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*"Rummaging in the government's attic"*

Description of document: Handouts from Office of the Director of National Intelligence (ODNI) sponsored Intelligence Community Freedom of Information Act (FOIA) Difficult Issues Forum Meetings, 2014-2016

Requested date: 19-December-2016

Release date: 13-March-2024

Posted date: 01-April-2024

Source of document: FOIA Request  
FOIA/Privacy Act Office  
Office of the Director of National Intelligence (ODNI)  
Washington, DC 20511  
Email: [DNI-FOIA@dni.gov](mailto:DNI-FOIA@dni.gov)

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OFFICE OF THE DIRECTOR OF NATIONAL INTELLIGENCE  
WASHINGTON, DC

13 March 2024

Reference: ODNI Case No. DF-2017-00094

Dear Requester:

This letter responds to your Freedom of Information Act (FOIA) request, received on 19 December 2016 by the Office of the Director of National Intelligence (ODNI), in which you requested a copy of the agendas, meeting minutes and handouts/briefings from each of the ODNI-sponsored IC FOIA Difficult Issues Forum meetings during calendar years 2014, 2015, and 2016.

This request was processed under the FOIA, 5 U.S.C. § 552, as amended. A thorough search located 9 documents responsive to this request. During the review process, we considered the foreseeable harm standard and determined that these documents must have certain information withheld pursuant to the following FOIA exemptions:

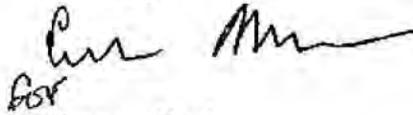
- Section (b)(1), which applies to information that is currently and properly classified pursuant to Executive Order 13526, Section 1.4(c).
- Section (b)(3), which applies to information exempt from disclosure by statute. The relevant statutes include:
  - the National Security Act of 1947, as amended, Section 102A(i)(1), 50 U.S.C. § 3024(i)(1), which protects information pertaining to intelligence sources and methods;
  - the National Security Act of 1947, as amended, Section 102A(m), as amended, 50 U.S.C. § 3024(m), which protects, among other things, the names and identifying information of ODNI personnel;
  - 10 U.S.C. § 424, which authorizes the withholding of organizational and personnel information such as the names, office symbols, and job titles of NGA, NRO and DIA employees;
  - 50 U.S.C. § 3605, which protects information pertaining to the functions or organization of NSA and certain information pertaining to NSA employees;
  - Section 6 of the Central Intelligence Agency Act of 1949, 50 U.S.C. § 3507, as amended;
- (b)(5), which applies to information that concerns communications within or between agencies which are protected by legal privileges; and/or
- Section (b)(6), which applies to information that, if released, would constitute a clearly unwarranted invasion of the personal privacy of individuals.

If you are not satisfied with this response, the following options are available for assistance or to discuss any aspect of this request; you may contact me, the FOIA Public

Liaison, at [dni-foia-liaison@dni.gov](mailto:dni-foia-liaison@dni.gov), or the ODNI Requester Service Center, at [dni-foia@dni.gov](mailto:dni-foia@dni.gov) or (703)-275-1313. You may also submit an administrative appeal to the Chief FOIA Officer, c/o Chief, Information Management Office, Office of the Director of National Intelligence, Washington, DC 20511 or emailed to [dni-foia@dni.gov](mailto:dni-foia@dni.gov). The appeal correspondence should be clearly marked "Freedom of Information Act Appeal of Adverse Determination" and must be postmarked or electronically transmitted within 90 days of the date of this letter.

Lastly, the Office of Government Information Services (OGIS) of the National Archives and Records Administration is available with mediation services and can be reached by mail at 8601 Adelphi Road, Room 2510, College Park, MD 20740-6001; telephone (202) 741-5770; toll-free (877) 684-6448; or email at [ogis@nara.gov](mailto:ogis@nara.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Gregory Koch", with a stylized flourish at the end.

for  
Gregory Koch  
Chief, Information Management Office  
FOIA Public Liaison

Enclosures

**ENCLOSURE**

UNCLASSIFIED



## IC FOIA Difficult Issues Forum

### Agenda

23 March 2015



<b>Meeting Information</b>	
<b>Meeting Time/Location:</b>	12:00 – 2:00 p.m., (b)(3)

#### Agenda

**Welcome and Opening Comments:** 12:00 – 12:10 p.m. (b)(3), (b)(6) Chair)

**Updates:** 12:10 – 12:20 p.m. (b)(3), (b)(6) ODNI/FOIA)

- Intellipedia
- FOIA Portal

**Discussion:** 12:30 – 1:00 p.m.

- Referral/Consultation Process
- IC Collaboration to Facilitate Consultation Process
  - (b)(3)

**Discussion:** 1:00 – 1:30 p.m.

- FOIA Information requests from Foreign Governments on behalf of citizen requests
  - How does your agency respond to these requests?
  - What information is released, if any?
  - What is the response time?

**Discussion:** 1:30 – 1:50 p.m.

- What is your most challenging case/issue?

**Wrap up:** 1:50 – 2:00 p.m.

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## IC FOIA Difficult Issues Forum



### Agenda

22 June 2015

<b>Meeting Information</b>	
<b>Meeting Time/Location:</b>	12:00 – 2:00 p.m., (b)(3)

**Agenda**

**Welcome and Opening Comments:** (b)(3), (b)(6) Chair

**Discussion:**

1. Use of Intelink SharePoint (IntelShare)
  - Air Force Briefing (VTC)
  
2. Use of Consultations between Agencies
  - Agency Consultations – Email vs. Hardcopy

Ascertain if Intelink SharePoint and Agency Consultations will work for your agency.

**Next Meeting:** 21 September, 12:00 -2:00 p.m., (b)(3)

1. Follow up on Intelink SharePoint and Agency Consultations – What did your agency say?
2. Topic: Narrowing the scope of the request and the importance of narrowing the scope

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# FOIA Difficult Issues Forum

## Sign-in Roster

### 22-Jun-15

9-Jun-15

Sign-in	Element	Last Name	First Name	Area of Expertise	Secure Phone	Unsecure Phone	JWICS Secure E-Mail	Unsecure E-mail
	CIA	(b)(3), (b)(6)		FOIA	(b)(3), (b)(6)			
	CIA			FOIA				
	DIA	(b)(3), (b)(6)		Deputy General Counsel for Mission Services, Science & Technology	(b)(3), (b)(6)			(b)(3), (b)(6)
	DIA			FOIA				
	DIA			FOIA				
	DIA			Chief, FOIA and Declassification Services Office				
	DoD	(b)(6)		FOIA	(b)(6)			(b)(6)
	FBI			FOIA				
	FBI			FOIA				
	FBI			Assistant General Counsel FOIA Litigation Unit				

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# FOIA Difficult Issues Forum

## Sign-in Roster

22-Jun-15

Sign-in	Element	Last Name	First Name	Area of Expertise	Secure	Unsecure	JWICS E-Mail	Unsecure E-mail
	NGA	(b)(3) (b)(6)		FOIA	(b)(3) (b)(6)			
	NGA							
	NGA			FOIA				
	NGA			FOIA				
	NRO			CIO/IMSO/IRRG				(b)(3) (b)(6)
	NRO			CIO/IMSO/IRRG				
	NSA			D/Chief DJ4				
	NSA			FOIA Team				
	NSA			FOIA Team				
	State	(b)(6)		FOIA				(b)(3)
	State			Dep Dir, Office of Info Programs and Services	(b)(6)			(b)(6)
	ODNI			OGC				
	ODNI			OGC				

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	ODNI/IMD	(b)(6)		FOIA	(b)(6)			
	ODNI/IMD	(b)(6)		FOIA	(b)(6)			
	ODNI/IMD	(b)(6)		FOIA	(b)(6)			

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23 March 2015

Foreign National FOIA Requests

1. (b)(1), (b)(3) government, (b)(1), (b)(3) forwards documents responsive to FOIA requests submitted by one of their citizens (b)(1), (b)(3) They are concerned because they are not getting a response in a timely manner.

2. The documents are foreign government documents that contain USIC information.

3. (b)(3), (b)(5) [Redacted]

4. [Redacted]

Ask the folks around the table what their agency does. We will compile a spreadsheet that we will share for reference purposes. (b)(5)

[Redacted]

(b)(1), (b)(3) [Redacted]

[Redacted]

(b)(3) [Redacted]

~~SECRET//NOFORN~~



# OFFICE OF THE DIRECTOR OF NATIONAL INTELLIGENCE

LEADING INTELLIGENCE INTEGRATION

## (U) Intelligence Community IC FOIA Difficult Issues Forum

**Date:** 22 June 2015  
**Time:** 12:00 – 2:00 p.m.  
**Location:** (b)(3)

(U//FOUO)

(b)(3), (b)(6)	ODNI/CIO/IMD, Chair	(b)(3), (b)(6)	NSA
(b)(3), (b)(6)	CIA	(b)(6)	DOE
(b)(3), (b)(6)	CIA	(b)(3), (b)(6)	ODNI/CIO/IMD
(b)(3), (b)(6)	DIA	(b)(3), (b)(6)	ODNI/CIO/IMD
(b)(6)	FBI	(b)(3), (b)(6)	DNI/CIO/IMD
(b)(3), (b)(6)	NGA	(b)(3), (b)(6)	ODNI/CIO/IMD
(b)(3), (b)(6)	NRO	(b)(3), (b)(6)	ODNI/CIO/IMD
(b)(3), (b)(6)	NSA		

1. (U//FOUO) Session Summary. The CIO Information Management Division led the fourth gathering of senior-level FOIA officers from the Big-6 to address the use of technology already available to the U.S. Government to improve the process of referrals/consultations. The National Air & Space Intelligence Center provided a one hour briefing and demonstration of DOD’s Enterprise Referral Process using intelink Inteldocs SharePoint, a centralized collaborative environment at no cost to us. Inteldocs is easy to use and it’s up to the agency to have specific rules and policy for how long documents are on intelink and when to pull them out. There were questions and answers throughout the briefing and lively discussion on the details of the technology. DOD has been using this technology for the past five years. The FBI, who currently mails hard copy documents, is going to start using the tool and send a referral to the ODNI to test the technology. The FOIA officers will go back to their agency and ascertain if using Intelink Inteldocs for agency consultation will work for them.
2. (U//FOUO) Discussions then centered on using waivers, agencies should consider using them more. A questions was raised concerning multiple agencies receiving the same FOIA request, why process other agency documents, it difficult and time consuming – cases in point: (b)(3)

Highest Possible Classification is ~~TOP SECRET//SI//TK//NOFORN~~

23 March 2015

### Intelink SharePoint (IntelShare)

1. Intelink offers a SharePoint system to facilitate collaboration within the Intelligence Community. If you are interested in obtaining an Intelink SharePoint site, you can read the documentation at: (b)(3) on the high side.
  - a. Governance
  - b. Site Collection Administrators Agreement
  - c. ICD501 Guidance
2. The service is offered using a self-service mode, where you are responsible for understanding SharePoint so you can maintain and administer your site collection. For tips on using SharePoint, there is a blog and tutorials.
3. You can request your own site collection.
4. Most users will request a TS/SI/TK site, but for special needs, you can request a HCS/G site.
5. If you have any issues, you can create a support ticket.

Highest Possible Classification is ~~TOP SECRET//SI//TK//NOFORN~~

~~SECRET//NOFORN~~



# OFFICE OF THE DIRECTOR OF NATIONAL INTELLIGENCE

LEADING INTELLIGENCE INTEGRATION

## (U) Intelligence Community IC FOIA Difficult Issues Forum

**Date:** Monday, 23 March 2015  
**Time:** 12:00 – 2:00 p.m.  
**Location:** (b)(3)

(U//~~FOUO~~)

(b)(3), (b)(6)	ODNI/CIO/IMD Chair	(b)(3), (b)(6)	NRO
(b)(3), (b)(6)	CIA	(b)(3), (b)(6)	NSA
(b)(3), (b)(6)	DIA	(b)(6)	State
(b)(3), (b)(6)	DIA	(b)(6)	DOE
(b)(3), (b)(6)	DIA	(b)(6)	DHS/OGC
(b)(3), (b)(6)	DIA	(b)(3), (b)(6)	DNI/OGC
(b)(6)	DOD	(b)(3), (b)(6)	ODNI/OGC
(b)(6)	FBI	(b)(3), (b)(6)	ODNI/CIO
(b)(6)	FBI	(b)(3), (b)(6)	ODNI/CIO
(b)(3), (b)(6)	NRO		

### SUMMARY

1. (U) IC FOIA Difficult Issues Forum (DIF): The CIO Information Management Division hosted its third IC FOIA Difficult Issues Forum. This event was attended by 21 individuals representing 11 organizations. The agenda included discussions on Intellipedia, the White House FOIA Portal initiative, the FOIA referral/consultation process including possible collaborative solutions, FOIA requests from Foreign Governments on behalf of their citizens, and an open discussion on most challenging cases and issues. There was lively discussion throughout the meeting with full participation. All attendees value this forum because it affords the opportunity to address issues that affect many IC elements.

2. (~~S//NF~~) On the FOIA requests from Foreign Governments on behalf of their citizens: (b)(1), (b)(3), (b)(5), (b)(6)

[Redacted content]

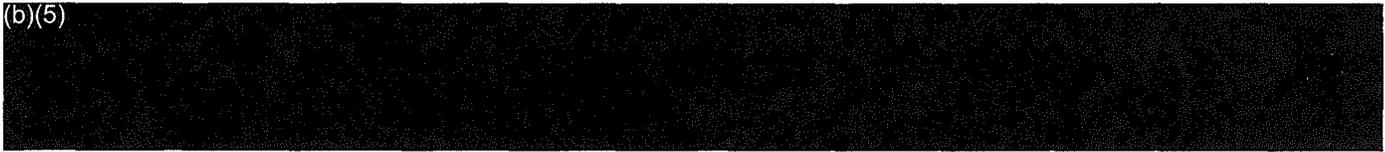
3. (U) Highlights from the open discussion included:

a. The FBI reported concerns about the mosaic spider web approach, it keeps expanding and there are resource and sensitivity issues.

b. The group discussed the debate last week regarding publishing all FOIA requests and whether there will be an executive order or presidential memorandum.

c. OSD would like to know how many hours does it take to go through requests that are not worded correctly.

(b)(5)



ACTION: DOD will schedule a briefing by the Air Force on their experience with intelink. The briefing will be done via VTC.



# FOIA Difficult Issues Forum

27 Mar 2014

## Attendance Roster

Sign in	Element	Last Name	First Name	Area of Expertise	Phone	Unsecure E-mail	Secure E-mail
	ODNI	Hudson	Jennifer	Director, IM Division	(b)(3)		
	CIA	(b)(3), (b)(6)		FOIA Legal	(b)(3), (b)(6)		
	CIA			Information & Privacy Coordinator			
	CIA			FOIA			
	DIA			FOIA			
	DIA			FOIA			
	DIA			FOIA			
	DIA			OGC			
	FBI	(b)(3), (b)(6)		Record Dissemination Section	(b)(3), (b)(6)		
	NGA	(b)(3), (b)(6)		FOIA/PA Program Manager	(b)(3), (b)(6)		
	NRO			IRRG			
	NRO			IRRG			



# FOIA Difficult Issues Forum

27 Mar 2014

## Attendance Roster

Sign in	Element	Last Name	First Name	Area of Expertise	Phone	Unsecure E-mail	Secure E-mail
	NSA	(b)(3), (b)(6)		Deputy Chief, DJ4 FOIA and Privacy Office	(b)(3), (b)(6)		
	NSA			Chief, Doc Review			
	NSA			Chief, NSA FOIA and Privacy Office			
	NSA			FOIA			
	ODNI			OGC			
	ODNI			Chief, IRRG Branch			
	ODNI			Secretariat			



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## IC FOIA Officers Information Day

19 Mar 2014

Sign in		Name	First Name	Area of Expertise	Unsecure Phone	Unsecure E-mail	Secure E-mail
(b)(3), (b)(6)	DEA	(b)(3), (b)(6)					
	DHS						
	DIA						
	DIA						
	DIA						

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(b)(3), (b)(6)	DIA	(b)(3), (b)(6)
	DIA	
	DIA	
	DIA	
	DOE	
	DOE	
	DoJ	

### Day

Sign in	Last Name	First Name	Area of Expertise	Unsecure Phone	Unsecure E-mail	Secure E-mail
(b)(3), (b)(6)	(b)(3), (b)(6)	(b)(3), (b)(6)				
	DoJ					
	DoJ					
	FBI					
FBI						



(b)(3), (b)(6)	FBI	(b)(3), (b)(6)
	NARA	

19 Mar 2014



Sign in	Name	First Name	Area of Expertise	Unsecure Phone	Unsecure E-mail	Secure E-mail
(b)(3), (b)(6)	(b)(3), (b)(6)					
	NARA					
	NARA					
	Navy					

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(b)(3), (b)(6)	Navy	[Redacted]
	NCTC	
	[Redacted]	
	NGA	
	NRO	
	NRO	
	NRO	



## IC FOIA Officers Information Day

### Attendance Roster

Sign in	Name	First Name	Area of Expertise	Unsecure Phone	Unsecure E-mail	Secure E-mail
(b)(3), (b)(6)	(b)(3), (b)(6)	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
	NRO	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
	NRO	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
	NRO	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]

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(b)(3), (b)(6)	NRO	(b)(3), (b)(6)
	NRO	
	NRO	
	NSA	
	NSA	
	NSA	



## IC FOIA Officers Information Day Attendance Roster

Sign in	Last Name	First Name	Area of Expertise	Unsecure Phone	Unsecure E-mail	Secure E-mail
(b)(3), (b)(6)	NSA	(b)(3), (b)(6)				
	NSA					
	NSA					
	NSA					

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(b)(3), (b)(6)	NSA	(b)(3), (b)(6)
	NSS	
	ODNI	



## IC FOIA Officers Information Day

Sign in	Last Name	First Name	Area of Expertise	Unsecure Phone	Unsecure E-mail	Secure E-mail
Sign in	Last Name	First Name	Area of Expertise	Unsecure Phone	Unsecure E-mail	Secure E-mail
(b)(3), (b)(6)	ODNI	(b)(3), (b)(6)				
	ODNI					
	ODNI					

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(b)(3), (b)(6)	(b)(3), (b)(6)	ODNI
	ODNI	



## IC FOIA Officers Information Day

### Attendance Roster

Sign in	Name	First Name	Area of Expertise	Unsecure Phone	Unsecure E-mail	Secure E-mail
(b)(3), (b)(6)	(b)(3), (b)(6)					
	OSD					
	OSD					

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(b)(3), (b)(6)	OSD	(b)(3), (b)(6)
	OSD	
	OSD	
	White House	
	WHS/ESD	



## IC FOIA Officers Information Day 13 April 2017

### Attendance Roster

							Secure E-mail
Sign in	Element	Last Name	First Name	Area of Expertise	Unsecure Phone	Unsecure E-mail	

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## IC FOIA Officers Information Day

### Attendance Roster

							Secure E-mail
Sign in	Element	Last Name	First Name	Area of Expertise	Unsecure Phone	Unsecure E-mail	

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SUBJECT: IC FOIA Difficult Issues Forum, Monday, 23 March 2015

SUMMARY

1. (U) IC FOIA Difficult Issues Forum (DIF): The CIO Information Management Division hosted its third IC FOIA Difficult Issues Forum. This event was attended by 21 individuals representing 11 organizations. The agenda included discussions on Intellipedia, the White House FOIA Portal initiative, the FOIA referral/consultation process including possible collaborative solutions, FOIA requests from Foreign Governments on behalf of their citizens, and an open discussion on most challenging cases and issues. There was lively discussion throughout the meeting with full participation. All attendees value this forum because it affords the opportunity to address issues that affect many IC elements.
2. (U) Discussion on FOIA requests from Foreign Governments on behalf of their citizens.
3. (U) Highlights from the open discussion included:
  - a. The FBI reported concerns about the mosaic spider web approach, it keeps expanding and there are resource and sensitivity issues.
  - b. The group discussed the debate last week regarding publishing all FOIA requests and whether there will be an executive order or presidential memorandum.
  - c. OSD would like to know how many hours does it take to go through requests that are not worded correctly.

(b)(5)



ACTION: DOD will schedule a briefing by the Air Force on their experience with intelink. The briefing will be done via VTC.

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