference on Ministry to the Armed Forces is scheduled for December 9-10, 1997, Sheraton National Hotel, Arlington, Virginia.

G. TRAVEL AUTHORIZATION SENT SINCE THE 288th MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF SEPTEMBER 4, 1997

Chaplain Lemuel D. McElyea, with wife (b)(6) 6
Secretary of the Assemblies of God Commission on Chaplains
and Department Secretary of the Chaplaincy Department
Germany
October 2-24, 1997

Chaplain E. Blant Ferguson, with wife (b)(6) 6
Associate Director
The Presbyterian Council for Chaplains and Military Personnel
United Kingdom, Netherlands, Germany, and Italy
September 23-October 23, 1997

Dr. George D. McGuire
Executive Liaison to the Chaplains Commission
Church of God
Hawaii
September 30-October 5, 1997


Chaplain Lloyd W. Lyngdal, with wife (b)(6) 36
Executive for Federal Chaplaincies
Evangelical Lutheran Church in America
Germany
October 19-November 4, 1997


Ms. Patricia Barrett
Representative, Division of Chaplains and Related Ministries
The United Methodist Church
Germany
October 20-November 3, 1997

Chaplain Rodger R. Venzke, with wife, (b)(6)
Director, Ministry to the Armed Forces
The Lutheran Church-Missouri Synod
Germany
October 21-30, 1997

Mr. J. Paul Jensen
Director, Military Relations
The Church of Jesus Christ of Latter-Day Saints
Germany
November 1-7, 1997

The 289th meeting of the Armed Forces Chaplains Board was adjourned at 3:15 p.m.,
October 30, 1997.


DONALD W. SHEA
Chaplain (Major General), USA
Chairman


M. R. FERGUSON
Captain, CHC/USN
Executive Director

The Armed Forces Chaplains Board 1947—1997

***The vision of the Armed Forces Chaplains Board is to provide policy for ministry
enabling the Department of Defense to inspire a moral climate that promotes readiness
and quality of life.***

MINUTES
OF THE
TWO HUNDRED AND NINETIETH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

December 4, 1997

The 290th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1:00 p.m. on December 4, 1997, in Room 3E752, the Pentagon, Washington, DC. The meeting was chaired by Chaplain (Major General) Donald W. Shea, USA.

Present:

Chaplain (Major General) Donald W. Shea, USA – Chairman
Chaplain, Major General, William J. Dendinger, USAF
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Chaplain, Brigadier General, Hiram L. Jones, USAF
Chaplain, Brigadier General, Frank A. Mitolo, ANG
Chaplain, Colonel, David H. Webb, USAFR
Captain Mel Ferguson, CHC, USN - Executive Director

Absent:

Rear Admiral A. Byron Holderby, CHC, USN
Rear Admiral Barry C. Black, CHC, USN
Rear Admiral Peter H. Beckwith, CHC, USNR
Chaplain (Colonel) James T. Spivey, Jr., USAR
Chaplain (Colonel) Victor C. Langford, III, USARNG

Also present:

Chaplain (Colonel) Wilbur D. Parker, USA, Joint Staff Chaplain
Chaplain, Colonel, Joseph Supa, USAF
Captain (Select) Gary Pollitt, CHC, USN

A. INVOCATION by Chaplain Webb.

B. REPORT OF THE JOINT STAFF CHAPLAIN

1. The Joint Staff Chaplain's report was preceded by a presentation provided by Chaplain Joseph Supa and Chaplain Gary Pollitt on the U.S. European Command Joint Contact Team.

2. The Joint Staff Chaplain's report (Enclosure 1) was discussed with the following guidance:

a. The AFCB Executive Director investigate all the ramifications of the Goldwater-Nichols Act, as it pertains to the assessment of joint billet requirements, authorizations, and Service school student seat implications for the chaplaincies.

b. The Personnel Advisory Group to assist the Joint Staff Chaplain in the development of training and requisite experience criteria for each of the Joint Unified Combatant Command Chaplain billets. This is to be done in concert with the existing PAG tasking to develop position descriptions and a nomination process for each of the aforementioned positions.

c. The PAG work with the AFCB Executive Director, in consultation with the Joint Staff Chaplain, to review and update the Memorandum of Agreement between the AFCB and USSOCOM.

C. APPROVAL OF MINUTES: The minutes of the 289th meeting of the AFCB were reviewed and approved.

D. EXECUTIVE DIRECTOR'S ACTIVITY REPORT: The Executive Director's report for the period of October 18--November 24, 1997, was noted (Enclosure 2).

E. REVIEW OF AFCB ADVISORY GROUP MINUTES. Personnel Advisory Group (PAG): The PAG minutes of October 29 and November 21, 1997, were discussed (Enclosures 3 and 4), with the following AFCB guidance:

1. DoD Educational & Experiential Requirements. The PAG recommended that a priority be given to a PAG review of DoD Educational and Experiential requirements for endorsement as they specifically pertain to "distance learning" and related technological advances in the area of theological education and training. This endeavor will also directly inform the revision of DoDD 1304.19, "Appointment of Chaplains for the Military Services." **Approved.**

2. Reserve and Active Duty Ecclesiastical Endorsements. In order to comply more thoroughly with DoDD 1304.19, the PAG recommended that a study be conducted as to the development of a process in which certification of ecclesiastical endorsements for chaplains could be better validated on a regular and periodic basis—a readiness issue. **Approved.**

3. **Requirements for Joint Billets.** The PAG recommended that the determination for joint billet requirements be referred to the newly established ad-hoc Joint Religious Ministry Combat Development Working Group. **AFCB Guidance:** The PAG work with the AFCB Executive Director to thoroughly staff a proposal to the AFCB regarding the development of a Ministry Advisory Group with a revised charter which would entail the study and development of joint religious ministry doctrine. The proposal should also include recommendations concerning the MAG's three-person membership and technical advisors.

F. DISCUSSION ITEMS

a. **Informational**

1. **Ecclesiastical Endorser Reverification Update.** This process will conclude NLT December 9, 1997. Over 190 religious organizations have been recertified, with 12 deletions.

2. **Chaplaincy, Full Gospel Churches, Inc.** Provided a status report of DoD General Counsel's assessment. Equal Opportunity concurs.

3. **DoDD/I 1300.17, "Accommodation of Religious Practices within the Military Services.** Second internal coordination process complete. Will formally begin second, external coordination process very soon, pending FMP approval.

4. **AFCB Meeting Dates Projected for January—May 1998:**

January 21

February—No meeting

March—Not scheduled

April 15

May—Not scheduled

5. **MOU Between AFCB and National Defense University.** Updated version provided for signature this date.

6. **OSD Defense Reform Initiative.** AFCB will remain under Under Secretary of Defense for Personnel and Readiness.

Dr. Kelly
01-2001-12
C

7. **Good Order & Discipline (Fraternization) Panel.** The next meeting is scheduled for Wednesday, December 10, 1997, from 2:00 p.m. to 3:30 p.m., Pentagon, room 2E527.

8. **Professional Religious Education (PRE) Training for all Islamic Lay Leaders and Candidates.** American Muslim Council letter FYI and dissemination.

9. **DoDD 1332.30, "Separation of Regular and Reserve Commissioned Officers," and DoDI 1332.40, "Separation Procedures for Regular and Reserve Commissioned Officers."** FYI and review as it may impact DoDD 1332.31, "Administrative Separation of Chaplains Upon Loss of Professional Qualifications."

10. **DoDD 1304.25, "Fulfilling the Military Service Obligation (MSO).** FYI, particularly Paragraph F.9. "Members of the Clergy."

11. **DEOMI Billet.** Closely monitoring whether chaplain billet will be deleted.

12. **The Domani Group.** OSD funding approved to study American religious/clergy demographics.

b. Additional Reading Materials Distributed by Chaplain Ferguson:

1. List of Ecclesiastical Endorser Reverifications not received as of December 4, 1997.

2. Muslim American Military Association letter of November 21, 1997, subject: Islamic Lay/Faith Group Leader Endorsements.

3. *Stars & Stripes* article, dated December 2, 1997, "U.S. Military's Archbishop Continues Worldwide Quest to Recruit Chaplains."

4. The Aquarian Tabernacle Church letter of November 17, 1997, concerning recognition as an endorsing agency.

c. Action

1. **AFCB Presentation to Reverend Cliff Weathers, retiring NCMAF Coordinator.** AFCB will host luncheon in honor of Reverend Weathers closer to the time of his retirement.

deletion
of draft
DoDI

**2. AFCB Priorities based upon Strategic Planning Conference
(September 23-24, 1997) for the Advisory Groups:**

(a) **PAG** - Note previous guidance under Joint Staff Chaplain Report and PAG Minutes.

(b) **TAG** - Develop training matrix which depicts all Service-specific chaplain training, and all training coordinated among the chaplaincies.

(c) **LAG** - Develop Joint Field Worship & Emergency Ministrations Manual. Continue the development of ecclesiastical supply logistics system via DLA. Develop Remote Computing System.

G. ITEMS TO BE NOTED

1. The next meeting of the Armed Forces Chaplains Board is scheduled for January 21, 1998, at 1:00 p.m, room 3E752.

2. The next meeting of the Personnel Advisory Group is scheduled for December 17, 1997, 8:30 a.m., room 3D322.

H. TRAVEL AUTHORIZATION SENT SINCE THE 289th MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF OCTOBER 30, 1997

Mr. Richard A. Mather, with wife, (b)(6)
Endorsing Agent
The First Church of Christ, Scientist
Korea and Hawaii
November 2-11, 1997

Reverend Richard O. Stenbakken
Director, Adventist Chaplaincy Ministries
Seventh-Day Adventist Church
Japan, Korea, and Hawaii
November 9-23, 1997

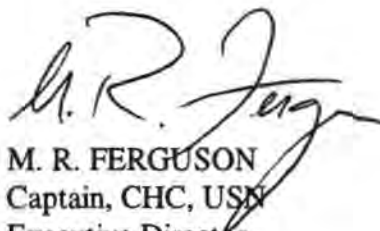
Most Reverend Edwin F. O'Brien
Archbishop for the Military Services
The Roman Catholic Church
Alaska, Japan, Guam, Korea, and Hawaii
November 14-December 12, 1997

Page 6, Minutes of the 290th Meeting of the AFCB, December 4, 1997

The 290th meeting of the Armed Forces Chaplains Board was adjourned at 3:30 p.m., December 4, 1997.



DONALD W. SHEA
Chaplain (Major General), USA
Chairman



M. R. FERGUSON
Captain, CHC, USN
Executive Director

The Armed Forces Chaplains Board 1947—1997

The vision of the Armed Forces Chaplains Board is to provide policy for ministry enabling the Department of Defense to inspire a moral climate that promotes readiness and quality of life.

MINUTES
OF THE
TWO HUNDRED AND NINETY-FIRST MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

January 21, 1998

The 291st meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1:00 p.m. on January 21, 1998, in Room 3E752, the Pentagon, Washington, DC. The meeting was chaired by Chaplain, Major General, William J. Dendinger, USAF.

Present:

Chaplain, Major General, William J. Dendinger, USAF—Chairman, Acting
Rear Admiral A. Byron Holderby, CHC, USN
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Chaplain, Brigadier General, Hiram L. Jones, USAF
Rear Admiral Peter H. Beckwith, CHC, USNR
Captain Mel Ferguson, CHC, USN - Executive Director

Absent:

Chaplain (Major General) Donald W. Shea, USA
Rear Admiral Barry C. Black, CHC, USN
Chaplain, Brigadier General, Frank A. Mitolo, ANG
Chaplain (Colonel) James T. Spivey, Jr., USAR
Chaplain (Colonel) Victor C. Langford, III, USARNG
Chaplain, Colonel, David H. Webb, USAFR

Also present:

Chaplain (Colonel) Wilbur D. Parker, USA, Joint Staff Chaplain

A. INVOCATION by Chaplain Ferguson.

B. REPORT OF THE JOINT STAFF CHAPLAIN. The Joint Staff Chaplain's report (Enclosure 1) was discussed with the following guidance:

1. The Joint Staff Chaplain was asked to keep the AFCB Chairman apprised regarding religious support of military Service members serving in the American Embassy in Moscow.
2. Proceed, expeditiously, with the development and distribution of the CD ROM which provides training on chaplain ministries in the joint arena.

C. APPROVAL OF MINUTES: The minutes of the 290th meeting of the AFCB were reviewed and approved.

D. EXECUTIVE DIRECTOR'S ACTIVITY REPORT: The Executive Director's report for the period of November 24, 1997—January 12, 1998, was noted (Enclosure 2).

E. DISCUSSION ITEMS:

1. Informational

a. **Ecclesiastical Endorser Reverification Update.** This process concluded January 8, 1998. The revised roster of approximately 193 administrative agents/organizations and Ecclesiastical Endorsing Agencies was distributed to the chaplaincies and NCMAF.

b. **DoDD/I 1300.17, "Accommodation of Religious Practices Within the Military Services.** Second external coordination authorized January 14, 1998—with a suspense date of February 27, 1998. A brief informational, working paper on the Sacramental Use of Peyote by Native American Service Members, currently being worked for distribution to the chaplaincies.

c. **AFCB Meeting Dates Projected for January—May 1998:**

January 21
February—No meeting
March—Not scheduled
April 15
May—Not scheduled

d. **OSD Defense Reform Initiative.** AFCB will remain under USD (P&R), as stipulated in a DepSecDef letter of December 19, 1997. The Wedge I relocation of the AFCB office, from Pentagon Room 3D322 to Room 1B657, will take place in late March 1998.

e. **Religious Classification Code Conversion Project.** AFCB guidance of April 17, 1997 called for:

- Identify and devise the ways/means to provide a listing of all religious denominations and faith groups, which will ensure at a minimum the following criteria:
 - Comprehensive listing of all religious preferences/affiliation.
 - Allow for additions/deletions as necessary.

-- Provide for self-determination of the individual Service member when surveyed as to faith preference/affiliation.

-- Ensure no construct is devised which would intentionally or unintentionally assign a value or prominence among or within denominations and faith groups.

- With the assistance of AFCB IMA (Chaplain, Colonel, Don Musser, USAFR) on January 5-9, 1998, the following steps have been taken:

-- Expansion of the "faith group families" from current 4 (RC, PROT, JEW, MUSLIM)—with 140 denominations/faith group designations; to 24 families—with over 1,500 denominational/faith group designations (relying upon the authoritative resource: *Encyclopedia of American Religions (Fifth Edition)*, Editor, J. Gordon Melton. Criteria for selection: 2 distinct congregations with a minimum of 2,000 lay constituency. Excluded: organizations with no current address; Canadian organizations; defunct organizations since Melton's *Fourth Edition*.

- To do (with Chaplain Musser during the next IMA period March 5-9, 1998):

-- Cross-reference with Ecclesiastical Endorsers.

-- Add generic categories.

-- Add specific designations such as, "No preference," or "No affiliation."

-- Create data base and subject to random sort for 4-character

identification.

-- Establish definitions & instructions.

-- Submit for PAG review & recommendation.

-- Submit for AFCB review, approval & guidance.

-- Input at DoD level.

f. **CREDO (Navy Submission)**. Chaplain Holderby reminded the AFCB of the potential for tri-Service cooperation and participation in the Navy Chaplain Corps retreat program which can and has benefitted Service members and families of the Army, Air Force, Navy and Marine Corps. In particular, CREDO Naples and CREDO Hawaii were mentioned as primary examples.

g. **Additional Informational/Reading Materials Distributed** by Chaplain Ferguson:

(1) "Muslim Women Wooed by Navy." *London Times* article forwarded by the American Muslim Council.

(2) "The Listeners." *New Zealand's Defence Quarterly* journal, which features the role and brief history of its chaplains.

(3) My Own Meals, Inc., FAX memorandum and accompanying correspondence from (b)(6) requesting the chaplaincies to provide continuing informational updates regarding the availability of this service.

(4) SecDef Memo to the Service Secretaries & the CJCS regarding the Annual National Prayer Breakfast.

(5) List of CY 1997 Ecclesiastical Endorser Overseas travel processed by the AFCB.

(6) Information on subject matter experts:

Mr. Bruce Tulgan—Generation X researcher.

Dr. Jennifer James—American Cultural Anthropologist.

(7) Changes to Ecclesiastical Endorser list re: The Church of Christ (Holiness), USA; and, Christian Church (Disciples of Christ).

(8) ELCA announcement by Reverend Lloyd Lyngdal (January 12, 1998) Regarding an ELCA—Lutheran Church, Missouri Synod chaplain training seminar to be held in Tokyo, Japan on March 2-6, 1998.

(9) Meditation from Mr. Charles Plumb entitled, "Who is Packing Our Parachutes?"

2. Action

a. **AFCB Presentation to Reverend Cliff Weathers, retiring NCMAF Coordinator.** AFCB will host a farewell luncheon in honor of Mr. Weathers—tentatively scheduled for April 15, 1998, Pentagon Executive Dining Room.

b. **"The Churches & The Chaplaincy (Revised Edition)" (Navy Submission).** AFCB directed the Executive Director to influence a rapid resolve to the printing and Tri-Service distribution of RADM Richard Hutcheson's manuscript. The Executive Director contacted the project's action officer, CDR [redacted] concerning the AFCB's guidance on January 23, 1998.

(b)(6)

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Hutcheson

c. Official Representational Funds (ORF) (Air Force Submission).

The AFCB directed the Executive Director to explore the possibility of OSD's ORF funds to support the annual NCMAF Conference Dinner, traditionally hosted by the AFCB.

d. Authority to Defer Mandatory Retirement for Age of Officers Serving as Chaplains. The AFCB directed the Executive Director to obtain definitive interpretation of the recent legislation and its implications for each Service chaplaincy. LtCol [redacted] (OSD Officer & Enlisted Personnel Management) was contacted on January 22, 1998, and will provide a talking paper on this subject.

F. ITEMS TO BE NOTED

1. The next meeting of the Armed Forces Chaplains Board is scheduled for April 15, 1998, at 1:00 p.m., room 3E752, Pentagon. The meeting will be preceded by a luncheon for Reverend Cliff Weathers.

2. The next meeting of the Personnel Advisory Group is scheduled for February 24, 1998, 8:30 a.m., room 3D322, Pentagon.

3. The next meeting of the Logistics Advisory Group is scheduled for February 26, 1998, 1:00 p.m., 2511 Jefferson Davis Highway, Arlington, Virginia.

G. TRAVEL AUTHORIZATION SENT SINCE THE 290th MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF DECEMBER 4, 1997

Most Reverend Edwin F. O'Brien
Archbishop for the Military Services
The Roman Catholic Church
Bosnia
December 22-27, 1997

Chaplain David P. Peterson
Director, Presbyterian and Reformed Joint Commission
On Chaplains and Military Personnel
England and Germany
January 11-26, 1998

(b)(6)

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The 291st meeting of the Armed Forces Chaplains Board was adjourned at 3:00 p.m., January 21, 1998.



WILLIAM J. DENDINGER
Chaplain, Major General, USAF
Acting Chairman



M. R. FERGUSON
Captain, CHC, USN
Executive Director

The vision of the Armed Forces Chaplains Board is to provide policy for ministry enabling the Department of Defense to inspire a moral climate that promotes readiness and quality of life.

MINUTES
OF THE
TWO HUNDRED AND NINETY-SECOND MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

April 15, 1998

The 292nd meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1:00 p.m. on April 15, 1998, in Room 3E752, the Pentagon, Washington, DC. The meeting was chaired by Chaplain (Major General) Donald W. Shea, USA.

Present:

Chaplain (Major General) Donald W. Shea, USA—Chairman
Chaplain, Major General, William J. Dendinger, USAF
Rear Admiral A. Byron Holderby, CHC, USN
Chaplain, Brigadier General, Hiram L. Jones, USAF
Rear Admiral Peter H. Beckwith, CHC, USNR
Chaplain, Colonel, David H. Webb, USAFR
Captain Mel Ferguson, CHC, USN - Executive Director

Absent:

Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Rear Admiral Barry C. Black, CHC, USN
Chaplain, Brigadier General, Frank A. Mitolo, ANG
Chaplain (Colonel) James T. Spivey, Jr., USAR
Chaplain (Colonel) Victor C. Langford, III, USARNG

Also present:

Chaplain, Colonel, David H. Cyr, USAF, Joint Staff Chaplain
Ms. Mary Ellen Connell, Special Assistant to the Assistant Secretary
of Defense for Public Affairs

A. INVOCATION by Chaplain Holderby.

B. RELIGIOUS LEADERS BRIEFING. Ms. Connell discussed the following matters with the AFCB members regarding the DepSecDef program of dialogue with the Nation's religious leaders:

1. Debrief the first two religious leaders sessions of January and March 1998.

2. Discuss the issues involved with the session scheduled for April 27, 1998, with the Chicago Religious Leadership Network on Latin America.

3. Brainstorm various future events, forums, and issues involving and/or hosted by Dr. Hamre.

C. REPORT OF THE JOINT STAFF CHAPLAIN. The new Joint Staff Chaplain was introduced—nothing specific to report in Chaplain Cyr's first meeting with the AFCB. As a result of discussions subsequent to the Joint Staff Chaplain's departure, the AFCB requested that the AFCB Executive Director ask Chaplain Cyr to staff the following:

1. Explore the results of the reorganization of the Joint Contact Team/Military to Military Program which now directly reports to the EUCom Chaplain. The report should include the current efficacy of operations and the appropriateness of the delegation of responsibilities, as compared to the prior arrangement.

2. Due to increasing media attention, request of Chaplain Cyr, during his orientation visit to EUCom, to discuss with the EUCom Chaplain et al the treatment of Muslim military personnel, particularly those stationed in Turkey.

3. Review with the EUCom and CENTCOM Chaplains, the treatment of military personnel who have refused Anthrax immunizations—as to religious-based refusals.

4. Verify/update the July 31, 1997, listing of officer/enlisted billets within the Unified Combatant Commands.

D. APPROVAL OF MINUTES: The minutes of the 291st meeting of the AFCB were reviewed and approved.

E. REVIEW OF AFCB ADVISORY GROUP MINUTES

1. Personnel Advisory Group (PAG):

a. PAG meeting of December 17, 1997. The PAG minutes of December 17, 1997 were noted (Enclosure 1).

b. PAG meeting of February 24, 1998. Reviewed five PAG recommendations (Enclosure 2):

on going
deliberate

(1) The PAG recommended the approval of an update MOA between USSOCOM and the AFCB; with an additional recommendation that the USAF take the first rotation to fill the E-8 Billet.

AFCB Guidance: The PAG carefully review the language of paragraph 4.a.(3) as it pertains to current assignment requirements within the Services, particularly the USAF; verify the E-8 billet authorization; and, incorporate USSOCOM input into the draft and resubmit to the AFCB.

(2) The PAG recommended that each Service chaplaincy take responsibility for the resolution of concerns of military installations within EUCOM that certain faith groups are representing themselves as "private organizations" and therefore are operating outside the auspices of the installation's religious/chapel programming.

Approved.

(3) The PAG recommended and the AFCB **approved** amending DD Form 2741 ("DoD Ecclesiastical Endorsing Organization Verification/Reverification Information") by:

(a) Eliminating Block 14.

(b) Adding in Block 9 the statement: "List the name of one chaplain currently serving in one branch of the Armed Forces."

(c) Change Block 15 to read: "Are you listed in the *Encyclopedia of American Religions*?"

(4) Ecclesiastical Endorsing Applications.

(a) The PAG recommended disapproval of the Aquarian Tabernacle Church application because the faith group does not meet the following existing requirements of providing a qualified chaplain nomination for duty in any of the Service chaplaincies; and, has not demonstrated through documentation that they represent a lay constituency. **Approved.**

(b) The PAG recommended approval of the Coral Ridge Baptist Fellowship application. **Approved.**

approved
revised

→ ...draft
DD
form

revised
return

2. Training Advisory Group (TAG). Reviewed two TAG recommendations (Enclosure 3):

a. The TAG recommended that the Service Chaplaincy Training Matrix, compiled by the TAG, be used as the basis to explore additional ways to maximize training sources and programs across Service lines. **Approved with the following AFCB Guidance:**

(1) **Identify Points of Contact within each Service chaplaincy for all training shared across Service lines.**

(2) **Recommend and implement ways and means to effectively publicize the availability of shared training opportunities.**

b. The TAG recommended that the Initial Joint Training Requirements/ Tasks list be forwarded to CINCPAC Chaplains, via the Joint Staff Chaplain, for review and evaluation; and, that results be collated by the TAG and be re-introduced to the AFCB for establishment of Joint Training Requirements. **Approved.**

F. EXECUTIVE DIRECTOR'S ACTIVITY REPORT: The Executive Director's report for the period of January 16—April 8, 1998 was noted (Enclosure 4).

G. DISCUSSION ITEMS:

1. **Religious Classification Code Conversion Project.** Provided Handout.

2. **DoDD/I 1300.17, "Accommodation of Religious Practices Within The Military Services."** Second external coordination still in process. Talking paper distributed to Service chaplaincies—drafted by CDR (b)(6) CHC, USN; reviewed and approved by the Native American Church.

3. **AFCB Meeting Dates Projected for remainder of 1998:**

May—No meeting scheduled

June 3

July 1

August 5

September 23

October—No meeting scheduled

November 18

December 2

4. **Spiritual Defense Force.** The program of meditation materials provided by (b)(6) was reviewed. It was recommended that the AFCB Chairman thank (b)(6) for his insights into prayer, as it has reaffirmed the emphasis the Service chaplaincies place upon the place and importance of prayer, meditation, and spirituality.

5. **Additional Informational/Reading Materials Distributed by Chaplain Ferguson:**

a. **Generation X—The Workforce of the Future.** 29th Edition, April 1998.

b. **“AWOL Marine Charges Bigotry at APG.”** Taken from *Early Bird* Edition (April 8, 1998) of the Baltimore Sun.

c. **P & R Tracking Sheet.** April 6, 1998 iteration.

d. **“Army Probe of General to Include Muslim Charge.”** Taken from *Early Bird* Edition (April 15, 1998) of the Washington Times.

H. ITEMS TO BE NOTED

The next meeting of the Armed Forces Chaplains Board is scheduled for June 3, 1998, at 1:00 p.m., room 3E752.

I. TRAVEL AUTHORIZATIONS SENT SINCE THE 291ST MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF JANUARY 21, 1998

Most Reverend Edwin F. O'Brien
Archbishop for the Military Services
The Roman Catholic Church
Germany, Spain, Italy, Bosnia, Belgium, Austria, and England
February 6-March 7, 1998

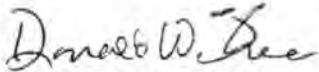
Rev. Lloyd W. Lyngdal, with wife (b)(6)
Executive for Federal Chaplaincies
Evangelical Lutheran Church in America
Japan, Korea, and Hawaii
February 28-March 19, 1998


Page 6, Minutes of the 292nd Meeting of the AFCB, April 15, 1998

Rev. Charles E. McMillan, with wife, (b)(6)
Director, The Presbyterian Council for
Chaplains and Military Personnel
United Kingdom, Netherlands, and Germany
March 18-April 8, 1998

The Rt. Rev. Charles L. Keyser, with wife, (b)(6)
The Rev. David Henritz; The Rev. William C. Noble
Brother Richard Biernacki; Ms. Christine Keyser Ball
Mr. William Warren Ball; Ms. Malinda Mae Harris
Representatives, The Episcopal Church
Germany
April 7-20, 1998

The 292nd meeting of the Armed Forces Chaplains Board was adjourned at 3:45 p.m.,
April 15, 1998.


DONALD W. SHEA
Chaplain (Major General), USA
Chairman


M. R. FERGUSON
Captain, CHC, USN
Executive Director

The Armed Forces Chaplains Board 1947—1998

***The vision of the Armed Forces Chaplains Board is to provide policy for ministry
enabling the Department of Defense to inspire a moral climate that promotes readiness
and quality of life.***

MINUTES
OF THE
TWO HUNDRED AND NINETY-THIRD MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

June 3, 1998

The 293rd meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1:00 p.m. on June 3, 1998, in Room 3E752, the Pentagon, Washington, DC. The meeting was chaired by Chaplain (Major General) Donald W. Shea, USA.

Present:

Chaplain (Major General) Donald W. Shea, USA—Chairman
Chaplain, Major General, William J. Dendinger, USAF
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Rear Admiral Barry C. Black, CHC, USN
Captain Mel Ferguson, CHC, USN - Executive Director

Absent:

Rear Admiral A. Byron Holderby, CHC, USN
Chaplain, Brigadier General, Hiram L. Jones, USAF
Rear Admiral Peter H. Beckwith, CHC, USNR
Chaplain, Brigadier General, Frank A. Mitolo, ANG
Chaplain (Colonel) James T. Spivey, Jr., USAR
Chaplain (Colonel) Victor C. Langford, III, USARNG
Chaplain, Colonel, David H. Webb, USAFR

Also present:

Chaplain, Colonel, David H. Cyr, USAF, Joint Staff Chaplain

A. INVOCATION by Chaplain Black.

B. REPORT OF THE JOINT STAFF CHAPLAIN. The Joint Staff Chaplain's report (Enclosure 1) was discussed with the following guidance:

1. Work with the AFCB Executive Director and the Joint Unified Combatant Command Chaplains in clarifying funded and unfunded officer/enlisted billet requirements and authorizations.

2. Pursue the possibility of establishing a second chaplain billet with USSOUTHCOM—to be filled by a Roman Catholic chaplain.

3. Arrange for the EUCOM Chaplain, Captain (b)(6) CHC, USN, to accompany the Joint Staff Chaplain to the AFCB meeting scheduled for September 23, 1998, in order to address the Joint Contact Team Program, and other matters pertinent to EUCOM.

C. APPROVAL OF MINUTES: The minutes of the 292nd meeting of the AFCB were reviewed and approved.

D. REVIEW OF AFCB ADVISORY GROUP MINUTES

1. Logistics Advisory Group (LAG).

a. The LAG minutes of February 26, 1998, were noted (Enclosure 2).

b. The LAG minutes of May 19, 1998, were reviewed (Enclosure 3). The LAG recommended approval of an AFCB request to the Defense Logistics Agency (DLA) to manage the printing and sale of the Armed Forces Book of Worship as a NSN item. The DLA would establish the Book of Worship as a NSN item, contract its printing, and sell the item to the Services through its Web site and normal supply channels. The AFCB would provide DLA authorization to accomplish this request in accordance with Government Printing Office policies. **Approved.**

2. Personnel Advisory Group (PAG).

a. PAG meeting of April 7, 1998. Reviewed two PAG recommendations (Enclosure 4):

(1) Reconstitute the member composition and reengineer the charter of the Ministry Advisory Group (MAG) as proposed by the PAG minutes of April 7, 1998. **Approved with additional guidance: add the Joint Staff Chaplain to the "SME" membership as a technical advisor.**

(2) The MAG to develop a joint chaplain billet at the Joint Warfighting Center, Fort Monroe, Virginia, in accordance with the guidelines proposed by the PAG minutes of April 7, 1998. **Approved with the following guidance: the PAG to provide oversight, direction, and support of this effort, and report progress to the AFCB.**

on-going
discussions

b. Memorandum for Record of May 19, 1998. Reviewed one PAG recommendation (Enclosure 5): The Cooperative Baptist Fellowship (CBF) application to be DoD-recognized as an Ecclesiastical Endorsing Agency be accepted. **Approved.**

E. EXECUTIVE DIRECTOR'S ACTIVITY REPORT: The Executive Director's report for the period of April 9-May 27, 1998, was noted (Enclosure 6).

F. DISCUSSION ITEMS:

1. **Islamic Head Coverings (Male & Female)** – Navy Submission/292nd AFCB Meeting. Deferred upon return of Navy Chief of Chaplains.

2. **AFCB Annual Off-site Conference, CY 98** – Navy Submission/292nd AFCB Meeting. Deferred upon return of Navy Chief of Chaplains.

3. **Permissive TDY (PTDY) for Lay Persons to Attend Retreats** – Air Force Submission. **AFCB Guidance**: Executive Director, in consultation with PAG, explore the current status of DoD Directive 1327.5 and Service instructions regarding the possibility of coordinating a change that would authorize permissive TDY (no-cost TAD), not to exceed 5 days, for the purpose of lay military members' attendance at spiritual retreats.

4. **Role of Chaplains in Military Honors/Funerals** – Executive Director Submission. **AFCB Guidance**: AFCB Executive Director work with DoD counterparts and select reserve chaplains, such as Chaplain (Colonel) James T. Spivey, Jr., USAR, in the data collection and issue exploration for the development of an AFCB position paper on this subject.

5. **Chaplains and Confidentiality** – Executive Director Submission. **AFCB Guidance**: AFCB Executive Director work with PAG to collect, evaluate and make recommendations concerning DoD directives and all Service policies and regulations concerning policies on chaplains and confidentiality/privileged communication.

6. **Scheduling Decisions and Prospective Commitments** -- Executive Director Submission.

a. The AFCB meeting scheduled for July 1, 1998, has been cancelled, unless this is the date/time to meet with DepSecDef.

b. The AFCB has agreed to receive the annual Military Chaplains Association (MCA) briefing from Rear Admiral Dave White, CHC, USN (Ret), at the AFCB meeting scheduled for August 5, 1998. This meeting will also mark the transition of the AFCB Chair from Chaplain Shea to Chaplain Dendinger-for a period of 18 months.

c. The AFCB members will be invited by the Joint Staff Chaplain to attend a luncheon during the week of the Joint Staff Chaplain Training Conference (September 14-17, 1998).

d. The AFCB has agreed to receive a Joint Contact Team Program briefing from the EUCOM Chaplain, Captain Arnie Resnicoff, CHC, USN, at the AFCB meeting scheduled for September 23, 1998.

e. The AFCB members can expect to receive an invitation from the Director, National Security Agency (NSA), to receive a flag-level NSA briefing at Fort George G. Meade, Maryland, scheduled for Monday, September 28, 1998.

f. The AFCB has agreed to receive a Defense Logistics Agency (DLA) briefing from the DLA Chaplain, Chaplain (Colonel) Ralph Benson, USA, at the AFCB meeting scheduled for December 2, 1998.

G. ITEMS TO BE NOTED

1. The next meeting of the Armed Forces Chaplains Board is scheduled for August 5, 1998, at 9:00 a.m., room 3E752, Pentagon.

2. The National Conference on Ministry to the Armed Forces Executive Committee meeting is scheduled for August 11, 1998, Sheraton National, Arlington, Virginia.

H. TRAVEL AUTHORIZATIONS SENT SINCE THE 292ND MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF APRIL 15, 1998

Rev. Dr. Lemuel Boyles, with wife, (b)(6)
Director, Ministry to Military Personnel
Pentecostal Church of God, Inc.
Germany
May 19-30, 1998


Page 5, Minutes of the 293rd Meeting of the AFCB, June 3, 1998

The Rt. Rev. Charles L. Keyser, with wife (b)(6)
Bishop for the Armed Forces
The Episcopal Church
Japan, Okinawa, and Korea
May 25-June 8, 1998

The 293rd meeting of the Armed Forces Chaplains Board was adjourned at 3:10 p.m.,
June 3, 1998.



DONALD W. SHEA
Chaplain (Major General), USA
Chairman



M. R. FERGUSON
Captain, CHC, USN
Executive Director

The Armed Forces Chaplains Board 1947—1998

***The vision of the Armed Forces Chaplains Board is to provide policy for ministry
enabling the Department of Defense to inspire a moral climate that promotes readiness
and quality of life.***

MINUTES
OF THE
TWO HUNDRED AND NINETY-FOURTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

August 5, 1998

The 294th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 9:00 a.m. on August 5, 1998, in Room 3E752, the Pentagon, Washington, DC. The meeting was chaired by Chaplain, Major General, William J. Dendinger, USAF.

Present:

Chaplain, Major General, William J. Dendinger, USAF—Chairman
Chaplain (Major General) Donald W. Shea, USA
Rear Admiral Barry Black, CHC, USN
Captain Mel Ferguson, CHC, USN - Executive Director

Absent:

Rear Admiral A. Byron Holderby, CHC, USN
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Chaplain, Brigadier General, Hiram L. Jones, USAF
Rear Admiral Peter H. Beckwith, CHC, USNR
Chaplain, Brigadier General, Frank A. Mitolo, ANG
Chaplain (Colonel) James T. Spivey, Jr., USAR
Chaplain (Colonel) Victor C. Langford, III, USARNG
Chaplain, Colonel, David H. Webb, USAFR

Also present:

Rear Admiral Dave White, CHC, USN (Retired), Executive Director, Military
Chaplains Association (MCA)
Chaplain, Colonel, David H. Cyr, USAF - Joint Staff Chaplain

A. INVOCATION by Chaplain White.

B. MCA ANNUAL PRESENTATION. The MCA Executive Director reported on the following items:

1. MCA is financially sound and aggregate membership has grown to over 1,600. CY 99 marks the fourth year that MCA is listed for donations in the Combined Federal Campaign (CFC) Directory.

2. MCA has donated and/or been the conduit for donations of over \$5.8K in support of the Women's Memorial Project—recognizing the role of women chaplains in the military.

3. Chaplain White requested information from each Service chaplaincy regarding the dates of major chaplain training events/conferences, so that MCA may host a reception at these various events.

4. Chaplain White is exploring the possibility of forming an "Executive Advisory Committee," similar to the Association of Military Surgeons of the United States; and, will report his progress in the near future.

5. Handouts were provided:

- June 17, 1998 "Memorandum For All Chaplain Services," announcing the 1999 MCA National Institute, April 13-16, 1999, Atlanta, Georgia.
- Undated MCA memo for general distribution soliciting MCA membership.
- MCA Flier regarding donations to MCA in the 1999 CFC.
- Information on The Military Coalition; its membership and issues of concern.
- "A Resolution," emanating from the MCA meeting of April 23, 1998, in which the MCA "invites, encourages and implores the Army, Navy and Air Force to send a chaplain holding general or flag rank to the MCA National Institute of 1999"
- Copies of *The Military Chaplain*, Volume LXXI, Number 3, May-June 1998.
- Copies of *The Military Chaplain*, Volume LXXI, Number 4, July-August 1998.

discuss
C. REPORT OF THE JOINT STAFF CHAPLAIN. The Joint Staff Chaplain's report (Enclosure 1) was reviewed with a discussion of the "Talking Paper" on CINC Chaplain Billets, in preparation for the AFCB Chairman's meeting with the Chairman, Joint Chiefs of Staff.

D. APPROVAL OF MINUTES: The minutes of the 293rd meeting of the AFCB were reviewed and approved.

E. REVIEW OF AFCB ADVISORY GROUP MINUTES. Training Advisory Group (TAG):

1. TAG meeting of May 28, 1998. The TAG minutes of May 28, 1998, were noted (Enclosure 2).

*deliberately
decision*

2. TAG meeting of June 23, 1998. Reviewed one TAG recommendation (Enclosure 3): The TAG recommended that the respective Service chaplaincy Internet homepages be used to develop an "Inter-Service Training & Education Opportunities" page. The prototype proposed by Chaplain McRae, as reflected in the minutes, be used for all Service chaplaincies. **Approved.**

F. EXECUTIVE DIRECTOR'S ACTIVITY REPORT: The Executive Director's report for the period of May 28-July 27, 1998, was noted (Enclosure 4).

G. DISCUSSION ITEMS:

deliberate

1. **Religious Leaders Briefings and Tours.** In continuation of DepSecDef's desire to perpetuate a DoD-Civilian Religious Leader dialogue, the following consensus recommendations will be forwarded to Dr. John Hamre for consideration:

a. **Religious Leaders Tour.** The AFCB proposed the following sites to be visited: Fort Jackson, South Carolina; Maxwell Air Force Base, Alabama; Naval Training Center, Great Lakes, Illinois.

b. **Ethics Conferences.** The AFCB proposed that Dr. Hamre consider participation in the annual Ethics Conference held at Naval War College, Newport, Rhode Island; the annual JSCOPE Conference, Washington, DC; and the annual (EUCOM-sponsored) American and Northern European Chiefs of Chaplains Conference, Vienna, Austria, February 1999.

2. **Lay Leader/Reader Terminology.** It was agreed to use the term (Denominational) "Lay Leader," *not* "Lay Reader." Navy will modify current terminology in consonance with Army and Air Force usage.

3. **DRID 20.** Chaplain Shea provided Army policy (Enclosure 5) entitled, "Defense Reform Initiative Directive (DRID) 20 Implementation," which precludes the "outsourcing" of Army chaplains.

4. **Service Rotation Pattern for CENTCOM Chaplain Position.** The AFCB agreed to permit the current rotation arrangement to continue: Air Force - Army - Navy.

5. **AFCB Advisory Group Tracking Sheet.** The AFCB has agreed to expand the planned AFCB meeting scheduled for November 18, 1998, to an all-day off-site meeting in order to adequately assess, prioritize, and delegate the issues and initiatives outlined in the Tracking Sheet.

*for
draft
policy*

6. **AFCB Press Book.** The AFCB will develop a Press Book of information that will be authorized for release IRT press inquiries re: each Service chaplaincy.

7. **USD(P&R) MPP Strategic Planning Off-site Conference.** To be held in October 1998, in order to develop a strategic plan for the next 5-10 years.

8. **Department of Defense Military Funeral Support.** The following handouts were distributed:

DoD Briefing Packet

Military Funeral Honors Data Collection

Executive Roundtable Issue Papers Index

Executive Roundtable Issue Paper Tracking Sheet - two issue papers due from AFCB on "Chaplain Role in Military Funerals," and "Use of Reserve Chaplains." Issue papers due (first draft) on August 28, 1998; and (second draft) September 29, 1998.

9. **Arlington National Cemetery Chaplain Review.** The proposed tasking letter, with Talking Paper, was reviewed and approved.

10. **AFCB Advisory Groups, August 1998-99.** Proposed Advisory Group compositions and assignments were reviewed and approved (Enclosure 6).

11. **DD Form 2741 Revision.** Proposed DD Form 2741 Revision was reviewed and approved (Enclosure 7).

12. **DEOMI Chaplain Position Description and POA&M.** Proposed DEOMI Chaplain Position Description and POA&M were reviewed and approved (Enclosure 8).

H. ITEMS TO BE NOTED

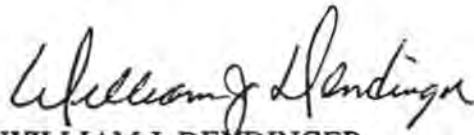
1. The next meeting of the Armed Forces Chaplains Board is scheduled for September 23, 1998, at 9:00 a.m., room 3E752, Pentagon.

2. The National Conference on Ministry to the Armed Forces Executive Committee meeting is scheduled for August 11, 1998, 7:00 a.m., Sheraton National Hotel, Arlington, Virginia.

I. TRAVEL AUTHORIZATIONS SENT SINCE THE 293RD MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF JUNE 3, 1998

Chaplain Robert C. Vickers, with wife, (b)(6)
Dr. David Y. Lee, with wife, (b)(6)
Chaplain David Mullis
Representatives, Chaplaincy Division
North American Mission Board, SBC
Switzerland
June 30-July 12, 1998

The 294th meeting of the Armed Forces Chaplains Board was adjourned at 11:00 a.m., August 5, 1998.



WILLIAM J. DENDINGER
Chaplain, Major General, USAF
Chairman



M. R. FERGUSON
Captain, CHC, USN
Executive Director

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MINUTES
OF THE
TWO HUNDRED AND NINETY-FIFTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

September 23, 1998

The 295th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 9:00 a.m. on September 23, 1998, in Room 3E752, the Pentagon, Washington, DC. The meeting was chaired by Chaplain, Major General, William J. Dendinger, USAF.

Present:

Chaplain, Major General, William J. Dendinger, USAF—Chairman
Rear Admiral A. Byron Holderby, CHC, USN
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Rear Admiral Barry Black, CHC, USN
Rear Admiral Peter H. Beckwith, CHC, USNR
Chaplain, Colonel, David H. Webb, USAFR
Captain Mel Ferguson, CHC, USN—Executive Director

Absent:

Chaplain (Major General) Donald W. Shea, USA
Chaplain, Brigadier General, Hiram L. Jones, USAF
Chaplain, Brigadier General, Frank A. Mitolo, ANG
Chaplain (Colonel) James T. Spivey, Jr., USAR
Chaplain (Colonel) Victor C. Langford, III, USARNG

Also present:

Chaplain, Colonel, David H. Cyr, USAF—Joint Staff Chaplain
Captain Arnie Resnicoff, CHC, USN—EUCOM Chaplain
Chaplain (Colonel) Joseph L. O'Keeffe, USA—Military District Washington

A. INVOCATION by Chaplain Cyr.

B. REPORT OF THE JOINT STAFF CHAPLAIN. The Joint Staff Chaplain's report was presented, with special emphasis given to a report on the Annual Joint Chaplain Training Conference (September 15-17, 1998), and the projected rotations of five CINC Chaplains in FY 99-00. Additionally, the EUCOM Chaplain provided a briefing on current issues and initiatives within the EUCOM AOR, with particular attention given to progress toward the establishment of a SHAPE Chaplain Billet, and the reorganized Mil to Mil Program under the auspices of the EUCOM Chaplain.

*on-going
July 1998*

C. STUDY COMMITTEE PROGRESS REPORT. Chaplain (Colonel) Joseph O'Keeffe, USA, Study Committee Chairman, provided a Staff Study presentation to the AFCB on "Chaplains at Arlington National Cemetery. The proposals outlined in the Staff Study Report will be reviewed by the AFCB. In consultation with the AFCB Chairman, the Executive Director will collect and forward the responses and additional guidance of the AFCB members to the Study Committee Chairman NLT October 9, 1998.

D. APPROVAL OF MINUTES: The minutes of the 294th meeting of the AFCB were reviewed and approved, pending the following change:

Paragraph G.3. (**DRID 20**) be clarified by changing the sentence to read: "Defense Reform Initiative Directive (DRID) 20 Implementation *directs* the outsourcing of Army chaplains. However, Chaplain Shea staffed an Army policy statement that precludes the outsourcing of Army chaplains."

E. EXECUTIVE DIRECTOR'S ACTIVITY REPORT: The Executive Director's report for the period of July 28—September 15, 1998, was noted (Enclosure 1).

F. DISCUSSION ITEMS:

1. **AFCB Off-Site Planning Conference**. It was agreed that the AFCB Tracking Sheet would be the primary focus of the AFCB Off-site Planning Conference scheduled for November 13, 1998.

2. **Chaplain Assignment with State Department**. It was agreed to explore the possibility of assigning a military chaplain to assist Mr. Robert Seiple, Special Representative of the Secretary of State for Religious Freedom in the Bureau of Democracy, Human Rights & Labor, United States Department of State.

G. ITEMS TO BE NOTED

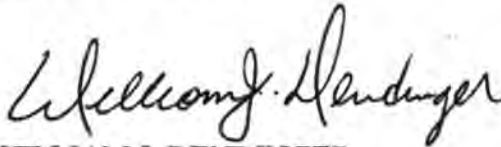
1. The next meeting of the Armed Forces Chaplains Board is scheduled for November 13, 1998, at 8:30 a.m. to 4:30 p.m., OSD Quality Management Conference Center, 1777 N. Kent Street, 14th floor, Rosslyn, Virginia.

2. The National Conference on Ministry to the Armed Forces annual meeting is scheduled for December 8-9, 1998, Sheraton National Hotel, Arlington, Virginia.

H. TRAVEL AUTHORIZATIONS SENT SINCE THE 294th MEETING OF THE
ARMED FORCES CHAPLAINS BOARD MEETING OF AUGUST 5, 1998

Bishop Martin L. Johnson
Dr. John I. Little
Representatives
Church of God in Christ
Korea
September 3-8, 1998

The 295th meeting of the Armed Forces Chaplains Board was adjourned at 11:00 a.m.,
September 23, 1998.



WILLIAM J. DENDINGER
Chaplain, Major General, USAF
Chairman



M. R. FERGUSON
Captain, CHC, USN
Executive Director

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MINUTES
OF THE
TWO HUNDRED AND NINETY-SIXTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

December 2, 1998

The 296th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 9:30 a.m. on December 2, 1998, in Room 3E752, the Pentagon, Washington, DC. The meeting was chaired by Chaplain, Major General, William J. Dendinger, USAF.

Present:

Chaplain, Major General, William J. Dendinger, USAF—Chairman
Chaplain (Major General) Donald W. Shea, USA
Rear Admiral A. Byron Holderby, CHC, USN
Rear Admiral Barry C. Black, CHC, USN
Captain Russ Gunter, CHC, USN - Executive Director

Absent:

Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Chaplain, Brigadier General, Hiram L. Jones, USAF
Rear Admiral Peter H. Beckwith, CHC, USNR
Chaplain, Brigadier General, Frank A. Mitolo, ANG
Chaplain (Brigadier General) James T. Spivey, Jr., USAR
Chaplain (Brigadier General) Victor C. Langford, III, USARNG
Chaplain, Colonel, David H. Webb, USAFR

Also present:

Chaplain (Colonel) Ralph Benson, USA – Defense Logistics Agency Chaplain
Chaplain, Colonel, David H. Cyr, USAF - Joint Staff Chaplain

A. INVOCATION by Chaplain Gunter.

B. REPORT OF THE DEFENSE LOGISTICS AGENCY CHAPLAIN. Chaplain (Colonel) Ralph Benson, USA presented a report on the historical background and benefits of the Prime Vendor program with a request that each Service develop a policy to give DoD Email the first look for all logistical requests. Chaplain Benson also included a brief regarding revision and/or reprinting of the Armed Forces Hymnal. He reports three options:

1. **Completely Revise the Hymnal.** This option would take 2 years and cost \$1.5 million.

2. **Restructure and Print the Hymnal.** Each Service would need to recommend hymns and orders of worship to be eliminated and added. This option would take 1 year and cost \$500K.

3. **Do Nothing.** Prime Vendor will offer about eight new hymnals. Each installation/congregation would purchase the commercially available hymnals that meets their needs.

DECISION: Refer to Logistics Advisory Group for study and recommendations.

C. REPORT OF THE JOINT STAFF CHAPLAIN. The Joint Staff Chaplain's report was reviewed with a discussion of the rotation of joint billets in FYs 1999, 2000, and 2001.

D. APPROVAL OF MINUTES: The minutes of the 295th meeting of the AFCB and the November 13, 1998, Strategic Planning Meeting (Enclosure 1) were reviewed and approved.

E. REVIEW OF AFCB ADVISORY GROUP MINUTES

1. Logistics Advisory Group (LAG). Minutes of September 24, 1998, LAG meeting (Enclosure 2) were reviewed and approved.

2. Personnel Advisory Group (PAG). Reviewed and approved two PAG recommendations from meeting of November 5, 1998 (Enclosure 3):

a. Memorandum of Agreement between USSOCOM and the AFCB, with proposed changes. **Approved.**

b. American Muslim Foundation (AMF) request for DoD recognition as an Ecclesiastical Endorsing Organization. **Approved.**

F. EXECUTIVE DIRECTOR'S ACTIVITY REPORTS: The Executive Director's report for the period of September 16-November 23, 1998, and the prospective Executive Director's report were noted (Enclosure 4).

G. DISCUSSION ITEMS:

1. Chaplain Badge – Letter from (b)(6)

(b)(6) in a letter to the Chairman, AFCB, dated September 22, 1998, recommended the adoption of a single uniform identifying symbol for chaplains of all Services. The Board appreciated the suggestion but agreed that, at present, a recommendation from the AFCB regarding a uniform change would be inadvisable. Executive Director will draft a letter for Chairman, AFCB thanking (b)(6) (b)(6) for his proactive suggestion.

2. NATO/North American Chiefs of Chaplains Conference – Army Submission (deferred until next AFCB meeting)

3. USTRANSCOM – Army Submission (deferred until next AFCB meeting)

(b)(6)

5. Center for Strategic and International Studies (CSIS) Chaplain

Fellowship. The question was raised about whether to proceed with plans to respond to the invitation to assign a military chaplain to CSIS for a year fellowship. The decision was made to postpone further discussion until after the AFCB had a chance to hear Dr. Johnston's address next week before NCMAF in hopes that more insight regarding the purpose and scope of such a position might be.

6. The Christian Science Endorser reports that the decision to refrain from endorsing new Christian Science chaplains except in time of war is under review and may be reversed. The AFCB, in response to (b)(6) request for input from the Service chiefs, affirmed their desire to see the endorsement of Christian Science chaplains continue rather than be suspended. It was noted that any interruption in the supply of chaplains from any faith group would render it difficult, if not impossible for that faith group to offer trained, seasoned chaplains at the outbreak of any future war.

H. ITEMS TO BE NOTED:

The next meeting of the Armed Forces Chaplains Board: TBA

I. TRAVEL AUTHORIZATIONS SENT SINCE THE 295TH MEETING OF THE
ARMED FORCES CHAPLAINS BOARD MEETING OF SEPTEMBER 23, 1998

Chaplain Thomas K. Chadwick
Associate Director
The Presbyterian Council for Chaplains and Military Personnel
Germany
October 12-23, 1998

Chaplain Rodger R. Venzke, with wife (b)(6)
Director, Ministry to the Armed Forces
The Lutheran Church-Missouri Synod
Germany
October 20-30, 1998

The Reverend Dr. Stanley R. Beach
Representative, Presbyterian and Reformed Joint Commission
on Chaplains and Military Personnel
Japan, Korea and Okinawa
October 14-November 6, 1998

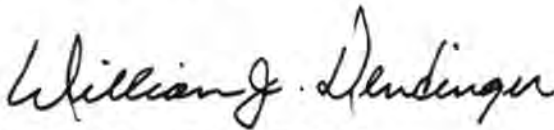
The Reverend Patricia Barrett; The Reverend Michele Sue Shumake-Keller, with husband,
(b)(6) Bishop Ernest Shaw Lyght, with wife (b)(6)
Representatives, Division of Chaplains and Related Ministries
The United Methodist Church
Germany and Italy
October 18-30, 1998

The Reverend Theodore Warren Hepner, with wife, (b)(6)
Representative, Division of Chaplains and Related Ministries
The United Methodist Church
Korea and Japan
October 21-November 4, 1998

The Reverend Lloyd W. Lyngdal, with wife, (b)(6)
Executive for Federal Chaplaincies
Evangelical Lutheran Church in America
Germany
October 17-November 3, 1998

Chaplain Thomas J. Benedum
Assistant Director, Ministry to the Armed Forces
The Lutheran Church-Missouri Synod
England and Germany
October 22-30, 1998

The 296th meeting of the Armed Forces Chaplains Board was adjourned at 11:10 a.m.,
December 2, 1998.



WILLIAM J. DENDINGER
Chaplain, Major General, USAF
Chairman



R. O. GUNTER
Captain, CHC, USN
Executive Director

The Armed Forces Chaplains Board 1947—1998

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and quality of life.*

MINUTES
OF THE
TWO HUNDRED AND NINETY-SEVENTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

February 16, 1999

The 297th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 9:30 a.m. on February 16, 1999, in Room 2B271, the Pentagon, Washington, DC. The meeting was chaired by Chaplain, Major General, William J. Dendinger, USAF.

Present:

Chaplain, Major General, William J. Dendinger, USAF—Chairman
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Rear Admiral Barry C. Black, CHC, USN
Captain Russ Gunter, CHC, USN - Executive Director

Absent:

Chaplain (Major General) Donald W. Shea, USA
Rear Admiral A. Byron Holderby, CHC, USN
Chaplain, Brigadier General, Hiram L. Jones, USAF
Rear Admiral Peter H. Beckwith, CHC, USNR
Chaplain, Brigadier General, Frank A. Mitolo, ANG
Chaplain (Brigadier General) James T. Spivey, Jr., USAR
Chaplain (Brigadier General) Victor C. Langford, III, USARNG
Chaplain, Colonel, David H. Webb, USAFR

Also present:

(b)(6) The Domani Group
(b)(6) Science Applications International Corporation
Chaplain, Colonel, David H. Cyr, USAF - Joint Staff Chaplain

A. INVOCATION by Chaplain Cyr.

B. PRESENTATION BY (b)(6) THE DOMANI GROUP.

Christine Keen presented the first report from the Domani Group's 3-phased demographic study of the American religious scene. The report, which should prove valuable for chaplain recruiters, only represents the data collection phase of the study. There are many important implications for the Armed Services that relate to our ability to recruit chaplains over in the first decades of the 21st century. Of particular note were:

1. Mismatches between clergy and overall membership. Some denominations have grown in membership but have lost clergy - Others have lost membership but have gained clergy. Based on this, *chaplains can expect to see continued difficulty in attracting chaplains from denominations whose clergy base is becoming more scarce BUT care should be taken not to make up numbers by accessing inordinate numbers of chaplains from groups whose civilian membership (also mirrored in the military) is dwindling.*

2. Decline and Ascendancy. Many of the "traditional" Protestant denominations have lost membership over the past few years. Among the fastest growing groups are Hindu, Muslim, Buddhist, Pentecostals, Jehovah's Witness, Latter-Day Saints, Orthodox, and Seventh Day Adventist.

3. Divinity School Data. Seminaries show increased numbers of women enrolled, especially between the ages of 35-49. What is not immediately evident, however, is that 50.8% of the seminary students in this study are between the ages of 25-34 and of that group, 79.3% are male. This would seem to suggest *that the preponderance of male seminary students are first career candidates who are still young enough to enter the military chaplaincy.* Of particular note is that more and more women are entering seminary each year and most of them are between 40-49 years of age.

4. Immigration Trends. Most of the new immigrants are from Central and South America and are Roman Catholic. Others are from Eastern Europe where the Orthodox faith predominates. Also of note are the numbers of people from Vietnam, Korea, Iran, India, and the former Soviet bloc countries, indicating more Muslim, Buddhist, and Hindu immigrants. A concomitant increase from these groups joining the military services should not be expected for another 20 years, however.

5. Incomplete Data. Some groups do not lend themselves to easily to statistical examination. In addition, there are many differences in the way groups record membership. Some do not keep membership records. A significant number of Independent Evangelical/Fundamental "Megachurches" have loose affiliations with each other and with other similar congregations. It is very difficult to quantify the significance of this phenomena on the American religious scene. *It would be a mistake, however, to discount them since they seem to mirror the type of spirituality that is on the rise among Generation "Y" (i.e. strong on spirituality but low on loyalty to organized religion).* Domani must "break the code" on these churches otherwise a large gap will exist in our understanding of American religious trends in the 21st Century.

The Domani Group will continue their study with "rudder changes" from the AFCB.

C. PRESENTATION BY MR. BOB OSTERHOUDT, SCIENCE APPLICATIONS INTERNATIONAL CORPORATION (SAIC).

Mr. Bob Osterhoudt presented a report about a database his company, SAIC, is working on. SAIC is putting together a database that will eventually describe all known requirements necessary to carry out Peace Operations. SAIC is inviting NGOs/PVOs and military agencies to provide input from their area of specialization about anticipated requirements as well as lessons learned from previous experiences with similar operations. This should preclude chaplains being omitted from operations in which they could have played a key part had the commander (and the chaplain) been aware of the many important contributions chaplains bring to bear on peace operations. When this database is completed, a chaplain, upon learning that he/she is to be part of a JTF or Humanitarian Assistance project, could query the database and obtain a readout containing vital information about the role(s) he or she can expect to play, what materials to bring (as well as what not to bring), and what contacts (by name) to make. SAIC, in conjunction with George Mason University's Program on Peacekeeping Policy is participating in a GMU course this Spring entitled, "Religious Considerations of Peace Operations." Part of the course will involve a 2-day workshop, tentatively scheduled for April 26-27, 1999. SAIC wants to get at least 30 participants together for this workshop. They are expecting several representatives from civilian religious and relief organizations in addition to military chaplains to participate. Out of this 2-day brainstorming session will come the raw data that will go into SAIC's database. Bob Osterhoudt is inviting 12-15 chaplains from the various Services who have been part of Peace Ops or JTFs to participate. All it will cost the military is the 2-day TDY for each chaplain.

(b)(5)

The AFCB agreed this is an opportunity not to be missed, especially since the cost will be minimal to the Services. Chaplains Gunter and Cyr will work together to coordinate the chaplain participation portion of the workshop.

D. REPORT OF THE JOINT STAFF CHAPLAIN. The Joint Staff Chaplain's report (Enclosure 1) was reviewed with a discussion of the December 7-10, 1998 USEUCOM Strategic Planning Conference in Stuttgart, Germany. Among the items discussed were:

1. State Partnership Program (SPP). It was agreed that establishing a cadre of "chaplain country experts" could be very useful but challenging to establish a standard agreeable to all participants. It was agreed that EUCOM should continue to take the lead in this effort.

2. Chaplain Schools Curricula Review. Chaplain Cyr referred to MajGen Charles J. Wax' remarks given at the Stuttgart Conference about the strategic training "chaplains of the future" should have. Chaplain Cyr suggested a review of what is being taught at the chaplain schools concerning ministry at the strategic level (i.e., interagency (joint) approaches to conflict resolution, ministry in Peace Operations, reconciliation, and the vision for the 21st Century) to see if any adjustments are needed.

The Board agreed the Joint Combat Development Committee should review the curricula of the various chaplain schools and suggest what additional training, if any, is needed in these areas.

3. Religious Support at AMEMB Moscow. Religious support at the American Embassy, Moscow is being lost due to an IG report declaring the employment of chaplains violates the idea of "separation of church and state." DOS has asked for Joint Staff funding assistance to retain contract ministers for both military and civilian personnel. BGEN Pat Adams, J1 Director asks (1) does the AFCB think this religious support is needed and (2) will the Service Chiefs be willing to provide funding to help support this initiative.

The Board concurred that the requirement is valid and is not able to provide funding.

E. REVIEW OF AFCB ADVISORY GROUP MINUTES.

Personnel Advisory Group (PAG). The PAG minutes of January 12, 1999, were noted (Enclosure 2). No recommendations to approve.

F. EXECUTIVE DIRECTOR'S ACTIVITY REPORT: The Executive Director's report was noted (Enclosure 3).

G. DISCUSSION ITEMS:

1. Joint Warfighting Center. No permanent billet has been established yet. The JWFC has recently been realigned to fall directly under ACOM instead of the JS.

2. USTRANSCOM. The TRANSCOM chaplain is still dual-hatted but the new commander seems amenable to standing up a permanent billet.

3. Academic Qualifications for Clergy Entering the Military Chaplaincy. All Services have the same academic standards for accessing chaplains and each Service assumes the others are interpreting them similarly. The Board suggested the **PAG review the various Services' standards to confirm this uniformity.**

4. Outsourcing. In the matter of whether there should be a DoD outsourcing policy for chaplains and chaplain enlisted support personnel, the Board agreed there was no need to develop such a policy since chaplains and chaplain enlisted support personnel are characterized as "inherently military with deployment capability." The Board suggested the **PAG also review this matter to suggest common language that can be used by all Services to articulate the position regarding a common position regarding outsourcing.**

5. (b)(6) letter regarding requirements for Episcopal chaplains. The Executive Director, AFCB will prepare a letter of response for the Chairman's signature acknowledging the Episcopal Church's desire not to have Episcopal chaplains engaging in religious worship services inimical to Episcopal Church polity and practice.

6. The American Muslim Foundation's concerns regarding chaplain support. (b)(6) has expressed an observation that some base and installation chaplains are not as intentional as others when it comes to caring for the religious needs of Muslim Service members. The Board affirmed its commitment to facilitating the free exercise of religion to all military members. Each Service chaplaincy will ensure this concern is transmitted in ways that are appropriate to each Service.

H. ITEMS TO BE NOTED

1. The next meeting of the Armed Forces Chaplains Board is scheduled for March 24, 1999, at 9:00 a.m., room 3E752, Pentagon.

2. The 1999 Military Chaplains Association National Institute is scheduled for April 13-15, 1999, Northeast Atlanta Hilton, Norcross, Georgia.

I. TRAVEL AUTHORIZATIONS SENT SINCE THE 296TH MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF DECEMBER 2, 1998

Reverend Beryl T. Hubbard, with wife, (b)(6)
Associate Director
Presbyterian and Reformed Joint Commission on Chaplains and Military Personnel
Germany and Austria
January 8-29, 1999

Reverend Dr. Hugh H. Morgan, with wife, (b)(6) *ML*
Endorser
The International Pentecostal Holiness Church
Germany and Austria
January 10-20, 1999

Page 6, Minutes of the 297th Meeting of the AFCB, February 16, 1999

The 297th meeting of the Armed Forces Chaplains Board was adjourned at 11:10 a.m., February 16, 1999.



WILLIAM J. DENDINGER
Chaplain, Major General, USAF
Chairman



R. O. GUNTER
Captain, CHC, USN
Executive Director

The Armed Forces Chaplains Board 1947—1999

The vision of the Armed Forces Chaplains Board is to provide policy for ministry enabling the Department of Defense to inspire a moral climate that promotes readiness and quality of life.

MINUTES
OF THE
TWO HUNDRED AND NINETY-EIGHTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

March 24, 1999

The 298th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 9:00 a.m. on March 24, 1999, in Room 3E752, the Pentagon, Washington, DC. The meeting was chaired by Chaplain, Major General, William J. Dendinger, USAF.

Present:

Chaplain, Major General, William J. Dendinger, USAF—Chairman
Chaplain (Major General) Donald W. Shea, USA
Rear Admiral A. Byron Holderby, CHC, USN
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Chaplain, Brigadier General, Hiram L. Jones, USAF
Captain Russ Gunter, CHC, USN - Executive Director

Absent:

Rear Admiral Barry C. Black, CHC, USN
Rear Admiral Peter H. Beckwith, CHC, USNR
Chaplain (Brigadier General) James T. Spivey, Jr., USAR
Chaplain (Brigadier General) Victor C. Langford, III, USARNG
Chaplain, Colonel, David H. Webb, USAFR
Chaplain, Colonel, George C. Allen, II, ANG

Also present:

Mr. W. Steve Sellman, Director, Accession Policy/Military Personnel Policy
Major Yvette Hopkins, USA, Office of Accession Policy/Military Personnel
Policy

A. INVOCATION by Chaplain Holderby.

B. PRESENTATION BY MR. W. STEVE SELLMAN, DIRECTOR, ACCESSION
POLICY (see separate handout).

C. APPROVAL OF MINUTES: The minutes of the 297th meeting of the AFCB were reviewed and approved.

D. EXECUTIVE DIRECTOR'S ACTIVITY REPORT: The Executive Director's report was noted (Enclosure 1).

E. DISCUSSION ITEMS:

1. The Domani Group – where to go from here? The Board approved the continuation of the demographics study of the Domani Group and directed that the PAG recommend the makeup and venue of the various "Focus Groups" to be convened in connection with the second phase of the study.
2. GMU Peace Operations Roundtable (April 16) and Workshop (April 27-28). George Mason University has invited the AFCB to select chaplains and senior enlisted members having Peace Ops/JTF experience to attend the workshop with the purpose of collecting and analyzing the "lessons learned" and suggesting ways to improve and enhance future chaplain participation in such events.
3. "Pipeline" Training to Prepare Chaplains for Joint Assignments. What training should chaplains selected for joint assignments receive? The issue is that since the chaplaincies waive joint requirements for chaplains, school quotas are not being granted. Board directed TAG to study the issue and make recommendations.
4. DoD Directive 1300.17, "Accommodations of Religious Practices Within the Military Services." The Nuclear Weapons PRP (C3I) community will include the exclusion of those member who use hallucinogenic drugs in their upcoming directive (DODD 5210.42). However, before theirs or our DODD 1300.17 can be promulgated, DoD must "consult" with representatives of the Native American Church of North America (NACNA). The Executive Director, AFCB has been invited to attend NACNA's Convention in Shiprock, New Mexico in June to accomplish that requirement.
5. Arlington National Cemetery Staff Study Committee Briefing. Closed issue. The Cemetery Superintendent granted the Tri-Service chaplains their requests for additional office and admin space.

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- deliberate*
6. Koshers/Halal Meals. (b)(6) of the Defense Supply Center, Philadelphia (DSCP) has asked the AFCB to grant him written authorization to consult with an appropriate agency to assist him in his efforts to identify an agent or official who would be acceptable to all Jewish organizations represented by chaplains in the military. The purpose is to find an agent who has the authority to certify meals as kosher. The Board authorized the Executive Director to correspond with DSCP to suggest they contact the Jewish Welfare Board for advice. Procuring a contractor for Halal meals is proceeding without difficulty.

F. ITEMS TO BE NOTED

1. The next meeting of the Armed Forces Chaplains Board is scheduled for April 28, 1999, at 9:00 a.m., room 3E752, Pentagon.
2. The next meeting of the Personnel Advisory Group is scheduled for March 31, 1999, 8:30 a.m., Office of the Chief of the Chaplain Service, Bolling AFB, DC.
3. The next meeting of the Ministry Advisory Group is scheduled for April 12-15, 1999, at the U.S. Army Chaplain Center and School, Fort Jackson, South Carolina.
4. The 1999 Military Chaplains Association National Institute is scheduled for April 13-15, 1999, Northeast Atlanta Hilton, Norcross, Georgia.

G. TRAVEL AUTHORIZATIONS SENT SINCE THE 297TH MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF FEBRUARY 16, 1999

Chaplain Rodger R. Venzke Director, Ministry to the Armed Forces The Lutheran Church-Missouri Synod	Korea, Japan, and Hawaii March 2-14, 1999
The Reverend Lloyd W. Lyngdal, with wife (b)(6) Executive for Federal Chaplaincies Evangelical Lutheran Church in America	Japan and Hawaii March 4-27, 1999
Chaplain Thomas J. Benedum Assistant Director, Ministry to the Armed Forces The Lutheran Church-Missouri Synod	Japan and Okinawa March 6-16, 1999

The Most Reverend John J. Glynn
Auxiliary Bishop Vicar for Chaplains
Archdiocese for the Military Services, USA
The Roman Catholic Church

Germany, Italy, Portugal,
Azores and Belgium
March 29-May 6, 1999

Reverend Dr. E. H. Jim Ammerman
Reverend Charlene Ammerman
Representatives
Chaplaincy Full Gospel Churches

Korea
April 1-12, 1999

The Rt. Rev. Charles L. Keyser, with wife, (b)(6)
Bishop for the Armed Forces
The Episcopal Church

Italy and Germany
April 4-16, 1999


The Most Reverend Edwin F. O'Brien
Archbishop for the Military Services
Archdiocese for the Military Services, USA
The Roman Catholic Church


Alaska, Korea, Okinawa,
Japan, Guam, and Hawaii
April 4-May 3, 1999

The Reverend Danny R. Thompson, with wife, (b)(6)
Director, Chaplaincy Services
Christian Church (Disciples of Christ)

Spain, Italy, and Germany
April 5-21, 1999

The 298th meeting of the Armed Forces Chaplains Board was adjourned at 11:00 a.m.,
March 24, 1999.


WILLIAM J. DENDINGER
Chaplain, Major General, USAF
Chairman


R. O. GUNTER
Captain, CHC, USN
Executive Director

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and quality of life.*

MINUTES
OF THE
TWO HUNDRED AND NINETY-NINTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

May 6, 1999

The 299th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 9:00 a.m. on May 6, 1999, in Room 3E752, the Pentagon, Washington, DC. The meeting was chaired by Chaplain, Major General, William J. Dendinger, USAF.

Present:

Chaplain, Major General, William J. Dendinger, USAF—Chairman
Chaplain (Major General) Donald W. Shea, USA
Rear Admiral A. Byron Holderby, CHC, USN
Chaplain, Brigadier General, Hiram L. Jones, USAF
Chaplain (Brigadier General) Gaylord T. Gunhus, USA
Rear Admiral Barry Black, CHC, USN
Chaplain, Colonel, George C. Allen, II, ANG
Captain Russ Gunter, CHC, USN—Executive Director

Absent:

Rear Admiral Peter H. Beckwith, CHC, USNR
Chaplain, Colonel, David H. Webb, USAFR
Chaplain (Brigadier General) James T. Spivey, Jr., USAR
Chaplain (Brigadier General) Victor C. Langford, III, USARNG

Also present:

Chaplain, Colonel, David H. Cyr, USAF—Joint Staff Chaplain

A. INVOCATION by Chaplain Black.

B. REPORT OF THE JOINT STAFF CHAPLAIN. The Joint Staff Chaplain's report was presented, with a discussion of the following items:

1. **Combat Stress Control (CSC).** A study group has been convened to consider the factors that contribute to combat stress. The working group is preparing for a meeting in October 1999 that will be made up of representatives from all Services and communities that have input to this topic. Working document for this meeting is DoDD 6490.5, "Combat Stress Control (CSC) Programs." The chaplaincies were not initially present at the beginning of these discussions but Ch Cyr was asked to attend later meetings through contacts on the Joint Staff.

2. **U.S. Institute for Peace (USIP) Roundtable.** The roundtable at USIP has been expanded to include a discussion of the "Just War Theory" rather than the original topic of the ethical implications of U.S. involvement in Kosovo.

3. **The CINC Chaplains Conference.** Everything is on track. Each Service will give a presentation regarding their joint issues.

4. **The GMU Peace Ops Workshop.** GMU plans to send a copy of their report on to the DEPSECDEF and whoever the AFCB recommends.

C. APPROVAL OF MINUTES: The minutes of the 298th meeting of the AFCB were reviewed and approved.

D. REVIEW OF THE AFCB ADVISORY GROUP MINUTES

Personnel Advisory Group (PAG) (Enclosure 1). Minutes of March 31, 1999, were reviewed and approved with the following exception: **The Circle Sanctuary request for DoD recognition as an Ecclesiastical Endorsing Organization was tabled pending further review.**

E. EXECUTIVE DIRECTOR'S ACTIVITY REPORT: The Executive Director's report for the period of March 17-April 30, 1999, was noted (Enclosure 2).

F. DISCUSSION ITEMS:

1. **Peace Ops Workshop.** The Board expressed the desire to see the report from the Workshop before GMU sends it to anyone. Also, Chs Gunter and Cyr should determine who are the appropriate agencies to receive the report to ensure chaplaincy issues are represented appropriately.

deliberative

(b)(6)

2. **DEOMI Chaplain's Proposal re: Religious Accommodation Handbook.** Chaplain [redacted] proposal to initiate a project to research and produce an exhaustive, updatable Religious Accommodations Handbook targeted to chaplains, commanders, and Equal Employment Opportunity managers and advisors was rejected by the Board. It was felt that the chaplaincies or the AFCB should be the only agencies putting out religious accommodation material. Also, a book that contains the names and descriptions of denominations would open the military up to the charge of "legitimizing or sanctioning" those that were included.

3. **DoDD 1300.17, "Accommodation of Religious Practices Within the Military Services," Update.** Ch Gunter reported that the coordination is complete and the next step is the consultation with the Native American Church leaders in New Mexico in June. No word on how long it will be before we have a directive and instruction on the street.

4. **Next EUCOM Chaplain.** It was noted that the Air Force has the next fill for the EUCOM chaplain billet – July 2000.

(b)(6)

5. **Proposal for Special AFCB Meeting.** A proposal was introduced from CAPT [redacted] CHC, USN (EUCOM Chaplain) that a special meeting of the AFCB be convened at the U.S. Institute for Peace for an information briefing from representatives of several private organizations who are on the cutting edge of reconciliation and peace-keeping policy. The proposal was approved in principle but the Board voted to defer the meeting until after the report from the GMU Peace Operations is released.

6. **Funeral Honors Support Executive Summary.** An Executive Summary from OSD's Office of Funeral Honors Support was distributed. It contained no chaplain requirements for participation in veterans' funerals.

G. ITEMS TO BE NOTED

1. The next meeting of the Armed Forces Chaplains Board is scheduled for June 23, 1999, at 9:00 a.m., room 3E752, Pentagon.

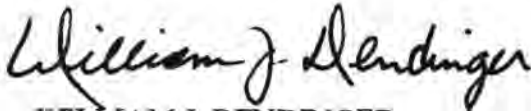
2. The next meeting of the Logistics Advisory Group is scheduled for May 11-13, 1999, Quantico, Virginia.

3. The next meeting of the Training Advisory Group is scheduled for May 14, 1999.

Page 4, Minutes of the 299th Meeting of the AFCB, May 6, 1999

H. TRAVEL AUTHORIZATIONS SENT SINCE THE 298TH MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF MARCH 24, 1999 – none.

The 299th meeting of the Armed Forces Chaplains Board was adjourned at 11:00 a.m., May 6, 1999.



WILLIAM J. DENDINGER
Chaplain, Major General, USA
Chairman



R. O. GUNTER
Captain, CHC, USN
Executive Director

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MINUTES
OF THE
THREE HUNDREDTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

July 28, 1999

The 300th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1:15 p.m. on July 28, 1999, in Room 3E752, the Pentagon, Washington, DC. The meeting was chaired by Chaplain, Major General, William J. Dendinger, USAF.

Present:

Chaplain, Major General, William J. Dendinger, USAF—Chairman
Rear Admiral A. Byron Holderby, CHC, USN
Chaplain (Major General) Gaylord T. Gunhus, USA
Captain Russ Gunter, CHC, USN—Executive Director

Absent:

Chaplain, Brigadier General, Hiram L. Jones, USAF
Rear Admiral Barry Black, CHC, USN
Chaplain (Brigadier General) David H. Hicks, USA
Rear Admiral Peter H. Beckwith, CHC, USNR
Chaplain, Brigadier General, David H. Webb, USAFR
Chaplain (Brigadier General) James T. Spivey, Jr., USAR
Chaplain (Brigadier General) Victor C. Langford, III, USARNG
Chaplain, Brigadier General, George C. Allen, II, ANG

Also present:

Chaplain, Colonel, David H. Cyr, USAF—Joint Staff Chaplain

- A. INVOCATION by Chaplain Gunhus.
- B. REPORT OF THE JOINT STAFF CHAPLAIN. The Joint Staff Chaplain's report was presented.
- C. APPROVAL OF MINUTES: The minutes of the 299th meeting of the AFCB were reviewed and approved.

D. REVIEW OF THE AFCB ADVISORY GROUP MINUTES

1. Logistics Advisory Group (LAG) Meeting of July 20, 1999 (Enclosure 1). The recommendations of the LAG were:

a. That the Chairman, AFCB communicate with the CO, Defense Supply Center, Philadelphia to amend the "request for product" to ensure that "Kosher" meals can be used by Jewish members from all branches of American Judaism. **Approved.**

b. That the AFCB request each Service chaplaincy chief establish Prime Vendor as the first choice for purchasing and actively promote this program with their senior chaplains. **Approved.**

c. That the AFCB establish as a Technical Advisor to the LAG, a chaplain whose duty assignment is with the United States Marine Corps logistics and combat development command. **Approved.**

d. That the AFCB authorize the LAG to communicate with the Joint Staff Chaplain to coordinate a chaplain Interoperability Logistics Working Group to recommend ways to eliminate parallel developments, reduce cost, and insure equipment compatibility. **Approved.**

2. Personnel Advisory Group (PAG) Meeting of July 14, 1999 (Enclosure 2). The recommendations of the PAG were:

a. That the application of the Southern Evangelical Episcopal Church for ecclesiastical endorsing status be approved. **No action: held in abeyance.**

b. That the application of the Coalition of Spirit-filled Churches, Inc. and the Network of Spirit-filled Churches be postponed as well as all applications from "umbrella organizations." In addition, the PAG recommended that a working group be identified and tasked to clarify the purpose of such "umbrella groups" and research the methods and procedures by which they endorse chaplains. **Approved. The AFCB voted unanimously to suspend action on all requests for ecclesiastical endorser status pending the report of the Working Group.**

3. Ministry Advisory Group (MAG) Meeting of May 3, 1999 (Enclosure 3). The recommendations of the MAG were:

6-27-99
11-24-99

a. That a clearer distinction be made in the respective roles of chaplains and medical personnel in the issue of suicide and suicide intervention. **Approved. AFCB determined that the MAG should contact their Service counterparts in medical and write a joint position paper on this issue.**

b. That the Training Advisory Group (TAG) address how the Chaplains Schools can develop better coordination in Joint training across Service lines. **AFCB decision: The TAG is already addressing this and other related issues.**

4. Training Advisory Group (TAG) Meeting of May 14, 1999 (Enclosure 4). The recommendations of the TAG were:

a. That critical billets on the JDAL should be identified and filled by chaplains certified as Joint Specialty Officers. **Approved. The TAG is authorized to correspond with the Joint Staff Chaplain and other appropriate representatives of DoD/Military Department offices and agencies to ascertain what tasks/training requirements exist for chaplains assigned to Joint billet.**

b. The TAG was also tasked to develop a training plan to implement the Victim Witness Assistance Training to chaplains.

E. EXECUTIVE DIRECTOR'S ACTIVITY REPORT: The Executive Director's report for the period of May 1-July 23, 1999, was noted (Enclosure 5).

F. DISCUSSION ITEMS:

6-27-99

1. **How does the Honor and Decency Act impact R-rated movies and what is the role of the AFRTS Chaplain in providing input into selections.** The OSD Committee that reviewed tapes and printed material being sold in military exchanges did not consider R-rated movies since they already had been subjected to a rating system. R-rated movies shown on AFN and Spectrum are either the TV or airline versions and have already been edited. AFRTS has no control over films/videos shown aboard ship on closed access channels.

2. **Possibility of a joint AFCB visit to military personnel serving in and around Kosovo.** U.S. European Command has requested that visits be kept to a minimum for the time being due to the high number of visits now being conducted. The recommendation from EUCOM is that if members of the AFCB wish to visit Kosovo, they arrange to have their visit coincide with the visits of one of the Service Secretaries or Chiefs of Staffs.

3. **Joint approach to recruiting.** The DoD Accessions Policy Office has invited members of the PAG or chaplains involved in recruiting to visit them for a brainstorming session. The PAG will be tasked to follow up on this opportunity.

4. **Placement of a chaplain with either U.S. Institute of Peace or the Center for Strategic and International Studies.** The Navy will take the lead in pursuing the possible placement of a chaplain at one of these centers.

5. **Combat Stress Control Program Conference.** The AFCB Chairman will be invited to participate in a panel discussion at the Combat Stress Control Program Conference held in the Pentagon, December 6-7, 1999. Each Chaplain Service will be invited to send representatives also.

6. **The agenda for the August 10 NCMAF Breakfast** was discussed.

7. **The AFCB Executive Director presented an update on the DoD Peyote Policy.** It was remarked that the release of DoDD 1300.17, "Accommodation of Religious Practices in the Military Services," may not happen soon due to the time involved in "fine-tuning" the proposed DoD policy on peyote.

G. ITEMS TO BE NOTED

1. The next meeting of the Armed Forces Chaplains Board is scheduled for September 22, 1999, at 10:00 a.m., room 2B271, Pentagon.

2. The AFCB Breakfast Meeting with the Executive Committee of the National Conference on Ministry to the Armed Forces is August 10, 1999, 7:30-11:00 a.m., Sheraton National Hotel, Arlington, Virginia.

H. TRAVEL AUTHORIZATIONS SENT SINCE THE 299TH MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF MAY 6, 1999

The Rt. Rev. Charles L. Keyser
Bishop for the Armed Forces
The Episcopal Church
Hawaii, Japan, Okinawa, and Korea
June 10-28, 1999

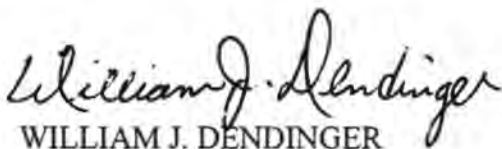
Chaplain David E. Mullis, with wife (b)(6)
Chaplaincy Associate for Military Chaplaincy
North American Mission Board, Southern Baptist Convention
Switzerland, Germany, and England
July 2-16, 1999


Chaplain Robert C. Vickers
Director, Chaplaincy Evangelism
North American Mission Board, Southern Baptist Convention
Germany and Italy
August 10-20, 1999

Rabbi Ernest D. Lapp
Director, Jewish Chaplains Council
Jewish Welfare Board
Germany
August 10-22, 1999

Reverend Jacob P. Heerema
Director, Chaplaincy Ministries
Christian Reformed Church in North America
Germany
August 10-18, 1999

The 300th meeting of the Armed Forces Chaplains Board was adjourned at 3:15 p.m.,
July 28, 1999.


WILLIAM J. DENDINGER
Chaplain, Major General, USAF
Chairman


R. O. GUNTER
Captain, CHC, USN
Executive Director

The Armed Forces Chaplains Board 1947—1999

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and quality of life.*

MINUTES
OF THE
THREE HUNDRED FIRST MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

September 22, 1999

The 301st meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 9:00 a.m. on September 22, 1999, in the Air Force Chief of the Chaplain Service Conference Room, Bolling AFB, Washington, DC. The meeting was chaired by Chaplain, Major General, William J. Dendinger, USAF.

Present:

Chaplain, Major General, William J. Dendinger, USAF—Chairman
Rear Admiral A. Byron Holderby, CHC, USN
Chaplain (Major General) Gaylord T. Gunhus, USA
Rear Admiral Barry Black, CHC, USN
Chaplain (Brigadier General) David H. Hicks, USA
Chaplain, Brigadier General, David H. Webb, USAFR
Captain Russ Gunter, CHC, USN—Executive Director

Absent:

Chaplain, Brigadier General, Hiram L. Jones, USAF
Rear Admiral Peter H. Beckwith, CHC, USNR
Chaplain (Brigadier General) James T. Spivey, Jr., USAR
Chaplain (Brigadier General) Victor C. Langford, III, USARNG
Chaplain, Brigadier General, George C. Allen, II, ANG

Also present:

Chaplain, Colonel, Lorraine K. Potter, USAF
Chaplain, Colonel, David H. Cyr, USAF—Joint Staff Chaplain

A. INVOCATION by Chaplain Cyr.

(b)(6)
(b)(6)
(b)(6)

B. REPORT OF THE JOINT STAFF CHAPLAIN. The Joint Staff Chaplain's report was presented with a discussion of the following items:

1. **CENTCOM Enlisted Billet**. The enlisted billet at CENTCOM has never been funded. Chaplain [redacted] would like to pursue the possibility of CENTCOM funding for this billet. Chaplain [redacted] asks AFCB to send a letter to CENTCOM stating none of the Services can send an enlisted person to an unfunded billet. Chaplain [redacted] will draft the letter for the AFCB Chairman's signature.

2. **Combat Stress Control (CSC)**. The CSC Working Group continues to develop the strategic plan for Combat Stress Control. A "Hot Wash" is scheduled for 12:00 noon to 1:00 p.m. on December 7, 1999, in the Pentagon. The Chairman, AFCB is invited to attend.

C. APPROVAL OF MINUTES: The minutes of the 300th meeting of the AFCB were reviewed and approved.

D. REVIEW OF THE AFCB ADVISORY GROUP MINUTES

Personnel Advisory Group (PAG). Minutes for the meeting of September 15, 1999, (Enclosure 1) were reviewed and approved with the following exceptions:

1. When the DoD Directives have been consolidated into one draft directive, the AFCB would like to review it line by line before it is submitted for coordination and approval.

2. Every religious organization desiring to offer chaplains for military service will be required to submit an application for registration to the AFCB. No chaplain service applications will be accepted from a group not registered as a DoD endorsing agency. Third parties may assist endorsing agencies with the application process but applicants can be only endorsed by the religious organization with whom the individual holds certification for ministry.

E. EXECUTIVE DIRECTOR'S ACTIVITY REPORT: The Executive Director's report for the period of July 24-September 17, 1999, was noted (Enclosure 2).

F. DISCUSSION ITEMS:

1. **State Department Chaplain.** The agreement between Department of State Office of International Religious Freedom and the AFCB regarding the tour length of the assigned chaplain allowed for 18 or 24 months. The Navy would like LCDR (b)(6) (b)(6) at the end of 18 months. The Army has the next fill. The rotation would occur Sep/Oct 2000 time frame. An AFCB visit to Ambassador Seiple is in order so this matter may be clarified and a rotation date agreed upon. The AFCB decided that the next tour should be at least 24 months to eventually stabilize at 36 months.

2. **Vacation of Permanent Exemption of Chaplains from the Goldwater-Nichols Act.** The AFCB voted unanimously not to seek permanent exemption from the provisions of the Goldwater-Nichols Act. There should be clear requirements for chaplains in joint billets and training. Should an exemption be required in order for a chaplain to be considered by a flag or general officer selection board, an exemption may be requested on a case-by-case basis.

3. **Good Order and Discipline Update.** Vice Admiral P. A. Tracey, Deputy Assistant Secretary of Defense for Military Personnel Policy, asked the AFCB to review the draft DoD Directive/Instruction 1300.17, "Accommodation of Religious Practices Within the Military Services," to ensure that sufficient attention has been paid to considerations of good order and discipline.

G. ITEMS TO BE NOTED

1. The next meeting of the Armed Forces Chaplains Board is scheduled for November 29, 1999, at 1:00 p.m., USAF Chief of the Chaplain Service Conference Room, Bolling AFB, DC. This meeting will be preceded by a no-host luncheon at the Bolling AFB Officers' Club at 11:30 a.m.

2. A special meeting of the AFCB is scheduled for December 2, 1999, 10:00 a.m. to 3:00 p.m. at the National Defense University, Fort McNair, Washington, DC. The subject of this meeting is Religion and Conflict Resolution/Reconciliation hosted by CAPT Arnie Resnicoff, CHC, USN, U.S. European Command Chaplain.

3. The Annual Meeting of the National Conference on Ministry to the Armed Forces is December 7-8, 1999, Sheraton National Hotel, Arlington, Virginia.

H. TRAVEL AUTHORIZATIONS SENT SINCE THE 300TH MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF July 28, 1999

Mr. Saul Jesus Espino, w/ (b)(6) RC
Mr. J. Woodrow Hearn, w/ (b)(6) RC
Representatives, Division of Chaplains and Related Ministries
The United Methodist Church
Germany and Belgium
September 16-October 1, 1999

The 301st meeting of the Armed Forces Chaplains Board was adjourned at 11:10 a.m., September 22, 1999.



WILLIAM J. DENDINGER
Chaplain, Major General, USAF
Chairman



R. O. GUNTER
Captain, CHC, USN
Executive Director

The Armed Forces Chaplains Board 1947—1999

The vision of the Armed Forces Chaplains Board is to provide policy for ministry enabling the Department of Defense to inspire a moral climate that promotes readiness and quality of life.

MINUTES
OF THE
THREE HUNDRED SECOND MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

November 29, 1999

The 302nd meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1:00 p.m. on November 29, 1999, in the Air Force Chief of the Chaplain Service Conference Room, Bolling AFB, Washington, DC. The meeting was chaired by Chaplain, Major General, William J. Dendinger, USAF.

Present:

Chaplain, Major General, William J. Dendinger, USAF—Chairman
Rear Admiral A. Byron Holderby, CHC, USN
Chaplain (Major General) Gaylord T. Gunhus, USA
Rear Admiral Barry Black, CHC, USN
Chaplain (Brigadier General) David H. Hicks, USA
Chaplain, Brigadier General, Lorraine K. Potter, USAF
Chaplain, Brigadier General, David H. Webb, USAFR
Chaplain, Brigadier General, George C. Allen, II, ANG
Rear Admiral Darold F. Bigger, CHC, USNR
Captain Russ Gunter, CHC, USN—Executive Director

Absent:

Chaplain (Brigadier General) James T. Spivey, Jr., USAR
Chaplain (Brigadier General) Victor C. Langford, III, USARNG

Also present:

Chaplain, Colonel, David H. Cyr, USAF—Joint Staff Chaplain

A. INVOCATION by Chaplain Dendinger.

B. REPORT OF THE JOINT STAFF CHAPLAIN. The Joint Staff Chaplain's report was presented with a discussion of the following items:

1. **Bright Star Exercise Trip**. Chaplain Cyr visited participants October 24-28, 1999, in and around Cairo, Egypt. He reports joint religious support excellent and well-orchestrated.

2. **Unified Command Chaplain Rotations.** There will be five rotations next summer – EUCOM (USAF), CENTCOM (USA), SOCOM (USAF), PACOM (USN), JOINT FORCES COMMAND (USN).

3. **CENTCOM** staff is expanding to include a reservist, an active duty, and a civilian Muslim academic (not an iman).

4. **NATO Chaplain Council.** Chaplain (b)(6) (EUCOM) is still pursuing this initiative and will report his progress at the February 2000 NATO Chaplains Conference in Geneva, Switzerland.

5. **Joint Pub 1-05** has been recommended by the Joint Warfare Center for early revision. A Doctrine Board will meet in April 2000 to consider the recommendation.

6. **Combat Stress Conference** has been postponed until June 2000.

7. **New J-1 Director**, Brigadier (Sel) General Smolen, has been appointed.

8. **PIC and SMARTCARD** needs chaplain input. The Board directed that Chaplains (b)(6) be contacted since they are working this issue for the Army and can be of great help with the DoD effort.

C. **APPROVAL OF MINUTES:** The minutes of the 301st meeting of the AFCB were reviewed and approved.

D. **EXECUTIVE DIRECTOR'S ACTIVITY REPORT:** The Executive Director's report for the period of September 18-November 17, 1999, was noted (Enclosure 1).

E. **DISCUSSION ITEMS:**

1. The Endorsing Agency Working Group is still working on the tasker to assess the criteria, roles, and functions of endorsing agencies and so-called "umbrella organizations." The Board directed the Personnel Advisory Group (PAG) to offer an interim report at the next AFCB meeting.

2. The Board further directed that all advisory groups begin meeting according to a periodic schedule with a list of meeting times to be planned and published a year in advance. The PAG is to meet monthly and the other advisory groups will meet at least quarterly. Special meetings can be called as needed. If the principal members cannot attend, their deputies or assistants will attend in their stead rather than postpone scheduled meetings.

3. Utilizing a Tracking Sheet (Enclosure 2), the Board reviewed the previous year's business and noted items completed and those still pending.

4. The Board invited representatives from George Mason University to attend the next AFCB meeting to discuss their report of the May 1999 Workshop on "Religious Considerations of Peace Operations." The Board will consider the report and make recommendations regarding if and to whom it should be released within the Department of Defense.

5. At the recommendation of the Executive Director, the Board invited (b)(6) (b)(6) of Special Operations and Low-Intensity Conflict to address the next meeting regarding a proposal for ways the Board might consider interfacing with the Office of Congressional Legislative Liaison (OCLL). RADM David White, CHC, USN (Ret.), President of the Military Chaplains Association, was also invited to attend this briefing.

deliberative

F. ITEMS TO BE NOTED

1. The next meeting of the Armed Forces Chaplains Board is scheduled for December 21, 1999, at 10:00 a.m., USAF Chief of the Chaplain Service Conference Room, Bolling AFB, DC.

2. A special meeting of the AFCB is scheduled for December 2, 1999, 10:00 a.m. to 3:00 p.m. at the National Defense University, Fort McNair, Washington, DC. The subject of this meeting is Religion and Conflict Resolution/Reconciliation hosted by CAPT Arnie Resnicoff, CHC, USN, U.S. European Command Chaplain.

3. The Annual Meeting of the National Conference on Ministry to the Armed Forces is December 7-8, 1999, Sheraton National Hotel, Arlington, Virginia.

G. TRAVEL AUTHORIZATIONS SENT SINCE THE 301ST MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF SEPTEMBER 29, 1999

Reverend William C. Cline
Director, Chaplaincy Services
American Baptist Churches USA
Germany and England
October 4-16, 1999

Reverend Charles E. McMillan, with wife, (b)(6)
Director, The Presbyterian Council for Chaplains
And Military Personnel
Germany
October 6-26, 1999

Chaplain Robert C. Vickers, with wife, (b)(6)
Chaplain David E. Mullis, with wife, (b)(6)
Dr. Phillip Roberts (Hawaii only)
Dr. Keith E. Eitel, with son, (b)(6)
Mr. Jerry W. Tyler, with wife, (b)(6)
Representatives, Chaplaincy Evangelism
North American Mission Board, Southern Baptist Convention
Hawaii, Okinawa, and Japan
October 11-25, 1999

Chaplain David A. Peterson
Representative, The Presbyterian Council for
Chaplains and Military Personnel
Germany
October 15-17, 1999

The Reverend Lloyd W. Lyngdal, with wife, (b)(6)
Executive for Federal Chaplaincies
Evangelical Lutheran Church in America
Germany
October 26-November 11, 1999

The 302nd meeting of the Armed Forces Chaplains Board was adjourned at 4:20 p.m.,
November 29, 1999.



WILLIAM J. DENDINGER
Chaplain, Major General, USAF
Chairman



R. O. GUNTER
Captain, CHC, USN
Executive Director

MINUTES
OF THE
THREE HUNDRED AND THIRD MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

December 21, 1999

The 303rd meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 10:00 a.m. on December 21, 1999, in the Conference Room of the Office of the USAF Chief of the Chaplains Service, Bolling Air Force Base, Washington, D.C. The meeting was chaired by Chaplain, Major General, William J. Dendinger, USAF.

Present:

Chaplain, Major General, William J. Dendinger, USAF—Chairman
Rear Admiral A. Byron Holderby, CHC, USN
Rear Admiral Barry C. Black, CHC, USN
Chaplain (Brigadier General) David H. Hicks, USA
Chaplain, Brigadier General, Lorraine K. Potter, USAF
Rear Admiral Darold F. Bigger, CHC, USNR
Captain Russ Gunter, CHC, USN—Executive Director

Absent:

Chaplain (Major General) Gaylord T. Gunhus, USA
Chaplain, Brigadier General, George C. Allen, II, ANG
Chaplain, Brigadier General, David H. Webb, USAFR
Chaplain (Brigadier General) James T. Spivey, Jr., USAR
Chaplain (Brigadier General) Victor C. Langford, III, USARNG

Also present:

Chaplain, Colonel, David H. Cyr, USAF—Joint Staff Chaplain
Rear Admiral David White, CHC, USN (Ret), President, Military Chaplains
Association
Ms. Courtney Banks, Program Manager, Domestic Security Division,
Office of the Assistant Secretary of Defense for Special Operations/
Low Intensity Conflict
Chaplain, Colonel, James R. Dixon, USAF – Chairman, Ministry Advisory Group
Ambassador Walter Stadler
Professors (b)(6) George Mason University

A. INVOCATION by Chaplain Black.

B. GUEST PRESENTER: Ms Courtney Banks, Program Manager, Domestic Security Division, Office of the Assistant Secretary of Defense for Special Operations/Low Intensity Conflict (SO/LIC) and project officer for DoD's Combat Stress Control (CSC) Conference was invited to address the Board regarding the progress of the Conference. She observed that many changes were occurring in the military. Among them are:

- Reorganization of Goldwater-Nichols.
- QDR 2001 has recently been empaneled.
- Appropriated resources are being guarded very closely in view of the continued "downsized" state of the military.
- Military medicine is especially frugal with their reduced resources and this may mean that chaplains will be called upon more than ever to assist in Domestic Services programs, Family Outreach, etc.

In addition, Ms Banks offered the following recommendations for the chaplaincies:

- Chaplains need to be "at the table" when these proposed changes are being considered.
- More chaplain input via Legislative Affairs/Congressional Liaison may be desired.
- Closer chaplain connection with Health Affairs and the military medical community to insure chaplain input in such projects/issues as Combat Stress Control programs, PIC/SMARTCARD and suicide awareness/suicide prevention
- Regular chaplain interface with J-4.

C. REPORT OF THE JOINT STAFF CHAPLAIN. The Joint Staff Chaplain's report was presented, with a discussion of the following items:

1. **J-1 RESPONSE TO CHAPLAINCY CONCERNS ABOUT JOINT SCHOOLS QUOTAS.** BGEN Adams, USAF advises the chaplaincies not to request any changes regarding Goldwater-Nichols for the time being. Chaplain Cyr will invite Major Marilyn Howe, USAF of J-1 to address the next AFCB meeting for a more in-depth brief on the proposed changes in the Goldwater-Nichols Act.

2. **Personal Identity Card (PIC) and SMARTCARD.** Medical has the action. Ch (COL) Greg Hill, USA is following it closely and giving chaplain data input requirements. Report to AFCB to follow.

3. **Don't Ask; Don't Tell.** Chaplain Cyr reports he has been requested to give input to Joint Staff (J-1) regarding this issue. AFCB guidance: It is not a religious issue. Since there is no consensus in the American religious community, reactions vary from wholehearted acceptance of the "gay" agenda to fierce opposition. The chaplaincies should support the military policy and offer no further input.

deliberative
decision

D. APPROVAL OF MINUTES: The minutes of the 302nd meeting of the AFCB were reviewed and approved.

E. ADDRESS BY CH. COL. JIM DIXON, USAF RE: THE GMU REPORT ON THE "RELIGIOUS CONSIDERATIONS OF PEACE OPERATIONS" WORKSHOP. After reviewing the 195 page report of the proceedings of the April 1999 workshop at George Mason University, Chaplain Dixon, Chairman, Ministry Advisory Group (MAG), offered the following recommendations:

- The AFCB should not use the report for any official purposes in its present form
- MAG will meet with representatives of GMU, if they desire, in order to recommend a format suitable for staffing through DoD/CINCs/Military Departments
- Other agencies, especially the State Department, should be heard from before the AFCB endorses an expansion of the role of chaplains in Peace Operations

deliberative

F. VISIT BY GEORGE MASON UNIVERSITY (GMU) REPRESENTATIVES.

Ambassador Walter Stadtler and Professors Ivan King and David Davis met with the AFCB to introduce their report entitled, *RELIGIOUS CONSIDERATIONS OF PEACE OPERATIONS: THE ROLE OF MILITARY CHAPLAIN*. They asked for recommendations but not "approval" of the report, which they will publish as an academic paper. The AFCB suggested GMU contact the Ministry Advisory Group after the year's end for their editorial recommendations. A specific recommendation from the AFCB was:

- Amend the Report title from "*RELIGIOUS CONSIDERATIONS OF PEACE OPERATIONS: The Role of the Military Chaplain*" to "*RELIGIOUS CONSIDERATIONS OF PEACE OPERATIONS: The Military Chaplain as a Resource.*"

*deliberative
decision*

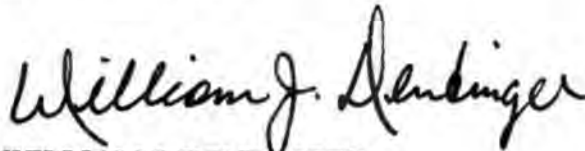
The AFCB acknowledged the report as an important record of the Workshop but declined to use it as a vehicle to raise the issue of chaplains and Peace Operations to DoD/Military Departments. The AFCB indicated it would consider generating a separate paper for routing via JCS and other appropriate agencies before approaching senior DoD officials concerning the official expansion of the role of chaplains in Peace Operations and Reconciliation/Restoration initiatives.

G. EXECUTIVE DIRECTOR'S ACTIVITY REPORT: The Executive Director's report for the period of November 18-December 17, 1999, was noted and approved.

H. DISCUSSION ITEMS:

Due to a lack of time, all remaining discussion items were held in abeyance and will be added to the agenda of the next AFCB meeting, January 21, 2000.

The 303rd meeting of the Armed Forces Chaplains Board was adjourned at 12:45 p.m., December 21, 1999.



WILLIAM J. DENDINGER
Chaplain, Major General, USA
Chairman



R. O. GUNTER
Captain, CHC, USN
Executive Director

The Armed Forces Chaplains Board 1947—1998

The vision of the Armed Forces Chaplains Board is to provide policy for ministry enabling the Department of Defense to inspire a moral climate that promotes readiness and quality of life.

MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)
11 January 1995

A meeting of the PAG of the AFCB was held in the chairman's office on 11 January 1995.

Members present were:

Chaplain (Colonel) Charles D. Camp, USA, Chairman
Chaplain (Colonel) J. Marion Boggs, USAF
Captain Donald G. Belanus, CHC, USN, Recorder

Also present:

Chaplain (Colonel) Lorraine K. Potter, USAF
Executive Director, AFCB

1. The meeting was called to order at 1100 by the chairman.
2. The minutes of the 5 December 1994 meeting were approved.
3. Old Business:

a. It was noted that "Global Christian Ministries" and "Fellowship of Charismatic Churches and Ministers International" have responded with the requested lists of their affiliated churches and clergy. This information has not yet been received from the "Charismatic Episcopal Church of North America."

RECOMMENDATION:

That the applications of "Global Christian Ministries" and "Fellowship of Charismatic Churches and Ministers International" be approved.

b. At the suggestion of the Executive Director, funding for lay leader/reader training was reviewed. It was evident that a consistent policy is needed.

RECOMMENDATION:

That the matter of funding for lay leader/reader training be referred to the Religious Education Advisory Group (RAG) or the Logistics Advisory Group (LAG) for review and the drafting of a uniform DoD policy.

4. New Business:

ARMED FORCES CHAPLAINS BOARD CHARTER

DISCUSSION:

(b)(5)

APPLICATION FORM(S) FOR RECOGNITION OF ENDORSING AGENTS

DISCUSSION:

The Executive Director requested that PAG members review for content the existing application forms. It was noted that our forms need to be established as official DoD forms with a DoD number. It would be advantageous to combine our initial application form and our re-verification form into one that could be used for both purposes. PAG members will report back at the next meeting.

deliberate for a decision

DOD CHAPLAIN ACCESSIONS POLICY STATEMENT CONSOLIDATION

DISCUSSION:

The Executive director requested that PAG members view the DoD policy [draft] for content. Members will report back at the next meeting.

draft policy

JEWISH REGIONAL COVERAGE

DISCUSSION:

It was noted that a 1979 Memorandum of Understanding (MOU) among the Secretaries of the military departments regarding resource support for members overseas was never rescinded. However, area coverage continues and there have been no reports of problems. Also, a review of the 21 Jun 1995 AFCB minutes revealed this not to be a current issue.

deliberate

RECOMMENDATION:

That the matter be dropped since the paperwork necessary to revisit and rescind a 15-year-old MOU is neither required nor an efficient use of time.

5. Next meeting of the Personnel Advisory Group will be on 8 March 1995, 1100, at the office of the Executive Director.
6. The meeting was adjourned at 1225.

D. G. BELANUS
CAPT, CHC, USN
Recorder

**MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)
17 March 1995**

A meeting of the PAG of the AFCB was held in the AFCB executive director's office on 17 March 1995.

Members present were:

Chaplain (Lieutenant Colonel) Walter Scott, USA
[substitute for Chaplain (Colonel) Charles D. Camp,
USA, Chairman]
Chaplain (Colonel) J. Marion Boggs, USAF
Captain Donald G. Belanus, CHC, USN, Recorder

Also present:

Chaplain (Colonel) Lorraine K. Potter, USAF
Executive Director, AFCB

1. The meeting was called to order at 1100 by the chairman.
2. The minutes of the 11 January 1995 meeting were approved.
3. Old Business:

a. It was noted that the "Charismatic Episcopal Church" has provided the requested lists of affiliated churches and clergy.

RECOMMENDATION:

That the application of the "Charismatic Episcopal Church" be approved.

b. The "United Pentecostal Church of Christ" has submitted a request for recognition as an endorsing agency.

RECOMMENDATION:

That the application of the "United Pentecostal Church of Christ" be approved pending receipt of the organization's Internal Revenue tax-exempt form.

c. The PAG reviewed and edited a new Department of Defense form [draft] for Endorsers' Verification/Re-Verification.

2-G-1115

RECOMMENDATION:

That the new Department of Defense form for Endorsers' Verification/Re-Verification be approved (as modified) for submission to the Secretariat.

4. New Business:

a. The "Independent Catholic Church International" has submitted a request for recognition as an endorsing agency. However, the matter was tabled pending receipt of that organization's Internal Revenue Service tax-exempt form, a list of the addresses and telephone numbers of affiliated churches and a rough estimate of total membership.

b. In response to a number of questions that have arisen regarding military chaplains' delivery of general pastoral care, PAG members noted that chaplains are both qualified and expected to provide pastoral counseling.

RECOMMENDATION:

That the AFCB affirm the essential qualification of military chaplains to provide general pastoral care to all military members and their families.

5. Next meeting of the Personnel Advisory Group will be on 24 May 1995, 1100, at the office of the Executive Director.

6. The meeting was adjourned at 1140.

D. G. BELANUS
CAPT, CHC, USN
Recorder

MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)

13 June 1995

A meeting of the PAG of the AFCB was held in the AFCB executive director's office on 13 June 1995.

Members present were:

Chaplain (Colonel) Charles D. Camp, USA, Chairman
Chaplain, LtCol, Cecil R. Richardson, USAF representative
[substitute for Chaplain, Colonel, J. Marion Boggs, USAF]
Captain Donald G. Belanus, CHC, USN, Recorder
Chaplain, Colonel, Lorraine K. Potter, USAF, Executive Director, AFCB

1. The meeting was called to order at 1100 by the chairman.
2. The minutes of the 17 March 1995 meeting were approved.
3. Old Business:

a. It was noted that since the last PAG meeting the "Independent Catholic Church International" (ICCI) had provided the documentation requested. However, in view of the apparent disparity between the membership estimate (5,000,000) and the small number of churches and clergy, the matter was again tabled. A letter will be sent to the group by the AFCB Executive Director thanking the ICCI for their previous correspondence and requesting verification of addresses, affiliation and membership statistics from the individual member churches.

4. New Business:

a. The "American Missionary Fellowship" has submitted a request for recognition as an endorsing agency. However, the group does not fulfill the requirements of DODD 1304.19, item E. 2. a. (2). Furthermore, their application form contains negative responses to items 10, 11, 15, and 16, regarding authority to grant and withdraw credentials and endorsement.

RECOMMENDATION:

That the AFCB disapprove the application of the "American Missionary Fellowship" for recognition as an ecclesiastical endorsing organization.

3-95 PAC

deliberate
b. The "Church of God (Holiness)" has submitted a request for recognition as an endorsing agency.

RECOMMENDATION: ✓

That the application of the "Church of God (Holiness)" be approved.

c. The Executive Director reported that the unified (joint service) chaplain billets are still unresolved. Since the matter has been identified as a requirements (vice strictly "personnel") issue by OSD, it is still being staffed.

RECOMMENDATION: ✓

That the unified (joint) billets, their fills and their rotation be reviewed by the PAG annually.

do not discuss
d. The chairman reported that an apparent problem exists in that "chaplains" of state militias have been observed wearing Army chaplain uniform items without proper authorization. After discussion it was noted that: 1) the matter should be referred to Army legal authorities, and 2) the service uniform boards may have pertinent regulations. PAG members will check with their respective uniform authorities and report back to Chaplain Camp.

5. Next meeting of the Personnel Advisory Group will be on Wednesday, 26 July 1995, 1100, at the office of the Executive Director.

6. The meeting was adjourned at 1135.

D. G. BELANUS
CAPT, CHC, USN
Recorder

**MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)**

26 July 1995

A meeting of the PAG of the AFCB was held in the AFCB executive director's office on 26 July 1995.

Members present were:

Chaplain (Colonel) Charles D. Camp, USA, Chairman
Chaplain, Colonel, J. Marion Boggs, USAF
Captain Donald G. Belanus, CHC, USN, Recorder

Also present:

Chaplain (Colonel) Lorraine K. Potter, USAF, Executive Director, AFCB
Chaplain (Lt. Col.) Cecil R. Richardson, USAF
Prospective Executive Director, AFCB

1. The meeting was called to order at 1100 by the chairman.
2. The minutes of the 13 June 1995 meeting were approved.
3. Old Business:

a. In the case of the "Independent Catholic Church International" (ICCI), the Executive Director was asked to clarify the submitted church membership list regarding:

- 1) U.S. membership, and,
- 2) whether the ICCI has sole authority to grant and withdraw ecclesiastical endorsements for members.

[This matter having been pursued via FAX and telephone (to minimize further delay), PAG members were subsequently satisfied that the ICCI fulfills essential requirements.]

Recommendation:

That the AFCB approve the application of the "Independent Catholic Church International" (ICCI) as an ecclesiastical endorsing organization.

b. In the matter of civilian clergy serving in militia organizations wherein some have been reported wearing military uniform items, the PAG noted that Section 771, U.S. Code applies:

Chaplain
Capt
1

4-75102

Except as otherwise provided by law, no person except a member of the Army, Navy, Air Force or Marine Corps, as the case may be, may wear --

(1) the uniform, or a distinctive part of the uniform, of the Army, Navy, Air Force, or Marine Corps; or

(2) a uniform any part of which is similar to a distinctive part of the uniform of the Army, Navy, Air Force, or Marine Corps.

Recommendation: ✓

That the AFCB request that NCMAF notify its members of the following: Title 10, U.S. Code, Section 771 makes it unlawful for a civilian clergyperson serving in a paramilitary organization to wear distinctive military uniform items, thereby presenting an appearance which indicates affiliation with the U.S. military chaplain services.

4. New Business:

a. The "Hancock Christian Church" has made application to be recognized as an endorsing agency within the National Association of Evangelicals (NAE). The PAG noted that if this small church (total membership: 30) is accepted by the NAE the issue is moot since there would be no apparent need for separate DoD recognition. The Executive Director will coordinate with NAE. No action required.

b. The "New Covenant Church" has also made application to be recognized as an endorsing agency within the National Association of Evangelicals (NAE). The Executive Director will coordinate with NAE. No action required.

Recommendation ✓

That the AFCB approve the following policy statement for new member churches within existing ecclesiastical endorsing bodies:

Religious organizations recognized by the AFCB which are structured to support and serve multiple functions for lay constituents have the authority to endorse clergy persons for military chaplaincy for all member churches. New member churches will not be required to seek separate recognition. However, a comprehensive listing of current member churches will be requested for periodic re-certification of endorsing agencies.

5. In view of the Executive Director's imminent departure for a grand European tour, the PAG expressed sincere appreciation for her stellar leadership and enthusiastic support. All joined in wishing her "fair winds and following . . . clouds [?]."

6. It was noted that the watch will change at the next PAG meeting in that Chaplain Boggs will relieve Chaplain Camp as Chair, Chaplain Camp will relieve Chaplain Belanus as recorder, and Chaplain Belanus will relieve Chaplain Boggs as member.

7. Next meeting of the Personnel Advisory Group will be on Wednesday, 4 October 1995, 1100, at the office of the Executive Director.

8. The meeting was adjourned at 1145.

D. G. BELANUS
CAPT, CHC, USN
Recorder

**MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)**

4 October 1995

A meeting of the PAG of the AFCB was held in the AFCB Executive Director's office on 4 October 1995.

Members present were:

Chaplain (Colonel) J. Marion Boggs, USAF, Chairman
Captain Donald G. Belanus, CHC, USN
Chaplain (Colonel) Charles D. Camp, USA, Recorder

Also present:

Chaplain (Colonel) Cecil R. Richardson, USAF, Executive Director, AFCB

1. The meeting was called to order at 1100.
2. The minutes of the 26 July 1995 meeting were approved.
3. Old Business:

a. The Executive Director reported that he had contacted the National Association of Evangelicals (NAE) Endorser and confirmed that the Hancock Christian Church is under their endorsement umbrella. Therefore, the Hancock Christian Church does not need to be recognized as a separate endorsing agency. Issue is resolved with no further action required.

b. The AFCB Executive Director wrote to the American Missionary Fellowship on 14 August 1995. The letter explained that since their application indicated that they do not have the authority to grant or to withdraw the ecclesiastical endorsement of the clergy who represent the faith group in the military chaplaincy, they do not meet the requirements established by the Department of Defense Directive 1304.19 for ecclesiastical endorsing agencies. The American Missionary Fellowship's reply dated 25 September 1995 indicates that they are confusing endorsement with ordination. The letter does not answer the question as to whether they have the authority to grant or withdraw endorsement.

ACTION: The AFCB Executive Director will contact them and clarify for them what the requirement means.

4. New Business:

a. The AFCB Executive Director gave PAG members copies of the final draft of DD

*deliberated on
applicants
pkts for
decision*

*draft
DD form*

2

5-95 PAC

Form X291 for staffing. The PAG discussed the merits of the new form.

ACTION: The suspense for returning the staffed document is when reviewed, but no later than the next PAG meeting.

re: transition
b. PAG members reviewed the joint billets assignment rotation and made adjustments based on how the actual situation differs from what was projected earlier. The USN currently has a chaplain detailed to PACOM "out-of-hide", but the CINC has said yes to a joint chaplain billet. The Army currently has a chaplain assigned to CENTCOM "out-of-hide", but the CINC has said yes to a joint chaplain billet. The USN currently has a chaplain detailed to USACOM as an additional duty, but is working the proposal of a full time joint billet. The Army chaplain assigned to US Army South is currently serving SOUTHCOM as an additional duty. The Army has the mission to work the SOUTHCOM joint chaplain billet initiative.

ACTION: The AFCB Executive Director will rework the joint chaplain rotation schedule to incorporate the changes.

delegation
c. Chaplain Boggs asked about the status of the DOD Denominational Codes. The answer is that the codes have been approved and are being worked for implementation.

5. Next meeting of the Personnel Advisory Group is scheduled for Wednesday, 1 November 1995, 1100, in the AFCB Executive Director's office.

6. The meeting was adjourned at 1200.

CHARLES D. CAMP
Chaplain (COL) USA
Recorder

**MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)**

1 November 1995

A meeting of the PAG of the AFCB was held in the AFCB Executive Director's office on 1 November 1995.

Members present were:

Chaplain (Colonel) J. Marion Boggs, USAF, Chairman
Captain Donald G. Belanus, CHC, USN
Chaplain (Colonel) Charles D. Camp, USA, Recorder

Also present:

Chaplain (Colonel) Cecil R. Richardson, USAF, Executive Director, AFCB

1. The meeting was called to order at 1100.
2. The minutes of the 4 October 1995 meeting were approved.
3. Old Business:

a. The Executive Director reported that he had written a letter to the American Missionary Fellowship requesting clarification about its authority to grant/withdraw endorsement. So far, there has been no response. This will remain an open item on the agenda. *deliberate*

b. The members of the PAG reviewed the draft of DD Form X291 (Department of Defense Ecclesiastical Endorsing Organization Verification/Reverification Information). The following changes to the form are recommended: (1) Omit item #5 of the documentation required to accompany initial application in the section titled "Instructions". (2) Make a grammar change to achieve subject-verb agreement in item #6 in the same section. (3) Clarify the meaning of section #12 by adding the words "Select the category that reflects your type of ecclesiastical organization". *deliberate draft DD Form*

c. The Executive Director reported that the PAG's recommended Joint Chaplain Rotation schedule was approved by the Armed Forces Chaplains Board. *AFCB decision*

d. The PAG discussed the AFCB directive to develop a Plan of Action and Milestones (POAM) of interservice drilling opportunities for reserve chaplains whose location makes it impracticable for them to drill/train at an installation of their own service. It is the opinion of the PAG members that because of the differences in service organizations and because of the highly specific and individualistic nature of the need, this issue does not lend itself to a plan. It *deliberation to form recommendation*

G-95PAC

can be, and in some cases already is, being worked on an individual basis. What is needed at the service chief level is a general policy by each of the services that supports and directs accommodation for such needs.

4. New Business:

The AFCB Executive Director asked each member to report his service's policy on the following issues: (1) Clarify status of chaplains at end of active duty service obligation (ADSO). -automatically into reserves? -is a new endorsement required? (2) Clarify status of Chaplain Candidates who do not apply for chaplaincy. -What happens to their endorsements? (3) What is the service policy on notifying endorsers when chaplains get into trouble?

ACTION: Each member answered the questions for his service.

5. Next meeting of the Personnel Advisory Group is scheduled for Friday, 19 January 1996, 1000, in the AFCB Executive Director's office.

6. The meeting was adjourned at 1230.

Charles D. Camp
CHARLES D. CAMP
Chaplain (COL) USA
Recorder

*deliberations
6. 7. 8.
11. 12. 13.*

**MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)
19 January 1996**

A meeting of the PAG of the AFCB was held in the AFCB Executive Director's office on 19 January 1996.

Members present were:

Chaplain (Colonel) J. Marion Boggs, USAF, Chairman
Captain Donald G. Belanus, CHC, USN
Chaplain (Colonel) Charles D. Camp, USA, Recorder

Also present:

Chaplain (Colonel) Cecil R. Richardson, USAF, Executive Director, AFCB
Captain Russell O. Gunter, CHC, USN Reserve

1. The meeting was called to order at 1000.
2. The minutes of the 1 November 1995 meeting were approved.
3. Old Business:

a. The Executive Director reported that he had received a reply to his letter to the American Missionary Fellowship requesting clarification about its authority to grant/withdraw endorsement. The response made it clear that the American Missionary Fellowship does have that authority and provided documentation for it. The PAG recommends approval of their request for recognition. *deliberation*

b. In response to the AFCB's tasking of the PAG to develop a POAM for inter-service training of Reserve Component chaplains from all military services, the PAG voted to take the following actions: *deliberation*

(1) Recommend that the service Chiefs of Chaplains sign an MOU (developed by the USN PAG representative, Chaplain Belanus, and containing the essential elements of a POAM) agreeing to provide the training and the policy/procedures to implement it.

(2) Each PAG member will submit a statement of approved policy/procedures to implement the MOU. Statements are to be sent to Chaplain Belanus and be attachments to the MOU.

c. Chaplain Belanus reported that General Sheehan, CINC ACOM, in a meeting with Chaplain Muchow, endorsed the proposal for a joint, rotating, chaplain billet for ACOM. *deliberation*

4. New Business:

deliberate
a. The PAG considered the request of the Korean Presbyterian Church USA for recognition as an approved endorser and determined that the church meets the AFCB guidelines. The PAG recommends approval of the church's request.

b. In response to the AFCB's tasking to the PAG to relook PAG roles and missions with regard to the reorganization/consolidation of AFCB action groups, PAG members will study the roles and mission statements of the former JMAG and develop a proposal as to which of the roles and missions are appropriate to the work of the PAG.

c. The PAG discussed the AFCB's suggestion that the chaplain assigned to the AFRTS joint billet should coordinate with and report to the PAG. The consensus was that the AFRTS Chaplain has a closer fit with the work of the LAG because logistics encompasses information management in all service organizations. Recommends that the AFCB give that responsibility to the LAG. *deliberate*

5. Next meeting of the Personnel Advisory Group is scheduled for Friday, 22 March 1996, 1000, in the AFCB Executive Director's office.

6. The meeting was adjourned at 1145.

CHARLES D. CAMP
Chaplain (COL) USA
Recorder

**MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)**

29 March 1996

A meeting of the PAG of the AFCB was held in the AFCB Executive Director's office on 29 March 1996.

Members present were:

Chaplain (Colonel) J. Marion Boggs, USAF, Chairman
Captain Donald G. Belanus, CHC, USN
Chaplain (Colonel) Charles D. Camp, USA, Recorder

Also present:

Chaplain (Colonel) Cecil R. Richardson, USAF, Executive Director, AFCB
Captain Russell O. Gunter, CHC, USN

1. The meeting was called to order at 0930.
2. The minutes of the 19 January 1996 meeting were approved.
3. Old Business:

- Chaplain Gunter*
- a. The PAG members discussed the proposed MOU for Inter-service Training and Drilling Participation For Reserve Component Chaplains and Enlisted Religious Support Personnel as staffed by Chaplain Gunter. **ACTION:** The PAG will recommend that the AFCB approve and implement the MOU.
 - b. PAG members evaluated and discussed the PAG Mission and Functions statement. **ACTION:** The PAG recommends that the AFCB approve the statement as presented.

4. New Business:

- Belanus*
- a. The PAG considered the request of the Philippine Independent Catholic Church for recognition as an approved endorser and believes that there are some unresolved questions that should be answered before it can act on the request. **ACTION:** The AFCB Executive Director will write a letter to the church seeking clarification about the church's official name, its constituency, and who is eligible to serve as endorser.
 - b. The PAG discussed the two versions of the Joint Rotational Schedule. **ACTION:** The decision was to recommend the new version because it is the version already being worked for joint authorizations. It was, however, decided to adjust the PACOM rotation so that the USN assignee would not have to do a PCS after only one year.

5. Next meeting of the Personnel Advisory Group is scheduled for Tuesday 30 April 1996, 1200, at Bolling AFB.

6. The meeting was adjourned at 1035.

CHARLES D. CAMP
Chaplain (COL) USA
Recorder

**MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)
30 April 1996**

A meeting of the PAG of the AFCB was held at the Bolling AFB Chapel on 30 April 1996.

Members present were:

Chaplain (Colonel) J. Marion Boggs, USAF, Chairman
Captain Donald G. Belanus, CHC, USN
Chaplain (Colonel) Wayne J. Lehrer, USA, Recorder

Also present:

Chaplain (Colonel) Dennis Camp, USA, Previous Recorder

1. The meeting was called to order at 1400.
2. The minutes of the 29 March 1996 meeting were approved.
3. Old Business:

re-iterations and 11/24

- a. The PAG members noted that the MOU for Inter-service Training Drilling Participation for Reserve Components had been staffed with each service Chief and will be signed as the AFCB meets (same day and time).

- b. PAG members noted that no information had been returned by the Philippine Independent Catholic Church. Review of the church's status was tabled pending receipt of more information.

- c. The PAG members reviewed the 3 April 1996 version of the Joint Rotational Schedule. The corrected copy will be presented to the AFCB today. *-delivered*


4. New Business:

- a. The PAG reviewed a letter of concern (addressed to the Chief of Air Force Chaplains) about Air Force guidance to the field to assist accommodating religious practices for service members. While this issue was not addressed to the AFCB, the PAG believes a review of existing policy, as well as some uniformity in policy, would be in the best interests of the services. Members will review existing policies/procedures at a subsequent meeting. *do write*

- b. The PAG members expressed their appreciation to Chaplain (Colonel) Charles D. Camp, USA, who completed his tour as recorder. The members thanked Chaplain Camp for his vision and leadership during his service on the PAG.

5. Next meeting of the Personnel Advisory Group will be determined pending notice of the next scheduled meeting of the Armed Forces Chaplains Board.

6. The meeting was adjourned at 1445.


WAYNE J. LEHRER
Chaplain (COL) USA
Recorder

**MINUTES OF THE
PERSONNEL ADVISOR GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)
20 August 1996**

A meeting of the PAG of the AFCB was held in the AFCB Executive Director's office at 1300 hours on 20 August 1996.

Members present were:

Chaplain (Colonel) J. Marion Boggs, USAF, Chairman
Captain Russell Gunter, CHC, USN
Chaplain (Colonel) Wayne J. Lehrer, USA, Recorder

Also present:

Chaplain (Colonel) Cecil R. Richardson, USAF, Executive Director, AFCB

1. The meeting was called to order by the Chairman of the PAG at 1300.
2. The minutes of the 11 June 1996 meeting were approved.
3. Old Business:

a. ANGLICAN RITE CATHOLIC CHURCH: The Anglican Rite Catholic Church has responded to the request of the PAG for further information about its canons on membership and property which seemed to be contrary to DOD policy. The Church canons which conflicted with DOD policy have been deleted by the Anglican Rite Catholic Church. They do not apply to ministry in the armed forces. *- J. Lehrer*

Recommendation: ✓

That the AFCB approve the application of the "Anglican Rite Catholic Church" as an ecclesiastical endorsing organization.

b. ARMED FORCES INAUGURAL COMMITTEE: Chaplains Bolden, USAF and Lebron, USN, will provide support to the Armed Forces Inaugural Committee.

c. INTER-SERVICE DRILL: The MOU on Joint Drill has been variously distributed by the services. The AFCB will provide subsequent guidance to the services to guide the process of securing command approval for drill, certification of drill and input to the attendee's rating. *- J. Lehrer*

4. New Business:

a. EVANGELICAL EPISCOPAL CHURCH INTERNATIONAL: The PAG reviewed the request of the Evangelical Episcopal Church International to be recognized as an endorsing organization. All aspects of their request were in order. *- J. Lehrer*

✓ Recommendation: That the AFCB approve the application of the "Evangelical Episcopal Church International" as an ecclesiastical endorsing organization.

deliberate

b. ASSOCIATION OF EVANGELICAL GOSPEL ASSEMBLIES: The PAG reviewed the request of the Association of Evangelical Gospel Assemblies to be recognized as an endorsing organization. All aspects of their request were in order.

Recommendation:

That the AFCB approve the application of the "Association of Evangelical Gospel Assemblies" as an ecclesiastical endorsing organization.

c. NATIONAL CHAPLAIN CORPS and THE APOSTOLIC ORTHODOX CATHOLIC CHURCH: The PAG reviewed the requests of the National Chaplain Corps and the Apostolic Orthodox Catholic Church to be recognized as endorsing organizations. Neither organization currently has a candidate for service in DOD.

Recommendation: None.

deliberate

d. MIL to MIL PROGRAM: The PAG received very favorable comments about the success of the Mil to Mil program in Europe. The Air Force recommends that the program be retained and strengthened. All of the services believe that the program ultimately needs to become fully part of EUCOM.

Recommendation: That the Mil to Mil program continue.

deliberate

e. SCHOOL OF ISLAMIC AND SOCIAL SCIENCES: The American Islamic Council sponsors a school (SISS) to provide graduate level training for Imams who could subsequently serve in the Armed Forces. The SISS will become fully operational in September 1996. However they have been unable to obtain normal accreditation because the existing agencies certify only Christian and Jewish schools of theology/seminaries. The American Islamic Council requests that DOD recognize its graduates.

Recommendation: That the AFCB recommend the revision of DOD Instruction 1304.19 to allow the SISS be recognized as the only source for Imams in North America and that its degree program be recognized by DOD as the equivalent of an accredited institution for the purposes of accessioning Islamic Chaplains.

deliberate

f. The PAG received a request from the Southern Baptist Convention concerning the potential formation of a new church from within the convention (Cooperative Baptist Fellowship) which could affect some serving Southern Baptist Convention Chaplains. Since no request from the Cooperative Baptist Fellowship had been received by the PAG, no action was taken. *-denon*


deliberate

g. The Army requested that the PAG take up the issue of change of endorsement procedures one more time, toward a goal which:

1. Recognizes the "old" endorsement as the only valid endorsement in DOD. That DOD would not negate an existing endorsement, including the "old" endorsement, but that an endorsement would stand with DOD until it is withdrawn by the church.
2. Require that a chaplain seeking a change in endorsement notify both endorsers involved and his/her service in order to ensure a smooth and amicable transition.
3. Recognizes that any change in endorsement may change the "need" of the service for a chaplain of the new denomination.

Recommendation: None. PAG will study.

5. The next meeting of the PAG will be determined by the next scheduled meeting of the AFCB.
6. The meeting was adjourned at 1420.



WAYNE J. LEHRER
Chaplain (COL) USA
Recorder

**MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)**

February 3, 1997

A meeting of the PAG of the AFCB was held in the AFCB Executive Director's office at 2:00 p.m. on February 3, 1997.

Members present were:

Captain Donald G. Belanus, CHC, USN, Chairperson
Chaplain (Colonel) Wayne J. Lehrer, USA
Chaplain, Colonel Bill G. Thomason, USAF, Recorder

Also Present:

Chaplain, Colonel Cecil R. Richardson, USAF, Executive Director, AFCB

1. The meeting was called to order by the Chairperson of the PAG at 2:00 p.m.
2. The minutes of the August 20, 1996, meeting were reviewed and approved.
3. Old Business: None.
4. New Business:

a. The PAG reviewed the requests of the following groups seeking Department of Defense recognition as ecclesiastical endorsing organizations for supplying chaplains to the military services (Department of Defense Directive 1304.19, para 2).

(1) THE FEDERATION OF CHRISTIAN MINISTRIES (FMC):

Recommendation: The AFCB Executive Director request the Federation of Christian Ministries complete all required clergy person seeking appointment information, and provide a profile of their lay constituency [DoDD 1304.19, para E.2(1)] served.

(2) SOVEREIGN GRACE BAPTIST ASSOCIATION OF CHURCHES:

Recommendation: The AFCB Executive Director request the Sovereign Grace Baptist Association of Churches complete all required clergy person seeking appointment information, and clarify their Articles of Faith, Article XVII, Civil Government and Religious Liberty, i.e., "Civil rulers have no rights of control over, or of interference with religious matters," particularly in reference to those instances when military mission requirements could exercise control over religious practices.

(3) AMERICAN ORTHODOX CHURCH (HOLY PATRIARCHATE OF THE AMERICAS):

F-9712m

*Chaplain
Wayne J. Lehrer
1/26/97*

Recommendation: Request be denied. The applicant provided for appointment fails to meet the resident graduate professional study requirement [DoDD 1304.19, para E1a(3)(b)].

(4) CHINMAYA MISSION WEST (ANNEX 1)

Recommendation: Request be approved.

b. The Executive Director reviewed with the PAG the value of endorsing groups maintaining the traditional practice of informing one another when chaplains, or chaplain applicants, are transitioning from one religious body to another.

c. A general discussion was conducted regarding the apparent age increase of applicants to serve as military chaplains. The discussion focused on how the age increase relates to the services' ability to provide for the religious needs and requirements of their personnel and family members, and also its impact upon chaplain retainability, career progression, and the overall health of the chaplain services.

5. The next meeting of the PAG will be scheduled based on actions required and the direction of the AFCB.

6. The meeting was adjourned at 3:00 p.m.

D. G. BELANUS
CAPT, CHC, USN
Chairman

*delegation, to
decide
proceedure*

MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)

March 20, 1997

A meeting of the PAG of the AFCB was held in the Joint Staff Chaplain's office, Pentagon (room 1B737) at 2:00 p.m. on March 20, 1997.

Members present were:

Captain Donald G. Belanus, CHC, USN, Chairperson
Chaplain (Colonel) Wayne J. Lehrer, USA
Chaplain, Colonel, Bill G. Thomason, USAF, Recorder
Captain Mel Ferguson, CHC, USN, Executive Director, AFCB

Also Present:

Chaplain (Colonel) Wilbur D. Parker, USA, Joint Staff Chaplain
Ms. Rosemary Chapa, J1 Management Analyst

1. The meeting was called to order by the Chairperson of the PAG at 2:00 p.m.
2. Old Business:

SOVEREIGN GRACE BAPTIST ASSOCIATION OF CHURCHES:

stefan... 4/1/97

The PAG requested and received additional information from the Sovereign Grace Baptist Association of Churches (SGBAC) regarding their candidate. However, because of an oversight, SGBAC was not asked to clarify the PAG's concerns regarding an Article of Faith (Article XVIII), entitled Civil Government and Religious Liberty, i.e., "civil rulers have no rights of control over, or of interference with religious matters." Therefore Chaplain Ferguson spoke with the SGBAC representative and prospective endorser SGBAC Chairman, (b)(6) provided a clarification and further assurance that obedience to leaders, civil and military, is "for the good order of human society;" and, "we believe that the Scriptures teach that civil government is of divine appointment" (as also stated in the SGBAC Articles of Faith). (b)(6) contends that the point trying to be made was a matter involving the liberty of one's conscience in matters of religion and faith.

Recommendation: Request be approved.

2-9700

3. New Business:

JOINT BILLETS

a. The Joint Staff Chaplain, Chaplain Parker introduced (b)(6) Management Analyst, who reviewed with the PAG procedures for the establishment of authorized chaplain billets with joint unified commands. Essentially, three approaches exist:

(1) Enter PPBS, POM Cycle to add chaplain/enlisted support billets to all joint commands currently without authorized billets.

(2) Or, a military service reprogram existing chaplain/support billets to the joint command requiring authorized billets.

(3) Or, identify existing billet(s) within a joint command and request conversion to a chaplain/support billet. It was noted that this approach is highly unlikely.

b. Chaplain Parker expressed concern about the need for the establishment of prerequisite training requirements, and the nomination process of chaplains considered for assignment to joint commands. Therefore, the PAG requested that Chaplain Parker propose guidelines which would be submitted to the AFCB concerning the following:

(1) Identify pipeline training/experiential requirements necessary for a chaplain to effectively serve in a joint unified command. The guidelines are to also include types of formal training, names of schools and their convening date(s).

(2) Propose a nomination/acceptance process, to be consistently employed by the respective Chiefs of Chaplains, by which chaplains are nominated to a joint commander by one of the respective military chaplaincies, and a timetable for such a process to be enacted.

c. Further, funding strategies were discussed to determine which route (JCS or OSD) is most applicable for the establishment of chaplain billet requirements, and implementation of authorized billets within joint commands, and other defense agencies.

DEOMI PROPOSAL

d. Chaplain, Lieutenant Colonel, (b)(6) JSAF, submitted several recommendations concerning the DEOMI chaplain billet. Guidance is requested about service rotational, pipeline training and follow-on assignment considerations as follows:

delivered for PACB decision

deliberate

(1) Rotation should be Army, Air Force, Navy.

Recommendation: Request be approved. This is consistent with current AFCEB understanding of the rotational cycle depicted by the "Joint Chaplain Billets - Rotation Summer" of April 3, 1996.

deliberate

(2) DEOMI chaplain should be senior 0-3, junior 0-4; with a follow-on assignment to the respective Chaplain School---to effect maximum positive impact on the chaplaincy regarding equal opportunity issues and training. (It should be noted, however, that DEOMI's original request (1992) called for a 0-4/0-5 chaplain).

Recommendation: Request be noted. However, services cannot guarantee the grade of the prospective chaplain, nor follow-on tours to the respective chaplains school. Each service must conform to placement policy and procedures unique to the service, and the availability of chaplains especially qualified and suited to serve in DEOMI, and a broader consideration of the individual chaplain's career pattern.

deliberate

(3) The prospective chaplain-relief be assigned to DEOMI approximately 6 months before the rotation date of the chaplain-incumbent. This arrangement would allow for the chaplain-relief to attend two, 15-week schools which are considered integral to the effectiveness of a DEOMI chaplain: the DEOMI Equal Opportunity Advisor Course, and the DEOMI Trainer/Facilitator Course.

Recommendation: Request be acknowledged. However, and once again, funding for pipeline training and the ability to place a chaplain-relief at DEOMI 6 months in advance of the departing chaplain-incumbent cannot be assured.

deliberate

(4) Training in Myers-Briggs Type Inventory (MBTI) is essential in that the DEOMI chaplain is tasked with teaching MBTI. DEOMI funds a week long MBTI training.

Recommendation: MBTI training is encouraged. In fact, requests (2) through (4) should be considered by Chaplain Corps Detailers, Assignment & Placement Officers as helpful guidelines for the requirements of the DEOMI chaplain position.

deliberate

(5) Chaplains selected for DEOMI must meet and/or exceed Service standards of physical fitness, weight and personal appearance and be versed in briefing and teaching skills, due to the consistent and frequent requirement to make presentations to General/Flag officers and senior DoD officials.

Recommendation: Noted. Again, this should be considered for assignment and placement purposes.

RELIGIOUS DENOMINATION CODE CONVERSION PROJECT

e. Since 1990, a tasking has been worked in an effort to develop a uniform, comprehensive/inclusive system of classifying religious preference of military personnel. With denominational mergers and name changes, and a myriad of religious faith groups coming into existence, the current and prior systems of classification of officer/enlisted personnel of the military services proved inadequate. Therefore, the Defense Manpower Data Center has proposed a new codification system for review and approval.

Recommendation: Further work is required, especially in the following areas:

(1) The proposed system requires a glossary in order to place and/or locate an individual preference which may be subsumed under a "family" or "group" of religious/faith bodies, rather than specific denominational identification.

- The Air Force expressed the opinion that the proposed "family/group" designators, compared to religious denomination codes, will add little value and result in additional confusion. The religious denomination codes need to be "cleaned up" and uniformity added.

(2) An implementation strategy hasn't been formulated for incorporating the new system into the military services, e.g. directive/instruction, and the necessary training for its successful incorporation.

JOINT CHAPLAIN BILLETS - ROTATION SUMMER (April 3, 1996)

f. The one page listing of "Joint Chaplain Billets" was reviewed for up-to-date accuracy and to reflect the rotations agreed upon by the AFCB. Also, it was noted that a different breakout of the joint organizations may be helpful in order to highlight the funding and billeting distinctives of the organizations listed.

Recommendation: The Executive Director, AFCB, in concert with the Joint Staff Chaplain, review and update the current list for accuracy, comprehensiveness and appropriate organizational distinctiveness.

4. The next meeting of the PAG will be scheduled based on actions required and the direction of the AFCB.

5. The meeting was adjourned at 4:30 p.m.

D. G. BELANUS
CAPT, CHC, USN
Chairman

MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)
May 16, 1997

A meeting of the PAG of the AFCB was held in the office of the Executive Director, AFCB, Pentagon (room 3D322) at 9:30 a.m. on May 20, 1997.

Members present were:

Captain Donald G. Belanus, CHC, USN, Chairperson
Chaplain (Colonel) Wayne J. Lehrer, USA
Chaplain, Colonel, David Park, USAF, Recorder
Captain Mel Ferguson, CHC, USN, Executive Director, AFCB

1. The meeting was called to order by the Chairperson of the PAG at 9:30 a.m.
2. Old Business: The PAG reviewed and approved the minutes of March 20, 1997; and, acknowledged the guidance and taskings of the 284th meeting of the AFCB on April 17, 1997.
3. New Business: Based upon the AFCB taskings as reported in the Executive Director's memorandum of May 6, 1997, the following topics were addressed:

a. **JOINT BILLETS**

(1) By enclosure (1), Chaplain Ferguson presented the "Tri-Service Chaplains With Department of Defense Organizations (Joint/Rotational and Service Specific) Chart." Although this portrayal is still a work in progress, the PAG requested that Chaplain Ferguson identify the following:

(a) Within the organizational category of *Unified Combatant Commands*, identify the commander positions which are specific to one Service always, and not rotational.

(b) Identify the rate/rating of authorized enlisted billets.

(2) The PAG was asked to clarify and recommend a rotational pattern for the second, 05 chaplain billet at *USEUCOM*, and to propose whether the 06 chaplain billet at *NSA* be a joint rotational billet or remain Service specific. The PAG also questioned the practicability of the 06 chaplain billet at *USSOCOM* be anything but Service specific, e.g. USA.

3-57 PAC

Recommendations:

- * The 05 chaplain billet at *USEUCOM* be joint rotational IAW current JCS documents which suggest the rotation of USA/USN/USAF.
- * The 06 chaplain billet at *NSA* be redesignated to reflect a rotational pattern.
- * The 06 chaplain billet at *USSOCOM* remain Service specific (USA) and not rotational.

b. RELIGIOUS DENOMINATIONAL CODE CONVERSION PROJECT

(1) By enclosure (2), the PAG reviewed the progress of this project, acknowledging that this recent approach conforms to the guidance provided by the AFCB, which will achieve the following:

- (a) Comprehensive listing of all religious preferences.
- (b) Allow for additions/deletions as necessary.
- (c) Provide for "self-determination" of the Service member.
- (d) Ensure no construct is devised which would intentionally or unintentionally assign value or prominence among or within denominations and faith groups.

(2) Currently, the following initiatives are underway:

- (a) Obtain comprehensive, authoritative listing of all religious denominations and faith groups (approximately 3,000 in number).
- (b) Randomly (computer generated) assign four-digit numerical code---carefully eliminating codes such as "666_" and "777_" to each religious preference.
- (c) Submit glossary & assigned codes for Service implementation & instruction---approximately 120-day process.

Recommendation:

- * Continue process until complete project can be reviewed by PAG and approved by AFCB.

c. **DEPARTMENT OF DEFENSE DIRECTIVE 1300.17.** The PAG reviewed the proposed inclusion to the DoDD 1300.17 draft which could involve chaplains in the pre/post-notification process of the intended use or use of the peyote as a sacrament by a Native American Service member. The following was reviewed:

At the Service member's option, the Service member may comply with notification requirements by notifying a military chaplain. In such case, the chaplain will verify the Service member is an enrolled member of an Indian tribe, as defined by 42 U.S.C. 1996a, and forward the information to the Service member's commander. If the Service member chooses to make notification through a chaplain, the chaplain will ensure the Service member understands the communication will be forwarded to the commander and is not privileged under Military Rule of Evidence 503 or any other rule or standard. However, the chaplain will also ensure that the Service member's notification is forwarded only to the Service member's commander.

Recommendation: Adopt this pre/post notification requirement language.

d. **"CHAPLAINS ON ACTIVE DUTY" LIST.** By enclosure (3), the "Chaplains on Active Duty" List was updated to reflect accurate numbers as of May 1997.

e. **RECOGNITION OF THE SCHOOL OF ISLAMIC AND SOCIAL SCIENCES AND ASSOCIATED ISLAMIC ACADEMIC INSTITUTIONS.** By enclosure (4), the following was reviewed as the appropriate approach and language to use, in order to accommodate a provisional acceptance of graduates from the SISS and associated Muslim schools for consideration to the military chaplaincy.

Recommendation. Approve the attached for staffing through DoD channels for Deputy Secretary of Defense signature.

f. **PROPOSAL TO OBTAIN A LISTING OF PROTESTANT DENOMINATIONS, FROM THE NATIONAL CONFERENCE ON MINISTRY TO THE ARMED FORCES (NCMAF), WHICH "BAPTIZE INFANTS AND THOSE CHURCHES WHICH DO NOT."** Chaplain Lehrer presented this topic on the basis of USA's desire to incorporate this data, as a subset or additional qualifier, for the purpose of chaplain accession and assignment considerations, and as one of several quantifiers for chaplain promotion boards. Because this proposal did not receive the unanimous support of the PAG, it was withdrawn for further study and deliberation. -denied

g. **PROPOSED PAG COMPOSITION.** With personnel turnover, the PAG composition is proposed as following:

- * Chairman - Captain Jay Magness, CHC, USN
- * Recorder - Chaplain, Colonel, David Park, USAF
- * Member - Chaplain (Colonel) Wayne Lehrer, USA

In August 1997, IAW AFCB Guidelines, the composition will be:

- * Chairman - Chaplain (Colonel) Wayne Lehrer, USA
- * Recorder - Captain Jay Magness, CHC, USN
- * Member - Chaplain, Colonel, David Park, USAF

Recommendation: Approve PAG composition.

4. The meeting was adjourned at 11:15 a.m.

D. G. BELANUS
CAPT, CHC, USN
Chairman

MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)
June 17, 1997

A meeting of the PAG of the AFCB was held via a conference call at 10:00 a.m. on June 17, 1997.

Members present were:

Captain Donald G. Belanus, CHC, USN, Chairperson
Chaplain (Colonel) Wayne J. Lehrer, USA
Chaplain, Major, Dave Morrow, USAF (Representing Chaplain, Colonel David Park, USAF)
Captain Mel Ferguson, CHC, USN, Executive Director, AFCB

1. The meeting was called to order by the Chairperson of the PAG at 10:00 a.m.
2. Old Business:

The PAG reviewed and approved the minutes of May 16, 1997; and, acknowledged the guidance and taskings of the 285th meeting of the AFCB on May 28, 1997.

3. New Business: Based upon AFCB decisions, guidance and taskings as reported in the Executive Director's memorandum of May 30, 1997, the following topics were addressed:

a. JOINT BILLETS

(1) **National Security Agency (NSA).** The PAG obtained and reviewed the NSA Job/Billet Description provided by the current billet incumbent (Enclosure 1).

Recommendations:

- * The Job Description be modified to read:

"Advises the Director of the National Security Agency/Chief, Central Security Services on all matters of religion, morale, morals and quality of life. Acts as counselor and liaison between the Director NSA/Chief, CSS and military forces. Provides timely professional support to all agency personnel in matters affecting our joint military workforce. Ombudsman to Deputy Directorate and Senior and Senior Cryptologic Executives. Provides pastoral counseling to military and civilian personnel as needed. Coordinates policies and activities with chaplain counterparts at AIA, NSG, INSCOM, JCS and AFCB."

Handwritten:
AFCB
Rec'd

* PAG recommendations concerning NSA billet quality and Service rotational pattern (from current Service (USAF) specific designation) be deferred until current billet incumbent's projected rotational date.

to be handled

(2) **Defense Information School (DINFOS).** The PAG reviewed the *OSD Request For Nomination and Position Description of Military Personnel* (Enclosure 2) regarding a newly established 0-4 billet with DINFOS. Assuming AFCB concurrence with the following recommendations, the AFCB Executive Director will facilitate a Service response to the DINFOS request.

Recommendations:

* The Executive Director, AFCB rework the job description IAW with PAG suggestions, as follows:

"Advises the Commandant and provides expertise and instruction in the areas of religious accommodation, sensitivity and tolerance; social ethical, religious and moral issues facing the military Services around the globe; and, interpersonal communication and relationships. Prepare/update lesson plans pertaining to the aforementioned subjects.

Informs the Commandant on the religious needs, requirements and practices of all personnel with DINFOS, 360 staff and faculty, their family members, and over 3200 students annually. Serves as primary chaplain providing religious ministry support (i.e., invocations) for organizational/ceremonial functions such as graduations and award/change of command ceremonies; and, pastoral care and counseling to students and staff, and, when appropriate, coordinate referrals to local helping agencies. Coordinates and conducts religious services as required.

Serves as liaison with the Offices of the Chiefs of Chaplains and their respective Chaplain and Enlisted Schools."

* The Service rotation be: USA - USN - USAF (immediate USA fill for 3 year tour of duty).

(3) **US Special Operations Command (USSOCOM).** The PAG acknowledged AFCB guidance to maintain current Service rotational pattern.

b. **DEPARTMENT OF DEFENSE DIRECTIVE 1300.17** (*Accommodation of Religious Practices Within the Military Services*)

delivered to

(b)(5)

(b)(5)

(2) The USAF submission (Enclosure 3) provided the basis for PAG discussion and the various Service points of view, summarized as follows:

PROS:

- (1) Chaplains serve as the principal point of contact for the commander regarding religious issues.
- (2) Chaplains are knowledgeable and sensitive toward the religious practices of a pluralistic culture.
- (3) Chaplains provide for the free exercise of religion.
- (4) Chaplains function as advocates and therefore are the logical choice to verify that a (Native American) Service member is enrolled in an Indian Tribe (which) uses peyote for sacramental purposes.

CONS:

- (1) Verification that a Native American Service member uses peyote for sacramental purposes constitutes an administrative duty beyond the purview of chaplain responsibility.
- (2) Chaplains are not vested with command authority and do not function in the chain of command in ways that compromise confidentiality or their role as noncombatant officers.
- (3) The use of peyote for sacramental purposes is a commander issue involving PRP, safety, and jurisprudence over which chaplains have no authority.
- (4) Inclusion of chaplains as "mediums" or "conduits" for Native American Service members who use peyote generates redundancy in reporting procedures which ultimately lead to the commander anyway.

Summary Discussion:

- (1) USAF recommends against the proposed language. USA & USN agree with the inclusion of the proposed language.
- (2) USA & USN agree with USAF characterization of the *PROS* & *CONS*; however, USA & USN weight the arguments in favor of the *PROS*, believing there is

more to gain in the facilitation of this religious accommodation than to fear its unintended consequences.

(3) USA/USN take issue with USAF *CONS*, to wit:

* *CON (1)*: Chaplains have many duties which are administrative in nature.

* *CON (2)*: Agree, however, chaplains are not asked to function in the role of commander, nor is this a "confidential" communication---merely sensitive. The privilege of confidentiality always rests with the individual, not the chaplain.

**CON (3)*: Chaplains are not asked to make judgments about PRP programs and safety issues, only communicate pre/post use notification.

**CON (4)*: Yes, perhaps a necessary redundancy in support of free exercise of religion issues.

➤ **Recommendation:** Defer judgment until the conclusion of the second iteration of the "internal coordination" process of DoDD 1300.17 (2nd draft). Allow AFCB to discuss the merits of the above summary discussion.

4. The conference call was concluded at 10:40 a.m.

D. G. BELANUS
CAPT, CHC, USN
Chairman

MINUTES
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAIN BOARD (AFCB)
JULY 10, 1997

A meeting of the PAG of the AFCB was held in the office of the Executive Director, AFCB, room 3D322, Pentagon, at 1:00 p.m. on July 10, 1997.

Members present:

Captain (Select) James B. Magness, CHC, USN, Chairperson
Chaplain, Colonel, David Park, USAF, Recorder
Chaplain (Colonel) Wayne J. Lehrer, USA
Captain Mel R. Ferguson, CHC, USN, Executive Director, AFCB

OLD BUSINESS:

1. **National Security Agency (NSA).** The PAG acknowledged the guidance and taskings of the 286th meeting of the AFCB on June 25, 1997.

Recommendation: The NSA 0-6 chaplain billet become rotational in the following sequence: USAF - USN - USA.

2. **Defense Information School (DINFOS).** It was noted that a Memorandum of Understanding (MOU) between the Armed Forces Chaplain Board (AFCB) and AFRTS identifies the Logistics Advisory Group (LAG) as the review board for religious programming. The AFCB previously approved the rotation of the billet as follows: USA - USN - USAF. The Army is currently staffing this first-fill opportunity directly with the Commandant, Defense Information School, Fort George G. Meade, Maryland.

3. **Department of Defense Directive 1300.17.** The PAG acknowledged the guidance of the AFCB to delete section D.5.(1)(d) of the proposed revision.

NEW BUSINESS:

4. **Individualized Mobilization Augmentee (IMA) for AFCB Executive Director Position.**

Recommendation: The IMA position be perpetuated in a Service rotational pattern as follows: USAF - USA - USN. Assuming AFCB approval, the Army would fill for the period May 1998 - May 2000.

5 818 -

5. **Joint Staff Chaplain Input to AFCB Regarding Unified Combatant Command Chaplain Billet Incumbents: Chaplain Qualifications and Nominations/Acceptance Process.** The PAG acknowledged AFCB guidance to review input from the Joint Staff Chaplain and make recommendations to the AFCB accordingly.

Recommendation: The Joint Staff Chaplain meet with the PAG to review job descriptions, training requirements, and all pertinent matters specific to each unified combatant command chaplain position. One position will be reviewed at each PAG meeting, beginning with the Joint Staff Chaplain position---to be followed by the USEUCOM chaplain position---until all positions have been examined. PAG recommendations would be forwarded to the AFCB at the conclusion of each position's review.

6. **PAG Input for AFCB Strategic Planning Conference: September 23-24, 1997.** PAG requirements for the AFCB Off-Site Meeting in September were reviewed in accordance with the AFCB Executive Director memorandum of June 5, 1997.

Recommendations:

- a. The PAG Mission & Functions statement (attached) requires no revision.
- b. PAG accomplishments, since November 1995, and current initiatives were identified (attached).
- c. Projected PAG initiatives are forwarded for AFCB review and comment:

Chaplain accessions/qualifications process should be reviewed:

* Educational qualifications can now be achieved through "distance learning" degree programs. Dialogue with ATS to ascertain future accrediting trends in light of changing demographics and evolving educational systems.

* Clergy demographics concerning age, gender, race, denominational, and regional concerns require study as they pertain to personnel policies.

* Should re-evaluate what constitutes a *career*: a tri-Service review of all accessions/attrition policies.

* Study the relationship of the AFCB with Ecclesiastical Endorsers, and the changing roles/responsibilities of endorsers with and through the military chaplaincies.

DAVID PARK
Chaplain, Colonel, USAF
Recorder

MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)
August 21, 1997

A meeting of the PAG of the AFCB was held in the office of the Executive Director, AFCB, Pentagon (room 3D322) at 1:00 p.m. on August 21, 1997.

Members present were:

Chaplain (Colonel) Wayne J. Lehrer, USA (Chairperson)
Captain James B. Magness, CHC, USN (Recorder)
Captain Mel Ferguson, CHC, USN (Executive Director, AFCB)

Absent member:

Chaplain, Colonel, David Park, USAF

1. The meeting was called to order by the Chairperson of the PAG at 1:00 p.m.
2. Old business: The PAG approved the minutes of July 10, 1997.
3. New Business:

a. A cursory review of "Who is Wagging your Neighbor's Tongue? The Militias and Pentecostalism" in Executive Intelligence Review (Aug. 22, 1997; Vol. 24, No. 34). The content of this article has potential implications for a less than positive view of one of our recognized ecclesiastical endorsers.

b. Assessment of ecclesiastical endorser applications:

(1) We reviewed the package submitted by The Apostolic Catholic Orthodox Church. This faith group is led by The Most Rev. Diana C. Dale and is headquartered in Houston, TX. After some limited discussion, the PAG in a unanimous vote decided to recommend that the AFCB recognize this faith group as a DoD ecclesiastical endorsing agency.

(2) We reviewed the package submitted by the Federated Orthodox Catholic churches International. This faith group is led by Archbishop Seraphim MacLennan and is headquartered in Malone, NY. After some limited discussion, the PAG in a unanimous vote decided to recommend that the AFCB recognize this faith group as a DoD ecclesiastical endorsing agency.

c. The PAG then began to discuss preparations to brief the members of the AFCB at an off-site. We quantified the following as our presentation:

deliberative on possible review of Endorser

deliberation on packets

discussion of PAG initiative to brief AFCB for decision

6-97AAC

(1) PAG Charter: We deemed the initial charter to be adequate and effective for the understood purposes of the PAG.

(2) Significant Achievements:

(a) Devised and promulgated MOU concerning cross-service drilling by reservists.

(b) Updated listing of Joint Chaplain billets in areas of Joint Unified Command and DoD Agencies/Field Agencies in areas of grade, service rotational pattern, billet requirements and authorizations.

(c) Staffed seven new chaplain positions within Joint Unified Combatant Command and DoD Agencies/Field Agencies.

(d) Established a reserve IMA billet for assignment to assist the AFCB Executive Director.

(3) Current Initiatives:

(a) Reviewing, in monthly rotation, the billet descriptions of all Joint Unified Combatant Command and DoD Agencies/Field Agencies in terms of qualifications, grade, rotation, and authorization.

(b) Advising MAG on proposed OSD-funded study: "Attitudinal Factors Attracting and/or Deterring Clergy to Military Chaplaincy."

(4) Future Initiatives:

(a) Examine standards by means of which educational standards for DoD chaplain candidates are certified.

(b) Examine possibilities for a changed career pattern for DoD chaplains.

(c) Examine relationship between chaplaincies, NCMAF, and ecclesiastical endorsers.

4. The meeting was adjourned at 2:45 p.m.

J. B. MAGNESS
CAPT, CHC, USN
Recorder

MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)
October 29, 1997

A meeting of the PAG of the AFCB was held at 8:30 a.m. on October 29, 1997.

Members present were:

Chaplain (Colonel) Wayne Lehrer, USA (Chairperson)
Captain James Magness, CHC, USN (Recorder)
Captain Mel Ferguson, CHC, USN (Executive Director, AFCB)

Member absent:

Chaplain, Colonel, David Park, USAF

1. The meeting was called to order by the Chairperson of the PAG at 08:30 a.m.

2. **Old Business:**

a. Of approximately 200 ecclesiastical endorsing agencies, 180 have responded to the 3-year review. The deadline for the outstanding 20 endorsers will be December 9, 1997. If no response is received by the above date, these endorsers will lose their standing with the DOD.

3. **New Business:**

b. **MOU/MOA between AFCB & National Defense University.** Discussed participation of Chaplain student at National Defense University. The most recent MOU was developed in Feb 95. Members of the PAG reviewed the language of this MOU. It was agreed that the language of the MOU was appropriate as written. The PAG recommends that the MOU be renewed for a three year period.

c. **Visits of Civilian Endorsers to Military installations.** It was agreed to recommend that each service re-emphasize to their constituencies the facets of the "NCMAF Guidelines for Visits of Endorsing Agents to Military Installations."

(b)(5)

elaboration on reverification recommendation to AFCB

deliberative

deliberative/recommendation

*Subordi
implement
AFCB
decision*

d. **PAG Recommendations for Future Issues.** The AFCB membership has approved and endorsed our work on future issues. It was determined that the membership of the PAG should decide on the prioritization of our listing of future issues. The recommendation of the PAG is that the AFCB empower the PAG to begin its future work on the issue DOD Educational and Experiential requirements for Chaplains. Our work will be reflected in the revision of DODD 1304.19 "Appointment of Chaplains for the Military Services."

4. The meeting was concluded at 10:30 am.

James Magness
CAPT, CHC, USN
Recorder

**MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)
November 21, 1997**

A meeting of the PAG of the AFCB was held at 8:30 a.m. on November 21, 1997.

Members present were:

Chaplain (Colonel) Wayne Lehrer, USA (Chairperson)
Captain James Magness, CHC, USN (Recorder)
Captain Mel Ferguson, CHC, USN (Executive Director, AFCB)

Member absent:

Chaplain, Colonel, David Park, USAF

1. The meeting was called to order by the Chairperson of the PAG at 08:30 a.m.

2. **Old Business: Visits of Civilian Endorsers to Military installations.** It was agreed to recommend that each service re-emphasize to their constituencies the facets of the "NCMAF Guidelines for Visits of Endorsing Agents to Military Installations".

3. **New Business:**

a. **Full Gospel Churches International.** We acknowledged receipt of a 6 Nov 97 letter from the Rev. L.E. Cassidy, Assistant General Superintendent of the Full Gospel Churches International. In his letter the Rev. Mr. Cassidy stated that he wished to withdraw as an ecclesiastical endorsing agency to the Department of Defense.

b. **Reserve and Active Duty Ecclesiastical Endorsements.** A discussion was held regarding how periodic certification of ecclesiastical endorsements for chaplains might be periodically validated. The understanding was that any new or emerging guidelines on this issue would have to be focused upon enabling the endorser to fulfill the requirements of DODDIR 1304.19. At the end of the discussion it was clear that further discussion should be conducted to address the following questions:

- (1) Periodicity of validation - 2 years, 3 years, or 5 years?
- (2) Active duty and-or reserve chaplains?
- (3) IRR and-or SELRES]

*Recommend
Advisory to
Milit. Depts
From
AFCB*

*deliberation
on endorsements
to advise
AFCB on
new
procedures
for draft
DOD*

*deliberations
to address
AFCH
Recommendations*

c. Requirements for Joint Billets. It was determined that a recommendation would be made to the executive membership of the AFCB to refer the development of these requirements to the newly established ad-hoc Joint Religious Ministry Combat Development Working Group (JRMCDWG). At the next scheduled meeting of the JRMCDWG in Feb 98 work would proceed on these requirements. The report out of determinations would be to the TAG and PAG with the intent that these requirements would be included in the next iteration of JP 1-05.

- 4. Schedule for next meeting: 17 Dec at 8:30 a.m.
- 5. The meeting was concluded at 9:30 a.m.

J. B. MAGNESS
CAPT, CHC, USN
Recorder

**MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)
December 17, 1997**

A meeting of the PAG of the AFCB was held at 8:30 a.m. on December 17, 1997.

Members present were:

Chaplain (Colonel) Wayne Lehrer, USA (Chairperson)
Captain James Magness, CHC, USN (Recorder)
Chaplain, Colonel, David Park, USAF
Captain Mel Ferguson, CHC, USN (Executive Director, AFCB)

1. The meeting was called to order by the Chairperson of the PAG at 8:30 a.m.

2. **Old Business:**

a. At the direction of the AFCB, the PAG was advised to give priority to the following endeavors:

(1) Assist the AFCB Executive Director to investigate all the ramifications of the Goldwater/Nichols Act, as it pertains to the assessment of joint billet requirements, authorizations, and Service school student seat allotments for the chaplaincies.

(2) Assist the Joint Staff Chaplain in the development of training and requisite experience criteria for each of the Joint Unified Combatant Command Chaplain Billets. This is to be done in concert with the existing PAG tasking to develop position descriptions and a nomination process for each of the aforementioned positions.

(3) Work with the AFCB Executive Director, in consultation with the Joint Staff Chaplain, to review and update the Memorandum of Agreement between the AFCB, and USSOCOM.

(4) Review DoD educational and experiential requirements for endorsement as they specifically pertain to "distance learning" and related technological advances in the area of theological and equivalent training. This endeavor will also directly impact the revision of DoDD 1304.19, "Appointment of Chaplains for the Military Services."

(5) Develop a process in which certification of ecclesiastical endorsements for chaplains can be better validated on a regular and periodic basis—a readiness issue.

*deleted from
or done
DoD*

9-9TPAG

(6) Work with the AFCB Executive Director to thoroughly staff a proposal regarding the development of a Ministry Advisory Group with a revised charter that entails the study and development of joint religious ministry doctrine. The proposal shall include recommendations concerning the MAG's three person membership and additional technical advisors.

b. A discussion ensued regarding the continuing interest in the development of an AFCB advisory group to staff concerns over two issues: development of additional Joint Doctrine Pubs for religious ministry and development of position requirements for all joint billets. The recommendation for action is as follows:

(1) Immediately dissolve the Ministry Advisory Group (MAG) and replace it with the Ministry and Doctrine Advisory Group (MDAG). It is suggested that the membership of the MDAG consist of the following persons:

Chairperson: CDR (b)(6)
Recorder: Chaplain (Colonel) Gil Pingle (USA)
Member: Chaplain, Lieutenant Colonel, Ray Hart (USAF)

It is further suggested that the cadre of technical advisors consist of the following:

USN: CAPT (b)(6)
USA: Chaplain (Lieutenant Colonel) (b)(6)
USAF: Chaplain, Colonel, David Park
Joint Staff: Chaplain (Colonel) Will Parker, USA

(2) Upon the approval of the above membership a meeting of the MDAG will be held to devise a charter.

(3) The work of the group will be divided appropriately, and milestones will be set.

(4) The MDAG will then report back to the AFCB with an accounting of their progress and goals.

3. New Business:

a. A copy of the Goldwater-Nichols Act will be distributed to all PAG members for in preparation for future discussion.

b. At the next PAG meeting we will discuss the USSOCOM billet description.

c. A discussion of the theological education certifying agencies was held. In particular an emphasis was placed upon the accreditation of institutions that extensively use distance learning as a delivery method for theological education. The following taskings were established:

*elaboration
to decide
advisory
Group
issues*

*collaboration
on
distance
learning
for
decision
by AFCB*

(1) Chaplain Lehrer will speak directly with the Association of Theological Schools (ATS) to see if a meeting with the PAG can be arranged.

(2) Each service should speak with the detailers - assignments officers to determine which seminaries that have been attended by chaplains are accredited by ATS.

(3) At some point in the future we intend to talk with the membership of NCMAF to inform them of our investigations.

(4) Chaplain Ferguson will study the relative DOD Directives.

(5) How do the other staff corps handle education by distance learning?

d. A memorandum was distributed that contained a listing of the ecclesiastical endorsers that are delinquent with their reverification of status.

e. At the next meeting we will review the ecclesiastical endorser status of Coral Ridge Fellowship and The Aquarian Tabernacle Church; and, discuss revision of DD Form 2741 (January 1997), "Department of Defense Ecclesiastical Endorsing Organization Verification/Reverification Information."

4. Schedule for next meeting: February 24, 1998 at 8:30 a.m.

5. The meeting was concluded at 9:45 a.m.

J. B. MAGNESS
CAPT, USN
Recorder

*deliberate
on
application
packet*

**MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)
February 24, 1998**

A meeting of the PAG of the AFCB was held at 8:30 a.m. on February 24, 1998.

Members present were:

Chaplain (Colonel) Wayne Lehrer, USA (Chairperson)
Captain James Magness, CHC, USN (Recorder)
Captain Mel Ferguson, CHC, USN (Executive Director, AFCB)

Absent member:

Chaplain, Colonel, David Park, USAF

1. The meeting was called to order by the Chairperson of the PAG at 8:30 a.m.
2. **Old Business:**

a. Distance learning. Chaplain Lehrer traveled to Pittsburgh to speak with representatives of the Association of Theological Seminaries (ATS) regarding their policies on distance learning. An abridged version of his report follows:

“ATS handles this issue for us by validating each kind of distance learning an accredited seminary has, and the amount in a resident program. At this moment, it is limited to 1/3 of the degree. The bottom line is that they are the clearinghouse, look at the program, and don't accredit if it is not OK. I think we should amend the instruction to take us out of reason to comment on this subject.

FINALLY, ATS appeals to us to stop every and all recognition of laundered credits. Unless the accredited seminary is willing to take the student into its school, as a degree student, thus laundering all the credits, creating an audit trail, that procedure is worthless and wrong. We shouldn't be a party to it.”

b. Joint Billet Descriptions. To date we have not received job descriptions for any joint billets. As was discussed at the last meeting of the PAG it is recommended that the PAG create an organization to be the AFCB experts in joint ministry, doctrine, etc.

- (1) The vehicle for accomplishment of this task will be the re-formed MAG.
- (2) The process for reforming the MAG will be the convening of a PAG subcommittee of service doctrine SMEs to develop a new charter for the MAG and

1-98PAG

*several
leading to a final
recommendation
to AFCE*

recommend the membership. It is expected that the following chaplains will be members of this subcommittee:

Captain (Sel) John Morrison, CHC, USN (Naval Doctrine Command)
Chaplain (Lieutenant Colonel) Greg Hill, USA (Army Chaplains School)
Commander Tom Verner, CHC, USN (Marine Corps Combat Development Cmd.)
Chaplain, Lieutenant Colonel, Ray Hart, USAF (Air Force Chief of Chaplains Office)

(3) It is anticipated that this subcommittee will meet with the PAG on April 7 at the Marine Corps Combat Development Command, Quantico. Further information will follow.

*deliberate
→
recommendation*

c. USSOCOM MOA. (Enclosure 1) **PAG Recommendation:** Approval of an updated MOA for this billet. Furthermore, it is recommended that the USAF take the first rotation to fill the E-8 billet.

3. New Business:

*deliberate
→
recommendation*

a. Faith groups in EUCOM. The issue of faith groups, represented as "private organizations," and lay leadership of these groups in the European AOR was raised and discussed. **PAG Recommendation:** The concerns are Service specific and at this time are not amenable for corrective action by the AFCB.

*deliberate in
on a "draft" of
DD Form 1300
DOD.*

b. DD 2741 ("DoD Ecclesiastical Endorsing Organization Verification/ Reverification Information") (Enclosure 2). **PAG Recommendation:** Adoption of an amended form that will include two alterations:

(1) The existing block 14 should be removed. This block is in conflict with existing policy. In order to be an approved endorser the faith group must have a chaplain currently serving in one of the Armed Forces components, or in process to endorse a chaplain to the Armed Forces.

(2) After block 9 a new block should be added to say, "List the name of one chaplain currently serving in one branch of the Armed Forces."

(3) Change Block 15 to read: "Are you listed in the ENCYCLOPEDIA OF AMERICAN RELIGIONS?"

c. Goldwater-Nichols Defense Reorganization Act of 1986. In view of Chaplain Park's absence it was decided to table discussion of Goldwater-Nichols until the next PAG meeting.

*deliberate →
leading to a
final recommendation*

d. Officer and Enlisted Personnel Management (OEPM). Based upon a Navy request, OEPM is currently researching why religious organizations are not included in public service and community support employment opportunities to determine the availability of "Enhanced TERA" for DoD chaplains transitioning to the private sector. Initial findings suggest that

religious organizations are discriminatory in their hiring practices; however, no conclusive results are available at this time.

e. IMA Billet at AFCB. The potential for a new IMA billet to serve with the Executive Director of AFCB is currently being staffed by the Army. The by-name nomination is expected soon.

f. Ecclesiastical Endorser Applications. (Enclosure 3)

(1) The Aquarian Tabernacle Church application is being forwarded to the Executive Membership of the AFCB. **PAG Recommendation:** Recommend disapproval because the faith group does not meet these existing requirements:

(a) The religious body does not have a qualified chaplain candidate for service in any of the service components.

(b) The religious body has not demonstrated through documentation that they represent a lay constituency.

2) The Coral Ridge Baptist Fellowship application is forwarded to the Executive Membership. **PAG Recommendation:** Approval.

4. The next PAG meeting is scheduled for April 7, 1998.

5. The meeting was concluded at 9:45 a.m.

J. B. MAGNESS
CAPT, CHC, USN
Recorder

*packet
distributed &
recommended*

**MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)
5 November 1998**

A meeting of the PAG of the AFCB was held at 8:00 a.m. on November 5, 1998 at the Chief of Chaplains Office at Bolling AFB.

Members present were:

Chaplain, Colonel, David Park, USAF (Chairperson)
Chaplain (Lieutenant Colonel) Jeffrey Young, USA (Recorder)
Captain James Magness, CHC, USN
Chaplain, Colonel, David Cyr, USAF
Captain Mel Ferguson, CHC, USN (Executive Director, AFCB)

1. The meeting was called to order by the Chairperson of the PAG at 8:00 a.m.

2. **Old Business:**

3. **New Business:**

a. Memorandum of Agreement between USSOCOM and the AFCB. **PAG RECOMMENDATION:**

(1) The enlisted billet issue. There is a requirement but no funding for the enlisted position. The Air Force and Navy can not fill the enlisted position without funding. The Army can fill the position. It will investigate the funding possibility.

(a) Delete all references to "chaplain assistants" and replace with "enlisted support": 4. General, 4.a.(2), 4.a.3, 5.a.(3) and 5.a.(8).

(b) Delete all references to the "Unit Ministry Team (UMT)" in paragraph 4. General and delete "as the Command UMT" in 5.b. (1).

(c) Add "contingent upon establishment of a funded enlisted position" at the end of 4.a.(2).

(2) The chaplain position. Note that the Navy and Air Force retain the option to fill the position, provided qualified chaplains are available or the jump qualification can be waived. When a Military Department cannot fill the USSOCOM chaplain slot, it will provide a minimum of 15 months notice to the next Service in line for the rotation. The lead-time is needed for training and assignment purposes.

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considered

2-98PAC

b. Openings in joint billets in 1999 and 2000. Planning and coordination are needed for the following changes: STRATCOM (1999), EUCCOM (2000), CENTCOM (2000), SOUTHCOM (2000) and AFCB (2000). Chaplain Cyr will present an update at the next AFCB meeting. Job descriptions are being developed for each position.

c. New SOUTHCOM position. SOUTHCOM requests a second chaplain. Their preference is a Roman Catholic chaplain.

d. The ecclesiastical endorser application (summary attached) for the American Muslim Foundation (AMF) was reviewed.

PAG RECOMMENDATION: Recommend approval of the American Muslim Foundation (AMF).

e. Religious Classification Code Conversion Project. The PAG members want more done on this issue. It has been with us since 1981. We need to know how best to expand the current list of about 100 to over 900 faith group/denomination categories. There is a major difference between preference and affiliation. Which term should be used? Title 10 provides the authority to ask military members their religious preference based upon 1) possible conscientious objection concerns; 2) immunization waiver requirements; and 3) emergency ministrations. Should the military be questioned at the MEPS station or at boot camp? The goal is to be exhaustive and comprehensive in classifying codes.

4. The meeting concluded at 10:45 a.m.

JEFFREY M. YOUNG
CHAPLAIN (LTC), USA
Recorder

deliberations
↓
recommendations

**MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)
12 January 1999**

The AFCB PAG meet at 1330 hours on 12 January 1999 in the Executive Director's AFCB Office at the Pentagon.

Members present were:

Captain Russ Gunter, CHC, USN (Executive Director, AFCB)
Captain James Magness, CHC, USN
Chaplain, Colonel, David Park, USAF (Chair)
Chaplain (Colonel) Hugh Dukes, USA (Recorder)

1. The PAG Chair called the meeting to order at 1340 hours.

(b)(6) 2. **Old Business:**

liberated or packet to reconvene with MCB/MP

a. Application by Circle Sanctuary for recognition as endorsing agency. The application packet will be returned without action. [redacted]

[redacted] This renders the application incomplete.

b. Revision of DoD Directives 1304.19 and 1332.31 and DoD Instruction 1330.7 (tasked 28 Sep 94 and retasked 22 Oct 97 by AFCB). Initial drafts of revisions will be circulated by PAG members before the March 99 meeting.

c. Religious Classification Codes. Executive Director has forwarded the action for required agency staffing before submission to the AFCB for consideration. PAG members will provide service affirmation of action to Executive Director.

(b)(6) 3. **New Business:**

what all this is to recommend

a. Application by Full Gospel Baptist Church Fellowship for recognition as endorsing agency. The application packet will be returned without action. [redacted]

(b)(6) [redacted] This renders the application incomplete.

b. Application by Anglican Province of America for recognition as endorsing agency. The application packet will be returned without action. [redacted]

1-99 PAG

(b)(6)

[redacted]
incomplete.

This renders the application

4. The PAG Chair adjourned the meeting at 1445 hours.

Hugh L. Dukes, Jr.
HUGH L. DUKES, JR.
CHAPLAIN (COL), USA
Recorder

**MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)
March 31, 1999**

A meeting of the PAG of the AFCB was held at 8:30 a.m. on March 31, 1999, at Bolling AFB, DC.

Members present were:

Chaplain, Colonel David Park, USAF (Chairperson)
Captain James Magness, CHC, USN
Captain Russ Gunter, CHC, USN (Executive Director, AFCB)

Member absent:

Chaplain (Colonel) Hugh Dukes, USA (Recorder)

1. The meeting was called to order by the Chairperson of the PAG at 08:30 a.m.

2. Old Business:

a. Assessment of previously considered endorser applications, carried over from the last PAG meeting pending further information:

(1) We reviewed the package submitted by Circle Sanctuary (Wicca). Since this organization had been discussed in-depth previously, little time was needed to bring the matter to a vote. Even though the Army PAG member, Chaplain Dukes, was absent, his concurrence had been previously obtained through telephone and e-mail exchanges. The PAG then voted to **accept** Circle Sanctuary with one dissenting vote (see attached minority dissenting report).

(2) We reviewed the package submitted by the Anglican Province of America and (b)(6) the application was **rejected as incomplete** (it should be noted that in every other way this application was found to be in order and met the requirements for ecclesiastical endorser status).

*deliberated
on packets
to make
advisory
recommendations
to AFCEB/MPP*

2-99PAC

(3) We reviewed the package of the Full Gospel Baptist Church Fellowship and found that it did not contain documentation of Internal Revenue Status.

(b)(6)

Accordingly,

this application was therefore rejected as incomplete.

b. In view of the need for the PAG to complete the revision and consolidation of DoD Directives 1304.19 (Appointment of Chaplains for the Military Services), 1332.31 (Administrative Separation of Chaplains Upon Loss of Professional Qualifications), and DOD Instruction 1330.7 (Visits of Civilian Religious Leaders to Military Installations in Overseas Areas), we decided to schedule a PAG meeting for a day or half day within the next month in order to complete this task.

3. **New Business:** No new business.
4. Schedule for next meeting: TBD
5. The meeting was concluded at 10:05 a.m.

R. O. Gunter
CAPT, CHC, USN
Executive Director
Armed Forces Chaplains Board

**MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)
July 14, 1999**

The PAG of the AFCB meet at 11:00 a.m., July 14, 1999, in room 1B652, Pentagon.

Members present were:

Captain James Magness, CHC, USN (Acting Chair)
Chaplain, Lieutenant Colonel, Carl Andrews, USAF
Chaplain (Lieutenant Colonel) Jeffrey Young, USA (Acting Recorder)
Captain Russ Gunter, CHC, USN (Executive Director, AFCB)

1. The meeting was called to order by Chaplain Magness at 11:00 a.m. After a discussion of the agenda, the PAG broke for lunch. After lunch, the PAG discussed the following items.

2. Old Business:

a. Religious Classification Code project. As soon as the prototype is available within the next week or so, the PAG will review the computer format for accuracy and usability across DoD.

b. Pipeline Training Billet funding. The Training Advisory Group (TAG) is reviewing what training should be provided for all chaplains who are assigned to joint billets. The question of the funding source for the training was not immediately apparent but the PAG will research this question and will coordinate with the TAG on this issue.

c. DoD criteria for ecclesiastical endorser status. The consolidation of DoD Directives 1304.19 (Appointment of Chaplains), 1332.31 (Admin Separation of Chaplains), and DoD Instruction 1330.7 (Civilian Travel) is still an open project. It should be noted that this will be an agenda item for the NCMAF breakfast in August.

3. New Business:

a. The Evangelical Episcopal Church and Communion of Evangelical Episcopal Churches have gone through a name change and a split. Representatives of one group claim that a representative of the other group used his former status to gain ecclesiastical endorsing agent status. Chaplain Gunter will write both organizations asking for greater clarification concerning the faith group name changes to determine who is the legitimate "heir" to the DoD ecclesiastical endorsement.

b. The AFRTS chaplain has indicated he would like to extend his tour for 1 year in that billet. He has the support of AFRTS and Chaplain Gunter has asked him to put his request in writing. The Air Force will give an opinion. The Army has the next fill.

3-9-99

c. The DEOMI Chaplain plans to submit in writing a request to rotate early. Currently, a Navy chaplain is assigned to DEOMI.

deliberation
↓
recommendation

d. Application by the Southern Episcopal Church of the USA as an endorsing agency. The application satisfied the stated criteria for DoD ecclesiastical endorsing agency status. The candidate listed in the application desires to seek a Civil Air Patrol appointment but is fully qualified to apply for a commission as a chaplain in the regular and reserve components of the Armed Forces should he choose to apply. Recommend AFCB approval.

deliberation
↓
recommendation

e. Application by the Oak Grove Missionary Baptist Church (OGMBC) as endorsing agency. This is an application from a single local church that is loosely associated with 14 other congregations in the Cedar County Missionary Baptist Association (CCMBA). However, this association has no oversight or authority over any of the participating churches. Recommend application be table until the Executive Director, AFCB communicates with the OGMBC to see if the churches in their association would consider adopting a model now being used by another group of autonomous churches, the Churches of Christ in which one of their number, the Fairfax, Virginia, church serves as the POC for all their affiliated churches without assuming any authority over the others.

deliberation
↓
recommendation

f. Application by the Coalition of Spirit-filled Churches, Inc. and the Network of Spirit-filled Churches as an endorsing agency. Recommend application be tabled pending the approval of paragraph 4 below. A representative of these (combined) groups has made a statement that one of the "umbrella endorsing organizations," not answerable to a lay constituency has endorsed chaplains that are currently on active duty. This cannot be verified until a scrub by the personnel section of each chaplaincy reviews their Forms 2088. Recommend a moratorium on approving "umbrella organizations" until the matter is thoroughly researched by the proposed working group.

overall
recommendation
to AFCB
on application
package

4. Recommendation: That the PAG be authorized to convene a working group to review and make recommendations regarding the need to amend the criteria being used to grant DoD ecclesiastical endorser status to religious bodies. Of particular concern is the role of so called "umbrella organizations" in the endorsement of chaplains. According to DoD Directive 1304.19, only groups organized to minister to a lay constituency are authorized to endorse individuals for appointment as chaplains. The working group would consist of one representative from each Chief of Chaplains Office - - such as an accessions officer who works with ecclesiastical endorsers

5. The PAG meeting concluded at 1:15 a.m.

/s/
JEFFREY M. YOUNG
CHAPLAIN (LTC), USA
Recorder

**MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)
12 January 1999**

Addendum to paragraph 2a submitted on 19 January 1999:

- (1) Subsequent e-mail from LTC Rita Lemmons, USAF Recruiting reported that the USAF Medical Service Corps representatives could not confirm whether or not an application for ADSO would be denied until it was submitted.
- (2) This information generated informal exchanges regarding the action of the PAG in the 12 Jan 99 session.

Hugh Dukes

HUGH DUKES
CHAPLAIN (COL), USA
Recorder

**MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAINS BOARD (AFCB)
September 15, 1999**

The PAG met at 9:00 a.m. on September 15, 1999, at the Fort Myer Chapel. Members present were:

Captain James Magness, CHC, USN (Chairman)
Chaplain (Colonel) Hugh Dukes, USA
Chaplain, Colonel Everett Schrum, USAF (Recorder)
Captain Russ Gunter, CHC, USN (Executive Director, AFCB)

Others present were:

Commander Wally Jensen, CHC, USN
Chaplain (Lieutenant Colonel) Terry Bradfield, USA

1. The meeting was called to order by Chaplain Magness and the group launched into the agenda.

2. Old Business:

a. Religious Classification Code project. Chaplain Gunter is working with persons in DIMHRS on the program that will enable persons to select a religious preference. He hopes to have the prototype soon.

b. Review of Joint Rotational Billets. The PAG reviewed all upcoming joint rotational billets for 2000/2001. All are aware of which Service has the fills for these billets. We also discussed requirements for training for these billets and will work together with the Training Advisory Group (TAG) to clarify these.

c. Endorsing Agency Working Group. We discussed the task of this group to define the purpose and structure of endorsing agencies which represent more than one religious body. Also, we were concerned with how to monitor the endorsements of these groups to ensure compliance with DoD directives. The PAG discussed the possibility of a two-track system for endorsers. One would be the Single Religious Organization Endorsing Agency which endorses chaplains belonging only to that group. The second, and obviously more problematic, would be the Collective Endorsing Agency. This type of agency would be similar to the current umbrella organizations and could still represent several religious organizations or congregations for the purpose of endorsing their chaplains for the military. However, we are asking the working group to determine ways to ensure these collective agencies would be held accountable for every DD Form 2088 that they sign so that only legitimate groups and candidates are afforded endorsements and that they be registered by the DoD. The executive agent for a collective agency

Handwritten note:
The above is
a responsibility
to the

would not be able to certify, ordain, or endorse chaplains on the strength of his/her own signature and collective agencies would be required to verify annually and in writing that all its client organizations continue to conform to DoD criteria. The working group will work out the details of this proposal and we welcome comments and suggestions from members of the AFCB before this is submitted to you for approval.

d. DoD Directives consolidation review. The group reviewed the consolidation of DoDD 1304.19, *Appointment of Chaplains for the Military Services*, DoDD 1332.31, *Administrative Separation of Upon Loss of Professional Qualifications*, and DoDI 1330.7, *Visits of Civilian Religious Leaders to Military Installations In Overseas Areas*, into a single DoD Instruction, possibly entitled, *Registration of Ecclesiastical Endorsing Organizations and Appointment of Chaplains for the Military Departments*.

Several significant proposed changes included use of the terms, *religious organization* instead of *religious faith group* and *DoD registration* instead of *DoD endorsement* or *DoD recognition*. Also, we looked at education requirements and proposed to add a stipulation that *Graduate studies in pastoral counseling, social work, religious administration, and similar disciplines are acceptable when one-third of the earned graduate credits include topics in general religion, world religions, theology, and the foundational writings from the applicant's faith heritage and Graduate degrees from institutions that are not listed in these [accreditation] sources are acceptable only when a listed institution will verify, in writing, that such a degree is equivalent to one conferred by the accredited institution. This certification must be for the degree conferred, and not for individual courses or groups of credit hours.* We are also emphasizing the responsibility of the endorsing agency for continued mentoring and spiritual formation of their chaplains serving in the armed forces.

3. New Business:

a. We discussed recruiting efforts and programs in the different Services and how some efforts necessarily have to be accomplished independently. However, there exists the possibility of DoD involvement with some general recruiting efforts. The PAG agreed to recommend to the AFCB that we bring Armed Forces Chaplain recruiters together to discuss OSD involvement in advertising military chaplain ministry.

4. The meeting concluded at 4:00 p.m.

/s/

EVERETT C. SCHRUM, CH, COL, USAF
Recorder

Proposed
wording for
new
DoDD
draft.

Helicopter
&
Recruiters