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Consolidated Handbook of Adjudication Procedures and  
Adjudicators Field Manual, Table of Contents only, 2025

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National Records Center (NRC)  
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P.O. Box 648010  
Lee's Summit, MO 64064-8010  
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November 10, 2025



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U.S. Citizenship and Immigration Services  
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**U.S. Citizenship  
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Services**

**Control Number: COW2022000371**

This is in response to your Freedom of Information Act/Privacy Act (FOIA/PA) request received in this office on January 24, 2022, requesting a copy of the Consolidated Handbook of Adjudication Procedures and a copy of the Adjudicators Field Manual.

On February 14, 2025, you agreed to limit your request to only the title page, cover page and table of contents for both documents.

The Consolidated Handbook of Adjudication Procedures and Adjudicators Field Manual are electronic documents which do not contain a title page or cover page. Enclosed are table of contents for each document.

We have considered the foreseeable harm standard when reviewing the record set and have applied the FOIA exemptions as required by the statute and the Attorney General's Guidance. We have completed the review of all documents and have identified 31 pages that are responsive to your request. Enclosed are 31 pages released in their entirety.

There may be additional documents that contain discretionary releases of exempt information. If made, these releases are specifically identified in the responsive record. These discretionary releases do not waive our ability to invoke applicable FOIA exemptions for similar or related information in the future.

The enclosed record consists of the best reproducible copies available. Certain pages contain marks that appear to be blacked-out information. The black marks were made prior to our receipt of the file and are not information we have withheld under the provisions of the FOIA or PA.

You have the right to file an administrative appeal within 90 days of the date of this letter. By filing an appeal, you preserve your rights under FOIA and give the agency a chance to review and reconsider your request and the agency's decision. You may file an administrative FOIA appeal by mail to USCIS FOIA/PA Appeals Office, 150 Space Center Loop, Suite 500, Lee's Summit, MO 64064-2139. Both the letter and the envelope should be clearly marked "Freedom of Information Act Appeal."

If you would like to discuss our response before filing an appeal to attempt to resolve your dispute without going through the appeals process, you may contact our USCIS FOIA Public Liaison at U.S. Citizenship and Immigration Services, National Records Center, FOIA/PA Office, P.O. Box 648010, Lee's Summit, MO 64064-8010, or by email at [FOIAPAQuestions@uscis.dhs.gov](mailto:FOIAPAQuestions@uscis.dhs.gov).

A USCIS FOIA Public Liaison is an agency official to whom FOIA requesters can raise concerns about the service the requester has received from the agency's FOIA Office. USCIS FOIA Public Liaisons are responsible for assisting in reducing delays, increasing transparency, and understanding of the status of requests, and assisting in the resolution of disputes.

If you are unable to resolve your FOIA dispute through our USCIS FOIA Public Liaison, you may contact

the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001; email [ogis@nara.gov](mailto:ogis@nara.gov); telephone 202-741-5770; toll free 877-684-6448; or facsimile 202-741-5769.

The National Records Center does not process petitions, applications, or any other type of benefit under the Immigration and Nationality Act. If you have questions or wish to submit documentation relating to a matter pending with USCIS, please visit the Contact Us page at [www.uscis.gov](http://www.uscis.gov) or call the USCIS Contact Center at 800-375-5283 (TTY 800-767-1833).

Sincerely,

A handwritten signature in blue ink, reading "Jarrod T Panter". The signature is fluid and cursive, with the first name "Jarrod" being more prominent than the last name "Panter".

Jarrod T Panter  
Acting Chief FOIA Officer  
Freedom of Information Act & Privacy Act Unit

Enclosure(s)

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