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Description of document:	Meeting minutes of the Armed Forces Chaplains Board (AFCB) and the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB), 2003-2012
Requested date:	07-July-2012
Appeal:	24-May-2013
Response:	26-February-2024
Posted:	04-August-2025
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**ASSISTANT TO THE SECRETARY OF DEFENSE FOR
PRIVACY, CIVIL LIBERTIES, AND TRANSPARENCY**

1155 DEFENSE PENTAGON
WASHINGTON, DC 20301-1155

Ref: 12-A-1108-A1

FOID: 12-F-1108

This responds to your Freedom of Information Act (FOIA) appeal, dated May 24, 2013. You appealed the decision of the Freedom of Information Division (FOID) in response to your FOIA request, dated July 7, 2012.

After carefully considering your appeal, and as a result of discussions between FOID personnel and this Office, I am releasing 298 pages in part to you, copies of which I have enclosed. FOID properly withheld certain information because it is protected from disclosure under the FOIA pursuant to:

5 U.S.C. § 552(b)(5), which concerns certain inter- and intra-agency records protected by the deliberative process privilege / the attorney work-product privilege / the attorney-client privilege; and

5 U.S.C. § 552(b)(6), which concerns material the release of which would constitute a clearly unwarranted invasion of the personal privacy of third parties.

My review included consideration of the “foreseeable harm standard” (i.e., information that might technically fall within an exemption should not be withheld from a FOIA requester unless the agency reasonably foresees that disclosure would harm an interest protected by an exemption or disclosure is prohibited by law).

Please note that the records produced are the best available copy available. We apologize that we are unable to provide a copy without the blue shading/boxes which reflect portions previously redacted in the file.

For your information, the Office of Government Information Services (OGIS) offers mediation services to resolve disputes between FOIA requesters and Federal agencies as a non-exclusive alternative to litigation. Using OGIS services does not affect your right to pursue litigation. The contact information for OGIS is as follows:

Office of Government Information Services
National Archives and Records Administration
8601 Adelphi Road
College Park, Maryland 20740-6001
Email: ogis@nara.gov

If you are dissatisfied with my action on your appeal, the FOIA permits you to file a lawsuit in federal district court in accordance with 5 U.S.C. § 552(a)(4)(B).

Sincerely,

CHUNG.JOO.
Y.1512306507

Digitally signed by
CHUNG.JOO.Y.1512306507
Date: 2024.02.26 10:42:31
-05'00'

Joo Y. Chung

cc:
FOID

Attachment:
As stated

C. REPORT OF THE JOINT STAFF CHAPLAIN. Report dated January 30, 2007 (Enclosure 1) was **APPROVED WITH EXCEPTIONS** noted below.

(b)(5)

1. Joint Religious Support Operations Committee (JRSOC) Report of January 30, 2007. **TASKED JRSOC** i.e. paragraph 3 needs to be modified to reflect change concerning entities involved in Memorandum of Understanding. MOU should reflect agreement between Command requesting support and Services being asked to provide that service (vice SOUTHCOM Command chaplain and the Services).

2. Guidance on Privileged Communication. **TABLED**, allowing time for Service Chiefs to staff through Service channels.

3. JRSOC Charter Recommendation. **DISAPPROVED** as proposed. Issues leading to disapproval: a) HD/LD definition required prior to approval (recommendation included consideration of changing HD/LD to "Religious Accommodation Oversight" and categorizations (i.e. what categories; faith groups, etc.); b) change "unpredicted religious support shortfalls" to "accommodation;" c) define authority structure i.e. JRSOC come under JCS?

4. Endorsing Agent Visits to AOR. JCS recommendation to fund/bring "group" (undefined) of endorsers to AOR. **AFCB DISCOURAGES** initiative.

D. APPROVAL OF MINUTES: The 344th AFCB meeting minutes were reviewed and **APPROVED** as presented.

E. REPORTS OF AFCB ADVISORY GROUPS:

1. Training Advisory Group (TAG). Minutes of January 10, 2007, meeting of the TAG were reviewed (Enclosure 2). **Recommendation to expand TAG to include Reserve, Senior Enlisted Advisors, Joint Forces Command, and Joint Staff Chaplains was DISAPPROVED**. Permanent Advisory Group stays as is with invitees as required.

2. Personnel Advisory Group (PAG). Minutes of January 12, 2007, meeting of the PAG were reviewed and **APPROVED** as noted (Enclosure 3):

(b)(5), (b)(6)

a. Request by Pirchei Shoshanim to be listed as a DoD endorsing agency was **APPROVED**.

(b)(5)

b. Request for appointment of Working Group to study/make recommendations concerning "2 years religious leadership experience requirement" in DoD Instruction 1304.28 was **DISAPPROVED**. Determined that endorsing agencies (Religious Organizations) define requirement.

c. Recommendation that Federated Orthodox Catholic Churches International (FOCCI) retain status as DoD listed endorsing agency and Federated Orthodox Catholic Churches United Sacramentally (FOCUS) be invited to apply for listing as a DoD endorsing agency was **APPROVED**.

d. Recommendation that the AFCB relationship to Military Chaplains Association (MCA) reflect Service-level relationships was **DISAPPROVED**. Instead, **APPROVED** that AFCB make official note on record concerning its commitment in relationship to MCA.

e. Recommendation to assign working group to advise AFCB concerning Religious Organizations refusing to release chaplains requesting change in endorsements was **DISAPPROVED**. **ASSIGNED PAG** to make recommendation.

f. National Conference on Ministry to the Armed Forces (NCMAF) request for AFCB to revisit decision not to coordinate endorsing agency lists **REAFFIRMED** earlier decision **NOT TO COORDINATE LISTS**.

g. Letter to endorsers out of current compliance with DoD annual requirements was **APPROVED** for sending **AS MODIFIED** (Enclosure 4).

3. Joint Center of Excellence for Religious Training and Education (ICERTE).

(b)(5)
Recommendation to approve consolidation of 44 hours of USA and USAF Basic Chaplain training in selected subjects (identified in ITRO process) (Enclosure 5) was **APPROVED**.

F. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT: DISCUSSED NCMAF

(b)(5)
Chair and Executive Director meeting with Acting Deputy Under Secretary of Defense for Military Personnel Policy, NCMAF letters to Under Secretary of Defense for Personnel and Readiness and Acting Deputy Under Secretary of Defense for Military Personnel Policy, and NCMAF newsletter (Vol. 2 Opinion Page). Expressed desire for continuation of mutually supportive relationship between AFCB and NCMAF.

G. DISCUSSION ITEMS: None noted.

H. ITEMS TO BE NOTED:

1. The next meeting of the Armed Forces Chaplains Board is scheduled for April 16, 2007, 2:00-4:00 p.m., room 2B271 Pentagon, Arlington, Virginia..
2. The next meeting of the Logistics Advisory Group is scheduled for February 8, 2007, 1:00 p.m., USAF Chief of Chaplains Office, Bolling Air Force Base, DC.
3. The next meeting of the Senior Enlisted Advisory Group is scheduled for February 22, 2007, 1:30 p.m., USA Chief of Chaplains Office, room 2A514A Pentagon, Arlington, Virginia.
4. The next meeting of the Personnel Advisory Group is scheduled for February 23, 2007, 8:30 a.m., USAF Chief of Chaplains Office, Bolling Air Force Base, DC.

TASKED Executive Director to arrange AFCB schedule to avoid extended (over 2 month) gaps between meetings.

I. TRAVEL AUTHORIZATIONS SENT SINCE THE 344TH MEETING OF THE ARMED FORCES CHAPLAINS BOARD ON OCTOBER 16, 2006

(b)(6)
Reverend Darrell D. Morton

Assistant to the Presiding Bishop
Office for Federal Chaplaincies
Evangelical Lutheran Church in America
Belgium and Germany
October 20-November 7, 2006

(b)(6)
Most Reverend John J. Kaising

Vicar for Chaplains
Archdiocese for the Military Services, USA
Korea
December 21-30, 2006

(b)(6) Reverend Dr. John B. Murdoch, with wife, (b)(6)

Director, Chaplaincy Ministries
Regular Baptist Churches (General Association of)
Hawaii
January 5-16, 2007

(b)(6) Reverend Beryl T. Hubbard, with wife, (b)(6)

Associate Director
Presbyterian and Reformed Joint Commission on
Chaplains and Military Personnel
Germany, Austria, and the United Kingdom
January 6-February 8, 2007

(b)(6) Dr. Roy L. Bebee, with wife, (b)(6)

Endorser
Evangelical Free Church of America
Germany and Austria
January 10-25, 2007

The 345th meeting of the Armed Forces Chaplains Board was adjourned at 4:45 p.m.



DAVID H. HICKS
Chaplain (Major General), USA
Chairman



JONATHAN M. FRUSTI
Captain, CHC, USN
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND FORTY-SIXTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

February 24, 2007

The 346th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 9:00 a.m. on February 24, 2007, at the Old Country Buffet Restaurant, 7820 Richmond Highway, Alexandria, Virginia. The meeting was chaired by Chaplain (Major General) David H. Hicks, USA.

Present:

**Chaplain (Major General) David H. Hicks, USA - Chairman
Chaplain, Brigadier General Cecil R. Richardson, USAF
Rear Admiral Alan Baker, CHC, USN
Rear Admiral Harold Robinson, CHC, USNR
Chaplain (Brigadier General) Douglas Lee, USAR
Chaplain, Brigadier General John Ellington, ANG
Captain Jonathan M. Frusti, CHC, USN - Executive Director**

Absent:

**Chaplain, Major General Charles C. Baldwin, USAF
Rear Admiral Robert F. Burt, CHC, USN
Chaplain (Brigadier General) Douglas L. Carver, USA
Chaplain, Colonel ^{(b)(6)} Jack Sewell, USAFR
Chaplain (Colonel) ^{(b)(6)} Bryan Hult, ARNG**

A. INVOCATION by Ch Robinson.

B. JOINT STAFF CHAPLAIN ISSUES. Items highlighted for discussion included:

(b)(5)
(b)(5)
2. <u>Update AFRICOM</u> chaplain billet structure.

(b)(5)

3. SOUTHCOT's request for an "on-call" Imam. Decided to:

a. **RECOMMEND**, as approved in October 16, 2006 AFCB minutes (D.1.b.), to have COCOM/JCS create a requirement for a contract on-call Imam.

b. **ADVISE** COCOM that DoD/JCS/Services, rather than the AFCB, are managers of the issue.

c. **ADVISE** COCOM to contract for an on-call Imam if and as requirement is established.

C. APPROVAL OF MINUTES: The 345th AFCB meeting minutes were reviewed. Minutes were **APPROVED AS MODIFIED:**

(b)(5)

1. C.1. strike the word "command" – insert the word "COCOM."

2. C.3.b., strike the word "accommodation" – insert the phrase "accommodate religious needs."

D. REPORTS OF AFCB ADVISORY GROUPS:

(b)(5)

1. Personnel Advisory Group (PAG). Minutes of February 20, 2007, meeting of the PAG were reviewed and **APPROVED** as noted (Enclosure 1):

a. Recommendation to encourage all Services to adopt an interim policy aligning chaplains in a reserve status to the 2 year ministry leadership standard required of active duty chaplains (DoDI 1304.28, para 6.1.4.) **DISAPPROVED. TASKED** PAG to advise AFCB on recommendation.

b. **TASKED** PAG to advise AFCB concerning Chief of Chaplain-Endorser annual meeting with following guidance:

(1) Focus on recruiting issues, especially as related to endorser relationships.

(2) No GO/FLAG "briefing"/Q&A session.

(3) Invite list limited to official endorsers/assistant endorsers.

(4) Second week in January 2008.

(b)(5)

c. **TABLED** recommendation on "tell the chaplain story" working group structure.

d. **APPROVED** recommendation by PAG to request that DoD add chaplaincies to congressional request considering 2-year vice 8-year military service obligation in critical specialties. **TASKED** Executive Director to communicate to appropriate DoD officials.

2. Senior Enlisted Advisory Group (SEAG). Minutes of December 13, 2006 meeting of the SEAG were noted (Enclosure 2).

E. DISCUSSION ITEMS:

(b)(5)

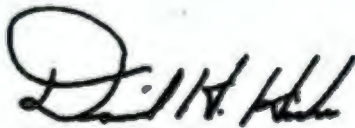
1. Joint Reserve Component Chaplains Strategic Planning Conference report and recommendations – **TABLED** pending Reserve Flag/GO review.

2. AFCB's Relationship to Endorsing Associations - Acting Deputy Under Secretary of Defense for Military Personnel Policy recommendation concerning AFCB's relationship to endorsing associations (Enclosure 3) **ACCEPTED** as applied to chaplain recruiting.

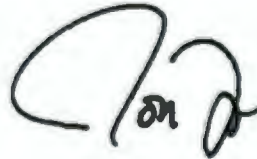
F. ITEM TO BE NOTED:

The next meeting of the Armed Forces Chaplains Board is scheduled for April 16, 2007, 2:00-4:00 p.m., room 2B271 Pentagon, Arlington, Virginia.

The 346th meeting of the Armed Forces Chaplains Board was adjourned at 11:45 a.m.



DAVID H. HICKS
Chaplain (Major General), USA
Chairman



JONATHAN M. FRUSTI
Captain, CHC, USN
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND FORTY-SEVENTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

April 16, 2007

The 347th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 2:00 p.m. on April 16, 2007, in Room 2B271, Pentagon. The meeting was chaired by Chaplain (Major General) David H. Hicks, USA.

Present:

Chaplain (Major General) David H. Hicks, USA - Chairman
Chaplain, Major General Charles C. Baldwin, USAF
Chaplain, Brigadier General Cecil R. Richardson, USAF
Rear Admiral Alan Baker, CHC, USN
Chaplain (Brigadier General) Douglas Lee, USAR
Chaplain, Brigadier General John Ellington, ANG
Chaplain (Colonel) **Bryan Hult** ARNG
Captain Jonathan M. Frusti, CHC, USN - Executive Director

Absent:

Rear Admiral Robert F. Burt, CHC, USN
Chaplain (Brigadier General) Douglas L. Carver, USA
Rear Admiral Harold Robinson, CHC, USNR
Chaplain, Colonel **Jack Sewell** USAFR

Also Present:

(b)(6) National Conference
on Ministry to the Armed Forces (NCMAF) Executives
Chaplain, Colonel **Robert Bruno** USAF - Joint Staff Chaplains Office

A. INVOCATION by Ch Hicks.

(b)(5), (b)(6)

B. NCMAF Executives shared the following items of concern: endorser community initiatives relevant to post-deployment support for Reserve chaplains, Executive meeting with Dr. Chu (Under Secretary of Defense for Personnel and Readiness) and Mr. Carr (Acting Deputy Under Secretary of Defense for Military Personnel Policy) to discuss NCMAF's concern about relationship with the AFCB, DoD standards (with DoD "enforcement") for chaplains recruited to minister in military environment, endorser support to DoD/AFCB on behalf of chaplain recruitment, offer of association as "conduit" between DoD and religious communities, desire to keep communications open between NCMAF and AFCB in support of chaplains, and desire on part of NCMAF to receive Service-specific information to share with endorsers.

C. REPORT BY CHAPLAIN OF THE JOINT STAFF, OFFICE OF RELIGIOUS AFFAIRS. Report dated April 16, 2007 (Executive Summary dated April 9, 2007) briefed by Ch Bruno (Enclosure 1).

(b)(6)

1. JRSOC Charter **APPROVED AS AMENDED** (Enclosure 2).

2. JCS "DoD Combatant Command Chaplains Function at Strategic Theater/Operational Level" as basis for JCS Chaplain presentation to DoD leadership was **TABLED**. AFCB members will vet via Service CoC Execs with feedback to JCS Chaplain NLT May 31, 2007. **TASKED** AFCB Executive Director to follow up with Service CoC Execs. Associated discussion iterated point that establishment of "Joint" billets will require Services to pay for fills.

D. APPROVAL OF MINUTES: The 346th AFCB meeting minutes were reviewed and **APPROVED** as recorded.

E. REPORTS OF AFCB ADVISORY GROUPS:

1. Personnel Advisory Group (PAG). Minutes of March 23, 2007, meeting of the PAG were reviewed and **APPROVED** as noted (Enclosure 3):

a. **APPROVED** the following Religious Organizations for listing as DoD Endorsing Agencies:

(b)(5)

- (1) Old Holy Catholic Church Archdiocese of Christ the King, Inc.
- (2) Communion of Convergence Churches.

(b)(5)

b. **APPROVED** the removal of Holy Catholic Church Anglican Rite from the list of DoD Endorsing Agencies.

c. FY 08 AFCB/Endorser meeting. **APPROVED WITH MODIFICATIONS** as follows: AFCB host a 1-day meeting in Washington DC (first preference Pentagon) for all endorsers on a day closely/chronologically associated with the NCMAF annual conference. AFCB will serve as the organizational lead agency. Navy will host the luncheon. Focus will be on recruitment training, accessions, and administration. Tentative schedule would be morning session (all), luncheon (all), afternoon session (new endorsers). Attendance limited to endorser or assistant or associate endorsers. The Executive Director of the two current endorsing association would also be invited to attend.

d. **APPROVED** letter to endorsers.

e. **APPROVED AS MODIFIED** the "Tell the Chaplain Story Working Group" Charter (Enclosure 4).

2. Information Technology Advisory Group (ITAG). **APPROVED**

CONCEPT for development of an AFCB-DoD website (public) and **TASKED** ITAG to present content recommendations with guidance that at a minimum any materials presented must be agreed upon by all three Departments.

3. Joint Center of Excellence for Religious Training and Education

(JCERTE). **AUTHORIZED** Deputy Chiefs of Chaplains to approve/disapprove construction Design Charrette on behalf of AFCB at the May 11, 2007 JCERTE Joint Working Group meeting.

F. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT. Report dated April 9, 2007 was reviewed (Enclosure 5). **APPROVED** draft response to International Conference of Evangelical Chaplain Endorsers request for information.

G. ITEMS TO BE NOTED:

1. The next meeting of the Armed Forces Chaplains Board is scheduled for May 30, 2007, 2:00 p.m., room 2B271, Pentagon.

2. The next meeting of the Joint Center of Excellence for Religious Training and Education is scheduled for May 11, 2007, Fort Jackson, South Carolina.

3. The next meeting of the Logistics Advisory Group is scheduled for May 16, 2007, 9:30 a.m., Defense Logistics Agency, Fort Belvoir, Virginia.

H. TRAVEL AUTHORIZATIONS SENT SINCE THE 346TH MEETING OF THE ARMED FORCES CHAPLAINS BOARD ON FEBRUARY 24, 2007

(b)(6)
Reverend Darrell D. Morton
Assistant to the Presiding Bishop
Office for Federal Chaplaincies
Evangelical Lutheran Church in America
Korea and Japan
April 12-24, 2007

(b)(6)
Most Reverend Richard B. Higgins
Representative
Archdiocese for the Military Services, USA
Hawaii, Guam, Korea, Japan and Okinawa
April 1-May 12, 2007

(b)(6)
Most Reverend Edwin F. O'Brien
Archbishop
Archdiocese for the Military Services, USA
Germany, Belgium, Italy, Spain and the United Kingdom
March 30-May 18, 2007

The 347th meeting of the Armed Forces Chaplains Board ended with prayer by Chaplain Hult for Defense Media Center Chaplain (b)(6) and was adjourned at 4:15 p.m.



DAVID H. HICKS
Chaplain (Major General), USA
Chairman



JONATHAN M. FRUSTI
Captain, CHC, USN
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND FORTY-EIGHTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

May 30, 2007

The 348th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 2:00 p.m. on May 30, 2007, in Room 2B271, Pentagon. The meeting was chaired by Chaplain (Major General) David H. Hicks, USA.

Present:

**Chaplain (Major General) David H. Hicks, USA - Chairman
Chaplain, Major General Charles C. Baldwin, USAF
Rear Admiral Robert F. Burt, CHC, USN
Chaplain (Brigadier General) Douglas L. Carver, USA
Rear Admiral Alan Baker, CHC, USN
Rear Admiral Harold Robinson, CHC, USNR
Chaplain (Colonel) Bryan Hult, ARNG
Captain Jonathan M. Frusti, CHC, USN - Executive Director**

Absent:

**Chaplain, Brigadier General Cecil R. Richardson, USAF
Chaplain (Brigadier General) Douglas Lee, USAR
Chaplain, Brigadier General John Ellington, ANG
Chaplain, Colonel Jack Sewell, USAFR**

Also Present:

**Mr. William J. Carr, Acting Deputy Under Secretary of Defense for
Military Personnel Policy
CAPT P. B. Gomez, CEC, USN – Office of the Deputy Under Secretary
Of Defense for Installations and Environment
CAPT Paul Wrigley, CHC, USN - USNORTHCOM**

A. INVOCATION by Ch Frusti.

B. DOD/AFCB-ENDORSER/ASSOCIATION RELATIONSHIPS DISCUSSION WITH MR. CARR.

(b)(5), (b)(6)

1. DoD/AFCB relationship with endorsing associations centered on recruiting/readiness. National Conference on Ministry to the Armed Forces to be given Service recruiter's (three Service Chaplain Recruiters) POC as reference for assisting candidates requesting information/showing interest in chaplaincy.

2. Freedom of Information Act authorized info on endorsers to be distributed to associations upon request.

C. CHEMICAL, BIOLOGICAL, RADIOLOGICAL, NUCLEAR and HIGH YIELD EXPLOSIVE CONSEQUENCE MANAGEMENT (CBRNE-CM) WHITE PAPER BRIEF presented by Chaplain Paul Wrigley. Follow up discussion **TABLED**.

D. COMMON OUTPUT LEVEL STANDARDS (COLS) ~~Update~~ brief including ~~update~~ on BRAC/Joint Basing initiative briefed by CAPT Paz Gornex, CEC, USN. No follow on discussion.

E. REPORT BY CHAPLAIN OF THE JOINT STAFF, OFFICE OF RELIGIOUS AFFAIRS. Report dated May 22, 2007 (Executive Summary dated April 9, 2007) presented (Enclosure 1). **APPROVED** "DoD Combatant Command Chaplains Function at Strategic Theater/Operational Level" as presented in JCS read ahead.

F. APPROVAL OF MINUTES: The 347th AFCB meeting minutes were reviewed and **APPROVED** as recorded.

G. REPORTS OF AFCB ADVISORY GROUPS:

1. **Personnel Advisory Group (PAG).** Minutes of May 14, 2007, meeting of the PAG were reviewed and **APPROVED** as noted (Enclosure 2):

(b)(5)

a. Endorser approval. PAG reviewed endorsing agency listing request package of the Evangelical Lutheran Conference and Ministerium of North America. Having met all requirements for listing, AFCB **APPROVED** the organization be listed as a DoD endorsing agency.

(b)(5)

b. 2006 AFCB/Endorser Meeting. **AFCB APPROVED:** AFCB host a 1-day meeting at the Pentagon (pending Executive Director's confirmation of availability) for all endorsers on Friday, January 11, 2008. Navy will host the lunch at Pentagon Dining Room (pending availability). Focus will be on recruitment training, accessions, and administration. **APPROVED** that Service Chief of Chaplains staffs support endorser training at the January 11 AFCB-Endorser Meeting vice the splitting of efforts between that event and the endorser association sponsored events. Tentative schedule **APPROVED:** morning session (all), lunch (all), afternoon session (new endorsers). Attendance limited to endorser and/or assistant endorser (as limited by space). **APPROVED** recommendation to invite CJCS and/or SECDEF to address meeting.

2. Logistics Advisory Group (LAG).

a. Minutes of the February 8, 2007, meeting of the LAG were noted (Enclosure 3).

b. Minutes of the May 18, 2007, meeting of the LAG were noted (Enclosure 4). **AFCB TABLED** recommendation that the Services ensure **over support orders be placed in November in order to allow timely processing and delivery and avoidance of problems with late orders.**

3. Joint Center of Excellence for Religious Training and Education (JCERTE). **APPROVED** renaming JCERTE to "Armed Forces Chaplaincy Center (AFCC)." **APPROVED**

H. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT. Report dated May 22, 2007 was reviewed (Enclosure 5).

I. ITEMS FOR DISCUSSION:

(b)(5)

1. Discussion on developing an Iraqi chaplaincy (USAF led discussion) was **TABLED.**

(b)(5)

2. Navy led discussion on the insignia device for chaplain candidates approved by the Union of Messianic Jewish Congregation (UMJC). **TASKED** Executive Director to draft and vet letter citing the following specific points: issue of "truth-in-advertising" as related to community expectations; military Service needs and related chaplain accession considerations; message conflict conveyed by UMJC endorsed Army Reserve chaplain's wear of the cross insignia; precedence in reference to similar accommodation issues as related to Service needs; recommendation that Navy require its chaplain candidates to wear the cross insignia; and that the AFCB desires to continue the dialogue on the matter and invites Rabbi Fischer, UMJC, to attend one of its future meetings to continue that discussion.

3. Discussion on letter by Jewish endorsers. **TASKED** Executive Director to draft and vet letter citing the following specific points: sincere appreciation for shared concerns; mutual respect and "truth-in-advertising" as important elements in deliberations; AFCB pleasure at Jewish endorer's satisfaction with resolution offered in Iraq incident; remorse concerning occurrence of Iraq incident; AFCB's deliberative process concerning service practices related to chaplains and/or endorsing agencies representation of religious affiliations; AFCB resolution in finding answers supportive of Service related religious requirements.

4. **APPROVED** request by Congresswoman Schakowsky to meet in forum with Congressional representatives (specifically Representatives Israel and Capps) to discuss issues of overall acceptance and accommodation of Jewish and other non-Christian chaplains in the military.

5. Chaplain Hicks expressed thanks and appreciation to AFCB membership and turned over Chair of AFCB to Chaplain Baldwin as final item of business. Membership expressed its appreciation and thanks in return.

J. ITEMS TO BE NOTED:

1. The next meeting of the Armed Forces Chaplains Board is to be determined.

2. The next meeting of the Logistics Advisory Group is scheduled for September 6, 2007, at Army Materiel Command, Fort Belvoir, Virginia.

**K. TRAVEL AUTHORIZATIONS SENT SINCE THE 347TH MEETING OF
THE ARMED FORCES CHAPLAINS BOARD ON APRIL 16, 2007**

(b)(6)
Dr. Jerry E. McNabb

Representative
Church of God (Cleveland, Tennessee)
Japan and Korea
May 7-13, 2007

The 348th meeting of the Armed Forces Chaplains Board was adjourned at
4:30 p.m.



DAVID H. HICKS
Chaplain (Major General), USA
Chairman



JONATHAN M. FRUSTI
Captain, CHC, USN
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND FORTY-NINTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

July 2, 2007

The 349th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 2:00 p.m. on July 2, 2007, in the Air Force Chief of Chaplains Conference Room, Bolling AFB, DC. The meeting was chaired by Chaplain, Major General Charles C. Baldwin, USAF.

Present:

Chaplain, Major General Charles C. Baldwin, USAF - Chairman
Rear Admiral Robert F. Burt, CHC, USN
Chaplain (Brigadier General) Douglas L. Carver, USA
Chaplain, Brigadier General Cecil R. Richardson, USAF
Rear Admiral Alan Baker, CHC, USN
Rear Admiral Harold Robinson, CHC, USNR
Chaplain (Brigadier General) Douglas Lee, USAR
Chaplain, Colonel **Jack Sewell**, USAFR
Captain Jonathan M. Frusti, CHC, USN - Executive Director

Absent:

Chaplain (Major General) David H. Hicks, USA
Chaplain, Brigadier General John Ellington, ANG
Chaplain (Colonel) **Bryan Hult**, ARNG

A. **INVOCATION** by Ch Richardson.

B. **PRELIMINARY COMMENTS/NOTES BY MEMBERS OF AFCB**

1. Chaplain (Major General) David H. Hicks, USA retirement on July 12, 2007.

2. Chaplain (Brigadier General) Douglas L. Carver, USA promotion on July 12, 2007.

C. **APPROVAL OF MINUTES:** The 348th AFCB meeting minutes were reviewed and **APPROVED** as recorded.

D. **REVIEW OF DOD INSTRUCTION 5120.8.** **RECOMMENDED** substantive addition reflecting addition of Reserve Component Chaplain GO/FLAG officers to AFCB as advisory (non-voting) members.

E. **JOINT STAFF CHAPLAIN REPORT. APPROVED** (Enclosure 1).

TASKED Executive Director to work with Joint Staff Chaplain to put together a "package" of "compelling evidence for validation of COCOM billets" for use as data points in development of letter garnering Under Secretary of Defense for Personnel and Readiness support in establishing authorized Joint COCOM chaplain "new growth" billets.

F. **CBRNE-CM WHITE PAPER BRIEF.** Discussion i.e. chaplain support to the **ECMRF. TASKED** Executive Director to request clarification/specific recommendation(s) and/or questions for consideration from NORTHCOM Chaplain.

G. **ENDORSER ASSOCIATION ITEMS OF INTEREST.**

1. **APPROVED** keeping January 11, 2008, as date for Endorser-Chief of Chaplains meeting. Chair to convey same to National Conference on Ministry to the Armed Forces (NCMAF) Executive Director.

2. NCMAF letter to Deputy Under Secretary of Defense for Military Personnel Policy. AFCB **ADVISES AGAINST** development of DoD-level competitive recruiting excellence "award" for endorsers. Instead, AFCB **RECOMMENDS** development of avenues for endorsers and DoD to share best recruiting practices.

H **REPORTS OF AFCB ADVISORY GROUPS:**

1. **Personnel Advisory Group (PAG).** Minutes of June 22, 2007, meeting of the PAG were reviewed and **APPROVED** as noted (Enclosure 2):

a. **APPROVED** listing the "Vineyard Christian Fellowship Church of Cobb County, Inc." as a DoD endorsing agency.

(b)(5)

b. **APPROVED** delaying action on the pending removal of "Holy Catholic Church Anglican Rite" (HCCAR) (see AFCB 347 meeting minutes, April 16, 2007) from the list of DoD endorsing agencies until September 1, 2007, giving HCCAR until that time to complete its original application package.

c. **APPROVED** recommendation to remove from DoD Endorser list the following: Christ Church Fellowship; Maranatha Christian Fellowship; and, New Generation Church.

2. Logistics Advisory Group (LAG).

a. Minutes of the February 8, 2007, meeting of the LAG were reviewed and approved (Enclosure 3).

b. Minutes of the May 18, 2007, meeting of the LAG were reviewed and approved (Enclosure 4). **APPROVED** recommendation that the Services ensure Passover support orders be placed in November in order to allow timely processing and delivery and avoidance of problems with late orders.

1. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT. Report dated June 22, 2007 was reviewed (Enclosure 5).

J. ITEMS FOR DISCUSSION:

(b)(5)

1. **TABLED** discussion on developing an Iraqi chaplaincy until Chiefs of Chaplains meeting with Dr. Chu. **TASKED** Executive Director to arrange the meeting with Dr. Chu.

2. Discussion on distribution of donated materials. **RESOLVED** to forward all requests for distribution of materials to Defense Logistics Agency.

(b)(5)

K. ITEMS TO BE NOTED:

1. The next meeting of the Armed Forces Chaplains Board is scheduled for August 27, 2007, 2:00 p.m., U.S. Air Force Chief of Chaplains conference room, Bolling AFB, DC.

2. The next meeting of the Training Advisory Group is scheduled for July 9, 2007, 1:30 p.m., room 2B271, Pentagon.

3. The next meeting of the Information Technology Advisory Group is scheduled for July 18, 2007, 9:00 a.m., U.S. Army Chief of Chaplains office conference room, Crystal City, Arlington, Virginia.

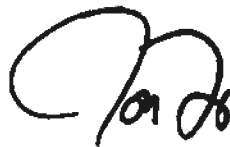
4. The next meeting of the Personnel Advisory Group is scheduled for August 13, 2007, 9:00 a.m., U.S. Navy Chief of Chaplains office conference room, Navy Annex, Arlington, Virginia.

L. TRAVEL AUTHORIZATIONS SENT SINCE THE 348TH MEETING OF THE ARMED FORCES CHAPLAINS BOARD ON MAY 30, 2007 - none

The 349th meeting of the Armed Forces Chaplains Board was adjourned at 3:50 p.m.



CHARLES C. BALDWIN
Chaplain, Major General, USAF
Chairman



JONATHAN M. FRUSTI
Captain, CHC, USN
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND FIFTIETH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

October 22, 2007

The 350th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 2:00 p.m. on October 22, 2007, in the Air Force Chief of Chaplains Conference Room, Bolling AFB, DC. The meeting was chaired by Chaplain, Major General Charles C. Baldwin, USAF.

Present:

Chaplain, Major General Charles C. Baldwin, USAF - Chairman
Chaplain (Brigadier General) Douglas L. Carver, USA
Chaplain, Brigadier General Cecil R. Richardson, USAF
Rear Admiral Alan Baker, CHC, USN
Chaplain (Brigadier General) Douglas Lee, USAR
Rear Admiral Joseph David Stinson, CHC, USN
Chaplain (Colonel) ^{(b)(6)} Bryan Hult, ARNG
Captain Jonathan M. Frusti, CHC, USN - Executive Director

Absent:

Rear Admiral Robert F. Burt, CHC, USN
Chaplain, Brigadier General John Ellington, ANG
Chaplain, Brigadier General Jack Sewell, USAFR

Also Present:

Chaplain, Colonel ^{(b)(6)} Robert Bruno, USAF – Joint Staff Chaplain
Colonel ^{(b)(6)} Robert Ireland, USAF – Office of the Assistant Secretary of
Defense for Health Affairs
Captain ^{(b)(6)} Shelia Robertson, CHC, USN
Chaplain (Colonel) ^{(b)(6)} James A. Buckner, USA
Captain ^{(b)(6)} Lawrence P. Greenslit, CHC, USN
Chaplain, Major ^{(b)(6)} [REDACTED], USAF
Chaplain, Colonel ^{(b)(6)} Samuel Weinstein, USAF

A. INVOCATION by Ch Baker.

B. PRELIMINARY COMMENTS/NOTES BY MEMBERS OF AFCB

Chaplain Baldwin welcomed Chaplain Stinson (RDML, CHC, USN) to the board and noted the selection of CH (COL-P) ^{(b)(6)} Donald Rutherford as the new select Army Deputy Chief of Chaplains.

C. APPROVAL OF MINUTES: The 349th AFCB meeting minutes were reviewed and **APPROVED** as recorded.

D. JOINT STAFF CHAPLAIN REPORT. Report of October 22, 2007, was reviewed (Enclosure 1).

(b)(5)

1. Request that each Chief of Chaplains provide a point of contact that monitors the spiritual health indicators of their Service to the Joint Staff Chaplains Office was **APPROVED** as follows: USA – PPDT; USN – Executive Assistant; USAF – HCX.

2. Request by SOUTHCOM Chaplain that AFCB revisit/rescind its earlier decision (346th AFCB Meeting, February 24, 2007, i.e., a. have COCOM/JCS create a requirement for a contract on-call imam, b. advise COCOM that DoD/JCS/Services, rather than AFCB, are managers of the issue, c. advise COCOM to contract for an on-call imam if and as requirements are established) **DISAPPROVED**.

E. ASSISTANT SECRETARY OF DEFENSE FOR HEALTH AFFAIRS
representative Colonel ^{(b)(6)} Robert Ireland USAF, ^{(b)(5)}

(b)(5), (b)(6)

F. COMMON OUTPUT LEVELS OF SERVICE (COLS) METRICS.

(b)(5) Recommendation was to approve the COLS Chaplain Ministry Metrics for presentation to DoD COLS Joint Base Working Group (JBWG). **TABLED** for decision via email prior to scheduled presentation to the DoD COLS JBWG. Concerns raised: usefulness of the metrics, as written; utilization of the information contained in the presentation – who will use it and what will it be used for. Tabled decision rests in part on input from contractor assistance/assessment concerning utility of the metrics as written and/or assistance in rewriting metrics.

G. ENDORSER ASSOCIATION ITEMS OF INTEREST.

(b)(5)

1. **APPROVED** recommendation officially noting that the AFCB-Endorser Meeting date, previously scheduled for January 11, 2008, has been rescheduled for January 10, 2008.

2. Noted: Deputy Under Secretary of Defense for Military Personnel Policy to address the National Conference on Ministry to the Armed Forces Annual Conference on "What Wounded Soldiers and Their Families Can Expect in Medical Care."

H. REPORTS OF AFCB ADVISORY GROUPS:

1. Personnel Advisory Group (PAG). Minutes of August 20, 2007, meeting of the PAG were reviewed and **APPROVED** as noted (Enclosure 2). Minutes of October 12, 2007, meeting of the PAG were reviewed and **APPROVED** as noted (Enclosure 3).

(b)(5)

a. PAG recommendation and AFCB action **NOTED** for record concerning AFCB **APPROVAL** (October 5, 2007 via email correspondence) of the following two recommendations:

RECOMMENDATION 1. "The **PAG RECOMMENDS** removing the following listed organizations from the DoD list of endorsing agencies. All failed to meet the 2006 annual DoD reporting requirements by July 31, 2007 subsequent to repeated communications by the AFCB Executive Director's office citing the reporting requirement as well as consequences associated with compliance failure. Additionally, as reported by the Services, none of the following organizations have currently endorsed military chaplains or approved chaplain candidates. Additional disqualifiers as noted.

(b)(5)

- CAMELBACK BIBLE CHURCH
- CEDAR MILL BIBLE CHURCH (expressed desire to be removed from list)
- CHRIST COMMUNITY CHURCH
- CHRISTIAN CHURCH OF NORTH AMERICA
- CHURCH OF CHRIST (HOLINESS) U.S.A., THE
- CHURCH OF OUR LORD JESUS CHRIST OF THE APOSTOLIC FAITH, INC.
- COLUMBIA BIBLE CHURCH
- FULL FAITH CHURCH OF LOVE (CFGF) (returned by post office/no known address)
- FULL GOSPEL BAPTIST CHURCH FELLOWSHIP, INTERNATIONAL (returned by post office/no known address)
- GLOBAL NETWORK OF CHRISTIAN MINISTRIES (CFGF)
- HOLY CATHOLIC CHURCH (ANGLICAN RITE), THE (Never completed original application package – given until September 1, 2007 to complete application or be removed from list - with no response. One chaplain listed on USA inventory – has been contacted by USA.)
- INDEPENDENT CHURCHES AFFILIATED (ACCC) (no known address)
- NATIONAL CATHOLIC APOSTOLIC CHURCH IN THE USA (formerly OLD CATHOLIC DIOCESE OF SALT LAKE CITY and CHRISTIAN CATHOLIC CHURCH USA (OLD CATHOLIC))(returned by post office/no known address)
- OLD HOLY CATHOLIC CHURCH, THE
- PHILIPPINE INDEPENDENT CATHOLIC CHURCH
- SERBIAN ORTHODOX CHURCH IN THE U.S.A. AND CANADA
- ST. ANDREWS EVANGELICAL CHURCH
- SYRO-RUSSIAN ORTHODOX CATHOLIC CHURCH (ROMANO BYZANTINE SYNOD) (formerly ROMANO BYZANTINE SYNOD OF THE ORTHODOX CATHOLIC CHURCH and MERCIAN ORTHODOX CATHOLIC CHURCH and MERCIAN RITE CATHOLIC CHURCH)
- UNITED CHURCH OF RELIGIOUS SCIENCE (returned by post office/no known address)
- UNITED EPISCOPAL CHURCH OF NORTH AMERICA
- UNITED PENTECOSTAL CHURCHES OF CHRIST, THE
- WOODFIELD CHURCH, THE (returned by post office/no known address)

(b)(5) **RECOMMENDATION 2.** The **PAG RECOMMENDS** noting for the record that the following listed organizations have become ineligible to endorse new chaplains/approve new chaplain candidates until such time as they reapply to become listed as DoD endorsing agencies under current policy requirements (as listed in DoDI 1304.28.) All failed to meet the 2006 annual DoD reporting requirements by July 31, 2007 subsequent to repeated communications by the AFCB Executive Director's office citing the reporting requirement as well as consequences associated with compliance failure. All listed organizations have at least one endorsed chaplain listed with a military Service. Numbers and Service listed in parenthesis denote number of endorsed chaplains by Service.

- CALVARY CHAPEL MIRA MESA (1 USN, 1 USA)
- CONGREGATIONAL CHRISTIAN CHURCH IN AMERICAN SAMOA, THE (1 USA)
- EVANGELICAL EPISCOPAL CHURCH, THE (2 USA)
- GREEK ORTHODOX ARCHDIOCESE OF VASILOUPOLIS (1 USA)
- IGLESIA METODISTA DE PUERTO RICO (2 USA)
- INDEPENDENT CATHOLIC CHURCH INTERNATIONAL, THE (1 USA)
(returned by post office/no known address)
- NATIONAL MISSIONARY BAPTIST CONVENTION OF AMERICA (1 USA)
- SOVEREIGN GRACE BAPTIST ASSOCIATION OF CHURCHES (1 USA)
(returned by post office/no known address)

b. Educational qualifications/requests for exception to DoD policy for "degree" (b)(6). **APPROVED** PAG recommendation to uphold the language of DoD Instruction 1304.28, para, 6.1.4. which states that a degree is required, and that the requirement for the degree is not waivable.

c. Rabbi (b)(6) request i.e. waiver for Orthodox beard requirements. **APPROVED** PAG recommendation. AFCB does not grant waiver based on DoD Instruction 1304.28/DoD Directive 1300.17 and Service policies.

d. Navy inquiry: "Does an RMP have to actually possess a BA and Masters Degree from an unaccredited school in order for an accredited school to certify that their institution would accept at least 90% of the credit hours earned and leading to the award of a post-graduate degree in theological or related studies earned by that applicant at the unaccredited educational institution?"

(b)(5) **APPROVED** PAG recommendation that AFCB uphold the language of DoD Instruction 1304.28, para 6.1.4. which states that a degree is required, and that the requirement for the degree is not waivable.

e. Calvary Baptist Theological Seminary of Lansdale, PA has submitted three equivalency letters from registrars of three RMP-producing institutions, in accordance with DoD Instruction 1304.28, para 6.2.2.

APPROVED recommendation that Calvary Baptist Theological Seminary be designated as a qualified RMP producing educational institution for a period of 5 years beginning June 2005 (postmark of earliest submitted letter of support).

f. Calvary Baptist Theological Seminary's registrar, (b)(6) raised a concern that the verbiage in the DoD Instruction 1304.28, para 6.2.2. required interpretive clarification. As written, it could be interpreted that 90% of an individual student's course work will be accepted by an accredited institution for transfer. (b)(6) raises the technical concern that in accordance with ATS standards, no institution can accept more than 66% of an individual's course credits for transfer. **APPROVED** recommendation for long-term solution: Clarification be made in the next DoD Instruction review and for the short-term: Word "accept" be interpreted to mean "would be deemed academically acceptable, with 66% of the credits transferable between institutions."

g. **APPROVED** recommendation for approval of Chief of Chaplains-Endorser Meeting schedule/agenda as follows:

8:00 Badging, Gathering, Welcome
8:30 SECDEF or Chairman Welcome/Chiefs of Chaplains Welcome
9:00 Recruiting Panel (best practices, basic issues, endorser involvement)
10:00 Break
10:15 Ministry Initiatives (programs, identified needs, partnering with civilian initiatives)
11:15 Break/Movement to lunch
11:30 Lunch in Conference Center/Spouses join
12:30 Pentagon tour
1:30 New Endorsers Segment [Service briefs, AFCB introduction, accessions information (2088s, education requirements)]
3:30 Adjourn

(b)(5)

2. Noted that the Ministry Advisory Group (MAG) has conducted an initial meeting following a lengthy hiatus.

3. Information Technology Advisory Group (ITAG). **APPROVED** ITAG recommendation ico OUSD(P&R) AFCB public website to create links to Army Chaplain Corps public site (<http://www.occh.army.mil>), Army recruiting link (<http://www.goarmy.com/chaplain>), Navy recruiting (<http://www.navy.com/>), Chaplain Corps recruiting (<http://www.navy.com/careers/officer/clergy/>), Navy Personnel Command (<http://npc.navy.mil/Channels/>), Air Force public website (also leads to recruiting page) (<http://usafhc.af.mil/privacy.htm>), as well as the inclusion of the list of endorsing agencies/agents, minus all personal POC information.

I. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT. Report dated October 16, 2007 was reviewed (Enclosure 4).

J. ITEMS FOR DISCUSSION:

(b)(5),(b)(6)

1. Request from DoD Media Center (DMC) Chaplain (representing DMC Director) for AFCB expressed support concerning DMC Chaplain visit to Camp Victory, Baghdad. **DISAPPROVED** making a recommendation that the matter was one of DMC command decision.

2. Request from (b)(6) in support of (b)(6) desire to meet with the chaplains of all branches to solicit support for her Tunes 4 Troops program. **REJECTED** with recommendation that (b)(6) be referred to MWR as DoD/Service POC.

3. Information: Religious organizations' authorization to determine accreditation of educational degrees of chaplains and candidate applicants. PAG raised a question regarding the policy stated in October 8, 2003 letter from AFCB granting waiver to Jewish Welfare Board to function as an identified, appropriate Qualifying Educational Institution. Upon discussion it was determined that responses to several inquiries from other religious organizations would revolve around the authority implied in the 2003 waiver. PAG requested AFCB Executive Director determine proponency in consultation with directive office within DoD and conduct historical procedural review.

(b)(5)

4. Update on July 2, 2007 AFCB recommendation concerning the addition of the Reserve Component Chaplain GO/FLAG officers to the AFCB as advisory (non-voting) members: staffing will begin early in 2008.

5. Update on July 2, 2007 AFCB approved recommendation tasking the Executive Director to work with JS Chaplain and JRSOC to put together a "package" of "compelling evidence for validation of COCOM billets" for use as data points in development of letter garnering USD(P&R) support in establishing authorized Joint COCOM chaplain "new growth" billets: Executive Director and Joint Staff Chaplain tasked with developing POA&M/timeline for tasking.

(b)(5)

K. ITEMS TO BE NOTED:

1. The next meeting of the Armed Forces Chaplains Board is scheduled for December 17, 2007, 2:00 p.m., U.S. Air Force Chief of Chaplains conference room, Bolling AFB, DC.

2. The next meeting of the Ministry Advisory Group is scheduled for December 3, 2007, 1:30 p.m., Military Personnel Policy conference room 2B271 Pentagon.

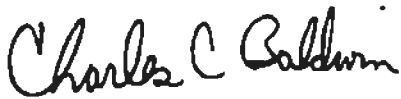
3. The next meeting of the Personnel Advisory Group is scheduled for December 7, 2007, 9:00 a.m., Military Personnel Policy conference room 2B271 Pentagon.

L. TRAVEL AUTHORIZATIONS SENT SINCE THE 349TH MEETING OF THE ARMED FORCES CHAPLAINS BOARD ON JULY 2, 2007

The Reverend Steven B. Doan
Disciples Military Chaplaincy Endorsement Officer
Christian Church (Disciples of Christ)
Japan and Korea
October 9-17, 2007

(b)(6)
The Reverend Brandon Keith Travis, with wife, (b)(6)
The Reverend Dr. David E. Mullis, with wife, (b)(6)
Mr. Robert Marcus Bowman, Jr.
Chaplaincy Evangelism Team
North American Mission Board, Southern Baptist Convention
Hawaii and Korea
October 18-November 2, 2007

The 350th meeting of the Armed Forces Chaplains Board was adjourned at 4:30 p.m.



CHARLES C. BALDWIN
Chaplain, Major General, USAF
Chairman



JONATHAN M. FRUSTI
Captain, CHC, USN
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND FIFTY-FIRST MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

December 17, 2007

The 351st meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 2:00 p.m. on December 17, 2007, in the Air Force Chief of Chaplains Conference Room, Bolling AFB, DC. The meeting was chaired by Chaplain, Major General Charles C. Baldwin, USAF.

Present:

Chaplain, Major General Charles C. Baldwin, USAF - Chairman
Rear Admiral Robert F. Burt, CHC, USN
Chaplain (Major General) Douglas L. Carver, USA
Chaplain, Brigadier General Cecil R. Richardson, USAF
Rear Admiral Alan Baker, CHC, USN
Chaplain (Brigadier General) Douglas Lee, USAR
Chaplain (Brigadier General) Donald L. Rutherford, USA
Rear Admiral Joseph David Stinson, CHC, USN
Chaplain (Brigadier General) Bryan Hult, ARNG
Captain Jonathan M. Frusti, CHC, USN - Executive Director

Absent:

Chaplain, Brigadier General John Ellington, ANG
Chaplain, Brigadier General Jack Sewell, USAFR

A. INVOCATION by Ch Rutherford.

B. PRELIMINARY COMMENTS/NOTES BY MEMBERS OF AFCB

Chaplain Baldwin welcomed CH (BG) Donald Rutherford as the new Army Deputy Chief of Chaplains.

C. JOINT STAFF CHAPLAIN REPORT. Report of December 17, 2007, was reviewed (Enclosure 1). The report submitted by Ch (b)(6) on behalf of

Ch Bruno led to discussions on Information Operations, Religious Leader engagement, strategies on religious support implications, and chaplain engagement in light of Title X and Service policy implications. No recommendations forwarded although it was determined that further guidance and discussion were necessary.

D. APPROVAL OF MINUTES: The 350th AFCB meeting minutes were reviewed and **APPROVED** as recorded.

E. BRIEFING BY SENATE CHAPLAIN BARRY BLACK. Chaplain (b)(6)

briefed on an offer by Heavens Harbor to give a complimentary download of the "New Testament Bible Experience" to every member of the armed services beginning December 1, 2007.

F. REPORTS OF AFCB ADVISORY GROUPS:

(b)(5)

1. Personnel Advisory Group (PAG). Minutes of November 26, 2007, meeting of the PAG were reviewed and **APPROVED** as noted (Enclosure 2).

a. United Episcopal Church of North America. **APPROVED** reinstatement to DoD list of endorsing agencies, allowing the organization to maintain the one chaplain currently endorsed but disallowing acceptance of new candidates until the organization completes a new application package.

b. Church of Our Lord Jesus Christ of the Apostolic Faith, Inc. **APPROVED** reinstatement of the Church of Our Lord Jesus Christ of the Apostolic Faith, Inc. to DoD list of endorsing agencies, allowing the organization to maintain the one chaplain currently endorsed but disallowing acceptance of new candidates until the organization completes a new application package.

2. Ministry Advisory Group (MAG). Minutes of October 12, 2007, meeting of the MAG were reviewed and **NOTED** (Enclosure 3).

3. Training Advisory Group (TAG). Minutes of December 10, 2007, meeting of the TAG were reviewed and **NOTED** (Enclosure 4).

G. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT. Report dated December 4, 2007, was reviewed (Enclosure 5). Reported current status of January 10, 2008 AFCB Endorser meeting.

H. ITEM FOR DISCUSSION:

(b)(5) **Roman Catholic Bishops 2008 Dinner.** Army volunteered to host 2008 dinner.

I. ITEMS TO BE NOTED:

1. The AFCB Endorser meeting is scheduled for January 10, 2008, Pentagon Conference Center, Room B6, 8:30 a.m. – 3:30 p.m.
2. The next meeting of the Armed Forces Chaplains Board is scheduled for February 11, 2008, 2:00 p.m., U.S. Air Force Chief of Chaplains conference room, Bolling AFB, DC.
3. The next meeting of the Personnel Advisory Group is scheduled for January 18, 2009, 9:00 a.m., Military Personnel Policy conference room 2B271 Pentagon.

J. TRAVEL AUTHORIZATIONS SENT SINCE THE 350TH MEETING OF THE ARMED FORCES CHAPLAINS BOARD ON OCTOBER 22, 2007

(b)(6) **Reverend Darrell D. Morton**
Assistant to the Presiding Bishop
Office for Federal Chaplaincies
Evangelical Lutheran Church in America
Italy, Belgium, and Germany
October 27-November 16, 2007

Page 4, Minutes of the 351st Meeting of the AFCB, December 17, 2007

The 351st meeting of the Armed Forces Chaplains Board was adjourned at 4:00 p.m.



CHARLES C. BALDWIN
Chaplain, Major General, USAF
Chairman



JONATHAN M. FRUSTI
Captain, CHC, USN
Executive Director

**MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD
January 12, 2007**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held 8:30 a.m., January 12, 2007, at Presidential Towers, Crystal City, Arlington, Virginia.

Members Present:

CAPT (b)(6) Timothy S. Lantz CHC, USN, Chair
Ch, Col Gregory L. Tate, USAF
CH (COL) Richard L. Pace, USA
CAPT Jonathan M. Frusti CHC, USN – Executive Director, AFCB

Also Present:

CAPT (b)(6) Margaret G. Kibben CHC, USN (incoming member, USN)
CH (LTC) (b)(6) USA (Recorder)

1. The Group convened at 8:30 a.m. at the Army Chief of Chaplains Conference Room, Presidential Towers, Crystal City with prayer by Chaplain Tate.

2. Old Business: None.

3. New Business:

a. Thanks, Farewells, and Welcomes. The PAG expressed its thanks to Chaplain (b)(6) Lantz for his wisdom and dedicated service to the AFCB, and wishes him Godspeed in his new endeavors. The PAG welcomes Chaplain Margaret Kibben to the Group as its new Chair and representative for the US Navy.

(b)(5)

b. Congregation Pirchei Shoshanim. This religious body has met all applicable criteria for consideration to become a DoD-Listed Religious Organization (RO); PAG recommends it be so listed.

c. Two-Year Religious Leadership Experience Requirement. PAG recommends the AFCB appoint a sub-working group to draft interim guidance regarding interpretation of the two-year experience requirement for Religious Ministry Professionals (DoDI 1304.28, para. 6.1.4.). The group would consider implications for: (1) applicants/chaplains serving as the initial candidate representing religious bodies that are not currently in the directory of DoD-listed ROs; (2) applicants applying via DoD-listed ROs; (3) chaplains changing endorsement between DoD-

listed ROs; and (4) applicants/chaplains serving as the initial candidate for a newly-organized, non-DoD-listed religious body that has developed out of existing, DoD-listed ROs.

d. Federated Orthodox Catholic Churches United Sacramentally (FOCUS)-Federation of Orthodox Catholic Churches International (FOCCI) decision. Following a division within the ranks of the FOCUS organization, both of these bodies have laid claim to being the DoD-listed RO. Recommend the Executive Director contact the authorized executive of Mount Zion, Incorporated (the RO which is actually named on the applicable tax exemption forms), to determine which organization and individual(s) actually represent the official RO in question, advise the AFCB concerning the findings, and correspond with both bodies as to the Board's decision.

e. 2007 Endorser/AFCB Meeting. PAG agreed to table recommendations to the AFCB until next meeting pending further guidance.

f. AFCB Relationship to MCA. PAG recommends the AFCB relate to MCA and similar organizations in accordance with direction of the individual Service Chiefs.

g. DoDI 1304.28. PAG recommends the AFCB task a sub-working group to draft interim guidance regarding ROs refusing to release chaplains requesting to change to a different endorsing agency.

h. Release of List of Endorsers. The PAG, responding to a request by NCMAF for the coordination of information on newly-listed endorsing agencies between itself and the AFCB, recommended reaffirming its policy that the AFCB not coordinate those lists but that it continue to promulgate the names of newly-listed endorsing agencies in conjunction with AFCB-generated letters to all endorsers.

i. Draft Delinquent Letter to Endorsers/Probationary Period. The PAG approved a draft of the subject letter as presented to the Group (under separate attachment).

j. Working Group Reports.

(1) Tell the Chaplain Story. (Chaplain Pace, Chair) DoD Strategic Communications has initiated some media events in this regard. PAG recommends to the AFCB that each Service contact the Office of DoD Strategic Communications to offer its support. PAG further recommends that this sub-working group remain independent of DoD Strategic Communications and continue to serve as an advisory body to the AFCB on initiatives to tell the chaplain story.

(b)(5), (b)(6)

(2) Directive/Instruction 5120.8 and 1300.17. (Chaplain Lantz, Chair)
Progress is being made on both these documents.

(3) HD/LD (JRSOG Charter). (Chaplain Tate, Chair) This group is now a committee (name has changed to JRSOC). The Charter draft is moving forward. Chaplain Lantz recommended the term HD/LD be reconsidered because it could be misunderstood by some religious organizations.

4. The next meeting of the PAG is scheduled for Friday, February 23 at 8:30 a.m.

5. There being no other business, the meeting was adjourned at 12:00 p.m.

CAPT ^{(b)(6)} Timothy S. Lantz CHC, USN
PAG Chair

Date

CH (COL) ^{(b)(6)} Richard L. Pace USA
PAG Member

Date

Ch. Col. ^{(b)(6)} Gregory L. Tate USAF
PAG Member

Date

CAPT Jonathan M. Frusti, CHC, USN
AFCB Executive Director

Date

CH (LTC) ^{(b)(6)} _____ USA
PAG Recorder

Date

**MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD
February 20, 2007**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held 2:00 p.m., February 20, 2007, at Pentagon, Room 2B271 (MPP Conference Room)

Members Present:

CAPT ^{(b)(6)} Margaret G. Kibben CHC, USN - Chair

Ch, Col ^{(b)(6)} Gregory L. Tate USAF - Recorder

CH (COL) ^{(b)(6)} Richard L. Pace, USA

CAPT Jonathan M. Frusti CHC, USN – Executive Director, AFCB

1. The Group convened at 2:30 p.m. at the MPP Conference Room, Pentagon Room 2B271, with prayer by Chaplain Frusti.

2. Old Business:

^{(b)(5),(b)(6)}
a. Two-Year Religious Leadership Experience Requirement. **PAG recommends** the AFCB encourage all Services to adopt an interim policy aligning chaplains in a reserve status to the two year ministry leadership standard required of active duty chaplains. (DoDI 1304.28, para. 6.1.4.).

b. 2007 Endorser/AFCB Meeting. PAG agreed to table this matter until the AFCB determines if they want to (1) separate summer conference or (2) join the National Conference on Ministry to the Armed Forces conference in January 2008.

c. Guidance regarding Religious Organizations refusing to release chaplains requesting to change to a different endorsing agency. PAG determined this is not a DoD issue and should be handled as a Service specific issue.

d. Working Group Reports.

(1) Tell the Chaplain Story Initiative. (Chaplain Pace, Chair) PAG sub-working group will remain independent of DoD Strategic Communications and continue to serve as an advisory body to the AFCB on initiatives to tell the chaplain story. The next meeting is scheduled for February 23.

(2) Directive/Instruction 5120.8 and 1300.17. (Chaplain Kibben, Chair)
Progress is being made on both these documents.

(b)(5)

(3) HD/LD (JRSOG Charter). (Chaplain Tate, Chair) The AFCB requests the following: Better define HD/LD in terms of religious support; change "unpredicted Religious Support Shortfalls" to "accommodate religious needs;" and define authority structure with JRSOC working under CJCS/RA.

3. New Business:

(b)(5)

a. Critical Skill Requirements/Obligations. Chaplain Frusti will brief status to AFCB. PAG recommends the AFCB consider these options while recognizing concerns of HD/LD assets.

b. Washington Post Article.

c. State Department Military Chaplain Billet. Request will be staffed through CJCS/RA.

4. The next meeting of the PAG is TBD.

5. There being no other business, the meeting was adjourned at 4:00 p.m.

CAPT ^{(b)(5)} Margaret G. Kibben CHC, USN
PAG Chair

Date

CH (COL) ^{(b)(5)} Richard L. Pace USA
PAG Member

Date

Ch. Col. ^{(b)(5)} Gregory L. Tate USAF
PAG Member/Recorder

Date

CAPT Jonathan M. Frusti, CHC, USN
AFCB Executive Director

Date

**MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD
March 23, 2007**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held 8:30-11:00 a.m., March 23, 2007, at Pentagon, Room 2B271.

Members Present:

CAPT (b)(6) Margaret G. Kibben CHC, USN - Chair
Ch, Col Gregory L. Tate, USAF - Recorder
CH (COL) Richard L. Pace, USA
CAPT Jonathan M. Frusti CHC, USN – Executive Director, AFCB

1. The Group convened at 8:30 a.m. at the Military Personnel Policy Conference Room, Pentagon Room 2B271.

2. Old Business:

a. Approved minutes of February 20, 2007.

(b)(5) b. Two-Year Religious Leadership Experience Requirement. In order to ensure all chaplains have the requisite skill sets, **PAG RECOMMENDS** that at the next Instruction review the AFCB adopt a policy aligning chaplains in a reserve status to the 2 year ministry leadership standard required of active duty chaplains. (DoDI 1304.28, para. 6.1.4.).

3. New Business:

(b)(5) a. Endorser Approval. **PAG REVIEWED** the endorsing agency listing request packages of the "Old Holy Catholic Church Archdioceses of Christ the King, Inc." and the "Communion of Convergence Churches – USA Inc." and **PAG RECOMMENDS** the AFCB approve both organizations as having met all requirements to be listed with the DoD as military chaplain endorsing agencies.

b. 2007 Endorser/AFCB Meeting. **PAG RECOMMENDS** AFCB host a 1-day meeting at the Pentagon for all endorsers on the day following the National Conference on Ministry to the Armed Forces January 2008 conference. Navy will serve as the organizational lead agency. Focus will be on recruitment training, accessions, and administration. Tentative schedule would be morning session (all), lunch (all), afternoon session (new endorsers). Attendance limited to endorser or representative.

c. AFCB Letter to Endorsers. **PAG RECOMMENDS** approval of DRAFT letter to Endorsers (attached) with addition of service-provided vignettes/bullets related to ministry initiatives in the following areas: PTSD, suicide prevention, and divorce.

d. Endorser Listing. Update as follows: 1 of 8 umbrella organizations are not up to date; 81 of 205 endorsers are out of compliance (12 do not have forwarding addresses). Each service to review endorser list and compare to chaplains assigned by next PAG meeting. **PAG RECOMMENDS** that the "Holy Catholic Church Anglican Rite" be removed from the endorser list (original package never completed).

e. Working Group Reports.

(1) Tell the Chaplain Story Initiative. (Chaplain Pace, Chair) PAG sub-working group will serve as an AFCB think-tank independent of DoD Strategic Communications. Charter is pending approval by AFCB.

(2) Directive/Instruction 5120.8 and 1300.17. (Chaplain Kibben, Chair) Still in progress.

(3) HD/LD (JRSOG Charter). (Chaplain Tate, Chair) The new draft defined HD/LD assets as "scarce religious support resources." This new version will be presented for approval at the next AFCB meeting.

4. The next meeting of the PAG is TBD.

5. There being no other business, the meeting was adjourned at 11:00 a.m.

CAPT (b)(6) Margaret G. Kibben CHC, USN
PAG Chair

Date

CH (COL) (b)(6) Richard L. Pace USA
PAG Member

Date

Ch, Col, (b)(6) Gregory L. Tate USAF
PAG Member/Recorder

Date

CAPT Jonathan M. Frusti, CHC, USN
AFCB Executive Director

Date

DELIBERATIVE PROCESS...DO NOT PROMULGATE

March 2007

Dear Endorser,

Thank you for the work you do everyday supporting the ministry to our Armed Forces, its families, and all its beneficiaries. The partnership between the DoD and endorsing communities (especially as it affects chaplain recruiting efforts) is a vital association ensuring continuity in military ministry. Together the DoD and endorsing communities provide America's military community with a chaplaincy committed to the spiritual, moral, and ethical well being of those standing in defense of our nation.

Under Secretary of Defense for Personnel and Readiness, Dr. Chu, in his remarks to the endorsers last December, made reference to our partnership. In his remarks Dr. Chu made particular reference to chaplain recruiting efforts and noted the mutual interest shared between the DoD and the endorsing agencies to find, identify, and recruit the kind of chaplains required by the military Services. Among the requirements cited, Dr. Chu referenced the need for chaplains well suited for work within a pluralistic environment, flexibility to work in constantly changing environments, and situated for ministry in the military's high operational tempo environment. Dr. Chu asked, "Where do we find such men and women?" In response to his own question, the Under Secretary again referenced the partnership with you, the endorsers and the communities you represent. Dr. Chu repeated the high value that the Department places on that recruiting partnership.

From feedback received it is apparent that the endorsing communities also value the opportunity to partner with the DoD in providing chaplains for military service. Associated with that partnership, but on a more mundane level, there are a number of items worth noting. In no particular order those items are: endorser travel requirements, shared ministry concerns, the annual AFCB-Endorser's meeting, and annual filing requirements.

Endorser overseas travel requirements: Requirements covering endorser overseas travel are covered in DoDI 1304.28, paragraphs 6.6. through 6.6.4. Additional information concerning AFCB and/or Service level assistance can be obtained by contacting the office of the Executive Director of the AFCB and/or the Service Chief of Chaplains offices. Note 1) requests for assistance must be submitted 60 days in advance of travel commencement to accommodate overseas clearance requirements, 2) travel assistance for overseas visits involving chaplains of a single Service (example, Army) will be made by the Service of that/those chaplain(s) – the AFCB provides assistance for travel accommodating visits to chaplains of more than one Service in any given trip (example, Army and Navy), and 3) final trip approval resides with the commands hosting the visit. Visits within the continental United States (plus Alaska) do not require AFCB or Service related assistance. Visit arrangements for those trips are made with local host chaplains.

Shared ministry concerns: The human cost associated with the War on Terror, especially as it exacts its toll on those involved in family separation situations and/or combat experiences, is a matter of concern for everyone. Chaplains have been intimately involved in Service efforts dealing with the care of service members and their families. Examples include from the Air Force: **Post-Traumatic Stress:** The AF/HC focus is on efforts to mitigate the effects of post-traumatic stress especially as experienced during wartime activities. Re-Integration Programs; Individual Counseling; Group Counseling; Referrals (Mental Health, private sector, etc.); Airmen Ministry Centers; Retreats; Formal instruction on Critical Incident Stress Management, Post-Traumatic Stress Management, and Traumatic Stress Response Teams. **Suicide:** Applied Suicide Intervention Skills Training (ASIST): Chaplains and Chaplain Assistants receive training in the two-day course in ASIST during Basic Chaplain Course and Chaplain Assistant Apprentice Course at the Chaplain Service Institute, Maxwell, AFB. This prepares them to recognize and properly respond to signs of suicide ideation. In addition, the majority of AF Chaplains have completed the ASIST Instructors Course and are partnered with wing-level Agencies which provide basic suicide intervention skills to wing personnel; PACAF/HC has instituted their "Resilient Warrior" program which consists of a series of 12 themes and publishes newspaper articles and Commander's Call presentations which focus on Air Force Core Values with a spiritual emphasis (Suicide Awareness Training is part of the IDS/CAIB construct, Individual Counseling, Referrals (Mental Health, private sector, etc.)) **Divorce:** The preferred focus is on preventative measures through the strengthening of marriages; Marriage Retreats and Workshops; Counseling for Couples in Distress; Pre-Marital Counseling; Utilization of Pre-Marital Inventories (Prepare/Enrich, FOCCUS)

Annual AFCB-Endorser meeting: This year's AFCB-Endorser meeting and lunch will be held during the first week of January, 2008 in Washington DC. Details are still being worked out but it is not too early to mark your calendars for January ____, 2008. This year's meeting will offer a changed venue. Members of the Service Chiefs of Chaplains offices will offer mini-seminars, briefings, and training events covering numerous matters of concern for the endorsing agencies. Letters of invitation citing specifics will be extended to endorsers by late summer of 2007.

Annual requirements: Most endorsing agencies have now met the 2006 DoD annual filing requirements. Those who have not yet fulfilled the requirements are reminded that filing completion is required prior to their agency having its rights restored to present new nominees for chaplaincy.

Endorsers are reminded that the filing requirements are an annual Department of Defense requirement and that filing must be complete prior to 31 January of each given year. Endorsers are encouraged not to feel obligated to wait until January of each year to file reports – in fact late fall or early winter filings are welcomed. DoDI 1304.28, paragraphs E3.1.7 and 1.8 articulate the requirements. Letters must, of course, be on official organizational letterhead. As a reminder, each religious organization (RO) listed with the DoD has the right, by its own listing, to endorse chaplains under its own name. Some listed endorsing agencies (ROs) select to utilize executive agents from outside their own

organization (executive agents are agents authorized to act on behalf of the ROs for purposes of signing the DD Form 2088's), which though perfectly acceptable as a practice, does not negate the requirement for each listed RO to file its own annual report.

Welcome to _____, _____, and _____, new religious organizations listed with the DoD to endorse chaplains for military service.

Again, thank you for the work you do everyday in support of military chaplaincy. May God help us to uphold the high trust expected of us.

Very Sincerely,

Chaplain Jonathan Frusti
Executive Director, Armed Forces Chaplains Board

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**MINUTES
THREE HUNDRED AND FIFTY-FOURTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

May 12, 2008

The 354th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 10:00 a.m. on May 12, 2008, in the Air Force Chief of Chaplains Conference Room, Bolling AFB, DC. The meeting was chaired by Chaplain, Major General Charles C. Baldwin, USAF.

Present:

Chaplain, Major General Charles C. Baldwin, USAF – Chairman
Rear Admiral Robert F. Burt, CHC, USN
Chaplain (Major General) Douglas L. Carver, USA
Chaplain, Brigadier General Cecil R. Richardson, USAF
Rear Admiral Alan Baker, CHC, USN
Chaplain (Brigadier General) Bryan Hult, ARNG
Rear Admiral Joseph David Stinson, CHC, USN
Captain Jonathan M. Prusti, CHC, USN – Executive Director

Absent:

Chaplain (Brigadier General) Donald L. Rutherford, USA
Chaplain (Brigadier General) Douglas Lee, USAR
Chaplain, Brigadier General John Ellington, ANG
Chaplain, Colonel [REDACTED] Sewell, USAFR

Guests:

Chaplain, LTC [REDACTED] (b)(6) USA, Assistant Chaplain Joint Chiefs of Staff

- A. INVOCATION by Chaplain Burt**
- B. Chaplain COL [REDACTED] David Cys welcomed to meeting as incoming Air Force Deputy Chief of Chaplains.**
- C. APPROVAL OF MINUTES: THE MINUTES OF THE 353rd MEETING OF THE ARMED FORCES CHAPLAINS BOARD (AFCB) April 14, 2008 were modified and APPROVED with following changes:**

(b)(5)

1) delete paragraph C. a. as written and replace with "APPROVED previously TABLED action on the alignment of the deliberate process concerning the tasking of chaplains with Religious Leader Engagement in accordance with Service specific policy. The Joint Staff chaplain will continue to advise the AFCB and COCOM chaplains on emerging religious support trends, issues, lessons learned, for example RLE, detainee Ops, etc."

2) correct "AFES" in paragraph C. b. to read "AFCB".

D. JOINT STAFF CHAPLAIN REPORT.

(b)(5)

BRIEFED JP 1-05 coordination process
BRIEFED Manpower coordination process
BRIEFED JCS "Returning Warrior" program
BRIEFED JCS/DOD Health and Well Being of the Force Initiative
BRIEFED SOCOM and CENTCOM billet rotations

AFCB REQUESTED that the COCOM/rotational billet "flow chart" be reviewed at July AFCB meeting.

E. REPORTS/RECOMMENDATIONS OF AFCB ADVISORY GROUPS

1. Personnel Advisory Group (PAG). Minutes of 30 April 2008 meeting of the PAG were reviewed and APPROVED with following modifications.

(b)(5)

a. AFCB/Endorser Meeting. The following agenda was APPROVED.

Hour 1: 20-min presentations by each Service's Chief of Chaplains (no question and answer period.)

Hour 2 (+): Ministry in an institutional setting (presented by each Service's Personnel/Manpower branch heads)

- a. Qualities/skills for military chaplaincy (one consolidated brief)
(Chaplain Candidate programs, advisement, preparations for institutional ministry) (PAG, working with policy reps, to submit recommended talking points on "advisement" for AFCB consideration)
- b. Service specific concerns (15 min brief each service)
 - 1) Core competencies
 - 2) Context for ministry (deployment cycles, settings, culture)
 - 3) Command expectations
- c. Question & Answer with endorser.

(b)(5)

Hour 3: Care for chaplains (selected endorsers)

APPROVED that an invitational letter be sent to endorsers requesting submission of examples of chaplain support programs for review by PAG and for approved presentation at 8 Jan 08 meeting.

Hour 4 (afternoon): Update/repeat new endorser program of January 08

b. APPROVED withdrawal of previous PAG tasking that it consider DOD policy recommendations concerning insignia devices pending outcome of Navy's recommendation to OUSD P&R.

c. RECONFIRMED 8 Jan 08 AFCB - DOD Endorser meeting to be held at Pentagon (in response to NCMAF recommendation to cancel in lieu of Chief of Chaplain presentations at the 2009 NCMAF conference).

d. APPROVED reinstatement to Evangelical Episcopal Church to full status as endorsing agency, with permission to endorse new applicants.

F. EXECUTIVE DIRECTOR'S ACTIVITY REPORT. Report dated 12 May 2008 was reviewed.

G. ITEMS FOR DISCUSSION.

(b)(5) (b)(6)

REVIEWED DCoE request i.e. Service Chaplain involvement in Nov 08 Resiliency Conference.

- **REVIEWED** Defense Media Center (DMC) chaplain's report.

- **REVIEWED** Report of Endorser 2007 compliance status: 167 agencies in compliance; 28 out of compliance as of 12 May 08.

- **APPROVED** realignment of tasking concerning insignia devices from LAG to PAG pending outcome of Navy's recommendation to OUSD P&R.

- **APPROVED** request by Chaplain (b)(6) of VA Medical Center Tomah, WI to copy and enlarge (at no cost to the government) "as many copies as needed" of the Armed Forces Hymnal for use within the Medical Center.

- **DISCUSSED** confidentiality and privilege policies (TITLE X and 32 implications) as related to State requirements on National Guard chaplains.

- **DISCUSSED** turnover of Chaplain ministry care of wounded warriors between DOD/Services and DVA. **TASKED** Executive Director to arrange discussion meeting on topic between (b)(6) and Chiefs of Chaplains.

- Board **THANKED** Chaplain Baldwin for his service as AFCB Chair.

- Board WELCOMED Chaplain Burt as the new AFCB Chair.

H. ITEMS TO BE NOTED

- Next PAG meeting scheduled for 13 June 2008.
- Next AFCB meeting scheduled for 1400, 7 July 2008 (Navy Annex Chief of Chaplains Conference Room).
- Retirement of Chaplain, Major General Charles Baldwin, USAF 29 May 08.
- Promotion of Chaplain, Brigadier General Cecil Richardson, USAF 30 May 08.
- Promotion of Chaplain, COL (Promotable) David Cyr, USAF 30 May 08.

I. TRAVEL AUTHORIZATIONS SENT SINCE THE 342nd MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF FEBRUARY 11, 2008.

None,

The 354th meeting of the Armed Forces Chaplains Board was adjourned at 1200 noon.



CHARLES C. BALDWIN
Chaplain, Major General, USAF
Chairman



JONATHAN M. FRUSTI
Captain, CHC, USN
Executive Director

**MINUTES
THREE HUNDRED AND FIFTY-FIFTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

July 10, 2008

The 355th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1400 on July 10, 2008, at the Henderson Hall Chapel. The meeting was chaired by Chaplain, Rear Admiral Robert F. Burt, USN.

Present:

**Rear Admiral Robert F. Burt, CHC, USN - Chairman
Chaplain (Major General) Douglas L. Carver, USA
Chaplain (Major General) Cecil R. Richardson, USAF
Rear Admiral Alan Baker, CHC, USN
Chaplain (Brigadier General) Donald L. Rutherford, USA
Chaplain (Brigadier General) David Cyr, USAF
Chaplain (Brigadier General) Douglas Lee, USAR
Captain Jonathan M. Frusti, CHC, USN - Executive Director**

Absent:

**Chaplain (Brigadier General) John Ellington, ANG
Chaplain, Colonel [REDACTED] USAFR
Chaplain (Brigadier General) Bryan Hult, ARNG
Rear Admiral Joseph David Stinson, CHC, USN**

Guests:

**Chaplain [REDACTED] Acting Director, Department of Veterans Affairs
Chaplaincy
Chaplain, LTC [REDACTED] USA, Assistant Chaplain Joint Chiefs of Staff**

- A. INVOCATION by Chaplain Carver**
- B. Chaplain Brigadier General David Cyr welcomed to the meeting as incoming Air Force Deputy Chief of Chaplains.**
- C. APPROVAL OF MINUTES
The Minutes of the 354th Meeting of The Armed Forces Chaplains Board (AFCB) May 12, 2008 were **APPROVED**.**

D. JOINT STAFF CHAPLAIN REPORT.

(b)(5)
BRIEFED JP 1-05 coordination process
BRIEFED JTD/JMTD Chaplain/CA/RP Projected Rotations
BRIEFED COCOM Religious Support Requirements Status

E. BRIEF BY CHAPLAIN KEITH ETHRIDGE

(b)(5)
DISCUSSED Wounded Warrior Pastoral Care transitions between DoD and DVA
BRIEFED DVA Suicide Prevention Programs

F. REPORTS/RECOMMENDATIONS OF AFCEB ADVISORY GROUPS

1. Personnel Advisory Group (PAG). Minutes of 13 June 2008 meeting of the PAG were reviewed.

(b)(5)
APPROVED adding *The Independence Branch* to the DoD List of Endorsing Agencies

G. ITEMS FOR DISCUSSION.

(b)(5)
- PRESENTED DCoE request i.e. Chaplain involvement in Nov 08 Resiliency Conference
- REPORTED Endorser 2007 compliance status (as of 10 July 08): 168 agencies in compliance; 27 not yet in compliance
- REPORTED Draft version of Installation Capabilities Counsel's Joint Basing CTOF/ROF Management Policies
- DISCUSSED Force Structure issues related to Joint Bases
- DISCUSSED Armed Forces Chaplaincy Center Progress
- REPORTED 2008-2009 Advisory Group Membership status
- DISCUSSED 2009 AFCEB Endorser Meeting
 - APPROVED providing bus transportation to conference for NCMAF membership pending funding accessibility
 - APPROVED inviting CJCS and SecDef to address Conference
 - APPROVED inviting DVA Chaplains as guests

H. ITEMS TO BE NOTED

- Next Joint Basing Chaplain Ministry Team meeting scheduled TBD.
- Next PAG meeting scheduled for 4 Sept 2008.
- Next AFCEB meeting scheduled for 1400, 22 Sept 2008 at the Henderson Hall Chapel
- Combat Trafficking in Persons Conference 15-16 July 2008; Executive Director to Attend

I. TRAVEL AUTHORIZATIONS SENT SINCE THE 354th MEETING
OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF
May 12, 2008.

None,

The 355th meeting of the Armed Forces Chaplains Board was adjourned at 1630.



ROBERT F. BURT
Chaplain, Rear Admiral, USN
Chairman



JONATHAN M. FRUSTI
Captain, CHC, USN
Executive Director

MINUTES
THREE HUNDRED AND FIFTY-SIXTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

September 29, 2008

The 356th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1400 on September 29, 2008 at the Henderson Hall Chapel. The meeting was chaired by Chaplain, Rear Admiral Robert F. Burt, USN.

Present: Rear Admiral Robert F. Burt, CHC, USN – Chairman
Chaplain (Major General) Douglas L. Carver, USA
Chaplain (Major General) Cecil R. Richardson, USAF
Rear Admiral Alan Baker, CHC, USN
Chaplain (Brigadier General) Donald L. Rutherford, USA
Chaplain Jonathan M. Frusti, CHC, USN – Executive Director

Absent: Chaplain (Brigadier General) David Cyr, USAF
Chaplain (Brigadier General) Douglas Lee, USAR
Chaplain (Brigadier General) John Ellington, ANG
Chaplain, Colonel [REDACTED] Scwell, USAFR
Chaplain (Brigadier General) Bryan Hult, ARNG
Rear Admiral Joseph David Stinson, CHC, USN

Guests: BG Laurie Sutton, USA (DCoE Director)
[REDACTED] (DOD P&R GC)
Chaplain, Colonel [REDACTED] Bruno, USAF

A. INVOCATION by Chaplain Frusti

B. APPROVAL OF MINUTES

The Minutes of the 355th Meeting of the Armed Forces Chaplains Board (AFCB) July 10, 2008 were APPROVED.

C. REPORT BY CHAPLAIN OF THE JOINT STAFF OFFICE OF RELIGIOUS AFFAIRS

(b)(5) REQUESTED additional clarification from JCS Chaplain report i.e. Religious Leader Engagement-U.S. Central Command statement (Iraq): "As Iraq command structure is reorganized the MNF-I Chaplain billets will be moved to the new U.S. Embassy Iraq and do full time RLE for the U.S. State Department at the diplomatic and political level."

Army Chief of Chaplains to socialize Army Policy statement concerning Religious Leadership Engagement (RLE) among Chiefs of Chaplains and JCS Chaplain for comment.

D. DEFENSE CENTER OF EXCELLENCE (DCoE)

(b)(5) BG Laurie Sutton led a discussion concerning the function of the DCOE and the potential role of chaplains in DOD psychological health and Traumatic Brain Injury (TBI) related initiatives.

B. DOD P&R GENERAL COUNSEL

(b)(6) led a discussion concerning chaplains serving as members of court martial boards. TASKED Executive Director to work with Chiefs of Chaplain's policy representatives in advising AFCB concerning chaplain concerns. AFCB to forward concerns to (b)(6) via Executive Director.

F. REPORTS/RECOMMENDATIONS OF AFCB ADVISORY GROUPS

PAG (19 Sep 08 meeting)

(b)(5) 8 Jan 09 AFCB-Endorser meeting: Conference Room locked-on, Breakfast/Lunch contracted; invitations mailed, DVA chaplain leadership invited, registrations arriving, invitation to USD P&R issued (welcome remarks), bus transportation authorized under ORF, awaiting FY09 ORF issue.

CJCS invitation: APPROVED recommendation to invite CJCS to either welcome OR address attendees in extended remarks (15-30 minutes) on Wounded Warrior Care, chaplain care, and quality of chaplain issues.

Endorser overseas travel requests: TABLED recommendation to provide clarification to an administrative process, that the AFCB (Executive Director's office) and/or Services Chief of Chaplain's offices (in accordance with current administrative processes) assist in initiating official overseas clearance messages IN THOSE CASES where such messages are required for theater/country/base or post clearance, and in which endorser assume responsibility, via host chaplains, to ascertain country/theater/base/post requirements.

APPROVED recommendation that "The Anglican Church of the Americas" be added to the DOD list of endorsing agencies.

G. ITEMS FOR DISCUSSION

(b)(5) DOD Care Management Reform APPROVED recommendation 1) that the AFCB Executive Director solicit information from DOD Endorsing Agencies on their programs designed specifically to provide spiritual and pastoral support for wounded, ill and injured service members and their families and 2) that the AFCB submit the Endorsing Agent's recommendations on programs to DOD Lead for Care Management Reform, Senior Oversight Committee project coordinator for inclusion in the National Resource Directory.

APPROVED the recommendation that the chaplain policy advisement role to DOD Care Management Reform Senior Oversight Committee in case of National Resource Directory (NRD) issues be assigned to Chief of Chaplain's policy representatives under the auspices of the ITAG.

APPROVED the recommendation to invite the Endorser Association Chairs and the Executive Committee members of the Military Chaplains Association (MCA) to attend the 8 Jan 09 AFCB-Endorser meeting.

TASKED the Chief of Chaplains Policy representatives to provide advisement to the AFCB concerning PDUSD P&R's request concerning the advisability of a single Chaplain Corps Insignia/Device. DETERMINED to provide PDUSD P&R with a written response.

(b)(5)

DISAPPROVED NORTHCOM chaplain's recommendation "That the AFCB consider tasking the Training Advisory Group to deliberate on how to implement the training recommendations in the CBRNE White Paper", citing JFCOM's joint training responsibilities.

AFCB Executive Director Rotation: DUSD MPP required to submit a formal SD 37 to request a position fill for 1 July 2009. **APPROVED** recommendation that the Army will fill the position. Additionally discussed the rotational matrix generated from the JCS chaplain. No further action.

APPROVED recommendation to accept Chaplain (b)(6) offer to assist in the office of the AFCB Executive Director on a 2-3 days a month, retirement points only (voluntary) basis.

TASKED Chief of Chaplain's policy representatives to provide advisement on USAF's request for policy amendment in DODI 1304.28 Le. 6.1.3: "to allow appointment of funded service post graduated "ordained" chaplains into a mentoring program based on concurrence with service Chiefs of Chaplains and ecclesiastical endorsing agency". (Attachment)

Chaplain Baker distributed information on "combat operational stress control for caregivers" PDTC after action review.

Chaplain Rutherford shared letter from Archdiocese for Military Services. **DETERMINED** that Chief of Chaplains will meet with AMS.

AGREED to send invitations for Bishop's dinner to Services leadership.

DISCUSSED chaplain recruiting waiver issues.

H. ITEMS TO BE NOTED

Next PAG meeting TBD.

Next AFCB meeting scheduled for 1430 10 December 2008 at Henderson Hall chapel

Noted Chaplain Woolridge's selection as Chaplain Lee's replacement.

I. TRAVEL AUTHORIZATIONS SENT SINCE THE 35th MEETING OF THE ARMED FORCES CHAPLAINS BOARD 10 July 2008.

(b)(6)

The Revere Patricia Barrett
William T. Carter
Robert Tsugio Hoshibata

United Methodist Church
Korea, Japan, Okinawa and Hawaii
July 31-August 14

(b)(6)

The Reverend Brandon Keith Travis
Dr. Bobby Hayward Welch

Hawaii and Korea
North American Mission Board, Southern Baptist Convention
September 6-21

(b)(6)
David P. Peterson

Executive Director
Presbyterian and Reformed Joint Commission
Germany
September 9-14

(b)(6)

The Reverend Dr. David E. Mullis, with wife, (b)(6)

North American Mission Board, Southern Baptist Convention
Hawaii and Japan
September 13-30

(b)(6)

Chaplain (COL) Herbert J. McChrystal, USA (Ret) with wife, (b)(6)

Reverend Cecil Danny Betzer with wife (b)(6)

Benny Betzer, with wife (b)(6)

Reverend John Gregg, with nephew, (b)(6)

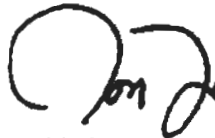
Germany

The Assemblies of God
October 13-18

The 356th meeting of the Armed Forces Chaplains Board was adjourned at 1730.



ROBERT F. BURT
Chaplain, Rear Admiral, USN
Chairman



JONATHAN M. FRUSTI
Captain, CHC, USN
Executive Director



DEPARTMENT OF THE AIR FORCE
WASHINGTON, DC

OFFICE OF THE ASSISTANT SECRETARY

23 September 2008

Mr. Tom Jones
Deputy Assistant Secretary, Reserve Affairs
1660 Air Force Pentagon
Washington, DC 20330

CAPT Jonathan Frusti, CHC USN
Executive Director of Armed Forces Chaplain Board
Room 2E341
Washington, DC 20301-4000

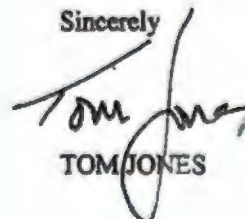
Dear Captain Frusti

(b)(5) The Air Force is working a new Continuum of Service initiative to fund post graduate theological education, i.e., for Air Force Academy and Air Force ROTC graduates, based on critical chaplain shortages. Following ordination, these new Chaplains will be directly accessed onto active duty and projected to enter into a tailored mentoring program with a senior chaplain of the same faith group/denomination to build their religious experience portfolio. DODI 1304.28 precludes this course of appointment.

Request approval from the Armed Forces Chaplains Board to add a sub-bullet to DODI 1304.28, 6.1.3: "to allow appointment of funded service post graduated "ordained" chaplains into a mentoring program based on concurrence with service Chiefs of Chaplains and ecclesiastical endorsing agency". Amending this change will allow new avenues for meeting the spiritual needs of our men and women who are engaged in peacetime and wartime missions.

Thank you for your assistance. My points of contact are (b)(6)
and (b)(6)

Sincerely


TOM JONES

**MINUTES
THREE HUNDRED AND FIFTY-SEVENTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

December 10, 2008

The 357th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1430 on December 10, 2008 at the Henderson Hall Chapel. The meeting was chaired by Chaplain, Rear Admiral Robert F. Burt, USN.

Present: Rear Admiral Robert F. Burt, CHC, USN—Chairman
Chaplain (Major General) Douglas L. Carver, USA
Chaplain (Major General) Cecil R. Richardson, USAF
Rear Admiral Alan Baker, CHC, USN
Chaplain (Brigadier General) David Cyr, USAF
Chaplain (COL-P) Woolridge, USAR
Chaplain Jonathan M. Frusti, CHC, USN—Executive Director

Absent: Chaplain (Brigadier General) Donald L. Rutherford, USA
Chaplain (Brigadier General) John Ellington, ANG
Chaplain, Colonel ~~Robert Sewell~~ USAFR
Chaplain (Brigadier General) Bryan Hult, ARNG
Rear Admiral Joseph David Stinson, CHC, USN

Guests: Chaplain, Colonel ~~Robert Bruno~~ USAF

A. INVOCATION

The invocation was given by the Air Force.

B. APPROVAL OF MINUTES

The Minutes of the 356th Meeting of the Armed Forces Chaplains Board (AFCB) September 29, 2008 were **APPROVED** as read.

C. REPORT BY CHAPLAIN OF THE JOINT STAFF OFFICE OF RELIGIOUS AFFAIRS.

(b)(5)
AFCB requested that the CJCS chaplain continue to work with Service representatives to staff a MOA recommendation for AFCB consideration, RE management of "Joint Assignments and Rotation Schedule."

C. REPORTS/RECOMMENDATIONS OF AFCB ADVISORY GROUPS

PAG (30 Oct 08 meeting)
No actionable items

LAG (26 Sept and 2 Dec 08 meetings)

(b)(5)

Discussed and determined to take no action at this time concerning an update for the Book of Worship for the U.S. Forces.

D. ITEMS FOR DISCUSSION

(b)(5)

PDUSD P&R Request for advisement i.e. Corps Insignia/Devices. **APPROVED** policy working group's recommendation (Attachment 1) and **TASKED** Executive Director to forward to PDUSD R&R via DUSD MPP.

Deliberation on policy working group's recommendation concerning ASD RA request (letter) (Attachment 2) for "approval to add a sub-bullet to DODI 1304.28, 6.1.3: 'to allow appointment of funded service post graduated ordained chaplains into a mentoring program based on concurrence with service chiefs of Chaplains and ecclesiastical endorsing agency.'" **TABLED** to next AFCB meeting.

DETERMINED that given meeting time restraints that the portion of the 8 Dec 09 AFCB-Endorser meeting titled in Agenda as "Care for Warriors and Chaplains" should be focused on care for chaplains initiatives.

TASKED Executive Director to work with PAG and Service Chief of Chaplain policy representatives to provide recommendation to AFCB concerning coordination input to DODI and DODM 1336.5. Seeking recommendations on "faith group" code updates and on "faith code" list update processes.

E. EXECUTIVE DIRECTOR'S REPORT (Attachment 3)

--Provided update on the 8 Jan 2008 AFCB-Endorser meeting.

(b)(5)

--Chaplain involvement in DCoE / DOD Psychological Health & Warrior/Family Care initiatives. **TASKED** MAG & PAG to work with DVA National Chaplain Center representative(s) to provide recommendations to AFCB concerning DCoE chaplain position. **NOTED** that it was DCoE's responsibility to produce chaplain position related requirements and authorizations.

--Provided Joint Base Chaplain Ministry update i.e. IT/DATA migration.

G. ITEMS TO BE NOTED

--Next PAG meeting scheduled for 17 Dec 2008 and 7 Jan 2009.

--Next AFCB meeting scheduled for 1300, 22 Jan 2009 at Henderson Hall chapel

--Chaplain Burt's Change of Office scheduled for 19 June 2009.

I. TRAVEL AUTHORIZATIONS SENT SINCE THE 356th MEETING OF THE
ARMED FORCES CHAPLAINS BOARD MEETING OF 29 Sept 2008

Most Reverend Timothy P. Broglio
Archbishop for the Military Services
Archdiocese for the Military Services, USA
Korea
December 17-29, 2008

The 357th meeting of the Armed Forces Chaplains Board was adjourned at 1640.


ROBERT F. BURT
Chaplain, Rear Admiral, USN
Chairman


JONATHAN M. FRUSTI
Captain, CHC, USN
Executive Director

MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD
13 June 2008

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held at 0900, 13 June 2008, at the Pentagon, Room 2B271 (MPP Conference Room)

Members Present:

Ch, Col, Conrado E. Navarro USAF, Chair
CAPT Margaret G. Kibben CHC, USN, Recorder
CH (COL) Richard L. Pace USA

Non-voting Members Present:

CAPT Jonathan M. Frusti CHC, USN – Executive Director, AFCB

1. The Group convened at 0900 at the Pentagon, Room 2B271 (MPP Conference Room)

2. Agenda Items:

- (b)(5)
- a. Independence Branch Latter Day Saints. Has met all the requirements to be listed as a DoD Endorsing Agency. Recommend approval to be listed.
- b. AFCB/Endorser Meeting. AFCB/Endorser Meeting is scheduled for 8 January 2009.

3. There being no other business, the meeting was adjourned at 0950.

Ch, Col, Conrado E. Navarro USAF
PAG Chair

Date

CH (COL) Richard L. Pace USA
PAG Member

Date

CAPT Margaret G. Kibben CHC, USN
PAG Member/Recorder

Date

CAPT Jonathan M. Frusti, CHC, USN
Executive Director, AFCB

Date

**MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD
18 September 2008**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held at 0930, 18 September 2008, at the Pentagon, Room 2B271 (MPP Conference Room)

Members Present:

Ch, Col. Conrado E. Navarro USAF, Chair
CAPT Margaret G. Kibben CHC, USN, Recorder
CH (COL) Richard L. Pace, USA

Non-voting Members Present:

CAPT Jonathan M. Frusti CHC, USN – Executive Director, AFCB

1. The Group convened at 0930 at the Pentagon, Room 2B271 (MPP Conference Room)

2. Agenda Items:

- a. AFCB/Endorser Meeting. AFCB/Endorser Meeting scheduled for 8 January 2009. Conf Room locked-on, Bfast/Lunch contracted; invitations mailed, DVA chaplain leadership invited, registrations arriving, invitation to USD P&R issued (welcome remarks), bus transportation authorized under ORF, awaiting FY09 ORF issue.

RECOMMEND inviting CJCS to either welcome OR address attendees in extended remarks (15-30+ minutes) on Wounded Warrior Care issues.
- b. Endorser overseas travel requests. RECOMMEND as clarification to an administrative process, that the AFCB (Exec Dir's office) and or Services Chief of Chaplain's offices (in accordance with current administrative processes) assist in initiating official overseas clearance messages IN THOSE CASES where such messages are required for theater/country/base or post clearance. Endorsers assume responsibility, via host chaplains, to ascertain country/theater/base/post requirements.
- c. The Anglican Church of the Americas. Having met all DOD requirements for listing as a DOD endorsing agency, RECOMMEND that The Anglican Church of the Americas be added to the DOD list of endorsing agencies.

3. There being no other business, the meeting was adjourned at 1030.

Ch, Col. Conrado E. Navarro USAF
PAG Chair

Date

CH (COL) ^{(b)(6)} Richard L. Pace, USA
PAG Member

Date

CAPT ^{(b)(6)} Margaret G. Kibben CHC, USN
PAG Member/Recorder

Date

CAPT Jonathan M. Frusti, CHC, USN
Executive Director, AFCB

Date

Minutes
THREE HUNDRED AND SIXTIETH MEETING OF
OF THE ARMED FORCES CHAPLAINS BOARD

June 11, 2009

The 360th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1300 on June 11, 2009 at the Henderson Hall Chapel classroom. The meeting was chaired by Chaplain, Rear Admiral Robert F. Burt, USN.

Present: Rear Admiral Robert F. Burt, CHC, USN – Chairman
Chaplain (Major General) Cecil R. Richardson, USAF
Chaplain (Major General) Douglas Carver, USA
Rear Admiral (Lower Half) Alan Baker, CHC, USN
Chaplain (Brigadier General) Donald L. Rutherford, USA
Chaplain (Brigadier General) Ray Woolridge, USAR
Chaplain Jonathan M. Frusti, CHC, USN – Executive Director

Absent: Chaplain (Major General) John Ellington, ANG
Chaplain (Brigadier General) David Cyr, USAF
Chaplain (Brigadier General) Jack Sewell, USAFR
Chaplain (Brigadier General) Bryan Huft, ARNG
Rear Admiral (Lower Half) Joseph David Stinson, CHC, USN

Guest: Chaplain (Col.) Robert Bruno, USAF – JCS Chaplain
Chaplain (COL) Thomas Preston, USA – Incoming AFCB Executive Director

A. INVOCATION

The Invocation was given by Chaplain Frusti.

B. APPROVAL OF MINUTES

The minutes of the 359th meeting of the Armed Forces Chaplains Board were **APPROVED**.

C. REPORT BY CHAPLAIN OF THE JOINT STAFF, OFFICE OF RELIGIOUS AFFAIRS

Report provided by Chaplain Robert Bruno. AFCB noted and expressed appreciation to Chaplain Bruno for his work as the CJCS Chaplain and for his contributions to the AFCB.

D. REPORTS/RECOMMENDATIONS OF AFCB ADVISORY GROUPS

PAG:

(b)(5) **APPROVED** recommendation that the Defense Center of Excellence for Psychological Health and TBI be advised to establish an authorization for a chaplain and cited Chief of Chaplain's commitment to filling the authorized billet. **TASKED** Executive Director to convey the recommendation to DCoF.

(b)(5)

TASKED Chief of Chaplain's policy representatives to provide a recommendation to the Board supporting a change in DODI 1304.28, E5.1.1.2 which would additionally allow Reserve Duty applicants to serve as a Religious Organization's (RO) first applicant in conjunction with the RO's application to become listed as DOD endorsing agency.

MAG:

(b)(5)

Determined that the Board's previous tasking to the MAG (February 27, 2009) to provide a recommendation concerning a response to the CJCS Memorandum of 19 November 2008 Subject: "Warrior and Survivor Care" was overcome by events. Previous tasking rescinded.

TAG:

(b)(5)

Board deliberated OSD OGC's advisement (TAB A) concerning the AFCB's alignment to the Armed Forces Chaplaincy Center. Chaplain Baker brought excerpts from AFCB minutes indicating that since 1986 the AFCB has taken action on uniform insignia, specifically the wearing of collar devices (Buddhist, Hinduism, Muslim, etc.). **TASKED** Executive Director to invite DOD BRAC OGC representative to meet with the AFCB at its 26 August 2009 meeting to discuss BRAC-AFCC related issues. **TASKED** Executive Director to work with TAG to develop a list of discussion questions for pre-read by the OGC representative. Further **TASKED** Executive Director to circulate proposed questions to Board members for approval prior to submission to the OGC representative.

LAG:

(b)(5)

TASKED LAG to update the 10 April 2006 paper on the proper handling of Holy Scriptures (TAB B) by utilizing endorsing agency input. Further **TASKED** Executive Director to send a copy of the updated paper to the DEOMI chaplain as a training issue.

E. ITEMS FOR DISCUSSION

(b)(5) (b)(6)

APPROVED policy advisor's recommendation concerning chaplains serving on court martial boards as cited at TAB C. **TASKED** Executive Director to forward recommendation to OSD OGC (b)(6)

Deliberated on chaplain coverage at Dover in support of the Mortuary Affairs mission. Determined that Chiefs of Chaplains and/or Deputy Chiefs of Chaplains would make a joint visit to Dover's Mortuary Affairs to provide a show of pastoral support. **TASKED** Executive Director to coordinate with Service Chief's of Chaplains representatives who would assist in making logistic arrangements for the visit at soonest possible date.

APPROVED responses as cited at TAB D to (b)(6) and Mr. (b)(6) of the Union of Messianic Jewish Congregations. Chaplain Baker made a recommendation that the AFCB meet with (b)(6) to listen to his concerns.

APPROVED letter to endorsers at TAB E.

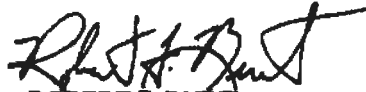
F. ITEMS TO BE NOTED

Next AFCB meeting scheduled for 1300, 26 August 2009 at Henderson Hall Chapel.

G. TRAVEL AUTHORIZATIONS SENT SINCE THE 360th MEETING
OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF
9 APRIL 2009.

None

The 360th meeting of the Armed Forces Chaplains Board was adjourned at 1505.

A handwritten signature in black ink, appearing to read "Robert F. Burt".

ROBERT F. BURT
Chaplain, Rear Admiral, USN
Chairman

A handwritten signature in black ink, appearing to read "Jonathan M. Frusti".

JONATHAN M. FRUSTI
Chaplain, CHC, USN
Executive Director

Minutes
THREE HUNDRED AND FIFTY-EIGHTH MEETING OF
OF THE ARMED FORCES CHAPLAINS BOARD

February 27, 2009

The 358th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1300 on Feb 27, 2009 at the Henderson Hall Chapel. The meeting was chaired by Chaplain, Rear Admiral Robert F. Burt, USN.

Present: Rear Admiral Robert F. Burt, CHC, USN – Chairman
Chaplain (Major General) Cecil R. Richardson, USAF
Rear Admiral Alan Baker, CHC, USN
Chaplain (Brigadier General) Donald L. Rutherford, USA
Chaplain Jonathan M. Frusti, CHC, USN – Executive Director

Absent: Chaplain (Major General) Douglas L. Carver, USA
Chaplain (Brigadier General) David Cyr, USAF
Chaplain (COL-Py) ^{(b)(6)} Ray Woolridge, USAR
Chaplain (Major General) John Ellington, ANG
Chaplain (Brigadier General) Jack Sewell, USAFR
Chaplain (Brigadier General) Bryan Hult, ARNG
Rear Admiral Joseph David Stinson, CHC, USN

Guests: The Venerable ^{(b)(6)} OHC, Royal Navy Chaplain of the Fleet
Chaplain (Major) ^{(b)(6)} SA – Deputy JCS Chaplain

A. INVOCATION

The Invocation was given by Chaplain Baker.

B. APPROVAL OF MINUTES

The minutes of the 357th meeting of the Armed Forces Chaplains Board were **APPROVED** with the following corrections: Absent: "Chaplain (Brigadier General) John Ellington, ANG" should read "Chaplain (Major General John Ellington, ANG", and "Chaplain, Colonel Jack Sewell, USAFR" should read "Chaplain (Brigadier General) Jack Sewell, USAFR."

C. REPORT BY CHAPLAIN OF THE JOINT STAFF, OFFICE OF RELIGIOUS AFFAIRS

Report by Chaplain ^{(b)(6)} provided process updates on:

^{(b)(6)} JP 1-10 status

- Joint Staff/Combatant Command Chaplain and Religious Support Senior Enlisted Leader Conference

(b)(5)

- Draft Memorandum of Agreement between Service chiefs of Chaplains, Joint Staff Chaplain, Combatant Command Chaplains RE: Management of Joint Assignments and Rotation Schedule
- Joint Capabilities Assessment, and Joint Staff Religious Affairs Senior Enlisted Leader

Chaplain (b)(6) will provide Chiefs of Chaplains information concerning their participation in the Joint Staff Command Chaplain Conference.

D. REPORTS/RECOMMENDATIONS OF AFCB ADVISORY GROUPS

PAG 11 Feb 09 Minutes

(b)(5)

Having met all DOD administrative requirements for listing as a DOD endorsing agency the AFCB **APPROVED** that the Unaffiliated Baptist Churches of America be added to the DOD list of endorsing agencies.

DISAPPROVED recommendation that the DOD Defense Center of Excellence for Psychological Health and Traumatic Brain Injury (DCoE) establish the requirements and billet for a joint rotational billet, pending additional research and advisement by the Ministry Advisory Group (MAG) and input from the JCS Chaplain pertaining to the establishment of rotational billets. **TASKED** MAG to rewrite the recommendation, with consideration given to a position descriptor (missions, functions and tasks).

MAG 24 February 09 Minutes

(b)(5)

APPROVED recommendation to create a working group made up of members of the PAG and the MAG as well as one additional staff member from each of the Services (to be determined by the Chiefs of Chaplains via their Execs) to discuss the AFCB's response to the Chairman of the Joint Chiefs of Staff's Memorandum of 19 Nov 08: Subject: Warrior and Survivor Care and to draft a letter to the Chairman concerning the same.

APPROVED recommendation concerning DCoE's request for a point of contact between the AFCB and the DCoE in the area of resiliency with the caveat that each Service provide a single point of contact for that purpose.

E. ITEMS FOR DISCUSSION

(b)(5)

ASD RA request (letter) for "approval to add a sub-bullet to DODI 1304.28, 6.1.3: 'to allow appointment of funded service post graduated ordained chaplains into a mentoring program based on concurrence with service chiefs of Chaplains and ecclesiastical endorsing agency'." **DISAPPROVED** policy working group's recommended response, determining that it had been overcome by events. **TASKED** Executive Director to write letter of response to ASD RA with the following points: The issue of appointing funded service post graduated ordained chaplains into a mentoring program is an Air Force

(b)(5)

specific issue; the AFCB recognizes that the Air Force has already addressed the issue and implemented a program in conjunction with the Archdiocese for the Military Services and the Air Force Academy.

APPROVED RECOMMENDATION and **TASKED** that a working group made of up the Training Advisor Group (TAG) and Service policy representatives meet to develop a recommendation for AFCB consideration concerning the AFCCOB's proposal to add language to DODI 1304.28 (6.1.3.) (ATTACHMENT 1).

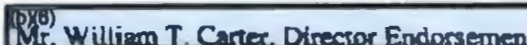
TABLED Policy Advisory Group's recommendation on Chaplains and Court Martial Boards. **TASKED** Service policy representatives from each Service which hasn't already done so, to vet recommendation (ATTACHMENT 2) via Service's legal offices (Navy and Air Force) for review prior to Board's reconsideration.

F. ITEMS TO BE NOTED

Next AFCB meeting scheduled for 1300, 9 April 2009 at Henderson Hall Chapel.

G. TRAVEL AUTHORIZATIONS SENT SINCE THE 357th MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF 10 December 2008.

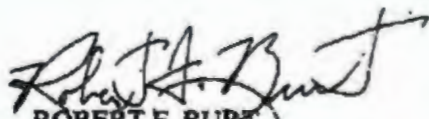
 (b)(6)
Bishop Woodie W. White &
Ecclesiastical Endorsing Agent
The United Methodist Church


 (b)(6)
Mr. William T. Carter, Director Endorsement
The United Methodist Church

 (b)(6)
Ms. Mary Ann Morman, GBHEM Associate General Secretary
The United Methodist Church

All traveling to Italy and Germany
February 10-22, 2009

The 358th meeting of the Armed Forces Chaplains Board was adjourned at 1455.


ROBERT F. BURT
Chaplain, Rear Admiral, USN
Chairman


JONATHAN M. FRUSTI
Chaplain, CHC, USN
Executive Director



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THE JOINT STAFF
WASHINGTON, DC

9 April 2009

MEMORANDUM FOR SERVICE CHIEFS OF CHAPLAINS

SUBJECT: Report of the Joint Staff Chaplain to Service Chiefs of Chaplains.

1. Joint Staff Chaplain Events/Issues:

a. JP 1-05 "Religious Support in Joint Operations" status:

- Revision First Draft (RFD) Joint Working Group, Crystal City, VA, 24-26 MAR 09. **Completed, 25 MAR 09.**
- Final Coordination draft (FC) preparation, JS J-7, APR-MAY 08 (1.5 months)
- FC Draft staffed world-wide, MAY-JUN 09 (2 months)
- FC Draft comments adjudicated, JUL-AUG 09 (2 months)
- FC Draft Joint Working Group AUG 09 (T)
- Signature version preparation, JS J-7, SEP-OCT 09 (1.5 months).
- Signature staffing, NOV 09 (1 month.)
- Publish, NOV 09

b. Joint Staff/Combatant Command Chaplain and Religious Support Senior Enlisted Leader Conference. 16-20 MAR. Pentagon Library and Conference Center. ^(S)

The entire compliment of COCOM chaplains, chaplain assistants and religious program specialists gathered for a full spread of senior level briefings by the first string leaders of the CJCS' team. Led by VCJCS General James Cartwright, the directors of J-1, 3, 5, 8 and the Assistant to the Chairman for Reserve and National Guard Matters, plus the President of National Defense University, laid down the operational landscape for the discussion of chaplain functional issues. Briefings from each of the Service Chiefs of Chaplains offices, the Director of the National Guard Chaplain Corps/ANG Assistant to the AF Chief of Chaplains and the Executive Director of the Armed Forces Chaplains Board outlined OSD and force provider perspectives and challenges. Additionally, briefings on the new Capstone Concept for Joint Operations (J-7), the new Unified Command Plan (J-5), the CJCS' Task Force on Warrior & Survivor Care and the

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OCJCS/RA

SUBJECT: Report of the Joint Staff Chaplain to Service Chiefs of Chaplains

(b)(5)
latest draft edition of the soon-to-be-released DoD Policy on Media Coverage of Dignified Transfers at Dover AFB augmented the program. Each command chaplain presented his COCOM briefing. Time was allotted for open discussion and cross-feed that provided a rich information exchange on areas of common interest as well as emerging new requirements. Tremendous appreciation was expressed by the attendees for the generosity of time given by each of the flag officers to affirm the critical work of the chaplain corps at the strategic level and to field their questions.

c. Joint Duty Assignment List Source (JDAL) Research. The JDAL will undergo periodic revalidation beginning in July 2009 IAW DODI 1300.19. (b)(5)
(b)(5) OCJCS will "recommend JDAL changes to the USD(P&R) and review, update, maintain, and publish the JDAL annually.) Military Services may submit nominations to the validation board, chaired by the Joint Staff J-1, for positions to be added to the JDAL. There is no cap to the number of JDAL billets, and the JDAL has grown from 9K to about 12K billets. Chaplain Woodbery will be investigating the feasibility and implications of adding chaplains to the JDAL.

d. Draft Memorandum of Agreement between Service Chiefs of Chaplains (CCHs), Joint Staff (JS) Chaplain, Combatant Command (COCOM) Chaplains RE: Management of Joint Assignments and Rotation Schedule. (b)(5) Chaplain.

(b)(5) Maj Gen Ellington has requested that the draft MOA re: Joint assignments be staffed with his office. We are researching the implications of this request before we staff it further.

e. Dover AFB Media Coverage of Dignified Transfer of Remains Policy and Implementation Plan. (b)(5) Joint Staff Chaplain's Office has served on the (b)(5) working group established to implement the SECDEF's policy on media coverage of dignified transfers of remains at Dover AFB.

f. Joint Staff Chaplain Rotation. (b)(5) OCJCS has received a nomination from (b)(5) the Navy to serve as the next Joint Staff Chaplain. The CJCS is taking it under advisement.

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OCJCS/RA

SUBJECT: Report of the Joint Staff Chaplain to Service Chiefs of Chaplains

2. Joint Religious Support Operations Committee (JRSOC). No change. See chart below.

USA	AFG	JEWISH	PASSOVER	YES	2-16 APR
USA	AFG	ORTHODOX	LENT/EASTER	YES	4-22 APR
USA	IRAQ	JEWISH	PASSOVER	NO	6-20 APR
USAF	QATAR, UAE,KUWAIT	JEWISH	PASSOVER	NO	2-16 APR
USN	GTMO	JEWISH	PASSOVER	NO	10-17 APR
USAF	AFG	CATHOLIC	LENT/EASTER	YES	11 MAR- 28 APR

3. Combatant Command Chaplain Reports:

a. AFRICOM (Chaplain (COL) David Colwell, USA): NSTR

b. CENTCOM (Captain Jim Danner, CHC, USN):

(b)(5)

CH Danner and SFC (b)(6) went to Bahrain to visit, mentor, and provide ministry of presence to our NAVCENT Component RST. CH Danner conducted a total of eight masses for the SM in Bahrain, two oil platforms, four ships and one submarine.

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OCJCS/RA

SUBJECT: Report of the Joint Staff Chaplain to Service Chiefs of Chaplains

Much work has been performed by our HSSE Chaplain with the Army stand down on suicide prevention.

c. **EUCOM (Captain Mark Tidd, CHC, USN):** Report not available at this time.

d. **JFCOM (CAPT Paul Wrigley, CHC, USN):**

(b)(5) (1) Planning is on track for the Religious Affairs Universal Joint Task List (UJTL) working group from 5-7 May at the Joint Forces Staff College. Attendees will be from the Combatant Commands, JFCOM components, the Service Chiefs of Chaplains offices, and the Service chaplain schools. A preliminary meeting was held 16 Mar prior to the JS/Combatant Command RST conference with attendees from each Chief of Chaplains office. This was the first attempt to rewrite the relevant Universal Joint Tasks in preparation for the May meeting.

(2) My manpower situation is still critical. JFCOM has no O6 or O5 billets to internally realign. An Army enlisted billet is being internally realigned as part of a larger JFCOM billet realignment. The package was sent to the JS but returned to JFCOM for correction. It will be returned to the JS shortly. I have reserve admin support until May 09; I will ask for more man-days if needed. The paperwork for a government civilian secretary has been submitted and is being processed.

(3) I met with JFCOM J7 on 25 Mar to determine a way ahead for the certification of a Joint chaplain course, yet to be developed, at AFCC. The first step in the process is to find a document that lists the Joint training requirements for a Joint chaplain course. I am currently staffing how that might be accomplished.

e. **NORTHCOM (Chaplain (COL) Thomas Vail):**

(b)(5) 1. We are working towards increased interoperability, training and collaboration with our mission partners. A key example is our partnership with the National Guard-Office of the Chaplain (NG-OC) with the goal of developing a robust training and exercise program focused on the NG and Faith Based Organizations (FBO). Challenges include cultural impediments due to long standing habitual practices, and inadequate number of personnel to conduct training. Currently, we are conducting site visits with mission partners to assess requirements. Our annual RST conference in Mar-Apr 09 is now called that "N/NC Religious Affairs Strategy Conference (RASC)" with a

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OCJCS/RA

SUBJECT: Report of the Joint Staff Chaplain to Service Chiefs of Chaplains

(b)(5)

focus on building relationships, facilitating the development of cooperative partnerships and providing training in common areas of interest. Currently we have around 50 mission partners scheduled to attend, including all N-NC Service Components, and reps from many FBOs.

2. We are seeking to improve relationships and coordination through building mutually supportive relationships with FBOs to include National Volunteer Organizations Active in Disasters (NVOAD) partners, the Centers for Disease Control (CDC), the NG-OC, and the N-NC service components. Our goal is to facilitate cooperative partnerships, as well as foster a common operating picture with our mission partners. Challenges include identifying all of the potential mission partners and their capabilities, establishing interconnectivity with our mission partners, and the continuing economic crisis which is creating turbulence for our mission partners. Recently we have conducted telephone conferences and site visits with NVOAD, made two presentations at conferences and participated in one National level exercise.

3. We have embarked on a major effort to improve resiliency and spiritual communication with N-NC Headquarters personnel. Our goal is to build a multidimensional religious support program that shapes a culture of spiritual wellness. This program is designed to provide a comprehensive, pluralistic, multicultural, integrative program of spiritual care. Challenges include establishing an adequate funding stream (NAF), time and priority management with limited personnel to meet the need(s), and lack of established interconnectivity between base chapel program and tenant organizations. The Commander, N-NC has increased our operating budget to facilitate retreats. In cooperation with our Command Surgeon, we partnered on developing a 1-hour per week program for 5 weeks to provide psycho-spiritual education, and are working with the base chapel to create a consistent NAF funding stream.

4. A key priority is to develop a Faith Based Common Operating Picture for the homeland. We are seeking to have an analysis tool identified, and primary national office designated for management and analysis. Challenges include defining the term "Human terrain analysis" to facilitate FBO COP, securing funding for the recommended analysis tool, identifying the national level office (FEMA?) to own the analysis mission, and insuring buy in from civilian FBOs with inadequate staffing. We have begun to assess social analytical tools, software packages and data bases to identify an appropriate product with our FBO partners. We also have

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(b)(5) conducted and coordinated several meetings to discuss the issue(s) with our FBO partners.

f. PACOM (Captain David Kloak, CHC, USN): Report not available at this time.

g. UNC/CFC/USFK (Chaplain (COL) Paul Buck, USA):

(b)(5)
(1) The annual exercise, Key Resolve/Foal Eagle, went extremely well by all accounts. It started with Crisis Management Exercise, 23-27 Feb and concluded with a full-blown combined joint command post exercise (Korean Armed Forces, 8th Army, 7th Air Force, 7th Fleet and Marine Brigades), 9-19 March. Chaplain (COL) Michael Lumpke joined us from III Corp in Fort Hood, TX and Chaplain (COL) Ron Hill from 94th Army Air Missile Defense Command in Honolulu, HI in addition to the 60+ Religious Support Team (RST) members participating in the exercise. The communication among the RST members was outstanding through all means of communication: network, telephone and physical visitation.

(2) "Tour Normalization" in Korea: Now it is official DoD wide that just about anyone can bring his/her family for a three year tour (in Area 2, two year tour) or come by himself/herself for 12 months. For those taking advantage of the three year command sponsorship, there will be an incentive pay of \$300.00 per month for the duration of the tour. I have sent out some articles to the offices of the Service Chiefs of Chaplains and the school house to promote the assignment in Korea. The increased command sponsorship will add continuity to the operation here.

(b)(5)
(3) The force structure validation process is a constant challenge. I have to continually defend my billets as challenges come from all directions all the time. When approved, we will have Command Chaplain, Deputy Command Chaplain, NCOIC, NCO, Interpreter/Administrative Assistant, and Driver in my office.

(4) Chaplain (MG) Carver will be visiting us in April. Soldiers, Sailors, Airmen and Marines in Korea are looking forward to his visit and hearing him at the National Prayer Breakfast on 15 April 2009.

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h. SOCOM (Chaplain (COL) Mike Belue, USA): NSTR

i. SOUTHCOM (Chaplain, Col, Jeff Dull, USAF):

(b)(5)

(1) SCCH has been working for many months on improving communication between RSTs, which come TDY to the AOF, and headquarters. Many come from the Guard and Reserve as well as active units in support of exercises such as PANAMAX, INTEGRATED ADVANCE, NEW HORIZONS, and BEYOND THE HORIZON. Both initial contact and ongoing communication have greatly improved.

(2) The acquisition of a YA2 civilian administrative assistant is now pushed to the May/June 09 time frame.

(3) The garrison has still not solved the garrison chaplain problem. They are considering many possibilities to include a civilian contractor hire.

(4) HQ USSOUTHCOM's relocation to the new building continues on track for Fall 2010. The current plan shows SCCH has adequate office space and equipment in the new building for the entire staff as well as a meditation room. Approximately 2800 people will be in the new building. There will be an enlarged BX, gym, and child care facility. This, again, emphasizes the need for a garrison chaplain.

(b)(5)

(5) SCCH continues to work on-call Imam issue for JTF-GTMO with OCJCS/RA. An RFF is being submitted for the requirement.

(6) Our RSTs in the AOF continue to perform outstanding ministry and community relations. The FOL at Manta will close this year. No word on where the mission might go. More to come.

(7) SCCH Command Chaplain Conference at GTMO was a great success! Thanks for the support from all components.

(b)(5)

(8) Looks like USSOUTHCOM will execute a change of command in the June/July 09 timeframe. This timing is contingent upon confirmation hearings for the out-going and in-coming commanders.

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j. STRATCOM (Chaplain, Col, Brett Oxman, USAF):

(b)(5)

(1) We are working one personnel issue. The previous STRATCOM Chaplain converted our CA slot to a civilian one - effective FY10. This only came to light a couple of months ago. We are working with the J1 to undue the conversion. The STRATCOM process is complete. We are currently awaiting action at the JS and AF levels. Most STRATCOM manpower actions submitted since 2007 have yet to be acted upon. Expected get well date is NLT 31 July 2009.

(2) We continue to ways of supporting pastoral care for our Global Command. The current focus is to meet with the chapel teams ministering to STRATCOM UCP tasked and supporting units while on CDR directed visits.

(3) We will hold a 1 day conference at Offutt AFB on 27 May. The purpose is to introduce all chapel teams ministering to STRATCOM UCP tasked and supporting units to STRATCOM's various missions. We anticipate General Chilton personally opening the gathering.

(b)(5)

(4) We continue to explore ways in which Religion can contribute positively to deter aggressive acts against the United States and its allies/partners. Two programs currently under development are:

- Short Term: Injecting foreign, Muslim leaders into the interagency Credible Muslim Voices program.

- Long Term: Educational Program for foreign Muslim Clerics at a major American University. The current plan is to try to establish this program at Harvard Business School

k. TRANSCOM (Chaplain, Col, Brian Van Sickle, USAF):

(b)(5)

(1) Establish appropriate chaplain capability for USTRANSCOM: After discussion by Chaplain, Col Brian Van Sickle with TCCC regarding the ineffectiveness of dual-hatting AMC/USTRANSCOM chaplain functions, TCCC has approved authorization for O-5/E-6 RST billets.

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(b)(5)

(2) TCCS has agreed to fund this requirement for FY-09 (1 Apr to 30 Sept 09) in order to bridge the gap upon stand-up of the COCOM Chaplain's Staff. J1 is estimating at least 1 year before an Active Duty member will be assigned.

(3) TCJ9 has received orders effective 1 Apr – 30 Sept 09 for USNR Capt Larry D. Cripps to serve as interim chaplain to assist until the permanent billets are authorized/funded—the end-state being USTRANSCOM TCCH is appropriately staffed/equipped to support the TCCC and staff.

4. POC is

(b)(6)

or

(b)(6)

Very respectfully,

ROBERT BRUNO
Chaplain, Colonel, USAF
Joint Staff Chaplain
Office of the Chairman of the
Joint Chiefs of Staff

Copy to: EA/CJCS

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Proposed Recommendation:

(b)(5)

Organization and Functions

ORGANIZATION AND RESPONSIBILITIES—NATIONAL GUARD BUREAU, OFFICE OF THE CHAPLAIN

Summary. This memorandum provides NGB-OC with National Guard specific organizational and administrative guidance to accomplish mission objectives.

History. This is a new publication. While both the United States Armed Forces and the National Guard have a long history of conducting domestic operations, the scale, scope and complexity of these operations have expanded significantly since September 11, 2001. Prior to then, military involvement in domestic operations was almost exclusively limited to support to civil authorities impacted by natural disasters or accidents. Since 9/11, the National Guard's role has expanded to include additional Homeland Defense (HD) and Homeland Security (HS) missions. To effectively meet these expanded mission requirements, the National Guard Bureau (NGB) has transformed to a joint activity (see the 2008 *National Defense Authorization Act*; DoDD 5105 77, *National Guard Bureau*, May 21, 2008; and the *National Guard Strategic Plan* 2009 – 2010). This memorandum establishes the National Guard Bureau, Office of the Chaplain (NGB-OC), organizational alignment and responsibilities to maximize joint operational efficiencies for the Global War on Terrorism (GWOT) and Defense Support of Civil Authorities (DSCA).

Applicability. This memorandum applies to all chaplains assigned or attached to the National Guard Bureau.

Definitions. Unless otherwise indicated, the term "State" references the fifty states, the District of Columbia, the Commonwealth of Puerto Rico, the Virgin Islands and Guam. The office symbol NGB-OC designates the Director, NGB-OC, Deputy Director, Personal Staff, the Director of Staff, ARZ-CH, NGB/HC and the NGB-OC Joint Staff.

Distribution. All elements of the National Guard Bureau and, for information only, the Adjutants General.

1. References.

- a. Department of Defense Directive 5105.77, "National Guard Bureau." (May 21, 2008)
(National Guard Charter)
- b. Department of Defense Directive 1300.17, "Accommodation of Religious Practices within
the Military Services," (February 3, 1988)
- c. Department of Defense Directive 1304.19, "Appointment of Chaplains to the Military
Departments," (June 11, 2005)
- d. Department of Defense Instruction 1304.28, "Guidance for the Appointment of Chaplains
for the Military Departments," (June 11, 2004)
- e. Chairman of the Joint Chiefs of Staff Instruction (CJCSI) 1001-01, "Joint Manpower and
Personnel Programming." (28 December 2004, Ch 1 17 March 2008)
- f. Air Force Instruction 52-101, "Planning and Organizing." 10 May 2005.
- g. Air Force Policy Directive 52-1, "Chaplain Service." 2 October 2006.
- h. Air Force Instruction 52-102, "Chaplain Professional Development." Volume 1. 5 October
2007
- i. Army Regulation 165-1, "Chaplain Activities in the United States Army," 25 March 2004
- j. Joint Publication 1-05, "Religious Support in Joint Operations," 9 June, 2004
- k. Joint Manpower Program Appendix to Project Minuteman Handbook, National Guard
Bureau (January 2008)
- l. Organizations and Functions of the National Guard Bureau and a Joint Table of
Distribution (JTD)
- m. Title 10, United States Code
- n. Title 32, United States Code, National Guard
- o. "National Guard Bureau Joint Staff Strategic Planning Guidance 2009-2010"

2. Abbreviations and Terms.

a. Active Duty Operational Support (ADOS) – (DOD) A tour of active duty for reserve personnel authorized from military and reserve personnel appropriations for work on active or reserve component programs.

b. Air Expeditionary Force (AEF) – (DOD) Deployed US Air Force wings, groups, and squadrons committed to a joint operation.

c. Active Guard and Reserve (AGR) – (DOD) National Guard and Reserve members who are on voluntary active duty providing full-time support to National Guard, Reserve, and Active Component organizations for the purpose of organizing, administering, recruiting, instructing, or training the Reserve Components.

d. Air National Guard Chaplaincy (NGB/HC) – (NGB-OC) The executive component of the Air National Guard Chaplain Corps.

e. Armed Forces Chaplains Board (AFCB) – (NGB-OC) The Armed Forces Chaplains Board makes recommendations to the Secretary of Defense and the Under Secretary of Defense for Personnel and Readiness on religious, ethical, and moral matters for the Military Services, and on related policy issues.

f. Army National Guard Chaplaincy (ARZ-CH) – (NGB-OC) The executive component of the Army National Guard Chaplain Corp.

g. Department of Defense (DOD) – (DOD) The Office of the Secretary of Defense, the Military Departments, the Chairman of the Joint Chiefs of Staff, the combatant commands, the Office of the Inspector General of the Department of Defense, the Department of Defense Agencies, field activities, and all other organizational entities in the Department of Defense

h. Defense Support of Civil Authorities (DSCA) --(DOD) Civil support provided under the auspices of the National Response Plan.

i. Global War on Terrorism (GWOT) – Following the terrorists attacks of September 11, 2001, the United States began military operations to combat terrorism both in the United States and overseas. Military operations to defend the United States against further attacks are known as Operation Noble Eagle. Ongoing military operations in Afghanistan and Iraq are known as Operation Enduring Freedom and Operation Iraqi Freedom, respectively. Together, these three military operations are identified as the Global War on Terrorism (GWOT).

j. Homeland Defense (HD) --DOD) The protection of United States sovereignty, territory, domestic population, and critical defense infrastructure against external threats and aggression or other threats as directed by the President.

1 **k. Homeland Security (HS) – (DOD)** A concerted national effort to prevent terrorist attacks
2 within the United States; reduce America's vulnerability to terrorism, major disasters, and other
3 emergencies; and minimize the damage and recover from attacks, major disasters, and other
4 emergencies that occur.

5 **l. Joint Force Headquarters State (JFHQ)-State – (NGB)** The organization(s) comprising
6 the joint, personal and special staff of each Adjutant General, the purpose of which is to
7 coordinate planning and execution of National Guard Domestic Homeland Defense and Civil
8 Support activities and National Guard readiness and mobilization for active federal service
9 within the guidelines of the specific services.

10 **m. National Guard Bureau (NGB) –** The National Guard Bureau is a joint activity of the
11 Department of Defense.

12
13 **n. National Guard Bureau, Office of the Chaplain (NGB-OC) – (NGB-OC)** The Chaplain
14 Directorate of the National Guard Bureau, consisting of the Director, Deputy Director, Personal
15 Staff, Director of Staff, NGB/HC, the NGB-OC Joint Staff and ARZ-CH.

16
17 **o. Service Specific – (NGB-OC)** The term "Service Specific" refers to those policies,
18 functions, duties and responsibilities applicable to either the Army National Guard or Air
19 National Guard, but not both of them.

20
21 **p. State –** For purposes of this memorandum, the term "State" includes the fifty States, the
22 U.S. Virgin Islands, Guam, Puerto Rico, and the District of Colombia.

23
24 **q. Deviations from Policy.** Deviations from this memorandum are prohibited without prior
25 written approval from the Director, NGB-OC. Submit requests for deviations to this
26 memorandum to the National Guard Bureau Chaplain Service, ATTN: NGB-OC, 1411 Jefferson
27 Davis Hwy, Suite 9500, Arlington, VA 22202-3231.

28
29 **3. Purpose.** This memorandum establishes NGB-OC organizational authorities, systems and
30 responsibilities to maximize operational efficiencies essential for successful federal and domestic
31 missions. Organizational structures, responsibilities and reporting tracks are defined for
32 aligning NGB-OC, NGB/HC, the NGB-OC Joint Staff and ARZ-CH functions. This
33 memorandum supplements applicable Army and Army National Guard, and Air Force and Air
34 National Guard regulations and instructions. It supersedes associated ARZ-CH and NGB/HC
35 regulations, instructions and policy directives.

36
37 **4. Mission.** Religious support constitutes a vital National Guard capability. NGB-OC is
38 responsible for facilitating, coordinating and synchronizing religious support to the National
39 Guard across the domains of HD, HS and DSCA operations. In addition, NGB-OC develops and
40 coordinates strategic policies, guidance, planning and programming to support federal, HD, HS
41 and DSCA missions. Furthermore, NGB-OC facilitates communication and situational
42 awareness among Unified Commands, Service Chiefs of Chaplains, the Armed Forces Chaplains

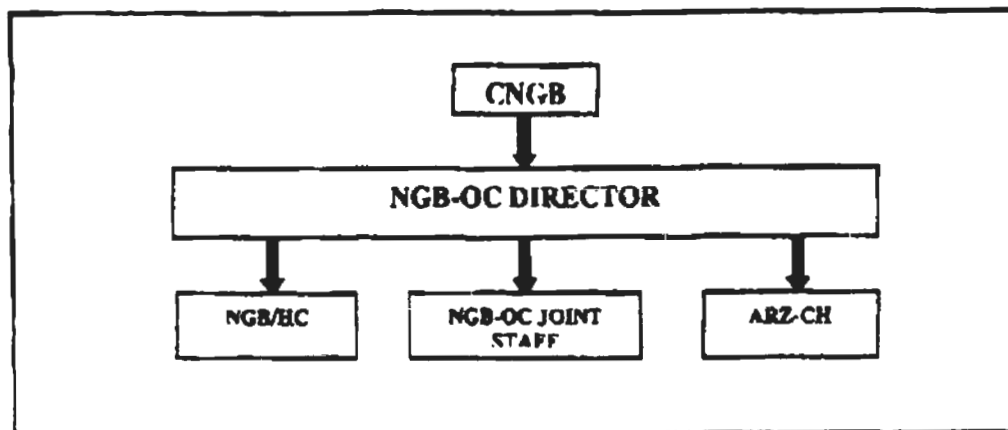
Board (AFCB), NGB/HC, the NGB-OC Joint Staff, ARZ-CH, Joint Force Headquarters-State (JFHQ-State), Joint Task Forces (JTF) and interagency entities.

5. Organization. See Figure 1.1 for an NGB-OC organizational chart.

a. NGB-OC consists of a Director, Deputy Director, the Director's Personal Staff, the Director of Staff, NGB/HC, the NGB-OC Joint Staff and ARZ-CH. The Director is a Traditional Guard Chaplain, General Officer (O-8) and the Deputy Director is a Traditional Guard Chaplain, General Officer (O-7). The Directors of NGB/HC and ARZ-CH are AGR Chaplain, Colonels (O-6s). The NGB-OC Director of Staff and the NGB-OC Joint Staff Director are AGR Chaplain, Colonels (O-6) or civilian equivalents.

b. Contingent upon the decision of the CNGBC, the Director, NGB-OC, and the Deputy Director normally will not be of the same Service. The NGB-OC Director's position usually will rotate between the Army and Air National Guard. The rotation cycle ordinarily will occur every three years.

6. Scope. The NGB is a joint activity of the Department of Defense (see DoDD 5105.77, paragraph 1.1). As a joint activity, NGB-OC is under the authority, direction and control of the Chief, National Guard Bureau (CNGB). NGB/HC, the NGB-OC Joint Staff and ARZ-CH are components of NGB-OC and are subordinate to the authority, direction and control of the Director, NGB-OC. Such an alignment does not preempt or diminish the authority and responsibilities of the Director, NGB/HC or the Director, ARZ-CH from carrying out their service specific state and federal missions.



NATIONAL GUARD BUREAU

Figure 1.1

7. Accountability.

- a. The Director, NGB-OC, is under the immediate authority, direction and control of the CNGB
- b. The NGB-OC Deputy Director, Director of Staff, Directors of NGB/HC, the NGB-OC Joint Staff and ARZ-CH are under the authority, direction and control of the Director, NGB-OC.
- c. All other staff members and active duty operational support personnel (ADOS) report to the Director, NGB-OC; the Deputy Director; the Director of Staff; or the Directors, NGB/HC, the NGB-OC Joint Staff and ARZ-CH.
- d. All chaplains and chaplain assistants assigned to the NGB are under the authority, direction and control of the Director, NGB-OC.
- e. The Directors of NGB/HC, NGB-OC and ARZ-CH are rated according to NGB, United States Army (USA), United States Air Force (USAF) and/or the National Security Personnel System (NSPS) regulations and guidance.

8. Authority. NGB-OC is a member of the CNGB personal staff and is subject to his/her authority and direction.

9. Responsibilities.

- a. Director, NGB Office of Chaplains (NGB-OC).

(1) Supervises and directs all elements and personnel of NGB-OC, NGB/HC, the NGB-OC Joint Staff and ARZ-CH.

(2) Ensures the religious needs of National Guard personnel and their families are provided.

(3) Functions as the principal advisor to the CNGB on all NGB-OC chaplain matters, including issues affecting the spiritual, religious, moral, and ethical well-being of Soldiers, Airmen and their families.

(4) Provides strategic direction for organizing, recruiting, accessing, training and equipping National Guard chaplains, chaplain assistants and civilian employees.

(5) Formulates, coordinates and implements doctrine, policies, directives, regulations, instructions, publications, plans and other authoritative guidance essential for managing NGB/HC, the NGB-OC Joint Staff and ARZ-CH.

(6) Supports federal and domestic operations.

(7) Represents NGB-OC to the Military Departments, the Armed Forces Chaplains Board (AFCB), national level organizations and agencies, JFHQ-State, ecclesiastical endorers and senior dignitaries.

(8) Performs additional duties determined by the CNGB.

b. Deputy Director, NGB Office of Chaplains (NGB-OC)

(1) Assists in providing for the religious needs of National Guard personnel and their families

(2) Represents the Director, NGB-OC, at NGB and NGB-OC staff meetings, official functions and social activities.

(3) Advises the Director, NGB-OC, on all NGB/HC, NGB-OC Joint Staff and ARZ-CH matters.

(4) Interprets and communicates the NGB-OC Director's strategic intent for organizing, recruiting, accessing, training and equipping National Guard chaplains and chaplain assistants.

(5) Participates in formulating, coordinating and implementing doctrine, policies, directives, regulations, instructions, publications, plans, correspondence and other authoritative guidance essential for managing NGB/HC, the NGB-OC Joint Staff, and ARZ-CH.

(6) Supports federal and domestic missions.

(7) Performs additional duties determined by the Director, NGB-OC.

c. Director of Staff, NGB-OC

(1) Directs NGB-OC staff actions to assist the Director, NGB-OC, in accomplishing his/her responsibilities for developing and implementing the strategic direction of the National Guard Chaplaincy (NGC).

(2) Manages and coordinates the daily schedule and activities of NGB/HC, the NGB-OC Joint Staff and ARZ-CH to achieve unity of effort and promote situational awareness.

(3) Formulates, coordinates and implements doctrine, policies, directives, regulations, instructions, publications, plans and other authoritative guidance essential for NGB-OC operations.

(4) Performs strategic and capabilities based assessments to maximize NGB chaplain performance levels.

(5) Advises the Director, NGB-OC, and Deputy Director on NGB/HC, the NGB-OC Joint Staff and ARZ-CH chaplain matters.

(6) Performs additional duties determined by the Director, NGB-OC, and/or the Deputy Director.

d. Director, Air National Guard (ANG) Chaplain Staff.

(1) Supervises and directs all NGB/HC elements and personnel.

(2) Ensures the religious needs of ANG personnel and their families are provided.

(3) Functions as the principal advisor to the ANG Director (NGB/CF) on all NGB/HC chaplain matters, including issues affecting the spiritual, religious, moral, and ethical well-being of airmen and their families.

(4) Serves as a force coordinator to the USAF Chief of Chaplains for Title 10 missions.

(5) Supports domestic (Title 32) missions.

(6) Provides guidance for organizing, recruiting, accessing, training and equipping ANG chaplains and chaplain assistants.

(7) Formulates, coordinates and implements doctrine, policies, directives, instructions, publications, plans and other authoritative guidance essential for managing NGB/HC chaplain programs.

(8) Represents NGB/HC to the Director, NGB-OC; the Deputy Director, NGB-OC; the Director of Staff, NGB-OC; ANG commanders, ecclesiastical representatives and executive level officials.

(9) Serves as a liaison between the USAF Chief of Chaplains and NGB-OC.

(10) Performs additional duties determined by the Director, NGB-OC and/or the ANG Director (NGB/CF).

e. Director, National Guard Bureau (NGB) Joint Chaplain Staff.

(1) Supervises and directs all NGB-OC Joint Staff elements and personnel.

- 1 (2) Functions as the principal advisor to the NGB Director of the Joint Staff (DJS) on all
2 NGB-OC Joint Staff matters, including issues affecting the spiritual, religious, moral, and ethical
3 well-being of Soldiers, Airmen and their families.
4
- 5 (3) Supports domestic (Title 32) missions.
6
- 7 (4) Serves as a force coordinator for the Joint Chaplain Operation Element (JCOE).
8
- 9 (5) Provides guidance for organizing, recruiting, accessing, training and equipping NG
10 chaplains and chaplain assistants
11
- 12 (6) Formulates, coordinates and implements joint doctrine, policies, directives,
13 instructions, publications, plans and other authoritative guidance essential for managing NG
14 chaplain programs.
15
- 16 (7) Represents the NGB-OC Joint Staff to the Director, NGB-OC, the NGB-OC Deputy
17 Director and Director of Staff, the Director of the Joint Staff (DJS), J-Staff Directors,
18 ecclesiastical representatives and executive level officials.
19
- 20 (8) Performs additional duties determined by the Director, NGB-OC and/or the DJS.
21
- 22 f. Director, Army National Guard (ARNG) Chaplain Staff.
23
- 24 (1) Supervises and directs all ARZ-CH elements and personnel.
25
- 26 (2) Ensures the religious needs of ARNG Personnel and their families are provided.
27
- 28 (3) Functions as the principal advisor to the ARNG Director (DARNG) on all ARZ-CH
29 chaplain matters, including issues affecting the spiritual, religious, moral, and ethical well-being
30 of airmen and their families.
31
- 32 (4) Serves as a force coordinator to the USA Chief of Chaplains for federal, Title 10
33 missions.
34
- 35 (5) Supports domestic (Title 32) missions.
36
- 37 (6) Provides guidance for organizing, recruiting, accessing, training and equipping
38 ARNG chaplains and chaplain assistants.
39
- 40 (7) Formulates, coordinates and implements doctrine, policies, directives, instructions,
41 publications, plans and other authoritative guidance essential for managing ARZ-CH chaplain
42 programs.
43

(8) Represents ARZ-CH to the Director, NGB-OC; the Deputy Director, NGB-OC; the Director of Staff, NGB-OC; ARNG commanders; ecclesiastical representatives and executive level officials.

(9) Serves as a liaison between the USA, Chief of Chaplains and NGB-OC.

(10) Performs additional duties determined by the Director, NGB-OC, and/or the DARNG.

Encl
Acronym List

CRAIG R. MCKINLEY
General, USAF
Chief, National Guard Bureau

ACRONYMS

1	
2	
3	
4	ADOS – Active Duty Operational Support
5	AEF – Air Expeditionary Force
6	AFI – Air Force Instruction
7	AFCB – Armed Forces Chaplains Board
8	AGR – Active Guard Reserve
9	ANG – Air National Guard
10	AFCB – Armed Forces Chaplains Board
11	AR – Army Regulation
12	ARNG – Army National Guard
13	ARZ-CH – Army National Guard Chaplaincy
14	CNGB – Chief, National Guard Bureau
15	DARNG – Director, Army National Guard
16	DJS – Director of the Joint Staff
17	DOD – Department of Defense
18	DODD – Department of Defense Directive
19	DSCA – Defense Support of Civil Authorities
20	GWOT – Global War on Terrorism
21	HD – Homeland Defense
22	HS – Homeland Security
23	JCOE – Joint Chaplain Operation Element
24	JFHQ-State – Joint Force Headquarters State
25	JPG – Joint Planning Group
26	J-Staff – Joint Staff
27	JTD – Joint Table of Distribution
28	JTF – Joint Task Force
29	NGB – National Guard Bureau
30	NGB/CF – Director ANG
31	NGB/HC – Air National Guard Chaplaincy
32	NGB-OC – National Guard Bureau, Office of the Chaplain
33	NGC – National Guard Chaplaincy
34	NSPS – National Security Personnel System
35	USA – United States Army
36	USAF – United States Air Force
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Encl 1

CJCS' Warrior and Survivor Care Memorandum and Campaign Plan, signed by the CJCS on 19 NOV 2008.

BLUF: there are two areas of interest where the Service Chiefs of Chaplains are specifically mentioned (I've excerpted them here).

(b)(5)

"(z) Influence the Armed Forces Chaplain Board to network with faith groups to improve the level of support provided to wounded Service members, their families, and the families of those killed in action."

(b)(5)

RE: (z), LTG Stanley McCrystal, the Director of the Joint Staff, will be addressing the AFCEB/Endorsers' Conference on 8 JAN in the PLC2. His comments will cover three major points: 1) thanks for support, 2) the CJCS' emphasis on warrior and survivor care, 3) and suggestions of how faith groups may support Service members and their families in the future. It is our hope that LTC McCrystal will set the table for your Service chaplaincies to continue to reach out to Endorsers and their respective faith groups and look for creative and effective ways to include faith groups in the care of Warriors and Survivors.

The next phase of the campaign plan will be to determine measures of effectiveness (MOEs) on the progress of a particular action, e.g., who, what, when, where, and how many chaplains are being trained on DoD and VA warrior and survivor care processes? The campaign plan adds Warrior and Survivor Care to the JCS Tank agenda starting in MAR 09 where the Joint Chiefs will eventually be sharing the on-going results of executing their part of the plan, to include these two issues.

This email is sent to you in anticipation of your offices being tasked to 1) devise plans to train chaplains/CAs/RPs on DoD and VA systems of care, and 2) devise methods of reaching out to faith groups to engage in the discussion of care for Warriors and Survivors, and 3) determine metrics to measure effectiveness for both initiatives. It's important to note here that the CJCS is adamant about measuring OUTCOMES and not INPUT. In other words, if tasked, and once your organization has devised a plan for providing instruction to chaplains regarding DoD and VA medical processes, how will you know if those initiatives changed

(b)(5)

your Service? Finding a means to measure the OUTCOME may well be difficult. But it is a challenge worthy of our effort if we are to know whether or not our efforts are hitting the target because the target is too important for us to miss.

Our office is ready to assist as necessary.

Chaplain (b)(6) USA
Deputy Joint Staff Chaplain
Office of the Chairman of the Joint Chiefs of Staff
Religious Affairs Office
The Pentagon 2C856

(b)(6)

Proposed AFCC Addition to DODI 1304.28

(b)(5)

6.9. The Military Departments shall cooperate to train their chaplains and chaplain candidates to be professional military chaplains. The Armed Forces Chaplaincy Center (AFCC) shall coordinate the training of chaplains by each of the Military Departments.

6.9.1. The AFCC Oversight Board (AFCCOB) consisting of the Commandants/Commanding Officer of the chaplaincy schools from the Military Departments shall receive guidance from an AFCC Advisory Council (AFCCAC) consisting of the deputy Chiefs of Chaplains of the Military Departments.

6.9.1.1 The AFCCOB shall coordinate all decisions pertaining to the AFCC involving two or more of the Military Departments.

6.9.1.2 The AFCCOB shall provide the primary conduit through which each of the Military Departments' chaplain schools will communicate with Joint Forces Command (JFCOM), the Interservice Training Review Organization (ITRO), the training commands other than one's own, and the Chiefs of Chaplains other than one's own.

6.9.2. Service specific training shall be provided by the relevant Military Department.

6.9.3. Inter-Service training shall be coordinated by the AFCCOB in accordance with (ITRO) procedures.

6.9.4. Joint training shall be coordinated by the AFCCOB in accordance with JFCOM procedures.

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Permitted: Title: 1.56, 1.61

AGENDA
359th MEETING OF
THE ARMED FORCES CHAPLAINS BOARD
April 9, 2009

Navy Annex (1056)
1300

- A. INVOCATION Army
- B. PRESENTATION OF THE MINUTES OF THE 358th MEETING OF THE ARMED FORCES CHAPLAINS BOARD (AFCB) 27 FEBRUARY 2009 (TAB A)
- C. REPORT BY CHAPLAIN OF THE JOINT STAFF, OFFICE OF RELIGIOUS AFFAIRS 9 APRIL 2009 (TAB B)
- D. REPORTS/RECOMMENDATIONS OF AFCB ADVISORY GROUPS

(b)(5)
Change to DD Form 2088: DOD Directive-type Memorandum 07-015-USD(P&R) requires any system, process, or form that collects, transfers, or retains Personally Identifiable Information (PII) must properly document the authority for, and justify the use of that information and if unjustified, eliminate it from the system, process, or form. DD Form 2088 contains a block requesting social security number information (PII). The three Service Chief of Chaplain's Personnel Officers have identified that their Services do not require the social security numbers of assessed chaplains and therefore no justification exists to continue its collection on the DD Form 2088. RECOMMENDATION: to approve removal of the social security block from the Form 2088 and to communicate the same to the DoD Forms Management Program.

The DCoE conducts a monthly VTC meeting at which various Warrior and Family Care issues are discussed and communicated. The Chaplaincies have been invited to present / brief chaplain-related Warrior and Family Care programs and initiatives at the December 2009 VTC. RECOMMENDATION: that the MAG be tasked to coordinate a tri-Service response supporting the DCoE VTC invitation.

- E. ITEMS FOR DISCUSSION

(b)(5)
Policy Advisory Group on Chaplains and Court Martial Boards: (TAB C); Navy and Air Force legal input pending.

Organization and responsibilities—National Guard Bureau, Office of the Chaplain discussion (TAB D).

MAG and PAG met on 31 March to deliberate and prepare a response to CJCS i.e. CJCS Memorandum of 19 Nov 08 Subject: "Warrior and Survivor Care" (excerpt at TAB E)

MAG met with Defense Center of Excellence for Psychological Health and TBI (DCoE)

Representative on 31 March to deliberate and rewrite recommendation for AFCB consideration concerning chaplain involvement in the DCoE.

TAG and policy representatives in deliberative process to consider recommendation to AFCB concerning AFCCOB's proposal to add language to DODI 1304.28 (6.1.3) (TAB F). Recommendation pending completion of advisory groups deliberations.

F. ITEMS TO BE NOTED

Next PAG meeting scheduled for ?.

Next AFCB meeting scheduled for 1300, 11 June 2009, Henderson Hall Chapel.

G. TRAVEL AUTHORIZATIONS SENT SINCE THE 356th MEETING
OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF
27 FEBRUARY 2009.

Most Reverend Timothy P. Broglio
Archbishop for the Military Services
April 13-June 8, 2009
England, Germany, Turkey, Spain, Italy and Greece

Most Reverend Brandon Keith Travis
Chaplaincy Evangelism Team Leader
Southern Baptist Convention through the North American Mission Board
May 25-29, 2009
Korea
Accompanied by John Steven Evans and Sally Schultz Evans

**Minutes
THREE HUNDRED AND FIFTY-EIGHTH MEETING OF
OF THE ARMED FORCES CHAPLAINS BOARD**

February 27, 2009

The 358th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1300 on Feb 27, 2009 at the Henderson Hall Chapel. The meeting was chaired by Chaplain, Rear Admiral Robert F. Burt, USN.

Present: Rear Admiral Robert F. Burt, CHC, USN – Chairman
Chaplain (Major General) Cecil R. Richardson, USAF
Rear Admiral Alan Baker, CHC, USN
Chaplain (Brigadier General) Donald L. Rutherford, USA
Chaplain Jonathan M. Frusti, CHC, USN – Executive Director

Absent: Chaplain (Major General) Douglas L. Carver, USA
Chaplain (Brigadier General) David Cyr, USAF
Chaplain (COL-P) Ray Woolridge, USAR
Chaplain (Major General) John Ellington, ANG
Chaplain (Brigadier General) Jack Sewell, USAFR
Chaplain (Brigadier General) Bryan Hult, ARNG
Rear Admiral Joseph David Stinson, CHC, USN

Guests: The (b)(6) OHC, Royal Navy Chaplain of the Fleet
Chaplain (Major) (b)(6) USA – Deputy JCS Chaplain

A. INVOCATION

The Invocation was given by Chaplain Baker.

B. APPROVAL OF MINUTES

The minutes of the 357th meeting of the Armed Forces Chaplains Board were **APPROVED** with the following corrections: Absent: "Chaplain (Brigadier General) John Ellington, ANG" should read "Chaplain (Major General John Ellington, ANG", and "Chaplain, Colonel Jack Sewell, USAFR" should read "Chaplain (Brigadier General) Jack Sewell, USAFR."

C. REPORT BY CHAPLAIN OF THE JOINT STAFF, OFFICE OF RELIGIOUS AFFAIRS

Report by Chaplain (b)(6) provided process updates on:

(b)(5) JP 1-10 status

- Joint Staff/Combatant Command Chaplain and Religious Support Senior Enlisted Leader Conference

(b)(5), (b)(6)

- Draft Memorandum of Agreement between Service chiefs of Chaplains, Joint Staff Chaplain, Combatant Command Chaplains RE: Management of Joint Assignments and Rotation Schedule
- Joint Capabilities Assessment, and Joint Staff Religious Affairs Senior Enlisted Leader

Chaplain (b)(6) will provide Chiefs of Chaplains information concerning their participation in the Joint Staff Command Chaplain Conference.

D. REPORTS/RECOMMENDATIONS OF AFCEB ADVISORY GROUPS

PAG 11 Feb 09 Minutes

(b)(5)

Having met all DOD administrative requirements for listing as a DOD endorsing agency the AFCEB **APPROVED** that the Unaffiliated Baptist Churches of America be added to the DOD list of endorsing agencies.

DISAPPROVED recommendation that the DOD Defense Center of Excellence for Psychological Health and Traumatic Brain Injury (DCoE) establish the requirements and billet for a joint rotational billet, pending additional research and advisement by the Ministry Advisory Group (MAG) and input from the JCS Chaplain pertaining to the establishment of rotational billets. **TASKED** MAG to rewrite the recommendation, with consideration given to a position descriptor (missions, functions and tasks).

MAG 24 February 09 Minutes

(b)(5)

APPROVED recommendation to create a working group made up of members of the PAG and the MAG as well as one additional staff member from each of the Services (to be determined by the Chiefs of Chaplains via their Execs) to discuss the AFCEB's response to the Chairman of the Joint Chiefs of Staff's Memorandum of 19 Nov 08: Subject: Warrior and Survivor Care and to draft a letter to the Chairman concerning the same.

APPROVED recommendation concerning DCoE's request for a point of contact between the AFCEB and the DCoE in the area of resiliency with the caveat that each Service provide a single point of contact for that purpose.

E. ITEMS FOR DISCUSSION

(b)(5)

ASD RA request (letter) for "approval to add a sub-bullet to DODI 1304.28, 6.1.3: 'to allow appointment of funded service post graduated ordained chaplains into a mentoring program based on concurrence with service chiefs of Chaplains and ecclesiastical endorsing agency'." **DISAPPROVED** policy working group's recommended response, determining that it had been overcome by events. **TASKED** Executive Director to write letter of response to ASD RA with the following points: The issue of appointing funded service post graduated ordained chaplains into a mentoring program is an Air Force

(b)(5)

specific issue; the AFCB recognizes that the Air Force has already addressed the issue and implemented a program in conjunction with the Archdiocese for the Military Services and the Air Force Academy.

APPROVED RECOMMENDATION and **TASKED** that a working group made of up the Training Advisor Group (TAG) and Service policy representatives meet to develop a recommendation for AFCB consideration concerning the AFCCOB's proposal to add language to DODI 1304.28 (6.1.3.) (ATTACHMENT 1).

TABLED Policy Advisory Group's recommendation on Chaplains and Court Martial Boards. **TASKED** Service policy representatives from each Service which hasn't already done so, to vet recommendation (ATTACHMENT 2) via Service's legal offices (Navy and Air Force) for review prior to Board's reconsideration.

F. ITEMS TO BE NOTED

Next AFCB meeting scheduled for 1300, 9 April 2009 at Henderson Hall Chapel.

G. TRAVEL AUTHORIZATIONS SENT SINCE THE 357th MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF 10 December 2008.

(b)(6) Bishop Woodie W. White & (b)(6)

Ecclesiastical Endorsing Agent
The United Methodist Church

(b)(6) Mr. William T. Carter, Director Endorsement

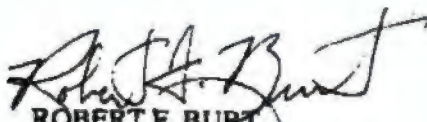
The United Methodist Church

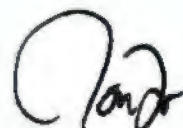
(b)(6) Ms. Mary Ann Moman, GBHEM Associate General Secretary

The United Methodist Church

All traveling to Italy and Germany
February 10-22, 2009

The 358th meeting of the Armed Forces Chaplains Board was adjourned at 1455.


ROBERT E. BURT
Chaplain, Rear Admiral, USN
Chairman


JONATHAN M. FRUSTI
Chaplain, CHC, USN
Executive Director

**MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAIN BOARD
Date 11 Feb 09**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplain Board (AFCB) was held 1410 hours in the Office of the Executive Director, Armed Forces Chaplain Board, Pentagon Room 2E341.

Members Present:

CH (COL) **Richard L. Pace** USA, Chair
Ch, Col **Conrado E. Navarro** USAF, Recorder
CAPT **Margaret G. Kibben** CHC, USN, Member

Ad Hoc Members Present:

CAPT Jonathan M. Frusti CHC, USN – Executive Director, AFCB

1. Agenda Items:

- a. **Recommendation to the AFCB for chaplain presence at the Defense Center of Excellence (DCoE)** – Recommended courses of action considered: 1) a full time military chaplain, senior enough in rank to request assistance from the Services; 2) a VA or Retired chaplain; 3) a contract chaplain; and 4) shared responsibility by more than 1 chaplain, perhaps a full time AD chaplain assisted by a part time VA chaplain. Recommend the DCoE establish the billet requirements and procure a rotational active duty billet.
- b. **Addressed Christian Churches and Churches of Christ (CC&C) question: Must CC&C report to the body that originally sponsored it or are we able to stand alone as a separate endorsing body?** – PAG determined that this is an internal matter that must be decided within the endorsing body. If they wish to become a stand alone organization, they will be required to establish themselves as such and complete all pertinent documents.
- c. **AFCB Endorser Conference After Action Report** – Received numerous “best ever” comments from several endorsers. Preponderance of the accolades regarded the inspiring briefings from the Chiefs of Chaplains and their collegial relationship with one another. Since most of the PAG members are due to leave this summer, the roles for next year’s conference were decided as follows: Air Force—IT, Army—food, Navy—escorts.
- d. **“Ordination” vs. “Licensing” interpretation of DODI 1304.28: Do the Services have a requirement or preference?** – PAG members decided that there is no preference among the Services regarding which terminology is acceptable. The Services will accept any terminology that the endorsers deem necessary for ministry performance.

2. There being no other business, the meeting was adjourned at 1553.

//SIGNED//
CH (COL) Richard L. Pace USA
PAG Chair

13 Feb 09
Date

//SIGNED//
Ch, Col, Conrado E. Navarro USAF
PAG Recorder

13 Feb 09
Date

//SIGNED//
CAPT (b)(6) CHC, USN
PAG Member

13 Feb 09
Date

//SIGNED//
CAPT Jonathan M. Frusti, CHC, USN
Executive Director, AFCB

13 Feb 09
Date

**MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held 1230 hours, 28 May 2009, at Pentagon, Room 2E341 (AFCB Office)

Members Present:

CH (COL) **Richard L. Pace** USA, Chair
Ch, Col **Gertrudo E. Navarro** USAF (Recorder)
CAPT **Margaret G. Kibben** CHC, USN, Member

Non-voting Members Present:

CAPT Jonathan M. Frusti CHC, USN – Executive Director, AFCB

1. Old Business:

- a. Previous minutes were approved via email.

2. New Business:

- a. **Chaplain Coverage for families of deceased at Dover:**
 - a. AFMAOC – Air Force Mortuary Affairs Operations Center is a Direct Reporting Unit (DRU) of the AF/A1
 - b. Current manning: 1 civilian over hire minister paid by the 436th Wing; 2 reserve AF chaplains on rotation
 - c. As of 1 Oct 09 contract for civilian over hire will be paid by AF/A1 and also the possibility of two more contract over hires
 - d. Pastoral care to family members is provided by the AFMAOC civilian ministers and 436th active duty chaplains as needed
- b. **DD Form 2088:**
 - a. Current form stays in effect until new ones is published. New form will exclude social security number requirement.
- c. **DCoE chaplain recommendation:**
 - a. PAG reiterates its recommendation that if the DCoE provides an authorization that the Services' Chief of Chaplains fill the billet.
- d. **DODI 1304.28; para. E5.1.1.2: "Application for Active Duty: DA Form 160; AF Form 125, EAD Application (AF Reserve/Guard; Navy Reserve Recall: NP1131/5.**
 - a. Recommend changing policy to additionally allow Reserve Duty applicants to serve as a Religious Organization's (RO) first applicant in conjunction with the RO's application to become listed as DOD endorsing agency.

3. There being no other business, the meeting was adjourned at 1430.

CAPT ^{(b)(6)} Margaret G. Kibben CHC, USN
PAG Member

Date

CH (COL) ^{(b)(6)} Richard L. Pace, USA
PAG Chair

Date

Ch, Col, ^{(b)(6)} Conrado E. Navarro, USAF
PAG Recorder

Date

CAPT Jonathan M. Frusti, CHC, USN
Executive Director, AFCB

Date

**MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES SERVICES CHAPLAINS BOARD**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held 1300 hours, 7 October 2009, at Navy Annex, Room 1608

Members Present:

CH (COL) ^{(b)(6)} Scottie R. Lloyd, USA, (Recorder)
Ch, Col David L. Morrow, USAF (Member)
CAPT ^{(b)(6)} Boyle Dunn CHC, USN (Chair)

Non-voting Members Present:

CH (COL) Thomas E. Preston, USA

1. Old Business:

- a. Previous minutes were approved via email.

2. New Business:

(b)(5) a. Catholic Apostolic National Church Candidate

- (1) Applicant requests endorser status.
- (2) All regulatory requirements are met for endorser status.
- (3) Recommend the Catholic Apostolic National Church be approved as an authorized endorser.

b. The Convocation of Anglicans in North America Candidate

- (1) Applicant requests endorser status.
- (2) All regulatory requirements are met for endorser status.
- (3) Recommend the Convocation of Anglicans in North America Candidate be approved as an authorized endorser.

c. DODI 1304.28: para E3.1.2 Discussion entertained concerning "without waiver" qualification for a first time endorser's active duty candidate.

- (1) The questions is: Should there be further clarification on the requirements or are they too restrictive, particularly in regards to physical waivers.
- (2) OSD Officer Accessions has no such restriction.

(b)(5)

- (3) OSD position is that exceptions to policy on a case by case basis can be requested by the service to DUSD-MPP. This is solely at the particular service's discretion and need. There is no requirement from OSD to do so. DUSD-MPP asked to have this fact made known to the service Chief of Chaplains' personnel officers. This was accomplished.

d. DODI 1304.28: para 6.4 Discussion ensued on the issue of Civilian Chaplains. There is no mention of government "hired" Civilian Chaplains in DOD policy.

- (1) Each service explained their current policy and issues surrounding recent statistics presented by DOD sources.
- (2) Army and Navy have technicians that are not classified as civilian chaplains by definition.

(b)(5)

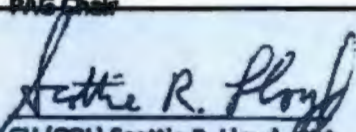
- (4) At issue for the AFCEB is what mechanisms and safeguards, if any, should be in DOD policy regulating the hiring of civilian clergy such as those we have in accessioning ministers to be uniformed military officer/chaplains?
- (5) The issue was tabled for more research and discussion.

3. There being no other business, the meeting was adjourned at 1400.

CAPT (b)(6) Doree Dunn, CHC, USN
PAG Chair

Date

(b)(6)


CH (COL) Scottie R. Lloyd, USA
PAG Recorder

Date

Ch, Col, (b)(6) David L. Morrow, USAF
PAG Member

Date

CH (COL) Thomas E. Preston, USA
Executive Director, AFCEB

Date

**MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES SERVICES CHAPLAINS BOARD**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held 1130 hours, 9 November 2009, at Navy Annex, Room 1608

Members Present:

CH (COL) [REDACTED] Scottie B. Lloyd USA, (Recorder)
Ch, Col [REDACTED] David L. Morrow USAF (Member)
CAPT [REDACTED] Doyle Dunn CHC, USN (Chair)

Non-voting Members Present:

CH (COL) Thomas E. Preston, USA

1. Old Business:

- a. Previous minutes were approved via email.

2. New Business:

(b)(5), (b)(6)

a. Proposed Endorser Conference Agenda

(1) Each Service Chief of Chaplain will speak 15-20 minutes on a subject of their choice. CH (MG) Carver, Army Chief, will speak first in order to accommodate an early departure for another engagement followed by RADM Burt, Chaplain, and CH (MG) Richardson.

(2) ADM Mullin cannot attend, but GEN Cartwright has been asked to attend and speak on the importance of the endorser's work and the challenge being experienced by the military.

(3) Assistant Secretary of the Army, the Honorable Mr. Carr, is invited to speak on the subject of "Don't Ask, Don't Tell" with a Q & A session to follow.

(4) CH (COL) Steiner will present changes to JP 1-05 for 10 minutes followed by 10 minutes from each of the Personnel Directors of the Services on specific issues unique to their situations.

(5) Each Service personnel office will contribute a person to assist with registration and other logistical needs during the conference. Each Service Personnel Director will bring a lap top computer and any other material required for presentation. This includes information packets for endorsers. Display tables are an option for each Service.

(6) Class A uniforms will be worn by Service personnel. Lunch is paid for the endorsers along with a continental breakfast.

- b. The proposed schedule

(b)(5)

0730-0745 Arrive to hotel
0745-0810 Registration
0830-0945 Welcome Remarks/Chief of Chaplain presentations
0945-1000 Break
1000-1045 GEN Cartwright
1045-1100 Break
1100-1200 Mr. Carr
1200-1245 Lunch in the hotel (spouses join)
1245-1400 CH Steiner and the three Service Personnel Directors

c. The next PAG meeting

- (1) Another meeting will be scheduled before the next AFCB meeting on 16 Dec.
- (2) The uniform religious Insignia issue will be on the agenda for the next meeting.

3. There being no other business, the meeting was adjourned at 1300.

CAPT Doyle Dunn CHC, USN
PAG Chair

Date

(b)(6)

Scottie R. Lloyd
CH (COL) Scottie R. Lloyd, USA
PAG Recorder

4 Dec. 2009
Date

Ch, Col. David L. Morrow USAF
PAG Member

Date

CH (COL) Thomas E. Preston, USA
Executive Director, AFCB

Date

**MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES SERVICES CHAPLAINS BOARD**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held 1300 hours, 8 December 2009, the Carpenter Building, Bolling Air Force Base, Air Force Chief of Chaplains office.

Members Present:

CAPT ^{(b)(6)} Doyle Dunn, CHC, USN (Chair)
CH (COL) ^{(b)(6)} Scottie R. Lloyd, USA, (Recorder)
Ch, Col ^{(b)(6)} David L. Morrow, USAF (Member)

Non-voting Members Present:

CH (COL) Thomas E. Preston, USA

1. Old Business:

- a. Previous minutes were approved via email.

2. New Business:

a. Endorser Meeting Agenda

(b)(5)

- (1) Agenda was finalized and discussed in detail to insure everyone knew their responsibilities and requirements.
- (2) GEN Cartwright is now replaced with LTG Paxton, USMC, J3, as a speaker at 1000-1045.
- (3) The location of the Endorser's Conference is the Hilton at the Alexandria mark Center, 5000 Seminary Road.
- (4) Each Service Personnel Directorate is asked to send a bio of their Chief to CH Preston for the program in the near future.
- (5) The Personnel Directors will deal with emerging issues in their respective Service for accessions. Each Director gets 15 minutes.

b. The proposed schedule as amended from last meeting:

0730-0745 Arrive to hotel
0745-0810 Registration/ Continental Breakfast
0830-0845 Welcome Remarks/Chief of Chaplain Presentations
0945-1000 Break
1000-1045 LTG Paxton, USMC, J3

(b)(5), (b)(6)

1045-1200 Mr. Carr, DUSD (P&R) Military Personnel Policy
1200-1245 Lunch in the hotel (spouses join)
1245-1315 CH Steiner, CHC, USN: New JP1-05
1315-1400 Service Chaplain Personnel Directors
1400 Adjourn

c. The group discussed several issues of interest surfacing among the Services and AFCB.

- (1) The group discussed chaplain insignia as new faith groups continue to expand.
- (2) The groups discussed the DoDI on seminary degrees and other related accession issues.
- (3) Next PAG meeting will be in early Feb and the next AFCB meeting is 18 Feb 10.

3. There being no other business, the meeting was adjourned at 1530.

CAPT (b)(6) Doyle Dunn CHC, USN
PAG Chair

Date

CH (COL) Scottie R. Lloyd USA
PAG Recorder

Date

Ch, Col, David L. Morrow USAF
PAG Member

Date

CH (COL) Thomas E. Preston, USA
Executive Director, AFCB

Date

Minutes
THREE HUNDRED AND SIXTY-FOURTH MEETING OF
OF THE ARMED FORCES CHAPLAINS BOARD

18 February 2010

The 364th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1330, 18 February 2010 at the Pentagon. The meeting was chaired by Chaplain (MG) Douglas L. Carver, USA.

Present: Chaplain (Major General) Douglas L. Carver, USA - Chairman
Rear Admiral Robert F. Burt, CHC, USN
Chaplain (Major General) Cecil Richardson, USAF
Chaplain (Brigadier General) Donald L. Rutherford, USA
Rear Admiral (Lower Half) Mark L. Tidd, CHC, USN
Chaplain (Colonel) Thomas E. Preston, USA - Executive Director

Absent: Rear Admiral (Lower Half) Joseph David Stinson, CHC, USN
Chaplain (Brigadier General) David Cyr, USAF
Chaplain (Major General) John Ellington, ANG
Chaplain (Brigadier General) Jack Sewell, USAFR
Chaplain (Brigadier General) Bryan Hult, ARNG
Chaplain (Brigadier General) Ray Woolridge, USAR

Guests: Captain (b)(6) Mark Steiner, CHC, USN - JSC Chaplain
(b)(6) Acting Executive Director/Director of Policy and Research,
U.S. Commission on International Religious Freedom

A. INVOCATION

The Invocation was given by Chaplain Carver.

B. APPROVAL OF MINUTES

The minutes of the 363rd meeting of the AFCB on 16 Dec 2009 were approved.

C. (b)(6) presented an outline of the work and capabilities of the U.S. Commission on International Religious Freedom and offered their help and services to the Military Department's Chaplains' Corps.

D. REPORT BY CHAPLAIN OF THE JOINT STAFF, OFFICE OF RELIGIOUS AFFAIRS

Report provided by Capt (b)(6) Mark Steiner, CHC, USN, Chaplain of the Joint Staff. Board accepted his report.

E. REPORTS/RECOMMENDATIONS FROM AFCB ADVISORY GROUPS

(b)(5) **PAG: APPROVED** recommendation of the PAG to not recommend changes to the language of DoDI 1304.28 concerning the educational requirements for candidates for chaplaincy which require a post-baccalaureate, singular, 72 hour degree program of graduate level work and to agree to grandfather in those who are already in the accession

(b)(5)

pipeline (including Chaplain Candidates) with lesser degree programs.

APPROVED the recommendation to recommend the Korean Presbyterian Church Abroad be listed as an endorser of chaplains for DoD having met all requirements as prescribed in DoDI 1304.28.

F. ITEMS FOR DISCUSSION

(b)(5)

- The Chairman led a discussion on Chaplain Insignia and possible options for the future.
TASKED Executive Director to form a working group of policy chaplains from each Chief's office to provide a staff to the AFCB on the issue.
- Discussed past and future correspondence of the board and Executive Director.
TASKED Executive Director to work with Chairman in preparing correspondence with DCoE regarding their agreement to provide force structure for a chaplain within their organization to work both DCoE and NICOE (National Intrepid Center of Excellence).
- Discussed legislative proposal regarding religious accommodation. Executive Director informed them that it was now posted on the Office of Legislative Counsel's website for the Service's chops.

G. ITEMS TO BE NOTED

- Next AFCB meeting scheduled for 1300, 8 April 2010 at the Pentagon Conference Center.

H. TRAVEL AUTHORIZATIONS SENT SINCE THE 363rd MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF 16 Dec 2009.

(b)(6)


Bishop Joseph Estabrook, AMS, 17-28 Dec, Saudi Arabia


Bishop Woody White, William Carter, Charles and (b)(6)

Jerome DelPino,

Feb 9-21, Italy and Germany.

The 364th meeting of the Armed Forces Chaplains Board adjourned at 1445.


DOUGLAS L. CARVER
Chaplain (MG) USA
Chairman


THOMAS E. PRESTON
CH (COL) USA
Executive Director

Minutes
365th MEETING OF
OF THE ARMED FORCES CHAPLAINS BOARD

5 March 2010

The Chairman called a meeting of the Armed Forces Chaplains Board (AFCB) conducted at 1300, 5 March 2010 at the Pentagon. The meeting was chaired by Chaplain (MG) Douglas L. Carver, USA.

Present: Chaplain (Major General) Douglas L. Carver, USA - Chairman
Chaplain (Brigadier General) Donald L. Rutherford, USA
Chaplain (Brigadier General) David Cyr, USAF
Rear Admiral (Lower Half) Mark L. Tidd, CHC, USN
Chaplain (Colonel) Thomas E. Preston, USA - Executive Director

Absent: Rear Admiral (Lower Half) Joseph David Stinson, CHC, USN
Rear Admiral Robert F. Burt, CHC, USN
Chaplain (Major General) Cecil Richardson, USAF
Chaplain (Brigadier General) Jack Sewell, USAFR
Chaplain (Brigadier General) Bryan Hult, ARNG
Chaplain (Brigadier General) Ray Woolridge, USAR

Guests: CH (COL) Michael Hoyt, USA
Ch COL Jerry Pitts, USAF
CH (COL) Philip Griffin
CDR (b)(6) CHC, USN

A. STATED PURPOSE OF MEETING

The Chairman informed the Board members and their guests (policy representatives from each Chiefs of Chaplain's Office) that this meeting was called to discuss responses being formulated by DoD to the Fort Hood report "Protecting the Force: Lessons from Fort Hood".

B. INVOCATION


The Invocation was given by Chaplain Carver.

C. DISCUSSION


(b)(5) CH Preston provided current information from one of the DoD Working Groups to which he is assigned. The responses being prepared to recommendations 2.3, 2.7, 4.9 a & b, and 4.10 in the Fort Hood report were briefed. These recommendations concern the Endorsing Agents and their Religious Bodies, religious accommodation, chaplains' involvement in the planning and execution of emergency response on military installations and the training chaplains receive for responding to mass casualty situations.

The Chairman facilitated the discussion between board members and their policy representatives.

D. The 365th meeting of the Armed Forces Chaplains Board adjourned at 1420.



DOUGLAS L. CARVER
Chaplain (MG) USA
Chairman



THOMAS E. PRESTON
CH (COL) USA
Executive Director

Minutes
THREE HUNDRED AND SIXTY-SIXTH MEETING OF
OF THE ARMED FORCES CHAPLAINS BOARD

8 April 2010

The 366th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1330, 8 April 2010 at the Pentagon Library and Conference. The meeting was chaired by Chaplain (MG) Douglas L. Carver, USA.

Present: Chaplain (Major General) Douglas L. Carver, USA - Chairman
Rear Admiral Robert F. Burt, CHC, USN
Chaplain (Brigadier General) Donald L. Rutherford, USA
Chaplain (Brigadier General) David Cyr, USAF
Rear Admiral (Lower Half) Mark L. Tidd, CHC, USN
Chaplain (Colonel) Thomas E. Preston, USA - Executive Director

Absent: Chaplain (Major General) Cecil Richardson, USAF

Guests: Mr. Bill Carr Deputy Undersecretary MPP
Rear Admiral (Lower Half) Joseph David Stinson, CHC, USN
Captain Mark Steiner CHC, USN - JSC Chaplain
Ch. Col. Greg Linsky USAF
Capt Doyle Dunn CHC, USN

A. INVOCATION

The Invocation was given by Chaplain Cyr, USAF.

B. DISCUSSION WITH MR. CARR

(b)(5), (b)(6)

Members discussed with Mr. Carr the status of brief on Religious Accommodation for the new Undersecretary (P&R), Dr. Stanley. Members requested Mr. Carr's assistance in setting up an initial meeting with Dr. Stanley with hopes of doing this on a quarterly basis as was done with Dr. Stanley's predecessor. Mr. Carr agreed to do so with the Executive Director's assistance.

C. APPROVAL OF MINUTES

The minutes of the 364th meeting of the AFCB on 18 Feb 10 and the 365th meeting on 5 Mar 10(called) were approved.

D. REPORT BY CHAPLAIN OF THE JOINT STAFF, OFFICE OF RELIGIOUS AFFAIRS

(b)(5), (b)(6)

Report provided by Capt Mark Steiner, CHC, USN, Chaplain of the Joint Staff. CH Steiner extended thanks from the Chairman JCS for their work on the Suicide Prevention public service announcement. Discussion followed concerning a meeting with the Chairman with regard to this and possible other meetings with the Chairman to discuss religious operations in the joint arena. The board took no action on this at this time. The Chairman of the AFCB tasked the Executive Director to send out a copy of

(b)(5)

the Board's charter to each member to study in regard to this. The Board accepted his report.

E. REPORTS/RECOMMENDATIONS FROM AFCB ADVISORY GROUPS

No reports at this time.

F. ITEMS FOR DISCUSSION

(b)(5), (b)(8)

- Ch, Col, Gary Linsky, USAF, and Capt Doyle Dunn, CHC, USN, who are members of the DADT Comprehensive Working Group met with the Board to seek their support and help for the Working Group's desire to gain input from the Chaplain Endorsers. The Chairman tasked the Executive Director to draft a letter for the three Chiefs of Chaplains to sign to this regard to serve as a cover letter for the letter sent to the AFCB from the Chief of Staff of the Working Group. Both letters are to be sent out to each Endorser.
- A brief discussion followed regarding an update of the Fort Hood Report Response Working group's work on recommendations involving religion, chaplains and endorsers.

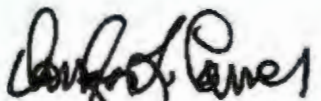
G. ITEMS TO BE NOTED

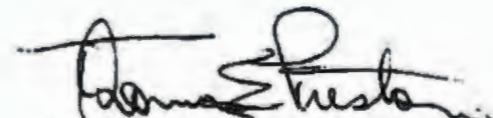
- Next AFCB meeting scheduled for 1300, 4 June 2010, at the Pentagon Conference Center.

H. TRAVEL AUTHORIZATIONS SENT SINCE THE 365th MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF 5 MAR 10.

None

The 366th meeting of the Armed Forces Chaplains Board adjourned at 1500.


DOUGLAS L. CARVER
Chaplain (MG) USA
Chairman


THOMAS E. PRESTON
CH (COL) USA
Executive Director

Minutes
THREE HUNDRED AND SIXTY-SEVENTH MEETING OF
OF THE ARMED FORCES CHAPLAINS BOARD

11 JUNE 2010

The 367th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1330, 11 June 2010 at the Pentagon Library and Conference. The meeting was chaired by Chaplain (MG) Douglas L. Carver, USA.

Present: Chaplain (Major General) Douglas L. Carver, USA - Chairman
Chaplain (Brigadier General) Donald L. Rutherford, USA
Chaplain (Brigadier General) David Cyr, USAF
Rear Admiral (Lower Half) Mark L. Tidd, CHC, USN
Chaplain (Colonel) Thomas E. Preston, USA - Executive Director

Absent: Chaplain (Major General) Cecil Richardson, USAF
Rear Admiral Robert F. Burt, CHC, USN

Guests: MajGen Gregory Biscone, Chief of Staff DADT CRWG
Capt [redacted] CHC, USN, Member DADT CRWG
CAPT [redacted] CHC, USN
CAPT [redacted] CHC, USN
LTC [redacted] SC Deputy Chaplain
Ltc [redacted] Incoming JSC Deputy Chaplain
[redacted] National Bible Association

A. INVOCATION

The Invocation was given by Chaplain Rutherford, USA.

B. DISCUSSION WITH MAJOR GENERAL BISCONI AND CHAPLAIN DUNN

[redacted]
MajGen Biscone and Chaplain Dunn discussed the process of the DADT CRWG, providing an update of where they are in their processes of investigation and deliberation.

C. APPROVAL OF MINUTES

The minutes of the 366th meeting of the AFCB on 18 Feb 10 and the 365th meeting on 8 April 10 were approved.

D. PRESENTATION BY RICHARD GLICKSTEIN, NATIONAL BIBLE ASSOCIATION

[redacted]
[redacted] gave a report of the new military Bible being published for Service Members and encouraged the members of the Board to support National Bible Week in November this year.

E. REPORT BY CHAPLAIN OF THE JOINT STAFF, OFFICE OF RELIGIOUS AFFAIRS

(b)(5), (b)(6)

Report provided by CH (LTC) (b)(6) USA, Deputy Chaplain of the Joint Staff. CH (b)(6) introduced Ch Ltc (b)(6) USAF the incoming Deputy Chaplain of the Joint Staff.

F. REPORTS/RECOMMENDATIONS FROM AFCB ADVISORY GROUPS

(b)(5), (b)(6)

PAG: Recommended that the Board approve that the Anglican Mission in the Americas be listed as an Ecclesiastical Endorsing Agent with DoD. Board approved this recommendation without dissent.

F. ITEMS FOR DISCUSSION

(b)(5)

- A brief discussion followed regarding an update of the Fort Hood Report Response Working group's work on recommendations involving religion, chaplains and endorsers. Possible changes to DoDI 1300.17 and 1304.28 were discussed as well as the possibility of DoD publishing a religious accommodation guide in response to the Fort Hood Report. Executive Director **TASKED** to provide a copy of Great Britain's Armed Forces guide to Board Members.
- Discussion of current accommodation issues included the initiative of some Jewish endorsers seeking accommodation of beards for Rabbis.
- Executive Director reported that the acting Deputy Undersecretary for Military Child and Family Policy (MCFP) that the chaplain billet within that Directorate was currently needed more in DoDEA, from whence the billet had originally come, for a line officer at this time. Board agreed not to oppose the move of the billet.

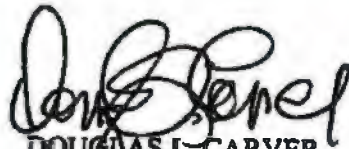
G. ITEMS TO BE NOTED

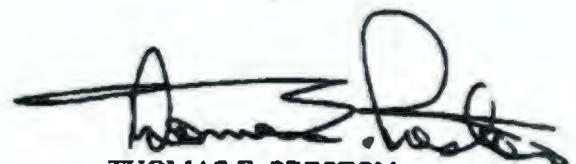
- Next AFCB meeting scheduled for 1300, 6 Aug 2010, at the Pentagon Conference Center.

H. TRAVEL AUTHORIZATIONS SENT SINCE THE 365th MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF 5 MAR 10.

- (b)(6) Keith Travis, David Mullis, Tommy Smith, Timothy Patterson (Southern Baptist Convention): Korea 22-28 May

The 367th meeting of the Armed Forces Chaplains Board adjourned at 1530.


DOUGLAS L. CARVER
Chaplain (MG) USA
Chairman


THOMAS E. PRESTON
CH (COL) USA
Executive Director

Minutes
**THREE HUNDRED AND SIXTY-EIGHTH MEETING OF
OF THE ARMED FORCES CHAPLAINS BOARD**

6 Aug 2010

The 368th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1330, 6 August 2010 at the Pentagon Library and Conference. The meeting was chaired by Chaplain (MG) Douglas L. Carver, USA.

Present: Chaplain (Major General) Douglas L. Carver, USA - Chairman
Rear Admiral Robert F. Burt, CHC, USN
Chaplain (Major General) Cecil Richardson, USAF
Chaplain (Brigadier General) David Cyr, USAF
Chaplain (Colonel) Thomas E. Preston, USA - Executive Director

Absent: Chaplain (Brigadier General) Donald Rutherford, USA
Rear Admiral (Lower Half) Mark Tidd, CHC, USN
Rear Admiral (Lower Half) Margaret Kibben, CHC, USN

Guests: Capt ^{(b)(5)(b)(8)} Dan Deaton, CHC, USN, Deputy Joint Staff Chaplain

A. INVOCATION

The Invocation was given by Chaplain Burt, USN.

Following the invocation the Chairman and other members present expressed their deep appreciation to Chaplain Burt for his outstanding service on the Board and their best wishes for his upcoming retirement later in the month.

B. APPROVAL OF MINUTES

The minutes of the 367th meeting of the AFCB on 11 Jun 10 were approved.

C. REPORT BY CHAPLAIN OF THE JOINT STAFF, OFFICE OF RELIGIOUS AFFAIRS

^{(b)(5)(b)(8)}
Report provided by Capt Dan Deaton, CHC, USN, Deputy Chaplain of the Joint Staff.

Board Members provided guidance for future Joint Staff Chaplain reports: Report should consist of trends, issues or concerns that rise to the strategic level and are matters requiring the cognizance or action of the service chiefs.

D. REPORTS/RECOMMENDATIONS FROM AFCB ADVISORY GROUPS

^{(b)(5)(b)(8)}
PAG: PAG and the Executive Director brought to the attention of the Board that several endorsers had not sent in the required annual paperwork even after repeated appeals through mail, email and phone messages. The Board **TASKED** Executive Director to attempt contacts with endorsers not in compliance as well as the religious bodies they represent and provide a deadline of 30 September 2010 to submit their required paperwork. If they have not done so by the suspense they will no longer be listed as an

(b)(5), (b)(6)

Ecclesiastical Endorser of chaplains and all chaplains endorsed by them will have to seek and find new endorsements or be separated from the military service.

F. ITEMS FOR DISCUSSION

(b)(5)

• (b)(5)

- Discussion of current accommodation issues ensued regarding several pending cases at Military Department level.
- Executive Director reported that Dr. Stanley, USD(P&R), requests a FO/GO chaplain to sit on his Yellow Ribbon Advisory Board, on a rotating basis among the Services, for semi-annual meetings. Army volunteered to take the first meeting, nominating CH (BG) Ray Woolridge, USAR, to sit on the board.

G. ITEMS TO BE NOTED

- AFCB Future Meeting Schedule: All future meetings while Chaplain Carver is Chairman will be conducted in the Army Chief of Chaplains Conference Room, 3E524.

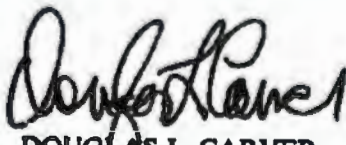
Friday, October 15—1300-1500 3E524

Friday, December 17—1300-1500 3E524


H. TRAVEL AUTHORIZATIONS SENT SINCE THE 367th MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF 11 JUN 10.

None

The 368th meeting of the Armed Forces Chaplains Board adjourned at 1445.



DOUGLAS L. CARVER
Chaplain (MG) USA
Chairman



THOMAS E. PRESTON
Chaplain (COL) USA
Executive Director

Minutes
THREE HUNDRED AND SIXTY-NINTH MEETING OF
OF THE ARMED FORCES CHAPLAINS BOARD

8 October 2010

The 369th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1330, 8 October 2010 in the office of the Army Chief of Chaplains. The meeting was chaired by Chaplain (MG) Douglas L. Carver, USA.

Members Present: Chaplain (Major General) Douglas L. Carver, USA - Chairman
Chaplain, Major General, Cecil Richardson, USAF
Rear Admiral Mark Tidd, CHC, USN
Chaplain (Brigadier General) Donald Rutherford, USA
Chaplain, Brigadier General, David Cyr, USAF
Rear Admiral Margaret Kibben, CHC, USN

Chaplain (Colonel) Thomas E. Preston, USA – Executive Director

Others present: Chaplain, Major General, John Ellington, USAF, ANG/OC
Rear Admiral Gregory Horn, CHC, USNR

Guests: Ms. (b)(5) Penrod DUSD(P&R)-MPP
Chaplain, Colonel, (b)(5) Steve West, Deputy Joint Staff Chaplain

A. INVOCATION

The Invocation was given by USAF.

B. DISCUSSION WITH (b)(5) PENROD

(b)(5), (b)(6)

Ms. Penrod was welcomed by the board as the new Deputy Undersecretary of Defense for Personnel Policy.

Discussion centered on the current issues of religious accommodation policy resulting from the SecDef memo of 16 August 2010 instructing USD(P&R) to develop policy which will bring consistency in the processing and resolution of religious accommodation requests across the Armed Services.

C. APPROVAL OF MINUTES

The minutes of the 368th meeting of the AFCB on 8 Aug10 were approved.

D. REPORTS/RECOMMENDATIONS FROM AFCB ADVISORY GROUPS

(b)(5)

PAG: Due to non-compliance in annual reporting recommend that the following Endorsing Agencies have all endorsing privileges withdrawn and their names removed from the DoD list of religious bodies that provide chaplains to the Armed Forces:

(b)(5)

- THE ANGLICAN CHURCH (formerly listed as ANGLICAN EPISCOPAL DIOCESE SOUTH, INC.)
- COMMUNITY CHURCH OF GREENWOOD, INC.
- GRACE GOSPEL FELLOWSHIP

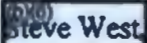
Board approved recommendation.

E. ITEMS FOR DISCUSSION

(b)(5)

- Executive Director reported that the Directive-Type Memorandum regarding Standards for Denying Requests to be Ecclesiastical Endorsers of Military Chaplains is in the Directives Portal and will be sent for formal coordination with the Services.
- Discussion ensued regarding the Endorser Conference on 13 Jan 11. Chairman tasked Executive Director to draft proposed agenda and send to members for consideration.

F. REPORT BY CHAPLAIN OF THE JOINT STAFF CHAPLAIN

Report provided by Chaplain, Col,  Steve West, Deputy Chaplain of the Joint Staff.

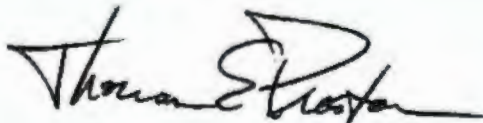
G. ITEMS TO BE NOTED

Due to conflicts in their schedules, the board tasked Executive Director to coordinate a new date for the December 2010 meeting.

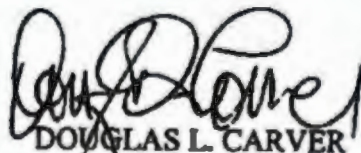
H. TRAVEL AUTHORIZATIONS SENT SINCE THE 368th MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF 6 AUG 10.

- Herbert J. McChrystal, Assemblies of God – Germany
- Bishop Woodie White, United Methodist Church, Okinawa, Korea, Japan, Hawaii

The 369th meeting of the Armed Forces Chaplains Board adjourned at 1500.



THOMAS E. PRESTON
Chaplain (COL) USA
Executive Director



DOUGLAS L. CARVER
Chaplain (MG) USA
Chairman

Minutes
THREE HUNDRED AND SEVENTIETH MEETING OF
OF THE ARMED FORCES CHAPLAINS BOARD

20 Dec 2010

The 370th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1300, 20 December 2010 in the office of the Army Chief of Chaplains. The meeting was chaired by Chaplain (MG) Douglas L. Carver, USA.

Members Present: Chaplain (Major General) Douglas L. Carver, USA - Chairman
Chaplain, Major General, Cecil Richardson, USAF
Rear Admiral Mark Tidd, CHC, USN
Chaplain (Brigadier General) Donald Rutherford, USA
Rear Admiral Margaret Kibben, CHC, USN

Chaplain (Colonel) Thomas E. Preston, USA - Executive Director

Members Absent: Chaplain, Brigadier General, David Cyr

Guests: Mr. (b)(6) DUSD Wounded Warrior and Transition Policy
Mr. (b)(6) DUSD Military Community and Family Policy
Chaplain, Colonel, Steve West, Deputy Joint Staff Chaplain

A. INVOCATION

The Invocation was given by Army.

B. DISCUSSION WITH (b)(6)

(b)(5)

Discussion centered on the current issues concerning ministry to families and wounded warriors and the hope for continued dialogue and cooperation to ensure best ministry and services practices to these military populations.

C. DISCUSSION WITH CH (COL) Eric Wester and (b)(6) National Defense University.

Discussion concerned the work of the Institute for National Security Ethics and leadership (INSEL).

D. APPROVAL OF MINUTES

The minutes of the 369th meeting of the AFCB on 8 Oct10 were approved.

F. REPORT BY CHAPLAIN OF THE JOINT STAFF CHAPLAIN

Report provided by Chaplain, Col, (b)(6) Steve West, Deputy Chaplain of the Joint Staff.

E. REPORTS/RECOMMENDATIONS FROM AFCB ADVISORY GROUPS

(b)(5)

PAG: endorses the practice of the military services to not count credits awarded for undergraduate classes or credits awarded for military training to be counted towards the required 72-semester hours of graduate level work. Board agreed with this practice.

- No action taken on PAG recommendation that should the Directive Type Memorandum on 1304.28 be signed that this opportunity be used to review DoDI 1304.28 and consider proposing additional revisions. However, Chairman directed that board members and/or policy reps should provide input as to what revisions should be considered.

- No action taken on PAG recommendation that a working group be organized and tasked with examining issues related to joint basing including, but not limited to, administration/use of religious offering funds, staffing standards and matters related to fitness reports and evaluations.

F. ITEMS FOR DISCUSSION

(b)(5)

- Executive Director reported that the Directive-Type Memorandum regarding Standards for Denying Requests to be Ecclesiastical Endorsers of Military Chaplains is in the Directives Portal and will be sent finished with formal coordination and is being sent for legal sufficiency review.
- Executive Director reported on status of religious accommodation policy.
- Discussion ensued regarding the Chief's portion on the agenda at the Endorser Conference on 13 Jan 11. Executive Director reported that funding request has gone up for final review and signature.

G. ITEMS TO BE NOTED

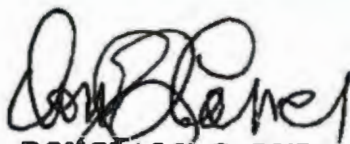
•Next AFCB Meetings:

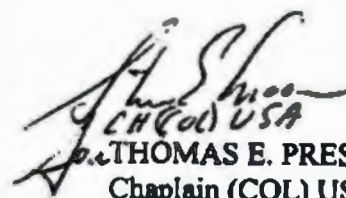
Thursday, 24 Feb 11 @1300 in 3E524

Thursday, 21 Apr 11 @1300 in 3E524

•CH Preston's Retirement Ceremony, 21 Jan 1300, Hall of Heroes

H. Meeting adjourned at 1500.


DOUGLAS L. CARVER
Chaplain (MG) USA
Chairman


THOMAS E. PRESTON
Chaplain (COL) USA
Executive Director

MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES SERVICES CHAPLAINS BOARD

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held 1400 hours, 27 January 2010, the Carpenter Building, Bolling Air Force Base, Air Force Chief of Chaplains office.

Members Present:

CAPT [REDACTED] CHC, USN (Chair)
CH (COL) [REDACTED] USA, (Recorder)
Ch, Col [REDACTED] USAF (Member)

Non-voting Members Present:

CH (COL) Thomas E. Preston, USA

1. Old Business:

(b)(5), (b)(6) a. Previous minutes were approved via email.

2. New Business:

a. 72-Hour Educational Requirement

(1) Interim guidance from Mr. Carr, DUSD (P&R) Military Personnel Policy, is for each Service to be immediately allowed to "grandparent" individual cases or groups as best for that respective Service in fairness to all concerned already in the accession programs.

(2) This guidance was discussed and accepted unanimously by the PAG members as the recommendation to be forwarded to the AFCB members for their approval as **regular stated policy with each Service developing their own internal standards for requesting exceptions to the policy for individual and group accommodation to the 72-hour singular degree requirement.**

b. The Korean Presbyterian Church Abroad

(1) Applicant requests endorser status and wishes to exercise this responsibility under the auspices of The Presbyterian Council For Chaplains and Military Personnel, who is already an authorized endorser.

(2) All regulatory requirements are met for endorser status.

(3) Recommend the Korean Presbyterian Church Abroad Candidate be approved as an authorized endorser.

(b)(5)

c. The group discussed portions of the Ft. Hood Report to better understand any possible areas of interest to the AFCB.

(1) The section on 2.3 dealing with ecclesiastical endorsers of chaplains may be a subject of later interest.

(2) The members were encouraged to read the entire report for further awareness.

d. CH (COL) Preston presented a new resource from Sesame Street dealing with children and grief support offered to the Military Services for free to consider using in helping military children coping with grief issues.

(1) The Sesame Street Company is seeking the Service Chaplain offices to be distribution points for this material if accepted by the respective Services. The Defense Center of Excellence (DCE) supports this effort.

e. The next PAG meeting is scheduled in March.

3. There being no other business, the meeting was adjourned at 1545.

CAPT ^{(b)(5)} Doyle Dunn CHC, USN
PAG Chair

Date

CH (COL) ^{(b)(5)} Scottie R. Lloyd, USA
PAG Recorder

Date

Ch, Col, ^{(b)(5)} David L. Morrow, USAF
PAG Member

Date

CH (COL) Thomas E. Preston, USA
Executive Director, AFCB

Date

**MINUTES OF THE PERSONNEL ADVISORY GROUP (PAG)
ARMED FORCES CHAPLAIN BOARD (AFCB)
01 Dec 10**

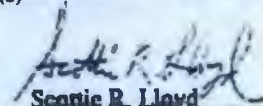


A meeting of the PAG of the AFCB was held at 1300 in the offices of the AFCB (2E341), Pentagon.

Members present: CH (COL) **Scottie R. Lloyd** USA, Chair, Ch, Lt Col **(b)(6)** USAF,
Member, CDR **(b)(6)** CHC, USN, Recorder
Ad Hoc Member present: CH (COL) Thomas E. Preston, USA, Executive Director, AFCB

1. Agenda Items

- a. **(b)(6)** Discussion of Educational Requirements for chaplaincy, particularly the practice of awarding graduate level advanced standing for undergraduate classes and graduate level academic credit for military training (for example, Chaplain School Basic Course). DoDI 1304.28 requires "72-semester hours of *graduate* (italics mine) level work." The PAG endorses the practice of the military services to not count credits awarded for undergraduate classes or credits awarded for military training to be counted towards the required 72-semester hours of graduate level work.
- b. A Directive-Type Memorandum (DTM) has been prepared on Standards for Denying Requests to be Ecclesiastical Endorsers of Military Chaplains. In addition to addressing the issue of removing an ecclesiastical endorsing agent or religious organization from or rejecting for participation in the DoD Chaplain program, the DTM also allows a prospective ecclesiastical endorsing agent to submit documents to permit endorsement of a chaplain for the first time for either active or reserve service (current DoD policy requires active service for a first time applicant). Once the DTM is signed, the services have 180 days to insert the required changes into DoDI 1304.28. PAG recommends that this opportunity be used to review DoDI 1304.28 and consider proposing additional revisions.
- c. Discussed AFCB Military Chaplain Endorser Conference scheduled for 13 January 2011. Proposed agenda was distributed and various funding issues were discussed.
- d. PAG recommends that working group be tasked with examining issues related to joint basing including, but not limited to, administration/use of religious offering funds, staffing standards, and matters related to fitness reports and evaluations.

2. There being no other business, the meeting was adjourned at 1515.

(b)(6)  Scottie R. Lloyd CH (COL) USA Chair	(b)(6)  CDR CHC USN Recorder	(b)(6)  Thomas E. Preston CH (COL) USA Executive Director AFCB
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D. REPORTS OF AFCB ADVISORY GROUPS:

1. The Personnel Advisory Group (PAG) presented a briefing on the revised draft DoDI 1304.19 and an Information Paper comparing the AFCB Filing Alternative and the Military Personnel Policy proposed solution. Chaplain Pyman Smith will be the briefer for any future presentations for Mr. Abell, Principal Deputy Under Secretary of Defense for Personnel and Readiness.

2. The Logistics Advisory Group (LAG) Minutes for November 18, 2002, were reviewed (Enclosure 1). Chaplain Gunhus asked the LAG to revisit the issue of republishing an Armed Forces Hymnal. He noted there are a plethora of hymnals out there and the item could be POMed with the DoD providing the money. The benefit of volume would reduce the price and Defense Logistics Agency could work the product as a multi-use item. A new version with both contemporary and traditional hymns and resources would be of more utility for all the Services. Chaplain Black and Chaplain Potter agreed to support such an effort. Chaplain Gunhus moved to accept minutes and Chaplain Black seconded.

E. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT: The Executive Director's report (Enclosure 2) was reviewed. The Chair thanked the Executive Director for hosting the German Military Bishop's luncheon. Chaplain Potter moved to accept the report and Chaplain Gunhus seconded. The report was accepted as presented.

F. DISCUSSION ITEMS:

(b)(5) (b)(6)

1. **Jewish Chaplain Overseas Coverage.** The AFCB reviewed the Summary of Religious Support Actions and all historical e-mail, policy statements from 1955 forward. Chaplain Potter recommended closer coordination on the assignment of Jewish chaplains in the various geographical locations. Problems have occurred if coverage were dependent on the personality of the Major Command Chaplain and merely their inclinations to provide coverage. Chaplain Gunhus noted the difference that Army chaplains are assigned to units and not easily disconnected for reassignment on even a temporary basis when needs occur. Air Force agreed they were freer to consider the right person and could more easily redirect the assignment. **AFCB Decision:** Issue needs review by PAG and should include a review of assignment for geographical coverage for other shortage faith groups to include Muslim and Catholic coverage.

2. **Islamic Studies Conference, June 2003.** The AFCB is unable to attend.

**MINUTES
OF THE
THREE HUNDRED AND TWENTY SECOND MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

January 24, 2003

The 322nd meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 2:00 p.m. on January 24, 2003, at the USAF Chief of the Chaplain Service Conference Room, Bolling Air Force Base, DC. The meeting was chaired by Chaplain, Major General, Lorraine K. Potter, USAF.

Present:

Chaplain, Major General, Lorraine K. Potter, USAF - Chairman
Chaplain (Major General) Gaylord T. Gunhus, USA
Rear Admiral Barry C. Black, CHC, USN
Chaplain (Brigadier General) David H. Hicks, USA
Chaplain, Brigadier General, Charles C. Baldwin, USAF
Chaplain (Colonel) Janet Y. Horton, USA - Executive Director

Absent:

Rear Admiral Louis V. Iasiello, CHC, USN
Rear Admiral Darold F. Bigger, CHC, USNR
Chaplain, Brigadier General, David Webb, USAF
Chaplain, Brigadier General, George C. Allen, II, ANG
Chaplain (Colonel) David Zalis, USAR
Chaplain (Colonel) Dean Johnson, USARNG
Chaplain, Colonel, Neal F. McBride, USAFR

A. **INVOCATION** by Chaplain Potter.

B. **REPORT OF THE JOINT STAFF CHAPLAIN.** Chaplain ~~Neil~~ Ferguson was absent and his report was not available.

C. **APPROVAL OF MINUTES:** The minutes of the 321st meeting of the AFCB were reviewed. Chaplain Baldwin moved to accept the minutes and Chaplain Hicks seconded. The minutes were approved as presented.

This portion is same as 12-A-1158

MINUTES
371st MEETING OF
THE ARMED FORCES CHAPLAINS BOARD

The 371st meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1200, 23 February 2011 in the office of the Army Chief of Chaplains Pentagon (3E524). The meeting was chaired by Chaplain (MG) Douglas L. Carver, USA.

Members Present: Chaplain (Major General) Douglas L. Carver, USA – Chairman
Chaplain, Major General, Cecil Richardson, USAF
Rear Admiral Mark Tidd, CHC, USN
Chaplain (Brigadier General) Patrick Dolan, USARNG

INVOCATION

The Invocation was given by Navy.

MINUTES OF THE 370th MEETING OF THE ARMED FORCES CHAPLAINS BOARD

The minutes of the 370th meeting of the AFCB held on 20 December were APPROVED as amended to change the next meeting date from 21 April 2011.

REPORT OF THE JOINT STAFF OFFICE OF RELIGIOUS AFFAIRS

Report provided by CAPT Mark Steiner Chaplain of the Joint Staff

DISCUSSIONS

Not released in 12-A-1158

(b)(5), (b)(6)
Dr Jeffrey Rhodes, Contract Support for the Defense Centers of Excellence for Psychological Health and Traumatic Brain Injury Resilience and Prevention Directorate and CAPT Shelia Robertson BUMED Chaplain met with the Board. Discussion centered on the Integrated Mental Health Strategy collaboration between the Department of Defense and the Department of Veterans Affairs to improve the quality, consistency, and continuity of behavioral health care to Service members, veterans, and their families.

Mr. Brian Ross, ODASD (MC&FP) Family Advocacy met with the Board. Discussion centered on NDAA FY2011 Domestic Violence Training Data for Chaplains and Background Checks on Individuals Interacting with Children in Department of Defense Programs.

ITEMS FOR DISCUSSION

The Executive Director:

- Released*
- Reviewed DoDI 5120.08 Armed Forces Chaplains Board
 - Reviewed the questions asked of the Deputy Assistant Secretary of Defense for Military Personnel and Policy by various Endorsers attending the Jan 2011 Endorsers Conference
 - Presented information on the Military Association of Atheists and Freethinkers

- (b)(3) Presented an updated Armed Forces Chaplains Board Advisory Group membership
- Discussed support to the United States Commission on International Religious Freedom
- Discussed Endorser concerns on education and experience of recent Chaplaincy applicants
- Discussed Repeal of "Don't Ask Don't Tell" Implementation Training
- Updated the status of Religious Accommodation issues as related to the Independent Review Related to Fort Hood.

ITEMS TO BE NOTED

Next AFCB Meeting:

Friday, 22 Apr 2011 @1000 in 3E524

TRAVEL AUTHORIZATIONS SENT SINCE THE 370th MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF 20 DEC 2010

(b)(3) Bishop Woodie White

United Methodist Church Endorser

Accompanied by:

Tom Carter

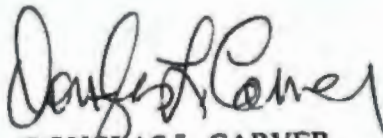
Dr. Jerome King Del Pino

Bishop and Mrs. Charles Crutchfield

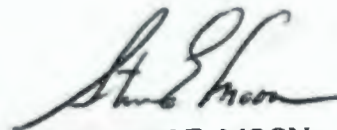
Travel to Italy and Germany

February 9-19, 2011

Meeting Adjourned at 1445.



DOUGLAS L. CARVER
Chaplain (MG) USA
Chairman



STEVEN E. MOON
Chaplain (COL) USA
Executive Director

MINUTES
372nd MEETING OF
THE ARMED FORCES CHAPLAINS BOARD

The 372nd meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1000, 22 April 2011 in the office of the Army Chief of Chaplains Pentagon (3E524). The meeting was chaired by Chaplain (MG) Douglas L. Carver, USA.

Members Present: Chaplain (Major General) Douglas L. Carver, USA – Chairman
Chaplain, Major General, Cecil Richardson, USAF
Rear Admiral Mark Tidd, CHC, USN

INVOCATION : The Invocation was given by the Air Force.

MINUTES: The minutes of the 371st meeting of the Armed Forces Chaplain Board held on 23 February were **APPROVED**.

REPORT: The report of the Joint Staff Office of Religious Affairs was presented by CAPT (b)(6) Mark Steiner, Chaplain of the Joint Staff

PRESENTATIONS: MajGen Steven Hummer OSD-PR, presented an update on the possible repeal of Don't Ask Don't Tell (DADT). (b)(6) OSD-PA presented information regarding involvement with media.

ITEMS FOR DISCUSSION:

The Executive Director:

- Presented the Personnel Advisory Group's report.
- Reported on the status of the Religious Accommodation packet.
- Discussed future proposals regarding RFRA "strict scrutiny" vs "rational basis"
- Presented an update on DoD Implementation of Recommendations from the Independent Review Related to Fort Hood, Recommendation 2.3, Recognition of Individuals as Ecclesiastical Endorsers of Chaplains.
- Discussed the Uniform Insignia for Hindu Chaplains. The AFCB requested further study of options, to include the symbol utilized by the Veterans Administration.
- Recommended the next AFCB Chairman appointment effective 1 July 2011 as noted in DoDI 5120.08. The AFCB approved.
- Facilitated discussion on chaplain ecclesiastical endorsement change notification and leadership involvement.
- Recommended revision of DoDI 1304.28 through the issuance process called out in DoDI 5025.01. The AFCB **APPROVED**.

Relax

ITEMS TO BE NOTED

Next AFCB Meeting:
Monday, 20 June 2011 @1300 in 3E524

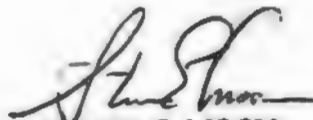
**TRAVEL AUTHORIZATIONS SENT SINCE THE 371st MEETING OF THE ARMED
FORCES CHAPLAINS BOARD MEETING OF 23 FEB 2011**

Rel. The Most Reverend Frank R. Spencer, Archdiocese for Military Services,
USA May 13-22, 2011 Singapore & Diego Garcia

Meeting Adjourned at 1130.



DOUGLAS L. CARVER
Chaplain (MG) USA
Chairman



STEVEN E. MOON
Chaplain (COL) USA
Executive Director

**MINUTES
374th MEETING OF
THE ARMED FORCES CHAPLAINS BOARD**

The 374th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1500, 24 August 2011 in the Pentagon (4E267). The meeting was chaired by Chaplain, Major General Cecil R. Richardson, USAF.

Members Present: Chaplain, Major General, Cecil Richardson, USAF - Chairman
Rear Admiral Mark Tidd, CHC, USN
Chaplain (Major General) Donald Rutherford, USA
Chaplain, Brigadier General Howard Stendahl
Rear Admiral Margaret Kibben, CHC, USN
Chaplain, (Brigadier General) Ray Bailey

INVOCATION : The Invocation was given by Air Force.

REPORT: Chaplain Richardson presented the AFCB with his initial comments as Chair of the AFCB.

MINUTES: The minutes of the 373rd meeting of the Armed Forces Chaplain Board held on 20 June 2011 were **APPROVED**.

REPORT: Ms Virginia Penrod, Deputy Assistant Secretary for Defense Military Personnel and Policy (DASD-MPP) and MG Patton USA, Principal Deputy to the DASD-MPP provided comments to the AFCB on religious accommodation and the upcoming repeal implementation of "Don't Ask Don't Tell".

REPORT: The report of the Joint Staff Office of Religious Affairs was presented by Chaplain, Lt Colonel (b)(6) Deputy Joint Staff Chaplain.

ITEMS FOR DISCUSSION:

The Executive Director:


- Discussed Religious Lay Leaders and Distinctive Faith Group Leaders
 - Presented a briefing on the Defense Media Activity Armed Forces Network Religious Programming (TAB B)
 - Presented a unified chaplain insignia proposal (TAB C). **ACTION:** AFCB assigned to the Logistics Advisory Group and Ministry Advisory Group to research.
 - Updated the AFCB on DD form 2088 and DODI 1304.28
 - Requested approval to update current list of Advisory Groups (TAB D)
- APPROVED**

- Announced the next National Conference on Ministry to the Armed Forces (NCMAF) Conference is 9-11 Jan 2012; AFCB Training for Ecclesiastical Endorsers is scheduled 12 Jan 2012.


ITEMS TO BE NOTED

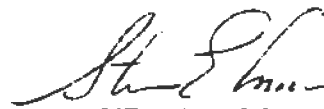
Next AFCB Meeting: 1300 hrs, 26 OCT 2011 Pentagon (4E267)

TRAVEL AUTHORIZATIONS SENT SINCE THE 372nd MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING OF 20 JUNE 2011

most
 Bishop Frank Richard Spencer Archdiocese for the Military Services: August 13-16 Poland.
August 23-September 7 Korea.

Meeting Adjourned at 1645 hrs.


CECIL R. RICHARDSON
Chaplain, Major General, USAF
Chairman


STEVEN E. MOON
Chaplain (COL) USA
Executive Director

MINUTES
375th MEETING OF
THE ARMED FORCES CHAPLAINS BOARD

The 375th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1000, 27 October, 2011 in the Pentagon (4E267). The meeting was chaired by Chaplain, Major General, Cecil Richardson, USAF.

Members Present: Chaplain, Major General, Cecil Richardson, USAF -Chairman
Rear Admiral Mark Tidd, CHC, USN
Chaplain (Major General) Donald Rutherford, USA
Chaplain, Brigadier General, Howard Stendahl
Rear Admiral Margaret Kibben, CHC, USN
Chaplain (Brigadier General) C. Ray Bailey

INVOCATION: The Invocation was given by Navy.

REPORT: Chaplain Richardson presented opening comments.

MINUTES: The minutes of the 374th meeting of the Armed Forces Chaplain Board held on 24 August, 2011 were **APPROVED**.

REPORT: Office of Religious Affairs, Chaplain of the Joint Staff, CAPT Mark Steiner.

REPORT: Joint Basing Chaplains Guide, Lt Col (b)(6) and Ms. Jane Goldberg, OSD Acquisition Technology and Logistics (AT&L).

ITEMS FOR DISCUSSION:

- Personnel Advisory Group Minutes of 7 October 2011
- NCMF Conference 9-11 JAN 2012
- AFCB Ecclesiastical Endorsers Training Conference 12 JAN 2012
- DD 2088, dated Oct 2011 with expiration of Oct 2014
- DODI 1304.28 para 6.2.1 requires "accredited" educational institutions
- Advisory Groups for FY 2012 **APPROVED**
- Chaplain Hindu Insignia **APPROVED**
- Ministry Advisory Group expanded to include Joint Basing functions.
APPROVED

ITEMS TO BE NOTED

Next AFCB Meeting: 1300 hrs, 13 December 2011, Pentagon (4E267)

TRAVEL AUTHORIZATIONS SENT SINCE THE 372nd MEETING OF THE ARMED
FORCES CHAPLAINS BOARD MEETING OF 24 August 2011

Richardson
[Redacted] Most Rev. Frank Spencer, Europe

[Redacted] Bishop White and Rev. Tom Carter, Korea and Hawaii.

Meeting Adjourned at 1200 hrs.

Cecil R. Richardson
CECIL R. RICHARDSON
Chaplain, Major General, USAF
Chairman

Steven E. Moon
STEVEN E. MOON
Chaplain (COL) USA
Executive Director

MINUTES
376th MEETING OF
THE ARMED FORCES CHAPLAINS BOARD

The 376th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1100, 13 December 2011 in the Pentagon (4E267). The meeting was chaired by Chaplain, Major General Cecil Richardson, USAF.

Members Present: Chaplain, Major General, Cecil Richardson, USAF -Chairman
Rear Admiral Mark Tidd, CHC, USN
Chaplain (Major General) Donald Rutherford, USA
Chaplain, Brigadier General Howard Stendahl

Others Present: Chaplain, Brigadier General (sel) Richard Erikson
Rear Admiral Gregory C. Horn, CHC, USN

INVOCATION

The invocation was given by Army.

REPORT

Chaplain Richardson presented opening comments.

MINUTES

The minutes of the 375th meeting of the Armed Forces Chaplains Board held on 27 October 2011 were **APPROVED**.



VERBAL REPORT

Office of Religious Affairs, Chaplain of the Joint Staff, CAPT  Mark Steiner CHC, USN

VISITING

MG Gary Patton, Principal Director, Military Personnel Policy

ITEMS DISCUSSED

-  Ministry/Joint Basing Advisory Group Minutes: discussed
- AFCB Ecclesiastical Endorsers Training Conference 12 JAN 2012: **APPROVED agenda.**
-  National Commission for Ministry to the Armed Forces Conference 9-11 JAN 2012: discussed
- DODI 1304.28 Change 2 status: in staffing for final Legal Sufficiency Review
- Hindu Chaplain Insignia status: in staffing with OUSD Personnel and Readiness

- Religious Accommodation (DoDI 1300.17): discussed with MG Patton
- 40th Anniversary of Women Military Chaplains: Ch, Col, Cherri Wheeler, USAF will coordinate with other Military Department representatives
- Pirchei Shoshanim's Educational Waiver: **Referred to PAG for review**
- Chaplain Alliance for Religious Liberty: discussed
- Association of Jewish Chapels and Institutional Synagogues request to be an Ecclesiastical Endorser: **Referred to PAG for review**

ITEMS TO BE NOTED

Farwell to Chaplain of the Joint Staff, CAPT ^(S)Mark Steiner, CHC, USN

Next AFCB Meeting: TBD, Pentagon (4E267).

TRAVEL AUTHORIZATIONS SENT SINCE THE 375th MEETING OF THE ARMED FORCES CHAPLAINS BOARD OF 27 OCTOBER 2011

^(S)The Most Rev. Frank Spencer, Europe, Southwest Asia
^(S)Rev. James B. Magness, Hawaii, Korea

Meeting Adjourned at 1220 hrs.



CECIL R. RICHARDSON
 Chaplain, Major General, USAF
 Chairman



STEVEN E. MOON
 Chaplain (COL) USA
 Executive Director

MINUTES
377th MEETING OF
THE ARMED FORCES CHAPLAINS BOARD

The 377th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1430, 15 February 2012 in the Pentagon (4E267). The meeting was chaired by Chaplain, Major General, Cecil Richardson, USAF.

Members Present: Chaplain, Major General, Cecil Richardson, USAF -Chairman
Rear Admiral Mark Tidd, CHC, USN
Chaplain (Brigadier General), Charles R. Bailey, USA
Rear Admiral Margaret Kibben, CHC, USN

INVOCATION

The Invocation was given by Air Force.

REPORT

Chaplain Richardson presented opening comments and welcomed Chaplain, Colonel, Jerry Pitts, USAF as the incoming Executive Director, Armed Forces Chaplain Board.

MINUTES

The minutes of the 376th meeting of the Armed Forces Chaplain Board held on 13 December 2011 were **APPROVED**.

VERBAL REPORT

Office of Religious Affairs, Chaplain of the Joint Staff, Chaplain (Colonel) (b)(6) Dan Ames, USA, recently assigned as the Chaplain of the Joint Staff provided the report.

VISITING

MG Gary Patton, Principle Deputy, Military Personnel Policy and (b)(6) Office of General Counsel.

ITEMS DISCUSSED

- Annual Ecclesiastical Endorser Certification is progressing on schedule.

- (b)(5)
Humanist and the Military Association for Atheist and Freethinkers are requesting an exception to policy to serve as Distinctive Faith Group Leaders/Lay Leaders in multiple locations. A current request for Fort Bragg is at the Department of the Army for review. AFCB assigned this item to the Ministry/Joint Basing Advisory Group to work in coordination with legal representation from each Military Department and the Office of

(b)(5)
General Counsel for research and staffing and recommendations. Referred to the Ministry/Joint Base Advisory Group.

- 2.
- Personnel Advisory Group Minutes from meetings on 29 December 2011 and 13 February 2012 were presented and accepted. The AFCB rendered the following decisions: (1) AFCB disapproved the request by Pirchei Shoshanim for renewal of their five year waiver to serve as a "qualifying educational institution" under the provisions of DoDI 1304.28. Their current waiver status began in September 2007 and ends in September 2012. Individual students currently enrolled in Pirchei Shoshanim may seek individual waiver letters in accordance with DoDI 1304.28. (2) The Jewish Spiritual Leaders Institute request to become an ecclesiastical endorser of Religious Ministry Professionals to the military did not meet the criteria established in DoDI 1304.28. (3) The National Association of Jewish Chapels and Institutional Synagogues request to become an ecclesiastical endorser of Religious Ministry Professionals to the military did not meet the criteria established in DoDI 1304.28.

- DoDI 1304.28 change 2 is posted, effective date is January 19, 2012
- A full revision of DoDI 1304.28 will be initiated in accordance with DoD guidelines based on the date of the existing document.
- Formal staffing of DoDI 1300.17 change 1 is being initiated.

- ✓
- (b)(5) Logistical Advisory Group Minutes were presented and accepted. The AFCB noted that no further action is required at this time regarding chaplain insignia.

- USFOR-A, Ecclesiastical Endorsing Agents for Military Chaplains and Non-Endorsing Religious Agents Visiting Combined Joint Operations Area-Afghanistan (CJOA-A) dated 7 Feb 2012. Acknowledged


ITEMS TO BE NOTED

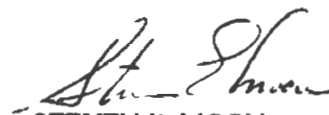
- Farewell to Chaplain (Colonel) Steven Moon, Executive Director, AFCB.
- Next AFCB Meeting: Pentagon (4E267) 1330-1530, 12 April 2012

TRAVEL AUTHORIZATIONS SENT SINCE THE 376th MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING

- ✓
- (b)(5) The Most Rev. Frank Spencer - Singapore, Guam, Okinawa, Germany, Kosovo, Korea
 - (b)(5) Bishop White and Rev. Tom Carter - United Kingdom, Germany
 - (b)(5) Right Reverend James Magness - Italy
 - (b)(5) Dr. Kenneth Botton - Italy

Meeting Adjourned at 1615 hrs.


CECIL R. RICHARDSON
Chaplain, Maj Gen, USAF
Chairman


STEVEN E. MOON
Chaplain (COL) USA
Executive Director

**MINUTES
378th MEETING OF
THE ARMED FORCES CHAPLAINS BOARD**

The 378th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1100, 19 April 2012 in the Pentagon (4E267). The meeting was chaired by Chaplain, Major General, Cecil Richardson, USAF.

Members Present: Chaplain, Major General, Cecil Richardson, USAF - Chairman
Rear Admiral Mark Tidd, CHC, USN
Chaplain, (Major General) Donald Rutherford, USA
Chaplain, Brigadier General, Howard Stendahl, USAF
Rear Admiral Gregory Horn, CHC, USN

INVOCATION: The invocation was given by Chaplain Howard Stendahl.

REPORT: Chaplain Richardson presented opening comments and his farewell observations as a former Executive Director and as Chairman of the Armed Forces Chaplain Board. He expressed his confidence for AFCB continued success under the leadership of the new chairman, Chaplain, Rear Admiral, Mark Tidd, United States Navy Chief of Chaplains.

MINUTES: The minutes of the 377th meeting of the Armed Forces Chaplain Board held on 15 February, 2011 were **APPROVED**.

VERBAL REPORT: Office of Religious Affairs, Chaplain of the Joint Staff, Chaplain (Colonel) Dan Ames, USA.

ITEMS DISCUSSED:

- Service Chief of Chaplains perspective referencing H.R. 3828 proposal to amend Title 10, United States Code to require that implementation of the repeal of the former Department of Defense policy concerning homosexual behavior in the Armed Forces not infringe upon the free exercise of religion by and the rights of conscience of members of the Armed Forces, including chaplains, and for other purposes. AFCB consensus was that existing guidance developed by and for our chaplains already protects a chaplain's First Amendment freedoms. Chaplains are not now required to perform religious rites or ceremonies, if doing so would be in variance with the tenets or practices of their faith.
- DoDI 1300.17 revision regarding uniform and appearance and its application to the 4 May 2012 JCS Tank on Accommodation of Religious Practices

Executive Director Updates:

- Presented Ministry/Joint/Base Advisory Group progress regarding Humanist and the Military Association for Atheist and Freethinkers request of exception to policy to

(b)(5)

serve as Distinctive Faith Group Leaders/Lay Leaders in multiple locations. Advisory Group will provide recommendation for consideration at the June 2012 meeting.

- Acknowledged that Ecclesiastical Endorser annual certification is almost complete
- Discussed Pirchei Shoshanim complaint regarding denial of educational waiver
- Presented plan regarding update of religious codes
- Presented update on Chaplain Hindu insignia
- Requested approval of new business rules which ensure legal representation on all advisory groups inclusion of legal representation (APPROVED)

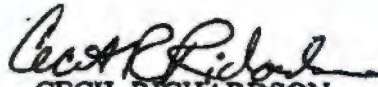
ITEMS TO BE NOTED

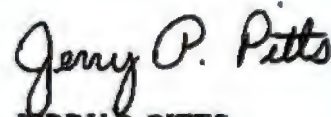
Next AFCB Meeting: Pentagon (5E270) 1000-1300, 8 JUNE 2012

TRAVEL AUTHORIZATIONS SENT SINCE THE 377th MEETING OF THE ARMED FORCES CHAPLAINS BOARD MEETING.

The Most Rev. Frank Spencer - Germany, Italy and Belgium

Meeting Adjourned at 1210 hrs.


CECIL RICHARDSON
Chaplain Maj Gen, USAF
Chairman


JERRY P. PITTS
Chaplain, Col, USAF
Executive Director

**Minutes of the
Personnel Advisory Group
Armed Forces Chaplains Board**

13 Feb 12

A meeting of the Personnel Advisory Group (PAG), Armed Forces Chaplains Board (AFCB) was held on 29 December 2011 in room 1D134 of the Pentagon. Members present included:

Chaplain (COL) Steve Moon, AFCB Executive Director

Chaplain (COL) Tim Pitts, USAF

Chaplain (COL) Stacie Lloyd, USA

Chaplain Boyle Dunn, CAPT, USN

Discussion

1. Currently, the faith groups of chaplains are not accurately represented in data held in DoD. The "Religious Preference" list for Chaplain's, kept at Defense Manpower Data Systems (DMDC), needs to be updated to include all DoD-listed religious organizations. All chaplains should then update their records to reflect correct RO in DMDC data. This will require a request that DMDC modify their data systems and data collection to include accurate faith group choices.

2. Waiver letters and waiver extensions: Pirchei Shoshanim is an endorser of chaplains and a educational institution currently authorized to provide chaplain candidates on a temporary basis (through June 2012) with a waiver due to lack of full educational accreditation. Rabbi Todd, the director of Chaplaincy Services of Pirchei Shoshanim and the endorsing agent for this group, has requested a 5 year extension of the waiver since ACE educational accreditation has not been obtained in accordance with DoDI 1304.28 paragraph 6.2.2

Recommendations:

- (a) AFCB recommend no more than a 2-yr waiver extension or extension until the new DODI is released.
- (b) With all extensions, require periodic accreditation progress reports.
- (c) Request individual students gain "wash letters" as opposed to "wash letters" for the full institution.

3. Jewish Spiritual Leaders Institution (JSLI) has requested endorser status for "Sim Shalom".

Recommendations:

- (a) "Sim Shalom" must have a verified 501(c)3 which includes a code designating the organization as a "church". This status is currently missing.
- (b) The group must also have a fully qualified candidate to present – which was not presented in the request.

4. [b)(5) National Association of Jewish Chapels is applying for endorser status and has a candidate currently on active duty (already completed 18 years of service). This particular candidate would require multiple waivers if he was a new accession.

Recommendation:

- (a) Decline approval of application until NAJC provides a candidate who is offered without need for waiver.

5. PAG Member changes

- a. Chaplain [b)(6) Scottie R. Lloyd] will retire on 29 Feb 2012 and be replaced by Chaplain [b)(6)]
- b. Chaplain Steve Moon will retire 01 Mar 2012 and be replaced by Chaplain Jerry Pitts
- c. Chaplain [b)(6)] (USN) will report as Director of Manpower in the Chief of Navy Chaplains Office in February 2012 and will be the Navy member of PAG.

CH (COL) [b)(6) Scottie R. Lloyd] USA
PAG Chairman

Date

CAPT [b)(6) Doyle Dunn] CHC, USN
PAG Recorder

Date

Jerry P. Pitts
Ch. Col, Jerry Pitts, USAF
PAG Member

14 Feb 12
Date

CH (COL) Steven Moon, USA
Executive Director, AFCB

Date

**MINUTES OF THE
PERSONNEL ADVISORY GROUP (PAG), ARMED FORCES CHAPLAIN BOARD
13 Feb 2012**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplain Board (AFCB) was held at 1330 hours (Room ID143A, Pentagon).

Members present:

CH (COL) [REDACTED] USA, Chair
Ch, LT COL [REDACTED] USAF, Member
CAPT [REDACTED] USN, Member

Ad Hoc Members present:

CH (COL) Moon, USA, Executive Director, AFCB
CDR [REDACTED] CHC, USN, Recorder

1. Agenda Items

- a. Discussed Roman Catholic coverage at Joint Bases.
- b. Reviewed revision process for DoDI 1304.28. Revision required every 5 years. Current DoDI was issued 2004.
 - 1. Working group appointed in April 2011 to make recommendations. Fort Hood required updates completed in "change 2" January 2012
 - 2. PAG reviewed on 13 February 2012 and recommends to AFCB for review and formal staffing.
 - 3. AFCB review with presentation at 15 February AFCB meeting
 - 4. Formal staffing begins upon AFCB approval
 - 5. Final approval goal is June 2012 by AFCB
- c. Reviewed and approved working group recommendations with revisions.
- d. Beginning with next meeting Air Force representative will be chairperson and Army representative will be recorder.
- e. Other issues discussed
 - 1. Religious preference codes
 - 2. Ministry to detainees

2. Meeting was adjourned at 1500.

Respectfully Submitted

[REDACTED] Recorder
CDR, CHC, USN

**Minutes of the
Personnel Advisory Group
Armed Forces Chaplains Board**

15 June 2011

1. A meeting of the Personnel Advisory Group (PAG), Armed Forces Chaplains Board (AFCB) was held at 1300 hours, 14 June 2011, in Room 1D134 of the Pentagon. Members present included:

Chaplain (COL) Steven Moon, AFCB Executive Director

Chaplain (COL) Jerry Pitts, USAF

Chaplain (COL) Mark Barnes, USAF

Chaplain (COL) Scottie Lloyd, USA

Chaplain Boyle Dunn, CAPT, USN

2. Discussion

- a. CNIC requested that the PAG research and provide additional options for a Hindu emblem for uniform wear by Hindu chaplains. The first recommendation was the "Aum" emblem. The Endorsing Agent for Chinmaya Mission West recommended two more, listed in order of preference: (2) The diya (lamp) and the (3) lotus. All three emblem diagrams will be presented to AFCB at the next meeting.
- b. DODI 1304.28 is still pending two changes.
 - i. The first change is a short revision based on Ft Hood findings and is currently in the DoD Portal (tracking system) awaiting Service responses.
 - ii. The second change is the full 5-year review by an internal working group (now in process).
- c. SOCOM has converted their Joint rotational chaplain billet (currently held by Chaplain (COL) Solhjem) to a permanent U.S. Army billet.
- d. Questions have been raised from the field asking, "what is CNIC's detailing priority levels for joint base religious ministry personnel assignments?" PAG will research to determine the answer.

3. Recommendations

No new recommendations.

CH (COL)  USA
PAG Chairman

Date

CAPT  CHC, USN
PAG Recorder

Date



Ch, Col, Jerry Pitts, USAF
PAG Member

Date

CH (COL) Steven Moon, USA
Executive Director, AFCB

Date

PAG Minutes

1. The AFCB PAG members met on 07 October 2011 for the purpose of developing a proposed agenda for the upcoming Endorser Conference to be held 12 January 2012.

2. Members present:

Chaplain (Col) Scottie Lloyd, USA

Chaplain Doyle Dunn, CAPT, USN

Chaplain (LtCol) (b)(6)

3. Proposed Endorser Conference Agenda:

Theme: "Religious Support to America's Warriors and their Families"

0800-0815	Welcome (Chaplain Moon)
0815-0915	Chiefs of Chaplains Presentations (20 minutes each)
0915-0930	Break
0930-1015	Guest Speaker (Recommend Mrs. Penrod to address accommodation issues & Ft Hood impact)
1015-1030	Break
1030-1130	Guest Speaker (need to identify a recommended senior military commander)
1130-1300	Lunch
1300-1345	PAG Member Presentations (Manpower, Personnel, etc)
1400-1430	Resiliency Issues & Response ("How Chaplains Contribute") (Need to identify speaker)
1430	Close (Chaplain Moon)

4. No other business was conducted. PAG Meeting adjourned.

Chaplain (Col) Scottie Lloyd, USA

Chaplain Doyle Dunn, CAPT, CHC, USN

Chaplain (LtCol) (b)(6) USAF

(b)(5), (b)(6)

3. Proposed Chaplain Equal Opportunity Course, Defense Equal Opportunity Management Institute. Discussion encouraged more interaction with Chaplain Training Institutions. Chaplain Black suggested creating a Dream Team to coordinate future effort of a pilot with Services having input as to how it is shaped. AFCB suggests less data dump, less adversarial, and more interactive.

4. Religious Organizations Registration Application. AFCB reviewed and approved a new paragraph added to the letter sent to prospective ecclesiastical certifying organizations. The paragraph advises packets are being held but update on status will be provided if delay exceeds 6 months. AFCB Decision: Approved (Chaplain Hicks moved, Chaplain Baldwin seconded).

5. Letter for Approved Qualifying Educational Institutions (QEI). AFCB Decision: Approved (Chaplain Gunhus moved to accept letter notifying applicants of their listing by AFCB as QEI as submitted by the Executive Director; Chaplain Black seconded).

6. Waiver for Jewish QEI. Rabbi Lapp requested the consideration of a waiver for Jewish Educational Requirements. Because only one accredited Jewish Institution exists as listed by ACE in the United States for the education of Reformed and Conservative Rabbis it would be impossible for three letters to be obtained to meet the requirements as a QEI. Rabbi Lapp asked this be waived to one letter for Jewish Educational Institutions and applicants. AFCB Decision: Approved (Chaplain Potter moved to grant the waiver to one, Chaplain Black seconded).

7. Presidential Letter for American Bible Society. Chaplain Horton was directed to proceed with the rewrite of this letter as an original with inclusive language.

8. DoD IG - Use of Government Buildings for Religious Support. Executive Director back-briefed the AFCB that (b)(6) had asked if any policy precluded the use of government building for religious support. Chaplain Horton had informed him no policy precluded such use and that the Religious Support Program was the commander's responsibility and guarantees the free-exercise of religion by service members, authorized civilians, and family members. She reviewed the sensitivity to the co-location of certain types of worship but practice in field and deployed environments as well as in garrison has historically always included the use of government facilities available to the responsible commander.

G. ITEMS TO BE NOTED:

The next meeting of the AFCB is scheduled for March 18, 2003, 2:00 p.m., at the USAF Chief of the Chaplain Service Conference Room, Bolling Air Force Base, DC.

H. TRAVEL AUTHORIZATIONS SENT SINCE THE 321ST MEETING OF THE
ARMED FORCES CHAPLAINS BOARD ON DECEMBER 17, 2002

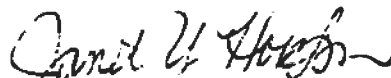
(b)(6)
The Most Reverend Edwin F. O'Brien
Archbishop for the Military Services
Archdiocese for the Military Services, USA
The Roman Catholic Church
December 20-30, 2002
Japan and Korea

(b)(6)
Reverend Dr. John B. Murdoch, with wife, (b)(6)
Director, Chaplaincy Ministries
Regular Baptist Churches
January 31-February 20, 2003
Japan, Okinawa, Korea, and Hawaii

Chaplain Potter moved the meeting be adjourned and Chaplain Hicks seconded. The 322nd meeting of the Armed Forces Chaplains Board was adjourned at 4:00 p.m.



LORRAINE K. POTTER
Chaplain, Major General, USAF
Chairman



JANET Y. HORTON
Chaplain (Colonel), USA
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND TWENTY THIRD MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

March 18, 2003

The 323rd meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 2:00 p.m. on March 18, 2003, at the USAF Chief of the Chaplain Service Conference Room, Bolling Air Force Base, DC. The meeting was chaired by Chaplain, Major General, Lorraine K. Potter, USAF.

Present:

Chaplain, Major General, Lorraine K. Potter, USAF - Chairman
Chaplain (Major General) Gaylord T. Gunhus, USA
Rear Admiral Barry C. Black, CHC, USN
Chaplain (Brigadier General) David H. Hicks, USA
Chaplain, Brigadier General, George C. Allen, II, ANG
Chaplain (Colonel) Janet Y. Horton, USA - Executive Director

Absent:

Rear Admiral Louis V. Iasiello, CHC, USN
Chaplain, Brigadier General, Charles C. Baldwin, USAF
Rear Admiral Darold F. Bigger, CHC, USNR
Chaplain, Brigadier General, David Webb, USAF
Chaplain (Brigadier General) David Zalis, USAR
Chaplain (Colonel) Dean Johnson, USARNG
Chaplain, Colonel, Neal F. McBride, USAFR

A. INVOCATION by Chaplain Black.

B. REPORT OF THE JOINT STAFF CHAPLAIN. Chaplain (b)(6) was at JFCOM working the Reach-back capability piece. Chaplain (b)(6) offered the following updates: Starting of Joint Publication 1-05 final draft should begin July 30, 2003. He

Noted the importance of chaplains being a part of the Deliberate and Crisis Action Planning processes. He emphasized the importance of having an independent Religious Support Annex that is not absorbed in the Personnel Annex. Additionally, he specified the Joint Matrix should address positions by name and requirements. Chaplain Gunhus stressed our need to be in charge of that effort. Chaplain Potter stressed keeping the positions as three Service-specific lines that are POMed for the 3-year rotation to prevent

Unified Commanders from recoding the slots to non-chaplain billets. If these Program Element Codes are placed in UIC they won't compete with JSO billets. Chaplain Potter stressed staying with the rotations then becomes critical. The billet requirements could be written to require JPME and supported by doctrine in JP 1-05.

C. APPROVAL OF MINUTES: The minutes of the 322nd meeting of the AFCB were reviewed. The minutes were approved as presented.

D. REPORTS OF AFCB ADVISORY GROUPS: None

E. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT: The Executive Director's report (Enclosure 1) was reviewed and accepted as presented.

F. DISCUSSION ITEMS:

(b)(5)

1. Update on Briefing by Chair, AFCB for Principal Deputy Under Secretary of Defense for Personnel and Readiness on AFCB Filing Alternative and Draft 1304.19. Chaplain Potter remarked that the PDUSD was extremely impressed with the quality of the draft Instruction and the detail of the Filing Alternative and is anxious to do the final staffing. He would agree to a simultaneous internal and external staffing of 60 days. He is anxious and ready to sign the new system into policy. He agreed to grant a civilian protocol status of GS-15 to endorsing agents traveling overseas. Chaplain Gunhus asked how the IRS would know to withdraw a 501(c)3 status. Yearly review of tax submissions, complaints, and business licensing reviews normally drive such reviews. Executive Director noted that the secretary could check the IRS web site and reverify the currency of such status on a case-by-case or yearly basis. Those who are losing such status could be reinstated when they once again qualify for the status. **AFCB DECISION**: PAG should do a final review of wording and approve final draft for the staffing packets.

2. Chaplain Recognition Ceremony. The AFCB will now work solely through DoD Legislative Liaison for the recognition ceremony. Each Military Department has given the names of their five chaplains to be honored to Diane Byrhn, Congressman Issa's Press Secretary, through that office. The ceremony was rescheduled for some time in May.

3. Common Access Card. Executive Director met with (b)(6) a civilian contractor for the Surgeon Generals Office. He has recommended that the AFCB charter a working group to reserve space on the new CAC by writing and submitting a charter for the working group. The Executive Director showed the AFCB the card set up

(b)(5), (b)(8)

that could be used for service member's religious preference and accommodations information. Service members could voluntarily record their and their family members religious preference as well as identify accommodation requests that are dietary, medical, or worship related. **AFCB DECISION:** Refer to PAG for development of charter and recommendation on make up of working group.

4. FAX from Army/Japan on Certification of Soka Gakkai Lay Leader. **AFCB DECISION:** Recognition for denominational or distinctive faith groups should not be tied to only those religious organizations who are on file to certify chaplain credentials as some groups needs are so few that there is need to accession chaplains from all the hundreds of traditions that may only have a few service members. AFCB agreed that Buddhist lay leader should be quickly approved as this group has functioned for nearly 15 years.

5. Chaplain (Colonel, USA-Ret.) Herm Keizer, Endorser, Christian Reformed Church in North America, Conscientious Objector Inquiry. Individuals, to include chaplains, can currently apply for this status. One can tender an unqualified resignation if status is granted. The chaplain interview as always helps the commander determine the sincerity of the request. Discussions on this can be approached through ethical or theological constructs and would include many different conclusions based on faith group or denomination. Chaplain Gunhus noted there were only two cases he knew of in Army and that there was no indication of a significant issue or problem with this right now. Chaplain Potter mentioned we should be training the interview process. **AFCB DECISION:** AFCB agreed we should not be proponent of the DoD Directive, but agreed it should probably be rewritten. It would be appropriate for us to advise during the staffing.

6. Request for Interim Implementation Guidance for Educational Criteria from Interim Change to DoD Directive 1304.19. **AFCB DECISION:** Endorsing agents of the National Conference on Ministry to the Armed Forces (NCMAF) should be informed of this guidance. Executive Director would coordinate with NCMAF.

7. Criminal Background Checks on Individual Child Care Services. Family Policy representative who is working rewrite of the DoD Directive saw no sections applicable to Individual Child Care Service Providers at Chaplain Activities. **AFCB DECISION:** Send the staffing packets to the Military Departments to sync wording within the appropriate Military Department regulations/instructions/policies.

(b)(5)

8. Chaplain Privileged Communication with Family Members. Chaplain Black considers this a critical area and proposed forming a Steering Committee to bring the doctrine and practices of the Military Department chaplains more closely in tune. He proposed members of the Advisory Groups could help form a statement on this that the Chiefs could endorse. He will have the Executive Director forward a base document (authored by Fr. Doyle) that could be the starting point. **AFCB DECISION:** Form the group and proceed as a joint effort to address these important issues.

G. ITEMS TO BE NOTED: None


H. TRAVEL AUTHORIZATIONS SENT SINCE THE 322ND MEETING OF THE ARMED FORCES CHAPLAINS BOARD ON JANUARY 24, 2003

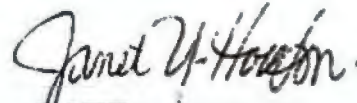
(b)(6)

Reverend Beryl T. Hubbard, with wife, (b)(6)

Associate Director, Presbyterian and Reformed Joint Commission on
Chaplains and Military Personnel
Germany, Belgium, and Italy
February 27-March 28, 2003

Chaplain Potter moved the meeting be adjourned and Chaplain Hicks seconded. The 323rd meeting of the Armed Forces Chaplains Board was adjourned at 4:00 p.m.


LORRAINE K. POTTER
Chaplain, Major General, USAF
Chairman


JANET Y. HORTON
Chaplain (Colonel), USA
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND TWENTY FOURTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

May 21, 2003

The 324th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1:00 p.m. on May 21, 2003, at the Personnel and Readiness Conference Room, room 3E752, Pentagon. The meeting was chaired by Chaplain, Major General, Lorraine K. Potter, USAF.

Present:

Chaplain, Major General, Lorraine K. Potter, USAF - Chairman
Chaplain (Major General) Gaylord T. Gunhus, USA
Rear Admiral Barry C. Black, CHC, USN
Chaplain (Brigadier General) David H. Hicks, USA
Rear Admiral Louis V. Iasiello, CHC, USN
Chaplain, Brigadier General, Charles C. Baldwin, USAF
Chaplain, Colonel, Neil F. McBride, USAFR
Chaplain (Colonel) Janet Y. Horton, USA - Executive Director

Absent:

Rear Admiral Darold F. Bigger, CHC, USNR
Chaplain, Brigadier General, George C. Allen, II, ANG
Chaplain, Brigadier General, David Webb, USAF
Chaplain (Brigadier General) David Zalis, USAR
Chaplain (Colonel) Dean Johnson, USARNG

A. INVOCATION by Chaplain Hicks.

B. REPORT OF THE JOINT STAFF CHAPLAIN. The Joint Staff Chaplain was not present. The Joint Matrix addresses positions by name and requirements. Chaplain

^{(b)(5)} Gunhus reemphasized the need to make STRATCOM/NORTHCOM rotational. Chaplain Potter clarified that the coding of the billet was being worked but noted they still haven't been able to get a requirement for an O-5 billet. EUCOM, NORTHCOM, and STRATCOM are all JCS authorized. CENTCOM only has an E-8 authorized position listed in their latest report. Chaplain Baldwin expressed concern that they will continue to say we don't need an authorized chaplain billet there. JFCOM, PACOM, and SOCOM are still additional duty positions and TRANSCOM still dual-hatted for Air Force. Additionally USAF is paying for SOCOM. Issues still remain with the practice of

(b)(5)

our sending who the Military Department Chief of Chaplains thinks is best for the billet vs. Combatant Commanders wanting to choose who they want. The additional problem exists that once in the billet the command is the releasing authority. Executive Director assured the AFCB the PAG is continuing to work and coordinate the entire Joint Matrix. **AFCB Decision:** The AFCB voted to receive the report as is. The AFCB agreed they should continue to resist the practice of each branch offering a nominee and staying with service rotation. AFCB directed the Joint Chaplain to meet with Chaplain Potter and the new Executive Director and to correct the Memorandum "Decision Brief," dated 13 May 03.

C. APPROVAL OF MINUTES: The minutes of the 323rd meeting of the AFCB were reviewed. The minutes were unanimously approved as presented.

D. REPORTS OF AFCB ADVISORY GROUPS:

Personnel Advisory Group (PAG)

1. Minutes of the PAG Meeting of April 3, 2003 were reviewed and accepted (Enclosure 1).

2. Minutes of the PAG Meeting of April 8, 2003, were reviewed and accepted (Enclosure 2). PAG needs to continue to coordinate to mirror wording changes in final External staffing packets for draft DoDI 1304.19

E. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT: The Executive Director's report (Enclosure 3) was reviewed and accepted as presented.

F. DISCUSSION ITEMS:

(b)(5)

1. Strawman Survey from Defense Equal Opportunity Management Institute (DEOMI). Chaplain Potter recently visited DEOMI and is familiar with the curriculum. The Executive Director assured the AFCB the strawman survey was a small sample, largely a working group built to assist the DEOMI chaplain. The intention was a preliminary review of the quality of the questions, were they understandable, was any wording in need of revision, were there additional questions needed. It was only to be a start for the next chaplain. Chaplain Potter stated the job is somewhat in flux and that the next man in the rotation, an Air Force officer, will work to review the job description. **AFCB Decision:** The new chaplain should seek input from past DEOMI chaplain in rewriting the job description and completely review the intention and questions in the survey.

(b)(5), (b)(6)

3. WWII Memorial Dedication. Chaplain Hicks explained that previous phone calls had convinced (b)(5) to meet with each of the Deputy Chiefs of Chaplains to make sure that they protect the projected date of the dedication on their 2004 calendars and to personally request their support for the ceremony. **AFCB Decision:** Chaplain Hicks will update the next AFCB meeting on this important issue after his office call with Mr. Groeppel. Each Military Department will form a planning committee and appoint an O-6 chaplain as a point of contact.

4. Chaplain Privileged Communication with Family Members. At last month's meeting, Chaplain Black noted this critical area and proposed forming a Steering Committee to bring the doctrine and practices of the Military Department chaplains more closely in tune. A memorandum proposed by AF to form a working group needed revisions. Chaplain Black recommended that the group should include members of various traditions to include the greatly variable denominational and faith group perspectives on the issue. This effort will be the lead of the Chairman of the Training Advisory Group. **AFCB Decision:** The working group, at a minimum, should study the feasibility of there being a singular policy for all the chaplaincies. Then and only then can they formulate a response to the Congressional direction to form a Joint Training Team with Joint Training curriculum on the subject of Privileged Communication in Family Violence Task Force Training.

5. Air Force Support to Chaplain Coverage in the Hospital at Landstuhl, Germany. Chaplain Potter and Chaplain Gunhus agreed this was a USAF/USA coordination issue. USAF will discuss issue with USAFE Chaplain.

(b)(5)

6. Chaplain Coverage at GITMO. Chaplain Gunhus mentioned that two chaplain authorizations have been approved in the Joint Task Force. One chaplain will be coded to be a Muslim chaplain and will serve for 1 year. Army has agreed to take first 2 years. This could complete the mission. Because the length of the task force will only be determined over time and will dissolve once no longer needed, Chaplain Potter recommended not putting these positions into the Joint matrix. **AFCB Decision:** Accept these proposals as the current course of action.

7. Update on Draft Department of Defense Instruction 1304.19. Reserve Affairs is formulating a recommendation how to correct the fact that separations references in the draft only apply to chaplains on the active duty list (ADL). Qualifying Educational Institutions packets are still on hold. At their next meeting, the PAG will discuss a future meeting with appropriate officials at the Department of Education. General Counsel is reviewing wording inserted to cover the events, actions or situations that would justify revoking the standing of a Religious Organization as an Ecclesiastical Certifying Organization. **AFCB Decision:** Executive Director should press Reserve Affairs for their recommendation on including or properly referencing separation policy for chaplains not on the ADL.

8. Non-Combatant Nature of Chaplains. Chaplain Black recommended that the AFCB look into clarifying the status of chaplains as non-combatants under the Geneva Convention protocols. **AFCB Decision:** Refer to the Training Advisory Group.

9. Outgoing Executive Director's Prayer. Chaplain Horton asked to close the session with the Recognition Prayer for the Fire and Rescue Workers who assisted at the Pentagon on 9-11. She thanked the Board for their hard work wrestling such tough issues and dedicated the prayer to them for expressing similar qualities of character and courage.

G. ITEMS TO BE NOTED:

1. The next meeting of the Personnel Advisory Group is scheduled for 11:30 a.m., May 27, 2003.

2. The next meeting of the Logistics Advisory Group is scheduled for 1:00 p.m., June 2, 2003, at the Defense Logistics Agency, Fort Belvoir, Virginia.

**H. TRAVEL AUTHORIZATIONS SENT SINCE THE 323RD MEETING OF THE
ARMED FORCES CHAPLAINS BOARD ON MARCH 18, 2003**

**(b)(6)
The Most Reverend John J. Kaising**

Vicor for Chaplains
Archdiocese for the Military Services, USA
Germany, England, France, Spain, the Azores, Italy, and Iceland
April 4-May 21, 2003

**(b)(6)
Reverend Ivan G. Ives**

Assistant to the Presiding Bishop, Office for Federal Chaplaincies
Evangelical Lutheran Church in America
Japan, Okinawa, and Hawaii
April 5-17, 2003

**(b)(6)
The Reverend Stanley Beach**

Representative, Presbyterian and Reformed Joint Commission on
Chaplains and Military Personnel
Hawaii, Japan, Korea, and Okinawa
April 12-30, 2003

**(b)(6)
The Most Reverend Francis X. Roque**

Auxiliary Bishop
Archdiocese for the Military Services, USA
Hawaii, Guam, Japan, Korea, Okinawa, and Singapore
April 14-May 21, 2003

The 324th meeting of the Armed Forces Chaplains Board was adjourned at 2:45 p.m.



LORRAINE K. POTTER
Chaplain, Major General, USAF
Chairman



JANET Y. HORTON
Chaplain (Colonel), USA
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND TWENTY FIFTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

October 9, 2003

The 325th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 2:00 p.m. on October 9, 2003, at the USAF Chief of the Chaplain Service conference room, Bolling AFB, DC. The meeting was chaired by Chaplain, Major General, Lorraine K. Potter, USAF.

Present:

Chaplain, Major General, Lorraine K. Potter, USAF - Chairman
Chaplain (Major General) David H. Hicks, USA
Rear Admiral Louis V. Iasiello, CHC, USN
Chaplain, Brigadier General, Charles C. Baldwin, USAF
Chaplain (Brigadier General) Jerome Haberek, USA
Rear Admiral Robert F. Burt, CHC, USN
Rear Admiral Darold F. Bigger, CHC, USNR
Chaplain, Colonel, Richard K. Hum, USAF - Executive Director

Absent:

Chaplain, Brigadier General, George C. Allen, II, ANG
Chaplain, Brigadier General, David Webb, USAF
Chaplain, Colonel, (b)(6) Neal F. McBride, USAFR
Chaplain (Brigadier General) David Zalis, USAR
Chaplain (Colonel) (b)(6) Dean Johnson, USARNG

Also present:

(b)(6)
Captain Lyman Smith, CHC, USN - Chair, Personnel Advisory Group
(b)(6)
Chaplain, Lieutenant Colonel, (b)(6) USAF - Islamic Chaplain
Conference

A. INVOCATION by Chaplain Baldwin.

B. REPORT ON ISLAMIC CHAPLAIN CONFERENCE AND PROCESS TEAM (IPT). Ch (b)(6) briefed the following items:

Date: December 1-2, 2003

Location: Bolling AFB and Pentagon

Invitees: All Islamic chaplains in the U.S. Armed Forces

Chaplain (b)(6) briefed the issues, schedule, and proposed itinerary and invited Army and Navy participation for their Islamic chaplains. Informed AFCB that Dr. David S.C. Chu, Under Secretary of Defense for Personnel and Readiness, plans to address the chaplains on the opening day. This conference has been postponed because of projected conflicts with Army and Navy Muslim chaplains' requirements. Since they would not be able to attend, conference is being rescheduled for Spring 2004. USAF still has lead and will advise.

C. REPORT OF THE JOINT STAFF CHAPLAIN. Deliberation by AFCB.

(b)(5), (b)(6)

1. Report by letter from Ch Weddle including her apology for not attending. She is attending EUCOM Component chaplain conference. Ch Weddle wanted AFCB to know that her unqualified support of the AFCB and her intention to attend all AFCB meetings. AFCB voted to accept report as presented.
APPROVED

2. Joint Matrix.

a. Deliberation was centered on several joint billets and the need to develop requirements and justification accommodations for each. AFCB directed PAG to work with Ch Weddle to develop a matrix and requirements for each position as soon as possible. **ACTION: PAG AND CH WEDDLE**

b. Deputy Joint Staff Chaplain. Ch Hum is directed to check with Air Force Reserve Center (AFRC) on the position being held by Ch (b)(6) to see if AFRC is intending to fund this. **ACTION: CH HUM**

D. APPROVAL OF MINUTES: The 324th AFCB meeting minutes with updates; deliberation by AFCB. Minutes were **APPROVED** as presented.

1. F.1. Ch Potter discussed Defense Equal Opportunity Management Institute (DEOMI) position and her intention to make visit during an upcoming TDY. ^{(b)(5), (b)(6)} Ch Hum is to check with last DEOMI chaplain to determine if DEOMI ^{(b)(5), (b)(6)} position is in danger of being eliminated. **ACTION: CH HUM**

2. F.3. WWII Memorial Dedication. Planned for Memorial Day, May 29, 2004, 10:00 a.m. Three Chiefs of Chaplains invited to participate. Ch Potter will respond to committee and coordinate on participation by three Chiefs of Chaplains. **ACTION: CH POTTER**

E. REPORTS OF AFCB ADVISORY GROUPS:

1. Personnel Advisory Group (PAG)

a. Minutes of the PAG Meeting of April 30, 2003 were approved as presented (Enclosure 1).

b. Minutes of the PAG Meeting of May 27, 2003, were approved as presented (Enclosure 2).

c. Minutes of the PAG Meeting of September 19, 2003, were approved as presented (Enclosure 3).

d. Minutes of the PAG Meeting of September 30, 2003, were approved as presented (Enclosure 4).

e. Additional items as follows were presented:

(1) Final form of DoD Directive 1304.19 and Instruction

^{(b)(5)} Entertained discussion. With minor changes, AFCB approved content and asked that it be forwarded to Dr. Chu for signature. Motion moved to accept as presented. **APPROVED**

(b)(5)

(2) Qualifying Education Institution (QEI) letters for the Pontifical Gregorian University, Rome, and designating the Jewish Welfare Board as the appropriate authority to function as the QEI for overseas schools were presented. This closes the action taken by the AFCB on January 24, 2003.

(3) QEI for University of Oxford for Mr. Keith Fraley, Jr.

APPROVED

(4) QEI for Greenville Presbyterian Theological Seminary for Mr. Cornelius Johnson. **APPROVED**

(5) Ch Potter asked if any documents are referred to in advisory group minutes, that they be attached. **ACTION: ALL ADVISORY GROUPS AND EXECUTIVE DIRECTOR**

(6) Ch Iasiello would like consideration given to changing the name of the AFCB to something which more accurately reflects the level (DoD) and nature (advisory) of the group. DoD Chaplain Advisory Board was suggested. Asked PAG to explore this change. **ACTION: PAG**

2. Logistics Advisory Group (LAG). The minutes of the LAG meeting of June 2, 2003 (Enclosure 5); deliberation by AFCB. ^{(b)(5)} **AFCB directs lessons learned from Operation Iraqi Freedom and Afghanistan be looked at by Training Advisory Group (TAG) for possible training amongst the services and at the respective chaplain schools. Ch Daniels, Defense Logistics Agency Chaplain, is invited to participate and make his recommendations. ACTION: LAG and TAG**

F. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT: The Executive Director's report (Enclosure 6) was reviewed and accepted as presented.

(b)(5)

1. Ch Hum asked the services to keep him informed of answers to Presidential, Congressional, and Secretary of Defense letters of inquiry in order to keep each other informed of issues and decisions. He will ensure the information will be passed to all the services through the service Executive Officers.

(b)(5), (b)(6)

2. Ch Hum reported that during his attendance at the Joint Chaplain Conference, that issues discussed there should be briefed to the AFCB. Ch Hum will work with Ch Weddle to explore ways to do this and to ensure members serving in the joint billets will continue to be included in service conferences and continue to be kept abreast of their own service's issues.

G. DISCUSSION ITEMS:

(b)(5)

1. Islamic Head Covering and Other Islamic Accommodation Issues will be addressed at AF Islamic IPT. This is another reason why participation by as many as possible is encouraged. It would be good to have a task force initiated to deal with these issues after the IPT is complete. **ACTION: NONE, INFORMATION ONLY**

2. Public Affairs (PA) Communications. Ch Hum asked if PA releases could be shared with the other services and with himself to keep us coordinated and consistent as much as possible. **ACTION: SERVICE EXECS**

3. Supervision of Chaplains, Dr. Chu (USD(P&R)) Tasking. Deliberation by AFCB. Ch Iasiello and Ch Hicks noted that the chaplain services do not supervise its chaplains directly. This is job of the line officers set over chaplains. PAG has been tasked to develop this report but it must be briefed to the AFCB at the November meeting before presentation to Dr. Chu. Ch Baldwin said the Air Force has one initiative that will aid in this. A new AF Instruction will give authority to the AF Chief of the Chaplain Service to "designate" or "certify" an officer as a chaplain as a part of professional certification. If for some reason the Chief of Chaplains questions his/her fitness, this designation can be withdrawn. **ACTION: PAG**

4. Web Page Standards. Non-DoD web sites have value to chaplain service personnel and commanders/supervisors for educational and informational purposes. "Linking" them to DoD sites can be misinterpreted as endorsement by the DoD. Standards/requirements for screening such sites should be developed. Proper disclaimers should be SOP. **ACTION: INFORMATION TECHNOLOGY ADVISORY GROUP (ITAG)**

5. DoD Mandated Domestic Violence Training – Heads up information. Training the trainer dates are as follows: May 4-6, 2004; October 5-7, 2004; and April 5-7, 2005. More information forthcoming when memo is released. **ACTION: NONE, INFORMATION ONLY**

6. National Conference on Ministry to the Armed Forces (NCMAF). NCMAF presented policy statement regarding change of endorsing official at their August Executive Council meeting. **ACTION: NONE, INFORMATION ONLY**

(b)(5) 7. Non-Combatant Status. Air Force shared a letter from the AF JAG on this topic. This is an extremely important issue, and one which all the chaplain services would benefit from having a consistent policy amongst the services. AFCB directs an ad hoc committee to be formed to study this issue and bring back recommendations. **ACTION: CH HUM, SERVICE EXECS, AND AD HOC COMMITTEE**

8. Lay Leader Training and Certification. With the variety of organizations who can send, varying policies of the services, and greater security concerns, a consistent position on certifying lay leaders is possibly needed. AFCB directs the PAG to study this issue and bring back recommendations. **ACTION: PAG**

9. Memorandum, dated September 4, 2003, subject: Update, from Chairman, AFCB to Members, AFCB. Because two AFCB meetings were cancelled, Ch Potter used her authority (DoDD 5120.8, paras 4.2.1 and 5.4) as Chair to inform the AFCB and task certain advisory groups (Enclosure 7).

H. ITEMS TO BE NOTED:

1. The next meeting of the Armed Forces Chaplains Board is scheduled for 2:00 p.m., November 25, 2003, USAF Chief of the Chaplain Service Conference Room, Bolling AFB, DC.

2. The next meeting of the Personnel Advisory Group is scheduled for 10:00 a.m., November 4, 2003, Presidential Towers, Crystal City, Virginia.

I. TRAVEL AUTHORIZATIONS SENT SINCE THE 324th MEETING OF THE ARMED FORCES CHAPLAINS BOARD ON MAY 21, 2003

(b)(6) Reverend William J. DeLeo, with wife, (b)(6)
Representative, Christian Church (Disciples of Christ)
Germany
May 30-June 14, 2003

(b)(6) Reverend Robert D. Crick
Director, Chaplains Commission
Church of God Chaplains Commission
Korea
July 15-19, 2003

(b)(6) Chaplain Charles W. Marvin, with wife, (b)(6)
Secretary, Commission on Chaplains
General Council of Assemblies of God
Germany and England
October 16-28, 2003

The 325th meeting of the Armed Forces Chaplains Board was adjourned at 4:10 p.m.



LORRAINE K. POTTER
Chaplain, Major General, USAF
Chairman



RICHARD K. HUM
Chaplain, Colonel, USAF
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND TWENTY SIXTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

November 25, 2003

The 326th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 2:15 p.m. on November 25, 2003, at the US Navy Chief of Chaplains Conference Room, Navy Annex, Arlington, Virginia. The meeting was chaired by Rear Admiral Louis V. Iasiello, CHC, USN.

Present:

Rear Admiral Louis V. Iasiello, CHC, USN – Acting Chairman
Chaplain, Brigadier General, Charles C. Baldwin, USAF
Chaplain (Brigadier General) Jerome Haberek, USA
Rear Admiral Robert F. Burt, CHC, USN
Chaplain, Colonel, Richard K. Hum, USAF - Executive Director

Absent:

Chaplain, Major General, Lorraine K. Potter, USAF – Chairman
Chaplain (Major General) David H. Hicks, USA
Rear Admiral Darold F. Bigger, CHC, USNR
Chaplain, Brigadier General, George C. Allen, II, ANG
Chaplain, Brigadier General, David Webb, USAF
Chaplain, Colonel, ^{(b)(6)}Real F. McBride, USAER
Chaplain (Brigadier General) David Zalis, USAR
Chaplain (Colonel) ^{(b)(6)}Dean Johnson, USARNG

Also present:

Chaplain (Colonel) ^{(b)(6)}Donna Weddle, USA – Joint Staff Chaplain
Captain ^{(b)(6)}Dylan Smith, CHC, USN – Chair, Personnel Advisory Group

A. INVOCATION by Chaplain Iasiello.

B. REPORT OF THE JOINT STAFF CHAPLAIN. .

(b)(5)

1. Report by Ch Weddle, submitted in writing. Deliberation by AFCB. Joint Matrix to be finalized by Personnel Advisory Group (PAG) and Ch Weddle for next meeting. AFCB voted to accept report as presented. **APPROVED**

2. Deputy Joint Staff Chaplain position is a joint staff funded position and is projected to be filled by USAF in summer 2004 (tasking from 325th AFCB meeting).

C. **APPROVAL OF MINUTES:** The 32th AFCB meeting minutes with updates; deliberation by AFCB. Minutes were **APPROVED** as presented with one correction. E.I.e.(6), add "The AFCB voted to recommend the change of name," prior to "Asked PAG to explore this change."

D. **REPORTS OF AFCB ADVISORY GROUPS:**

1. **Personnel Advisory Group (PAG).** Minutes of the PAG Meeting of November 7, 2003 were approved as presented (Enclosure 1).

(b)(5)

a. PAG recommendation that Urshan Graduate School of Theology be a Qualified Education Institution (QEI) from 2003-2008. **APPROVED**

b. PAG recommended to establish Defense Intelligence Agency chaplain billet, rotational amongst three services. **APPROVED**

2. **Logistics Advisory Group (LAG).** The minutes of the LAG meeting of September 12, 2003 (Enclosure 2) **APPROVED** as submitted. Following issues deliberated:

(b)(5)

a. AFCB cautioned use of arm bands should be done only when this does not present an increased threat to the chaplains.

b. AFCB wanted clarification on specific conclusions of the LAG on the Armed Forces American Bible Society Bible. **ACTION : LAG**

c. Requested clarification from LAG on section of minutes dealing with Navy Service update and funding. **ACTION : LAG**

E. **EXECUTIVE DIRECTOR'S ACTIVITIES REPORT:** The Executive Director's report (Enclosure 3) was reviewed and accepted as presented. **APPROVED**

F. DISCUSSION ITEMS:

(b)(5)

1. Letter from Nassau Jewish Lawyers Association on Chanukah gifts should be forwarded to Jewish Welfare Board. **ACTION : EXEC. DIR.**

2. USAF asked that events in the National Capital Region (NCR), even though under the sponsorship of one service (Arlington National Cemetery Memorial Day Services, Services at National Cathedral, for example) be considered inter-service and rotational. **AFCB agreed.** Ch Iasiello said the new Joint Task Force for the National Capital Region would be perfect location to coordinate these.

G. ITEMS TO BE NOTED:

1. The next meeting of the Armed Forces Chaplains Board is scheduled for 2:00 p.m., December 17, 2003, USAF Chief of the Chaplain Service Conference Room, Bolling AFB, DC.

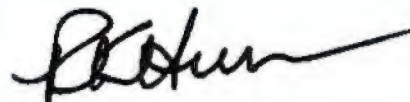
2. The next meeting of the Logistics Advisory Group is scheduled for 9:00 a.m., December 5, 2003, Navy Annex, Arlington, Virginia.

H. TRAVEL AUTHORIZATIONS SENT SINCE THE 325th MEETING OF THE ARMED FORCES CHAPLAINS BOARD ON OCTOBER 9, 2003 - None

The 326th meeting of the Armed Forces Chaplains Board was adjourned at 3:15 p.m.



LOUIS V. IASIELLO
Rear Admiral, CHC, USN
Acting Chairman



RICHARD K. HUM
Chaplain, Colonel, USAF
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND TWENTY SEVENTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

December 17, 2003

The 327th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 2:00 p.m. on December 17, 2003, at the US Air Force Chief of the Chaplain Service Conference Room, Bolling Air Force Base, DC. The meeting was chaired by Chaplain, Major General, Lorraine K. Potter.

Present:

Chaplain, Major General, Lorraine K. Potter, USAF – Chairman
Chaplain (Major General) David H. Hicks, USA
Chaplain, Brigadier General, Charles C. Baldwin, USAF
Rear Admiral Robert F. Burt, CHC, USN
Chaplain, Colonel, Richard K. Hum, USAF - Executive Director

Absent:

Rear Admiral Louis V. Iasiello, CHC, USN
Chaplain (Brigadier General) Jerome Haberek, USA
Rear Admiral Darold F. Bigger, CHC, USNR
Chaplain, Brigadier General, George C. Allen, II, ANG
Chaplain, Brigadier General, David Webb, USAF
Chaplain, Colonel, ^{(b)(6)} Neal F. McBride, USAFR
Chaplain (Brigadier General) David Zalis, USAR
Chaplain (Colonel) ^{(b)(6)} Dean Johnson, USARNG

Also present:

Chaplain (Colonel) ^{(b)(6)} Donna Weddle, USA – Joint Staff Chaplain
Captain ^{(b)(6)} Lyman Smith, CHC, USN – Chair, Personnel Advisory Group

A. INVOCATION by Ch Hum.

B. REPORT OF THE JOINT STAFF CHAPLAIN.

(b)(5), (b)(6)

1. Report dated December 15, 2003, by Ch Weddle, submitted in writing. Deliberation by AFCB. AFCB voted to accept report as presented. **APPROVED**

2. AFCB appreciated Ch Weddle's working on the joint matrix. Requested clarification on (a) the USFORCEKOR Deputy position (USAF) as to whether it is an established position and (b) to work on securing the PACOM chaplain position as a non-ADDU position. If this is successful, it would become a rotational position. **ACTION: JS CHAPLAIN**

C. APPROVAL OF MINUTES: The 326th AFCB meeting minutes with updates; deliberation by AFCB. Minutes were **APPROVED** as presented with request for two clarifications.

(b)(5)

1. D.1.b. on DIA chaplain position whether it was to be Joint and if it was already approved. **TASKING: PAG**

2. F.2. Ask MDW Chaplain, Ch (b)(6) to brief the AFCB on the presence of a chaplain in the JTFNCR. **TASKING: EXECUTIVE DIRECTOR**

D. REPORTS OF AFCB ADVISORY GROUPS:

1. Personnel Advisory Group (PAG).

(b)(5), (b)(6)

(b)(5); (b)(6)

b. PAG was asked to look into the role of the National Conference on Ministry to the Armed Forces (NCMAF) and determine if clearer guidance could be given to NCMAF on its relationship to the AFCB. **TASKING: PAG**

c. Military Enterprise Ministry Missions (MEMM) proposal on Outsourcing Base Operations Religious Support was presented. Mr. Bill Carr, Acting Deputy Under Secretary of Defense for Military Personnel Policy, requested evaluation by AFCB. AFCB asked PAG to evaluate. **TASKING: PAG**

E. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT: The Executive Director's report, dated December 15, 2003, was reviewed and accepted as presented (Enclosure 1). **APPROVED**

F. DISCUSSION ITEMS:

(b)(5)

1. Chaplain Baldwin will be checking with committee working the WWII Memorial dedication to clarify Chiefs of Chaplains involvement.

2. Defense Equal Opportunity Management Institute. Chaplain Baldwin will try to visit DEOMI at Patrick Air Force Base during his upcoming Prayer Breakfast visit. He will clarify with DEOMI that the chaplain position was

(b)(5) instituted to ensure religious discrimination would be addressed along with other forms of discrimination.

3. Ch Potter shared an e-mail from Ch (b)(6) of the Military

(b)(5) Chaplains Association regarding the problem of medically retired service people feeling "abandoned" once they left active duty and placed with the Veterans Affairs hospital system. Suggested each service look into best ways to ensure proper support is given to those who have been disabled. Ch Hum will forward e-mail to VA Chaplain, Ch (b)(6) **TASKING: ALL SERVICES AND EXECUTIVE DIRECTOR**

(b)(5)

4. Chaplains desiring to leave one service and transfer to another was discussed. If they are doing so by their own choice there is no problem. But if they are having problems in their service, it would be vital for the proposed gaining service to know of the difficulties. It would be good to have a procedure in place that would ensure proper communication between services. **TASKING: PAG**

G. ITEMS TO BE NOTED:

1. The next meeting of the Armed Forces Chaplains Board is scheduled for 2:00 p.m., January 21, 2004, USAF Chief of the Chaplain Service Conference Room, Bolling AFB, DC.


(b)(5)

2. Ch Potter suggests that an off-site be scheduled for the AFCB and other chaplain flag officers to review the past year and look at future issues for the chaplain services. Ch Hum will look into locations and dates. **TASKING: EXECUTIVE DIRECTOR**

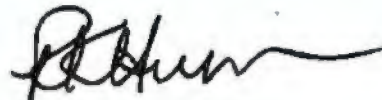
3. Ch Potter plans to have at least two AFCB meetings between January and April 2004 when she will retire. Then the next meeting could be in July after Ch Iasiello becomes the Chair.

H. TRAVEL AUTHORIZATIONS SENT SINCE THE 326th MEETING OF THE ARMED FORCES CHAPLAINS BOARD ON NOVEMBER 25, 2003 -
None

The 327th meeting of the Armed Forces Chaplains Board was adjourned at 3:20 p.m.



LORRAINE K. POTTER
Chaplain, Major General, USAF
Chairman



RICHARD K. HUM
Chaplain, Colonel, USAF
Executive Director

**MINUTES
OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD**

April 8, 2003

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held at the office of the AFCB Executive Director, at 8:00 a.m. on April 8, 2003.

Members Present:

Ch, Col [REDACTED] USAF, Chair
CH (COL) [REDACTED] USA Recorder
CH (COL) Janet Horton, USA, AFCB Executive Director

Also Present:

LCDR [REDACTED] CHC, USN (without vote)
CH (LTC) [REDACTED] JSA (without vote)

1. The Chairman, AFCB PAG, called the meeting to order at 8:00 a.m.
2. Old Business: NONE.
3. New Business:

(b)(5) a. PAG review of directive 'Appointment of Chaplains for the Military Departments,' 1304.19.

(b)(5) b. Reviewed Joint Billet rotation plan.

4. Next meeting 9:00 a.m., April 30, 2003, at offices of DACH-PER, at NC1.
5. The meeting adjourned at 10:00 a.m.

CH (COL) [REDACTED] USA
Recorder

**MINUTES
OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD**

April 3, 2003

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held at the office of the AFCB Executive Director, at 1:00 p.m. on April 3, 2003.

Members Present:

Ch, Col [REDACTED] USAF, Chair
CH (COL) [REDACTED] USA Recorder
CAPT [REDACTED] CHC, USN
CH (COL) Janet Horton, USA, AFCB Executive Director

Also Present:

Ch, Col [REDACTED] USAF (without vote)
CH (LTC) [REDACTED] USA (without vote)

1. The Chairman, AFCB PAG, called the meeting to order at 1:00 p.m.
2. Old Business: NONE.
3. New Business:

(b)(5)
a. Reviewed Urshan Graduate School of Theology application for status as Qualifying Educational Institution. Application does not meet the criteria of listing 3 Institutions accepting a minimum of 90% of credit hours.

b. PAG reviewed directive 'Appointment of Chaplains for the Military Departments', 1304.19.

c. PAG reviewed proposed changes for DD 2088.

4. Next meeting 8:00 a.m., April 8, 2003, at office of the AFCB Executive Director.
5. The meeting adjourned at 3:15 p.m.

CH (COL) [REDACTED] USA
Recorder

MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD
April 30, 2003

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held at the offices of the Army of Chief of Chaplains, Presidential Towers on 30 April 2003.

Members Present:

Ch, Col [REDACTED] USAF, Chair
CH (COL) [REDACTED] USA Recorder
CH (COL) Janet Horton, USA, AFCB Executive Director

Also Present:

LCDR [REDACTED] CHC, USN (without vote)
CH (LTC) [REDACTED] USA (without vote)

1. The Chairman, AFCB PAG, called the meeting to order at 9:00 a.m.
2. Old Business: NONE.
3. New Business:

(b)(5) a. Reviewed directive 'Appointment of Chaplains for the Military Departments' DOD Directive 1304.19. CH Horton identified 3 reasons not to certify a Religious Organization. 1) Clear and Present Danger 2) Illegal Practice 3) Found repeated practice that contradicts Fire & Safety and Good Order and Discipline.

(b)(5)

c. Recommended approval of request for Qualifying Educational Institution Designation (QEI) for Great Plains Baptist Divinity School pending verification of the listed 3 institutions' accreditation.

d. Recommended putting a hold on future approvals of QEI pending further study to include staffing with the Department of Education.

e. Reviewed authorized Joint Billets Matrix. Matrix design needs clarity in identifying rotating, permanent, and reserve component billets before presenting matrix to AFCB. Navy will confirm future of Chaplain Bley's position. AF will check future of STRATCOM vs SPACECOM relationship.

(b)(5), (b)(6)

f. Formed working group for CAC religious data inscription. Members are Ch, LTC (b)(6), LCDR (b)(6), CH (LTC) (b)(6) plus one representative from each service school. First scheduled meeting, May 27.

4. Next meeting 11:15 a.m. May 27, 2003 at Presidential Towers to farewell the outgoing AFCEB Executive Director and hail the new one.
5. The meeting adjourned at 11:00 a.m.

CH (COL) (b)(6) Jeffrey M. Young, USA
Recorder

**MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD
September 30, 2003**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held at the Pentagon September 30, 2003.

Members Present:

CAPT [redacted] CHC, USN, Chair
Ch, [redacted] USAF, Recorder
CH (COL) [redacted] USA
Ch Col Richard Hum, USAF, AFCB Executive Director

Also Present:

LCDR [redacted] CHC, USN (without vote)

1. The Chairman, AFCB PAG, called the meeting to order at 1:30 p.m.

2. Old Business:

(b)(5) Qualifying Educational Institution letters were submitted for Pontifical Gregorian University and the National Jewish Welfare Board, Jewish Chaplains Council.

3. New Business:

(b)(5), (b)(6) a. Discussion was held concerning the military services' policies and practices for certification of religious lay leaders and contract worship leaders, and supervision of the same.

b. Draft DoDD 1304.19 to be presented October 9, 2003, to AFCB for approval and circulation and routing for final signature. Ch Smith will represent the PAG concerning this issue.

c. In response to a concern from Dr. Chu about supervision and mentoring of chaplains, it was determined that each service representative draft a one page position paper outlining its practice and provide plans for perceived improvements.

d. Determined that we needed clarification concerning the nature of a request from [redacted] of Bob Jones University. Executive Director will request clarification.

e. MOU between AFCB and NDU was distributed.

4. Next meeting 10:00 a.m., November 4, 2003, at the Army offices in Crystal City.

5. The meeting adjourned at 2:45 p.m.

Ch, Col [redacted] USAF
Recorder

**MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD
September 19, 2003**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held on September 19, 2003, at the Holiday Inn in Colorado Springs, Colorado, during the Joint Chaplains Training Conference.

Members Present:

CAPT [Ethan Smith] CHC, USN,
Ch, Col [Darrell Morton], USAF, Chair
CH (COL) [Jeffrey Young], USA, Recorder
Ch Col Richard Hum, USAF, AFCB Executive Director

1. The Chairman, AFCB PAG, called the meeting to order at 10:30 a.m.

2. Old Business:

(b)(5) Qualifying Educational Institution letters: Chaplain Morton will finalized the letter for Pontifical Gregorian University and Chaplain Smith for the National Jewish Welfare Board, Jewish Chaplains Council.

3. New Business:

(b)(5), (b)(6)

a. The Draft DoDD 1304.19 will be presented October 9, 2003, to AFCB for approval and circulation and routing for final signature.

b. The executive director surfaced issues about supervision and mentoring of all chaplains, across the life cycle, in each of the Services. More to follow at our September 30 PAG meeting.

c. Chaplain Morton said he would bring a copy of the MOU between AFCB and NDU.

d. The PAG reviewed the entire joint billet matrix. Ch Smith will add the revisions and send to the PAG members. It was noted that decisions need to be made about 3 positions for Summer 04: NORTHCOM (seems that Army would be next in line, if it even opens), SOCOM (AF is leaving and Navy is next; but the Navy and Army need to discuss) and the new position in JFCOM (needs to be non-Navy).

4. Next meeting 1:30 p.m., September 30, 2003, at the Army offices in Crystal City.

5. The meeting adjourned at 11:30 a.m.

CH (COL) [Jeffrey M. Young], USA
Recorder

**MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD
May 27, 2003**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held at the offices of the Army of Chief of Chaplains, Presidential Towers on May 27, 2003.

Members Present:

Ch, Col [REDACTED] USAF, Chair
CH (COL) [REDACTED] USA Recorder
CAPT [REDACTED] CHC, USN
CH (COL) Janet Horton, USA, AFCB Executive Director

Also Present:

LCDR [REDACTED] USN (without vote)
CH (LTC) [REDACTED] USA (without vote)

1. The Chairman, AFCB PAG, called the meeting to order at 12:30 p.m.

2. Old Business: NONE.

3. New Business:

a. Farewells given to CH (COL) Horton for faithful service as AFCB Executive Director.

(b)(5) b. Reviewed directive 'Appointment of Chaplains for the Military Departments' DOD Directive 1304.19.

c. Recommended approval of request for Qualifying Educational Institution Designation (QEI) for the Jewish Welfare Board.

d. CAC religious data inscription working group meet. Distributed current status of Army's "UMT Reporting System Concept."

4. Next meeting 9:00 a.m. June 24, 2003, at the Navy Annex.

5. The meeting adjourned at 1:30 p.m.

CH (COL) [REDACTED] USA
Recorder

**MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD
November 7, 2003**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held at the Pentagon November 7, 2003.

Members Present:

CAPT ^{(b)(6)} Lyman Smith, CHC, USN - Chair
Ch, Col ^{(b)(6)} Darrell Morton, USAF - Recorder
CH (COL) ^{(b)(6)} Jeffrey Young, USA
Ch Col Richard Hum, USAF, AFCB - Executive Director

Also Present:

CH (COL) ^{(b)(6)} Donna Weddle, USA - Joint Staff Chaplain
LCDR ^{(b)(6)} [redacted] CHC, USN (without vote)

1. The Chairman, AFCB PAG, called the meeting to order at 1:30 p.m.

2. Old Business:

- ^{(b)(5)} a. A reminder to the PAG members; a response is required in reference to a concern from Dr. Chu about oversight and discipline of chaplains. It was determined that each service representative draft a one page position paper outlining its practice e-mail to Ch ^{(b)(6)} [redacted] for consolidation NLT November 19.
- b. Discussion concerning Joint Manpower Requirements. Joint Manpower Requirements Matrix ready to be presented to the AFCB at its December meeting. (attached)

3. New Business:

- ^{(b)(5)} a. Qualifying Educational Institution letters were submitted and accepted for Urshan Graduate School of Theology. Qualifying Educational Institution letters were also submitted for Great Plains Baptist Divinity School, acceptance is delayed until verification of supporting institutions can be accomplished.
- b. Discussion concerning proposal to change the name of the Armed Forces Chaplains Board to the Department of Defense Chaplain Advisory Board.
- c. It was determined that a question concerning lay leader training would be redirected to the TAG.
- d. Discussion on the various services' briefings concerning promotion boards to be presented at the December NCMAF conference.

(b)(5)

e. The PAG recommends to the AFCB the establishment of a Defense Intelligence Agency chaplain position.

4. Next meeting:

10:00 a.m., November 24, 2003, at the Navy Annex.

5. The meeting adjourned at 2:45 p.m.

Ch, Col (b)(5) Darrell D. Morton, USAF
Recorder

Attachment:

(b)(5) Joint Manpower Requirements Matrix

jtb#031107.xls

COMMAND ID	JTD	JOINT/DOD ORGANIZATION	COMMAND EMPLOYMENT	GRADE	N/A/F/R	SU03	SU04	SU05	SU06	SU07	SU08	SU09	SR
	Y	Joint Chiefs of Staff	Joint Staff Chaplain	O6	Rotational	USA	USA	USA	USAF	USAF	USAF	USAF	USN
	Y	Joint Chiefs of Staff	Joint Staff Dep Chaplain	O4 (O5)	Service (AF)	None	USAF	USAF	USAF	USAF	USAF	USAF	USAF
	Y	Joint Chiefs of Staff	Joint Staff Reserve Chaplain	O6	Rotational	USN	USAF	USAF	USAF	USA	USA	USA	
	N	Joint Chiefs of Staff	Joint Staff Enlisted	E8									
	Y	Unified Combatant Commands	USEUCOM Chaplain	O6	Rotational	USA	USA	USA	USN	USN	USN	USAF	
	Y	Unified Combatant Commands	USEUCOM Reserve Chaplain	O6	Rotational	USA							
	Y	Unified Combatant Commands	USEUCOM Enlisted	E8	Rotational	USN	USAF	USAF	USAF	USA	USA	USA	
	Y	Unified Combatant Commands	USSOCOM Chaplain	O6	Rotational	USAF	USA	USA	USA	USN	USN	USN	
	N	Unified Combatant Commands	USSOCOM Reserve Chaplain	O5	Rotational	USAF							
	N	Unified Combatant Commands	USSOCOM Enlisted	E6	Service(USA)	USA	USA	USA	USA	USA	USA	USA	
	N	Unified Combatant Commands	USPACOM Chaplain	O6 ADDU from USN	Service(USN)	USN	USN	USN	USN	USN	USN	USN	
	N	Unified Combatant Commands	USPACOM Reserve Chaplain	O6	Service(USN)	USN	USN	USN					
	N	Unified Combatant Commands	USPACOM Enlisted										
	Y	Unified Combatant Commands	USFORCEKOR Chaplain	O6	Service(USA)	USA	USA	USA	USA	USA	USA	USA	
	Y	Unified Combatant Commands	USFORCEKOR Deputy Chaplain	O5	Svc(USAF)	USAF	USAF	USAF	USAF	USAF	USAF	USAF	
	N	Unified Combatant Commands	USFORCEKOR Reserve Chaplain		Svc (USN)	USN	USN	USN	USN	USN	USN	USN	
	Y	Unified Combatant Commands	USFORCEKOR Enlisted	E8	Service(USA)	USA	USA	USA	USA	USA	USA	USA	
	Y	Unified Combatant Commands	USFORCEKOR Enlisted	E6	Service(USAF)	USAF	USAF	USAF	USAF	USAF	USAF	USAF	
	N	Unified Combatant Commands	USCENTCOM Chaplain	O6	Rotational	USN	USN	USN	USAF	USAF	USAF	USA	
	Y	Unified Combatant Commands	USCENTCOM Reserve Chaplain	O6	Rotational	USAF							
	Y	Unified Combatant Commands	USCENTCOM Reserve Chaplain	O5	Rotational	USAF							
	Y	Unified Combatant Commands	USCENTCOM Enlisted	E8	Service(USA)	USA	USA	USA	USA	USA	USA	USA	
	N	Unified Combatant Commands	USCENTCOM Reserve Enlisted	E7	Rotational								
	N	Unified Combatant Commands	USJFCOM Chaplain	O6	Rotational	USN	USAF	USAF	USAF	USN	USN	USN	
	N	Unified Combatant Commands	USJFCOM Reserve Chaplain	O5	Service(USAF)	USAF	USAF	USAF	USAF	USAF	USAF	USAF	
	N	Unified Combatant Commands	USJFCOM Enlisted	E8	Rotational	USN	USN	USN	USN	USN	USN	USN	
	N	Unified Combatant Commands	USJFCOM Reserve Enlisted	E7									
	N	Unified Combatant Commands	Iceland Defense Force	O6 ADDU from USN	Service(USN)	USN	USN	USN	USN	USN	USN	USN	
	Y	Unified Combatant Commands	USNORTHCOM Chaplain	O6	Rotational	USAF	USA	USA	USA				
	N	Unified Combatant Commands	USNORTHCOM Reserve Chaplain	O5	Rotational	USAF	USAF	USAF					
	Y	Unified Combatant Commands	USNORTHCOM Enlisted	E9	Rotational								
	Y	Unified Combatant Commands	USSOUTHCOM Chaplain	O6	Rotational	USN	USN	USA	USA	USA	USAF	USAF	
	Y	Unified Combatant Commands	USSOUTHCOM Reserve Chaplain	O5	Rotational	USAF	USAF						
	N	Unified Combatant Commands	USSOUTHCOM Enlisted	E6									
	Y	Unified Combatant Commands	USSTRATCOM Chaplain	O6	Rotational	USAF	USN	USN	USN	USAF	USAF	USAF	
	Y	Unified Combatant Commands	USSTRATCOM Reserve Chaplain	O5	Service(USAF)	USAF	USAF	USAF	USAF	USAF	USAF	USAF	
	Y	Unified Combatant Commands	USSTRATCOM Enlisted	E6	Service(USAF)	USAF	USN	USN	USN	USAF	USAF	USAF	
	N	Unified Combatant Commands	USSTRATCOM Reserve Enlisted	E7	Service(USAF)	USAF	USAF	USAF	USAF	USAF	USAF	USAF	
	N	Unified Combatant Commands	USTRANSCOM Chaplain	O6 ADDU from USAF	Service(USAF)	USAF	USAF	USAF	USAF	USAF	USAF	USAF	
COMMAND ID	JTD	DOD ORGANIZATION	COMMAND EMPLOYMENT	GRADE	N/A/F/R	CY03	CY04	CY05	CY06	CY07	CY08	CY09	SR
	Y	DOD	AFCB Exec Director	O6	Rotational	USAF	USAF	USAF	USN	USN	USN	USN	
	Y	DOD Defense Agency	DLA Chaplain	O6	Service(USA)	USA	USA	USA	USA	USA	USA	USA	
	Y	DOD Defense Agency	DLA Enlisted	E6	Service(USA)	USA	USA	USA	USA	USA	USA	USA	
	Y	DOD Defense Agency	NSA Chaplain	O6	Rotational	USAF	USAF	USAF	USA	USA	USA	USN	
	Y	Defense Field Agency	AFRTS-BC	O4	Rotational	USA	USN	USN	USN	USAF	USAF	USAF	
	Y	Defense Field Agency	DINFOS	O3	Rotational	USAF	USAF	USAF	USA	USA	USA	USN	
	N	DOD Human Resources	DEOMI	O5	Rotational	USAF	USAF	USAF	USN	USN	USN	USA	
	N	OTHER	US Dept of State	O5	Rotational	USAF	USN	USN	USN	USAF	USAF	USA	
	N	OTHER	USIP Fellowship	O6	Service(USN)	USN	USN	USN	USN	USN	USN	USN	

MINUTES
OF THE
THREE HUNDRED AND TWENTY EIGHTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD

January 21, 2004

The 328th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 2:00 p.m. on January 21, 2004, at the US Air Force Chief of the Chaplain Service Conference Room, Bolling Air Force Base, DC. The meeting was chaired by Chaplain, Major General, Lorraine K. Potter.

Present:

Chaplain, Major General, Lorraine K. Potter, USAF – Chairman
Chaplain (Brigadier General) Jerome Haberek, USA
Rear Admiral Robert F. Burt, CHC, USN
Chaplain, Colonel, Richard K. Hum, USAF - Executive Director

Absent:

Chaplain (Major General) David H. Hicks, USA
Rear Admiral Louis V. Iasiello, CHC, USN
Chaplain, Brigadier General, Charles C. Baldwin, USAF
Rear Admiral Darold F. Bigger, CHC, USNR
Chaplain, Brigadier General, George C. Allen, II, ANG
Chaplain, Brigadier General, David Webb, USAF
Chaplain, Colonel, ^{(b)(6)}Neal F. McBride, USAFR
Chaplain (Brigadier General) David Zalis, USAR
Chaplain (Colonel) ^{(b)(6)}Dean Johnson, USARNG

Also present:

Chaplain (Colonel) ^{(b)(6)}Donna Weddle, USA – Joint Staff Chaplain

A. INVOCATION by Ch Haberek.

^{(b)(5), (b)(6)}
B. REPORT OF THE JOINT STAFF CHAPLAIN. Report dated January 15, 2004, by Ch Weddle, submitted in writing. Deliberation by AFCB. AFCB voted to accept report as presented. **APPROVED**

C. APPROVAL OF MINUTES: The 327th AFCB meeting minutes with updates; were reviewed. Minutes were **APPROVED** as presented. The following question from the 327th meeting minutes was answered as follows:

(b)(5)

D.1.b. on DIA chaplain position whether it was to be Joint and if it was already approved. It is not approved but the PAG is investigating.

D. REPORTS OF AFCB ADVISORY GROUPS:

1. Personnel Advisory Group (PAG).

a. Minutes of the PAG meeting of January 5, 2004, were presented and **APPROVED** as written (Enclosure 1). Reference 2.a., (b)(5) CH Hum discussed

(b)(5) process of investigating a name change for the AFCB to alternatives that included references to DoD, OSD, Advisory Board. Each was rejected as less accurate than AFCB. AFCB moved to keep name as AFCB. **APPROVED**

b. Minutes of the PAG meeting of January 13, 2004, were presented and **APPROVED** as written (Enclosure 2).

(b)(5)

(1) Reference 2.c. Discussion for deliberative purposes only on the relationship with the National Conference on Ministry to the Armed Forces (NCMAF). Deliberative talking paper attachment was discussed. Suggest word "certify" be replaced with "provide." **APPROVED WITH CHANGES**. Continuing discussion and study to be made on continuing relationship of NCMAF to AFCB. **TASKING: PAG and EXECUTIVE DIRECTOR**

(2) Reference 2.d. AFCB directed that American Council on Education publication is the only listing of accredited schools to be used for accreditation purposes. **APPROVED**

2. Logistics Advisory Group (LAG). Minutes of the LAG meeting of January 6, 2004, were presented and **APPROVED** as written (Enclosure 3). Reference 1. Arm Bands, Air Force gave letter to Army and Navy explaining USAF policy.

3. Training Advisory Group (TAG). Minutes of the TAG meeting of January 12, 2004, were presented and **APPROVED** as written (Enclosure 4).

E. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT: The Executive Director's report, dated January 15, 2004, was reviewed and accepted as presented (Enclosure 5). **APPROVED**

F. DISCUSSION ITEMS:

(b)(5), (b)(6) 1. Chaplain Annex, Annex I. Multi Tactics Techniques and Procedures (MTTP) (of Air Land Sea Applications (ALSA)) for detainee operations discussed. Updated annex presented by Ch Weddle.

2. NCM ^{(b)(6)} [redacted] Carr, Acting Deputy Under Secretary of Defense for Military Personnel Policy, was discussed. Possible responses were noted by Executive Director.

3. Reemployment of Reserve/Guard chaplains after active duty discussed. Executive Director will forward letter to NCMAF asking for assistance. **TASKING: EXECUTIVE DIRECTOR**

4. Armed Forces Radio and Television Service rules governing the broadcasting of religious programming into deployed locations (especially Iraq and Afghanistan) were discussed. Executive Director will research specific ROE and report back. **TASKING: EXECUTIVE DIRECTOR**

5. Wall Builders Capitol Hill Seminar was briefed. Executive Director will provide further information for possible service involvement. **TASKING: EXECUTIVE DIRECTOR**

6. Suggested off-site is to be rescheduled for Summer after Ch Iasiello takes over as Chair.

7. Individual deployments service within the Joint arena should be recognized and documented to the individual's home unit for recognition. Communication to be sent by Ch Weddle to combatant command chaplains. **ACTION: JOINT STAFF CHAPLAIN**

G. ITEMS TO BE NOTED:

1. The next meeting of the Armed Forces Chaplains Board is scheduled for 12:00 noon., March 12, 2004, USAF Chief of the Chaplain Service Conference Room, Bolling AFB, DC.
2. The next meeting of the Personnel Advisory Group is scheduled for February 27, 2004, 10:00 a.m., USN Chief of Chaplains Conference Room, Navy Annex.
3. The next meeting of the Training Advisory Group is scheduled for March 15, 2004, 9:00 a.m., Executive Director's office, room 2E341 Pentagon.
4. The next meeting of the Logistics Advisory Group is scheduled for April 1, 2004, 10:00 a.m., USN Chief of Chaplains Conference Room, Navy Annex.

H. TRAVEL AUTHORIZATIONS SENT SINCE THE 327th MEETING OF THE ARMED FORCES CHAPLAINS BOARD ON DECEMBER 17, 2003

(b)(6)
Rev Beryl T. Hubbard, with wife. (b)(6)

Associate Director, Presbyterian and Reformed Joint Commission
on Chaplains and Military Personnel
January 11-February 11, 2004
Germany and Austria

The 328th meeting of the Armed Forces Chaplains Board was adjourned at 3:18 p.m.



LORRAINE K. POTTER
Chaplain, Major General, USAF
Chairman



RICHARD K. HUM
Chaplain, Colonel, USAF
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND TWENTY NINTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

March 12, 2004

The 329th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 12:00 p.m. on March 12, 2004, at the US Air Force Chief of the Chaplain Service Conference Room, Bolling Air Force Base, DC. The meeting was chaired by Chaplain, Major General, Lorraine K. Potter.

Present:

Chaplain, Major General, Lorraine K. Potter, USAF – Chairman
Chaplain (Major General) David H. Hicks, USA
Rear Admiral Louis V. Iasiello, CHC, USN
Chaplain, Brigadier General, Charles C. Baldwin, USAF
Chaplain (Brigadier General) Jerome Haberek, USA
Chaplain, Colonel, **Neal F. McBride, USAFR**
Chaplain, Colonel, Richard K. Hum, USAF - Executive Director

Absent:

Rear Admiral Robert F. Burt, CHC, USN
Rear Admiral Darold F. Bigger, CHC, USNR
Chaplain (Brigadier General) David Zalis, USAR
Chaplain (Brigadier General) Dean Johnson, USARNG
Chaplain, Brigadier General, Vergel Lattimore, ANG

Also present:

Chaplain (Colonel) **Donna Weddle, USA** – Joint Staff Chaplain
Chaplain, Colonel, **Corell Morton, USAF** – Chair, Outsourcing Chaplaincy
Working Group
Captain **Lyman Smith, CHC, USN** – Chair, Personnel Advisory Group
Commander **(b)(6)** CHC, USN – Chair, Confidentiality
Advisory Group

A. INVOCATION by Ch Baldwin.

B. REPORT ON OUTSOURCING CHAPLAINCY MEMM PROPOSAL

(b)(5) Ch Morton reported draft proposal. AFCB deliberated, giving suggestions for letter of response. This letter, as updated, will be forwarded to Mr. William Carr, Acting Deputy Under Secretary of Defense for Military Personnel Policy.

C. REPORT OF THE JOINT STAFF CHAPLAIN. Report dated March 9, 2004, by Ch Weddle submitted in writing. Deliberation by AFCB. AFCB voted to

(b)(5) accept report as presented. Reference 3. NORTHCOM Request for MOU with American Red Cross (ARC) – AFCB directed that no MOU should be signed giving impression ARC has authority over uniformed military chaplains. **APPROVED** as submitted.

D. REPORT ON CONFIDENTIALITY WORKING GROUP. Ch (b)(6) updated AFCB on progress of working group.

(b)(5)

(b)(5) Members of working group and especially Chair, Chaplain (b)(6) praised for their careful work on this vital subject. Report **APPROVED** as presented.

E. APPROVAL OF MINUTES: The 328th AFCB meeting minutes with updates; were reviewed. Minutes were **APPROVED** as presented with following correction:

1. Chaplain, Colonel, Neal F. McBride, USAFR was present

F. REPORTS OF AFCB ADVISORY GROUPS:

1. **Personnel Advisory Group (PAG).**

a. Minutes of the PAG meeting of February 19, 2004, were presented and **APPROVED** as written (Enclosure 1).

(b)(5) b. Qualifying Educational Institution status was **APPROVED** for Great Plains Divinity School, Sioux Falls, South Dakota for 5 years beginning in 2004.

c. Individual Qualifying Education letter was accepted for Reverend H. Bowen Woodruff and **APPROVED**.

(b)(5), (b)(6)

d. Ch Smith should be invited to brief the National Conference on Ministry to the Armed Forces (NCMAF) on March 30, 2004, on the changes in the proposed DoD Directive 1304.19.

e. AFCB recommends the PAG in their tasking to clarify the relationship between the NCMAF and the AFCB, that the NCMAF emphasize to their members to *initially* contact the AFCB directly with issues to be resolved as versus making first contact with the Chief of Staff or Under Secretary of Defense with issues to be resolved.

G. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT: The Executive Director's report, dated March 4, 2004, was reviewed and accepted as presented (Enclosure 2). **APPROVED**

H. DISCUSSION ITEMS:

1. Ch Baldwin's and Ch Hum's visits to Defense Equal Opportunity Management Institute (DEOMI) were noted. Discussion centered on the role and purpose and emphasis of the teaching by the DEOMI chaplain. Of special note is to ensure the DEOMI chaplain stresses the subject-matter expert on an installation regarding religious matters is the chaplain, not the Equal Opportunity official.

(b)(5)
2. Ch Hum will cultivate a closer relationship with not only the DEOMI but also the Armed Forces Radio and Television Service and Defense Information School chaplains, since they work for the AFCB.

3. Ministry Advisory Group (MAG). Ch Hum noted for the AFCB that the MAG has not met for several years. AFCB asked that their charter and function be reviewed to determine if it should continue to exist or be modified. **TASKING: Executive Director**

4. Regarding attendance at working group and advisory group meetings, Ch Potter asked for cooperation of all committee members to attend these important meetings, even if their input is not completely coordinated. This will allow for clear service updates on meeting progress.

I. ITEMS TO BE NOTED:

1. The next meeting of the Armed Forces Chaplains Board is scheduled for July 7, 2004, 2:00 p.m., USN Chief of Chaplains Conference Room, Navy Annex, Arlington, Virginia.

2. The next meeting of the Training Advisory Group is scheduled for March 18, 2004, 9:30 a.m., Executive Director's office, room 2E341 Pentagon.

3. The next meeting of the Logistics Advisory Group is scheduled for April 1, 2004, 10:00 a.m., USN Chief of Chaplains Conference Room, Navy Annex, Arlington, Virginia.

4. The next meeting of the Personnel Advisory Group is scheduled for May 20, 2004, 10:00 a.m., USN Chief of Chaplains Conference Room, Navy Annex, Arlington, Virginia.

J. TRAVEL AUTHORIZATIONS SENT SINCE THE 328th MEETING OF THE ARMED FORCES CHAPLAINS BOARD ON JANUARY 21, 2004 - none

The 329th meeting of the Armed Forces Chaplains Board was adjourned at 1:30 p.m.



LORRAINE K. POTTER
Chaplain, Major General, USAF
Chairman



RICHARD K. HUM
Chaplain, Colonel, USAF
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND THIRTIETH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

July 7, 2004

The 330th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 2:00 p.m. on July 7, 2004, at the US Navy Chief of Chaplains Conference Room, Navy Annex, Arlington, Virginia. The meeting was chaired by RADM Louis V. Iasiello, CHC, USN.

Present:

Rear Admiral Louis V. Iasiello, CHC, USN - Chairman
Chaplain, Major General Charles C. Baldwin, USAF
Rear Admiral Robert F. Burt, CHC, USN
Chaplain (Brigadier General) Jerome Haberek, USA
Chaplain, Brigadier General Cecil R. Richardson, USAF
Chaplain, Brigadier General Vergel Lattimore, ANG
Chaplain, Colonel Richard K. Hum, USAF - Executive Director

Absent:

Chaplain (Major General) David H. Hicks, USA
Rear Admiral Darold F. Bigger, CHC, USNR
Chaplain (Brigadier General) David Zalis, USAR
Chaplain (Brigadier General) Dean Johnson, USARNG
Chaplain, Colonel, (b)(6) Neal F. McBride, USAFR

Also present:

Chaplain (Colonel) (b)(6) Donna Weddle, USA - Joint Staff Chaplain
Chaplain, Lieutenant Colonel (b)(6) USAF - Deputy Joint Staff Chaplain
Captain (b)(6) Lyman Smith, CHC, USN - Chair, Personnel Advisory Group
Commander (b)(6) CHC, USN - Chair, Confidentiality Advisory Group

(b)(6) Mr. William B. Morrison, III – Director, Inspections and Evaluations, DoD IG
(b)(6) Senior Analyst, Inspections and Evaluations, DoD IG
(b)(6) Senior Analyst, Inspections and Evaluations, DoD IG
(b)(6) Senior Analyst, Inspections and Evaluations, DoD IG
Chaplain, Colonel David Park, USAF – USNORTHCOM Command Chaplain
(b)(6) USNORTHCOM Command Chaplains Office
(b)(6) – Executive Director, National Conference on Ministry to
the Armed Forces
Captain Terrian Cash, CHC, USN – Executive Assistant to the Navy Chief of
Chaplains

A. INVOCATION by Ch Burt.

B. REPORT OF THE NATIONAL CONFERENCE ON MINISTRY TO THE
ARMED FORCES (NCMAF) by Executive Director, (b)(6)

Deliberation on ways NCMAF and AFCB could better improve communication.

- (b)(5)
1. Proposed new NCMAF endorsers be granted courtesy calls to the Chief of Chaplains and senior staff on December 6. **APPROVED**, subject to further study and implementation planning.
 2. Requested opinion of AFCB of whether or not moving from an Association to a membership organization with greater accountability would be helpful.
(Tasking: AFCB Executive Director and Personnel Advisory Group)
 3. Requested help to find installation e-mail addresses for all units. Air Force comment – We do not have any.

C. REPORT BY DoD INSPECTOR GENERAL (DoD IG) EVALUATION OF
CHAPLAIN SERVICE. Mr. William B. Morrison, III, Director, Inspections and

Evaluations, DoD IG Briefed draft report Crystal Focus, DoD Chaplain Program. Proj
#D-2004-DIPOE2-0021, dated June 2004. AFCB membership thanked the DoDIG
team for their work and close cooperation during this process.

D. REPORT BY USNORTHCOM COMMAND CHAPLAIN. Chaplain, Colonel **David Park** briefed new initiatives by NORTHCOM.

- (b)(5)
1. USNORTHCOM Mission and Structure
 2. DOPLAW Handbook and JP3-26
 3. Emergency Family Assistance Centers
 4. Joint Force HQ, National Capital Region

E. REPORT OF THE JOINT STAFF CHAPLAIN. Report dated July 7, 2004, by **Ch Weddle**, submitted in writing. **Deliberation by AFCB.** AFCB voted to accept report as presented. **APPROVED** as submitted.

1. Ch, LtCol Michael Brown, USAF, new Deputy Joint Staff Chaplain, was introduced.

- (b)(5)
2. Discussion on proper training for Combatant Command Chaplains and Joint Task Force chaplain positions. (**Tasking:** Training Advisory Group in coordination with Joint Staff Chaplain's Office)

F. APPROVAL OF MINUTES: The 329th AFCB meeting minutes with updates; were reviewed. Minutes were **APPROVED**.

G. REPORT ON CONFIDENTIALITY WORKING GROUP

(b)(5); (b)(6)

H. REPORTS OF AFCB ADVISORY GROUPS:

1. **Personnel Advisory Group (PAG).**

a. Minutes of the PAG meeting of April 30, 2004, were presented and **APPROVED** as written (Enclosure 1).

b. Minutes of the PAG meeting of May 19, 2004, were presented and **APPROVED** as written (Enclosure 2). **Qualifying Educational Institution status was** presented and **APPROVED** for Central Baptist Seminary, Plymouth, Minnesota, for July 2004-January 2007.

c. Minutes of the PAG meeting of June 3, 2004, were presented and **APPROVED** as written (Enclosure 3).

(b)(5)
d. Qualifying Educational Institution status was presented and **APPROVED** for Heart of America Bible College and Seminary (formerly Tri-City Bible College), Independence, Missouri, for the years 1991-1995. This was reviewed by the PAG at a meeting held on July 6, 2004.

e. Chaplain Lyman Smith presented initial issue paper on Minimum Essential Requirements for Religious Ministry. AFCB **APPROVED** issue paper as written and directed PAG for continued recommendations on developing essential requirements for chaplain accession and manning. (Tasking: PAG)

2. Information Technology Advisory Group (ITAG). Minutes of the ITAG meeting of March 11, 2004, were presented and **APPROVED** as written (Enclosure 4).

3. Logistics Advisory Group (LAG).

a. Minutes of the LAG meeting of April 1, 2004, were presented and **APPROVED** as written (Enclosure 5).

b. Minutes of the LAG meeting of June 15, 2004, were presented and **APPROVED** as written (Enclosure 6).

I. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT: The Executive Director's report, dated June 29, 2004, was reviewed and accepted as presented (Enclosure 7). **APPROVED**

J. DISCUSSION ITEMS:

(b)(5)

1. Offsite for AFCB suggested to allow for more strategic planning for Chaplain Services. Heartily endorsed by all members. Executive Director requested that each of the schedulers in the respective Chief's offices make this a priority. Executive Director will coordinate date and location. (Tasking: Executive Director)

2. AFCB discussed the possibility of forming an Enlisted (Chaplain Assistants/Religious Program Specialists) Issues Working Group. The senior enlisted advisors/managers will be consulted on their advice on forming such a working group. (Tasking: Executive Director)

3. RDML Darold Bigger, CHC, USNR will be relieved as the Deputy Chief of Chaplains for Reserve Matters by RADM (Sel) Harold Robinson, CHC, USNR on August 1, 2004.

K. ITEMS TO BE NOTED:

1. The next meeting of the Armed Forces Chaplains Board is scheduled for September 8, 2004, 2:00-4:00 p.m., U.S. Navy Chief of Chaplains Conference Room, Navy Annex, Arlington, Virginia.

2. The Armed Forces Chaplains Board is scheduled to meet with the Executive Committee of the National Conference on Ministry to the Armed Forces on August 25, 2004, 7:30-11:30 a.m., Alexandria Hilton Mark Center, 5000 Seminary Road, Alexandria, Virginia.

3. The next meeting of the Logistics Advisory Group is scheduled for September 21, 2004, 1:00 p.m., Presidential Towers-Crystal City, Arlington, Virginia.

L. TRAVEL AUTHORIZATIONS SENT SINCE THE 329th MEETING OF THE ARMED FORCES CHAPLAINS BOARD ON MARCH 12, 2004

(b)(6)

Chaplain Charles W. Marvin, with wife, (b)(6)

Secretary, Commission on Chaplains
General Council of Assemblies of God
Hawaii and Korea
April 1-12, 2004

(b)(6)
The Most Reverend Joseph J. Madera

Representative, Archdiocese for the Military Services, USA
The Roman Catholic Church
Hawaii, Guam, Japan, Korea, Okinawa, and Singapore
April 11-May 18, 2004

(b)(6)
The Reverend Robert W. Collins, II, with wife, (b)(6)

Director, Chaplaincy Ministries
Christian and Missionary Alliance
Germany, Belgium, and Spain
April 19-May 3, 2004

(b)(6)
Reverend Dr. Hugh H. Morgan, with wife, (b)(6)

Director of Chaplains Ministries
International Pentecostal Holiness Church, Inc.
Germany and Italy
April 29-May 11, 2004

The 330th meeting of the Armed Forces Chaplains Board was adjourned at 3:45 p.m.



LOUIS V. LASIELLO
Rear Admiral, Chaplain Corps, USN
Chairman



RICHARD K. HUM
Chaplain, Colonel, USAF
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND THIRTY-FIRST MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

September 8, 2004

The 331st meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 2:00 p.m. on September 8, 2004, at the US Navy Chief of Chaplains Conference Room, Navy Annex, Arlington, Virginia. The meeting was chaired by RADM Louis V. Iasiello, CHC, USN.

Present:

Rear Admiral Louis V. Iasiello, CHC, USN - Chairman
Chaplain (Major General) David H. Hicks, USA
Chaplain, Major General Charles C. Baldwin, USAF
Rear Admiral Robert F. Burt, CHC, USN
Chaplain, Brigadier General Cecil R. Richardson, USAF
Chaplain, Brigadier General Vergel Lattimore, ANG
Chaplain, Colonel Richard K. Hum, USAF - Executive Director

Absent:

Chaplain (Brigadier General) Jerome Haberek, USA
Rear Admiral Harold Robinson, CHC, USNR
Chaplain (Brigadier General) David Zalis, USAR
Chaplain (Brigadier General) Dean Johnson, USARNG
Chaplain, Colonel, ~~Neil F. McBride, USAFR~~

Also present:

Chaplain (Colonel) ~~Donna Weddle~~ USA – Joint Staff Chaplain

A. INVOCATION by Ch Hicks.

B. REPORT OF THE JOINT STAFF CHAPLAIN. Report dated September 1, 2004, by Ch ~~Weddle~~, submitted in writing. ~~Deliberation by AFCB. AFCB voted to accept report as presented. APPROVED as submitted. Ch Weddle briefed implications of the Schlesinger Report (Independent Panel to Review DoD Detention Operations, August 2004) for chaplaincy ministry for information purposes only.~~

C. **APPROVAL OF MINUTES:** The 330th AFCB meeting minutes with updates: were reviewed. Minutes were **APPROVED** with one correction. (b)(5) H.1.b., Qualifying Educational Institution status for Central Baptist Seminary, Plymouth, Minnesota, is for July 2003-January 2007, correcting July 2004-January 2007.

D. **REPORTS OF AFCB ADVISORY GROUPS:**

Personnel Advisory Group (PAG).

a. Minutes of the PAG meeting of July 6, 2004, were presented and **APPROVED** as written (Enclosure 1).

b. Minutes of the PAG meeting of August 20, 2004, were presented and **APPROVED** as written (Enclosure 2).

c. Minutes of the PAG meeting of August 31, 2004, were presented and **APPROVED** as written (Enclosure 3). (b)(5) PAG recommendation that a tri-service Minimum Essential Requirements (MER) working group to determine essential requirements for chaplain accession was **APPROVED**.

E. **EXECUTIVE DIRECTOR'S ACTIVITIES REPORT:** The Executive Director's report, dated September 1, 2004, was reviewed and accepted as presented (Enclosure 4). **APPROVED**

F. **DISCUSSION ITEMS:**

(b)(5) 1. Request staffs of the Chiefs of Chaplains offices be surveyed for suggested topics for AFCB Offsite scheduled for November 15, 2004. **APPROVED**. (Tasking AFCB Executive Director and Chiefs of Chaplains staffs.)

2. Non-Combatancy policy statement briefed. Proposal that each service use the following statement taken from JP 1-05, "Noncombatant Status. Chaplains are noncombatants, shall not bear arms and should not participate in combatant activities that compromise their noncombatant status. Enlisted support personnel, however, are trained to effectively and appropriately use lethal force." Page II-1 para 1.b. **APPROVED**. Recommend that services brief this policy and that of Privileged and Confidential Communication on a regular basis to all service personnel but especially commanders and senior enlisted leadership. **APPROVED**.

(b)(5)

3. AFCB recommended tri-service Chaplain Service display be established in the Pentagon. **APPROVED.** (Tasking AFCB Executive Director to determine feasibility.)

4. USAF briefed legislative proposal changing Title 10 to authorize chapel volunteers using a government purchase card, to expend not more than \$500 per purchase.

5. Ch Iasiello praised the work of the PAG in working the new DoD D and I and the accession issues. Asked what would be the appropriate way for the AFCB to acknowledge their hard work. (Tasking AFCB Executive Director)

G. ITEMS TO BE NOTED:

1. The next meeting of the Armed Forces Chaplains Board is scheduled for October 13, 2004, 2:00-4:00 p.m., location to be determined.

2. The next meeting of the Logistics Advisory Group is scheduled for September 21, 2004, 1:00 p.m., Presidential Towers-Crystal City, Arlington, Virginia.

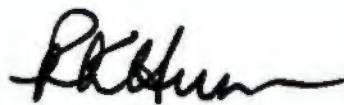
3. The next meeting of the Personnel Advisory Group is scheduled for September 28, 2004, 1:00 p.m., Presidential Towers-Crystal City, Arlington, Virginia.

H. TRAVEL AUTHORIZATIONS SENT SINCE THE 330th MEETING OF THE ARMED FORCES CHAPLAINS BOARD ON JULY 7, 2004 - None

The 331st meeting of the Armed Forces Chaplains Board was adjourned at 3:04 p.m.



LOUIS V. LASIELLO
Rear Admiral, Chaplain Corps, USN
Chairman



RICHARD K. HUM
Chaplain, Colonel, USAF
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND THIRTY-SECOND MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

October 13, 2004

The 332nd meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 2:00 p.m. on October 13, 2004, at the US Air Force Chief of Chaplains Conference Room, Bolling Air Force Base, DC. The meeting was chaired by Chaplain (Major General) David H. Hicks, USA.

Present:

Chaplain (Major General) David H. Hicks, USA - Acting Chairman
Chaplain, Major General Charles C. Baldwin, USAF
Rear Admiral Robert F. Burt, CHC, USN
Chaplain, Brigadier General Cecil R. Richardson, USAF
Chaplain, Colonel Richard K. Hum, USAF - Executive Director

Absent:

Rear Admiral Louis V. Iasiello, CHC, USN - Chairman
Chaplain (Brigadier General) Jerome Haberek, USA
Rear Admiral Harold Robinson, CHC, USNR
Chaplain (Brigadier General) David Zalis, USAR
Chaplain (Brigadier General) Dean Johnson, USARNG
Chaplain, Colonel, (b)(6) Neal F. McBride, USAFR
Chaplain, Brigadier General Vergel Lattimore, ANG

Also present:

Chaplain (Colonel) (b)(6) Donna Weddle, USA - Joint Staff Chaplain

A. INVOCATION by Ch Baldwin.

B. REPORT OF THE JOINT STAFF CHAPLAIN. Report dated October 7, 2004, by Ch Weddle submitted in writing. **Deliberation by AFCB.** AFCB directed PAG to study Joint/DOD Chaplain Section Manpower Requirements Matrix to determine its accuracy before officially accepting it. AFCB voted to accept report as presented. **APPROVED** as submitted.

1. Ch Baldwin expressed interest in the process by which USAF chaplains serving in some joint billets are chosen. Wants assurance that when sourcing is done, it is coordinated with AF/HCP. **(TASKING – PAG)**

C. APPROVAL OF MINUTES: The 331st AFCB meeting minutes were reviewed. Minutes were **APPROVED** as submitted.

D. REPORTS OF AFCB ADVISORY GROUPS:

1. **Personnel Advisory Group (PAG).** Minutes of the PAG meeting of September 28, 2004, were presented. AFCB asked that endorser expectations section stating endorser is primary pastoral care giver be amended to say "primary pastoral care giver *for the religious organization.*" AFCB directed PAG to include language in letters to Religious Organizations (RO) who become endorsers to indicate RO has been found to be administratively qualified to become an endorser including having a Religious Ministry Professional (RMP) who has met minimum qualifications. This does not guarantee the RMP will be accessed. This is dependent upon Service-specific needs. Minutes **APPROVED** as written (Enclosure 1).

2. **Logistics Advisory Group (LAG).** Minutes of the LAG meeting of September 21, 2004, were presented and **APPROVED** as written (Enclosure 2). **THE** AFCB noted with appreciation the monies expended by the Army for research in developing Kosher for Passover Rations and Religious Supply Modules.

E. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT: The Executive Director's report, dated October 12, 2004, was reviewed and as **APPROVED** written (Enclosure 3).

F. DISCUSSION ITEMS:

(b)(5)

1. AFCB Executive Director briefed AFCB on successful completion of second phase of Domestic Violence Prevention training for chaplains. AFCB asked if an executive level training could be arranged for the AFCB and other guests to be designated. **TASKING - AFCB EXECUTIVE DIRECTOR**

2. AFCB off site scheduled for November 15, 2004, at US Naval Academy at Annapolis was discussed. AFCB requested:

a. A courtesy visit be made to the Superintendent. **TASKING - AFCB EXECUTIVE DIRECTOR**

b. A dinner including spouses be arranged. USAF will take lead on organizing.

3. Army briefed status of Mil-Civ conversion status. Official position will be to continue to man chaplain positions with military officers, not civilians.

4. Awards for those working on DoD Directive 1304.19 (331st meeting, F.5.). Executive Director briefed OSD would not support giving of OSD medals for non-OSD workers. Suggested OSD Merit Certificate could be used. Problem was discussed on determining who would receive this since many over 9 years have worked on the project. Determined each service would recognize contributions individually.

5. Scheduled AFCB meeting on December 10, 2004, has been cancelled. The AFCB would have met the required number of times in 2004 by the November meeting. December would be difficult given travel schedules to the AOR by all chiefs. If urgent business arises, another meeting can be scheduled.

6. AFCB discussed possible waiver for reserve chaplain educated in the Philippines whose school does not have QEI status. AFCB determined the current requirements were proper.

7. Navy asked if travel schedules of Chiefs and Deputies could be shared with each other service. Each agreed. Executives and EA's from each office will coordinate schedules for informational purposes with the other services.

(b)(5)

8. USAF discussed their chaplain currently serving in Joint Forces Command may be broadening some responsibilities.

G. ITEMS TO BE NOTED:

1. The next meeting of the Armed Forces Chaplains Board is scheduled for November 15, 2004, 9:00 – 10:00 a.m. at the Off-site at the US Naval Academy, Annapolis, Maryland.

2. The next meeting of the Logistics Advisory Group is scheduled for December 6, 2004, 1:00 p.m., USAF Chief of Chaplains conference room, Bolling AFB, DC.

3. The next meeting of the Personnel Advisory Group is scheduled for October 27, 2004, 1:30 p.m., USAF Chief of Chaplains conference room, Bolling AFB, DC.

H. TRAVEL AUTHORIZATIONS SENT SINCE THE 331ST MEETING OF THE ARMED FORCES CHAPLAINS BOARD ON SEPTEMBER 8, 2004 - None

The 332nd meeting of the Armed Forces Chaplains Board was adjourned at 3:04 p.m.



DAVID H. HICKS
Chaplain (Major General), USA
Acting Chairman



RICHARD K. HUM
Chaplain, Colonel, USAF
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND THIRTY-THIRD MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

November 15, 2004

The 333rd meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 9:00 a.m. on November 15, 2004, at Alumni Hall, U.S. Naval Academy, Annapolis, Maryland. The meeting was chaired by RADM Louis Iasiello, CHC, USN.

Present:

Rear Admiral Louis V. Iasiello, CHC, USN - Chairman
Chaplain (Major General) David H. Hicks, USA
Chaplain, Major General Charles C. Baldwin, USAF
Rear Admiral Robert F. Burt, CHC, USN
Chaplain, Brigadier General Cecil R. Richardson, USAF
Chaplain, Colonel Richard K. Hum, USAF - Executive Director

Absent:

Chaplain (Brigadier General) Jerome Haberek, USA
Chaplain (Brigadier General) David Zalis, USAR
Chaplain (Brigadier General) Dean Johnson, USARNG
Chaplain, Colonel, ^{(b)(6)} Neal F. McBride, USAFR

Also present:

Rear Admiral Harold Robinson, CHC, USNR
Chaplain, Brigadier General Vergel Lattimore, ANG

A. INVOCATION by Ch Hum.

B. REPORT OF THE JOINT STAFF CHAPLAIN. Report dated November 9, 2004, by Ch ^{(b)(6)} Weddle submitted in writing. Deliberation by AFCB. **APPROVED** as submitted.

C. APPROVAL OF MINUTES: The 332nd AFCB meeting minutes were reviewed. Minutes were **APPROVED** as submitted.

D. REPORTS OF AFCB ADVISORY GROUPS:

1. Personnel Advisory Group (PAG). Minutes of the PAG meeting of October 27, 2004, were presented (Enclosure 1).

(b)(5) a. PAG, along with the Training Advisory Group (TAG), were directed to form a working group to explore various service exchange programs which will increase joint exposure between chaplains with sister services. A listing of options should be prepared for AFCB consideration. **TASKING: PAG and TAG**

b. AFCB confirms JFCOM chaplain position is service rotational position.

c. Minutes **APPROVED** as written.

d. Additional corrections were made to September 28, 2004, minutes.

(b)(5) 3.a.3.6. should read, "Date of completion of 72-hour degree program."
3.b.5.4. should read, "The endorser is the designated pastoral care giver for the religious organization."
3.b.5.5. should read, "The endorser is the designated point of contact for the religious organization."
3.c. change "Three applications for new endorsers were considered..." to "Three applications for new endorsers were processed..."

E. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT: The Executive Director's report, dated November 9, 2004, was reviewed and as **APPROVED** written (Enclosure 2).

F. DISCUSSION ITEMS: AFCB Off site continued at the conclusion of AFCB meeting (schedule at Enclosure 3).

G. ITEMS TO BE NOTED:

(b)(5)

1. No date for next AFCB has been set. Coordination is in process. AFCB was briefed on procedure in place for establishing dates for AFCB. Staff of the sitting Chair provides open dates which the Chair is available. These are then sent to the services for coordination on dates which can be scheduled. One member from each service must be present. Ch Hum asked that the AFCB jealously guard these dates, since they are difficult to coordinate amongst the members.

2. The 2004 Annual Conference of the National Conference on Ministry to the Armed Forces is scheduled for December 7-8, 2004, at the Hilton Alexandria Mark Center Hotel, 5000 Seminary Road, Alexandria, Virginia

3. The next meeting of the Minimum Essential Requirements work group is scheduled for November 18, 2004, 1:00 p.m., U.S. Air Force Chief of Chaplains Office, Bolling Air Force Base, DC.

4. The next meeting of the Personnel Advisory Group is scheduled for November 30, 2004, 1:30 p.m., U.S. Navy Chief of Chaplains Office, Navy Annex, Arlington, Virginia.

5. The next meeting of the Logistics Advisory Group is scheduled for December 6, 2004, 1:00 p.m., U.S. Air Force Chief of Chaplains Office, Bolling Air Force Base, DC.

H. TRAVEL AUTHORIZATIONS SENT SINCE THE 332ND MEETING OF THE ARMED FORCES CHAPLAINS BOARD ON OCTOBER 13, 2004

Reverend Ivan G. Ives

Evangelical Lutheran Church in America
Germany
October 31-November 12, 2004

Rabbi Ernest D. Lapp

Jewish Welfare Board
Germany
November 7-21, 2004

Page 4, Minutes of the 333rd Meeting of the AFCB, November 15, 2004

The 333rd meeting of the Armed Forces Chaplains Board was adjourned at 10:10 a.m.

A handwritten signature in black ink, appearing to read 'L. Iasiello', with a stylized, flowing script.

LOUIS V. IASIELLO
Rear Admiral, Chaplain Corps, USN
Chairman

A handwritten signature in black ink, appearing to read 'R. Hum', with a stylized, flowing script.

RICHARD K. HUM
Chaplain, Colonel, USAF
Executive Director

**MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD
January 5, 2004**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held at Crystal City, January 5, 2004.

Members Present:

CAPT Lyman Smith, CHC, USN - Chair
Ch, Col Darrell Morton, USAF - Recorder
CH (COL) Jeffrey Young, USA
Ch Col Richard Hum, USAF - AFCB Executive Director

Also Present:

CAPT Jessie R. Tate, CHC, USN (without vote)
CH (COL) Gary R. Council, USA (without vote)
CH (COL) Alan Buckner, USA (without vote)
Ch, Lt Col (b)(6), USAF (without vote)
CH (LTC) (b)(6), USA (without vote)
CDR (b)(6), USN (without vote)

1. The Chairman, AFCB PAG, opened the meeting with prayer at 10:00 a.m.

2. Old Business:

(b)(5) a. Discussion concerning changing the name of the Armed Forces Chaplains Board. The PAG recommends to the AFCB a change to OSDCB, to more accurately reflect what the board actually is.

3. New Business:

(b)(5) a. Discussion for deliberative purposes only, not for public release concerning a proposal to outsource chaplains. A working group for this issue was formed with a mandate to report directly to the AFCB at the next AFCB meeting. The working group will be comprised of Ch. Col Darrell Morton, USAF, chair; CH (COL) Alan Buckner, USA; and CDR (b)(6) CHC, USN. They will meet Tuesday, January 13, 2004, at 10:00 a.m. at the offices of the Air Force Chief of the Chaplain Service.

b. Discussion for deliberative purposes only, not for public release concerning transfer of chaplains between services and the appropriate level of communication between the involved services about the chaplain in question. CAPT Lyman Smith, CHC, USN, will draft and circulate to the members of the PAG a recommendation.

c. Discussion for deliberative purposes only, not for public release concerning expanding the draft of DoDI 1304.28 to include additional lists of accredited institutions beyond ACE.

(b)(5)

d. Discussion for deliberative purposes only, not for public release concerning the relationship between AFCB and National Committee for Ministry to the Armed Forces (NCMAF). Ch Morton has been tasked to draft a proposal to be presented to the next PAG.

e. Discussion for deliberative purposes only, not for public release concerning considering new religious organizations to be included in the list of those that act as certifying agencies. The PAG recommends to the AFCB that they inform Mr. Abell that based on his Memo of Interim Guidance, dated October 14, 2003, the draft of DoDD 1304.19 and DoDI 1304.28 that the AFCB will precede with considering applications of new religious organizations to act as certifying agencies.

4. Next meeting:

12:00N, January 13, 2004, at the offices of the Air Force Chief of the Chaplain Service.

5. The meeting adjourned at 12:00N.

//SIGNED//

Ch, Col ^{(b)(5)} Darrell D. Morton, USAF
Recorder

**MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD
January 13, 2004**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held at Bolling AFB, January 13, 2004.

Members Present:

CH (COL) ^{(b)(6)} Dentry Young, USA - (Acting Chairman)
Ch, Col ^{(b)(6)} Darrell Morton, USAF - Recorder
LCDR ^{(b)(6)} [redacted] CHC, USN
Ch Col Richard Hum, USAF - AFCB Executive Director

Also Present:

CDR ^{(b)(6)} M. G. Steiner, USN (without vote)

1. The Chairman, AFCB PAG, called the meeting to order at 12:00N.

2. Old Business:

- ^{(b)(5)} a. Further discussion concerning changing the name of the Armed Forces Chaplains Board. Research determined OSDCB could not be used. The PAG recommends to the AFCB that it reconsider the advisability of changing the name.
- b. Discussion for deliberative purposes only, not for public release concerning transfer of chaplains between services and the appropriate level of communication between the involved services about the chaplain in question. It was decided to table further discussion concerning Ch Smith's proposal until the next meeting when he will be present.
- c. Discussion for deliberative purposes only, not for public release concerning the relationship between AFCB and National Committee for Ministry to the Armed Forces (NCMAF).
- d. Discussion for deliberative purposes only, not for public release concerning expanding the draft of DoDI 1304.28 to include additional lists of accredited institutions beyond ACE. It was decided to continue only using the ACE listing.

3. New Business:

- ^{(b)(5)} a. Discussion for deliberative purposes only, not for public release concerning the concern that NCMAF has demonstrated about the shift in language from "endorsing" to "certifying" in DoDD 1304.19 and DoDI 1304.28, and the history that drove that change.

4. Next meeting:

10:00 a.m., February 27, 2004, at the offices of the Navy Chief of Chaplains, the Navy Annex.

5. The meeting adjourned at 2:00 p.m.

//SIGNED//

Ch, Col ^{(S)(b)} Darrell D. Morton, USAF
Recorder

Deliberative talking paper.**Proposed statement clarifying relationship between NCMAF and the AFCB and chaplain services.**

"The relationship between NCMAF and both the AFCB and the chaplaincies of the services is an *ad hoc* one with no statutory linkage. Even so, a positive continuing relationship between the NCMAF, and both the AFCB and chaplain services is desirable and essential. This is due to the large number of religious organizations in the NCMAF that certify clergy for military chaplaincy. The advisory function of the NCMAF as a focus group for the chaplain services and to the AFCB is highly prized."

Over the years the emphasis placed by the chaplain services on the annual NCMAF meeting may have signaled incorrectly that the NCMAF could have more influence upon the decision-making processes of the chaplain services.

Suggest the services 1) restrict the number of staff that attend the annual NCMAF and the amount of time spent. (Perhaps one or two staff members from each service along with the Exec. Director, AFCB) other than those giving specific presentations
2) Do not answer questions in writing.

MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD
April 30, 2004

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held at Army Chief of Chaplains offices, Crystal City, April 30, 2004.

Members Present:

CAPT (b)(6) Lyman Smith, CHC, USN, Chairman
CH (COL) (b)(6) Jeffrey Young, USA
Ch, Col (b)(6) Darrell Morton, USAF, Recorder
Ch Col (b)(6) Richard Hum, USAF, AFCB Executive Director

Also Present:

CH (COL) (b)(6) Al Buckner, USA (without vote)
LCDR (b)(6) CHC, USN (without vote)
Ch, LTC (b)(6) USA (without vote)

1. The Chairman, AFCB PAG, called the meeting to order at 1:10 p.m.

- (b)(5) 2. Report that DoDD1304.19 and DoDI1304.28 has moved to final staffing.
- (b)(5) 3. After discussion of determining denominational needs for the service chaplaincies it was moved by Ch (b)(6) Morton and seconded by Ch (b)(6) Young that a working group be formed with representatives from the three service chaplaincies to try and establish objective criteria for determining denominational requirements. Motion passed.
- (b)(5) 4. Discussion concerning the AFCB's expectations of NCMAF.
- (b)(5) 5. Discussion on OSD manpower coding of chaplains and chaplain assistants.
6. Next meeting: 2:30, May 19, 2004, at the offices of the Navy Chief of Chaplains, the Navy Annex.
7. The meeting adjourned at 2:30 p.m.

//SIGNED//

Ch, Col (b)(6) Darrell D. Morton, USAF
Recorder

**MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD
February 19, 2004**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held at the U.S. Army Chief of Chaplains Office, Crystal City, Virginia, February 19, 2004.

Members Present:

CAPT [Ethan Smith] CHC, USN - Chairman
Ch, Col [Darrell Morton] USAF, Recorder
CH (COL) [Jeffrey Young] USA
Ch Col Richard Hum, USAF - AFCB Executive Director

Also Present:

CDR [M. G. Steiner] CHC, USN (without vote)

1. The Chairman, AFCB PAG, called the meeting to order at 1:25 p.m.

2. Old Business:

(b)(5)

a. Qualifying Educational Institution letters were accepted for Great Plains Divinity School, Sioux Falls, South Dakota. Letters supporting Great Plains Divinity School were received from Trinity Baptist College, Jacksonville, Florida; Baptist Bible College and Seminary, Clarks Summit, Pennsylvania; and, Faith Baptist Bible College and Theological Seminary, Ankeny, Iowa. They will be qualified for five years beginning in 2004. Recommend AFCB approve.

b. Individual Qualifying Education letters were accepted for Reverend H. Bowen Woodruff. Letters supporting Rev Woodruff's were provided by Reformed Episcopal Seminary, Blue Bell, Pennsylvania; Mount St. Mary's Seminary, Emmitsburg, Maryland; and, Trinity Episcopal School for Ministry, Ambridge, Pennsylvania. Recommend AFCB approve.

c. Discussion for deliberative purposes only, not for public release concerning DoDD1304.19 and DoDI 1304.28.

3. Next meeting:

10:00 a.m., May 20, 2004, at the offices of the Navy Chief of Chaplains, the Navy Annex.

4. The meeting adjourned at 2:30 p.m.

//SIGNED//

Ch, Col [Darrell D. Morton] USAF
Recorder

**MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD
July 6, 2004**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held at Navy Chief of Chaplains offices, Navy Annex, July 6, 2004.

Members Present:

CAPT [redacted] CHC, USN, Chairman
CH (COL) [redacted] USA
Ch, Col [redacted] USAF, Recorder
Ch, Col Richard Hum, USAF, AFCB Executive Director

Also Present:

LCDR [redacted] CHC, USN, (without vote)
CH (LTC) [redacted] USA (without vote)

1. The Chairman, AFCB PAG, called the meeting to order at 2:12 p.m., the Chairman opened with prayer.
2. Old business
 - a. Announced that DoDD 1304.19 and DoDI 1304.28, were signed and in effect as of June 11, 2004.
 - b. Discussion continued concerning each services' chaplain accessions policies, recommending that each service adopt objective standards for accessions.
3. New business
 - a. Discussion concerning results of DoD IG report on military chaplaincy.
 - b. Discussion concerning DoDI 1304.28, paragraph E3.1.4, which disallows chaplains to serve as ecclesiastical endorsing agents.
 - c. Qualifying educational institution letters for Heart of America Bible College, were examined and accepted for a past period of time.
 - d. NCMAF expectations of the AFCB to be considered at the next meeting of the PAG.
4. Next meeting: 2:00 p.m., August 17, 2004, at the offices of the Air Force Chief of Chaplains, Bolling AFB, DC.
5. The meeting adjourned at 3:30 p.m.

//SIGNED//

Ch, Col [redacted] USAF
Recorder

**MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD
June 3, 2004**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held at Army Chief of Chaplains offices, Crystal City, June 3, 2004.

Members Present:

CAPT [redacted] CHC, USN, Chairman
CH (COL) [redacted] USA
Ch, Col [redacted] USAF, Recorder
Ch Col Richard Hum, USAF, AFCB Executive Director

Also Present:

LCDR [redacted] CHC, USN (without vote)
Ch, LTC [redacted] USA (without vote)
Ch, MAJ [redacted] USA (without vote)

1. The Chairman, AFCB PAG, called the meeting to order at 1:00 p.m.

2. Discussion concerning chaplain joint rotations. Talking paper to be presented at AFCB, July 7, 2004.

3. Discussion concerning each service's chaplain accessions policies.

- a. Navy—Fully qualified eligible; no discriminators based on needs of the service; accessions goals met for last 4 years.
- b. Army—Fully qualified eligible; met accessions goals last year for first time since increase of accessions 7 years ago, eight accessions boards meet per year.
- c. Air Force—Fully qualified eligible, with consideration given for shortage of Roman Catholic priests; met accessions goals last year, two accessions boards per year.
- d. Discussed needs of services; definable and defensible for accessions and management of chaplains' careers.
- e. Task: Each service construct minimum essential requirement (MER) modeled on Navy construct, to be presented at next PAG meeting.

4. Next meeting: 2:00 p.m., July 6, 2004, at the offices of the Navy Chief of Chaplains, the Navy Annex.

5. The meeting adjourned at 2:30 p.m.

//SIGNED//

Ch, Col [redacted] USAF
Recorder

MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD
May 19, 2004

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held at Navy Chief of Chaplains offices, Navy Annex, May 19, 2004.

Members Present:

— CAPT [b)(6) Lyman Smith] CHC, USN, Chairman
CH (COL) [b)(6) Jeffrey Young] USA
Ch, Col [b)(6) Darrell Morton] USAF, Recorder
Ch Col Richard Hum, USAF, AFCB Executive Director

Also Present:

Ch, Col [b)(6) John Kurzak] USAF (without vote)
LCDR [b)(6)] CHC, USN (without vote)
Ch, LTC [b)(6)] USA (without vote)

1. [b)(6)] The Chairman, AFCB PAG, called the meeting to order at 2:30 p.m.
2. Discussion concerning chaplain accessions.
3. Update on DODD 1304.19—awaiting signature.
4. Update on DODI 1304.28—signed.
5. Qualifying Education Institution letters for Central Baptist Seminary accepted.
6. Discussion concerning the relationship between AFCB and NCMAF.
Task: Identify responsibilities derived from new DoDD 1304.19 and DoDI 1304.28 between service chaplaincies and NCMAF. Bring ideas concerning structuring relationship responsibilities to next PAG.
7. Discussion concerning outsourcing of chaplains.
8. Next meeting: 1:00 p.m., June 3, 2004, at the offices of the Army Chief of Chaplains, Crystal City, Arlington, Virginia.
9. The meeting adjourned at 3:30 p.m.

//SIGNED//

Ch, Col [b)(6) Darrell D. Morton] USAF
Recorder

**MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD
September 28, 2004**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was held at the Office of the Army Chief of Chaplains, Presidential Tower (NC1), Crystal City, Virginia, September 28, 2004.

Members Present:

CH (COL) [redacted] USA, Chairman
Ch, Col [redacted] USAF
CDR [redacted] CHC, USN, Recorder
Ch, Col Richard Hum, USAF, AFCB Executive Director

Others Present:

CH (LTC) [redacted] USA
Ch, Maj [redacted] USAF

1. The Chairman, AFCB PAG, called the meeting to order at 10:10 a.m.
2. Opening Prayer was led by Ch [redacted]
3. New business

- a. Ch [redacted] reported back to the PAG a Quality Assurance check-off list for reviewing applications pertaining religious organizations seeking to become endorsers. This is to ensure that applications are "administrative qualified" that is, all required application elements are present. It is not an approval process. The following procedures were identified:

1. Application arrives at the Executive Director.
2. Executive Director uses check-list prior to distribution to PAG for the correction of any administrative discrepancies.
3. Recommend applicants write out for the accessions board a description of their pastoral 2 years of experience:
 1. Capacity in which the individual functioned
 2. Number of hours per week
 3. Job description
 4. Supervisors name and telephone number
 5. Date of ordination (if applicable)
 6. Date of Seminary Graduation

4. That a letter from the respective service Recruiter or Accessions Officer (the discussion was that it must be sent from the CCH's Offices) be included in the application package for the individual applicant for chaplaincy that the individual is "fully qualified without waivers."

- b. Ch [redacted] presented to the PAG proposed relationship guidelines with respect to NCMAF. Specific guidelines include:

1. Commitment to clear communication with the Executive Director
2. AFCB, Executive Director is invited to the NCMAF annual meeting

- (b)(5)
3. NCMAF Executive Director will be invited to attend the Executive meeting and be a presenter at 2 AFCB meetings
 4. The expectation for NCMAF is the same for all endorsers.
 5. Endorser letters. A letter written from the AFCB Executive Director to the endorsers is to address the following:
 1. Endorsers are to keep AFCB administratively informed of status.
 2. Endorser is to provide the names of all chaplains endorsed.
 3. Endorser is to notify the AFCB of changes in status.
 4. The endorser is the primary pastoral care giver for his or her chaplains
 - a. Regular contact
 - b. The endorser is to be informed by individual chaplains of their PCS, Separation, Retirements, deployments, adverse actions, etc.
 5. The Endorser is the primary contact with the denomination
 6. The Endorser is to keep the denomination informed of Chaplain ministry and effectiveness
 7. The endorser is to ensure the chaplain follows regulations and obeys laws
 8. The endorser is to keep the AFCB and Chiefs of Chaplains informed of ecclesiastical issues that can impact religious ministry.

- (b)(5)
- c. Three applications for new endorsers were considered, the Sacred Well Congregation, Anglican Province of Christ the King, and the Metropolitan Church. Based on the Executive Director, AFCB utilization of the administrative qualified check-list, the PAG asked that the applications be returned to the applicants for administrative completion and resubmitted for consideration.

4. Next meeting: 1:30 p.m., October 27, 2004, at the Air Force Chief of Chaplains offices, Bolling AFB.

5. The meeting adjourned at 12:00 noon.

//SIGNED//

CDR (b)(5) Timothy Eichler CHC, USN
Recorder

**MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD
October 27, 2004**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board (AFCB) was at the Air Force Chief of Chaplains offices, Bolling AFB, October 27, 2004.

Members Present:

Ch, Col [REDACTED] Morton, USAF - Chairman
CH (LTC) [REDACTED] USA
CDR [REDACTED] CHC, USN - Recorder
Ch, Col Richard Hum, USAF - AFCB Executive Director

1. The Chairman, AFCB PAG, called the meeting to order at 1:30 p.m.
2. Opening Prayer was led by Ch [REDACTED]
3. New business

- (b)(5)
- a. Discussed the change in the source of commissioning. Of particular concern was the number of non-United States citizens who are chaplains in the respective services. Each service is to report back to Ch Hum with their respective numbers.
 - b. PAG confirms JFCOM chaplain position is a service rotational position.

(b)(5)			
The PAG deliberated the Joint/DOD Chaplain Section Manpower Requirements Matrix and noted the following for clarification purposes: Billet	Grade	N/A/F/R	PAG Recommendation
Joint Staff Dep Chaplain	O4(O5)	Service (AF)	Rotational
USPACOM Enlisted			ADDU form USN?
USEUCOM Reserve Chaplain	O6	Rotational	Footnote: Rotational, however Army will fill if other services not able to assign.
USSNORTHCOM Reserve Chaplain	O5	Rotational	USN to follow USAF for 3 years and then USA for 3 years
USSOUTHCOM Enlisted	E9	Rotational	Filled?
USSTRATCOM	O6	Rotational	Footnote: USN/USAF rotational only
NSA Chaplain	O6	Rotational	Footnote: USAF retirement in billet. Shift 1 year early for Army to begin rotation CY05, Navy CY08
US Dept of State	O5	Rotational	Not currently filled. Want to keep billet and fill in the future.
USIP Fellowship	O6	Service (USN)	Make Rotational

(b)(5), (b)(6)

c. Question of clarification does a "yes" in the JTD column mean that the billet is funded?

4. Ch Hum reported back from the AFCB with the AFCB's request that the PAG minutes for September 28, 2004 be amended in the endorser expectations section to say "primary pastoral care giver for the religious organization." This is the language directed by the AFCB to be included in letters to Religious Organizations (RO) who become endorsers to indicated RO has been found to be administratively qualified to become an endorser including having a Religious Ministry Professional (RMP) who has met minimum qualifications. This does not guarantee the RMP will be accessed. This is dependent upon Service specific needs. Amended minutes are attached.

5. The PAG through Ch Hum will invite Ch (COL) Donna Weddle to the next PAG meeting to further clarify Joint/DOD Chaplain Section Manpower Requirements Matrix.

6. Ch Groselose proposed the development of a joint working group comprised of the TAG and PAG exploration of service exchange students at each others Chaplain Schools or joint staff billets as instructors at the respective services chaplain schools.

7. Discussed Ch Baldwin's interest in the process by which chaplains are chosen to serve in joint billets. PAG members confirmed that when requirements are sourced in their respective services the sourcing is coordinated through respective service Chief of Chaplains Offices.

8. Next meeting: 1:30 p.m., November 30, 2004, at the Navy Chief of Chaplains offices, Navy Annex.

The meeting adjourned at 3:00 p.m.

//SIGNED//

CDR (b)(6) CHC, USN
Recorder

**MINUTES
OF THE
THREE HUNDRED AND THIRTY-FOURTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

March 16, 2005

The 334th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 12:15 p.m. on March 16, 2005, at Army Chief of Chaplains Office, Room 2A514 Pentagon, Washington, DC. The meeting was chaired by RADM Louis Iasiello, CHC, USN.

Present:

Rear Admiral Louis V. Iasiello, CHC, USN - Chairman
Chaplain (Major General) David H. Hicks, USA
Chaplain, Major General Charles C. Baldwin, USAF
Chaplain, Brigadier General Cecil R. Richardson, USAF
Chaplain, Colonel Richard K. Hum, USAF - Executive Director

Absent:

Chaplain (Brigadier General) Jerome Haberek, USA
Rear Admiral Robert F. Burt, CHC, USN
Chaplain (Brigadier General) David Zalis, USAR
Chaplain (Brigadier General) Dean Johnson, USARNG
Chaplain, Colonel (b)(6) Jack Sewell, USAFR
Rear Admiral Harold Robinson, CHC, USNR
Chaplain, Brigadier General Vergel Lattimore, ANG

Also present:

Chaplain, Lieutenant Colonel (b)(6) USAF – Office of Religious Affairs, Joint Staff
Rev. Dr. (b)(6) Jack Williamson – Executive Director, National Conference on Ministry to the Armed Forces

A. INVOCATION by Ch Iasiello.

B. REPORT OF THE JOINT STAFF CHAPLAIN. Report dated March 11, 2005, by Ch [Weddle] submitted in writing, briefed by Ch [Moore]. Deliberation by AFCB.

(b)(5)

1. AFCB reviewed Joint/DoD Chaplain Section Manpower Requirements Matrix concept. AFCB notes intention to ensure funded billets for all COCOM chaplain rotations. Until that time, any requirement will be filled rotationally with service resources according to the matrix. **APPROVED** as submitted.

2. Report was **APPROVED** as submitted.

C. APPROVAL OF MINUTES: The 333rd AFCB meeting minutes were reviewed. Minutes were **APPROVED** as submitted.

D. REPORTS OF AFCB ADVISORY GROUPS:

1. Logistics Advisory Group (LAG). Minutes of the LAG meetings of December 6, 2004 (Enclosure 1) and February 15, 2005 (Enclosure 2) were presented. **APPROVED** as submitted.

2. Personnel Advisory Group (PAG). Minutes of the PAG meeting of February 16, 2005, were presented (Enclosure 3).

(b)(5)

a. PAG recommendation 2.a. that 72-hour degree program referenced in DoDI 1304.28, 6.1.5., be interpreted as a graduate educational program which requires at least 72 hours in order to receive a degree. The combination of a less-than-72-hour degree program plus additional credits totaling 72 hours is NOT acceptable. **APPROVED** as submitted.

b. PAG recommendation 2.b. that a chaplain who has successfully served in one service and now transfers to another service does not require a new Qualifying Educational Institution (QEI) revalidation, as applicable. **APPROVED** as submitted.

c. PAG recommendation 2.c. that dogtag religious preference could include a N/A as proposed by Joint Staff chaplain. **NOT APPROVED.**

(b)(5)

d. PAG recommendation 2.d. that Religious Organizations not in compliance with DoDI 1304.28, 3.1.7. and 3.1.8, be given written notice that their failure to comply with DoD Instruction may lead to their privilege of endorsing chaplains to be withdrawn. **APPROVED** as submitted.

e. PAG recommendation 2.e. that Calvary Chapel, Mira Mesa, San Diego, California, has met the administrative requirements of DoDD 1304.19 and DoDI 1304.28 and can be placed on the list of Religious Organization endorsers. **APPROVED** as submitted.

f. PAG recommendation 2.f. that a chaplain cannot have multiple RO endorsements. **APPROVED** as submitted.

g. Minutes **APPROVED** as written.

3. Joint PAG/TAG Working Group. Minutes of the Joint PAG/TAG working group of March 7, 2005 were presented (Enclosure 4).

(b)(5), (b)(6)

a. Recommendation to direct chaplain schools to seek sister service subject matter experts to teach blocks of instruction was modified. AFCB directs chaplain schools to invite sister service Chiefs or Deputy Chiefs of Chaplains, as schedule permits, to make presentations at senior level chaplain courses (Wing chaplain, or O-6 level chaplain courses). **APPROVED** as modified.

b. Recommendation that USJFCOM develop a chaplain course for chaplains assigned to joint billets and/or JTF. Ch Moore suggested timetable of initial offering of course would be in 6 months with full implementation in 12 months. **APPROVED** as submitted.

c. Recommendation that services make available, on a space-available basis, opportunities for training as they become available for chaplains of other services. **APPROVED** as submitted.

E. NATIONAL CONFERENCE ON MINISTRY TO THE ARMED FORCES (NCMAF) REPORT. Dr. (b)(6) Executive Director, NCMAF, updated AFCB on current NCMAF business. Dr. (b)(6) offered to inform NCMAF

(b)(6) associates of DoDI 1304.28 annual requirement to give names of endorsed chaplains. AFCB gratefully accepted his offer. (b)(6) shared NCMAF possible change of associates to membership, which may give stronger accountability. Dr. Williamson extended invitation to Ch Hum to address the next NCMAF Executive Committee meeting.

F. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT: The Executive Director's report, dated March 9, 2005, was reviewed and **APPROVED** as written (Enclosure 5).

G. DISCUSSION ITEMS:

(b)(5) 1. **Senior Enlisted Advisory Group.** AFCB directs that a a Senior Enlisted Advisory Group (SEAG) be formed consisting of the Senior Enlisted Advisor/Leader, USN; Chaplain Assistant, Career Field Manager, USAF; Chief of Chaplains Sergeant Major, USA; and Executive Director, AFCB. The SEAG will meet as needed to discuss Chaplain Assistant and Religious Program Specialist issues which could impact the chaplain services. **APPROVED.**

2. **Sexual Assault Prevention and Response (SAPR).** Ch Hum briefed a cooperative initiative between the JTF SAPR and Executive Director, AFCB, to provide funded training to chaplains on the newly released OSD SAPR program. Proposed training would be funded by JTF SAPR and jointly developed with subject matter experts within the JTF and chaplain corps. Goal would be to have trained graduates of this training at each installation. Special attention for training would be representatives of the chaplain schools and all members of the service academies. **APPROVED** as submitted.

H. ITEMS TO BE NOTED:

1. The next meeting of the Armed Forces Chaplains Board is scheduled for May 17, 2005, 2:00 p.m., Navy Annex, Arlington, Virginia.

2. The next meeting of the Personnel Advisory Group is scheduled for March 30, 2005, 1:00 p.m., U.S. Air Force Chief of Chaplains Office, Bolling AFB, DC.

3. The next meeting of the Logistics Advisory Group is scheduled for May 3, 2005, 1:00 p.m., U.S. Army Materiel Command, Fort Belvoir, Virginia.

I. TRAVEL AUTHORIZATIONS SENT SINCE THE 333RD MEETING OF THE ARMED FORCES CHAPLAINS BOARD ON NOVEMBER 15, 2004

(b)(6)
Most Reverend John J. Kaising

Vicar for Chaplains
Archdiocese for the Military Services, USA
Korea
December 22-29, 2004

(b)(6)
The Reverend Edward T. Brogan

Director, The Presbyterian Council for
Chaplains and Military Personnel
Japan, Guam, and Korea
January 24-February 9, 2005

(b)(6)
Reverend Beryl T. Hubbard, with wife, (b)(6)

Associate Director
Presbyterian and Reformed Joint Commission on
Chaplains and Military Personnel
Germany
March 8-23, 2005

The 334th meeting of the Armed Forces Chaplains Board was adjourned at 1:40 p.m.



LOUIS V. IASIELLO
Rear Admiral, CHC, USN
Chairman



RICHARD K. HUM
Chaplain, Colonel, USAF
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND THIRTY-FIFTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

May 17, 2005

The 335th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 1:50 p.m. on May 17, 2005, at Navy Chief of Chaplains Conference Room, Navy Annex, Arlington, Virginia. The meeting was chaired by RADM Louis Iasiello, CHC, USN.

Present:

Rear Admiral Louis V. Iasiello, CHC, USN - Chairman
Chaplain (Major General) David H. Hicks, USA
Chaplain, Major General Charles C. Baldwin, USAF
Rear Admiral Robert F. Burt, CHC, USN
Chaplain, Brigadier General Vergel Lattimore, ANG
Chaplain, Colonel Richard K. Hum, USAF - Executive Director

Absent:

Chaplain (Brigadier General) Jerome Haberek, USA
Chaplain, Brigadier General Cecil R. Richardson, USAF
Chaplain (Brigadier General) David Zalis, USAR
Chaplain (Brigadier General) Dean Johnson, USARNG
Chaplain, Colonel (b)(6) Jack Sewell, USAFR
Rear Admiral Harold Robinson, CHC, USNR

Also present:

Chaplain (Colonel) (b)(6) Donna Weddle -- Joint Staff Chaplain

A. INVOCATION by Ch Hicks.

B. REPORT OF THE JOINT STAFF CHAPLAIN. Report dated May 10, 2005, by Ch Weddle (Enclosure 1). (b)(6) Deliberation by AFCB.

1. Para 4.1. Ch (b)(6) NORTHCOM Command Chaplain is invited to provide linking papers on recent NORTHCOM initiatives of interest to the AFCB and to provide a briefing at the next meeting.

2. Para 4.c. Ch, Col (b)(5), (b)(6) Bruno was encouraged to seek the proposed separate TRANSCOM command chaplain position only if it is a funded joint billet.

3. Report was **APPROVED** as submitted.

C. APPROVAL OF MINUTES: The 334th AFCB meeting minutes were reviewed. Minutes were **APPROVED** as submitted.

D. REPORTS OF AFCB ADVISORY GROUPS:

1. Personnel Advisory Group (PAG).

a. Minutes of the PAG meeting of March 30, 2005, were presented (Enclosure 2). Minutes were **APPROVED** as submitted.

b. Minutes of the PAG meeting of May 13, 2005, were presented (Enclosure 3).

(b)(3)

(2) Reference para 2.b. Clarification was given regarding 72-hour degree program referenced in DoD Instruction 1304.28, para 6.1.5. Seventy-two (72) hour degree program fulfillment may be by a combination of graduate credits earned as long as it meets the required subject mix.

(3) Minutes were **APPROVED** with above changes.

(b)(5)

3. Senior Enlisted Advisory Group (SEAG). Minutes of the SEAG meeting of May 13, 2005 were presented (Enclosure 4) and deliberated by AFCB. Minutes were **APPROVED** as submitted.

E. **EXECUTIVE DIRECTOR'S ACTIVITIES REPORT:** The Executive Director's report, dated May 13, 2005, was reviewed and **APPROVED** as written (Enclosure 5).

F. **DISCUSSION ITEMS:**

(b)(5) 1. **Sexual Assault Prevention and Response (SAPR).** Ch Hum briefed that the cooperative initiative between the JTF SAPR and Executive Director, AFCB, to provide funded training to chaplains on the newly released OSD SAPR program's tentative dates are August 30-31, 2005 in Oahu, Hawaii, and November 15-16, 2005, in Washington, DC. (b)(5), (b)(6)

(b)(5) 2. **Joint Center of Excellence for Religious Training and Education (JCERTE).** The Base Realignment and Closure (BRAC) has recommended co-location of the chaplain schools and chaplain assistant/religious program specialist training programs at Fort Jackson, South Carolina, and the establishment of a **Joint Center of Excellence for Religious Training and Education (JCERTE)**. AFCB directs a **Joint Working Group (JWG JCERTE)** be convened to study the implications of and develop plans for implementation, of this initiative. The members will consist of the Deputy Chiefs of Chaplains of the Navy, Air Force and Army (or a delegate so named by the Service Chief of Chaplains). In addition, the Executive Director, AFCB, and respective directors of the chaplain schools will be ex officio members. Other subject matter experts can be invited as advisors, as required.

3. Ch Iasiello asked Ch Hum to research to reason why the AFCB yearly calendar followed the calendar year rather than the fiscal year. (TASKING: EXECUTIVE DIRECTOR)

G. **ITEMS TO BE NOTED:**

1. The next meeting of the Armed Forces Chaplains Board is scheduled for June 14, 2005, 12:00 p.m. (at the conclusion of the Chiefs of Chaplains meeting with Dr. Chu, Under Secretary of Defense for Personnel and Readiness), room 2B271 Pentagon, Arlington, Virginia.

2. The next meeting of the Logistics Advisory Group is scheduled for June 16, 2005, 1:00 p.m., U.S. Army Materiel Command, Fort Belvoir, Virginia.

**B. TRAVEL AUTHORIZATIONS SENT SINCE THE 334TH MEETING OF THE
ARMED FORCES CHAPLAINS BOARD ON MARCH 16, 2005**

BY Reverend Dr. John B. Murdoch

Director, Chaplaincy Ministries
Regular Baptist Churches (General Association of)
Japan, Okinawa, and Hawaii
May 3-14, 2005

BY Reverend George E. Packard

Bishop Suffragan for Chaplaincies
The Episcopal Church
Korea
May 11-19, 2005

The 335th meeting of the Armed Forces Chaplains Board was adjourned at
3:30 p.m.



LOUIS V. IASIELLO
Rear Admiral, CHC, USN
Chairman



RICHARD K. HUM
Chaplain, Colonel, USAF
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND THIRTY-SIXTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

September 13, 2005

The 336th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 2:00 p.m. on September 13, 2005, at Navy Chief of Chaplains Conference Room, Navy Annex, Arlington, Virginia. The meeting was chaired by RADM Louis Iasiello, CHC, USN.

Present:

Rear Admiral Louis V. Iasiello, CHC, USN - Chairman
Chaplain (Major General) David H. Hicks, USA
Chaplain, Major General Charles C. Baldwin, USAF
Rear Admiral Robert F. Burt, CHC, USN
Chaplain, Brigadier General Cecil R. Richardson, USAF
Chaplain, Brigadier General Vergel Lattimore, ANG
Chaplain, Colonel Richard K. Hum, USAF - Executive Director

Absent:

Chaplain (Brigadier General) David Zalis, USAR
Chaplain (Brigadier General) Dean Johnson, USARNG
Chaplain, Colonel ~~Jack Sewell~~, USAFR
Rear Admiral Harold Robinson, CHC, USNR

Also present:

Chaplain (Colonel) ~~Donna Weddle~~³³⁶ - Joint Staff Chaplain
CAPT ~~Richards Marrs~~³³⁶, USN - OUSD Acquisition, Technology and Logistics
Chaplain (Colonel) ~~James A. Buckner~~³³⁶ - Army Installation Management Agency
CAPT ~~Jesse Tate~~³³⁶, CHC, USN - Navy Chief of Chaplains Office
Chaplain, Colonel ~~Jerry Dull~~³³⁶ - Air Force Chief of Chaplains Office

A. INVOCATION by Ch Hum.

(b)(5), (b)(6)

B. COMMON DELIVERY OF INSTALLATION SUPPORT (CDIS)

PRESENTATION BY CAPT Richard Marrs, USN, OUSD Acquisition, Technology and Logistics (ATL). CAPT Marrs briefed the overall CDIS process outlined by memo from Mr. Kenneth Krieg, USD ATL, dated June 16, 2005, impacting installation support. Chaplain Hum briefed process and results of Religious Support Service Standard Team which met August 8-12, 2005. AFCB noted the extreme complexity of this issue and the potential impact on the future of the chaplaincy. Directed that a new advisory group be formed to help direct both CDIS and recent BRAC recommendations named Joint Initiatives Advisory Group (JIAG). Chiefs asked if another designator other than "Religious Support" such as Religious Capabilities or accommodation could be used. **TASKING: Executive Director and Executives to the Chiefs of Chaplains.**

C. REPORT OF THE JOINT STAFF CHAPLAIN. Report dated June 12, 2005, by Ch Weddle (Enclosure 1). Deliberation by AFCB.

1. Report was **APPROVED** as submitted.

(b)(5), (b)(6)

2. Chaplain Weddle briefed on the ministry of chaplains under JTF Katrina to minister to the regions of the country affected by Hurricane Katrina. A total of 85 chaplains and 63 chaplain assistants are a part of the Religious Support Teams (RST). She praised the ministry of the chaplains and chaplain assistants. AFCB acknowledged the wonderful work and asked that the RSTs be commended for their fine ministry.

D. APPROVAL OF MINUTES: The 335th AFCB meeting minutes were reviewed. Minutes were **APPROVED** as submitted.

E. REPORTS OF AFCB ADVISORY GROUPS: Because of time constraints, no advisory group minutes were reviewed; will be accomplished at next meeting.

F. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT: Because of time constraints, Executive Director minutes were not reviewed; will be accomplished at next meeting.

G. DISCUSSION ITEMS:

(b)(5)

1. **ROMAN CATHOLIC CHAPLAIN COVERAGE IN THE AOR.** Chaplain Baldwin reported that the Archdiocese for Military Services had approached him on having more say on how Roman Catholic chaplains are utilized in the AOR. The AFCB rejected this proposal. The military components responsible (CENTCOM for Iraq and Afghanistan) would make the decisions regarding utilization of chaplain assets.

2. **VISITS OF ENDORSERS AND CHURCH OFFICIALS TO AOR.** AFCB reaffirmed that the security issues were too great to allow church officials or endorsers to go to AOR. AFCB noted that CENTCOM was responsible for clearing such visits. The primary pastoral responsibility for these regions will lie with the Chiefs of Chaplains.

3. **SUPPORT TO ENDORSERS AND ENDORSER ORGANIZATIONS.** The AFCB discussed changes in the way the AFCB and the various Chief of Chaplains offices supported the endorsers. As the Executive Director has already done in late 2004, primary communication must be directed to all endorsers and not just to National Conference on Ministry to the Armed Forces (NCMAF) or International Conference of Evangelical Chaplain Endorsers (ICECE). It was recommended that as of this year, the AFCB sponsor an AFCB update day for endorsers in December of 2005 to which all endorsers would be invited. This would end the direct support to NCMAF annual conference as it existed in past years. Chaplain Hum was directed to confer with Mr. Carr, Deputy Under Secretary of Defense for Military Personnel Policy, and then coordinate with the Chiefs within 2-3 weeks by conference call. **TASKING:**
Executive Director

H. ITEMS TO BE NOTED:

1. The next meeting of the Armed Forces Chaplains Board is scheduled for October 24, 2005, 10:00 a.m., US Navy Chief of Chaplains Office, Navy Annex, Arlington, Virginia.

2. The next meeting of the Logistics Advisory Group is scheduled for September 27, 2005, 1:00 p.m., Bolling Air Force Base, DC.

3. The next meeting of the Personnel Advisory Group is scheduled for October 6, 2005, 11:30 a.m., US Navy Chief of Chaplains Office, Navy Annex, Arlington, Virginia.

4. The next meeting of the Senior Enlisted Advisory Group is scheduled for September 28, 2005, 10:00 a.m., US Navy Chief of Chaplains Office, Navy Annex, Arlington, Virginia.

I. TRAVEL AUTHORIZATIONS SENT SINCE THE 335TH MEETING OF THE ARMED FORCES CHAPLAINS BOARD ON MAY 17, 2005

(b)(6)
Reverend Allen Russell

Director of Chaplaincy Ministries
Conservative Baptist Association of America
Germany and Italy
September 7-22, 2005

The 336th meeting of the Armed Forces Chaplains Board was adjourned at 3:38 p.m.



LOUIS V. IASIELLO
Rear Admiral, CHC, USN
Chairman



RICHARD K. HUM
Chaplain, Colonel, USAF
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND THIRTY-SEVENTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

November 7, 2005

The 337th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 9:00 a.m. on November 7, 2005, at Navy Chief of Chaplains Conference Room, Navy Annex, Arlington, Virginia. The meeting was chaired by RADM Louis Iasiello, CHC, USN.

Present:

Rear Admiral Louis V. Iasiello, CHC, USN - Chairman
Chaplain (Major General) David H. Hicks, USA
Rear Admiral Robert F. Burt, CHC, USN
Chaplain, Brigadier General Cecil R. Richardson, USAF
Chaplain (Brigadier General) Douglas L. Carver, USA
Chaplain, Brigadier General Vergel Lattimore, ANG
Chaplain, Colonel Richard K. Hum, USAF - Executive Director

Absent:

Chaplain, Major General Charles C. Baldwin, USAF
Chaplain (Brigadier General) David Zalis, USAR
Chaplain (Brigadier General) Dean Johnson, USARNG
Chaplain, Colonel ^{(b)(6)} Jack Sewell, USAFR
Rear Admiral Harold Robinson, CHC, USNR

Also present:

Chaplain (Colonel) ^{(b)(6)} Donna Weddle - Joint Staff Chaplain

A. INVOCATION by Ch Lattimore.

B. REPORT OF THE JOINT STAFF CHAPLAIN. Report dated November 1, 2005, by Ch Weddle (Enclosure 1). Deliberation by AFCB.

(b)(5), (b)(6)

1. Chaplain Weddle briefed on initiative to ensure all Combatant Commands have command chaplain positions, senior enlisted, and O-5 deputy command chaplain positions assigned, a project which has the full support of the VCJCS Admiral Edmund P. Giambastiani, Jr.

2. The AFCB confirmed their support for a service rotational student position at National Defense University. Academic Year (AY) 04-05 Air Force; AY 05-06 Navy; 06-07 Army with continuing rotations.

3. AFCB requested Ch Weddle to confirm that chaplain positions at DEOMI, DoD Media Center, and DINFOS were assigned positions, not on loan from the services.

4. Report was **APPROVED** as submitted.

C. APPROVAL OF MINUTES: The 336th AFCB meeting minutes were reviewed. Minutes were **APPROVED** as submitted.

D. REPORTS OF AFCB ADVISORY GROUPS:

1. Personnel Advisory Group (PAG)

a. June 15, 2005, meeting minutes reviewed (Enclosure 2).

(b)(5)

(1) Greenville Presbyterian Theological Seminary of Taylors, South Carolina, was granted Qualified Education Institution for a period of 5 years, through academic year 2009-2010.

(2) Minutes **APPROVED** as submitted.

b. August 18, 2005, meeting minutes reviewed (Enclosure 3).

(b)(5)

(1) Ch Hum briefed meeting with Mr. Carr, Acting Deputy Under Secretary of Defense for Military Personnel Policy, and decision that DoD endorser conference would begin in 2006.

(b)(5), (b)(6)

(2) Ch Hum informed (b)(6) International Conference of Evangelical Chaplain Endorsers (ICECE), and Dr. Jack Williamson, National Conference on Ministry to the Armed Forces (NCMAF), of proposed changes.

(a) 1-day conference in 2006 held in conjunction with NCMAF conference at Hilton Hotel, Seminary Road since NCMAF still had contractual obligation with Hilton until 2006. AFCB noted desire to hold conference when maximum number of endorsers could attend.

(b) All endorsers invited to attend.

(c) Questions will be solicited from endorsers several months prior to conference and could be used for determining topics to be addressed.

(d) Questions as to who would be invited, endorsers only or others was raised.

(e) AFCB will appoint who will work with ICECE and NCMAF on details of conference.

(3) Minutes were **APPROVED** as submitted.

c. October 6, 2005, meeting minutes were reviewed (Enclosure 4).

(b)(5)

(1) Executive Director announced that 121 out of 203 religious organizations have not fulfilled requirement of DoD Instruction 1304.28, para E3.1.7., 8, due in January of each year. PAG members are determining the numbers of chaplains which would be affected if these Religious Organizations no longer can endorse chaplains.

(2) Minutes were **APPROVED** as submitted.

2. Logistics Advisory Group (LAG)

- a. June 16, 2005, meeting minutes were reviewed (Enclosure 5).

(b)(5)

(1) AFCB directed Defense Logistics Agency (DLA) to request vendors providing holy writings of any religious organization to have them individually wrapped in plastic to ensure proper handling. (TASKING: DLA Chaplain)

- (2) Minutes were **APPROVED** as submitted.

- b. September 27, 2005, meeting minutes were reviewed (Enclosure 6).

(b)(5)

(1) Jewish Chaplain kit recommendations reviewed. AFCB expressed appreciation to LAG for excellent work in proactively ensuring chaplain kits are properly configured.

- (2) Minutes were **APPROVED** as submitted.

3. Senior Enlisted Advisory Group (SEAG)

- a. August 5, 2005, meeting minutes were reviewed and **APPROVED** as submitted (Enclosure 7).

- b. November 1, 2005, meeting minutes were reviewed and **APPROVED** as submitted (Enclosure 8).

E. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT:

1. Executive Director presented activity report (b)(5) and highlighted Sexual Assault Prevention and Response training scheduled for November 29-30, 2005, in Charlotte, North Carolina, and February 14-15, 2006, in Hawaii.

(b)(5)

2. Chaplain display for Pentagon preliminary was briefed. Ch Hum described four panel design, to be located on the 5th floor, A-ring, between 6 and 7 corridors, which is near to Office of the Under Secretary of Defense for Military Personnel Policy. Projected completion May 2006.

3. Report was reviewed and **APPROVED** as submitted (Enclosure 9).

F. DISCUSSION ITEMS:

- (b)(5) (b)(6)
1. Ch (b)(6) of the Navy has proposed the Ministry Advisory Group consider differences in religious apparel authorization between the services and try to determine common policy. AFCB believed these issues best handled by respective services uniform policy boards.
 2. Ch Iasiello announced Navy submission for next AFCB Executive Director is CAPT John Frusti, CHC, USN, who is currently tasked with Professional Development in the Navy Chaplain School, Rhode Island. Ch Frusti will assume Executive Director duties in July 2006, according to DoD Directive 5120.8, AFCB Charter.
 3. Privileged Communication working group has experienced a difference in policy between the Army who believes confidentiality must take into consideration exception for potential future harm and the Navy and Air Force who believe in absolute confidentiality. Working group is asked to develop a general statement of agreement regarding three service positions on chaplain confidentiality that could best answer service differences while deployed in joint locations.

G. ITEMS TO BE NOTED:

1. The next meeting of the Armed Forces Chaplains Board is scheduled for December 5, 2005, 2:00 p.m., room 2B271 Pentagon, Arlington, Virginia.
2. The next meeting of the Logistics Advisory Group is scheduled for November 10, 2005, 12:00 noon, Bolling Air Force Base, DC.
3. The next meeting of the Personnel Advisory Group is scheduled for November 21, 2005, 1:00 p.m., US Army Chief of Chaplains Office, Presidential Towers, Crystal City, Arlington, Virginia.
4. The next meeting of the Senior Enlisted Advisory Group is scheduled for January 12, 2006, 1:30 p.m., U.S. Air Force Chief of Chaplains Office, Bolling AFB, DC.

**H. TRAVEL AUTHORIZATIONS SENT SINCE THE 336TH MEETING OF THE
ARMED FORCES CHAPLAINS BOARD ON SEPTEMBER 13, 2005**

Chaplain (Colonel) **Herbert J. McChrystal, USA (Ret.) and wife,** (b)(6)

Captain **Charles W. Marvin, CHC, USN (Ret.) and wife,** (b)(6)

Reverend Joseph L. Castleberry

Representatives

General Council of Assemblies of God

Germany and England

October 15-27, 2005

Reverend Darrell D. Morton

Assistant to the Presiding Bishop

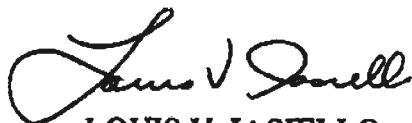
Office for Federal Chaplaincies

Evangelical Lutheran Church in America

Germany and Italy

November 5-22, 2005

The 337th meeting of the Armed Forces Chaplains Board was adjourned at
10:30 a.m.



LOUIS V. IASIELLO
Rear Admiral, CHC, USN
Chairman



RICHARD K. HUM
Chaplain, Colonel, USAF
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND THIRTY-EIGHTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

December 5, 2005

The 338th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 2:00 p.m. on December 5, 2005, at Military Personnel Policy Conference Room 2B271 Pentagon, Arlington, Virginia. The meeting was chaired by RADM Louis Iasiello, CHC, USN.

Present:

Rear Admiral Louis V. Iasiello, CHC, USN - Chairman
Chaplain (Major General) David H. Hicks, USA
Chaplain, Major General Charles C. Baldwin, USAF
Rear Admiral Robert F. Burt, CHC, USN
Chaplain, Brigadier General Cecil R. Richardson, USAF
Chaplain (Brigadier General) Douglas L. Carver, USA
Chaplain, Brigadier General Vergel Lattimore, ANG
Rear Admiral Harold Robinson, CHC, USNR
Chaplain, Colonel Richard K. Hum, USAF - Executive Director

Absent:

Chaplain (Brigadier General) David Zalis, USAR
Chaplain (Brigadier General) Dean Johnson, USARNG
Chaplain, Colonel ^{(b)(6)} Jack Sewell, USAFR

Also present:

Chaplain (Colonel) ^{(b)(6)} Donna Weddle - Joint Staff Chaplain

A. INVOCATION by Ch Robinson.

B. REPORT OF THE JOINT STAFF CHAPLAIN. Report dated December 2, 2005, by Ch ^{(b)(6)} Weddle (Enclosure 1). Deliberation by AFCB. Report was **APPROVED** as submitted.

C. APPROVAL OF MINUTES: The 337th AFCB meeting minutes were reviewed. Minutes were **APPROVED** as submitted.

D. REPORTS OF AFCB ADVISORY GROUPS:

1. Logistics Advisory Group (LAG). November 10, 2005, minutes were reviewed and **APPROVED** as submitted (Enclosure 2).

2. Personnel Advisory Group (PAG). November 21, 2005, meeting minutes were reviewed and **APPROVED** as submitted (Enclosure 3). (b)(5) Two applications to

(b)(5) become Religious Organization Endorser of chaplains were reviewed and found to meet the requirements as listed in DoD Instruction 1304.28:

a. Grace Churches International, 5117 Cliffdale Road, Fayetteville, North Carolina 28314.

b. Shul "Community House of G-d", Post Office Box 7128, Surfside, Florida 33154.

E. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT:

1. Executive Director presented activity report dated December 2, 2005.

2. Briefed Sexual Assault Prevention and Response (SAPR) training completed November 29-30, 2005, in Charlotte, North Carolina.

(b)(5) a. AFCB directed letter of appreciation be given to Brigadier General KC McClain for the Joint Task Force Sexual Assault Prevention and Response, for their support of chaplains in this training. **TASKING: EXECUTIVE DIRECTOR**

b. AFCB directed SAPR training to be conducted for all chapel staff members to be completed NLT January 31, 2006. PACOM allowed delay in training until April 30, 2006, to take into account their "train the trainer" training to be held in February 2006.

3. Report was reviewed and **APPROVED** as submitted (Enclosure 4).

F. DISCUSSION ITEMS: None

G. ITEMS TO BE NOTED:

1. The next meeting of the Armed Forces Chaplains Board is to be determined.
2. The next meeting of the Logistics Advisory Group is scheduled for January 19, 2006, 12:00 noon, Fort Belvoir, Virginia.
3. The next meeting of the Senior Enlisted Advisory Group is scheduled for January 23, 2006, 1:30 p.m., Bolling AFB, DC.
4. The next meeting of the Personnel Advisory Group is scheduled for January 31, 2006, 1:00 p.m., room 2B271 Pentagon, Arlington, Virginia.

H. TRAVEL AUTHORIZATIONS SENT SINCE THE 337TH MEETING OF THE ARMED FORCES CHAPLAINS BOARD ON November 7, 2005 - none

The 338th meeting of the Armed Forces Chaplains Board was adjourned at 2:30 p.m.



RICHARD K. HUM
Chaplain, Colonel, USAF
Executive Director



LOUIS V. IASIELLO
Rear Admiral, CHC, USN
Chairman

**MINUTES
OF
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAIN BOARD
March 30, 2005**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board was held at 1:30 p.m., March 30, 2005, in the Conference Room at the USAF Chief of Chaplains Office, Bolling AFB.

Members Present:

CH (COL) [REDACTED] Jeffrey Young USA - Chairman
Ch, Col [REDACTED] Darrell Morton USAF
CDR [REDACTED] (b)(6) CHC, USN - recorder
Ch, Col Richard Hum, USAF – Executive Director, AFCB

Also present:

Lt Col [REDACTED] (b)(6) USAF (Attendee)

1. The meeting was called to order by the Chairman at 12:00 noon.

2 Business:

(b)(5), (b)(6) a. The group was advised by Ch Hum that CH (COL) Donna Weddle from JCS and Col Keller, USA would be joining the PAG at 1:00 p.m. to discuss initiatives related to the PCS assignments and job descriptions of High Demand/Low Density (HD/LD) chaplains.

b. Old Business: Some discussion ensued as to locations where the proximity of commands might allow for interservice distribution in a manner similar to Joint Service Religious Ministry. Members assigned would have ministry responsibilities to two or more duty stations. Memoranda of Understanding would be drawn up between the Services to ensure fair and equitable distribution of assignments, perhaps on a rotational basis. Suggested locations for consideration:

Ft Bragg/Pope AFB
Ft Richardson/Elmendorf AFB
Hickam AFB/NAVSTA Pearl Harbor
Ft Lewis/McChord AFB
Ft Wainwright/Eielson AFB
Ft Dix/McGuire AFB
Keesler AFB/NCBC Gulfport

RECOMMENDATION. None

c. The group was advised by Ch Hum that, in the recent past, some confusion has resulted from Religious Organizations (RO)s or prospective ROs undergoing a change of name or address so that the names/addresses on their official IRS forms granting Non-profit status were not current or correct. In one case, an internal division within a denomination resulted in questions as to who should be recognized by the DoD as the official endorser for a particular RO. Clarification is taking place through the re-certification process for all endorsers.

RECOMMENDATION. It was voted unanimously to recommend to the AFCB that, in all cases, the official documentation by the IRS be the standard of judgment for correctness. It was further recommended that ROs that change their name or address be required to immediately request an amendment to their IRS form, to officially keep the AFCB advised of the status of the process, and to provide a copy of the new IRS document to the AFCB as soon as it is received from the IRS.

d. Ch Hum advised that NCMAF is asking about procedures for allowing persons other than official endorsers to be recognized as authorized representatives for their RO when making official visits to military installations. This is in order for such representatives to be accorded the same access and sponsored status by the visited command as are endorsers. Concern was expressed that, because some ROs have chaplains on their boards, a conflict of interest/identity might result from these chaplains traveling as official representatives of their RO.

RECOMMENDATION. It was voted unanimously that the members of the group study how to proceed to favorably honor such requests in order to make policy recommendations to the AFCB.

e. Ch Hum advised that, in times past, his office has given the endorsers of newly-recognized ROs contact information for NCMAF in order to facilitate their joining with that umbrella organization, should they so desire. With the establishment of the new umbrella organization, the International Conference of Evangelical Chaplain Endorsers (ICECE), there are now two such entities. Ch Hum requested the group's recommendation.

RECOMMENDATION. It was voted unanimously to recommend to the AFCB that the OSD P&R office provide contact information on both organizations along with a disclaimer of any favoritism towards one entity over the other, along with a statement that a RO may remain independent of either without prejudice of its status with the DoD and/or any of the Services.

f. A letter from (b)(6) endorser for The Coalition of Spirit-filled Churches, addressed to the Navy Chaplain Corps Head Recruiter, CAPT Vince Arnold; copied to Chaplain Hum; and previously sent to the PAG members was brought up for discussion.

(b)(6)

RECOMMENDATION. Because the letter did not directly concern any DoD policy, it was simply noted as having been received with no recommendations for action.

g. The PAG was joined at 1:00 p.m. by CH Weddle and LTCOL (b)(6). Discussion concerning Para. a. above continued.

RECOMMENDATION. It was decided to recommend to the AFCB that:

1. The military assignments personnel of each Service do a self-examination to determine if any locations exist where chaplains can provide ministry across their own internal command structures, e.g. Peterson AFB and the USAF Academy.
2. The AFCB authorize the PAG to investigate further with assignments personnel some of the prospective locations for test platforms for an initiative to share HD/LD chaplains.

h. CH Weddle expressed concern that there exists a lack of coordination of HD/LD chaplains traveling to current areas of conflict during special holy seasons as each Service makes its own individual arrangements. The result is an overlap of religious coverage in some locations and a lack in others. Efficiencies and effectiveness could be improved with better coordination in the Joint Arena. CH Weddle indicated that her office could provide the coordination needed and request assistance from the Services.

RECOMMENDATION. It was recommended that the AFCB authorize the JCS Chaplain's office to work with the Senior Chaplains of the Combatant Commands and the Joint Task Forces concerned to develop a statement of requirements, a coordinated schedule, and plan of religious coverage. This would lead to appropriate tasking of Force providers.

MINUTES
OF
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAIN BOARD
May 13, 2005

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board was held at 1:00 p.m., May 13, 2005, in the Army Chaplains Personnel Office Conference Room in Presidential Towers, Crystal City.

Members present:

CH (COL) (b)(6) Jeffrey Young, USA - Chairman
Ch, Col (b)(6) Darrell Morton, USAF
CDR (b)(6) [redacted] CHC, USN - Recorder
Ch, Col Richard K. Hum, USAF - Executive Director, AFCB

Also present:

Ch, Capt (b)(6) [redacted] USAF

1. The meeting was called to order by the Chairman at 1:00 p.m.

2. Old Business:

(b)(5) a. Ch Hum advised the group that some endorsers from NCMAF are requesting their Religious Organizations (RO) be allowed to have multiple authorized representatives in addition to their respective endorsers. The purpose is in order to assist them in traveling to meet with all of their chaplains. Consideration was given to the fact that some endorsers have in excess of 200-300 chaplains and that the sheer volume of such numbers makes it quite difficult for one person to travel to provide quality mentoring to their members. Other allowances need to be considered, such as the temporary non-availability of an endorser to be able to travel due to other professional responsibilities or personal situations.

However, it was observed that NCMAF's request was rather vague: lacking in specificity and proposed solutions to the issue. NCMAF's only recommendation was, "that we allow for others to travel as representatives." It was also noted how, in the past, some questionable practices have allegedly occurred when sponsorship was granted to numerous representatives of Religious Organizations. Additionally, heightened security was considered an issue that requires man-hours for personnel screening, leading to significant limitations on the numbers who can be accommodated.

RECOMMENDATION. It was recommended that NCMAF be requested to restudy the issue and provide clarification on the issues and some proposals for relief, both for large organizations and temporary situations.

b. A letter addressed to the Chiefs of Chaplains by Bishop Packard of the Executive Board of NCMAF was received. The letter addresses two topics: 1) the issue of the AFCB's interpretation of 72-hour post-baccalaureate graduate educational requirement in paragraph 6.1.5 of DoDI 1304.28 as requiring a single degree of at least 72 credit hours versus either multiple degrees totaling 72 hours, or a single degree requiring lesser hours that has been augmented to achieve 72 hours. 2) The manner in which the issue was staffed and communicated to the members of NCMAF.

The PAG representatives advised the group as to the discussions each Service was having concerning the issue

Studies were provided demonstrating how the majority of RO's require the Master of Divinity degree as their standard professional degree required before they will endorse a person as a Religious Ministry Professional (RMP) in the DoD.

Attention was given both to the specific language of the DoD Instruction itself and the intent of the group that had framed the verbiage. Consideration was given to specifying what are the most basic requirements of chaplains as advisors to commands in isolated locations in the most junior officer billets. Attention was also given to the concerns for adequate chaplaincy for faith traditions that do not require a single post-graduate degree of at least 72-hours.

RECOMMENDATION. Because the group determined that the intent of the DoDI language was to support a single-degree concept, the recommendation made to the AFCB is to hold to that interpretation. It was recommended that the AFCB propose to Mr. Carr (Acting Deputy Under Secretary for Military Personnel Policy) that allowance be given the Services to consider individual exceptions for extraordinary candidates on a case-by-case basis. It was further recommended that the AFCB sponsor a working group of shareholders (endorsers, educators, AC & RC chaplains, JAG Corps, PAG and TAG members) to study the issue in greater depth. It was further recommended that a single letter be drafted for the signature of the Chairman of the AFCB to Bishop Packard in reply to his letter.

c. It was decided that the next meeting of the PAG should be a working lunch on Friday, June 17 at 11:00 a.m. at the Baja Fresh Restaurant, Pentagon City Mall.

d. There being no other business, the meeting was adjourned.

Ch (Col) Richard K. Hum, USAF

Date

Ch (Col) ^(S) Darrell Morton, USAF

Date

Ch (COL) ^(S) Jeffrey Young, USA

Date

CDR ^(S) CHC, USN
PAG Recorder

Date

MINUTES
OF
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAIN BOARD
June 15, 2005

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board was held at 12:30 p.m., June 15, 2005, in the Pentagon.

Members present:

CH (COL) Jeffrey Young USA - Chairman
Ch, Col Darrell Morton USAF
CDR (b)(6) CHC, USN - Recorder
Ch, Col Jerry Dull USAF - Incoming USAF Member
Ch, Col Richard K. Hum, USAF - Executive Director, AFCB

1. The group first convened at 11:00 a.m. at the Baja Fresh Restaurant where new member, Ch, Col Jerry Dull USAF, was introduced as the new representative for the Air Force in relief of Chaplain Morton.
2. The meeting reassembled and was called to order at 12:30 p.m. by the Chairman.
3. Old Business:

(b)(5), (b)(6)

a. Ch Hum advised the group that his office was preparing a letter to be sent to National Conference on Ministry to the Armed Forces, International Conference of Evangelical Chaplain Endorsers, and all endorsing agents advising the respective organizations on how the 72 hours of qualifying graduate study is being interpreted by the AFCB and its member Services.

b. Ch Young raised the issue of how the individual Services are handling the issue of the "all regular force." He asked if a new DD Form 2088 is being required of all officers. He also said that the Army has used this requirement as an administrative Force-shaping tool at the 5-year active service point.

Response. Representatives will check with their Services and report back to the PAG on procedures, processes, and issues that are involved.

c. Ch Hum provided a report on the various endorsing agencies that are not in compliance with the new annual reporting requirement that lists all of an agencies currently endorsed chaplains. He also provided a proposed follow-up letter to be sent to non-compliant agencies.

RECOMMENDATION. It was recommended that the follow-up letter be sent and that the PAG and AFCB be kept up to date on the progress of compliance.

(b)(5)

d. Manpower Mix Criteria information was provided by Ch Hum. Discussion ensued about how the different Services utilize Religious Ministry personnel in support of contingency operations and how installation chaplains figure into such support. Discussion took place on the progress on the rational of coding of Chaplain billets as Inherently Governmental, Military. The matter is currently under consideration by OUSD.

4. New Business:

(b)(5)

a. Ch Hum provided the group with information on Greenville Presbyterian Theological Seminary (GPTS) of Taylors, SC. GPTS has filed documentation with the AFCB office seeking to be granted status as a Qualifying Educational Institution for the period of 5 years. GPTS is a non-accredited Christian seminary of the Reformed tradition.

RECOMMENDATION. It was recommended that the AFCB accept the application by GPTS.

b. Chaplain **Darrell Morton** was thanked and applauded for his many years of military service and his leadership and participation on the PAG.

c. It was decided that the next meeting of the PAG should be at Bolling AFB, Thursday, August 18, 2005.

d. There being no other business, the meeting was adjourned.

Ch, Col Richard K. Hum, USAF

Date

Ch, Col **Jeffrey Dull**, USAF

Date

CH (COL) **Jeffrey Young**, USA

Date

CDR **(b)(6)** CHC, USN
PAG Recorder

Date

**MINUTES
OF
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAIN BOARD
August 18, 2005**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board was held at 2:00 p.m., August 18, 2005, at Bolling Air Force Base.

Members present:

Ch, Col [REDACTED] USAF – Chairman
CH (COL) [REDACTED] USA – Recorder
CDR Timothy [REDACTED] CHC, USN – Member
Ch, Col Richard K. Hum, USAF – Executive Director, AFCB

Also present:

Ch, LtCol [REDACTED] USAF – Office of Religious Affairs, Joint Staff
Ch, LtCol [REDACTED] USAF – Office of Religious Affairs, Joint Staff

1. The Group convened at 2:00 p.m. at the Air Force Chief of Chaplains Conference Room at Bolling Air Force Base.
2. Old Business: None
3. New Business:

- (b)(5), (b)(6)
- a. Ch, LtCol [REDACTED] USAF, and Ch, LtCol [REDACTED] USAF, were two guests at the PAG Meeting. Ch [REDACTED] presented an update on the religious support operations group. He stated they were maximizing limited resources with a high demand, low density chaplaincy.
 - b. Ch [REDACTED] provided an update on the USJFCOM chaplain billet. The Chief of Staff wants the individual chaplain to be dual hated. PAG asked that Chaplain Donna Weddle investigate the status of the JFCOM position.
 - c. Ch Hum expressed the goal of providing common, consistent support for both National Conference on Ministry to the Armed Forces (NCMAF) and International Conference of Evangelical Chaplain Endorsers (ICECE). He proposed the following:
 1. Primary liaison will be the AFCB Executive Director.
 2. Executive Director will attend NCMAF Executive Committee and key ICECE planning meeting.

3. The staffs of the Chief of Chaplains Office will be available to answer specific questions posed by the two groups (questions provided to the respective Chiefs NLT 60 days prior to their annual meeting).

4. The Chiefs of Chaplains will rotate at the annual Banquet.

5. Executive Director will meet with Jack Williamson (NCMAF) and Billy Baugham (ICECE).

d. Ch Hum reported that each Service provided the number of 2088s it will receive yearly for the new Regular requirement. Endorsers need to submit a new 2088 for each chaplain who becomes Regular.

e. **RECOMMENDATION:** The PAG proposed that the AFCB approve the following rotation plan for the chaplain slot at the National Defense University: AY 04-05 – Air Force; AY 05-06 – Navy and AY 06-07 – Army.

4. It was decided that the next meeting of the PAG should be at the Navy Annex at 1:30 p.m. on October 6, 2005.

5. There being no other business, the meeting was adjourned.

Ch, Col Richard K. Hum, USAF

Date

Ch, Col **Jeffrey Dull**, USAF
PAG Chairman

Date

Ch (COL) **Jeffrey Young**, USA
PAG Recorder

Date

CAPT **Timothy S. Lantz**, CHC, USN
PAG Member

Date

**MINUTES
OF
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAIN BOARD
October 6, 2005**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board was held at 1:30 p.m., October 6, 2005, at the Navy Annex.

Members present:

Ch, Col [REDACTED] USAF – Chairman
CDR [REDACTED] CHC, USN (nonvoting)
CH (LTC) [REDACTED] USA – Acting Recorder (nonvoting)
Ch, Col Richard K. Hum, USAF – Executive Director, AFCB

1. The Group convened at 1:30 p.m. at the Navy Chief of Chaplains Conference Room at the Navy Annex.

2. Old Business: None

3. New Business:

(b)(5)

a. Ch Hum confirmed that all services will require a new DA Form 2088 for a chaplain changing components.

b. Ch Hum questioned how each of the services were responding to requests from endorsers for names of endorsed chaplains. All expressed concerns about releasing chaplain names to any source outside of the chaplain's endorser. No service will send names to NCMAF. Air Force is providing endorsers with instructions for Freedom of Information (FOIA) requests for these names.

c. Ch Hum requested support in response to religious organizations who have not revalidated per the requirements of DoD Instruction 1304.28. Requested support includes:

1. For each organization not revalidating, what is the total number from all components of chaplains they endorse, to be completed by the end of October 2005.

2. Contact a senior chaplain from each such organization to inform of the noncompliance of their endorser and the potential loss of endorser authority.

d. Ch Hum provided information on DoD support to endorsers regardless of membership status in endorser organization groups such as NCMAF or ICECE. In 2006 OSD will invite all endorsers to a 1-day meeting.

(b)(5)

e. Joint Initiative Advisory Group to form shortly to work on joint issues to include BRAC and chaplain service schools.

4. It was decided that the next meeting of the PAG should be at Presidential Towers, Crystal City (ARMY) at 1:00 p.m. on November 21, 2005.

5. There being no other business, the meeting was adjourned.

Ch, Col Richard K. Hum, USAF

Date

Ch, Col **Jeffrey Dull** USAF
PAG Chairman

Date

CH (COL) **Jeffrey Young** USA
PAG Recorder

Date

CAPT **Timothy S. Lantz** CHC, USN
PAG Member

Date

**MINUTES
OF THE
THREE HUNDRED AND THIRTY-NINTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

January 27, 2006

The 339th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 3:00 p.m. on January 27, 2006, at the Military Personnel Policy Conference Room 2B271 Pentagon, Arlington, Virginia. The meeting was chaired by Chaplain (Major General) David H. Hicks, USA.

Present:

Chaplain (Major General) David H. Hicks, USA - Chairman
Rear Admiral Robert F. Burt, CHC, USN
Chaplain, Brigadier General Cecil R. Richardson, USAF
Chaplain (Brigadier General) Douglas L. Carver, USA
Chaplain, Colonel Richard K. Hum, USAF - Executive Director

Absent:

Rear Admiral Louis V. Iasiello, CHC, USN
Chaplain, Major General Charles C. Baldwin, USAF
Rear Admiral Harold Robinson, CHC, USNR
Chaplain (Brigadier General) David Zalis, USAR
Chaplain (Brigadier General) Dean Johnson, USARNG
Chaplain, Colonel ~~Pack Sewell~~, USAFR
Chaplain, Colonel ~~John Ellington~~, ANG

Also present:

Chaplain (Colonel) ~~Donna Weddle~~ - Joint Staff Chaplain

A. INVOCATION by Ch Carver.

B. REPORT OF THE JOINT STAFF CHAPLAIN. Report dated January 26, 2006, by Ch ~~Weddle~~ (Enclosure 1). Deliberation by AFCB. ~~Report was APPROVED as submitted.~~

C. APPROVAL OF MINUTES: The 338th AFCB meeting minutes were reviewed.

(b)(4) Ch Burt noted that the acknowledgement and appreciation of the AFCB to Ch Iasiello for his service as Chair of the AFCB was omitted. AFCB moved this statement be included. Minutes were **APPROVED** as corrected.

D. REPORTS OF AFCB ADVISORY GROUPS: No advisory group minutes submitted.

E. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT: Executive Director presented activity report dated January 25, 2006. Report was reviewed and **APPROVED** as submitted (Enclosure 2).

F. DISCUSSION ITEMS: (b)(5) Chaplain Hum briefed the AFCB on the OGC response to

(b)(6) Observation 3 ("DoDI 1304.28 does not include nonreligious criteria to disqualify either an RO or its endorsing agent.") of the DoD IG evaluation of the chaplaincy. OSD Office of the General Counsel has released the following criteria:

(b)(6)

"Allow removal or rejection of any religious organization (or any of its agents) from participation in the DoD Chaplain program if (1) any officer (or two or more members) of the religious organization have been indicted or convicted of a terrorism-related offense, or other offense threatening national or economic security; or (2) if the religious organization shares any officer (or two or more members) with any organization that appears on the annual State Department list of Foreign Terror Organizations."

AFCB deliberation followed. **AFCB rejected this response as unacceptable.** There is too great a chance that this could be applied to RO who have acted in accordance with their constitutional right of free exercise to protest government actions such as government-sanctioned abortions. In addition, if an organization such as the Irish Republican Army (IRA) would act against the government of England, could their action as Roman Catholics be construed as terrorist acts?

G. ITEMS TO BE NOTED:

1. The next meeting of the Armed Forces Chaplains Board is scheduled for March 22, 2006, 2:00 p.m., room 2B271, Pentagon, Arlington, Virginia.

2. The next meeting of the Personnel Advisory Group is scheduled for January 31, 2006, 1:00 p.m., room 2B271 Pentagon, Arlington, Virginia.

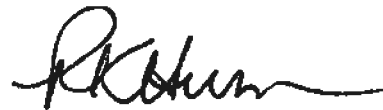
3. The members of the AFCB and their spouses, as applicable, are invited to the Fort Belvoir Officers' Club tonight at 6:00 p.m. for fellowship. ^{(b)(5)} Suggestion was made for these social opportunities to be conducted quarterly with voluntary attendance as other commitments allow.

H. TRAVEL AUTHORIZATIONS SENT SINCE THE 338TH MEETING OF THE ARMED FORCES CHAPLAINS BOARD ON DECEMBER 5, 2005 - none

The 339th meeting of the Armed Forces Chaplains Board was adjourned at 3:38 p.m.



DAVID H. HICKS
Chaplain (Major General), USA
Chairman



RICHARD K. HUM
Chaplain, Colonel, USAF
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND FORTIETH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

March 22, 2006

The 340th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 2:00 p.m. on March 22, 2006, at the Military Personnel Policy Conference Room 2B271 Pentagon, Arlington, Virginia. The meeting was chaired by Chaplain (Major General) David H. Hicks, USA.

Present:

Chaplain (Major General) David H. Hicks, USA - Chairman
Chaplain, Major General Charles C. Baldwin, USAF
Rear Admiral Robert F. Burt, CHC, USN
Chaplain, Brigadier General Cecil R. Richardson, USAF
Chaplain, Brigadier General John Ellington, ANG
Chaplain, Colonel Richard K. Hum, USAF - Executive Director

Absent:

Rear Admiral Louis V. Iasiello, CHC, USN
Chaplain (Brigadier General) Douglas L. Carver, USA
Rear Admiral Harold Robinson, CHC, USNR
Chaplain (Brigadier General) Douglas Lee, USAR
Chaplain (Brigadier General) Dean Johnson, USARNG
Chaplain, Colonel **Jack Sewell** USAFR

Also present:

Chaplain, Lieutenant Colonel (b)(6) - Deputy Joint Staff Chaplain

A. INVOCATION by Ch Hum.

B. Ch Hicks welcomed Ch Ellington, ANG, to his first AFCB meeting.

C. **REPORT OF THE JOINT STAFF CHAPLAIN.** Report dated March 17, 2006, by Ch Weddle (Enclosure 1) briefed by Ch (b)(6) Deliberation by AFCB. Report was

(b)(6) **APPROVED** as submitted. AFCB recommends for proper chaplain coverage in COCOMs that these billets be made a part of the JTR rather than taken "out of hide" by the services. AFCB asked Ch Brown to research status of doctors and lawyers (other professionals on COCOM staffs as a prelude to Ch Hicks submitting a letter to Vice Chairman, Joint Chiefs of Staff, regarding "laydown of chaplaincy positions in combatant commands and Joint Staff." (**TASKING: Executive Director and Ch Brown**)

D. **APPROVAL OF MINUTES:** The 339th AFCB meeting minutes were reviewed. Minutes were **APPROVED** as corrected.

E. **REPORTS OF AFCB ADVISORY GROUPS:**

1. **Logistics Advisory Group (LAG).** LAG minutes of January 19, 2006 (Enclosure 2) were reviewed. (b)(6) **APPROVED** lauded the work of the LAG to compile the paper on proper handling of Holy Scriptures. Recommend it be edited (remove acronyms) for use at the service chaplain schools and on installations. Executive Director to forward through Executive Officers/Assistant to Chiefs of Chaplains. (**TASKING: Executive Director and LAG**)

2. **Senior Enlisted Advisory Group (SEAG).** Minutes of January 23, 2006 (Enclosure 3) meeting were reviewed. Approved as presented.

3. **Personnel Advisory Group (PAG).** Minutes of January 31, 2006 (Enclosure 4) meeting of the PAG were reviewed.

(b)(5)

a. Accepted recommendation 3a to **DISAPPROVE** the request from The Mission Society of St Gregarious of India Diocese of North America, UK and Europe of the Malankara Orthodox Church for age waiver for their first candidate. In accordance with DoDI 1304.28, E3.1.2., no waivers can be accepted on the first candidate presented by a Religious Organization (RO).

b. Minutes were approved as submitted.

F. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT: Executive Director presented activity report dated March 17, 2006. Report was reviewed and **APPROVED** as submitted (Enclosure 5).

G. DISCUSSION ITEMS:

(b)(5)

(b)(5); (b)(6)

2. OSD Suicide Prevention Conference. Ch Hum briefed that a team consisting of chaplains from each service made a presentation to the OSD Suicide Prevention Conference, February 6-9, 2006. The essence of the presentation was that chaplains serve more than as referral agents in the arena of suicide prevention. The chaplains' spiritual perspective can be very helpful in reestablishing a counselees world view. In coordination with competent counseling agencies, this spiritual perspective can help counselees immeasurably.

3. Executive Director Replacement. Ch Hum briefed that Captain Jonathan Frusti, CHC, USN, the next Executive Director, will be arriving mid-June 2006.

(b)(5)

4. DoD Chaplain Display. Ch Hum gave update briefing on Chaplain Display. It is projected to be in place NLT mid-June. Washington Headquarters Service has committed \$80K for it construction.

H. ITEMS TO BE NOTED:

1. The next meeting of the Armed Forces Chaplains Board is scheduled for April 18, 2006, 2:00 p.m., room 2B271, Pentagon.

2. The next meeting of the Personnel Advisory Group is scheduled for March 30, 2006, 11:30 a.m., Navy Annex, Arlington, Virginia.

3. The next meeting of the Logistics Advisory Group is scheduled for April 4, 2006, 11:30 a.m., Navy Annex, Arlington, Virginia.

I. TRAVEL AUTHORIZATIONS SENT SINCE THE 339TH MEETING OF THE ARMED FORCES CHAPLAINS BOARD ON JANUARY 27, 2006

Most Reverend Joseph W. Estabrook

Vicar for Evangelization and Vocations
Archdiocese for the Military Services, USA
England, Belgium, Iceland, Spain, Portugal, and the Azores
February 11-March 6, 2006
Germany and Italy
March 28-May 19, 2006

Reverend Darrell D. Morton

Assistant to the Presiding Bishop
Office for Federal Chaplaincies
Evangelical Lutheran Church in America
Japan
April 2-9, 2006

The 340th meeting of the Armed Forces Chaplains Board was adjourned at 3:00 p.m.



DAVID H. HICKS
Chaplain (Major General), USA
Chairman



RICHARD K. HUM
Chaplain, Colonel, USAF
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND FORTY-FIRST MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

April 18, 2006

The 341st meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 12:00 p.m. on April 18, 2006, at the Military Personnel Policy Conference Room 2B271 Pentagon, Arlington, Virginia. The meeting was chaired by Chaplain (Major General) David H. Hicks, USA.

Present:

Chaplain (Major General) David H. Hicks, USA - Chairman
Rear Admiral Louis V. Iasiello, CHC, USN
Chaplain, Brigadier General Cecil R. Richardson, USAF
Chaplain, Brigadier General John Ellington, ANG
Chaplain, Colonel Richard K. Hum, USAF - Executive Director

Absent:

Chaplain, Major General Charles C. Baldwin, USAF
Rear Admiral Robert F. Burt, CHC, USN
Chaplain (Brigadier General) Douglas L. Carver, USA
Rear Admiral Harold Robinson, CHC, USNR
Chaplain (Brigadier General) Douglas Lee, USAR
Chaplain (Brigadier General) Dean Johnson, USARNG
Chaplain, Colonel [REDACTED] USAFR

Also present:

Chaplain, Colonel [REDACTED] Mark Moore, USAF – Joint Staff Chaplain's Office
Mr. [REDACTED] OSD BRAC Directors Office
Ms. [REDACTED] Office of General Counsel

A. INVOCATION by Ch Richardson.

B. Since this is Ch Iasiello's last AFCB meeting, Ch Hicks officially thanked Ch Iasiello for his service to the Armed Forces Chaplains Board as a member and chair and wished him God-speed in retirement.

C. REPORT OF THE JOINT STAFF CHAPLAIN. Report dated April 12, 2006, by Ch ~~Waddle~~ (Enclosure 1) briefed by Ch ~~More~~. ~~Liberation by AFCB. Report was~~
APPROVED as submitted. AFCB recognizes the difficulties especially the services are experiencing with Guard and Reserve chaplains whose churches, many of them with limited staffs, are reluctant to have their pastor be deployed in the military.

D. REPORT FROM OSD BRAC OFFICE. ~~Two members of the OSD BRAC~~

(b)(5); (b)(6)

E. APPROVAL OF MINUTES: The 340th AFCB meeting minutes were reviewed. Minutes were **APPROVED** as presented.

F. REPORTS OF AFCB ADVISORY GROUPS:

1. **Logistics Advisory Group (LAG).** LAG minutes of April 4, 2006 (Enclosure 2) were reviewed and **APPROVED** as presented.

2. **Senior Enlisted Advisory Group (SEAG).** Minutes of April 3, 2006 (Enclosure 3) meeting were reviewed and **APPROVED** as presented.

3. Personnel Advisory Group (PAG). Minutes of March 30, 2006 (Enclosure 4) meeting of the PAG were reviewed.

(b)(5)

a. Reference 3.a. Having met all the requirements of DoDI 1304.28, the Lutheran Congregations in Mission for Christ can now be included on list of religious organization who can endorse chaplains for military service.

b. Reference 3.d. AFCB reviewed plan to host DoD Chaplains conference, exact time to be determined but within the time frame of the National Conference on Ministry to the Armed Forces (NCMAF) conference, first week of December, 2006, at Fort Myer. This would include arranging for endorsers entrance to the fort, possible bus service to pick up endorsers at Hilton, briefings, a luncheon hosted in rotation by the services, and special military events such as a tour of Arlington National Cemetery (lay wreath at Tomb of Unknowns, or Chaplains Hill) in the afternoon. AFCB Executive Director will coordinate with NCMAF Executive Director on details.

c. Minutes were **APPROVED** as submitted.

G. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT: Executive Director presented activity report dated April 17, 2006. Report was reviewed and **APPROVED** as submitted (Enclosure 5).

H. DISCUSSION ITEMS:

(b)(5), (b)(6)

1. DoD Chaplain Display. Ch Hum briefed the AFCB that the DoD Chaplains' Exhibit will be ready for dedication NLT mid-June, if all goes well with contractors. Coordination will be done with the three Chiefs of Chaplains offices and Under Secretary of Defense for Personnel and Readiness.

2. DEOMI Satellite Broadcasts. Ch, LtCol (b)(6), DEOMI Staff Chaplain, requests topics from the Chiefs of Chaplains to be used on satellite broadcast to chaplains focusing on religious matters of current interest regarding issues of accommodation and diversity. **(TASKING: AFCB EXECUTIVE DIRECTOR AND CHIEFS OF CHAPLAINS STAFFS)**

I. ITEMS TO BE NOTED:

1. The next meeting of the Armed Forces Chaplains Board is scheduled for June 28, 2006, 2:00 p.m., room 2B271, Pentagon.

2. The next meeting of the Personnel Advisory Group is scheduled for May 25, 2006, 1:00 p.m., Crystal City, Arlington, Virginia.

3. The next meeting of the Logistics Advisory Group is scheduled for August 17, 2006, 12:00 p.m., Crystal City, Arlington, Virginia.

J. TRAVEL AUTHORIZATIONS SENT SINCE THE 340TH MEETING OF THE ARMED FORCES CHAPLAINS BOARD ON MARCH 22, 2006

(b)(6)
Most Reverend John J. Kaising

Vicar for Chaplains

Archdiocese for the Military Services, USA

Singapore, Korea, Japan, Okinawa, Guam, and Hawaii

April 6-May 13, 2006

The 341st meeting of the Armed Forces Chaplains Board was adjourned at 12:47 p.m.



DAVID H. HICKS
Chaplain (Major General), USA
Chairman



RICHARD K. HUM
Chaplain, Colonel, USAF
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND FORTY-SECOND MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

June 28, 2006

The 342nd meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 2:00 p.m. on June 28, 2006, at the Military Personnel Policy Conference Room 2B271 Pentagon, Arlington, Virginia. The meeting was chaired by Chaplain (Major General) David H. Hicks, USA.

Present:

Chaplain (Major General) David H. Hicks, USA - Chairman
Rear Admiral Robert F. Burt, CHC, USN
Chaplain, Brigadier General Cecil R. Richardson, USAF
Chaplain, Brigadier General John Ellington, ANG
Rear Admiral Harold Robinson, CHC, USNR
Chaplain (Brigadier General) Douglas Lee, USAR
Chaplain, Colonel **Jack Sewell**, USAFR
Chaplain, Colonel Richard K. Hum, USAF - Executive Director
Captain Jonathan M. Frusti, CHC, USN - Pending Executive Director

Absent:

Chaplain, Major General Charles C. Baldwin, USAF
Chaplain (Brigadier General) Douglas L. Carver, USA
Rear Admiral (Select) **Afan Baker**, CHC, USN
Chaplain (Brigadier General) Dean Johnson, USARNG

Also present:

Chaplain (Colonel) **Donna Weddle**, USA - Joint Staff Chaplain
Mr. **(b)(6)** - Office of General Counsel

A. INVOCATION by Ch Burt.

B. Since this is the final AFCB meeting at which Ch Hum will serve as the Executive Director, Ch Hicks officially thanked Ch Hum for his outstanding service to the Armed Forces Chaplains Board. Ch Hicks also welcomed Ch Jonathan Frusti as the new Executive Director of the AFCB. Thanks were also extended to Ch Donna Weddle upon her pending retirement for her years of service as the Joint Staff Chaplain.

C. REPORT OF THE JOINT STAFF CHAPLAIN. Report dated June 21, 2006, (Enclosure 1) briefed by Ch Weddle. Report was **APPROVED** as submitted.

D. REPORT FROM OFFICE OF GENERAL COUNSEL (OGC).

(b)(6)

(b)(5), (b)(6)

E. APPROVAL OF MINUTES: The 341st AFCB meeting minutes were reviewed. Minutes were **APPROVED** as presented.

F. REPORTS OF AFCB ADVISORY GROUPS:

1. Personnel Advisory Group (PAG). Minutes of June 1, 2006 (Enclosure 3) meeting of the PAG were reviewed.

(b)(5)

a. Reference 3.e. "NCMAF Conference and DoD Endorsers' Conference. The Services agree to hold the DoD Chaplaincy Endorser Conference at the Hilton Hotel during the NCMAF Conference in December 2006 (date TBD, either December 5 or 6). There will be an OSD-sponsored banquet meal (luncheon) for the DoD endorsers at the Hilton. This is a change to the plan in AFCB minutes dated April 18, 2006. US Army is the POC for this year's event. PAG recommends that any OSD-sponsored event in 2007 is conducted at a different location than the NCMAF site." AFCB supported recommendation adding that the DoD Endorsers Conference will be conducted in 2006 as a one-half day (preferably morning) session during which the Service Chiefs of Chaplains would provide Service-related reports followed by the US Army-hosted, OSD-funded luncheon. An invitation would be extended to ALL endorsing agents to attend the DoD Endorsers Conference at the Hilton. The PAG and AFCB Executive Director tasked with making recommendations to the AFCB concerning future (2007 and beyond) DoD Endorsers Conference and issues regarding invitees.

b. AFCB discussed and decided to task AFCB Executive Director with attending and representing their presence at the NCMAF Executive Committee meetings (next meeting scheduled for August 24, 2006).

c. Minutes were **APPROVED** as submitted.

2. No other advisory groups presented.

G. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT: Executive Director presented activity report dated June 21, 2006. Report was reviewed and **APPROVED** as submitted (Enclosure 4).

H. DISCUSSION ITEMS:

(b)(5)

1. Proposed Prayer Language Position by AFCB. Ch Hum shared Dr. Chu's position concerning legislative language in the case of prayer and proposed the following statement (with amendments as made by the AFCB in discussion):

"The AFCB fully supports the DoD position as espoused by Dr. Chu, Under Secretary of Defense for Personnel and Readiness, that no legislative language is needed to clarify the prayer practices of military chaplains. The AFCB believes the current policies are sufficient and House proposed language could marginalize chaplains or change the pluralistic ministry emphasis required for military chaplains."

The statement was **APPROVED**.

(b)(5)

2. GAO Proposed Response to IG Report. Ch Hum utilized the GAO Report (Enclosure 5) to inform the AFCB about the possibility that the "Privileged Communication" discussion might be reopened by GAO, primarily aimed at the Services.

3. Chaplain Recruiting Issues. Ch Hum shared with the AFCB, Dr. Chu's interest, desire, and willingness to be involved in assisting with chaplain recruiting, specifically with Roman Catholic chaplain recruiting. Ch Hum shared that Dr. Chu offered himself as either a letter signatory or as a speaker for the Archdiocese for the Military Services. A motion was made to request that Dr. Chu address the next meeting of the Roman Catholic Bishops concerning Roman Catholic accessions. The AFCB also recommended that the PAG research Public Affairs Office involvement/initiatives in presenting the chaplaincy story – specifically that the PAG develop a working group to explore the creation of a position which would work with PAO on such issues. The AFCB **APPROVED** the motion and recommendation.

4. Concept and Organization of the Joint Center of Excellence for Religious Training and Education (JCERTE). Ch Hum presented "The Concept and Organization of the Joint Center of Excellence for Religious Training and Education" (Enclosure 6) on behest of the Joint Working Group, which is seeking to keep the AFCB informed on progress and guidance on future direction. The AFCB commended the Joint Working Group on its work and **APPROVED** the philosophy and direction proposed in the report with the following two caveats:

(b)(5)

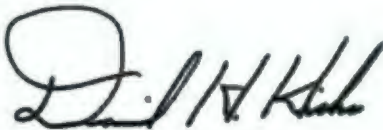
- a. That the last sentence in the report be amended to read "...the dynamic needs of the nation." (replacing "...the dynamic needs of a nation at war.")
- b. Delete the first sentence of the second paragraph, "The Center will coordinate professional training for religious support personnel to include initial accession, career and professional development, chaplain and enlisted life-cycle qualifications, and the training objectives of each service."

I. ITEMS TO BE NOTED:

1. The next meeting of the Logistics Advisory Group is scheduled for August 17, 2006, 12:00 noon. Presidential Towers, Crystal City, Arlington, Virginia.
2. The next meeting of the Joint Initiatives Advisory Group is scheduled for July 14, 2006, 10:00 a.m., Presidential Towers, Crystal City, Arlington, Virginia.
3. The next meeting of the Personnel Advisory Group is scheduled for August 24, 2006, 1:00 p.m., Navy Annex, Arlington, Virginia.

J. TRAVEL AUTHORIZATIONS SENT SINCE THE 341ST MEETING OF THE ARMED FORCES CHAPLAINS BOARD ON APRIL 18, 2006 - none

The 342nd meeting of the Armed Forces Chaplains Board was adjourned at 3:35 p.m.



DAVID H. HICKS
Chaplain (Major General), USA
Chairman



JONATHAN M. FRUSTI
Captain, CHC, USN
Executive Director

**MINUTES
OF THE
SPECIAL MEETING
OF THE ARMED FORCES CHAPLAINS BOARD
IN-PROCESS REVIEW (IPR) OF CHAPLAINCY INVOLVEMENT
IN THE COMMON OUTPUT LEVEL OF STANDARDS (COLS) INITIATIVE**

July 27, 2006

The special meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 3:00 p.m. on July 27, 2006, at the Military Personnel Policy Conference Room 2B271 Pentagon, Arlington, Virginia. The meeting was chaired by Chaplain (Major General) David H. Hicks, USA.

Present:

Chaplain (Major General) David H. Hicks, USA - Chairman
Chaplain, Major General Charles C. Baldwin, USAF
Rear Admiral Robert F. Burt, CHC, USN
Chaplain (Brigadier General) Douglas L. Carver, USA
Chaplain (Brigadier General) Douglas Lee, USAR
Captain Jonathan M. Frusti, CHC, USN - Executive Director

Absent:

Chaplain, Brigadier General Cecil R. Richardson, USAF
Rear Admiral (Select) Alan Baker, CHC, USN
Chaplain (Brigadier General) Dean Johnson, USARNG
Rear Admiral Harold Robinson, CHC, USNR
Chaplain, Brigadier General John Ellington, ANG
Chaplain, Colonel [REDACTED] Jack Sewell, USAFR

Also present:

Chaplain (Colonel) [REDACTED] James Buckner, USA
Captain [REDACTED] Shelia Robertson, CHC, USN
Chaplain, Lieutenant Colonel [REDACTED] USAF
Major [REDACTED] AF/CPA

A. INVOCATION by Ch Frusti.

(b)(5), (b)(6)

B. Major (b)(6) AF/CPA (member of Joint Base Metrics Sub-working Group) initiated the IPR of Chaplain Ministries Function in COLS by presenting a brief that put chaplain ministry into the Common Delivery of Installation Support (CDIS) initiative and Base Realignment and Closure (BRAC) contexts. Chaplains Buckner, Robertson, and (b)(6) (serving as a resource panel) followed by leading a discussion concerning the Function and Sub-function definitions as they were developed by the Chaplain Ministries Service Standard Team (SST). Ch Frusti addressed future requirements associated with the COLS process.

Discussion concerns included: sub-function language reflections of broad religious inclusiveness; expeditionary preparedness, combat-related ministries, domestic issues, and reserve affairs matters. Recommendations were made to reflect concerns in "output" portion of COLS process. Tasking was given to the Executive Director to seek Reserve Component chaplains involvement into the COLS Function Team Process.

Motion was made, seconded, and APPROVED to accept presented COLS Function and Sub-function language as reflected in these minutes, paragraph C and to commend the SST and FT groups for their work.

C. Chaplain Ministries

(b)(5)

Function Definition: Established to advise and assist commanders in the discharge of their responsibilities to provide for the free exercise of religion as guaranteed by the Constitution. Military Chaplain ministry implements the Commander's religious program which includes personnel, religious support equipment, and financial resources.

Sub-function 1: Worship Services, Rites, Ordinances, Sacraments and Special Events. Provide or perform for worship services and sacramental, ceremonial or religious acts of distinctive faith groups that complement worship experiences with Military Chaplains. Elements of this sub-function include, but not limited to: Sabbath worship services, prayer breakfasts, invocations and benedictions, funerals, weddings, baptisms, religious ceremonies, sacraments of the sick, sacraments of reconciliation, bar-mitzvahs, and other faith specific observances. This sub-function is intended to apply to persons of all faiths.

(b)(5)

Sub-function 2: Chaplaincy Education and Training. Provide or perform for education and training including ethics, relational and life skills, cross cultural issues, personal and spiritual well being, crisis and suicide prevention, domestic violence, values training, character development, pre- and post-deployment, warrior transition, generational and gender groups. Provide relationship education and training for professional development and sustainment to ministry, including assigned reservists and Chaplain candidates to increase their competency of religious doctrines and principles. Elements of this sub-function include, but are not limited to: Navy spiritual fitness centers, Army family life centers, U.S. Marine Corps Semper Faith , and Airmen ministries centers, curriculum, space, educational supplies, etc. for the following: activities of faith containment (enrichment, formation, study, or instruction), Sunday School, Hebrew School, Confraternity of Christian Doctrine (CCD), Rite of Christian Initiation for Adults (RCIA), Scripture Studies, vacation bible school, required and other necessary religious education, youth focused activities and programs, gender and generational and faith-based training appropriate to various faith communities.

Sub-function 3: Advice to Commander, Chaplain Counseling, and Care. Provide advice to the commander in the matters of religion, morals, ethics and morale. Provide or perform Military Chaplain counseling, support and care for Service members, families and other authorized personnel. This sub-function includes, but is not limited to: spiritual formation; pre-sacramental, crisis intervention, death and grief counseling; individual and/or group intervention; prevention and support from a religious context; confidential privileged communications. Also, Ministry of Presence; emergency/crisis response; workplace, hospital, home and confinement facility visitation; participation on other installation and/or unit councils as directed, 24-hour on-call support; and support casualty notification.

D. DISCUSSION ITEMS:

(b)(5)

The Personnel Advisory Group (PAG) was tasked with the formation of a sub-working group to study and make recommendations concerning High Demand/Low Density ministry requirements and potential "matrix" (shared Services) coverage options.

E. ITEMS TO BE NOTED:

1. The next meeting of the Armed Forces Chaplains Board is scheduled for August 30, 2006, 2:00 p.m., room 2B271, Pentagon, Arlington, Virginia.

2. The next meeting of the Joint Initiatives Advisory Group (COLS Function Team) is scheduled for August 2, 2006, 8:00 a.m., Grant Thornton Building, Conference Room A, Old Town Alexandria, Virginia.

3. The next meeting of the Logistics Advisory Group is scheduled for August 17, 2006, 12:00 noon, Presidential Towers, Crystal City, Arlington, Virginia.

4. NCMAF Executive Committee Meeting on August 24, 2006 (AFCB Executive Director representing AFCB)

5. The next meeting of the Personnel Advisory Group is scheduled for August 24, 2006, 1:00 p.m., Navy Annex, Arlington, Virginia.

The special meeting of the Armed Forces Chaplains Board was adjourned at 4:00 p.m. Ch Lee closed the meeting with prayer.



DAVID H. HICKS
Chaplain (Major General), USA
Chairman



JONATHAN M. FRUSTI
Captain, CHC, USN
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND FORTY-THIRD MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

August 30, 2006

The 343rd meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 2:00 p.m. on August 30, 2006, at the Military Personnel Policy Conference Room 2B271 Pentagon, Arlington, Virginia. The meeting was chaired by Chaplain (Major General) David H. Hicks, USA.

Present:

Chaplain (Major General) David H. Hicks, USA - Chairman
Chaplain, Major General Charles C. Baldwin, USAF
Rear Admiral Robert F. Burt, CHC, USN
Chaplain, Brigadier General Cecil R. Richardson, USAF
Chaplain (Brigadier General) Douglas L. Carver, USA
Rear Admiral Alan Baker, CHC, USN
Rear Admiral Harold Robinson, CHC, USNR
Chaplain (Brigadier General) Douglas Lee, USAR
Captain Jonathan M. Frusti, CHC, USN - Executive Director

Absent:

Chaplain, Brigadier General John Ellington, ANG
Chaplain, Colonel Jack Sewell USAFR

Also present:

Chaplain, Colonel Mark Moore USAF - Joint Staff Chaplain's Office

A. INVOCATION by Ch Carver.

B. Since this is the first meeting which Ch Baker attended, the AFCB officially welcomed him.

C. REPORT OF THE JOINT STAFF CHAPLAIN. Report dated August 30, 2006, by Ch [REDACTED] (Enclosure 1) briefed by Ch [REDACTED]. Items highlighted for discussion included 1) request from JCS chaplains for guidance concerning privileged communication within Joint AOR, 2) request for guidance on HD/LD coordination with Joint AOR, and 3) request establishment of a rotational plan for the JTF-GTMO on-call Imam. AFCB response: on 1) **ASSIGNED** advisement responsibility to JCERTE and to JP 1-05 action office; on 2) and 3) **TASKED** PAG to include as part of HD/LD,I sub-working group assignment. Report was **APPROVED** as submitted. **TASKED** AFCB Executive Director to research time/date for next Chiefs of Chaplains/Dr. Chu meeting (discussion to include Joint chaplain billets).

D. APPROVAL OF MINUTES: The 342nd AFCB meeting minutes were reviewed. Minutes were **APPROVED** as presented.

E. REPORTS OF AFCB ADVISORY GROUPS:

I. Personnel Advisory Group (PAG). Minutes of August 18, 2006, meeting of the PAG were reviewed (Enclosure 2).

(b)(5)
a. Grace Place application for Endorsing Agency listing with DoD **APPROVED**.

b. PAG recommendation for make-up of High Demand/Low Density/Inventory sub-working group (SWG) **APPROVED** with caveats. SWG make-up: CJCS: RA Deputy; USAF: AF/HCP Readiness; USA: Assignments Officer, PPDT Action Officer, IMA; USN: Deputy Chaplains USMC, CNIC, CFFC; AFCB Executive Director in advisory capacity. Issues for SWG agenda to include legal review by Service, Service definitions of HD/LD,I, and Joint Basing issues.

c. DoDIG Report, Observation 3 follow-up response **APPROVED** for submission to DoDIG (Enclosure 3).

d. **APPROVED** formation of PAG SWG to advise on scheduled review of DoD Instruction 1300.17, "Accommodation of Religious Practices Within the Military Services."

(b)(5)

e. **ASSIGNED PAG** to present proposal concerning 2007 AFCB-Endorser meeting. Advise ment to include dates, location, agenda, question and answer process, invitees.

f. **ASSIGNED PAG** to present proposal concerning 2006 AFCB-Endorser meeting. Advise ment to include agenda, question and answer process, vetting of endorser pre-submitted questions.

g. **APPROVED** recommendation to require Endorsers submitting name changes to submit IRS paperwork proving official 501(3)(c) name change.

h. **APPROVED PAG** recommendation for membership on PAG SWG assigned to "tell the chaplains story." Membership includes – USAF: AF/HCX Action Officer; USA: DMI Action Officer; USN: Special Assistant to the Chief of Chaplains for Communications; AFCB Executive Director in advisory capacity.

i. Minutes were **APPROVED** as submitted with noted amendments.

2. **Logistics Advisory Group (LAG)**. Minutes of the August 17, 2006, meeting of the LAG were reviewed and **APPROVED** as submitted (Enclosure 4).

F. **EXECUTIVE DIRECTOR'S ACTIVITIES REPORT**: Executive Director presented activity report dated August 30, 2006 (Enclosure 5). Report was reviewed and **APPROVED** as submitted with following note: (b)(5) Report included request for approval of modified Common Output Levels of Service (COLS) sub-function language. Decision postponed for review until September 11 JCERTE Meeting.

G. **REPORT FROM MEETING BETWEEN AFCB EXECUTIVE DIRECTOR AND NATIONAL CONFERENCE ON MINISTRY TO THE ARMED FORCES (NCMAF) STEERING COMMITTEE** (Enclosure 5).

(b)(5)

1. 2007 AFCB-sponsored meeting with endorsers. **TASKED PAG** to review/recommend (see E.1.e.).

2. Solicitation of topics/questions from endorsers for AFCB to address. **TASKED AFCB Executive Director** to include in letter to all endorsers.

(b)(5)

3. **TASKED** AFCB Executive Director to address annual requalification confusions in letter to all endorsers.
4. **DISAPPROVED** request to provide a listing of chaplains by denomination/endorser to endorsers requesting such a listing.
5. **TASKED** AFCB Executive Director to seek DoD guidance concerning removal of endorsers in non-compliance with annual requirements.
6. **TASKED** AFCB Executive Director to review "grandfather" clause in DoD Instruction 1304.28, "Guidance for the Appointment of Chaplains for the Military Departments," at time of instruction's review.
7. **DISAPPROVED** NCMAF recommendation concerning tasking AFCB Executive Director with back briefing absent membership.
8. **DISAPPROVED** request for AFCB Executive Director to communicate AFCB actions (with justifications) to NCMAF Executive Board.
9. **CLARIFIED** requirement for submission of DD Form 2088, "Statement of Ecclesiastical Endorsement," to read "no submission required in case of Reserve mobilization/demobilization" and "yes submission required in case of Extended Active Duty (EAD)." **DISAPPROVED** rewrite of DD Form 2088.
10. **DIRECTED** AFCB Executive Director to verbally respond to NCMAF Executive Director concerning NCMAF letter dealing with the AFCB's handling of the "Wicca religious organization" request for listing as a DoD endorsing agency.

H. DISCUSSION ITEMS:

(b)(5)

1. **NCMAF Request.** I.E. for POC in each Service for promulgation of NCMAF newsletter within Services and/or as source for information of concern to endorsers. **DISAPPROVED** request.
2. **International Conference of Evangelical Chaplain Endorsers (ICECE).** I.E. to have input concerning process of question and answer portion of AFCB-Endorser meeting on December 5, 2006. **DISAPPROVED** request – **TASKED** PAG to advise concerning format.

I. ITEMS TO BE NOTED:

1. The next meeting of the Armed Forces Chaplains Board is scheduled for October 4, 2006, 2:00 p.m., room 2B271, Pentagon, Arlington, Virginia.

2. The next meeting of the Joint Initiatives Advisory Group is scheduled for September 12, 2006, 8:00 a.m., location to be determined.

3. The next meeting of the Personnel Advisory Group is scheduled for September 15, 2006, 8:00 a.m., Bolling Air Force Base, DC.

J. TRAVEL AUTHORIZATIONS SENT SINCE THE 342ND MEETING OF THE ARMED FORCES CHAPLAINS BOARD ON JUNE 28, 2006

(b)(6)
Mr. Frank W. Clawson

Director, Military Relations Division
Church of Jesus Christ of Latter-Day Saints
Germany
July 31-August 5, 2006

The 343rd meeting of the Armed Forces Chaplains Board was adjourned at 4:35 p.m.



DAVID H. HICKS
Chaplain (Major General), USA
Chairman



JONATHAN M. FRUSTI
Captain, CHC, USN
Executive Director

**MINUTES
OF THE
THREE HUNDRED AND FORTY-FOURTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

October 16, 2006

The 344th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 2:00 p.m. on October 16, 2006, at the Military Personnel Policy Conference Room 2B271 Pentagon, Arlington, Virginia. The meeting was chaired by Chaplain (Major General) David H. Hicks, USA.

Present:

Chaplain (Major General) David H. Hicks, USA - Chairman
Chaplain, Major General Charles C. Baldwin, USAF
Rear Admiral Robert F. Burt, CHC, USN
Chaplain, Brigadier General Cecil R. Richardson, USAF
Chaplain (Brigadier General) Douglas L. Carver, USA
Rear Admiral Alan Baker, CHC, USN
Rear Admiral Harold Robinson, CHC, USNR
Captain Jonathan M. Frusti, CHC, USN - Executive Director

Absent:

Chaplain (Brigadier General) Douglas Lee, USAR
Chaplain, Brigadier General John Ellington, ANG
Chaplain, Colonel **Jack Sewell** USAFR

Also present:

Chaplain, Lieutenant Colonel **(b)(6)** USAF – Joint Staff Chaplain's Office

A. INVOCATION by Ch Frusti.

B. REPORT OF THE JOINT STAFF CHAPLAIN. Report dated October 2, 2006 (Executive Summary dated October 10, 2006), by Ch **Bruno** (Enclosure 1) briefed by Ch **Brown**. Items highlighted for discussion included:

(b)(5)

1. CJCS Chaplain work on privileged communication. AFCB **RECOMMENDED** working solution for privilege would be appropriate promulgation of three Service's stance concerning privilege communications.
2. Canadian Forces Chaplain General interest in developing closer relationship with U.S. military chaplains through training.
3. SOCOM Command Chaplain billet approval. Executive Summary modified to read, 3. ... "Billet remains rotational." Vice "Billet will be nominative instead of rotational."

Minutes and Executive Summary **APPROVED** with noted changes.

C. **APPROVAL OF MINUTES:** The 343rd AFCB meeting minutes were reviewed. Minutes were **APPROVED** as presented.

D. **REPORTS OF AFCB ADVISORY GROUPS:**

1. **Personnel Advisory Group (PAG).** Minutes of September 22, 2006, meeting of the PAG were reviewed and **APPROVED** as submitted with noted amendments (Enclosure 2).

(b)(5)

- a. Calvary Baptist Church (All Points Baptist Mission) application for Endorsing Agency listing with DoD **APPROVED**.
- b. **APPROVED for interim** PAG recommendation concerning GTMO on-call Muslim chaplain rotation. **APPROVED for interim**, SOUTHCOM funded familiarization visit for "all" (vice "each") chaplains who have not yet been to GTMO. **DISAPPROVED** a line of accounting for TAD/TDY be established by each Service to support the emergent response; funds to be reimbursed by SOUTHCOM. **NOTED** under "the CJCS Chaplains Office establish a written SOP..." that chaplains be assigned "as chaplains." **QUESTIONED** "requirements" concerning chaplain assignment in care of detainees. **TASKED** Executive Director to raise question concerning "requirements" to Deputy Under Secretary of Defense. **ADVISED** SOUTHCOM contract for civilian Muslim clergy to cover needs.

(b)(5), (b)(6)

c. **ASSIGNED** PAG to staff topics as submitted in enclosure to PAG minutes with the additions of "the Prayer issue" and "mobilization impact on Endorsing Institution," and pre-submitted endorser questions (garnered via endorser letter) for AFCB discussion at Chief of Chaplains/Endorser Meeting on December 5, 2006. **RECOMMENDED** inviting Mr. Dominguez as back-up guest speaker for Dr. Chu.

d. **APPROVED** make up of PAG sub-working groups on HD/LD matrix, "telling the chaplain story," and DoD Directive/Instruction review.

e. **APPROVED** recommendation to conduct 2007 Chief of Chaplains/Endorser Meeting as a separate function from Endorsing Association conferences. **TASKED** PAG to make recommendations concerning details.

2. Joint Center of Excellence for Religious Training and Education (JCERTE). Executive Summary of the September 11, 2006, meeting of the Joint Working Group of the JCERTE were reviewed and **APPROVED** as submitted (Enclosure 3).

3. Common Output Levels of Service (COLS) Ministry and Sub-Function Definition. ^{(b)(5)} Modified definitions **APPROVED** as submitted (Enclosure 4).

RECOMMEND modifications for Matrix questions submitted for consideration. Recommendation made to insert "service member" as replacement for "active duty." **APPROVED** Navy additions for submission to contractor for consideration (Enclosure 5).

E. EXECUTIVE DIRECTOR'S ACTIVITIES REPORT: Executive Director presented activity report dated October 10, 2006 (Enclosure 6). Report was reviewed and **APPROVED** as submitted.

F. DISCUSSION ITEMS:

(b)(5)

1. Letter to Endorsers. **APPROVED** letter for promulgation to include enforcement procedures as included in Enclosure 7.

2. NCMAF request for approval to coordinate current lists of endorsers **DISAPPROVED**. **APPROVED** listing new endorsers in semi-annual AFCB newsletter.


G. ITEMS TO BE NOTED:

1. The next meeting of the Armed Forces Chaplains Board is to be scheduled for early January 2007.
2. The next meeting of the Senior Enlisted Advisory Group is scheduled for October 17, 2006, Bolling AFB. DC.
3. The Chief of Chaplains/Endorsers Meeting is scheduled for 8:00 a.m., December 5, 2006, at the Hilton. Alexandria Mark Center, 5000 Seminary Road. Alexandria, Virginia.

H. TRAVEL AUTHORIZATIONS SENT SINCE THE 343RD MEETING OF THE ARMED FORCES CHAPLAINS BOARD ON AUGUST 30, 2006

(b)(6) CAPT Thomas K. Chadwick, CHC, USN-Ret. w/wife. (b)(6)
Associate Director
The Presbyterian Council for Chaplains and Military Personnel
Germany, Belgium, The Netherlands
September 11-26, 2006

The 344th meeting of the Armed Forces Chaplains Board was adjourned at 3:55 p.m.


DAVID H. HICKS
Chaplain (Major General), USA
Chairman


JONATHAN M. FRUSTI
Captain, CHC, USN
Executive Director

MINUTES
OF
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD
March 30, 2006

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board was held at 1:10 p.m., March 30, 2006, at the Navy Annex.

Members present:

Ch, Col [REDACTED] USAF – Chairman
CAPT [REDACTED] Lantz CHC, USN
CH (COL) [REDACTED] Gordon G. Groseclose, USA Rep - Recorder
Ch, Col Richard K. Hum, USAF – Executive Director, AFCB

1. The Group convened at 1:10 p.m. at the Navy Annex, Chaplain Conference Room.

2. Old Business: [REDACTED] Discussed potential changes to DD Form 2088 at 3.i. concerning application status. If process of approving changes is too cumbersome at this time, changes could be made at next approval period. Form is workable with explanation.

3. New Business:

- (b)(5)
- a. New application for forwarding to AFCB for listing as endorser: Having met all requirements of DoDI 1304.28, PAG **RECOMMENDS** listing of the Lutheran Congregations in Mission for Christ to the AFCB as an endorser.
 - b. Discussed the challenges of the previous ministry essential requirement taskforce.
 - c. Discussed the faith coding used by the different services to track the faith group identities of service personnel. In particular discussed what the services were doing in regards to those wishing to identify as Wiccan. Air Force is currently tracking and Army & Navy are reworking current service codes to include Wicca plus additional faith groups.
 - d. Discussed DoD sponsored Endorser's Meetings. Current plan is the DoD hosting of a partial day during the December 5-7, 2006 National Conference on Ministry to the Armed Forces conference in the MDW area. Army has the lead this year and will pursue a meeting site on Fort Myer for a half day schedule of meetings followed by lunch. Afternoon activities could include a tour of the Arlington National Cemetery, wreath laying at the Tomb of the Unknown and visit to Chaplain Hill.

4. It was decided that the next meeting of the PAG should be at the Army Chief of Chaplains Office, Crystal City 1:00 p.m. on May 25, 2006.

5. There being no other business, the meeting was adjourned.

Ch (Col) Richard K. Hum, USAF

Date

Ch (Col) 05782 Jeffry Dull USAF
PAG Chairman

Date

CH (COL) 04161 Gordon G. Groseclose USA
PAG Recorder

Date

CAPT 05385 Timothy S. Lantz CHC, USN
PAG Member

Date

**MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD
June 1, 2006**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board was held at 12:40 p.m., June 1, 2006, at Presidential Towers, Crystal City.

Members Present:

CH (COL) (b)(6) Jeffrey M. Young USA
CAPT (b)(6) Tim Lantz CHC, USN
Ch, Lt Col (b)(6) USAF
Ch, Col Richard K. Hum, USAF – Executive Director, AFCB

Non-voting Members Present:

CH (LTC) (b)(6) USA (Recorder)

1. The Group convened at 12:40 p.m. at the Army Chief of Chaplains Conference Room, Presidential Towers, Crystal City.

2. Old Business:

a. The minutes of the PAG meeting on March 30, 2006, were reviewed and approved as read.

(b)(5)
b. Ch Hum expressed his thanks on behalf of OSD for the Services providing data on their numbers of Chaplains, Chaplain Assistants and Chaplain Candidates, as well as answering inquiries regarding recruiting incentives.

3. New Business:

(b)(5)
a. New DD Form 2088. There is a new version of DD Form 2088, Statement of Ecclesiastical Endorsement, effective date May 31, 2006, and expires May 2009. Ch Hum indicated that the Services should advise Endorsing Agents that it is currently available in PDF (Adobe) form via Google search.

b. Endorsement Changes. Currently, Services only request a new DD Form 2088 when:

(1) A chaplain changes component status (from Active to Reserve status, to Guard or vice versa);

- (2) A chaplain changes to a different endorsing agency;
- (3) A chaplain changes to another Service;
- (4) A chaplain loses endorsement.

Since this process is service-specific, some variations may occur. In addition to these above-mentioned occasions, the USN Chaplaincy also requests a new endorsement statement after the chaplain's first 3 years of active service.

c. **Inter-Service Transfers.** PAG recommends that each Service determine whether there are any legal issues associated with passing information from the losing Service to the gaining Service about Chaplains who are requesting transfer from one Service to another. (TASKING: EACH SERVICE)

d. **Endorsement of First Candidates.** PAG recommends that when the proposed first candidate for prospective Religious Organizations is a currently serving chaplain endorsed by another Religious Organization, that the Services need to actually receive correspondence from the chaplain himself/herself to ensure that s/he supports the endorsement. This is necessary to preclude the possibility of misunderstood intentions and for the protection of all parties concerned.

e. **NCMAF Conference and DoD Endorsers' Conference.** The Services agree to hold the DoD Chaplaincy Endorser Conference at the Hilton Hotel during the NCMAF Conference in December 2006. There will be an OSD-sponsored banquet meal (luncheon) for the DoD Endorsers at the Hilton. This is a change to the plan in the AFCB minutes dated April 18, 2006. US Army is the POC for this year's event. PAG recommends that any OSD-sponsored event in 2007 is conducted at a different location than the NCMAF site.

f. **COCOM Joint Billets.** Due to a by-name request for an Army chaplain by the SOCOM CG (GEN Brown), the US Army is asked to fill the joint Chaplain billet at U.S. SOCOM. Therefore, to keep equitability in the joint billets, the US Navy would fill the joint Chaplain billet at NSA in the summer of 2007, which the Army was scheduled to fill. Future assignments which deviate from the historical inter-service rotations will be considered on a case-by-case basis. Every effort should be made to continue to resolve assignment issues among the Services themselves. It was noted that it is helpful when the COCOM Commanders give such guidance 13 months in advance. A discussion also took place to confirm that the Air Force Chaplain at the NSA would retire in Sum 07 and not Sum 06.

g. **PAG Personnel Changes.** Due to PCS moves, the PAG membership will change as follows:

(1) Ch, COL Hum will be replaced by CAPT Jonathan Frusti, CHC, USN, eff. July 1, 2006;

(2) CH (COL) (b)(6) Young (USA) will be replaced by CH (COL) (b)(6) Richard Pace eff. June 30, 2006;

(3) Ch, Lt Col (b)(6) (USAF) will be replaced by Ch, Col (b)(6) Greg Tate eff. June 11, 2006.

4. This being the last meeting before the summer changes, the PAG would like to officially thank Chaplain Hum, Chaplain (b)(6) Young, Chaplain (b)(6) Dull and Chaplain (b)(6) Korman for their dedicated service to the Armed Forces Chaplain Board and wish them God-speed in their new endeavors.

5. It was decided that the next meeting of the PAG will be Thurs., August 24, 2006, 1:00 p.m. at the Navy Annex.

6. There being no other business, the meeting was adjourned at 2:20 p.m.

Ch (Col) Richard K. Hum, USAF

Date

CH (COL) (b)(6) Jeffrey Young, USA
PAG Member

Date

CAPT (b)(6) Timothy S. Lantz, CHC, USN
PAG Member

Date

Ch (Lt Col) (b)(6) (USAF)
PAG Member

Date

CH (LTC) (b)(6) (USA)
PAG Recorder

Date

**MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD
August 18, 2006**

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board was held at 10:05 a.m., August 18, 2006, at the Navy Annex, Arlington, Virginia.

Members Present:

CAPT [REDACTED] CHC, USN - Chairman
CH (COL) [REDACTED] USA
Ch, Col [REDACTED] USAF
CAPT Jonathan Frusti, CHC, USN – Executive Director, AFCB

Also Present:

LCDR [REDACTED] CHC, USN – Recorder (non-voting)

1. The Group convened at 10:05 a.m. at the Navy Chief of Chaplains Conference Room, Navy Annex, Arlington, Virginia.

2. Old Business:

a. The minutes of the PAG meeting on June 1, 2006, were reviewed and approved as read.

(b)(5) b. Process by which serving chaplains or chaplain candidates are considered as first qualifying candidates for Religious Organizations. Reviewed DoDI 1304.28

c. Policy on status of "regular" officer designation as related to DD Form 2088. It is recommend each Service provide their procedures to AFCB Executive Director for promulgation.

d. Joint Rotational Billets (JCS chaplain input) process and status. Item deferred.

3. New Business:

a. Vineyard Cobb Church application for Endorsing Agency status. The package that has been received is not complete.

(b)(5)

b. **Sacred Well Congregation application for Endorsing Agency status.** Decision made. The application was not forwarded to the AFCB because it was incomplete due to lack of a viable candidate in accordance with DoDI 1304.28.

c. **Grace Place application for Endorsing Agency status.** Decision made. The application was forwarded to the AFCB with the recommendation that Grace Place be a DoD-listed Religious Organization in accordance with DoDI 1304.28.

d. **AFCB-tasked: Formation of a sub-working group** to study and make recommendations concerning High Demand/Low Density/Inventory ministry requirements and potential "matrix" (shared Services) coverage options. Decision made. **Recommend** team of chaplains (O-5) as follows to address the above issues:

CJCS: RA Deputy
Air Force: AF/HCP Readiness, AFPC/DPAH
Army: Assignments Officer, PPDT Action Officer
Navy: Deputy Chaplains USMC, USCG, CNIC
AFCB Executive Director in an advisory capacity

e. **Herm Keizer, Endorser, Christian Reformed Church in North America, letter concerning policy on "Selective" Conscientious Objection (Responsibility for Conscientious Objector policy shifted within Office of the Under Secretary of Defense for Military Personnel Policy).** Received communication and taken under advisement for information purposes.

f. **DoDIG Report, Observation 3 incorporation into DoDD 1304.19.** Observation 3 follow up requirement/response. Decision made. **Draft response forwarded to AFCB.**

g. **DoDI 1300.17, Accommodation of Religious Practices Within the Military Services, update status.** Decision made. **Recommend a working group with representation from all of the Services be formed to review DoD policy on religious accommodation and make recommendation to PAG.**

h. **Relationship and communication process with Endorsers (National Conference on Ministry to the Armed Forces and International Conference of Evangelical Chaplain Endorsers).** Item discussed.

i. **Working policy to deal with Endorsers that change names.** (Episcopal Orthodox Christian Archdiocese of America = Orthodox Anglican Church (OAC)). Decision made. **Recommend AFCB require a copy of Internal Revenue Service documentation attesting to their name change.**

j. Chaplain Hugh Morgan (Endorser, International Pentecostal Holiness Church) = request concerning status of ACE approved 72-hour curriculum at Southwest University in Bethany, Oklahoma. AFCB Executive Director will reply to the request, indicating that this is a Service specific issue.

k. PAO / "telling the chaplains story" = sub-working group to develop strategies. Decision made. Recommend team of chaplains as follows to address the above issues:

Air Force: AF/HCX Action Officer

Army: DMI Action Officer

Navy: Special Assistant to the Chief of Chaplains for Communications

AFCB: Executive Director in an advisory capacity

l. Chaplain recruiting and Dr. Chu's offer for assistance. Noted. No additional action from previous meeting.

m. Update from Services. Nothing further to report.

4. It was decided that the target for the next meeting of the PAG will be the Friday morning 2 weeks prior to the next AFCB meeting (AFCB meeting scheduled for October 4, 2006) at Bolling Air Force Base.

5. There being no other business, the meeting was adjourned at 2:40 p.m.

CAPT ^{(b)(6)} Timothy Lantz, CHC, USN
PAG Member

Date

CH (COL) ^{(b)(6)} Richard Pace, USA
PAG Member

Date

Ch Col ^{(b)(6)} Gregory Tate, USAF
PAG Member

Date

CAPT Jonathan Frusti, CHC, USN
Executive Director, AFCB

Date

LCDR (b)(6) **CHC, USN**
PAG Recorder

Date

MINUTES OF THE
PERSONNEL ADVISORY GROUP
ARMED FORCES CHAPLAINS BOARD
September 22, 2006

A meeting of the Personnel Advisory Group (PAG) of the Armed Forces Chaplains Board was held at 9:00 a.m., September 22, 2006, at the Office of the Chief of Air Force Chaplains, Bolling AFB, DC.

Members Present:

CAPT ^{(b)(6)} Timothy Lantz, CHC, USN – Chairman
CH (COL) ^{(b)(6)} Richard Pace, USA
Ch, Col ^{(b)(6)} Gregory Tate, USAF - Recorder
CAPT Jonathan Frusti, CHC, USN –Executive Director, AFCB

Also Present:

Ch, Col ^{(b)(6)} Mark Moore, USAF –Deputy Chaplain, CJCS

1. The Group convened at 9:00 a.m. at the Chief of Air Force Chaplains Conference Room, Bolling AFB, DC.

2. Special Business:

^{(b)(5), (b)(6)} a. Chaplain Moore requested the PAG consider how the Services could best continue to provide "on-call" availability of an Imam for emergencies related to the Detainees at Guantanamo Bay, Cuba. The primary responsibility has been rotated annually among the Services but difficulties have developed when the available Imams from the responsible Service were unavailable due to exigent circumstances. **Recommend** continue annual rotation of primary watch bill responsibility to the Services (Navy FY07, Army FY08, Air Force FY09, etc.) with a single POC at each Chief of Chaplains' Office to (1) provide a watch bill for that year and (2) liaise with the command to which the on-call chaplain is assigned. The alternate Service is to be the one due to assume primary responsibility for the following FY. **Further recommendations:** (1) the personal contact information of the chaplains be provided to SOUTHCOM and to the CJCS Chaplains Office in order to facilitate timely direct contact of and response by the chaplain (2) SOUTHCOM fund a familiarization visit for each chaplain who has not yet been to GTMO (3) a line of accounting for TAD/TDY be established by each Service to support the emergent response; funds to be reimbursed by SOUTHCOM (4) the CJCS Chaplains Office establish a written Standard Operating Procedures (SOP) protocol to be considered by the PAG for recommendation to the AFCB and distribution to the Services.

b. It was requested that a POC at each Chief of Chaplains office be established to provide the CJCS Chaplains Office, on a monthly basis, with the numbers of

(b)(5)

chaplains and enlisted assistants deployed. This is for public relations and information purposes. **Recommend** approval that each Service provide a POC to the CJCS Chaplains Office.

3. Old Business:

a. The minutes of the PAG meeting held on August 18, 2006 were reviewed and approved as read.

(b)(5), (b)(6)

b. Chaplain Frusti reported AFCB's approval of the establishment and composition (as noted below) of PAG sub-working groups. **Recommend** PAG member chair of each as follows:

1) HD/LD Group: Chaplain Tate, USAF, Chair. Members: CJCS *RA Deputy; USAF *AF/HCP Readiness Officer; USA *Assignments Officer & *PPDT Action Officer, IMA; USN/MC *Deputy Chaplains of *CNIC, *CFFC, & *USMC; *Exec Dir (ex officio).

2) DoDD1300.17 & DoDD 5120.8 Review/Conversion Group: Chaplain Lantz, USN, Chair. Members: 1 ea. Officer from the Policy Division of each Chief of Chaplains' staff; *AFCB Exec Dir (ex officio).

3) Religious Ministries Public Communications Group: Chaplain Pace, USA, Chair. Members: USAF *AF/HCX Action Officer; USA *DMI Action Officer; USN *Special Asst. to the COC for Communications; AFCB *Exec Dir (ex officio).

c. Chaplain Frusti requested that each Service craft a paragraph describing how endorsers are to fill out the DD Form 2088 to meet their respective requirements. These will be collated and sent by letter to all endorsers. **Agreed** each would supply.

d. Chaplain Frusti requested recommendations for the content and format of the Q&A portion of the AFCB-sponsored meeting with the Ecclesiastical Endorsers scheduled for December 5, 2006. **Recommend** that the content of the meeting be crafted to address the major questions and concerns of the endorsers. These would be solicited by a letter from the Executive Director in time for the Chiefs' staffs to research any issues so as to provide in-depth information to the AFCB members. **Further recommend** that the format allow for a Keynote address by Dr. Chu, followed by a panel presentation by the Chiefs and Deputies. It is thought that, with adequate numbers of questions and concerns pre-screened and staffed, the time allotted would be profitable and satisfying for all participants. This would differ from the past practice of providing an open microphone and fielding unscreened and unstaffed questions.

(b)(5), (b)(6)

e. Dr. Chu's offer to provide his personal assistance in helping with recruiting matters was discussed. **Recommend** that Dr. Chu be invited to address the assembled endorsers at the meeting on December 5, 2006. Specific remarks aimed to emphasize the need for quality candidates in quantity for all of the Services and their Components is recommended to be the cornerstone of his remarks, along with projections about the future shape of the Chaplaincies. Specific questions from endorsers would also inform his remarks. Perhaps time for photo opportunities with endorsers could be arranged. **Additional recommendations** from the Services require appropriate staffing through the individual organizations due to possible policy and financial considerations.

f. Chaplain Frusti advised that the AFCB had approved the recommendation that the requests from Endorsers for change of official name must be verified by IRS paperwork reflecting name change.

4. New Business:

(b)(5)

a. A package was received from Calvary Baptist Church/All Points Baptist Mission requesting to be listed as a DoD Religious Organization able to endorse Religious Ministry Professionals to the Armed Forces chaplaincies. **Recommend** that Calvary Baptist Church be added to the DoD list of endorsers pending clarification of two items: (1) that the organization understands that the name "Calvary Baptist Church" will be the listing name as reflected in their IRS documents, per AFCB guidance and (2) clarification that their candidate (a Navy Active Component chaplain) had completed 2 years of qualifying ministry experience with their organization prior to his Active Duty commission.

b. Questions were raised concerning the annual AFCB meeting with Endorsers in 2007 and beyond. **Recommend** that DoD continue to fund a one-half day event to include the Conference facilities and a luncheon. Invitees to be all endorsers. Date: To be discussed by the AFCB. Agenda & Format: TBD following the Dec 2006 event. Host Service for Luncheon: USN.

c. The next meeting of the PAG will be Friday morning two weeks prior to the next AFCB meeting. Host: US Army at the Crystal City office.

d. There being no other business, the meeting was adjourned at 11:55 a.m.

CAPT ^{(b)(6)} Timothy Lantz | CHC, USN
PAG Chair and Acting Recorder

Date

**MINUTES
OF THE
THREE HUNDRED AND FORTY-FIFTH MEETING
OF THE ARMED FORCES CHAPLAINS BOARD**

January 30, 2007

The 345th meeting of the Armed Forces Chaplains Board (AFCB) was conducted at 2:00 p.m. on January 30, 2007, at the Pentagon Conference Center, room 8, Arlington, Virginia. The meeting was chaired by Chaplain (Major General) David H. Hicks, USA.

Present:

Chaplain (Major General) David H. Hicks, USA - Chairman
Chaplain, Major General Charles C. Baldwin, USAF
Rear Admiral Robert F. Burt, CHC, USN
Rear Admiral Alan Baker, CHC, USN
Rear Admiral Harold Robinson, CHC, USNR
Chaplain (Brigadier General) Douglas Lee, USAR
Chaplain (Colonel) **Bryan Hult**, ARNG
Captain Jonathan M. Frusti, CHC, USN - Executive Director

Absent:

Chaplain, Brigadier General Cecil R. Richardson, USAF
Chaplain (Brigadier General) Douglas L. Carver, USA
Chaplain, Brigadier General John Ellington, ANG
Chaplain, Colonel **Jack Sewell**, USAFR

Also present:

Chaplain, Colonel **Robert Bruno**, USAF – Joint Staff Chaplain

A. INVOCATION by Ch Baldwin.

B. PRELIMINARY COMMENTS/NOTES BY MEMBERS OF AFCB. Ch Hicks welcomed Ch **Hult** as the new USARNG Deputy Chief of Chaplains.